

RICHLAND COUNTY
ADMINISTRATION AND FINANCE
COMMITTEE

AGENDA

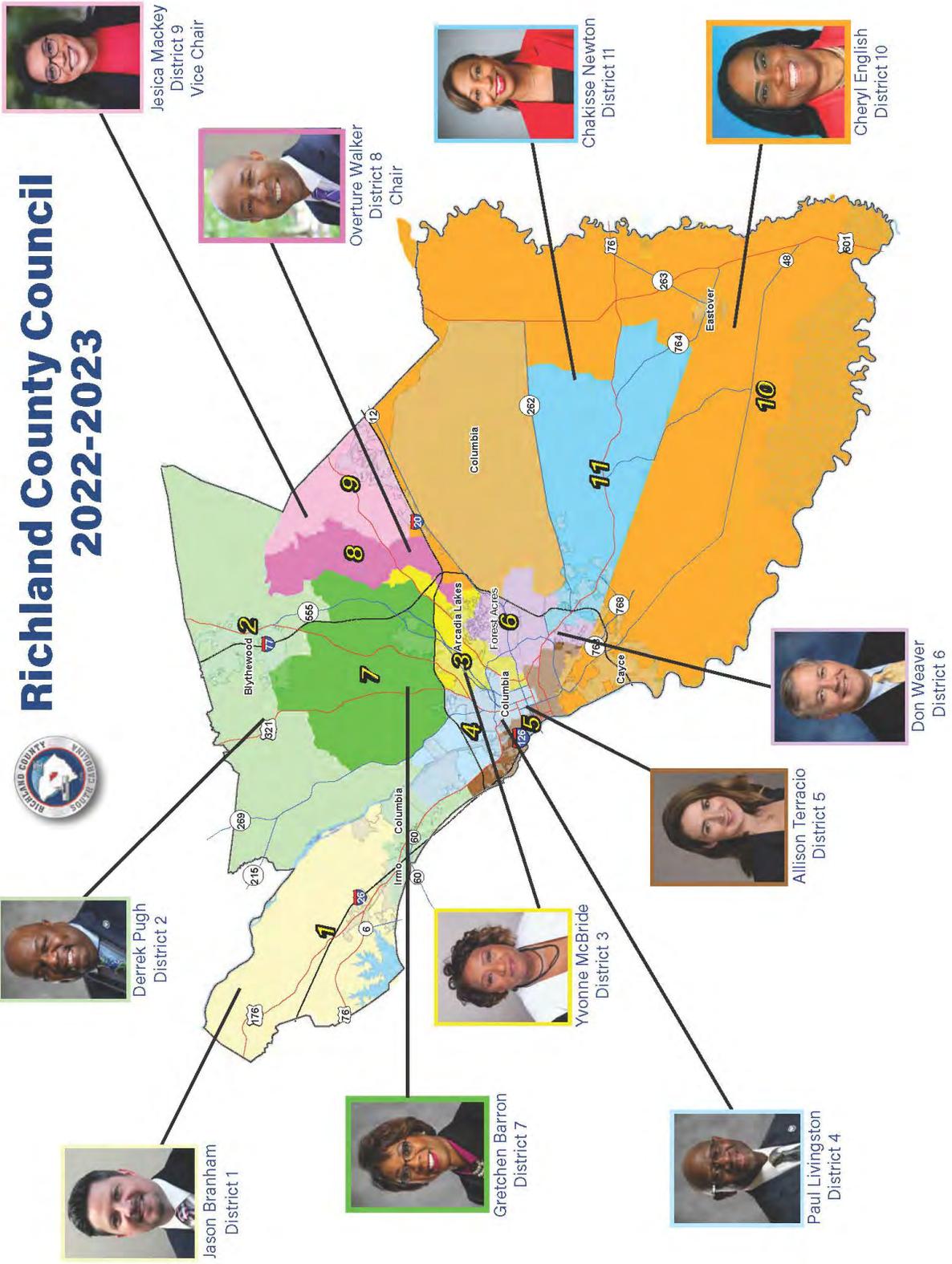


TUESDAY JUNE 27, 2023

6:00 PM

COUNCIL CHAMBERS

Richland County Council 2022-2023





**Richland County
Administration and Finance Committee**

AGENDA

June 27, 2023 - 6:00 PM
2020 Hampton Street, Columbia, SC 29204

The Honorable Jason Branham	The Honorable Yvonne McBride	The Honorable Paul Livingston	The Honorable Don Weaver	The Honorable Jessica Mackey, Chair
County Council District 1	County Council District 3	County Council District 4	County Council District 6	County Council District 9

1. **CALL TO ORDER** The Honorable Jessica Mackey

2. **APPROVAL OF MINUTES** The Honorable Jessica Mackey
 - a. May 23, 2023 **[PAGES 5-7]**

3. **APPROVAL OF AGENDA** The Honorable Jessica Mackey

4. **ITEMS FOR ACTION** The Honorable Jessica Mackey
 - a. Community Planning & Development - Business Service Center - Business Service Center Ordinance Amendment **[PAGES 8-12]**

 - b. County Administrator - Reimbursement Resolution for 2023-24 General Obligation Bond for Family Services Center and Improvements at Alvin S. Glenn Detention Center **[PAGES 13-16]**

 - c. Community Planning & Development - Conservation -Cabin Branch Property Acquisition **[EXECUTIVE SESSION]**

5. **ADJOURN** The Honorable Jessica Mackey



Special Accommodations and Interpreter Services Citizens may be present during any of the County's meetings. If requested, the agenda and backup materials will be made available in alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), as amended and the federal rules and regulations adopted in implementation thereof. Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the Clerk of Council's office either in person at 2020 Hampton Street, Columbia, SC, by telephone at (803) 576-2061, or TDD at 803-576-2045 no later than 24 hours prior to the scheduled meeting.



Richland County Council
ADMINISTRATION AND FINANCE COMMITTEE
MINUTES
May 23, 2023 – 6:00 PM
Council Chambers
2020 Hampton Street, Columbia, SC 29204

COUNCIL MEMBERS PRESENT: Jessica Mackey, Chair; Yvonne McBride, Paul Livingston, and Don Weaver

Not Present: Jason Branham

OTHERS PRESENT: Leonardo Brown, Aric Jensen, Ashiya Myers, Stacey Hamm, Michelle Onley, Angela Weathersby, Lori Thomas, Abhijit Deshpande, Jennifer Wladischkin, Anette Kirylo, Kyle Holsclaw, Patrick Wright, Tamar Black, Dale Welch, Jani Hussain, Chelsea Bennett, John Ansell, Michael Maloney, Shirani Fuller, and Michael Byrd

1. **CALL TO ORDER** – Chairwoman Jessica Mackey called the meeting to order at approximately 6:00 PM.
2. **APPROVAL OF MINUTES**
 - a. April 25, 2023 – Ms. McBride moved to approve the minutes as distributed, seconded by Mr. Livingston.
In Favor: McBride, Livingston, Weaver, and Mackey
Not Present: Branham
The vote in favor was unanimous.
3. **ADOPTION OF AGENDA** – Ms. McBride moved to adopt the agenda as published, seconded by Mr. Weaver.
In Favor: McBride, Livingston, Weaver, and Mackey
Not Present: Branham
The vote in favor was unanimous.
4. **ITEMS FOR ACTION**
 - a. Office of Procurement & Contracting – County-wide Contract Award for RC-568-P-23 – The County Administrator, Leonardo Brown, stated the proposal issued on March 2, 2023, included printing, mailing, and postal services. There were two responses received, and the evaluation process was held. Staff recommends awarding a contract to The Sourcing Group for Richland County’s printing, mailing, and postal services.
Mr. Weaver inquired as to who has the current contract.
Ms. Jennifer Wladischkin, Procurement Director, responded The Sourcing Group holds the current contract.
Mr. Livingston moved to forward to Council with a recommendation to award a contract to The Sourcing Group for Richland County’s printing, mailing, and postal services, seconded by Mr. Weaver.
In Favor: McBride, Livingston, Weaver, and Mackey
Not Present: Branham
The vote in favor was unanimous.
 - b. Utility Transfer of Deeds – Arthurstown/Little Camden/Taylor’s Sanitary Sewer – Mr. Brown stated Richland County Utilities recommends the transfer of deeds of sanitary sewer lines to the City of Columbia for Arthurstown, Little Camden, and Taylor’s Sanitary Sewer System, Phase I. He noted this was an action that came before the body in the past. It went through all the approval processes, but

somewhere between the City and the County, the transfer never happened. The City of Columbia is currently providing the services.

Mr. Livingston moved to forward to Council with a recommendation to approve the transfer of deeds of sanitary sewer lines to the City of Columbia for Arthurtown, Little Camden, and Taylors Sanitary Sewer System, Phase I, seconded by Mr. Weaver.

In Favor: McBride, Livingston, Weaver, and Mackey

Not Present: Branham

The vote in favor was unanimous.

- c. Utilities – Exceeding Purchase Order Limits – Mr. Brown stated there is a service the County has routinely received which has not risen above the \$100,000 threshold. As a result, Council has not had to take additional action. The prices now have increased to a level where the cost will exceed the \$100,000 threshold; therefore, it now requires Council approval.

Mr. Weaver inquired if this resulted from inflation and if Council needs to revise the Administrator's spending threshold.

Mr. Brown responded it was solely due to inflation, and the other matter could be discussed in the future.

Mr. Weaver moved to forward to Council with a recommendation to approve the request to exceed the purchase order amount of \$100,000 for purchasing Aluminum Chlorohydrate (ACH) from G20 Technologies, replacement pumps and equipment from Pete Duty Associates, and repair and maintenance services from Carolina Lift Stations and P&S Construction, seconded by Ms. McBride.

In Favor: McBride, Livingston, Weaver, and Mackey

Not Present: Branham

The vote in favor was unanimous.

- d. Department of Public Works – Solid Waste & Recycling Division – Collection Area 5B Contract Renewal

- e. Department of Public Works – Solid Waste & Recycling Division – Collection Area 7 Contract Renewal – Mr. Weaver inquired about the increase in the contract.

Mr. Brown responded there is not an increase, but a continuation of service, as provided. He indicated this was one of the providers that met the expectations throughout the County's challenges.

Mr. Livingston moved to forward to Council with a recommendation to renew Collections Area 5B and Area 7's contracts with the current service provider, Johnson Garbage Service, seconded by Mr. Weaver.

Ms. Mackey inquired where Areas 5B and 7 are located.

Mr. Michael Maloney, Public Works Director, stated Area 5B is located on the edge of the City of Columbia and contains many of the doughnut holes. Area 7 encompasses Lower Richland (District 10).

In Favor: McBride, Livingston, Weaver, and Mackey

Not Present: Branham

The vote in favor was unanimous.

- f. Department of Public Works – Solid Waste & Recycling Division – Ballentine Property Purchase

Ms. McBride moved to go into Executive Session, seconded by Mr. Weaver.

In Favor: McBride, Livingston, Weaver, and Mackey

Not Present: Branham

The vote in favor was unanimous.

***Council went into Executive Session at approximately 6:14 PM
and came out at approximately 6:41 PM***

Mr. Livingston moved to come out of Executive Session, seconded by Ms. McBride.

In Favor: McBride, Livingston, Weaver, and Mackey

Not Present: Branham

The vote in favor was unanimous.

Mr. Livingston directed the Administrator to move forward regarding the Ballentine property purchase negotiations, as discussed in Executive Session, seconded by Ms. McBride.

In Favor: McBride, Livingston, Weaver, and Mackey

Not Present: Branham

The vote in favor was unanimous.

6. **ADJOURNMENT** – Mr. Livingston moved to adjourn the meeting, seconded by Mr. Weaver.

In Favor: McBride, Livingston, Weaver, and Mackey

Not Present: Branham

The vote in favor was unanimous.

The meeting adjourned at approximately 6:42 PM.

**RICHLAND COUNTY
ADMINISTRATION**

2020 Hampton Street, Suite 4069
Columbia, SC 29204
803-576-2050



Agenda Briefing

Prepared by:	Zach Cavanaugh	Title:	Director
Department:	Community Planning & Development	Division:	Business Service Center
Date Prepared:	June 2, 2023	Meeting Date:	June 27, 2023
Legal Review	Patrick Wright via email	Date:	June 9, 2023
Budget Review	Abhijit Deshpande via email	Date:	June 12, 2023
Finance Review	Stacey Hamm via email	Date:	June 8, 2023
Approved for consideration:	Assistant County Administrator	Aric A Jensen, AICP	
Meeting/Committee	Administration & Finance		
Subject	Business Service Center Ordinance Amendment		

RECOMMENDED/REQUESTED ACTION:

Staff recommends approval of the 2023 Business License Rate Class Schedule to maintain compliance with the South Carolina Fiscal Affairs office.

Staff also recommends approval of the updated Business License Tax Rates to conform to the FY23-24 Richland County budget ordinance.

Request for Council Reconsideration: Yes

FIDUCIARY:

Are funds allocated in the department’s current fiscal year budget?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
If not, is a budget amendment necessary?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No

ADDITIONAL FISCAL/BUDGETARY MATTERS TO CONSIDER:

Compliance with the South Carolina Fiscal Affairs office ensures businesses are charged appropriately for their 2024 business license.

OFFICE OF PROCUREMENT & CONTRACTING FEEDBACK:

Not applicable.

COUNTY ATTORNEY’S OFFICE FEEDBACK/POSSIBLE AREA(S) OF LEGAL EXPOSURE:

There are no legal concerns regarding this matter.

REGULATORY COMPLIANCE:

Business License Tax schedules are updated every odd year based on the IRS profitability index. Based on the IRS profitability index data, the South Carolina Fiscal Affairs office assigns each industry type a rate class based on their North American Industry Classification System (NAICS) code. The updated 2023 Business License Tax schedule will ensure Richland County's compliance with the SC Fiscal Affairs office.

To conform to the FY23-24 Richland County budget ordinance, the Richland County Business Service Center Business License Tax Schedule Rates must be adjusted to match what was passed with the annual budget.

MOTION OF ORIGIN:

There is no associated Council motion of origin.

STRATEGIC & GENERATIVE DISCUSSION:

Staff recommends approval of the 2023 Business License Class Schedule by NAICS code to comply with the South Carolina Fiscal Affairs office. Every odd year, each industry type is placed into a rate class based on the IRS's profitability index data. The 2023 business license class schedule has 7 industry types going down either one or two rate classes and two industry types going up a rate class compared to the 2021 business license class schedule.

Once each industry type is placed into their 2023 rate class, the Director of Business Services will implement this change within the Business Service Centers software with an effective date of January 1, 2024.

If this request is denied, Richland County would be non-compliant with the South Carolina Fiscal Affairs office which would result in businesses being charged either too much or not enough for their 2024 business license.

Staff also recommends approval of the updated Business License Tax Rates to conform with the FY23-24 Richland County budget ordinance. With the passage of the FY23-24 budget ordinance, an updated Business License Tax rate structure was included. This ordinance amendment will ensure that the Richland County budget ordinance and the Business Service Center's ordinance match in relation to Business License Tax rates.

ASSOCIATED STRATEGIC GOAL, OBJECTIVE, AND INTIATIVE:

Commit to Fiscal Responsibility- Ensuring compliance with State mandated business license tax structure changes promotes fiscal responsibility and transparency.

Establish Operational Excellence- Maintaining the integrity of the Business Service Centers ordinance to comply with State mandated changes or changes made by Richland County ensures operational excellence along with compliance.

ATTACHMENTS:

1. Business Service Center Ordinance Amendment

STATE OF SOUTH CAROLINA
COUNTY COUNCIL FOR RICHLAND COUNTY
ORDINANCE NO. ____-23HR

AN ORDINANCE AMENDING THE RICHLAND COUNTY CODE OF ORDINANCES; CHAPTER 16, LICENSES AND MISCELLANEOUS BUSINESS REGULATIONS; BY AMENDING THE BUSINESS LICENSE CLASS SCHEDULE TABLE AND THE BUSINESS LICENSE SCHEDULE RATES TABLE SO AS TO MAKE CONFORMING CHANGES.

Pursuant to the authority granted by the Constitution of the State of South Carolina and the General Assembly of the State of South Carolina, BE IT ENACTED BY RICHLAND COUNTY COUNCIL:

SECTION I. Section 16-5 of the Richland County Code of Ordinances is amended by deleting the tables in Section 16-5(5) entitled “2021 BUSINESS LICENESS CLASS SCHEDULE BY NAICS CODE” and “Richland County Business Service Center Business License Tax Schedule Rates” and inserting:

2023 BUSINESS LICENSE CLASS SCHEDULE BY NAICS CODE

NAICS Sector/Subsector	Industry Sector	Class
11	Agriculture, forestry, hunting and fishing	1.00
21	Mining	2.00
31	Manufacturing	3.00
32	Manufacturing	3.00
33	Manufacturing	3.00
42	Wholesale Trade	1.00
44	Retail Trade	1.00
45	Retail Trade	1.00
48	Transportation and Warehousing	1.00
49	Transportation and Warehousing	1.00
51	Information	4.00
52	Finance and Insurance	7.00
53	Real Estate and Rental and Leasing	7.00
54	Professional, Scientific, and Technical Services	5.00
55	Management of Companies	7.00
56	Administrative and Support and Waste Management and Remediation Services	3.00
61	Educational Services	3.00
62	Health Care and Social Assistance	4.00
71	Arts, Entertainment, and Recreation	3.00
721	Accommodation	1.00
722	Food Services and Drinking Places	2.00
81	Other Services	4.00

Class 8	Mandatory or Recommended Subclasses	
23	Construction	8.10
482	Rail Transportation	8.20
517311	Wired Telecommunications Carriers	8.30
517312	Wireless Telecommunications Carriers (except Satellite)	8.30
5241	Insurance Carriers	8.40
5242	Insurance Brokers for non-admitted Insurance Carriers	8.40
713120	Amusement Parks and Arcades	8.51
713290	Nonpayout Amusement Machines	8.52
713990	All Other Amusement and Recreational Industries (pool tables)	8.60
Class 9	Optional Subclasses	
423930	Recyclable Material Merchant Wholesalers (Junk)	9.10
522298	Pawnshops	9.20
4411	Automobile Dealers	9.30
4412	Other Motor Vehicle Dealers	9.30
454390	Other Direct Selling Establishments (Regular Peddlers)	9.41
454390	Other Direct Selling Establishments (Seasonal Peddlers)	9.42
713290	Bingo Halls	9.50
711190	Other Performing Arts Companies (Carnivals and Circuses)	9.60
722410	Drinking Places (Alcoholic Beverages)	9.70

Note: Class Schedule is based on 2017 IRS Data.

Richland County Business Service Center Business License Tax Schedule Rates

<u>Rate Class</u>	<u>Income \$0-2,000</u>	<u>All Income Over \$2,000 (Rate per \$1,000 or fraction thereof)</u>
1	\$20.00	\$1.00
2	\$22.00	\$1.10
3	\$24.00	\$1.20
4	\$26.00	\$1.30
5	\$28.00	\$1.40
6	\$30.00	\$1.50
7	\$32.00	\$1.60
8	See Class 8 Rates Below	See Class 8 Rates Below

SECTION II. Conflicting Ordinances. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION III. Effective Date. Except as otherwise provided, this ordinance shall be enforced from and after _____.

RICHLAND COUNTY COUNCIL

By: _____
Overture Walker, Chair

Attest this _____ day of
_____, 2021.

Anette Kirylo
Clerk of Council

RICHLAND COUNTY ATTORNEY'S OFFICE

Approved As To LEGAL Form Only.
No Opinion Rendered As To Content.

First Reading:
Second Reading:
Public Hearing:
Third Reading:

**RICHLAND COUNTY
ADMINISTRATION**

2020 Hampton Street, Suite 4069
Columbia, SC 29204
803-576-2050



Agenda Briefing

Prepared by:	Lori Thomas	Title:	Assistant County Administrator
Department:	Administration	Division:	
Date Prepared:	June 13, 2023	Meeting Date:	June 27, 2023
Legal Review	Elizabeth McLean via email	Date:	June 20, 2023
Budget Review	Abhijit Deshpande via email	Date:	June 20, 2023
Finance Review	Stacey Hamm via email	Date:	June 20, 2023
Approved for consideration:	County Administrator	Leonardo Brown, MBA, CPM	
Meeting/Committee	Administration & Finance		
Subject	Reimbursement Resolution for 2023-24 General Obligation Bond for Family Services Center and Improvements at Alvin S. Glenn Detention Center		

RECOMMENDED/REQUESTED ACTION:

Staff recommends approval of the Reimbursement Resolution for expenses not to exceed \$25,000,000 related to the issuance of General Obligation bonds to acquire, construct, renovate, improve, and equip the Family Services Center at the former Dillard’s Building at Columbia Place Mall and to fund continued capital improvements at Alvin S. Glenn Detention Center.

Request for Council Reconsideration: Yes

FIDUCIARY:

Are funds allocated in the department’s current fiscal year budget?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
If not, is a budget amendment necessary?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No

ADDITIONAL FISCAL/BUDGETARY MATTERS TO CONSIDER:

Please see Attachment 1 – Resolution Regarding the Intent of Richland County, South Carolina to Reimburse Itself for Expenditures from the Proceeds of Tax-Exempt Obligations.

Applicable department/grant key and object codes: to be determined

COUNTY ATTORNEY’S OFFICE FEEDBACK/POSSIBLE AREA(S) OF LEGAL EXPOSURE:

None.

REGULATORY COMPLIANCE:

The Internal Revenue Service and U.S. Treasury Department have promulgated Section 1.150-2 of the Treasury Regulations (“Regulations”) which authorizes an issuer to reimburse itself for expenditures made with respect to projects prior to the issuance of tax-exempt obligations.

MOTION OF ORIGIN:

There is no associated Council motion of origin.

STRATEGIC & GENERATIVE DISCUSSION:

Each South Carolina county is required by state statute to provide housing for certain state agencies that provide services to citizens. Many of those agencies provide services that promote the best possible health and well-being of those citizens most at risk. These agencies include the Department of Social Services and all of its programs (i.e. child well-being services, child protective services, SNAP (Supplemental Nutrition Assistance Program)/TANF (Temporary Assistance for Needy Families)), the Department of Health and Human Services, the Department of Health and Environmental Control as well as their partners, WellPartners Dental and Vision Services.

As the second largest county in the South Carolina and home to the State capitol, Richland County is home to a very diverse population of almost 420,000 citizens with approximately 20% thereof on Medicaid assistance. Additionally, the US Census Bureau estimates that 17% of Richland County citizens are at or below the poverty level; 11.7% are without health insurance; and 10.4% under the age of 65 suffer from some disability. Given these factors, approximately 84,000 citizens are currently served by the Department of Social Services (DSS), Department of Health and Human Services (DHHS) and/or the Department of Health and Environmental Control (DHEC) for assistance for their basic needs.

Currently, DSS and DHHS serve those in need from a 42,000 square facility on Two Notch Road that has housed these programs for over a quarter century with no expansion in spite of the more than 30% population increase. Because of the growth in population of those who require these services, additional space that is better equipped to serve the population and effectively execute programs is necessary. Additionally, those citizens requiring any health related services provided by DHEC must visit another facility located on Hampton Street. Because many of these individuals do not have reliable transportation, movement between these facilities is a challenge and expends already limited resources. The County believes and has committed to providing a space that not only will better serve these citizens with dignity and integrity, but that will also provide a safe and more comfortable environment for those State employees providing these services. The new facility would also include DHEC so that those seeking services will be able to meet their needs in one location.

To further Council and the Administrator's improvements at Alvin S. Glenn Detention Center, additional funding is necessary to continue housing unit and other upgrades. These improvements are underway and will continue until the entire facility is complete.

ASSOCIATED STRATEGIC GOAL, OBJECTIVE, AND INTIATIVE:

Goal 4- Plan for Growth through Inclusive and Equitable Infrastructure; Initiative 4.3 Create excellent amenities and facilities

ATTACHMENTS:

1. Reimbursement Resolution

STATE OF SOUTH CAROLINA)
)
COUNTY OF RICHLAND)

A RESOLUTION

RESOLUTION REGARDING THE INTENT OF RICHLAND COUNTY, SOUTH CAROLINA TO REIMBURSE ITSELF FOR EXPENDITURES FROM THE PROCEEDS OF TAX-EXEMPT OBLIGATIONS

WHEREAS, the Internal Revenue Service and U.S. Treasury Department have promulgated Section 1.150-2 of the Treasury Regulations (“Regulations”) which authorizes an issuer to reimburse itself for expenditures made with respect to projects prior to the issuance of tax-exempt obligations for the projects;

WHEREAS, in order to be eligible for reimbursement, the Regulations require that the governing body of the issuer declare an official intent to reimburse an expenditure prior to or not later than 60 days following the payment of the expenditure;

WHEREAS, the County Council of Richland County, South Carolina (“County”), has determined that it is in the best interest of the County to (i) design, acquire, construct and equip a Family Services Center in the County, (ii) renovate and improve the Alvin S. Glenn Detention Center, and (iii) undertake such other capital improvements as are approved by County Council (collectively, “Project”);

WHEREAS, the County expects that it will issue tax-exempt obligations (“Obligations”) and utilize the proceeds therefrom to finance all or a portion of the costs of the Project; and

WHEREAS, the County has incurred, or expects to incur, expenditures (“Expenditures”) in connection with the Project from funds currently available to the County prior to the execution and delivery of the Obligations and intends, and reasonably expects, to reimburse itself for the Expenditures from the proceeds of the sale of the Obligations.

NOW THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF RICHLAND COUNTY, SOUTH CAROLINA:

Section 1. Official Declaration of Intent. The County presently intends, and reasonably expects, to reimburse itself for Expenditures incurred and paid by the County on or after the date occurring 60 days prior to the date of adoption of this Resolution from a portion of the proceeds of the Obligations. The County reasonably expects to issue the Obligations to finance the costs of the Project and the maximum principal amount that the County expects to reimburse itself from the proceeds of the Obligations for the costs of the Project is not exceeding \$25,000,000.

Section 2. Compliance with Regulations. This Resolution is a declaration of the County’s official intent under Regulation §1.150-2 to evidence the County’s intent to reimburse itself for Expenditures from the Obligations. The County understands that Expenditures which may be reimbursed are limited to Expenditures which are (a) properly chargeable to a capital account (or would be so chargeable with a proper election or with the application of the definition of “placed in service” under Regulation §1-150-2) under general federal income tax principles; or (b) certain *de minimis* or preliminary expenditures satisfying the requirements of Regulation §1.150-2(f).

Section 3. Effective Date. This Resolution is effective immediately on the date of its adoption.

AND IT IS SO RESOLVED this 11th day of July 2023.

RICHLAND COUNTY, SOUTH CAROLINA

Chair, Richland County Council

(SEAL)

ATTEST:

Clerk to County Council

RICHLAND COUNTY ATTORNEY'S OFFICE

Approved As To LEGAL Form Only
No Opinion Rendered As To Content