

RICHLAND COUNTY
COMMUNITY IMPACT GRANT
AD HOC COMMITTEE

AGENDA



THURSDAY, NOVEMBER 16, 2023

3:00 PM

COUNCIL CHAMBERS

Richland County Council 2023



Deirek Pugh
District 2



Jason Branham
District 1



Gretchen Barron
District 7



Yvonne McBride
District 3



Paul Livingston
District 4



Allison Terracio
District 5



Don Weaver
District 6



Overture Walker
District 8
Chair



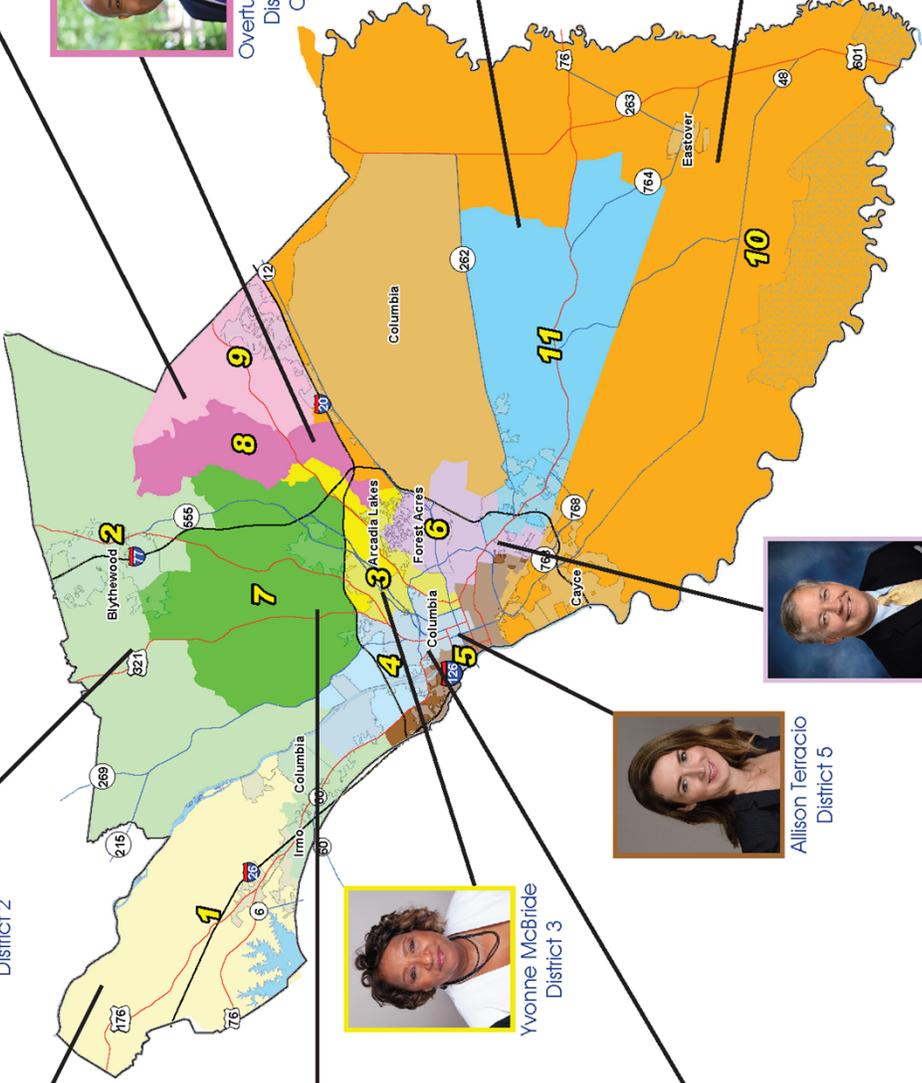
Chakisse Newton
District 11



Cheryl English
District 10



Jessica Mackey
District 9
Vice Chair





Community Impact Grants Committee
AGENDA
 November 16, 2023 – 3:00 PM
 Council Chambers
 2020 Hampton Street, Columbia, SC 29204

Jason Branham District 1	Paul Livingston District 4	Gretchen Barron District 7	Jesica Mackey, Chair District 9	Cheryl English District 10
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- 1. **Call to Order** The Honorable Jesica Mackey, Chair
- 2. **Approval of Minutes** The Honorable Jesica Mackey
 - a. **September 12, 2023 [PAGES 2-7]**
- 3. **Adoption of Agenda** The Honorable Jesica Mackey
- 4. **Items for Discussion/Action** The Honorable Jesica Mackey
 - a. **FY2024-2025 Community Impact Grants Application [PAGES 8-16]**
- 5. **Adjournment** The Honorable Jesica Mackey



Special Accommodations and Interpreter Services Citizens may be present during any of the County’s meetings. If requested, the agenda and backup materials will be made available in alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), as amended and the federal rules and regulations adopted in implementation thereof. Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the Clerk of Council’s office either in person at 2020 Hampton Street, Columbia, SC, by telephone at (803) 576-2061, or TDD at 803-576-2045 no later than 24 hours prior to the scheduled meeting.



Richland County Council
Community Impacts Grants Committee
MINUTES
September 12, 2023 – 1:00 PM
Council Chambers
2020 Hampton Street, Columbia, SC 29204

COUNCIL MEMBERS PRESENT: Jesica Mackey, Chair, Jason Branham, Paul Livingston, Gretchen Barron, and Cheryl English

OTHERS PRESENT: Chakisse Newton (via Zoom), Chelsea Bennett, Anette Kirylo, Kyle Holsclaw, Lori Thomas, Stacey Hamm, Leonardo Brown, Patrick Wright, Sarah Harris, Abhijit Deshpande, Aric Jensen, Tamar Black, Angela Weathersby, Ashiya Myers, Jennifer Wladischkin, Susan O’Cain, Dante Roberts, and Zachary Cavanaugh

1. **CALL TO ORDER** - Chairwoman Jesica Mackey called the meeting to order at approximately 1:07 PM.
2. **APPROVAL OF MINUTES**
 - a. August 29, 2023 – Ms. Barron moved to approve the minutes as distributed, seconded by Mr. Livingston.
In Favor: Branham, Livingston, Barron, Mackey, and English
The vote in favor was unanimous.

3. **ADOPTION OF AGENDA** – Ms. Barron moved to adopt the agenda as published, seconded by Ms. English.
In Favor: Branham, Livingston, Barron, Mackey, and English
The vote in favor was unanimous.

4. **ITEM FOR DISCUSSION/ACTION**
 - a. Application Review – Ms. Mackey noted that we reviewed the community partners’ list at the last committee meeting and made recommendations. At this meeting, we will be focusing on the other non-profits. The total amount available to be awarded is \$872,000. The applications were all reviewed and scored by the third-party consultant. The committee members were provided with the scoring rubric and the applications.

As we look at the applications, Ms. Barron admonished the committee to keep in mind that even though the score could be perceived as their ability to perform, there are programs near and dear to our hearts. We want to put ourselves at an advantage to provide these services and do them with as little exposure to the County as possible.

Mr. Livingston stated that one thing he is considering is that a couple of agencies did an excellent job for us last year. There were agencies he felt did some things relative to the Strategic Plan that received lump sum funding. He will be considering some of the agencies because they have demonstrated what they can do.

Mr. Livingston moved to award \$50,000 to Communities in Schools of South Carolina and \$50,000 to the Career Development Center at St. John (a division of Community Development Corporation), seconded by Ms. Barron.

Mr. Branham indicated he plans to vote in favor of Communities in Schools but is less familiar with the other organization.

Ms. Barron stated she fully supports the work that both these organizations do, and they have done an excellent job for us in the past. Her challenge is one scored very low, and the only rationale in supporting this organization is that they have a track record for their work in the community. At a later date, there needs to be a discussion on how, or if, the County provides resources to ensure those organizations who

have done an excellent job are offered technical assistance to ensure their paperwork aligns with the programmatic things they do.

In Favor: Livingston, Barron, Mackey, and English

Opposed: Branham

The vote was in favor.

Ms. English moved to award \$50,000 to Tri-City Visionaries, Inc., \$50,000 to Serve & Connect, and \$50,000 to Olympia Community Educational Foundation, seconded by Ms. Mackey.

Ms. English noted that Serve & Connect received a low score; however, they have been working in the community with those with developmental disabilities.

Ms. Newton inquired about what we mean by County staff assisting individuals with their paperwork.

Ms. Mackey requested to table this item until after the current discussion.

Ms. Barron noted she would be voting “no” on this motion because the organizations scored low.

Mr. Livingston inquired if Serve & Connect received funding from another source.

Ms. Thomas responded Serve & Connect received ARPA funding in the amount of \$77,477.

Ms. Barron stated she compared this list of organizations to the list of entities already receiving ARPA funding and the amount they received. As well as the programming part to ensure we are not funding the same program twice.

Mr. Livingston made a substitute motion to divide the question, seconded by Ms. Barron.

Ms. English moved to award \$50,000 to the Olympia Community Educational Foundation, seconded by Mr. Livingston.

Mr. Livingston made a substitute motion to award \$25,000 to the Olympia Community Educational Foundation, seconded by Ms. English.

In Favor: Livingston, Mackey, and English

Opposed: Branham and Barron

The vote was in favor.

Ms. English moved to award \$50,000 to Tri-City Visionaries, seconded by Ms. Mackey.

In Favor: Mackey and English

Opposed: Branham, Livingston, and Barron

The motion failed.

Mr. Branham moved to award \$25,000 to Epworth Children’s Home, seconded by Mr. Livingston.

Ms. Barron noted Epworth Children’s Home received ARPA funding.

Ms. Mackey acknowledged we want to make that a point. Still, our application only precluded organizations from funding if they had received hospitality or accommodations tax funding. We did not state that ARPA funding was a disqualifying factor.

Ms. Thomas indicated Epworth Children’s Home received \$131,901 in ARPA funding.

Ms. Barron maintained that given the number of applications we received, we want to be good stewards of our funds and look at opportunities to fund different and/or new organizations.

Mr. Branham stated he is looking for the organizations that are most in need and least able to help themselves when awarding the grant funding.

In Favor: Branham, Livingston, Barron, Mackey, and English

The vote in favor was unanimous.

Ms. Mackey moved to award \$50,000 to the Northeast Columbia Empowerment Coalition and \$20,000 to The RAM Foundation.

In Favor: Livingston, Barron, Mackey, and English

Opposed: Branham

The vote was in favor.

Ms. Barron moved to award \$50,000 to Turn90, \$50,000 to the Midlands Technical College Foundation, \$16,000 to Girl Scouts of South Carolina Mountains to Midlands, and \$8,5000 to the Southeastern Chapter of the National Safety Council, seconded by Ms. English.

Mr. Branham moved to divide the question, seconded by Mr. Livingston.

In Favor: Branham, Livingston, Barron, Mackey, and English

The vote in favor was unanimous.

Ms. Barron moved to award \$50,000 to Turn90, seconded by Ms. Mackey.

In Favor: Livingston, Barron, Mackey, and English

Opposed: Branham

The vote was in favor.

Ms. Barron moved to award \$50,000 to the Midlands Technical College Foundation, seconded by Ms. Mackey.

In Favor: Branham, Livingston, Barron, Mackey, and English

The vote in favor was unanimous.

Ms. Barron moved to award \$16,000 to the Girl Scouts of South Carolina Mountains to Midlands, seconded by Ms. English.

In Favor: Branham, Livingston, Barron, Mackey, and English

The vote in favor was unanimous.

Ms. Barron moved to award \$8,500 to the Southeastern Chapter of the National Safety Council, seconded by Ms. Mackey.

In Favor: Barron, Mackey, and English

Opposed: Branham and Livingston

The vote was in favor.

Mr. Branham moved to award \$16,000 to the Indian Waters Council, Boy Scouts of America, seconded by Mr. Livingston.

In Favor: Branham, Livingston, Barron, Mackey, and English

The vote in favor was unanimous.

Mr. Livingston moved to award \$15,000 to the Alston Wilkes Society, seconded by Ms. Mackey.

In Favor: Branham, Livingston, Barron, Mackey, and English

The vote in favor was unanimous.

Mr. Branham moved to award \$10,000 to Harvest Hope, seconded by Ms. Barron.

In Favor: Branham, Livingston, Barron, Mackey, and English

The vote in favor was unanimous.

Mr. Livingston moved to award \$20,166 to Able South Carolina, seconded by Ms. Barron.

In Favor: Livingston, Barron, and Mackey

Opposed: Branham

Recuse: English (due to Able being in collaboration with her employer)

The vote was in favor.

Ms. Barron moved to award \$14,855 to W. J. Keenan Cluster STEAM Booster Club/NoMa STEAM, seconded by Ms. Mackey.

In Favor: Livingston, Barron, Mackey, and English

Opposed: Branham

The vote was in favor.

Ms. Mackey moved to award \$26,000 to Sistercare, Inc. and \$50,000 to Palmetto Place Children & Youth Services, seconded by Ms. Barron.

In Favor: Branham, Livingston, Barron, Mackey, and English

The vote in favor was unanimous.

Ms. Barron moved to award \$10,000 to the Midlands Education and Business Alliance, \$50,000 to the She Did That Community Advocate Foundation, and \$50,000 to the Goodwill Industries of Upstate/Midlands South Carolina, Inc.

Mr. Livingston made a substitute motion to divide the question, seconded by Ms. Barron.

In Favor: Branham, Livingston, Barron, Mackey, and English

The vote in favor was unanimous.

Ms. Barron moved to award \$10,000 to the Midlands Education and Business Alliance, seconded by Ms. Mackey.

In Favor: Livingston, Barron, Mackey, and English

Opposed: Branham

The vote was in favor.

Ms. Barron moved to award \$50,000 to the She Did That Community Advocate Foundation, seconded by Ms. Mackey.

In Favor: Barron

Opposed: Branham, Livingston, Mackey, and English

The motion failed.

Ms. Barron moved to award \$50,000 to Goodwill Industries of Upstate/Midlands South Carolina, Inc., seconded by Ms. Mackey.

Mr. Livingston made a substitute motion to award \$25,000 to Goodwill Industries of Upstate/Midlands South Carolina, Inc., seconded by Ms. Barron.

In Favor: Branham, Livingston, Barron, Mackey, and English

The vote in favor was unanimous.

Mr. Livingston suggested not allocating the total amount at this time.

Ms. Mackey maintained she believes it is the duty of the committee to allocate all of the funding.

Ms. Barron moved to award \$50,000 to the Brookland Center for Economic Change and \$49,665 to 7435 Monticello Road, Columbia SC 29203 (Columbia International University), seconded by Ms. Mackey.

Mr. Livingston inquired if Brookland Center for Economic Change was in Richland County.

Ms. Thomas responded the address on the application was a Columbia address.

Ms. Barron withdrew her motion for Brookland Center for Economic Change until staff could determine where the organization is located.

In Favor: Livingston, Barron, Mackey, and English

Opposed: Branham

The vote was in favor.

Ms. English moved to award \$50,000 to Homeless No More, seconded by Ms. Barron.

In Favor: Branham, Barron, Mackey, and English

Opposed: Livingston

The vote was in favor.

Ms. Thomas indicated the Brookland Center for Economic Change's request is to expand their facilities in Northeast Columbia.

Ms. Barron moved to award \$50,000 to the Brookland Center for Economic Change, seconded by Mr. Livingston.

In Favor: Livingston, Barron, Mackey, and English

Opposed: Branham

The vote was in favor.

Mr. Branham moved to award \$50,000 to the Midlands Area Food Bank, seconded by Ms. English.

Ms. Barron noted this is one of the organizations that did not score as high as some of the others. She is familiar with the work they have been doing. She thinks what they are doing is important, but we must find a creative approach to provide resources for the organizations so their paperwork looks like what they are doing.

In Favor: Branham, Livingston, Barron, Mackey, and English

The vote in favor was unanimous.

Ms. Mackey moved to award \$15,000 to Healthy Learners, seconded by Ms. English.

In Favor: Branham, Livingston, Barron, Mackey, and English

The vote in favor was unanimous.

Ms. Barron moved to award \$25,000 to Christian Assistance Bridge, seconded by Ms. Mackey.

In Favor: Branham, Barron, Mackey, and English

Opposed: Livingston

The vote was in favor.

Ms. English moved to award \$50,000 to Home Work of America, seconded by Ms. Barron.

In Favor: Branham, Barron, Mackey, and English

Opposed: Livingston

The vote was in favor.

Mr. Livingston moved to award \$20,000 to the Nickelodeon Theatre, seconded by Ms. English.

Ms. Thomas indicated that the Nickelodeon Theatre was an ineligible organization.

Mr. Livingston withdrew his motion.

Ms. Barron moved to award \$25,000 to Our Place of Hope, seconded by Mr. Branham.

In Favor: Branham, Barron, and English

Opposed: Livingston and Mackey.

The vote was in favor.

Mr. Branham moved to award \$25,814 to The Cooperative Ministry, seconded by Ms. Barron.

Ms. Mackey inquired if The Cooperative Ministry received ARPA funds.

Ms. Thomas responded they were awarded \$138,091.20.

In Favor: Branham, Barron, and English

Opposed: Livingston and Mackey

The vote was in favor.

Ms. Barron thanked Ms. Mackey for her leadership in this committee. She believes the process has helped remove the stigma of “Lump Sum” appropriations. The process still needs work, but we should be proud of it. She encouraged the committee, as we move forward with the recommendation(s), that we stand by the work we did.

Mr. Livingston thanked the staff for presenting the information straightforwardly and organized.

Ms. Newton stated her earlier request was for clarification. At several points, we have talked about providing assistance to grantors. She noted that we need to be transparent and make the process as simple as possible but still get the information we need to be good stewards of the public dollars. She would like to understand what kind of additional type of assistance we could provide. In some discussions, it sounded like people were requesting a full-time employee to assist in ways we are not necessarily staffed for.

Ms. Mackey replied she did not think a clear answer was provided along the way. She noted the Community Impact Grants Committee is one part of many grants offered or made available to citizens in Richland County. She believes this is a larger conversation because not every grant we offer is the same. Some grants are federal grants that we have no control over. Some are tied to hospitality dollars. Overall, every grant is different. She suggested discussing this matter further in the Strategic Planning Committee.

Ms. Newton inquired if there is a different body that should be providing assistance.

Ms. English acknowledged that we cannot write grants, but we can share the expectations and requirements. She noted it is up to the individual agencies to ensure they have those things in place. It is her belief staff is capable of providing general clarification on the applications.

The County Attorney, Patrick Wright, stated staff has to be careful not to give legal or tax advice.

Ms. Barron expressed that the County’s Grant Department is not a department but an office. We need to support what we ask them to do by funding them appropriately so they have the staff they need to address basic concerns. We create these new opportunities and applications. Then, we expect the staff members to do technical assistance workshops and answer questions. She inquired as to the number of employees currently in the Budget Department.

Mr. Brown responded there are three employees in the department.

5. **NEXT STEPS** – Ms. Mackey stated we are at the point where we have recommendations for our Community Partners and our other grant applications. If all those are approved, staff will move forward with distribution beginning October 1st. She requested Ms. Thomas to speak on the guidelines and the reporting structure.

Ms. Thomas indicated that once the awards are approved, we will contact the grantees to get the grant award letters executed so we can start distributing the funds. As in the past, there will only be a 25% layout of the payment, and they will have to be in compliance on a quarterly basis to receive additional funds. There will be a mid-year check-in to ensure their expenditures align with the guidelines. Additionally, they will have to provide benchmarks of what is being done. If, at some point, we do not receive compliance from the organizations, the funding will cease until they become compliant. All funds have to be expended by June 30, 2024. Periodic updates will be provided throughout the process (i.e., January and April/May). She noted that staff can provide the scoring by category in an email to each group so they know the areas in the grant process they need to improve.

6. **ADJOURNMENT** – Mr. Livingston moved to adjourn the meeting, seconded by Ms. English.

In Favor: Livingston, Barron, Mackey, and English

Not Present: Branham

The vote in favor was unanimous.

The meeting adjourned at approximately 2:33 PM.



COMMUNITY IMPACT GRANT GUIDELINES

FY2024 (July 1, 2023 – June 30, 2024)

Grant Cycle will open July 1, 2023

Application must be submitted in

ZoomGrants Grant Due Date: July 31, 2023

No later than 11:59 PM

PROGRAM DESCRIPTION

Pending budget approval, Richland County Council set aside \$1,780,000 of the General Operating Fund for the Community Impact Grant (CIG) Fund for fiscal year 2024. Sixty percent (\$1,068,000) of CIG funds will be allocated to identified Community Partners listed at the end of this document. Forty percent (\$712,000) will be allocated for competitive grants as described in this document. This program is designed to provide financial support to organizations and agencies that carry out community-based programs and/or services throughout Richland County. In keeping with the mission of Richland County Government, this program attempts to encourage organizations to continue to offer innovative and much needed services that enhance the quality of life for all citizens of this County.

DISCRETIONARY GRANT TIMELINE

Request for Applications:	July - July 31, 2023
Application Due Date:	July 31, 2023, 11:59 pm
Community Impact Grant Committee Meeting	August, 2023 (Date TBA)
Grant Award Notifications:	Late September, 2023
Quarterly Reports:	Due by January 31, 2024, April 30, 2024 (if awarded)
Final Reports:	Due by July 31, 2024 (if awarded)

PROGRAM ELIGIBILITY AND DESIGN

Organizations that are determined as charitable under Section 501(c)(3) of the Internal Revenue Code and nonprofit organizations registered as a charity with the Secretary of State. **Richland County will not award grants to individuals, fraternal organizations and organizations that support and/or endorse political campaigns.**

Religious organizations may receive funding; however, Richland County may not sponsor nor provide financial support to a religious organization in a manner which would actively involve it in a religious activity (i.e. public funds must not be used for a religious purpose). Thus, any funds provided must be solely utilized for secular purposes and the principal or primary goal of the sponsored activity must not be to advance religion.

The program fund is set up as follows

- Sixty percent of the annual County allocation shall be distributed to Groups identified by Council as Community Partners. Community Partners must submit an annual application indicating the requested amount and proposed use of funds along with all other application data. Community partners are not eligible for competitive grant funding.
- Forty percent of the annual County allocation shall be distributed based upon competitive grant applications. Organizations can apply for funding up to \$50,000 for only one project. Projects that focus on multiple impact areas are only eligible for one grant. Organizations may only submit one application annually.

Grant recipient organizations may not re-grant or sub-grant County funds to other organizations. All funds must be spent on direct program expenditures by the organization who is granted the allocation.

PROGRAM REQUIREMENTS

- Organizations must apply to be considered for funding each year.
- Organizations receiving Accommodation Tax or Hospitality Tax funds will not be considered for funding, unless waived by majority vote of Council.
- Richland County Council shall make all awards pursuant to this grant program.

PROGRAM CRITERIA (proposed request must address one of the following)

- The activity meets service-type activities outlined in the organization's mission, long-range plans, goals and objectives.
- The activity, in whole or in part, provides opportunities for underserved populations in Richland County.

- The activity provides solutions by way of systems or approaches that can prevent, mitigate or resolve individual, family, or community problems as outlined in the categories of the application.

THE PROGRAM WILL NOT FUND (however, not limited to):

- Fundraising Projects
- Debt Reduction
- Endowment Development
- Medical Research/Health Related Issues
- Conference Travel
- Conference Underwriting or Sponsorship
- Gift Cards
- Regular budgeted operating expenditures
- Asset purchases

GRANT APPLICATION

The grant application must be submitted in ZoomGrants through Richland County’s website. Make sure all fields are completed as incomplete applications will not be reviewed by the Committee. Contact the Grants Manager if you have any difficulties completing the application. Once complete, save a copy and print for your records.

If you cut and paste information from Word, make sure your information is not cut off. The application components are as follows:

- Mission Statement – Include the organization’s mission statement as found in your bylaws. You may also include any long-range plans and goals for your agency as a whole.
- Geographic information – what areas of Richland County will be the project focus.
- Project Impact Priority – Which County-wide strategic priority the project helps to accomplish
- Organization Background – Demonstration of recent accomplishments and success with programs similar to the one in your application.
- Project Description – This is the “meat” of the application where you describe your project – who, when, what, why and where.
- Benefit to the Community – Detail who is being served by your project, geographic location of your audience, how the project impacts the community.
- Sustainability – How will the program be sustained in years following any award from the County?
- Collaborative Partners/Efforts – Describe how your organization will work with others on this project. What are partner’s roles and are they on board?
- Outcomes – Share what result do you want to achieve and how will you measure success?

PROGRAM BUDGET

A budget section is provided for you as part of the application. This section applies only to the project outlined in the application. Please note that all grant funds must be expended by the recipient organization. Re-granting or sub-granting of funds is not allowed.

Expenditures must be consistent with the application budget. Only goods and services that comply with the Discretionary Guidelines are permitted. The budget should reflect in financial terms the actual specific costs of achieving the objectives of the project(s) you propose in your application.

Amounts listed in the Community Impact Grant Request column should total the amount of funds requested in the application. Please make sure that all expenses in –Community Impact Grant column relate to the proposed project outlined in the Project Description.

Note that there are blank spaces in the budget section of the application to provide additional expense categories as all budgets are not the same. Feel free to use these additional blank expense spaces for other categories not listed. For example, your project may have a transportation component. You can add a budget category these types of expenses.

Under project revenues, list known and anticipated funding sources, including any that are pending. Also include any in-kind contributions under project revenues. This section shows the Committee if your organization or others are contributing to the project outlined in the application. Attach copies of pending grants documentation (grant award letters) in the documents section of the grant application.

Please do not include agency administrative costs or organizational overhead expenses in your grant budget. All expenses should directly relate to the project or program that is outlined in the application.

Budget Narrative (Grant Funds Only) - Please include a brief 1-2 sentence description for each category included in the program budget. Make sure expenses are reflected in the project description. For example:

Contractual – 2 consultants to work 10 hours at \$25/hour to conduct 5 financial training workshops

Program expenses - \$500 for financial training workshop curriculum, \$500 rental fee for training space

APPLICATION PACKAGE

In order to be considered for funding, applicants must submit a complete application package for the –Community Impact grant program in ZoomGrants. Incomplete applications will not be considered. Complete applications include:

- 1) Completed and electronically initialed application. You can complete the application at:
<https://zoomgrants.com/gprop.asp?donorid=2236>
 - Answer all questions and complete each section. “N/A” and “See Attached” are not valid responses.
 - Electronic Initials by board chair or the executive director is requested in ZoomGrants - If your organization does not have an Executive Director, please note this in the application.
- 2) Project Budget and Narrative (form included with the application)
- 3) Required Attachments:
 - Current organization operating budget for the last two years reflecting sources and amounts of income and expenditures for the organization as a whole, not just the program outlined in the application.
 - IRS determination letter indicating the organization’s 501 c 3 charitable status
 - Proof of current registration as a charity with the SC Secretary of State’s Office.
 - Current list of board of directors
 - Most recent 990 tax return. If you file a 990 post-card please also attach a financial report showing financial status.
 - Pending grant award documents such as grant award letters, emails or correspondence from the grantor.
 - Richland County business license or business license assessment survey form (this form shows that a business license is not needed for your organization).
 - Proof of Insurance: WIC (required if there are 4 or more employees and payroll exceeds \$3,000 and/or General Liability).

Attachments MUST be submitted in ZoomGrants along with the proposal in order to be considered complete.

APPLICATION EVALUATION

Grant applications are reviewed by the Community Impact Grant Committee. The Committee will use the following evaluation criteria to evaluate applications and proposed projects. The individual factors are important in project evaluation, as they are an indication of the degree to which the proposed project will contribute to the citizens in Richland County. Make sure these factors are incorporated into your application. These factors, with their corresponding point values, are:

Project Summary: (Up to 35 Points)

- Does the proposal state an objective and does the objective fit the mission and long-range plans, goals and objectives of the organization?
- Does the proposal provide a strong sense of need for the project/program and does it state what the funds will be used for?
- Does the proposal address who will be served and how many?
- Does the proposal state what will be the benefit to persons served?
- Does the proposal state a targeted underserved population?

- Does the proposal provide a program to prevent, mitigate or resolve individual, family, or community problems?
- Does the proposal state how the program will be evaluated once completed?

Project Impact: (Up to 30 Points)

- Is the proposal clear about how the project will work?
- Is there a timeframe outlined in the proposal; is the project ready to start?
- Are all aspects of the project feasible?
- Does the project provide a solution for the identified problem?
- Is the project innovative and provides solutions to problem?

Organization Background: (Up to 20 Points)

- Historical or current program experience indicated.
- Historical experience with targeted population addressed.
- Evidence of other successful experience relevant to the success of this proposal.
- Evidence of capable staff to carry out program/project.
- Does organization history indicate collaborative efforts with other entities?

Budget: (Up to 15 Points)

- Is the budget detailed and understandable?
- Is there another confirmed source of revenue to assist with this project/program?
- Is the project cost reasonable?
- Does budget incorporate any in-kind cost participation?
- Does the budget expense detail section include detailed cost calculation data (e.g., specific cost/quantity for personnel, supplies, travel) and information showing how County grant funds will be spent?

DEADLINE

Richland County will accept proposals in ZoomGrants starting Saturday, July 1, 2023. These applications are available at <https://zoomgrants.com/gprop.asp?donorid=2236>. Applications are due Monday, July 31, 2023 at 11:59 P.M. Proposals received after this date and time will not be considered. Fax and email transmissions will not be accepted.

AWARD NOTIFICATION

The Grants Manager will notify all applicant organizations of the funding outcome in writing in September, 2023. Awards will be available for reimbursement beginning October, 2023. Final reports for the previous fiscal year, if applicable, must be received before payments are released. Non-compliance in all reporting periods may disqualify applicants for future funding opportunities until an applicant is fully compliant.

REPORTING REQUIREMENTS

Richland County requires grantees to complete quarterly reports as outlined above during the award period. At the completion of the grant funded project, Richland County requires grantees to complete a final report for Community Impact Grant funds. Grantees are required to show proof of grant expenditures (invoices and proof of payment). Grantees are asked to report on attendance/impact numbers, program success or failure as well as the impact on Richland County. Each grantee will receive a copy of or a link to the reporting documents with their award packet and reports will also be sent via email.

Grantees must acknowledge the receipt of Community Impact funding by including the Richland County Government logo, or by listing “Funding Provided by Richland County Government” on program/project advertising, marketing and promotional materials, website or in the organization’s annual report. Examples of this must be included in your final report.

FREEDOM OF INFORMATION ACT NOTICE

Please be advised that all materials submitted on behalf of the Community Impact Grant Funds program are subject to disclosure based on the Freedom of Information Act (FOIA).

- No person, based on race, color, national origin, religion, age, sex, ancestry, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, veteran status, military discharge status, citizenship status or reprisal or retaliation for prior civil rights activity should be excluded from participation in be denied the benefit of or be otherwise subjected to discrimination under the program or activity funding in whole or in part by Discretionary grant funds.
- Employment made by or resulting from Community Impact Grant funding shall not discriminate against any employee or applicant on the basis on race, color, national origin, religion, age, sex, ancestry, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, veteran status, military discharge status, citizenship status or reprisal or retaliation for prior civil rights of handicap, age, race, color, religion, sex, or national origin.
- None of the funds, materials, property, or services provided directly or indirectly under Community Impact Grant funding shall be used for any partisan political activity, or to further the election or defeat of any candidate for public office.

QUESTIONS

Please call Ms. Matiah Pough, Grants Manager at (803)576-5459 or email Pough.Matiah@richlandcountysc.gov.

FY 2024 COMMUNITY PARTNERS

1. Senior Resources
2. MIRCI
3. Community Relations Council
4. Palmetto AIDS Life Support
5. Columbia Chamber of Commerce (BRAC)
6. Transitions Homeless Center
7. Columbia Urban League
8. Oliver Gospel Mission
9. Pathways to Healing

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Richland County Government
Administration
FY24 Community Impact Grant Program
Deadline: 00/00/2023

Print Preview Prop

Jump to: [Application Questions](#) [Budget Required Attachments](#)

\$ 0.00 Requested

Additional Contacts
none entered

printpreview@printpreview.com

Tel: 888-867-5309

Application Questions [top](#)

1. Incorporation Date

-no answer-

2. Mission Statement

You may also include any long-range plans and goals for your agency as a whole.

-no answer-

Project Information

3. Project Title

-no answer-

4. Which District(s) is the geographic focus of this project?

Please select all that apply, if focus is not countywide.

- Countywide (All)
- District 1
- District 2
- District 3
- District 4
- District 5
- District 6
- District 7
- District 8
- District 9
- District 10
- District 11

5. Which impact area will your project serve?

Please select all that apply.

- Affordable Housing
- Education
- Recreation
- Health & Safety
- Workforce Development
- Food Insecurity

6. Project Start Date

-no answer-

7. Project End Date

-no answer-

8. Total Project Cost

-no answer-

9. Total Amount Requested

-no answer-

10. Percentage of the Project Cost Requested

-no answer-

11. Organization Background

Include recent accomplishments and success with similar programs.

-no answer-

12. Project Description

Describe your project in terms of who, when, what, why and where.

-no answer-

Benefit to The Community

13. Include number of persons served, demographics of the audience served and the geographic location of those served.

-no answer-

Sustainability

14. What efforts are being made to increase the sustainability of this project/program and decrease the reliance on County Community Impact Grant funds? Please describe detailed plans to sustain the project after one year of funding.

-no answer-

Partnerships/Community Support

15. Describe your partnership efforts with similar organizations in Richland County for this project that assist in furthering the mission of your organization (List names of partnering organizations if applicable):

Describe how your organization will work with others on this project.

-no answer-

Outcomes

16. Describe specific results of the program that you expect to achieve and evaluation practices that will be used to measure the success of the project/program.

-no answer-

17. Have you received any other Richland County grant funding for FY24? If so, please specify which grant program you were awarded.

Hospitality Tax, Accommodations Tax, ARPA

-no answer-

Project Budget [top](#)

Please be specific on various line items.

Expense Category	Community Impact Grant Request	Other Funds	In-Kind Donations	In-Kind Services	Total
-none-	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Income Sources	Amount	Pending	Received	Requested
-none-	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Required Attachments [top](#)

Documents Requested *

Required? **Attached Documents ***

Current organization operating budget for the last TWO years reflecting sources & amounts of income and expenditures for the organization as a whole, not just the program outlined in the application.



IRS determination letter indicating the organization's 501 c 3 charitable status

Proof of current registration as a charity with the SC Secretary of State's Office

List of organization's current Board Members/Directors

Most recent 990 tax return or if you file a 990 post-card attach a financial report showing financial status

Richland County business license or business license assessment survey form (this form shows that a business license is not needed for your organization)

Organization W-9

Proof of Insurance- General Liability or WIC (required if there are 4 or more employees & payroll is greater than \$3,000)

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Application ID: 124545

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