

RICHLAND COUNTY COUNCIL

SOUTH CAROLINA



Decker Center Ad Hoc Committee

Date: Wednesday, June 15, 2016

Time: 12:00 PM

Location: 4th Floor Conference Room

Committee Members

Jim Manning, Chair
District Eight

Greg Pearce
District Six

- 1. Call to Order**
- 2. Approval of Minutes [PAGES 2-4]**
- 3. Recommendation to move forward on Furniture package**
- 4. Adjournment**

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DECKER CENTER AD HOC COMMITTEE

May 24, 2016

12:00 PM

Administration Conference Room

In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, persons requesting notification, and was posted on the bulletin board located in the lobby of the County Administration Building

CALL TO ORDER

Mr. Manning called the meeting to order at approximately 12:02 PM

APPROVAL OF MINUTES

Mr. Pearce moved, seconded by Mr. Manning, to approve the minutes as distributed. The vote in favor was unanimous.

PROJECT CONSTRUCTION AND BUDGET UPDATE

Mr. Fosnight stated:

- A walk-through of Courtroom #1 was held to review all of the finishes; overall the view of the finishes went well
- Ready to move into the other courtrooms; scheduled to be completed by the end of August
- All of curbs in parking lot have been completed
- Light bases are being installed
- Pervious concrete has made significant progress
- April 21st – workshop was hosted by the County's Stormwater Division; viewed the best management practices from the stormwater perspective
- The rain garden, the holding tanks that capture rain from roof, the pervious concrete in the parking lot were spotlighted at workshop
- Follow-up workshop will be held in October
- June 9th – Gills Creek Watershed Association will do a walk-through of the stormwater best management practices
- Substantially complete by mid-October
- Begin moving into facility by mid-November

Mr. Fosnight stated the "Original Project Budget" estimated the project would be over budget by \$421,260. The "Current Project Budget" demonstrates the project came in under budget.

Mr. Pearce inquired as to why the costs of architectural services increased.

Committee Members Present

Jim Manning, Chair
District Eight

Greg Pearce
District Six

Others Present:

Tony McDonald
Chad Fosnight
Roxanne Ancheta
Kevin Bronson
Wanda Kelly
Judge Simons
Chris Cowan
Daniel Driggers
Michelle Onley

RICHLAND COUNTY COUNCIL

SOUTH CAROLINA

Decker Center Ad Hoc Committee

Tuesday, May 24, 2016

Page Two



Mr. Fosnight the increase was a direct result of changes to the courtroom design.

The fixtures and furnishings are still estimated costs at this point.

The higher than anticipated tap fees caused the fees to increase from \$60,000 to \$108,000.

Mr. Pearce stated he will follow-up with the East Richland Public Service District regarding the tap fees.

Mr. Pearce stated having Mr. Fosnight on board to monitor the project has contributed to the project coming in under budget.

DISCUSSION OF REQUESTED PERSONNEL, VEHICLES AND SMALL CAPITAL

Mr. Pearce requested the total staffing pattern of the entire building.

Mr. Bronson stated the “project eligible” items are small capital items the departments located in the new facility are in need of that can be funded by the project.

Sheriff's Department Request:

Staff: Receptionist (1), Deputy Sheriff (12) and Deputy Sheriff – Supervisor (3) – Funded in the Administrator’s recommended budget.

Operating: Equip/OP for 12 Deputies and 3 Supervisors (\$245,280) – Funded in the Administrator’s recommended budget.

Capital: Vehicles, radios, coffee makers, microwave, computers, phones, and paddy wagon to transport inmates.

Mr. Bronson stated staff’s recommendation is to utilize the remaining project budget to fund the capital items.

There will be a total of 18 deputies, including supervisors, at the Decker Center.

Major Cowan stated the Sheriff’s Department currently has two (2) paddy wagons that work the entire County and the Judicial Center. Those two are not sufficient to add on the responsibilities of the Decker Center as well.

Major Cowan further stated the Decker Center operations will be triple what the current operations are at Huger Street.

RICHLAND COUNTY COUNCIL

SOUTH CAROLINA

Decker Center Ad Hoc Committee

Tuesday, May 24, 2016

Page Three



Court Administration:

Staff: Data Entry Specialist (3), Summary Court Law Clerk (3)

Operating: printers, toner, and office supplies (\$8,866) – Funded in the Administrator's recommended budget.

Capital: phones, computers, commercial coffee maker, steel locking cabinet, and coinless phones

Ms. Kelly gave an overview of the personnel needs for Court Administration.

The court cases that have been transferred to other magistrate offices will now be coming back to Central Court; therefore, there is a need to increase the number of summary law clerks.

Facilities and Grounds:

Staffing: Building Custodian (2)

Operating: Facility maintenance (\$281,517)

The building custodian that is currently at Huger Street is responsible for maintaining Central Court and the Warrant Division.

Included in the operating budget are the utilities and janitorial supplies.

Mr. Pearce moved, seconded by Mr. Manning, to recommend the use of the project budget to cover the capital costs. The vote in favor was unanimous.

Mr. Pearce stated he wants to be able to assist the Solicitor's Office, the Public Defender's Office, and the Probate Court with their budget needs; therefore, he cannot fully support the full request of Court Administration.

Mr. Pearce moved, seconded by Mr. Manning, that the committee has reviewed the personnel request of Court Administration, and although the merits of full staffing are warranted, considering the overall needs of the County the number of positions need to be slightly reduced, without recommendation of which ones and how many. The vote in favor was unanimous.

ADJOURNMENT

The meeting adjourned at approximately 1:10 PM.