

RICHLAND COUNTY
CORONAVIRUS AD HOC COMMITTEE

AGENDA



WEDNESDAY JUNE 29, 2022

4:30 PM

COUNCIL CHAMBERS

Richland County Council 2021-2022



Deirek Pugh
District 2



Bill Malinowski
District 1



Gretchen Barron
District 7



Yvonne McBride
District 3



Paul Livingston
District 4



Allison Terracio
District 5



Joe Walker, III
District 6



Overture Walker
District 8
Chair



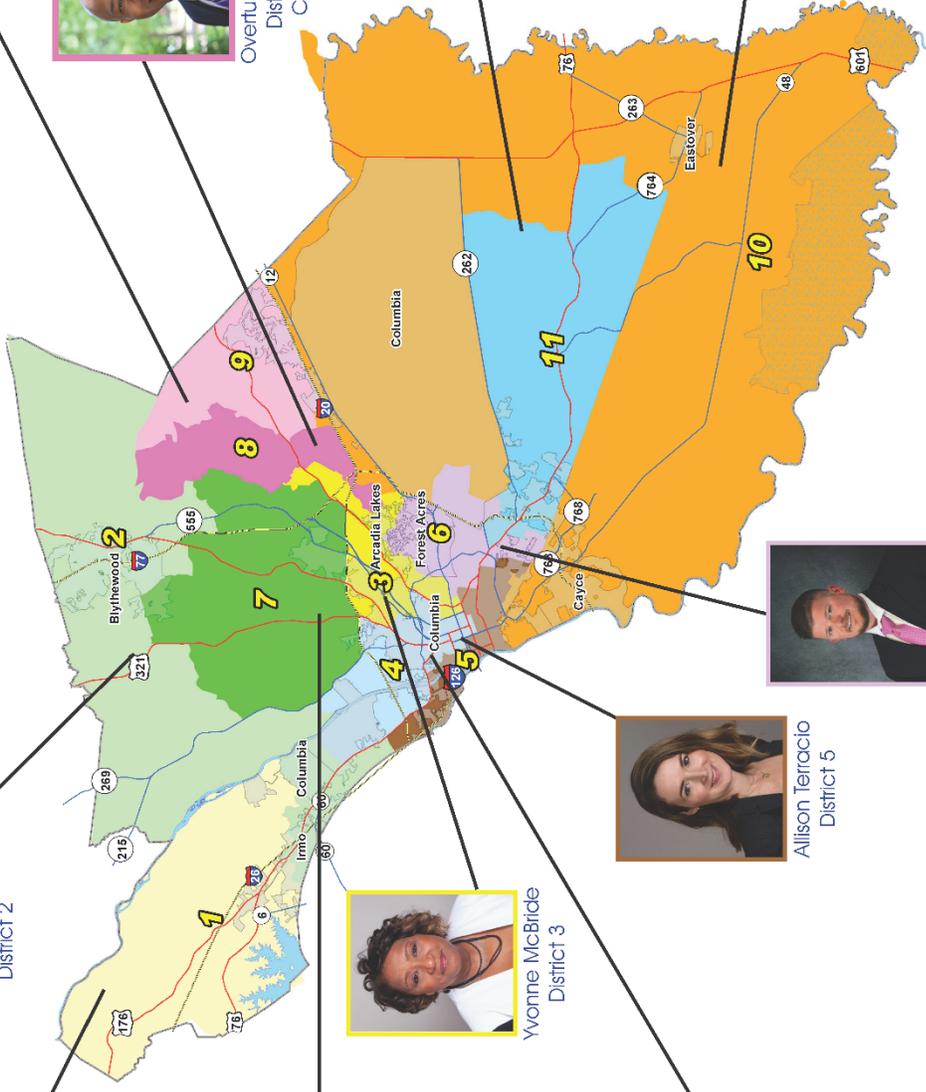
Chakisse Newton
District 11



Cheryl English
District 10



Jessica Mackey
District 9
Vice Chair





**Richland County
Coronavirus Ad Hoc Committee**

AGENDA

June 29, 2022 - 4:30 PM
2020 Hampton Street, Columbia, SC 29204

The Honorable Paul Livingston	The Honorable Gretchen Barron (Chair)	The Honorable Chakisse Newton
County Council District 4	County Council District 7	County Council District 11

1. **Call to Order** The Honorable Gretchen Barron

2. **Approval of Minutes** The Honorable Gretchen Barron
 - a. June 23, 2022 [PAGES 5-9]

3. **Adoption of Agenda** The Honorable Gretchen Barron

4. **Items for Discussion and Actions** The Honorable Gretchen Barron
 - a. Review of Council Approved Funding Recommendations
 - b. Next Steps:
 1. Proposed grant application [PAGES 10-26]
 2. Proposed application process

5. **Other Topics** The Honorable Gretchen Barron

6. **Adjournment** The Honorable Gretchen Barron



Special Accommodations and Interpreter Services Citizens may be present during any of the County's meetings. If requested, the agenda and backup materials will be made available in alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), as amended and the federal rules and regulations adopted in implementation thereof. Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the Clerk of Council's office either in person at 2020 Hampton Street, Columbia, SC, by telephone at (803) 576-2061, or TDD at 803-576-2045 no later than 24 hours prior to the scheduled meeting.



Richland County Council
Coronavirus AD Hoc Committee Meeting
MINUTES
June 23, 2022 – 2:30 PM
Council Chambers
2020 Hampton Street, Columbia, SC 29204

COUNCIL MEMBERS PRESENT: Gretchen Barron, Chair, Paul Livingston and Chakisse Newton (via Zoom)

OTHERS PRESENT: Overture Walker (via Zoom), Yvonne McBride (via Zoom), Joe Walker (via Zoom), Cheryl English (via Zoom), Allison Terracio, Jesica Mackey, Angela Weathersby, Justin Landy, Michelle Onley, Anette Kirylo, Leonardo Brown, Lori Thomas, Steven Gaither, Patrick Wright, Ashiya Myers, Abhijit Deshpande, John Thompson, Dale Welch, Kyle Holsclaw, Michael Byrd and Dwight Hanna

1. **CALL TO ORDER** – Chairwoman Barron called the meeting to order at approximately 2:30PM.
2. **APPROVAL OF MINUTES**
 - a. May 19, 2022 – Mr. Livingston moved to approve the minutes as distributed, seconded by Ms. Newton.

In Favor: Livingston, Barron, and Newton.

The vote in favor was unanimous.
3. **ADOPTION OF AGENDA** – Mr. Livingston moved to adopt the agenda as published, seconded by Ms. Barron.

In Favor: Livingston, Barron, and Newton.

The vote in favor was unanimous.
4. **ITEMS FOR DISCUSSION/ACTION**
 - a. Review of Council Approved Funding Recommendations – Ms. Barron stated Council approved the committee’s recommendation for funding. The next steps will be to put the “nuts & bolts” in place to expedite getting the funds into the community.

Mr. Leonardo Brown, County Administrator, noted the County received approximately \$40M from the Federal Government. Initially, Council addressed County employees who were working in heightened transmissible environments by providing stipends and providing mental health assistance to the Sheriff’s Department. In addition, Council dealt with individuals who were struggling with rental and utility payments. There were incentives provided to encourage residents to become vaccinated. During this time, there

was an increase in individuals utilizing online services and a grant management program was approved. Recently, the County looked at the funds they are slated to receive, and those remaining unallocated funds, to determine how those funds would be allocated. We looked at histories of services provided by the County, as well as the needs of the citizens through a community survey. The areas represented were:

- Public Health Response
- Replacing Public Sector Revenue Loss
- Offering Additional Support to Essential Workers
- Investing in Water, Sewer, Broadband and Fiber Security Infrastructure
- Addressing Negative Economic Impacts of COVID-19 (specifically those areas that were disproportionately affected)

We looked at individual areas of focus that aligned with the community, Council, and the charge given to staff. This resulted in the Community Grant and Public/Private Partnership.

Funding for Small Businesses	(\$1,000,000)
Funding for Non-Profits	(\$1,000,000)
Funding for Workforce Training	(\$1,000,000)
Funding for Education Assistance	(\$1,000,000)
Funding for Senior Assistance	(\$1,000,000)
Funding for Recreation and Youth Services	(\$1,000,000)
Funding to Address Food Insecurity	(\$2,000,000)
Funding for Broadband Services in Underserved Areas	(\$2,000,000)
Funding for Affordable Housing	(\$4,000,000)
Funding for Services for Unhoused Persons	(\$2,000,000)
Funding for Third-Party Provider to Process Applications	(\$1,000,000)
Funding for Lower Richland Water Tank	(\$2,000,000)
TOTAL	(\$19,000,000)

This does not include the \$15M allocated for the Public Health Family Services Center.

b. Next Steps

1. *Proposed application process* – Mr. Brown noted the proposed application tracks what the Federal Government has requested from user of the funds. In addition, a third-party auditor has vetted the application.
2. *Proposed grant application* – Mr. Brown stated there are staff members who can provide technical assistance for those smaller entities that may not have experts on grant writing.

As a reminder, all funding must be allocated by December 31, 2024 and expended by December 31, 2026. Therefore, the County will need all reporting information from the entities in early 2026, so we can meet Treasury’s compliance requirements.

Mr. Livingston inquired if there will be assistance with the following information: “A program or service provided at a physical location in a Qualified Census Tract” and “A program or service which the eligibility criteria are such that the primary intended participants earn less than 60% of the median income”?

Mr. Brown responded he believes assistance in this area would be doable.

Mr. Livingston inquired if the answers to the questions listed under “Administrative Systems” could disqualify an entity.

Mr. Brown responded there is potential for disqualification. For example, if there was case of misuse of funds, it would depend on the resolution of said case.

Ms. Barron stated she thinks it would be helpful for an applicant to understand how you cannot qualify for the funds. (i.e. we are not funding individuals, but organizations).

Ms. McBride inquired if there is a means of showing equity or providing an equal opportunity to receive funding for areas that were disproportionately affected and underserved.

Mr. Brown responded applicants apply for the funds. We will be able to find out the area represented, if they are serving an impacted area and the spectrum of funding allocated. There is not a particular mechanism to highlight or segment out agencies by who they serve.

Ms. McBride stated historically these are the communities that do not receive the programs and funding needed. She suggested we look at a weighted system for evaluating the applications.

Mr. Brown responded the program’s criteria will be determined by this committee and Council. Provisions that address Ms. McBride’s concerns could be put in place, and would not be prohibited.

Ms. McBride noted, in order to maintain transparency, she does not want to be involved in evaluating the applications.

Ms. Newton noted it may be informative if we inquire about the program’s years of existence. She inquired if we will be tracking what districts the organizations serve.

Mr. Brown responded we will be tracking the information via the grant process.

Ms. Newton noted she wants to ensure the districts are tracked, not just the communities. She inquired if the application process will offered in various formats.

Mr. Brown responded the most efficient way to track the information will be via the online process, but we will also be providing technical assistance to those that are unable to do so.

Ms. Newton stated, it is her understanding, these funds cannot be used for operational expenses (i.e. staff salaries).

Mr. Brown indicated salaries would not be an expense you would want to put. He noted the guidelines are available through Zoom Grants.

Ms. McBride stated, for clarification, the organization cannot have funding for personnel.

Mr. Brown responded we cannot make a general statement that will apply to all scenarios. He noted, if the committee so chooses, we will have a third-party qualifier that vets the applications against the established criteria.

Ms. Barron suggested providing as much information as possible to the applicants (i.e. allowable cost sheet, definitions list). In addition, to host a workshop or seminar to assist those agencies interested in applying. She inquired if certified and single audits are

mandates from Treasury. She feels this could disqualify or force smaller entities to spend funds to provide audits they may not routinely conduct. We want to set them up to be successful.

Mr. Brown responded it will depend on the level of funding and size of the organization.

Ms. Mackey inquired what documentation needs to be provided for entities with total revenue between \$75,000 and \$750,000.

Mr. Brown responded those entities would have to provide an IRS Form 990, but he will double check to ensure that is accurate.

Ms. Lori Thomas, Assistant County Administrator, indicated anyone with revenue over \$50,000 has to submit their Statement of Financial Position (Balance Sheet) and Statement of Activity (Income and Expense Statement). Once they reach the \$750,000 level, the entity will have to have a single audit conducted. Staff will ensure the submission requirements are clarified.

Ms. Mackey inquired about the 100-word limit cap. She noted, depending on the organization's request, they may need more than 100 words to show the full breadth of their outcomes.

Mr. Brown responded he believes that is specifically set within Zoom Grants, but organizations can attach additional information.

Ms. Mackey inquired if the online application will indicate when something is required and not allow you to proceed without providing said information. In addition, is there save capability, so the organization can come back to the application at a later time. She inquired if an organization can submit more than one application, if they have different program areas through the organization.

Mr. Brown responded staff will be seeking guidance from the committee on limiting an organization to one award. He noted they cannot duplicate, but we have not determined whether or not them receiving funding from us will prohibit them from funding from other areas related to ARPA.

Mr. Livingston inquired what documentation an agency with revenue less than \$50,000 would have to provide.

Mr. Brown responded there is a category for those agencies, but it was not included in the agenda packet.

Ms. Denise Teasdell, Budget Manager, responded applicants can save their application and come back. If documentation or a response is required, the system will not allow you to move forward until the information has been provided.

Ms. Mackey inquired if there is a limit of documents and/or size of documents that someone could upload.

Ms. Teasdell responded the application is amendable to allow for additional words, documents, etc.

Ms. Barron indicated the committee needs to address whether we are going to have a third-party qualifier to assist with the process. In addition, how an applicant gets approved and if an applicant can apply for different pots of money if they provide several different services to the community.

Ms. McBride stated, if you do not provide a limit on the number of words, documents, etc. it could become cumbersome.

5. **OTHER ITEMS** – Mr. Brown stated staff is recommending to award ARP funding to the following millage agencies:

- Recreation Commission - \$75,000
- Richland Library - \$400,000
- Midlands Technical College - \$375,000
- Columbia Mental Health - \$135,000

Mr. Livingston moved to forward to Council with a recommendation to award ARP funding to the following millage agencies: Recreation Commission (\$75,000), Richland Library (\$400,000), Midlands Technical College (\$375,000) and Columbia Area Mental Health (\$135,000), less any ARP funding previously received from Richland County, for a total amount of \$985,000, seconded by Ms. Barron.

In Favor: Livingston and Barron

Not Present: Newton (Audio Problems)

The vote in favor was unanimous.

Mr. Brown stated staff is recommending to award \$200,000 in ARP funding to Transitions Homeless Center, which is the same amount they were funded in FY22.

Mr. Livingston moved to forward to Council with a recommendation to award \$200,000 in ARP funding to Transitions Homeless Center, seconded by Ms. Barron.

In Favor: Livingston and Barron

Not Present: Newton (Audio Problems)

The vote in favor was unanimous.

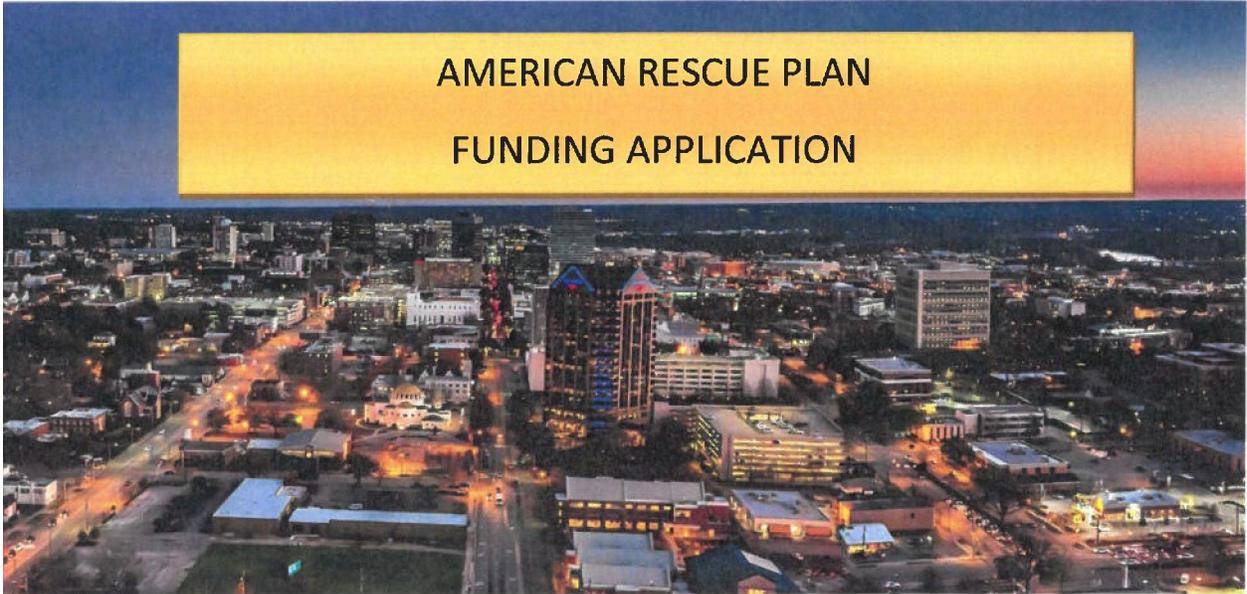
6. **ADJOURNMENT** – Mr. Livingston moved, to adjourn, seconded by Barron.

In Favor: Livingston and Barron

Not Present: Newton (Audio Problems)

The vote in favor was unanimous.

The meeting adjourned at approximately 3:30 PM.



**Richland County Intervention
And
Prevention Community
Grant Application**

**Richland County Grant Department
2020 Hampton Street, Suite 4036
P.O. Box 192
Columbia, South Carolina 29204**

**Application Open- XXXXXXXXX
Application Closes- XXXXXXXXX**

I. Organizational Information and Background Section

Organization Name _____

(As registered with IRS-W9)

Organization Tax ID _____ Year Formed _____

Organization Mailing Address

City	State	Zip
------	-------	-----

Organization Tax Filing Status _____ (501(c) (3), etc.)

Organization Service Type _____ + _____

Organization Website _____

Organization Primary Phone Number _____

Organization Email required _____

Authorized Contacts Information:

Last Name	First Name
-----------	------------

Title

Address

Phone Number (required)

Email Address (required)

Organization Employer Identification Number (EIN)

Data Universal Number System Number (DUNS)

Has your Organization received prior funding to address this community concerns in the past, If yes, by whom?

IL Project /Program Narrative Section

Project Title (required): _____

Anticipated Start Date (required) _____

Anticipated End Date (required): _____

A. Describe the issue/ need that your project will address (required)?

List the special goal from the American Rescue Plan that your project will help address (required)

B. Is the project an expansion of current services your organization offers, a new program or reinstatement of a previously funded program?

C. Specifically, what will funds be used for? Examples of eligible project can be found in corresponding guidance/federal document link <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule.pdf>

D. Please describe, in detail, how your project is related to the prevention of or mitigation of the impact of COVID-19, how funding is essential in addressing the need and communication process

E. Please describe the target population of your program

F. What is the location (address and neighborhood) of your proposed project?
Be specific as possible.

G. Which of the following Statement apply to your proposed program or service.
Please select all that apply

Link for QCT https://www.huduser.gov/portal/sadda/sadda_qct.html?locate=45079010900

Link to Council Districts <https://www.richlandmaps.com/apps/geoinfo/?lat=34.02471&lon=-80.99524&zoom=13>

A program or service provided at a physical location in a Qualified Census Tract (for multi-site projects, if majority of site are within **Qualified Census Tracts**); (Support documentation required)

A program or service where the Primary intended participants live within a Qualified Census Tracts
(Support documentation required)

A program or service which the eligibility criteria are such that the primary intended participants earn less than 60% of the **median income** {support documentation required}

A program or service for which the eligibility criteria are such that over 25 percent of intended participants are below the **federal poverty level.** (Support documentation required)

H. How do you intended to recruit participants to your project and/or refer individuals for service, supports or resources in the community. *Only answer if applicable*

These funds require the use of evidence-based models or practice-based evidence. Please provide a description of the evidence that links your proposed strategies to interventions of prevention/or high-risk reduction.

Please explain your proposed project's timeline to completion. All ARPA grants distributed by Richland County must be expended by December 31, 2024.

What data do you plan to collect (Demographic data. Number of individuals/households served. Number of activities provided, etc.) Funded applicants will receive additional guidance on specific data to be reported. (Demographic Reporting is a requirement for data reporting for grant compliance. Based upon response, additional requirements may be necessary for grant compliance.)

III. Budget Section

All budget items must be reasonable and critical to your proposed activities. The budget should be consistent with your narrative, making it clear how each of the activities will be funded. The budget may cover up to a 24-month period or not to extend beyond December 31, 2024. All expenses must be listed and directly related to the grant. When estimating costs, please show your calculations by including quantities, unit costs and other details. Only include grant-funded expenses in the budget descriptions. Provide a budget, broken into categories such as personnel, employee benefits/fringe, travel, training, equipment, office expenses, program, etc. and short narrative for each request.

A. What is the total budget request amount? _____

B. What is the annual organization budget? A copy of your most recent annual budget should be included. _____

C. Does your project require initial funding prior to beginning? If yes, please describe what is needed to get started.

D. Please describe how this project will be financially sustained after ARPA funds are expended?

E. Has this proposed project been submitted through any other City, State, Federal, or private funding process? If yes, please provide the information regarding the funding source, amount, and funding details. Please note this grant prohibits duplication of funds from multiple sources including other federal and state grant allocations. For details, please see US Treasury final guidance <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule.pdf>

F. How will success of this project be measured? Be specific as possible. Please use measurable indicators (i.e., Social Impact, Cost Benefit Analysis, Pre/Post Shifts in Attitudes or Behavior, etc.).

G. What are the specific outcomes and accomplishments this project will achieve and how will outcomes be measured?

IV. **Administrative Systems**

Please answer yes or no to the following questions:

	Yes	No
OUR ORGANIZATION HAS HAD AN INSTANCE OF MISUSE OR FRAUD IN THE PAST 36 MONTHS.	<input type="checkbox"/>	<input type="checkbox"/>
OUR ORGANIZATION HAS CURRENT OR PENDING LAWSUIT AGAINST THE ORGANIZATION.	<input type="checkbox"/>	<input type="checkbox"/>
WE HAVE SEPARATE ACCOUNTS FOR DIFFERENT PROGRAMS/REVENUE SOURCES TO PREVENT CO-MINGLING OF FUNDS.	<input type="checkbox"/>	<input type="checkbox"/>
OUR ORGANIZATION USES A DAILY TIME TRACKING LOG FOR EACH POSITION BEING PAID USING MULTIPLE SOURCES OF FUNDING.	<input type="checkbox"/>	<input type="checkbox"/>

OUR ORGANIZATION HAS A PAID BOOKKEEPER.

OUR ORGANIZATION HAS AN APPROVAL PROCESS THAT REQUIRES MULTIPLE APPROVALS BEFORE FUNDS CAN BE EXPENDED.

OUR ORGANIZATION HAS WRITTEN POLICIES AND PROCEDURES FOR ACCOUNTING, PURCHASING AND PAYROLL.

OUR ORGANIZATION'S ACCOUNTING SYSTEM CAN IDENTIFY, AND TRACK GRANT PROGRAM-RELATED INCOME AND EXPENSES SEPARATE FROM ALL OTHER INCOME AND EXPENSES.

WE CAN EASILY RETRIEVE ORIGINAL RECEIPTS FOR EXPENSES THAT ARE REIMBURSED BY THE GRANT.

OUR BOARD OF DIRECTORS MEETS AT LEAST EVERY OTHER MONTH.

OUR ORGANIZATION HAS A CONFLICT OF INTEREST POLICY.

OUR ORGANIZATION HAS A STATED PROCUREMENT POLICY

V. Documentation & Attachment Section

The Richland County requires the following documents submitted with the ARPA application:

PROVIDE THE FINANCIAL DOCUMENT(S) APPLICABLE TO YOUR ORGANIZATION:

- A. All agencies must submit**
 - ▶ **Statement of Financial Position (Balance Sheet)**
 - ▶ **Statement of Activity (Income and Expense Statement)**
- B. Agency with total annual with a total revenue of \$50,000**
 - ▶ **IRS Form 990**
- C. Agency with total annual revenue of over \$750,000 but federal expenditures less than \$750,000**
 - ▶ **Certified Financial Audit**
 - ▶ **Certified Financial Audit Management Letter**
 - ▶ **Corrective Action Plan (if applicable)**
- D. Agency with \$750,000 or more in federal funds during fiscal**
 - ▶ **Single Audit**
 - ▶ **Single Audit Management Letter**
 - ▶ **Corrective Action Plan (if applicable)**

DETAILED BUDGET FOR THE PROJECT, INCLUDE ALL PROPOSED EXPENSES RELATED TO YOUR PROJECT.

ANY ADDITIONAL RELEVANT DOCUMENTS REGARDING THE PROJECT.

VI. Affirmation and Submittal Section

In this section, applicants will be asked to check off boxes to verify that they read and understand the following statements

THE APPLICANT UNDERSTANDS:

1. This application and other materials submitted to Richland County may constitute public records subject to disclosure under South Carolina's Public Records Law.
2. Submitting false or misleading information in connection with an application may result in the applicant being found ineligible for financial assistance under the funding program, and the applicant or its representative may be required to repay the grant award or be subject to civil and/or criminal prosecution.

3. Receipt of federal funds through this grant process requires recipient to agree to all rules, regulations, and reporting associated with this federal program including compliance with all Uniform Guidance regulations associated with allowable and non-allowable uses of funds.
4. Recipient agrees to meet all reporting requirements associated with such award within determined time requirements. Failure to do so may require repayment of all awards.

THE APPLICANT CERTIFIES TO THE BEST OF IT KNOWLEDGE:

1. The information submitted to Richland County in this application, including required supporting documentation, is true and correct.
2. The applicant is in compliance with all applicable federal, state, and local laws, regulations, ordinances, and orders and must report any and all noncompliance with said laws that could have an adverse material impact on the business. Adverse material impact includes lawsuits, criminal or civil actions, bankruptcy proceedings, or regulatory action by a governmental entity.
3. The applicant has not received other federal, state, or local assistance for the same expenses as submitted in this application.
4. The applicant is current on all federal, state, and local taxes.

Files can be upload or attached to application (No news articles, video, etc.)

Projects will be reviewed to determine their relevance to COVID-19 Recovery efforts based on the Final Rule released by the Treasury Department.

<https://home.treasury.gov/system/files/136/SLFRF-Final-Rule.pdf>

SIGNATURE:

PRINTED NAME:

DATE SUBMITTED:

**RICHLAND COUNTY
ATTACHMENT A
ARAPBUDGET**

Organization Budget - Please attach a budget narrative/justification explaining your numbers.

<u>Source</u>	<u>INCOME</u>	<u>Amount</u>
Governments grants _____		\$ _____

Foundations _ _ _ _ _		\$ _ _ _ _ _

Corporations _ _ _ _ _		\$ _ _ _ _ _

United Way or other federated campaigns		\$ _____

Individual Contributions _____		\$ _____

Fundraising events and products		\$ _____

Membership Income _____		\$ _____

In-kind support _____		\$ _____

Investment Income _____		\$ _____

	Revenue	
Government Contracts _____		\$ _____

<u>Earned Income</u> _____		\$ _____

Other (specify) _____		\$ _____
_____		\$ _____

Total Income		\$ _____

**RICHLAND COUNTY
ATTACHMENT B
ARAPBUDGET**

ORGANIZATION EXPENSES

Item	<u>Amount</u>
Salaries and Wages _____	\$ _____
_____ Insurance, benefits and other related taxes	\$ _____
_____ Consultants & Professional Fees _____	\$ _____
_____ Travel _____	\$ _____
_____ Equipment _____	\$ _____
_____ Supplies _____	\$ _____
_____ Printing & Copying _____	\$ _____
_____ Telephone & Fax _____	\$ _____
_____ Postage & Delivery _____	\$ _____
_____ Rent & Utilities _____	\$ _____
_____ In-Kind Expenses _____	\$ _____
_____ Depreciation _____	\$ _____
_____ Other (Specific) _____	\$ _____
_____ <u>Total Income</u>	\$ _____
Difference (Income less Expense)	\$ _____

**RICHLAND COUNTY
ATTACHMENT C
ARAPBUDGET**

Project Budget - Please attach a budget narrative/justification explaining your numbers.

INCOME

<u>Source</u>	<u>Amount</u>
Governments grants _____	\$ _____

Foundations _____	\$ _____

Corporations _____	\$ _____

United Way or other federated campaigns _____	\$ _____

Individual Contributions _____	\$ _____

Fundraising events and products _____	\$ _____

Membership Income _____	\$ _____

In-kind support _____	\$ _____

Investment Income _____	\$ _____

	<u>Revenue</u>
Government Contracts _____	\$ _____

Earned Income _____	\$ _____

Other (specify) _____	\$ _____
_____	\$ _____

<u>Total Income</u>	<u>\$</u> _____

**RICHLAND COUNTY
ATTACHMENT D
ARPA BUDGET**

PROJECT EXPENSES

Item	<u>Amount</u>	%FT/PT
Salaries and Wages (breakdown by individual position and indicate full or part-time)		
_____	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____
Subtotal		
Insurance, benefits and other related taxes	\$ _____	
Consultants & Professional Fees	\$ _____	
Travel	\$ _____	
Equipment	\$ _____	
Supplies	\$ _____	
Printing & Copying	\$ _____	
Telephone & Fax	\$ _____	
Postage & Delivery	\$ _____	
Rent & Utilities	\$ _____	
In-Kind Expenses	\$ _____	
Depreciation	\$ _____	
Other (Specific)	\$ _____	
<u>Total Income</u>	<u>\$ _____</u>	
Difference (Income less Expense)	<u>\$ _____</u>	

Richland County Intervention and Prevention Community Grant Definitions

Beneficiary – Recipient of funds intended to directly benefit the recipient. While recipients will be responsible for receipt on a reimbursement basis, standard 31 CFR 35 for ARPA) as well as Uniform Guidance for all federal grant programs in 2 CFR, Part 200 is not required.

DUNS Number - a unique nine-digit identifier for businesses. This number is assigned once our patented identity resolution process, part of our [DUNSRight methodology](#), identifies a company as being unique from any other in the Dun & Bradstreet Data Cloud. D-U-N-S Numbers are often referenced by lenders and potential business partners to help predict the reliability and/or financial stability of the company in question. D-U-N-S, which stands for data universal numbering system, is used to maintain up-to-date and timely information on more than hundreds of millions global businesses. The D-U-N-S Number also enables identification of relationships between corporate entities (hierarchies and linkages), another key element of Live Business Identity and commercial risk assessment practices.

Evidence based models - Evidence-based practice ([EBP](#)) is a process in which the practitioners combines well-researched interventions with clinical experience, ethics, client preferences, and culture to guide and inform the delivery of treatments and services.

Federal Poverty Level - annual calculations that considers the consumer price index increase or decrease on the cost of living and the accompanying income thresholds that is used based on family size and composition to determine who is in poverty. The income used to compute poverty status is not just earnings, but all sources of income that generates cash flow.

Median Income - the [income](#) amount that divides a population into two equal groups, half having an income above that amount, and half having an income below that amount. It may differ from the [mean](#) (or [average](#)) income. The income that occurs most frequently is the [income mode](#). Each of these is a way of understanding [income distribution](#).

Practice-based models- Practice-based evidence can be defined as the systematic collection of patient-reported measures associated with a particular goal or desired outcome

Qualified Census Tract - Qualified Census Tracts (QCT) areas that are qualified for Low Income Housing Tax Credits for tax credits under section 42 of the Internal Revenue Service Codes. QCT tracts are updated annually based upon current data. To be a QCT the following conditions must exist.

1. A census tract must have 50% of its households with incomes below 60% of the AMGI to be eligible. HUD has defined 60% of AMGI income as 120% of HUD's Very Low Income Limits, that are based on 50% of area median family income, adjusted for high cost and low income areas. The 1994 income estimates were then deflated to 1989 dollars, so they would match the 1990 Census income data.
2. For each census tract, the percentage of households below the 60% income standard was determined by (a) calculating the average household size of the census tract, (b) applying the income standard after adjusting it to match the average household size, and (c) calculating the number of households with incomes below the income standard.

3. Qualified Census Tracts are those in which 50% or more of the households are income eligible and the population of all census tracts that satisfy this criterion does not exceed 20% of the total population of the respective area.
4. In areas where more than 20% of the population qualifies, census tracts are ordered from the highest percentage of eligible households to the lowest. Starting with the highest percentage, census tracts are included until the 20% limit is exceeded. If a census tract is excluded because it raises the percentage above 20%, then subsequent census tracts are considered to determine if a census tract with a smaller population could be included without exceeding the 20% limit.

These maps may be found at the following link
https://www.huduser.gov/portal/sadda/sadda_qct.html?locate=45079010900

Sub-recipient – grant recipient for which funding will require compliance with the terms and conditions of compliance for a prime recipient. These responsibilities will flow down to a sub recipient. Each sub recipient must comply with specific federal requirements (e.g., 31 CFR 35 for ARPA) as well as Uniform Guidance for all federal grant programs in 2 CFR, Part 200.

Note: Sub recipient vs. Beneficiary. For those recipients considering a transfer for ARPA Funds to a third party, the Final Rule clarifies the important distinction between “sub recipients” and “beneficiaries,” generally providing that where ARPA Funds are intended to “directly benefit” the third party that such third party is a “beneficiary.” This distinction is critical for recipients to consider when transferring ARPA Funds to third parties as the Final Rule provides that beneficiaries are “not subject to monitoring and reporting requirements,” whereas sub-recipients (and in turn recipients) will be responsible for these monitoring and reporting requirements.