



**Richland County
Coronavirus Ad Hoc Committee
Work Session**

AGENDA

March 14, 2023 - 2:00 PM
2020 Hampton Street, Columbia, SC 29204

The Honorable Jason Branham County Council District 1	The Honorable Gretchen Barron, Chair County Council District 7	The Honorable Chakisse Newton County Council District 11
--	---	---

- | | | |
|-----------|---|-------------------------------|
| 1. | <u>Call to Order</u> | The Honorable Gretchen Barron |
| 2. | <u>Adoption of Agenda</u> | The Honorable Gretchen Barron |
| 3. | <u>Discussion Items</u> | The Honorable Gretchen Barron |
| | a. American Rescue Plan Applicant Requests Review | |
| 4. | <u>Adjournment</u> | The Honorable Gretchen Barron |

AMERICAN RESCUE PLAN APPLICANT REQUESTS REVIEW

For COVID-19 Adhoc
Committee
Worksession Review
March 14, 2023



AMERICAN RESCUE PLAN
APPLICANT REQUEST REVIEW
TABLE OF CONTENTS

OVERVIEW	1
NON PROFIT ASSISTANT	13
Columbia City Ballet	14
The Cooperative Ministry*	20
Epworth Children’s Home	26
Midlands Mediation Center*	32
WORKFORCE TRAINING	43
Alston Wilkes Society*	44
Midlands Fatherhood Coalition	54
National Federation of the Blind of SC Successful Transitions	62
Lower Richland Alumni Foundation*	68
USC Technology Incubator	75
Richland County Public Library*	89
EDUCATION ASSISTANCE	97
Planned Parenthood South Atlantic	98
SC Thrive	107
Richland County Public Library*	121
Riverbanks Society	132
United Way of the Midlands	139
Boys and Girls Clubs of the Midlands	145
Lower Richland Alumni Foundation*	151
Lynn Brown Inspires	159
SENIOR ASSISTANCE	174
South Carolina Association of Community Action Partnerships, Inc.	175
SC UpLift Community Outreach	181
FOOD INSECURITY	188
The Nurturing Center	189
Serve and Connect*	196
Midland Housing Alliance*	204
Palmetto Aids Life Support Services, Inc.	209
Prisma Health – Midlands*	215
Senior Resources	222

BROADBAND SERVICES	229
Columbia International University 7435 Monticello Road	230
Richland County Public Library*	236
Richland County Recreation Commission/Foundation	243
Greater Columbia Community Development Corporation	249
AFFORDABLE HOUSING	253
The Mighty ChariotWheel Stewardship and Learning Center	254
Able South Carolina*	277
Greenville Housing Fund	286
NAACP Empowerment Programs, Inc. and The Columbia Brand of the NAACP	297
The Cooperative Ministry*	303
Good Samaritan Community Development Corp	310
UNHOUSED PERSONS	315
Eddings Help House	316
Midland Housing Alliance*	326
Restoration803	332
Mental Illness Recovery Center, Inc.	337
Alston Wilkes Society*	347
The Compass Community Development Corp	358
YOUTH AND RECREATION SERVICES	363
Midlands Mediation Center*	364
Able South Carolina*	373
Health Learners	382
Serve and Connect*	393
The Big Red Barn Retreat	403
Prisma Health – Midlands*	410

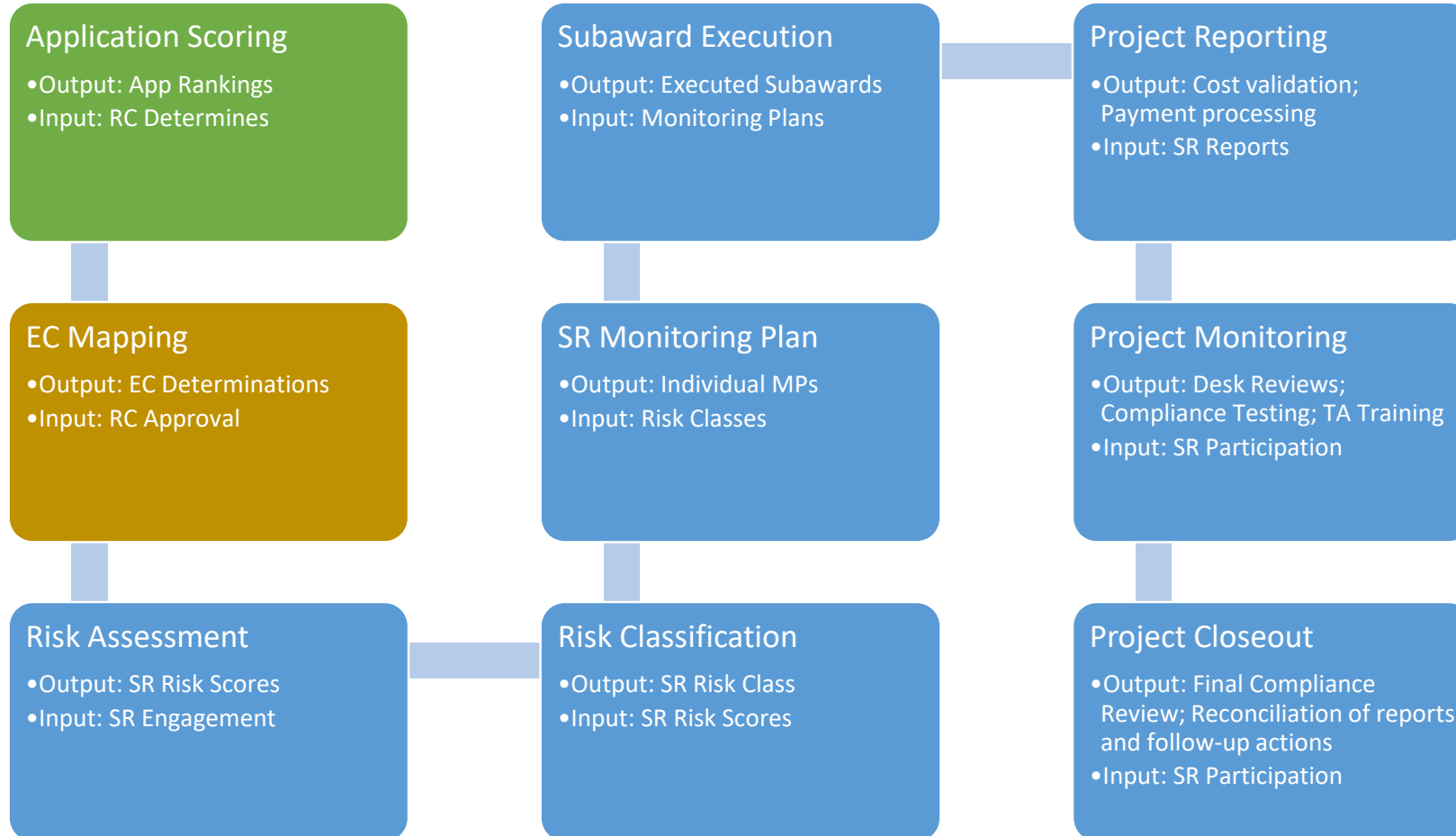
*Indicates Recommendation in Multiple Categories

AMERICAN RESCUE PLAN PROCESS

- Applications reviewed for risk tolerance
- Applicants with a score of >15 were reviewed and scored with Richland County rubric. Those projects that were scored greater than 70 were prioritized and recommended up to the limit of the County's allocation in each category.
- Small businesses are still under consideration based upon scoring and project/request qualifications.



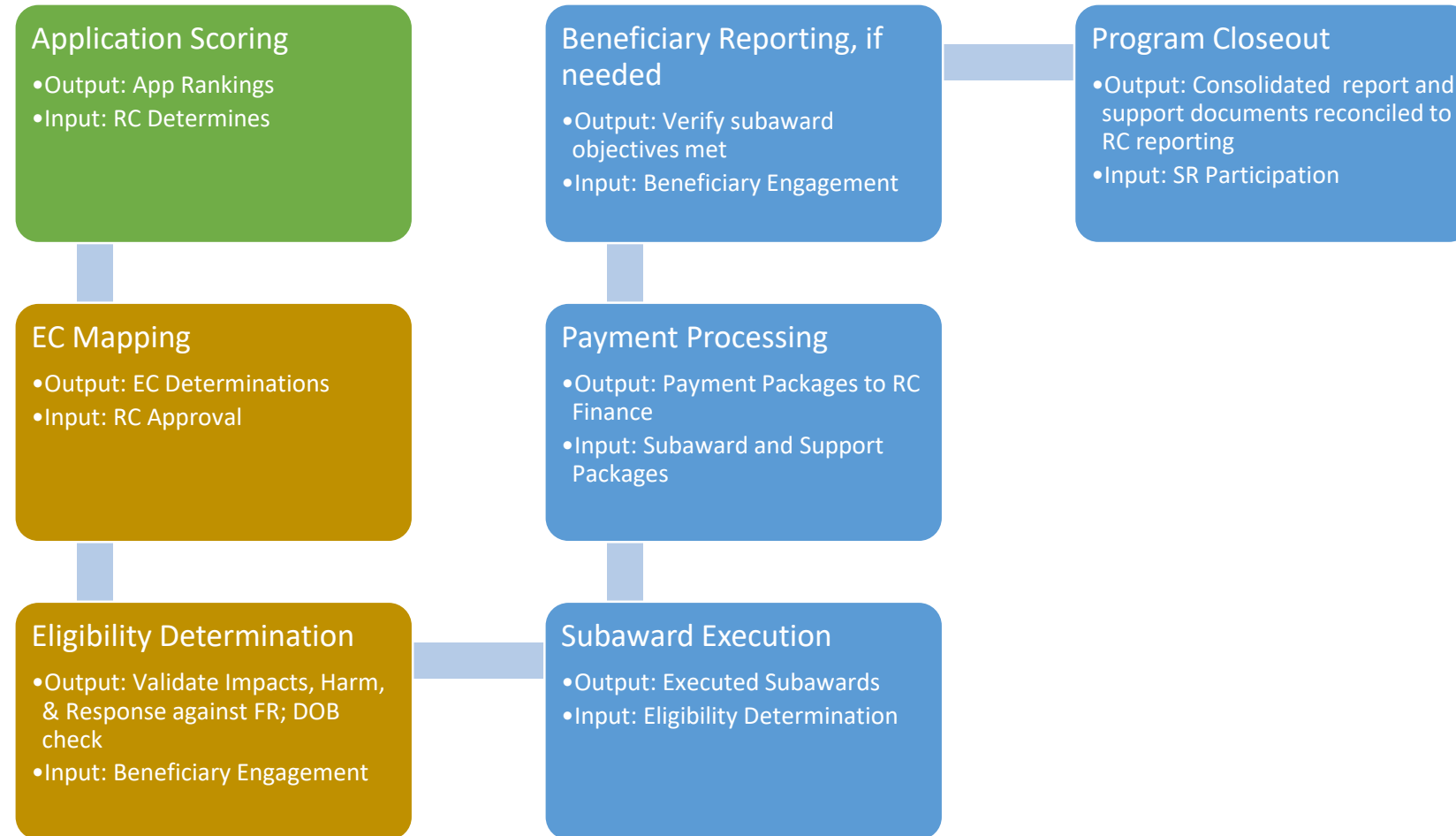
Subrecipient Monitoring Workflow



Key Updates

- Submitted application scoring recommendations for RC feedback
- Mapped projects to expenditure categories
- Finalizing Risk Assessment forms and methods

Beneficiary Monitoring Workflow



Key Updates

- Submitted application scoring recommendations for RC feedback
- Mapped projects to expenditure categories
- Finalizing beneficiary determination compliance tool
- Begin aligning highest scoring applications to compliance justifications

NONPROFIT ASSISTANCE GRANTS

Application ID	Application Title	Applicant	Automated Scoring Rubric (Score out of 100)	Amount Requested	SLFRF Expenditure Category	Notes
417728	Pandemic Premium Pay	The Cooperative Ministry	75	\$138,091.20	4.2	Offer premium pay to 15/18 staff members
418331	Columbia City Ballet	Columbia City Ballet	70	\$350,000.00	2.35	Portion of funding will go towards advertising/marketing
420946	Security System for Epworth Children's Home	Epworth Children's Home	70	\$131,991.00		At risk youth. security services
419823	Small Business: Restoring Community Mediation	Midlands Mediation Center	70	\$130,000.00	2.34	Also applied as a non-profit
	Community Relations Council Operations	Greater Columbia Community Relations Council	N/A	\$95,250.00		Pre-selected project
	Lourie Center Health and Wellness Programs	Senator Isadore E. Lourie Senior Center	N/A	\$180,000.00		Pre-selected project
	Priority Group - PALSS	Palmetto AIDS Life Support Services, Inc.	N/A	\$90,000.00		Pre-selected project
Total Amount Requested				\$1,115,332.20		



WORKFORCE TRAINING GRANTS

Application ID	Application Title	Applicant	Automated Scoring Rubric (Score out of 100)	Amount Requested	SLFRF Expenditure Category	Notes
420436	Non-Profits: Alston Wilkes Society - Employment Supports for Former Offenders	Alston Wilkes Society	87	\$80,000.00	2.10	Assist those who were formerly incarcerated
418652	USC Columbia Technology Incubator Workforce Development Accelerator	USC Columbia Technology Incubator	80	\$680,400.00	2.10	Great project.
418377	Nonprofit/Workforce Development to Strengthen Economically Disadvantaged Families	Midlands Fatherhood Coalition	79	\$50,000.00	2.10	Helps prepare fathers for long-term careers
419883	Workforce Digital Equity Program	Richland County Public Library	79	\$83,750.00	2.10	Looking to give computers and class in job searching and resume writing
420090	The Workforce Training Project of The Lower Richland Alumni Foundation	Lower Richland Alumni Foundation	77	\$101,961.25	2.10	Good project.
420935	Synergy Success (applying as Workforce Training)	National Federation of the Blind of South Carolina Successful Transitions	77	\$475,000.00	2.10	Good project.
Total Amount Requested				\$1,471,111.25		



EDUCATION ASSISTANCE GRANTS

Application ID	Application Title	Applicant	Automated Scoring Rubric (Score out of 100)	Amount Requested	SLFRF Expenditure Category	Notes
419884	Education Studio: Helping Young Readers With Learning Loss	Richland County Public Library	88	\$64,500.00	2.27	Public Library Reading and comprehension program
418900	The Educational Assistance Project of The Lower Richland Alumni Foundation	Lower Richland Alumni Foundation	85	\$155,931.75	2.27	Free tutoring service at multiple learning centers
420195	Young CEOs and Leaders of Tomorrow	Lynn Brown Inspires: Young CEOs and Leaders of Tomorrow	80	\$50,000.00	2.25	Entrepreneurial camp for students and competing in a shark tank competition
420060	Connecting Richland County Schools to Mental Health First Aid	SC Thrive	79	\$179,740.00	2.26	Provides mental health education to school officials
419891	Comprehensive Sex Education In Richland County	Planned Parenthood South Atlantic	78	\$100,000.00	2.25	Provide sexual education to young adults and involve parental discussions
420681	Farm Classroom Expansion	Riverbanks Society	78	\$125,000.00	2.14	Renovating classroom to hold more students and uphold social distancing
417985	Midlands Reading Consortium	United Way of the Midlands	78	\$200,000.00	2.27	Provide reading help sessions to bubble students at Title I schools
419905	Project Learn (Certified Teachers)	Boys & Girls Clubs of the Midlands	77	\$182,250.00	2.14	Provide additional tutoring hours for students who got left behind during COVID-19
Total Amount Requested				\$1,057,421.75		



SENIOR ASSISTANCE GRANTS

Application ID	Application Title	Applicant	Automated Scoring Rubric (Score out of 100)	Amount Requested	SLFRF Expenditure Category	Notes
418014	Richland County Home Repair Project for Seniors	SC UpLift Community Outreach	85	\$695,104.60	2.18	Well-designed program
420492	Richland County Aging in Place Project	South Carolina Association of Community Action Partnerships, Inc.	83	\$500,000.00	2.18	Very well designed project.
Total Amount Requested				\$1,195,104.60		



FOOD INSECURITY GRANTS

Application ID	Application Title	Applicant	Automated Scoring Rubric (Score out of 100)	Amount Requested	SLFRF Expenditure Category	Notes
420894	PALSS - Items for Food & Security	Palmetto Aids Life Support Services, Inc.	82	\$58,256.00	2.1	
420444	Senior Meals Programs	Senior Resources	82	\$822,069.00	2.1	Long record of service in the Richland Area
419562	MHA Food Insecurity	Midlands Housing Alliance	81	\$451,800.00	2.1	
420613	Physicians Fighting Food Insecurity	Prisma Health–Midlands	80	\$380,003.00	2.1	
420490	Greg's Groceries in Richland County	Serve and Connect	80	\$77,500.00	2.1	
416439	Community Impact Project	The Nurturing Center	80	\$150,000.00	2.1	High amount of auto expense
	Senior Resources' ARPA Budget Allocation	Senior Resources, Inc.	N/A	\$548,046.00		Pre-selected project
Total Amount Requested				\$2,487,674.00		



BROADBAND SERVICES GRANTS

Application ID	Application Title	Applicant	Automated Scoring Rubric (Score out of 100)	Amount Requested	SLFRF Expenditure Category	Notes
418265	Broadband Expansion for Fourth District of Richland County	Columbia International University	89	\$297,746.13	5.21	This is an excellent project for the QCT.
420860	RCRC Technology Infrastructure for Underserved Communities	Richland County Recreation Commission	86	\$1,318,884.14	5.19	PC and internet services to rural Richland county
419760	HomeSpot: Bridging the Digital Divide	Richland County Public Library	85	\$207,700.00	5.19	To acquire 250 hot spots for check out on 3-4 weeks basis
420885	Village at Lee Ct. Broadband Services	Greater Columbia CDC	84	\$800,000.00	5.19	Should be review for cost by one knowledgeable about Wi-Fi cost.
Total Amount Requested				\$2,624,330.27		



AFFORDABLE HOUSING GRANTS

Application ID	Application Title	Applicant	Automated Scoring Rubric (Score out of 100)	Amount Requested	SLFRF Expenditure Category	Notes
420480	Re-Housing Richland	The Cooperative Ministry	86	\$382,732.42	2.15	Provides services to help families get in and pay rent/utilities to avoid eviction
419771	Gable Oaks Revitalization: Protecting a Precious Richland County Asset	Greenville Housing Fund	83	\$980,000.00	2.18	Repair a 200 unit affordable housing complex
420977	NAACP Housing Navigator Program	NAACP Empowerment Programs, Inc. and The Columbia Branch of the NAACP	81	\$327,927.00	2.2	Funds will be used for administrative and outreach operations for families with the threat of eviction
420166	Accessible Pathways to Home Stability for People with Disabilities	Able South Carolina	80	\$309,193.00	2.18	Provide services to those with disabilities
421003	The ReCover Initiative	Good Samaritan Community Development Corp	76	\$100,000.00	2.18	Repair roofs for 15 homeowners in a QCT.
419448	A Bridge to Prosperity	The Mighty ChariotWheel Stewardship & Learning Center	87	\$330,044.00	2.18	Provide a multitude of services, aimed at addressing economic, health and social issues. Some actions taken or not described in budget. Very wide reaching and ambitious.
Total Amount Requested				\$2,429,896.42		

UNHOUSED PERSONS SERVICES GRANTS

Application ID	Application Title	Applicant	Automated Scoring Rubric (Score out of 100)	Amount Requested	SLFRF Expenditure Category	Notes
418222	Services for Unhoused Persons	Alston Wilkes Society	86	\$320,000.00	2.16	\$300,000 of funding will go directly to client assistance
420983	The Compass Transitional Homes	The Compass Comm Dev Corp	82	\$38,950.00	2.18	Maintenance and repair of their transitional home
420290	Pathways Home	Restoration803	81	\$10,000.00	2.2	Good Project
419682	MHA Shelter Services	Midlands Housing Alliance	75	\$476,000.00	2.16	Grant funds will go to staff salaries
416814	Eddings Help House - Veteran/Recovery Housing	Eddings Help House	74	\$50,000.00	2.16	Operates homeless shelter
417246	Services for Unhoused Persons	Mental Illness Recovery Center, Inc.	73	\$1,000,000.00	2.16	A large portion of funding is designated for outreach personnel.
	Midlands Housing Alliance	Transitions Homeless Ctr	N/A	\$200,000.00		Pre-selected project
Total Amount Requested				\$2,094,950.00		



YOUTH AND RECREATION SERVICES GRANTS

Application ID	Application Title	Applicant	Automated Scoring Rubric (Score out of 100)	Amount Requested	SLFRF Expenditure Category	Notes
418021	Richland Compass Expansion	Serve and Connect	87	\$72,293.00	1.11	Uses the Compass model to track crime
418622	Richland County Warrior PATHH for Veterans and Active Duty Service Members/Residents of Richland County	The Big Red Barn Retreat	82	\$100,000.00		Retreat for veterans suffering from PTSD and provide mental health services
420533	Equip Core	Able SC	80	\$232,127.00	2.25	Implement a program for youth with disabilities so that they can participate in recreational activities
418270	Non-profit: Healthy Learners - Removing Health Barriers for Low-income Children	Healthy Learners	78	\$100,000.00	1.14	Child Health & Wellness Focused
418432	Growing Healthier Schools: Using Telehealth Services in Richland County	Prisma Health–Midlands	78	\$282,814.00	1.14	Telehealth Education Program
417203	Nonprofit: Community Reduction of Violence	Midlands Mediation Center	74	\$100,000.00	1.11	Wants to use portion of funding on rental spaces
Total Amount Requested				\$887,234.00		



NON PROFIT ASSISTANCE

Allocation	\$1,000,000
Budget Allocations	(\$ 365,250)
Available Allocation	\$ 634,750
Qualified Recommendations	\$ 750,082
Recommendations (Over)/Under Allocation	(\$ 115,332)



Powered by ZoomGrants™ and

Richland County Government
Administration
American Rescue Plan Grant
Deadline: 10/14/2022

Columbia City Ballet Columbia City Ballet

Jump to: [Application Questions](#) [Budget](#) [Tables](#) [Required Attachments](#)

\$ 350,000.00 Requested

Submitted: 10/12/2022 7:37:44 AM (Pacific)

Project Contact

Jamie White
jwhite@columbiacityballet.com
Tel: 803-799-7605

Additional Contacts

rdeberry@columbiacityballet.com

Columbia City Ballet

1545 Main Street
Columbia, SC 29201

Telephone 803-769-8246
Fax 803-799-7928
Web www.ColumbiaCityBallet.Com

Executive & Artistic Director

William Starrett
WStarrett@ColumbiaCityBallet.Com

Application Questions [top](#)

1. Organization Tax Filing Status

501 C 3

2. Organization Service Type

Non-Profit

3. Organization Process Owners

William Starrett, Executive Director, Robert DeBerry, Finance Director, Jamie White, Development Director

Program/Project Information

4. Has your Organization received prior funding to address community concerns in the past, If yes, by whom?

We have received PPP loans, an EIDL loan, and a Targeted Covid-19 EIDL Advance.

5. Describe the issue/ need that your project will address (required)?

Columbia City Ballet is making application for ARPA funding in our ongoing efforts to mitigate and recover from the losses we suffered as a result of the COVID-19 pandemic. Rather than a specific project, we are seeking additional support for our Performance Seasons which fall within the time frame of this grant to allow us to place particular emphasis through increased, marketing, recruitment, and other initiatives, on moving closer to our goals of making a complete recovery from the ongoing impacts of COVID-19 upon our organization. As a performing arts organization, we experienced severely decreased revenue from donations, membership fees, ticket sales, and merchandise sales. Mitigation of these ongoing effects of the pandemic includes addressing recapturing our audiences, restarting our in-person educational outreach series, expanding our marketing capabilities to regain our pre-pandemic attendance numbers, and to support our staff who are responsible for marketing, expanding access, educational outreach, recruitment and retention, and other related programs and responsibilities.

We are currently dealing with multiple challenges resulting from the pandemic. We have increased costs in our recruitment of professional dance artists since ballet dancers are more scarce, and we require more dancers than usual in order to adequately manage our productions while continuing to follow necessary protocols related to COVID-19. We continue to test dancers and staff who experience symptoms and observe the suggested quarantine guidelines. This means that every

principle role must have an understudy and in effect, we must have a second string of dancers, so that we can fulfill our performance commitments without interruption. More dancers translates into larger payrolls, creating greater expense for pointe shoes and costuming, and all the other expenses relative to a larger number of employees including taxes, workers compensation, etc. In order to attempt to further mitigate the impact of the virus, we have smaller rehearsals which require more company instructors. We naturally continue to have increased costs due to ongoing enhanced sanitation procedures, hand sanitizers, janitorial services and products, etc.

Another significant challenge is the return to in-person productions of our Educational Outreach & Engagement Series. This important program provided arts education to more than 15,000 SC students in the years preceding the pandemic. While we presented the program in a digital format for the past 2 years, it is important to our success that we recapture as many pre-pandemic participants as possible. Therefore, we are utilizing field marketing, physically sending representatives to schools to in effect "sell" the Educational Outreach & Engagement Series, in addition to increasing our strategic marketing plan in all aspects. It is coincidental that we are presently in a national election cycle and as a result marketing is more expensive overall. Our strategic marketing plan encompasses all types of media including television, radio, digital and static billboards, street banners, pole banners, posters, and both free and paid advertising on the major social media channels. We also utilize email campaigns and bulk mail campaigns to reach our target audiences. Funds from this grant would enable to increase marketing over all for both our Educational Outreach Series and our main stage productions. Given the current state of the national economy, it goes without saying that every aspect of our organization is faced with rising costs. This rise in overall expenses simply has compounded difficulties which originated with the onset of the pandemic. We continue to do everything in our power to control expenses, including negotiating with vendors within our supply chain and with venues on rent, front of house charges, etc., while closely monitoring our budget to maximize our resources. These however, are realistically short-term measures, which while prudent and responsible, fail to address our real need for increased financial resources. In order to continue to fulfill our mission while assuring that our art is accessible, we have to practice caution in taking actions such as raising our ticket prices, although we have been forced to do so. We are now at the maximum price level for tickets in our specific market. The long term remedy for many of our challenges is increased funding to allow us to spend more on marketing, more for recruitment and retention work with regard to our professional artists and staff, and meet the expenses concomitant with the expansion of these areas.

Funding from this grant would enable us to arrange formal auditions in larger urban markets where we would have greater success in attracting the caliber of of dance artists needed to maintain our high artistic and production standards. For the past 2 years, we have only been able to hold local auditions, severely impacting our recruitment efforts. With fewer dancers available, it is much easier for them to participate in auditions in larger urban areas as opposed to bearing the expense of traveling to our smaller marketplace such as Columbia in order to audition. Some of the funds from this grant would be used for travel and related expenses for members of our artistic staff to plan and execute auditions in areas such as Atlanta, New York, Los Angeles, and other destinations with a higher concentration of dance artists. This funding would also allow us to advertise more extensively and effectively in national industry-specific magazine such as Pointe Magazine. Our current budget constraints do not permit us to enter into any of these kinds of strategies, all of which are important to building and maintaining a strong dance company.

6. Is the project an expansion of current services your organization offers or a new program or reinstatement of a previously funded program?

Our goals are include the expansion of current services and the successful reinstatement of our live educational outreach programs.

7. Specifically, what will funds be used for? Examples of the eligible projects can be found in the corresponding guidance/federal document link <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule.pdf>

Specifically funds will be used for marketing expenses, including marketing salaries. Marketing funds would be specifically geared toward efforts to regain audiences for both our mainstage performances and our Educational Outreach Series. These funds would also allow us to implement field marketing initiatives which would greatly improve our ability to fully rebound from the impacts of the pandemic.

We would also use additional monies for recruiting professional dance artists including funding travel expenses for a portion of our artistic staff to conduct auditions along with increasing advertising for dancers in professional dance publications, online recruitment platforms, and paid social media channel adverting related to recruitment. With these funds we would would again be in a position to implement field marketing, allowing our artistic staff to go directly to potential dancers for

8. Please describe, in detail, how your project is related to the prevention of or mitigation of the impact of COVID-

19, how funding is essential in addressing the need and communication process

As previously stated, funding is essential to our organization for increasing marketing capacity in order to rejuvenate our audiences for both our main stage productions and our Educational Outreach & Engagement Series. These funds would also be used to offset expenses related to additional instructional staff for our company of professional dancers, increased expense for the expansion of our recruitment and retention efforts and attendant expenses. Without additional funding, it will be impossible for us to fully recapture our audiences at pre-pandemic levels, thus affecting the overall financial health and sustainability of the organization. It is imperative that we be able to put significantly higher dollar amounts into marketing all of our programming. Likewise, it is necessary that our recruitment efforts be successfully marketed in order to attract highly skilled professional dance artists to our organization. It is of serious note that many professional dancers were unable to sustain themselves during the pandemic and have chosen to leave the field, creating a scarcity of professional dance artists. We compete for artists with much larger and wealthier ballet companies across the globe. Therefore, increasing our efforts at recruitment by holding auditions at prime locations is necessary. This naturally creates expense for travel, lodging, marketing, etc. We are currently unable to afford to do extensive recruitment advertising in national publications due to the expense, or to be fully involved in online recruitment platforms. Largely, we have depended upon limited advertising and holding local auditions in order to recruit dancers. This is becoming increasingly ineffective given the changes to the ballet world as a result of the pandemic.

Project Description and Goals

9. Please describe the target population of your program

The entire population of Richland county.

10. What is the location (address and neighborhood) of your proposed project? Be specific as possible.

Koger Center for the Arts, 1051 Greene Street, Columbia, SC 29201
Columbia City Ballet, 1545 Main Street, Columbia, SC 29201

11. Does your project/program require permits?

No

Administrative Systems

12. How do you intend to recruit participants to your project and/or refer individuals for service, support or resources in the community? Only answer if applicable These funds require the use of evidence-based models or practice-based evidence. Please provide a description of the evidence that links your proposed strategies to interventions of prevention/or high-risk reduction.

Participants will be recruited through our strategic marketing plan. This comprehensive plan utilizes television, radio, digital and static billboards, direct mail, posters, street and pole banners, in addition to a large digital presence through various online platforms including Facebook, Instagram, and Twitter. We have a 62-year long history of our marketing plan being successful and limited only by our financial resources.

13. Please explain your proposed project's timeline to completion. All ARPA grants distributed by Richland County must be expended by December 31, 2024.

We would use all allocated funds prior to the December 31, 2024 deadline.

14. What data do you plan to collect (Demographic data. Number of individuals/households served. Number of activities provided, etc.) Funded applicants will receive additional guidance on specific data to be reported. (Demographic Reporting is a requirement for data reporting for grant compliance. Based upon the response, additional requirements may be necessary for grant compliance.)

We collect a wide range of demographic data through our ticketing services, Season Memberships, and digitally through our website. Demographic data collection can be easily expanded to meet any additional compliance requirements.

We also maintain detailed records of each performance we produce or other events we participate in.

15. All budget items must be reasonable and critical to your proposed activities. The budget should be consistent with your narrative, making it clear how each of the activities will be funded. The budget may cover up to a 24-month period or not to extend beyond December 31, 2024. All expenses must be listed and directly related to the grant. When estimating costs, please show your calculations by including quantities, unit costs and other details. Only include grant-funded expenses in the budget descriptions. Provide a budget, broken into categories such as personnel, employee benefits/fringe, travel, training, equipment, office expenses, program, etc. and short narrative for each request. A. What is the total budget request amount?

Total budget request: \$350,000

16. What is the annual organization budget? A copy of your most recent annual budget should be included.

\$1,534,550.00

17. Does your project require initial funding prior to beginning? If yes, please describe what is needed to get started.

We do not require any initial funding to begin working on our goals.

18. Please describe how this project will be financially sustained after ARPA funds are expended.

We have successful policies and practices already in place for the financial sustainability of the organization. The ARPA funds would simply allow us to recover revenues lost due to the pandemic by allowing us to recapture audiences and expand programming

Business/Marketing Plan

19. Has this proposed project been submitted through any other City, State, Federal, or private funding process? If yes, please provide the information regarding the funding source, amount, and funding details. Please note this grant prohibits duplication of funds from multiple sources including other federal and state grant allocations.

There as been no duplication of funding.

Performance Measures

20. Will funds supplant or supplement project funding? If so, please explain in detail.

Funds will supplement funding. We have a budget approved by our Board of Directors in place for the current fiscal year. ARPA funding would greatly supplement that budget and likely our next budget cycle, depending upon the total amount of the grant award.

21. How will the success of this project be measured? Be specific as possible. Please use measurable indicators (i.e., Social Impact, Cost Benefit Analysis, Pre/Post Shifts in Attitudes or Behavior, etc.).

The project will be measured by attendance, ticket and merchandise sales, and successful recruitment of professional artists. In addition participation by schools and other educational centers participating in our Educational Outreach and Engagement Series will be examined for total attendance, demographic data, and program evaluation.

Sustainability

22. What are the specific outcomes and accomplishments this project will achieve and how will outcomes be measured?

The specific outcomes are returning to the audience sizes we enjoyed prior to the onset of the pandemic in both our mainstage productions and the productions of the Educational Outreach and Engagement Series. These outcomes are easily measured by examination of ticket sales for mainstage productions and registrations for the Educational Outreach and Engagement Series. Additionally, our recruitment of professional dance artists will be measured by the number of performance agreements or contracts we issue as a result of enhanced auditioning and recruitment activities.

23. Has your organization had an instance of misuse of funds or fraud in the past 36 months? If so, please explain.

Our organization has not had an instance of misuse of funds in our 62-year history.

24. Does your organization have a current or pending lawsuit against another organization? If so, please explain.

No.

25. Do you have a separate account for different programs/revenue sources to prevent co-mingling of funds?

Yes

26. Does your organization use a daily time tracking log for each position being paid using multiple sources of funding?

Yes

Budget [top](#)

Income Section	Amount	Pending	Receiving
Grant Amount Requesting	\$ 350,000.00	\$ 350,000.00	
Government Grants	\$ 395,564.00	\$ 395,564.00	
Foundations	\$ 25,450.00	\$ 25,450.00	17

Corporations	\$ 85,500.00	\$ 85,500.00	
Individual Contributions	\$ 93,690.00	\$ 93,690.00	
Fundraising events and products	\$ 17,766.00	\$ 17,766.00	
Membership Income	\$ 65,000.00	\$ 65,000.00	
Earned Income	\$ 851,150.00	\$ 851,150.00	
Ad Sales	\$ 40,000.00	\$ 40,000.00	
Midlands Gives	\$ 5,429.00	\$ 5,429.00	
Total	\$ 1,929,549.00	\$ 1,929,549.00	\$ 0.00

Expense Category	Grant Amount Requested	Other Sources	
Advertising/Marketing/ Promotions/ Billboards	\$ 65,000.00	\$ 110,648.00	
Advertising/Marketing Related Salary	\$ 75,000.00	\$ 46,700.00	
Municipal Services/Security	\$ 0.00	\$ 0.00	
Contractors/Outside Services	\$ 0.00	\$ 0.00	
Software/Equipment	\$ 0.00	\$ 0.00	
Other	\$ 0.00	\$ 0.00	
Increased Dancer Payroll	\$ 77,500.00	\$ 670,674.00	
Recruitment of Dancers	\$ 28,500.00	\$ 0.00	
Field Marketing	\$ 17,000.00	\$ 0.00	
Travel Auditions	\$ 15,000.00	\$ 103.00	
Printing	\$ 40,000.00	\$ 13,052.00	
Bulk Mail	\$ 15,000.00	\$ 4,356.00	
Field Marketing	\$ 17,000.00	\$ 0.00	
Production Costs	\$ 0.00	\$ 421,804.00	
Rent & Utility	\$ 0.00	\$ 36,841.00	
Insurance, Benefits & Other Related Taxes	\$ 0.00	\$ 79,265.00	
Operating Expenses	\$ 0.00	\$ 104,850.00	
Merchandise Expense	\$ 0.00	\$ 45,000.00	
Total	\$ 350,000.00	\$ 1,533,293.00	

Budget Narrative

\$77,500 -Increased Dancer Payroll accounts for not only hiring new dance artists but for the higher costs associated with hiring new dancers. For instance, male ballet dancers command a much higher wage than ever before. The same is true of dancers of color.

\$28,500 - Recruitment of Dancers: Includes subscribing to online recruitment platforms, advertising in trade publications, subscriptions to exclusive ballet only forums, associations, and groups, for the purposes of recruitment.

\$17,000 - Field Marketing: Allowing members of the Artistic staff to attend performances, competitions and other events to engage in recruiting efforts.

\$15,000 - Travel - Auditions: Travel, lodging, and other related expenses for holding auditions in larger urban centers with greater concentration of dancers.

\$65,000 - Main Stage Productions: The is a boost to our marketing budget to increase targeted marketing in our effort to regain our pre-pandemic audience levels.

\$75,000 Marketing Staff Salaries: The is a portion of the marketing staff salaries needed to support the activities outlined in this grant.

\$40,000 - Printing: Printing of brochures, postcards, rack cards and other marketing materials related to increasing audiences and recruitment of dancers.

\$17,000 -Field Marketing: Specifically, allowing members of the staff to personally call on schools, early childhood development centers, and other educational outlets that have historically participated in our Educational Outreach and Engagement Series. In effect "selling" the Ed Outreach program.

\$15,000 -Bulk Mail: Utilization of bulk mail campaigns targeting audiences for both mainstage and Educational Outreach audiences. Targeted mailing to professional dancers in support of our recruitment initiatives.

\$350,000 - Grand Total of Above Items

Tables [top](#)

Expenses

Expenses	FY 20	FY21	FY22	18tal
----------	-------	------	------	-------

Program services	963,633	525,117	Pending	\$ 1,488,750
Fundraising	100,162	43,001	Pending	\$ 143,163
Administration/Management/General	230,995	130,413	Pending	\$ 361,408
Total	1,294,790	698,531	0	\$1,993,321

Required Attachments [top](#)

Documents Requested *	Required?	Attached Documents *
Statement of Financial Position(Balance Sheet)	<input checked="" type="checkbox"/>	Balance Sheet
Statement of Activity (Income and Expense Statement)	<input checked="" type="checkbox"/>	P&L
IRS Form 990 (if total annual revenue is \$50,000 or above)		990
Certified Financial Audit (revenue of \$750,000 but federal expenditures less than \$750,000)		
Certified Financial Audit Management Letter		
Single Audit/Management Letter/ Corrective Plan		
Detailed Project Budget	<input checked="" type="checkbox"/>	Project Budget
Other documents regarding project	<input checked="" type="checkbox"/>	CCB Budget
IRS Determination Letter indicating 501 c3, non profit status	<input checked="" type="checkbox"/>	IRS Determination Letter
Proof of current Registration as a charity with the SC Secretary of State	<input checked="" type="checkbox"/>	Secretary of State Letter
Organizations W-9	<input checked="" type="checkbox"/>	W-9

* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 418331

Become a [fan of ZoomGrants™](#) on Facebook
 Problems? Contact us at Questions@ZoomGrants.com
 ©2002-2023 GrantAnalyst.com. All rights reserved.
 "ZoomGrants" and the ZoomGrants logo are trademarks of GrantAnalyst.com, LLC.
[Logout](#) | [Browser](#)

Powered by ZoomGrants™ and

Richland County Government
Administration
American Rescue Plan Grant
Deadline: 10/14/2022

The Cooperative Ministry Pandemic Premium Pay

Jump to: [Application Questions](#) [Budget](#) [Tables](#) [Required Attachments](#)

\$ 138,091.20 Requested

Submitted: 10/12/2022 1:37:11 PM (Pacific)

Project Contact

Wanda Pearson
wpearson@coopmin.org
Tel: (803)451-7398

Additional Contacts

aharris@coopmin.org, birick@coopmin.org, epalekas@coopmin.org

The Cooperative Ministry

3821 W Beltline Blvd
Columbia, SC 29204

Telephone(803)799-3853
Fax (803)252-8621
Web www.coopmin.org

Chief Executive Officer

Beth Irick
birick@coopmin.org

Application Questions [top](#)

1. Organization Tax Filing Status

The Cooperative Ministry is a non-profit 501c3 corporation. The organization files an IRS 990 annually on a fiscal year basis. Our fiscal year is 1 July to 30 June.

2. Organization Service Type

We are a social service organization that is focused on assisting our program beneficiaries to achieve and sustain economic self-sufficiency. Our programs are structured to alleviate hardship and restore financial well-being.

3. Organization Process Owners

We are governed by a Board of Directors, with day-to-day oversight by our Chief Executive Officer. Community and client perspectives on our programs and services are regularly provided by our Congregational and Customer advisory committees.

Program/Project Information

4. Has your Organization received prior funding to address community concerns in the past, If yes, by whom?

The Cooperative Ministry has served Richland County and the greater Columbia community for forty years. Our funding reflects our community's confidence in our commitment to helping individuals and households to thrive. We are primarily grant funded, which has included funding to mitigate the pandemic's economic effects on the low- to moderate-income households that comprise our population of focus. Past and present awards include:

- Richland County— In 2020, we received a grant award of \$120,000 to provide rent and utility assistance under the County's COVID-19 Pandemic Relief program. The County's Community Development Block Grant (CDBG) is currently helping to fund our Professional Credentialing Assistance Program (ProCAP) that increases workforce engagement among unemployed and underemployed adults. Since 2010, the County's Discretionary Grant Program has helped to fund staffing for our Volunteer Income Tax Assistance (VITA) program that offers free tax return preparation for households earning \$58,000 or less.
- City of Columbia—The Cooperative Ministry (TCM) received an initial award of \$10,000 in 2020 and a subsequent award of \$250,000 in 2021 to provide emergency rent, utility, and mortgage assistance to City residents whose incomes were reduced as a result of the COVID-19 pandemic. TCM has also received City CDBG funds annually since 1992 to provide emergency housing assistance to people living with HIV/AIDS (PLWHA).

- SC Department of Health & Environmental Control (DHEC) and Prisma Health USC Medical Group—TCM administers up to \$5.8 million annually to fund housing, insurance, transportation, vision, and dental services for PLWHA.
- Emergency Solutions Grant (ESG)— We received an award of \$132,974 in October 2020 under ESG-CV Phase II for addressing pandemic-related risks of homelessness among households earning 50% or less of our area's median family income (MFI). Our current ESG award of \$25,000 serves households with incomes below 30% of our area's MFI, currently \$21,800 for a 3-person family.
- Emergency Food & Shelter Program (EFSP)— The federal program funds rent, mortgage, and utility assistance for people in need. The Cooperative Ministry is a current and past recipient of EFSP funds, including funds specifically for pandemic relief over the past three years.
- Women in Philanthropy/United Way of the Midlands— We are current recipients of a grant to provide financial empowerment coaching and cash assistance to help working women increase their economic well-being by modifying their saving and spending behaviors.
- Wells Fargo Foundation and TD Charitable Foundation— The foundations have provided start-up and sustainability funding for ProCAP and our financial coaching services over the past three years.
- Private Donors— Faith congregations and private individuals support our mission with cash donations for housing and nutrition assistance. Eastminster Presbyterian Church has also contributed funds for staffing and equipment.
- William T. Cassels Foundation— In 2020 and 2021, the foundation provided funding for our VITA tax return preparation program and for emergency assistance to meet basic needs (housing, food, utilities).
- Other Pandemic-related Funding— United Way of the Midlands' COVID-19 response fund awarded us \$15,000 in March 2020 to provide emergency housing and food assistance. A second United Way award of \$25,000 funded a temporary staff position to help meet the increased demand for our services.

5. Describe the issue/ need that your project will address (required)?

The Cooperative Ministry has been at the forefront of providers helping individuals and families manage the COVID-19 pandemic's economic consequences. We closed for one week at the start of the pandemic to create virtual options for accessing our services. We have since remained open, Monday through Friday, to fulfill nearly 30,000 service requests for:

- Rent, mortgage, and utility assistance
- Food
- Clothing
- Free tax return preparation
- Career development assistance
- Financial assistance with health insurance premiums, prescription co-pays, medical transportation, eye exams and dental care for people living with HIV/AIDS

Our services have proven crucial to our community's ability to deliver assistance where it is most needed. Since 13 March 2020, we have administered nearly \$600,000 in pandemic-related funds which have assisted 515 heads of household and their families to remain safely housed despite their incomes being disrupted by the pandemic.

We fully expect requests for assistance to continue to significantly exceed pre-pandemic levels because our historical population of focus has been the hardest hit by the pandemic. Eighty percent of our clients are Black/African American and 65% are women. Our clients are largely employed in modestly- compensated positions in retail, hospitality, administrative services, and home health care. Eighty-three percent (83%) of people seeking assistance since the pandemic began are first-time recipients of our services, which confirms:

- the toll that COVID-19 is taking on our community, and
- the importance of The Cooperative Ministry's continuing availability to assist those who are finding themselves in need of help to remain adequately housed.

We are requesting premium pay for staff to help sustain our capacity to offer high-quality services for preventing homelessness in our community. The public-facing nature of our services continually places our staff at increased risk of contracting COVID-19 and its variants. To date, we have experienced 19 confirmed cases of COVID infection among our 18 staff members. Each case triggers cascading effects, such as increased anxiety and workload, among our entire staff. Premium pay will help to compensate staff for the pandemic's disproportionate impacts on our workload and risks to our overall well-being.

6. Is the project an expansion of current services your organization offers or a new program or reinstatement of a previously funded program?

No. Empowering individuals and families to thrive is the core of our mission. The proposed funding acknowledges our staff's commitment to service despite the COVID pandemic's risks to our community and organization.

7. Specifically, what will funds be used for? Examples of the eligible projects can be found in the corresponding guidance/federal document link <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule.pdf>

The funds will be used for hazard pay to our staff members whose normal duties place them at increased risk of contracting COVID. The hazard compensation will be calculated as a \$2.00 per hour premium over each eligible incumbent's base rate of

pay.

In accordance with the guidance provided by the Treasury department's final rule, premium pay cannot exceed \$13.00 per hour over an incumbent's current wage; and the increased wage cannot exceed 150% of the mean annual wage across all occupations, as calculated by the federal Bureau of Labor Statistics (BLS) for our community. According to the BLS' most recent data (May 2021), \$48,080 is the mean annual wage for the Columbia, SC, Metropolitan Statistical Area (Richland, Lexington, Kershaw, Fairfield, Calhoun, and Saluda counties). Fifteen of our 18 staff positions qualify for premium pay at the \$2.00 per hour rate without exceeding mean annual wage limit ($1.5 \times \$48,080 = \$72,120$).

8. Please describe, in detail, how your project is related to the prevention of or mitigation of the impact of COVID-19, how funding is essential in addressing the need and communication process

Our proposal addresses the morale of our front-line service providers whose roles are essential to our community's response to and recovery from the pandemic. Among our staff, a positive COVID test adds to the workload and health concerns for each colleague. This cycle has impacted every one of our staff; and the cycle continues to repeat as the pandemic continues to evolve.

Our project helps to allay staff burnout and to ensure that we sustain the capacity to respond to our community's needs. Premium pay recognizes the stress of continually adapting to emergent needs and affirms our community's appreciation of our dedication to helping vulnerable individuals and families navigate financial hardships caused by the pandemic.

Project Description and Goals

9. Please describe the target population of your program

Premium pay for our 15 qualifying staff will help to ensure our ongoing ability to annually deliver over 15,000 essential services to Richland County residents with emphasis on low- to moderate-income households that qualify for the Earned Income Credit.

10. What is the location (address and neighborhood) of your proposed project? Be specific as possible.

We serve all of Richland County, in-person and virtually, from our office located at 3821 W. Beltline Blvd., Columbia, SC 29204. Our office borders the county's Belvedere, Booker Washington Heights, and Englewood neighborhoods in zip codes 29203 and 29204.

Residents of zip codes 29203 (North Main/I-20 areas) and 29204 (Beltline Blvd/Two Notch Rd) comprise 45% of clients receiving our financial assistance services. The three other zip codes among our top five areas served are 29209 (Lower Richland), 29210 (Broad River Corridor), and 29223 (Northeast). Sixteen of the 27 ARPA Qualified Census Tracts—specifically tracts 1.00, 2.00, 3.00, 5.00, 9.00, 10.00, 13.00, 104.11, 105.01, 105.02, 106.00, 107.01, 107.03, 108.03, 108.04, and 109.00—are within our most-served geographic areas.

11. Does your project/program require permits?

No.

Administrative Systems

12. How do you intend to recruit participants to your project and/or refer individuals for service, support or resources in the community? Only answer if applicable These funds require the use of evidence-based models or practice-based evidence. Please provide a description of the evidence that links your proposed strategies to interventions of prevention/or high-risk reduction.

Our work has been regarded as essential throughout the pandemic and our staff retention rate reflects our commitment to ensuring our services are readily accessible despite higher risks of exposure to COVID-19 and its variants from the public and/or co-workers. We have had only one staff vacancy due to pandemic-related health concerns; however, we have experienced a significant reduction in volunteer hours, which historically contributed the equivalent of 4 to 6 full-time staff.

Staff duties have expanded to include tasks that were previously done by volunteers, which has increased hours worked and risks of exposure. Our expectation is that providing premium pay will help significantly to sustain or increase our staff retention rate and attract qualified candidates to fill any vacancies.

13. Please explain your proposed project's timeline to completion. All ARPA grants distributed by Richland County must be expended by December 31, 2024.

We will initiate premium pay upon receiving the grant award. Depending upon the award's timing and provisions, we will make the payments retroactive to the start of the grant's performance period. Premium pay will continue to the end of the²²

performance period and will be shown separately on employees' pay slips to distinguish and track the COVID-related compensation.

14. What data do you plan to collect (Demographic data. Number of individuals/households served. Number of activities provided, etc.) Funded applicants will receive additional guidance on specific data to be reported. (Demographic Reporting is a requirement for data reporting for grant compliance. Based upon the response, additional requirements may be necessary for grant compliance.)

Data collection and reporting will concentrate on assessing the impact of premium pay on staff retention, attendance, and morale. For each staff member who receives premium pay, our Finance Department will provide bi-monthly payroll summaries to report hours worked and wages/salaries earned. The summaries will also report paid and unpaid time off by category— i.e., sick, vacation, holiday, personal—for each staff person. Staff morale will be assessed semi-annually using a 10-question survey. The survey is included as an attachment to this grant application.

We will also continue collecting service data to assess staff productivity. Information regarding persons served is entered into our Client Tracking Console (CTC). The system captures services by individual, service category, service date, staff provider, and funding source. Demographic information includes name, address, race, ethnicity, marital status, housing status, date of birth, income from all sources, and family members.

We review data monthly to assess our actual activities against our performance targets. The reviews include verifying that activities are meeting budget requirements and are serving the intended populations.

15. All budget items must be reasonable and critical to your proposed activities. The budget should be consistent with your narrative, making it clear how each of the activities will be funded. The budget may cover up to a 24-month period or not to extend beyond December 31, 2024. All expenses must be listed and directly related to the grant. When estimating costs, please show your calculations by including quantities, unit costs and other details. Only include grant-funded expenses in the budget descriptions. Provide a budget, broken into categories such as personnel, employee benefits/fringe, travel, training, equipment, office expenses, program, etc. and short narrative for each request. A. What is the total budget request amount?

Year 1: January 1 - December 31, 2023

Personnel (15.0 Full-time equivalents)

--Wages & Salaries: 15 FTEs x \$2/hour x 2080 hours = \$62,400.00

--Benefits (FICA, IRA): (\$62,400.00 x .0765) + (\$62,400.00 x .03) = \$6,645.60

Subtotal, Year 1: \$69,045.60

Year 2: January 1 - December 31, 2024

Personnel (15.0 Full-time equivalents)

--Wages & Salaries: 15 FTEs x \$2/hour x 2080 hours = \$62,400.00

--Benefits (FICA, IRA): (\$62,400.00 x .0765) + (\$62,400.00 x .03) = \$6,645.60

Subtotal, Year 2: \$69,045.60

Grand Total: \$138,091.20

16. What is the annual organization budget? A copy of your most recent annual budget should be included.

The Cooperative Ministry's budget for the current fiscal year is \$8,530,539.00.

17. Does your project require initial funding prior to beginning? If yes, please describe what is needed to get started.

No.

18. Please describe how this project will be financially sustained after ARPA funds are expended.

Premium pay is linked to the COVID pandemic's impact on our operations. Premium pay may be sustained from new grants and donations if COVID-related demand for our services persists beyond the ARPA performance period.

Business/Marketing Plan

19. Has this proposed project been submitted through any other City, State, Federal, or private funding process? If yes, please provide the information regarding the funding source, amount, and funding details. Please note this grant prohibits duplication of funds from multiple sources including other federal and state grant allocations.

No, the proposed project has not been submitted through any other city, state, federal, or private funding process.

Performance Measures

20. Will funds supplant or supplement project funding? If so, please explain in detail.

No, the requested funds will not supplant current funding. The requested funds are intended to help sustain the level of operation required to meet our community's needs. The number of households receiving rent/mortgage assistance has increased by 48% since the pandemic was declared in March 2020. Utility assistance has increased by 57% over pre-pandemic levels. The actual services provided do not count the hundreds of applications that were determined ineligible or could not be funded because resources were exhausted.

21. How will the success of this project be measured? Be specific as possible. Please use measurable indicators (i.e., Social Impact, Cost Benefit Analysis, Pre/Post Shifts in Attitudes or Behavior, etc.).

Success will be measured at the administrative and program levels. Administrative measures are focused on staff productivity, and we will collect data on staff attendance, performance, attrition, compensation, and morale.

At the program level, we will continue to collect and analyze service data. Descriptive statistics will be used to report the number and demographics of persons served, counts and categories of services provided, funds expended by service category, and comparisons of pre- and post-pandemic service data.

Sustainability

22. What are the specific outcomes and accomplishments this project will achieve and how will outcomes be measured?

Our overall goal is to sustain our capacity to serve, as measured by staff retention and productivity during the performance period. Our specific objectives are to:

- 1) Prevent any unscheduled closures or other limitations of services due to lack of staff.
- 2) Limit staff attrition due to pandemic-related job stressors to no more than 5 percent annually.
- 3) Sustain or exceed current productivity as measured by total number of persons served and percentage of persons served who meet their participation goals, i.e., stable housing and utility services.

23. Has your organization had an instance of misuse of funds or fraud in the past 36 months? If so, please explain.

No.

24. Does your organization have a current or pending lawsuit against another organization? If so, please explain.

No.

25. Do you have a separate account for different programs/revenue sources to prevent co-mingling of funds?

Yes, funds designated for specific projects are assigned unique account codes for tracking expenditures and substantiating reimbursement requests.

26. Does your organization use a daily time tracking log for each position being paid using multiple sources of funding?

Yes, staff time is allocated and billed by program and fund code according to each position's duties and responsibilities.

Budget [top](#)

Income Section	Amount	Pending	Receiving
Premium Pay-Salaries & Wages	\$ 124,800.00	\$ 0.00	\$ 0.00
Premium Pay- FICA	\$ 9,547.20	\$ 0.00	\$ 0.00
Premium Pay- Retirement IRA	\$ 3,744.00	\$ 0.00	\$ 0.00
Total	\$ 138,091.20	\$ 0.00	\$ 0.00

Expense Category	Grant Amount Requested	Other Sources
Personnel- Direct services to clients	\$ 128,885.12	
Personnel- Management & General Operations	\$ 9,206.08	
Other		
Total	\$ 138,091.20	\$ 0.00

Budget Narrative

Salaries & Wages: 15 Full-time equivalent positions with premium pay @ \$2.00 per hour per FTE; 2080 hours equals 1 FTE.

Fringe Benefits: FICA @ 7.65% of salaries and wages; Retirement IRA @ 3% of salaries and wages

Tables [top](#)

Expenses

Expenses	FY 20	FY21	FY22	Total
Program services	4,890,452	6,172,281	6,427,014	\$ 17,489,747
Fundraising	126,652	134,684	173,984	\$ 435,320
Administration/Management/General	482,415	481,142	484,816	\$ 1,448,373
Total	5,499,519	6,788,107	7,085,814	\$19,373,440

Required Attachments [top](#)

Documents Requested *	Required?	Attached Documents *
Statement of Financial Position(Balance Sheet)	<input checked="" type="checkbox"/>	Balance Sheet
Statement of Activity (Income and Expense Statement)	<input checked="" type="checkbox"/>	Income Statement
IRS Form 990 (if total annual revenue is \$50,000 or above)		IRS Form 990
Certified Financial Audit (revenue of \$750,000 but federal expenditures less than \$750,000)		
Certified Financial Audit Management Letter		Single Audit- FY2020-2021
Single Audit/Management Letter/ Corrective Plan		
Detailed Project Budget	<input checked="" type="checkbox"/>	Project Budget
Other documents regarding project	<input checked="" type="checkbox"/>	2020 Impacts 2021 Impacts Organization Chart TCM 2021 Annual Report Staff Engagement Survey Board of Directors
IRS Determination Letter indicating 501 c3, non profit status	<input checked="" type="checkbox"/>	IRS Determination Letter
Proof of current Registration as a charity with the SC Secretary of State	<input checked="" type="checkbox"/>	Secretary of State Letter
Organizations W-9	<input checked="" type="checkbox"/>	IRS Form W-9

* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 417728

Powered by ZoomGrants™ and

Richland County Government
Administration
American Rescue Plan Grant
Deadline: 10/14/2022

Epworth Children's Home Security System for Epworth Children's Home

Jump to: [Application Questions](#) [Budget](#) [Tables](#) [Required Attachments](#)

\$ 131,991.00 Requested

Submitted: 10/14/2022 1:08:30 PM (Pacific)

Project Contact

Sherry Beasley
sherrymbb@outlook.com
Tel: 8034140363

Additional Contacts

none entered

Epworth Children's Home

2900 Millwood Avenue
Columbia, SC 29205

Telephone 8032567394

Fax

Web www.epworthchildrenhome.org

President and CEO

Beth Williams
bwilliams@epworthsc.org

Application Questions [top](#)

1. Organization Tax Filing Status

Non-profit organization 501-C3

2. Organization Service Type

Epworth provides services to children who have been abused and neglected and who are referred by SC Department of Social Services. Epworth also conducts other programs in other areas of child and family wellbeing.

3. Organization Process Owners

Beth Williams, CEO and President Epworth Children's Home

Program/Project Information

4. Has your Organization received prior funding to address community concerns in the past, If yes, by whom?

Epworth Children's Home has received grants to address community concerns from several different funding sources over the years. We have received funding from Richland County for several grants from the CDBG program, as well as from discretionary grants the County provides. We also have received funding from the SC Attorney General's Office in the VOCA program to address needs of Epworth's residents. Epworth has received private funding from The Duke Endowment, Blue Cross Blue Shield of South Carolina, Dominion Energy, Colonial Life Insurance, the Dorothy D. Smith Foundation, the Lipscomb Family Foundation, and several other South Carolina private foundations and businesses.

5. Describe the issue/ need that your project will address (required)?

Epworth Children's Home is a unique institution when it comes to its security needs. Children and older youth live on its two campuses 24 hours a day, 7 days a week, along with staff members who provide care for them. Both Epworth's Millwood Avenue location and its newer Trenholm Road campus are in busy parts of the city of Columbia where there is potential entry onto the campuses from uninvented outsiders. During the Covid pandemic, the security situation at Epworth has necessitated the increase in security equipment and security staff. The reasons for this are myriad. During the first several months of the Covid pandemic, Epworth's residents were on campus 24 hours a day; they did not go to school, as the schools were closed. They received all their instruction via Zoom in their living quarters every day. The need for increased safety measures and security when they did not leave campus at all during the initial months of Covid was something that Epworth addressed as

best it could with the security equipment and staff already in place.

There are several issues concerning the safety of Epworth's residents during the Covid pandemic that still continue today. Many of Epworth's children and older youth come from families in which abuse, neglect, violence, and other forms of family dysfunction have been a constant issue during their young lives. The SC Department of Social Services refers these young people to Epworth to find a stable, loving, nurturing place to live. Often, however, due to the dysfunctional households from which these children have come, there is a problem with parents and other family members who come illegally onto the Epworth campus and try to locate their children. This situation not only provides instability and fear for the children involved, but also for other Epworth residents. The issue with parents trying to come onto the campuses has increased throughout the Covid pandemic and calls for increased security on the Epworth campus.

Another concern during the pandemic has been with Epworth's open campus that allows unauthorized entry onto the campus from individuals in the community.

Because of Epworth's staff's perception of the need for increased security that increased during the initial stages of Covid and continues in the present, Epworth is seeking funding to provide security cameras and accompanying monitoring equipment in its residences where children and older youth live. This equipment would offer a huge layer of surveillance and subsequent protection on the two campuses. Epworth is also seeking funding to provide salaries for two security guards, one for each campus, to monitor activity and provide security for Epworth's children.

These security and protective needs have not been a part of Epworth's annual budget, as there has never been such a heightened need prior to the Covid pandemic. The pandemic changed the security scenario for Epworth and we are seeking funding from Richland County's American Rescue Plan Act grant program to purchase necessary and recommended security equipment, as well as funding to hire two security guards for the campuses.

6. Is the project an expansion of current services your organization offers or a new program or reinstatement of a previously funded program?

This is a new funding program need.

7. Specifically, what will funds be used for? Examples of the eligible projects can be found in the corresponding guidance/federal document link <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule.pdf>

The funds will be used to hire two security guards, one for the Millwood Avenue campus and one for the Trenholm Road Campus, and to purchase security cameras and accompanying monitoring equipment for seven residential cottages on the Millwood campus.

The security system items included in the grant budget include funding for six security cameras and the accompanying monitoring devices for each of seven residential cottages for children and youth on Epworth's Millwood Avenue campus. These cameras will be located in six different rooms in each of the seven residential cottages. The total cost of the cameras and monitoring equipment is \$24,993. The installation costs for the cameras in the seven residential cottages is \$6,998. The total cost of the security cameras, monitoring equipment, and installation costs is \$31,991.

A second component of the budget for increased security on Epworth's two campuses is the hiring of two security guards, one for each of the two campuses. Having a security guard on each campus for one shift will provide another layer of surveillance and protection for residents and staff members. The salary of each of the two security guards is \$50,000 annually. The guards will be hired from a security agency. The total cost of the two security guards is \$100,000 annually.

8. Please describe, in detail, how your project is related to the prevention of or mitigation of the impact of COVID-19, how funding is essential in addressing the need and communication process

The Covid pandemic increased security concerns and tangible security needs on the Epworth campuses. The children and older youth who live at Epworth were on the campuses 24 hours a day, 7 days a week during the height of the Covid pandemic, living on a closed campus. Because family members were not allowed to visit their children during the pandemic because of Epworth's closed campus protection policy for its residents during Covid, there were security concerns when some family members tried to defy the Covid regulations and enter the campus. Also, because both of Epworth's campuses are located in the heart of the city of Columbia, there is sometimes a problem with uninvited members of the community coming unlawfully onto the campuses. Even as the Covid situation improves, this is still a problem on Epworth's campuses.

The project for which Epworth is seeking funding is to purchase safety surveillance cameras and monitoring equipment for each of the residences on the campus where residents live. In addition, funding is being sought to hire two security guards, one for each of Epworth's campuses.

Project Description and Goals

9. Please describe the target population of your program

The target population is the children who live on both of Epworth's campuses and the staff who serve them 24 hours a day, 7 days a week. They will be the recipients of the safety and security that the new equipment and security staff will provide.

10. What is the location (address and neighborhood) of your proposed project? Be specific as possible.

Epworth Children's Home has two campuses. One is located at 2900 Millwood Avenue in Columbia, SC and the other campus is located on Sunnyside Drive in Columbia, SC, the location of the former Carolina Children's Home.

11. Does your project/program require permits?

No

Administrative Systems

12. How do you intend to recruit participants to your project and/or refer individuals for service, support or resources in the community? Only answer if applicable These funds require the use of evidence-based models or practice-based evidence. Please provide a description of the evidence that links your proposed strategies to interventions of prevention/or high-risk reduction.

Non-applicable

13. Please explain your proposed project's timeline to completion. All ARPA grants distributed by Richland County must be expended by December 31, 2024.

If this proposal is funded, Epworth would begin immediately procuring and installing the security equipment in each of the seven residential cottages. Epworth would also immediately begin the hiring process for the two security guards.

Tentatively, Epworth would begin the process on January 1, 2023.

14. What data do you plan to collect (Demographic data. Number of individuals/households served. Number of activities provided, etc.) Funded applicants will receive additional guidance on specific data to be reported. (Demographic Reporting is a requirement for data reporting for grant compliance. Based upon the response, additional requirements may be necessary for grant compliance.)

Non-applicable

15. All budget items must be reasonable and critical to your proposed activities. The budget should be consistent with your narrative, making it clear how each of the activities will be funded. The budget may cover up to a 24-month period or not to extend beyond December 31, 2024. All expenses must be listed and directly related to the grant. When estimating costs, please show your calculations by including quantities, unit costs and other details. Only include grant-funded expenses in the budget descriptions. Provide a budget, broken into categories such as personnel, employee benefits/fringe, travel, training, equipment, office expenses, program, etc. and short narrative for each request. A. What is the total budget request amount?

The security system items included in the grant budget include funding for six security cameras and the accompanying monitoring devices for each of seven residential cottages for children and youth on Epworth's Millwood Avenue campus. These cameras will be located in six different rooms in each of the seven residential cottages. The total cost of the cameras and monitoring equipment is \$24,993. The installation costs for the cameras in the seven residential cottages is \$6,998. The total cost of the security cameras, monitoring equipment, and installation costs is \$31,991.

A second component of the budget for increased security on Epworth's two campuses is the hiring of two security guards, one for each of the two campuses. Having a security guard on each campus for one shift will provide another layer of surveillance and protection for residents and staff members. The salary of each of the two security guards is \$50,000 annually. The guards will be hired from a security agency. The total cost of the two security guards is \$100,000 annually.

16. What is the annual organization budget? A copy of your most recent annual budget should be included.

\$12,126,247.

A copy of the budget is located in the attachments to this proposal.

17. Does your project require initial funding prior to beginning? If yes, please describe what is needed to get started.

No

18. Please describe how this project will be financially sustained after ARPA funds are expended.

The purchase of the cameras and monitoring equipment is a one-time expense. Epworth will seek continuing funding from other sources, including private foundations, and will absorb costs in its own annual budget to cover the security guard salaries.

Business/Marketing Plan

19. Has this proposed project been submitted through any other City, State, Federal, or private funding process? If yes, please provide the information regarding the funding source, amount, and funding details. Please note this grant prohibits duplication of funds from multiple sources including other federal and state grant allocations.
No

Performance Measures

20. Will funds supplant or supplement project funding? If so, please explain in detail.

These requested funds fall into the category of new funding. Security equipment and personnel of the magnitude being requested in this proposal have never been necessary before.

The requested amount for this grant will cover the security expenses requested.

21. How will the success of this project be measured? Be specific as possible. Please use measurable indicators (i.e., Social Impact, Cost Benefit Analysis, Pre/Post Shifts in Attitudes or Behavior, etc.).

Non-applicable

Sustainability

22. What are the specific outcomes and accomplishments this project will achieve and how will outcomes be measured?

The expected outcomes and accomplishments of this project will be the provision of security and safety measures for Epworth's residents and their staff members. Epworth will keep careful records of any event(s) that pose a threat to the safety and wellbeing of campus residents and how these threats were circumvented and prevented with the security equipment and personnel funded by this equipment. Epworth works closely with both the Richland County Sheriff's Department and the City of Columbia Police Department and both law enforcement agencies would be a part of, respond to, and record any security threats on Epworth's campuses.

23. Has your organization had an instance of misuse of funds or fraud in the past 36 months? If so, please explain.
No

24. Does your organization have a current or pending lawsuit against another organization? If so, please explain.
No

25. Do you have a separate account for different programs/revenue sources to prevent co-mingling of funds?
Yes

26. Does your organization use a daily time tracking log for each position being paid using multiple sources of funding?
Yes

Budget [top](#)

Income Section	Amount	Pending	Receiving
Grant Amount Requesting	\$ 131,991.00	\$ 131,991.00	
Total	\$ 131,991.00	\$ 131,991.00	\$ 0.00

Expense Category	Grant Amount Requested	Other Sources
Advertising/Marketing/ Promotions/ Billboards		
Advertising/Marketing Related Salary		

Municipal Services/Security	\$ 31,991.00	
Contractors/Outside Services	\$ 100,000.00	
Software/Equipment		
Other		
Total	\$ 131,991.00	\$ 0.00

Budget Narrative

Epworth plans to install six surveillance cameras in each of seven residential cottages on its Millwood Avenue campus. This is a total of 42 cameras at a total cost of \$24,993 for the cameras and monitoring equipment. Installation charges for all of the 42 cameras total \$6,998. The total for this security equipment and its installation is \$31,991.

Epworth also plans to hire two security guards for one shift at each of its two campuses, one on Millwood Avenue and one on Trenholm Road. The salary for the security guards is \$50,000 each, with a total of \$100,000 for both security guards to be hired with grant funding.

The total grant funding amount requested is \$131,991.

Tables [top](#)

Expenses

Expenses	FY 20	FY21	FY22	Total
Program services			131,991	\$ 131,991
Fundraising				\$ 0
Administration/Management/General				\$ 0
Total	0	0	131,991	\$131,991

Required Attachments [top](#)

Documents Requested *	Required?	Attached Documents *
Statement of Financial Position(Balance Sheet)	<input checked="" type="checkbox"/>	Financial Position
Statement of Activity (Income and Expense Statement)	<input checked="" type="checkbox"/>	Financial activity statement
IRS Form 990 (if total annual revenue is \$50,000 or above)		IRS Form 990
Certified Financial Audit (revenue of \$750,000 but federal expenditures less than \$750,000)		
Certified Financial Audit Management Letter		
Single Audit/Management Letter/ Corrective Plan		
Detailed Project Budget	<input checked="" type="checkbox"/>	Project budget
Other documents regarding project	<input checked="" type="checkbox"/>	Quoted amounts for security equipment and installation
IRS Determination Letter indicating 501 c3, non profit status	<input checked="" type="checkbox"/>	IRS letter
Proof of current Registration as a charity with the SC Secretary of State	<input checked="" type="checkbox"/>	Secretary of State letter
Organizations W-9	<input checked="" type="checkbox"/>	W9 form

* ZoomGrants™ is not responsible for the content of uploaded documents.

Powered by ZoomGrants™ and

Richland County Government
Administration
American Rescue Plan Grant
Deadline: 10/14/2022

Midlands Mediation Center Small Business: Restoring Community Mediation

Jump to: [Application Questions](#) [Budget](#) [Tables](#) [Required Attachments](#)

\$ 130,000.00 Requested

Submitted: 10/7/2022 6:25:39 AM (Pacific)

Project Contact

Kabrina Bass
admin@midlandsmediation.org
Tel: 803-807-3036

Additional Contacts

none entered

Midlands Mediation Center

1607 Harden St # 2
Columbia, SC 29204
United States

Telephone 803-714-1176

Fax

Web <https://midlandsmediation.org>

Executive Director

Kabrina Bass
exdir@midlandsmediation.org

Application Questions [top](#)

1. Organization Tax Filing Status

Tax Exempt Nonprofit 501c3

2. Organization Service Type

Human Services

3. Organization Process Owners

Kabrina Bass

Program/Project Information

4. Has your Organization received prior funding to address community concerns in the past, If yes, by whom?

Yes, Midlands Mediation Center (MMC) has been active in the community since 1998. We received Richland County funding from 2014 through 2020. MMC initially requested the county support for \$11,000 toward the operational cost to support the mediation training, restore community conciliation, deploy more community mediators, and expand family mediation. In 2015, MMC was awarded operational support of \$20K to support trainers, and part-time staff at the center, expand facility usage and increase community awareness of services. In 2016, Richland County and MMC created a contract with Richland County to support community mediation with the \$20K operating grant. In 2020, MMC was unfunded without cause from Richland County. Grant administration instructed us to move our request from discretionary funding to operations. MMC continued to provide the same level of support and services to county residents.

MMC received the funds through the discretionary grant until 2018 when Grant Administration instructed MMC to move to an Ordinance Grant. The loss of Richland County's funding devastated the organization during the pandemic. We continued supporting low-income participants participating in mediation and the Richland County Magistrate Court services with limited resources.

In 2021, 48% of the complainants and 49% of respondents were Richland County residents, and 69% of cases were from Richland County. We currently support individuals who make less than \$10k, cannot afford mediation and have not been denied mediation because of their inability to pay. Again, MMC saves Richland County's taxpayers over \$500K per³² year in

court costs.

The Richland County grant enabled MMC to provide mediated services on a sliding fee scale.

Services are provided on a sliding scale

Gross Annual Income Fee Per Hour

\$9,999 or less \$20.00

\$10,000 - \$19,999 \$30.00

\$20,000 - \$29,999 \$40.00

\$30,000 - \$39,999 \$60.00

\$40,000 - \$49,999 \$80.00

\$50,000 or more \$100.00+

Private Mediators cost \$250.00 per hour plus a one-hour administrative fee typically equal to the hourly rate; therefore, a family pays \$500.00 the first hour of their mediation and \$250 after that. Midlands Mediation Center provides these services to low-income participants on a sliding scale, beginning at \$20.00 per hour with a \$50 administrative fee. Family mediation with children averages 3-4 hours and 1-2 hours with no children.

The economic impact of services to the community reduces financial hardship for low-income families by 92%, decreases court time per case, and saves tax-payer dollars in support of the court. MMC services increase access to the court by reducing the family case from 1-3 days to 15 minutes or 1/2 day; a significant reduction.

The courts mandate mediated services before proceeding to some trials and jury cases. Sixty percent of MMC's mandated family cases are through Richland County, and 80% of the clients using MMC live in Richland County.

In addition to the court-annexed services, MMC supports neighborhood, business and organizational disputes. A \$35K Richland County grant allowed MMC to offer the community/neighborhood mediation at minimum cost to neighbors, with a waivable \$20 administrative fee and free mediation. In 2021, MMC was no longer funded by Richland County after seven years of support to the community.

5. Describe the issue/ need that your project will address (required)?

The project addresses sustaining community mediation in Richland County, which provides access to mediation by supporting volunteer community mediators through training and advertising the services to the community, reducing court costs and community violence, and increasing individual conflict skills and marketability. Midlands Mediation Center (MMC) is a Community Mediation Center (CMC). MMC is one of two centers in the STATE of South Carolina. Volunteers are the core of community mediation and can improve the quality of justice in the community, an improvement that represents a community investment in the concept of "justice."

Midlands Mediation Center saves Richland County taxpayers over \$500K per year in court-related costs. Approximately \$300K is with the magistrate courts' jurors by resolving cases before they become jury trials and well over \$200K per year with the family courts by reducing the final hearing trial times from 2-3 days to 30min and a maximum of 4 hours.

Midlands Mediation Center saves businesses as studies show U.S. employees spend 2.8 hours each week dealing with conflict, which comes to \$359 billion in paid hours (based on an average hourly wage of \$17.95) in companies across the country. MMC provides training to local small businesses on a sliding scale.

The cost of conflict in local communities is also high. Some estimate the community cost of conflict in the millions. The cost of conflict addresses the question like; How much suffering? (e.g., stress, anger, sadness, injuries, or deaths); How much money? (e.g., legal expenses, productivity cost, police calls, property management engagement); How much time does it take?; How much damage to relationships? (personal, work, community); How much-lost potential? (productivity, morale, opportunities)

The power of volunteers is critical to the successful model of the Midlands Mediation Center (MMC). In her article, "Volunteers: The Power of Community Mediation," Becky Jacob shared a few calculations of the impacts of Community Mediation Centers (CMC).

(1) there are more than 45,500 disputes mediated by community mediators annually,

(2) the average length of a CMC mediation is 2 hours, and

(3) the average hourly rate of a private mediator is \$150.00. This data yielded a total cost savings of \$300 (solo mediator)–\$600 (co-mediation model) per mediation, with a total savings of \$13,650,000–\$27,300,000 annually.

The above data reflects the saving of the actual mediation to individuals and consumer dollars. In her article, she also shared the impacts of CMCs on mediator training. "So, if an

average 40-hour general civil mediation training course is roughly \$1100 for non-CMC volunteers and the average cost to CMC volunteers for their training is \$400, then training cost savings to volunteer mediators would be \$700 per volunteer. The total savings to all CMC-trained mediators thus would be \$53,200,000." Finally, she emphasizes the value of CMC's volunteers in the community. She discusses the impacts on the qualitative and quantitative values to the local courts, which we've addressed in this need statement.

What has the Coronavirus Pandemic conflict cost?

COVID19 placed everyone in isolation. The CDC guidelines, society reduced face-to-face interaction with family and, if essential, workers, family and the public. Imagine the increased cost of conflict due to isolation. Richland County Courts suspended all but emergency hearings during the Coronavirus Pandemic from March 16, 2020, to February 2021. After February 2021, new guidelines reduced proceedings to fewer persons and hearings physically in the courts, thereby reducing the number of cases per day to process.

In March 2020, the Supreme Court of South Carolina entered an order to allow virtual mediation and digital signing. The order enabled individuals to secure mediated agreements; however, final hearings were still on hold. MMC handled 254 cases from April 2020 to June 2021; that's 254 families who had access to justice during the pandemic because of the court's adjustment to the rule to allow virtual mediation and MMC's ability to convert its business model to a virtual format.

The impact of the Coronavirus Pandemic increased aggression among people; the courts are backlogged due to the suspension of hearings, and communities have experienced increased community violence.

The pandemic impacted Midlands Mediation Center as most MMC work involved in-person mediation, training, and community engagement. The impacts included a reduction in mediated cases from our average of 220 cases per year to 194 down to 174; a reduction in mediation training from 4 per year to 2 per year; and a significant reduction in community participation in proactive conflict skill building from 90-100 persons per year to 30—all of the above created a significant hardship to MMC. The above are the impacts of the Coronavirus pandemic on communities, the courts and employers.

The project proposal will address the need for restoring community mediation due to the Coronavirus pandemic. The funds are requested to restore volunteers impacted by the virtual requirement of mediation during the pandemic and to recruit more volunteers to support the community's need for mediation and promote mediation as a first response to low-violent conflict and proactive skill building.

6. Is the project an expansion of current services your organization offers or a new program or reinstatement of a previously funded program?

Richland County, since 2015, has funded the general operations of Midlands Mediation Center to provide services to Richland County's residents. The project is a reinstatement of a previously funded program.

7. Specifically, what will funds be used for? Examples of the eligible projects can be found in the corresponding guidance/federal document link <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule.pdf>

The funds will be used to address a negative economic impact experienced by Midlands Mediation Center. MMC was negatively impacted by the coronavirus pandemic (March 2020-September 2021), specifically with the availability of volunteers and the inability to provide in-person services for 18 months. The Federal Document stated, "...include businesses facing financial insecurity, substantial declines in gross receipts (e.g., comparable to measures used to assess eligibility for the Paycheck Protection Program), or other economic harm due to the pandemic, as well as businesses with less capacity to weather financial hardship, such as the smallest businesses, those with less access to credit, or those serving underserved communities." (pg.145) MMC meets the above criteria of financial insecurity, a small business unable to weather financial hardship, substantial declines in gross receipts, and business serving underserved communities. MMC's business model is based on volunteer support; the project supports retaining volunteers for a volunteer-based organization and acknowledging volunteers are not paid for their services. The pandemic moved mediated services online, and many MMC volunteers were not comfortable providing online-mediated support. We recognize the skill set for mediation increases the marketability of individuals in the community. The project is the cost of retaining mediation services in Richland County, recruiting new volunteers, and increasing current volunteers' capacity, which supports the MMC business model. Based on the Federal Treasury's final rule, the request is based on assisting small businesses. The rule states small businesses are supported by; "Loans or grants to mitigate financial hardship such as declines in revenues or impacts of periods of business closure, for example by supporting payroll and benefits costs, costs to retain employees, mortgage, rent, or utilities costs, and other operating costs." (pg.150)

8. Please describe, in detail, how your project is related to the prevention of or mitigation of the impact of COVID-19, how funding is essential in addressing the need and communication process

The project is related to mitigating the impact of COVID19 as mediation was continuously used as an alternative to dispute resolution. MMC handled 250 family cases and 255 magistrate cases and facilitated conflict in 5 organizations. Although the courts were closed and individuals were isolated, MMC continued to support the need of the community and those in conflict. MMC immediately, in April 2020, moved all mediated services to the online platform Zoom. We trained 60 mediation volunteers from across the state of South Carolina in online mediation, supporting Greenville and the South Carolina Realtor's mediators. We also provided Zoom training to community leaders and local attorneys. The South Carolina realtors were assisting individuals with the impact of COVID in real estate transactions. We made it possible for their representatives to provide the services virtually. Nationally, the impact of COVID-19 is experienced in the judicial and access to justice specifically. Mr. Colin Rule, the developer of Online Dispute Resolution (ODR), wrote, "The courts were already struggling with existing caseloads before the crisis, and now they will be burdened with this additional backlog once processes resume. Combined with the huge number of newly laid-off citizens, the caseload in the courts may swell to unprecedented levels, and

citizens will not be able to wait years for issues to be resolved." MMC's contribution to the mitigation of COVID-19 impact was the movement of all of the above cases during the pandemic; those individuals were able to move forward with signed agreements. Those agreements may not enter court records 6-12 months from the date of signature; however, they are in effect when they leave mediation.

Project Description and Goals

9. Please describe the target population of your program

Richland County residents in conflict with low-medium income; training on non-attorney, social workers; educators; counselors, child specialists, senior adults (65+); also BIPOC; LGBTQIA and able challenged (disabilities)

10. What is the location (address and neighborhood) of your proposed project? Be specific as possible.

1607 Harden Street, Columbia SC 29203

11. Does your project/program require permits?

No

Administrative Systems

12. How do you intend to recruit participants to your project and/or refer individuals for service, support or resources in the community? Only answer if applicable These funds require the use of evidence-based models or practice-based evidence. Please provide a description of the evidence that links your proposed strategies to interventions of prevention/or high-risk reduction.

We intend to recruit participants for the project through our extensive network of community partners, volunteers and clients. Recruitment is through advertisement and promotion of services in local news outlets, social media and targeted marketing. MMC receives referrals from community partners.

We also plan to engage the Richland County Government and Community Services' RCNC organization which connects the 468 communities in Richland County. We are using promotions and advertising to attract the community beauticians, barbers, clergy, iman, rabbis, church and other religious leaders (deacons, stewards, deaconess, stewardesses, elders, and trustees), grocery clerks, bartenders, etc. Part of recruitment will have individuals in the community to share the project at their businesses and invite individuals. We also plan to use social and print media to invite participation. We will utilize our 2,400+ newsletter distribution list also.

13. Please explain your proposed project's timeline to completion. All ARPA grants distributed by Richland County must be expended by December 31, 2024.

Summary Timeline

Project Definition and Planning - 12/1/2022 - 01/30/2023

- - Project team developed
- - Project plan, schedule, actions and scope shared
- - Communication plan implemented
- - Solicit quotes from 3 Advertising / Marketing agencies and Web Developers
- - Check Richland County Calendar for community events to ensure non-conflict in the training schedule
- - Post Volunteer Coordinator Job

Project Launch & Execution - 01/15/2023 - 12/30/2024

- Interview & Hire Volunteer Coordinator
- Hire and schedule a consultation with an Advertising and Marketing agency.
- Hire and schedule meeting with a Web Designer
- Release Grant Announcement to media
- Survey mediators, community, staff and clients – create project baseline.
- Update the website volunteer page and create a mediator page (including forms, calendars and contact information)
- Update orientation/onboarding process for new mediators and create action plans for re-integrating in-active mediators.
- Review the current binder of volunteer mediators and determine Richland County residents
- Connect with current volunteers who have been inactive
- Launch mediation training series (April / September / November 2023; January / April / June September / November 2024)
- Identify a process for continuing education with agencies (Human Resources, Educators, Social Workers, Colleges, SC Bar, etc.....)
- Launch mediation refresher courses based on mediators' responses to a survey
- - Monthly project team meetings.

- 1st Quarter review and assessment (03/30/2023)

Project Performance & Monitoring - 06/02/2023 - 12/30/2024

- Quarterly review and assessments (06/30/2023; 09/30/2023; 12/30/2023; 03/30/2024; 06/30/2024; 09/30/2024; Final report and assessment 12/30/2024;
- 1st-year performance compared to deliverables, project adjustments if necessary (02/15/2024)

- Analysis of data; Effort and Cost
- Updates of project in the monthly newsletter

Detailed Narrative Timeline

The project is for two years, with monthly status reports and quarterly evaluations. The first two months will be project definition and planning states, identifying volunteers, community events and other community partners for the project and in February 2023, interviewing and hiring contracts to support the project as well as redefining the project plan, schedule and actions for KPI.

First Quarter Project Plan – 01/15/2023- 03/30/2023

Release grant announcement to the community of MMC award and Richland County commitment to community mediation.

Define community mediation and the importance of community volunteers.

Schedule television interviews and create several Op-eds about Community Mediation, the Midlands Mediation Center and the value of community mediation.

Hire a Marketing and Advertising agency to create strategies to increase the center's visibility. Utilize tool kits to inform elected officials, community partners and local businesses of MMC's services.

Hire a Volunteer Coordinator and conduct onboarding for Community mediation and volunteer engagement.

Identify co-trainers for mediation training

Create training manuals and kits

Complete applications for continuing education credits for professional development

Create a calendar of activities and update MMC marketing materials.

Create a volunteer recruitment plan with the new Volunteer Coordinator.

Survey current mediators

Launch "save the dates" for Mediation Training

Second Quarter Project Plan – 04/01/2023 – 06/30/2023

Mediation Training Session (04/2023)

Refresher Courses scheduled

Monthly update to the newsletter and invitation to become a community mediator

Develop a podcast on community mediation and the values

Continue course, mediation, and clients evaluations

Track data of KPIs (see outputs)

Review events for 2023 and identify potential outcome expectations

Third Quarter Project Plan – 07/01/2023 – 09/30/2023

Mediation Training Session (09/2023)

Refresher Courses scheduled

Monthly update to the newsletter and invitation to become a community mediator

Evaluate podcast input – identify podcast guests to include mediators, clients (if available), and trainees

Continue course, mediation, and clients evaluations

Track data of KPIs (see outputs)

Review community events for 2023 and identify potential outcome expectations

Fourth Quarter Project Plan – 10/01/2023 – 12/30/2023

Mediation Training Session (11/2023)

Refresher Courses scheduled

Monthly update to the newsletter and invitation to become a community mediator

Develop podcast types and styles of mediation; discuss ADR in South Carolina.

Continue course, mediation, and clients evaluations

Track data of KPIs (see outputs)

Review and update plans for 2024 based on 2023 indicators and successes – identify lessons learned from 2023.

2024

Monthly project status update with the project team—quarterly evaluation of projects and adjustments; Monthly project meetings, council meetings and school boards.

Launch new monthly debriefing session with new mediators; activate Lunch and Learn for mediators.

Final evaluation of data secured through surveys, attendance, community participation, perceptions, observations and debriefing sessions reviewed.

(see the quarterly model in the additional paperwork)

14. What data do you plan to collect (Demographic data. Number of individuals/households served. Number of activities provided, etc.) Funded applicants will receive additional guidance on specific data to be reported. (Demographic Reporting is a requirement for data reporting for grant compliance. Based upon the response, additional requirements may be necessary for grant compliance.)

MMC will be in full compliance with the grant. MMC will collect personal data (name, address, email, mobile phone, and social media tags), community-related data, and zip codes.

For the project, MMC will collect the following:

#volunteers

#days volunteered per month

#hours volunteered
%satisfaction with the mediator

#attorney mediators
#non-attorney mediators
#social worker mediators
#educator mediators
#clinical counselors mediators
#child specialist mediators
#senior adult mediators
#community mediators

#events attended
#contacts made at events
#appointments scheduled with outside entities

#website clicks
#application received

#training sessions
#trained mediators
#refreshed mediators
%satisfaction training

#debriefing sessions

#surveyed
#services used
#mediations
#mediation types
%mediation awareness
%mediation satisfaction

15. All budget items must be reasonable and critical to your proposed activities. The budget should be consistent with your narrative, making it clear how each of the activities will be funded. The budget may cover up to a 24-month period or not to extend beyond December 31, 2024. All expenses must be listed and directly related to the grant. When estimating costs, please show your calculations by including quantities, unit costs and other details. Only include grant-funded expenses in the budget descriptions. Provide a budget, broken into categories such as personnel, employee benefits/fringe, travel, training, equipment, office expenses, program, etc. and short narrative for each request. A. What is the total budget request amount?

\$130,000 for two-years

Budgeted items - for Community Survey and Certifications are not included in the grant cost - See Budget sheet for detailed use of grant funds.

Personnel & Contract Support - \$66,000

Administration includes the hiring of a contracted Volunteer Coordinator, a web-designer, and an advertising agency or contractor for marketing and advertising plan.

Volunteer Coordinator: Contracted to support \$25.00 per hour 20 hours per week - \$26,000 per year; Coordinates the project's activity. Responsible for monthly project updates, maintaining all files for the project, follow-up project actions, and communicating with the Executive Director. Responsible for creating, updating and cleaning up all forms, processes and policies as needed for a volunteer; coordinating criminal background checks on all volunteers; responsible for the day-to-day aspects of the volunteers, including retention, recruitment and removal. Receive mediator's feedback, surveys and assessments. Budget 52,000 | Grant \$52,000"

Outreach: \$1000 (\$50 per event for travel and materials*20). Attend community events to inform and recruit; Diverse recruitment to target Hispanic, retirees, young adults, LGBTQAI, and professionals; Contact local colleges, trade schools and high schools to promote mediation Budget \$1,000 | Grant \$1,000"

Advertise / Promotion: \$13,000 (12 ads in local newspaper / 12 boost through social media); \$10,000 toward marketing and advertising support to create a marketing and advertising strategy plan. Advertise in local media opportunities to volunteer and train; Create a podcast to promote mediation and volunteering with MMC campaign; create and monitor Indeed and Volunteer Match campaign. Budget \$13,000 | Grant \$10,000"

Website Updates: \$3,000 \$75.00 per hour * 40 hours/contract web designer to develop mediator page on the website and add the direct contact form to the website; update current volunteer page on the website; photo and bio of each volunteer with an area of specialty for mediation. Budget \$3000 | Grant \$3000

Training \$53,800;

Support staff \$1000 per session * 8= \$8,000 * 2 years = \$16,000 Mediation Training; Supplies \$35.00 per book *96 participants = \$3,360.00 + refreshment \$15.00 *96 = \$1440 for Mediation; Facilities include rental space MMC's office percentage of space (21%) will be an office at MMC, which is prorated by grant usage of approximately \$8,000 for training facilities; \$25,000 Scholarship for Richland County Residents to attend mediation training - scholarship will be distributed based on a sliding scale anticipate 50 recipients.

Refresher \$6,750

Refresher 10 hour training support staff \$250*4= \$1000; Mediation Training has a lead instructor and two additional trainers. \$15.00 per book *50 participants = \$750.00; \$5000 scholarship for Richland County mediators who desire to attend the refresher course. Scholarships will be awarded based on income as a sliding scale offer; anticipate 30 scholarships.

Net Cost of Mediation Training - \$67,960 (Mediation Training net cost is \$44,000 for trainers (Lead trainer \$75 per hour *40 = \$3000.00 per session; Support trainers are \$25.00 per hour *40 hours = \$1,000.00 per mediation - two support trainers per session = \$2,000 per training session - total staff cost per 40-hour mediation session \$5,000; therefore the minimum registration of 6 persons for mediation training to move forward. Sessions are 30-hours of contact; registration includes lunch \$15.00 per person = \$3.75 per person per day for refreshments / lunch; Each trainee receives a training manual 140 page guide - cost to print \$16.80 + indexing & binding = \$18.00 per book = net book cost ~ \$35.00; 96 mediators trained in two years). The grant covers 2 years of training support.

Mediation Support:\$3,450

(Software \$35 per month*24 months \$840; Quarterly Network Event \$250 per quarter *8 quarters = \$2000; and \$610 toward volunteer recognition @\$15 per person recognized. ADR Notable is the software used to manage case files, it is a cloud-based system which tracks case types, hours, and outcomes. The quarterly network session is an opportunity for mediators to network and shares best practices; Annual volunteer recognition is designed to celebrate the sacrifices volunteers made to the organization and community. Grant \$3,450"

Midlands Mediation Center provided a full report to Richland County Grant Administration each year, reporting revenue and all expenditures separately by programs. MMC had an annual financial review of all accounts and continues using an outside accountant to reconcile monthly receipts. MMC retains records of all receipts and disbursements. Bank statements are reconciled monthly by an independent accountant, and the MMC Board reviews financial reports at Bi-monthly Board meetings; one member of the Board serves as the organization's treasurer. The office manager maintains disbursement/procurement records. MMC's policies indicate expenditures over \$10K require three independent quotes. The organization has two signature requirements for all expenditures over \$1,000. All contractors provide a written project proposal, including project scope; MMC notifies their community partners of potential contracts and solicits proposals for contracts over \$5,000. All contracted work is researched for an estimated cost of services to maintain reasonability. All potential contractors provide at least three independent references to vouch for services and performance outcomes. Each month MMC treasurer provides an expenditure analysis; quarterly Board and Executive director discuss any significant variance between actual and budgeted expenditures. Policies and procedures maintain accurate tracking of credit card use, timekeeping, travel and property control. MMC Board and staff sign an annual conflict of interest to prevent employees and consultants from using their position to solicit or promote projects or programs for financial gain for themselves or others. All grant funding as a separate class within the Quickbook accounting system. All expenditures are matched to the program/project.

16. What is the annual organization budget? A copy of your most recent annual budget should be included.

\$207,000

17. Does your project require initial funding prior to beginning? If yes, please describe what is needed to get started.

No

18. Please describe how this project will be financially sustained after ARPA funds are expended.

The program is sustainable with the increased visibility of the organization with the financial support provided. Participants fees, event registration, increased contracts for training and other grant support

Business/Marketing Plan

19. Has this proposed project been submitted through any other City, State, Federal, or private funding process? If yes, please provide the information regarding the funding source, amount, and funding details. Please note this grant prohibits duplication of funds from multiple sources including other federal and state grant allocations.

No

Performance Measures

20. Will funds supplant or supplement project funding? If so, please explain in detail.

No

21. How will the success of this project be measured? Be specific as possible. Please use measurable indicators (i.e., Social Impact, Cost Benefit Analysis, Pre/Post Shifts in Attitudes or Behavior, etc.).

Restoring Community Mediation program is successful when

MMC maintains 100 active volunteers who are effective, skilled, enthusiastic and satisfied;

Richland County residents use mediation as the first response to the low-impact crisis (neighborhood disputes, dog barks, fences, loud noise, etc..) and,

Volunteer mediators support their families and friends with skills developed through mediation to increase community harmony.

Midlands Mediation Center will draft the evaluation plan and provide a complete evaluation worksheet.

The evaluation aims to determine if there is increased awareness of mediation as a career, increased volunteer opportunities; an interest in mediation; and the number of active mediators.

Outcome-Focused Evaluation: Community will participate in a pre-mid, and post-survey for mediators, mediation services and community awareness. The surveys are designed to evaluate mediation awareness in the community as a career and a service opportunity.

MMC will provide reports on the number of mediation and the outcomes; the number of volunteers and hours mediated; the number of Richland County residents who mediated or received mediated services; the number of training and the persons receiving the training; the satisfaction of mediation, training and volunteering.

At the end of the project, participants will receive a survey and reflection to share the project's impact to determine if there is increased awareness of mediation as a service.

Instrument Type and Method of Evaluation Pre- Post survey questionnaire; Training session google form; End of session Post-only retrospective survey via Menti "Takeaway per participant"; Pre session observation of the previous session – oral interview. Participant attendance sheet for training; (track hours, participation level and attendance); Evaluation forms (mediation outcomes, types, and hours)

Evaluation Question – To what extent does an increased number of volunteer mediators have on the sustainability of community mediation in Richland County? To what extent did community mediation help Richland County residents, courts and businesses?

Sustainability

22. What are the specific outcomes and accomplishments this project will achieve and how will outcomes be measured?

Midlands Mediation Center maintains a 100 active volunteers who are effective, skilled, enthusiastic and satisfied—measured by the number of hours individuals provided during the grant period.

Richland County residents use mediation as the first response to the low-impact crisis (neighborhood disputes, dog barks, fences, loud noise, etc..) - measured by the number of mediation and the communities in which mediation occurred.

Volunteer mediators support their families and friends with skills developed through mediation to increase community harmony - measured by a volunteer survey on the impacts of mediation training.

MMC will continuously evaluate the project by the number of returning and new mediators, attendance at training sessions and satisfaction of training sessions, mediator's and participant's surveys, and mediator's debriefing sessions. Final evaluation of data secured through surveys, attendance, community participation, perceptions, observations and mediator's observations, debriefs, and survey responses.

23. Has your organization had an instance of misuse of funds or fraud in the past 36 months? If so, please explain.

No

24. Does your organization have a current or pending lawsuit against another organization? If so, please explain.

No

25. Do you have a separate account for different programs/revenue sources to prevent co-mingling of funds?

We use Quickbooks and create classes within the system to separate funds to prevent co-mingling. Grant funds are placed in a class, and all expenditures associated with that fund are disbursed through that class.

26. Does your organization use a daily time tracking log for each position being paid using multiple sources of funding?

Yes, we use the Microsoft team to track hours allocated to projects.

Budget [top](#)

Income Section	Amount	Pending	Receiving
Grant Amount Requesting	\$ 130,000.00		
Fee for Service	\$ 28,550.00		
Contributions	\$ 7,223.00		
Board Contribution	\$ 2,000.00		
Total	\$ 167,773.00	\$ 0.00	\$ 0.00

Expense Category	Grant Amount Requested	Other Sources
Personnel: Volunteer Coordinator / Trainer	\$ 52,000.00	\$ 27,000.00
Contractors/Service Providers	\$ 30,000.00	\$ 4,165.00
Space	\$ 10,000.00	
Supplies	\$ 7,160.00	\$ 6,608.00
Scholarship (Community Grants)	\$ 30,000.00	
Equipment / Software	\$ 840.00	\$ 0.00
	\$ 0.00	
Total	\$ 130,000.00	\$ 37,773.00

Budget Narrative

Personnel Cost: \$79,000 | Grant \$52,000

Volunteer Coordinator \$52,000 Contracted to support \$25.00 per hour 20 hours per week - \$26,000 per year*2 = \$52,000; Coordinates the project's activity. Responsible for monthly project updates, maintaining all files for the project, follow-up project actions, and communicating with the Executive Director. Responsible for creating, updating and cleaning up all forms, processes and policies as needed for a volunteer; coordinating criminal background checks on all volunteers; responsible for the day-to-day aspects of the volunteers, including retention, recruitment and removal. Lead Trainer: \$27,000 Facilitate 40-hour mediation course @\$3,000 per session*8 +\$24,000; Coordinate Refresher Mediator courses \$750 per session*4 = \$3,000; Responsible for updates to curricula, presentation and session engagement; coordinate support trainers and facilitate live simulations. "

Contractors / Services and Community: \$35,165/ Grant \$30,000

Research Assistant: \$45 per hour for approximately 52 hours (\$2,000). Support research on mediation community impacts, history of mediation, and benchmark trends in mediation.

Mediation Trainers: Support staff \$1000 per session * 8= \$8,000 * 2 years = (\$16,000) Mediation Training; Refresher 10 hour training support staff \$250*4= \$1000 - Refresher (\$1,000); (\$10,000) contract toward marketing and advertising support to create a marketing and advertising strategy plan. Website Updates: (\$3,000) \$75.00 per hour * 40 hours/contract web designer to develop mediator page on the website and add the direct contact form to the website; update current volunteer page on the website; photo and bio of each volunteer with an area of specialty for mediation "

Space (Rental / Community Centers) \$10,000 / Grant \$10,000

Facilities include rental space MMC's office percentage of space (21%) will be an office at MMC, which is prorated by grant usage of approximately \$8,000 for Volunteer Coordinator's office; Quarterly network for volunteers \$250*8= \$2,000; "

Supplies (Training materials, meeting supplies and outreach) \$12,768 / Grant \$7,160

include Meeting supplies - Post Notes Easels, markers, writing pads, promotional pens, and folders promotional materials, training manual. 40-hour Mediation Training manuals (96 @\$35.00 = \$3360) / Training refreshment / meal (96*15.00 = \$1440); Mediation Refresher Training manuals (50*\$15.00 = \$750.00); Survey Monkey subscription \$768; Community Outreach \$1000 (\$50 per event with materials*20). Attend community events to inform and recruit; Diverse recruitment to target Hispanic, retirees, young adults, LGBTQAI, and professionals;

Scholarship (Community Grants) \$30,000 | Grant \$30,000

Grants for sixty individuals to complete the introduction to Mediation 40-hours course @\$500 per person*50 = \$25,000; grant can be allocated in multiple ways to include portions toward Richland County current mediators requesting refresher course \$150.00 per person *33 ~ \$5,000 with additional funding toward the mediation program. Mediation 40

training cost is \$1000 per session; Richland County residents will receive 50% discount during the grant period and individuals unable to pay \$500 fee will be offered the grant based on their financial need. MMC is willing to create a sliding scale fee based on income similar to the MMC's service fee model. "

Equipment: \$840 | Grant \$840

ADR Notable allows mediators to maintain security of participants files and the mediator coordinator to organize and distribute cases to volunteers; it is a cloud-based software and MMC receives a discount as a member of NAFCM (National Association for Community Mediation) "

Midlands Mediation Center provided a full report to Richland County Grant Administration each year, reporting revenue and all expenditures separately by programs. MMC had an annual financial review of all accounts and continues using an outside accountant to reconcile monthly receipts. MMC retains records of all receipts and disbursements. Bank statements are reconciled monthly by an independent accountant, and the MMC Board reviews financial reports at Bi-monthly Board meetings; one member of the Board serves as the organization's treasurer. The office manager maintains disbursement/procurement records. MMC's policies indicate expenditures over \$10K require three independent quotes. The organization has two signature requirements for all expenditures over \$1,000. All contractors provide a written project proposal, including project scope; MMC notifies their community partners of potential contracts and solicits proposals for contracts over \$5,000. All contracted work is researched for an estimated cost of services to maintain reasonability. All potential contractors provide at least three independent references to vouch for services and performance outcomes. Each month MMC treasurer provides an expenditure analysis; quarterly Board and Executive director discuss any significant variance between actual and budgeted expenditures. Policies and procedures maintain accurate tracking of credit card use, timekeeping, travel and property control. MMC Board and staff sign an annual conflict of interest to prevent employees and consultants from using their position to solicit or promote projects or programs for financial gain for themselves or others. All grant funding as a separate class within the Quickbook accounting system. All expenditures are matched to the program/project.

Tables [top](#)

Expenses

Expenses	FY 20	FY21	FY22	Total
Program services	214,714	141,847	154,633	\$ 511,194
Fundraising	32,926	30,309	30,926	\$ 94,161
Administration/Management/General	32,080	31,966	33,135	\$ 97,181
Total	279,720	204,122	218,694	\$702,536

Required Attachments [top](#)

Documents Requested *	Required?	Attached Documents *
Statement of Financial Position(Balance Sheet)	<input checked="" type="checkbox"/>	FY2022 Balance Sheet
Statement of Activity (Income and Expense Statement)	<input checked="" type="checkbox"/>	FY2022 PL Statement
IRS Form 990 (if total annual revenue is \$50,000 or above)		FY2021 MMC 990
Certified Financial Audit (revenue of \$750,000 but federal expenditures less than \$750,000)		
Certified Financial Audit Management Letter		
Single Audit/Management Letter/ Corrective Plan		
Detailed Project Budget	<input checked="" type="checkbox"/>	RCM Project Budget
Other documents regarding project	<input checked="" type="checkbox"/>	RCM Logic History Timeline References
IRS Determination Letter indicating 501 c3, non profit status	<input checked="" type="checkbox"/>	501c3 Determination Letter MMC
Proof of current Registration as a charity with the SC Secretary of State	<input checked="" type="checkbox"/>	2021 Charity Registration Letter
Organizations W-9	<input checked="" type="checkbox"/>	2022 W9 MMC

* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 419823

Become a [fan of ZoomGrants™](#) on Facebook
Problems? Contact us at Questions@ZoomGrants.com
©2002-2023 GrantAnalyst.com. All rights reserved.
"ZoomGrants" and the ZoomGrants logo are trademarks of GrantAnalyst.com, LLC.
[Logout](#) | [Browser](#)

WORKFORCE TRAINING

Allocation	\$1,000,000
Budget Allocations	
Available Allocation	\$1,000,000
Qualified Recommendations	\$ 1,471,111
Recommendations (Over)/Under Allocation	(\$ 471,111)



Powered by ZoomGrants™ and

Richland County Government
Administration
American Rescue Plan Grant
Deadline: 10/14/2022

Alston Wilkes Society
Non-Profits: Alston Wilkes Society - Employment Supports for Former Offenders

Jump to: [Application Questions](#) [Budget](#) [Tables](#) [Required Attachments](#)

\$ 80,000.00 Requested

Submitted: 10/14/2022 3:06:22 AM (Pacific)

Project Contact

Kate Paolino
katjewett@aol.com
Tel: (803) 394-9123

Additional Contacts

kpaolino@aws1962.org

Alston Wilkes Society

3519 Medical Dr
Columbia, SC 29203
United States

Telephone (803) 799-2490
Fax (803) 540-7223
Web www.alstonwilkessociety.org

President & CEO

S. Anne Walker
annewalker@aws1962.org

Application Questions [top](#)

1. Organization Tax Filing Status

501(c)3

2. Organization Service Type

Non-profit

3. Organization Process Owners

Alston Wilkes Society's Volunteer Board of Directors

Program/Project Information

4. Has your Organization received prior funding to address community concerns in the past, If yes, by whom?

Yes. The Midlands Community Services Program represents and maintains the original mission of the Alston Wilkes Society (AWS) when it was founded 60 years ago, and is fortunate to have had the support of multiple types of funders over the years. In addition to individual and corporate donations, many different funding streams that require careful oversight, accounting and reporting comprise the majority of the funds secured to maintain this program. This program has been supported by Midlands United Way and is currently a certified Midlands United Way partner, meaning that we adhere to various governance and financial management requirements with bi-annual reviews/site visits.

AWS also has received federal grants to provide direct client assistance with employment supports (Richland County Discretionary Grant, Women's Club of Columbia, Midlands United Way, etc.), housing needs (e.g. Emergency Solutions Grant and Emergency Food and Shelter Program grant); administers state level grants and funds; and also relies on local government and private foundation support. This program also has consistently applied for and received Richland County Discretionary grants for the past several years, and has always complied 100% with all grant spending and reporting requirements. Most recently, this program successfully closed out such a grant in the amount of \$15,000 in July 2022. Of particular note to demonstrate compliance with federal funding requirements, the Midlands Community Service Program has recently been awarded, and is in the process of expending \$25,000 in federal Emergency Food and Shelter Program funds for

direct client assistance with housing. This demonstrates AWS' Midlands Program's capacity to manage a direct services grant and successfully distribute direct client assistance with all of the appropriate controls and policies/procedures in place.

In relation to this specific ARPA request, AWS has a long history (50+ years) of securing, administering and reporting on federal funding awards such as, but not limited to:

* U.S. Veterans Administration - SSVF: AWS has successfully operated a federal Supportive Services for Veteran Families (SSVF) grant under the Veterans Administration since FY 2013. This program distributes/manages client assistance funds for housing needs in addition to providing other housing supportive services, serving approximately (350) households annually. In just this past grant year, AWS expended nearly \$850,000 of direct client assistance (referred to as Temporary Financial Assistance) and had no negative findings in the most recent financial and program audit conducted by the Veterans Administration. This grant program also has very stringent spending requirements (e.g. allowable costs, schedule of draw downs, reporting, etc.) and has required AWS to conduct an A-133 financial audit annually for the past 9 years. To ensure compliance with these funding requirements, a portion of the financial services staff has been dedicated to the SSVF program since its inception. In 2021-2022, AWS was awarded a \$1.5 million grant.

* Federal Bureau of Prisons (FBOP): The FBOP contracts with AWS to operate (4) Residential Reentry Centers for federal offenders. These contracts comprise a total of approximately \$7.75 million annually, with the exact amount determined by bed utilization rates as these are billed per bed day. These programs serve more than (700) residents annually and demonstrate AWS' financial capacity and ability to comply with federal contractual requirements. AWS has been successfully administering this type of FBOP funds since the 1970's.

* U.S. Veterans Administration - Grant & Per Diem Programs: AWS operates (2) transitional housing programs for homeless male veterans that serve approximately (175) veterans annually. These (2) programs account for an estimated \$700,000 in federal funding annually. The exact amount of funding received is based on bed utilization rates. This program has operated successfully and without interruption since 1996 (26 years).

In addition to the grant/contracts listed above, over its 60 year history of existence, AWS has demonstrated strong capacity to manage federal funds as evidence by other grants from the U.S. Department of Labor, Emergency Shelter Grant and U.S. Department of Housing and Urban Development.

AWS is particularly proud to be nationally accredited by both the American Correctional Association and the Council on Accreditation (COA), which requires the organization to adhere to the most stringent of industry standards in all aspects of operation including governance and finance. AWS' financial management capacity was deemed to be very strong during this year's COA re-accreditation cycle, with no negative findings or recommendations regarding financial management after a very thorough review process that included both submission of a self-study and an on-site audit.

Financial Capacity: AWS' 2022 budget is \$12,538,000, the majority of which (95%) consists of federal funding. AWS has multiple internal controls and financial policies and procedures that ensure proper expenditure and accounting of funds. The AWS President & CEO acts as the primary fiscal agent, with responsibility for implementing all financial management policies and procedures on a day-to-day basis and may delegate to qualified professional staff responsibility for managing various aspects of financial management. This Financial Services Staff consists of a CFO, Comptroller and a Financial Operations Coordinator who handle daily financial services such as receipt of funds, accounting, disbursement of funds, etc. Together, these three staff people have more than 60 years' of professional experience in their respective fields.

Overall governance of the organization is provided by a volunteer Board of 18 members with an elected Treasurer. The Executive Committee serves as Finance Committee and reviews and approves quarterly financial statements (balance sheets, statement of activities, budgets, etc.). The Board also approves the annual budget and a separate Audit Committee of the Board works to procure an annual audit to be approved by the Board of Directors. The President & CEO reviews monthly financial statements.

In terms of financial management, AWS utilizes the accrual method of accounting, maintains a chart of accounts, performs Job Cost Center Accounting and utilizes automated systems for accounting (Sage) and Payroll (with review and approval procedures). An annual Certified Financial Audit conducted by a third party, independent accounting firm is conducted, along with an annual A-133 Audit to comply with federal funding received.

Formal policies and procedures that safeguard funds and provide appropriate checks and balances are in place and include topics such as annual budgeting, procurement, segregation of financial duties (fund deposits, handling cash receipts, reconciliation of bank statements, etc.), travel, conflicts of interest, confidentiality, employee code of conduct, document retention, and cost allocation plans.

Related to risk management, the Board ensures that all staff with financial responsibilities are insured and bonded at appropriate levels. This is part of a Board-approved Annual Risk Prevention and Management Plan. To help further mitigate risk, AWS is currently building its cash reserves and currently maintains \$450,000 in cash reserves to support sustainability.

AWS has adopted a number of internal control measures as part of an overall effort to safeguard financial assets. These

controls include:

- All checks received by the agency are immediately stamped with a restrictive endorsement indicating "for deposit only".
- A detailed log of all incoming checks, cash and money orders is maintained and reconciled with deposit slips and monthly bank statements within 3 weeks of receipt.
- All cash is deposited the same business day, if possible, and no later than the next business day.
- Copies of all donation receipts/deposits and back-up documentation (i.e. preference to maintain anonymous, in memorium, restrictions, etc.) are also forwarded to the staff who maintains the donor database.
- Policies require, if checks are received for deposit, at least one First Citizens Bank operating account deposit each week and at least one Bank of America checking account deposit each month for the Foundation, unless cash is received, which require same day deposit.
- Blanket insurance coverage is maintained for all staff members who require bonding to sign checks, handle cash or contributions, or manage funds.
- Signature control on checks: The Board Treasurer, Executive Director, CFO and other persons as authorized by the Board shall be the only persons authorized to sign AWS checks.
- In addition, and to the extent possible given its size and circumstances, AWS strives to segregate the following duties so that a single staff member isn't required to perform two or more of the following incompatible functions: Authorizing the purchase of goods and services; Preparing a purchase order to purchase goods; Receiving goods or validating the performance of services; approving the payment of accounts payable for goods and services received; Recording the liability for accounts payable; Preparing and signing checks to pay the respective accounts payable; Forwarding payments to the payee.

5. Describe the issue/ need that your project will address (required)?

PROJECT SUMMARY:

AWS is requesting \$80,000 in Richland County ARPA funds to provide an estimated (180) former offender clients in Richland County with direct financial assistance with employment supports and to assist with driver's license reinstatement fees (enabling them to drive to and from work). 94% of the funds will be used for client assistance, enhancing an existing program (60 years of operation) that utilizes evidence-based practices to rebuild lives for a safer community.

TARGET POPULATION:

This project will target low-income former offenders who are unemployed or underemployed as most offenders are when they are released from prison. According to the SC Department of Corrections, more than 250 offenders were released back into Richland County last year, many with just the clothes on their backs and little else.

According to the SC Department of Probation and Parole, there are currently 2,229 former offenders on probation or parole in Richland County. Those numbers, in conjunction with all of the offenders in local correctional institutions and jails, comprise a pool of thousands of potential AWS clients who need reentry assistance, are at greatest risk of negatively affecting the community and have the least access to the resources they need to achieve stability. Current AWS program service data indicates that the majority of clients served in Richland County are very low-income, earning less than \$15,000/year per household and face multiple barriers to self-reliance including criminal background, unaddressed mental health issues, lack of adequate housing, medical issues, lack of transportation, limited education and/or work skills, and lack of documentation needed to access available resources. All these barriers make obtaining employment especially difficult.

THE NEED AND PROGRAM DESCRIPTION:

The Midlands Community Service Program provides former offenders and other homeless populations with the tools they need to rebuild their lives as productive members of the community. When released from prison with no job prospects, no place to live and limited support networks, research shows that offenders are more likely to commit additional crimes (referred to as recidivism). Research further shows that best practices in offender reentry include an initial component of stabilization (basic needs), followed by more intensive services such as increased educational level, employability, mental health, etc.

The Midlands Community Service Coordinator conducts comprehensive needs assessments on each client and also provides them with hope and encouragement as they work toward self-reliance. The program then addresses identified basic/emergency needs, meeting clients "where they are" in their lives and setting them up for success (e.g. birth certificates, transportation, technology coaching, clothing, hygiene kits, food, shelter, work uniforms, etc.). AWS then helps clients improve their employability so that they can achieve financial stability, which leads to decreased recidivism. AWS is proud to report an average 2-year recidivism rate among its Midlands clients of only 6% (versus SC Dept. of Corrections reported rate of 21%).

Direct client assistance funding is essential to providing successful reentry services due to the financial barriers that confront former offenders, especially in relation to employment. A former offender may have secured a job offer, but has no transportation due to needing to pay driver's license reinstatement fees that have accumulated during their sentences (average of \$1,000 each), and does not yet have the money to purchase work-related clothing, tools, etc. This project will provide such client assistance, supporting the current case management and basic needs services, designed to increase employability for an estimated (180) former offenders over the two year grant period.

As COVID-19 continues to negatively impact our target population, our programs have seen an uptick in requests for basic

needs such as obtaining identification/birth certificates, emergency shelter, food, hygiene kits, clothing, work-related items and transportation. It is more imperative than ever that AWS is available to help its target population access the resources available through all of the various COVID relief programs and navigate the processes to do so.

CONCLUSION:

Reduced recidivism leads to a safer community. There are thousands of former offenders in Richland County who are facing multiple barriers to self-sufficiency that AWS' Midlands Community Service Program helps them to overcome. Through intensive case management, coupled with direct client assistance with basic needs and employment, AWS provides this underserved population with the tools they need to rebuild their lives as productive, law-abiding members of the community. An investment of \$80,000 in this project, will positively impact the lives of an estimated (180) Richland County residents and the safety and well-being of the entire community.

6. Is the project an expansion of current services your organization offers or a new program or reinstatement of a previously funded program?

This project would be an expansion of existing services, enhancing service capacity by enabling us to serve more clients with direct financial assistance with basic employment supports. .

7. Specifically, what will funds be used for? Examples of the eligible projects can be found in the corresponding guidance/federal document link <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule.pdf>

\$75,000 of the requested ARPA funds will be 100% allocated to direct client assistance with employment supports such as: drivers license reinstatement fees, work clothes/uniforms, specialized footwear (steel-toed boots, slip resistant shoes, etc.), tools, professional licensing fees, transportation assistance, etc. AWS projects to serve an estimated (180) clients with the proposed funding:

Employment Supports: \$250 - \$300 average cost per client x 150 clients = \$45,000;

Drivers License Reinstatement Fees: \$1,000 average cost per clients x 30 clients = \$30,000.

\$5,000 of the funds (6%) will be allocated to Administrative expenses to cover the time of the Financial Services staff, IT staff, audit fees, etc. and will be tracked for this grant.

8. Please describe, in detail, how your project is related to the prevention of or mitigation of the impact of COVID-19, how funding is essential in addressing the need and communication process

COVID-19 has, and continues to, affect employment opportunities, especially for underserved populations that face barriers like a previous conviction. Although it is a job seeker's market right now, there remains the stigma associated with a background making securing employment more difficult than for the average job seeker. In many cases, AWS can help former offenders find employment when they are released, but they face barriers to accepting that employment, including transportation, driver's license reinstatement fees and work-required attire. Since COVID relief support for individuals ended, AWS has experienced an uptick in requests for assistance with direct client assistance to help overcome these barriers to increased financial stability.

Project Description and Goals

9. Please describe the target population of your program

Adult, former offenders in Richland County who are facing financial barriers to self-sufficiency. Based on current program service data, the majority are considered very low-income.

10. What is the location (address and neighborhood) of your proposed project? Be specific as possible.

The program serves any client that is located in Richland County, but the program office is located at 3519 Medical Drive, Columbia, SC 29203 which is located in one of the qualified census tracts identified. The majority of our clients have either a correctional institution as their last known address or are homeless/living with family or friends, thus stating exact client locations is impossible to do at this time. 98% of our current service population is located in Richland County but we do not have the mechanisms in place yet to identify specific census tracts of every client.

11. Does your project/program require permits?

No.

Administrative Systems

12. How do you intend to recruit participants to your project and/or refer individuals for service, support or resources in the community? Only answer if applicable These funds require the use of evidence-based models or

practice-based evidence. Please provide a description of the evidence that links your proposed strategies to interventions of prevention/or high-risk reduction.

Recruitment:

Program participant recruitment is not currently a challenge for the Midlands Community Service Program. In fact, we receive far more requests for assistance than we can currently accommodate due to limited funding for direct client assistance. However, AWS works with SC Department of Corrections and SC Probation and Parole to recruit program participants that have just been released from prison. AWS also keeps information on the United Way's 2-1-1 system up to date and conducts outreach to other community-based organizations that serve the target population such as Oxford House, Transitions, Oliver Gospel Mission, DAODAS, and the Office of Government and Community Services Emergency Assistance List. Many clients are also referred to this program internally from AWS' other programs that serve at-risk veterans and federal offenders. Also, word of mouth seems to be a very strong source of referrals for AWS.

Referrals:

AWS utilizes a client-centered approach to service delivery as our target population has very diverse and unique needs. Each client has a unique set of barriers that they must break through to achieve success in rebuilding their lives as productive, law-abiding

members of the community. Thus, the Midlands Community Service Coordinator serves as a systems navigator and case manager, providing individual needs assessments, direct services, and referrals to program partners.

Recognizing, that no one organization can meet all the complex and varying needs that each individual client is experiencing, partnerships and collaboration are key to AWS' Midlands program service delivery model and are a core value of the entire AWS organization. Once again, as "navigators" for our clients, there are so many other organizations with which we have referral partnerships, including, but not limited to: Cooperative Ministries, USC Supportive Housing, Oxford House, Destiny House, Wateree Community Action, Richland County Public Defender's Office, and Transitions. In fact, when clients have multiple needs for financial assistance, AWS sometimes partners with these other agencies to pool resources to meet the stated needs. For example, if a client has been offered a job, but needs both temporary transportation and work clothing/footwear to begin working, AWS may collaborate with Cooperative Ministry to help with the transportation piece, while AWS provides the work-related clothing. This provides a stop-gap, enabling the client to begin to earn a paycheck in order to achieve financial stability, while conserving valuable community resources and avoiding duplication of services.

Evidence-Based Services:

AWS' Community Services Program provides an array of services that are evidence-based. The U.S. Department of Justice states that a successful reentry back into the community by a former offender can be completed in three phases. Phase 2 – Control and Restore – is where AWS makes its impact: "Community-Based Transition Programs - These programs will work with offenders prior to and immediately following their release from correctional institutions." Basic needs (food, shelter/housing, ID, etc.) must be met in a reasonable time frame after release, followed by assistance with larger issues such as stable employment, financial stability, improved educational status, addictions treatment and re-connection with personal support systems (family, mentors, friends, etc.). AWS' program services directly align with this strategy, providing for emergency needs to achieve basic stability, enabling them the ability to then work on their financial stability and longer-term self-sufficiency.

Research shows that stable housing and stable employment are integral to successful reentry back into the community for former offenders. Yet both housing and employment opportunities are limited due to restrictions incurred as a result of many types of convictions. These are two areas in which AWS provides support. Our focus on employment for former offenders is strongly supported by various bodies of research. According to the Center for Economic & Policy Research's 2010 Report: Ex-offenders and the Labor Market, "A felony conviction of jail term can have a substantial negative impact on future job prospects...Time behind bars can lead to deterioration in a workers' "human capital," including formal education, on-the-job experience, and even "soft skills" such as punctuality or customer relations. Incarceration can also lead to the loss of social networks that can help workers find jobs." AWS focuses its employment services on increased employability (i.e. preparing for a job search and increased work skills) and ongoing support to help clients maintain stable employment.

13. Please explain your proposed project's timeline to completion. All ARPA grants distributed by Richland County must be expended by December 31, 2024.

As no start up time is necessary to begin expending funds, AWS will begin the project immediately upon receipt of funds. All funded activities will take place between date of receipt of funding and December 31, 2024. This program currently maintains a "waiting list" of clients needing assistance and anticipates that direct client assistance funds will begin to be distributed to the target population within days of receipt. In order to ensure timely expenditure of funding, the VP of Community Service Programs and the Community Service Coordinator will review spending reports on at least a quarterly basis with a goal of expending an average of \$12,500 in financial assistance monthly.

14. What data do you plan to collect (Demographic data. Number of individuals/households served. Number of activities provided, etc.) Funded applicants will receive additional guidance on specific data to be reported. (Demographic Reporting is a requirement for data reporting for grant compliance. Based upon the response, additional requirements may be necessary for grant compliance.)

In addition to basic demographic data (race, gender, income level, age, etc.), this program will track the amount spent in

direct client assistance, divided by category (e.g. work clothing, transportation, driver's licenses reinstatement fees, etc.). Every service provided to the clients will be tracked utilizing our electronic case management software, which allows us to report on number of different types of services provided (e.g. employment, basic needs, referrals, etc.). In addition, this program will also collect success stories to show individual and community-wide impact.

The following client success story is an example anecdotal data that AWS collects:

Mr. S. was in prison on a drug charge and was about to be released when he requested assistance from the AWS Community Service Coordinator (CSC). So that he would be ready to apply for jobs and access other resources when he returned to the community, AWS' CSC helped him apply for his social security card and obtain his birth certificate prior to release. This enabled him to get his state ID right away. He was fortunate to have had 3 job interviews lined up, but he had no appropriate clothing to wear and no income. AWS provided him with work pants, work shirts, underwear, socks, work shoes and a hygiene kit so that he would present well at his job interviews. He is now employed in a manufacturing job, living with his brother, and saving up for a security deposit on his own place. This story demonstrates how AWS' services, seemingly so basic, can make such a big impact on individual lives and also the community in terms of reduced recidivism and increased safety. He was so thankful for AWS and the help and hope that we provided to him in his time of need.

15. All budget items must be reasonable and critical to your proposed activities. The budget should be consistent with your narrative, making it clear how each of the activities will be funded. The budget may cover up to a 24-month period or not to extend beyond December 31, 2024. All expenses must be listed and directly related to the grant. When estimating costs, please show your calculations by including quantities, unit costs and other details. Only include grant-funded expenses in the budget descriptions. Provide a budget, broken into categories such as personnel, employee benefits/fringe, travel, training, equipment, office expenses, program, etc. and short narrative for each request. A. What is the total budget request amount?

AWS is requesting a total of \$80,000 to increase the financial stability through employment supports for an estimated (180) Richland County residents over a 2-year period. Following are the costs associated with this request:

Direct Client Assistance:

Employment Supports: \$45,000 - Averaged at \$250 - \$300 per client, this may include transportation assistance to get to and from work, work clothing and attire, professional licensing fees, etc. for an estimated (150) clients (150 x \$300 = \$45,000)

Driver's License Reinstatement Fees: \$30,000 - Averaged at \$1,000 per client, former offenders often have DMV fees that accumulate while they are in prison and have no income to pay them. So, when they are released back into the community, they not only cannot obtain a driver's license, but also have a huge bill that needs to be paid even though they may be unemployed. This financial barrier is significant and quite common and just compounds on the offender's low-income status. In order to seek and obtain gainful employment, offenders need a source of reliable transportation. AWS is projecting to provide this type of assistance for an estimated (30) clients. (30 x \$1,000 = \$30,000).

Administrative Costs: Because this is a significant amount of direct client assistance to be distributed according to very stringent federal funding and specific ARPA guidelines, our Financial Services staff will be investing their time in tracking grant expenditures and ensuring that they comply with federal regulations. In addition, the inclusion of this project into the annual audits will increase the cost and complexity of such audits. At a mere 6% of total project costs, we feel this a reasonable request.

AWS considers these costs to be reasonable in relation to the scope and impact of this proposed project. At an average cost per client served through this project of only \$444 (for intake, assessment, case management, service provision, assistance accounting, reporting and data collection), the value of tax-payer savings for social services and other resources consumed by those that are unemployed is significant. In addition, the current daily cost to house an offender at SC Department of Corrections is reported at \$88.35, and the state's recidivism rate is 21.9%. Assuming that this is a ballpark cost to also house someone at the County Detention Center, and that without employment supports 21.9% of people targeted by this project (180 x 21.9% = 39 clients) commit further crimes, this project could potentially save the county \$3,446 a day.

16. What is the annual organization budget? A copy of your most recent annual budget should be included.

The 2022 Alston Wilkes Society Organizational Budget is \$12,538,000:

INCOME:

Contributions/Memberships: \$36,000

United Ways: \$117,000

Foundation Grants: \$30,000

Government Grants: \$3,500,000

Veterans Administration: \$700,000

Federal Bureau of Prisons: \$7,750,000

Residential Youth Services: \$400,000

Other: \$5,000

TOTAL INCOME: \$12,538,000

EXPENSES:

Personnel (Salary & Fringe): \$7,050,000
Direct Client Assistance: \$1,000,000
Professional Fees: \$210,00
Supplies/Food Services: \$1,200,000
Technology/Telephone/Internet: \$450,000
Postage & Shipping: \$8,000
Occupancy: \$1,250,000
Equipment Rental & Maintenance: \$450,000
Printing & Publications: \$10,000
Marketing: \$10,000
Travel: \$125,000
Conferences & Meetings: \$15,000
Membership Dues: \$50,000
Awards & Grants/Fund Raising: \$2,000
Insurance: \$180,000
Employee Training: \$30,000
Operating Reserve: \$420,000
Other: \$10,000
Interest Expense: \$42,000
Depreciation: \$26,000
TOTAL EXPENSES: \$12,538,000

17. Does your project require initial funding prior to beginning? If yes, please describe what is needed to get started.

No. Because this will project be an enhancement to an existing program that has been in operation since 1962, AWS will not be relying on the ARPA funds for program start up. If awarded, funds will begin to be utilized from day one of the grant being received with no infrastructure to create (e.g., financial processes, programmatic set-up, etc.) except for any expenditure tracking mechanisms (e.g. spreadsheets, checklists, etc.).

18. Please describe how this project will be financially sustained after ARPA funds are expended.

Because the funds will be used for direct client assistance, we will simply help as many people as possible with the funds that are awarded making sustainability less of an issue. However, AWS is always seeking to diversify its funding streams.

Business/Marketing Plan

19. Has this proposed project been submitted through any other City, State, Federal, or private funding process? If yes, please provide the information regarding the funding source, amount, and funding details. Please note this grant prohibits duplication of funds from multiple sources including other federal and state grant allocations.

No. Although we solicit funding from various sources to cover operating expenses of the program, we have not duplicated this project request with any other entities. These funds will be allocated to providing employment supports for former offenders and their families who are located in Richland County. We have not requested the same type of funds from any other sources at this time. We fully understand that ARPA funds have strict requirements preventing duplication of funds and assure the County that this will not happen.

Performance Measures

20. Will funds supplant or supplement project funding? If so, please explains in detail.

100% of the funds requested will be used to supplement the current program operating budget. ARPA funds will be limited to providing direct client assistance only. All other program operating costs will be funded through other sources.

21. How will the success of this project be measured? Be specific as possible. Please use measurable indicators (i.e., Social Impact, Cost Benefit Analysis, Pre/Post Shifts in Attitudes or Behavior, etc.).

Success for this project means a safer Richland County community in the long-term, resulting from reduced recidivism and increased self-sufficiency among low-income former offenders.

All client outcomes (progress made in service goals, housing placements, referrals made, etc.) are tracked via the CorrectTech case management system under case notes which are categorized according to the services provided and the outcomes achieved. Upon intake, clients undergo a barriers assessment which identifies various needs and drives the service delivery. These barriers are identified in the case notes and when a client's barrier is broken, that too is recorded in the case notes. Established outcomes data is reviewed and reported on quarterly (via an internal Performance and Quality Improvement

process) to ensure the program is on track to be successful.

Because AWS provides such a diverse array of services based on individual client needs, and has such flexible eligibility guidelines, it is difficult to compare it to other programs. However, AWS does track recidivism rates among its former offender clients as that is hard data that can indicate program effectiveness. This program strives to keep its recidivism rate lower than 10% (currently 6% in the Midlands). AWS historically has much lower rates than the state average reported by SCDC (22%).

In terms of cost benefit, this project is estimated to cost \$417/client if (180) clients receive assistance as projected. Compared to the cost to house an inmate in the state correctional institutions of \$88.35/day, diverting just one person from prison saves \$32,247 a year in tax-payer costs. In addition to potential incarceration costs, there are often local police costs, healthcare, social services and court costs commonly associated with unemployment and limit self-sufficiency.

Sustainability

22. What are the specific outcomes and accomplishments this project will achieve and how will outcomes be measured?

The overall goal is to reduce recidivism through provision of services that increase the employability of former offenders. If awarded an ARPA grant in the amount requested, AWS projects to achieve the following 1/1/23 - 12/31/24:

- 1) AWS will provide (180) Richland County clients with intake assessments, basic needs assistance, case management and employment assistance.
- 2) Of the (180) clients served, an estimated (150) will receive direct financial assistance with employment-related needs (e.g. work attire, tools, fees, transportation, etc.).
- 3) Of the (180) clients served an estimated (30) will receive direct financial assistance with driver's license reinstatement fees.
- 4) Of the (150) clients provided with employment services, at least (100) will secure stable employment.
- 5) Recidivism among program participants will be less than 10%.

AWS will track progress in achieving the above utilizing its customized case management software, CorrectTech. All services provided are entered into CorrectTech through a case notes function that captures all relevant data that can be aggregated and reported on in real time. The Vice President of Community Service Programs will pull data at least quarterly to determine if the project is on track to achieve the established targets and will work with the Midlands Community Service Coordinator to address any issues that may arise during this process. All outcomes data will also be reported to the President/CEO and Board of Directors via an internal Performance and Quality Improvement process that has been approved by the Council on Accreditation and the AWS Board of Directors.

23. Has your organization had an instance of misuse of funds or fraud in the past 36 months? If so, please explain.
No.

24. Does your organization have a current or pending lawsuit against another organization? If so, please explain.
No.

25. Do you have a separate account for different programs/revenue sources to prevent co-mingling of funds?
We do have separate accounts when required, for example for our federal EFSP funding, We also have an accounting system that can assign and manage funding internally based on unique code assignments. If awarded, AWS commits to any accounting requirements.

26. Does your organization use a daily time tracking log for each position being paid using multiple sources of funding?
Yes - some AWS programs require this. For example, the Supportive Services for Veteran Families program has some staff split that their time between two programs. We have the ability to do this if required through our PayCor timekeeping system.

Budget [top](#)

Income Section	Amount	Pending	Receiving
Grant Amount Requesting	\$ 80,000.00	\$ 75,000.00	\$ 0.00
Individual Contributions and Donations	\$ 30,000.00	\$ 15,174.00	\$ 14,826.00
Grants from Civic Groups and Foundations	\$ 15,000.00	\$ 8,500.00	\$ 6,500.00
Emergency Food and Shelter Programs (EFSP)	\$ 50,000.00	\$ 25,000.00	\$ 25,000.00

Midlands United Way	\$ 15,000.00	\$ 15,000.00	\$ 0.00
AWS Operating Funds	\$ 30,500.00	\$ 17,750.00	\$ 17,750.00
Total	\$ 220,500.00	\$ 156,424.00	\$ 64,076.00

Expense Category

Expense Category	Grant Amount Requested	Other Sources
Personnel: (1) FTE Midlands Community Service Coordinator (Salary, fringe and taxes)	\$ 0.00	\$ 59,000.00
Personnel: (1) .20 FTE VP Community Service Programs (Salary)	\$ 0.00	\$ 10,000.00
Direct Client Assistance	\$ 75,000.00	\$ 50,000.00
Software and Equipment	\$ 0.00	\$ 1,500.00
Operating Expenses (occupancy, insurance, etc.)	\$ 0.00	\$ 6,500.00
Program Expenses (supplies, travel, training, etc.)	\$ 0.00	\$ 8,000.00
Administrative Costs (Financial Services, HR, accreditation fees, etc.) as 5% of program cost	\$ 5,000.00	\$ 5,500.00
Total	\$ 80,000.00	\$ 140,500.00

Budget Narrative

AWS feels it important to note that 94% of the \$80,000 requested will be allocated to direct client assistance and will serve as valuable leverage in securing the other program operating funds necessary. The funds requested are estimated to be broken down as follows:

Employment Supports: Estimated at \$250 - \$300/client x (150) clients = \$45,000

Drivers License Reinstatement Fees: Estimated at an average cost of \$1,000/client x 30 clients = \$30,000

Administrative/Indirect Cost: \$5,000: These funds would cover the additional costs for the Finance Department, Marketing Department, IT Department, and management staff to cover staff time spent on administering this grant. This accounts for only 6.25%, which is a reasonable percentage to include as the maximum standards indirect cost rates for most federal grants is 10%.

Tables [top](#)

Expenses

Expenses	FY 20	FY21	FY22	Total
Program services	7,840,415	8,943,604	10,406,540	\$ 27,190,559
Fundraising	0	0	0	\$ 0
Administration/Management/General	1,646,502	1,831,823	2,131,460	\$ 5,609,785
Total	9,486,917	10,775,427	12,538,000	\$32,800,344

Required Attachments [top](#)

Documents Requested *	Required?	Attached Documents *
Statement of Financial Position(Balance Sheet)	<input checked="" type="checkbox"/>	Balance Sheet
Statement of Activity (Income and Expense Statement)	<input checked="" type="checkbox"/>	AWS Financial Statement - YTD
IRS Form 990 (if total annual revenue is \$50,000 or above)		2020 990
Certified Financial Audit (revenue of \$750,000 but federal expenditures less than \$750,000)		2020 Audit 2021 Preliminary Audit
Certified Financial Audit Management Letter		
Single Audit/Management Letter/ Corrective Plan		

Detailed Project Budget	<input checked="" type="checkbox"/>	Project Budget
Other documents regarding project	<input checked="" type="checkbox"/>	Comm Svcs. 2021 Annual Report
		AWS 2021 Annual Report
		2022 Organizational Budget
IRS Determination Letter indicating 501 c3, non profit status	<input checked="" type="checkbox"/>	IRS Letter
Proof of current Registration as a charity with the SC Secretary of State	<input checked="" type="checkbox"/>	SOS Letter
Organizations W-9	<input checked="" type="checkbox"/>	W-9

* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 420436

Become a [fan of ZoomGrants™](#) on Facebook
 Problems? Contact us at Questions@ZoomGrants.com
 ©2002-2023 GrantAnalyst.com. All rights reserved.
 "ZoomGrants" and the ZoomGrants logo are trademarks of GrantAnalyst.com, LLC.
[Logout](#) | [Browser](#)

Powered by ZoomGrants™ and

Richland County Government
Administration
American Rescue Plan Grant
Deadline: 10/14/2022

Midlands Fatherhood Coalition Nonprofit/Workforce Development to Strengthen Economically Disadvantaged Families

Jump to: [Application Questions](#) [Budget](#) [Tables](#) [Required Attachments](#)

\$ 50,000.00 Requested

Submitted: 10/14/2022 5:43:47 PM (Pacific)

Project Contact

Eleanor Boyd
eboyd@scfathersandfamilies.com
Tel: 919-599-4101

Additional Contacts

none entered

Midlands Fatherhood Coalition

1420 Colonial Life Blvd.
Suite 80
Columbia, SC 29210

Telephone 803933-0052

Fax

Web www.midlandsfathers.com

CEO

Angela McDuffie
amcduffie@midlandsfathers.com

Application Questions [top](#)

1. Organization Tax Filing Status

501-C-3 990 Forms are filed annually and are current.

2. Organization Service Type

501-C-3 Health and Human Services

3. Organization Process Owners

Angela Mc Duffie, CEO Midlands Fatherhood Coalition

Program/Project Information

4. Has your Organization received prior funding to address community concerns in the past, If yes, by whom?

Yes, Midlands Fatherhood Coalition has received the majority of funding for program development, training, and support from the SC Center for Fathers and Families.

5. Describe the issue/ need that your project will address (required)?

MFC was established to address one of the major causes of poverty - father absence - and its impact on the well-being of children and families and the quality of life in the communities in which they live. We serve a population with multiple barriers to health, economic stability, and the ability to provide for their children. These include unemployment or underemployment, low educational levels, limited work experience, poor employment histories, lack of marketable job skills for today's markets, and limited or no access to traditional job training programs. MFC improves participants' economic stability and strengthens families through a comprehensive approach that includes education and support services in the areas of job readiness and employment services, economic mobility, parenting, healthy relationships, and men's health. The program provides a vital one-stop center where men can advance their education, acquire life skills, obtain employment, shoulder more responsibility and become better fathers.

Midlands Fatherhood has been helping fathers succeed in the Midlands for the past 20 years as one of the nation's longest

running and most successful Fatherhood programs. We know engaged fathers are the best way to get to the root of problems that affect all of us—so that we can make real progress toward ending poverty, reducing crime, and improving outcomes for children. Children who grow up without the presence of their biological fathers are, on average, at least two to three times more likely to live in a low-income household. 71% of all high school dropouts are fatherless, 63% of all youth suicides are from homes without fathers as are 90% of all homeless and runaway youth. Youth without fathers in the home are five times more likely to be incarcerated. The comprehensive services provided by MFC help interrupt the generational cycle of poverty that fathers and their families have experienced. We work to equip fathers with the resources and tools they need to chart a path forward. Without MFC's assistance, these low-income noncustodial fathers have few choices in employment or in avoiding incarceration for nonpayment of child support.

Beginning in 2020 and throughout the pandemic, MFC saw dramatic enrollment declines; in 2020, enrollment in Richland County was 53% lower than the prior year; and in 2021 it fell 36%. The success of our fatherhood program lies in our approach of delivering in-person individualized and group services to fathers by professional staff who create a trusting, safe environment as well as accessing our strong partner network that provides referrals and supportive services. However, the impact of COVID-19 severely limited access to our participants and partners impacting our ability to attract and retain participants and hampering efforts to maintain current and build new partnerships and referral networks. Our staff, who were used to delivering in-person services, pivoted to remote services and virtual program delivery. MFC was able during this time to upgrade staff computers and add cameras, as well as provide training to staff on delivering virtual content. We stayed as accessible as possible and continued to serve participants by converting programming to virtual formats. But our work is heavily relationship-based and requires cultivation to produce participant enrollment and the partnerships we know will move our work forward and benefit fathers.

MFC has an employment program designed to prepare fathers for long-term careers. However, the decrease in enrollment prevented would-be-participants the opportunity to enroll and complete Economic Mobility sessions and the Employability Development Boot Camp (EDBC) which are significant components of MFC's Destination Fatherhood curriculum, as well as obtain the support services they need to create a path to economic stability.

Family Courts that provide many of our referrals were closed during this time and Family Court judges whom we knew left and have been replaced. SC DSS shut down and experienced substantial turnover, and our entire participant referral system suffered. We have experienced our own share of turnover and backfilling those positions has been slow and difficult in this environment. We have worked to sustain partner relationships through Zoom, but the effectiveness of building relationships virtually is not the same as in person.

In January 2022, MFC approved a strategic plan that resulted in the establishment of board and staff committees on awareness. Staff awareness strategies focused heavily on increasing outreach efforts in the community and with partners, building strong connections with fathers to increase retention, and strengthening existing partnerships. This plan reinforces the need for increasing our focus on outreach efforts, which we believe are an important component of rebuilding MFC's capacity both in enrollment and in partner re-engagement, and in recovering from the impact of COVID-19.

Recruitment and engagement are intentional, intensive, and ongoing processes. Only half (at best) of individuals who learn about the program through one-on-one recruitment or referrals take advantage of fatherhood program services. Outreach efforts are essential to being on the street, encountering participants one-on-one, and following up and encouraging them to join the program. MFC lacks the dedicated staff that can help us reach potential participants and reintroduce ourselves to partners. By having a position with outreach responsibilities that is responsible for being the link that keeps participants engaged with the program, we can positively impact recruitment and retention. Outreach efforts include creating a positive environment by calling, going by the participant's home, providing transportation to group sessions or employment until their own transportation can be arranged, and reinforcing the connections and trusting relationship with the program. Additionally, this will help us maintain frequent check-ins with DSS county offices and other partner agencies to determine if there are any fathers needing to be referred for services.

Outreach activities will help with community awareness and ensure information is available in public and partner locations and in communities that are primarily low-income and where noncustodial parents may live. Information will describe services available, contact information, and days and times of peer group sessions.

Based on 2022 poverty line in SC as reported by South Carolina Legal Services, the poverty line for a household of (at least) 3 is \$23,030. (Taking this number as most of our parents have at least 2 kids and not accounting for anyone else in the home) This would be because currently, 30% of the participants enrolled in this fiscal year are below the poverty line.

87% of participants seeking employment services gained employment. From 2018-2021, there has been \$764,054.88 in child support paid.

6. Is the project an expansion of current services your organization offers or a new program or reinstatement of a previously funded program?

The proposed project will assist in rebuilding enrollment and partnership efforts disrupted during the pandemic and enhance services for a disproportionately impacted population.

7. Specifically, what will funds be used for? Examples of the eligible projects can be found in the corresponding guidance/federal document link <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule.pdf>

Funds will be used to support outreach, awareness, and recruitment and retention efforts, as well as support the employment readiness components of the program. Funding will also be utilized to mobilize outreach efforts around recruitment; resource materials, printing and design for marketing and development, and travel costs.

When more fathers and families have access to our services they will experience economic mobility and improved job opportunities. Holistically, due to information and health assessments, curriculum on healthy relationships and parenting, their sense of well-being and ability to navigate systems, financial services and families will be healthier and in a better position to successfully support themselves.

8. Please describe, in detail, how your project is related to the prevention of or mitigation of the impact of COVID-19, how funding is essential in addressing the need and communication process

This project addresses the mitigation of the impact of COVID-19 on Midlands Fatherhood Coalition and our participants. Dramatic enrollment declines cited in the issue/need section severely impacted our ability to deliver comprehensive fatherhood services to a population – primarily African American and low income - that was disproportionately impacted. Our participants suffered economically as they had fewer education credentials and higher rates of unemployment. They were unable to participate in economic mobility sessions and have access to health education and healthcare services during closures. Partner organizations that provide referrals were closed periodically and our health partners were not open to providing health screenings for our participants.

Return to pre-pandemic enrollment has been slow and is hampered by a lack of resources to increase awareness in the community of our services. Helping men find a job is one of the most important steps to getting them on the path to stability and to reengaging with their children. Yet we lack essential funding to support increased outreach efforts and support fathers in their path to success. MFC has included information on the prevention of the spread of COVID, followed established CDC and DHEC COVID protocols, as well as information on vaccines. In the past, several medical groups have partnered with us to make vaccines available.

Participants in our program will be better equipped to handle social, emotional and economic changes from the pandemic as a result of this project.

Project Description and Goals

9. Please describe the target population of your program

Participants are low-income, noncustodial fathers who struggle to provide emotionally and financially for their children and face multiple barriers to family stability. 87% are between ages 26-45, 93% are African American, and 25% lack a high school diploma.

10. What is the location (address and neighborhood) of your proposed project? Be specific as possible.

MFC's office serving Richland County is located at 1420 Colonial Life Blvd., West Suite 80, Columbia, SC 29210, Phone: 803.933.0052. While MFC serves an underserved population throughout the county, the Richland office zip code 29210 covers a slightly less than average land area compared to other zip codes in the United States. It also has a slightly higher than average population density. The largest 29210 racial/ethnic groups are Black (52.7%) followed by White (36.8%) and Hispanic (4.3%). 52% male. Single households make up 41% of area. Residents in this zip code earn slightly less than in other parts of Columbia. Most are young adults. 20s to early 40s. 30% work part-time; 33% of residents reported no income. 15% have less than a high school diploma while 49% do have a high school diploma. (Source: <https://www.unitedstateszipcodes.org/29210/>)

11. Does your project/program require permits?

No

Administrative Systems

12. How do you intend to recruit participants to your project and/or refer individuals for service, support or resources in the community? Only answer if applicable These funds require the use of evidence-based models or practice-based evidence. Please provide a description of the evidence that links your proposed strategies to interventions of prevention/or high-risk reduction.

MFC's approach to recruiting includes word of mouth, targeted community outreach, partner referrals, and outreach⁵⁶ efforts.

Our awareness committee has identified specific strategies that focus on increasing visibility, creating stronger connections with fathers, and strengthening partnerships. Flyers will be placed in local businesses and community stops where men and/or their family members tend to frequent. Outreach efforts will include actively working throughout the community to seek and recruit fathers one-on-one, and participating in community events, forums, or speaking engagements. Outreach includes following up with participants to encourage regular attendance and to keep them engaged.

Recruitment efforts will also focus on building strong working relationships with community organizations for referrals. Primary referral sources: SC DSS and their county or regional offices responsible for Food Stamps, TANF, Child Protective Services and Child Support. Fathers are often connected with the judicial system and many referrals are made from Family Court, Clerks of Courts, county detention centers and Probation, Pardon and Parole.

Access to MFC will be available without regard to race, ethnicity, gender, or religious or political persuasion. Although our focus is on fathers, mothers meeting eligibility criteria may also enroll.

Evidence based and informed practices

MFC's is affiliated with the SC Center for Fathers and Families (the Center), a statewide nonprofit that addresses the root causes of poverty and improves the wellbeing of children and families by strengthening fathers to support their children financially and emotionally. The Center coordinates fatherhood program development, curriculum, financial oversight, provides technical assistance, partnership formation, advocacy, funding support, marketing, planning and data collection for 6 fatherhood organizations in 14 locations in SC.

MFC's curriculum and practices are based upon the fatherhood model developed by the Center and supported by national research.

The curriculum and strategies used in the SC Center for Fathers and Families' fatherhood programs is a compilation of evidence-based curriculum and researched best practices employed in serving low-income non-custodial fathers. The curriculum is built upon a variety of sources and feedback from fathers and has been vetted by seasoned fatherhood practitioners which led to the packaging of the components to include the most relevant and helpful information.

Today's complete Destination Fatherhood curriculum has been utilized, taught, tested and continually developed since 1998 and is the best of each of these. The program curriculum is organized into four components: Economic Stability, Parenting, Healthy Relationships, and Men's Health which is delivered in the peer support group setting over a six-month period. One of the reasons for organizing the curriculum in four components is so fathers have opportunities for intermediate completion and attainment of incremental milestones. Our curriculum is designed, structured and written from a developmental process that prepares individuals with a knowledge platform while enhancing their skill set. The intent is to reach the heart of the individuals while elevating them into a greater understanding of their purpose, place and participation within their lives and the lives of their families.

The Center contributed to the development of the Responsible Fatherhood Toolkit: Resources from the Field (<https://www.fatherhood.gov/toolkit/about/acknowledgments>) as well as to the development of Within Reach: Strategies for Improving Family Economic Stability.

The Center's work was highlighted in two US Department of Health and Human Services Administration for Children and Families Office of Family Assistance publications: Emerging Findings from the Office of Family Assistance Health Marriage and Responsible Fatherhood Grant Programs: A Review of Select Grantee Profiles and Promising Results. The Center was also featured in How to Implement Promising Practices: a Peer Guidance from the Responsible Fatherhood Program and named among seven grantees who "have demonstrated preliminary evidence of positive participant outcomes."

13. Please explain your proposed project's timeline to completion. All ARPA grants distributed by Richland County must be expended by December 31, 2024.

MFC's program is ongoing and enrollment is open all year. Outreach activities related to this funding request will begin in January 2023.

During the first quarter of 2023, the staff position focused on outreach efforts will be filled and the staff person will participate in orientation and training. Also in the first quarter, awareness materials will be developed and distribution with partners and in the community will begin.

Partner outreach will be at least monthly, outreach efforts through social media and distribution of awareness materials will be ongoing. Staff court attendance is aligned with Rule to Show cause hearings and allows staff to attend and meet with potential participants. Contact with participants for case management is every 15 to 30 days. Intake and orientation for participants occurs monthly and includes assessment and the development of a One Man Plan that outlines participants' goals for the program. Curriculum components are offered throughout the year and follow a designated calendar cycle. The Employability Development Boot Camp is offered monthly and curriculum components (Economic Mobility, Parenting, Healthy Relationships, and Men's Health) are 6 weeks each and the entire curriculum is offered twice a year. Supportive services and case management are continual throughout a participant's enrollment.

14. What data do you plan to collect (Demographic data. Number of individuals/households served. Number of activities provided, etc.) Funded applicants will receive additional guidance on specific data to be reported. (Demographic Reporting is a requirement for data reporting for grant compliance. Based upon the response, additional requirements may be necessary for grant compliance.)

MFC along with all Fatherhood organizations affiliated with the SC Center for Fathers and Families, has a system in place for the collection and analysis of data to measure progress toward our objectives. Apricot, our web-based management information system is used to track and record individual-level participant data, contains 20 separate forms and over 700 variables. At program intake, detailed participant information and demographic data is collected and entered into our web-based system. Information includes age, race, education level, employment status, number of children, participant barriers and goals. Data is collected on participants throughout their involvement in the program to clearly and comprehensively answer the following three questions: Who do we serve? How do we help? and What do we achieve? One of our key instruments for documenting short-term outcomes is the Monthly Tracking Form, which is used to monitor monthly progress in reaching key milestones and outcomes in critical outcome domains such as job readiness, employment, engagement, stable living, and healthy relationships. Many of our forms contain questions taken from previously developed surveys and instruments with proven psychometric properties. The Data Quality Manager (DQM) at our site will provide oversight for data entry, timeliness, and the accuracy of information inputted into the system. Data from intake and monthly reports, attendance rosters, employment success, participant income in program, child support paid, resolution of visitation issues, and supportive services are entered in Apricot. Participants' increases in knowledge are observed, demonstrated in group sessions, and documented. Monthly tracking and quarterly performance reports are generated from the Apricot database and used by the Executive Director and program staff to make program adjustments as needed.

15. All budget items must be reasonable and critical to your proposed activities. The budget should be consistent with your narrative, making it clear how each of the activities will be funded. The budget may cover up to a 24-month period or not to extend beyond December 31, 2024. All expenses must be listed and directly related to the grant. When estimating costs, please show your calculations by including quantities, unit costs and other details. Only include grant-funded expenses in the budget descriptions. Provide a budget, broken into categories such as personnel, employee benefits/fringe, travel, training, equipment, office expenses, program, etc. and short narrative for each request. A. What is the total budget request amount?

Budget items as requested, are included in the budget document. MFC is asking for \$50,000 for this project.

16. What is the annual organization budget? A copy of your most recent annual budget should be included.

\$1,521,930.00

17. Does your project require initial funding prior to beginning? If yes, please describe what is needed to get started.

MFC has funding in place to offer our comprehensive fatherhood program. However, we do not have funding to increase our awareness and outreach efforts that will help position our organization's and participants' recovery from COVID-19's impact.

18. Please describe how this project will be financially sustained after ARPA funds are expended.

MFC aggressively seeks funding from federal and private funders to sustain and expand Fatherhood services, develops and maintains partnerships, and cultivates in-kind services. MFC is affiliated with and receives ongoing financial support from the Center.

Business/Marketing Plan

19. Has this proposed project been submitted through any other City, State, Federal, or private funding process? If yes, please provide the information regarding the funding source, amount, and funding details. Please note this grant prohibits duplication of funds from multiple sources including other federal and state grant allocations.

This particular aspect of the project for outreach has requested funding for Lexington County, which is pending an answer and it would cover Lexington County, where MFC also has a site. Funding for the programming aspect of MFC that comes from the SC Center for Fathers of families includes some pass-through grants from federal and state governments.

Performance Measures

20. Will funds supplant or supplement project funding? If so, please explain in detail.

Funds will not supplant but will supplement and enhance existing fatherhood services and help our recovery from COVID-19.

21. How will the success of this project be measured? Be specific as possible. Please use measurable indicators (i.e., Social Impact, Cost Benefit Analysis, Pre/Post Shifts in Attitudes or Behavior, etc.).

Pre/Post Shifts: Success in economic mobility is measured through a pre/post assessment that is designed to measure changes in economic knowledge; intentions to engage in certain economic tasks in the next 3 month (ex., intention to access one's credit report), and self-efficacy in performing specific economic tasks (ex., know how to access one's credit report).

Cost/Benefit: We look at cost benefit through the lens of those becoming employed, paying child support, and not going to jail for nonpayment of child support. We know it costs approximately \$2,500 for a father to go through the six-month fatherhood program. In 2020, MFC helped 156 unemployed individuals become employed and saved \$393,120 in incarceration costs through our Jobs Not Jail component. Participants in Jobs Not Jail are referred by the Family Courts in lieu of incarceration and participate in the full fatherhood program. Between 2018 and 2020, \$1,048,320 was saved in incarceration costs in Richland County.

We also review current research on the cost/benefit and societal benefit of fatherhood programs. As an example, The Fatherhood Research and Practice Network produced a recommended framework Potential Monetary Value of Responsible Fatherhood Program Outcomes for Fathers and Children that estimates the monetary value of successful participation in a Responsible Fatherhood program could reach about \$177,000 per father and about \$32,000 to \$38,000 per child.

Sustainability

22. What are the specific outcomes and accomplishments this project will achieve and how will outcomes be measured?

Goal: Increase economic mobility of 50 newly enrolled Richland county fathers through increased outreach and comprehensive fatherhood programming.

1. 90% of enrollees will receive job readiness (including Kuder assessment) and/or jobs skills training.
2. 55% of those unemployed at program entry will get a job.
3. 51% of participants with full-time employment will pay at least 55% of the required amount of their child support order.
4. 50% of fathers will improve relationship with their children.

The project will measure number of new enrollees, number of participants completing program components, number gaining employment, number paying child support, and number indicating an improved relationship with their children.

We can also measure the number of personal goals achieved by a participant cited in their One Man Plan that is completed at intake. These goals are often aligned with employment and improved relationships and reengagement with their children.

23. Has your organization had an instance of misuse of funds or fraud in the past 36 months? If so, please explain.

MFC has had no instances of misuse of funds or fraud in the past 36 months.

24. Does your organization have a current or pending lawsuit against another organization? If so, please explain.

No

25. Do you have a separate account for different programs/revenue sources to prevent co-mingling of funds?

Yes. MFC has a variety of fund sources and use QuickBooks which allows us to allocate revenue and expenses to specific programs. We also work with an accountant to ensure everything is allocated appropriately. MFC also undergoes an annual audit.

26. Does your organization use a daily time tracking log for each position being paid using multiple sources of funding?

Yes.

Budget [top](#)

Income Section	Amount	Pending	Receiving
Grant Amount Requesting	\$ 50,000.00	\$ 0.00	
Government Grants			\$ 62,755.00
Individual Contributions			\$ 15,500.00
Government Contracts			\$ 64,654.00
Total	\$ 50,000.00	\$ 0.00	\$ 142,909.00

Expense Category	Grant Amount Requested	Other Sources
Salaries & Wages	\$ 18,000.00	\$ 77,672.00
Insurance & Benefits (Fringe)	\$ 5,400.00	\$ 18,292.00
Consultants & Prof Fees	\$ 1,000.00	\$ 2,227.00
Travel	\$ 2,400.00	\$ 4,687.00
Equipment	\$ 2,000.00	\$ 1,865.00
Supplies	\$ 1,200.00	\$ 1,350.00
Printing & Copying	\$ 1,500.00	\$ 1,800.00
Telephone & Fax	\$ 1,800.00	\$ 2,800.00
Postage & Delivery		\$ 198.00
Rent & Utilities	\$ 7,200.00	\$ 20,050.00
Depreciation		\$ 840.00
Other (Direct Participant Assistance)	\$ 9,500.00	\$ 11,128.00
Total	\$ 50,000.00	\$ 142,909.00

Budget Narrative

Funding for this project allows us to focus on MFC outreach efforts, to reconnect and engage with agencies, non-profits, social services agencies, community agencies, and schools to drive referrals to our program, outside of those we receive from DSS and family court. The salary and benefits requested will pay for a portion of the salary for an outreach manager, who will also have a small caseload and provide case management services. The additional expenses are for travel and the cost of providing marketing collateral, such as printed brochures and electronic resources, videos, etc. We will also be inviting partners into the office to receive more information on the services that we have to offer. We already have relationships with state agencies (like SC Works) and this will allow us to have materials to table and participate in some of their events, too.

MFC has an excellent track record of determining and managing grant budgets and is an excellent steward of funds that we receive for programs and projects.

Tables [top](#)

Expenses

Expenses	FY 20	FY21	FY22	Total
Program services	1,764,360	1,501,967	1,393,154	\$ 4,659,481
Fundraising	25,253	23,949	26,541	\$ 75,743
Administration/Management/General	123,990	54,571	91,303	\$ 269,864
Total	1,913,603	1,580,487	1,510,998	\$5,005,088

Required Attachments [top](#)

Documents Requested *	Required?	Attached Documents *
Statement of Financial Position(Balance Sheet)	<input checked="" type="checkbox"/>	statement of financial position
Statement of Activity (Income and Expense Statement)	<input checked="" type="checkbox"/>	activity statement
IRS Form 990 (if total annual revenue is \$50,000 or above)		990
Certified Financial Audit (revenue of \$750,000 but federal expenditures less than \$750,000)		audit
Certified Financial Audit Management Letter		audit letter
Single Audit/Management Letter/ Corrective Plan		
Detailed Project Budget	<input checked="" type="checkbox"/>	project budget
Other documents regarding project	<input checked="" type="checkbox"/>	income verification MFCinfo

IRS Determination Letter indicating 501 c3, non profit status



[IRS Letter](#)

Proof of current Registration as a charity with the SC Secretary of State



[Secretary of State](#)

Organizations W-9



[W-9](#)

** ZoomGrants™ is not responsible for the content of uploaded documents.*

Application ID: 418377

Become a [fan of ZoomGrants™](#) on Facebook
Problems? Contact us at Questions@ZoomGrants.com
©2002-2023 GrantAnalyst.com. All rights reserved.
"ZoomGrants" and the ZoomGrants logo are trademarks of GrantAnalyst.com, LLC.
[Logout](#) | [Browser](#)

Powered by ZoomGrants™ and

Richland County Government
Administration
American Rescue Plan Grant
Deadline: 10/14/2022

National Federation of the Blind of South Carolina Successful Transitions Synergy Success (applying as Workforce Training)

Jump to: [Application Questions](#) [Budget](#) [Tables](#) [Required Attachments](#)

\$ 475,000.00 Requested

Submitted: 10/14/2022 1:55:43 PM (Pacific)

Project Contact

Andrenia Corder
andrena@successforlives.org
Tel: 8035304759

Additional Contacts

shannon@successforlives.org

National Federation of the Blind of South Carolina Successful Transitions

119 S Kilbourne Rd
Columbia, SC 29205
United States

Director

Andrenia Corder
andrena@successforlives.org

Telephone 8032543777

Fax 8032525655

Web www.successforlives.org

Application Questions [top](#)

1. Organization Tax Filing Status

501(c)(3)

2. Organization Service Type

Successful Transitions serves youth ages 13-21 under our current contracts with two state agencies to help prepare blind youth and youth with other disabilities for higher education and career readiness.

3. Organization Process Owners

National Federation of the Blind of South Carolina, Successful Transitions Program

Program/Project Information

4. Has your Organization received prior funding to address community concerns in the past, If yes, by whom?

Not in this capacity but we have bid on and been awarded several state agency contracts for students with visual impairments and disabilities that address an individual's specific needs. A grant in this capacity will allow for us to expand our services to adults in the community.

5. Describe the issue/ need that your project will address (required)?

Some people lack the knowledge of independent living skills that allow for positive career advancement. The reasons vary but are often due to the low expectations and less emphasis on transitional and independent living skills. Aside from the attitudes that need to be changed, lack of training and technology skills often eliminate barriers to competitive employment. People with low economic and social status face barriers that society places on them which limits their overall potential for being successful. Areas where people can overcome these obstacles include knowing how to Self-advocate, being Work Ready and having the skills to further their education and participate in continuing education opportunities. This program will give trainees the experiences and confidence that can help lead them to become independent, problem solvers and critical thinkers as well as productive citizens of society. They will gain hands-on training in managing finances, on the job training, developing resumes, mentoring and everyday living skills not otherwise taught. They will network with local area businesses to gain insights and assist with career advancement opportunities. They will learn how to better advocate and develop other important skills to become successful leaders. This curriculum will allow for trainees to problem solve and use resources such as

technology to work remotely to overcome challenges that they may face. This curriculum will allow trainees to forge ahead and reach their goals even when faced with a community crisis such as the COVID-19 pandemic.

6. Is the project an expansion of current services your organization offers or a new program or reinstatement of a previously funded program?

Yes. This is based on the theme of positive independent living, but it focuses on reaching a more inclusive network. This will allow trainees to gain real-world experiences and career building opportunities.

7. Specifically, what will funds be used for? Examples of the eligible projects can be found in the corresponding guidance/federal document link <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule.pdf>

This project will use the funds to pay salaries/wages for a project coordinator, project assistant, trainers, and drivers. Transportation services are also covered such as vehicle maintenance and fuel expenses to get participants between their home and the local training facility. Funds will also be utilized to purchase equipment that will allow for expansion of services in the case that a widespread of Covid-19 potentially affects this area, updates to curriculum as necessary or required, training material purchases, food associated with training for students, computers, and other incidentals as needed.

8. Please describe, in detail, how your project is related to the prevention of or mitigation of the impact of COVID-19, how funding is essential in addressing the need and communication process

This project was conceptualized originally as a group or individual in person session. Due to the COVID-19 Pandemic, many people were not given the opportunity to engage in an in-person classroom setting. Our program reaches out to the individuals and creates virtual/ hybrid platforms that would allow them to successfully continue learning the baseline of how to positively live independently. To mitigate the impact of COVID-19 we are offering services that will bridge the gap between the recent pandemic and training and career paths. Funding is essential in that it permits us to acquire the necessary tools and resources to expand our services to more people impacted by COVID-19.

Project Description and Goals

9. Please describe the target population of your program

This program targets adults who reside in Richland County and are interested in workforce training and career education.

10. What is the location (address and neighborhood) of your proposed project? Be specific as possible.

The collaboration and training would take place at the Federation Center of the Blind, 119 S. Kilbourne Rd., Columbia, SC 29205. The facility can accommodate our large group and is willing to work with us as we provide these services during the intensive 10-week training sessions. The Federation Center is also available during other times of the year for other events that this training project would require to provide hands-on and group activities that cannot be done optimally on Zoom. We are also prepared to offer full services in a virtual platform should the need arise.

11. Does your project/program require permits?

No. Our program will not need a required permit.

Administrative Systems

12. How do you intend to recruit participants to your project and/or refer individuals for service, support or resources in the community? Only answer if applicable These funds require the use of evidence-based models or practice-based evidence. Please provide a description of the evidence that links your proposed strategies to interventions of prevention/or high-risk reduction.

We have current partnerships with Edventure Children's Museum, South Carolina State Museum, Family Connections, South Carolina School for the Deaf and Blind, South Carolina Commission for the Blind, South Carolina Vocational Rehabilitation Department, Federation Center of the blind, and Rocky Bottom Retreat and Conference Center of the Blind. We have partnerships with several private schools and homeschool associates across the state of South Carolina. Currently, we have a referral and potentially eligible system created with several of these agencies that allows us to use resources in the community to reach students in need.

13. Please explain your proposed project's timeline to completion. All ARPA grants distributed by Richland County must be expended by December 31, 2024.

The timeline will follow the following general parameters. This process will repeat itself twice in the two-year period allowed by the ARPA grant.

4 weeks: Identify and recruit participants for this program.

6 weeks: Self-advocacy curriculum

1 week: Review of principles and practical applications of lessons learned

6 weeks: Work readiness curriculum

- 1 week: Attend a Career fair
- 10 weeks: intensive training
- 8 weeks: Expanded Services including mentoring, job shadows, and job tours
- 12 weeks: Internships

Part of this learning will take place during a ten week period that will fast track this curriculum. The timeline will be adjusted as deemed necessary. The intense training will include group activities, business tours, informational interviews with professionals, etiquette, learning to dress appropriately for any situation, learning proper body language do's and don't's, and similar topics.

14. What data do you plan to collect (Demographic data. Number of individuals/households served. Number of activities provided, etc.) Funded applicants will receive additional guidance on specific data to be reported. (Demographic Reporting is a requirement for data reporting for grant compliance. Based upon the response, additional requirements may be necessary for grant compliance.)

Demographic data is already collected on our students. Those data points include age, race, gender, type of disability, number in household, and grade level. The data collected can be adjusted to comply with the requirements of the ARPA grant.

15. All budget items must be reasonable and critical to your proposed activities. The budget should be consistent with your narrative, making it clear how each of the activities will be funded. The budget may cover up to a 24-month period or not to extend beyond December 31, 2024. All expenses must be listed and directly related to the grant. When estimating costs, please show your calculations by including quantities, unit costs and other details. Only include grant-funded expenses in the budget descriptions. Provide a budget, broken into categories such as personnel, employee benefits/fringe, travel, training, equipment, office expenses, program, etc. and short narrative for each request. A. What is the total budget request amount?

\$475,000.00

16. What is the annual organization budget? A copy of your most recent annual budget should be included.

Please see the attachment called Affiliate Budget. Successful Transitions is a program under the National Federation of the Blind of South Carolina. The organization in this case would refer to the governing organization, the NFB of SC.

17. Does your project require initial funding prior to beginning? If yes, please describe what is needed to get started.

We would initially need approximately \$50,000 to hire and train staff to run this project, to purchase equipment and prepare it for participants. Examples are laptops and cases, and any necessary software.

18. Please describe how this project will be financially sustained after ARPA funds are expended.

Successful Transitions is renegotiating its contract base. Because of this, the grant funds would provide a means by which the services could continue without interruption. After the grant ends, services will return to contractual provisions.

Business/Marketing Plan

19. Has this proposed project been submitted through any other City, State, Federal, or private funding process? If yes, please provide the information regarding the funding source, amount, and funding details. Please note this grant prohibits duplication of funds from multiple sources including other federal and state grant allocations.

Yes and no. We have had Commission for the Blind and Vocational Rehabilitation students that have been provided similar services throughout the state. This grant would allow us to expand to serve adults that live in Richland County, but it would not be limited to people with disabilities only. It would allow our services to be truly inclusive.

Performance Measures

20. Will funds supplant or supplement project funding? If so, please explain in detail.

This funding would supplement the existing services of Successful Transitions.

This would focus on inclusion of all populations that were not able to be helped during the COVID-19 pandemic.

21. How will the success of this project be measured? Be specific as possible. Please use measurable indicators (i.e., Social Impact, Cost Benefit Analysis, Pre/Post Shifts in Attitudes or Behavior, etc.).

Each curriculum has a pre and posttest. We will customize IT for each trainee to meet their personal goals. We will track measurable indicators throughout the curriculum based on a demonstrated increase in knowledge. Product productions, skills resume, and disability disclosure awareness (if needed). These are measured by job placements following completion of training and internships.

22. What are the specific outcomes and accomplishments this project will achieve and how will outcomes be measured?

We will see an increase in the number of and quality of community supporters as well as more instances of adults with business acumen engaging in career-related opportunities that will lead to valuable contributions to society. Case studies will be conducted on the success of each trainee every two years for 12 years.

23. Has your organization had an instance of misuse of funds or fraud in the past 36 months? If so, please explain.
No.

24. Does your organization have a current or pending lawsuit against another organization? If so, please explain.
No.

25. Do you have a separate account for different programs/revenue sources to prevent co-mingling of funds?
Not currently. That will be done once the funding is determined.

26. Does your organization use a daily time tracking log for each position being paid using multiple sources of funding?
No. Successful Transitions only has one contract at this time.

Budget [top](#)

Income Section	Amount	Pending	Receiving
Grant Amount Requesting	\$ 475,000.00	\$ 475,000.00	\$ 0.00
	\$ 0.00	\$ 0.00	\$ 0.00
	\$ 0.00	\$ 0.00	\$ 0.00
	\$ 0.00	\$ 0.00	\$ 0.00
	\$ 0.00	\$ 0.00	\$ 0.00
	\$ 0.00	\$ 0.00	\$ 0.00
Total	\$ 475,000.00	\$ 475,000.00	\$ 0.00

Expense Category	Grant Amount Requested	Other Sources
Advertising/Marketing/ Promotions/ Billboards	\$ 0.00	\$ 0.00
Municipal Services/Security	\$ 0.00	\$ 0.00
Contractors/Outside Services	\$ 4,000.00	\$ 0.00
Software/Equipment	\$ 38,000.00	\$ 0.00
Other		
Personnel*	\$ 320,040.00	\$ 0.00
Staff Background Checks	\$ 200.00	\$ 0.00
Office Supplies (paper, boxes, etc.)	\$ 200.00	\$ 0.00
Training Supplies and snacks	\$ 15,000.00	\$ 0.00
Vehicles (4): Fuel, Maintenance, and Insurance	\$ 80,000.00	\$ 0.00
Facility Rental	\$ 5,000.00	\$ 0.00
Cost adjustments	\$ 8,900.00	\$ 0.00
		\$ 475,000.00
Total	\$ 471,340.00	\$ 475,000.00

Budget Narrative

Yearly Monthly Weekly Total Grant Cost (2 years)

Contractors/Outside Services:

I. T. Services \$2000 \$4000

Software/Equipment

Laptops, software, curriculum, @\$300 each x 50 students \$15,000 \$30,000

Laptop bags, \$50 x 50 students \$2500 \$5000

Zoom Account \$1500 \$125 \$3000

Personnel:

Synergy Youth Project Coordinator \$41,600 \$3466.66 \$83,200
 Synergy Youth Project Assistant \$30,000 \$2500 \$60,000
 Database Administrator/Billing, 25% of part time position- \$20,880/year \$5220 \$435 \$10,440
 Trainers – 4, part time at \$20,880/year \$83,200 \$6933.34 \$166,400
 Drivers – 4, for 10 weeks \$32,000 \$3200 \$64,000
 (Amount based on \$20/hour x 8 hours a day x 5 days a week x 4 drivers = \$3200/week)
 Total: \$320,040

Staff Background Checks (\$8 each) \$100 \$200

Office Supplies:

Paper box (10 reams) for resumes, mailing, etc. \$40 \$80
 Folders \$10 \$20
 (\$0.20 x 100 = \$20)

Training supplies and Snacks:

Training supplies (poster boards, craft supplies, tape, etc., for 10-week period \$5000 \$2000 \$500 \$10,000
 (Based on cost of similar summer program weekly cost of \$500)
 Snacks, for 10-week period \$1500 \$600 \$150 \$3000
 (20 students x 5 days/week x \$1.50 per student = \$150/week)
 Meals, snacks, and incidentals for the rest of the year \$1000 \$2000
 (Other events may require full meals. Also summer training may cost more than expected.)

Vehicles: Fuel, Maintenance, and Insurance

Gas \$10,000 \$1000 \$20,000
 (\$50/day x 5 days x 4 drivers = \$1000/wk)
 (\$50/day/4 drivers = \$12.50/day/5 students per driver = \$2.50/student)
 Vehicle Maintenance – 4 \$12,000 \$24,000
 (\$12K/4 vehicles = \$3K ea/12 mos. = \$250/mo/vehicle)
 Vehicle Insurance \$3000 \$250 \$6000

Facility Rental \$2500 \$1000 \$250 \$5000

Adjustments for cost changes 4450 \$8900

Tables [top](#)

Expenses

Expenses	FY 20	FY21	FY22	Total
Program services	685,066	856,367	94,191	\$ 1,635,624
Fundraising	9,341	1,876	683	\$ 11,900
Administration/Management/General	47,713	337,390	345,764	\$ 730,868
Total	742,121	1,195,633	440,637	\$2,378,392

Required Attachments [top](#)

Documents Requested *	Required?	Attached Documents *
Statement of Financial Position(Balance Sheet)	<input checked="" type="checkbox"/>	2020 Financials
Statement of Activity (Income and Expense Statement)	<input checked="" type="checkbox"/>	Statement of Activity
IRS Form 990 (if total annual revenue is \$50,000 or above)		Form 990
Certified Financial Audit (revenue of \$750,000 but federal expenditures less than \$750,000)		
Certified Financial Audit Management Letter		
Single Audit/Management Letter/ Corrective Plan		
Detailed Project Budget	<input checked="" type="checkbox"/>	Budget Chart

Other documents regarding project	<input checked="" type="checkbox"/>	Affiliate Budget
IRS Determination Letter indicating 501 c3, non profit status	<input checked="" type="checkbox"/>	IRS Determination
Proof of current Registration as a charity with the SC Secretary of State	<input checked="" type="checkbox"/>	Secretary of State letter
Organizations W-9	<input checked="" type="checkbox"/>	W-9

* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 420935

Become a [fan of ZoomGrants™](#) on Facebook
 Problems? Contact us at Questions@ZoomGrants.com
 ©2002-2023 GrantAnalyst.com. All rights reserved.
 "ZoomGrants" and the ZoomGrants logo are trademarks of GrantAnalyst.com, LLC.
[Logout](#) | [Browser](#)

Powered by ZoomGrants™ and

Richland County Government
Administration
American Rescue Plan Grant
Deadline: 10/14/2022

Lower Richland Alumni Foundation
The Workforce Training Project of The Lower Richland Alumni Foundation

Jump to: [Application Questions](#) [Budget](#) [Tables](#) [Required Attachments](#)

\$ 101,961.25 Requested

Submitted: 10/12/2022 7:55:27 PM (Pacific)

Project Contact

Cleveland Wilson
clevewilson24@gmail.com
Tel: 8033092539

Additional Contacts

none entered

Lower Richland Alumni Foundation

P.O. Box 90853
Columbia, SC 29290

President

Cleveland Wilson
Clevewilson24@gmail.com

Telephone 8033092539
Fax
Web Lralumni.org

Application Questions [top](#)

1. Organization Tax Filing Status

501c- Nonprofit

2. Organization Service Type

Workforce Training

3. Organization Process Owners

Lower Richland Alumni Foundation Community Cares Project

Program/Project Information

4. Has your Organization received prior funding to address community concerns in the past, If yes, by whom?

Yes, the Lower Richland Alumni Foundation has received funding to host an event in the Lower Richland area called Diamond Festival. This Festival serves as a major community and family-oriented event held on the high school's campus that honors alumni that have achieved great things since their graduation. Additionally, as a part of the festival, there is an annual gospel concert that has featured major recording artist such as Wess Morgan, John P. Kee, Todd Delaney, Jekaylen Karr, Vashawn Mitchell, and Vickie Winans, just to name a few. This annual event also includes health and job fair partners, activities and rides for the children, gaming expos, various competitive events for the feeder schools, and educational STEM showcases.

5. Describe the issue/ need that your project will address (required)?

With the proposed grant, the Lower Richland Alumni Foundation along with an eager law enforcement community, multiple area partners, several area community organizations and a consortium of area elected officials are seeking to actively create a culture change within the Lower Richland community. This culture change that the community seeks is based on data driven results that encourages all community stakeholders to work together in an effort to reduce overall crime while increasing their educational training opportunities and credential attainment. This effort will make the Lower Richland portion of Richland County a much safer place for all residents while increasing job opportunities and the economic outcomes within the area. The overarching goals of this proposed grant activity within the Lower Richland Area which will be done in conjunction with a newly acquired federal Department of Justice Byrne Criminal Justice Innovation Program (BCJI) grant are to:

1) reduce gang activity by 5% year-over-year;

- 2) reduce drug usage and illegal drug activities by 5% year-over-year;
- 3) increase, by 5% year-over-year, the educational attainment opportunities for the area residents and implement multiple new educational opportunities via our partners;
- 4) decrease by 5% year-over-year, the high unemployment/underemployment rates and implement multiple new job training opportunities via our partners;
- 5) expunge criminal background records, by 5 % year-over-year, of the criminal records of area residents who have expungable criminal offenses via our partners to allow for individuals to be able to obtain sustainable employment; and
- 6) increase the number of dependable transportation outlets via our partners.

6. Is the project an expansion of current services your organization offers or a new program or reinstatement of a previously funded program?

Yes, this project will be an expansion of an existing Department of Justice Byrne Criminal Justice Innovation Program (BCJI) grant. Specifically, an additional expansion of goal 4.

7. Specifically, what will funds be used for? Examples of the eligible projects can be found in the corresponding guidance/federal document link <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule.pdf>

Funds will be used to staff our educational learning and job training centers which are strategically placed through the Lower Richland area of Richland County. The primary purpose of these centers is to assist area job seekers who are struggling to obtain employment as a result losing employment or not able to get into the employment sector because of the COVID-19 pandemic.

These educational learning and job training centers will provide a highly personal approach to providing job training skills and placement opportunities by tailoring each individual job seeker's needs to their individual employment requirements as documented by their assessment data results from their WorkKey assessment and other job placement scores.

8. Please describe, in detail, how your project is related to the prevention of or mitigation of the impact of COVID-19, how funding is essential in addressing the need and communication process

As a result of the COVID-19 pandemic and unfortunately before the pandemic, an extremely large number of our work age individuals, who were already having a hard time finding employment, have fallen even further behind primarily because of their fear of utilizing computers to apply for jobs online.

Once a job seeker's deficiencies are identified, an individualized job training plan will be created and used to enhance the individual's job seeking venture. Additionally, job seekers will be taught soft skills as well as employment skills.

Without a doubt, getting our area residents employment job success back on track because of the employment opportunities lost due to the COVID-19 pandemic will greatly mitigate the impact of the COVID-19 pandemic on the Lower Richland Community and raise the area's economy while increasing the individual's standard of living. Without this additional funding, we would not be able to expand the employment successes of the area residents who seek and desire to find employment that pays a living wage.

Project Description and Goals

9. Please describe the target population of your program

The targeted population are the area individuals of employable age within the Lower Richland community.

10. What is the location (address and neighborhood) of your proposed project? Be specific as possible.

The neighborhoods targeted consist of the Lower Richland portion of Richland County, SC, these areas are: 1) the rural Town of Eastover, SC (zip 29044); 2) Rural Eastover, SC (29044); 3) Rural Gadsden, SC (29052); 4) Rural Hopkins, SC (29061); and 5) the rural/urban Lower Richland portion of Columbia, SC (29209). These areas cover approximately 249.8 square miles, are predominately black, have a population of 45,071, with an average per capita income of \$20,050.00 with certain areas having extremely high poverty and a large number of youths in foster care.

The exact locations of the educational assistance services to be provided will start at the following addresses:

- 1) The Gadsden Community Center located at 122 Gadsden Comm CNTR Rd, Gadsden, SC 29052
- 2) Competitive Edge Training Center - 200 American Avenue, Hopkins, SC 29061
- 3) Richland County Public Library - 608 Main Street, Eastover, SC 29044
- 4) The Magic Johnson Center - 132 Webber High Rd, Eastover, SC 29044
- 5) The CR Neal Dream Center - 2430 Atlas Road, Columbia, SC 29209

11. Does your project/program require permits?

No, this project does not require permits.

Administrative Systems

12. How do you intend to recruit participants to your project and/or refer individuals for service, support or resources in the community? Only answer if applicable These funds require the use of evidence-based models or practice-based evidence. Please provide a description of the evidence that links your proposed strategies to interventions of prevention/or high-risk reduction.

Participants will be recruited from a number of the following activities.

- 1.) Information will be distributed via already planned community events with our partners for other grant functions/activities.
- 2.) Information will be distributed via already planned direct mailing flyers aimed at the 29044, 29052, 29061, and 29209 zip codes for other grant functions/activities.
- 3.) There will be auto-dialers sent out about the educational assistance programs in the communities via Richland County School District One's auto dialers to students who attend school in the area to their point-of-contact phone number and email address.
- 4.) Program information will be placed into all area school's monthly newsletters.
- 5.) Information will be placed in the hands of all area church leaders.
- 6.) Information will be disseminated via already planned billboard advertisements.
- 7.) Information will also be disseminated via our very active area residents and community groups/organizations.
- 8.) Various Internet postings will be created to highlight and advertise the educational opportunities program location and time.
- 9.) Information will be sent to various local area radio and TV stations.
- 10.) Information will be distributed via the Richland County Parks and Recreation Commission to the recreational gyms in the area.
- 11.) Information will be distributed via the Richland County Public Library.
- 12.) Information will be communicated with all of our area partners for them to disseminate to others.

13. Please explain your proposed project's timeline to completion. All ARPA grants distributed by Richland County must be expended by December 31, 2024.

This program is designed to be a 12 month program starting in January 2023 and ending in December 2023 unless additional funding can be secured.

14. What data do you plan to collect (Demographic data. Number of individuals/households served. Number of activities provided, etc.) Funded applicants will receive additional guidance on specific data to be reported. (Demographic Reporting is a requirement for data reporting for grant compliance. Based upon the response, additional requirements may be necessary for grant compliance.)

Data to be collected include each participant's race, gender, age, socioeconomic status if available, number of individuals served, the number of households served, and grade levels of each participant. Additional information to be collected are each student's pre and post test WorkKey test scores for each respective subject matter area. As the components of the grant are assembled, additional data elements may be added based on best practices of similar projects or data elements deemed necessary.

15. All budget items must be reasonable and critical to your proposed activities. The budget should be consistent with your narrative, making it clear how each of the activities will be funded. The budget may cover up to a 24-month period or not to extend beyond December 31, 2024. All expenses must be listed and directly related to the grant. When estimating costs, please show your calculations by including quantities, unit costs and other details. Only include grant-funded expenses in the budget descriptions. Provide a budget, broken into categories such as personnel, employee benefits/fringe, travel, training, equipment, office expenses, program, etc. and short narrative for each request. A. What is the total budget request amount?

Please see attached budget document attached and listed below.

Budget Narrative Agency Request

The budget as shown reflects the annual spending plan for the proposed project from January 1, 2023 to December 31, 2023. This budget plan will be a major extension of the Education Assistance component of an existing grant of which the Lower Richland Alumni Foundation had budgeted \$10,000 for workforce training efforts. The details of how this will be accomplished are discussed below.

1 Personnel – Richland County Grant Funds - \$82,500.00 in personnel salaries with \$7,961.25 in fringe.

Fringe Benefits: FICA @ 7.65%, Health/Life insurance @ 7.0%, Workers comp @ 2.0% for the following positions = 16.65%

Position Title 2023 Calendar Year FICA Health Workers

Comp Total Fringe

Grant Management Administration \$15,000.00 \$1,147.50 \$0.00 \$300.00 \$1,447.50

Multiple Part-Time/Hourly Job Training Staff \$50,000.00 \$3,825.00 \$0.00 \$1,000.00 \$4,825.00

Marketing Salary \$7,500.00 \$573.75 \$0.00 \$150.00 \$723.75

Municipal Services / Security \$10,000.00 \$765.50 \$0.00 \$200.00 \$965.50

Total \$82,500.00 \$6,311.25 \$0.00 \$1,650.00 \$7,961.25

Project Staff

Dr. Cleveland Wilson, Jr., along with his management team will serve as the primary program grant manager who will oversee the coordination of the consortium of agencies, organizations, community stakeholders, and applicable sub-award(s) for this grant. The following positions will be added.

- 1) Numerous part-time hourly job training staff members will be hired to staff each of the identified five job training locations.
- 2) Marketing individuals/organizations will be hired to assist with marketing the program.
- 3) Municipal Services / Security individuals will be hired to provide services to the five training centers. Security individuals will be affiliated with the Richland County Sheriff's Department.

2 Travel – Richland County Grant Funds - \$3,000.00

Travel – Meetings 2023 Calendar Year

Project Meetings \$1,500.00

Local and Regional Staff Travel \$2,500.00

Total \$4,000.00

Travel will be allocated for project meetings and for staff members to travel between the five sites for tutoring or training when necessary.

3 Website Design and Maintenance – Richland County Grant Funds - \$0.00

Website and IT Support 2023 Calendar Year

Project Website Design/Weekly Updates/Maintenance \$0.00

IT Support \$0.00

Total \$0.00

Website designs, updates, maintenance, and IT support will be covered by the Lower Richland Alumni Foundations existing Information Technology budget. The website is an additional means of ensuring dialog/communications between internal and external stakeholders. Additionally, the website allows for internal stakeholders to access the website to obtain workforce resources remotely.

4 Office Equipment and Supplies – Richland County Grant Funds - \$0.00

Equipment and Supplies 2023 Calendar Year

Office Equipment/Computers \$0.00

Office Supplies \$0.00

Total \$0.00

Office equipment will consist of laptop computers, bizhub systems for copying/faxing/scanning, and working IT network infrastructure to allow for virtual meetings with others offsite. If an additional Richland County Educational Assistance grant is awarded, this item will be covered by the office equipment/computers request of that grant.

5 Monthly Community Events – Richland County Grant Funds - \$0.00

Ongoing Community Events 2023 Calendar Year

Monthly Community Events \$0.00

Total \$0.00

There will be numerous ongoing community events held throughout the Lower Richland Area and will highlight the Education Assistance grant actions/activities from Richland County, SC. These already planned events are a part of the Lower Richland Alumni Foundation's Department of Justice Byrne Criminal Justice Innovation Program (BCJI) grant.

6 Office Rental and Insurance – Richland County Grant Funds - \$0.00

Office Rental and Insurance 2023 Calendar Year

Office Rental – LEAD Rental Space \$0.00

Insurance – Office-Equipment \$0.00

Total \$0.00

Office space for grant personnel will be provided by the existing Department of Justice Byrne Criminal Justice Innovation Program (BCJI) grant.

7 Professional Services – Richland County Funds - \$7,500.00.

Professional Services 2023 Calendar Year

Certified Public Accountant \$0.00

Legal Consultation \$0.00

Advertising/Marketing/Promotions/Billboards \$7,500.00

Total \$7,500.00

Accounting and legal professional services will be included under the newly created professional services contract of the

Lower Richland Alumni Foundation's existing structure. The marketing/advertising portion of this initiative will be supported by the Richland County Grant.

8 Construction – None

9 Total Direct Costs (Items 1- 5) Richland County Grant Funds: \$94,461.25

Total Direct Costs 2023 Calendar Year

Total Direct Costs \$94,461.25

Total \$94,461.25

10 Total Indirect Costs (Items 6 – 7) Richland County Grant Funds: \$7,500.00

Total Indirect Costs 2023 Calendar Year

Total Indirect Costs \$7,500.00

Total \$7,500.00

11 Total Costs (All Items) Richland County Grant Funds: \$101,961.25

Total Direct Costs 2023 Calendar Year

Total Direct Costs \$101,961.25

Total \$101,961.25

16. What is the annual organization budget? A copy of your most recent annual budget should be included.

The Lower Richland Alumni Foundation's budget is increasing from \$45,000.00 annually to \$845,000.00 because of a more than \$800,000.00 federal grant. Prior to this federal grant, all individuals were volunteers who were not paid for their services.

17. Does your project require initial funding prior to beginning? If yes, please describe what is needed to get started.

No, we will be utilizing other allocated funding to get the educational assistance programs started.

18. Please describe how this project will be financially sustained after ARPA funds are expended.

The organization will have a monthly newsletter/magazine (paperback and website/online version). When up and running the magazine is expected to generate approximately \$31,950.00 a quarter from marketing, advertising, and subscription revenue

Business/Marketing Plan

19. Has this proposed project been submitted through any other City, State, Federal, or private funding process? If yes, please provide the information regarding the funding source, amount, and funding details. Please note this grant prohibits duplication of funds from multiple sources including other federal and state grant allocations.

No, the funding request within this grant application has not been submitted to any other entity for funding. The proposed funding requested will be used to expand an existing \$10,000.00-line item in the Byrne grant for tutoring thus expanding this needed service throughout the Lower Richland area.

Performance Measures

20. Will funds supplant or supplement project funding? If so, please explain in detail.

Grant funds requested for this effort will be used to supplement federal funds by expanding the efforts of the Byrne Criminal Justice Innovation Program (BCJI) grant's workforce development component. This grant will expand the workforce development efforts needed to reverse the negative effects of extremely high unemployment within the Lower Richland area that was pushed even higher as a result of the COVID-19 pandemic.

No Funds will be used to supplant any activities.

21. How will the success of this project be measured? Be specific as possible. Please use measurable indicators (i.e., Social Impact, Cost Benefit Analysis, Pre/Post Shifts in Attitudes or Behavior, etc.).

The success of this project will be measured by utilizing the Pretest and Post-test Workkey scores of each individual participant's test results. The pretest will be used as a means of knowing exactly where to start each individual's Workforce development job improvement journey. The individual's post scores will be used to determine if the job learning sessions were successful.

Another means of determining the success of the learning sessions will be that all participants will be interviewed, surveyed, and participate in focus group meetings to determine the participant's satisfaction with their Workforce Training assistance experience. Results from the participant surveys, interviews and focus group meetings/listening sessions will also be utilized to determine the success of the Workforce Training assistance project.

The questions for the surveys and interviews will utilize a variety of qualitative and quantitative questions, including anchored rating scales which includes a “continuum of response choices” and “a written descriptor for each point on the rating scale.” Additionally, a Likert scale will be used which will include multiple questions across the same rating scale; scores will be summed across the questions to produce one score for both the individual and each unique question. Open-ended questions will also be included on the questionnaire and will be compared in a multitude of ways.

For the open-ended questions, descriptive statistics will be used to elaborate the differences or similarities in responses in addition to calculating means when appropriate. Additionally, t-tests of means may be utilized to determine if there are significant differences in responses to the questions. Open ended questions will be analyzed thematically. Basically, we will evaluate each individual's strengths while working with them to identify opportunities for their future.

Sustainability

22. What are the specific outcomes and accomplishments this project will achieve and how will outcomes be measured?

The specific outcomes and accomplishments of this initiative are as follows.

To increase the area job seeker's academic performance in math, reading, and English by at least 5% over their prior academic years standardized testing report card results.

To increase the area individual's pretest Workkey scores in math, reading, and English by at least 10% on their posttest scores.

To increase the Individual's awareness of and practice of soft skills in their future employment endeavors.

To increase the individual's WorkKey placement test scores to the point where they qualify, via the WorkKey test scores, for employment with area employers.

To increase area residents' comfort with the use of computers to increase their employment opportunities because they now know how to complete employment applications online.

23. Has your organization had an instance of misuse of funds or fraud in the past 36 months? If so, please explain.

No, the Lower Richland Alumni Foundation has not had any instances of misuse of funds at any point in its existence.

24. Does your organization have a current or pending lawsuit against another organization? If so, please explain.

No, the organization does not have any current or pending lawsuits against it or any pending lawsuits against another organization.

25. Do you have a separate account for different programs/revenue sources to prevent co-mingling of funds?

Yes

26. Does your organization use a daily time tracking log for each position being paid using multiple sources of funding?

Yes

Budget [top](#)

Income Section	Amount	Pending	Receiving
Grant Amount Requesting	\$ 101,961.25	\$ 0.00	\$ 0.00
Total	\$ 101,961.25	\$ 0.00	\$ 0.00

Expense Category	Grant Amount Requested	Other Sources	
Advertising/Marketing/ Promotions/ Billboards	\$ 7,500.00	\$ 0.00	
Advertising/Marketing Related Salary	\$ 7,500.00	\$ 0.00	
Municipal Services/Security	\$ 10,000.00	\$ 0.00	
Contractors/Outside Services			
Software/Equipment	\$ 0.00	\$ 0.00	
Other			
Multiple Part-time Hourly Training Staff	\$ 50,000.00	\$ 0.00	73

Administrative Management	\$ 15,000.00	
Travel	\$ 4,000.00	
Total Fringes	\$ 7,961.25	\$ 0.00
	\$ 0.00	
	\$ 0.00	
Total	\$ 101,961.25	\$ 0.00

Tables [top](#)

Expenses

Expenses	FY 20	FY21	FY22	Total
Program services	3,000	0	1,791	\$ 4,791
Fundraising	32,804	0	14,097	\$ 46,901
Administration/Management/General	591	1,791	0	\$ 2,382
Total	36,394	1,791	15,888	\$54,074

Required Attachments [top](#)

Documents Requested *

Required? Attached Documents *

Statement of Financial Position(Balance Sheet)	<input checked="" type="checkbox"/>	Statement of Financial Position(Balance Sheet)
Statement of Activity (Income and Expense Statement)	<input checked="" type="checkbox"/>	Statement of Activity (Income and Expense Statement)
IRS Form 990 (if total annual revenue is \$50,000 or above)		
Certified Financial Audit (revenue of \$750,000 but federal expenditures less than \$750,000)		
Certified Financial Audit Management Letter		
Single Audit/Management Letter/ Corrective Plan		
Detailed Project Budget	<input checked="" type="checkbox"/>	Detailed Project Budget
Other documents regarding project	<input checked="" type="checkbox"/>	Byrne Criminal Justice Innovation Program (BCJI) grant Abstract
IRS Determination Letter indicating 501 c3, non profit status	<input checked="" type="checkbox"/>	IRS Determination Letter indicating 501 c3, non profit status
Proof of current Registration as a charity with the SC Secretary of State	<input checked="" type="checkbox"/>	Proof of current Registration as a charity with the SC Secretary of State
Organizations W-9	<input checked="" type="checkbox"/>	Organizations W-9

* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 420090

Become a [fan of ZoomGrants™](#) on Facebook
 Problems? Contact us at Questions@ZoomGrants.com
 ©2002-2023 GrantAnalyst.com. All rights reserved.
 "ZoomGrants" and the ZoomGrants logo are trademarks of GrantAnalyst.com, LLC.
[Logout](#) | [Browser](#)

Powered by ZoomGrants™ and

Richland County Government
Administration
American Rescue Plan Grant
Deadline: 10/14/2022

USC Columbia Technology Incubator USC Columbia Technology Incubator Workforce Development Accelerator

Jump to: [Application Questions](#) [Budget](#) [Tables](#) [Required Attachments](#)

\$ 680,400.00 Requested

Submitted: 10/14/2022 7:15:08 PM (Pacific)

Project Contact

Chad Hardaway
chad@usccolainc.org
Tel: 8032067076

Additional Contacts

tim@bradleyandassoc.com,
KIRKLA28@mailbox.sc.edu

USC Columbia Technology Incubator

1225 Laurel St
Columbia, SC 29201
United States

Executive Director

Chad Hardaway
chad@usccolainc.org

Telephone 8035454423

Fax

Web <https://www.usccolainc.org/>

Application Questions [top](#)

1. Organization Tax Filing Status

The name of this corporation is USC/Columbia Technology Incubator (the "Incubator"). The Incubator is a South Carolina non-profit corporation created by the recordation of its Articles of Incorporation on December 29, 2011.

2. Organization Service Type

The Incubator is formed to increase economic development in the Midlands Region of South Carolina. The Incubator will accomplish this by facilitating jobs creation through coaching, counseling, education, and mentoring to individuals and businesses.

3. Organization Process Owners

The incubator is directed by a Board of Directors consisting of City, County, University of South Carolina, and midlands-area business community leaders. The day to day operations and programs are led by the Executive Director and program support staff.

Program/Project Information

4. Has your Organization received prior funding to address community concerns in the past, If yes, by whom?

Department of Commerce - 3 Phase

The USC Columbia Technology Incubator has received funding from the South Carolina Department of Commerce's Office of Innovation to run the South Carolina 3 Phase program. This program is a free resource to help South Carolina Technology startups apply for and win federal SBIR & STTR grants. As one initiative of South Carolina Department of Commerce's Office of Innovation, 3Phase represents the state's commitment in providing the necessary resources for the relentless pursuit of transformational ideas by our citizens and business community. This grant is currently active and is for 3 years at \$240K/year.

The USC Columbia Technology Incubator also received funding from the South Carolina Department of Commerce's Office of Innovation for a Relentless Challenge grant. This grant was for one year at \$75K and was used to provide early stage startup support for startups that needed to validate their product ideas and perform customer discovery. This grant has concluded.

Truist Workforce Development Grant

The USC Columbia Incubator received a \$200,000.00 grant from Truist Financial Corporation through its Truist Charitable Fund, a donor-advised fund at The Winston-Salem Foundation, that provides funding for scholarships and training programs that will support and develop the future workforce in South Carolina.

The USC Columbia Technology Incubator's mission is to help innovative individuals and businesses grow through education, mentoring, and an established sense of community in our incubation facility that serves the Midlands of South Carolina.

"We are grateful for Truist's generous contribution and commitment to supporting workforce development in South Carolina. Said USC Columbia Technology Incubator Executive Director, Chad Hardaway. "This grant will play a key role in bolstering the State's employee workforce by providing more South Carolinians the opportunity to further their education and ultimately become qualified to fill the in-demand jobs throughout the state."

"The USC Columbia Technology Incubator has always stepped in to serve the most pressing needs of the midlands and our State. Said USC Columbia Technology Incubator Board Chairman, Bill Kirkland. We are proud to be part of the solution in helping develop a higher skilled workforce of the future as well as continuing to serve the entrepreneurial community." The USC Columbia Technology Incubator intends to promote the availability of Future Workforce Scholarships" as an opportunity offered to those who have the interest in entering new career pathways in the areas of greatest workforce need. This grant provide necessary re-skilling or up-skilling for people that have been affected by shifts in employment due to Covid or other economic circumstances. The current annual goal is to distribute three hundred \$500 scholarships that will lead to a training certification or credential for South Carolina citizens with a particular focus on minority applicants. The USC Columbia Technology Incubator will use this funding to compliment or add to existing scholarship programs through the South Carolina Department of Employment and Workforce, the South Carolina Technical College System, and other community partners.

To date, the incubator has deployed \$100K of this money to fund 130 scholarships in the Midlands community. The incubator used \$50K of this funding to provide program oversight and management. These funds have been deployed through partners that are either non-profits or minority small business that are in the business of issuing certifications and connecting those certified individuals with employers and job opportunities. These scholarships have helped South Carolina citizens obtain OSHA forklift certifications (60 certifications) with Path2Redemption (a minority owned non-profit dedicated to providing job opportunities for formerly incarcerated individuals), IT training certifications (31 certifications) in partnership with the South Carolina Create Opportunity through Midlands Technical College, and drone pilot certifications (39 certifications) through AI Nautics (a minority owned USC Columbia Technology Incubator small business).

This grant will end December 1, 2022 and is the inspiration for this grant application.

GEER Funding - Apple Mac Lab

The University of South Carolina and Benedict College are partnering with Apple Inc. to provide critical infrastructure to the communities in which they serve. COVID-19 has disproportionately impacted these underserved communities and has made the issue of access to technologies such as broadband all the more apparent. According to the Brookings Institute, students of color are more likely to be attending school remotely during the pandemic. Black, Hispanic, and Asian students are, on average, around fifteen percentage points more likely than white students to live in a "remote-only" school district.

In an effort to provide greater access and strengthen the economic prospects of each of these communities, UofSC – in partnership with Benedict and Apple – will establish 8 statewide Apple computing labs to help close this technology gap. Strategically located throughout the state, these computing labs will provide local K-12 school districts, Historically Black Colleges and Universities (HBCUs), the S.C. Technical College System, and organizations that serve senior citizens the opportunity for equal access to technology.

The incubator will be home to the Midlands Apple MacLab, which will open in the first quarter of 2022. This lab will be an asset for the Midlands and Columbia community and will be supported by the incubator with GEER funding not associated with this grant request. This lab will provide the computer and learning infrastructure to the participants and partners in the USC Columbia Technology Incubator Workforce Development Accelerator. This lab will be open to the public and will be the vehicle for providing in person and online education, training and certificate workforce development programs.

Lexington County - Dual Enrollment Program/ USC Stem Workforce Development Network

The incubator is a partner with the University of South Carolina Office of Economic Engagement in their EDA funded grant entitled "USC Stem Workforce Development Network".

The USC STEM Workforce Development Network (USCWD) will build on the success of USC Innovation Clusters and will help

the state become a nationally recognized leader in developing talent from K-12 to career through innovation, workforce and skill development in talent need areas such as cyber security, manufacturing, supply chain, aerospace, etc. To date, the state has been funding the growth of these areas through statewide programs, innovation centers, public-private partnerships, traditional and applied education programs and a university-connected incubator. This grant will help accelerate progress towards making South Carolina a nationally recognized provider of talent, workforce development, and innovation in these focus areas.

The USC STEM Workforce Development Network will provide an education and skill pipeline development program supported by organizational and technological innovation, put on events and trainings, facilitate partnerships with industry, and spur innovation through access to federal, state, and private funding.

The University of South Carolina (USC) Office of Innovation, Partnerships, and Economic Engagement (OIPEE) was formed in 2013 to create an interconnected startup and innovation environment by connecting public and private partners with the resources of the state's flagship university. The University of South Carolina is an active leader and catalyst with multiple programs, centers, and resources that accelerate ideas from ideation through commercialization to sustained economic impact. OIPEE is SC's home for the EDA University Center Technical Assistance Program. Supported with existing EDA funding through prior University Center awards, OIPEE has created an organizational structure and provides a continuum of services for inventors and entrepreneurs from idea to exit along with multiple programs to engage and work with industry partners.

OIPEE has developed partnerships with more than 25 industry partners with companies like Siemens, Samsung, IBM, and many others. These partnerships bring together university and private sector researchers to collaborate and develop real-world demonstrations using tools such as cognitive computing, predictive analytics, and predictive maintenance software. These on-campus demonstration projects utilize real-world industrial equipment, such as Yaskawa and Kuka robots, and become the focal point where the best minds in industry, university research, and emerging university students come together to provide a fresh perspective on how to address current industry problems. In addition, these demonstrations have increased the capabilities of USC's state and regional government partners, such as SC Department of Commerce and county economic development alliances, to serve their industrial partners through integrated learning (skills development), discovery (research), and engagement (application/entrepreneurship) for real-world challenges. The focus is on real-world tools, real-world data, industry mentors, and leading-edge teaching and research faculty that expand the professional and social networks of the students. This Industry Engagement center is one of the foundations of the STEM Workforce Development Network.

In the physical realm, this involved installing demonstration spaces featuring cutting-edge software from partners within our Digital Transformation Lab (founded in 2018), where students could get hands-on experience with industry-grade technology. Much of the American economy shut down in March 2020 and didn't really open back up for business until mid to late 2021. Under a more traditional industry engagement model, 2020 would have been a lost year for our partnership efforts (not to mention missed opportunities for students to learn) without the ability to meet and collaborate in person. However, thanks to our existing partnerships, we were fortunate enough to have replicas of industry equipment already built on campus. Throughout the pandemic, the operations at the Digital Transformation Lab never stopped, though they did adjust. Once USC realized the scope of the pandemic, we were able to flip a switch and make all of our demos more relevant to fighting COVID-19. In order to collaborate with industry partners, we no longer needed to travel to them, or vice versa; we could simply fire up the demo equipment and discuss problems and solutions over Zoom or Microsoft Teams. And once travel did resume, we were one of the first stops on companies' lists (including partners like Siemens, Samsung, and IBM) because of the virtual work that was done during the pandemic.

USC realized two significant truths during the COVID-19 pandemic. Truth #1: The industry partnership model and associated physical DTL provided an industry solution center that could keep operating in the virtual as well as physical realm, which revealed an unexpected resiliency in the program. Truth #2: Even during the pandemic, industry partners were hiring almost all of the students that were directly involved with their demo projects in the DTL. These industry partners stated that these students who developed customer solutions for them using their industry software became quick contributors and were some of their best employees. These industry partners returned to USC to request more student involvement through additional demo projects and capstones so they could add to their talent pipeline. At this point, USC OIPEE realized that the DTL was not only a force for developing industry solutions but was also a force for developing and creating the future industrial workforce.

In December of 2021, Lexington County School District One and the USC OIPEE launched a new partnership, creating a new dual enrollment experience for high school students interested in engineering and STEM. This new experience, to be housed at Lexington Technology Center, will create an immersive student learning environment, where students engage in discovery, design and development. Learning in a virtual setting, students will recognize and solve multifaceted engineering problems by using STEM principles.

Students will also work with USC College of Engineering and Computing Capstone students in labs on the university's campus, applying what they have learned to solve existing industry problems for local business partners, including IBM, Siemens, Samsung, Nephron and others. "This new dual enrollment experience and the partnership with USC will impact many Lexington District One students interested in STEM and engineering," said Superintendent Dr. Greg Little. "This experience will immerse students in college-level curriculum and allow for meaningful connection with local industry partners. We are creating the workforce of the future."

"We are excited to launch this initiative with Lexington District One," said USC Interim Provost Dr. Stephen Cutler. "By broadening access for local high school students to cutting-edge technology, we are better preparing tomorrow's college students and opening their eyes to what is possible in STEM fields. This will help widen the talent base for employers and will provide South Carolina students with the necessary tools to compete for high-paying jobs." Juniors and seniors in the district can enroll in this dual enrollment experience beginning in the 2022–2023 school year. Students can earn college credit for a general engineering course.

CHALLENGES

- Teach the value of the digital twin for future factories
- Test and develop advanced manufacturing technologies
- Develop student interest in STEM topics

KEYS TO SUCCESS

- Implement Siemens software, control hardware and edge devices
- Partner with Siemens Digital Industries Software in laboratory and courseware development
- Leverage real-world digital twin technologies in student curricula

RESULTS

- Developed job readiness for digitalized manufacturing
- Implemented the digital twin in a Future Factories laboratory
- Developed applications for automated composites manufacturing

Lexington County provided the incubator with \$25K to fund programmatic support from the Incubator side to open up the general public and high school student to the workforce development opportunities provided by the University through its capstone programs and its industry partnerships and demonstration lab.

For this accelerator grant, the University industry partnerships and on-campus assets will provide the opportunity for high-level and high-tech workforce development that can emerge from the accelerator for potential workers who have the aptitude for higher level technical performance.

Wells Fargo donation for 37 Oaks SOKONI Launchpad Program

Wells Fargo provided a grant to the incubator

5. Describe the issue/ need that your project will address (required)?

South Carolina (SC) has more than 200,000 unemployed workers who have been displaced due to COVID-19 mitigating 5 workers for every one job currently. Successfully realigning displaced workers and the emerging workforce in the new economy requires South Carolina to scale short-term public education and training strategies to career pathways that are "recession proof" and drive economic recovery. There is unilateral agreement across K-12 education, workforce development, post-secondary education, and the business community that South Carolina must triage the influx of unemployed or underemployed workers to the business and industry sectors where there are the greatest talent and labor needs by connecting these workers with existing non-profits and small businesses that are in the business of providing certifications and training to help unemployed and under-employed individuals obtain skill sets that will allow them to be competitive in today's workforce.

In the USC Columbia Technology Incubator Workforce Development Accelerator, the incubator will act as a program and case manager to help unemployed and underemployed South Carolina citizens connect and be introduced to community non-profit and for-profit partners that create, develop, and implement, short-term educational programs and certificate courses for existing employers that have significant workforce needs.

The South Carolina workforce development ecosystem has a significant need for groups that will counsel and introduce potential employees to new career and new career training opportunities. In addition, there is also a need for case management where an organization can follow the worker to make sure they have transportation, housing, registering for the training, completing the training, get placed in a job, show up for work, and get past the 60 day mark of employment.

The population to be served will be unemployed and underemployed South Carolina citizens with an emphasis on minorities and underserved communities. The project plan will consist of the following activities:

- (1) Providing Initial case management and counseling to ensure that potential worker has basic requirements to enter the workforce
- (2) Introduction to potential job opportunities and employers
- (3) Pairing the worker with a training or certification program to prepare them for the potential job they are interested in
- (4) Following the worker into employment to make sure they are successful in their new job for the first 60 days.

This program will help displaced workers return to gainful employment; help new workers enter jobs within the in-demand

business and industry sectors and occupations; and transition underemployed workers to new fields.

The accelerator Program will give priority to applying minorities and individuals who reside in distressed communities or Opportunity Zones and is designed to enable economic growth and development in those regions. This could include focusing primarily on in-demand jobs available to individuals in these communities, aligning education and job training opportunities with the strategic planning goals for economic development in the community, or meeting the unique needs of individuals who may have challenges related to transportation, childcare or limitations in access to technology associated with living and working in these communities.

Another key function of the accelerator will be to perform outreach to private entities such as Truist, AT&T, local manufacturers, SC Technical College system, etc. to secure private funding for providing scholarships for unemployed and underemployed citizens that need to be trained for the workforce but need funds to pay for their training. The incubator, as it has in the past with Truist, will act as a fiscal agent in deploying these scholarships.

6. Is the project an expansion of current services your organization offers or a new program or reinstatement of a previously funded program?

This project is a reinstatement and expansion of the USC Technology Incubator Truist Workforce Development Grant.

7. Specifically, what will funds be used for? Examples of the eligible projects can be found in the corresponding guidance/federal document link <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule.pdf>

The funds will be used to hire and fund 3 positions: Program Manager, Program Specialist, and a Case Worker. In addition, funding will be used for marketing and promotion and travel.

The Program Manager will provide strategic oversight of grant objectives, manage personnel, and oversee the day-to-day operations. In addition, this position will make presentations and manage relationships with government, industry, non-profit, workforce development and training partners. The Program Manager will be responsible for securing match funding and workforce education and certificate scholarships from private partners such as banks (Truist, etc.). The Program Manager will also work with South Carolina Department of Employment and Workforce and Vocational Rehabilitation to secure funding for education and certificate programs performed by the partners. Another target relationship for this grant will be with the South Carolina Department of Corrections in transitioning non-violent offenders into the workforce. Another key function of the Program Manager will be to perform outreach to private entities such as Truist, AT&T, local manufacturers, SC Technical College system, etc. to secure private funding for providing scholarships for unemployed and underemployed citizens that need to be trained for the workforce but need funds to pay for their training. The incubator, as it has in the past with Truist, will act as a fiscal agent in deploying these scholarships.

The Program Specialist supports the Program Manager in their strategic oversight of grant objectives, management personnel, and provide administration of day-to-day operations. The program specialist will coordinate between the workforce development partners and the case management effort. In addition, the program specialist will be responsible for managing metrics and managing outcomes. The Program Specialist will also be responsible for drafting project reports and managing the budget. In addition, the Program Specialist will work with potential employers and trainers to make sure there is continued fit between employee required skillset and the training programs.

The Case Worker will be responsible for screening and tracking individuals so they are ready for entering the workforce subsequent to their training and/or certificate. The case worker will track each employee for the first 60 days of employment, which is a known milestone to create a sustainable worker.

Marketing & Promotion

Marketing & Promotion costs will be used to market and promote the program, recruit new funding & training partners, and develop a communication strategy to demonstrate program impact and develop sustainability.

Travel

Travel costs are being requested by the Program. Travel funds will be used to visit partner sites, perform outreach, and to do programs and events in the service areas.

Indirect Costs

Indirect charges have been computed based on a indirect cost rate of 25% of total project costs.

The incubator is led by The Chairman of the Board, Bill Kirkland and Chad Hardaway, Executive Director, both with extensive federal and state grant management experience. The incubator also has a program manager and building manager that have extensive experience administrating and supporting grant efforts. The incubator also has a CFO and is supported by a local accounting firm that performs yearly audits. The incubator CFO has experience with Federal and State grants and their requirements for adherence to federal purchasing and procurement guidelines. All incubator and grant expenses are reviewed

and approved by the Executive Director and the CFO.

The incubator has a practice of creating dedicated grant accounts to control to budget and keep expenses transparent. All grant expenses must be approved before incurring.

A significant federal grant budget compliance strategy by the incubator is to use federal funds only for approved categories of funding. This is why there is a heavy emphasis on personnel, travel, marketing, and not as much committed to supplies and software. The workforce scholarships and support will be provided by private entities and all money raised from those entities will be used for those purposes.

The incubator also has a strong track record of meeting grant deliverables and providing robust reporting of metrics and outcomes.

8. Please describe, in detail, how your project is related to the prevention of or mitigation of the impact of COVID-19, how funding is essential in addressing the need and communication process

South Carolina (SC) has more than 200,000 unemployed workers who have been displaced due to COVID-19 mitigating 5 workers for every one job currently. Successfully realigning displaced workers and the emerging workforce in the new economy requires South Carolina to scale short-term public education and training strategies to career pathways that are "recession proof" and drive economic recovery. There is unilateral agreement across K-12 education, workforce development, post-secondary education, and the business community that South Carolina must triage the influx of unemployed or underemployed workers to the business and industry sectors where there are the greatest talent and labor needs by connecting these workers with existing non-profits and small businesses that are in the business of providing certifications and training to help unemployed and under-employed individuals obtain skill sets that will allow them to be competitive in today's workforce.

This funding for this project is essential in addressing this need as it funds a unique program that seeks to fill a much needed gap in the process of helping unemployed and underemployed workers transition to new career fields. There is existing infrastructure in the midlands and in the state to provide workforce training and certifications. What this program seeks to do is to provide the connective tissue and introduction of those workers to new employment and training opportunities as well as provide tracking and case management of those employees once they are placed in their new jobs. In addition, this program will follow these workers through their transition from one field to another as well as into their new field. This will produce a rich amount of data and insight and will help all program partners to increase the impact and effectiveness as they use this data as a feed back loop to make sure their workforce development programs maintain alignment with the true needs of the workforce.

The Program Specialist will provide project reports and will coordinate with the Program Manager to provide social media posts, web announcements, and press releases of program impact and results.

Project Description and Goals

9. Please describe the target population of your program

The population to be served will be unemployed and underemployed South Carolina citizens in distressed areas.. This includes transitioning underemployed workers to new employment fields and enter jobs within in-demand business and industry sectors.

10. What is the location (address and neighborhood) of your proposed project? Be specific as possible.

Service Region of the USC Columbia Technology Incubator Workforce Development Accelerator

The Home of the Accelerator will be the USC Columbia Technology Incubator located at 1225 Laurel Street, Columbia SC 29201. This address is located in a HUB Zone.

In addition, the Accelerator will serve the Midlands Region, Columbia, SC MSA: Includes Richland (and capital city Columbia; FIPS 45079), Lexington (45063), Kershaw (45055), Fairfield (45039), Saluda (45081), Newberry (45071) and Calhoun (45017) counties and contains 17.2% of SC's population (810,068 residents). In recent years, distribution, manufacturing, and research and development have increased Columbia's diversity. It relies on its active entrepreneurial community, research university, and unique quality of life to keep and attract new business. Columbia's diverse economic base includes 31 Fortune 500 companies, and the city serves as a service center for the insurance, telecommunications, computer, and real estate industries. The Columbia MSA prides itself on a diverse and stable economy based on jobs in local and state government, manufacturing, and services and on being the home of the University of South Carolina, with 34,000 students, staff, and faculty on its Columbia campus. In recent years, supply chain, manufacturing, and research and development have increased that diversity.

11. Does your project/program require permits?

No

Administrative Systems

12. How do you intend to recruit participants to your project and/or refer individuals for service, support or resources in the community? Only answer if applicable These funds require the use of evidence-based models or practice-based evidence. Please provide a description of the evidence that links your proposed strategies to interventions of prevention/or high-risk reduction.

The USC Columbia Technology Incubator is a 40,000 sq. ft. incubation and acceleration program developed to nurture and support the development of home-grown, South Carolina technology companies. The incubator is home to 45 member companies and 4 service providers that serve small businesses and entrepreneurs in the community. The 4 service providers housed in the incubator are: The South Carolina Small Business Development Center (SBDC), the Procurement Technical Assistance Center (PTAC), SCORE, and the University of South Carolina Office of Economic Engagement. In addition, the incubator receives public funding and support from the University of South Carolina, Lexington County, Richland County, and the City of Columbia. These entities as well as Midlands Technical College are also represented on the Incubator Board of Directors. This network provides an ample amount of leads for individuals and partners that can participate in the accelerator program.

The University of South Carolina and the Incubator also have existing partnerships with SC Department of Commerce, SC Council on Competitiveness and the SC Department of Employment and Workforce. These partnerships and networks will provide support and referrals into the program. One major task of the Incubator Accelerator program manager will be to integrate the accelerator program funded by this grant into the existing state and local workforce development ecosystem partners, such as the South Carolina Department of Employment and Workforce and their programs administered through the Wagner-Peyser and Workforce Innovation and Opportunity Act (WIOA) such as include resume building and job matching services. SCDEW is the state administrative entity for Title I Adult, Dislocated Worker, and Youth programs, Title III Wagner-Peyser Program, Trade Adjustment Assistance Program, and Jobs for Veterans State Grant program. SCDEW administers the state employment and training database, SC Works Online Services (SCWOS) to record and report individuals assisted with employment and training services through federally mandated quarterly and yearly participant performance and fiscal reports.

The State Workforce Development Board has instituted the expectation that training leads to employment and that training must be relevant to today's demand occupations which have been altered by the COVID-19 recovery. As such, approved trainings are reported through the state Eligible Training Provider List. The Eligible Training Provider List (ETPL) is compiled to provide Workforce Innovation and Opportunity Act (WIOA) Title I participants a full array of training programs designed to meet their needs for employment or a career pathway. The South Carolina ETPL is housed on the Palmetto Academic Training hub (PATH) website. The ETPL is a comprehensive list of approved training providers and programs of training. Only approved training providers and programs listed on the ETPL are eligible to receive WIOA Title I training funds through the use of Individual Training Accounts (ITA's). WIOA emphasizes informed customer choice, job-driven training, provider performance and continuous improvement. The ETPL is utilized by WIOA participants, training providers, SC Works staff and program partners when researching career and training options.

The Incubator accelerator will seek to align training efforts with existing state and local workforce strategies. The incubator accelerator will work with the S.C. Department of Education, the SC Commission for Higher Education, the State Technical College System, the SC Department of Commerce, and SCDEW as well as the local education, community, and workforce regional leaders to refer individuals to the USC Columbia Technology Incubator Workforce Development Accelerator.

The rationale and evidence based intervention model is based on the following hypothesis.

Individuals that are most in need of improved jobs and wages do not typically seek out workforce development programs. These individuals don't know what they don't know when it comes to seeking out a new, more lucrative career field. These individuals may have participated in school or prior workforce development programs that were not a fit and may have not been the best choice for the worker. In addition, the individuals that did complete training programs found that their new skills do not match the need of local employers. For the individuals that did complete workforce training and did get a new job, some of them will eventually be fired or let go due to problems with childcare, transportation, lack of life skills, etc.

The accelerator program will address the problem areas in the following ways:

Problem:

Individuals that are most in need of improved jobs and wages do not typically seek out workforce development programs. These individuals don't know what they don't know when it comes to seeking out a new, more lucrative career field.

Solution:

The accelerator will create champions that are already in those distressed communities to perform outreach and education

about new workforce and training opportunities. These champions will be influential individuals that are part of those communities. Examples of champions can include pastors in local churches, successful entrepreneurs in those communities, or academic/employer leaders. This champion model lowers the barriers to entry for those in distressed communities by introducing them to new opportunities they would normally never discover. This is designed to meet those that are most in need where they are.

Problem:

These individuals may have participated in school or prior workforce development programs that were not a fit and may have not been the best choice for the worker.

Solution:

Each individual will meet with a case manager that will assess their skillsets, aptitude, past academic performance, and life skills. In addition, the individual will be assessed for what type of training program and employment opportunity would be the best fit.

Problem:

The individuals that did complete training programs found that their new skills do not match the need of local employers.

Solution:

Unfortunately, there are several non-profit and private training and certificate programs that don't provide the skills to match the needs of the employer. The incubator will work with employers first and seek out what skill sets employers need and then find training programs that fit those needs. In some cases, the incubator may need to work with the employer to create a certification designed specifically for that employer. ReadySC does this existing large employers, but this is not done for smaller employers.

Problem:

For the individuals that did complete workforce training and did get a new job, some of them will eventually be fired or let go due to problems with childcare, transportation, lack of life skills, etc.

Solution:

The case management aspect of this proposal and the following of worker performance 60 days into the job will allow the worker to address any problems that are negatively affecting their employment. A lot of this information around employee constraints will also be addressed in the up front case management.

Example of a solution implemented by the incubator under the Truist grant.

A significant problem for most in need minorities and those in distressed communities was discovered with the IT training program with Midlands Technical College. Even through the 6 month IT training program was subsidized and completely free to the participants, minorities and those in distressed communities could still not afford to take the training because they still needed their current jobs to pay their living expenses. The incubator worked with Midlands Tech to create ten \$4,000 awards that minorities and those in distressed communities could use just to pay living expense while they took the IT training. This is an example of meeting people where they are to make their lives better.

This proposal introduces a framework to help prospective trainees make better-informed choices by meeting the trainee where they are and tailoring a job/training fit that will help them make the best choice of training and vocation. The plan will increase the return on training investments by developing the data and measures necessary to provide the information prospective trainees need, by presenting the information in user-friendly "report cards," by providing help for prospective trainees to use the information effectively, and by implementing information systems once they prove cost-effective.

Using a mix of online systems coupled with assistance from career counselors, the ultimate goal of this proposal is to provide unambiguous evidence about how information systems and counseling/ case management can improve training outcomes for prospective trainees.

We believe this innovative approach combined with effective data collection and analysis will create a new paradigm for workforce development programs.

Of special note is a proposed partnership with the South Carolina Department of Corrections. The incubator will work with partners to help identify and place non-violent offenders that can be screened and provided targeted training so they can be workforce ready upon release. We believe if this program can be developed and applied to the prison population, which often represents the most marginalized part of the populations, that the lessons learned will be applicable and provide deeper insight into how we can better serve other at risk populations. We have spoken with several local employers who would gladly hire people with criminal records as long as they can be good employees. A local partner, Revive Workforce Development, has provided in the appendix and example of a certification used to pre-qualify an inmate for job readiness and training. The partner placed one former inmate who has become one of the best employees at a local logistics company. We want to create more of these stories.

We also have a support letter from the South Carolina Department of Correction who is eager to work with the incubator as a

workforce development partner on this grant.

13. Please explain your proposed project's timeline to completion. All ARPA grants distributed by Richland County must be expended by December 31, 2024.

Project Plan and Timeline.

The grant period will begin on January 1, 2023 and will conclude December 31, 2024.

The project period will be 24 months.

Below is a list of Tasks/Deliverables and their associated timeline of duration and completion.

Task

Officially Launch USC Columbia Technology Incubator Workforce Development Accelerator - Jan 1, 2023

Prepare Accelerator Marketing Materials - end of January 2023

Reach out to existing and new workforce training/certification partners to gather list of training and certification opportunities - beginning in Jan 2023 and ongoing

Reach out to existing and new potential employers/ partners to gather list of available jobs and skill needs - beginning in Jan 2023 and ongoing

Begin funding scholarships and hosting training/certification courses - beginning in Jan 2023 and ongoing

Secure match funding from private partners such as Truist, Wells Fargo, AT&T to fund scholarships for training participants.

Data Collection - beginning Jan 2023 and continuing through project and beyond

1st employee identified and matched with opportunity and Case management begins - end of January 2023

Development of an Advisory Committee of stakeholders and 1st stakeholder meeting - end of Q1 2023 and end of Q1 2024

Hiring of all key personnel - end of 1st Quarter 2023

Quarterly progress reports - beginning end of Q1 2023 and ending Q4 2024

Summit of stakeholders and community to discuss a present findings and results - end of 3rd quarter 2023 and 2024

Program Close out Report - end of 1st quarter 2025

14. What data do you plan to collect (Demographic data. Number of individuals/households served. Number of activities provided, etc.) Funded applicants will receive additional guidance on specific data to be reported. (Demographic Reporting is a requirement for data reporting for grant compliance. Based upon the response, additional requirements may be necessary for grant compliance.)

The accelerator will collect demographic data on number of individuals/households served, number of trainings/certificates provided, ethnicity, income before the program, income after placement, employment status before and after the program. In addition, the accelerator will collect data on existing local and statewide work development partner programs and employers to identify gaps in funding, training, and needs assessments.

The information collected and recorded for every participant in the accelerator program will include information on all credentials (including badges, certificates, certifications, licenses, and degrees of all levels and types) and competencies (knowledge, skills and abilities) achieved as a result of funding under this program. The information on credentials for each participant will include the industry sector for or by which the credential was developed, the entities involved in the development of the credential, the competencies or skills assessed in awarding the credential, the form of assessment used to verify an individual's eligibility to be awarded the credential, and the body engaged in overseeing the awarding of such credentials.

of participants utilizing training programs
of training classes delivered
of training projects completed
of networking sessions
of network participants
of community outreach sessions
of conferences attended
of conference presentations delivered
of events planned and executed
of event attendees
of corporate partners engaged in the Center
of corporate/industry business site visits
of academic partners engaged in the Center
of government partners engaged in the Center
of non-profit partners engaged in the Center
of courses enhanced w technology
of courses created based on new technology
of participants reporting new skills
of participants that get a new job because of something they learned
Amount of private cash that is invested in the Center
Amount of private hardware and software contributions to the Center
Total # of jobs created or retained
Total # of technical assistance meetings
Total # of mentoring & coaching sessions
Total # of meetings with potential investors

15. All budget items must be reasonable and critical to your proposed activities. The budget should be consistent with your narrative, making it clear how each of the activities will be funded. The budget may cover up to a 24-month period or not to extend beyond December 31, 2024. All expenses must be listed and directly related to the grant. When estimating costs, please show your calculations by including quantities, unit costs and other details. Only include grant-funded expenses in the budget descriptions. Provide a budget, broken into categories such as personnel, employee benefits/fringe, travel, training, equipment, office expenses, program, etc. and short narrative for each request. A. What is the total budget request amount?

On an annual bases, the incubator requests and will expend \$340,200. This will result in a 2 year total of \$680,400.

Below is a breakdown and summary of budget items.

The Program Director will have an annual salary of \$72,000 and will be dedicated 100% to this project. This salary will have a 28% fringe rate for a total of \$20,160 that will bring total annual employment cost for this position to \$92,160.

The Program Specialist will have an annual salary of \$50,000 and will be dedicated 100% to this project. This salary will have a 28% fringe rate for a total of \$14,000 that will bring total annual employment cost for this position to \$64,000.

The Case Worker will have an annual salary of \$50,000 and will be dedicated 100% to this project. This salary will have a 28% fringe rate for a total of \$14,000 that will bring total annual employment cost for this position to \$64,000.

Marketing and Promotion will have a budget of \$20,000 which will include developing a web and social media presence, materials and handout development, production of an annual report. etc.

Travel will have a budget of \$10,000 which will be for out of town trip to potential scholarship partners, state workforce conferences, potential employers, and other partner institutions and agencies.

\$12,000 will be dedicated to Office rent at the incubator to house the positions funded by this grant.

An indirect cost rate of 25% is applied to all budget categories to support general and administrative expenses associated with this grant. This annual amount is \$68,040.

All scholarships for training programs will be funded with private funding in the amount of \$300,000 per year. No overhead is applied to these donated funds.

16. What is the annual organization budget? A copy of your most recent annual budget should be included.

The USC Columbia Technology Incubator ANNUAL OPERATING Expenses are approximately \$415,870. This # does NOT include any programming.

Programing for FY 2022, 9 months ended Sept 30 2022 is \$382,482. The incubator will end the year with programing expense of approx. \$450,000. This brings the total budget to approximately \$865,870.

17. Does your project require initial funding prior to beginning? If yes, please describe what is needed to get started.

No

18. Please describe how this project will be financially sustained after ARPA funds are expended.

The 3Phase SBIR/STTR program was initially federally funded. The seed funds to launch the program were provided by EDA and today it is funded by private donations and the SC Dept of Commerce. We seek a similar sustainability plan for the Accelerator.

Business/Marketing Plan

19. Has this proposed project been submitted through any other City, State, Federal, or private funding process? If yes, please provide the information regarding the funding source, amount, and funding details. Please note this grant prohibits duplication of funds from multiple sources including other federal and state grant allocations.

No

Performance Measures

20. Will funds supplant or supplement project funding? If so, please explain in detail.

The funds for this project will extend funding that is ending in December of 2022. The prior sections of this application have demonstrated the prior and existing partnerships and funding that have laid the ground work for this project. The funds for this project will fund 100% of the activities for this project and will only be supplemented by private funding for scholarships.

21. How will the success of this project be measured? Be specific as possible. Please use measurable indicators (i.e., Social Impact, Cost Benefit Analysis, Pre/Post Shifts in Attitudes or Behavior, etc.).

The success of this project will be measured using the metrics below.

- # of participants utilizing training programs
- # of training classes delivered
- # of training projects completed
- # of corporate partners engaged in the Center
- # of corporate/industry business site visits
- # of academic partners engaged in the Center
- # of government partners engaged in the Center
- # of non-profit partners engaged in the Center
- # of participants reporting new skills
- # of participants that get a new job because of something they learned
- Amount of Job wage growth achieved per participant and total Job wage growth
- Amount of private cash that is invested in the Center
- Amount of private hardware and software contributions to the Center
- Total # of jobs created or retained

In addition, the incubator will use an economic development valuation methodology development by Joey Von Nesson at the Moore School of Business to calculate the direct and indirect economic impact of the program based on the outputs and values of the metrics above.

The incubator will also use surveys and testimonials from individuals to capture and deliver stories about social impact. The incubator will do an economic assessment to calculate the cost-benefit analysis of this project and how much new capital this project brings to the local economy in terms of private and public investment and also in terms of job and wage growth on a per person and total basis. The primary measure of success will be the validation development of this new workforce accelerator model where the incubator seeks to combine existing services in a unique way, especially with the inclusion a case management into the first 60 days of employment.

Another desired outcome is a report that details how our approach is a novel evidence based intervention by matching program objectives and design with data collected during the program. The incubator seeks to prove the hypothesis stated earlier in this application which will develop a new understanding of the true needs of minorities and those in distressed areas that have not been able to benefit from current workforce development programs and practices.

Sustainability

22. What are the specific outcomes and accomplishments this project will achieve and how will outcomes be measured?

As USC Columbia Technology Incubator and its partner the University South Carolina Office of Economic Engagement have developed over the last ten years, we have been able to significantly diversify our sources of financial support which has enabled us to expand our programming and services that we provide to our community. Previous EDA University Center funding has provided a foundation to build strong regional and state-wide coalitions. These have allowed us to successfully leverage federal grant support with university and state funds to attract Industry support of the industry-university projects and workforce development programs.

In the last 5 years, using this university-industry center-incubator model, we have leveraged \$2.7M of federal grant funding to obtain \$18.2M of other support (primarily Industry and Private Partners) which has enabled us to develop and deliver quality programs for our partners and stakeholders in South Carolina.

Through this funding of the "USC Columbia Technology Incubator Workforce Development Accelerator", we will be able to leverage federal government's investment with funding from other collaborators and partners to amplify the economic impact of this investment and provide ongoing support for the Network. Additional support for the accelerator during and after the grant period is likely to come from collaborators such as Apple, Truist, the Palmetto College campuses, Lexington One School District (Lexington County), the SC Department of Commerce, the SC Department of Education and Industry Partners.

An example where we have successfully transitioned a program from EDA funding is the 3Phase SBIR/STTR acceleration program. The seed funds to launch the program were provided by EDA and it is now fully funded by other non-federal grants and the South Carolina Department of Commerce. We anticipate a similar maturation for the USC Columbia Technology Incubator Workforce Development Accelerator.

The specific outcomes and accomplishments for this project will be measured on a participant by participant basis. Key outcomes and accomplishments will be:

- # of participants utilizing training programs
- # of training classes delivered
- # of training projects completed
- # of corporate partners engaged in the Center
- # of corporate/industry business site visits
- # of academic partners engaged in the Center
- # of government partners engaged in the Center
- # of non-profit partners engaged in the Center
- # of participants reporting new skills
- # of participants that get a new job because of something they learned
- Amount of Job wage growth achieved per participant and total Job wage growth
- Amount of private cash that is invested in the Center
- Amount of private hardware and software contributions to the Center
- Total # of jobs created or retained

In addition, the incubator will use an economic development valuation methodology development by Joey Von Nesson at the Moore School of Business to calculate the direct and indirect economic impact of the program based on the outputs and values of the metrics above.

23. Has your organization had an instance of misuse of funds or fraud in the past 36 months? If so, please explain.
No

24. Does your organization have a current or pending lawsuit against another organization? If so, please explain.
No

25. Do you have a separate account for different programs/revenue sources to prevent co-mingling of funds?
Yes

26. Does your organization use a daily time tracking log for each position being paid using multiple sources of funding?

Upon award, the USC Columbia Technology Incubator will procure and utilize a daily time tracking log for each grant position.

Budget [top](#)

Income Section	Amount	Pending	Receiving
Grant Amount Requesting	\$ 680,400.00	\$ 680,400.00	
Private Donations for Scholarships	\$ 600,000.00	\$ 600,000.00	
Total	\$ 1,280,400.00	\$ 1,280,400.00	\$ 0.00

Expense Category	Grant Amount Requested	Other Sources
Advertising/Marketing/ Promotions/ Billboards	\$ 20,000.00	\$ 5,000.00
Program Manager	\$ 92,160.00	
Program Specialist	\$ 64,000.00	
Case Worker	\$ 64,000.00	
Software/Equipment/Supplies	\$ 10,000.00	\$ 5,000.00
Office Rent	\$ 12,000.00	
Overhead	\$ 68,040.00	
Travel	\$ 10,000.00	\$ 5,000.00
Total	\$ 340,200.00	\$ 15,000.00

Budget Narrative

On an annual bases, the incubator requests and will expend \$340,200. This will result in a 2 year total of \$680,400.

Below is a breakdown and summary of budget items.

The Program Director will have an annual salary of \$72,000 and will be dedicated 100% to this project. This salary will have a 28% fringe rate for a total of \$20,160 that will bring total annual employment cost for this position to \$92,160.

The Program Specialist will have an annual salary of \$50,000 and will be dedicated 100% to this project. This salary will have a 28% fringe rate for a total of \$14,000 that will bring total annual employment cost for this position to \$64,000.

The Case Worker will have an annual salary of \$50,000 and will be dedicated 100% to this project. This salary will have a 28% fringe rate for a total of \$14,000 that will bring total annual employment cost for this position to \$64,000.

Marketing and Promotion will have a budget of \$20,000 which will include developing a web and social media presence, materials and handout development, production of an annual report. etc.

Travel will have a budget of \$10,000 which will be for out of town trip to potential scholarship partners, state workforce conferences, potential employers, and other partner institutions and agencies.

\$12,000 will be dedicated to Office rent at the incubator to house the positions funded by this grant.

An indirect cost rate of 25% is applied to all budget categories to support general and administrative expenses associated with this grant. This annual amount is \$68,040.

All scholarships for training programs will be funded with private funding in the amount of \$300,000 per year. No overhead is applied to these donated funds.

Tables [top](#)

Expenses

Expenses	FY 20	FY21	FY22	Total
----------	-------	------	------	-------

Program services	0	220,160	220,160	\$ 440,320
Fundraising	0	300,000	300,000	\$ 600,000
Administration/Management/General	0	120,040	120,040	\$ 240,080
Total	0	640,200	640,200	\$1,280,400

Required Attachments [top](#)

Documents Requested *	Required?	Attached Documents *
Statement of Financial Position(Balance Sheet)	<input checked="" type="checkbox"/>	Statement of Financial Position
Statement of Activity (Income and Expense Statement)	<input checked="" type="checkbox"/>	Statement of Activity
IRS Form 990 (if total annual revenue is \$50,000 or above)		990
Certified Financial Audit (revenue of \$750,000 but federal expenditures less than \$750,000)		Certified Financial Audit
Certified Financial Audit Management Letter		Certified Financial Audit Management Letter
Single Audit/Management Letter/ Corrective Plan		
Detailed Project Budget	<input checked="" type="checkbox"/>	USCTI Workforce Accelerator Budget
Other documents regarding project	<input checked="" type="checkbox"/>	Key Supporting Documents
IRS Determination Letter indicating 501 c3, non profit status	<input checked="" type="checkbox"/>	501c3 Confirmation Letter
Proof of current Registration as a charity with the SC Secretary of State	<input checked="" type="checkbox"/>	Secretary of State Letter
Organizations W-9	<input checked="" type="checkbox"/>	W9

* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 418652

Become a [fan of ZoomGrants™](#) on Facebook
 Problems? Contact us at Questions@ZoomGrants.com
 ©2002-2023 GrantAnalyst.com. All rights reserved.
 "ZoomGrants" and the ZoomGrants logo are trademarks of GrantAnalyst.com, LLC.
[Logout](#) | [Browser](#)

Powered by ZoomGrants™ and

Richland County Government
Administration
American Rescue Plan Grant
Deadline: 10/14/2022

Richland County Public Library Workforce Digital Equity Program

Jump to: [Application Questions](#) [Budget](#) [Tables](#) [Required Attachments](#)

\$ 83,750.00 Requested

Submitted: 10/13/2022 11:20:40 AM (Pacific)

Project Contact

Sara Salley
tgills@richlandlibrary.com
Tel: 803-929-2639

Additional Contacts

none entered

Richland County Public Library

1431 Assembly Street
Columbia, SC 29201
United States

Telephone 803-929-2639

Fax

Web www.richlandlibrary.com

Executive Director

Melanie Huggins
mhuggins@richlandlibrary.com

Application Questions [top](#)

1. Organization Tax Filing Status

501 c 3 Nonprofit

2. Organization Service Type

Public Library

3. Organization Process Owners

Melanie Huggins, Executive Director and Project Manager, Leighan Cazier

Program/Project Information

4. Has your Organization received prior funding to address community concerns in the past, If yes, by whom?

Richland Library is recognized locally, nationally, and internationally for leading the profession in redefining what it means to be a public library critical to the community's success, livability, and resilience. Striving to be part of an ecosystem of service providers and advocates for marginalized and underserved communities, Richland Library is a vital community asset and eliminates barriers and strengthens support for those who need them most. Richland Library collaborates to create a strong, resilient economy; strengthen community cohesion; transform youth educational outcomes, and increase equity, inclusion, and opportunity. Whether playing the role of facilitator, organizer, leader, or convener, cultivating partnerships across sectors ensures that Richland Library is essential to a healthy, livable community.

Some examples of grant-funded community impact include:

- HomeSpot was initially piloted through grants from foundations and corporations, including the McNulty Foundation, Aflac, International Paper, Truist Foundation, the Nord Family Foundation, the South Carolina State Library, and the Richland Library Friends and Foundation from 2020 – 2021.
- Assisting jobseekers and local entrepreneurs during the Covid-19 pandemic. While county unemployment rates soared to over 9.7% from 2.8%, RL certified 29 staff members as career coaches and assisted 3,400 job seekers with filling out unemployment paperwork and career coaching appointments. Bank of America grant funds in 2021 helped the library promote these resources through paid social media and outdoor advertising.
- Providing access to social workers who provide case management and direct access to resources and benefits, including

public benefits, emergency rent and utility assistance, and programs allowing clients to gain permanent housing and job security. Social workers served 16,554 people in 2021. Grant funding for these services was provided by the United Way, Sisters of Charity Foundation, and the Low Income Housing Coalition in 2021-2022.

- Highly trained Reading Specialists in the Education Studio assisted over 500 struggling readers, their caregivers, and teachers last year through grant funds such as the TD Charitable Foundation and the Dorothy D. Smith Charitable Foundation. The Education Studio offers high-quality, evidence-based books, materials, an online curriculum, and learning games related to students with learning differences, especially dyslexia. Other education initiatives such as community collections and the Live Freely bus distribute children's books to public areas and provide books to build home libraries in low-income households funded through Dominion Energy and the Edward B. Timmons, Jr. Charitable Trust. The Lipscomb Family Foundation provided grant funds for a tutoring program in 2020.
- Let's Talk Race creates opportunities for civic engagement, builds community connections, and encourages courageous conversations. Richland Library is in the process of creating an open-sourced Let's Talk Race (LTR) curriculum and toolkit to be shared with libraries, nonprofits, and businesses who want to develop their own LTR conversations. The curriculum will be available in Fall 2022. This initiative is funded through Dominion Energy, Colonial Life, Central Carolina Community Foundation, and AARP.
- In 2019 when over 400 public housing residents were evacuated from their homes without warning, families were placed in hotels across the county – cut off from access to community resources and support networks. Library social workers set up a resident hotline with a county grant, served 252 evacuees, made 104 referrals, and purchased over \$19,000 in furniture and supplies for residents demonstrating their deep commitment to responding to community needs quickly.
- Colonial Life and Power Ed support scholarships to Career Online High School (COHS) students in Richland County. COHS is an accredited online high school diploma program for underserved adult students. Library staff guides participants through the 18-month program, including the assignment of an academic coach and special focused training on nine in-demand industries. Forty-nine adults graduated from the program, with 38 students working on their diplomas.

5. Describe the issue/ need that your project will address (required)?

According to the Pew Research Center, roughly a quarter of adults with household incomes below \$30,000 (24%) say they do not own a smartphone. Four-in ten adults with lower incomes do not have home broadband services (43%) or a desktop or laptop computer (41%). And a majority of Americans with lower incomes do not own an iPad or tablet. By comparison, these technologies are abundant for adults in households earning \$100,000 or more a year. Thirteen percent of adults with household incomes below \$30,000 a year do not have access to these technologies at home.

With fewer options for online access at their disposal, Americans with lower incomes are relying more on smartphones. As of early 2021, 27% of adults living in households earning less than \$30,000 a year are smartphone-only internet users. This reliance on smartphones also means that the less affluent are more likely to use them for tasks traditionally reserved for larger screens. For example, smartphone owners with lower incomes were especially likely to use their mobile devices when seeking out and applying for jobs (Pew Research Center).

The digital divide widened during the COVID-19 pandemic when work, school, health appointments, and more moved online, increasing barriers for lower-income households navigating an increasingly digital environment. "In April 2020, 59% of parents with lower incomes who had children in schools that were remote due to the pandemic said their children would likely face at least one of three digital obstacles to their schooling, such as a lack of reliable internet at home, no computer at home, or needing to use a smartphone to complete schoolwork" (Pew Research Center).

Over 16% of Richland County's 415,759 residents live in poverty and are disproportionately burdened by the education, health, and economic realities our state is facing. Our unemployment rate peaked at 10.1% in May 2020 and is currently 3.3% (SC Department of Employment and Workforce). Nationally, there were still 4.2 million fewer jobs in October 2021 than in February 2020, with 59% of jobs lost in the crisis being in industries paying low average wages, according to Labor Department data. During the pandemic, Richland Library assisted jobseekers and local entrepreneurs by certifying 29 staff members as career coaches and assisted 3,400 job seekers with filling out unemployment paperwork and career coaching appointments.

To increase computer availability in underserved households and assist jobseekers, Richland Library will create a pilot laptop giveaway program geared toward residents participating in Richland Library's workforce development programs such as career coaching, Career Online High School and entrepreneurial programs. Our goal is to assist 350 citizens financially impacted by COVID who are seeking employment or higher-paying jobs to recoup lost wages or to earn more to combat higher living expenses in today's economic climate.

6. Is the project an expansion of current services your organization offers or a new program or reinstatement of a previously funded program?

New Program

7. Specifically, what will funds be used for? Examples of the eligible projects can be found in the corresponding guidance/federal document link <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule.pdf>

To help close the digital divide, funds will be used to purchase 350 laptop/Chromebook computers, protective sleeves, and incentives for participants who complete program surveys. Each device is optimized for accessing the internet, joining virtual meetings, creating documents, and more. Internet service is not included, although all laptops will have the ability to connect

to WiFi. Richland Library has hotspots for library card users to check out. Program participants will be asked to complete surveys that will allow the library to receive program feedback and measure where participants are in their workforce journey after participating in library workforce development programs.

While program participants are required to attend at least one workforce development program hosted by Richland Library, once the device is placed in the home, it will provide important online access that can support education, health care services, employment options, and connect households to the digital world.

This project will be managed by Leighan Cazier, eContent Strategist, in close partnership with the library's Business, Careers, and Research department.

8. Please describe, in detail, how your project is related to the prevention of or mitigation of the impact of COVID-19, how funding is essential in addressing the need and communication process

This project helps bridge the digital divide in our community that has only widened during the COVID-19 pandemic, especially among job seekers. The computer giveaway provides devices to households who do not have home computers and provides consistent service for those unable to regularly travel to library locations to use computers at our library locations.

Computers will come with chargers, a protective sleeve, directions, and troubleshooting information to assist customers. Also included will be lists of electronic resources provided by the library such as computer literacy classes and electronic learning coaches.

To receive a computer, participants must participate in at least one of Richland Library's workforce development programs to aid in their job search and boost their careers.

Richland Library's state-of-the-art Business, Careers, and Research Center offers assistance to job seekers from resume writing and interview practice to exploring new business and career opportunities. Services provided include:

- Career Coaching – Participants receive a one-on-one job or small business assistance from our highly trained team of Career Coaches who work across the library system to provide interview practice, networking support, résumé assistance, and more.
- Career Online High School – Richland Library offers scholarships to adult students seeking their high school diploma through this free accredited online program.
- Workshops on resume writing and interviewing as well as career fairs and networking events.
- Collection Highlights:
 - o Career Planning and Job Search Strategies
 - o Résumés and Marketing Tools
 - o Social Media and Your Personal Brand
 - o Small Business and Self-Employment
 - o Library of Things

Project Description and Goals

9. Please describe the target population of your program

The target audience for this pilot project are underserved adults in Richland County who do not have home computers and are utilizing Richland Library's workforce development programs and resources.

10. What is the location (address and neighborhood) of your proposed project? Be specific as possible.

Richland Library serves all of Richland County, with 13 locations. Edgewood, Main, North Main, and Wheatley branches fall in Qualified Census Tracts. Richland Library's Business, Careers, and Research department is located at Richland Library Main with career coaches located at multiple locations. Computers will be available to pick up at all locations. In addition, citizens can check out hotspots if they do not have internet access at home.

- Richland Library Ballentine - 1200 Dutch Fork Rd., Irmo, SC 29063 Dist. 1, Census tract: 0103.11
- Richland Library Blythewood - 218 McNulty St., Blythewood, SC 29016 Dist. 2, Census tract 0101.06
- Richland Library Cooper - 5317 North Trenholm Rd., Columbia, SC 29206 Dist. 6, Census tract 0112.02
- Richland Library Eastover - 608 Main Street, Eastover, SC 29044 Dist. 10, Census tract 0120.00
- Richland Library Edgewood - 2101 Oak Street, Columbia, SC 29204 Dist. 3, Census tract 0010.00
- Richland Library Lower Richland - 9019 Garners Ferry Road, Hopkins, SC 29061 Dist. 11, Census tract 0119.01
- Richland Library Main - 1431 Assembly St., Columbia, SC 29201 Dist. 5, Census tract 0031.00
- Richland Library North Main - 5306 North Main Street, Columbia, SC 29203 Dist. 3, Census tract 0001.00
- Richland Library Northeast - 7490 Parklane Road, Columbia, SC 29223 Dist. 7, Census tract 0113.03
- Richland Library Sandhills - 763 Fashion Drive, Columbia, SC 29229 Dist. 9, Census tract 0114.18
- Richland Library Southeast - 7421 Garners Ferry Road, Columbia, SC 29209 Dist. 11, Census tract 0116.07
- Richland Library St. Andrews - 2916 Broad River Road, Columbia, SC 29210 Dist. 4, Census tract 0104.07

11. Does your project/program require permits?

No

Administrative Systems

12. How do you intend to recruit participants to your project and/or refer individuals for service, support or resources in the community? Only answer if applicable These funds require the use of evidence-based models or practice-based evidence. Please provide a description of the evidence that links your proposed strategies to interventions of prevention/or high-risk reduction.

Richland County citizens interested in this program will be referred to the Project Manager, who will verify their eligibility as they must be a Richland County resident, live in a QCT zone or live under federal poverty levels, and must be actively participating in a Library workforce development program. Initial promotions will be directed at current Career Online High School students and individuals currently participating in workforce development programs at Richland Library.

The promotion of this project will be handled by Richland Library's Marketing and Community Relations team, who are responsible for creating communications with customers, stakeholders, and other key audiences. Spearheading all library marketing and promotional strategies, including customer and community relations, media relations, and social media, the team averages more than 6 million monthly impressions through its combined promotional tactics.

This project will be marketed to the Midlands of South Carolina using a combination of Marketing and Community Relations tools, such as - but not limited to - media relations, the library's website, and social media outlets to spark meaningful community dialog and shared learning opportunities. In addition, Richland Library will promote this project through the Business, Careers, and Research Department, community partners, and our 13 locations. Program details will be shared throughout the Library system so that staff can refer customers to the Business, Careers, and Research department for workforce development programs.

13. Please explain your proposed project's timeline to completion. All ARPA grants distributed by Richland County must be expended by December 31, 2024.

January 2023 – March 2023 – Purchase laptops/Chromebooks and protective sleeves and print electronic resource guides. Create promotions and communication plan.

March 2023 – December 2024 – Promote the program and give away devices to qualified program participants while supplies last. Track all program activities.

October – November 2023 – Survey program participants for program feedback and demographic information. A second survey will be scheduled after November 2023 if there are remaining computers to give away after November 2023.

By December 2024 – compile all project data for the final grant report. This project may end within one year, depending on how long the inventory lasts.

A detailed timeline with staff/department responsibilities is attached to this application.

14. What data do you plan to collect (Demographic data. Number of individuals/households served. Number of activities provided, etc.) Funded applicants will receive additional guidance on specific data to be reported. (Demographic Reporting is a requirement for data reporting for grant compliance. Based upon the response, additional requirements may be necessary for grant compliance.)

- Number of devices given away
- Workforce development program(s) attended by the participant
- Zip codes, income levels, and other demographics of participant
- Number of other Library resources used by participants (library card sign-ups, additional workforce development programs, social work referrals, computer literacy classes, etc.)
- User surveys will gather data for program feedback and impact. Survey questions will collect information such as computer usage and set-up, household demographics (ages, ethnicity, income), and home usage (education, work, entertainment).

15. All budget items must be reasonable and critical to your proposed activities. The budget should be consistent with your narrative, making it clear how each of the activities will be funded. The budget may cover up to a 24-month period or not to extend beyond December 31, 2024. All expenses must be listed and directly related to the grant. When estimating costs, please show your calculations by including quantities, unit costs and other details. Only include grant-funded expenses in the budget descriptions. Provide a budget, broken into categories such as

personnel, employee benefits/fringe, travel, training, equipment, office expenses, program, etc. and short narrative for each request. A. What is the total budget request amount?

Richland Library requests \$83,750.

Program Materials - Laptops \$78,750

Laptop/Chromebooks (\$225 x 350 = \$78,750). This price was quoted in September 2022. Quantity may be adjusted due to pricing at the time of purchase.

Program Materials - Protective Sleeves \$4,200

Protective sleeves for the computers (\$12 x 350 = \$4,200)

Program Materials - Incentives \$200

An incentive for responding to program feedback surveys (\$50 grocery or gas cards will be drawn from participants who respond to program surveys \$50 x 8 = \$200)

Printing \$600

Printing for directions, troubleshooting, and other resources

Richland County will provide staff support and project management in-kind.

We affirm that Richland Library has current policies and procedures in place to evaluate and record expenditures made under federally sponsored projects. The Project Manager works closely with Finance and the Library's Grants Manager to ensure that all project costs are necessary, reasonable, allocable, and allowable under federal guidelines. All expenditures are tracked in the MUNIS accounting system. Personnel expenses will be tracked by the Project Manager through self-reporting (monitored by the Project Manager's supervisor).

16. What is the annual organization budget? A copy of your most recent annual budget should be included.

\$30,982,365 - A copy of our operating budget is included in the program budget attachment.

BUDGET FISCAL YEAR 2023

Richland County Tax Appropriations \$ 29,700,000

Non-Resident Fees 30,000

Lost and Damaged Materials 17,000

Investment Interest 54,700

Other Income 20,625

Xerox Copying/Printing 43,540

Friends Donations 116,500

Total 29,982,365

State Aid 1,000,000

Total Revenue \$ 30,982,365

Expenditure

Personnel \$23,532,146

Materials/Resources 2,589,766

Supplies 326,140

Programming 178,027

Services 1,119,914

Facilities/Maintenance 3,099,872

Programming/Operations

Funded by Friends 116,500

Total Expenditures \$ 30,962,365

17. Does your project require initial funding prior to beginning? If yes, please describe what is needed to get started.

No

18. Please describe how this project will be financially sustained after ARPA funds are expended.

Richland Library and the Richland Library Friends and Foundation will continue to seek grant funds for this program through corporate, foundation, and government sources to sustain the project once the grant ends.

Business/Marketing Plan

19. Has this proposed project been submitted through any other City, State, Federal, or private funding process? If yes, please provide the information regarding the funding source, amount, and funding details. Please note this grant prohibits duplication of funds from multiple sources including other federal and state grant allocations.

No

Performance Measures

20. Will funds supplant or supplement project funding? If so, please explain in detail.

No

21. How will the success of this project be measured? Be specific as possible. Please use measurable indicators (i.e., Social Impact, Cost Benefit Analysis, Pre/Post Shifts in Attitudes or Behavior, etc.).

More digital access in residences without home computers

- # of computers distributed, disaggregated by zip code
- % recipients that receive computers from households without access (goal 100%)

More job seekers and citizens trying to gain better employment are using Library workforce development programs

- % recipients reporting participating in at least one Library workforce development program (goal 100%)
- % increase in participation overall in Library workforce development programs (goal 5% increase overall)

More digital access in lower-income and rural residences

- Increased reporting of digital use in lower-income Richland County zip codes
- Increased reporting of digital use in rural Richland County zip codes

Sustainability

22. What are the specific outcomes and accomplishments this project will achieve and how will outcomes be measured?

This project addresses digital and computer access problems exacerbated by the COVID-19 public health emergency and an increase in unemployment claims, and higher inflation.

- Develops solutions relating to gaps in digital infrastructure by providing 350 computers for lower-income households.
 - o Activity: A computer giveaway program will place computers in low-income homes.
 - o Measurement: Data collection (contact information, income range, zip code, workforce program attended)
- Promotes Richland Library career and workforce development programs to underserved households.
 - o Activity: Participants must attend or participate in a career or workforce development program to receive a computer.
 - o Measurement: Data collection (program attendance, date, contact information)
- Provides a link to community and Library resources to those who do not have access.
 - o Activity: Provide program participants with information on other library services, including digital learning opportunities and services provided by other departments such as social work and education.
 - o Measurement: Surveys will be sent to measure behavior changes, level of access gained, and household demographics. Sample questions include: How was the computer used (Work, education, entertainment, other)? How have opportunities increased, or what changes have occurred following the receipt of a computer in the home? Other survey questions will gather household-specific data such as age, ethnicity, and income levels.

23. Has your organization had an instance of misuse of funds or fraud in the past 36 months? If so, please explain.

No

24. Does your organization have a current or pending lawsuit against another organization? If so, please explain.

No

25. Do you have a separate account for different programs/revenue sources to prevent co-mingling of funds?

Yes

26. Does your organization use a daily time tracking log for each position being paid using multiple sources of funding?

N/A - No positions are funded through this grant.

Budget [top](#)

Income Section	Amount	Pending	Receiving
Grant Amount Requesting	\$ 83,750.00	\$ 0.00	\$ 0.00
Total	\$ 83,750.00	\$ 0.00	\$ 0.00

Expense Category	Grant Amount Requested	Other Sources
Program Materials - Laptops	\$ 78,750.00	\$ 0.00
Program Materials - Sleeves	\$ 4,200.00	\$ 0.00
Program Materials - Incentives	\$ 200.00	\$ 0.00
Printing	\$ 600.00	\$ 0.00
Total	\$ 83,750.00	\$ 0.00

Budget Narrative

Program materials - Laptops \$78,750

Laptop/Chromebooks (\$225 x 350 = \$78,750. Quantity may be adjusted due to pricing at the time of purchase.

Program Materials - Sleeves \$4,200

Protective sleeves for the computers (\$12 x 350 = \$4,200)

Program Materials - Incentives \$200

An incentive for responding to program feedback surveys (\$50 x 8 = \$200) \$50 grocery or gas cards will be drawn from participants who respond to program surveys

Printing \$600

Printing for directions, troubleshooting, and other resources

Tables [top](#)

Expenses

Expenses	FY 20	FY21	FY22	Total
Program services	28,326,935	25,867,935	28,468,380	\$ 82,663,250
Fundraising	432,933	423,926	467,205	\$ 1,324,064
Administration/Management/General	2,333,462	2,002,156	2,211,440	\$ 6,547,058
Total	31,093,330	28,294,017	31,147,025	\$90,534,372

Required Attachments [top](#)

Documents Requested *	Required?	Attached Documents *
Statement of Financial Position(Balance Sheet)	<input checked="" type="checkbox"/>	Balance Sheet
Statement of Activity (Income and Expense Statement)	<input checked="" type="checkbox"/>	Statement of Activity
IRS Form 990 (if total annual revenue is \$50,000 or above)		990
Certified Financial Audit (revenue of \$750,000 but federal expenditures less than \$750,000)		Audit
Certified Financial Audit Management Letter		Audit Letter
Single Audit/Management Letter/ Corrective Plan		
Detailed Project Budget	<input checked="" type="checkbox"/>	Project and Organization Budget
Other documents regarding project	<input checked="" type="checkbox"/>	Timeline

IRS Determination Letter indicating 501 c3, non profit status	<input checked="" type="checkbox"/>	Determination Letter
Proof of current Registration as a charity with the SC Secretary of State	<input checked="" type="checkbox"/>	SC Sec of State
Organizations W-9	<input checked="" type="checkbox"/>	W-9

* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 419883

Become a [fan of ZoomGrants™](#) on Facebook
Problems? Contact us at Questions@ZoomGrants.com
©2002-2023 GrantAnalyst.com. All rights reserved.
"ZoomGrants" and the ZoomGrants logo are trademarks of GrantAnalyst.com, LLC.
[Logout](#) | [Browser](#)

EDUCATION ASSISTANCE

Allocation	\$1,000,000
Budget Allocations	
Available Allocation	\$ 1,000,000
Qualified Recommendations	\$ 1,057,422
Recommendations (Over)/Under Allocation	(\$ 57,422)



Powered by ZoomGrants™ and

Richland County Government
Administration
American Rescue Plan Grant
Deadline: 10/14/2022

Planned Parenthood South Atlantic Comprehensive Sex Education In Richland County

Jump to: [Application Questions](#) [Budget](#) [Tables](#) [Required Attachments](#)

\$ 100,000.00 Requested

Submitted: 10/13/2022 9:12:04 AM (Pacific)

Project Contact

Elizabeth Irwin
elizabeth.irwin@ppsat.org
Tel: 205-994-5015

Additional Contacts

none entered

**Planned Parenthood South
Atlantic**

2712 Middleburg Dr Ste 107
Columbia, SC 29204
United States

President and CEO

Jenny Black
jenny.black@ppsat.org

Telephone 803-256-4908

Fax

Web www.ppsat.org

Application Questions [top](#)

1. Organization Tax Filing Status

501(c)3

2. Organization Service Type

Health care and education

3. Organization Process Owners

Board of Directors

Program/Project Information

4. Has your Organization received prior funding to address community concerns in the past, If yes, by whom?

Yes, Planned Parenthood South Atlantic (PPSAT) is a \$36M organization of which we raise \$16M from philanthropic support to address issues of health care and education access in our region. This support comes from a combination of individuals, private foundations, and government contracts. Recent funders in Richland County, include

- * Blue Cross Blue Shield of South Carolina
- * The Patrick Family Foundation
- * Central Carolina Community Foundation

Our Columbia health center is also the recipient of a federal Title X grant through the Department of Health and Human Services.

We have not previously received funding from Richland County.

5. Describe the issue/ need that your project will address (required)?

Even before the pandemic, Richland County demonstrated a need for comprehensive sex education to prevent adolescent pregnancy. While the overall teen pregnancy rates in Richland County are slightly lower compared to the state (21.6 vs 25.0 per 1,000 females ages 15-19), racial disparities persist. Richland County has a significantly higher rate of teen pregnancy for

non-White teens (29.9 per 1,000 females ages 15-19) for White teens (11.2).

This racial disparity is much more pronounced in Richland County than in the state overall.

- * Non-White teen pregnancy rate in Richland County is 270% higher than the rate among White teens in Richland County.
- * Non-White teen pregnancy rate in South Carolina is 179% higher than the rate among White teens in South Carolina.

This disparity can make a dramatic, lasting difference in the lives of young people who experience pregnancy. According to the CDC, only 50% of teen mothers graduate high school by age 22, compared to 90% of young women who did not give birth during adolescence. There are also risks for children of teen mothers, including higher rates of low birth weight and infant mortality, foster care placement, youth incarceration, and underemployment in adulthood. The children are more likely to become teen parents themselves.

In addition to teen pregnancy, young people face many adverse health issues associated with sexual risk behaviors. In South Carolina 2020, young people (age 13-24) accounted for:

- * 66% of new Chlamydia diagnoses
- * 49% of new Gonorrhea diagnoses
- * 21% of all HIV cases

Richland County, specifically, reports consistently higher rates of STIs, including HIV, than the state average. The difference is particularly pronounced regarding syphilis, as the rate in Richland County is nearly double the state average (19.5 per 100,000 people compared to 10.1 statewide). HIV rates in Richland County are 81% higher than the state average (708.6 vs 431.7 statewide). In 2020, Richland County had the third-highest HIV rate in the state.

Quality sex education has broad, long-term benefits for young people's physical and mental health. An extensive review of thirty years of literature, published in the Journal of Adolescent Health in October 2020, found that in addition to helping prevent teen pregnancy and STIs, sex education can help prevent child sexual abuse, create safer school spaces for LGBTQ young people, and reduce relationship violence.

The paper confirmed what educators and young people see every day in classrooms and their communities: sex education helps young people have healthier, safer lives and more affirming environments that are likely to lead to greater academic success—a foundation for future stability.

6. Is the project an expansion of current services your organization offers or a new program or reinstatement of a previously funded program?

Expansion of current services

7. Specifically, what will funds be used for? Examples of the eligible projects can be found in the corresponding guidance/federal document link <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule.pdf>

PPSAT provides high-quality sexual health education that reflects the community's needs, including young people, families, and patients.

During the project period, PPSAT will offer sex education programming to Richland County residents. During the pandemic, PPSAT's virtual sex education filled a gap in health programming for teens and families in Richland County that resulted from COVID-19 as schools moved to prioritize other key components of the school curriculum. Now that schools are back in person, PPSAT will continue to play a critical role in providing adolescents and young adults with the information they may have missed over the past two years through virtual school.

In the coming year, PPSAT will provide:

- * Multi-session education programs. The community health educator has received training on the following multi-session programs: Making Proud Choices, Making Proud Choices Plus, Smart Girls, Get Real, Health Improvement Project for Teens, and INcluded. All these programs have been proven through rigorous evaluation to positively impact preventing teen pregnancies, STIs, or sexual risk behaviors.
- * Family engagement. The educator engages young people and their parents or caregivers in programs that help families talk more comfortably about issues that can be difficult to discuss. Programs include the evidence-based Parents Matter, family nights, and service opportunities. Get Real contains homework assignments that teens do with their parents and encourages conversations to continue at home.
- * Single-topic community presentations for adolescents and young adults (mostly 13-24). These presentations are meant to provide science-based information on specific topics that complement community partner programming and are customized for the age and demographics of the audience.

Students who participate in our multi-session program are required to make at least ten peer contacts. And, all multi-session program alumni are invited to participate in our monthly alumni program. The student-led alumni program provides continuing education and engagement through service projects, educational presentations, and advocacy. Research shows that peer educators make a lasting impact in their communities. When students see a peer presenting about social situations and pressures with confidence and knowledge, they listen. We empower teens who educate their peers. This creates positive

change in their communities.

PPSAT offers education programs with in-school and after-school sessions during the school year and all-day sessions during the summer. During the pandemic, the educator transitioned to providing programming virtually. This shift allows more scheduling flexibility because sessions no longer depend on students' academic calendars and transportation.

8. Please describe, in detail, how your project is related to the prevention of or mitigation of the impact of COVID-19, how funding is essential in addressing the need and communication process

Comprehensive sexual education and conversations with adolescents about sexual intimacy are even more important during and after the COVID-19 pandemic than they were before, especially as we approach a return to a new normal. Typically, the teenage years are marked by budding independence, social pressures, and interests in relationships and sexual intimacy. Throughout the pandemic, teenagers have experienced limitations in their ability to explore connections and mingle with their peers. Their social connections have been profoundly impacted by stay-at-home orders and school closures. At the same time, students of all ages have upped their use of online connectivity, including using the internet for intimate connections, sex information, and sexual experiences. It is no surprise that teenagers are left with questions.

Even before the COVID-19 pandemic, access to sexual education was often inconsistent, non-inclusive or even medically wrong. While South Carolina does require schools to teach sex ed, the information is not required to be comprehensive, medically accurate, or LGBTQ-inclusive. The curriculum must stress abstinence and students/parents may opt out of instruction.

The COVID-19 pandemic has only exacerbated these flaws in the U.S. sex education system. In many cases, when schools did attempt to teach sex ed online, they faced unique challenges that both teachers and students were not prepared for, such as attempting to conduct sensitive discussions without being able to guarantee privacy.

Sex ed is only one part of a larger system that ensures young people can make responsible choices about their sexual and reproductive health. Access to reproductive health care clinics and the ability to afford contraception, abortions and STI tests are also essential. Unfortunately, the pandemic has limited access to all of these services, vastly decreasing young people's autonomy over their health and bodies. And perhaps most critically, if students aren't receiving comprehensive sex education, they won't be able to make informed decisions about their sexual health in the future. This lack of comprehensive sex ed has very real consequences—combined with limited access to reproductive health clinics, the pandemic led to increased cervical cancer and STI rates. Sex ed does not become unimportant during a pandemic. On the contrary, the need for access to medically accurate and age-appropriate information has only increased.

Project Description and Goals

9. Please describe the target population of your program

Adolescents (15-19), parents of young people, young adults (20-29)

10. What is the location (address and neighborhood) of your proposed project? Be specific as possible.

The PPSAT health center and administrative offices are located at 2712 Middleburg Dr, Columbia. However, through the virtual format, PPSAT can reach students throughout Richland County.

PPSAT's adolescent education programs are available to any teen who applies. However, the educator has developed relationships with several Columbia-based community partners to reach underserved populations and tailor their approach to serve these groups effectively. In-person programs have taken place at Allen University, Benedict College, University of SC, and Killingsworth Home.

11. Does your project/program require permits?

No

Administrative Systems

12. How do you intend to recruit participants to your project and/or refer individuals for service, support or resources in the community? Only answer if applicable These funds require the use of evidence-based models or practice-based evidence. Please provide a description of the evidence that links your proposed strategies to interventions of prevention/or high-risk reduction.

PPSAT has established strong relationships within the community for the purpose of participant recruitment. These partnerships include the Richland County Housing Authority and various foster homes throughout the area.

Additionally, we encourage our alumni and current education program participants and their families to promote the program through word of mouth. Because of our established reputation and program, word of mouth has been sufficient to fill all available positions, and additional promotion has not been necessary. PPSAT also works with school social workers to identify individuals in particular need of our intervention. If our educators receive multiple referrals for the same participants, that person is given priority.

Studies have demonstrated that comprehensive sex education programs reduce the rates of sexual activity, sexual risk behaviors (eg, number of partners and unprotected intercourse), STIs, and adolescent pregnancy.*

The American College of Obstetricians and Gynecologists recommends that comprehensive sexuality education should be medically accurate, evidence-based, and age-appropriate, and should include the benefits of delaying sexual intercourse, while also providing information about normal reproductive development, contraception (including long-acting reversible contraception methods) to prevent unintended pregnancies, as well as barrier protection to prevent sexually transmitted infections (STIs).

PPSAT utilizes multiple evidence-based sexual health education curricula that we select based on the needs of the community we serve. The educator most frequently makes use of Making Proud Choices.

In a randomized control trial of 659 sixth- and seven-grade students, participants who received the Making Proud Choices safer-sex curriculum reported:

1. More consistent condom use and less unprotected sex in the 3 months after the intervention than did those in the control group.
2. Higher frequency of condom use at the 3-, 6- and 12-month follow-up sessions than did those in the control group.

Making Proud Choices! was especially effective with sexually experienced adolescents. For instance, among participants who were sexually experienced at baseline, those in the safer-sex groups reported less sexual intercourse in the previous 3 months at the 6-month and 12-month follow-up than the control group. In addition, they reported less unprotected sex at all three follow-up sessions than the control group.

*Chin HB, Sipe TA, Elder R, Mercer SL, Chattopadhyay SK, Jacob V, et al. The effectiveness of group-based comprehensive risk-reduction and abstinence education interventions to prevent or reduce the risk of adolescent pregnancy, human immunodeficiency virus, and sexually transmitted infections: two systematic reviews for the Guide to Community Preventive Services. Community Preventive Services Task Force. Am J Prev Med 2012;42:272–94.

13. Please explain your proposed project's timeline to completion. All ARPA grants distributed by Richland County must be expended by December 31, 2024.

In general, the community health educator conducts weekly multi-session programs and parent workshops during the early part of the school semesters (September to November and January to March). During the summer, she hosts a series of intensive week-long bootcamps.

She hosts single-topic workshops throughout the year as requested by community partners.

14. What data do you plan to collect (Demographic data. Number of individuals/households served. Number of activities provided, etc.) Funded applicants will receive additional guidance on specific data to be reported. (Demographic Reporting is a requirement for data reporting for grant compliance. Based upon the response, additional requirements may be necessary for grant compliance.)

PPSAT tracks the number of individuals served, their age, race/ethnicity, and zip code. PPSAT also tracks how many units of service each participant receives. A unit of serves is considered one sexual health session/topic, usual between 45 - 60 minutes. Single-topic participants receive one unit of service, but multi-session program participants can receive 5-12 units of service each.

15. All budget items must be reasonable and critical to your proposed activities. The budget should be consistent with your narrative, making it clear how each of the activities will be funded. The budget may cover up to a 24-month period or not to extend beyond December 31, 2024. All expenses must be listed and directly related to the grant. When estimating costs, please show your calculations by including quantities, unit costs and other details. Only include grant-funded expenses in the budget descriptions. Provide a budget, broken into categories such as personnel, employee benefits/fringe, travel, training, equipment, office expenses, program, etc. and short narrative for each request. A. What is the total budget request amount?

\$208,828

Program budget with budget descriptions attached.

16. What is the annual organization budget? A copy of your most recent annual budget should be included.
\$36,365,412

FY23 Budget attached and included below:

Planned Parenthood South Atlantic
Budget Summary
Fiscal Year 2022/23

Revenue

Patient Services Revenue - 21,685,365
Fundraising Revenue - 15,207,141
Government Grants & Contracts for Services - 420,237
Other Revenue - 520,704
Total Operating Revenue - 37,833,447

Expenses

Patient Services - 23,606,097
Compliance - 492,175
Communications - 291,121
Public Policy - 3,387,434
Education - 1,449,947
Total Program Expenses - 29,226,774

Executive Department - 1,041,964
Finance - 1,111,994
IT - 588,305
Organizational Development - 1,580,417
Development - 2,629,156
Other - 186,802
Total Non-Program Expenses - 7,138,638

Total Expenses - 36,365,412

17. Does your project require initial funding prior to beginning? If yes, please describe what is needed to get started.

No. PPSAT already has our community educator in place, and she is trained in all the necessary curricula to deliver evidence-based, comprehensive sex education, and she has established relationships with community partners who will help in the hosting and recruiting for the Teen Connections programs.

Therefore, there would be no initial start-up required.

18. Please describe how this project will be financially sustained after ARPA funds are expended.

We will continue to diversify our revenues. Our funding strategies include building relationship with other foundations, cultivating support from individual donors, increasing revenues from special events, and refining our annual appeal process.

Business/Marketing Plan

19. Has this proposed project been submitted through any other City, State, Federal, or private funding process? If yes, please provide the information regarding the funding source, amount, and funding details. Please note this grant prohibits duplication of funds from multiple sources including other federal and state grant allocations.

No. PPSAT has multiple foundation partners that support our general operations in the Richland community, but none that are specifically restricted to this project.

ARPA funding for this project would not duplicate funds from other sources.

Performance Measures

20. Will funds supplant or supplement project funding? If so, please explain in detail.

ARPA funds would supplant unrestricted funds that currently support the project. Project-restricted funds would supplant those funds and allow them to be release for other uses throughout the affiliate.

21. How will the success of this project be measured? Be specific as possible. Please use measurable indicators (i.e., Social Impact, Cost Benefit Analysis, Pre/Post Shifts in Attitudes or Behavior, etc.).

In addition, these programs use pre- and post-testing as part of the curriculum fidelity requirements. Educators also administer a participant satisfaction survey to each cohort of program participants. The educator documents that all participants have taken the pre- and post-tests. Since education programs have shifted to a virtual format, the educator has adapted testing and evaluations to a digital form.

In the grant period (January 1, 2023 - December 31, 2024), the Durham educator will serve:

- * 100 adolescents through multi-session programs. Participants will show an average change in knowledge of at least 10%.
- * 50 parents through parent-specific education programs. At least 75% of parents will show an increased comfort level in talking to their children about sex and sexuality.
- * 100 individuals through single-session community programs. At least 75% of participants will rate the program as Above Average or Excellent.

Through this work, PPSAT works to have the most direct impact on reducing teen pregnancy and STI rates. We monitor local and state-wide trends to understand the large-scale effect our efforts—and the efforts of our community partners—have on community health. We track progress using state-collected pregnancy and communicable disease data. As detailed further on, there are numerous other benefits to comprehensive sex education that has a significant long-term impact on the community.

Sustainability

22. What are the specific outcomes and accomplishments this project will achieve and how will outcomes be measured?

In addition, these programs use pre- and post-testing as part of the curriculum fidelity requirements. Educators also administer a participant satisfaction survey to each cohort of program participants. The educator documents that all participants have taken the pre- and post-tests. Since education programs have shifted to a virtual format, the educator has adapted testing and evaluations to a digital form.

In the grant period (January 1, 2023 - December 31, 2024), the Durham educator will serve:

- * 100 adolescents through multi-session programs. Participants will show an average change in knowledge of at least 10%.
- * 50 parents through parent-specific education programs. At least 75% of parents will show an increased comfort level in talking to their children about sex and sexuality.
- * 100 individuals through single-session community programs. At least 75% of participants will rate the program as Above Average or Excellent.

Through this work, PPSAT works to have the most direct impact on reducing teen pregnancy and STI rates. We monitor local and state-wide trends to understand the large-scale effect our efforts—and the efforts of our community partners—have on community health. We track progress using state-collected pregnancy and communicable disease data. As detailed further on, there are numerous other benefits to comprehensive sex education that has a significant long-term impact on the community.

23. Has your organization had an instance of misuse of funds or fraud in the past 36 months? If so, please explain.
No

24. Does your organization have a current or pending lawsuit against another organization? If so, please explain.
We do not have any current or pending lawsuits against any organizations, but we are engaged in ongoing litigation challenging state laws, including several of the state's abortion restrictions in North Carolina and an abortion ban in South Carolina.

25. Do you have a separate account for different programs/revenue sources to prevent co-mingling of funds?
Yes

26. Does your organization use a daily time tracking log for each position being paid using multiple sources of funding?
Yes

Income Section	Amount	Pending	Receiving
Grant Amount Requesting	\$ 100,000.00	\$ 100,000.00	
Blue Cross Blue Shield of SC	\$ 50,000.00	\$ 50,000.00	
Patrick Family Fund	\$ 10,000.00	\$ 10,000.00	
Funds designated from general operations	\$ 48,828.00	\$ 48,828.00	
Total	\$ 208,828.00	\$ 208,828.00	\$ 0.00

Expense Category	Grant Amount Requested	Other Sources
Salary - Community Health Educator	\$ 83,000.00	\$ 25,618.00
Benefits	\$ 17,000.00	\$ 5,258.00
Incentives/Stipends		\$ 13,400.00
Program Supplies		\$ 2,840.00
Dues and Fees		\$ 462.00
Office Supplies		\$ 800.00
Postage and Shipping		\$ 1,000.00
Printing		\$ 800.00
Business Meals		\$ 100.00
Travel		\$ 3,200.00
Seminars/Conferences		\$ 2,400.00
Meeting Expenses		\$ 9,100.00
Telephone		\$ 1,200.00
Facilities Allocation		\$ 20,716.00
IT Allocation		\$ 2,780.00
Program Administration Allocation		\$ 19,154.00
Total	\$ 100,000.00	\$ 108,828.00

Budget Narrative

Salary - 1 FTE Community Health Educator @ \$26.11/hr

Benefits -

- * FICA: \$8,310
- * SUTA: \$162
- * Health Insurance: \$12,700
- * Life Insurance: \$108
- * Workers Comp: \$468
- * Disability Insurance: \$510

Incentives/Stipends:

- * \$100 gift certificates for multi-session program participants x 100
- * \$15 gift cards for multi-session parent workshop participants 40 parents x \$15/session x 5 sessions
- * Drawings for \$25 gift certificates at community events and alumni meetings x 28 events
- * Door prizes for family nights \$125/night x 4 family nights
- * Door prizes for end-of year celebration \$200 x 2 celebrations

Program Supplies

- * \$1,000 education brochures
- * \$500 branded materials (buttons, cups, stickers, etc)
- * \$300 supplies for family game night
- * \$1,040 t-shirts for parent participants

Dues and Fees - Zoom subscription

Office Supplies - \$100 quarterly for pens, notebooks, etc.

Postage and Shipping - \$125 quarterly to mail packages including curriculum materials to virtual program participants.

Printing - program materials, including workbooks

Business Meals - work meetings that take place over a meal.

Travel - Meals, mileage, and lodging for educator for professional development and performance evaluations.

Seminars/Conferences - Registration for online and in-person trainings and conference, typically:

- * One national conference annually - \$500 x 2 years
- * One local conference annually - \$500 x 2 years
- * Online webinars throughout the year - \$400

Meeting Expense

- * \$7 gift cards for teens for refreshments during multi-session programs x 9 sessions x 100 teens
- * \$200/family night refreshments x 4 family nights
- * \$150/parent multi-session program graduation, refreshments x 4 graduations
- * \$200 snacks for community meetings
- * \$50/alumni meeting x 24

Telephone - cell phone for educator

Facilities Allocation - Education allocation for rent, based on square footage

IT Allocation - Education allocation for IT expenses, based on square footage

Program Administration Allocation - Portion of supervisor salary and benefits prorated based on total number of community educators per site.

Tables [top](#)

Expenses

Expenses	FY 20	FY21	FY22	Total
Program services	19,702,078	21,572,840	236,458	\$ 41,511,376
Fundraising	1,915,475	1,945,310	2,177,887	\$ 6,038,672
Administration/Management/General	3,384,620	3,312,862	3,191,140	\$ 9,888,622
Total	25,002,173	26,831,012	5,605,485	\$57,438,670

Required Attachments [top](#)

Documents Requested *	Required?	Attached Documents *
Statement of Financial Position(Balance Sheet)	<input checked="" type="checkbox"/>	Balance Sheet
Statement of Activity (Income and Expense Statement)	<input checked="" type="checkbox"/>	Income Statement
IRS Form 990 (if total annual revenue is \$50,000 or above)		IRS Form 990 FY21
Certified Financial Audit (revenue of \$750,000 but federal expenditures less than \$750,000)		Financial Audit FY21
Certified Financial Audit Management Letter		
Single Audit/Management Letter/ Corrective Plan		Audit Management letter
Detailed Project Budget	<input checked="" type="checkbox"/>	Project Budget
Other documents regarding project	<input checked="" type="checkbox"/>	FY23 Organizational Budget
IRS Determination Letter indicating 501 c3, non profit status	<input checked="" type="checkbox"/>	IRS Determination Letter
Proof of current Registration as a charity with the SC Secretary of State	<input checked="" type="checkbox"/>	Solicitation License
Organizations W-9	<input checked="" type="checkbox"/>	W-9

* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 419891

Become a [fan of ZoomGrants™](#) on Facebook
Problems? Contact us at Questions@ZoomGrants.com
©2002-2023 GrantAnalyst.com. All rights reserved.
"ZoomGrants" and the ZoomGrants logo are trademarks of GrantAnalyst.com, LLC.
[Logout](#) | [Browser](#)

Powered by ZoomGrants™ and

Richland County Government
Administration
American Rescue Plan Grant
Deadline: 10/14/2022

SC Thrive Connecting Richland County Schools to Mental Health First Aid

Jump to: [Application Questions](#) [Budget](#) [Tables](#) [Required Attachments](#)

\$ 179,740.00 Requested

Submitted: 10/14/2022 6:47:09 AM (Pacific)

Project Contact

Charlotte Rankin
crankin@scthrive.org
Tel: (803) 399-9597

Additional Contacts

none entered

SC Thrive

120 Research Dr
Columbia, SC 29203
United States

Telephone 803.399.9597

Fax

Web www.scthrive.org

CEO

Tricia Richardson
trichardson@scthrive.org

Application Questions [top](#)

1. Organization Tax Filing Status

501c3

2. Organization Service Type

Statewide nonprofit

3. Organization Process Owners

Tricia Richardson, Chief Executive Officer

Program/Project Information

4. Has your Organization received prior funding to address community concerns in the past, If yes, by whom?

Yes

Contract Name: Substance Abuse and Mental Health Services Administration (SAMHSA)

Job Title: Spartanburg MHFA SAMHSA Program

Government Entity: SAMHSA

Brief Description: SC partnered with SAMHSA to implement Adult Mental Health First Aid in Spartanburg County to increase mental health awareness and provide structure and process for referrals/linkages to services and supports for transition-aged youth (ages 16 – 24). Grant Cycle: September 2015 - September 29, 2018

Contract Name: Mental Health First Aid Training

Job Title: Mental Health First Aid Training

Government Entity: BCBSSC Foundation

Brief Description of the project: SC Thrive partnered with BCBSSC Foundation to develop and implement a training team dedicated to providing Mental Health First Aid trainings for law enforcement, Emergency Medical Services (EMS) staff, school district staff, Department of Mental Health, and Veterans. Grant Cycle: April 1, 2019 - March 31, 2022

Contract Name: State Administrative Matching Grants for Supplemental Nutrition Assistance Program (SNAP)

Job Title: South Carolina SNAP Outreach

Governmental Entity: South Carolina Department of Social Services (SCDSS)

Brief Description of the project: SC Thrive has partnered with SCDSS since 2012 to implement the SNAP Outreach Grant throughout South Carolina. SC Thrive has 15 SNAP partners that assist with the SNAP grant. Grant Cycle: 2012 - Current

Contract Name: Healthy Connections Medicaid Contract

Job Title: Medicaid Outreach and Application Program

Governmental Entity: South Carolina Department of Health and Human Services (SCDHHS)

Brief Description of the project: SC Thrive has partnered with SCDHHS since 2013 to provide a statewide network of community partners and resources available through our online application completion system, Thrive Hub, powered by Protech. This unique experience and knowledge have enabled us to provide social services, including Medicaid, Long-Term Care and PRIME eligibility services in response to the needs of South Carolinians. Grant Cycle: 2013 - Current

Contract Name: Children's Health Insurance Program

Job Title: CHIPRA II and CHIPRA III

Governmental Entity: Centers for Medicare & Medicaid Services (CMS)

Brief Description of the project: SC Thrive has partnered with CMS during two grant cycles, CHIPRA II and CHIPRA III. During these two cycles, outreach was provided to increase the enrollment of underinsured children in South Carolina. Electronic application submission into SCDSS' eligibility system was built and successful data-matches at 99% positive match. Outreach included our Contact Center. Grant Cycles: CHIPRA II (2012 - 2014) and CHIPRA III (2014 - 2017)

Contract Name: Making SNAP Easy for Seniors

Job Title: SNAP/ESAP for Older Adults

Governmental Entity: AARP Foundation

Brief Description of the project: SC Thrive has partnered with AARP Foundation for four years to provide outreach and education to older adults about the Supplemental Nutrition Assistance Program and the Elderly Simplified Application Project (ESAP). Grant Cycle: 2019 - 2022.

Contract Name: Medicare Savings Program

Job Title: Medicare Savings Program

Governmental Entity: AARP Foundation

Brief Description of the project: SC Thrive has partnered with AARP Foundation in 2021-2022 to provide outreach and education to older adults about the Medicare Savings Program, program eligibility and application completion. Grant Cycle: 2021 - 2022.

Contract Name: Eviction Protection and Diversion Program

Job Title: Eviction Prevention Program

Government Entity: US Department of Housing and Urban Development (HUD)

Brief Description of the project: SC Thrive is partnering with One80 Place, SC Legal, Charleston Pro Bono, and Charleston Legal Access to provide marketing, education, outreach, application assistance, and resources as we work together to prevent evictions and provide legal assistance to at-risk tenants in South Carolina. Grant Cycle: July 1, 2022 - June 30, 2023.

5. Describe the issue/ need that your project will address (required)?

APPLICATION ERROR: This system will not allow our full answer to save. Our full answer to this question is saved as an additional attachment in the Other Documents section.

The number of suicides in America is equivalent to a commercial flight crashing every single day. Suicide is the second leading cause of death among children ages 10 – 14, and fourteenth among adults. One in six youth experience a Mental Health disorder every year. One in four youth residing in South Carolina have been diagnosed with a mental illness. One in five adults experience a mental illness every year. One in five adults in South Carolina live with a mental illness, and twenty-two veterans die by suicide each day. According to Mental Health America, 19% of South Carolina adults live with a mental illness, however less than 2% of the population are trained in Mental Health First Aid (Please reference Attachment in Required Attachments Other Documents Reference Project – Suicide and Self-Inflicted Injuries in South Carolina).

Recent events have significantly exacerbated the mental health crisis in this country. The COVID-19 pandemic has contributed to a decline in mental health. Young people have been left vulnerable to social isolation and disconnectedness which can fuel feelings of anxiety, uncertainty, loneliness, and lead to behavioral problems. Social isolation has contributed to doubling the number of incidences among students dealing with depression and anxiety.

These numbers are staggering. The Mental Health First Aid (MHFA) course offered by SC Thrive enables and empowers participants to identify signs and symptoms and/or worsening signs or symptoms of mental health disorders and risk of potential suicide. The curriculum incorporates a five-step action plan (ALGEE), designed to help a person assess for risk of suicide or harm, Approach and assist, Listen nonjudgmentally, Give reassurance and information, Encourage appropriate professional help, and Encourage self-help and other support strategies. At the end of the training, MHFA trainees receive a

three-year international certification as a Mental Health First Aider.

Adult Mental Health First Aid (AMHFA) and the Youth Mental Health First Aid (YMHFA) courses focus on recognizing the patterns of thoughts, feelings, behaviors and appearance that show there might be a mental health challenge. Participants are taught the “ALGEE” action plan that they can apply to a non-crisis and a crisis situation. At the conclusion of the one-day course, graduates will be able to:

- Describe the purpose of MHFA and their roles as Mental Health First Aiders
- Identify the impact of mental health challenges on the wellbeing of adults/youth in the US
- Explain that recovery from a mental health challenge is possible
- Describe the principles of safety and privacy for both the Mental Health First Aider and the person receiving the first aid
- Explain the five steps of the MHFA Action Plan (ALGEE)
- Recognize the signs and symptoms of mental health challenges that may impact youth and adults
- Evaluate the impact of early intervention on mental health challenges
- Apply the appropriate steps of the MHFA Action Plan (ALGEE) when a person shows early signs of a mental health challenge
- Apply the appropriate steps of the MHFA Action Plan (ALGEE) when a person shows worsening signs of a mental health challenge
- Apply the appropriate steps of the MHFA Action Plan (ALGEE) in a crisis situation
- Choose appropriate methods for self-care following the application of Mental Health First Aid in a crisis or non-crisis situation (National Alliance for Mental Illness)

Mental Health First Aid originated in Australia in 2000 and has since been adopted by 25 countries across the globe. An important factor in the MHFA program's international expansion has been the continuing attention to research and evaluation. The course content is evidence-based, and evaluation studies have demonstrated the course is effective. MHFA has been a growing force in public health education.

The AMHFA course was brought to America in 2008 in partnership between the National Council for Behavioral Health and the states of Missouri and Maryland. The YMHFA course was brought to America in 2012. Most recently, in 2018, the teen MHFA program was created and continues to grow and adapt to the needs of our country. In 2019 the curriculum underwent significant revisions to meet the needs of the participants and the instructors.

SC Thrive's proposal is to expand our training team to provide AMHFA and YMHFA training to regions within Richland County of greatest need. We will train 300 school personnel located within Richland County School District One (Richland 1), Richland School District Two (Richland 2) and School District Five of Lexington and Richland Counties (Lexington - Richland 5). MHFA offerings in schools will address increased rates of behavioral health challenges for the youth. This course will become an essential training and a valuable resource to support school personnel. SC Thrive will provide certified trainers to strategically connect with the targeted populations and assist in scheduling the training.

TESTIMONIAL:

Below is a story of an account from a Certified YMHFA trainee. Three years ago, my husband and I were jolted to our feet as we heard the most blood curdling scream. Before we could think, we ran to our glass screen patio only to find a man leaping over the balcony onto the condo unit where we heard the sound. We were paralyzed with fear wondering if this person was an intruder who'd been discovered by the homeowner. Moments later we learned the alleged perpetrator was actually a navy seal visiting friends over the weekend who also heard the sound. He instinctively sprang into his military training to rescue whoever was in distress. The woman who screamed was our neighbor who had walked into the bedroom of her sixteen-year-old son who just died by suicide. My husband and I immediately went downstairs to comfort our new neighbor while the paramedics asked difficult questions until the police arrived. As a mental health first aider, my first response was to comfort this grieving mother, and just be there for her. My heart sank as I heard this incredibly strong woman describe the days leading up to this tragedy, highlighting signs and symptoms of suicidal thoughts that could have been noticed. Through no fault of her own, she, like many others, was not trained to do so.

Basic First Aid courses are designed to train an individual to provide initial help and assistance to an injured person before professional help arrives. Similarly, MHFA is a public education program that introduces participants to risk factors and warning signs of mental health problems, while building understanding of the impact and appropriate support. AMHFA and YMHFA trainings are designed to teach the individual how to recognize the symptoms of mental health problems, how to offer and provide initial help, and to provide first aid until appropriate treatment and support are received or until the crisis resolves.

SC Thrive continues to look for ways to promote and advance initiatives that will have a significant impact on South Carolinians. We connect people to crucial benefits, whether it is food security, access to healthcare resources, financial wellness, Mental Health First Aid, or Self-Care Training. In addition to training, outreach and education are cornerstones of SC Thrive's work. SC Thrive looks for gaps in services for South Carolinians and these efforts revealed the necessity to incorporate MHFA into our training programs. In 2015 SC Thrive was the recipient of a three-year SAMHSA grant that provided funding for MHFA training. In 2019, the BlueCrossBlueShield of South Carolina Foundation awarded SC Thrive with a grant that provided MHFA trainings to law enforcement, EMS staff, school district staff, Department of Mental Health Staff, and Veterans. In 2020, BlueCrossBlueShield of South Carolina Foundation opened the training to all South Carolina residents to

support the growing mental health concerns of those impacted by the pandemic. Once the classes were expanded, the number of participants quadrupled. SC Thrive trained over 900 Mental Health First Aiders in the following year. Once the grant ended, we continued to see an increase in requests for more people to receive the training. SC Thrive has trained 4,670 people in MHFA. For the past nine years, SC Thrive MHFA trainings have ranged from either sponsored or grant-funded classes supported by federal, state or local funding, to fixed-price community trainings across the state. SC Thrive has trained individuals and groups from a variety of industries including, higher education, healthcare providers, state agencies, community-based organizations, first responders, law enforcement, K-12 school personnel, faith-based groups and private individuals and businesses. SC Thrive has been recognized since its inception in 2010, as a premier statewide nonprofit organization with a vision of stabilized, healthy communities. We meet people where they are and provide easy access to essential resources in order to have a better quality of life.

Organizations have looked to SC Thrive to provide additional trainings about the importance of self-care, especially among teachers, caregivers and childcare providers. The mental health and wellbeing of our youngest children, even infants, is dependent upon the positive mental fitness of those that care for them. Educating this population has far-reaching implications now and, in the future, for both the mental and physical health of our school communities. Executing this county-wide initiative with our expert trainers will lead to a significant increase in the number of educated individuals and communities across Richland County who will be ready to assist their fellow South Carolinians, and better prepare to guide them toward appropriate help when needed. Filling this gap in health education in South Carolina is a focus of SC Thrive and furthering our efforts to provide Mental Health awareness and education is a much-needed community benefit opportunity. Reducing the stigma surrounding mental health and equipping people with the skills and knowledge to make a difference in the lives of their students and school personnel and their community is a transformative opportunity for Richland County.

The Richland County School District personnel trained in MHFA will gain a deeper knowledge to understand the multiple facets of mental health. The course provides the necessary tools to build a trusting relationship with the students and their fellow coworkers. This will reduce the anxiety related to stressful situations, trauma, and crisis. MHFA trainings are designed to dispel myths regarding mental illness. Training and early intervention has been proven to reduce complications and improve outcomes for students and school personnel. Trainees will go through an eight-hour training program that uses role-playing, simulations, and other methods to demonstrate how to offer initial help when they are encountering a person who is experiencing a mental health challenge, health crisis and introduces ways to connect people to appropriate care. Trainees also learn common risk factors and warning signs of specific illnesses like anxiety, depression, substance use, bipolar disorder, eating disorders and schizophrenia.

Course Details:

The training is administered through the National Council for Mental Wellbeing. Participants attend an in-person, one day, eight-hour training program that teaches an action plan to assess a situation, select and implement appropriate interventions, and offer support to an individual experiencing a mental health or substance use problem. At the end of the training, MHFA trainees receive a three-year international certification as a Mental Health First Aider.

Both AMHFA and YMHFA are evidence-based public education training programs that improve the public's knowledge of mental health and substance use problems and connect people with care for their mental health issues and disorders. Multiple quantitative and qualitative studies have shown that the program:

1. Improves people's mental health
2. Increases understanding of mental health issues and treatments
3. Connects people with care
4. Reduces stigma.

APPLICATION ERROR: This system will not allow our full answer to save. Our full answer to this question is saved as an additional attachment in the Other Documents section.

6. Is the project an expansion of current services your organization offers or a new program or reinstatement of a previously funded program?

This project would be an expansion of prior opportunities that were funded to provide AMHFA and YMHFA trainings.

7. Specifically, what will funds be used for? Examples of the eligible projects can be found in the corresponding guidance/federal document link <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule.pdf>

The funds will be used as follows:

Train six additional staff in MHFA Instructor Certification through the National Council for Mental Wellbeing (includes travel)

Personnel costs to hire MHFA Coordinator (2 years) & Fringe

Provide District Training that includes Trainers, Materials, Handouts, Lunch for Attendees

Supplies Behavioral Health Provider lists, MHFA local resource handouts, and flyers, and training supplies (charts, markers,

etc.)

Provide Equipment for MHFA Coordinator

Indirect Costs at 10%

MHFA training will be delivered to 300 school personnel over the next two years at middle and high schools in Richland 1, Richland 2 and Lexington - Richland 5 schools. We will train 100 school personnel in each of the three districts in either Adult MHFA or Youth MHFA. The awarded funds will cover hiring an MHFA Training Coordinator, who would be the liaison with schools, and would be responsible for all logistic set-up to ensure all planning and registration is complete. Since this is an expansion of services, there are in-kind resources already available to assist with the start-up of this grant. Additional costs will cover Instructor training, MHFA manuals, supplies, staff time, travel, participant lunches, and other direct costs associated with the training program. The breakdown is as follows:

Richland 1 School District

18 schools, 10,904 students

SC Thrive will train 50 school personnel in YMHFA

SC Thrive will train 50 school personnel in AMHFA

100 trained at \$103/per person = \$10,300

Richland 2 School District

13 schools, 15,348 students

SC Thrive will train 50 school personnel in YMHFA

SC Thrive will train 50 school personnel in AMHFA

100 trained at \$103 per person = \$10,300

Lexington - Richland 5 School District

10 schools, 9,659 students

SC Thrive will train 50 school personnel in YMHFA

SC Thrive will train 50 school personnel in AMHFA

100 trained at \$103 per person = \$10,300

By using the ARPA funding to increase the number of MHFA instructors from six to twelve, SC Thrive will be able expand our reach and train 300 Richland County school personnel in MHFA and reach approximately 36,000 middle and high school students in the three districts.

8. Please describe, in detail, how your project is related to the prevention of or mitigation of the impact of COVID-19, how funding is essential in addressing the need and communication process

There is an urgent need to focus on the maintenance and education of mental health in our communities. Understanding the effects of the COVID-19 outbreak on the mental health of various populations is critical. Our proposal to offer both AMHFA and YMHFA training to school personnel would make a significant impact on Richland County citizens as they are encountering students, staff, and other community members with mental and behavioral health challenges.

Symptoms of depression and anxiety among the general US population hit an all-time high in the fall of 2020. However, it has been reported that throughout the COVID-19 pandemic, 11- to 17-year-old youth have been more likely than any other age group to report moderate to severe symptoms of anxiety and depression. According to Leslie Walker Harding, Chair of the University of Washington's Department of Pediatrics and Chief Academic Officer of Seattle Children's Hospital, "the good news is, depression, anxiety and other mental health issues children are experiencing at higher rates can be successfully identified, treated, and in many instances, anticipated and even prevented. Parents need to know this, and they should be

able to equitably access the resources and mental health services that can help them keep their children safe, healthy and thriving during this challenging time.”

In September 2020, more than half of 11- to 17-year-olds reported having thoughts of suicide or causing self-harm. "Addressing the mental health needs of children in our country isn't just a moral imperative – in some cases it's the law," said Nathaniel Counts, J.D., Mental Health America's Senior Vice President of Behavioral Health Innovation. "We need to make sure children and families get access to the services they're already entitled to. This is especially the case for families in Black, Indigenous, and People of Color communities that have often faced systemic denials of access to quality care." As a result of the training, Richland County School personnel will become better prepared to meet the needs of their entire community, while becoming more knowledgeable about mental health and can provide support with less stigma towards others who are experiencing mental health problems.

Project Description and Goals

9. Please describe the target population of your program

School personnel to include guidance counselors, administrators, school nurses, teachers and support staff in Richland 1, Richland 2, and Lexington - Richland 5 schools will be trained in AMHFA or YMHFA.

10. What is the location (address and neighborhood) of your proposed project? Be specific as possible.

Richland 1, Richland 2 and Lexington Richland 5 district middle and high schools:

Richland 1 Middle Schools

Alcorn Middle
5125 Fairfield Road, Columbia, SC 29203

Crayton Middle
5000 Clemson Avenue, Columbia, SC 29206

Heyward Gibbes Middle
500 Summerlea Drive, Columbia, SC 29203

Hand Middle
2600 Wheat Street, Columbia, SC 29205

Hopkins Middle
1601 Clarkson Road, Hopkins, SC 29061

W.A. Perry Middle
2600 Barhamville Road, Columbia, SC 29204

W.G. Sanders Middle
3455 Pine Belt Road, Columbia, SC 29204

Southeast Middle
731 Horrell Hill Road, Hopkins, SC 29061

St. Andrews Middle
1231 Bluefield Road, Columbia, SC 29210

Richland 1 High Schools

Columbia High
1701 Westchester Drive, Columbia, SC 29210

Eau Claire High
4800 Monticello Road, Columbia, SC 29203

Dreher High
3319 Millwood Avenue, Columbia, SC 29205

A.C. Flora High

1 Falcon Drive, Columbia, SC 29204

Heyward Career and Technology Center
3560 Lynhaven Drive, Columbia, SC 29204

C.A. Johnson Preparatory Academy
2219 Barhamville Road, Columbia, SC 29204

Keenan High
361 Pisgah Church Road, Columbia, SC 29203

Lower Richland High
2615 Lower Richland Blvd. Hopkins, SC 29061

Richland 1 Other

Olympia Learning Center
621 Bluff Road, Columbia, SC 29201

Richland 2 Middle Schools

Blythewood Middle
2351 Longtown Road East, Blythewood, SC 29016

Dent Middle
2721 Decker Boulevard, Columbia, SC 29206

E.L. Wright Middle
2740 Alpine Road, Columbia, SC 29223

Kelly Mill Middle
1141 Kelly Mill Road, Blythewood, SC 29016

Longleaf Middle
1160 Longreen Parkway, Columbia, SC 29229

Muller Road Middle
1031 Muller Road, Blythewood, SC 29016

Summit Parkway Middle
200 Summit Parkway, Columbia, SC 29229

Richland 2 High Schools

Blythewood High
10901 Wilson Boulevard, Blythewood, SC 29016

Richland Northeast High
7500 Brookfield Road, Columbia, SC 29223

Ridgeview High
4801 Hard Scrabble Road, Columbia, SC 29229

Spring Valley High
120 Sparkleberry Lane, Columbia, SC 29229

Westwood High
180 Turkey Farm Road, Blythewood, SC 29016

Richland 2 Other

Blythewood Academy
501 Main Street, Blythewood, SC 29016

Lexington Richland 5 Middle Schools

Chapin Middle
11661 Broad River Road, Chapin, SC 29036

Dutch Fork Middle
1528 Old Tamah Road, Irmo, SC 29063

Irmo Middle
6051 Wescott Road, Columbia, SC 29212

Lexington Richland 5 High Schools

Center For Advanced Technical Studies
916 Mount Vernon Church Road, Chapin, SC 29036

Chapin High
300 Columbia Avenue, Chapin, SC 29036

Dutch Fork High
1400 Old Tamah Road, Irmo, SC 29063

Irmo High
6671 St. Andrews Road, Columbia, SC 29212

Spring Hill High
11629 Broad River Road, Chapin, SC 29063

Lexington Richland 5 Other

Chapin Intermediate
1130 Old Lexington Highway, Chapin, SC 29036

Crossroads Intermediate
6949 St. Andrews Road, Columbia, SC 29212

11. Does your project/program require permits?

No

Administrative Systems

12. How do you intend to recruit participants to your project and/or refer individuals for service, support or resources in the community? Only answer if applicable These funds require the use of evidence-based models or practice-based evidence. Please provide a description of the evidence that links your proposed strategies to interventions of prevention/or high-risk reduction.

Upon notice of award, SC Thrive will strategize with district leadership to determine the best course of action to get appropriate school personnel trained in either AMHFA or YMHFA. This proposal allows flexibility on the district level to allow the most impactful results for their highest level of need. SC Thrive's MHFA Training Coordinator will set up collaborative meetings with key personnel in each district to include assistant principals, guidance counselors, and school nursing staff (as many children with mental health behaviors start with a visit to the school nurse). Based on our experience, these are the decision makers who can identify the needs of the students and make recommendations on which staff should attend the training. We will also host two Mental Health Awareness sessions for each school district in year one to bring awareness to the project and provide the availability to register for training. We will host quarterly Self-Care training in year two to provide ongoing support to school staff and to promote MHFA training to newer staff, or to those who have not attended the course previously.

In the 2020 assessment of the utility of the YMHFA training: Effectiveness, satisfaction, and universality, YMHFA was found to be a training program developed to educate child-serving professionals on how to properly identify and respond to mental health needs among children and adolescents. The study tested the utility of the training by examining the effectiveness, satisfaction, and universality across child-serving occupations. Data collected from 893 child-serving professionals was used to compare training effectiveness and training experiences across four different occupational settings (child welfare, education,

support services, and the justice system). Using a pre-test/post-test survey design, strong support for the effectiveness of YMHFA (i.e., knowledge, confidence, preparedness, and intentions to intervene), satisfaction with the training program, and universality of effectiveness and satisfaction across the occupational groups was found. The results of the study highlighted the utility of YMHFA across different sectors of child-serving agencies and support of its sustainability. Over 70 peer review studies completed by mental health experts in nine countries have been published by the National Council for Mental Wellbeing speaking to the efficacy of AMHFA and YMHFA as an evidence-based intervention. The course is also endorsed by the US Substance Abuse and Mental Health Services Administration (SAMHSA). Overall, MHFA training has been proven to change knowledge, attitudes, and helping behaviors, and even benefit the mental health of the participants themselves.

13. Please explain your proposed project's timeline to completion. All ARPA grants distributed by Richland County must be expended by December 31, 2024.

January 2023

Identify staff for MHFA Instructor Training

Advertise and hire MHFA Coordinator

Contact School District Leadership to identify and prioritize school personnel to be trained

Identify contacts at middle and high schools in Richland 1, Richland 2, and Lexington Richland5

Convene school partners for successful launch of MHFA training

Schedule Trainings (based availability of school personnel)

February 2023 and ONGOING

Meet monthly with internal SC Thrive team to ensure program progress and deliverables are being met

Document all project activities

Begin school personnel training (based on availability of school personnel)

Track presentations, training, etc.

February 2023

Host Mental Health Awareness Webinar for participating school districts

April 2023

Review three-month point, prepare quarterly report

July 2023

Review six-month point, prepare quarterly report

August 2023

Host Mental Health Awareness Webinar for participating school districts

October 2023

Review nine-month point, prepare quarterly report

January 2024

Prepare year-one grant report to include number and type of training, number of people registered, number of people attended, school personnel location, stories from the field, suggestions for improvement, overall impact of project.

March 2024

Self-Care Training

June 2024

Self-Care Training

September 2024

Self-Care Training

December 2024

Self-Care Training

January 2025

Prepare final grant report to include number and type of training, number of people registered, number of people attended, school personnel location, stories from the field, suggestions for improvement, overall impact of project.

14. What data do you plan to collect (Demographic data. Number of individuals/households served. Number of activities provided, etc.) Funded applicants will receive additional guidance on specific data to be reported. (Demographic Reporting is a requirement for data reporting for grant compliance. Based upon the response,

additional requirements may be necessary for grant compliance.)

We will track the number of trained Richland County school personnel. Additionally, we will track the number of school personnel registered for training, per school district. Our goal will be to train approximately 150 people in year one and 150 in year two. Additionally, we will track the total number of YMHFA and AMHFA training offered per school district. The goal is to provide bi-monthly training with 30 people in attendance at each training.

School District Type of Training # of Classes Held # of People Registered # of People Registered (See Sample Mental Health First Aid Report in Other Documents Regarding Project).

15. All budget items must be reasonable and critical to your proposed activities. The budget should be consistent with your narrative, making it clear how each of the activities will be funded. The budget may cover up to a 24-month period or not to extend beyond December 31, 2024. All expenses must be listed and directly related to the grant. When estimating costs, please show your calculations by including quantities, unit costs and other details. Only include grant-funded expenses in the budget descriptions. Provide a budget, broken into categories such as personnel, employee benefits/fringe, travel, training, equipment, office expenses, program, etc. and short narrative for each request. A. What is the total budget request amount?

Total Budget Request - \$179,740

Wages

Personnel – MHFA Coordinator
\$40,000 Year 1, \$40,000 Year 2 = \$80,000

Fringe – 33%
\$13,200 Year 1, \$13,200 Year 2 = \$26,400

Training

District Training – We will train 300 School District personnel in AMHFA (150) YMHFA (150). The cost per training is \$103.00 per person which includes a MHFA seat license from National Council for Mental Wellbeing, a participant manual, participant processing guide, pre- and post-tests, access to the Mental Health Connect portal, MHFA instructor/staff time, participant lunch, and cost of travel to training facility. $103 \times 300 = \$30,900$
\$15,450 Year 1, \$15,450 Year 2 = \$30,900

Instructor Training – Six additional SC Thrive staff will be trained in AMHFA and/or YMHFA. Instructor Certification through the National Council for Mental Wellbeing (includes course, travel expenses, per diem).
6 Instructors trained \times \$3,500 = \$21,000
\$21,000 Year 1

Equipment – Purchase Laptop for MHFA Coordinator
\$2,100 Year 1

Supplies - Behavioral Health Provider lists, MHFA local resource handouts, and flyers, and training supplies
\$1,500 Year 1, \$1,500 Year 2 = \$3,000

Indirect – 10% of costs
\$9,325 Year 1, \$7,015 Year 2 = \$16,340

16. What is the annual organization budget? A copy of your most recent annual budget should be included.

SC Thrive 2022 Annual Budget is \$5,561,882. Please see 2022 Board Approved Budget that is attached in Other Documents Referenced Project section.

17. Does your project require initial funding prior to beginning? If yes, please describe what is needed to get started.

No

18. Please describe how this project will be financially sustained after ARPA funds are expended.

Create awareness of mental health and substance use problems and provide tools and resources through MHFA training. We will continue to offer training and look for additional funding. For future sustainability, we will provide training for a nominal fee.

Business/Marketing Plan

19. Has this proposed project been submitted through any other City, State, Federal, or private funding process? If yes, please provide the information regarding the funding source, amount, and funding details. Please note this

grant prohibits duplication of funds from multiple sources including other federal and state grant allocations.

No

Performance Measures

20. Will funds supplant or supplement project funding? If so, please explain in detail.

No. SC Thrive currently offers AMHFA and YMHFA training for a nominal fee. The ARPA funds will allow us to train 300 school district personnel at no cost. Cost has proven to be a barrier for some school districts with limited budgets. Offering the course at no cost allows more teachers and staff to be trained in communities who need it the most.

21. How will the success of this project be measured? Be specific as possible. Please use measurable indicators (i.e., Social Impact, Cost Benefit Analysis, Pre/Post Shifts in Attitudes or Behavior, etc.).

School districts are still overwhelmed even in the wake of the COVID-19 pandemic. School district personnel have expressed a lack of community awareness, and the availability of supportive resources. There continues to be stigma surrounding accessing services and limited understanding of the importance of early intervention. With advancements in funding of the SC Department of Mental Health, some school districts were promised in house mental health counselors, however it has not been rolled out yet.

There are now mobile crisis resources available 24 hours a day, but many people do not know about it. Parents are left to ensure the safety of their children to the emergency department at the hospitals. The local hospitals are ill prepared to deal with youth. Transportation is a major issue for many districts in serving the behavioral health needs of students because so many services are located in the more populated areas, and outside of the rural areas, while many families requiring services live in rural areas.

MHFA will give school district personnel the tools necessary to de-escalate crisis situations while providing a repository of resources through SC Thrive available in each county that will lead to referrals. To track the success of the project, SC Thrive will measure the change in behavior of accessing mental health resources pre- and post-attending the course. SC Thrive will also administer pre- and post-tests to each participant to identify an increase in mental health literacy, and the reduction in negative attitudes about mental health and substance use challenges.

Sustainability

22. What are the specific outcomes and accomplishments this project will achieve and how will outcomes be measured?

MHFA training provides the skills needed to respond to someone developing or having a mental health or substance use crisis. The program is designed to provide knowledge and tools to the community, while clearly defining the role of the first aider as a conduit to continuing care. Collaboration between SC Thrive and Richland School District personnel will provide necessary training impacting knowledge and treatment to those in need. One of the most persistent and concerning health disparities in our society today is the underutilization of mental health services. According to the National Council for Mental Wellbeing, 43% of US adults who said they needed substance use or mental health care in the past 12 months, did not receive that care. Many barriers to treatment are directly related to poor mental health literacy, including limited understanding of therapy and the perception that treatment is too demanding or not relevant to the person's challenges.

OUTCOMES

Upon completing the AMHFA and YMHFA course, 300 Richland 1, Richland 2 and Richland - Lexington 5 School District employees will:

Increase their mental health literacy by becoming more trauma-informed and educated about common mental health and substance use challenges affecting their community

Experience a reduction in negative attitudes about mental health and substance use challenges

Become First Aiders empowering students and their peers to have a close friend they can turn to when experiencing a mental health or substance use challenge before it becomes a crisis

Learn how to apply the ALGEE Action Plan in crisis and non-crisis situations including dealing with persons experiencing suicidal thoughts and behaviors

23. Has your organization had an instance of misuse of funds or fraud in the past 36 months? If so, please explain.

No

24. Does your organization have a current or pending lawsuit against another organization? If so, please explain.

No

25. Do you have a separate account for different programs/revenue sources to prevent co-mingling of funds?

Yes

26. Does your organization use a daily time tracking log for each position being paid using multiple sources of funding?

Yes

Budget [top](#)

Income Section	Amount	Pending	Receiving
Grant Amount Requesting	\$ 179,740.00		
Total	\$ 179,740.00	\$ 0.00	\$ 0.00

Expense Category	Grant Amount Requested	Other Sources
Advertising/Marketing/ Promotions/ Billboards		
Advertising/Marketing Related Salary		
Municipal Services/Security		
Contractors/Outside Services		
Software/Equipment	\$ 2,100.00	
Other		
District Training	\$ 30,900.00	
Instructor Training	\$ 21,000.00	
Personnel	\$ 80,000.00	
Fringe Benefits	\$ 26,400.00	
Supplies	\$ 3,000.00	
Indirect Costs	\$ 16,340.00	
	\$ 0.00	
Total	\$ 179,740.00	\$ 0.00

Budget Narrative

Wages

Personnel – MHFA Coordinator

\$40,000 Year 1, \$40,000 Year 2 = \$80,000

Fringe – 33%

\$13,200 Year 1, \$13,200 Year 2 = \$26,400

Training

District Training – We will train 300 School District personnel in AMHFA (150) YMHFA (150). The cost per training is \$103.00 per person which includes a MHFA seat license from National Council for Mental Wellbeing, a participant manual, participant processing guide, pre- and post-tests, access to the Mental Health Connect portal, MHFA instructor/staff time, participant lunch, and cost of travel to training facility. \$103 x 300 = \$

\$15,450 Year 1, \$15,450 Year 2 = \$30,900

Instructor Training – Six additional SC Thrive staff will be trained in AMHFA and/or YMHFA. This includes all expenses and course material.

6 Instructors x \$3,500

\$21,000 Year 1

Equipment – Purchase Laptop for MHFA Coordinator

\$2,100 Year 1

Supplies - Behavioral Health Provider lists, MHFA local resource handouts, and flyers, and training supplies

\$1,500 Year 1, \$1,500 Year 2 = \$3,000

Indirect – 10% of costs

\$9,325 Year 1, \$7,015 Year 2 = \$16,340

Tables [top](#)

Expenses

Expenses	FY 20	FY21	FY22	Total
Program services	7,384,074	5,234,308		\$ 12,618,382
Fundraising	29,221	35,891		\$ 65,112
Administration/Management/General	424,254	342,006		\$ 766,260
Total	7,837,549	5,612,205	0	\$13,449,754

Required Attachments [top](#)

Documents Requested *

Required? Attached Documents *

Statement of Financial Position(Balance Sheet)	<input checked="" type="checkbox"/>	Issued Audit SC Thrive
Statement of Activity (Income and Expense Statement)	<input checked="" type="checkbox"/>	Issued Audit SC Thrive
IRS Form 990 (if total annual revenue is \$50,000 or above)		2021 990
Certified Financial Audit (revenue of \$750,000 but federal expenditures less than \$750,000)		Issued Audit SC Thrive
Certified Financial Audit Management Letter		Issued SAS 114
Single Audit/Management Letter/ Corrective Plan		Issued SAS 114
Detailed Project Budget	<input checked="" type="checkbox"/>	SC Thrive MHFA Project Budget
Other documents regarding project	<input checked="" type="checkbox"/>	2022 SC Thrive Budget Suicide & Self-Inflicted Injuries in SC Richland County Suicide by Age Group 2022 Mental Disorder Youth Prevalence Data MHFA Training Timeline Sample MHFA Reporting Template Question #5 - Full Answer
IRS Determination Letter indicating 501 c3, non profit	<input checked="" type="checkbox"/>	SC Thrive IRS Determination Letter

status

Proof of current Registration as a charity with the SC [SOS Documentation](#)

Secretary of State

Organizations W-9 [W-9 SC Thrive](#)

** ZoomGrants™ is not responsible for the content of uploaded documents.*

Application ID: 420060

Become a [fan of ZoomGrants™](#) on Facebook
Problems? Contact us at Questions@ZoomGrants.com
©2002-2023 GrantAnalyst.com. All rights reserved.
"ZoomGrants" and the ZoomGrants logo are trademarks of GrantAnalyst.com, LLC.
[Logout](#) | [Browser](#)

Powered by ZoomGrants™ and

Richland County Government
Administration
American Rescue Plan Grant
Deadline: 10/14/2022

Richland County Public Library
Education Studio: Helping Young Readers With Learning Loss

Jump to: [Application Questions](#) [Budget](#) [Tables](#) [Required Attachments](#)

\$ 64,500.00 Requested

Submitted: 10/13/2022 10:56:44 AM (Pacific)

Project Contact

Sara Salley
cdunlap@richlandlibrary.com
Tel: 803-929-2639

Additional Contacts

none entered

Richland County Public Library

1431 Assembly Street
Columbia, SC 29201
United States

Telephone 803-929-2639

Fax

Web www.richlandlibrary.com

Executive Director

Melanie Huggins
mhuggins@richlandlibrary.com

Application Questions [top](#)

1. Organization Tax Filing Status

501 c 3 Nonprofit

2. Organization Service Type

Public Library

3. Organization Process Owners

Melanie Huggins, Executive Director and Emily Johansson, Program Manager

Program/Project Information

4. Has your Organization received prior funding to address community concerns in the past, If yes, by whom?

Richland Library is recognized locally, nationally, and internationally for leading the profession in redefining what it means to be a public library critical to the community's success, livability, and resilience. Striving to be part of an ecosystem of service providers and advocates for marginalized and underserved communities, Richland Library is a vital community asset and eliminates barriers and strengthens support for those who need them most. Richland Library collaborates to create a strong, resilient economy; strengthen community cohesion; transform youth educational outcomes, and increase equity, inclusion, and opportunity. Whether playing the role of facilitator, organizer, leader, or convener, cultivating partnerships across sectors ensures that Richland Library is essential to a healthy, livable community.

Some examples of grant-funded community impact include:

- HomeSpot, providing hotspots to underserved households, was initially piloted through grants from foundations and corporations, including the McNulty Foundation, Aflac, International Paper, Truist Foundation, the Nord Family Foundation, the South Carolina State Library, and the Richland Library Friends and Foundation from 2020 – 2021.
- Assisting jobseekers and local entrepreneurs during the Covid-19 pandemic. While county unemployment rates soared to over 9.7% from 2.8%, RL certified 29 staff members as career coaches and assisted 3,400 job seekers with filling out unemployment paperwork and career coaching appointments. Bank of America grant funds in 2021 helped the library promote these resources through paid social media and outdoor advertising.

- Providing access to social workers who provide case management and direct access to resources and benefits, including public benefits, emergency rent and utility assistance, and programs allowing clients to gain permanent housing and job security. Social workers served 16,554 people in 2021. Grant funding for these services was provided by the United Way, Sisters of Charity Foundation, and the Low Income Housing Coalition in 2021-2022.
- Highly trained Reading Specialists in the Education Studio assisted over 500 struggling readers, their caregivers, and teachers last year through grant funds such as the TD Charitable Foundation and the Dorothy D. Smith Charitable Foundation. The Education Studio offers high-quality, evidence-based books, materials, an online curriculum, and learning games related to students with learning differences, especially dyslexia. Other education initiatives such as community collections and the Live Freely bus distribute children's books to public areas and provide books to build home libraries in low-income households funded through Dominion Energy and the Edward B. Timmons, Jr. Charitable Trust. The Lipscomb Family Foundation provided grant funds for a tutoring program in 2020.
- Let's Talk Race creates opportunities for civic engagement, builds community connections, and encourages courageous conversations. Richland Library is in the process of creating an open-sourced Let's Talk Race (LTR) curriculum and toolkit to be shared with libraries, nonprofits, and businesses who want to develop their own LTR conversations. The curriculum will be available in Fall 2022. This initiative is funded through Dominion Energy, Colonial Life, Central Carolina Community Foundation, and AARP.
- In 2019 when over 400 public housing residents were evacuated from their homes without warning, families were placed in hotels across the county – cut off from access to community resources and support networks. Library social workers set up a resident hotline with a county grant, served 252 evacuees, made 104 referrals, and purchased over \$19,000 in furniture and supplies for residents demonstrating their deep commitment to responding to community needs quickly.
- Colonial Life and Power Ed support scholarships to Career Online High School (COHS) students in Richland County. COHS is an accredited online high school diploma program for underserved adult students. Library staff guides participants through the 18-month program, including the assignment of an academic coach and special focused training on nine in-demand industries. Forty-nine adults graduated from the program, with 38 students working on their diplomas.

5. Describe the issue/ need that your project will address (required)?

The need for academic intervention in our state is critical. According to the National Center for Education Statistics, South Carolina ranks 41st on the Nation's Report card for 4th-grade reading. Many of South Carolina's youth, especially those living in poverty, are reading below grade level and at significant risk of being held back in fourth grade. According to the Kids Count 2020 data for Richland County, 53.1% of third graders tested below state standards in English/Language Arts, which is even more dismal than the state average of 50.2%. Over 77% of Richland School District One students live in poverty, with 17 elementary schools designated as Title One. Richland School District Two has a poverty rate of 56%, with 12 Title One elementary schools. There are 41,809 children in South Carolina diagnosed with learning disabilities, and 12.5% of students receive special education assistance in school.

To level the academic field in our community, Richland Library's children's room staff at Main created the Education Studio to empower parents and motivate students outside of school. The Education Studio offers high-quality, evidence-based books, materials, and learning games that directly relate to students with learning differences, especially dyslexia. As relationships began to develop between staff and parents of children with learning differences, stories of deep heartache emerged as they watched their children struggle to read and learn while dropping further behind their peers. The International Dyslexia Association states, "In public school settings where many teachers are not knowledgeable about this condition, students with dyslexia may be considered stupid or lazy. Parents who have children diagnosed with dyslexia should seek out reading instruction that is based upon a systematic and explicit understanding of language structure, including phonics."

Education Studio programs utilize the Orton-Gillingham (OG) approach, a highly researched evidence-based program that is effective in helping students who struggle with reading increase their decoding and fluency, even when the child has a learning disability, such as dyslexia or ADHD. Our Reading Specialists are highly trained in the OG Approach, and they understand the needs of a struggling reader. They strive to build a child's confidence while teaching them essential multi-sensory reading strategies.

Services provided by the Education Studio staff, collections, and programming currently take place at Richland Library Main on Assembly Street. The Education Studio was established in 2018 and serves 300-400 annually by two trained Reading Specialists (Emily Johansson and Amanda Wirth) who are managed by Leslie Tetreault, the Children's and Teen Department Manager. With children needing these services across Richland County, expanding Education Studio's reach to additional library locations is needed, as not all caregivers and children can access the Main location.

6. Is the project an expansion of current services your organization offers or a new program or reinstatement of a previously funded program?

Expansion of Current Services - Funds will allow the Library to present Education Studio programs in multiple locations

outside of Main.

7. Specifically, what will funds be used for? Examples of the eligible projects can be found in the corresponding guidance/federal document link <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule.pdf>

Currently, Richland Library's Education Studio assists families with struggling readers by providing materials and workshops for parents/caregivers and hosts a yearly Structured Literacy Camp serving students with learning differences reading below grade level at Richland Library Main utilizing the Orton Gillingham (OG) approach. Library Reading Specialists are highly trained in the OG approach and understand the needs of a struggling reader. They strive to build a child's confidence while also teaching them important multi-sensory reading strategies. Structured Literacy Camp offers a support system for children who would otherwise fall through the cracks, providing the camp, books, and materials free for participating families. Locally, similar programs with specialized training and materials can cost up to \$2,000. Our Education Studio programs are successful. Parents have responded in gratitude and excitement over what their children are accomplishing using the materials and instruction provided. Children are choosing to read books independently, increasing their reading level, and enjoying the process. From one parent "I am so impressed with the staff and resources available to the public. Thank you for making a difference in the lives of the kids and families of the community. As a family with a struggling reader, the All About Reading set was a game changer. Thank you so much for your help.

Grant funds will be used to expand Education Studio programs at additional library locations, reaching more underserved children in Richland County who read below grade level and have suffered learning loss resulting from COVID-19. Through this project, Richland Library will:

- Increase staff capacity by hiring contracted experts and interns to assist current staff to expand these programs. Richland Library will contract with an Orton-Gillingham literacy expert(s) who will lead student and parent/caregiver programming and library staff training. In addition, two university-level summer interns with teaching experience will be contracted to assist the Orton-Gillingham expert in the program and will be trained in the Orton-Gillingham approach before camps begin. These grant-funded positions will be managed by Emily Johansson, Reading Specialist, who is also the project manager.
- Provide four, week-long Structured Literacy Camps in summer 2023 for 10 students each (40 total) across Richland County. Locations will be selected with priority going to library locations in qualified census tracts serving low-income households. Structured on the Orton-Gillingham multi-sensory approach to reading, students will engage in hands-on exploration and discovery of syllable types, practice letter sounds, including digraphs and blends, and engage in small group games designed to reinforce and apply these skillsets. Special emphasis is placed on learning skills to decode words with multiple syllables, which leads to increased fluency and enjoyment of reading, as well as to ensure campers can read for information in content areas to enhance overall academic achievement. This evidence-based approach to reading builds new neural pathways in the brain. While students receive intensive skill-building instruction, parents and caregivers are empowered with a toolkit of materials and resources to enhance reading instruction at home. Providing new books and fun learning materials has the potential to ignite the joy of reading and learning in homes that might otherwise become another dropout statistic. Parents/caregivers are invited to an orientation that gives an overview of the camp's content and structure.
- Host 3-5 parent/caregiver classes and one-on-one reading consultations throughout the grant period at Richland Library locations provided by the Orton-Gillingham expert. Parents/caregivers will receive in-depth training on simple strategies, games, and activities to use with their struggling reader. Parents/caregivers will take home a toolkit of materials and resources, including a multi-sensory card deck, reading manipulatives, Orton-Gillingham workbooks, and high-quality books to build home libraries.
- Increase accessibility of these programs by training 10-15 library staff members across our system's 13 branches, particularly those in children's librarian and youth services positions, in the Orton-Gillingham methodology. Training will be conducted by the Orton-Gillingham expert and will better equip library staff to serve struggling readers across the county. Trained library staff will shadow the Orton-Gillingham expert conducting approximately 10-15 one-on-one consultations, preparing staff to continue the work of the expert after the end of the grant period.
- Increase curriculum materials across the library system. Each Richland Library location will receive decodable readers to add to their education collections of circulating materials. Multi-sensory card decks and Orton-Gillingham workbooks will be purchased to hand out to caregivers during consultations. These materials are currently available at Richland Library Main, but not in our other 12 locations.

8. Please describe, in detail, how your project is related to the prevention of or mitigation of the impact of COVID-19, how funding is essential in addressing the need and communication process

According to the SC Department of Education, data (RALLY Tool) revealed that all students showed decreased growth in 2020 as compared to previous years – the equivalent of a two to three-month lag for kindergarten – 9th graders. "Initial data indicated that students in the earliest grades suffered the greatest learning lag and overall, students experienced a greater loss in math and ELA."

Statewide, pre-K and kindergarten students suffered reduced growth stemming from school closures in spring 2020, with only

27% of five-year-olds demonstrating overall readiness on the Kindergarten Readiness Assessment and a 30% drop in public pre-k enrollment, meaning that thousands of students will not receive quality pre-school education

There is a significant need for accelerated learning in ELA and math for students from low-income families. Fall 2020 and winter 2021 interim assessment data indicate a high representation of students from low-income families (i.e., Pupils in Poverty) in the RALLY Tool's Tiers 2 (Moderate) and 3 (Severe). The percentage of pupils in poverty in Tiers 2 and 3 also increased by two percentage points on the winter interim assessment (from 26 percent to 28 percent). This evidence suggests that the COVID-19 pandemic has unevenly impacted and may be intensifying the achievement gap for low-income students. Students from low-income families are less likely to have access to quality remote instruction and broadband.

The Orton-Gillingham approach is a reading invention program designed to help all children learn to read, and specifically caters to struggling readers. Each letter and sound are taught explicitly by a highly trained reading interventionist who pays careful attention to assure all students achieve mastery in phonological awareness, phonics, and fluency. This targeted attention allows each child to make gains in reading especially those who have experienced learning loss during the COVID-19 pandemic.

Project Description and Goals

9. Please describe the target population of your program

Richland County elementary school students (grades 1-3) reading below grade level and their parents/caregivers living in Qualified Census tracts, attending Title One elementary schools, or living under federal poverty guidelines.

10. What is the location (address and neighborhood) of your proposed project? Be specific as possible.

Students in Richland County with a priority of those living within Qualified Census Tracts, Richland Library serves all of Richland County, with 13 locations. Edgewood, Main, North Main, and Wheatley branches fall in Qualified Census Tracts.

- Richland Library Ballentine - 1200 Dutch Fork Rd., Irmo, SC 29063 Dist. 1, Census tract: 0103.11
- Richland Library Blythewood - 218 McNulty St., Blythewood, SC 29016 Dist. 2, Census tract 0101.06
- Richland Library Cooper - 5317 North Trenholm Rd., Columbia, SC 29206 Dist. 6, Census tract 0112.02
- Richland Library Eastover - 608 Main Street, Eastover, SC 29044 Dist. 10, Census tract 0120.00
- Richland Library Edgewood - 2101 Oak Street, Columbia, SC 29204 Dist. 3, Census tract 0010.00
- Richland Library Lower Richland - 9019 Garners Ferry Road, Hopkins, SC 29061 Dist. 11, Census tract 0119.01
- Richland Library Main - 1431 Assembly St., Columbia, SC 29201 Dist. 5, Census tract 0031.00
- Richland Library North Main - 5306 North Main Street, Columbia, SC 29203 Dist. 3, Census tract 0001.00
- Richland Library Northeast - 7490 Parklane Road, Columbia, SC 29223 Dist. 7, Census tract 0113.03
- Richland Library Sandhills - 763 Fashion Drive, Columbia, SC 29229 Dist. 9, Census tract 0114.18
- Richland Library Southeast - 7421 Garners Ferry Road, Columbia, SC 29209 Dist. 11, Census tract 0116.07
- Richland Library St. Andrews - 2916 Broad River Road, Columbia, SC 29210 Dist. 4, Census tract 0104.07
- Richland Library Wheatley - 931 Woodrow Street, Columbia, SC 29205 Dist. 5, Census tract 0021.00

11. Does your project/program require permits?

No

Administrative Systems

12. How do you intend to recruit participants to your project and/or refer individuals for service, support or resources in the community? Only answer if applicable These funds require the use of evidence-based models or practice-based evidence. Please provide a description of the evidence that links your proposed strategies to interventions of prevention/or high-risk reduction.

Promotion of Education Studio programs will be handled by Richland Library's Marketing and Community Relations team, who are responsible for creating communications with customers, stakeholders, and other key audiences. Spearheading all library marketing and promotional strategies, including customer and community relations, media relations, and social media, the team averages more than 6 million impressions each month through their combined promotional tactics. This project will be marketed in Richland County using a combination of Marketing and Community Relations tools, including media relations, the library's website, and social media outlets to spark important community dialog and shared learning opportunities.

Reading Specialists will work directly with Richland County School District One and Two, Richland Lexington District Five Title One schools, and students who attend Read To Succeed camps and programs, which target students who read below their grade level. In addition, the Reading Specialists will reach out to community partners, homeschool cooperatives, and established customer base about upcoming programs and initiatives.

The Orton-Gillingham expert will extend the Education Studio's reach to library locations and conduct reading consultations with parents and caregivers in the months prior to the reading intervention summer program. He/She will promote the upcoming programs during these one-on-one consultations.

All participants will be asked a series of qualifying questions to participate in Education Studio programming to measure program need (including age range/reading levels), location, and economic status. These programs are geared to underserved households in Richland County with elementary students who are struggling readers and read below their grade level who have financial barriers to receiving assistance outside of school.

13. Please explain your proposed project's timeline to completion. All ARPA grants distributed by Richland County must be expended by December 31, 2024.

January – March 2023

- Release an RFP for an education consultant
- Hire consultant(s) and finalize the contract
- Create intern job descriptions and reach out to local college and university education students

April – June 2023

- Secure interns for summer programs
- Schedule and conduct Orton-Gillingham training for library staff and interns
- Promote reading programs to target demographic
- Orton-Gillingham expert and interns begin to prepare and host summer reading camps
- Track program data for evaluation and grant reporting and send surveys to staff attending OG training

July – September 2023

- Continue to promote reading programs to target demographic
- Continue summer camps and host reading intervention programs (parent/caregiver workshops and one-on-one consultations in Richland County)
- Track program data for evaluation and grant reporting and send summer camp surveys

October – December 2023

- Host 3-5 caregiver reading programs at schools, local organizations, and library locations
- Track program data for evaluation and grant reporting and send parent/caregiver surveys for workshops and consultations
- Submit final report as required by grant guidelines
- Review all program feedback and create a plan to continue expanding services in 2024 through other funding sources.

A detailed timeline with staff/department responsibilities is attached to this application.

14. What data do you plan to collect (Demographic data. Number of individuals/households served. Number of activities provided, etc.) Funded applicants will receive additional guidance on specific data to be reported. (Demographic Reporting is a requirement for data reporting for grant compliance. Based upon the response, additional requirements may be necessary for grant compliance.)

- Activities and hours of the Orton-Gillingham expert and two interns
- Data from follow-up survey completed by the Orton-Gillingham expert and interns to receive feedback on their experience, the project, and lessons learned.
- Activities presented (program/activity type, location, dates, attendance)
- Number of participants served through reading programs
- Participant/household demographics (age, race, ethnicity, income – captured through registration and follow-up surveys)
- Number of items distributed (books, toolkits, etc.)
- Program surveys – sent to parents/caregivers asking for program feedback and measuring changed behaviors
- Number of staff trained
- Training evaluations for staff gathering training feedback and lessons learned
- Anecdotal/informal information provided by staff, students and caregivers

15. All budget items must be reasonable and critical to your proposed activities. The budget should be consistent with your narrative, making it clear how each of the activities will be funded. The budget may cover up to a 24-month period or not to extend beyond December 31, 2024. All expenses must be listed and directly related to the grant. When estimating costs, please show your calculations by including quantities, unit costs and other details. Only include grant-funded expenses in the budget descriptions. Provide a budget, broken into categories such as personnel, employee benefits/fringe, travel, training, equipment, office expenses, program, etc. and short narrative for each request. A. What is the total budget request amount?

Richland Library requests \$64,500

Professional Services - OG Expert \$36,000

Orton-Gillingham trained expert(s) will serve as lead on programming and expand services of Education Studio throughout Richland County (February 2023 – December 2023 (20 hours/week for 40 weeks at \$45/hour)

Contract Services - 2 Summer Interns \$6,400

Contracted interns will support the work of Orton-Gillingham expert throughout summer programming (20 hours x \$20 per hour x 8 weeks x 2 interns = \$6,400)

Technology \$1,500

Laptop and accessories (protective sleeve, mouse) for the OG expert and interns to use when traveling to different library locations.

Program Materials - Activities \$6,200

Materials and supplies will support the Orton-Gillingham approach and encourage a love of reading with high-interest books (Explode the Code Workbooks card deck, decodable readers). Books for home libraries for camp attendees-\$1,200 (\$30 per student x 40 students). Workbooks, manipulatives, and phonics card deck-\$2,000 (\$50 per student x 40 students). Materials for classes and coaching appointments (Explode the Code Workbooks, card decks, decodable readers) \$3,000

Program Materials - Curriculum \$12,000

(\$1,000 x 12 locations = \$12,000)

Decodable Reader Series: Flyleaf Publishing, Whole Phonics, InfoMag, All About Reading, High Noon. Caregiver Books: Recipe for Reading Manual: Interventions and Strategies for Struggling Readers by Bloom and Traub, Phonemic Awareness in Young Children by Adams, Sounding Out Sight Words by Eide. Reading Manipulatives: Montessori Moveable Alphabet, magnetic letter boards, phonemic awareness games, decoding and fluency games and activities

Program Incentives \$2,400

Gas and grocery gift card incentives for participating in programs/completing reading evaluations, or meeting with Orton-Gillingham expert or trained staff.

\$50 x 40 gift cards = \$2,000 for households completing the structured literacy camp

\$50 x 8 gift cards = \$400 gift card drawing for attending parent/caregiver workshops, one-on-one appointments or filling out surveys

Richland Library will provide staff support and project management in-kind.

We affirm that Richland Library has current policies and procedures in place to evaluate and record expenditures made under federally sponsored projects. The Project Manager works closely with Finance and the Library's Grants Manager to ensure that all project costs are necessary, reasonable, allocable, and allowable under federal guidelines. All expenditures are tracked in the MUNIS accounting system. Personnel expenses will be tracked by the Project Manager through self-reporting (monitored by the Project Manager's supervisor).

16. What is the annual organization budget? A copy of your most recent annual budget should be included.

\$30,982,365

A copy is included with the project budget attachment.

BUDGET FISCAL YEAR 2023

Richland County Tax Appropriations \$ 29,700,000

Non-Resident Fees 30,000

Lost and Damaged Materials 17,000

Investment Interest 54,700

Other Income 20,625

Xerox Copying/Printing 43,540

Friends Donations 116,500

Total 29,982,365

State Aid 1,000,000

Total Revenue \$ 30,982,365

Expenditure

Personnel \$23,532,146

Materials/Resources 2,589,766

Supplies 326,140

Programming 178,027

Services 1,119,914

Facilities/Maintenance 3,099,872

Programming/Operations
Funded by Friends 116,500
Total Expenditures \$ 30,962,365

17. Does your project require initial funding prior to beginning? If yes, please describe what is needed to get started.

No

18. Please describe how this project will be financially sustained after ARPA funds are expended.

Trained staff will continue providing reading programs. The Library and the Library Friends and Foundation will continue to seek grant funds for programming through corporate, foundation, and government sources to sustain funding once the grant ends.

Business/Marketing Plan

19. Has this proposed project been submitted through any other City, State, Federal, or private funding process? If yes, please provide the information regarding the funding source, amount, and funding details. Please note this grant prohibits duplication of funds from multiple sources including other federal and state grant allocations.

This program has received \$19,000 in private grant funding in the past year for programs at Richland Library Main. No grant or other funding has been received for expanding this program to our other locations.

Funding for Richland Library Main Education Studio:

\$10,000 Dorothy D. Smith Charitable Foundation (Grant period September 2021 - August 2022)

\$5,000 TD Bank Foundation (July 2022 - April 2023)

\$4,000 Academy of Columbia (September 2021 - August 2022)

Performance Measures

20. Will funds supplant or supplement project funding? If so, please explain in detail.

No. Funds will allow Richland Library to expand this program to library locations outside of Main reaching additional students.

21. How will the success of this project be measured? Be specific as possible. Please use measurable indicators (i.e., Social Impact, Cost Benefit Analysis, Pre/Post Shifts in Attitudes or Behavior, etc.).

Outcomes and Indicators

Improve learning loss for Richland County elementary students by expanding Education Studio services to Library branches with the following goals:

- Students served (goal is 300-400)
- Number of programs/consultations held (goal is 4 camps, 3-5 parent/caregiver workshops, and 10-15 one-on-one consultations)
- Program location - Programs will be held in Qualifying Census Tracts and low-income areas, including 29201, 29203, 29204, and 29205. (In some areas, library locations may not be large enough to host programming. In these cases, Richland Library will partner with schools, community centers and other organizations in these areas to provide alternate locations in these communities.)
- Percentage change in reading abilities. (goal is 60-75% increase)

Train Library Staff in OG methodology to expand Education Studio services to library branches

- Number of trained staff (goal is 10-15)
- Percentage change in increased knowledge of OG methodology (goal is 100%)

Sustainability

22. What are the specific outcomes and accomplishments this project will achieve and how will outcomes be measured?

This project addresses problems exacerbated by the COVID-19 public health emergency as it:

Improves learning loss for 300-400 elementary students

- Activity: Provide 4 reading camps, 3-5 parent/caregiver workshops, and 10-15 one-on-one consultations at library locations serving the target audience
- Measurement: Parent/caregiver surveys reporting on changes in reading behaviors and abilities (goal is 60-75% increase)

Expand Education Studio programs to library locations

- Activity: Hire OG expert
- Measurement: Track hours and activities

- Activity: Train staff in OG method
- Measurement: Track the number of staff trained and survey each training participant for feedback (goal is 100% increased knowledge)
- Measurement: Number of one-on-one appointments booked and managed (goal is 10-15)

- Activity: Host reading programs in at least 3-5 locations other than Richland Library Main
- Measurement: Number and location of programs

- Activity: Place Education Studio curriculum in each library location (12)
- Measurement: Number of locations and track usage

23. Has your organization had an instance of misuse of funds or fraud in the past 36 months? If so, please explain.

No

24. Does your organization have a current or pending lawsuit against another organization? If so, please explain.

No

25. Do you have a separate account for different programs/revenue sources to prevent co-mingling of funds?

Yes

26. Does your organization use a daily time tracking log for each position being paid using multiple sources of funding?

Yes, the consultant and interns will track their time working on the project and this time will be reviewed by the Project Manager.

Budget [top](#)

Income Section	Amount	Pending	Receiving
Grant Amount Requesting	\$ 64,500.00	\$ 0.00	\$ 0.00
Total	\$ 64,500.00	\$ 0.00	\$ 0.00

Expense Category	Grant Amount Requested	Other Sources
Professional Services	\$ 36,000.00	\$ 0.00
Contract Services	\$ 6,400.00	\$ 0.00
Program Materials - Activities	\$ 6,200.00	\$ 0.00
Program Materials - Curriculum	\$ 12,000.00	\$ 0.00
Program Materials - Incentives	\$ 2,400.00	\$ 0.00
Technology	\$ 1,500.00	\$ 0.00
Total	\$ 64,500.00	\$ 0.00

Budget Narrative

Richland Library requests \$64,500

Professional Services - OG Expert \$36,000

Orton-Gillingham trained expert(s) will serve as lead on programming and expand services of Education Studio throughout Richland County (February 2023 – December 2023 (20 hours/week for 40 weeks at \$45/hour)

Contract Services - 2 Summer Interns \$6,400

Contracted interns will support the work of Orton-Gillingham expert throughout summer programming (20 hours x \$20 per hour x 8 weeks x 2 interns = \$6,400)

Technology \$1,500

Laptop and accessories (protective sleeve, mouse) for the OG expert and interns to use when traveling to different library locations.

Program Materials - Activities \$6,200

Materials and supplies will support the Orton-Gillingham approach and encourage a love of reading with high-interest books (Explode the Code Workbooks card deck, decodable readers). Books for home libraries for camp attendees-\$1,200 (\$30 per student x 40 students). Workbooks, manipulatives, and phonics card deck-\$2,000 (\$50 per student x 40 students). Materials for classes and coaching appointments (Explode the Code Workbooks, card decks, decodable readers) \$3,000

Program Materials - Curriculum \$12,000

(\$1,000 x 12 locations = \$12,000)

Decodable Reader Series: Flyleaf Publishing, Whole Phonics, InfoMag, All About Reading, High Noon. Caregiver Books: Recipe for Reading Manual: Interventions and Strategies for Struggling Readers by Bloom and Traub, Phonemic Awareness in Young Children by Adams, Sounding Out Sight Words by Eide. Reading Manipulatives: Montessori Moveable Alphabet, magnetic letter boards, phonemic awareness games, decoding and fluency games and activities

Program Incentives \$2,400

Gas and grocery gift card incentives for participating in programs/completing reading evaluations, or meeting with Orton-Gillingham expert or trained staff.

\$50 x 40 gift cards = \$2,000 for households completing the structured literacy camp

\$50 x 8 gift cards = \$400 gift card drawing for attending parent/caregiver workshops, one-on-one appointments, or filling out surveys

Richland Library will provide staff support and project management in-kind.

Tables [top](#)

Expenses

Expenses	FY 20	FY21	FY22	Total
Program services	28,326,935	25,867,935	28,468,380	\$ 82,663,250
Fundraising	432,933	432,926	467,205	\$ 1,333,064
Administration/Management/General	2,333,462	2,002,156	2,211,440	\$ 6,547,058
Total	31,093,330	28,303,017	31,147,025	\$90,543,372

Required Attachments [top](#)

Documents Requested *	Required?	Attached Documents *
Statement of Financial Position(Balance Sheet)	<input checked="" type="checkbox"/>	Balance Sheet
Statement of Activity (Income and Expense Statement)	<input checked="" type="checkbox"/>	Statement of Activity
IRS Form 990 (if total annual revenue is \$50,000 or above)		990
Certified Financial Audit (revenue of \$750,000 but federal expenditures less than \$750,000)		Audit
Certified Financial Audit Management Letter		Management Letter
Single Audit/Management Letter/ Corrective Plan		
Detailed Project Budget	<input checked="" type="checkbox"/>	Project and Organization Budgets
Other documents regarding project	<input checked="" type="checkbox"/>	Detailed Timeline
IRS Determination Letter indicating 501 c3, non profit status	<input checked="" type="checkbox"/>	Determination Letter
Proof of current Registration as a charity with the SC Secretary of State	<input checked="" type="checkbox"/>	SC Sec of State
Organizations W-9	<input checked="" type="checkbox"/>	W9

* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 419884

Become a [fan of ZoomGrants™](#) on Facebook
Problems? Contact us at Questions@ZoomGrants.com
©2002-2023 GrantAnalyst.com. All rights reserved.
"ZoomGrants" and the ZoomGrants logo are trademarks of GrantAnalyst.com, LLC.
[Logout](#) | [Browser](#)

Powered by ZoomGrants™ and

Richland County Government
Administration
American Rescue Plan Grant
Deadline: 10/14/2022

Riverbanks Society Farm Classroom Expansion

Jump to: [Application Questions](#) [Budget](#) [Tables](#) [Required Attachments](#)

\$ 125,000.00 Requested

Submitted: 10/14/2022 2:02:38 PM (Pacific)

Project Contact

Ashley Harris
aharris@riverbanks.org
Tel: 8036020835

Additional Contacts

none entered

Riverbanks Society

500 Wildlife Pkwy
Columbia, SC 29210
United States

Telephone 8037798717
Fax
Web

President & CEO

Thomas Stringfellow
tstringfellow@riverbanks.org

Application Questions [top](#)

1. Organization Tax Filing Status

501(c)(3) Non-profit organization

2. Organization Service Type

Youth and Recreational Services

3. Organization Process Owners

Thomas Stringfellow - President and CEO; Lochlan Wooten - Chief Operating Officer; Christie Vondrak - Chief Administrative Officer; Ashley Harris - VP of Finance; Rachael Bashor - VP of Mission Engagement; Monique Jacobs - VP of Advancement

Program/Project Information

4. Has your Organization received prior funding to address community concerns in the past, If yes, by whom?

Riverbanks Society revenue is generated from zoo membership dues, fund raising and event revenue, as well as proceeds from donors to support program operations. The Riverbanks Society has not previously received federal grant funding.

5. Describe the issue/ need that your project will address (required)?

Riverbanks provides educational experiences for a variety of audiences including K12, teens and families. The educational spaces currently at Riverbanks have limited flexibility to meet the unique needs of each of these audiences that were further exacerbated during the COVID-19 pandemic. These limitations include spaces that were not designed to serve as educational spaces, spaces that are inflexible to serve a wide variety of users and learners, configurations that limit our ability to spread participants out and lack of access to utilize adjacent outdoor learning spaces.

Riverbanks has struggled to navigate these limitations in the past but the challenges of the COVID-19 pandemic and high value on protecting the health and safety of our participants, staff and animals caused us to significantly reduce our engagement opportunities for our community. This manifested in a reduction in the number of program participants we serve in programs like summer camp by nearly 40% since 2019. In other programs, we've had to reduce contact hours with teen participants to subdivide into smaller groups so we can utilize available classroom spaces multiple times in a day with fewer participants in each group. The limitations of our classroom spaces are limiting our ability to best serve a wide variety of

learners and our impact on our community through these programs is reduced.

Our satellite classroom on campus, known as our farm classroom, is amongst the most limited despite having some of the best geographic proximity to exhibits and spaces utilized by school groups, the general public and youth programs hosted at Riverbanks. The farm classroom requires updates to allow for better use of the building's current square footage and improved access and incorporation of the outdoor learning space adjacent to this building.

Our farm classroom currently has a significant amount of its square footage allocated to storage instead of learning space. There is a need to reallocate that space to improve our ability to spread participants out for any future social distancing needs and improve engagement through the use of small groups in programs. This will also address the need for that space to be more accessible to individuals in wheelchairs and parents with strollers by allowing us to widen the distance between tables and other furniture.

Improvements to the farm classroom will also increase access to the adjacent outdoor learning space. Riverbanks has long valued outdoor learning spaces to provide engaging educational experiences for our community while highlighting local wildlife and allowing for kinesthetic learning. The reduced transmission of illness in outdoor learning spaces made the dedicated outdoor learning spaces at Riverbanks that much more important to our programming since 2020. The farm classroom requires improvements to the access to that space so we may continue and expand our use of that space in our programming.

Reallocating square footage to the learning space of the farm classroom and improving access to the outdoors will address the need to provide our community meaningful engagement in educational activities while visiting Riverbanks Zoo and Garden. Improving the flexibility of this space will ensure we will be better able to meet future needs of our guests and program participants including infectious disease mitigation through the use of social distancing and the use of outdoor learning spaces.

6. Is the project an expansion of current services your organization offers or a new program or reinstatement of a previously funded program?

Renovations to the farm classroom will allow for expansion and improvement of current services offered by Riverbanks Zoo. Improvements to the farm classroom will expand our services to K12 audiences, teens and families with early childhood learners.

7. Specifically, what will funds be used for? Examples of the eligible projects can be found in the corresponding guidance/federal document link <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule.pdf>

Programming in the farm classroom includes: classroom lessons and animal experiences for K12 students; summer camp for children from the Midlands; Youth Programs for middle school and high school learners; and, activities for families with early childhood learners. Funds will be utilized to improve the flexibility of that space to meet the unique needs of each of those audiences.

Improving the flexibility of that space will require renovations that improve the use of square footage to allow for a reduction in storage space and expansion of the learning space. The farm classroom is reminiscent of something of a "one-room school." While the footprint of the building will not change, thoughtful improvements on the allocation of the square footage will occur with provided funds.

Furthermore, funds will be utilized to improve access to the adjacent outdoor learning space. This will include improved sightlines to that space and modifications to entryways for improved traffic from indoor and outdoor learning spaces.

Modifications to the farm classroom will allow us to increase the number of participants we engage in each of the programs this space utilizes.

8. Please describe, in detail, how your project is related to the prevention of or mitigation of the impact of COVID-19, how funding is essential in addressing the need and communication process

The size and number of the current learning spaces has imposed limitations on the quantity of safe educational experience Riverbanks Zoo and Garden is able to provide. Riverbanks Zoo and Garden Education Programs has been vigilant in heeding recommendations provided by SCDHEC and the CDC. Recommendations for social distancing, reducing overall group sizes and limiting cross-exposure of groups for the mitigation of COVID-19 has required us to reduce the overall volume of programming and participants we are able to serve. This reduction in services has led to frustrations amongst the Columbia community and has limited our engagement. Given the current classroom guidelines, use of the farm classroom has been the most restricted learning space at Riverbanks Zoo and Garden.

Expanding and improving the dedicated learning space in this building will allow Riverbanks to continue to adhere to guidelines for the prevention of the spread of disease including appropriate participant spacing. Improving access to the outdoor learning space will allow us to sustain programs during times of higher disease transmission through the reduced risks of congregating in outdoor spaces vs. indoor spaces. When weather does not allow for learning in the outdoors, we anticipate we can utilize improved entryways to increase ventilation to the indoor space.

Project Description and Goals

9. Please describe the target population of your program

Our target population is youth and families in the South Carolina Midlands. Program participants range in age from two to adult representing a wide range of socio-economic statuses.

10. What is the location (address and neighborhood) of your proposed project? Be specific as possible.

The classroom exists within Riverbanks Zoo & Garden. The address of the zoo is 500 Wildlife Parkway, Columbia, SC 29210.

11. Does your project/program require permits?

Yes, the classroom expansion project would require a building permit.

Administrative Systems

12. How do you intend to recruit participants to your project and/or refer individuals for service, support or resources in the community? Only answer if applicable These funds require the use of evidence-based models or practice-based evidence. Please provide a description of the evidence that links your proposed strategies to interventions of prevention/or high-risk reduction.

Riverbanks education programs that will be served by improvements to the farm classroom have a variety of enrollment strategies. Riverbanks does not have specific target audiences we serve but it is our goal to engage audiences that reflect our diverse community.

Riverbanks Zoo and Garden waives any admission costs for Richland and Lexington schools. This results in our K12 programming primarily serving students from Richland One, Richland Two, Lexington One, Lexington Two, Lexington Three, Lexington Four and Lexington Richland Five School Districts.

Riverbanks accepts applications for our High School serving ZooTeen program. We advertise via the website, social media and word-of-mouth. In our review of applicants, we select ~60 participants with diverse racial/ethnic backgrounds and representation of neurodiverse teens.

Family program participants are primarily Riverbanks members with early childhood learners, although no direct recruitment targets this audience.

13. Please explain your proposed project's timeline to completion. All ARPA grants distributed by Richland County must be expended by December 31, 2024.

The project would be published as a public solicitation, and as soon as the bid period closed, and a credible, qualified contractor was awarded the bid, the project would begin. The contract agreement would outline the need for the project to end by 9/30/2024, to ensure funds are liquidated by 12/31/2024.

14. What data do you plan to collect (Demographic data. Number of individuals/households served. Number of activities provided, etc.) Funded applicants will receive additional guidance on specific data to be reported. (Demographic Reporting is a requirement for data reporting for grant compliance. Based upon the response, additional requirements may be necessary for grant compliance.)

Riverbanks Education Team actively collects the following data for every education program offered:

- Number of programs
- School-age of participants
- Number of child participants
- Number of adult participants
- Participant Engagement
- And, participant change in knowledge

Riverbanks is able to also collect additional demographic data of participants by:

- Self-disclosure collected via satisfaction surveys for family and youth programs
- Zip-code and school demographics for K12 programs

Riverbanks is capable of collecting additional data as directed, should funding be awarded.

15. All budget items must be reasonable and critical to your proposed activities. The budget should be consistent with your narrative, making it clear how each of the activities will be funded. The budget may cover up to a 24-month period or not to extend beyond December 31, 2024. All expenses must be listed and directly related to the grant. When estimating costs, please show your calculations by including quantities, unit costs and other details. Only include grant-funded expenses in the budget descriptions. Provide a budget, broken into categories such as personnel, employee benefits/fringe, travel, training, equipment, office expenses, program, etc. and short narrative for each request. A. What is the total budget request amount?

The total requested budget for the farm classroom expansion is \$125,000. The \$125,000 is made of of \$30,276 for Carpentry work, \$14,990 for flooring, \$11,217 for paint, \$13,210 for electrical, \$18,380 for an HVAC replacement, and \$11,927 for the restroom replacement. The direct construction costs listed total \$100,000 which computes to \$15,000 for 15% owner contingency and \$10,000 for 10% contractor contingency. The total cost of the farm classroom renovation with contingency costs comes to \$125,000.

The carpentry category accounts for demolition costs of the existing walls and ceiling, costs to the replace the walls and ceiling, necessary window repair and coverings, as well as the cost to replace insulation in the walls and ceiling batts.

- Demo of walls: 224 linear ft at a cost per unit of \$27.50, to total \$6,160
- Demo of ceiling: 1,024 sq ft at a cost per unit of \$5, to total \$5,120
- Replace walls: 2,016 sq ft at a cost per unit of \$ 3.45, to total \$6,955.20
- Replace ceiling: 1,024 sq ft at a cost per unit of \$5.87, to total \$6,010.88
- Window Repair/coverings: 2 each \$265, to total \$530
- Replace insulation walls/ceiling batts: 1 unit at \$5,500

The flooring category accounts for demolition costs of the existing floor, the cost for prep floor, transitions, LVT, and the base floor.

- Demo floor: 1,024 sq ft at a cost per unit of \$4.80, to total \$4,915.20
- Prep floor: 1,024 sq ft at a cost per unit of \$2.20, to total \$2,252.80
- Transitions: 4 each at a cost of \$12, to total \$48
- LVT: 1,024 sq ft at a cost per unit of \$6.99, to total \$7,157.76
- Base: 224 l/ft at a cost per unit of \$2.75, to total \$616

The paint category is made up of both interior and exterior painting.

- Interior paint: 2,016 sq ft at a cost per until of \$2.76, to total \$5,564.16
- Exterior paint: 1,024 sq ft at a cost per unit of \$5.52, to total \$5,652.48

The electrical category accounts for the cost to replace fixtures 2x2 led, install dimmer switches, the cost of circuits for additional lighting, and a hand dryer connection.

- Replace fixtures 2x2 led: 16 each at a cost of \$460, to total \$7,360
- Dimmer switches: 8 each at a cost of \$375, to total \$3,000
- Circuits for additional lights: 2 each at a cost of \$450, to total \$900
- Hand Dryer connection: 2 each at a cost of \$975, to total \$1,950

The HVAC category accounts for the cost to replace one HVAC unit system, as well as necessary duct and grill repair.

- HVAC Replace split system: 1 each at a cost of \$15,980
- Repair duct and grills: 1 unit at \$2,400

The restroom fixture replacement includes a hand dryer, toilet, and a Bradley/Advocate sink/hand dryer combo.

- Hand Dryer: 1 at \$857.52
- Toilet: 1 at \$1,100
- Bradley/Advocate sink/hand dryer combo: \$9,970

16. What is the annual organization budget? A copy of your most recent annual budget should be included.

Riverbanks Society's annual organization budget for FY2023 which began 7/1/2022 with a 6/30/2023 fiscal year end, totals \$6,370,800.

17. Does your project require initial funding prior to beginning? If yes, please describe what is needed to get started.

No, the project will not begin prior to notification of the intent to award. The Riverbanks Society could fund the project should the grant be awarded on a reimbursement basis.

18. Please describe how this project will be financially sustained after ARPA funds are expended.

The Riverbanks Society's annual budgeted expenses do not exceed revenue sources, therefore the organization is in good financial position. Increased enrollment will increase generated program revenues, therefore sustaining the capital expansion.

Business/Marketing Plan

19. Has this proposed project been submitted through any other City, State, Federal, or private funding process? If yes, please provide the information regarding the funding source, amount, and funding details. Please note this grant prohibits duplication of funds from multiple sources including other federal and state grant allocations.
No, this is the only potential funding source to support this classroom expansion. This project has not been submitted, applied for, or considered for any other source of funds.

Performance Measures

20. Will funds supplant or supplement project funding? If so, please explain in detail.

The classroom expansion project will not occur without the intent to award. This grant should cover the full cost of the project and will not place should the Riverbanks Society not receive the grant.

21. How will the success of this project be measured? Be specific as possible. Please use measurable indicators (i.e., Social Impact, Cost Benefit Analysis, Pre/Post Shifts in Attitudes or Behavior, etc.).

This project will be evaluated by both changes in the physical parameters of the spaces being improved as well as impacts on our ability to provide programming.

- Riverbanks will be able to document expanded square footage dedicated to learning space and reduce space dedicated to storage.
- Riverbanks will be able to document widened pathways and spaces between tables and furniture.
- Riverbanks will be able to increase our programmatic capacity for guests in K12 (20%), camp (10%) and family programming (10%).
- Riverbanks guests will report increased satisfaction in the educational spaces through guest satisfaction surveys.

Sustainability

22. What are the specific outcomes and accomplishments this project will achieve and how will outcomes be measured?

- Increase square footage dedicated to learning space. Will be evaluated by building plans.
- Wider pathway spaces between furniture. Will be evaluated by changes in classroom furniture configuration.
- Increased program capacity. Will be evaluated by percent increase in programmatic capacity offered.
- Increased guest satisfaction. Will be evaluated by guest satisfaction surveys.

23. Has your organization had an instance of misuse of funds or fraud in the past 36 months? If so, please explain.
No fraud or misuse of funds have occurred. We have an annual audit of the financial statements, which has concluded that the financial statements present fairly, in all material respects.

24. Does your organization have a current or pending lawsuit against another organization? If so, please explain.
No.

25. Do you have a separate account for different programs/revenue sources to prevent co-mingling of funds?
Yes. Grant proceeds would be reported in a unique revenue general ledger account.

26. Does your organization use a daily time tracking log for each position being paid using multiple sources of funding?
Yes, direct labor would be tracked and accounted for in a time sheet.

Budget [top](#)

Income Section	Amount	Pending	Receiving
ARPA grant	\$ 125,000.00		
Total	\$ 125,000.00	\$ 0.00	\$ 0.00

Expense Category	Grant Amount Requested	Other Sources
Carpentry	\$ 30,276.08	\$ 0.00
Flooring	\$ 14,989.76	\$ 0.00
Paint	\$ 11,216.64	\$ 0.00
Electrical	\$ 13,210.00	\$ 0.00
HVAC	\$ 18,380.00	\$ 0.00
Restroom fixture replacement	\$ 11,927.52	\$ 0.00
Owner Contingency	\$ 15,000.00	\$ 0.00
Contractor Contingency	\$ 10,000.00	\$ 0.00
Total	\$ 125,000.00	\$ 0.00

Budget Narrative

The total requested budget for the farm classroom expansion is \$125,000. The \$125,000 is made of of \$30,276 for Carpentry work, \$14,990 for flooring, \$11,217 for paint, \$13,210 for electrical, \$18,380 for an HVAC replacement, and \$11,927 for the restroom replacement. The direct construction costs listed total \$100,000 which computes to \$15,000 for 15% owner contingency and \$10,000 for 10% contractor contingency. The total cost of the farm classroom renovation with contingency costs comes to \$125,000.

The carpentry category accounts for demolition costs of the existing walls and ceiling, costs to the replace the walls and ceiling, necessary window repair and coverings, as well as the cost to replace insulation in the walls and ceiling batts.

- Demo of walls: 224 linear ft at a cost per unit of \$27.50, to total \$6,160
- Demo of ceiling: 1,024 sq ft at a cost per unit of \$5, to total \$5,120
- Replace walls: 2,016 sq ft at a cost per unit of \$ 3.45, to total \$6,955.20
- Replace ceiling: 1,024 sq ft at a cost per unit of \$5.87, to total \$6,010.88
- Window Repair/coverings: 2 each \$265, to total \$530
- Replace insulation walls/ceiling batts: 1 unit at \$5,500

The flooring category accounts for demolition costs of the existing floor, the cost for prep floor, transitions, LVT, and the base floor.

- Demo floor: 1,024 sq ft at a cost per unit of \$4.80, to total \$4,915.20
- Prep floor: 1,024 sq ft at a cost per unit of \$2.20, to total \$2,252.80
- Transitions: 4 each at a cost of \$12, to total \$48
- LVT: 1,024 sq ft at a cost per unit of \$6.99, to total \$7,157.76
- Base: 224 l/ft at a cost per unit of \$2.75, to total \$616

The paint category is made up of both interior and exterior painting.

- Interior paint: 2,016 sq ft at a cost per until of \$2.76, to total \$5,564.16
- Exterior paint: 1,024 sq ft at a cost per unit of \$5.52, to totol \$5,652.48

The electrical category accounts for the cost to replace fixtures 2x2 led, install dimmer switches, the cost of circuits for additional lighting, and a hand dryer connection.

- Replace fixtures 2x2 led: 16 each at a cost of \$460, to total \$7,360
- Dimmer switches: 8 each at a cost of \$375, to total \$3,000
- Circuits for additional lights: 2 each at a cost of \$450, to total \$900
- Hand Dryer connection: 2 each at a cost of \$975, to total \$1,950

The HVAC category accounts for the cost to replace one HVAC unit system, as well as necessary duct and grill repair.

- HVAC Replace split system: 1 each at a cost of \$15,980
- Repair duct and grills: 1 unit at \$2,400

The restroom fixture replacement includes a hand dryer, toilet, and a Bradley/Advocate sink/hand dryer combo.

- Hand Dryer: 1 at \$857.52
- Toilet: 1 at \$1,100
- Bradley/Advocate sink/hand dryer combo: \$9,970

Expenses

Expenses	FY 20	FY21	FY22	Total
Program services	0	0	0	\$ 0
Fundraising	0	0	0	\$ 0
Administration/Management/General	0	0	0	\$ 0
Total	0	0	0	\$0

Required Attachments [top](#)

Documents Requested *

Required? Attached Documents *

Statement of Financial Position(Balance Sheet)	<input checked="" type="checkbox"/>	See page one of attached
Statement of Activity (Income and Expense Statement)	<input checked="" type="checkbox"/>	See page two of attached
IRS Form 990 (if total annual revenue is \$50,000 or above)		
Certified Financial Audit (revenue of \$750,000 but federal expenditures less than \$750,000)		
Certified Financial Audit Management Letter		
Single Audit/Management Letter/ Corrective Plan		
Detailed Project Budget	<input checked="" type="checkbox"/>	Farm Classroom expansion budget
Other documents regarding project	<input checked="" type="checkbox"/>	Riverbanks Society annual operating budget
IRS Determination Letter indicating 501 c3, non profit status	<input checked="" type="checkbox"/>	501(c)(3) IRS Determination Letter
Proof of current Registration as a charity with the SC Secretary of State	<input checked="" type="checkbox"/>	Secretary of State Registration
Organizations W-9	<input checked="" type="checkbox"/>	Riverbanks Society W-9

* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 420681

Become a [fan of ZoomGrants™](#) on Facebook
 Problems? Contact us at Questions@ZoomGrants.com
 ©2002-2023 GrantAnalyst.com. All rights reserved.
 "ZoomGrants" and the ZoomGrants logo are trademarks of GrantAnalyst.com, LLC.
[Logout](#) | [Browser](#)

Powered by ZoomGrants™ and

Richland County Government
Administration
American Rescue Plan Grant
Deadline: 10/14/2022

United Way of the Midlands Midlands Reading Consortium

Jump to: [Application Questions](#) [Budget](#) [Tables](#) [Required Attachments](#)

\$ 200,000.00 Requested

Submitted: 10/14/2022 11:00:29 AM (Pacific)

Project Contact

Jennifer Moore
jmoore@uway.org
Tel: 8037335421

Additional Contacts

none entered

United Way of the Midlands

1818 Blanding Street
Columbia, SC 29201
United States

Telephone 8037335400

Fax

Web www.uway.org

President and CEO

Sara Fawcett
sfawcett@uway.org

Application Questions [top](#)

1. Organization Tax Filing Status

501c3 non-profit

2. Organization Service Type

Health and human services

3. Organization Process Owners

Peg Nichols: VP of Finance and Accounting

Program/Project Information

4. Has your Organization received prior funding to address community concerns in the past, If yes, by whom?

Our community role at United Way requires multiple partnerships to leverage resources. We have extensive private and public partnerships to improve the availability of resources for our most vulnerable in our community. We are a \$10 million dollar United Way funded by individual, corporate and grant resources. We have managed several federal grants including awards from HUD Community Development Block Grant and Emergency Solutions Grant, Emergency Solutions Grant-CV, FEMA Emergency Food and Shelter Program, Treasury ERA1 Funds, Health and Human Services Child Abuse Prevention, Health and Human Services Pregnancy Prevention, and Ryan White Funds.

For Richland County, we partnered with the County to address the housing crisis at Allen Benedict Court by assisting the residents relocated to hotels with laundry service and housing relocation assistance. We also have received CDBG funds via the County for the WellPartners free dental and eye care clinic.

We have a Finance department of seven and maintain grant management policies and procedures that are reviewed annually and stringent dual controls of financial processes. We have a volunteer led Finance and separate Audit Committee that oversees our financial health and compliance with accounting practices. We conduct an Independent Audit annually.

5. Describe the issue/ need that your project will address (required)?

We propose to expand our Midlands Reading Consortium (MRC) program to combat learning loss of kindergarten through third graders due to the COVID-19 Pandemic and to improve student social and emotional resiliency.

Research finds that reading proficiently by the end of the third grade is a critical marker for long-term success such as high school graduation and college or career readiness. Studies show that students who do not read proficiently by the end of third grade are four times more likely to drop out of high school than their peers who are proficient readers. Reading proficiently by the end of the third grade is also crucial for meeting South Carolina's standards for promotion to the next grade level as Read to Succeed legislation requires that third graders without a good cause exemption who do not successfully complete a district led summer reading camp be retained. Students' ability to read on grade level is essential for keeping them on track in school which helps disrupt the cycle of poverty. A child's mastery of reading is directly connected to their future economic opportunities.

Unfortunately, many students in Richland County are not reading proficiently. For example, according to 2022 SC READY data, over 50% of third graders in Richland County School District One and Richland County School District Two earned a Does Not Meet Expectations or Approaches Expectations score on the English Language Arts (ELA) test and the Mathematics test.

The Midlands Reading Consortium (MRC), a direct service program of United Way of the Midlands (UWM), started in 2007 as a pilot program. MRC addresses low reading proficiency by supplementing and enhancing shared reading experiences to ignite a love of reading and improve reading engagement for elementary school students. MRC's focus on reading engagement is a strategy to support students in reaching mid-term outcomes of academic performance (on-time grade promotion, standardized test scores) and ultimately, long-term outcomes of on-time graduation rates and college or career readiness.

MRC improves reading engagement through a variety of strategies such as one-to-one reading sessions, guest reading opportunities, incentives to support summer reading camps, book donations, company read for a day events, and family engagement events. One-to-one reading engagement sessions are the main component of MRC. Trained community volunteers read with a prekindergarten- second grade student for thirty minutes a week throughout the school year (approximately 15 sessions). During the one-to-one reading engagement sessions, volunteers model a love of reading, build the student's confidence, and support the student's learning. This weekly time is critical for the student's reading growth as many students do not receive this individualized reading attention because many caregivers do not have the tools to read at home and teachers must divide their time among large classes. MRC is in the process of adding STEM to the program model which will be piloted in the spring of 2023.

MRC is needed now more than ever because of the learning loss during COVID-19. MRC is back in the schools helping students get caught up from COVID-19 learning loss. Funds are needed to help MRC serve more Richland County students.

6. Is the project an expansion of current services your organization offers or a new program or reinstatement of a previously funded program?

The request is an expansion of the MRC program which has been in continuous operation since 2007. Funds for expansion are needed so that MRC can help more Richland County student improve their reading and STEM skills due to Pandemic learning loss.

7. Specifically, what will funds be used for? Examples of the eligible projects can be found in the corresponding guidance/federal document link <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule.pdf>

MRC requests \$200,000 over a 24 month grant period. The funds will be used to hire a staff person (Education and Resilience Coordinator) who will be charged with helping mitigate learning loss and mental health impact among kindergarten through third grade students caused by the COVID-19 pandemic. This staff person would help improve reading and STEM-related outcomes for kindergarten through third grade students at four total schools in Richland County School District One and Richland County School District Two MRC is currently active in seven Richland County elementary schools: Arden, E.E. Taylor, Hyatt Park, Meadowfield, L.W. Conder, Jackson Creek, and Pontiac.

This staff person willing be responsible for the following:

- Serving as the primary MRC point of contact for four elementary schools in Richland County
- Assisting with MRC volunteer recruitment and training
- Working with teachers to match MRC volunteers with students
- Creating and distributing MRC volunteer schedules
- Facilitating communication among teachers, volunteers, and school administrators at four elementary schools
- Coordinating MRC family and volunteer engagement workshops and initiatives

- Tracking MRC volunteer and student attendance
- Assessing educational outcomes among MRC students

The funds will also be used for mileage for the staff person to travel to schools, program supplies (supplies used with the students including, literacy centers, literacy folders, literacy worksheets, markers, crayons, flash cards, etc.), books to increase students' access to reading, and for grant administration and reporting. The \$200,000 request is split evenly over two years: \$100,000 per year.

8. Please describe, in detail, how your project is related to the prevention of or mitigation of the impact of COVID-19, how funding is essential in addressing the need and communication process

MRC is needed now more than ever because of the learning loss during COVID-19. The challenges of remote learning during COVID-19 drastically impacted student achievement. According to McKinsey and Company, students testing in 2021 were about ten points behind in math and nine points behind in reading, compared with matched students in previous years. This equates to 5 months behind in math and 4 months behind in reading.

Children also experienced social isolation and mental health challenges during the pandemic which directly impacts learning. During the pandemic, approximately 80 percent of parents reported some level of concern about their child's mental health or social and emotional health and development.

While all types of students experienced disruptions in their learning, some groups were disproportionately affected. Students of color and low-income students suffered most. Many MRC students were disproportionately impacted with at least 75% of program participants identifying as Black or African American and 85% of MRC students living at or below 200% of the poverty level.

If students do not receive the support they need, an entire generation of children are at risk of remaining behind on their educational journey because of COVID-19. While students are back in school, experts say it will take more than the typical school day to make up gaps created by the pandemic. Through appropriate student support, like MRC, students can get back on track and succeed.

To reduce COVID-19 learning loss, trained MRC volunteers read with a prekindergarten- second grade student for thirty minutes a week throughout the school year (approximately 15 sessions). During the one-to-one reading engagement sessions, volunteers model a love of reading, build the student's confidence, and support the student's learning. MRC is pilot a STEM expansion in the spring of 2023 that will follow a similar volunteer model.

This weekly time is critical for the student's learning growth as many students do not receive this individualized educational support.

In addition to the educational support provided by volunteers, MRC is building resilience in the students by connecting with them to trusted adults, growing their self confidence, and providing structure. The relationships with the volunteers are crucial as students experienced prolonged social isolation during the pandemic.

The requested funds would allow MRC to expand the program and serve more students in Richland County. Current staff are at capacity and cannot effectively coordinate more schools with current workloads. Further, the pandemic decimated MRC's volunteer base. Many volunteers were not comfortable tutoring virtually and have not reengaged with the program. The new staff position would greatly assist with the effort of rebuilding the volunteer base.

Project Description and Goals

9. Please describe the target population of your program

MRC services benefit low- and moderate-income elementary students, specifically pre-kindergarten to second grade students. MRC programming is offered in 16 Title One elementary schools in 5 counties.

10. What is the location (address and neighborhood) of your proposed project? Be specific as possible.

MRC is currently active in seven Richland County elementary schools: Arden, E.E. Taylor, Hyatt Park, Meadowfield, L.W. Conder, Jackson Creek, and Pontiac. The Education and Resilience Coordinator would be responsible for overseeing the MRC program at 4 of these schools.

11. Does your project/program require permits?

No

Administrative Systems

12. How do you intend to recruit participants to your project and/or refer individuals for service, support

resources in the community? Only answer if applicable These funds require the use of evidence-based models or practice-based evidence. Please provide a description of the evidence that links your proposed strategies to interventions of prevention/or high-risk reduction.

Students are referred to MRC by teachers and reading specialists. There is not an income requirement for students to participate in MRC. However, most MRC students live at or below 200% of the poverty level. Last year 85% of students lived at or below 200% of the poverty level. MRC focuses on bubble students, who are students who have the greatest chance of meeting grade level expectations with MRC's support because they are right on the cusp of reading at grade level. MRC does not serve students whose academic needs require interventions by specialists because MRC volunteers are not specialists. However, MRC volunteers receive training on the fundamentals of reading such as phonics, vocabulary, and comprehension, which equips them to effectively work with bubble students. MRC volunteers interact closely with teachers and reading specialists throughout the year about progress.

MRC follows criteria when selecting which schools to offer the program in such as Title One School, is in UWM's six county footprint, third grade SC Ready English Language Arts (ELA) Test Score: Approaching Expectations and/or Does Not Meet Expectations percentage is 50% or higher, has as staff person committed to helping MRC success, etc.

The Midlands Reading Consortium program is a replication of the research-based Schools of Hope (SOH) AmeriCorps Project in Dane County, Wisconsin. Schools of Hope began in 1995 as a collaboration between United Way of Dane County and the Madison Metropolitan School District. Schools of Hope's mission is to increase the academic performance of elementary students of color and those from low-income families. The program is led by school-based AmeriCorps Members who match volunteers with students who need help with reading.

The Schools of Hope model is supported by a significant body of research that indicates that well designed programs that use volunteers to support classroom instruction can be effective in improving children's reading. According to Barbara Wasik's article "Using volunteers as reading tutors" from the peer-reviewed journal *The Reading Teacher*, key components are: volunteers need ongoing training and feedback; reading sessions need to contain basic elements including rereading familiar text, writing, word analysis, and introducing new stories; a child should work with the same volunteer every week; quality materials are needed to facilitate the program model; students should be assessed on an ongoing basis; volunteers need to attend regularly; tutoring needs to be coordinated with classroom instruction. According to the U.S. Department of Education, students show gains in reading and demonstrate higher-self-esteem and positive attitudes towards learning when they participate in programs with these components. In 2004, an evaluation of Schools of Hope concluded that "Students receiving services based on the Schools of Hope model demonstrate gains in literacy-related areas and volunteers are generally assessed as skilled".

The Schools of Hope model included literacy and math instruction. MRC only replicated the literacy component of the program. However, MRC's program design is well suited to expand beyond literacy support to include STEM because the original model incorporated math.

The STEM component of MRC is being developed by The Institute for Child Success (ICS) which is an independent, nonpartisan, nonprofit research and applied policy organization dedicated to the success of all young children. ICS is using best practices to determine how MRC should incorporate STEM into the existing program model.

13. Please explain your proposed project's timeline to completion. All ARPA grants distributed by Richland County must be expended by December 31, 2024.

MRC is an ongoing program that operates throughout the year. During the school months, MRC programming is offered in school for about 16 weeks. During the non-school months, MRC supports students at school district run literacy camps. All requested funds would be expended by December 31, 2024, and grant period outcomes would be reported.

14. What data do you plan to collect (Demographic data. Number of individuals/households served. Number of activities provided, etc.) Funded applicants will receive additional guidance on specific data to be reported. (Demographic Reporting is a requirement for data reporting for grant compliance. Based upon the response, additional requirements may be necessary for grant compliance.)

Every year, MRC collects demographic data of students served, number of volunteers, number of volunteer sessions, number of books distributed, and number of parents served through parent engagement sessions. MRC also collects student outcomes.

15. All budget items must be reasonable and critical to your proposed activities. The budget should be consistent with your narrative, making it clear how each of the activities will be funded. The budget may cover up to a 24-month period or not to extend beyond December 31, 2024. All expenses must be listed and directly related to the grant. When estimating costs, please show your calculations by including quantities, unit costs and other details. Only include grant-funded expenses in the budget descriptions. Provide a budget, broken into categories such as personnel, employee benefits/fringe, travel, training, equipment, office expenses, program, etc. and short narrative for each request. A. What is the total budget request amount?

The total budget request amount is \$200,000 over a 24 month period ending on December 31, 2024. The requested amount is divided into two years with \$100,000 per year.

For year one, the salary and fringe of the Education and Resilience Coordinator is \$69,431.06. Year one also includes \$5,000 for start up expenses of a new position. For example, a laptop including installation, licenses, etc. will be needed for the new position. Additionally, year one includes mileage for the Education and Resilience Coordinator to travel to schools (\$5,000), supplies for volunteers to use with students (\$5,800) such as literacy centers, literacy folders, literacy worksheets, markers, crayons, and flash cards, books (\$4,768.94) for volunteers to use with students and for students to take home to increase their access to books. Lastly, year one also includes \$10,000 for grant compliance and reporting. This is 10% of the year one budget.

Year two includes \$71,350.23 for salary and fringe. It is a slight increase from year one to account for increases in health insurance and allow space for a slight increase in base salary. Year two does not include the \$5,000 for the start up costs because those are one time expenses. Mileage increases by \$500 to \$5,500 to account for the possibility of rising gas prices. Supplies remains flat from year one to year two (\$5,800). Books for year two are budgeted at \$7,349.77, which is an increase from year one. The intention is to serve more students in year two and send more books home with students. Further, the requested amount for grant compliance and reporting remains flat at \$10,000.

This information is included in a table uploaded in the attachments page.

16. What is the annual organization budget? A copy of your most recent annual budget should be included.

UWM's organization budget for FY 22-23 is \$11,387,356. A copy of the budget is included in the attachments page.

17. Does your project require initial funding prior to beginning? If yes, please describe what is needed to get started.

No

18. Please describe how this project will be financially sustained after ARPA funds are expended.

United Way of the Midlands is actively engaging partners about investing in the program and will continue to pursue grant opportunities

Business/Marketing Plan

19. Has this proposed project been submitted through any other City, State, Federal, or private funding process? If yes, please provide the information regarding the funding source, amount, and funding details. Please note this grant prohibits duplication of funds from multiple sources including other federal and state grant allocations.

not applicable

Performance Measures

20. Will funds supplant or supplement project funding? If so, please explain in detail.

not applicable

21. How will the success of this project be measured? Be specific as possible. Please use measurable indicators (i.e., Social Impact, Cost Benefit Analysis, Pre/Post Shifts in Attitudes or Behavior, etc.).

The program has the following outcomes: (1) Students are promoted to the next grade level; (2) Increased student interest in reading; (3) Improved attitudes towards reading; (4) Increased confidence in reading ability; (5) Strengthened reader/ writer ability; (6) Improved reading strategies; (7) Increase student access to books; (8) Increase parent engagement about reading. These outcomes are measured using student data, MRC Student Rubrics, and MRC's student database.

Sustainability

22. What are the specific outcomes and accomplishments this project will achieve and how will outcomes be measured?

MRC's goals for the current fiscal year are as follows: 1) Increase the number of students served through MRC to 500 and increase the number of MRC volunteers to 350 (this includes one to one tutors, guest readers and class readers, but at least 300 students should be one-on-one experiences). 2) Expand to at least one new school district. 3) Complete STEM program design and launch in at least one pilot school. 4) Update outcomes measurement plan for implementation in FY2023 school year. Measures: number of students enrolled and number of volunteers recruited, expansion to one new school, completed program design for STEM pilot, completed outcomes measurement plan.

23. Has your organization had an instance of misuse of funds or fraud in the past 36 months? If so, please explain.

not applicable

24. Does your organization have a current or pending lawsuit against another organization? If so, please explain.

not applicable

25. Do you have a separate account for different programs/revenue sources to prevent co-mingling of funds?

Yes, we maintain separate accounts for each grant and have documented separation of controls. We maintain policies and procedures for grants management that are reviewed annually. We conduct an Independent Audit annually.

26. Does your organization use a daily time tracking log for each position being paid using multiple sources of funding?

Yes, all grant funded staff maintain a log of time and eligible duties performed. Grant timesheet logs are reviewed and approved by the direct supervisor.

Budget [top](#)

Income Section	Amount	Pending	Receiving
Grant Amount Requesting	\$ 200,000.00		
Aflac		\$ 10,000.00	
Dominion Energy			\$ 25,000.00
AT&T			\$ 10,000.00
Bank of America			\$ 75,000.00
Sisters of Charity			\$ 20,000.00
AmeriCorps of SC			\$ 159,997.00
UWM Community Resources			\$ 125,707.56
Total	\$ 200,000.00	\$ 10,000.00	\$ 415,704.56

Expense Category	Grant Amount Requested	Other Sources
Salaries	\$ 93,403.13	\$ 242,016.26
Group Insurance	\$ 27,013.88	\$ 34,518.72
401(k) Plan	\$ 5,636.69	\$ 5,680.01
401(k) UW Discretionary Contr.	\$ 2,868.34	\$ 3,300.01
Incentives	\$ 4,713.91	\$ 2,610.01
FICA-Employer Share	\$ 7,145.34	\$ 18,514.24
Information Technology Service		\$ 2,600.00
Consulting Services		\$ 2,940.00
Training Materials		\$ 1,500.00
Postage/Freight		\$ 150.00
Outside Printing		\$ 3,300.00
Advertising		\$ 1,000.00
Subscriptions & Publications		\$ 150.00
Supplies (Program & Office)	\$ 28,718.71	\$ 4,272.00
Events and Meetings		\$ 6,780.00
Awards/Vol Recognition		\$ 1,000.00
Mileage	\$ 10,500.00	\$ 5,384.00
Volunteer Expenses		\$ 3,600.00
Other Expenses (Grant Admin and Reporting)	\$ 20,000.00	\$ 810.00
UWM Expense Allocation (Building, IT)		\$ 85,579.31
Total	\$ 200,000.00	\$ 425,704.56

Budget Narrative

The total budget request amount is \$200,000 over a 24 month period ending on December 31, 2024. The amounts listed above are the totals for the 24 month grant period. The requested amount is divided into two years with \$100,000 per year. The following numbers are divided by year one and year two:

For year one, the salary and fringe of the Education and Resilience Coordinator is \$69,431.06. Year one also includes for program supplies (\$15,568.94) which includes the following expenses: \$5,000 for start up expenses of a new position such as laptop including installation, licenses, etc.; supplies for volunteers to use with students (\$5,800) such as literacy centers, literacy folders, literacy worksheets, markers, crayons, and flash cards; books (\$4,768.94) for volunteers to use with students and for students to take home to increase their access to books. Additionally, year one includes mileage for the Education and Resilience Coordinator to travel to schools (\$5,000). Lastly, year one also ¹⁴³

includes \$10,000 for grant compliance and reporting. This is 10% of the year one budget.

Year two includes \$71,350.23 for salary and fringe. It is a slight increase from year one to account for increases in health insurance and allow space for a slight increase in base salary. Year two does not include the \$5,000 for the start up costs because those are one time expenses. Mileage increases by \$500 to \$5,500 to account for the possibility of rising gas prices. Supplies for year two is \$13,149.77 which includes \$5,800 for literacy supplies and \$7,349.77 for books. Further, the requested amount for grant compliance and reporting remains flat at \$10,000.

This information is included in a table uploaded in the attachments page.

As illustrated in the expenses table, the requested \$200,000 supplements and expands on the current MRC budget.

Tables [top](#)

Expenses

Expenses	FY 20	FY21	FY22	Total
Program services	1,129,046	1,040,589	1,047,340	\$ 3,216,975
Fundraising	1,515,584	1,386,833	1,796,391	\$ 4,698,808
Administration/Management/General	777,688	809,460	891,802	\$ 2,478,950
Total	3,422,318	3,236,882	3,735,533	\$10,394,733

Required Attachments [top](#)

Documents Requested *	Required?	Attached Documents *
Statement of Financial Position(Balance Sheet)	<input checked="" type="checkbox"/>	Balance Sheet
Statement of Activity (Income and Expense Statement)	<input checked="" type="checkbox"/>	Statement of activities
IRS Form 990 (if total annual revenue is \$50,000 or above)		IRS Form 990
Certified Financial Audit (revenue of \$750,000 but federal expenditures less than \$750,000)		Certified Financial Audit
Certified Financial Audit Management Letter		
Single Audit/Management Letter/ Corrective Plan		
Detailed Project Budget	<input checked="" type="checkbox"/>	Detailed Project Budget
Other documents regarding project	<input checked="" type="checkbox"/>	UWM Budget
IRS Determination Letter indicating 501 c3, non profit status	<input checked="" type="checkbox"/>	IRS Determination Letter indicating 501 c3, non profit status
Proof of current Registration as a charity with the SC Secretary of State	<input checked="" type="checkbox"/>	Proof of current Registration as a charity with the SC Secretary of State
Organizations W-9	<input checked="" type="checkbox"/>	W-9

* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 417985

Powered by ZoomGrants™ and

Richland County Government
Administration
American Rescue Plan Grant
Deadline: 10/14/2022

Boys & Girls Clubs of the Midlands Project Learn (Certified Teachers)

Jump to: [Application Questions](#) [Budget](#) [Tables](#) [Required Attachments](#)

\$ 182,250.00 Requested

Submitted: 10/6/2022 1:09:37 PM (Pacific)

Project Contact

Troy Thames
tthames@midlands.begreat.club
Tel: 8034679693

Additional Contacts

none entered

**Boys & Girls Clubs of the
Midlands**

500 Gracern Rd
Columbia, SC 29210
United States

Executive Director

Troy Thames
tthames@midlands.begreat.club

Telephone 8032313300

Fax

Web midlands.begreat.club

Application Questions [top](#)

1. Organization Tax Filing Status

501c3

2. Organization Service Type

Youth Development providing after school and summer programs

3. Organization Process Owners

Our volunteer board of directors is responsible for the oversight and success of our agency

Program/Project Information

4. Has your Organization received prior funding to address community concerns in the past, If yes, by whom?

We are dependent upon the greater community to provide us resources in order to implement our programs. We receive funding for multiple sources including individuals, corporations, foundations, and local, state and federal grants. Our top supports are the Department of Social Services, the United Way, the South Carolina After School Alliance, and Total Health.

5. Describe the issue/ need that your project will address (required)?

The long disruption of school schedules and instruction caused by the pandemic has resulted in significant learning loss for students in all subjects, but especially math and reading. These gaps most significantly impact students coming from economically disadvantaged home environments since they had limited access to high speed internet and technology in order to participate in virtual learning.

6. Is the project an expansion of current services your organization offers or a new program or reinstatement of a previously funded program?

We are requesting support to expand services of our proven program

7. Specifically, what will funds be used for? Examples of the eligible projects can be found in the corresponding

We are seeking funds to provide premium pay to certified teachers to tutor our participants and help them get caught up to their grade level after returning from pandemic.

8. Please describe, in detail, how your project is related to the prevention of or mitigation of the impact of COVID-19, how funding is essential in addressing the need and communication process

During the COVID-19 pandemic our schools shifted from in-person to virtual learning methods abruptly. This shift was challenging for all students, but especially for students from low income and/or rural communities due to the lack of high-speed internet services and access to proper technology for virtual learning. Many of these students found themselves joining classes from the McDonald's parking lot or other businesses. With these challenges and without the additional support from their teachers and aides, most of the students from low income communities fell behind by one or more grades during this period.

Our project will employ certified teachers as tutors to spend extra time with these students and work with them to bring them back to grade level.

Project Description and Goals

9. Please describe the target population of your program

Students from low income and high risk communities and/or households

10. What is the location (address and neighborhood) of your proposed project? Be specific as possible.

We provide aftercare services in the following 27 schools/locations

Richland One

E E Taylor Elementary- 200 McRae St, Columbia SC 29203
Forest Heights Elementary - 2500 Blue Ridge Terrace, Columbia SC 29203
Horrell Hill Elementary- 517 Horrell Hill Rd, Hopkins SC 29061
Hyatt Park Elementary - 4200 N Main St, Columbia SC 29203
Lewis Greenview Elementary- 726 Easter St, Columbia SC 29203
Mill Creek Elementary- 925 Universal Dr, Columbia SC 29209
Sandel Elementary - 2700 Seminole Rd, Columbia SC 29210
Watkins-Nance Elementary- 2525 Barhamville Rd, Columbia SC 29204

Richland Two

Bethel- Hanberry Elementary - 125 Boney Road, Blythewood SC 29206
Catawba Trails Elementary - 1080 Old National Highway, Elgin SC 29045
Center for Achievement (CFA) - 1000 Lake Carolina Dr, Columbia SC 29229
Dent Middle - 2721 Decker Blvd, Columbia SC 29206
Forest Lake Elementary- 6801 Brookfield Road, Columbia SC 29206
Jackson Creek Elementary- 7150 Trenholm Rd Ext, Columbia SC 29223
Killian Elementary - 2621 Clemson Rd, Columbia SC 29229
Lake Carolina Upper - 1261 Kelly Mill Road, Columbia SC 29229
Langford Elementary - 480 Langford Rd, Blythewood SC 29016
Muller Road Middle- 1031 Muller Road, Blythewood SC 29016
North Springs Elementary- 1300 Clemson Road, Columbia SC 29229
Polo Road Elementary - 1250 Polo Rd, Columbia SC 29223
Pontiac Elementary- 500 Spears Creek Church Rd, Elgin, SC 29045
Rice Creek Elementary- 4751 Hardscrabble Rd, Columbia SC 29220
Round Top Elementary- 449 Rimer Pond Rd, Blythewood SC 29216
Windsor Elementary- 9800 Dunbarton Dr, Columbia SC 29223

Other

MAC- 3806 N Main St, Columbia SC 29203
Norman Arnold - 1100 S Holly Street, Columbia SC 29205
PACE Academy- 6015 N Main Street, Columbia SC 29203

11. Does your project/program require permits?

No

Administrative Systems

12. How do you intend to recruit participants to your project and/or refer individuals for service, support or resources in the community? Only answer if applicable These funds require the use of evidence-based models or practice-based evidence. Please provide a description of the evidence that links your proposed strategies to interventions of prevention/or high-risk reduction.

We recruit with and through with our school partners to identify participants for our programs.

Project Learn is an evidence based program developed by Boys & Girls Clubs of America. Recent research, synthesized by the U.S. Department of Education, documents that after-school programs can improve educational outcomes for school-age youth. This report states that after-school programs can:

- Increase achievement in math, reading and other subjects
- Help children develop greater confidence in their academic abilities
- Increase school attendance rates
- Improve the quantity and quality of completed homework
- Improve rates of high school graduation
- Improve student behavior

13. Please explain your proposed project's timeline to completion. All ARPA grants distributed by Richland County must be expended by December 31, 2024.

If awarded, we would implement our program starting January 1, 2023 and run through December 31, 2024.

14. What data do you plan to collect (Demographic data. Number of individuals/households served. Number of activities provided, etc.) Funded applicants will receive additional guidance on specific data to be reported. (Demographic Reporting is a requirement for data reporting for grant compliance. Based upon the response, additional requirements may be necessary for grant compliance.)

We will collect the following data on our participants:

basic demographics
household income
zip code
participation levels
grade progression
attitude towards school
math test scores
reading test scores

15. All budget items must be reasonable and critical to your proposed activities. The budget should be consistent with your narrative, making it clear how each of the activities will be funded. The budget may cover up to a 24-month period or not to extend beyond December 31, 2024. All expenses must be listed and directly related to the grant. When estimating costs, please show your calculations by including quantities, unit costs and other details. Only include grant-funded expenses in the budget descriptions. Provide a budget, broken into categories such as personnel, employee benefits/fringe, travel, training, equipment, office expenses, program, etc. and short narrative for each request. A. What is the total budget request amount?

We are requesting funds to hire one certified teacher for each of our 27 programs to work one hour a day tutoring participants who need help with their school work. The teachers would work the second half of the 2022-23 school year, and the entire 2023-24 school year, or 270 days each. Teachers would be paid \$25 per hour. The budget for this project is as follows. We would pay all remaining costs for this program.

Personnel

Certified Teachers (27) @ \$25 per hr for 270 days - \$182,250

16. What is the annual organization budget? A copy of your most recent annual budget should be included.

Boys & Girls Clubs of the Midlands
2022-23 Budget

Community Revenue 659,500.00
Earned Revenue 6,113,502.00
In-kind Revenue 50,004.00

Total Revenue 6,823,006.00

Personnel Expense 3,682,000.00
Facility Expense 960,000.00
Program Expense 412,150.00
Direct Admin Expense 272,211.00
Management Expense 1,441,682.00
In-kind Expense 50,004.00

Total Expense 6,818,047.00

Net Income 4,959.00

17. Does your project require initial funding prior to beginning? If yes, please describe what is needed to get started.

No

18. Please describe how this project will be financially sustained after ARPA funds are expended.

We will seek additional funding from one or more of our current supporters in order to ensure this program continues after ARPA funds are expended.

Business/Marketing Plan

19. Has this proposed project been submitted through any other City, State, Federal, or private funding process? If yes, please provide the information regarding the funding source, amount, and funding details. Please note this grant prohibits duplication of funds from multiple sources including other federal and state grant allocations.

No

Performance Measures

20. Will funds supplant or supplement project funding? If so, please explain in detail.

No

21. How will the success of this project be measured? Be specific as possible. Please use measurable indicators (i.e., Social Impact, Cost Benefit Analysis, Pre/Post Shifts in Attitudes or Behavior, etc.).

We will use the following indicators to measure our success:

- % participants completing their homework daily
- % participants increased math test scores
- % participants increased their reading test scores
- % participants earning mostly A & B's

Sustainability

22. What are the specific outcomes and accomplishments this project will achieve and how will outcomes be measured?

We will use the following indicators to measure our success:

- % participants completing their homework daily
- % participants increased math test scores
- % participants increased their reading test scores
- % participants earning mostly A & B's

23. Has your organization had an instance of misuse of funds or fraud in the past 36 months? If so, please explain.

No

24. Does your organization have a current or pending lawsuit against another organization? If so, please explain.

No

25. Do you have a separate account for different programs/revenue sources to prevent co-mingling of funds?

Yes

26. Does your organization use a daily time tracking log for each position being paid using multiple sources of funding?

Yes

Budget [top](#)

Income Section	Amount	Pending	Receiving
Grant Amount Requesting	\$ 182,250.00	\$ 182,250.00	
Total	\$ 182,250.00	\$ 182,250.00	\$ 0.00

Expense Category	Grant Amount Requested	Other Sources
Advertising/Marketing/ Promotions/ Billboards		
Advertising/Marketing Related Salary		
Municipal Services/Security		
Contractors/Outside Services		
Software/Equipment		
Other		
Personnel	\$ 182,250.00	
Total	\$ 182,250.00	\$ 0.00

Budget Narrative

We are requesting funds to hire one certified teacher for each of our 27 programs to work one hour a day tutoring participants who need help with their school work. The teachers would work the second half of the 2022-23 school year, and the entire 2023-24 school year, or 270 days each. Teachers would be paid \$25 per hour. The budget for this project is as follows. We would pay all remaining costs for this program.

Personnel

Certified Teachers (27) @ \$25 per hr for 270 days - \$182,250

Tables [top](#)

Expenses

Expenses	FY 20	FY21	FY22	Total
Program services	5,077,136	1,619,275	5,351,243	\$ 12,047,654
Fundraising	0	15,160	25,122	\$ 40,282
Administration/Management/General	211,327	497,961	1,441,682	\$ 2,150,970
Total	5,288,463	2,132,396	6,818,047	\$14,238,906

Required Attachments [top](#)

Documents Requested *

Statement of Financial Position(Balance Sheet)

Required? Attached Documents *



[BGC Midlands Balance Sheet \(Aug 22\)](#)

Statement of Activity (Income and Expense Statement)



[BGC Midlands Income Statement \(Aug 22\)](#)

IRS Form 990 (if total annual revenue is \$50,000 or above)

Certified Financial Audit (revenue of \$750,000 but federal expenditures less than \$750,000)

Certified Financial Audit Management Letter

Single Audit/Management Letter/ Corrective Plan

Detailed Project Budget



[Project Learn \(Certified Teachers\) Budget 2022-24](#)

Other documents regarding project



[General Information](#)

IRS Determination Letter indicating 501 c3, non profit status



[IRS Letter](#)

Proof of current Registration as a charity with the SC Secretary of State



[Registration with SC Sec of State](#)

Organizations W-9



[BGC Midlands 2022 W-9](#)

* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 419905

Become a [fan of ZoomGrants™](#) on Facebook
Problems? Contact us at Questions@ZoomGrants.com
©2002-2023 GrantAnalyst.com. All rights reserved.
"ZoomGrants" and the ZoomGrants logo are trademarks of GrantAnalyst.com, LLC.
[Logout](#) | [Browser](#)

Powered by ZoomGrants™ and

Richland County Government
Administration
American Rescue Plan Grant
Deadline: 10/14/2022

Lower Richland Alumni Foundation
**The Educational Assistance Project of The Lower Richland Alumni
Foundation**

Jump to: [Application Questions](#) [Budget](#) [Tables](#) [Required Attachments](#)

\$ 155,931.75 Requested

Submitted: 10/12/2022 7:50:06 PM (Pacific)

Project Contact

Cleveland Wilson
clevewilson24@gmail.com
Tel: 8033092539

Additional Contacts

none entered

**Lower Richland Alumni
Foundation**

P.O. Box 90853
Columbia, SC 29290

President

Cleveland Wilson
Clevewilson24@gmail.com

Telephone 8033092539

Fax

Web Lralumni.org

Application Questions [top](#)

1. Organization Tax Filing Status

501c- Nonprofit

2. Organization Service Type

Educational Assistance - Community and Educational Services - Educational Youth Tutoring/Training

3. Organization Process Owners

Lower Richland Alumni Foundation Community Cares Project

Program/Project Information

4. Has your Organization received prior funding to address community concerns in the past, If yes, by whom?

Yes, the Lower Richland Alumni Foundation has received funding to host an event in the Lower Richland area called Diamond Festival. This Festival serves as a major community and family-oriented event held on the high school's campus that honors alumni that have achieved great things since their graduation. Additionally, as a part of the festival, there is an annual gospel concert that has featured major recording artist such as Wess Morgan, John P. Kee, Todd Delaney, Jekaylen Karr, Vashawn Mitchell, and Vickie Winans, just to name a few. This annual event also includes health and job fair partners, activities and rides for the children, gaming expos, various competitive events for the feeder schools, and educational STEM showcases.

5. Describe the issue/ need that your project will address (required)?

With the proposed grant, the Lower Richland Alumni Foundation along with an eager law enforcement community, multiple area partners, several area community organizations and a consortium of area elected officials are seeking to actively create a culture change for our youth. This culture change that the community seeks is based on data driven results that encourages all community stakeholders to work together in an effort to reduce overall crimes committed by our youth while increasing their educational training opportunities and credential attainment. This effort will make the Lower Richland portion of Richland County a much safer place for all residents while increasing job opportunities and the economic outcomes within the area. The overarching goals of this proposed grant activity within the Lower Richland Area which will be done in conjunction with a

newly acquired federal Department of Justice Byrne Criminal Justice Innovation Program (BCJI) grant are to:

- 1) reduce gang activity by 5% year-over-year;
- 2) reduce drug usage and illegal drug activities by 5% year-over-year;
- 3) increase, by 5% year-over-year, the educational attainment opportunities for the area residents and implement multiple new educational opportunities via our partners;
- 4) decrease by 5% year-over-year, the high unemployment/underemployment rates and implement multiple new job training opportunities via our partners;
- 5) expunge criminal background records, by 5 % year-over-year, of the criminal records of area residents who have expungable criminal offenses via our partners to allow for individuals to be able to obtain sustainable employment; and
- 6) increase the number of dependable transportation outlets via our partners.

6. Is the project an expansion of current services your organization offers or a new program or reinstatement of a previously funded program?

Yes, this project will be an expansion of an existing Department of Justice Byrne Criminal Justice Innovation Program (BCJI) grant. Specifically, an additional expansion of goal 3 listed above..

7. Specifically, what will funds be used for? Examples of the eligible projects can be found in the corresponding guidance/federal document link <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule.pdf>

Funds will be used to staff our educational learning centers which are strategically placed through the Lower Richland area of Richland County. The primary purpose of these centers is to assist students who are struggling immensely to get back on their educational path as a result of being out of school during the COVID-19 pandemic.

These educational learning centers will provide a highly personal approach to educational learning by tailoring tutoring sessions/lessons to the individual child's specific needs as documented by their assessment data results from Richland County School District One and shared by the student's guardian. These assessments will be for the student's math, reading and English standardize testing results of which make up the school's annual report card. Additionally, these educational learning centers will also have a Sylvan Learning Centers approach to helping students with their homework and will provide study skills support and test prep activities to include professional coaching in test taking strategies.

8. Please describe, in detail, how your project is related to the prevention of or mitigation of the impact of COVID-19, how funding is essential in addressing the need and communication process

As a result of the COVID-19 pandemic, an extremely large number of our area youth, who were already behind their peers academically, have fallen even further behind. This project will provide tutoring based on the student's individualized learning needs for math, reading, and English as taken from their individualized assessment testing data from Richland County School District One and shared with us by the student's guardian. Once the student's deficiencies are identified, an individualized student education plan will be created and used to tutor these individuals in math, reading, English, and language arts, Sylvan Learning Centers style. Additionally, students will also obtain study skills and test taking strategies, as well as assistance with college and WorkKeys placement testing strategies.

We will also teach and reinforce Soft Skills as well as ensure that students are proficient in utilizing computers to apply for employment opportunities.

Without a doubt, getting students back on tract academically because of the learning lost due to the COVID-19 pandemic will greatly mitigate the impact of the COVID-19 pandemic on the Lower Richland Community. Without this additional funding, we would not be able to expand the homework portion of the overall Lower Richland project activities.

Project Description and Goals

9. Please describe the target population of your program

The targeted population are the elementary, middle, and high school students of the Lower Richland Area School Cluster.

10. What is the location (address and neighborhood) of your proposed project? Be specific as possible.

The neighborhoods targeted consist of the Lower Richland portion of Richland County, SC, these areas are: 1) the rural Town of Eastover, SC (zip 29044); 2) Rural Eastover, SC (29044); 3) Rural Gadsden, SC (29052); 4) Rural Hopkins, SC (29061); and 5) the rural/urban Lower Richland portion of Columbia, SC (29209). These areas cover approximately 249.8 square miles, are predominately black, have a population of 45,071, with an average per capita income of \$20,050.00 with certain areas having extremely high poverty and a large number of youths in foster care.

The exact locations of the educational assistance services to be provided will start at the following addresses:

- 1) The Gadsden Community Center located at 122 Gadsden Comm CNTR Rd, Gadsden, SC 29052
- 2) Competitive Edge Training Center - 200 American Avenue, Hopkins, SC 29061
- 3) Richland County Public Library - 608 Main Street, Eastover, SC 29044
- 4) The Magic Johnson Center - 132 Webber High Rd, Eastover, SC 29044
- 5) The CR Neal Dream Center - 2430 Atlas Road, Columbia, SC 29209

11. Does your project/program require permits?

No, this project does not require permits.

Administrative Systems

12. How do you intend to recruit participants to your project and/or refer individuals for service, support or resources in the community? Only answer if applicable These funds require the use of evidence-based models or practice-based evidence. Please provide a description of the evidence that links your proposed strategies to interventions of prevention/or high-risk reduction.

Participants will be recruited from a number of the following activities.

- 1.) Information will be distributed via already planned community events with our partners for other grant functions/activities.
- 2.) Information will be distributed via already planned direct mailing flyers aimed at the 29044, 29052, 29061, and 29209 zip codes for other grant functions/activities.
- 3.) There will be auto-dialers sent out about the educational assistance programs in the communities via Richland County School District One’s auto dialers to students who attend school in the area to their point-of-contact phone number and email address.
- 4.) Program information will be placed into all area school’s monthly newsletters.
- 5.) Information will be placed in the hands of all area church leaders.
- 6.) Information will be disseminated via already planned billboard advertisements.
- 7.) Information will also be disseminated via our very active area residents and community groups/organizations.
- 8.) Various Internet postings will be created to highlight and advertise the educational opportunities program location and time.
- 9.) Information will be sent to various local area radio and TV stations.
- 10.) Information will be distributed via the Richland County Parks and Recreation Commission to the recreational gyms in the area.
- 11.) Information will be distributed via the Richland County Public Library.
- 12.) Information will be communicated with all of our area partners for them to disseminate to others.

13. Please explain your proposed project’s timeline to completion. All ARPA grants distributed by Richland County must be expended by December 31, 2024.

This program is designed to be a 12 month program starting in January 2023 and ending in December 2023 unless additional funding can be secured.

14. What data do you plan to collect (Demographic data. Number of individuals/households served. Number of activities provided, etc.) Funded applicants will receive additional guidance on specific data to be reported. (Demographic Reporting is a requirement for data reporting for grant compliance. Based upon the response, additional requirements may be necessary for grant compliance.)

Data to be collected include each participant’s race, gender, age, socioeconomic status if available, number of individuals served, the number of households served, and grade levels of each participant. Additional information to be collected are each student’s pre and post test scores for each respective subject matter area along with all of the students’ college placement tests and WorkKeys results. As the components of the grant are assembled, additional data elements may be added based on best practices of similar projects or data elements deemed necessary.

15. All budget items must be reasonable and critical to your proposed activities. The budget should be consistent with your narrative, making it clear how each of the activities will be funded. The budget may cover up to a 24-month period or not to extend beyond December 31, 2024. All expenses must be listed and directly related to the grant. When estimating costs, please show your calculations by including quantities, unit costs and other details. Only include grant-funded expenses in the budget descriptions. Provide a budget, broken into categories such as personnel, employee benefits/fringe, travel, training, equipment, office expenses, program, etc. and short narrative for each request. A. What is the total budget request amount?

Please see attached budget document attached and listed below.

Budget Narrative Agency Request

The budget as shown reflects the annual spending plan for the proposed project from January 1, 2023 to December 31, 2023. This budget plan will be a major extension of the Education Assistance component of an existing grant of which the Lower Richland Alumni Foundation had budgeted \$25,000 for tutoring. The details of how this will be accomplished are discussed below.

1 Personnel – Richland County Grant Funds - \$112,391.75 in personnel salaries with \$9,931.75 in fringe.
Fringe Benefits: FICA @ 7.65%, Health/Life insurance @ 7.0%, Workers comp @ 2.0% for the following positions = 16.65%

Position Title 2023 Calendar Year FICA Health Workers
Comp Total Fringe

Grant Management Administration \$22,500.00 \$1,721.25 \$0.00 \$450.00 \$2,171.25
 Multiple Part-Time/Hourly Teachers \$30,000.00 \$2,295.00 \$0.00 \$600.00 \$2,895.00
 Multiple Hourly Instructional Assistants \$20,000.00 \$1,530.00 \$0.00 \$400.00 \$1,930.00
 Multiple Student Hourly Tutors \$15,000.00 \$1,147.50 \$0.00 \$300.00 \$1,447.50
 Marketing Salary \$7,000.00 \$382.50 \$0.00 \$140.00 \$522.50
 Municipal Services / Security \$10,000.00 \$765.50 \$0.00 \$200.00 \$965.50
 Total \$104,500.00 \$7,841.75 \$0.00 \$2,090.00 \$9,931.75

Project Staff

Dr. Cleveland Wilson, Jr., along with his management team will serve as the primary program grant manager who will oversee the coordination of the consortium of agencies, organizations, community stakeholders, and applicable sub-award(s) for this grant. The following positions will be added.

- 1) Numerous part-time hourly teachers will be hired to staff each of the identified tutoring five tutoring/learning locations.
- 2) Numerous part-time hourly Instructional Assistants will be hired to staff each of the identified tutoring five tutoring/learning locations.
- 3) Numerous part-time student tutors will be hired to staff each of the identified tutoring five tutoring/learning locations.
- 4) Marketing individuals/organizations will be hired to assist with marketing the program.
- 5) Municipal Services / Security individuals will be hired to provide services to the five training centers. Security individuals will be affiliated with the Richland County Sheriff's Department.

2 Travel – Richland County Grant Funds - \$3,000.00

Travel – Meetings 2023 Calendar Year

Project Meetings \$1,500.00

Local and Regional Staff Travel \$2,500.00

Total \$4,000.00

Travel will be allocated for project meetings and for staff members to travel between the five sites for tutoring or training when necessary.

3 Website Design and Maintenance – Richland County Grant Funds - \$0.00

Website and IT Support 2023 Calendar Year

Project Website Design/Weekly Updates/Maintenance \$0.00

IT Support \$0.00

Total \$0.00

Website designs, updates, maintenance, and IT support will be covered by the Lower Richland Alumni Foundations existing Information Technology budget. The website is an additional means of ensuring dialog/communications between internal and external stakeholders. Additionally, the website allows for internal stakeholders to access the website to be tutored remotely.

4 Office Equipment and Supplies – Richland County Grant Funds - \$30,000.00

Equipment and Supplies 2023 Calendar Year

Office Equipment/Computers \$25,000.00

Office Supplies \$5,000.00

Total \$30,000.00

Office equipment will consist of laptop computers, bizhub systems for copying/faxing/scanning, and working IT network infrastructure to allow for virtual meetings with others offsite.

5 Monthly Community Events – Richland County Grant Funds - \$0.00

Ongoing Community Events 2023 Calendar Year

Monthly Community Events \$0.00

Total \$0.00

There will be numerous ongoing community events held throughout the Lower Richland Area and will highlight the Education Assistance grant actions/activities from Richland County, SC. These already planned events are a part of the Lower Richland Alumni Foundation's Department of Justice Byrne Criminal Justice Innovation Program (BCJI) grant.

6 Office Rental and Insurance – Richland County Grant Funds - \$0.00

Office Rental and Insurance 2023 Calendar Year

Office Rental – LEAD Rental Space \$0.00

Insurance – Office-Equipment \$0.00

Total \$0.00

Office space for grant personnel will be provided by the existing Department of Justice Byrne Criminal Justice Innovation Program (BCJI) grant.

7 Professional Services – Richland County Funds - \$7,500.00.

Professional Services 2023 Calendar Year
Certified Public Accountant \$0.00
Legal Consultation \$0.00
Advertising/Marketing/Promotions/Billboards \$7,500.00
Total \$7,500.00

Accounting and legal professional services will be included under the newly created professional services contract of the Lower Richland Alumni Foundation's existing structure. The marketing/advertising portion of this initiative will be supported by the Richland County Grant.

8 Construction – None

9 Total Direct Costs (Items 1- 5) Richland County Grant Funds: \$148,431.75
Total Direct Costs 2023 Calendar Year
Total Direct Costs \$148,431.75
Total \$148,431.75

10 Total Indirect Costs (Items 6 – 7) Richland County Grant Funds: \$7,500.00
Total Indirect Costs 2023 Calendar Year
Total Indirect Costs \$7,500.00
Total \$7,500.00

11 Total Costs (All Items) Richland County Grant Funds: \$155,931.75
Total Direct Costs 2023 Calendar Year
Total Direct Costs \$155,931.75
Total \$155,931.75

16. What is the annual organization budget? A copy of your most recent annual budget should be included.

The Lower Richland Alumni Foundation's budget is increasing from \$45,000.00 annually to \$845,000.00 because of a more than \$800,000.00 federal grant. Prior to this federal grant, all individuals were volunteers who were not paid for their services.

17. Does your project require initial funding prior to beginning? If yes, please describe what is needed to get started.

No, we will be utilizing other allocated funding to get the educational assistance programs started.

18. Please describe how this project will be financially sustained after ARPA funds are expended.

The organization will have a monthly newsletter/magazine (paperback and website/online version). When up and running the magazine is expected to generate approximately \$31,950.00 a quarter from marketing, advertising, and subscription revenue

Business/Marketing Plan

19. Has this proposed project been submitted through any other City, State, Federal, or private funding process? If yes, please provide the information regarding the funding source, amount, and funding details. Please note this grant prohibits duplication of funds from multiple sources including other federal and state grant allocations.

No, the funding request within this grant application has not been submitted to any other entity for funding. The proposed funding requested will be used to expand an existing \$25,000.00-line item in the Byrne grant for tutoring thus expanding this needed service throughout the Lower Richland area.

Performance Measures

20. Will funds supplant or supplement project funding? If so, please explain in detail.

Grant funds requested for this effort will be used to supplement federal funds by expanding the efforts of the Byrne Criminal Justice Innovation Program (BCJI) grant's youth tutoring component. This grant will expand the educational efforts needed to reverse the negative effects on student learning that have resulted from the COVID-19 pandemic.

No Funds will be used to supplant any activities.

21. How will the success of this project be measured? Be specific as possible. Please use measurable indicators (i.e., Social Impact, Cost Benefit Analysis, Pre/Post Shifts in Attitudes or Behavior, etc.).

The success of this project will be measured by utilizing the Pretest and Post-test scores of each student's test results. The pretest will be used as a means of knowing exactly where to start each individual's educational improvement journey. The

student's post scores will be used to determine if the learning sessions were successful.

Additionally, the student's school assessment scores from the school district along with their pretest and post-tests, will be used to create a personal learning plan that "adapts" to each individual's skill level and learning pace. This process will help to ensure that each individual student feels engaged and motivated – never frustrated, rushed or bored.

Another means of determining the success of the learning sessions will be that all participants will be interviewed, surveyed, and participate in focus group meetings to determine the participant's satisfaction with their educational assistance experience. Results from the participant surveys, interviews and focus group meetings/listening sessions will also be utilized to determine the success of the educational assistance project.

The questions for the surveys and interviews will utilize a variety of qualitative and quantitative questions, including anchored rating scales which includes a "continuum of response choices" and "a written descriptor for each point on the rating scale." Additionally, a Likert scale will be used which will include multiple questions across the same rating scale; scores will be summed across the questions to produce one score for both the individual and each unique question. Open-ended questions will also be included on the questionnaire and will be compared in a multitude of ways.

For the open-ended questions, descriptive statistics will be used to elaborate the differences or similarities in responses in addition to calculating means when appropriate. Additionally, t-tests of means may be utilized to determine if there are significant differences in responses to the questions. Open ended questions will be analyzed thematically. Basically, we will evaluate each student's strengths while working with them to identify opportunities for their future.

Sustainability

22. What are the specific outcomes and accomplishments this project will achieve and how will outcomes be measured?

The specific outcomes and accomplishments of this initiative are as follows.

To increase the area students' academic performance in math, reading, and English by at least 5% over their prior academic years standardized testing report card results.

To increase the area students' pretest scores in math, reading, and English by at least 10% in their posttest scores.

To increase the student's awareness of and practice of soft skills in their future employment endeavors.

To increase the students WorkKey placement test scores to the point where they qualify, via the WorkKey test scores, for employment with area employers.

To increase student's placement test scores for higher education opportunities (ACT, SAT, Accuplacer, Compass, PSAT, AP Exam).

To increase area residents' comfort with the use of computers to increase their employment opportunities because they now know how to complete employment applications online.

23. Has your organization had an instance of misuse of funds or fraud in the past 36 months? If so, please explain.

No, the Lower Richland Alumni Foundation has not had any instances of misuse of funds at any point in its existence.

24. Does your organization have a current or pending lawsuit against another organization? If so, please explain.

No, the organization does not have any current or pending lawsuits against it or any pending lawsuits against another organization.

25. Do you have a separate account for different programs/revenue sources to prevent co-mingling of funds?

Yes

26. Does your organization use a daily time tracking log for each position being paid using multiple sources of funding?

Yes

Grant Amount Requesting	\$ 155,931.75	\$ 0.00	\$ 0.00
Total	\$ 155,931.75	\$ 0.00	\$ 0.00

Expense Category	Grant Amount Requested	Other Sources
Advertising/Marketing/ Promotions/ Billboards	\$ 7,500.00	\$ 0.00
Advertising/Marketing Related Salary	\$ 7,000.00	\$ 0.00
Municipal Services/Security	\$ 10,000.00	\$ 0.00
Contractors/Outside Services		
Software/Equipment	\$ 30,000.00	\$ 0.00
Other		
Tutors - Teachers	\$ 30,000.00	\$ 0.00
Tutors - Instructional Assistants	\$ 20,000.00	
Student Tutors	\$ 15,000.00	
Administrative Management	\$ 22,500.00	\$ 0.00
Travel	\$ 4,000.00	
Total Fringes	\$ 9,931.75	
Total	\$ 155,931.75	\$ 0.00

Tables [top](#)

Expenses

Expenses	FY 20	FY21	FY22	Total
Program services	3,000	0	1,791	\$ 4,791
Fundraising	32,804	0	14,097	\$ 46,901
Administration/Management/General	591	1,791	0	\$ 2,382
Total	36,394	1,791	15,888	\$54,074

Required Attachments [top](#)

Documents Requested *

Required? Attached Documents *

Statement of Financial Position(Balance Sheet)	<input checked="" type="checkbox"/>	Lower Richland Alumni Foundation Balance Sheet
Statement of Activity (Income and Expense Statement)	<input checked="" type="checkbox"/>	Lower Richland Alumni Foundation Income and Expense Statement
IRS Form 990 (if total annual revenue is \$50,000 or above)		
Certified Financial Audit (revenue of \$750,000 but federal expenditures less than \$750,000)		
Certified Financial Audit Management Letter		
Single Audit/Management Letter/ Corrective Plan		
Detailed Project Budget	<input checked="" type="checkbox"/>	Detailed Project Budget
Other documents regarding project	<input checked="" type="checkbox"/>	Lower Richland High School Report Card 2022
IRS Determination Letter indicating 501 c3, non profit status	<input checked="" type="checkbox"/>	IRS Determination Letter
Proof of current Registration as a charity with the SC Secretary of State	<input checked="" type="checkbox"/>	Proof of current Registration as a charity with the SC Secretary of State
Organizations W-9	<input checked="" type="checkbox"/>	Lower Richland Alumni Foundation W9

* ZoomGrants™ is not responsible for the content of uploaded documents.

Become a [fan of ZoomGrants™](#) on Facebook
Problems? Contact us at Questions@ZoomGrants.com
©2002-2023 GrantAnalyst.com. All rights reserved.
"ZoomGrants" and the ZoomGrants logo are trademarks of GrantAnalyst.com, LLC.
[Logout](#) | [Browser](#)

Powered by ZoomGrants™ and

Richland County Government
Administration
American Rescue Plan Grant
Deadline: 10/14/2022

Lynn Brown Inspires: Young CEOs and Leaders of Tomorrow Young CEOs and Leaders of Tomorrow

Jump to: [Application Questions](#) [Budget](#) [Tables](#) [Required Attachments](#)

\$ 50,000.00 Requested

Submitted: 10/14/2022 8:30:59 PM
(Pacific)

Project Contact

Norma Brown
nlbrown734@gmail.com
Tel: 8032406131

Additional Contacts

none entered

Lynn Brown Inspires: Young CEOs and Leaders of Tomorrow

203 Hookston Way
Irmo, South Carolina
Irmo, SC 29063
United States

CEO/Founder

Norma Brown
nlbrown734@gmail.com

Telephone 8032406131

Fax none

Web <https://www.beinspiredentrepreneurs.com>

Application Questions [top](#)

1. Organization Tax Filing Status

The Young CEOs and Leaders of Tomorrow is a 501c3 is a nonprofit and we have filled Department of the Treasury Internal Revenue Service forms and my tax filling status is current and approved

2. Organization Service Type

The Young CEOs and Leaders of Tomorrow is a 501c3 nonprofit service organization that teaches young people in grades 4-12 and ages 17-25 the concepts of Entrepreneurship with a focus on Finance, Education, and Leadership

3. Organization Process Owners

The organization process owners would be the board of directors, the advisory board, the parents and most of all the Young CEO members and leaders

Program/Project Information

4. Has your Organization received prior funding to address community concerns in the past, If yes, by whom?

Yes the Organization has received prior funding to address community concerns from several places. Our main source of income from the inception of the organization has been Midlands Gives. Midlands Gives is an annual fundraiser that helps nonprofits raise money for their organization. All of our board members, advisory board members, parents, students, and most of all the entire community gives during this time. This is has been the only source of income from the time it started in 2019 until 2021. This year we received a grant for the SC Alliance that has helped the organization.

The organization started in 2018 and received nonprofit status in 2019. The first year 2019 it the organization was funded by the founder and partnered with another nonprofit called YESCarolina that helped with some of the finances. The second year the organization participate in the Midlands Gives fundraiser and was able to raise enough money to address several community concerns in the community. In 2020 during COVID the organization again participated in Midlands Gives and was able to not only serve students but this time was able to help and serve the entire family

My name is Norma Lynn Brown and I am the proud CEO and Founder of Lynn Brown Inspires and after 35 years of teaching

Entrepreneurship, Marketing and Business, God put in my heart to retire and teach our young children in underserved areas how to create a business plan for a business of their choice and how to use that plan to start their own business. I do this by conducting 2-week summer camps. During the camp students in grades 4-12 and ages 17-25 are taught how to create a business plan for a business of their choice. After the 2 weeks the students present a business plan to judges and to the entire community face to face and now because of COVID also through social media and zoom.

Not only does the winners receive money but ALL of the students receive seed money for their business. Then after the camp the students are now official members of the Young CEOs and Leaders of Tomorrow organization. This organization is opened to any student in grades 4-12 and ages 17-25 that has an interest in entrepreneurship with a focus on education, leadership and finances. The year round organization is student led and adult supported and this year we now have 60 members

The community concerns that this organization addresses is economic empowerment not only through money but through branding themselves. Students are taught that Entrepreneurship is not just about owning a business but also about owning themselves.

The 3 community concerns that our organization addresses through entrepreneurship consist of :

1. Concerns of low economic empowerment in the family- When the students earn their own money it is a tremendous help to the family. During COVID some of the Young CEOs was earning money through their business not just for them but for their families when parents lost their jobs. The Young CEOs can go into their families and teach them the economic concepts and that can be the beginning of generational wealth.

2. Concern of low self- for self-esteem in our young people - In my family we had 6 children and my mom and dad. In order for us to eat we had our own business and that is how I was introduced to the concept of entrepreneurship. It gave me a sense of self worth to have our own store not just for us but most of all to be able to help and give back to the people without resources in our neighborhood.

As a teacher for 35 years I have seen how entrepreneurship has changed the lives of young people. Even during the 2 week camp I can see a difference in the students when they first entered the camp and when they presented their business plan on stage in front of the peers and the community. It changes a child to let them know they have created something that belongs to them and they own in.

3. Concerns of community unity and involvement - Today there is so much violence and negative things going on in our community but sometimes we don't see the gifts and talents God has put inside of our children. Eventhough the media don't show up for our events, think of what it would be like if the media and the community supported and showed the young people in the community that they believe in them. This is what happens during the camp and shark tank.

After the shark tank the students displays their produces and services to the entire community through a Vendor Fair. It is so amazing to see the smiles and the excitement when people actually believe in them enough to buy from them. Then during the year the business people in the community continue to spend time and teach the young people about to maintain and sustain their businesses.

5. Describe the issue/ need that your project will address (required)?

The need and issue that my project will address is the need to instill economic empowerment in our young people at an early age. Most people don't start their businesses until they are older. Now because of technology and the advancement of our young people at an early age, it is imperative to teach entrepreneurship and ownership principles at an early age. The Young CEOs start with the 4th grade for the camp however my youngest CEO in the organization is actually in the 3rd grade and has his own YouTube Channel.

Our project starts with a 2-week summer camp and is for a life time as long as the student would like to be a part of it. After the student learns the basic business skills and know how to put their passion into a plan and then stand on a stage to present to others, that is the beginning of a life changing journey for them.

When a child is young and have dreams, visions and goals that is the time to work with them and to give them the tools that they need to develop their goals and move their dreams forward, Most of the time in underserved neighborhoods the parents are not equipped to teach the students and give them the exposure and experience that they need so it is the responsibility of organizations like mine to come in and provide the resources that the young people and their families need.

I always tell my board that my mission and vision of the organization that will change is that there will never be a charge to any student for my camp or any other program. With 6 children in our family if the community would charge my mom just 10.00 for every child we would not have been able to participate in the many community events. My community was our Village and is the reason that all 6 of us graduated from college and have successful lives and 5 of the 6 of us are entrepreneurs, because we were introduced to it at an young age.

The need to start and teach students at an early age the concept of economic empowerment through entrepreneurship with a focus on finance, leadership and education is addressed in my project of the Young Entrepreneurship Summer Camps and then the child has the opportunity to became a lifetime member of the Young CEOs and Leaders of Tomorrow!!!!

6. Is the project an expansion of current services your organization offers or a new program or reinstatement of a previously funded program?

The Young CEOs and Leaders of Tomorrow is an extension of the Young Entrepreneurship Camp. Now after the camp, the students can become members of an organization that can continue to help them develop them into successful young entrepreneurs

7. Specifically, what will funds be used for? Examples of the eligible projects can be found in the corresponding guidance/federal document link <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule.pdf>

The funds will be used for 2 major programs for this project. One program is the Be Inspired Young Entrepreneurship Summer Camp and the other program is the Young CEOs and Leaders of Tomorrow organization. Both programs are funded by Lynn Brown Inspires: Young CEOs and Leaders of Tomorrow.

According to the Guidance/ Federal document one of the eligible projects is a project that addresses the negative economic impact which includes assistance to households., small businesses, and nonprofits

Lynn Brown Inspires addresses the negative economic impact to households, Young CEOs small businesses and of course Lynn Brown Inspires which is a nonprofit.

First the project addresses the negative impact to households. The target market for Lynn Brown Inspires is underserved African American neighborhoods. Lack of income in the household creates a negative impact on the entire household and introducing at least one person, especially a young person, in the household to entrepreneurship has a great impact. During the Pandemic because of the impact of youth entrepreneurship I continued my camp through zoom. I had 3 young people from a single mom home and one of the child is disable. Also, they only had one computer and you had to have a computer to be a part of the camp and participate in zoom so a business partner provided each one of them with their own computer. The impact is that now each one of them are now successful young CEOs and it has a major impact on that entire family.

One of the young men who is extremely smart owns his own tutoring business and my organization purchased him a subscription to zoom so he could keep his business alive during COVID and now he has partnered with an organization to give peer tutoring. The other young man is musically talented and creates beats. He has created several beats and sells them to graphic artists. The young lady with Down Syndrome has several books about her journey. But that is not all. The Two young brothers now own their own men's clothing apparel business and is doing very well!!!

This is an example of how the projects prepare the young people in the household to help with the household. Therefore, one part of our funding is given to students to assist them with the resources to sustain their businesses. Funds are used to give the Young CEOs money to fund their businesses. This was one of the biggest parts of our budget during COVID because parents lost jobs and the student had to take their businesses to another level to help their family.

Secondly the project addresses the negative Impact to the young entrepreneurs' small businesses.

Now in this creative world, most young people have a passion but do not know how to put their passion into a plan which is why the Young Entrepreneurship camp is so very important. The camp teaches the student step by step how to but their business into a plan. When they graduate from the camp, they have completed a business plan, presented their plan to a panel of judges, and have participated in a meet and greet Vendor Fair with the judges and the entire community.

Below you will find a specific list of what funds will be used for to conduct our Young Entrepreneurship camp.

Entrepreneurship Camp

- Breakfast, lunch, and snacks
- Transportation
- Books and materials
- Computers
- T-shirts and other meet and greet materials
- Winner's money and seed money for all participants
- Leadership Day with speakers, breakfast, lunch, and materials
- Camp counselors and instructors
- Shark Tank business plan competition – food, technology, PR costs, & facilities

Thirdly the project addresses the negative impact to the Nonprofit- The negative impact to my nonprofit Lynn Brown Inspires is the lack of financial and other resources. I share with my board that one very important part of my mission is that no child or family will ever have to pay to participate in my camp or other programs. This is important because if my parents were required to pay just a small fee for me and my 5 siblings then were would have not been able to participate in any community activities. Our community" Village" helped our parents to raise us and now all 6 of the children graduated from college and are now very successful. Also 5 of the 6 children are entrepreneurs!!!

Therefore, like in my community, the organization needs funds from the community and other agencies to provides the Young CEOs and Leaders with the resources, Opportunities, and exposure they need.

The following programs are provided to our over 60 Young CEOs and Leaders of Tomorrow at NO CHAGE to the students or their families. However, we all know that there is a cost to every project that is provided. The Young CEOS and Leaders of Tomorrow provides the following programs and below is a list of programs that the organization will use their funds for

- Free Tutoring Services- All ages, Virtual and In-person, all year
- College and Career Program for students and parents- College and Career preparation
- Business meetings with business mentors
- Business sessions to help maintain their businesses sustainability
- Students Vendor Fairs and Pop-Up shops during the year
- Cultural and Business Field Trips
- Young CEOs and Leaders Gala Production- At the end of the year the students will showcase their businesses.
- Community Service and Community Involvement events

8. Please describe, in detail, how your project is related to the prevention of or mitigation of the impact of COVID-19, how funding is essential in addressing the need and communication process

.COVID-19 had a major impact on my project/ program. My project/program is related to the mitigation, helping to reduce the severity and impact of COVID-19 and funding is very essential in addressing the needs and communication process

Many of the households were affected by COVID which includes our Young CEOS and they are still being affected, therefore funding is needed help these Young CEOs and their parents regain all that they have lost in the last couple of years.

Funding is needed for the following:

1. computers and electronics so they can continue to update and revise their business plans and to continue to connect with their customers
2. Extensive training in the camp not only by instructors but also by peer counselors
3. To give the students resources so they will be able to share their business in vendor fairs and other programs
4. Have a parent program so that the parents will be able to support their children
5. Have a Post/Secondary Program for all students to even show the alternatives for a 4 year college and entrepreneurship as a career choice
6. Have a leadership program that is started during the camp and students go through the Next Level Program

Project Description and Goals

9. Please describe the target population of your program

The target market for my program is African American young people in underserved communities in grades 4-12 and ages 17-25. Young people who have a passion for owning their own business with a focus on education, leadership and finance.

10. What is the location (address and neighborhood) of your proposed project? Be specific as possible.

The location of the project is the Brookland Baptist Church Teen Center in West Columbia 1066 Sunset Blvd West Columbia. In 2021 Our camp and Shark Tank was the first program to be held in the center after COVID. West Columbia which is a part of Lexington County. As with most cities there are parts of the city or county that are affluent and there are parts that are in poverty. The Brookland Baptist Church and Teen Center is located near a part of the town that is call "Happy Town" were the household income is low and crime rate is very high, Therefore we choose this location to specifically target this population to bring Entrepreneurship not only to the children but also to the families and the entire communities. We also partner with the Lakeview Empowerment Center to have programs for the young people and families in that area.

11. Does your project/program require permits?

No my project does not require a permit

Administrative Systems

12. How do you intend to recruit participants to your project and/or refer individuals for service, support or resources in the community? Only answer if applicable These funds require the use of evidence-based models or practice-based evidence. Please provide a description of the evidence that links your proposed strategies to

interventions of prevention/or high-risk reduction.

I have been recruiting participants to my project/program from the start of the program and will continue to recruit throughout the year. I recruit through word of mouth of other participants, through the churches and other community organizations. Also I have gone into 6 high schools in Richland One to help teachers with their entrepreneurship curriculum and that was also a way to recruit students.

Also our College Career Program partners with the Richland County Library and Midlands Technical College to offer support with college and career information. Also these two places also give individual and group sessions not only for post-secondary assistance but also for other programs that are offered through Midlands Tech and the library.

This program is evidence based because we have students that have been in business for several years and have put money back into their communities then also helped other young people to do the same.

13. Please explain your proposed project's timeline to completion. All ARPA grants distributed by Richland County must be expended by December 31, 2024.

2023 Timeline of events

January 23, 2023 - Grand opening of the International African American Museum in Charleston SC. Registration will be announced for members. Plans are being made for an overnight trip Charleston S.C.. Business Monthly session, Black History Program

February African American Entrepreneurs: Black History event, Business meeting, preparation for job fair, sessions on interviewing, job preparation and others. Sign up for the oratorical contest- Start preparation for the Gala - Community Service event

March – First Young CEOs and Leaders Summer Job & Internship/Job Shadowing Fair for youths and teens. This will be open to all teens but will be sponsored by the Young CEOs and Leaders of Tomorrow. Planning to partner with the Urban League and other businesses and organizations that offer youth internships and jobs for the summer
Job preparation sessions will be provided

March - Young Women of Excellence Oratorical Contest- Celebrating Women's History and this month students will register for the College and Career program and this program will last until January and we will have a big celebration for all Seniors and start over

APRIL -Membership Meeting Preparation for the Gala and Midlands Gives

MAY- 1st Young CEOs and Leaders of Tomorrow Gala and Silent Auction
Virtual all day

MAY-MIDLANDS GIVES: Fundraising event for the organization Virtual all day

JUNE Monday June 19th – Thursday June 22nd

9:00-3:00 2023 Be Inspired Young Entrepreneurship Camp-Registered Students only Christian Learning Center Classrooms

Friday June 23rd 9:00 -3:00 Be Inspired Camp Leadership Day -Registered students only Brookland Baptist Health and Wellness Center- Gym

Monday June 26th- Thursday June 9:00-3:00 Be Inspired Young Entrepreneurship Camp- Registered Students only Christian Learning Center Classroom

Friday June 30TH 9:00-2:00 Shark Tank Business Plan Competition/ Meet and Greet – Everyone is invited Competition in the Teen Center /Judges in Dining Hall/ Meet and Greet-Gym

JULY-10-JULY 21 Camp Wanza in Charleston SC This camp is conducted by myself for the Sanders family in honor of Tywana Sanders the amazing young entrepreneur who was the youngest person that was murdered in the Emanuel 9 mass shooting in Charleston SC

Sunday July 16th 2:00- 300 Young CEOs and Leaders Vendor Fair – Camp Graduates only Brookland Teen Center

August- Back to School Event

September- First Membership Meeting and Introduction of officers and new member

October- New membership ceremony and next level graduation

November- Community Service events and preparation for Christmas Vendor Fair

14. What data do you plan to collect (Demographic data. Number of individuals/households served. Number of activities provided, etc.) Funded applicants will receive additional guidance on specific data to be reported. (Demographic Reporting is a requirement for data reporting for grant compliance. Based upon the response, additional requirements may be necessary for grant compliance.)

As stated before there is no cost to any student or family to attend my program. However one requirement is that the submit an applicaiton by the deadline. Right now we have 60 students who have submitted applications to be members. In additional to a membership application if they participate in the camp they are required to submit another separate application, Then an application is required to be in the college/career program.

Every time we have an event a google form is given to the students and parents so we can gather primary data about the students and parents involved in the program. Our organization is student led and adult supported so it is very important that I know as much as possible about all students and parents

We receive data such as

age, grade, school, email, parent information, phone, gender, businesses, career and college, school district, free or reduce lunch, leadership interests and lots of questions to get to show interest in business and leadership

15. All budget items must be reasonable and critical to your proposed activities. The budget should be consistent with your narrative, making it clear how each of the activities will be funded. The budget may cover up to a 24-month period or not to extend beyond December 31, 2024. All expenses must be listed and directly related to the grant. When estimating costs, please show your calculations by including quantities, unit costs and other details. Only include grant-funded expenses in the budget descriptions. Provide a budget, broken into categories such as personnel, employee benefits/fringe, travel, training, equipment, office expenses, program, etc. and short narrative for each request. A. What is the total budget request amount?

Program Director \$3,000.00 The director is responsible for directing the entire program from start to finish. They have to recruit students, meet with parents and are responsible the 2 week summer camp and programs that are a part of the camp before and after the camp. Their responsibilities include transportation, meals(Breakfast, lunch and snacks for ALL programs, obtaining facilities, obtaining all IT services and other services for f the Camp, "Shark Tank" Business Plan Competitions

Instructor Grades 4-7 \$2,000.00 The instructor helps them to determine their passions and then teachers the students how to create a business plan for their passion. The instructor has to create the curriculum and have individualized instructions for each student. The students then present their business plan to a group of Judges and the entire community in person and on Face-Book Live

Instructor Grades 8-12 \$2,000.00 The instructor helps them to determine their passions and then teachers the students how to create a business plan for their passion. The instructor has to create the curriculum and have individualized instructions for each student. The students then present their business plan to a group of Judges and the entire community in person and on Face-Book Live

Camp Counselors Grade 8-12 (2) \$700.00 Each student in the camp is creating a different business plan so each of the counselors are successful business owners and help the instructors prepare the students for the Shark Tank Presentation because they only have 2 weeks to prepare. The counselors also help with all programs during the summer

Camp Counselor -Grades 4-7 (2) \$700.00 Each student in the camp is creating a different business plan so each of the counselors are successful business owners and help the instructors prepare the students for the Shark Tank Presentation because they only have 2 weeks to prepare. The counselors also help with All programs during the summer

2 Administrative Assistants \$700.00 To make sure the instructors and the counselors give their attention to the students each grade level have and administrative assistant. They will do this for all summer programs

Leadership Day Instructor \$400.00 On the first Friday we have a leadership day with 2 instructors. This price includes speakers and any materials the y bring to the event

Leadership Day Instructor \$400.00 On the first Friday we have a leadership day with 2 instructors. This price includes speakers and any materials the y bring to the event

Financial Instructors \$2,000.00 We have financial seminars in the summer and during the year to make sure the students

know their money and to prepare them for successful Pop Up Shops.

Shark Tank Host \$200.00 This is for hosts for the End of the 2-Weeks shark Tank Business Plan Competition

TOTAL /STAFF SALERIES \$11,000.00

Photographer for Shark Tank /Leadership 600.00 This is the entire summer programs

Videographer for Shark Tank/Leadership 600.00 This is for the Video of the shark tank business plan Presentations , leadership camp and other programs

Social Media/Facebook Live Shark Tank 300.00 This is for social media for the Shark Tank, camp and other programs for the camp

300.00 Person who manage and create electronic ablations for the judges for the Shark Tank Competition

Camp Awards 1,000 Awards presented to students for achieving excellence in the area of Entrepreneurship

Program/Newsletter/ Printing 1,100.00 The set up and printing for the Shark Tank Business Plan Competition - First Young CEOs and Leaders Newsletter

T-shirts 500.00 T-shirts for all camp participants and Counselors. This helps to brand the organization

IT for Shark Tank and Camp 1,000.00 The set up and operation of IT during the Shark Tank presentations and for practice days.

Food -Shark Tank, Camp, Leadership 5,600 This is for food for 2-week camp breakfast, lunch, snacks for 28 people and for shark Tank

TOTAL -Contractual Services 11000

TOTAL-College/Career programs and laptops \$10,000.00 This is for laptops and any electronics for the students to use during the summer programs and other programs during the year Education Technology Funds: As a part of the Young Entrepreneurship camp we had some College Prep classes because our mission is entrepreneurship with a focus on education, finance and leadership. The sessions require computers. I will use the funds allocated for the computers for the college prep sessions and any of the sessions we have and students do not have computers. Also students can check out computers for their businesses. This is not just for computers but also for any software or computer accessories

Seed money for all students for Classroom training 4,000.00 Each Student who complete and business plan and present it in the business plan presentation will receive seed money for business start up. There are 1st, 2nd and 3rd place winners for each grade group

Leadership training for officers \$1,000.00 for training that includes materials, meals and information

Financial training 1,000.00 This is for financial training during the year at different session and the stock market game which includes, books and materials

TOTAL PROFESSIONAL /STAFF \$6,000.00

Meet and Greet after Shark Tank Supplies \$500.00 supplies for each student to create to have supplies for the meet and greet and pop-up shops after the business plan presentations

Supplies for Leadership Day 300 Supplies for the students to use during leadership Day

Business Cards and business supplies 1200 A supply of start up business cards were given to each one of the participants to give to judges and to have during their meet and greet pop up shops.

TOTAL PROGRAM SUPPLIES \$2,000.00

We receive some in-kind donations so we will use the 1,000.00 budgeted previously for rental for additional contractual services to hire student/community business to invest in the community

Camp Wanza in Charleston- The Tywanza Foundation helps to cover some of the cost but the Be Inspired Camp in Columbia is 100% covered by my non-profit Lynn Brown Inspires,

Meals- Charleston /2 weeks \$500.00 Instructor is from Columbia so this would be for meals for during the 2 weeks in Charleston

Mileage - Charleston 200 This would cover gas for the instructor to drive from Columbia to Charleston and to the camp every day

Lodging /Charleston 2 weeks \$1,300.00 This would cover lodging for the instructor during the 2 weeks she would stay in Charleston Camp Wanza:

In my budget I allocated

5,000.00 for Camp Wanza in Charleston for travel, instructor, lodging, food and staff.

Camp Counselors for Charleston \$1,000.00

This would give a stipend to 2 camp counselors who assist the instructors

Camp Instructor for Charleston \$1,000.00 This will include creating a curriculum and teaching the curriculum for 2-weeks

Total for Staff \$2,000.00

Total for Food \$1,000.00

CAMP WANZA TOTAL \$5,000.00

Camp Transportation \$2,000.00

Camp Transportation for 2 weeks

Field Trip Transportation \$3,000.00

TOTAL STUDENT TRANSPORTATION 5000

TOTAL BUDGET 50,000.00

16. What is the annual organization budget? A copy of your most recent annual budget should be included.

The total budget for this year is 106,675.00 The budget has 4 major parents

1. The Summer Camp/Shark Tank and Summer Programs
2. The Young CEOs and Leaders of Tomorrow Programs
3. Camp Wanza Camp our Sister Camp
4. The Organization Expenses
5. Marketing and IT for the Organization
7. The Next Level Program

LYNN BROWN INSPIRES: YOUNG CEOS AND LEADERS OF TOMORROW ANNUAL BUDGET

Total of Student Seed Money \$4,500.00

Seed money for 24 students in grades 4-12 and 4 students 17-25

Camp Awards , Student Certificates, Leadership

leadership/ certificates for students, class awards 500.00

Tori Rolack Young Entrepreneurship Scholarship 1,000.00

Total Camp Awards, Student Certificate and Leadership 500.00

Total Camp Awards , Student Certificates, Leadership 2,000.00

CAMP STAFF

Director/ Instructor grades 7-12 and ages 17-25- 3,000.00

2 instructors 2,000.00 each- Grades 4-6 and grades 7-12 and ages 17-25 2,000.00

4 Youth Advisors / 400.00 each - 2 for each age group (camp, shark tank, leadership) 1,600.00

CAMP STAFF 6,600.00

Media/Marketing/ Technology for Shark Tank
Computer tech- director for camp and Shark Tank 600.00
Technology - cameras /set up practice- 200.00
Virtual shark tank - 200.00
video 300.00
Pictures for shark tank 300.00
Video for Shark Tank/Judge Lunch /shark tank 500.00
TOTAL Media/Marketing/ Technology for Shark Tank 2,100.00

Shark Tank Expenses

Pictures -leadership day/ headshot/classes / 300.00
Shark Tank Programs/Suggestion card/ Certificates/business card 1,300.00
Meal for audience 2,000.00
Meal for Judges/Breakfast and Lunch 300.00
Shark Tank Host - 200.00
Electronic Judge Tabulations 300.00
Judge gifts 300.00
Shark Tank Expenses TOTAL 4,700.00

LEADERSHIP DAY CAMP

2 Leadership Instructors / 300.00 each 600.00
Materials and supplies 500.00
Total Cost of Leadership Day 1,100.00

CAMP EXPENSES - 9 days- Shark Tank is on the 10th day

Breakfast - 9 days for 20students / 6 staff 2,000.00
Lunch for 9 days for Children 4,500.00
Snacks - for 9 days for 25 students 400.00
Supplies for Meet and Greet 400.00
Mask for all students/coaches and staff 50.00
T-shirts for student- 25 students/ 7 staff 550.00
Guest Speaker gifts 300.00
Building /security- IN KIND 300.00
Transportation for 2 weeks 1,500.00
TOTAL COST FOR CAMP EXPENSES 10,000.00

Summer Field Trips - Transportation/food - Charlotte for Financial Workshop 3,000.00

Technology for Camps and other programs 10,000.00

EXPENSES FOR CAMP WANZA IN CHARLESTON- INSTUCTOR EXPENSES ONLY

camp counselors and assistances 1,000.00
stipend for instructor- 1,500.00
Meals for 2 weeks 1,000.00
Malaga for 2 weeks 500.00
Lodging for 2 weeks 2,000.00
TOTAL expenses for Camp Wanza in Charleston 5,000.00

YOUNG CEOS AND LEADERS OF TOMORROW PROGRAMS

Business Meetings for students and leaders 1,000.00
officer Apparel- Jackets, Polos 3,000.00
Marketing/Posters/websites/ social media 1,000.00
Officer Installation Ceremony and New Level Graduation 4,000.00
Next Level Program- Started in September & October - Speakers 500.00
Back to School -We made it Celebration / Partnership 500.00
WE CARE Community Service /hospitality - Warm items for Homeless- November 400.00
College/Career program for the Year - Carolyn Burton Proposal 10,000.00
Youth and Teen Summer Internship Fair 1,000.00
Parent support program 1,000.00
Young CEOs and Leaders of Tomorrow Gala 5,000.00
Business Mentorship program -Individual and Business Pod Mentors 1,000.00

Vendor Fairs Marketing Materials and supplies for students 1,000.00
Field Trip- African American Museum opening in Charleston 2,500.00
Vendor Fairs Marketing Materials and supplies for students -Budget for Student materials 3,000.00
TOTAL FOR YOUNG CEOS AND LEADERS FOR TOMORROW 34,900.00

YOUNG CEO NEXT LEVEL PROGRAM

Certifications for Next Level Students 1,000.00
Websites Development 1,500.00
Trademarks/copyrights 2,500.00
Financial Software 1,000.00
Instructors 300.00
Next Level Summer Program 4 sessions 2,000.00
YOUNG CEO NEXT LEVEL PROGRAM 8,300.00

Lynn Brown Inspires: Organization Expenses

Quick Books and Accountant 500.00
Geek Squad 105.59
Webroot 29.99
Adobe 239.88
Go Daddy 19.17
SAMS- Free 0.00
Administrative Assistant ???? 3,600.00
Drop Box Update 130.00
Zoom peryear 161.89
Wix.com 349.00
Obtain My Brain-Urban Awareness 149.00 per month 1,788.00
Revamping website and rebranding 3,000.00
Grants- Urban Awareness- Lifetime Member/Unlimited resources, webinars, materials-One time payment 0.00
Business Classes 500.00
Business seminars/conferences 1,000.00
Secretary Of State- Renewal of Organization 51.85
TOTAL ORGANIZATIONAL EXPENSES 11,475.37

TOTAL BUDGET FOR LYNN BROWN INSPIRES: YOUNG CEOS AND LEADERS OF TOMORROW

Total of Student Seed Money \$4,500.00
Total Camp Awards , Student Certificates, Leadership 2,000.00
Total Camp Staff 6,600.00
Total Media/Marketing/ Technology for Shark Tank 2,100.00
Total Technology and Computers for Camps and other programs 10,000.00
Total Camp Wanza Charleston and Greenville 5,000.00
Total Summer Field Trips - Transportation/food - Charlotte for Financial Workshop 2022 3,000.00
Total Shark Tank Expenses 4,700.00
Total for Leadership Day 1,100.00
Total Cost for Camp Expenses 10,000.00
Total for Summer Field Trips - Transportation/food - Charlotte for Financial Workshop 3,000.00
Total for Young CEOs of Tomorrow Programs 34,900.00
Total for Young CEOs and Leaders Next Level Program 8,300.00
Total for Lynn Brown Inspires Expenses 11,475.37
TOTAL BUDGET FOR LYNN BROWN INSPIRES 106,675.37

17. Does your project require initial funding prior to beginning? If yes, please describe what is needed to get started.

Our major project is our summer programs. Since the beginning of the organization in 2018 we had only depended on donations from community. Now we are a part of Midlands Gives so now more people are able to give. This year I received a grant that allowed me to expand and teach a Camp Wanza Camp in Greenville, A financial field trip to Charlotte and the ability to give more money to students for supplies needed for their vendor fairs and pop up shop.

This year for the first time we are planning for Young CEO Gala however since this one is our first time we do not know how much money we will actually generate. Also through Midland Gives we have a goal how we never know with the economy now how much we will actually raise.

Also the grant I received last year was reimbursable so I did not have the upfront money to spend to get reimbursed so I was not able to receive the total amount of that grant

Again i will not go away from my mission to not give any student access to any of my programs because of finances, so we have a budget but we will need money upfront especially this year with 2 new projects the Young CEOs and Leaders Vendor Fair and most of all the Gala.

We would need the 50,000.00 to have money available to have the money not only for the programs but for the operational costs of the organization

18. Please describe how this project will be financially sustained after ARPA funds are expended.

The project will be financially sustained after the ARPA funds are expended through Midlands Gives and business and community donations, our annual Young CEOs and Leaders Gala, other grants, partnership ships, selling promotional items and vendor spaces

Business/Marketing Plan

19. Has this proposed project been submitted through any other City, State, Federal, or private funding process? If yes, please provide the information regarding the funding source, amount, and funding details. Please note this grant prohibits duplication of funds from multiple sources including other federal and state grant allocations.

This project was submitted to the SC Afterschool Alliance for. This was a reimbursement grant so the information is still being reviewed therefore I have only received 25,000.00 of the 50,000.00 that was rewarded because they are still reviewing and verifying receipts for all of the recipients

That grant was only for the summer programs however the funding that I am asking for with this grant is to the support programs for the entire organization

Performance Measures

20. Will funds supplant or supplement project funding? If so, please explains in detail.

The only projects that the funds will supplement are the projects on the timelines and organized and supported by Lynn Brown Inspires no project funding

21. How will the success of this project be measured? Be specific as possible. Please use measurable indicators (i.e., Social Impact, Cost Benefit Analysis, Pre/Post Shifts in Attitudes or Behavior, etc.).

The project will be measured in many ways

1. The testimonies of success from the students
2. The testimonies of success from the parents
3. During Midlands Gives people from all around the United states donate because they respond it is a great program
4. This year we have over 60 students who are registered members and participate in programs
5. We have 20 active Advisory Board Members who are responsible for assisting with all of the programs.
6. Our program is student led and adult supported so students are leading their peers and this is evident through our community service and community involvement
7. We have a program called Parents of Young CEOs and leaders of Tomorrow and they help to recruit other parents
8. We have partnerships with the Richland County Library and Midlands Tech

Sustainability

22. What are the specific outcomes and accomplishments this project will achieve and how will outcomes be measured?

There are several specific outcomes and accomplishment this project will achieve and they will be measured in many ways, These outcomes and accomplishments include

1. The 2 week Summer Camp have several outcomes that can be measured
 - * Student create a business plan- Measured by the student presenting it to judges
 - * Students taught how to prepare for a Vendor Fair- Students participate in Several vendor fairs
 - * Students are taught financial management- Measured by students opening up their own banking accounts and recording their earnings
 - * Students are taught in the camp financial records- Measured by students using their financial records to share income information
 - * Students are taught leadership- Measured by the organization having a leadership team of all students. The organization is student led and adult supported
 - * Students learn how to communicate with business people in the community and in the state- It is measured by students have business mentors
 - * Students are taught to work in teams and groups- The organization is divided into pods and each student selects their pods according to their business and then they have a small community of students with businesses like theirs to share ideas with.

There is a business mentor for each pod.

* Students are taught the importance of education in entrepreneurship- Measured by students being a part of the Young CEO honor roll and being a part of our year round College and Career Program

* Students are very involved in the Arts as a part of entrepreneurship-Measured by this year establishing our first Young CEOs and Leaders of Tomorrow Orchestra

23. Has your organization had an instance of misuse of funds or fraud in the past 36 months? If so, please explain.

No our organization has never had an instance of misuse of funds or fraud.

24. Does your organization have a current or pending lawsuit against another organization? If so, please explain.

No our organization does not have a current or pending lawsuit against other organizations

25. Do you have a separate account for different programs/revenue sources to prevent co-mingling of funds?

I have 2 bank accounts and one account is used just for certain programs

26. Does your organization use a daily time tracking log for each position being paid using multiple sources of funding?

We have a daily tracking log for our summer camps for our camp instructors and camp counselors. For other events a google form is used to register so we can track data for other events

Budget [top](#)

Income Section	Amount	Pending	Receiving
Salaries	\$ 11,000.00		\$ 11,000.00
Contract Services	\$ 11,000.00		\$ 11,000.00
Educational Services	\$ 10,000.00	\$ 5,000.00	\$ 5,000.00
Professional Development	\$ 6,000.00		\$ 6,000.00
Program Supplies	\$ 2,000.00		\$ 2,000.00
Travel and Staff(Camp Wanza)	\$ 5,000.00	\$ 2,000.00	\$ 3,000.00
Student Transportation	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
Total	\$ 50,000.00	\$ 12,000.00	\$ 43,000.00

Expense Category	Grant Amount Requested	Other Sources
Advertising/Marketing/ Promotions/ Billboards		\$ 5,000.00
Advertising/Marketing Related Salary	\$ 11,000.00	\$ 7,000.00
Municipal Services/Security	\$ 0.00	
Contractors/Outside Services	\$ 17,000.00	\$ 7,000.00
Software/Equipment	\$ 12,000.00	\$ 1,000.00
student/staff transportation	\$ 10,000.00	\$ 5,000.00
Total	\$ 50,000.00	\$ 25,000.00

Budget Narrative

Staff (list staff below)

Program Director \$3,000.00

The director is responsible for directing the entire program from start to finish. They have to recruit students, meet with parents and are responsible the 2 week summer camp and programs that are a part of the camp before and after the camp. Their responsibilities include transportation, meals(Breakfast, lunch and snacks for ALL programs, obtaining facilities, obtaining all IT services and other services for the End of the Camp, "Shark Tank" Business Plan Competitions

Instructor Grades 4-7 \$2,000.00

The instructor helps them to determine their passions and then teachers the students how to create a business plan for their passion. The instructor has to create the curriculum and have individualized instructions for each student. The students then present their business plan to a group of Judges and the entire community in person and on Face-Book Live

Instructor Grades 8-12 \$2,000.00

The instructor helps them to determine their passions and then teachers the students how to create a business plan for their passion. The instructor has to create the curriculum and have individualized instructions for each student. The students then present their business plan to a group of Judges and the entire community in person and on Face-Book Live

Live

Camp Counselors Grade 8-12 (2)\$700.00

Each student in the camp is creating a different business plan so each of the counselors are successful business owners and help the instructors prepare the students for the Shark Tank Presentation because they only have 2 weeks to prepare. The counselors also help with other programs. See attached time sheets

Camp Counselor -Grades 4-7 (2) \$700.00

Each student in the camp is creating a different business plan so each of the counselors are successful business owners and help the instructors prepare the students for the Shark Tank Presentation because they only have 2 weeks to prepare. The counselors also help with other programs. See attached time sheets

2 Administrative Assistants \$700.00 To make sure the instructors and the counselors give their attention to the students each grade level have and administrative assistant

Leadership Day Instructor \$400.00 On the first Friday we have a leadership day with 2 instructors. This price includes speakers and any materials they bring to the event

Leadership Day Instructor \$400.00 On the first Friday we have a leadership day with 2 instructors. This price includes speakers and any materials they bring to the event

Financial Instructors \$900.00 We have 3 all day financial seminars to make sure the students know their money and to prepare them for successful Pop Up Shops.

Shark Tank Host \$200.00 This is for hosts for the End of the 2-Weeks shark Tank Business Plan Competition

TOTAL /STAFF SALERIES \$11,000.00

Photographer for Shark Tank /Leadership 600 This is for awards to students for their leadership skills shown during the camp

Videographer for Shark Tank/Leadership 600 This is for the Video of the shark tank business plan Presentations

Social Media/Facebook Live Shark Tank 300 This is for social media for the Shark Tank, camp and other programs for the camp

300

Person who manage and create electronic tabulations for the judges for the Shark Tank Competition

Camp Awards 1000 Awards presented to students for achieving excellence in the area of Entrepreneurship

Program/Newsletter/ Printing -1100 The set up and printing for the Shark Tank Business Plan Competition

T-shirts 500 T-shirts for all camp participants and Counselors

IT for Shark Tank and Camp 1000 The set up and operation of IT during the Shark Tank presentations and for practice days.

Food -Shark Tank, Camp, Leadership 5600 This is for food for 2-week camp breakfast, lunch, snacks for 28 people and for shark Tank

TOTAL -Contractual Services 11000

TOTAL-Educational Materials \$10,000.00 This will be used for laptops and any electronics for the students to use during the summer programs and other programs such as College Prep classes because our mission is entrepreneurship with a focus on education, finance and leadership.

Seed money for all students for Classroom training 4,000.00 Each Student who complete and business plan and present it in the business plan presentation will receive seed money for business start up. There are 1st, 2nd and 3rd place winners for each grade group

Camp Counselors and Volunteers training \$1,000.00 for training that includes materials, meals and information

Financial training 1,000.00 This is for the 2nd day of financial training session this is includes the speaker, books and materials

TOTAL PROFESSIONAL /STAFF \$6,000.00

Meet and Greet after Shark Tank Supplies \$500.00 supplies for each student to create a board and have supplies for the meet and greet and pop-up shops after the business plan presentations

Supplies for Leadership Day 300 Supplies for the students to use during leadership Day

Business Cards and business supplies 1200 A supply of start up business cards were given to each one of the participants to give to judges and to have during their meet and greet pop up shops.

TOTAL PROGRAM SUPPLIES \$2,000.00

We had some in-kind donations so we will use the 1,000.00 budgeted previously for rental for additional contractual services to hire student/community business to invest in the community

Meals- Charleston /2 weeks \$500.00 Instructor is from Columbia so this would be for meals for during the 2 weeks in Charleston

Mileage - Charleston 200 This covers gas for the instructor to drive from Columbia to Charleston and to the camp every day

Lodging /Charleston 2 weeks \$1,300.00 This would cover lodging for the instructor during the 2 weeks she would stay in Charleston Camp Wanza: In my budget I allocated 5,000.00 for Camp Wanza in Charleston for travel, instructor, lodging, food and staff. At the first day of the camp the enrollment was low but I still conducted the camp and it was very successful. However to reach more students I was asked to conduct a Camp Wanza camp in Greenville. Therefore after the 2-week camp in Charleston I just completed my 2nd week of Camp Wanza in Greenville and had the Shark Tank Business Plan Competition just like in the previous camp.

Total travel \$2,000.00

Camp Counselors for Charleston \$1,000.00 This would give a stipend to 2 camp counselors who assist the instructors

Camp Instructor for Charleston \$1,000.00 This will include creating a curriculum and teaching the curriculum for 2-weeks

Total for Staff \$2,000.00

Total for Food \$1,000.00

CAMP WANZA TOTAL \$5,000.00

Camp Transportation \$2,000.00 Camp Transportation for 2 weeks

Field Trip Transportation \$3,000.00 Field Trip and program Transportation

TOTAL STUDENT TRANSPORTATION 5000

TOTAL BUDGET 50,000.00

Tables [top](#)

Expenses

Expenses	FY 20	FY21	FY22	Total
Program services	6,000	10,000	13,000	\$ 29,000
Fundraising	300	200	200	\$ 700
Administration/Management/General	3,000	6,000	9,000	\$ 18,000
Total	9,300	16,200	22,200	\$47,700

Required Attachments [top](#)

Documents Requested *	Required?	Attached Documents *
Statement of Financial Position(Balance Sheet)	<input checked="" type="checkbox"/>	Balance Sheet
Statement of Activity (Income and Expense Statement)	<input checked="" type="checkbox"/>	Income and Expense Statement
IRS Form 990 (if total annual revenue is \$50,000 or above)		990 FORM
Certified Financial Audit (revenue of \$750,000 but federal expenditures less than \$750,000)		
Certified Financial Audit Management Letter		
Single Audit/Management Letter/ Corrective Plan		
Detailed Project Budget	<input checked="" type="checkbox"/>	budget and Budget Narrative

Other documents regarding project	<input checked="" type="checkbox"/>	other documents
		Membership induction ceremony and Next Level Graduates
		Shark Tank Business Plan Competitions
		2021 Annual Report
IRS Determination Letter indicating 501 c3, non profit status	<input checked="" type="checkbox"/>	determination Letter
Proof of current Registration as a charity with the SC Secretary of State	<input checked="" type="checkbox"/>	Registration as a Charity
Organizations W-9	<input checked="" type="checkbox"/>	W-9 statement

* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 420195

Become a [fan of ZoomGrants™](#) on Facebook
 Problems? Contact us at Questions@ZoomGrants.com
 ©2002-2023 GrantAnalyst.com. All rights reserved.
 "ZoomGrants" and the ZoomGrants logo are trademarks of GrantAnalyst.com, LLC.
[Logout](#) | [Browser](#)

SENIOR ASSISTANCE

Allocation	\$1,000,000
Budget Allocations	
Available Allocation	\$1,000,000
Qualified Recommendations	\$1,195,105
Recommendations (Over)/Under Allocation	(\$ 195,105)



Powered by ZoomGrants™ and

Richland County Government
Administration
American Rescue Plan Grant
Deadline: 10/14/2022

**South Carolina Association of Community Action Partnerships, Inc.
Richland County Aging in Place Project**

Jump to: [Application Questions](#) [Budget](#) [Tables](#) [Required Attachments](#)

\$ 500,000.00 Requested

Submitted: 10/14/2022 2:46:04 PM (Pacific)

Project Contact

Jessica McMoore
jmcmoore@scacap.org
Tel: 8037719404

Additional Contacts

none entered

**South Carolina Association of
Community Action Partnerships,
Inc.**

2700 Middleburg Drive
Suite 213
Columbia, SC 29204

CEO/Executive Director

Jessica McMoore
jmcmoore@scacap.org

Telephone 8037719404
Fax 8037719619
Web www.scacap.org

Application Questions [top](#)

1. Organization Tax Filing Status

501C3

2. Organization Service Type

Nonprofit Human Service Organization

3. Organization Process Owners

Jessica McMoore, CEO

Program/Project Information

4. Has your Organization received prior funding to address community concerns in the past, If yes, by whom?

Yes, our organization (SCACAP) has received prior funding to address community concerns. We are requesting funds under the Affordable Housing Category, and we have received funding in the past to address these concerns from a variety of agencies, including, but not be limited to, the following:

Centers for Disease Control via the Community Catalyst Foundation: COVID Equity, Testing, and Outreach, and Influenza Vaccination Equity, Testing, and Outreach
US Department of Health and Human Services: COVID Vaccination Equity, Testing, and Outreach, Educational Services, Affordable Care Act Outreach
South Carolina Rural Health: COVID Vaccination Equity, Testing, and Outreach
US Department of Housing and Urban Development: Healthy Home Rehabilitation Measures
SCDSS: Senior Aging in Place Home Repair Services
SC Housing: SC Stay, SC Stay Plus Program administration
Duke Energy: Home Weatherization
Dominion Energy: Solar Energy Outreach

5. Describe the issue/ need that your project will address (required)?

Older populations face numerous housing challenges, including those related to affordability and physical accessibility. The issue/ need that our project will address is to make safety and functional home modifications repairs and renovations to meet the needs of low-income elderly homeowners. The goal of the home modification program is to enable low-income elderly persons to remain in their home through low-cost, low barrier, high impact home modifications to reduce older adults' risk of falling, improve general safety, increase accessibility, and to improve their functional abilities in their home. This will enable older adults to remain in their homes, that is, to "age in place," rather than move to nursing homes or other assisted care facilities that may be more expensive than their existing home. Additionally, by making these needed repairs, we can help seniors to maintain their homes, thereby averting the need to pay high rents and risk homelessness, and avoiding placement in a care facility. As an added investment, they will be able to pass on an affordable home to their descendants, rather than being forced to sell the home to afford their end-of-life needs, or to lose their home to Medicaid Estate Recovery.

6. Is the project an expansion of current services your organization offers or a new program or reinstatement of a previously funded program?

This project is an expansion of current services our organization offers. We propose to use the funds provided by Richland County to augment our existing Aging in Place Home Repair Program to provide home repair/ rehabilitation services to seniors within

7. Specifically, what will funds be used for? Examples of the eligible projects can be found in the corresponding guidance/federal document link <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule.pdf>

We will use the funds for this grant to make home repairs and modify homes necessary for the low-income, vulnerable seniors to remain in their homes and remain in place.

More specifically, these repairs include, but are not limited to, providing ramps, exterior numbering and lighting, widening doorways to accommodate wheelchairs and other equipment, adjusting door swings, repairing floor transitions, installing railings and lift/stair climbers, installing grab bars, changing hardware on cabinetry, installing stick on motion sensor lighting, adding extensions to existing lighting switches to increase accessibility, replacing thermostats, improving security features on doors and windows, installing video doorbells (that will prevent them from opening the door for strangers), installing CO detectors, and other safety and required measures for them to remain at home.

8. Please describe, in detail, how your project is related to the prevention of or mitigation of the impact of COVID-19, how funding is essential in addressing the need and communication process

Our project is related to the prevention of or mitigation of the impact of COVID-19, because people are at home, more than ever. Particularly among the senior population, residents of Richland County are still reluctant to take part in recreation that involves being indoors, and around crowds, due to the heightened risk of contracting COVID-19.

Therefore, funding is essential in addressing the need for home repairs, because the repairs we will accomplish are essential to allowing them to shelter safely within their homes, and away from crowds (especially during the winter season, when we have observed COVID spikes occurring over the past three years.

The communication process will utilize social media, print, radio, and in person outreach to ensure that the public is aware of the available program. For those senior citizens who cannot access social media and/or read, we will utilize in person interviews and family members, and other measures to obtain their information. SCACAP will also use referrals through our local partners to ensure that their vulnerable clients receive services from the program.

Project Description and Goals

9. Please describe the target population of your program

The target population of our program is low-income seniors over the age of sixty-two residing within Richland County.

10. What is the location (address and neighborhood) of your proposed project? Be specific as possible.

SCACAP proposes to perform work for seniors throughout Richland County.

11. Does your project/program require permits?

Some of the renovations that we propose to provide to seniors may require that our contractors obtain permits.

Administrative Systems

12. How do you intend to recruit participants to your project and/or refer individuals for service, support or resources in the community? Only answer if applicable These funds require the use of evidence-based models or practice-based evidence. Please provide a description of the evidence that links your proposed strategies to

interventions of prevention/or high-risk reduction.

SCACAP has an existing database of individuals who have requested assistance with home repairs within Richland County, but funding was not available to assist them. SCACAP also has an information and referral system, that will be utilized for this service.

SCACAP further intends to recruit participants to our project and/or refer individuals for service, support or resources in the community using the following methods: social media, print, radio, and in person outreach to ensure that the public is aware of the available program. SCACAP will also use referrals from our local partners to ensure that their vulnerable clients receive services from the program.

In addition to the communication efforts noted above, SCACAP will also integrate and utilize this program with its dedicated outreach team to recruit, and provide outreach and education to seniors on available program resources, both from our agency, and from our partners in the community. We are a one-stop-shop for community resources. Our team will host pop-up clinics in all areas of Richland County to ensure that the program is widespread.

We will use the federally recognized Results Oriented Management and Accountability (ROMA) System to document performance measures of interventions, outcomes, outcome indicators, and actual results, based upon evidence-based strategies.

13. Please explain your proposed project's timeline to completion. All ARPA grants distributed by Richland County must be expended by December 31, 2024.

The timeline for this grant, as noted, will begin on December 31, 2022, and will conclude on December 31, 2024, for a period of two years. The following is a proposed timeline of events:

Application: Upon notification of the grant, SCACAP will notify its Board of Directors and stakeholders regarding grant approval, and provide a press release to our network and community regarding the grant.

Start Up: (First 30 Days): The South Carolina Association of Community Action Partnerships (SCACAP) will provide onboarding and training to the staff assigned to the project to oversee the overall direction of the program, to include confirming policies and procedures, logistics, etc., and putting systems into place to ensure successful implementation of the project.

(First Quarter): The Project Director and team will notify partners to provide referrals within Richland County, set up meetings with contractors, and create the systems necessary for intake and management of the program; meet with the various contractors who responded to our Call for Proposals to review their plans and budgets for implementation of the work they propose to perform in each area of the county; approve the plans for each project in consultation with the Chief Executive Officer and the Chief Financial Officer, and create a Master Schedule they will then disseminate to the related contractors.

Implementation

(Second Quarter – Close): SCACAP has a dedicated financial team already in place, with a Chief Financial Officer and an Accountant on staff. They use Blackbaud to manage grant funding, and already distribute grant funding to subcontractor accounts for several programs through its payment portal, upon approval of invoices by the Program Manager, Chief Executive Officer, and Chief Financial Officer.

SCACAP will have a Quality Control Inspector sign off on all work performed, complete with before and after photographs and reports, including the work that must be performed under the terms of the grant. These reports will be submitted for final payment of all projects, in addition to site visits to ensure that projects are completed in a workmanlike manner.

SCACAP will hold quarterly meetings to assess our progress and ensure that we are on track for meeting our goals.

At the end of the grant, SCACAP will provide a closeout to the grantor, with a full accounting of the funds utilized in the program.

14. What data do you plan to collect (Demographic data. Number of individuals/households served. Number of activities provided, etc.) Funded applicants will receive additional guidance on specific data to be reported. (Demographic Reporting is a requirement for data reporting for grant compliance. Based upon the response, additional requirements may be necessary for grant compliance.)

SCACAP will collect the measures needed and completed, zip code, County district and the number of individuals in the household, as well as their age ranges, gender identity, employment, income levels, levels of education, length of stay in the household, ethnicity, race, and national origin. We will also collect additional demographic data, upon request by the grantor.

15. All budget items must be reasonable and critical to your proposed activities. The budget should be consistent with your narrative, making it clear how each of the activities will be funded. The budget may cover up to a 24-month period or not to extend beyond December 31, 2024. All expenses must be listed and directly related to the grant. When estimating costs, please show your calculations by including quantities, unit costs and other details. Only include grant-funded expenses in the budget descriptions. Provide a budget, broken into categories such as personnel, employee benefits/fringe, travel, training, equipment, office expenses, program, etc. and short narrative for each request. A. What is the total budget request amount?

SCACAP is requesting \$250,000 annually, for a total of \$500K for the two-year period. This cost will include personnel, employee benefits/fringe, travel, training, equipment, office expenses, and other program-related costs, to accommodate and meet the needs of the program. A detailed budget is included in the subsequent section.

16. What is the annual organization budget? A copy of your most recent annual budget should be included.

SCACAP's annual organizational budget is currently around \$4.5M for direct services, and with only ten percent for administration. We have uploaded a copy of our most recent annual budget as an attachment to the grant.

17. Does your project require initial funding prior to beginning? If yes, please describe what is needed to get started.

No.

18. Please describe how this project will be financially sustained after ARPA funds are expended.

This project will be financially sustained through other grant funding. SCACAP has already begun to work in the area of affordable housing through several programs, including home repairs, and is committed to working in the community to help remove barriers.

Business/Marketing Plan

19. Has this proposed project been submitted through any other City, State, Federal, or private funding process? If yes, please provide the information regarding the funding source, amount, and funding details. Please note this grant prohibits duplication of funds from multiple sources including other federal and state grant allocations.

No. This project would not duplicate any other funds, but rather would allow expansion into Richland County.

Performance Measures

20. Will funds supplant or supplement project funding? If so, please explain in detail.

These funds will supplement project funding for our existing Aging in Place grant. That grant has extremely limited funding, and must be carefully expended on a small number of projects across the state, mainly concentrated in rural areas. This means that the number of projects located in Richland County under our existing program will likely be zero. A larger Aging in Place grant that is targeted towards vulnerable older adults in Richland County will allow us to serve a larger population of individuals within its borders.

21. How will the success of this project be measured? Be specific as possible. Please use measurable indicators (i.e., Social Impact, Cost Benefit Analysis, Pre/Post Shifts in Attitudes or Behavior, etc.).

The measurements of success will depend upon our Aging in Place Scorecard to determine the level of accommodation a residence provides to an older adult, with limited mobility, at the outset of our project, versus at the end of our project, as well as a more individualized score, based upon the specific needs of the older adult who is requesting modifications. The success of this project will also depend upon the pre and post safety measures, increased safety, improved quality of life, social impact, cost/benefit analysis, the senior citizen's ability to remain in their home, shifts in attitudes (alleviating depression and isolation) and other such measures. Finally, we will measure using a Cost Benefit Analysis: Decreased cost of housing, due to being able to remain in their existing homes.

Sustainability

22. What are the specific outcomes and accomplishments this project will achieve and how will outcomes be measured?

The specific outcomes and accomplishments this project will achieve are as follows:

Consumer outcomes will be the ability to adapt the functionality of their homes to allow for greater independence, such as using the bathroom, managing hygiene needs, allowing greater mobility, cooking, allowing them to access the outdoors, increased safety (security measures, CO monitors, etc.), doorway transitions, widening doorways, etc. This will also improve their mental health outcomes and social well-being, and increase their economic self-sufficiency and independence by keeping their living costs within the bounds of their fixed incomes.

Organizational and Systemic Outcomes: Strengthen program staff expertise and program outcomes by taking nonmandatory continuous learning training on skills related to aging in place; leverage the program to set standards and expand the knowledge and skills of local home repair companies to address the needs of older adults who wish to age in place; build knowledge within the organization about other sources of funding (nonprofit, philanthropic, government, etc.) for home modifications; build knowledge, processes, and identify opportunities to assist clients with obtaining services, payments, and funding that they qualify for; build a local coalition that raises awareness about the need for home modification among the older adult population and persons with disabilities and seeks sustainable solutions. By enhancing our expertise, and the awareness of vulnerable senior citizens within the community, we will be a value added resource available to continue to work with its older residents in Richland County.

To measure the outcomes of this project, we will use the federally recognized Results Oriented Management and Accountability (ROMA) System. This system documents performance measures of interventions, outcomes, outcome indicators, and actual results, based upon evidence-based strategies.

23. Has your organization had an instance of misuse of funds or fraud in the past 36 months? If so, please explain.

No

24. Does your organization have a current or pending lawsuit against another organization? If so, please explain.

No

25. Do you have a separate account for different programs/revenue sources to prevent co-mingling of funds?

Yes

26. Does your organization use a daily time tracking log for each position being paid using multiple sources of funding?

Yes. We have daily sign in sheets, in addition to weekly project tracking and work plans, to determine the time devoted to each project.

Budget [top](#)

Income Section	Amount	Pending	Receiving
Grant Amount Requesting	\$ 500,000.00		
	\$ 0.00		
	\$ 0.00		
	\$ 0.00		
	\$ 0.00		
	\$ 0.00		
	\$ 0.00		
	\$ 0.00		
Total	\$ 500,000.00	\$ 0.00	\$ 0.00

Expense Category	Grant Amount Requested	Other Sources
Personnel	\$ 180,000.00	
Employee Benefits/Fringe	\$ 18,000.00	
Travel	\$ 7,000.00	
Training	\$ 5,000.00	
Office Expenses/Supplies	\$ 8,000.00	
Other Program Related Costs	\$ 232,000.00	
Indirect Costs	\$ 50,000.00	
Total	\$ 500,000.00	\$ 0.00

Budget Narrative

The expenses of our Richland County Aging in Place Project is in the amount of \$500,000 to ensure capability and capacity to achieve project implementation goals. These expenses include the following: Salaries, wages, and benefits of the personnel needed to carry out the daily operations of program, along with necessary travel to conduct visitations with clients, site visits/monitoring to ensure work compliance, to attend required training and other required travel related costs. The training category includes necessary required training, on boarding, Aging in Place Certifications, and other required training/continuing education to maintain certifications and ensure compliance. Office expenses include, but are not limited to, supplies, laptops, data intake and analysis, publications, copier paper, ink, professional printing (for outreach), and other consumables needed to carry out the program. The other related costs are the costs of actual repairs and modifications to the homes. The indirect costs are 10% to account for the Federal De Minimis Rate to provide overall oversight, auditing, administration, and other related costs. This budget is flexible, to accommodate the needs of the project.

Tables [top](#)

Expenses

Expenses	FY 20	FY21	FY22	Total
				179

Program services	3,900,000	4,000,000	4,500,000	\$ 12,400,000
Fundraising	0			\$ 0
Administration/Management/General	300,000	350,000	400,000	\$ 1,050,000
Total	4,200,000	4,350,000	4,900,000	\$13,450,000

Required Attachments [top](#)

Documents Requested *	Required?	Attached Documents *
Statement of Financial Position(Balance Sheet)	<input checked="" type="checkbox"/>	Statement of Financial Position
Statement of Activity (Income and Expense Statement)	<input checked="" type="checkbox"/>	Statement of Activities
IRS Form 990 (if total annual revenue is \$50,000 or above)		
Certified Financial Audit (revenue of \$750,000 but federal expenditures less than \$750,000)		
Certified Financial Audit Management Letter		
Single Audit/Management Letter/ Corrective Plan		
Detailed Project Budget	<input checked="" type="checkbox"/>	Detailed Project Budget
Other documents regarding project	<input checked="" type="checkbox"/>	Documents Statement
IRS Determination Letter indicating 501 c3, non profit status	<input checked="" type="checkbox"/>	IRS Letter
Proof of current Registration as a charity with the SC Secretary of State	<input checked="" type="checkbox"/>	Certificate of Good Standing Statement of Financial Position
Organizations W-9	<input checked="" type="checkbox"/>	SCACAP W9

* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 420492

Become a [fan of ZoomGrants™](#) on Facebook
 Problems? Contact us at Questions@ZoomGrants.com
 ©2002-2023 GrantAnalyst.com. All rights reserved.
 "ZoomGrants" and the ZoomGrants logo are trademarks of GrantAnalyst.com, LLC.
[Logout](#) | [Browser](#)

Powered by ZoomGrants™ and

Richland County Government
Administration
American Rescue Plan Grant
Deadline: 10/14/2022

SC UpLift Community Outreach Richland County Home Repair Project for Seniors

Jump to: [Application Questions](#) [Budget](#) [Tables](#) [Required Attachments](#)

\$ 695,104.60 Requested

Submitted: 10/14/2022 10:58:10 AM (Pacific)

Project Contact

Kevin Wimberly
kevinwimberly@scuplift.org
Tel: 8033152705

Additional Contacts

none entered

SC UpLift Community Outreach

5338 Ridgeway St
Columbia, SC 29203
United States

Telephone 80336914742
Fax 8669427888
Web www.scuplift.org

President/CEO

Kevin Wimberly
kevinwimberly@scuplift.org

Application Questions [top](#)

1. Organization Tax Filing Status

Non-Profit Tax Exempt 501(c)3

2. Organization Service Type

Non-Profit Community Development

3. Organization Process Owners

Kevin Wimberly

Program/Project Information

4. Has your Organization received prior funding to address community concerns in the past, If yes, by whom?

SC UpLift Community Outreach is a community development corporation that nurtures human potential by offering educational, economic, and health programs. Our primary focus is helping people improve their quality of life through safe, secure and affordable housing and employment services. Founded in 2008 in Richland County, SC UpLift specializes in providing quality, affordable housing for low-to-moderate income individuals and families in metropolitan, suburban, and rural areas of South Carolina. Our 15 years of experience include housing development, property management, home modifications and renovations, and providing services that enhance the well-being of older adults, youth, individuals, and families. Since 2010, we have received over \$5 million dollars in federal, state, and private funds to develop and execute various affordable housing projects throughout the state.

For several years, SC UpLift has been a leader in housing rehabilitation and construction projects. The standard of excellence and consistency of our organization can be attributed to our "core team" of experts who consult and oversee each phase of the organization's housing projects from beginning to end. As a community-based organization, SC UpLift has received support from various sources to address community concerns. Such funding has included:

- U.S. Department of Housing and Urban Development (2021 – 2024) – Older Adults Home Modification Program funds to provide home repairs and modifications for low-income elderly homeowners in Chester, Union, and Fairfield counties, allowing them to safely age in place. Over a three-year period, SC UpLift plans to serve 135 low-income, elderly households.
- SC State Housing Finance and Development Authority Housing (2020) – SC Stay Program funds to assist residents in

various counties impacted by the pandemic with rent and mortgage payments. SC UpLift processed over 13 applications and provided rental and mortgage assistance of \$40,479 through the SC Stay Program and was prepared to serve more as needs arose.

- Richland County Community Development (2010, 2012, 2015, 2017, and 2019) – HOME funds were used to renovate and construct single family homeownership (7) and rental homes (7) for a low-to-moderate income families.
- SC State Housing Finance and Development Authority Housing (2011 to 2018) – SC HELP Program funds to assist individuals/families with mortgage payments to avoid foreclosure. SC UpLift helped 232 households avoid foreclosure and put over \$3.7 million dollars back into the state through the SC HELP program.
- SC State Housing Finance and Development Authority Housing (2009 – present) – Housing Trust funds to assist homeowners and households that are 50% - 80% of area median income with rehabilitation and major repairs. Since 2009, SC UpLift has completed over 300 owner-occupied rehab projects and emergency repairs through the SC State Housing Trust Fund in several South Carolina counties and managed approximately \$2.1M in funding. In 2022, program criteria changed. This change coupled with COVID-19 housing demands and strains has resulted in longer waitlists and longer wait time (approximately 2 years) for needed home repairs which is why additional funding is being solicited.

5. Describe the issue/ need that your project will address (required)?

Seniors are one America's most valuable resources, yet they are often the most neglected and underserved. There are approximately 47 million seniors (65 or older) who live in the US, and this population is expected to soon double. According to Senior Living, the average life expectancy is 78 years. While Senior Living indicates that the leading cause of senior injuries and death is falling, the COVID-19 pandemic brought about another major cause of death amongst the elderly. The pandemic shortened the lifespan of many age groups, but it hit older adults the hardest. Those 65 years and older only make up 16% of the U.S. population, yet they make up 75% of COVID-related deaths.

In Richland County, South Carolina, nearly 14% of the population are those 65 years and over. From February 1, 2020, to October 1, 2022, Richland County has ranked 10th out of 46 counties for the number COVID cases per 100,000 and 44th in the number of deaths. There have been 149,329 cases and 973 COVID-related deaths. Those 65 and older, in Richland County, have a lower rate of contracting COVID; conversely, they die from the same disease at a more startlingly rate of nearly 70% which parallels national rates.

We know that seniors are more likely to have underlying health conditions and thus weaker immune systems. And those who live in poverty-stricken Qualified Census Tracts (QCTs) face additional layers of social, economic, and health barriers that can lead to even shorter lifespans or a very low quality of life. These challenges combined with unsafe living environments where there is mold from leaking roofs, nonfunctioning heating units, or no hot water, puts this population at even greater risk of contracting and dying from a life-threatening disease such as COVID. It is up to organizations such as ours, SC UpLift Community Outreach, to meet the housing needs of the elderly by repairing and rehabbing their homes to make them more livable and safer, thus, providing an opportunity to reduce illness and disease, and thereby increasing seniors' life expectancy and quality of life.

Furthermore, the economic downturn caused by the pandemic meant more households having fewer resources to make necessary home repair and improvements. The pandemic also put a strain on the supply chain system causing increases in prices in goods and services. While minor and cosmetic repairs can often wait, deferring major repairs, such as roof replacement and plumbing fixes, can result in unsafe and unhealthy living conditions and, eventually, lead to more costly repairs.

As a community-based nonprofit, SC UpLift knows and understands the needs of the community. We have been a long-time service provider under SC State Housing's Housing Trust Fund and witnessed a growing need for home and emergency repair services among diverse groups of homeowners by age, income bracket, and census tracts. Richland County is an area that SC UpLift serves along with Aiken, Chester, Fairfield, Kershaw, and Lexington counties. There is a great demand and need for home repair services for low-to-moderate income individuals and families which has imposed a waitlist that is estimated to take approximately two (2) years to work through. The list currently includes 30 households which is our cutoff for accepting any more households to be placed on the waitlist.

The Richland County Senior Home Repair Program will be an expansion of current services that SC UpLift offers with some variation. The Program will specifically focus on providing home repairs and emergency repairs for seniors, 62 years and older, in owner-occupied, low-to-moderate income households (at or below 80% of area median income) who primarily live in Qualified Census Tracts (QCTs) within the zip codes of 29203, 29204, and 29223 and other QCTs of Richland County as funding allows. Under this program, we will also remove some of the paperwork barriers often imposed on vulnerable and needy individuals who are seeking public assistance. SC UpLift will use ARPA funds responsibly and ethically yet be sensitive to the elderly population by not requiring them to jump through extensive hoops to receive critical home repair services. Eligible program recipients will be required to provide minimal albeit sufficient documentation (i.e., income verification and homeownership proof (recorded deed) to demonstrate meeting owner-occupancy and income requirements.

References:

<https://www.webmd.com/lung/news/20220526/elderly-still-make-up-most-covid-deaths>

<https://www.seniorliving.org/statistics-about-seniors/>

<https://www.census.gov/quickfacts/richlandcountysouthcarolina>

<https://scdhec.gov/covid19/covid-19-data/south-carolina-county-level-data-covid-19>

6. Is the project an expansion of current services your organization offers or a new program or reinstatement of a previously funded program?

The Richland County Senior Home Repair Program is an expansion of current services offered by SC UpLift Community Outreach.

7. Specifically, what will funds be used for? Examples of the eligible projects can be found in the corresponding guidance/federal document link <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule.pdf>

Funds for the Richland County Senior Home Repair Program will be used for home repairs and emergency repairs for seniors, 62 and older, in owner-occupied, low-to-moderate income households (at or below 80% of area median income) who primarily live in Qualified Census Tracts (QCTs) within the zip codes of 29203, 29204, and 29223 and other QCTs of Richland County as funding allows. Examples of home and emergency repairs include repair or replacement of roofs, HVAC units, water heaters, plumbing, etc. Repairs and replacements will be limited to \$10,000 per senior household. The \$10,000 will cover the costs of supplies and the labor of licensed, bonded contractors (e.g., roofers, general contractors, HVAC professional, et al.).

Funds will also be used for program operation and administration which includes staff support for program, financial, and vendor management; housing repair coordination and outreach; supplies; etc.

8. Please describe, in detail, how your project is related to the prevention of or mitigation of the impact of COVID-19, how funding is essential in addressing the need and communication process

COVID-19 impacted seniors more than any other age group. This age group experienced very severe and fatal health issues from the disease. In general, seniors are also more likely to have underlying health conditions which further intensified the impact of COVID on their lives and thus further compromised and weakened their immune systems. With a weaker immune system, it is critical to be in a healthy living environment which means having proper ventilation, hot water, heating and air, etc. Unfortunately, many seniors do not dwell in safe living environments due to a lack of resources or finding general contractors they can trust. Far too often, we hear of seniors being taken advantage of when trying to have their basic housing needs met. During the pandemic, the existing challenges that seniors already face were exacerbated by the overall economic downturn of our country and the world. The COVID-19 pandemic resulted in even more households having fewer resources to make necessary home repairs and improvements. In addition, the pandemic put a strain on the supply chain system causing spikes in the prices of home goods and services which led to further deferment of major fixes, ultimately leading to more costly repairs. By providing SC UpLift with ARPA funding, we will help mitigate the impacts of COVID on seniors by creating healthy, safe living environments through home and emergency repairs which will help lead to improved health and home environments for seniors allowing them to safely age-in-place in their own homes and live a good quality of life.

With the funding, SC UpLift can continue serving as a resource for seniors sharing and communicating pertinent information that will increase their longevity, health, and quality of life. Research has shown tremendous benefits to seniors being able to age-in-place. Reports indicate that nearly 90% of seniors desire to remain in their own homes as they age, and aging in place promotes life satisfaction, a positive quality of life, and improve self-esteem. As a community resource, we want to ensure seniors have the services they need to grow old in their own home environment.

Over the past 10 years, SC UpLift has been recognized and featured for its innovation in senior living, and we will bring our expertise and passion to the Richland County Senior Home Repair Program. Noteworthy accomplishments and outcomes related to older adults have included, but are not limited to:

- Completed home repairs for approximately 60 seniors (age 62 and older), allowing them to reside in a safe environment.
- Led efforts to develop and complete the first affordable, senior SMARTHome in the state equipped with the latest technology with the latest principles in age-friendly design (i.e., universal design – products and features without the need for adaptations). The SMARTHome includes energy efficiency appliances, slip resistant flooring to prevent fall-related injuries, telehealth, security system, and is wired to incorporate future technologies as they become available.
- Obtained the first ever “Gold” certification on a home through the Building Industry Association (BIA) of Central South Carolina Universal Living Design Verification Checklist. The more universal design features present, the greater the safety and lesser the likelihood of falls and injuries.

References:

[https://www.ruralhealthinfo.org/toolkits/aging/1/overview#:~:text=Nearly%2090%25%20of%20seniors%20want,and%20well%](https://www.ruralhealthinfo.org/toolkits/aging/1/overview#:~:text=Nearly%2090%25%20of%20seniors%20want,and%20well%20)

Project Description and Goals

9. Please describe the target population of your program

The target population is seniors, 62 and older, in owner-occupied, low-to-moderate income households (at or below 80% of area median income) who primarily live in QCT within the zip codes of 29203, 29204, and 29223 and other QCTs of Richland County

10. What is the location (address and neighborhood) of your proposed project? Be specific as possible.

The proposed project locations include QCTs in the zip codes of 29203, 29204, and 29223 and other QCTs of Richland County as funding allows.

11. Does your project/program require permits?

Yes, permits will be required for home repairs in each home.

Administrative Systems

12. How do you intend to recruit participants to your project and/or refer individuals for service, support or resources in the community? Only answer if applicable These funds require the use of evidence-based models or practice-based evidence. Please provide a description of the evidence that links your proposed strategies to interventions of prevention/or high-risk reduction.

Based on our experience as a community services provider, there is a great demand and need for home and emergency repair services for seniors. We receive several calls a week from residents, community leaders, and concerned citizens seeking home repair services for their mother, father, neighbor, or church member. As a service provider under the SC State Housing Trust Fund program, which provides rehabilitation and home repairs for low-to-moderate income households of all ages across South Carolina, we currently have a waitlist that is estimated to take approximately two (2) years to work through. This list may potentially include seniors, age 62 and over, who are residents of 29203, 29204, and 29223.

Outreach and recruitment strategies of participants to the Richland County Senior Home Repair Program are being developed based on the publication, Principles of Community Engagement (Second Edition), which provides public health professionals, health care providers, researchers, and community-based leaders and organizations with both a science base and practical guidance for engaging partners in projects that may affect them. Principle 3 is focused on going to the community, establishing relationships, building trust, working with the formal and informal leadership, and seeking commitment from community organizations and leaders to create processes for mobilizing the community. Using this principle, SC UpLift will work with church leaders, neighborhood association leaders, and elected officials to share information about the Richland County Senior Home Repair Program and identify seniors who can benefit from the home and emergency repair services. We will also use various communication methods such as social media, Public Service Announcements (PSAs), and print media to make the community aware of home and repair services available to seniors in Richland County, primarily residents of 29203, 29204, and 29223.

References:

https://www.atsdr.cdc.gov/communityengagement/pdf/PCE_Report_508_FINAL.pdf

13. Please explain your proposed project's timeline to completion. All ARPA grants distributed by Richland County must be expended by December 31, 2024.

All funds for the project will be expended by December 31, 2024, if not prior to considering the demand and need for home and emergency repairs of senior homes.

Below is the proposed timeline for the project:

- 12/30/22: Grant award agreement begin date
- January 2023: Hire the Program Manager and Home Repair Program Coordinator. Develop and implement process and procedures for the Senior Home Repair Program. Notify existing contractors of the program, and identify any additional contractors, as needed. Attend any ARPA grant award meetings.
- February/March 2023: Promote the Richland County Senior Home Repair Program via various communications media (i.e., social media, PSAs, newspapers, etc.). Conduct outreach to church leaders, neighborhood association leaders, and elected officials to share information about the project and identify seniors who can benefit from the home and emergency repair services. Identify households from past referrals and waitlists who live in the QCTs of 29203, 29204, and 29223 who can

potentially benefit from the program.

- April 2023 – September 2024: Conduct home and emergency repairs and continue identifying senior households in need of repairs.
- October – December 2024: Begin conducting grant closeout. Submit final financial and programmatic reports.

Throughout the grant, staff will meet weekly or bi-weekly to share information, provide status updates, and discuss any challenges. SC UpLift will fulfill all grant reporting requirements and any other requirements according to the prescribed ARPA timeline and guidelines.

14. What data do you plan to collect (Demographic data. Number of individuals/households served. Number of activities provided, etc.) Funded applicants will receive additional guidance on specific data to be reported. (Demographic Reporting is a requirement for data reporting for grant compliance. Based upon the response, additional requirements may be necessary for grant compliance.)

For this project, SC UpLift will collect demographic data; income verification documentation (i.e., SSI, disability income, etc.); and homeownership proof (recorded deed). We will also record the severity of repairs per household. Data entry will be managed using our customer management system, Charity Tracker. Charity Tracker will allow us to create reports summarizing total households served by zip code, race/ethnicity, income, etc.

15. All budget items must be reasonable and critical to your proposed activities. The budget should be consistent with your narrative, making it clear how each of the activities will be funded. The budget may cover up to a 24-month period or not to extend beyond December 31, 2024. All expenses must be listed and directly related to the grant. When estimating costs, please show your calculations by including quantities, unit costs and other details. Only include grant-funded expenses in the budget descriptions. Provide a budget, broken into categories such as personnel, employee benefits/fringe, travel, training, equipment, office expenses, program, etc. and short narrative for each request. A. What is the total budget request amount?

The total requested budget amount is \$695,104.60. A line-item budget is provided under the Budget section of the application. A detailed project budget is provided as a required attachment.

16. What is the annual organization budget? A copy of your most recent annual budget should be included.

SC UpLift's annual organization budget is \$317,250.

17. Does your project require initial funding prior to beginning? If yes, please describe what is needed to get started.

No, the project does not require initial funding prior to beginning.

18. Please describe how this project will be financially sustained after ARPA funds are expended.

After funds for this project are expended, SC UpLift will continue to seek private and public funds to continue supporting home and emergency repair needs of seniors.

Business/Marketing Plan

19. Has this proposed project been submitted through any other City, State, Federal, or private funding process? If yes, please provide the information regarding the funding source, amount, and funding details. Please note this grant prohibits duplication of funds from multiple sources including other federal and state grant allocations.

The Richland County Senior Home Repair Program has not been submitted through any other city, state, federal, or private funding process.

Performance Measures

20. Will funds supplant or supplement project funding? If so, please explain in detail.

ARPA funds will supplement not supplant project funding. The Richland County Senior Home Repair Program will be an expansion of current services that SC UpLift offers through the SC Housing Trust Fund with some variation. Through the Housing Trust Fund program, SC UpLift assists homeowners and households that are 80% or below area median income with rehabilitation and major repairs in Aiken, Chester, Fairfield, Kershaw, Lexington, and Richland, and Lexington counties. While the Housing Trust Fund program serves individuals and families of all ages, the Richland County Senior Home Repair Program will specifically focus on providing home repairs and emergency repairs for seniors, 62 years and older, in owner-occupied, low-to-moderate income households (at or below 80% of area median income) who primarily live in QCTs within the zip codes of 29203, 29204, and 29223 and other QCTs of Richland County as funding allows. Under this program, we will also remove some of the paperwork barriers often imposed on vulnerable and needy individuals who are seeking public assistance. SC UpLift will use ARPA funds responsibly and ethically yet be sensitive to the elderly population by not requiring them to jump through extensive hoops to receive critical home repair services. Eligible program recipients will be required to provide minimal

albeit sufficient documentation (i.e., income verification and homeownership proof (recorded deed) to demonstrate meeting owner-occupancy and income requirements.

21. How will the success of this project be measured? Be specific as possible. Please use measurable indicators (i.e., Social Impact, Cost Benefit Analysis, Pre/Post Shifts in Attitudes or Behavior, etc.).

The following factors will be used to measure success for the Richland County Senior Home Repair Program:

- Number of completed repairs
- Type of completed repairs
- Average cost of home repairs
- Qualified Census Tracts (zip code) of completed repairs
- Customer Satisfaction

Sustainability

22. What are the specific outcomes and accomplishments this project will achieve and how will outcomes be measured?

The specific outcomes and goals the Richland County Senior Home Repair Program will achieve and how they will be measured includes:

- Number of completed repairs: The goal is 35 owner-occupied homes over the two-year grant period.
- Average cost of home repairs: The goal is a maximum of \$10,000 per home.
- Qualified Census Tracts (zip code) of completed repairs: The goal is 10 homes in the 29203 QCTs; 10 homes in the 29204 QCTs; 10 homes in the 29223 QCTs; and 5 homes in QCTs of other zip codes of Richland County.
- Customer Satisfaction: The goal is positive customer reviews of at least 4 out 5, on average, and testimonials.

Outcomes will be measured monthly and reported according to the ARPA grant schedule over the two-year period. Outcomes will be tracked using Charity Tracker, a customer management system. At the end of each completed Home Repair Program, the Home Repair Program Coordinator will survey each client for customer satisfaction and provide an opportunity for them to offer feedback and testimonials about their experience. As a grant recipient, SC UpLift will regularly measure our progress in meeting the grant goals and make adjustments as needed to ensure project success.

23. Has your organization had an instance of misuse of funds or fraud in the past 36 months? If so, please explain.

No

24. Does your organization have a current or pending lawsuit against another organization? If so, please explain.

No

25. Do you have a separate account for different programs/revenue sources to prevent co-mingling of funds?

Yes, separate accounting, in QuickBooks, is used for different programs/revenue sources to prevent co-mingling of funds.

26. Does your organization use a daily time tracking log for each position being paid using multiple sources of funding?

SC UpLift currently does not use a daily time tracking log for each position being paid using multiple sources of funding based on the projects currently underway. In the past, we have used an Excel tracking log. Once awarded funding, we will implement a

Budget [top](#)

Income Section	Amount	Pending	Receiving
Grant Amount Requesting	\$ 695,104.60	\$ 695,104.60	\$ 0.00
Total	\$ 695,104.60	\$ 695,104.60	\$ 0.00

Expense Category	Grant Amount Requested	Other Sources
Personnel(Direct Labor)	\$ 38,400.00	
Fringe Benefits	\$ 3,897.60	
Travel	\$ 2,457.00	
Supplies and Materials	\$ 5,150.00	
Contract and Sub-Grantees	\$ 582,800.00	
Other Direct Costs	\$ 26,400.00	
Indirect Costs	\$ 36,000.00	186

Total

\$ 695,104.60

\$ 0.00

Budget Narrative

See our Budget Narrative in the Required Attachments Tab-Other Documents Regarding Project

Tables [top](#)

Expenses

Expenses	FY 20	FY21	FY22	Total
Program services	232,650	457,655	409,410	\$ 1,099,715
Fundraising	3,356	6,579	4,309	\$ 14,244
Administration/Management/General	11,322	21,390	17,238	\$ 49,950
Total	247,328	485,624	430,957	\$1,163,909

Required Attachments [top](#)

Documents Requested *

Required? **Attached Documents ***

Statement of Financial Position(Balance Sheet)	<input checked="" type="checkbox"/>	Statement of Financial Position
Statement of Activity (Income and Expense Statement)	<input checked="" type="checkbox"/>	Statement of Activity
IRS Form 990 (if total annual revenue is \$50,000 or above)		2020 990
Certified Financial Audit (revenue of \$750,000 but federal expenditures less than \$750,000)		
Certified Financial Audit Management Letter		
Single Audit/Management Letter/ Corrective Plan		
Detailed Project Budget	<input checked="" type="checkbox"/>	Detailed Project Budget Budget Narrative
Other documents regarding project	<input checked="" type="checkbox"/>	Annual Budget
IRS Determination Letter indicating 501 c3, non profit status	<input checked="" type="checkbox"/>	IRS Letter
Proof of current Registration as a charity with the SC Secretary of State	<input checked="" type="checkbox"/>	Proof of current Registration as charity with Secretary of State
Organizations W-9	<input checked="" type="checkbox"/>	W9

* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 418014

Become a [fan of ZoomGrants™](#) on Facebook
 Problems? Contact us at Questions@ZoomGrants.com
 ©2002-2023 GrantAnalyst.com. All rights reserved.
 "ZoomGrants" and the ZoomGrants logo are trademarks of GrantAnalyst.com, LLC.
[Logout](#) | [Browser](#)

FOOD INSECURITY

Allocation	\$2,000,000
Budget Allocations	(\$ 548,046)
Available Allocation	\$ 1,451,954
Qualified Recommendations	\$ 1,939,628
Recommendations (Over)/Under Allocation	(\$ 487,674)



Powered by ZoomGrants™ and

Richland County Government
Administration
American Rescue Plan Grant
Deadline: 10/14/2022

The Nurturing Center Community Impact Project

Jump to: [Application Questions](#) [Budget](#) [Tables](#) [Required Attachments](#)

\$ 150,000.00 Requested

Submitted: 10/13/2022 8:21:46 AM (Pacific)

Project Contact

Emily Rivers
erivers@thenurturingcenter.org
Tel: 8039206518

Additional Contacts

none entered

The Nurturing Center

1332 Pickens Street
Columbia, SC 29201

Telephone 8037714160

Fax 8038322226

Web www.thenurturingcenter.org

Executive Director

Emily Rivers
erivers@thenurturingcenter.org

Application Questions [top](#)

1. Organization Tax Filing Status

501c3

2. Organization Service Type

Behavioral Health

3. Organization Process Owners

Non-Profit

Program/Project Information

4. Has your Organization received prior funding to address community concerns in the past, If yes, by whom?

The Nurturing Center is a non profit that relies on donors and grants in order to provide needed treatment services to the populations we serve. Some of the grants we have received in the past include: Lipscomb Family Foundation, Carolina Children's Home, Parrish Family Foundation and Attorney General Victim of Crime Grant. These grants have allowed us to focus on trauma services, anger management and other programs in our agency. Unfortunately none of the grants we have received cover the requested services in our Community Impact Grant. Without these basic needs outlined in this grant being met our clients never actually make it to our services. Due to their circumstances the clients we serve would then not receive any services at all. This can lead to many poor outcomes for the individual but also the community in which they leave. These can include but are not limited to criminal charges, termination of parental rights, homelessness and severe mental health issues.

5. Describe the issue/ need that your project will address (required)?

In a recent 2022 study conducted by The Nurturing Center (TNC) it was determined that 99% of our clients would be unable to attend our programs on a consistent basis without transportation that is provided by TNC. We have also found that 100% of the clients we serve utilize our nutritional components to increase meeting their family's needs. Transportation and stable nutrition bridges a gap in services that the populations we serve experience on a daily basis. By providing transportation and nutritional care as an intervention we are able to decrease food insecurity and increase access to mental health services,

anger management and parenting programs in our community. TNC has been in services for 30 years and the interventions that we provide mitigate families and clients needing services in the future. This early intervention saves the tax payer and puts more available funds in to the local resource community. As the community around our agency changes and the needs evolve TNC has met these needs by providing additional services.

TNC provides comprehensive treatment program for families with children birth to age five who are at high risk for child abuse and neglect, increased risk of homelessness, unemployment and/or are experiencing a lack of resources. The foundation for our services is encompassed within our unique philosophy: treatment should focus on all members of the family (both parents and children attend); early intervention is important (children aged birth through five are primarily serviced); treatment is long-term and treatment must be delivered in a non-punitive, non-judgmental environment. Our services are evidence informed and include individual therapy, trauma therapy, family therapy, anger management and parenting. As part of our programming we provide families two additional services: transportation and nutritional care. This includes but is not limited to transportation to and from services, appointments, medical visits, job interviews and two meals plus snacks daily. We have found that these two services are needed in order to make therapy and behavioral services more easily accessible to the populations that we serve.

Transportation and nutritional care are not paid for or provided by any agency in the state of South Carolina. All too often, parents are provided with great resources that they must obtain or get to without assistance of transportation. Families are also given many different referrals to avoid being involved with the Department of Social Services (DSS) and the court system. However this becomes overwhelming and unattainable which can lead to jail, homelessness and family instability. At TNC we see the importance of being able to have transportation to connect our clients to vital resources that will make a difference in their lives including keeping the family unit together. Unfortunately, most children and families never receive the services needed because of a lack of reliable and safe transportation which means that they are not able to make sustainable changes to prevent negative interaction with "the system". Services become much more manageable and obtainable when transportation is no longer a barrier. Not having a car or means to pay for transportation should not mean that a client cannot succeed and receive the same services as someone who does not have these obstacles. TNC provides transportation to and from services daily as well as to needed appointments (job interviews, mental health appointments, court).

Nutritional care has become incredibly important to the individuals and families we service especially since COVID and the rise of food insecurity. According to Feeding America there are 489,510 people facing hunger in South Carolina. We provide our families with 2 meals and snacks while at services to allow them to focus on gaining the skills they need to make long lasting and healthy changes. Staff provides breakfast and lunch as an opportunity to discuss healthy eating habits, food groups, developmental expectations based on a child's age and decrease stress surrounding food and eating. Providing meals to the families and individuals we serve is (like transportation) entirely done at cost to the agency. We do not qualify for additional resources to assist in paying for meals and snacks due to not being a school age program through the US Department of Agriculture (USDA). We cannot expect anyone to concentrate on life changing services who is experiencing hunger pains and wondering where their next meal is coming from. Nutrition is extremely vital in allowing our staff the opportunity to feed the mind and body of the clients we serve. We also have found that many of the families who are engaged in our programming lack resources to meeting their nutritional needs. We provide resources that allow them to be able to provide for their family's nutritional care long term and consistently. We provide information on local resources to meet issues surrounding hunger and provide transportation to meet this need. Many times our clients are told to just "fix the issue" however they are not provided resources and assistance to be able to make this a reality. By providing for their nutritional care we are able to eliminate these concerns and connect them to resources faster.

Without safe and reliable transportation and the meals we serve, TNC would not be meeting the needs of our families. Our clients experience so many setbacks and disappointments when working through the system (DSS, court, the prison system) and trying to obtain services. Due to this we strive to be a "one stop shop" for our clients so they do not have to repeat their traumatic situations, have access to nutritious meals without being embarrassed by their circumstances and they do not have to pay for costly transportation such as buses, cabs or ride sharing services. TNC has found that at least 95% of our families are low socioeconomic status and would be unable to pay for transportation or provide for appropriate nutritional care due to extensive barriers. Not one program, Medicaid, private insurance or otherwise will reimburse for any form of transportation or nutritional care which is an incredible disservice to our community.

6. Is the project an expansion of current services your organization offers or a new program or reinstatement of a previously funded program?

Expansion of current services

7. Specifically, what will funds be used for? Examples of the eligible projects can be found in the corresponding guidance/federal document link <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule.pdf>

These funds will be used to directly fund services that are not reimbursed by any other entity. The funds for our Community Impact Grant regarding transportation include: fuel, maintenance, food, routine and emergency repairs and staff's time transporting clients. All fuel, repairs, car seats and other materials pertaining to transportation are costs that are absorbed by our agency. Our clients and families are never charged for transportation. Without staff to transport clients to the multiple services we provide services would not be attainable. Funds will also be utilized to assist in obtaining nutritional care for the families and individuals we serve. This includes: breakfast, lunch and snacks five days per week. These necessary costs preclude our agency from using donations to increase our programs and develop new needed services. Without the extra

resources we cannot expect a decrease in homelessness and unemployment through connection to resources, or decrease the likelihood that a family will become involved in systems such as courts, prison and The Department of Social Services. It also increases the likelihood that our families are either reunited or able to maintain the family unit. We could do so much with extra donations to improve our community if the necessary transportation and nutritional services were covered through The Community Impact Grant.

8. Please describe, in detail, how your project is related to the prevention of or mitigation of the impact of COVID-19, how funding is essential in addressing the need and communication process

Preventing and mitigating the impact of COVID-19 on our clients has played an essential role in the services we provide. Resource options have dwindled leaving fewer options available to our clients since COVID-19 then ever before.

Many resources and community partners have disappeared due to shutdowns, lack of resources and staff. Families have limited access to receiving the services they desperately need. Feeding America reports that the pandemic has increased food insecurity especially among families who have children and communities of color. It has been found that many households that experience food insecurity do not qualify for federal nutrition programs because of the age of the child (less than five years of age or not in school) and many of these programs have disappeared as pandemic assistance ends. Mental Health services are scarce and the cost of services has skyrocketed. COVID-19 has had a direct impact on the amount of clients that are utilizing transportation as shortages have led to less transportation options. The rising cost of goods and services since the onset of COVID-19 have led client's to not being able to use ride share programs, taxi services or public transportation. Wait times have increased so that even if someone can afford these transportation options they are left waiting hours for rides. This makes services seem unattainable.

Since the onset of the COVID-19 pandemic The Nurturing Center (TNC) has utilized many ways to decrease the negative impact of the pandemic. The agency has remained open, continues to be a consistent resource for our clients and providing treatment to our families and individuals. Our agency has experienced a 30% increase of families who are attending our services and we have consistently seen an increase in referrals for all treatment and programs that we provide. We are continuing to fight the impact of COVID-19 by providing transportation to all of Richland County. We also are providing consistent meals and education on nutrition in an effort to provide clients with stable resources to use long term. As we are one of a few agencies within the state that provide transportation at no cost and nutritional care this has become even more needed during COVID-19. In addition, we provide up to date Centers for Disease Control (CDC) guidance, have resources where free testing and vaccinations are available and will transport the person there and back for vaccinations and boosters. TNC has attempted to acknowledge the seriousness of the COVID-19 virus by following all CDC, City, State and Federal guidelines, but doing so while remaining open and also recognizing that life especially when a person is in a difficult situation does not stop. Court required program completion does not go away, if a person is involved with The Department of Social Services, they are still required to complete parenting programs, or they may not get to regain custody of their children. At TNC we have attempted to help in areas where we are experts, but continue to respond to the ever changing needs of a new COVID-19 world.

Project Description and Goals

9. Please describe the target population of your program

The target population of our program is low socioeconomic status participants with a lack of resources and transportation. We serve all ethnicities and genders. We also serve court ordered and voluntary clients.

10. What is the location (address and neighborhood) of your proposed project? Be specific as possible.

Location: 1332 Pickens Street Columbia, SC 29201

The location of TNC is directly downtown and centrally located in Richland County.

Our transportation serves all of Richland County.

11. Does your project/program require permits?

No

Administrative Systems

12. How do you intend to recruit participants to your project and/or refer individuals for service, support or resources in the community? Only answer if applicable These funds require the use of evidence-based models or practice-based evidence. Please provide a description of the evidence that links your proposed strategies to interventions of prevention/or high-risk reduction.

The Community Impact Grant will connect low income families who lack resources to easily accessible transportation to and from The Nurturing Center and other community services and nutrition to aid in focusing on therapeutic treatment. At least 95% of our current participants are low socioeconomic status and have limited access to consistent transportation and

nutritional care. These issues are compounded by an inability to receive needed therapeutic support and services individually and as a family unit. Referral sources are aware that we provide transportation and nutritional care on top of our programs. Due to this we receive referrals from agencies who are specifically looking for a comprehensive agency that not only provides the services but also provides for transportation and nutritional care.

As indicated in our issue/need section TNC receives referrals from the Department of Social Services and other court ordered entities. However these agencies do not give any assistance into how to get to our Program. Further, rather any other resources to get required services also do not offer free transportation or provide nutritional services. We continue to be overwhelmed particularly since the pandemic because these governmental agencies recognize that we provide transportation and nutritional stability. We also receive referrals from community partners who need their clients to have assistance with connecting to housing, applying for employment and medical care so they can be self sustaining. There are very few programs even in the state of South Carolina that provide the type of services at The Nurturing Center. We are a necessary provider that directly meets the needs of the Richland County community. However, as we have noted several times throughout our grant request, these services are useless if people cannot get to them. In addition if a person is fighting hunger and/or has a concern for their children's hunger during our services, they cannot concentrate or perform to the best of their ability. These debilitating barriers are why resources and referrals continue to choose our agency to fill these gaps while still providing additional services. We humbly ask for assistance and hope that a grant such as this can shine a spotlight on these basic but very necessary needs in our community.

13. Please explain your proposed project's timeline to completion. All ARPA grants distributed by Richland County must be expended by December 31, 2024.

We will begin using this money to defray the costs that we accrue to make services available for our families. After complex calculations it was determine that our transportation and nutritional programs cost our agency on average \$80,000 per year *please see budget break down. We will utilize these funds for calendar year 2023 and 2024. All funds will be expended by December 31, 2024.

14. What data do you plan to collect (Demographic data. Number of individuals/households served. Number of activities provided, etc.) Funded applicants will receive additional guidance on specific data to be reported. (Demographic Reporting is a requirement for data reporting for grant compliance. Based upon the response, additional requirements may be necessary for grant compliance.)

TNC plans to collect the following data on a monthly basis:

Basic Demographics

Access to transportation

Number of trips taken per van

Number of clients utilizing transportation

Number of meals received

Number of successful completions

15. All budget items must be reasonable and critical to your proposed activities. The budget should be consistent with your narrative, making it clear how each of the activities will be funded. The budget may cover up to a 24-month period or not to extend beyond December 31, 2024. All expenses must be listed and directly related to the grant. When estimating costs, please show your calculations by including quantities, unit costs and other details. Only include grant-funded expenses in the budget descriptions. Provide a budget, broken into categories such as personnel, employee benefits/fringe, travel, training, equipment, office expenses, program, etc. and short narrative for each request. A. What is the total budget request amount?

The total budget for our project is \$160,891.81 this is to address transportation and nutritional care. Description of budget included under "Budget" section.

16. What is the annual organization budget? A copy of your most recent annual budget should be included.

\$642,000

Please see attached

17. Does your project require initial funding prior to beginning? If yes, please describe what is needed to get started.

Not at this time

18. Please describe how this project will be financially sustained after ARPA funds are expended.

TNC will rely on donor contributions and the Central Carolina Community Foundation grant monies to continue after funds are expended.

Business/Marketing Plan

19. Has this proposed project been submitted through any other City, State, Federal, or private funding process? If yes, please provide the information regarding the funding source, amount, and funding details. Please note this grant prohibits duplication of funds from multiple sources including other federal and state grant allocations.
Not at this time.

Performance Measures

20. Will funds supplant or supplement project funding? If so, please explain in detail.

No

21. How will the success of this project be measured? Be specific as possible. Please use measurable indicators (i.e., Social Impact, Cost Benefit Analysis, Pre/Post Shifts in Attitudes or Behavior, etc.).

Ultimately the goal of our transportation and nutritional care is to provide families with increased opportunities to maintain the family unit and decrease the likelihood our clients become involved in the system. We will measure success of our Community Impact Grant in the following ways:

A. Our families will see a 70% increase in connection to resources made possible through the use of our transportation that they would not have otherwise been able to be connected.

B. Our families will be able to verbalize 4 out of 5 opportunities healthy snacks, appropriate food groups and/or where to obtain healthy alternatives such as fruits and vegetables for themselves and their family.

C. Our agency will be able to offer transportation services to 100% of the clients that need transportation.

D. Our agency will be able to provide nutritional care including meals to a 100% of the clients who are involved in our programming.

Sustainability

22. What are the specific outcomes and accomplishments this project will achieve and how will outcomes be measured?

The Nurturing Center will utilize the following ways to ensure that outcomes are measured appropriately.

A. This will be identified based on an increase in connection to resources that is identified in a client's post survey. The client will be given the opportunity to provide information on increase in resources.

B. Client's will be given a variety of tasks where they help to prepare each of the meals and/or choose their snack for themselves and their children. Staff will provide various opportunities to share the information they have learned.

C. At admission to services we offer transportation to all families. This will be offered on their initial intake paperwork and will consist of a box they can check to receive transportation and then provide their address. Transportation will also be offered to children that are not in their parent's care so they can attend services together.

D. All clients will be provided with breakfast, lunch and a snack daily to meet their nutritional needs.

23. Has your organization had an instance of misuse of funds or fraud in the past 36 months? If so, please explain.

No

24. Does your organization have a current or pending lawsuit against another organization? If so, please explain.

No

25. Do you have a separate account for different programs/revenue sources to prevent co-mingling of funds?

Yes

26. Does your organization use a daily time tracking log for each position being paid using multiple sources of funding?

Yes

Income Section	Amount	Pending	Receiving
Grant Amount Requesting	\$ 150,000.00		
CCCF Grant	\$ 10,891.81		
Total	\$ 160,891.81	\$ 0.00	\$ 0.00

Expense Category	Grant Amount Requested	Other Sources
Personnel	\$ 63,235.20	
FICA/Medicare	\$ 5,296.50	
Vehicle Expenses	\$ 43,007.75	
Additional Vehicle Expenses	\$ 0.00	\$ 3,500.00
Meals	\$ 38,460.55	\$ 7,391.81
	\$ 0.00	
	\$ 0.00	
	\$ 0.00	
Total	\$ 150,000.00	\$ 10,891.81

Budget Narrative

Personnel:

3 Family Support Specialist (provides transportation: \$23,078.40 x 3 = \$63,235.20)

- 4 hours daily of pick up and drop off of clients (2 hours morning and 2 hours afternoon) 5 days a week at \$12.02 an hour

- FICA and Medicare are due by the Federal Government on all employees at a rate of 6.2% of FICA and 1.45% for Medicare. This equals \$1,765.50 per employee x 3 employees = \$5,296.50

- Amounts are over 24 months

- Family Support Specialists (FSS) provide transportation and community services to the participants we serve. The FSS go out in the morning and afternoon to provide transportation and then are in the classrooms with the families and individuals during service time. The FSS also prepare the meals and address nutritional care.

Vehicle Expenses: \$43,007.75

- We had total vehicle expenses, maintenance and repairs from FY22 to include oil changes, fuel to and from client homes and appointments, tire rotation, new tires, standard maintenance and repairs for a total of \$43,007.07 for 3 vans to be utilized over 24 months.

- The agency utilizes 3 vans to transport clients

Additional Expenses: \$3,500.00

- Replacement car seats based on expiration date

- Replacement fire extinguishers, first aid kits, cleaning supplies, etc for 3 vans

- GPS for efficient travel and meeting appropriate safety protocol

- Amount to be utilized over 24 months

Nutritional Care

- Meals for breakfast, lunch and snacks 5 days a week for all participants for a total of \$45,852.36

- Disposable serving dishes, plates and silverware (individualized condiments, disposable paper products and individualized sealed snacks) to mitigate the spread of germs and possible viruses.

- This amount is based on actual numbers that was tracked from FY 22 regarding meals and nutritional care expended during that time

- Cleaning supplies disposable gloves, disinfectant for eating surfaces, appropriate disposal of food, handwashing soap and sanitizer

- Amount to be utilized over 24 months

Tables [top](#)

Expenses

Expenses	FY 20	FY21	FY22	Total
Program services	564,671	532,801	546,744	\$ 1,644,216
Fundraising	0	0	0	194 \$ 0

Administration/Management/General	49,104	46,331	47,542	\$ 142,977
Total	613,775	579,132	594,286	\$1,787,193

Required Attachments [top](#)

Documents Requested *	Required?	Attached Documents *
Statement of Financial Position(Balance Sheet)	<input checked="" type="checkbox"/>	Statement of Financial Position
Statement of Activity (Income and Expense Statement)	<input checked="" type="checkbox"/>	Statement of Activity
IRS Form 990 (if total annual revenue is \$50,000 or above)		IRS Form 990
Certified Financial Audit (revenue of \$750,000 but federal expenditures less than \$750,000)		
Certified Financial Audit Management Letter		
Single Audit/Management Letter/ Corrective Plan		
Detailed Project Budget	<input checked="" type="checkbox"/>	Detailed Project Budget
Other documents regarding project	<input checked="" type="checkbox"/>	TNC Budget
IRS Determination Letter indicating 501 c3, non profit status	<input checked="" type="checkbox"/>	Non Profit Status
Proof of current Registration as a charity with the SC Secretary of State	<input checked="" type="checkbox"/>	Secretary of State
Organizations W-9	<input checked="" type="checkbox"/>	W-9

* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 416439

Become a [fan of ZoomGrants™](#) on Facebook
 Problems? Contact us at Questions@ZoomGrants.com
 ©2002-2023 GrantAnalyst.com. All rights reserved.
 "ZoomGrants" and the ZoomGrants logo are trademarks of GrantAnalyst.com, LLC.
[Logout](#) | [Browser](#)

Powered by ZoomGrants™ and

Richland County Government
Administration
American Rescue Plan Grant
Deadline: 10/14/2022

Serve and Connect Greg's Groceries in Richland County

Jump to: [Application Questions](#) [Budget](#) [Tables](#) [Required Attachments](#)

\$ 77,500.00 Requested

Submitted: 10/14/2022 5:59:52 AM (Pacific)

Project Contact

Kassy Alia Ray
kassy@serveandconnect.net
Tel: (301)908-2635

Additional Contacts

none entered

Serve and Connect

1721 Saunders St
Columbia, SC 29201
United States

Telephone(301)908-2635

Fax

Web serveandconnect.org

CEO

Kassy Alia Ray
kassy@serveandconnect.org

Application Questions [top](#)

1. Organization Tax Filing Status

Nonprofit, exempt

2. Organization Service Type

Food Insecurity

3. Organization Process Owners

Kassy Alia Ray, CEO and Founder

Program/Project Information

4. Has your Organization received prior funding to address community concerns in the past, If yes, by whom?

Yes, we have received funding to address community concerns in the past. This includes funding from local foundations, including the Sisters of Charity Foundation, South Carolina Bar Foundation and Central Carolina Community Foundation, as well as municipal and county funding, including from City of Columbia and Richland County. We have also received funding from corporate sponsors, including Truist Foundation, Walmart, First Net and AT&T, and have also received two federal grants from the Department of Justice's Bureau of Justice Assistance.

Serve & Connect was established in 2016. Since our founding, we have successfully secured and managed funding from diverse sources from small, local grants to large, federal funds. Our organization is led by a diverse team that includes our CEO and Founder, Kassy Alia Ray. Dr. Alia Ray has her PhD in Clinical-Community Psychology from the University of South Carolina. She founded the organization after her husband, a police officer, was shot and killed in the line of duty in 2015 in Forest Acres (an area where we are targeting work through this proposal). Since launching Serve & Connect in 2016, the organization has grown to include 75 police agencies across South Carolina in 70% of South Carolina counties as well as 200+ community partner organizations. Programming reaches an estimated 10,000 individuals per year. The organization has received national attention for its work, including features in Time Magazine, NBC News, Fox News, and ABC News. Dr. Alia Ray is a member of several national workgroups, including the American Psychological Association's Presidential Taskforce on Reducing Officer Use of Force in African Americans and the International Association of Chiefs of Police Subcommittee on Community Policing.

In addition to Dr. Alia Ray, Serve & Connect engages strict fiscal oversight. Internal management of funds are led by a full-time Operations Manager, Kim Dennis, who has over 20 years of experience with fiscal oversight and operations management in the corporate world. Ms. Dennis works closely with Board Treasurer, John Stackhouse, as well as with external CPA's at two separate firms to ensure funds are managed with the highest level of fiscal controls.

Our team is highly experienced with grant reporting, procurement, fiscal controls, and financial management, engaging staff, board members, and external contracts (i.e., CPA firms) to ensure effective grant management. We have a financial systems manual that guides our internal processes related to the acquisition, management, and reporting of funds.

5. Describe the issue/ need that your project will address (required)?

Food insecurity is a serious issue in Richland County. According to a recent report by the City of Columbia Food Policy Committee, more than 65,000 Richland County residents are food insecure which is defined as "lacking access, ability, availability or income to acquire healthy, safe, culturally-appropriate food."

In recent years, six grocery stores have closed in lower-income Columbia areas, leading to increased food insecurity. The Piggly Wiggly on West Beltline closed in 2016. In 2018, three Harveys locations around Columbia closed, including North Main Street, Decker Boulevard and Broad River Road. Both the Save-A-Lot on Harden Street and the Walmart Neighborhood Market on Broad River Road closed in 2019. These grocery store closings have left nearby communities to rely on local convenience + dollar stores, which often only provide highly processed, unhealthy food options.

Richland County has access to many resources for addressing food insecurity. These include food banks, such as Harvest Hope Food Bank, as well as services such as Food Share SC and local farmers markets such as Pinehurst Farmers Market. Despite these resources, many barriers remain to accessing food for individuals living in food insecure communities. These include things such as lack of transportation, trust in services, knowledge of resources, and more.

In this proposal, we offer a strategy for meeting residents where they are and addressing food insecurity via police officers. Police officers are the front line to food insecurity. Every day, they encounter people in crisis whether through calls, referrals or other community engagements. If provided with proper resources, officers can be a critical bridge between services available in the community and residents in need, helping to mitigate barriers to support that can make a lasting difference for individuals experiencing food insecurity. However, in a survey we conducted in 2017, while 94% of police said that community policing was important to them, only 29% felt they had access to resources to help people in need.

Our program Greg's Groceries provides police officers with vital resources that enable them to help people in need and bridge available community supports with those who may most benefit. Specifically, Greg's Groceries provides officers with boxes of shelf-stable food. Each box of food is intended to feed a family of four for a week. Police officers may deliver boxes to individuals and families in need through a variety of ways, including while on calls, through community referrals and as part of strategic community outreach. When officers deliver the box of food, they are meeting an immediate need - hunger - while also identifying other needs the recipient may have. Each box of food includes a list of available local resources, and officers are encouraged to connect recipients with other services such a local food banks or other supports that might help them address food insecurity in a sustainable way.

Greg's Groceries was launched in 2017. Over the past five years, the program has grown to include 75 agencies across South Carolina. In addition to partnership with two statewide agencies, SLED and South Carolina Department of Public Safety, there are Greg's Groceries participating agencies in 70% of South Carolina counties. Through this effort, nearly 200,000 meals have been provided by police to people experiencing food insecurity. In addition, we have a network of 200+ community service agencies who officers can refer recipients to.

In this proposal, we are requesting support for the implementation of Greg's Groceries in Richland County. Funding will ensure that we are able to offer police officers in Richland County with access to these vital resources. With the support of Richland County ARPA funding, we will ensure that Richland County Sheriffs Department, Columbia Police Department and Forest Acres Police Department receive boxes of Greg's Groceries. We will also launch Greg's Groceries express which are bags of nonperishable food designed for individuals who are unsheltered and may not have access to a stove to cook food. Whereas Greg's Groceries boxes are intended for families experiencing food insecurity, Greg's Groceries Express is designed for individuals who are experiencing homelessness and food insecurity.

This proposal is being submitted by Serve & Connect, a nonprofit with the mission of fostering positive change through sustainable police and community partnerships. Serve & Connect launched Greg's Groceries in 2017 with the goal of supporting police in meeting immediate community needs related to hunger. The program is named after Greg Alia, a police officer who serve in Forest Acres and was shot and killed in the line of duty in 2015. His wife, Kassy Alia Ray, is the CEO and Founder of Serve & Connect.

With the support of Richland County ARPA funding, we will provide 1,000 boxes of Greg's Groceries and 875 Greg's Groceries Express bags to police officers in Richland County. In addition, we will offer training and technical assistance to officers and ensure they are connected with our statewide network of participating police agencies thus providing a community support to further reinforce their efforts to assist people experiencing hunger.

6. Is the project an expansion of current services your organization offers or a new program or reinstatement of a previously funded program?

With the support of Richland County, we will be able to expand our services in Richland County.

7. Specifically, what will funds be used for? Examples of the eligible projects can be found in the corresponding guidance/federal document link <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule.pdf>

We are seeking funding to support Greg's Groceries in Richland County. Funding will make it possible for us to expand our support to police officers in Richland County, providing them with valuable resources to assist people who are experiencing food insecurity. With this support, we will enhance police officers' ability to overcome barriers to people in need accessing available community resources and strengthen the network of support for people experiencing hunger.

Specifically, funding will enable us to provide 1,000 boxes of Greg's Groceries per year to police agencies in Richland County. These numbers are based off of the need we have observed working closely with Richland County agencies over the years. Each box of Greg's Groceries is intended to feed a family of four for a week and includes 28 items such as cans of green beans, mac and cheese boxes, pasta and sauce, oatmeal, grits, and more. Boxes also include a resource guide to local services. These boxes will ensure 21,000 meals are provided to support residents in Richland County that are in need. Boxes will be packed throughout the year and provided to officers so that they may distribute them to support people in need as they come across them.

Funding will also make it possible for us to launch Greg's Groceries Express, a program designed to provide police with resources to support food insecure individuals who are experiencing homelessness. We have learned that often police will encounter individuals in need who are unsheltered and do not have access to a stove to cook food in a box of Greg's Groceries. Meeting the needs of unsheltered food insecure individuals is especially important given the rising rates of homelessness in Richland County. With the support of Richland County, we are seeking to launch Greg's Groceries Express. Through Greg's Groceries Express, officers will be provided with string backpacks that include items that either do not require cooking or can be cooked in a microwave, such as granola bars, microwavable mac and cheese, and fruit cups. We are requesting funding to cover 875 Greg's Groceries Express packs.

With the support of Richland County ARPA funding, we will continue to offer our training and technical assistance to our police partners in Richland County, including Richland County Sheriffs Department, City of Columbia and Forest Acres Police Department. This support is essential for ensuring the successful implementation of Greg's Groceries. We will also provide our partners with the resources they need to support successful implementation including printed materials and connection to local resource providers.

This project will be led by the Greg's Groceries Project Manager who is a full-time Serve & Connect employee. The Project Manager will be supervised by our CEO and Operations Manager. We utilize best practices for human resources, including annual performance reviews, and contract with an external HR firm as needed. The Project Manager will also work with other Serve & Connect team members, including our Marketing Director and Community Outreach Coordinator to ensure program success.

8. Please describe, in detail, how your project is related to the prevention of or mitigation of the impact of COVID-19, how funding is essential in addressing the need and communication process

Data reveal that food insecurity has increased since the start of the COVID-19 pandemic. Specifically, Feeding America projects that 42 million people (1 in 8), including 13 million children (1 in 6), experience food insecurity. Many people who have been most impacted by the pandemic were food insecure or at risk of food insecurity before COVID-19 and are facing greater hardship since COVID-19. Significant racial disparities in food insecurity which existed before COVID-19 remain in the wake of the pandemic. Feeding America projects that 21% of Black individuals (1 in 5) experience food insecurity, compared to 11% of white individuals (1 in 9).

The pandemic also significantly changed our food landscape, with high unemployment producing long lines at food banks, interruptions in supply chains leaving shelves empty, and lockdowns prompting some consumers to stockpile shelf-stable groceries.

The need to address food insecurity is heightened in the midst of COVID. Now more than ever we need strengthened infrastructure in our communities where diverse partners are working together to address hunger. Police are a critical partner that are not often engaged in efforts to mitigate hunger. However, they can serve as a vital bridge given that they are the front lines to people in need.

With the support of Richland County ARPA funding, we seek to enhance our services in Richland County, providing more shelf-stable food to police officers to help people in need as well as providing support to make sure their use of their boxes meets the communities most impacted and that they are also connecting individuals with other resources in the community.

Project Description and Goals

9. Please describe the target population of your program

We are targeting food insecure individuals in Richland County.

10. What is the location (address and neighborhood) of your proposed project? Be specific as possible.

Our programming is intended to serve across Richland County with a focus on supporting police officers in meeting needs in areas most impacted by food insecurity. These include areas that are considered food deserts, such as Decker Blvd and Two Notch Rd, Eastover, North Main Corridor, and Broad River Rd. Boxes will primarily serve low-income individuals and families, and the Greg's Groceries Express packs are intended to support individuals experiencing homelessness in addition to food insecurity. While we will work with officers to ensure that boxes are targeting hot spot areas for food insecurity, we recognize that hunger is a critical need all across Richland County. Therefore, boxes will be made available to any officer serving in Richland County.

Boxes will be available to residents of all ages. We have learned that the program is especially impactful at assisting families, especially those with multiple children, and the elderly. Through the launch of Greg's Groceries, we anticipate that the impact of the program will grow to also include support for food-insecure individuals experiencing homelessness.

Our team is already experienced in Richland County. Since the founding of our organization, we have worked closely with Richland County Sheriffs Department, Columbia Police Department, and Forest Acres Police Department. We have a network of 200+ organizations that we can engage as partners to ensure police are able to connect people in need with local resources.

11. Does your project/program require permits?

No our program does not require permits.

Administrative Systems

12. How do you intend to recruit participants to your project and/or refer individuals for service, support or resources in the community? Only answer if applicable These funds require the use of evidence-based models or practice-based evidence. Please provide a description of the evidence that links your proposed strategies to interventions of prevention/or high-risk reduction.

Officers identify recipients of Greg's Groceries boxes. They do this primarily while on calls. For instance, if an officer is responding to a call in the community, they may come across a home that does not have food. The officer will then be positioned to provide the household a box of Greg's Groceries. Boxes can also be provided through referrals. This can occur through word of mouth. For instance, a resident who has received a box previously may know of another family in need and may refer them to a police officer. Another example is a teacher or school administrator who may refer a student in need to a school resource officer. Boxes can also be distributed through strategic community outreach. This includes hosting events in food deserts where boxes are available to residents living in the community. Officers have also used the boxes in low-income neighborhoods, going door to door to check on residents and offer them food boxes if they are in need.

Our approach is grounded in evidence-based community policing practices. Community policing is defined as, "a philosophy that promotes organizational strategies that support the systematic use of partnerships and problem-solving techniques to proactively address the immediate conditions that give rise to public safety issues such as crime, social disorder, and fear of crime (Community Oriented Policing Services)." Community policing relies on partnerships that address conditions that contribute to crime (International Association of Chiefs of Police). Research shows that community policing contributes to enhanced trust, perceived legitimacy in police and increased willingness for citizens to work with police to address crime. Findings also indicate that community policing contributes to reduction in violence, especially in crime hot spot communities.

Through Greg's Groceries, we seek to support agencies in overcoming barriers related to the implementation of evidence-based community policing practices. Guided by the core components of community policing, we target three primary outcomes: 1) organizational culture; 2) community partnerships; and 3) shared problem-solving. Greg's Groceries supports participating law enforcement agencies in engaging the components of community policing by providing resources, training, technical assistance, and a supportive learning network. Resources include tangible resources that police can use to assist people in crisis. Participating agencies participate in ongoing training and receive technical assistance through the program, and are also connected to a statewide network of peers who help to overcome challenges and reinforce a culture of community policing. In particular, Serve & Connect Ambassadors, who are law enforcement officers that have demonstrated excellence in community policing, work alongside their peers to support them in implementing best practices and utilizing Greg's Groceries using data-driven decision-making.

13. Please explain your proposed project's timeline to completion. All ARPA grants distributed by Richland County must be expended by December 31, 2024.

We already have established relationships with police agencies in Richland County. Funding provided through ARPA will enable us to ensure that departments are provided with boxes of Greg's Groceries as well as Greg's Groceries Express

packages.

Our plan is to pack 500 boxes of Greg's Groceries in the Spring of 2023 and 500 boxes in the fall of 2023. We will again pack another 500 boxes of Greg's Groceries in the spring of 2024 and 500 boxes in fall 2024. We also plan to launch Greg's Groceries Express by March 2023 with the first 400 kits packed, and will plan to pack another 475 kits during Summer of 2023. The same timeline will be mirrored in 2024.

14. What data do you plan to collect (Demographic data. Number of individuals/households served. Number of activities provided, etc.) Funded applicants will receive additional guidance on specific data to be reported. (Demographic Reporting is a requirement for data reporting for grant compliance. Based upon the response, additional requirements may be necessary for grant compliance.)

We will track the number of individuals/households served. Officers track the delivery of each box of Greg's Groceries via a QR code on the side of every box of Greg's Groceries. The scanning of the box includes questions such as the number of boxes delivered, the zip-code of the recipient, number of adults and youth in the household, and the context of the delivery. It also enables us to see the percentage of boxes where an officer connected a resident with additional services, such as a food bank.

A similar tracking method will be used for Greg's Groceries Express.

In addition to tracking individuals/households reached, we will also assess the impact the program is having on the capacity of our police partners to address hunger. This will be assessed annually via electronic survey. The survey will also assess their satisfaction with the program.

We will also have a mechanism where recipients of boxes can report their satisfaction with the program though this will not be a requirement of receiving the box as that could negatively impact the interaction between the officer and the individual in need.

15. All budget items must be reasonable and critical to your proposed activities. The budget should be consistent with your narrative, making it clear how each of the activities will be funded. The budget may cover up to a 24-month period or not to extend beyond December 31, 2024. All expenses must be listed and directly related to the grant. When estimating costs, please show your calculations by including quantities, unit costs and other details. Only include grant-funded expenses in the budget descriptions. Provide a budget, broken into categories such as personnel, employee benefits/fringe, travel, training, equipment, office expenses, program, etc. and short narrative for each request. A. What is the total budget request amount?

We are requesting \$77,500 through Richland County ARPA funds. These funds will primarily go towards the cost of food boxes and nonperishable food kits and will cover a small portion of our staff time dedicated to ensuring successful implementation in Richland County.

16. What is the annual organization budget? A copy of your most recent annual budget should be included.

Our annual organization budget is \$1,465,000. A copy of our most recent annual budget is included as an attachment.

17. Does your project require initial funding prior to beginning? If yes, please describe what is needed to get started.

Greg's Groceries is an ongoing program offered by Serve & Connect. We have received funding that supports this work. With the support of Richland County ARPA funds, we plan to expand our services in Richland County to ensure that officers throughout the county have access to vital tools so that they can serve as agents for change, helping to meet hunger needs county-wide.

18. Please describe how this project will be financially sustained after ARPA funds are expended.

Greg's Groceries will be sustained via diverse funding sources, including corporate sponsorship, individual contributions, and grants.

Business/Marketing Plan

19. Has this proposed project been submitted through any other City, State, Federal, or private funding process? If yes, please provide the information regarding the funding source, amount, and funding details. Please note this grant prohibits duplication of funds from multiple sources including other federal and state grant allocations.

We submit ongoing funding requests to support Greg's Groceries which is a statewide initiative. We have not applied for funding specific to supporting Greg's Groceries in Richland County.

Thus far in the present fiscal year, we have received the following support for Greg's Groceries:

\$60,000 from Walmart (\$30,000 food donation, \$30,000 financial donation) and \$5,000 from Americans for Prosperity to support our fall statewide packing event hosted in October 2022

\$1,400 from Coastal Community Fund to support Greg's Groceries in Beaufort

\$15,000 from South Carolina Bar Foundation to support operational costs for Greg's Groceries statewide

These funds are not a duplication of efforts as they cover other needs for Greg's Groceries. The funding we are seeking through Richland County will be specific to meeting the needs in Richland County.

Performance Measures

20. Will funds supplant or supplement project funding? If so, please explain in detail.

Funds will supplement project funding. Administering Greg's Groceries requires a comprehensive budget including personnel, marketing, mileage, meeting costs, printing, and more. We are only requesting the amount required to cover the cost of the food boxes/kits that will be distributed directly to officers in Richland County. We are also requesting a very minor portion of our staff time to assist us in covering the cost of providing training, technical assistance and implementation oversight. 100% of the funds requested will go directly back into Richland County over 24-months. These funds will be supplemented by other funding sources to assist us in covering the complete cost of the program.

21. How will the success of this project be measured? Be specific as possible. Please use measurable indicators (i.e., Social Impact, Cost Benefit Analysis, Pre/Post Shifts in Attitudes or Behavior, etc.).

Success will be measured by the number of boxes/kits delivered, with a goal of 1,000 boxes and 875 kits packed and delivered by police per year. We will also measure the number of individuals/families served and will capture stories of those deliveries. Success will also be measured by the number of box/kit deliveries resulting in connecting a recipient with additional services, with a goal of 75% of deliveries resulting in additional connections to indicate that the officers are supporting a bridge between available resources and people in need.

Sustainability

22. What are the specific outcomes and accomplishments this project will achieve and how will outcomes be measured?

This project will specifically focus on enhancing the capacity for our county to address food insecurity by engaging police officers as a support system for meeting people in need where they are and helping to bridge available resources in the community to people who may most benefit, which includes food insecure individuals and families, low-income individuals, people experiencing homelessness and the elderly. As described above, we utilize a comprehensive evaluation process to monitor program impact. The outcomes we are most interested in are the extend to which the program a) supported people experiencing food insecurity by providing food boxes and connecting to local resources, and b) strengthened the capacity of police to address food insecurity. These outcomes will be measured via 1) tracking of boxes/kits to measure the number of boxes delivered, to whom, where, and the percentage of boxes that resulted in an additional resource being distributed to individuals/families in need; and 2) police survey to assess capacity building. We will measure and report on outcomes annually to monitor progress overtime.

23. Has your organization had an instance of misuse of funds or fraud in the past 36 months? If so, please explain.

No.

24. Does your organization have a current or pending lawsuit against another organization? If so, please explain.

No.

25. Do you have a separate account for different programs/revenue sources to prevent co-mingling of funds?

Yes, we separate out the funding from federal dollars from other funding sources to prevent co-mingling of funds.

26. Does your organization use a daily time tracking log for each position being paid using multiple sources of funding?

Yes, we utilize a daily time tracking log for each positive being paid using multiple sources of funding.

Budget [top](#)

Income Section	Amount	Pending	Receiving
Grant Amount Requesting	\$ 77,500.00	\$ 77,500.00	
Walmart	\$ 80,000.00	\$ 20,000.00	\$ 60,000.00
Americans for Prosperity	\$ 5,000.00		\$ 5,000.00
Coastal Community Foundaton	\$ 1,400.00		\$ 1,400.00
South Carolina Bar Foundation	\$ 15,000.00		\$ 15,000.00
Individual Contributions	\$ 1,000.00	\$ 1,000.00	201

Corporate Sponsorships	\$ 100,000.00		\$ 100,000.00
	\$ 0.00		\$ 0.00
Total	\$ 279,900.00	\$ 98,500.00	\$ 181,400.00

Expense Category	Grant Amount Requested	Other Sources
Advertising/Marketing/ Promotions/ Billboards	\$ 0.00	\$ 0.00
Advertising/Marketing Related Salary	\$ 0.00	\$ 26,000.00
Municipal Services/Security	\$ 0.00	\$ 0.00
Contractors/Outside Services	\$ 0.00	\$ 0.00
Greg's Groceries Project Manager	\$ 8,250.00	\$ 101,750.00
Fringe	\$ 3,000.00	\$ 17,000.00
Greg's Groceries Boxes	\$ 40,000.00	\$ 0.00
Greg's Groceries Express Packages	\$ 26,250.00	\$ 0.00
Printing	\$ 0.00	\$ 8,000.00
Packaging	\$ 0.00	\$ 8,000.00
Packing Event Costs	\$ 0.00	\$ 15,000.00
Cell Phone	\$ 0.00	\$ 1,200.00
Mileage	\$ 0.00	\$ 1,800.00
Community Outreach Coordinator	\$ 0.00	\$ 18,000.00
Total	\$ 77,500.00	\$ 196,750.00

Budget Narrative

We are requesting funds to cover the cost of the food boxes and kits for people experiencing homelessness. 100% of the supplies purchased will go directly to support residents in Richland County. Details for the items we are requesting support for are described below:

Greg's Groceries Program Manager: Full-time Program Manager at \$55,000/year responsible for coordinating packing events, managing police partners, and overseeing program implementation. We are requesting support to cover 15% of the salary for this employee.

Fringe: Fringe Payroll tax, retirement benefits, healthcare stipend for Greg's Groceries Program Manager. We are requesting support to cover a portion of the fringe costs.

Greg's Groceries Boxes: Budgeted for 1,000 boxes/year (500 Richland County, 400 Columbia Police Department, 100 Forest Acres Police Department) at \$20/box for food supplies. Each box is intended to feed a family of four for a week.
 Greg's Groceries Express Packages: Budgeted at 875 kits/year (500 Richland County, 300 Columbia Police Department, 75 Forest Acres Police Department) at \$15/kit to include food and hygiene items.

Below is the description of the items that are included in the budget but that we are not requesting support from Richland County for. We will seek external funding to cover the cost of these items.

Marketing Coordinator: FTE .2 at \$65,000/year Marketing Coordinator responsible for graphic design, PR, and communications related to Greg's Groceries

Community Outreach Coordinator: FTE .2 at \$45,000/year Community Outreach Coordinator responsible for overseeing volunteer coordination and partner engagement

Printing: Printing for Greg's Groceries including material that goes inside the boxes as well as materials that are used by departments to connect with community and labels that go on boxes. Estimated at \$4,000/year

Packaging: Cost of packing including Uline boxes and string backpacks to carry supplies for Greg's Groceries express

Packing Event Costs: Costs associated with packing events, including audiovisual, rentals, food, volunteer t-shirts, etc.

Cell Phone: \$50/month for Greg's Groceries Program Manager

Mileage: Budgeted at \$75/month for in-town travel to visit Richland County partners, delivering supplies and providing training and technical assistance.

Tables [top](#)

Expenses

Expenses	FY 20	FY21	FY22	Total
----------	-------	------	------	-------

Program services	267,244	515,736		\$ 782,980
Fundraising	74,034	55,750		\$ 129,784
Administration/Management/General	33,933	22,593		\$ 56,526
Total	375,211	594,079	0	\$969,290

Required Attachments [top](#)

Documents Requested *	Required?	Attached Documents *
Statement of Financial Position(Balance Sheet)	<input checked="" type="checkbox"/>	Statement of Financial Position
Statement of Activity (Income and Expense Statement)	<input checked="" type="checkbox"/>	Statement of Activity
IRS Form 990 (if total annual revenue is \$50,000 or above)		990
Certified Financial Audit (revenue of \$750,000 but federal expenditures less than \$750,000)		Financial Review
Certified Financial Audit Management Letter		
Single Audit/Management Letter/ Corrective Plan		
Detailed Project Budget	<input checked="" type="checkbox"/>	Project Budget
Other documents regarding project	<input checked="" type="checkbox"/>	Annual Organization Budget
IRS Determination Letter indicating 501 c3, non profit status	<input checked="" type="checkbox"/>	IRS Letter
Proof of current Registration as a charity with the SC Secretary of State	<input checked="" type="checkbox"/>	Charity Letter
Organizations W-9	<input checked="" type="checkbox"/>	W9

* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 420490

Become a [fan of ZoomGrants™](#) on Facebook
 Problems? Contact us at Questions@ZoomGrants.com
 ©2002-2023 GrantAnalyst.com. All rights reserved.
 "ZoomGrants" and the ZoomGrants logo are trademarks of GrantAnalyst.com, LLC.
[Logout](#) | [Browser](#)

Powered by ZoomGrants™ and

Richland County Government
Administration
American Rescue Plan Grant
Deadline: 10/14/2022

Midlands Housing Alliance MHA Food Insecurity

Jump to: [Application Questions](#) [Budget](#) [Tables](#) [Required Attachments](#)

\$ 451,800.00 Requested

Submitted: 10/13/2022 9:31:56 AM (Pacific)

Project Contact

Monica Haddock
mhaddock@transitionssc.org
Tel: 803-724-1081

Additional Contacts

none entered

Midlands Housing Alliance

2025 Main St
Columbia, SC 29201
United States

Telephone 803-708-4861
Fax 803-708-4803
Web WWW.TransitionsSC.org

CEO

Craig Currey
ccurrey@transitionssc.org

Application Questions [top](#)

1. Organization Tax Filing Status

Midlands Housing Alliance is a 501(c)(3).

2. Organization Service Type

Homeless Shelter

3. Organization Process Owners

Craig Currey

Program/Project Information

4. Has your Organization received prior funding to address community concerns in the past, If yes, by whom?

Midlands Housing Alliance's current budget is \$3.4 million. The largest share of the budget is for staff salaries and benefits. Other significant budget items are utilities, program supplies (e.g. cleaning supplies, bed linens), and maintenance.

Federally funded grants that Transitions administers include:

- Department of Housing and Urban Development Continuum of Care Grant (since 2012)
- Department of Housing and Urban Development Emergency Solutions Grant (through the S.C. Department of Administration, Office of Economic Opportunity) (since 2014)
- Department of Housing and Urban Development Housing Opportunities for Persons with AIDS (through the City of Columbia) (since 2014)
- Federal Emergency Management Agency Emergency Food and Shelter Program (through United Way of the Midlands) (since 2015)
- Community Development Block Grant (through Lexington County) (since 2016)
- Department of Veteran Affairs Grant Per Diem Program (since 2020)
- U.S. Department of Health and Human Services (through SC DSS) (since 2021)

Transitions has met all performance and fiscal requirements for each grant as demonstrated in required reporting and monitoring.

5. Describe the issue/ need that your project will address (required)?

Midlands Housing Alliance is requesting funds as part of the funding for unhoused persons. The funding provided by the County of Richland will be used to meet the nutritional needs of the clients at Transitions. A human response to the homeless is safeguarding them from the inhospitable environment of the street. Our staff continues to work with our clients, providers, neighborhoods, and police to provide the safest possible environment. For our clients to thrive and succeed, they must be comfortable and secure so that they can focus on reducing their barriers. Midlands Housing Alliance/ Transitions is a campus providing a safe, handicap-accessible environment; 260 beds; meals onsite; a Day Center with hygiene products, showers, restrooms, phone, and mail delivery onsite; laundry services; transportation to local agencies; bus tickets for employment and medical appointments; community resource listings and referrals; a courtyard with a community garden; a library with a quiet area; a computer lab with internet access; a clothing closet; a career center; job and financial planning; Homeless Court and legal aid; veterans services; youth services; older adult services; an onsite medical clinic; onsite mental health and substance abuse assistance; housing assistance; outreach in the community; and daily classes for personal development and life skills. In FY 2022, we served 3139 unique individuals and served over 180,000 meals. This project will fund 200,000 meals per year plus bag lunches for employed clients and snacks for diabetic clients and pregnant clients.

Nutrition is a daily struggle for homeless individuals in our area. Research has shown that persons experiencing homelessness suffer from a high prevalence of disease, such as diabetes, hypertension, and hypercholesterolemia, related to poor diet, yet there has been little movement to improve nutrition in this population. We believe that we have untapped potential to impact food access, choice, and quality. By advancing food quality, policies, and access, our clients can be given the opportunity to restore their health.

Similar to other homeless shelters around the country, our meals have to be cost effective due to limited budgets and public support for feeding the homeless. Though many feeding sites in the area exist, the food is usually high in fat, low in fiber, and lacks the required daily nutrients as meals need to be dense to keep individuals full longer. Our current meals are purchased from the Salvation Army and supplemented with donations from our food recovery program. In addition, we are unable to save meals for employed clients because we do not have a food warmer. When clients miss meals due to work or appointments, they are given a bag lunch with snacks for the missed meals. We are currently only able to support the bag lunches for each client for thirty days. Furthermore, we have many clients that our diabetic or pregnant or they have doctor's notes requesting clients have a snack to take with their medication. The snacks that we can provide are from our local food recovery program and can vary wildly as we never know what will be donated by the businesses. They also must be shelf stable as we do not have a refrigerator to store snacks for clients. While most of our do receive SNAP benefits, that program does not allow for the purchase of hot food and carrying around groceries while homeless is not feasible. This project will mitigate some of these problems by funding nutritious food for the hot meal program, bag lunch, and snacks.

6. Is the project an expansion of current services your organization offers or a new program or reinstatement of a previously funded program?

Extension of Current Services

7. Specifically, what will funds be used for? Examples of the eligible projects can be found in the corresponding guidance/federal document link <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule.pdf>

The funds of this grant will be used to cover food costs for two years for hot meals, lunch bags, and snacks for diabetics and pregnant clients and the purchase of a food warmer and refrigerator.

8. Please describe, in detail, how your project is related to the prevention of or mitigation of the impact of COVID-19, how funding is essential in addressing the need and communication process

COVID-19 revealed numerous and compound issues facing people experiencing homelessness across all domains and demographics. Transitions was the only homeless provider that remained opened taking in new residents during the pandemic. Since the onset of the COVID-19 pandemic, our food costs have increased by over 100%. In addition, we have seen an increase costs in serving food due to increased sanitation and providing to-go containers for eating outside to comply with DHEC recommendations.

Rental prices have dramatically increased in Richland County. Fair market value for a one bedroom in Richland County is now \$965 per HUD. As a result, our clients are needing to save more to pay the initial fees associated with moving in. Due to background and credit, our clients usually pay two to three times the amount of rent as a security deposit and often pay additional utility deposits. The average cost for our clients to move into permanent housing is \$2700 (assuming rent of \$850 and a 2X rent security deposit). That figure does not include furniture or food. Our clients are needing to save more money. We currently provide 30 days of lunches when clients find employment to allow them to begin receiving their first paycheck. This project will provide bag lunches for their entire residence at Transitions as long as they are working and allow them to save their entire pay checks.

Project Description and Goals

9. Please describe the target population of your program

Individuals Experiencing Homelessness in Richland County

10. What is the location (address and neighborhood) of your proposed project? Be specific as possible.

The location of the project is 2025 Main St, Columbia, SC 29201. We serve clients primarily from Richland County. Last fiscal year, 56% of our clients were from Richland County.

11. Does your project/program require permits?

Yes

Administrative Systems

12. How do you intend to recruit participants to your project and/or refer individuals for service, support or resources in the community? Only answer if applicable These funds require the use of evidence-based models or practice-based evidence. Please provide a description of the evidence that links your proposed strategies to interventions of prevention/or high-risk reduction.

Participants of this project will be residents and day users of Transitions Homeless Center.

13. Please explain your proposed project's timeline to completion. All ARPA grants distributed by Richland County must be expended by December 31, 2024.

Our project is for funding our food costs for hot meals, bag lunches and diabetic snacks until December 31, 2024. After the grant is awarded, we would be able to start the bag lunch and snacks within 14 days. We would gradually improve options for hot food bar as we would need to use up food onsite.

14. What data do you plan to collect (Demographic data. Number of individuals/households served. Number of activities provided, etc.) Funded applicants will receive additional guidance on specific data to be reported. (Demographic Reporting is a requirement for data reporting for grant compliance. Based upon the response, additional requirements may be necessary for grant compliance.)

Midland Housing Alliance uses the Homeless Management Information System (HMIS) to enter and maintain all client data. All program staff are trained to enter client data and do so on a daily basis, including information collected at program entry as well as case management notes, interim evaluations, and data collected from clients at program exit. In addition, MHA employs a HMIS data specialist that is responsible for HMIS data quality and analysis. Monthly data quality and completeness reports are run to maintain accurate client data. For the MHA RRH program, our data completeness reports were consistently scored in the 97 to 99% range. To maintain our data quality, staff participates in regular system-wide HMIS trainings. In addition, MHA schedules in-house HMIS trainings when data entry problems are identified. We currently have 20 end-user licenses for HMIS.

15. All budget items must be reasonable and critical to your proposed activities. The budget should be consistent with your narrative, making it clear how each of the activities will be funded. The budget may cover up to a 24-month period or not to extend beyond December 31, 2024. All expenses must be listed and directly related to the grant. When estimating costs, please show your calculations by including quantities, unit costs and other details. Only include grant-funded expenses in the budget descriptions. Provide a budget, broken into categories such as personnel, employee benefits/fringe, travel, training, equipment, office expenses, program, etc. and short narrative for each request. A. What is the total budget request amount?

The total budget amount is \$451,800

Food for hot service- \$10,000/month X 24 months = \$240,000

Monthly cost is 20% more than our current food costs.

Food for Bag Lunch-\$5 meal X 50 bags/day X 30 days X 24 months = \$180,000

Estimate is for a sandwich, chips, fruit, and water

Food for Snacks-\$2 per snack X 20/day X 30 days X 24 months = 28,800

Estimate is for diabetic recommended snacks of yogurt, fruit, cheese sticks, hummus, vegetable sticks, nuts, or popcorn

Industrial Refrigerator-\$1,000

Industrial Food Warmer-\$2,000

16. What is the annual organization budget? A copy of your most recent annual budget should be included.

The annual budget of Midlands Housing Alliance is \$3,397,2000.

17. Does your project require initial funding prior to beginning? If yes, please describe what is needed to get started.

Yes, this project would need initial funding to begin the enhanced bag lunch and snack program including the purchase of food, refrigerator, and food warmer.

18. Please describe how this project will be financially sustained after ARPA funds are expended.

This project will be sustained by other federal grants and private donations.

Business/Marketing Plan

19. Has this proposed project been submitted through any other City, State, Federal, or private funding process? If yes, please provide the information regarding the funding source, amount, and funding details. Please note this grant prohibits duplication of funds from multiple sources including other federal and state grant allocations.

No, this project has not been submitted through any other funding process.

Performance Measures

20. Will funds supplant or supplement project funding? If so, please explain in detail.

The funds will supplant funding for meals. We received \$30,000 in funding for served foods in 11/2021. But that money has already been expended.

21. How will the success of this project be measured? Be specific as possible. Please use measurable indicators (i.e., Social Impact, Cost Benefit Analysis, Pre/Post Shifts in Attitudes or Behavior, etc.).

The success of this project will be measured by pre/post shifts in attitudes concerning food and money. We will administer Likert scale surveys to employed and medically fragile clients to ascertain their attitude on the bag lunch and snack program. We will compare and contrast their feelings on the enhanced program versus the current provided lunch. A cost benefit analysis will also be completed on the higher priced food vs the current food purchased.

Sustainability

22. What are the specific outcomes and accomplishments this project will achieve and how will outcomes be measured?

Goal 1: Transitions will supply 200,000 hot meals to the homeless of Richland County per year for the period of January 2023-December 2024.

Goal 2-Transitions will comply with doctor recommended diets and orders

Doctors routinely write notes for snacks due to health conditions or medication side effects. Case manager will monitor compliance with doctor's note.

Goal 4: Individuals will have access to a nutritionally adequate diet.

Goal 5-Clients will increase savings due to not having to buy meals at work.

Case Managers meet with clients once per week. They will evaluate the client's savings to gain understanding if the bag lunch program is helpful.

23. Has your organization had an instance of misuse of funds or fraud in the past 36 months? If so, please explain.

Midlands Housing Alliance has no instances of misuse of funds or fraud.

24. Does your organization have a current or pending lawsuit against another organization? If so, please explain.

Midlands Housing Alliance has no current or pending lawsuits against any other organizations.

25. Do you have a separate account for different programs/revenue sources to prevent co-mingling of funds?

Yes. Every grant is coded as a different cost center in QuickBooks. This allows to track and monitor grant expenditures.

26. Does your organization use a daily time tracking log for each position being paid using multiple sources of funding?

Yes. All employees have daily time sheets in Cognito Forms.

Budget [top](#)

Income Section	Amount	Pending	Receiving
Grant Amount Requesting	\$ 451,800.00	\$ 0.00	
	\$ 0.00	\$ 0.00	
Total	\$ 451,800.00	\$ 0.00	\$ 0.00

Expense Category	Grant Amount Requested	Other Sources	
Lunch Bags	\$ 180,000.00	\$ 0.00	
Diabetic/Prenatal Snacks	\$ 28,800.00	\$ 0.00	207

Food Warmer	\$ 2,000.00	\$ 0.00
Refrigerator	\$ 1,000.00	\$ 0.00
Food/Hot Meal Bar	\$ 240,000.00	\$ 0.00
	\$ 0.00	
Total	\$ 451,800.00	\$ 0.00

Tables [top](#)

Expenses

Expenses	FY 20	FY21	FY22	Total
Program services	2,335,026	2,601,827		\$ 4,936,853
Fundraising	197,801	120,775		\$ 318,576
Administration/Management/General	2,820,235	2,985,884		\$ 5,806,119
Total	5,353,062	5,708,486	0	\$11,061,548

Required Attachments [top](#)

Documents Requested *

Required? Attached Documents *

Statement of Financial Position(Balance Sheet)	<input checked="" type="checkbox"/>	Balance Sheet
Statement of Activity (Income and Expense Statement)	<input checked="" type="checkbox"/>	PandL
IRS Form 990 (if total annual revenue is \$50,000 or above)		
Certified Financial Audit (revenue of \$750,000 but federal expenditures less than \$750,000)		
Certified Financial Audit Management Letter		
Single Audit/Management Letter/ Corrective Plan		
Detailed Project Budget	<input checked="" type="checkbox"/>	GrantInsecurityBudget
Other documents regarding project	<input checked="" type="checkbox"/>	TransitionsBudget CurrentFoodBill
IRS Determination Letter indicating 501 c3, non profit status	<input checked="" type="checkbox"/>	501c3
Proof of current Registration as a charity with the SC Secretary of State	<input checked="" type="checkbox"/>	SCCharityLetter
Organizations W-9	<input checked="" type="checkbox"/>	W-9

* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 419562

Become a [fan of ZoomGrants™](#) on Facebook
 Problems? Contact us at Questions@ZoomGrants.com
 ©2002-2023 GrantAnalyst.com. All rights reserved.
 *ZoomGrants™ and the ZoomGrants logo are trademarks of GrantAnalyst.com, LLC.
[Logout](#) | [Browser](#)

Powered by ZoomGrants™ and

Richland County Government
Administration
American Rescue Plan Grant
Deadline: 10/14/2022

Palmetto Aids Life Support Services, Inc. **PALSS - Items for Food & Security**

Jump to: [Application Questions](#) [Budget](#) [Tables](#) [Required Attachments](#)

\$ 58,256.00 Requested

Submitted: 10/14/2022 3:47:05 PM (Pacific)

Project Contact

Catherine Bender
catherine.bender@palss.org
Tel: 803-779-7257

Additional Contacts

keisha.dyer@palss.org, carmen.julious@palss.org

Palmetto Aids Life Support Services, Inc.

2638 Two Notch Rd Ste 108
Columbia, SC 29204
United States

CEO

Carmen Julious
carmen.julious@palss.org

Telephone 803-779-7257
Fax 803-779-5285
Web www.palss.org

Application Questions [top](#)

1. Organization Tax Filing Status

501(c)3 Nonprofit organization

2. Organization Service Type

Community based public health organization

3. Organization Process Owners

This is a 501(c)3 organization

Program/Project Information

4. Has your Organization received prior funding to address community concerns in the past, If yes, by whom?

Yes, PALSS has received previous year funding from the American Rescue Plan to support organizational programs and services including HIV/HCV/COVID19 testing, vaccine(s) and medical care; housing and support for housing; emergency food pantry and transportation. Additionally, PALSS has received Discretionary funds from Richland County in past years.

In this application, we will use the following acronyms: HIV (Human Immunodeficiency Virus); STI (Sexually Transmitted Infections); HCV (Hepatitis C); HBV (Hepatitis B); PLWA (Persons living with HIV and AIDS); FTE (Full-Time Equivalent staff).

PALSS currently receives funding from the US Department of Housing and Urban Development to provide permanent housing and housing assistance for persons who are unhoused or marginally housed. This grant represents \$2M over the next three years and supports 7.0 FTE staff persons including: a job coach, housing specialist and housing case managers. This contract was implemented in March 2022.

PALSS receives approximately \$343K annually as a subcontractor for the City of Columbia to support permanent housing, housing access & stability, and an emergency food pantry. These funds support 4.20 FTE staff including: case managers, an intake specialist, food pantry coordinator and program assistant. PALSS has been a sub-grantee to City of Columbia since 2004.

The Substance Abuse Services Administration (SAMHSA) has provided a three-year grant of \$194K to provide education and testing for college aged youth at Historically Black Colleges and Universities (HBCUs) at Allen University, Benedict College, Voorhees University, and Claflin University. The purpose of this program is to intervene in alcohol, drug use and other high-risk behaviors and to encourage testing for HIV and STI. These funds support 2.45 FTE Peer Navigators and Linkage to Care Coordinators. PALSS has partnered with SAMSHA since 2020.

The Centers for Disease Control and Prevention (CDC) provide PALSS a five-year grant of \$442K per year to provide HIV outreach, counseling and testing for high-risk populations in the Midlands. Using mobile testing services, we are able to provide outreach, education and testing to high-risk and hard-to-reach areas and populations. This grant supports 4.20 FTE. PALSS has been a grantee with CDC since 2005.

PALSS receives grants from the SC Department of Health and Environmental Control (DHEC) to provide HIV prevention services including HIV/STI/HCV/HBV/COVID19 testing. We are currently providing education and a vaccine for the Monkey Pox Virus (MPV) and COVID19. Testing and vaccine services are available to all persons who request the service regardless of HIV status. These grants provide support of \$335K and support 5.15 FTE testers, outreach and support staff. PALSS has been a prevention contractor/partner with DHEC since 1999.

DHEC provides Ryan White grant funding to PALSS in the amount of about \$842K annually to provide HIV primary medical care, specialized/medical case management, peer adherence and transportation to PLWA in the Midlands service area. Services include behavioral/mental health care and therapy, pharmacy and lab services. PALSS has provided services under this grant contract since 2017.

PALSS organizational structure includes a Chief Executive Officer with over 26 years of experience in executive management and 30 years of experience in public health. She holds a Master's degree in Social Work Administration and certificates in nonprofit management and health care administration. The Chief Finance Officer holds a Master's degree in Business Administration with an emphasis in accounting and 16 years of experience. The Chief Program Officer holds Master degrees in Social Work and Public Administration and has over 40 years of experience. He has been employed by PALSS for 9 years.

PALSS maintains a 9-13 member Board of Directors that meets no less than 9 times per year to review finance and program reports and documents. Board officers include: Board Chair, Board Vice Chair, Secretary and Treasurer. PALSS board treasurer has a Master's degree in Business Administration. PALSS conducts an annual A-133 audit with Mauldin and Jenkins, LLC. PALSS uses the Fund EZ accounting system to ensure that accounting records separate the receipts and payments of different grants. Our payroll system gives us the ability to track hours and approve hours worked by staff. All bank accounts are registered in the name of the organization with limited signatory authority and are capable of segregating grant funds from other.

PALSS has written accounting policies and procedures that are viewed annually by the board treasurer and finance committee.

5. Describe the issue/ need that your project will address (required)?

PALSS proposes to address food insecurity for Persons Living with HIV and AIDS (PLWA) and persons at risk for HIV.

6. Is the project an expansion of current services your organization offers or a new program or reinstatement of a previously funded program?

This is an expansion of our food pantry services.

7. Specifically, what will funds be used for? Examples of the eligible projects can be found in the corresponding guidance/federal document link <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule.pdf>

Funds will be used to purchase food supplies including canned goods; dry goods including flour, meal, grains, cereal, beans, sugar; protein products which include meat and vegan options; frozen fruits and vegetables, Food Share Food boxes, two commercial refrigerators and a freezer. PALSS purchases many food pantry items at a discounted price from Harvest Hope Food Bank.

8. Please describe, in detail, how your project is related to the prevention of or mitigation of the impact of COVID-19, how funding is essential in addressing the need and communication process

During the COVID pandemic, disruption of essential elements of life, such as food, water, money, and housing, has been devastating to families and communities, particularly those most vulnerable. Many persons with disabilities, including PLWA, have borne the brunt of this impact and feel that there are little resources that offer assistance. While some of the impact on the unavailability of food has been due to the pandemic, the inequalities that existed prior to the crisis have persisted. Consequently, not everyone has been impacted equally by the inaccessibility of food; yet some who never imagined they would be impacted have found themselves food insecure.

Project Description and Goals

9. Please describe the target population of your program

Persons living with HIV and AIDS and persons at high risk of HIV

10. What is the location (address and neighborhood) of your proposed project? Be specific as possible.

PALSS, Inc.

2638 Two Notch Road Suite 108

Columbia, SC 29204

Corner of Two Notch and Covenant Roads (in the old Midlands Shopping Center),

Columbia, Richland County, SC

11. Does your project/program require permits?

No

Administrative Systems

12. How do you intend to recruit participants to your project and/or refer individuals for service, support or resources in the community? Only answer if applicable These funds require the use of evidence-based models or practice-based evidence. Please provide a description of the evidence that links your proposed strategies to interventions of prevention/or high-risk reduction.

PALSS uses partnerships with other service providing partners to accept and make referrals including the health department, doctor's offices and other medical clinics. We promote services using print, social and electronic media including bus benches, billboards, TV and radio commercials, etc. Persons who are present for services are informed of all services and programs available including access to the food pantry.

13. Please explain your proposed project's timeline to completion. All ARPA grants distributed by Richland County must be expended by December 31, 2024.

Month 1 - Purchase commercial refrigerators and freezer.

Month 2 through 12 - Provide 2-3 days of emergency food to persons in need and in consideration of family size and housing situation.

14. What data do you plan to collect (Demographic data. Number of individuals/households served. Number of activities provided, etc.) Funded applicants will receive additional guidance on specific data to be reported. (Demographic Reporting is a requirement for data reporting for grant compliance. Based upon the response, additional requirements may be necessary for grant compliance.)

Data collection will include:

of meal (or equivalents) provided

of individuals and families served

of food boxes dispensed

15. All budget items must be reasonable and critical to your proposed activities. The budget should be consistent with your narrative, making it clear how each of the activities will be funded. The budget may cover up to a 24-month period or not to extend beyond December 31, 2024. All expenses must be listed and directly related to the grant. When estimating costs, please show your calculations by including quantities, unit costs and other details. Only include grant-funded expenses in the budget descriptions. Provide a budget, broken into categories such as personnel, employee benefits/fringe, travel, training, equipment, office expenses, program, etc. and short narrative for each request. A. What is the total budget request amount?

\$58,256.00

16. What is the annual organization budget? A copy of your most recent annual budget should be included.

\$4,182,241

Please see other documents in our attachments.

17. Does your project require initial funding prior to beginning? If yes, please describe what is needed to get started.

No.

18. Please describe how this project will be financially sustained after ARPA funds are expended.

Our development efforts will be used to sustain the program. PALSS consistently engages in grant writing and other development activities in order to support and sustain our programs.

Business/Marketing Plan

19. Has this proposed project been submitted through any other City, State, Federal, or private funding process? If yes, please provide the information regarding the funding source, amount, and funding details. Please note this grant prohibits duplication of funds from multiple sources including other federal and state grant allocations.

This proposal has not been submitted elsewhere, although PALSS does receive funds from the City of Columbia for food supplies.

Performance Measures

20. Will funds supplant or supplement project funding? If so, please explain in detail.

These funds will supplement funding received through a subcontract with the City of Columbia for Housing Opportunities for Persons with AIDS. The City of Columbia provides \$10K annually to provide food supplies to PLWA. The funds cover food supplies but do not cover refrigerators or freezers.

21. How will the success of this project be measured? Be specific as possible. Please use measurable indicators (i.e., Social Impact, Cost Benefit Analysis, Pre/Post Shifts in Attitudes or Behavior, etc.).

Outcomes will be measured by the increase from baseline of the number of families and individuals who access the food pantry during the program year; increase in new clients who receive food; increase in number of meals or meal equivalents provided.

Baseline will be identified from two years immediately prior to the start of this grant.

Sustainability

22. What are the specific outcomes and accomplishments this project will achieve and how will outcomes be measured?

Outcome 1. Provide access to food and food supplies for PLWA

Measure 1. Purchase commercial refrigerators and freezer.

Measure 2. Increase the amount of fresh and frozen fruit and vegetables available in the food pantry.

Measure 3. Increase in the number of meals we are able to provide vs. prior two years.

Measure 4. Increase in the number of individuals and families we are able to serve vs. prior two years.

23. Has your organization had an instance of misuse of funds or fraud in the past 36 months? If so, please explain.

No.

24. Does your organization have a current or pending lawsuit against another organization? If so, please explain.

No.

25. Do you have a separate account for different programs/revenue sources to prevent co-mingling of funds?

Yes, we have separate bank accounts as well as an accounting system that offers different funding codes for various grants.

26. Does your organization use a daily time tracking log for each position being paid using multiple sources of funding?

Yes.

Budget [top](#)

Income Section	Amount	Pending	Receiving
Grant Amount Requesting	\$ 0.00	\$ 52,384.00	
City of Columbia HOPWA	\$ 42,000.00		
Total	\$ 42,000.00	\$ 52,384.00	\$ 0.00

Expense Category	Grant Amount Requested	Other Sources	
Advertising/Marketing/ Promotions/ Billboards	\$ 0.00	\$ 0.00	212
Advertising/Marketing Related Salary			

Municipal Services/Security		
Contractors/Outside Services		
Software/Equipment		
Food Bank Salaries	\$ 6,240.00	\$ 32,000.00
Transportation Wage	\$ 10,920.00	
Supplies	\$ 500.00	
Equipment	\$ 12,000.00	
Food Boxes/ Food Share	\$ 10,400.00	
Other Food Purchases -Meat	\$ 10,500.00	\$ 10,000.00
Other Food Purchases- Harvest Hope Food Bank	\$ 2,400.00	
Administrative	\$ 5,296.00	
Total	\$ 58,256.00	\$ 42,000.00

Budget Narrative

Food Bank Salaries and Fringe \$6,240.00 Includes 12% of a \$40,000 salary for our food bank coordinator. \$200 semi monthly salary * 24= \$4,800. This position is a 1.0 FTE and will be entitled to a 30% fringe rate. (\$4,800 + 30% fringe \$1,440 = \$6,240).

Transportation Specialist Wage \$10,920.00 Hourly wage for transportation specialist to transport clients to food pantry 2 days per week. \$14 per hour * 15 hours per week= \$210 * 52 weeks per year= \$10,920 per year.

Supplies \$500.00 5 food carts at \$100.00 for transporting of food to clients

Equipment \$12,000.00 Two- two- door commercial refrigerator with 35.3 cubic ft. -\$8,000 One double door commercial reach in upright freezer. 47 cubic ft- \$4,000

Food Boxes/ Food Share \$10,400.00 20 food boxes per week at \$10 per box = \$200 * 52 weeks = \$10,400 Boxes will include dry goods, produce, and canned goods

Other Food Purchases- Meat Market \$10,500 For 12 months of meat from local meat market as follows: 52 cases of chicken- \$4,004.00, cases of pork chops, \$2,386, 52 cases of bacon- \$1,558.00, and 52 cases of sausage- \$2,552.00 for a grand total of \$10,500.

Other Food Purchases- Harvest Hope Food Bank \$2,400 For 12 months of food purchase from Harvest Food Bank at \$200. Clients will be able to have access to additional dry goods, produce, and canned goods

Other - Indirect Costs/ Administrative Costs \$5,296.00 10% di minimis indirect cost rate which will cover administrative salaries, administrative portions of rent, utilities and security.

Total \$58,256

Tables [top](#)

Expenses

Expenses	FY 20	FY21	FY22	Total
Program services	1,362,947	1,673,330	2,921,404	\$ 5,957,681
Fundraising	0	0	0	\$ 0
Administration/Management/General	154,596	268,958	282,481	\$ 706,035
Total	1,517,543	1,942,288	3,203,885	\$6,663,716

Required Attachments [top](#)

Documents Requested *	Required?	Attached Documents *
Statement of Financial Position(Balance Sheet)	<input checked="" type="checkbox"/>	Balance Sheet
Statement of Activity (Income and Expense Statement)	<input checked="" type="checkbox"/>	Statement of Activity (Income and Expense Statement)
IRS Form 990 (if total annual revenue is \$50,000 or above)		IRS Form 990
Certified Financial Audit (revenue of \$750,000 but		Certified Financial Audit

federal expenditures less than \$750,000)		
Certified Financial Audit Management Letter		Certified Financial Audit Management Letter
Single Audit/Management Letter/ Corrective Plan		
Detailed Project Budget	<input checked="" type="checkbox"/>	Project Budget
Other documents regarding project	<input checked="" type="checkbox"/>	Agency Annual Budget
IRS Determination Letter indicating 501 c3, non profit status	<input checked="" type="checkbox"/>	IRS Determination Letter
Proof of current Registration as a charity with the SC Secretary of State	<input checked="" type="checkbox"/>	Proof of current Registration as a charity with the SC Secretary of State
Organizations W-9	<input checked="" type="checkbox"/>	Organization W-9

* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 420894

Become a [fan of ZoomGrants™](#) on Facebook
 Problems? Contact us at Questions@ZoomGrants.com
 ©2002-2023 GrantAnalyst.com. All rights reserved.
 "ZoomGrants" and the ZoomGrants logo are trademarks of GrantAnalyst.com, LLC.
[Logout](#) | [Browser](#)

Powered by ZoomGrants™ and

Richland County Government
Administration
American Rescue Plan Grant
Deadline: 10/14/2022

Prisma Health–Midlands Physicians Fighting Food Insecurity

Jump to: [Application Questions](#) [Budget](#) [Tables](#) [Required Attachments](#)

\$ 380,003.00 Requested

Submitted: 10/14/2022 12:42:33 PM (Pacific)

Project Contact

Amy London
amy.london@prismahealth.org
Tel: 803-269-2578

Additional Contacts

none entered

Prisma Health–Midlands

Taylor at Marion Street
Columbia, SC 29201
United States

Telephone 864-455-1120
Fax 864-455-1125
Web www.prismahealth.org

Chief Executive Officer

Mark O'Halla
grants@prismahealth.org

Application Questions [top](#)

1. Organization Tax Filing Status

Prisma Health–Midlands is a non-profit 501c3 organization

2. Organization Service Type

Hospital system

3. Organization Process Owners

Mark Humphrey, MD, MPH, General Preventive Medicine Program Director, Family Medicine Center

Program/Project Information

4. Has your Organization received prior funding to address community concerns in the past, If yes, by whom?

The Prisma Health Family Medicine Center - Colonial Drive (Clinic), located in Columbia, has received prior funding from the SC Department of Health and Environmental Control for practice transformation around hypertension and diabetes. Additional funding was also received by BlueCross BlueShield of SC regarding quality care initiatives around hypertension, diabetes and congestive heart failure. The Clinic was part of a grant with FoodShare SC to help recruit patients to receive their food boxes. While this funding has been helpful to address medical concerns, none of the above funding provides food vouchers to patients.

5. Describe the issue/ need that your project will address (required)?

Feeding America shared that the communities most impacted by the pandemic were food insecure or at risk of food insecurity before COVID-19 and have experienced increased hardship since COVID-19. The Columbia Food Policy Committee completed a study of the 29203 neighborhoods in 2020 and found that healthy foods were hard to access and that at times they were not of reasonable quality. Other factors that attributed to low food access included transportation, low income and racial disparities. The Prisma Health Family Medicine Center-Colonial Drive (PHFMC-CD) is located in the 29203 community, which includes the census 5.00 tract (QCT). During the pandemic physicians noted that patients, particularly those with diabetes and hypotension, struggled to control their health through diet. Not only were healthier foods less accessible during the pandemic, but patients with multiple risk factors were more at risk for a severe case of COVID-19. This made the need for fresh, healthier foods even more important.

As a response to this concern, the clinic started to survey their patients regarding social determinants of health, which includes food insecurity. The questions directly connected to food insecurity incorporated the USDA survey which has been tested for validity in measuring food insecurity. Of those surveyed 1 in 5 patients were food insecure.

To address this rising concern, PHFMC-CD plans to partner with 'Your Dollar Sto'- a local, small business- which is located only two blocks from the clinic and also resides in the QCT 5.00. The clinic will provide vouchers to their food insecure patients, which would include a \$15 voucher to purchase fresh fruits and vegetables at the store. The proximity of this store is very convenient for patients that may lack reliable transportation.

Food is Medicine Coalition, a research and advocacy group, shows that only six months of dietary interventions such as medically tailored meals can reduce overall medical costs by 16%, or \$220 per month per patient. That's a result of 58% fewer emergency department visits, 49% fewer hospital admissions and 72% fewer nursing home admissions. This project would be a step towards addressing an effective intervention.

6. Is the project an expansion of current services your organization offers or a new program or reinstatement of a previously funded program?

This particular program is a new program that would expand the services patients would qualify for at the clinic to address food insecurity. A similar program has been piloted in the summer of 2022 by two pediatric clinics in the 29203 area.

7. Specifically, what will funds be used for? Examples of the eligible projects can be found in the corresponding guidance/federal document link <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule.pdf>

These funds will be used to promote healthy eating habits by supplementing at risk community members with vouchers for healthy food options. These funds will support a local business who is working to be a location that provides fresh produce in a geographic location that is considered to be a food desert. The goal being that community members will get into a pattern of shopping at Your Dollar Sto so it can be a long term support of the community.

Below is a specific outline of how the funds would be used to produce this outcome.

Program Coordinator = \$50,000 salary + fringe for 2 years (\$121,475 total)

400 patients (each month) x \$15 voucher = \$6,000 a month

\$6,000 in vouchers per month x 12 months = \$72,000 each year

2 year program = \$144,000 in food vouchers

Display Freezer for 'Your Dollar Sto' - \$5000

Display Refrigerator for 'Your Dollar Sto' - \$7,000

Printing Costs (printing of vouchers, logging system, marketing materials, dietary handouts) - \$3,000 each year

Indirect Costs (MTDC 34.96%) - \$95,328

Total \$380,003

8. Please describe, in detail, how your project is related to the prevention of or mitigation of the impact of COVID-19, how funding is essential in addressing the need and communication process

During the pandemic physicians noted patients with multiple health concerns, including diabetes, and many struggled to control their health through diet. Not only were healthier foods less accessible during the pandemic, but patients with multiple risk factors were more at risk for a severe case of COVID-19. This made the need for fresh, healthier foods even more important. UNC Health researchers found that primary care providers reported patients had increased mental health symptoms, mainly depression, anxiety, and general stress during the pandemic. These symptoms presented challenges to diabetes self-management. Additionally providers noted patients also had trouble affording diabetes supplies, medications, or healthy food due to job or insurance loss or new unexpected, pandemic expenses.

Project Description and Goals

9. Please describe the target population of your program

Patients of the PHFMC-CD who fall into one of these categories: screen positive for food insecurity, have uncontrolled

diabetes and/or hypertension, participate in diabetes group visits, or have pediatric obesity. The Clinic is located in the QCT 5.00.

10. What is the location (address and neighborhood) of your proposed project? Be specific as possible.

The Prisma Health Family Medicine Center-Colonial Drive is located at 3209 Colonial Dr, Columbia SC 29203. Your Dollar Sto' is located at 3017 Farrow Rd, Columbia, SC 29203.

11. Does your project/program require permits?

No

Administrative Systems

12. How do you intend to recruit participants to your project and/or refer individuals for service, support or resources in the community? Only answer if applicable These funds require the use of evidence-based models or practice-based evidence. Please provide a description of the evidence that links your proposed strategies to interventions of prevention/or high-risk reduction.

Participants will be recruited during patient care encounters at the Clinic. Physicians and care team members will be educated on the criteria to participate. If they fall into one of the below categories the patient is eligible to become a participant:

1. Screen positive for food insecurity.
2. Uncontrolled diabetes with an A1c greater than or equal to 8.0
3. Uncontrolled hypertension defined as systolic of equal or greater than 130 and diastolic of equal to or greater to 90.
4. Participants in diabetes group visits
5. Pediatric obesity

Practice/Clinic leadership will control the vouchers. Team members will obtain vouchers to be given to participants from practice/clinic leadership and record participants with their voucher number in the program logbook.

Participants will then take their voucher to Your Dollar Sto and redeem their voucher for \$15 worth of produce. The vouchers will be collected from Your Dollar Sto. Grant funds will be used to pay for produce purchased with the program's voucher. Each redeemed voucher will be recorded in the participant log at the Prisma Health Family Medicine Center Colonial Dr.

Food is Medicine Coalition, a research and advocacy group, shows that only six months of dietary interventions such as medically tailored meals can reduce overall medical costs by 16%, or \$220 per month per patient. That's a result of 58% fewer emergency department visits, 49% fewer hospital admissions and 72% fewer nursing home admissions. This project would be a step towards addressing an effective intervention.

13. Please explain your proposed project's timeline to completion. All ARPA grants distributed by Richland County must be expended by December 31, 2024.

The program will run for two years, it will begin Jan 2023- December 2024, which includes 24 months, with 400 patients per month receiving vouchers with the expiration date of December 2024. Participants may obtain a voucher at each office visit to the Prisma Health Family Medicine Center - Colonial Dr. Giving multiple opportunities for participants to receive vouchers across the 24 month period.

14. What data do you plan to collect (Demographic data. Number of individuals/households served. Number of activities provided, etc.) Funded applicants will receive additional guidance on specific data to be reported. (Demographic Reporting is a requirement for data reporting for grant compliance. Based upon the response, additional requirements may be necessary for grant compliance.)

We plan to collect:

1. Number of participants
2. Number of times each participants receives a food voucher
3. Number of food vouchers redeemed as a percent of the total given out
4. Impact on factor(s) that qualified the participant for the program
 - a. A1c difference
 - b. Blood pressure difference
 - c. Food insecurity rates
 - d. Pediatric obesity rates

15. All budget items must be reasonable and critical to your proposed activities. The budget should be consistent

with your narrative, making it clear how each of the activities will be funded. The budget may cover up to a 24-month period or not to extend beyond December 31, 2024. All expenses must be listed and directly related to the grant. When estimating costs, please show your calculations by including quantities, unit costs and other details. Only include grant-funded expenses in the budget descriptions. Provide a budget, broken into categories such as personnel, employee benefits/fringe, travel, training, equipment, office expenses, program, etc. and short narrative for each request. A. What is the total budget request amount?

The total budget request is \$380,003.

Requested funds will be used towards:

A Program Coordinator to work daily in the Family Medicine Center to meet with eligible participants, explain the program and distribute the vouchers to up to 400 patients per month. Duties and responsibilities will also include oversight of number of vouchers redeemed at Your Dollar Sto'. Additionally, all appropriate data points will be collected and tracked throughout the project period by this person. Duties also include preparation of reports and other grant administration duties as required. A 3% cost of living increase has been applied to Year 2.

Fringe Benefits

All full- and part- time employees of Prisma Health–Midlands receive a pooled fringe benefits rate of 19.68%.

Equipment

- One commercial sized display freezer (\$5,000) will be purchased and delivered to Your Dollar Sto' to maintain healthy foods at appropriate temperatures.
- One commercial sized display refrigerator (\$7,000) will be purchased and delivered to Your Dollar Sto' to maintain healthy foods at appropriate temperatures.

Other

- Food vouchers (\$15 each) will be distributed to 400 eligible participants per month for each month of the program. The annual total for these vouchers is \$72,000, with a total of \$144,000.
- One laptop (\$1,200) is requested for use by the Program Coordinator so that all data will be kept privately on a password protected device.
- Printing costs are estimated to be \$3,000 per year (\$6,000 total). Printing costs include the vouchers, marketing items, and nutritional handouts.

Indirect Costs

Prisma Health–Midlands has a Federally approved indirect cost rate agreement of 34.96% that is applied to all Sponsored Programs.

16. What is the annual organization budget? A copy of your most recent annual budget should be included.
\$1,752,388,436.

The annual operational budget is attached.

17. Does your project require initial funding prior to beginning? If yes, please describe what is needed to get started.

Initial items include a refrigerator and freezer for the additional food 'Your Dollar Sto' will procure while supplying food for this program.

18. Please describe how this project will be financially sustained after ARPA funds are expended.

Pattern of shopping at Your Dollar Sto will have been developed. Data will be reviewed and if outcomes demonstrate improvement in chronic diseases and food insecurity, then additional grants will be applied for via local/regional foundations.

Business/Marketing Plan

19. Has this proposed project been submitted through any other City, State, Federal, or private funding process? If yes, please provide the information regarding the funding source, amount, and funding details. Please note this grant prohibits duplication of funds from multiple sources including other federal and state grant allocations.

No

Performance Measures

20. Will funds supplant or supplement project funding? If so, please explain in detail.

Funds will be used to support the project described. It does not have any other funding source.

21. How will the success of this project be measured? Be specific as possible. Please use measurable indicators (i.e., Social Impact, Cost Benefit Analysis, Pre/Post Shifts in Attitudes or Behavior, etc.).

1. Number of participants
 2. Number of times each participants receives a food voucher
 3. Number of food vouchers redeemed as a percent of the total given out
 4. Impact on factor(s) that qualified the participant for the program
- A1c control rates
 Blood pressure control rates
 Food insecurity rates
 Pediatric obesity rates

Sustainability

22. What are the specific outcomes and accomplishments this project will achieve and how will outcomes be measured?

Improvement in measured outcomes:

- A1c control rates
 Blood pressure control rates
 Food insecurity rates
 Pediatric obesity rates

Sustainability of Your Dollar Sto as a source of produce in this Qualified Census Tract. Remains in business and able to continue to sell produce to the 29203 community.

23. Has your organization had an instance of misuse of funds or fraud in the past 36 months? If so, please explain.

No

24. Does your organization have a current or pending lawsuit against another organization? If so, please explain.

In the ordinary course of its business, Prisma Health–Midlands is named as a defendant in certain litigation, primarily professional and general liability claims.

25. Do you have a separate account for different programs/revenue sources to prevent co-mingling of funds?

Yes. As an organization we use WorkDay for our financial management software. We also have a dedicated Accounting Financial Analyst who oversees the post-award management of all grant funds awarded to Prisma Health–Midlands.

26. Does your organization use a daily time tracking log for each position being paid using multiple sources of funding?

We use the platforms Kronos, WorkDay, and EKG Dimensions in conjunction with each other to effectively track all personnel time.

Budget [top](#)

Income Section	Amount	Pending	Receiving
Grant Amount Requesting	\$ 380,003.00		
Total	\$ 380,003.00	\$ 0.00	\$ 0.00

Expense Category	Grant Amount Requested	Other Sources
Personnel - Salary	\$ 101,500.00	
Personnel - Fringe (19.68%)	\$ 19,975.00	
Equipment	\$ 12,000.00	
Other	\$ 151,200.00	
Indirect Costs (MTDC 34.96%)	\$ 95,328.00	
Total	\$ 380,003.00	\$ 0.00

Budget Narrative

Personnel

Salary

TBD, Program Coordinator, 100% FTE, \$50,000: The Program Coordinator will be working daily in the Family Medicine Center to meet with eligible participants, explain the program and distribute the vouchers to up to 400 patients per month. Duties and responsibilities will also include oversight of number of vouchers redeemed at Your Dollar Sto'. Additionally, all appropriate data points will be collected and tracked throughout the project period by this person. Duties also include preparation of reports and other grant administration duties as required. A 3% cost of living increase has been applied to Year 2.

Fringe Benefits

All full- and part- time employees of Prisma Health–Midlands receive a pooled fringe benefits rate of 19.68%.

Equipment

- One commercial sized display freezer (\$5,000) will be purchased and delivered to Your Dollar Sto' to maintain healthy foods at appropriate temperatures.
- One commercial sized display refrigerator (\$7,000) will be purchased and delivered to Your Dollar Sto' to maintain healthy foods at appropriate temperatures.

Other

- Food vouchers (\$15 each) will be distributed to 400 eligible participants per month for each month of the program. The annual total for these vouchers is \$72,000, with a total of \$144,000.
- One laptop (\$1,200) is requested for use by the Program Coordinator so that all data will be kept privately on a password protected device.
- Printing costs are estimated to be \$3,000 per year (\$6,000 total). Printing costs include the vouchers, marketing items, and nutritional handouts.

Indirect Costs

Prisma Health–Midlands has a Federally approved indirect cost rate agreement of 34.96% that is applied to all Sponsored Programs.

Tables [top](#)

Expenses

Expenses	FY 20	FY21	FY22	Total
Program services	0	0	0	\$ 0
Fundraising	0	0	0	\$ 0
Administration/Management/General	0	0	0	\$ 0
Total	0	0	0	\$0

Required Attachments [top](#)

Documents Requested *	Required?	Attached Documents *
Statement of Financial Position(Balance Sheet)	<input checked="" type="checkbox"/>	PHM Balance Sheet
Statement of Activity (Income and Expense Statement)	<input checked="" type="checkbox"/>	PHM Statement of Activity
IRS Form 990 (if total annual revenue is \$50,000 or above)		PHM Form 990
Certified Financial Audit (revenue of \$750,000 but federal expenditures less than \$750,000)		PH Audit
Certified Financial Audit Management Letter		
Single Audit/Management Letter/ Corrective Plan		
Detailed Project Budget	<input checked="" type="checkbox"/>	Project Budget
Other documents regarding project	<input checked="" type="checkbox"/>	Indirect Cost Rate Agreement PHM Annual Budget
IRS Determination Letter indicating 501 c3, non profit status	<input checked="" type="checkbox"/>	PHM Determination Letter

Proof of current Registration as a charity with the SC
Secretary of State



[Secretary of State Registration](#)

Organizations W-9



[PHM W9](#)

* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 420613

Become a [fan of ZoomGrants™](#) on Facebook
Problems? Contact us at Questions@ZoomGrants.com
©2002-2023 GrantAnalyst.com. All rights reserved.
"ZoomGrants" and the ZoomGrants logo are trademarks of GrantAnalyst.com, LLC.
[Logout](#) | [Browser](#)

Powered by ZoomGrants™ and

Richland County Government
Administration
American Rescue Plan Grant
Deadline: 10/14/2022

Senior Resources Senior Meals Programs

Jump to: [Application Questions](#) [Budget](#) [Tables](#) [Required Attachments](#)

\$ 822,069.00 Requested

Submitted: 10/14/2022 11:05:42 AM (Pacific)

Project Contact

Beth Struble

info@seniorresourcesinc.org

Tel: 8032527734

Additional Contacts

aboozer@seniorresourcesinc.org

Senior Resources

2817 Millwood Ave
Columbia, SC 29205
United States

Telephone 8032527734

Fax

Web www.seniorresourcesinc.org

Executive Director

Andrew Boozer

aboozer@seniorresourcesinc.org

Application Questions [top](#)

1. Organization Tax Filing Status

501c3

2. Organization Service Type

Human Services

3. Organization Process Owners

Andrew Boozer

Program/Project Information

4. Has your Organization received prior funding to address community concerns in the past, If yes, by whom?

Senior Resources has been providing senior meals programs for 55 years. Our programs are funded through Older Americans Act federal funding, county dollars, grant, and local funders/donors.

Senior Resources has been a partner with Richland County government since our founding. Due to the elevated needs in the community during the pandemic, additional resources are needed to reduce food insecurity in our community for older adults.

5. Describe the issue/ need that your project will address (required)?

According to the South Carolina Department on Aging (2022), our state will see nearly 1.8 million seniors in 2030, with nearly 11.5% currently living in poverty. In addition, over a third of seniors live on Social Security alone and over half of those over 55 years old have less than \$50,000 saved for retirement. Additionally, based on research provided by Meals on Wheels America (2021), with contributions from our organization, senior hunger, social isolation, anxiety, and depression rose dramatically at times during the pandemic. The pandemic exacerbated these issues and increased the need for services like Meals on Wheels and congregate meals. One in four adults aged 65 and older reported anxiety or depression during the pandemic, which is substantially higher than the 1 in 10 older adults with Medicare who reported depression or anxiety in 2018. For many, anxiety was based on food insecurity. Our senior community has seen an increased need over the last two years, and there is no evidence of the need diminishing. Our Senior Meals programs aim to reduce food insecurities and serve nutritious meals to allow seniors in our community to remain healthy and independent.

6. Is the project an expansion of current services your organization offers or a new program or reinstatement of a previously funded program?

Senior Meals is an expansion of current services.

7. Specifically, what will funds be used for? Examples of the eligible projects can be found in the corresponding guidance/federal document link <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule.pdf>

Senior Resources' Senior Meals program includes home-delivered meals and congregate meals. Better known as Meals on Wheels, our home-delivered meal program provides a daily hot, nutritious meal to our clients' homes. This includes frozen meals for those who live in remote areas and shelf-stable meals for our clients to keep for days of inclement weather or other emergencies. The meal our volunteers deliver is often the only meal of the day for our Meals on Wheels clients. Our balanced meals provide one-third of the daily nutritional requirements for our clients.

Without meal delivery, many of our clients would be forced to choose between paying for food, or for medication and household expenses. In Richland County, we are the only Meals on Wheels provider.

Congregate meals are provided at our four wellness centers, where seniors enjoy a nutritious meal, participate in physical fitness and visit with their peers. We provide transportation to the community centers for seniors who need it. In our congregate meal program, a visit to a wellness center is often the only chance for our clients to socialize with their peers and enjoy a nutritious meal. The combination of our congregate meals program and our home-delivered meals program provides a continuum of service for our clients, where they can easily transition from one program to another as their needs change. In this way, we can offer as much or as little support as our clients need in order to remain living in their homes and maintain daily activities.

The funding provided by ARPA will expand funding for our meals programs operations and direct service, which are not met by current Title III funding. Funds will be used for the following items:

- Program salaries and benefits
- Supplies include the following costs: Meals on Wheels Food, Program Supplies, Copier Lease/Maintenance, Professional Memberships, etc.
- Vehicle Operations include gas, lease costs, and monthly maintenance of Senior Resources fleet of 20 vehicles including MOW transport cars/vans and small ADA buses to transport seniors.
- Meals Center Operations include the cost to operate the Meals on Wheels Center at the Senior Resources Central Office and cost associated with the rental of 4 Wellness Center facilities. These costs include the following: Tort Liability, Directors, Building, Property, Fidelity Bond, Data Processing Insurance, Center Rent, Central Office Utilities and Maintenance, and Telephone/communication.

8. Please describe, in detail, how your project is related to the prevention of or mitigation of the impact of COVID-19, how funding is essential in addressing the need and communication process

COVID-19 impacted the world, but our clientele, vulnerable older adults, were at the greatest risk. Their primary defense became sheltering in place, too often without the support of nearby family and friends, who also needed to isolate. Our Wellness Centers (congregate meal sites) that offered in-person meal programs closed. Thousands more seniors now needed meal services. Research conducted among the Meals on Wheels America network illuminated the harsh reality of America's food security emergency: 79% of all programs reported that the demand for their services had at least doubled. Our organization saw a 504% increase in food insecurity referral calls during the onset of the pandemic, and through emergency funding were able to meet this need. However, this funding is essential in allowing us to continue to serve the elevated need for services, and meet seniors in our community where they are now. Through our continuum of services, from congregate meals to home-delivered meals, we are able to either eliminate or delay the need for institutionalization.

Project Description and Goals

9. Please describe the target population of your program

Senior Resources provides services for low-income seniors and disabled adults in Richland County.

10. What is the location (address and neighborhood) of your proposed project? Be specific as possible.

Our Meals on Wheels program serves home-bound clients throughout every ZIP Code in Richland County, SC. Meals are packed at three distribution sites:

- Senior Resources central office (2817 Millwood Ave. Columbia, SC 29205)
- Westminster Presbyterian Church (1715 Broad River Rd. Columbia, SC 29210)
- Spring Valley Presbyterian Church (125 Sparkleberry Lane, Columbia, SC 29229)

Each day, Monday through Friday, volunteers pick up noon-time meals from one of the three centers and deliver them to our clients' homes throughout Richland County.

Our congregate meals and activities are provided at four sites, M-F from 10 am- 2 pm:

- Cecil Tillis Center (2111 Simpkins Ln., Columbia, SC 29204)
- Blythewood Wellness Center (1424 Marthan Road, Blythewood, SC 29016)
- Eastover/Mamie Hinton Wellness Center (117 Henry Street, Eastover, SC 29044)
- Hopkins Wellness Center (150 Hopkins Park Rd., Hopkins, SC 29061)

Our administrative offices are located at 2817 Millwood Ave. Columbia, SC 29205.

11. Does your project/program require permits?

no

Administrative Systems

12. How do you intend to recruit participants to your project and/or refer individuals for service, support or resources in the community? Only answer if applicable These funds require the use of evidence-based models or practice-based evidence. Please provide a description of the evidence that links your proposed strategies to interventions of prevention/or high-risk reduction.

Referrals for Meals on Wheels and congregate meal programs come from neighbors, relatives, healthcare providers, or the clients themselves. Our clients are assessed each year by our social worker to determine whether they need continued or additional services. Wellness Center clients with declining mobility may need to transition to Meals on Wheels service. And Meals on Wheels clients who have grown frailer may need to add Home Care services to provide additional support in the home. We seek to provide a full spectrum of services so that clients can get whatever level of support they need, even when it changes over time. When we lose clients, it is because they have passed away, or had a change in living situation (moved in with a family member, or moved to an assisted living or nursing facility). We do have a waiting list of about 160 potential clients waiting for service. While we participate in outreach events to publicize our services, our recruitment efforts are more focused on the new volunteers and donations that would allow us to expand our service and reach more seniors. The Meals on Wheels program follows national best practices through membership and training in the Meals of Wheels of America network following the "More than a Meal" model and all nutrition is certified by a nutritionist to meet federal older adult nutrition standards set by Administration for Community Living and monitored by the SC Department on Aging. This model ensures that delivery of senior nutrition meets all nutrition requirements for a healthy meal, but also includes wraparound services and referrals to ensure needs are met. In addition to federally-certified nutrition services, the four senior wellness centers provide evidence-based programming to keep seniors healthy and active. Programs taught are from the Arthritis Foundation Program and Western Kentucky University are evidence-based programs that meet the highest-level criteria for evidence-based disease prevention and health promotion programs, as established by the Active Community Living/ Administration on Aging (ACL/AoA) Evidence-Based Programs Review Committee.

13. Please explain your proposed project's timeline to completion. All ARPA grants distributed by Richland County must be expended by December 31, 2024.

The funding provided for this grant will provide costs associated with our senior meals program from July 1, 2023-December 31, 2024. With current allocated dollars from Richland County Council, this funding will provide services for the Fiscal Year 2024 and the first six months of the Fiscal Year 2025.

14. What data do you plan to collect (Demographic data. Number of individuals/households served. Number of activities provided, etc.) Funded applicants will receive additional guidance on specific data to be reported. (Demographic Reporting is a requirement for data reporting for grant compliance. Based upon the response, additional requirements may be necessary for grant compliance.)

We maintain data on all our clients (including demographics) to record the number of meals they receive, their entry date into the senior meals program, and their exit date if they leave the program for any reason. When we do lose clients, it is usually because they have passed away or have a change in their living situation (e.g. moved in with a relative or transitioned into assisted living). This data allows us to adjust our routes, plan our meals, and project expenditures.

We track the number of meals served on a daily, monthly, and yearly basis. We have a waiting list of people who would like to receive Meals on Wheels service, so when a client does discontinue service, we are able to fill that spot with a person from our waiting list. Therefore, we do not let any meals go unserved.

15. All budget items must be reasonable and critical to your proposed activities. The budget should be consistent with your narrative, making it clear how each of the activities will be funded. The budget may cover up to a 24-month period or not to extend beyond December 31, 2024. All expenses must be listed and directly related to the grant. When estimating costs, please show your calculations by including quantities, unit costs and other details. Only include grant-funded expenses in the budget descriptions. Provide a budget, broken into categories such as personnel, employee benefits/fringe, travel, training, equipment, office expenses, program, etc. and show

narrative for each request. A. What is the total budget request amount?

The total budget request for food insecurity is \$822,069.

Program salaries and benefits are calculated based on amount of time charged to programs by each employee. Salaries include 6 Directors, 6 FT Coordinator, 2 PT Program Assistant, 7 Center Managers, 5 Meals Ctr. Drivers/Assistants, and 1 Social Worker. Total number of agency employees is 53 which include full and part time staff. Total salaries for all programs = \$2,062,474. Benefits include FICA, Medicare, State Unemployment, Workers' Compensation, Retirement, and Employee Counseling Services. Total Benefit costs for the program = \$400,077. Total salaries and benefits for this program \$2,062,474 + \$400,077 = \$2,462,551. The grants for these programs do not cover all salaries and benefits; therefore, Richland County funds are allocated for a portion of this line item. Richland County portion = \$295,500. Other sources portion = \$2,167,051.

Supplies include the following costs: Meals on Wheels Food \$826,500 + Supplies \$91,575 + Copier Lease/Maint. \$11,280 + Professional Memberships \$5,505 = \$934,860. Program-specific expenses are directly charged to the program for which expenses are incurred; expenses not attributed to specific departments are allocated based on personnel percentages budgeted for each program. Richland County funds are allocated to programs to pay for food costs not fully covered by state and federal grants. Proposed Richland County portion = \$336,069. Other sources portion = \$598,791.

Vehicle Operations include gas, lease costs, and monthly maintenance of Senior Resources fleet of 20 vehicles including MOW transport cars/vans and cutaway buses to transport seniors. The budgeted amount for the fiscal year is \$143,100. Richland County funds are allocated to pay for costs not fully covered by state and federal grants. Proposed Richland County portion = \$100,500. Other sources portion = \$42,600.

Meals Center Operations include the cost to operate the Meals on Wheels Center at the Senior Resources Central Office and cost associated with the rental of 4 Wellness Center facilities. These costs include the following: Tort Liability, Directors, Building, Property, Fidelity Bond, Data Processing Insurance \$85,096 + Center Rent \$10,898 + Central Office Utilities and Maintenance \$44,592 + Telephone/communication \$9,750 = \$150,336. Program-specific expenses are directly charged to the program for which expenses are incurred; expenses not attributed to specific departments are allocated based on personnel percentages budgeted for each program. Richland County funds are allocated to this program to pay for costs for food, insurance, and other costs not fully covered by state and federal grants. Proposed Richland County portion = \$90,000. Other sources portion = \$60,336.

16. What is the annual organization budget? A copy of your most recent annual budget should be included.

Senior Resources Fiscal Year 2023 annual budget is \$3,368,535.

17. Does your project require initial funding prior to beginning? If yes, please describe what is needed to get started.

Our senior meals program is ongoing. The funding provided will allow us to continue to serve at elevated levels to the ramifications of the pandemic, and enable seniors to remain in their homes, healthy and independent.

18. Please describe how this project will be financially sustained after ARPA funds are expended.

ARPA funding will ensure our waiting lists do not grow over the grant period, and allow for future funding to focus on sustainability versus waiting list reduction.

Business/Marketing Plan

19. Has this proposed project been submitted through any other City, State, Federal, or private funding process? If yes, please provide the information regarding the funding source, amount, and funding details. Please note this grant prohibits duplication of funds from multiple sources including other federal and state grant allocations.

The proposed project has gone through the funding process for Title III process for funding, but this source only covers about 30% of the local need. The proposed project will serve the clients not currently served with this funding with federal funding. Funding may be used to match federal FTA 5310 for public transportation for the elderly, which has been approved by the funding source (FTA) and Richland County administration, with guidance from both sources.

Performance Measures

20. Will funds supplant or supplement project funding? If so, please explain in detail.

The funding will supplement project funding for our senior meals program. Our governmental funding sources do not meet the expenses of our current levels related to the pandemic. The funding provided will provide the resources needed to ensure our clients are not losing critical nutrition services due to a lack of funding.

21. How will the success of this project be measured? Be specific as possible. Please use measurable indicators (i.e., Social Impact, Cost Benefit Analysis, Pre/Post Shifts in Attitudes or Behavior, etc.).

We survey our Meals on Wheels and Wellness Center clients annually to determine how our services help them or lead to an improved quality of life, and whether they enjoy the meals. These results are used to improve and adjust our services, and to make adjustments (as approved by our nutritionist) to our menus.

Individual assessments by our social worker are also critical to tailoring services to meet the needs of the individual client.

Clients who show improvement may need less support, while those who have declined may need additional support.

Our programming uses the following to indicators to measure the success of our senior meals programming:

1. Participants reduce isolation and sustain independence: We know that hunger and loneliness are the two biggest obstacles for the elderly, and our Senior Meals programs seek to address both risk factors. Clients who attend our Wellness Centers receive both a daily balanced meal and regular social interaction. And by providing transportation to and from the Wellness Centers for clients who need it, we ensure they are able to get out of their house and have social interactions as well as a balanced meal. For our Meals on Wheels clients, the volunteers not only deliver the critical meal, but also some daily social interaction and a safety check. For both programs, we track when clients are not home so that we can do a wellness check.

2. Participants remain in their home for 6-12 months and maintain ADL:

Our clients are assessed each year (or more frequently if there is a concern) by our social worker to determine whether they need continued or additional services. Wellness Center clients with declining mobility may need to transition to Meals on Wheels service. And Meals on Wheels clients who have grown more frail may need to add Home Care services to provide additional support in the home. We seek to provide a full spectrum of services so that clients can get whatever level of support they need, even when it changes over time, so that they can remain in their homes.

Sustainability

22. What are the specific outcomes and accomplishments this project will achieve and how will outcomes be measured?

Our meals programs are evidence-informed. We have had the same findings in client surveys as those described by Meals on Wheels America: "Those who received daily-delivered meals experienced the greatest improvements in health and quality of life indicators over the study period compared to the other two groups (individuals who received frozen, weekly-delivered meals and the control group). Specifically, between baseline and follow-up, respondents receiving daily-delivered meals were more likely to exhibit:

- Improvement in mental health (i.e. anxiety)
- Improvement in self-rated health
- Reduction in the rate of falls
- Improvement in the feelings of isolation and loneliness
- decreases in worry about being able to remain in home"

(from "More Than a Meal: Pilot Research Study," Meals on Wheels America, 2015)

23. Has your organization had an instance of misuse of funds or fraud in the past 36 months? If so, please explain.

No

24. Does your organization have a current or pending lawsuit against another organization? If so, please explain.

No

25. Do you have a separate account for different programs/revenue sources to prevent co-mingling of funds?

Yes

26. Does your organization use a daily time tracking log for each position being paid using multiple sources of funding?

Yes

Budget [top](#)

Income Section	Amount	Pending	Receiving
Grant Amount Requesting	\$ 822,069.00	\$ 822,069.00	\$ 0.00
Federal Grants	\$ 1,218,603.00	\$ 1,218,603.00	\$ 0.00
Central Midlands	\$ 1,636,111.00	\$ 1,636,111.00	\$ 0.00
United Way	\$ 65,250.00	\$ 65,250.00	\$ 0.00
Donations and Fundraising	\$ 404,250.00	\$ 404,250.00	\$ 0.00
Special Grants and Other	\$ 360,510.00	\$ 360,510.00	\$ 0.00
Investment Income	\$ 48,000.00	\$ 48,000.00	\$ 0.00

Total	\$ 4,554,793.00	\$ 4,554,793.00	\$ 0.00
--------------	------------------------	------------------------	----------------

Expense Category	Grant Amount Requested	Other Sources
Program Salaries and Benefits	\$ 295,500.00	\$ 2,167,051.00
Supplies	\$ 336,069.00	\$ 598,791.00
Vehicle Operations	\$ 100,500.00	\$ 42,600.00
Meal Center Operations	\$ 90,000.00	\$ 60,336.00
Volunteer Expenses	\$ 0.00	\$ 715,451.00
Professional Fees	\$ 0.00	\$ 98,838.00
Other (Fundraising & Travel)	\$ 0.00	\$ 49,657.00
Total	\$ 822,069.00	\$ 3,732,724.00

Budget Narrative

Program salaries and benefits are calculated based on amount of time charged to programs by each employee. Salaries include 6 Directors, 6 FT Coordinator, 2 PT Program Assistant, 7 Center Managers, 5 Meals Ctr. Drivers/Assistants, and 1 Social Worker. Total number of agency employees is 53 which include full and part time staff. Total salaries for all programs is \$2,462,551. Benefits include FICA, Medicare, State Unemployment, Workers' Compensation, Retirement, and Employee Counseling Services. Total Benefit costs for the program is included. The grants for these programs do not cover all salaries and benefits; therefore, Richland County funds are allocated for a portion of this line item. Richland County portion = \$295,500. Other sources portion = \$2,167,051.

Supplies include the following costs: Meals on Wheels Food, Program Supplies, Copier Lease/Maintenance, Professional Memberships, etc. Program-specific expenses are directly charged to the program for which expenses are incurred; expenses not attributed to specific departments are allocated based on personnel percentages budgeted for each program. Richland County funds are allocated to programs to pay for food costs not fully covered by state and federal grants. Proposed Richland County portion = \$336,069. Other sources portion = \$598,791.

Vehicle Operations include gas, lease costs, and monthly maintenance of Senior Resources fleet of 20 vehicles including MOW transport cars/vans and cutaway buses to transport seniors. The budgeted amount for the fiscal year is \$143,100. Richland County funds are allocated to pay for costs not fully covered by state and federal grants. Proposed Richland County portion = \$100,500. Other sources portion = \$42,600.

Meals Center Operations include the cost to operate the Meals on Wheels Center at the Senior Resources Central Office and cost associated with the rental of 4 Wellness Center facilities. These costs include the following: Tort Liability, Directors, Building, Property, Fidelity Bond, Data Processing Insurance, Center Rent, Central Office Utilities and Maintenance, and Telephone/communication for a total \$150,336. Program-specific expenses are directly charged to the program for which expenses are incurred; expenses not attributed to specific departments are allocated based on personnel percentages budgeted for each program. Richland County funds are allocated to this program to pay for costs for food, insurance, and other costs not fully covered by state and federal grants. Proposed Richland County portion = \$90,000. Other sources portion = \$60,336.

All income is expected to be current July 1, 2023, based on current contracts and income sources but remains in pending status until closer to the start of the next fiscal year.

Tables [top](#)

Expenses

Expenses	FY 20	FY21	FY22	Total
Program services	4,618,697	2,821,976	2,452,098	\$ 9,892,771
Fundraising	185,352	193,169	237,990	\$ 616,511
Administration/Management/General	2,884	3,214	2,614	\$ 8,712
Total	4,806,933	3,018,359	2,692,702	\$10,517,994

Required Attachments [top](#)

Documents Requested *

Required? Attached Documents *

Statement of Financial Position(Balance Sheet)



[Balance Sheet 2022](#)

Statement of Activity (Income and Expense Statement)



[Statement of Activity 2022](#)

IRS Form 990 (if total annual revenue is \$50,000 or above)

[990](#)

Certified Financial Audit (revenue of \$750,000 but federal expenditures less than \$750,000)

Certified Financial Audit Management Letter

Single Audit/Management Letter/ Corrective Plan

Detailed Project Budget



[Budget 2023-2024](#)

Other documents regarding project



[Fiscal Year 2023 Budget](#)

IRS Determination Letter indicating 501 c3, non profit status



[IRS Determination Letter](#)

Proof of current Registration as a charity with the SC Secretary of State



[SOS 2022](#)

Organizations W-9



[W9](#)

* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 420444

Become a [fan of ZoomGrants™](#) on Facebook
Problems? Contact us at Questions@ZoomGrants.com
©2002-2023 GrantAnalyst.com. All rights reserved.
"ZoomGrants" and the ZoomGrants logo are trademarks of GrantAnalyst.com, LLC.
[Logout](#) | [Browser](#)

BROADBAND SERVICES

Allocation	\$2,000,000
Budget Allocations	
Available Allocation	\$2,000,000
Qualified Recommendations	\$ 2,624,330
Recommendations (Over)/Under Allocation	(\$ 624,330)



Powered by ZoomGrants™ and

Richland County Government
Administration
American Rescue Plan Grant
Deadline: 10/14/2022

7435 Monticello Road Columbia, SC 29203
Broadband Expansion for Fourth District of Richland County

Jump to: [Application Questions](#) [Budget](#) [Tables](#) [Required Attachments](#)

\$ 297,746.13 Requested

Submitted: 10/13/2022 10:48:15 AM (Pacific)

Project Contact

David Finklea
david.finklea@ciu.edu
Tel: 8037952277

Additional Contacts

none entered

**7435 Monticello Road Columbia,
SC 29203**

7435 Monticello Rd
Columbia, SC 29203
United States

President

Dr. Mark Smith
mark.smith@ciu.edu

Telephone 8038075508

Fax

Web www.ciu.edu

Application Questions [top](#)

1. Organization Tax Filing Status

57-0352247

2. Organization Service Type

Higher Education

3. Organization Process Owners

David Finklea

Program/Project Information

4. Has your Organization received prior funding to address community concerns in the past, If yes, by whom?

Columbia International University has received funds to serve the community from Richland County and the Department of Education.

5. Describe the issue/ need that your project will address (required)?

COVID-19 has disrupted the normal process of providing quality education throughout the state of South Carolina. Adjustments made to protect students, faculty and staff during the pandemic have impacted education. Not only has the pandemic disrupted education, but it has also caused a significant disruption in employment with many jobs lost.

Based on a study conducted by the South Carolina Education Oversight Committee, educators are discovering the negative impact remote learning has had on students' learning process across the state of South Carolina. Their report estimates that 7 out of 10 students in grades three through ten will not meet grade-level English-Language Arts and Math standards. Students have not been learning at the rate they have learned in the past. Due to the challenges of COVID-19, students must adjust to a completely different learning format.

According to a report generated by the Department of Education, 16,085 South Carolinian students were unreachable during the school facility closure caused by the initial outbreak of the coronavirus. There are several reasons for this lack of student participation. Some of the reasons were:

- Home internet connectivity issues

- Lack of parent interest/ support/ skill or access to appropriate devices at home
- Unequal distribution of 1:1 device
- Lack of a digital ecosystem to support long-term virtual instruction
- Lack of clearly defined instructional strategies for forwarding progress in remote learning

recurring COVID expenses
 Within ten miles of the Columbia International University campus, ten public schools serve just over 4,100 students. These schools include:

- A.J. Lewis Greenview Elementary School
- J.P. Thomas Elementary School
- Edward E. Taylor Elementary School
- Arden Elementary School
- Forest Heights Elementary School
- Hyatt Park Elementary School
- Alcorn Middle School
- Heyward Gibbes Middle School
- W.J. Keenan High School
- Eau Claire High School

All ten schools can relate to the struggles identified by the studies mentioned above. All ten schools are poorly ranked among other South Carolina schools. In Math, English-Language Arts and Science, these schools fail to meet South Carolina standards. Though these struggles were being addressed prior to the COVID-19 pandemic, further studies have discovered that these concerns have only worsened since the recent pandemic. These unmet standards identify a significant need for improved resources and opportunities for students of the Monticello Road corridor. Monticello Road and its surrounding neighborhoods are seated in Richland County's most impoverished district. The following statistics reveal the conditions of citizens living in the fourth district of Richland County:

- Population: 35,297
- 20% of this district has a household income of \$15,100 or less
- Nearly 30% of the district lives in poverty
- Almost 10% remain unemployed
- Unemployment rate: 9.5%

A tremendous need for economic and holistic development is recognized. Furthermore, the impact of COVID-19 has only intensified this need. Additionally, areas of the Monticello Road corridor are considered a part of the broadband desert identified by the South Carolina Broadband Map. Within 15 miles of CIU there are over 15 desert zones with no internet service provider available, which eliminates the ability to complete educational and professional tasks. Given the circumstances of the district and the limited availability of broadband connections, the Monticello Road corridor requires immediate resources to recuperate from the challenges experienced through the COVID-19 pandemic. Considering the available data, the following issues exist:

- Lack of job opportunities for citizens of the Monticello Road corridor
- Lack of internet availability
- Lack of means to provide the proper devices needed to assure quality education
- Lack of personal motivation among students and parents to persevere in a pandemic scenario
- Limited educational resources for proper student development
- Limited educational opportunities to assure students are properly exposed to the most current and innovative strategies for learning

To assist with the ongoing efforts to bridge the gap between those experiencing difficulty with internet access, the Broadband Expansion for the Monticello Road Corridor project is proposed.

6. Is the project an expansion of current services your organization offers or a new program or reinstatement of a previously funded program?

This project is the continuation/ expansion of current services offered by Columbia International University.

7. Specifically, what will funds be used for? Examples of the eligible projects can be found in the corresponding guidance/federal document link <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule.pdf>

During the pandemic, CIU experienced an increase in the number of students enrolled and utilizing campus resources, including WIFI connectivity. In an attempt to serve the needs of the community during the pandemic, CIU has also made its campus available to citizens needing access to the WIFI connection. The funds of this grant will be used to purchase access points needed to increase the capability of CIU's internet connectivity for students and community members. In order to serve CIU students and citizens of the Monticello Road Corridor, upgrades are needed to the CIU's broadband and internet access points. Equipment upgrades will be made to the Columbia International University facilities, which will improve wireless internet and broadband connectivity. The Student Learning Lab and Entrepreneurship Learning Lab provides constituents of the Monticello Road Corridor use of laptops, library resources, and tutoring resources. These funds will be used to purchase 147 Access Points and 227 corresponding wall plates. Upgrading these access points will make internet access more consistent and efficient in serving the increased number of students and campus visitors.

8. Please describe, in detail, how your project is related to the prevention of or mitigation of the impact of COVID-19, how funding is essential in addressing the need and communication process

Columbia International University campus will be used to provide broadband internet and the most recent software needed for remote learning and workforce development. CIU has identified the number of citizens that have not had access to reliable internet access. Accordingly, there are deficiencies in the ability to operate wireless devices. Therefore, CIU will offer the community an opportunity for citizens to learn how to access telehealth services, educational resources, and fulfill responsibilities needed to apply for employment.

Also, CIU experiences incredible challenges during COVID-19, which limited student access to efficient wireless connections. As a result, students were unable to effectively complete assignments due to lapses in internet access. Such lapses had a negative impact on CIU students and individuals that depend on its internet supply.

Therefore, CIU has designed a strategic plan to increase internet connectivity that is suited for the number of users across campus. By installing more access points, this expands and strengthens connection for all users across campus. Furthermore, those affected by COVID-19 are able to enhance their learning and user experience through reliable internet services.

Project Description and Goals

9. Please describe the target population of your program

This project will target citizens of the fourth district of Richland County, SC. This includes more than 35,000 citizens.

10. What is the location (address and neighborhood) of your proposed project? Be specific as possible.

The location of this proposed project will take place at 7435 Monticello Road Columbia, SC 29203.

11. Does your project/program require permits?

No this project does not require a permit.

Administrative Systems

12. How do you intend to recruit participants to your project and/or refer individuals for service, support or resources in the community? Only answer if applicable These funds require the use of evidence-based models or practice-based evidence. Please provide a description of the evidence that links your proposed strategies to interventions of prevention/or high-risk reduction.

CIU will invite participants for this project through a long-lasting relationship with neighborhood association leaders who will be informed of the related services available to them. Community members will be invited to use the William H Jones Center along with its available wireless devices and facilities.

Meeting rooms and devices will be offered at no cost to community members.

13. Please explain your proposed project's timeline to completion. All ARPA grants distributed by Richland County must be expended by December 31, 2024.

Installation of equipment will begin September 2022.

Completion of installation and purchase of all relevant equipment will be done by June 2024.

Community members will be granted access to the facilities and training beginning August 2024.

14. What data do you plan to collect (Demographic data. Number of individuals/households served. Number of activities provided, etc.) Funded applicants will receive additional guidance on specific data to be reported. (Demographic Reporting is a requirement for data reporting for grant compliance. Based upon the response, additional requirements may be necessary for grant compliance.)

Columbia International University will analyze the qualitative and quantitative community impact of this project. Columbia International University's Program Director will collect, evaluate, and interpret quantitative data to determine the number of students and citizens impacted. Constituents who elect to utilize the services available through this project will be required to complete an application. The Program Director will solicit the following information to evaluate performance of this initiative:

- Name
- Physical Address
- Date of Birth
- Race/Ethnicity
- Household Income
- School Enrollment Status

This information will provide the quantitative data needed to evaluate the geographic area being impacted, level of education,

and other demographic data of citizens being served. Also, the Program Director will monitor the number of citizens being served to determine what percentage of the district is benefiting from services being rendered.

Qualitative data will be collected to measure participant experience. The Program Director will utilize the following means to measure participant experience:

- Participant surveys
- Participant interviews
- Feedback forms

Outcomes and goals will be continually measured throughout the year to determine how efforts may be adjusted to ensure maximum effectiveness. The following actions will be taken in data collection:

- Data collection with Richland County to explore what additional partnerships can be formed to positively impact the lives of the participants being served.
- Establish relationships with state and county agencies to assess and manage data, which will determine the decisions-making on how to improve the project.
- Facilitate group discussions for faculty and staff to discuss what parts of the programs are yielding positive results and changes to be made to improve program outcomes.
- Collect data on progress and benchmarks achieved to determine opportunities for program expansion.

15. All budget items must be reasonable and critical to your proposed activities. The budget should be consistent with your narrative, making it clear how each of the activities will be funded. The budget may cover up to a 24-month period or not to extend beyond December 31, 2024. All expenses must be listed and directly related to the grant. When estimating costs, please show your calculations by including quantities, unit costs and other details. Only include grant-funded expenses in the budget descriptions. Provide a budget, broken into categories such as personnel, employee benefits/fringe, travel, training, equipment, office expenses, program, etc. and short narrative for each request. A. What is the total budget request amount?

The budget for this project includes the following items:

147 Mist Systems: Premium Performance MultiGigabit WiFi 6E Access Points (\$1093.95 per unit)

227 Mist Systems: High Performance Wallplate WiFi 6 802.11ax Access Point (AP12) (603.24 per unit)

Total: \$297,746.13

16. What is the annual organization budget? A copy of your most recent annual budget should be included.

The annual organization budget is \$29,059,572.

17. Does your project require initial funding prior to beginning? If yes, please describe what is needed to get started.

No, this project does not require initial funding prior to beginning.

18. Please describe how this project will be financially sustained after ARPA funds are expended.

CIU's assistance service to the community already exists. The requested funds are to cover the expansion of an existing program. Furthermore, staff and operational costs associated will be sustained through fundraising activities.

Business/Marketing Plan

19. Has this proposed project been submitted through any other City, State, Federal, or private funding process? If yes, please provide the information regarding the funding source, amount, and funding details. Please note this grant prohibits duplication of funds from multiple sources including other federal and state grant allocations.

No, this proposed project has not been funded or submitted by any other city, state, federal, or private funding process.

Performance Measures

20. Will funds supplant or supplement project funding? If so, please explain in detail.

Funds acquired from the university's fundraising efforts will be used to supplement this project's funding.

21. How will the success of this project be measured? Be specific as possible. Please use measurable indicators (i.e., Social Impact, Cost Benefit Analysis, Pre/Post Shifts in Attitudes or Behavior, etc.).

This project will be measured by identifying the impact this program is having on the community's economic and educational status. The primary goal is to provide access to internet and electronic devices that will aid the community in enhancing their educational experience and pursuit for a decent standard of living. CIU will assess the data being released by Richland County to determine if the socio-economic profile is improving. Furthermore, a relationship with Richland County will be maintained to identify trends and opportunities for improvement.

Sustainability

22. What are the specific outcomes and accomplishments this project will achieve and how will outcomes be measured?

This project will accomplish the following:

1. Make broadband and internet connection available to community members of the fourth district of Richland County
2. Increase the connectivity and speed of internet access to CIU students
3. Provide educational resources for citizens and students to provide access to employment opportunities and enhanced educational experiences
4. Enhance the experience of community members of the fourth district of Richland County using CIU facilities and internet-based devices

23. Has your organization had an instance of misuse of funds or fraud in the past 36 months? If so, please explain.

No

24. Does your organization have a current or pending lawsuit against another organization? If so, please explain.

No

25. Do you have a separate account for different programs/revenue sources to prevent co-mingling of funds?

Yes

26. Does your organization use a daily time tracking log for each position being paid using multiple sources of funding?

Yes

Budget [top](#)

Income Section	Amount	Pending	Receiving
Grant Amount Requesting	\$ 0.00	\$ 297,746.13	
University Support	\$ 28,819.69		
Total	\$ 28,819.69	\$ 297,746.13	\$ 0.00

Expense Category	Grant Amount Requested	Other Sources
Advertising/Marketing/ Promotions/ Billboards		\$ 5,000.00
Advertising/Marketing Related Salary		
Municipal Services/Security		
Contractors/Outside Services		
Wireless Devices: AP's	\$ 297,746.13	\$ 23,819.69
Other		
Total	\$ 297,746.13	\$ 28,819.69

Budget Narrative

Due to the upgrades to the WIFI system, additional supplies will require upgrades to complimentary supplies that will ensure optimal performance. Accordingly, the following technology supplies and upgrades will be purchased: new access point devices.

Tables [top](#)

Expenses

Expenses	FY 20	FY21	FY22	Total
Program services				\$ 0
Fundraising				\$ 0
Administration/Management/General				234 \$ 0

Total	0	0	0	\$0
--------------	----------	----------	----------	------------

Required Attachments [top](#)

Documents Requested *	Required?	Attached Documents *
Statement of Financial Position(Balance Sheet)	<input checked="" type="checkbox"/>	Financial Position
Statement of Activity (Income and Expense Statement)	<input checked="" type="checkbox"/>	Income and Expense Statement
IRS Form 990 (if total annual revenue is \$50,000 or above)		
Certified Financial Audit (revenue of \$750,000 but federal expenditures less than \$750,000)		
Certified Financial Audit Management Letter		
Single Audit/Management Letter/ Corrective Plan		
Detailed Project Budget	<input checked="" type="checkbox"/>	Project Budget
Other documents regarding project	<input checked="" type="checkbox"/>	N/A
IRS Determination Letter indicating 501 c3, non profit status	<input checked="" type="checkbox"/>	IRS Letter
Proof of current Registration as a charity with the SC Secretary of State	<input checked="" type="checkbox"/>	Exempt Status Letter
Organizations W-9	<input checked="" type="checkbox"/>	W-9

* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 418265

Become a [fan of ZoomGrants™](#) on Facebook
 Problems? Contact us at Questions@ZoomGrants.com
 ©2002-2023 GrantAnalyst.com. All rights reserved.
 "ZoomGrants" and the ZoomGrants logo are trademarks of GrantAnalyst.com, LLC.
[Logout](#) | [Browser](#)

Powered by ZoomGrants™ and

Richland County Government
Administration
American Rescue Plan Grant
Deadline: 10/14/2022

Richland County Public Library HomeSpot: Bridging the Digital Divide

Jump to: [Application Questions](#) [Budget](#) [Tables](#) [Required Attachments](#)

\$ 207,700.00 Requested

Submitted: 10/13/2022 6:15:31 AM (Pacific)

Project Contact

Sara Salley
sarajanesalley@gmail.com
Tel: 803-929-2639

Additional Contacts

none entered

Richland County Public Library

1431 Assembly Street
Columbia, SC 29201
United States

Telephone 803-929-2639

Fax

Web www.richlandlibrary.com

Executive Director

Melanie Huggins
mhuggins@richlandlibrary.com

Application Questions [top](#)

1. Organization Tax Filing Status

501 c 3 nonprofit

2. Organization Service Type

Public Library

3. Organization Process Owners

Melanie Huggins, Executive Director and Leah Bartys, Project Manager

Program/Project Information

4. Has your Organization received prior funding to address community concerns in the past, If yes, by whom?

Richland Library is recognized locally, nationally, and internationally for leading the profession in redefining what it means to be a public library critical to the community's success, livability, and resilience. Striving to be part of an ecosystem of service providers and advocates for marginalized and underserved communities, Richland Library is a vital community asset and eliminates barriers and strengthens support for those who need them most. Richland Library collaborates to create a strong, resilient economy; strengthen community cohesion; transform youth educational outcomes, and increase equity, inclusion, and opportunity. Whether playing the role of facilitator, organizer, leader, or convener, cultivating partnerships across sectors ensures that Richland Library is essential to a healthy, livable community.

Some examples of grant-funded community impact include:

- HomeSpot, providing 465 hotspots to underserved households, was funded through grants from foundations and corporations, including the McNulty Foundation, Aflac, International Paper, Truist Foundation, the Nord Family Foundation, the South Carolina State Library, and the Richland Library Friends and Foundation from 2020 – 2021.
- Assisting jobseekers and local entrepreneurs during the Covid-19 pandemic. While county unemployment rates soared to over 9.7% from 2.8%, RL certified 29 staff members as career coaches and assisted 3,400 job seekers with filling out unemployment paperwork and career coaching appointments. Bank of America grant funds in 2021 helped the library promote these resources through paid social media and outdoor advertising.

- Providing access to social workers who provide case management and direct access to resources and benefits, including public benefits, emergency rent and utility assistance, and programs allowing clients to gain permanent housing and job security. Social workers served 16,554 people in 2021. Grant funding for these services was provided by the United Way, Sisters of Charity Foundation, and the Low Income Housing Coalition in 2021-2022.
- Highly trained Reading Specialists in the Education Studio assisted over 500 struggling readers, their caregivers, and teachers last year through grant funds such as the TD Charitable Foundation and the Dorothy D. Smith Charitable Foundation. The Education Studio offers high-quality, evidence-based books, materials, an online curriculum, and learning games related to students with learning differences, especially dyslexia. Other education initiatives such as community collections and the Live Freely bus distribute children's books to public areas and provide books to build home libraries in low-income households funded through Dominion Energy and the Edward B. Timmons, Jr. Charitable Trust. The Lipscomb Family Foundation provided grant funds for a tutoring program in 2020.
- Let's Talk Race creates opportunities for civic engagement, builds community connections, and encourages courageous conversations. Richland Library is in the process of creating an open-sourced Let's Talk Race (LTR) curriculum and toolkit to be shared with libraries, nonprofits, and businesses who want to develop their own LTR conversations. The curriculum will be available in Fall 2022. This initiative is funded through Dominion Energy, Colonial Life, Central Carolina Community Foundation, and AARP.
- In 2019 when over 400 public housing residents were evacuated from their homes without warning, families were placed in hotels across the county – cut off from access to community resources and support networks. Library social workers set up a resident hotline with a county grant, served 252 evacuees, made 104 referrals, and purchased over \$19,000 in furniture and supplies for residents demonstrating their deep commitment to responding to community needs quickly.
- Colonial Life and Power Ed support scholarships to Career Online High School (COHS) students in Richland County. COHS is an accredited online high school diploma program for underserved adult students. Library staff guides participants through the 18-month program, including the assignment of an academic coach and special focused training on nine in-demand industries. Forty-nine adults graduated from the program, with 38 students working on their diplomas.

5. Describe the issue/ need that your project will address (required)?

HomeSpot recipients are households that do not have access to the internet. Per the FCC, over 10,300 county residents do not have broadband access. About 22% of the households in South Carolina do not have broadband subscriptions, according to the 2019 US Census data. The lack of internet and broadband infrastructure creates a digital divide, often excluding lower-income and rural residents from telework, online learning, and telehealth. Richland County has 418,307 residents, with 51.7% being female, 49.4% being African-American, 44.6% white, and 5.6% of Hispanic origin (US Census).

With 22,202 students, Richland One's poverty index is 77.3%, with 95% of students qualifying for free or reduced lunch. Richland Two has 27,761 students with a poverty index of 56.9%, and 49% of students are on free or reduced lunch (SC Department of Education). Over 16% of Richland County's residents live in poverty, and 20% of children 0-17 live in households with incomes below the poverty level (Children's Trust). Our unemployment rate peaked at 10.1% in May 2020 and is currently 3.3% (SC Department of Employment and Workforce). Seven percent of children live in households where parents/caregivers are out of work. Students cannot attend virtual school without internet access, and parents/caregivers cannot work from home.

The lack of internet and broadband infrastructure creates a digital divide, often excluding lower-income and rural residents from telework, online learning, and telehealth. Individuals who reside in low-income homes may be at higher risk of unequal education access than their peers who live in stable homes. Richland County residents living in poverty are disproportionately burdened by the education, health, and economic realities our state is facing. Over 10,300 county residents do not have broadband access and many more deal with extremely low internet speeds.

In 2020, Richland Library raised over \$100,000 to provide 465 hotspot devices with unlimited data plans for long and short-term loans reaching over 700 households. Due to the success of this program, Richland Library requests funds to extend the loan program through 2024. Richland Library will work with local school districts and other community partners to promote the hotspot loan program to households who need internet access for education, work, and general use. Our goal is to extend hotspot lending to vulnerable populations, including the rural communities we serve. Current program funding has ended. With ARPA funds from Richland County, this program will be extended through December 2024.

6. Is the project an expansion of current services your organization offers or a new program or reinstatement of a previously funded program?

Reinstatement of a previously funded program

7. Specifically, what will funds be used for? Examples of the eligible projects can be found in the corresponding guidance/federal document link <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule.pdf>

Funds will be used to purchase hotspot data plans for 250 hotspots from January 2023 through December 2024 providing internet services to underserved households that do not have access or households where infrastructure is not in place to purchase internet.

8. Please describe, in detail, how your project is related to the prevention of or mitigation of the impact of COVID-19, how funding is essential in addressing the need and communication process

HomeSpot provides internet hotspots to low-income households in Richland County. A grant will provide 250 hotspots with unlimited data through a loan program for households that currently do not have access to the internet. HomeSpot helps bridge the digital divide in our community that has only widened during the COVID-19 pandemic. Hotspots will be loaned through the library's collection with a library card. Loan periods are four weeks each, with an opportunity to renew if there is no waiting list. Hotspots come packaged with chargers, directions, and troubleshooting information to assist customers with connecting their devices.

Using a smartphone, tablet, or computer, students will have the ability to connect to their schools for virtual learning. Families will have the wi-fi needed to apply for unemployment and SNAP food benefits, apply for jobs, reach out to community groups and organizations for resources, and stay connected in a social distancing world. Hotspot lending provides wi-fi to households as County, and state stakeholders work to improve and increase broadband infrastructure. Loaning hotspots also provide consistent service for those unable to travel regularly to library locations to use the services provided.

Project Description and Goals

9. Please describe the target population of your program

Households in Richland County that do not have home internet services or whose home service has a slow connection and hotspots are needed to meet the device demand of the household. Per the FCC, over 10,300 county residents do not have broadband access.

10. What is the location (address and neighborhood) of your proposed project? Be specific as possible.

Richland Library serves all of Richland County, with 13 locations. Edgewood, Main, North Main, and Wheatley branches fall in Qualified Census Tracts.

Hotspots will be available for loan to Richland County residents and will be served through our locations at:

- Richland Library Ballentine - 1200 Dutch Fork Rd., Irmo, SC 29063 Dist. 1, Census tract: 0103.11
- Richland Library Blythewood - 218 McNulty St., Blythewood, SC 29016 Dist 2, Census tract 0101.06
- Richland Library Cooper - 5317 North Trenholm Rd., Columbia, SC 29206 Dist. 6, Census tract 0112.02
- Richland Library Eastover - 608 Main Street, Eastover, SC 29044 Dist. 10, Census tract 0120.00
- Richland Library Edgewood - 2101 Oak Street, Columbia, SC 29204 Dist. 3, Census tract 0010.00
- Richland Library Lower Richland - 9019 Garners Ferry Road, Hopkins, SC 29061 Dist. 11, Census tract 0119.01
- Richland Library Main - 1431 Assembly St., Columbia, SC 29201 Dist. 5, Census tract 0031.00
- Richland Library North Main - 5306 North Main Street, Columbia, SC 29203 Dist. 3, Census tract 0001.00
- Richland Library Northeast - 7490 Parklane Road, Columbia, SC 29223 Dist. 7, Census tract 0113.03
- Richland Library Sandhills - 763 Fashion Drive, Columbia, SC 29229 Dist. 9, Census tract 0114.18
- Richland Library Southeast - 7421 Garners Ferry Road, Columbia, SC 29209 Dist. 11, Census tract 0116.07
- Richland Library St. Andrews - 2916 Broad River Road, Columbia, SC 29210 Dist. 4, Census tract 0104.07
- Richland Library Wheatley - 931 Woodrow Street, Columbia, SC 29205 Dist. 5, Census tract 0021.00

11. Does your project/program require permits?

No

Administrative Systems

12. How do you intend to recruit participants to your project and/or refer individuals for service, support or resources in the community? Only answer if applicable These funds require the use of evidence-based models or practice-based evidence. Please provide a description of the evidence that links your proposed strategies to interventions of prevention/or high-risk reduction.

The promotion of this project will be handled by Richland Library's Marketing and Community Relations team, who are responsible for creating communications with customers, stakeholders, and other key audiences. Spearheading all library marketing and promotional strategies, including customer and community relations, media relations, and social media, the team averages more than 6 million impressions each month through their combined promotional tactics.

More specifically, HomeSpot will be promoted throughout Richland County using a combination of Marketing and Community Relations tools, such as - but not limited to - media relations, the library's website, and social media outlets to spark important community dialog and shared learning opportunities. HomeSpot is also promoted throughout our locations. Program details will be shared through the Library's education, social work, and business/career departments which will refer clients to

the loan program. When needed, Richland Library will also promote HomeSpot through our vast network of community partners.

13. Please explain your proposed project's timeline to completion. All ARPA grants distributed by Richland County must be expended by December 31, 2024.

December 2022 – negotiate a contract with the hotspot service provider

January 2023 – execute provider contract

January -2023 – December 2024 – Promote the program, loan hotspots and track all program activity

October – November 2023 – Survey loan participants for program feedback and demographic information

December 2023 - Submit any required interim reports

October – November 2024 – Survey loan participants for program feedback and demographic information

December 2024 – compile all project data for the final grant report

A detailed timeline with staff/department responsibilities is attached to this application.

14. What data do you plan to collect (Demographic data. Number of individuals/households served. Number of activities provided, etc.) Funded applicants will receive additional guidance on specific data to be reported. (Demographic Reporting is a requirement for data reporting for grant compliance. Based upon the response, additional requirements may be necessary for grant compliance.)

- Number of device loans
- Zip codes to assist in mapping broadband need
- User surveys will gather data for program feedback and impact. Survey questions will collect information such as device usage and set-up, household demographics (ages, ethnicity, income), and reason for hotspot usage (education, work, entertainment).

15. All budget items must be reasonable and critical to your proposed activities. The budget should be consistent with your narrative, making it clear how each of the activities will be funded. The budget may cover up to a 24-month period or not to extend beyond December 31, 2024. All expenses must be listed and directly related to the grant. When estimating costs, please show your calculations by including quantities, unit costs and other details. Only include grant-funded expenses in the budget descriptions. Provide a budget, broken into categories such as personnel, employee benefits/fringe, travel, training, equipment, office expenses, program, etc. and short narrative for each request. A. What is the total budget request amount?

Broadband Category Total Request: \$207,700

Program Materials (hotspot data plans) \$207,500

Hotspot data plans January – December 2024 (\$34.58/month x 24 months x 250 hotspots = \$207,500)

Program Materials (survey incentives) \$200

An incentive for responding to program feedback surveys (Two \$50 grocery or gas cards will be drawn from participants who respond to program surveys sent at the end of 2023 and the end of 2024)

Richland Library will provide staff support and project management in-kind.

We affirm that Richland Library has current policies and procedures in place to evaluate and record expenditures made under federally sponsored projects. The Project Manager works closely with Finance and the Library's Grants Manager to ensure that all project costs are necessary, reasonable, allocable, and allowable under federal guidelines. All expenditures are tracked in the MUNIS accounting system. Personnel expenses will be tracked by the Project Manager through self-reporting (monitored by the Project Manager's supervisor).

16. What is the annual organization budget? A copy of your most recent annual budget should be included.

\$30,982,365 - A copy of our operating budget is included in the program budget attachment.

BUDGET FISCAL YEAR 2023

Richland County Tax Appropriations \$ 29,700,000

Non-Resident Fees 30,000

Lost and Damaged Materials 17,000

Investment Interest 54,700

Other Income 20,625

Xerox Copying/Printing 43,540

Friends Donations 116,500

Total 29,982,365

State Aid 1,000,000
Total Revenue \$ 30,982,365

Expenditure
Personnel \$23,532,146
Materials/Resources 2,589,766
Supplies 326,140

Programming 178,027
Services 1,119,914
Facilities/Maintenance 3,099,872
Programming/Operations
Funded by Friends 116,500
Total Expenditures \$ 30,962,365

17. Does your project require initial funding prior to beginning? If yes, please describe what is needed to get started.

No

18. Please describe how this project will be financially sustained after ARPA funds are expended.

Richland Library and the Richland Library Friends and Foundation will continue to seek grant funds for HomeSpot through corporate, foundation, and government sources to sustain the project once the grant ends.

Business/Marketing Plan

19. Has this proposed project been submitted through any other City, State, Federal, or private funding process? If yes, please provide the information regarding the funding source, amount, and funding details. Please note this grant prohibits duplication of funds from multiple sources including other federal and state grant allocations.

McNulty Foundation \$7,500 (Grant Period 5/19/21 - 6/30/2021)
Richland Library Friends and Foundation \$83,610 (Grant Period October 2020 - October 2021)
International Paper \$5,000 (Grant Period 10/21/20 - 9/30/2021)
Aflac \$10,000 (Grant Period 01/01/2021 – 12/31/2021)
Nord Family Foundation \$40,000 (Grant Period 11/13/20 - December 1, 2021)
Truist Foundation \$25,000 (Grant Period 3/29/21 - 3/31/22)
Restricted Private Donations \$24,904 (2020 - 2021)
SC State Library ARPA \$30,000 (Grant Period August 2, 2021 — September 30, 2022 NOTE: all funds were expended and used to renew data plans on 189 devices between August 2021 and June 2022)

All grant funds for this project have been spent and are now closed.

Performance Measures

20. Will funds supplant or supplement project funding? If so, please explain in detail.

No. This is a grant-funded project that ended in August 2022. Grant funds have been spent and will fund this project through December 2022. ARPA funds from Richland County will allow Richland Library to continue the HomeSpot project in January 2023 and 2024 with new data plans for 250 hotspots.

21. How will the success of this project be measured? Be specific as possible. Please use measurable indicators (i.e., Social Impact, Cost Benefit Analysis, Pre/Post Shifts in Attitudes or Behavior, etc.).

Short-Term Outcomes and Indicators

More digital access in residences without broadband service

- # of hotspots loaned, disaggregated by zip code
- % recipients that receive hotspots from households without access

More internet use for education, work, and general use among those lacking digital access

- % recipients reporting use for education, work, and general access
- % recipients reporting a new ability to use the internet for education, work, and general education due to hotspot

Long-Term Outcomes and Indicators

More digital access in lower-income and rural residences

- Increased reporting of digital use in lower-income Richland County zip codes
- Increased reporting of digital use in rural Richland County zip codes.

Reduce the digital divide in Richland County

- Reduced county-level reporting of poor/no digital access
- Increased internet use for education, work, and general reasons among all Richland County zip codes

Sustainability

22. What are the specific outcomes and accomplishments this project will achieve and how will outcomes be measured?

This project addresses problems exacerbated by the COVID-19 public health emergency as it:

- Develops solutions relating to gaps in digital infrastructure by providing access to hotspot devices, especially for lower-income and rural residences.
 - o Activity: Hotspot loan program extended through December 2024 to households in Richland County without internet access.
 - o Measurement: Loan tracking software and library card (zip codes of loans and number of loans)
 - Provides a link to community and Library resources to those who do not have access.
 - o Activity: Send hotspot borrowers a survey that measures what recipients can achieve with hotspots that they could not potentially do prior.
 - o Measurement: Behavior changes, level of access gained, and household demographics. Sample questions include: How was the hotspot used (Work, education, entertainment, other)? How have opportunities increased or what changes have occurred following receipt of a hotspot in the home? Other survey questions will gather household-specific data such as age, ethnicity, and income levels.

23. Has your organization had an instance of misuse of funds or fraud in the past 36 months? If so, please explain.

No

24. Does your organization have a current or pending lawsuit against another organization? If so, please explain.

No

25. Do you have a separate account for different programs/revenue sources to prevent co-mingling of funds?

Yes

26. Does your organization use a daily time tracking log for each position being paid using multiple sources of funding?

N/A - This grant does not have staff or contract workers included in the budget.

Budget [top](#)

Income Section	Amount	Pending	Receiving
Grant Amount Requesting	\$ 207,700.00	\$ 0.00	\$ 0.00
Total	\$ 207,700.00	\$ 0.00	\$ 0.00

Expense Category	Grant Amount Requested	Other Sources
Program Materials - Data Plans	\$ 207,500.00	\$ 0.00
Program Materials - Survey Incentives	\$ 200.00	\$ 0.00
Total	\$ 207,700.00	\$ 0.00

Budget Narrative

Broadband Category Total Request: \$207,700

Program Materials (hotspot data plans) \$207,500

Hotspot data plans January – December 2024 (\$34.58/month x 24 months x 250 hotspots = \$207,500)

Program Materials (survey incentives) \$200

An incentive for responding to program feedback surveys (Two \$50 gift cards or gas cards will be drawn from participants who respond to program surveys sent at the end of 2023 and the end of 2024)

Richland Library will provide staff support and project management in-kind.

Tables [top](#)

Expenses

Expenses	FY 20	FY21	FY22	Total
Program services	28,326,935	25,867,935	28,468,380	\$ 82,663,250
Fundraising	432,933	432,926	467,205	\$ 1,333,064
Administration/Management/General	2,333,462	2,002,156	2,211,440	\$ 6,547,058
Total	31,093,330	28,303,017	31,147,025	\$90,543,372

Required Attachments [top](#)

Documents Requested *

Required? Attached Documents *

Statement of Financial Position(Balance Sheet)	<input checked="" type="checkbox"/>	Balance Sheet
Statement of Activity (Income and Expense Statement)	<input checked="" type="checkbox"/>	Statement of Activity
IRS Form 990 (if total annual revenue is \$50,000 or above)		990
Certified Financial Audit (revenue of \$750,000 but federal expenditures less than \$750,000)		Audit
Certified Financial Audit Management Letter		Audit letter
Single Audit/Management Letter/ Corrective Plan		
Detailed Project Budget	<input checked="" type="checkbox"/>	Project and Operating Budget
Other documents regarding project	<input checked="" type="checkbox"/>	Detailed Timeline
IRS Determination Letter indicating 501 c3, non profit status	<input checked="" type="checkbox"/>	IRS Determination Letter
Proof of current Registration as a charity with the SC Secretary of State	<input checked="" type="checkbox"/>	SC Secretary of State
Organizations W-9	<input checked="" type="checkbox"/>	W9

* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 419760

Become a [fan of ZoomGrants™](#) on Facebook
Problems? Contact us at Questions@ZoomGrants.com
©2002-2023 GrantAnalyst.com. All rights reserved.
"ZoomGrants" and the ZoomGrants logo are trademarks of GrantAnalyst.com, LLC.
[Logout](#) | [Browser](#)

Powered by ZoomGrants™ and

Richland County Government
Administration
American Rescue Plan Grant
Deadline: 10/14/2022

Richland County Recreation Commission/Foundation
RCRC Technology Infrastructure for Underserved Communities

Jump to: [Application Questions](#) [Budget](#) [Tables](#) [Required Attachments](#)

\$ 1,318,884.14 Requested

Submitted: 10/14/2022 7:06:47 AM
(Pacific)

Project Contact

Ryan Inzana
ryan.inzana@rcrc.state.sc.us
Tel: 803-741-7272 ext. 177

Additional Contacts

none entered

Richland County Recreation Commission/Foundation

7473 Parklane Rd
Columbia, SC 29223
United States

Interim Executive Director

Tameka Williams
tameka.williams@rcrc.state.sc.us

Telephone 803-741-7272

Fax

Web <https://richlandcountyrecreation.com/>

Application Questions [top](#)

1. Organization Tax Filing Status

The Richland County Recreation Foundation is a 501(c)(3) organization

2. Organization Service Type

Local Government - Community recreation programs and services

3. Organization Process Owners

Tameka Williams, Interim Executive Director and Ryan Inzana, CFO

Program/Project Information

4. Has your Organization received prior funding to address community concerns in the past, If yes, by whom?

Yes. Our organization has received ARPA funding in the past from Richland County to renovate the Richland County Tennis Center on Parklane Road. Funding was used to resurface tennis courts and improve infrastructure (fencing, concrete, accessibility) at this site. This project addressed a need within the community to provide a safe space for physical activity.

5. Describe the issue/ need that your project will address (required)?

The project is designed to assist the community with having continuous access to technology that they might not have at home. Thus allowing children in the after-school care to have full access to computers to continue their learning. In essence, this project will allow fully staffed computer labs to be established throughout the rural areas where there is and historically has been a lack of access to technology. With those labs established they will be able to have classes that can teach kids about programming and work with educating the senior community as well as assisting small businesses and churches about technology.

There will be wireless access for the for students/adults that have a laptop but do not have internet access.

6. Is the project an expansion of current services your organization offers or a new program or reinstatement of a

previously funded program?

This project will offer new technology to communities currently served by RCRC.

7. Specifically, what will funds be used for? Examples of the eligible projects can be found in the corresponding guidance/federal document link <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule.pdf>

This project will allow communities within Richland County to have full access to technology, and allow children, their parents and seniors will have the opportunity to learn about “ins and outs” of technology. With the all the community relation activities that are being developed having access to internet services can further enhance use those same for kids throughout their academic year as well as in the summer programs. This accessibility may even allow our Richland County youth to engage in various kinds of technological competitions with each other. This will further allow kids to learn how to create similar games that they now play today.

The funds will be used for:

Switches; Wireless; Firewall; Content Filter

The following funds will be used to install the network infrastructure within the Richland County Recreation buildings. This will allow the foundation to be established for computers labs and usage for the community to utilize educational resources. The firewall and content filter will be used to ensure the integrity of the network and protection of the students while they use the computers and laptops. This will provide them the community with the resources for live streaming for activities that are being presented, and also allow them to have competitions

Data Server

The Data Server will be installed to maintain the integrity and security of the network and monitor all activities that are happening while any user is using a technology device.

Computers and Laptops-

The funds in this area will be used to purchase all the labs computers and laptops. This will allow for students to use the computers and laptops for after school programs and for educational resources. The laptops will also be for community clients that come in and need to use them for filling out job applications, educational resources, or classroom learning.

Wiring Infrastructure installations-

Funds will be used to installations of wiring and construction of the fiber for internet connections. This will have to be done for all the buildings to be connected to internet. The company (not yet contracted) will run wiring into all of buildings to establish a stable and reliable connection for the community to use while in the labs, as well as around the baseball fields for live streaming. The current connections that are out there are unreliable and unstable. With this install done the community will have something that has never existed in their various communities. This fiber optic internet connectivity may also lay the foundation for people in the rural areas to develop small internet-based businesses.

Internet Service Provider

This cost is for internet service provider to allow connectivity for users to get on the network. This will allow them to continue their activities and have access to their educational resources.

Software

Microsoft Windows Operating system/Office Professional Software

These funds will be used to purchase the various software programs to go on the computers that will allow the users to create reports, resumes, fill out forms as well as other items for the purpose of uplifting the technological structure for the community.

8. Please describe, in detail, how your project is related to the prevention of or mitigation of the impact of COVID-19, how funding is essential in addressing the need and communication process

The project is designed to address the lack of technological (computer/internet) accessibility in the rural communities of Richland County.

As for these funds and the programs and their relationship to the mitigation or the prevention of COVID-19 the only thing that this project could do is provide access to more information to the rural areas so that the people will have more information to make informed decisions. Unfortunately, it has been found that in many parts of this country our rural communities lacked up to date and ongoing information regarding COVID-19. That lack of effective and medically sound information placed some folks in harm's way by not being aware of the dangers and may have allowed incorrect information to infiltrate the homes. Having access to positive and healthy information which could be brought about via internet and computer connectivity would assist those households in a more supportive way.

Lastly internet connectivity would allow others in the community to bring in their own devices if needed and connect to the internet and continue their studies, fill out job applications, or finish up their online classes.

Project Description and Goals

9. Please describe the target population of your program

The targeted population are the users that do not have or have limited access to technology and internet. This population are in the rural areas, but there are also those that are on the fringes of the metropolitan areas of Richland County.

10. What is the location (address and neighborhood) of your proposed project? Be specific as possible.

The following sites are within the scope of the project:

920a Beatty Rd, Columbia, SC 29210
937 Piney Woods Rd, Columbia, SC 29210
1712 Chadford Rd, Irmo, SC 29063
805 Crest St, Columbia, SC 29203
6429 Bishop Ave Ofc, Columbia, SC 29203
1053 Bird Road Columbia, SC 29063
280 Camp ground Rd, Columbia, SC 29203
356 Camp Ground Road, Columbia SC, 29203
1030 Andrews Road, Columbia, SC 29201
3900a Covenant Rd, Columbia, SC 29204
7494 Parklane Rd, Columbia, SC 29223
7493 Parklane Rd, Columbia, SC 29223
7405 Fairfield Rd Ste B, Columbia, SC 29203
5819 Shakespeare Rd, Columbia, SC 29223
600 Beckman Rd, Columbia, SC 29203
126 Boney Road, Columbia, SC 29016
1320 Clemson Rd Ste A, Columbia, SC 29229
800 Polo Rd, Columbia, SC 29223
1424 Marthan Rd, Blythewood, SC 29016
171 Bombing Range Road, Columbia, SC 29045
150 Hopkins Park Rd, Hopkins, SC 29061
2800a Trotter Rd, Hopkins, SC 29061
1031a Main St, Eastover, SC 29044
148 Carswell Drive Columbia, 29209
8614 Garners Ferry Road, Hopkins, SC 29061
1668 South Goodwin Circle, Gadsen, SC 29052
2750 McCords Ferry Road, Eastover, SC 29044

11. Does your project/program require permits?

Yes

Administrative Systems

12. How do you intend to recruit participants to your project and/or refer individuals for service, support or resources in the community? Only answer if applicable These funds require the use of evidence-based models or practice-based evidence. Please provide a description of the evidence that links your proposed strategies to interventions of prevention/or high-risk reduction.

Not applicable.

13. Please explain your proposed project's timeline to completion. All ARPA grants distributed by Richland County must be expended by December 31, 2024.

Our timelines will begin once Richland County Recreation Foundation is an approved recipient of the grant funds. Taking into consideration that we are unable to enter into any agreements for gaining access to contractors we know that that installation of fiber optics wiring may be a delayed due to constraints of possible supply line issues. It should be noted that we have already chosen the communities and the facilities in which this wiring and other hard wiring issues would exist in.

However, the internet service provider and wiring installation would be the first to begin. Once we have cleared all federal guidelines with all approved contractors, we will schedule a time line for internet service provider and wiring contractor to begin their construction on the facilities. That would be the beginning of phase 1. Phase 2 would 2 would be the ordering the hardware of the equipment. Due to the supply chains delays this will longest phase. During phase 1, the fiber would have to be drilled underground into multiple buildings. Once the fiber has been brought into the building and terminated, we will be able to move onto phase 1a. In phase 1a data drops will be the next wiring installation to be placed throughout the building. This will

be for the wireless and hardwire connections in the building. During the wiring installation the computers and software will be ordered to prepare for creation of the computer labs. After the wiring phase is completed for outside and inside, phase 3 will begin this is the installation of the network switches. This will ensure that the computers will be able to connect to the internet. When the network is connected on a layer 3 setup; the servers will be installed to maintain the integrity and safety of the network. There will be 2 teams that will do the installation for the firewalls, switch integrity, and data services.

After all those services have been completed phase 3 will proceed in which, all the computers, printers, web cameras, etc. will be deployed to the computer labs and sites throughout the agency.

Upon all completion of all phases all areas will be checked and verified that they were completed to the standard of the agency. The duration of the project is estimated to be 8-15 months. In phase 4 our staff and the contractors will beta test every element of the new technology to ensure the total effectiveness of all the computers, printers, monitors, etc., will work for the benefit of our constituents.

In our last phase, phase 5 our agency staff will be marketing the reopening of the various community centers. Our audience will be multi-faceted, in that we will be seeking school age students, their parents, church leadership and others to; one become aware of the new technological attributes and two when their will be a grand opening of these new wired and technologically functional environments.

14. What data do you plan to collect (Demographic data. Number of individuals/households served. Number of activities provided, etc.) Funded applicants will receive additional guidance on specific data to be reported. (Demographic Reporting is a requirement for data reporting for grant compliance. Based upon the response, additional requirements may be necessary for grant compliance.)

RCRC will document improvements to the project sites with photographic evidence. RCRC will monitor public perceptions and facility usage at these sites.

15. All budget items must be reasonable and critical to your proposed activities. The budget should be consistent with your narrative, making it clear how each of the activities will be funded. The budget may cover up to a 24-month period or not to extend beyond December 31, 2024. All expenses must be listed and directly related to the grant. When estimating costs, please show your calculations by including quantities, unit costs and other details. Only include grant-funded expenses in the budget descriptions. Provide a budget, broken into categories such as personnel, employee benefits/fringe, travel, training, equipment, office expenses, program, etc. and short narrative for each request. A. What is the total budget request amount?

Computers and Laptops - \$158,328.10
Firewall - \$23,101.42
Content Filter - \$31,725.84
Data Server - \$85,000
Printers - \$10,000
Microsoft Office/Windows Software - \$40,367.80
Headsets/Web Cams - \$2,851.20
Switches/Install - \$89,889.36
Wireless/Install - \$96,674.94
Wiring/Install - \$633,337.74
UPS - APC - Admin Building - \$8,521.82
UPS - APC - RCRC - \$115,209.92
Internet Service Provider - \$23,876.00

16. What is the annual organization budget? A copy of your most recent annual budget should be included.

The Richland County Recreation Commission has a total General Fund budget of \$17,025,050 for FY23. A copy of this budget will be attached as well as the most recent issued financial statements (FY21).

The Richland County Recreation Foundation functions as the charitable arm of our agency, raising funds to support programming, special services and facilities provided by the Richland County Recreation Commission. The Foundation also raises awareness of the benefits of exercise and a healthy lifestyle. The Foundation recognizes that the availability of neighborhood parks, recreation programs and community events is essential and invaluable to a thriving community. The most recent Issued Financial Statements for the foundation will be provided and saw total expenditures of \$8,728.

17. Does your project require initial funding prior to beginning? If yes, please describe what is needed to get started.

No.

18. Please describe how this project will be financially sustained after ARPA funds are expended.

All hardware installs and purchase are covered under a warranty for the next 5 years, the only reoccurring cost will be the internet service provider and telecommunications, which is a monthly cost. That will be adjusted within the budget every year.

Business/Marketing Plan

19. Has this proposed project been submitted through any other City, State, Federal, or private funding process? If yes, please provide the information regarding the funding source, amount, and funding details. Please note this grant prohibits duplication of funds from multiple sources including other federal and state grant allocations.

No.

Performance Measures

20. Will funds supplant or supplement project funding? If so, please explain in detail.

We are requesting funding for the capital improvements/equipment at these sites as well as initial internet service costs. Continual operation, maintenance, and internet service costs will be covered by RCRC and built into its annual operating budget.

21. How will the success of this project be measured? Be specific as possible. Please use measurable indicators (i.e., Social Impact, Cost Benefit Analysis, Pre/Post Shifts in Attitudes or Behavior, etc.).

This will be measured by the community interactions with the technology with the educational prior to. They will now the tools to do interviews for jobs, continue education or capabilities to have live streams for events within the community.

Sustainability

22. What are the specific outcomes and accomplishments this project will achieve and how will outcomes be measured?

The result for this project is for the community to have access to technology that they did not have access to before. The community has asked for technology and internet for their areas since they do not have access to it in their areas or homes. Due to COVID 19 it showed that the communities were not able to have access to technology. They would now be able to do continuing education, job interviews, have after school programs and learn how to program applications. This will be a positive influence for all parties of all ages within the community. They will be able to learn something new and be able to have access to latest technology in their area.

23. Has your organization had an instance of misuse of funds or fraud in the past 36 months? If so, please explain.

No.

24. Does your organization have a current or pending lawsuit against another organization? If so, please explain.

No.

25. Do you have a separate account for different programs/revenue sources to prevent co-mingling of funds?

separate account string will be created to account for project costs related to this project.

26. Does your organization use a daily time tracking log for each position being paid using multiple sources of funding?

RCRC will ensure that outside vendors have this capability during our procurement process. Labor and materials for capital improvements will be contracted to outside vendors.

Budget [top](#)

Income Section	Amount	Pending	Receiving
Grant Amount Requesting	\$ 1,318,884.14		
Total	\$ 1,318,884.14	\$ 0.00	\$ 0.00

Expense Category	Grant Amount Requested	Other Sources
Advertising/Marketing/ Promotions/ Billboards		
Advertising/Marketing Related Salary		
Municipal Services/Security		
Contractors/Outside Services	\$ 943,633.78	
Software/Equipment	\$ 351,374.36	
Office Expense (IT)	\$ 23,876.00	
Total	\$ 1,318,884.14	\$ 0.00

Tables [top](#)

Expenses

Expenses	FY 20	FY21	FY22	Total
Program services				\$ 0
Fundraising				\$ 0
Administration/Management/General				\$ 0
Total	0	0	0	\$0

Required Attachments [top](#)

Documents Requested *

Required? **Attached Documents ***

Statement of Financial Position(Balance Sheet)	<input checked="" type="checkbox"/>	RCRF Issued Audited Financial Statements RCRC Issued Audited Financial Statements
Statement of Activity (Income and Expense Statement)	<input checked="" type="checkbox"/>	RCRF Issued Audited Financial Statements RCRC Issued Audited Financial Statements
IRS Form 990 (if total annual revenue is \$50,000 or above)		
Certified Financial Audit (revenue of \$750,000 but federal expenditures less than \$750,000)		
Certified Financial Audit Management Letter		
Single Audit/Management Letter/ Corrective Plan		
Detailed Project Budget	<input checked="" type="checkbox"/>	Detailed Project Budget
Other documents regarding project	<input checked="" type="checkbox"/>	RCRC General Fund Budget
IRS Determination Letter indicating 501 c3, non profit status	<input checked="" type="checkbox"/>	IRS 501 c3 Determination Letter - RCRF
Proof of current Registration as a charity with the SC Secretary of State	<input checked="" type="checkbox"/>	SC Secretary of State Charity Registration
Organizations W-9	<input checked="" type="checkbox"/>	RCRF W-9

* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 420860

Become a [fan of ZoomGrants™](#) on Facebook
 Problems? Contact us at Questions@ZoomGrants.com
 ©2002-2023 GrantAnalyst.com. All rights reserved.
 "ZoomGrants" and the ZoomGrants logo are trademarks of GrantAnalyst.com, LLC.
[Logout](#) | [Browser](#)

Powered by ZoomGrants™ and

Richland County Government
Administration
American Rescue Plan Grant
Deadline: 10/14/2022

Greater Columbia CDC Village at Lee Ct. Broadband Services

Jump to: [Application Questions](#) [Budget](#) [Tables](#) [Required Attachments](#)

\$ 800,000.00 Requested

Submitted: 10/14/2022 12:32:33 PM (Pacific)

Project Contact

Aaron Bishop
lewis3js@gmail.com
Tel: 336-207-7546

Additional Contacts

none entered

Greater Columbia CDC

5010 Monticello Rd
Columbia, SC 29203
United States

Telephone 803-445-1752
Fax
Web

Executive Director

Jennifer Bishop
jennifer.bishop@gccofsc.org

Application Questions [top](#)

1. Organization Tax Filing Status

501 c-3

2. Organization Service Type

Low Income Affordable Housing

3. Organization Process Owners

Greater Columbia CDC - Jennifer Bishop, Aaron Bishop

Program/Project Information

4. Has your Organization received prior funding to address community concerns in the past, If yes, by whom?

The City of Columbia provided \$85K in funding.

Pathways Out of Poverty

Greater Columbia Community Development Corporation partnered with the City of Columbia to provide the Pathways Out of Poverty program for citizens of the City of Columbia. The program was devised to offer quick job training in Customer Service through Midlands Technical College, where participants would also receive college credit hours towards an Associate Degree. Participants were also provided internships with hiring corporations, participated in workforce development training, and participated in a job fair explicitly created for the program participants. Of the 40 participants selected, 39 participants completed the program, and 39 participants received job offers.

5. Describe the issue/ need that your project will address (required)?

The project will allow for the Installation of Broadband Internet Services and free internet services to 92 Residents over the life of the ARPA Grant.

6. Is the project an expansion of current services your organization offers or a new program or reinstatement of a previously funded program?

7. Specifically, what will funds be used for? Examples of the eligible projects can be found in the corresponding guidance/federal document link <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule.pdf>

The funds will be used to provide for installation of Broadband lines and equipment and provide Internet Services for our 92 Households in our new Townhome Community, The Village at Lee Court.

8. Please describe, in detail, how your project is related to the prevention of or mitigation of the impact of COVID-19, how funding is essential in addressing the need and communication process

N/A

Project Description and Goals

9. Please describe the target population of your program

All Richland County, City of Columbia Residents and Surrounding areas that meet the Income Requirements of 60% AMI.

10. What is the location (address and neighborhood) of your proposed project? Be specific as possible.

Barony Neighborhood

The Village At Lee Court
320 Club Rd.
Columbia, SC 29203

(Off of Monticello Rd., near Eau Claire High School)

11. Does your project/program require permits?

No

Administrative Systems

12. How do you intend to recruit participants to your project and/or refer individuals for service, support or resources in the community? Only answer if applicable These funds require the use of evidence-based models or practice-based evidence. Please provide a description of the evidence that links your proposed strategies to interventions of prevention/or high-risk reduction.

We are under agreement with a local real estate firm, Superior Management, led by Leslie Williams. They will manage the Community and will provide oversight of the Broadband Services to each resident.

13. Please explain your proposed project's timeline to completion. All ARPA grants distributed by Richland County must be expended by December 31, 2024.

The Village At Lee Court has a proposed closing date of December 1, 2022.

Broadband Services will be offered throughout the life of the grant expiring in December 2024.

14. What data do you plan to collect (Demographic data. Number of individuals/households served. Number of activities provided, etc.) Funded applicants will receive additional guidance on specific data to be reported. (Demographic Reporting is a requirement for data reporting for grant compliance. Based upon the response, additional requirements may be necessary for grant compliance.)

We will collect demographic data on residents & households served, and the # of residents who participate in the Broadband Service Offering for residents.

15. All budget items must be reasonable and critical to your proposed activities. The budget should be consistent with your narrative, making it clear how each of the activities will be funded. The budget may cover up to a 24-month period or not to extend beyond December 31, 2024. All expenses must be listed and directly related to the grant. When estimating costs, please show your calculations by including quantities, unit costs and other details. Only include grant-funded expenses in the budget descriptions. Provide a budget, broken into categories such as personnel, employee benefits/fringe, travel, training, equipment, office expenses, program, etc. and short narrative for each request. A. What is the total budget request amount?

\$800,000.00. See Budget included later in the Application

16. What is the annual organization budget? A copy of your most recent annual budget should be included.

The Organization has been dormant the past 3-4 years while the principles were obtaining their PHD's. Organizational budget is listed below:

Staffing \$158,200
 Legal \$ 10,000
 Accounting \$ 5,000
 Training \$ 12,000
 Totals \$ 185,200

17. Does your project require initial funding prior to beginning? If yes, please describe what is needed to get started.

No, it does not require funding prior to the beginning.

18. Please describe how this project will be financially sustained after ARPA funds are expended.

The project will be sustained by Rental Income from residents.

Business/Marketing Plan

19. Has this proposed project been submitted through any other City, State, Federal, or private funding process? If yes, please provide the information regarding the funding source, amount, and funding details. Please note this grant prohibits duplication of funds from multiple sources including other federal and state grant allocations.

No

Performance Measures

20. Will funds supplant or supplement project funding? If so, please explain in detail.

These funds will supplement project funding. Funds will be used to lower the cost of living to our 92 households by providing free Broadband Services during the term of the ARPA Grant.

21. How will the success of this project be measured? Be specific as possible. Please use measurable indicators (i.e., Social Impact, Cost Benefit Analysis, Pre/Post Shifts in Attitudes or Behavior, etc.).

The success of this project will be measured by the number of households participating in the free Broadband Service Offering.

Sustainability

22. What are the specific outcomes and accomplishments this project will achieve and how will outcomes be measured?

To provide free Broadband Service for the residents of 91 unit Low-Income Affordable Housing community.

23. Has your organization had an instance of misuse of funds or fraud in the past 36 months? If so, please explain.

No

24. Does your organization have a current or pending lawsuit against another organization? If so, please explain.

No

25. Do you have a separate account for different programs/revenue sources to prevent co-mingling of funds?

Yes, we will have a separate account used specifically for these funds.

26. Does your organization use a daily time tracking log for each position being paid using multiple sources of funding?

Yes.

Budget [top](#)

Income Section	Amount	Pending	Receiving
Grant Amount Requesting	\$ 800,000.00		
Total	\$ 800,000.00	\$ 0.00	\$ 0.00

Expense Category	Grant Amount Requested	Other Sources
Broadband Installation & Service	\$ 600,000.00	
Administration	\$ 200,000.00	251

Total

\$ 800,000.00

\$ 0.00

Tables [top](#)

Expenses

Expenses	FY 20	FY21	FY22	Total
Program services	0	0	0	\$ 0
Fundraising	0	0	0	\$ 0
Administration/Management/General	0	0	0	\$ 0
Total	0	0	0	\$0

Required Attachments [top](#)

Documents Requested *

Required? Attached Documents *

Statement of Financial Position(Balance Sheet)	<input checked="" type="checkbox"/>	Balance Sheet
Statement of Activity (Income and Expense Statement)	<input checked="" type="checkbox"/>	Income Statement
IRS Form 990 (if total annual revenue is \$50,000 or above)		
Certified Financial Audit (revenue of \$750,000 but federal expenditures less than \$750,000)		
Certified Financial Audit Management Letter		
Single Audit/Management Letter/ Corrective Plan		
Detailed Project Budget	<input checked="" type="checkbox"/>	Broadband Budget
Other documents regarding project	<input checked="" type="checkbox"/>	Project Summary Rendering
IRS Determination Letter indicating 501 c3, non profit status	<input checked="" type="checkbox"/>	IRS Letter
Proof of current Registration as a charity with the SC Secretary of State	<input checked="" type="checkbox"/>	SC-SOS Letter
Organizations W-9	<input checked="" type="checkbox"/>	W-9

* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 420885

Become a [fan of ZoomGrants™](#) on Facebook
 Problems? Contact us at Questions@ZoomGrants.com
 ©2002-2023 GrantAnalyst.com. All rights reserved.
 "ZoomGrants" and the ZoomGrants logo are trademarks of GrantAnalyst.com, LLC.
[Logout](#) | [Browser](#)

AFFORDABLE HOUSING

Allocation	\$4,000,000
Budget Allocations	
Available Allocation	\$4,000,000
Qualified Recommendations	\$2,099,852
Recommendations (Over)/Under Allocation	\$1,900,148



Powered by ZoomGrants™ and

Richland County Government
Administration
American Rescue Plan Grant
Deadline: 10/14/2022

The Mighty ChariotWheel Stewardship & Learning Center A Bridge to Prosperity

Jump to: [Application Questions](#) [Budget](#) [Tables](#) [Required Attachments](#)

\$ 330,044.00 Requested

Submitted: 10/13/2022 12:49:33 PM (Pacific)

Project Contact

Shayne Kinloch
info@themightychariotwheel.com
Tel: 8033486837

Additional Contacts

none entered

**The Mighty ChariotWheel
Stewardship & Learning Center**

108 Glenshire Dr
Columbia, SC 29203
United States

CEO

Shayne Kinloch
kinlochshayne@gmail.com

Telephone 8032165915
Fax
Web

Application Questions [top](#)

1. Organization Tax Filing Status

501(c)3

2. Organization Service Type

Human Services

3. Organization Process Owners

Shayne Kinloch

Program/Project Information

4. Has your Organization received prior funding to address community concerns in the past, If yes, by whom?

No

5. Describe the issue/ need that your project will address (required)?

The Mighty ChariotWheel Stewardship & Learning Center (MCWSLC) is a nonprofit organization located in the Midlands Region of South Carolina that offers community care, life skills, career building, and social mobility services mainly to Black and low-income communities in Richland County of South Carolina. According to the US Census Bureau, Richland County's 2020 population was 416,147, making it the second-most populous county in South Carolina, behind only Greenville County. Richland's racial makeup was 44.6% White, 49.4% Black, 0.4% American Indian and Alaska Native, and 3% Asian alone. Within those categories the 29203 zip code is 81.3% Black, 12.6% White, and 3.8% Hispanic, zip code 29223 had a racial makeup of Black 58.8% followed by White 26.0%, and Hispanic 8.1%. Lastly, zip code 29044 was comprised of 67.5% Black citizens, 29.7% White citizens, and 1.2% Hispanic citizens. These three zip code areas are of particular focus for this project. While there is no exact data for the number of LGBTQIA+ individuals in Richland County, a 2017 Pew survey data suggested that about 4% of the general population is LGBTQIA+. Therefore, it is reasonable to assume that the Midlands has a similar landscape.

Regarding area socioeconomics, according to Data USA, Richland County's poverty level is currently 16.5%. When drilled further down along racial, Deaf and disability, and sexual orientation lines, those poverty rates sharply increase among

marginalized groups and reveal vast socioeconomic disparities. MCWSLC's target population experiences high incidences of rurality exposing them to a range of access barriers. Since intersectionality deepens the divides in marginalized communities, a concerted effort to reach Deaf, disabled, and also LGBTQIA+ communities will be exercised. The ultimate goal of The Mighty Chariot Wheel Stewardship & Learning Center is to establish independence and self-support for their participants through job skills training, career readiness, food, housing, and daily needs support, social service connection, and the provision of wraparound resources. Through the funding that you grant us for the proposed project, "A Bridge to Prosperity", we will offer: COVID-19 awareness on prevention, testing, and vaccination, job skills training, career and entrepreneurship workshops, housing cost support, outsource counseling, food assistance, K-12 educational resources, social services linkage, financial stability classes, trauma-informed programming, and rent, utilities, and vital resources funds.

Our project will comprehensively and strategically address COVID-19 mitigation and prevention in a manner that is consistent with recommendations and guidance from the Centers for Disease Control and Prevention (CDC), including awareness of vaccination programs and incentives, testing programs, contact tracing, isolation and quarantine, mitigation and prevention practices in congregate settings; acquisition and distribution of personal protective equipment (PPE) for the prevention and treatment of COVID-19; assistance to households and individuals, including: 1) assistance for food and housing needs, internet access and digital literacy; assistance accessing social services and public benefits; 2) childcare costs during trainings and workshops, early learning services, and tutoring; 3) services that address the impacts of lost instructional time for students in kindergarten through twelfth grade; 4) programming for individuals who want and are available for work, including those who are unemployed, have looked for work sometime in the past 12 months, who are employed part time but who want and are available for full-time work, or who are employed but seeking a position with greater opportunities for economic advancement or seeking to become entrepreneurs.

Our organizational structure for grants administration is based on statute 2 CFR, Subpart F. They include:

Having all grant records available for review or audit by appropriate officials of the grantor agency

Ensuring that contractor procurement, receipt, and payment for goods and services comply with Federal statutes, regulations, and the terms and conditions of Federal awards

We understand and respect that it is crucial to have an organizational framework for funding administration. As a result, we follow a strict set of internal controls to ensure that grant funds are utilized effectively and efficiently, assets purchased or developed with grant funds are being safeguarded and cataloged properly, required financial and program reporting is accurate and timely, and funds are utilized in compliance with applicable laws and regulations. Through formal written policies and procedures, adequate periodic monitoring, timely reconciliations, cataloged secured assets, segregation of duties, supervisory review and approval, adequate documentation, and equitable processes, the risk of both grant mismanagement and fraud are averted. Our process provides reasonable assurance that all grant requirements will be complied within a timely, equitable, and cost-effective manner.

Additionally, our organization is one of the only ones in the area that will offer such a multifaceted group of service offerings for marginalized, low-income communities. We have extensive experience in effectively utilizing federal funds and performing the activities proposed in the application as our team leadership has been offering these types of services over their entire professional history. We are well-versed in state and federal grants and those processes. As a result, MCWSLC plans to serve a great number of individuals and their children through this project and throughout its operating journey. This grant will allow us to provide, and also allow us to expand our offerings, including providing families with tools and assistance to transform their life trajectories. All activities and strategies are Evidence-Based which will net us successful outcomes.

For instance, research shows that low-income families will be primed to overcome the pandemic only through assistance for food, housing, utility bills, job attainment, career advancement guidance, COVID-19 myths dissipation, and academic support for their children. Our years of experience have allowed us to partner with various nonprofit organizations and philanthropic organizations. Those partnerships will allow us to hit the ground running, offering programming with no interruptions. Despite COVID-19, we have been able to maintain adequate and experienced team members by way of a strong and loyal volunteer management program which boasts a robust skilled-based volunteers collective. We also have dedicated team members for grants administration, programmatic reporting, and program management. Those individuals are educated and experienced in their specific area of responsibility. In fact, one of our team members formerly worked for a state association of nonprofits as a Program Manager, as a Director of Operations, and as a grants manager. A past program that our leadership spearheaded for single pregnant Black mothers and their 0-5 children was so successful, that an area FQHC replicated the program at their center, and the program continues to be offered to this day. Under that program, our leadership was responsible for pre-assessment, initiation, planning, implementation, monitoring, evaluation, and reporting.

Our understanding of the unique issues many of our Richland County neighbors face undergirds our commitment to reaching Qualified Census Tract (QCT) populations. Each of the communities we plan to target qualify as QCTs when compared against the Area Median Income (AMI). The median income for zip code 29203 is \$33,616, that same metric is \$42,677 for 29223, and \$44,773 for 29044. The MCWSLC team has a proven track record of reaching out and meaningfully engaging QCT populations by actively obtaining community knowledge before seeking to offer programming, crafting a marketing and communications campaign that is tailored to the specific population - using vehicles of outreach that they prefer, demonstrating a commitment to reach program goals and remain connected after the project is complete, seeking to build the capacity of community members, providing decision-making roles especially for individuals who are historically ignored, providing multiple points of organizational access aligned with each person's skills and interests, tapping into the existing

community resource network (including by working with and through community keepers), and introducing opportunities for community-powered advocacy. For example, a previous program that sought to provide housing for low-income pregnant mothers who were domestic abuse survivors placed 80% of those survivors in permanent, long term housing.

This project will address the negative economic impacts of the pandemic, including assistance to households. While the program will be open and available to any citizen of Richland County, a special emphasis will be placed on Black and low-income communities which have been disproportionately impacted by the global pandemic, known as Coronavirus 2019 (COVID-19). Responding to the public health and negative economic impacts of the pandemic through this project will include responses to the negative economic impacts of the pandemic: public health outreach and assistance to households. Also, additional services as a response to the negative economic impacts of the pandemic, for disproportionately impacted communities.

The Coronavirus 2019 (COVID-19) pandemic has disproportionately negatively impacted low-income Black populations and predominantly Black communities across the nation. Worsening the outcomes is the fact that those groups have historically experienced intersecting inequalities, including race, gender, age, disability, Deafness, education, and income even before the pandemic. Black people, low-income workers, women, and disabled populations disproportionately lost their jobs during the COVID-19 pandemic and experienced disproportionate rates of negative health outcomes and death. The outcomes experienced by those systematically disenfranchised communities are not novel to the COVID-19 pandemic or the resulting economic downturn. However COVID-19 exacerbated them. Research shows that historically underserved communities that are experiencing economic and social disparities typically experience disproportionate impacts of economic downturns and natural disasters. The pattern held true for the effects of COVID-19 and the economic downturn: historically underserved groups experienced amplified negative impacts, further widening inequality and further impacting their long-term social, mental, emotional, economic, and physical health.

Black and low-income communities that have long faced systemic barriers had not recovered from the multilayered impact of the Great Recession (of 2008) before experiencing the impacts of COVID-19 and the economic downturn. For example, in 2009, at the end of the Great Recession, households without a high school diploma had an average annual income of \$32,300 (measured in 2018 dollars). By 2018, nine years into the economic recovery, those same households saw their average income increase by a mere \$600. Conversely, during that same time period, households with a bachelor's degree saw an increase in their average household income of \$6,100 (measured in 2018 dollars). The impact that pre-existing inequalities have on a household or community's ability to recover is intersectional. Research shows that pre-existing racial and gender disparities exacerbated the disproportionate economic and health impact COVID-19 and the economic downturn had on Black workers, and more so, Black women. Another study found that during the first six months of the pandemic counties that were both high-poverty and majority non-white experienced COVID-19 infection rates eight times higher than high-poverty, majority white counties. Many residents in those communities are still coping with the negative health and economic impacts.

In fact, the National Institute of Health (NIH) reports that Black people died from COVID-19, at a mortality rate that is a third higher than that for Latinos, and more than double than that for whites and Asians. The overrepresentation of Black individuals among confirmed COVID-19 cases and the number of deaths underscores the fact that the coronavirus pandemic, far from being an equalizer, is amplifying or even worsening existing social inequalities tied to race, class, and access to the health care system. A worrisome statistic, Black patients who lack insurance or are underinsured are less likely to be tested for COVID-19, even when symptomatic and displaying alarming symptoms. Those inequitable outcomes suggest the importance of increasing the number of testing centers and informational outreach in communities where Black people reside; providing information about prevention, testing, and vaccination beyond symptomatic individuals; ensuring that Black, low-income, high-risk communities receive more community health development; strengthening social provision programs to address the immediate needs of this population (such as food security, housing costs, childcare, transportation, education loss support, and access to job skills training); and providing financial protection for currently uninsured workers.

The United Nations Committee on Economic, Social and Cultural Rights, in 2000, adopted a general comment on the right to health, recognizing that the right to health is closely related to and dependent on the realization of other human rights. In addition, that general comment interpreted the right to health as an inclusive right extending not only to timely and appropriate health care but also to the determinants of health. It reflects on four determinants of health—racism and discrimination, poverty, residential housing conditions, and food insecurity—that have a significant impact on the health outcomes of Black populations. In spite of growing interest in understanding the association between the social determinants of health and health outcomes, for a long time many researchers, policy makers, elected officials, and other decision-makers were reluctant to identify racism as one of the root causes of racial health inequities. To date, many of the studies conducted to investigate the effect of racism on health have focused mainly on interpersonal racial and ethnic discrimination, with comparatively less emphasis on investigating the health outcomes of structural racism. The latter involves interconnected institutions whose linkages are historically rooted and culturally reinforced. In the context of the COVID-19 pandemic, acts of discrimination are taking place in a variety of contexts (medical, social, political, and historical). In many ways, the pandemic has exposed existing racism and discrimination.

Data drawn from the 2018 Current Population Survey to assess the characteristics of low-income families by race and ethnicity shows that of the 7.5 million low-income families with children in the United States, 20.8% were Black (while their percentage of the population in 2018 was only 13.4%). Low-income racial and ethnic minorities tend to live in densely

populated areas and multigenerational households. These living conditions make it difficult for low-income families to take necessary precautions for their safety and the safety of their loved ones on a regular basis, especially as it relates to social distancing, isolating, and quarantining. This fact becomes even more crucial during a pandemic.

The types of work where people in some racial and ethnic groups are overrepresented can also contribute to their risk of getting sick from COVID-19. Nearly 40% of Black employees, more than seven million individuals, are low-wage workers and have jobs that deny them even a single paid sick day. Many of them work jobs that were deemed essential during the pandemic. So workers without paid sick leave are more likely to continue to work even when they are sick. If they are deemed essential, they also will feel compelled to attend work, despite risk, for fear of losing what employment they do have. This can increase workers' exposure to the general public and co-workers who may be infected with the COVID-19 virus.

Similarly, the Centers for Disease Control (CDC) has noted that many Black people who hold low-wage but essential jobs (such as food service, public transit, and health care) are required to continue to interact with the public, despite outbreaks in their communities, which exposes them to higher risks of COVID-19 infection. Those infections can then be transferred to their co-habitant family members. According to the CDC, nearly a quarter of employed Black workers are employed in service industry jobs, compared to 16% of non-Hispanic whites. Black individuals make up 12% of all employed workers but account for 30% of licensed practical and licensed vocational nurses, who face significant exposure to the coronavirus.

In 2018, 45% of low-wage workers relied on an employer for health insurance. This situation forces low-wage workers to continue to go to work even when they are not feeling well. Some employers allow their workers to be absent only when they test positive for COVID-19. Given the way the virus spreads, by the time a person knows they are infected, they have likely been physically suffering and have already infected many others in close contact with them both at home and at work.

Environmentally, residential neighborhoods and their environmental attributes deeply affect access to healthy foods and green space. It can also increase excess exposure to pollution and environmental hazards, which in turn increases the risk for asthma - a respiratory disease. Of course, COVID-19 is an attack on the lungs and the respiratory system. Black people living in impoverished neighborhoods often live farther away from grocery stores, hospitals, and other medical facilities due to systemic redlining. These and other social and economic inequalities, and not any genetic or biological predisposition, have led to higher rates of Black people contracting the coronavirus, and experiencing more severe bouts. To this effect, the pandemic has exposed class and race-based vulnerabilities. One need only study the clustering of COVID-19 cases by community, to see that Black people, even at the same level of income or poverty as non-white populations, are much more likely to live in neighborhoods that have concentrated poverty, densely populated residences, polluted environments, unclean air, and significantly higher amounts of carbon dioxide in the air and lower amounts of oxygen.

Many of these factors lead to long-term health consequences. The pandemic is concentrated in urban areas with high population density, which are, for the most part, neighborhoods where marginalized individuals live. In the time of COVID-19, those concentrations place a high burden on residents to comply with strategies that are recommended to control the spread of COVID-19 - social distancing and frequent hand washing. Those are not always practical for people who live in highly dense communities with precarious or insecure housing. Black populations have historically been disproportionately diagnosed with chronic diseases that make COVID-19 more severe. The pandemic has brought these disparities to the front. Doctor Anthony Fauci, an immunologist who has been the director of the National Institute of Allergy and Infectious Diseases since 1984, has noted that "it is not that [African Americans] are getting infected more often. It's that when they do get infected, their underlying medical conditions ... wind them up in the ICU and ultimately give them a higher death rate." Besides having a higher prevalence of chronic conditions compared to whites, Black individuals have higher death rates.

Another issue is that staying home is not an option for the unhoused. Black people, despite making up just 13% of the US population, account for about 40% of the nation's unhoused population, according to the Annual Homeless Assessment Report to Congress. Given that people experiencing houselessness often live in close quarters, have compromised immune systems, and are aging, they are exceptionally vulnerable to communicable diseases—including COVID-19. The pandemic, despite resources like rental assistance, disproportionately displaced Black individuals and families.

According to The White House blog, the early months of the pandemic hit every American hard, but particularly Black Americans, as noted in a recent CEA issue brief. For example, the unemployment rate for Black workers peaked at 16.8 percent in May 2020, higher and later than the overall unemployment rate that peaked at 14.7 percent in April 2020. The Economic Policy Institute reports that not only did Black workers lose their jobs at an incredible pace, those who did not were more likely to be found on the front lines of the economy in essential jobs. Black workers made up a disproportionate share of essential workers who were forced to put themselves and their family members at additional risk of contracting and spreading COVID-19 in order to support their families. Black workers make up about one in nine workers overall; they represent 11.9% of the workforce. However, black workers make up about one in six of all front-line-industry workers. They are disproportionately represented in employment in grocery, convenience, and drug stores (14.2%); public transit (26.0%); trucking, warehouse, and postal service (18.2%); health care (17.5%); and child care and social services (19.3%). While, in the near term, this protects them from job loss, it exposes them to greater likelihood of contracting COVID-19 while performing those jobs. Given the disproportionate representation of Black workers in front-line occupations where they face greater risk of exposure to COVID-19, it is not surprising that illness and deaths are disproportionately found among Black workers and their families. In fact, Black people's share of those who have died from COVID-19, nationally, is nearly double their share of the U.S. population. Let's start with the labor market. The State of Working America Data Library, reports that historically, Black

workers have faced unemployment rates twice as high as those of their white counterparts. When the overall unemployment rate averaged 3.7% in 2019, the white non-Hispanic unemployment rate was 3.0% and the Black unemployment rate was twice as high, coming in at an average of 6.1% over the year. The variance is not explained away by differences in educational attainment, at every level of education, the Black unemployment rate is significantly higher than the white unemployment rate, even for those workers with college or advanced degrees. The pandemic further widened those divides.

While most of these figures are nationwide, similar trends are found in Richland County, the service area for this project. At the height of the pandemic, nearly 273,000 South Carolinians sought jobless benefits. The state's Department of Health and Environmental Control (SCDHEC) reported nearly 4,300 positive COVID-19 cases across all 46 counties in the state, and nearly 120 deaths. Richland County, which is the geographic center of the state, increasingly found itself right at the center of the state's coronavirus crisis. According to DHEC statistics, Richland consistently had the highest number of positive COVID-19 cases in the state. The 29223 zip code features a large swath of Two Notch Road and stretches out to Northeast Richland, and at one point had the most reported cases of any zip code in South Carolina, 29044 is at the lower area of Richland which features Lower Richland High School, and 29203, an overwhelmingly Black area near downtown commonly referred to as North Columbia, also far outpaced the rest of Columbia.

Those areas, collectively, led the state in coronavirus deaths. As virus case numbers climbed in South Carolina's capital county, statistics showed certain hot zones, and they backed up a trend that was seen in cities and states across the nation: Black communities were hit especially hard by COVID-19. A large, predominantly black swath of Richland County had the state's biggest cluster of coronavirus cases, an analysis of state health data found. When examining DHEC coronavirus data by zip code, three spots in the Columbia area stand out: 29223, 29044, and 29203. All three have majority Black populations, and had the highest COVID-19 case counts in the county — and some of the highest counts in the state. That is why this project will focus its efforts in those zip codes. That those majority Black communities were hit hard by COVID tracks alongside stats that show the virus has disproportionately affected Black citizens across the state. DHEC reported that, despite making up only 27 percent of the population, Black people accounted for 41 percent of the state's COVID-19 cases. Meanwhile, 56 percent of South Carolina's coronavirus deaths had been Black individuals.

Food Insecurity, Inadequate Housing, Unemployment

Hunger and food insecurity are challenges that have long plagued individuals and communities in Richland County, and Black families have fared worse of all. Those conditions have been exacerbated by the COVID-19 pandemic. During 2021, the projected rate of food insecurity in South Carolina was 11% for households overall, and an even worse 14% for households with children. Moreover, the pandemic provided a new lens on long-standing disparities. Entrenched inequities, namely systemic racism and white supremacy, contribute to disproportionately high rates of poverty and food insecurity for people of color across our country, but particularly in the Southern states. Over the past two decades Black households have been twice as likely as white households to experience food insecurity. The trends have not improved with time. The Salvation Army reported recently (August 2022) that, in Richland County alone, there were 65,000 residents considered food insecure. Showing the severity of food insecurity, Harvest Hope Food Bank reports that they provide over 20 million meals across their service area each year. The Center on Budget & Policy Priorities reported that in October 2021, nearly 20 million adults lived in households that did not get enough to eat and 10 million households reported that they were behind in rent.

Regarding the job outlook, in early 2022, some 3 million fewer people were employed than before the pandemic. Alarmingly, much of the progress from late 2021 appears to have stalled as other troubles continued to affect the economy, including expiring unemployment benefits and supply chain problems contributing to rising prices for many goods. These impacts of the pandemic and the economic fallout have been widespread, and remain particularly prevalent among Black people and other people of color. These disproportionate impacts reflect harsh, long-standing inequities — often stemming from structural racism — in education, employment, housing, and health care that the crisis exacerbated. Households with children also continue to face especially high hardship rates. Considerable evidence suggests that reducing childhood hardship and poverty would yield improvements in education and health, higher productivity and earnings, less incarceration, and other lasting benefits to children and society. Black adults were more than twice as likely as white adults to report that their household did not get enough to eat, compared to 6 percent of white adults. Renters of color and families with children consistently reported higher rates of rent hardship throughout 2020, 2021, and 2022. Despite governmental programs, the slow rollout of emergency rental assistance and high pre-pandemic levels of housing hardship meant that millions still had difficulty paying rent in 2022. An estimated 12 million adults living in rental housing — 16 percent of adult renters — were not caught up on rent, according to data collected. Here, too, renters of color were more likely to report that their household was not caught up on rent: 28 percent of Black renters, 18 percent of Latino renters, and 20 percent of Asian renters said they were not caught up on rent, compared to 12 percent of white renters.

Black and Latino workers have experienced a far slower jobs recovery than white workers — reflecting historical patterns rooted in structural racism. Some 7.9 percent of Black workers and 5.9 percent of Latino workers were unemployed in October 2021, compared to 4.0 percent of white workers. Data from the Census Bureau's basic monthly Current Population Survey released November 10, 2021, provided more detail on unemployed workers and their family members. Some 17.9 million people either met the official definition of unemployed (meaning they had actively looked for work in the last four weeks or were on temporary layoff) or lived with an unemployed family member in October. This figure included 4.4 million children. When family members were considered, some 21.3 million people in October 2021, including 5.3 million children, lived in a family where at least one adult did not have paid work in the last week because of unemployment or the pandemic. During

2021, a large share of people getting jobless benefits only qualified because of the temporary eligibility expansions enacted in response to the pandemic.

Two years into the COVID-19 pandemic, the labor market is approaching its 2020 pre-pandemic level of tightness. However, the return to normalcy has proceeded at different paces for different groups, and disparities remain. According to EPI, the national unemployment rate in 2022Q1 was 3.8%, matching its rate in 2020Q1 and continuing an overall labor market tightening that brought with it some measure of increased worker bargaining power. A majority of states had unemployment rates less than or within 1 percentage point of their pre-pandemic (2020Q1) unemployment rate. However in SC, disparities are stark. The overall unemployment rate in SC (2022Q1) was 3.5%, for white citizens that number was 2.4%, yet for Black people that number was over double at 6.3%, Figures for Hispanic populations were not available. As of August 2022, the S.C. Department of Employment & Workforce's Richland Community Profile reported that Black citizens of Richland County represented 12% of those receiving unemployment benefits compared to 3% of its white citizens.

Education Losses

Key findings from South Carolina's Fall 2020 data analysis, which was done with the assistance of researchers at the Northwest Evaluation Association (NWEA), the creators of MAP Growth, found that nearly seven out of ten South Carolina students in grades 3 through 8 are projected not to meet grade level proficiency standards in mathematics and English Language Arts, comparing fall 2019 to fall 2020 in mathematics achievement, the COVID slide was most dramatic in grades 2 through 5, with between 10% and 16% fewer South Carolina students expected to meet grade level proficiency, in grades 6 through 8, approximately 5% fewer students are projected to be proficient on grade level standards in mathematics: only 1 out of 4 South Carolina students is projected to be proficient in mathematics in grades 7 and 8. Comparing Fall 2019 to Fall 2020 reading achievement, South Carolina students demonstrated smaller declines than mathematics, with between 4% and 6% fewer students expected to meet grade level proficiency in grades 2 through 5. In grades 6 and 7 there was no change in projected proficiency and only a 1% decrease in grade 8. However, despite scoring nearly the same as students last year, nearly 7 out of 10 South Carolina students are projected not to be proficient in reading. The "COVID Slide", as it is widely referred to, is expected to be more dramatic in mathematics, among elementary students and for students who are often identified as vulnerable, such as those living in high-poverty households or who do not have access to reliable internet access. The South Carolina School Report Cards have been released for all districts and proved that many did not meet academic expectations due to COVID-19. Richland One, which is a large portion of this project's focus, was below the state average in all academic scores. It is to be understood that all statistics are worse in vulnerable groups.

Benefits and services will be offered to families of children who have experienced lost instructional time and achievement gaps in K-12 schools due to the pandemic. Health disparities are corollary to education losses. This program will invest in communities addressing educational disparities as a means to respond to negative economic impacts in disproportionately impacted communities.

6. Is the project an expansion of current services your organization offers or a new program or reinstatement of a previously funded program?

The project is a new program.

7. Specifically, what will funds be used for? Examples of the eligible projects can be found in the corresponding guidance/federal document link <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule.pdf>

The funds granted for this project will specifically be used to address the negative economic impacts of the pandemic, including assistance to households. We will respond to the negative impacts of the pandemic through COVID-19 mitigation and prevention. We intend to provide assistance to individuals and households that have been disproportionately impacted by the pandemic so as to be responsive to the pandemic and its negative economic impacts for those representing QCT populations. Responding to the public health and negative economic impacts of the pandemic through this project will include, public health outreach and assistance to households about COVID-19 prevention, testing, vaccination, variants, and myths dispelment. Also, additional services as a response to the negative economic impacts of the pandemic for disproportionately impacted communities will be comprised of: 1) career readiness and enhancement including job skills training and entrepreneurship workshops, 2) food assistance, 3) housing costs including rent, utilities, and vital resources funds, 4) mitigation of academic losses in children. Since this project is trauma-informed, supportive services addressing participants' safety The funds granted for this project will specifically be used to address the negative economic impacts of the pandemic, including assistance to households. We will respond to the negative impacts of the pandemic through COVID-19 mitigation and prevention. We intend to provide assistance to individuals and households that have been disproportionately impacted by the pandemic so as to be responsive to the pandemic and its negative economic impacts for those representing QCT populations. Responding to the public health and negative economic impacts of the pandemic through this project will include, public health outreach and assistance to households about COVID-19 prevention, testing, vaccination, variants, and myths dissipation. Also, additional services as a response to the negative economic impacts of the pandemic for disproportionately impacted communities will be comprised of: 1) career readiness and enhancement including job skills training and entrepreneurship workshops, 2) food assistance, 3) housing costs including rent, utilities, and vital resources funds, 4) mitigation of academic losses in children. Since this project is trauma-informed, supportive services addressing participants' safety needs will be made available. Those include:

outsource counseling
social services linkage
healthy decision-making

conflict management
safety and security awareness & training
referrals to health assessments and services
transportation and childcare services
mitigation for K-12 education losses

Our intention is to roll out a broad set of mitigations for marginalized communities as a part of COVID-19 public health and economic response, including offering housing assistance, childcare, and early learning services accessible in impacted communities and making community development and neighborhood revitalization activities available for disproportionately impacted communities. We will also work to help restore and support employment readiness. Assistance to unemployed and underemployed workers will be offered, including job skills training, career readiness, and entrepreneurship workshops to accelerate economic mobility. Our efforts are aimed at reducing unemployment, and include child care assistance, assistance with transportation to and from a jobsite or interview, and assistance to unemployed workers seeking to start small businesses or nonprofits. Our programming will be available to unemployed workers, both who lost their job during the pandemic and resulting recession, and workers who were unemployed when the pandemic began who saw further deterioration of their economic prospects due to the pandemic. Our rationale is that the pandemic has generated broad workforce disruption.

Additionally, we will provide assistance to individuals that are currently employed but are seeking to move to a job that provides better opportunities for economic advancement, such as higher wages or more opportunities for career advancement. To round out our group of services, participants will be able to take advantage of programming that responds to disproportionately impacted communities in four categories, spread across public health and negative economic impacts: 1) addressing disparities in public health outcomes, 2) building stronger communities through investments in community members, 3) addressing educational disparities, and 4) promoting healthy childhood environments and academic achievement.

Addressing educational disparities and education losses will arise from our early learning services, extra help and instruction intervention for kids who need it across elementary, middle & high schools and educational and evidence-based services to address the academic, social, emotional, and mental health needs of students. Practical help will include providing hot spots, tutor linkage, and connection to community education resources.

Fortunately, MCWSLC already has a good reputation in the communities that will be served through this grant. Its Executive Director is well-connected to the local and statewide nonprofit ecosystem and has action-based support from many community partners and supporters. Our proven, replicable, and measurable program strategy and implementation plan includes: defining measurable goals, conducting research on the areas and people, launching a risk assessment, defining a timeline, assigning tasks and responsibilities, and allocating resources (funds and manpower). QCT populations will be engaged during the project research portion and served throughout the project rollout. MCWSLC will ensure that participants are quickly helped by instituting a trauma-informed strategy for extending assistance. We prioritize clients through a prioritization list and an entry procedure that allocates resources effectively and with ease of accessibility. Regardless of how individuals present, they are prioritized for resources. Wait times are managed by careful planning and a cooperative community-based process combining the expertise and service-offerings of multiple organizations.

To reach those with the greatest and most compounded barriers to service delivery, MCWSLC has designed a prioritization eligibility mechanism that ensures that the most vulnerable individuals and communities are served quickly. Severity of service needs are considered. A needs assessment that reveals service gaps will help MCWSLC plan our assistance and identify needed resources so that they can be escalated and extended based on urgency of need. Our entry plan does not exclude participants based on employment or income, drug or alcohol use, or having a criminal record. MCWSLC will continue its human-centered model which provides services swiftly without preconditions or immediate service participation requirements. Through an in-depth, confidential intake process, services that are most needed by participants are identified. Another facet of introducing supportive services that are most needed is through the process of "linkage." We work with the participants and skilled community practitioners to identify which related social services the client most urgently needs. Once evaluated, the participant is referred to the corresponding agencies for resources. MCWSLC does not subscribe to an "end" to participant-organization relationships. Sustainability is one of the markers of long-term success and something to which we dedicate ourselves. MCWSLC moves our clients from transition to stability through health counseling, financial assistance, and wraparound services. We also help them attain education, job skills, life skills, financial literacy skills, and job placement.

MCWSLC will utilize an array of methods to spread awareness of the proposed project. A variety of message dissemination methods including print media, social media, radio, and public events to promote the message that the pandemic has caused immeasurable health and economic consequences will be used to reach out to the community. A help line number will be widely distributed and adequately staffed. Resources that explain the link between the pandemic, the current economic downturn, academic losses, and food insecurity and housing issues, will be offered. In addition, MCWSLC will host training and workshops that both educate and advertise our services. All Richland County residents will be given fair and equal access to MCWSLC services and its entry process. Participants will be able to access the entry process, whether in person, by phone, or virtually, and the process for accessing help will be well known. In addition to those listed above, other outreach and marketing strategies will include direct outreach to people, one-on-one, and at other service sites, informational flyers left at

social service sites, nonprofits, government offices, and public locations, announcements during coalition meetings, and educating mainstream service providers. The entry process will be able to serve people who speak Spanish, through a partnership with PASOs. Likewise, our Deaf and disabled neighbors will be helped through a partnership with Able SC. To reach our LGBTQIA+ neighbors, we will partner with The Harriet Hancock LGBT Center as a referral and best-practices resource.

The Mighty ChariotWheel Stewardship & Learning Center's A Bridge to Prosperity Program staff is composed of the A Bridge to Prosperity Chief Business Officer (CBO) Director, who is the top operating strategy executive, senior-most member of the team and is charged with overseeing administration in all fixed and dynamic processes, programming, and methodology, developing new strategic partnerships and affiliations, and supporting the team with guidance, training, advisement, mentorship, management, supervision, making improvements, accountability, and all other duties. Next is the Program Coordinator who is responsible for the operational success of the project team by ensuring seamless team integration and development, equitable and consistent program delivery, quality control, integrated implementation, evaluation, and internal and external reporting. The Program Coordinator directly manages the team and is a key external face of the organization in the community. Third is the Executive Administrator that provides broad and high-level administrative support for the project including monetary management, team scheduling and hours allocation, and administrative and operational necessities for meetings, forums, and talking circles – including resource share and follow-up communications. They will oversee all administrative facets of grant administration including documenting grant procedures, maintaining internal controls under direction of the accountant, reporting, and activities administration. Finally, the program's Outreach & Engagement Specialist will coordinate and implement strategic outreach and community engagement efforts to increase awareness of the pandemic's effect on low-income, Black communities' economic and health outlook. They will build and maintain rapport with individuals, parents, caregivers, sector leaders, community members, community planning groups, and stakeholders. They will work with diverse ethnic and cultural communities and marginalized populations, including but not limited to: People of Color, the Gay/Lesbian/ Bisexual/ Transgender/Questioning (LGBTQIA+) community, monolingual and/or immigrants, and individuals of varying ages and levels of disability.

The Mighty ChariotWheel Stewardship & Learning Center's leadership is fully confident in its ability to manage funds through stated and established financial policies and procedures and ethical accounting systems. The overall management of this program will be managed by a dedicated, synergistic team made up of four key positions, and supported by a nonprofit accountant. The CBO Director will support programmatic strategic and operational planning and management, oversee all administration, this includes billing functions, contracts, quality control and improvement, evaluation, client ethics, marketing, broad support, and supervision of support team, conduct and maintain strategic planning for the project. Major emphasis will be placed on developing opportunities and mechanisms to support engagement of ethnic, marginalized, and historically excluded populations. The CBO Director's strategic planning process will be fluid as new program initiatives materialize, COVID-19 trends fluctuate, variants emerge, and the operational landscape changes. The CBO Director will participate in strategic planning decision-making processes at all levels, develop and deliver formal presentations and formal reports related to program efforts, accomplishments, and lessons, will deliver presentations to governing boards, advisory groups, sector officials, COVID-19 effects mitigation organizations, legislators, industry, nonprofits, non-governmental organizations, and other key community stakeholders, manage the project's day-to-day operations, develop and pursues operational strategies to sustain and expand program capacity, including an expectation to set and gauge goals for programming, design, and management outcome evaluation tools and systems to determine program effectiveness. Further, they will convene the program's internal and external team meetings and manage communication, maintain awareness of current and new local, state, and federal COVID-19 effects mitigation initiatives aimed at reducing the negative long term effects of the Coronavirus, support ongoing efforts from team and partners to innovate programs that tackle issues that align with the program's outcomes and goals, and represent MCWSLC in the community on the pandemic and its ill effects, among other duties and responsibilities. Being that we have extensive experience in managing grants, our operations are equipped to continue its history of accurate accounting and procurement. Our personnel are trained in federal procurement requirements and have a well-defined assignment of authority to issue purchase orders to appropriately contract goods and services in adherence to 2 CFR 200.

8. Please describe, in detail, how your project is related to the prevention of or mitigation of the impact of COVID-19, how funding is essential in addressing the need and communication process

The A Bridge to Prosperity project will offer COVID-19 education, job skills training, career and entrepreneurship workshops, housing costs support, outsource counseling, food assistance, K-12 educational resources, social services linkage, financial stability classes, trauma-informed programming, and rent, utilities, and vital resources funds - all direct interventions for the effects of COVID-19. Funding is essential in addressing the need and communication process, because the services we will offer are tangible and come at a cost. As well, a tailored communications plan will require some funds to find its intended success. However, every option will be exercised to ensure fiscal responsibility and in-kind gifts as much as possible.

Prevention and mitigation of COVID-19, and any resultant variants, will come about in the following ways:

COVID-19 Education

According to the World Health Organization, 6,553,759 people have died from the pandemic. As of the end of January 2021, the coronavirus disease 2019 (COVID-19) has infected approximately 100 million people. In Richland County there have been 973 deaths, according to SC DHEC. Fifty-seven percent of those deaths were Black people. Given the rapid spread of COVID-19, a society's awareness and knowledge of COVID-19, key preventative measures, and acceptance of new models of care

and interventions, is important. Many communication channels have been concurrently swamped by a deluge of misinformation highlighting the need for policy makers and healthcare providers to provide reliable information that is easily understood and accessible. This is even more vital in Black and POC communities where a long history of medical abuse and systemic malpractice has led to Black people distrusting the medical system, being less likely to believe they are at high risk of getting COVID-19, and less likely to believe that people with underlying medical conditions are at higher risk of dying from the virus. They are also more hesitant about COVID-19 vaccination. MCWSLC has planned a project that will acknowledge past and present injustices rooted in structurally racist policies and care delivery systems, develop messaging that acknowledges concerns while providing pertinent information and education, and partner with trusted sources such as faith-based organizations, political advocacy groups, and grassroots organizations to engage Black communities about COVID-19 vaccine in a personalized, culturally sensitive way.

Adequate health literacy is critical to complement government-implemented measures. Having a high level of awareness about recommended preventive health behavior (e.g., mask wearing, hand hygiene) are essential safeguards against the community spread of COVID-19. All of these can significantly improve disease prevention, timely diagnosis, and management. Through a campaign of COVID-19 awareness about testing, prevention, and vaccination, the number one barrier to unwelcome outcomes will be eradicated - myths. By dispelling myths, COVID-19 and its mitigation will rise in marginalized communities. As a result, the pandemic's devastating toll on communities of color will begin to be alleviated.

Outsource Counseling, Social Services Linkage, Trauma-Informed Programming

We will offer an expansive array of services for prevention, treatment, recovery, and harm reduction for mental health and other behavioral health challenges caused or exacerbated by the public health emergency. Services will be offered along the QCT continuum. We will prioritize placement and stabilization in resource extension consistent with the program participants' wishes and their stated needs by asking them detailed questions during the intake process. Then we shall use that information to find support services that the client is pleased with. We will establish and maintain an environment of agency and mutual respect by not using punitive interventions, not stigmatizing those who have substance abuse issues, and making sure power imbalances are eradicated. We will provide program participants access to information on trauma by making reading materials available and providing access to counseling that touches on those subjects. We will also require staff to train on the effects of trauma on adults and children. Emphasizing program participants' strengths through skills/interest matching assessments, strengths-based coaching, questionnaires and evaluation tools, including strength-based measures, and case plans that are focused around person-defined goals and aspirations, define our programmatic offerings.

The MCWSLC centers cultural responsiveness, inclusivity, and belongingness. Volunteers undergo training on biases, equal access, cultural sensitivity, anti-racism, language access, and improving services to be culturally responsive, accessible, and trauma-informed. We will provide a variety of opportunities for connection for program participants. Since a great deal of our participants are likely to be parents, we will offer support for parenting-focused services, such as childcare and connection to free legal services.

Job Skills Training, Career Readiness and Entrepreneurship Workshops

Since the pandemic's economic impacts continue to affect some demographic groups more than others, with rates of unemployment remaining particularly high among Black workers; for example, the overall unemployment rate in the United States was 4.2 percent in November 2021, but Black populations saw a much higher rate of 6.7 percent. Job losses have also been particularly steep among low-wage workers, with these workers remaining furthest from recovery as of the end of 2020. A severe recession, and its concentrated impact among Black and low-income workers, has amplified food and housing insecurity, with an estimated nearly 20 million adults living in households where there is sometimes, or often, not enough food to eat, and an estimated 12 million adults living in households that were not current on rent. Black women have been hit especially hard: the labor force participation rate for Black women has fallen by 3.6 percentage points during the pandemic as compared to 1.3 percentage points for Black men and 1.7 percentage points for White women. As the economy recovers, the effects of the pandemic-related recession could continue to impact households, including a risk of longer-term effects on earnings and economic potential. For example, unemployed workers, especially those who have experienced longer periods of unemployment, earn lower wages over the long term once rehired. In addition to the labor market consequences for unemployed workers, recessions can also cause longer-term economic challenges through, among other factors, damaged consumer credit scores and reduced familial and childhood wellbeing.

While the entire industry was impacted, 72 percent of the job losses occurred in the lowest wage service occupations compared to only a 6 percent rate of job loss in the highest wage management and finance jobs. It is important to note that the majority of low wage workers are Black. Similar trends exist in other heavily impacted industries. In public education, the lowest wage occupations, service and transportation jobs, saw a job loss rate of 20 and 26 percent, respectively. During that same time period, the highest wage occupations in public education, management actually saw jobs increase by 7 percent. While many households suffered negative economic outcomes as a result of the COVID-19 pandemic and economic recession, households with low incomes were impacted in disproportionate and exceptional ways.

From January 2020 to March 2021, low-wage workers experienced job loss at a rate five times higher than middle-wage workers, and high-wage workers actually experienced an increase in job opportunities. Because workers in low-income households were more likely to lose their jobs or experience reductions in pay, those same households were also more likely to experience economic hardships like trouble paying utility bills, affording rent or mortgage payments, purchasing food, and

paying for medical expenses. The disproportionate negative impacts the pandemic has had on low-income families extend beyond financial insecurity. For example, low-income families have reported higher levels of social isolation, stress, and other negative mental health outcomes during the pandemic. While over half of all U.S. adults report that their mental health was negatively affected by the pandemic, adults with low incomes reported major negative mental health impacts at a rate nearly twice that of adults with high incomes (Source: Elise Gould and Melat Kassa. Low-wage, low-hours workers were hit hardest in the COVID-19 recession: The State of Working America 2020 employment report, Economic Policy Institute, 2021).

Adapting employees' skills and roles to the post-pandemic ways of working will be crucial to building operating-model resilience through training and workshops. Our project will do so. We will craft a strategy that develops community members' digital and cognitive capabilities, their social and emotional skills, and their adaptability and resilience. Unemployment or underemployment leads to the conditions that worsen COVID-19 outcomes. By offering relevant job skills training, career readiness, and entrepreneurship workshops, marginalized communities will be positioned to acquire a livable wage and eventually close persistent gaps in both employment and economic opportunity. That closure will lead to improved outcomes adjacent to COVID-19.

Housing Costs Support, Food Assistance

The MCWSLC has encountered countless individuals and families that experienced unemployment, increased food or housing insecurity, are low-income and have experienced a negative, compounded economic impact from the pandemic. Our project will provide housing and food assistance as a buffer to COVID-19 initiated disparities. For many inhabitants of 29203, 29044, and 29223, their closest grocery store, food market, or farmer's market is far away, establishing them as food deserts and making them victims of food apartheid. According to the USDA's First National Survey of Food Access, individuals who do not drive to shop for groceries live, on average, about half a mile from a store, compared to 2.27 miles for people who rely on their own cars. A half mile walk takes anywhere from 10-30 minutes and much longer for those with health issues. Once the heft of grocery bags is added, that walk becomes a weighted aerobic exercise. Working people do not have the time or extra energy to expend, forcing them to choose between household obligations or acquiring food provisions.

The Sisters of Charity Foundation of SC in partnership with the USC Arnold School of Public Health's Rural & Minority Health Research Center published a "South Carolina: Structural Factors Associated with Poverty" brief that found in addition to food affordability barriers, physical access to food sources is a challenge in South Carolina. Nearly half of the state's residents—approximately 2.3 million—lived in areas of low food access in 2015 (the most recent year for which this information was determined). The definition of low food access used here calculates the number of people who lived more than either (a) 1/2 mile in an urban area or (b) 10 miles in a rural area from their closest supermarket. Practically, for people experiencing poverty, low food access is more than just physical access to a food outlet. In communities with low food access, a lack of choice in where to purchase food may contribute to higher overall grocery bills. It may also mean that their overall long-term health is compromised due to a lack of healthy options. Indeed, over a third (38%) of people with low food access in the state (865,834) were also low income in 2015. Further, areas of low food access are most common in racial/ethnic minority communities as well as rural areas. A visual presentation of these data by county for the state may be accessed at <https://gis.dhec.sc.gov/fooddesert/>. For these low income, low access food areas, transportation access is a critical life support system due to the distances that must be traveled just to shop for essential needs.

Access to adequate, healthy foods has an added benefit. A Harvard study found that those conditions are associated with a reduced risk of developing COVID-19 and its serious complications. Researchers asked about 593,000 adults (mostly middle-aged and older) what they ate in February 2020, and then followed their health through September of the same year. Scientists found that people who reported eating the most fruits, vegetables, and legumes had a 9% lower risk of contracting COVID-19 and a 41% lower risk of developing severe COVID-19 during the study period, compared with people who reported eating the least fruits and vegetables. Researchers also found a link between COVID-19, a poor diet and socioeconomic disadvantages. "If you could remove just one of those factors — diet or disadvantage — we think nearly a third of the COVID-19 cases could have been prevented," notes Jordi Merino, the study's lead author and a research associate at the Diabetes Unit and Center for Genomic Medicine at Harvard-affiliated Massachusetts General Hospital. Of course, those two factors are inextricably linked and cannot be separated out for Black communities, due to structural inequality.

Through this project we will also help with rent, mortgage, or utility assistance and counseling and legal referrals to prevent eviction or homelessness. Specifically, eligible costs will include: rent, rental arrears, utility costs or arrears, reasonable accrued late fees, mortgage payment assistance, financial assistance to allow a homeowner to reinstate a mortgage or to pay other housing-related costs related to a period of forbearance, delinquency, or default, referrals to counseling aimed at preventing foreclosure or displacement, relocation expenses following eviction or foreclosure. Providing those services will combat the negative effects of COVID-19 within Black, low-income communities, because even as the American economy continues its recovery from the devastating impact of the pandemic, millions of Americans still face deep rental debt and fear evictions and the loss of basic housing security. The threat is worse for Black and low-income populations. COVID-19 has exacerbated an affordable housing crisis that predated the pandemic and that has deep disparities that threaten the strength of an economic recovery that must work for everyone.

To meet this need, we will make funding available to assist households that are unable to pay rent or utilities. We know that this issue is disproportionate in Black communities from our first hand involvement. However, the US Office of Evaluation Sciences launched a descriptive study of equity in the first-ever nationwide eviction prevention program (ERA). They found

that:

Extremely low income renters were overrepresented: at 64%, their share of the recipient population was twice their share of the eligible population.

Black renters were strongly overrepresented among recipients of ERA – their share of the recipient population was 21-22 percentage points higher than their share of the eligible population

The share of recipients who identify as women was 14-15 percentage points higher than their share of eligible renters

What was learned is that Black and women renters were the most likely to receive eviction notices prior to the pandemic.

By providing adequate housing the key causes of COVID-19 spread are mitigated through:

- 1)The ability to social distance
- 2)The ability to isolate or quarantine, when exposed to or diagnosed with COVID-19
- 3)Access to clean water and sanitation to follow hygiene recommendations

Lastly, evictions have accelerated during the pandemic. Houseless persons, persons who live in informal living situations, and many other vulnerable groups face worsening conditions, with a heightened risk of infection, community spread of the virus, and mortality.

K-12 Educational Resources

Addressing educational disparities in disproportionately impacted communities is a key facet of this project. Early learning services, educational assistance to high-poverty families, and educational and evidence-based services to address the academic, social, emotional, and mental health needs of students will be extended, closing long standing gaps in educational opportunity. Through community partnerships we will offer integrated support services—aimed at addressing the impacts of lost instructional time for K-12 students. Our provisions will include educational services such as tutoring and afterschool academic coaching, enrichment programs, and support for students' social, emotional, behavioral, and mental health needs. The promotion of healthy childhood environments, will entail childcare expenses during training and workshops. K-12 students who lost access to in-person instruction for a significant period of time have been impacted by the pandemic and are eligible for our responsive services. Our services (referrals for behavioral health services, services to improve employment opportunities, and services to address educational disparities in disproportionately impacted communities) – that are designed to respond to the public health and negative economic impacts of the pandemic also have benefits for reducing crime or aiding victims of crime, making them multilevel beneficial. Housing assistance, cash assistance, assistance with food, childcare, and other needs could be used to support survivors of domestic violence, sexual assault, or human trafficking who experienced public health or economic impacts due to the pandemic. Assistance to households for internet access or digital literacy assistance will round out our service offerings. Our project will respond to the negative economic impacts of the pandemic on Black and low-income households by providing assistance that will help them secure internet access or increase their ability to use computers and the internet. Specifically, through mobile hotspots and group skills workshops.

Our rationale is that the COVID-19 public health emergency has underscored the importance of universally available, high-speed, reliable, and affordable broadband coverage as millions of Americans rely on the internet to participate in, among other critical activities, school, healthcare, and work. That is no different for our identified populations in Richland County. With increased use of technology for daily activities and the movement by many businesses and schools to operate remotely during the pandemic, broadband has become even more critical for people across the county to carry out their daily lives. However, even in areas where broadband infrastructure exists, broadband access may be out of reach for millions of Americans because it is unaffordable, as the United States has some of the highest broadband prices in the Organisation for Economic Co-operation and Development (OECD). According to a 2021 Pew Research Center study, 20 percent of non-broadband users say that the monthly cost of home broadband is the primary reason they do not have broadband at home, and 40 percent say that cost is one reason for their lack of home broadband. Further, according to another survey, 22 percent of parents with schoolchildren during the COVID-19 pandemic say that it is very or somewhat likely that their children will have to rely on public wi-fi to finish their schoolwork because there is no reliable internet connection at home; this percentage nearly doubles for lower-income parents, 40 percent of whom noted that their children will have to rely on public wi-fi. The same survey showed that 36 percent of lower-income parents with homebound children say their child will not be able to complete their schoolwork because they do not have access to a computer at home. The importance of broadband access during the pandemic has been highlighted, including for remote work and education, and affordability presents a major barrier to broadband adoption by households. So while many of our program participants live in areas that have broadband infrastructure and service available, they are unable to purchase wi-fi service for their households due to the high cost. Broadband must be affordable to be accessible. We favor hotspots because they are able to expand internet access without needing to construct new networks.

By addressing disparities in education through evidence-based services and underserved students who have been more severely impacted by the pandemic, we will address the academic, social, emotional, and mental health needs of disenfranchised students. Specifically through evidence-based interventions and services that address the impact of lost instructional time such as high-quality tutoring and other extended learning opportunities, providing referrals for differentiated instruction, implementing activities to meet the comprehensive needs of students, and providing information and assistance to parents and families on how they can effectively support students, including in a distance learning environment. These accommodations are especially needed for Black and lower-income families, who are more likely to experience income loss

and more likely to have a job that requires in-person work, taking them out of the home and restricting the amount of time they have to dedicate to personally assisting their children.

These mitigations will help prevent COVID-19 by 1) addressing disparities in public health outcomes, 2) building stronger communities through investments in communities, housing, and neighborhoods, 3) addressing educational disparities, and 4) promoting healthy childhood environments.

Project Description and Goals

9. Please describe the target population of your program

While programming will be open to any citizen of Richland, special emphasis will be placed on Black and low-income communities. In SC, Black people are 27% of the population yet account for 60% of those in poverty.

10. What is the location (address and neighborhood) of your proposed project? Be specific as possible.

The service area for this project is Richland County, SC. While programming is available to all Richland County citizens, special emphasis will be placed on the 29203, 29223, and 29044 zip code areas. The 29203 zip code is 81.3% Black, 12.6% White, and 3.8% Hispanic, zip code 29223 has a racial makeup of Black 58.8% followed by White 26.0%, and Hispanic 8.1%. Lastly, zip code 29044 is comprised of 67.5% of Black citizens, 29.7% of White citizens, and 1.2% of Hispanic citizens. These three areas are of particular focus. While there is no exact data for the number of LGBTQIA+ individuals in Richland County, a 2017 Pew survey data suggests that about 4% of the general population is LGBTQIA+. Therefore, it is reasonable to assume that the Midlands, and those particular zip codes, have a similar landscape. Regarding area socioeconomics, according to Data USA, Richland's poverty level is currently 16.5%. When drilled further down along racial, Deaf and disability, and sexual orientation lines, those poverty rates sharply increase among marginalized groups and reveal vast socioeconomic disparities. Additionally, MCWSLC's target population experiences high incidences of rurality exposing them to a range of access barriers. Since intersectionality deepens the divides in marginalized communities, a concerted effort to reach Deaf, disabled, and also LGBTQIA+ communities will be exercised.

Our understanding of the unique issues many of our Richland County neighbors face, undergirds our commitment to reaching Qualified Census Tract (QCT) populations. Each of the communities we plan to target qualify as QCTs when compared against the Area Median Income (AMI). The median income for zip code 29203 is \$33,616, that same metric is \$42,677 for 29223, and \$44,773 for 29044. Each figure is well below the statewide SC median household income average of \$54,864.

11. Does your project/program require permits?

No

Administrative Systems

12. How do you intend to recruit participants to your project and/or refer individuals for service, support or resources in the community? Only answer if applicable These funds require the use of evidence-based models or practice-based evidence. Please provide a description of the evidence that links your proposed strategies to interventions of prevention/or high-risk reduction.

Our recruitment campaign will be derived from the evidence-based/practice-based Program Recruitment and Retention (R&R) toolkit. Components of the R&R toolkit were developed to support programs that participated in the Safe Start Promising Approaches (SSPA) initiative. SSPA was the second phase of a planned four-phase initiative focusing on preventing and reducing the impact of children's exposure to violence, sponsored by the U.S. Department of Justice's Office of Juvenile Justice and Delinquency Prevention (OJJDP). While our project has a different mission, the EBI still works since its "goal is to increase participation in human service programs for such issues as behavioral health, substance use/abuse, stress management, parenting, and healthy relationships". The toolkit provides strategies for recruiting and retaining children and families in human service programs and developing a strong and comprehensive recruitment and retention plan" (RAND Corporation, 2017).

Our process will employ a set of five strategies and underlying principles for developing a comprehensive, customized program recruitment and retention plan. We will revisit the strategies routinely to help monitor progress toward achieving engagement goals and to promote accountability among program staff responsible for recruitment and retention activities. Not to be overlooked is the importance of building community trust. Through our actions, we have built community trust but we never take that status for granted. We understand that trust is an ongoing endeavor. Our ethos is that trust is reciprocal - to receive it you must extend it. We work to extend trust by vesting community members with what is rightfully theirs: respect, dignity, choice, and autonomy. We also make tangible investments such as using community-based vendors and attending community events that have nothing to do with our mission. Lastly, we truly care about the community and our relationships are authentic - not transactional.

Some of our evidence-based strategies are:
Conducting Outreach to Raise Awareness of the Project

Developing and Maintaining Relationships with Referral Sources
Designing Project Infrastructure and Procedures That Consider Participants' Needs
Engaging and Supporting Individuals and Families Participating in the Program Offerings
Continuously Monitoring Program Enrollment, Retention, and Quality of Services

To prioritize and improve access for QCT applicants and historically underserved communities, we will develop a culturally sensitive marketing message and plan asking bilingual and bicultural individuals to help develop messages for each group and to provide translation services, when needed. Using nonclinical, culturally sensitive terms to describe certain issues will help make marketing materials more accessible. Marketing items will also show practical value by including "what's in it for me?" messaging. The messages will convey the value of participating in the program. Finally, outreach activities to market the program will be ongoing and will include engagement in local activities, such as health fairs, school activities, and community events. Partnering with key faith-based or cultural groups that can tap into informal social networks and focus on members of our target population will round out our initiative.

Studies have shown that the benefits of human service programs for individuals and families are extensive, including increasing their potential to achieve positive outcomes. This is more so apparent amid the pandemic. However, if target populations do not know about services or do not engage with them, they cannot fully enjoy their benefits. Our framework for engagement draws upon lessons learned from national evaluators' assessments of programs for human service programs and key approaches to increase client recruitment and retention. It uses techniques, examples, and resources to support the development of a comprehensive program recruitment and retention plan that will address a myriad of engagement challenges. Using it equips us to increase program participation and, ultimately, improve outcomes for individuals and families who are still rebounding from the COVID-19 disaster.

We will also use the community-based strategies of assets-based needs assessment and collective action to build vibrant, equitable, and thriving communities. Community building activities such as community-based participatory research and intersectional engagement will be actionized. Public awareness through partners and community stakeholders will help our new services of housing cost provisions find success, and we will use evaluative tools and methods that are nimble enough to show measurable, tangible (i.e. number of participants) and intangible (i.e. confidence to advocate for causes) successes.

Our engagement framework is one of empowerment. That means that we stress the core competency of community capacity building. Not only will we make sure that individuals from QCT communities are placed in leadership roles, we will also identify other organizations and services that can be mobilized in support of their individual needs. To ensure an equitable, non-harmful evaluation process we will engage QCT individuals in assessment, planning, and each step of the project development process. We will use a skills and interests assessment to ensure each person is doing what they like and what they are good at.

Evaluation is a very necessary tool. However, when handled incorrectly it can cause undue harm. For that reason, we have carefully honed a grants administration process for identifying and examining how community-based needs are met, especially for marginalized communities. Our protocol is continuously reviewed so that program resilience, sustainability, and community transformation are achieved.

Here is how we do it:

- Involving oppressed people in their own analysis
- Relying on marginalized people to interpret the reality of their own lived experience
- Encouraging a collaborative evaluation process
- Undoing power relationships that are harmful and replacing them with community-powered change systems
- Acknowledging the role of values and culture norms in evaluation

Unmet community needs and gaps in services are vast among Black, low-income populations within Richland County, as has been demonstrated. More than ever, the community needs tangible support offered by trusted organizations. This project provides direct benefits for participants by offering right-now help through funds assistance and wraparound support.

Through 1) assistance for food and housing needs, internet access and digital literacy; assistance accessing social services and public benefits; 2) childcare costs during trainings and workshops, early learning services and tutoring; 3) services that address the impacts of lost instructional time for students in kindergarten through twelfth grade; and 4) programming for individuals who want and are available for work, including those who are unemployed, have looked for work sometime in the past 12 months, who are employed part time but who want and are available for full-time work, or who are employed but seeking a position with greater opportunities for economic advancement or seeking to become entrepreneurs, we will energize the development of vulnerable Black individuals and families living in Richland County. Doing so will give these ones a renewed life outlook, a fresh economic perspective, and will produce generational results - progressively undoing centuries of harm. The outcome is that these individuals will develop lifelong skills to benefit themselves, their families, and their communities despite the far-reaching effects of the pandemic.

13. Please explain your proposed project's timeline to completion. All ARPA grants distributed by Richland County must be expended by December 31, 2024.

Our proposed project start date is January 1, 2023 and the end date is December 1, 2024.

Here is our timeline of activities:

YEAR ONE:

Comprehensive planning - Months 1 & 2

Design and offer a culturally-responsive program targeted to attract historically marginalized groups - Month 2 & ongoing

Initiate an equity assessment for each partner agency involved in the project - Month 3

Focus groups for those with lived experience - Month 2 & ongoing

Annual needs and assets-based community assessment to recognize needs and gaps in services - Months 2 & 3

Monthly face-to-face meetings with Advisory Committee to identify and address service gaps and barriers, create a blueprint for a comprehensive network of services to support participants and their children - Month 1 & ongoing

Forums with community stakeholders from the houselessness, health, and education ecosystems - Month 3 & ongoing

Institute a safety and security plan for participants - Month 4 & ongoing

Talking circles with housing authority and houseless care organizations - Month 2 & ongoing

Convene a multi-sector Advisory Committee - Month 1

Health, Housing, and Education partnerships finalized - Month 4

Trauma-informed mechanism finalized - Month 5

Program eligibility standards set - Month 2

Client linkage to relief resources offered - Month 3 & ongoing

Implement a strategy for housing, food, and utility costs - Month 2

Provide COVID-19 awareness forums about prevention, testing, and vaccination - Month 3 & ongoing

Linkage to support counseling; financial stability classes - Month 4 & ongoing

Provide linkage and referrals for K-12 educational resources - Month 4 & ongoing

Social services linkage offered - Month 6 & ongoing

Declare assistance eligibility guidelines - Month 1

Emergency assistance eligibility requirements set - Month 1

Provide rent, utilities, and vital resources funds assistance - Month 1 and ongoing

Provide food assistance - Month 1 and ongoing

Offer job skills training, career and entrepreneurship workshops - Month 6 and ongoing

Classes offered: financial stability, life skills, conflict management - Month 6 and ongoing

Implement an outreach, engagement, and assessment plan that is confidential, equitable, safe, and secure - Month 3 and ongoing

Referrals to COVID-19-based health assessments and services - Month 1 and ongoing

Collect and record evaluation data and use the findings to make needed changes and give report - Month 1 and ongoing

Assess overall effectiveness & plan for the coming year - Month 11

YEAR TWO

Comprehensive planning - Months 1 & 2

Offer a culturally-responsive program targeted to attract historically marginalized groups - Month 2 & ongoing

Review program eligibility standards - Month 2

Craft a shareable plan to increase protective factors and decrease the negative effects of COVID-19 in vulnerable populations - Month 7

Host a COVID-19 Lingering Effects Roundtable to promote mutual dialogue between those affected and sector specialists to directly discuss the long-term changes brought on by the Coronavirus pandemic, with agency leadership - Month 9

Offer job skills training, career and entrepreneurship workshops - Month 1 and ongoing

Monthly face-to-face meetings with Advisory Committee - Month 1 and ongoing

Classes offered: financial stability, life skills, conflict management - Month 1 and ongoing

Group Mentoring and Capacity Building learning groups commence and are offered to participants with the purpose of COVID-19 long-term ill effects homelessness diversion - Month 4 and ongoing

Produce a digital wraparound "COVID-19 Survivorship Resource Map" to visually represent and share information about services to inform availability of mainstream resources - Month 7

Manage multi-agency coalition building to weave a network of citizens who care, so that participants feel less isolated, and more able to cope without compounding issues - Month 4

Collect and record evaluation data and use the findings to give report - Month 1 and ongoing

Coordinate with community organizations to provide no-cost healthcare, housing, education, job training, and translation services for participants - Month 8

Annual needs and assets-based community assessment to recognize needs and gaps in services - Months 2&3

Person-to-person outreach and materials distribution through formal and/or informal presentations - Month 9 and ongoing

Linkage to relief resources offered - Month 3 and ongoing

Provide COVID-19 awareness about prevention, testing, and vaccination - Month 1 and ongoing

Provide job skills training, career and entrepreneurship workshops - Month 10 and ongoing

Provide housing cost support: rent, utilities, and vital resources funds assistance - Month 1 and ongoing

Provide food assistance - Month 1 and ongoing

Provide outsource counseling - Month 1 and ongoing

Provide referrals to K-12 educational resources - Month 1 and ongoing

Provide social services linkage - Month 1 and ongoing
Implement an outreach, engagement, and assessment plan that is safe and secure - Month 2 and ongoing
Host post-program focus groups with community members and the Advisory Committee - Month 11
Analyze data from user interpretations of the program, its activities, and equity efforts - Months 11 and 12

14. What data do you plan to collect (Demographic data. Number of individuals/households served. Number of activities provided, etc.) Funded applicants will receive additional guidance on specific data to be reported. (Demographic Reporting is a requirement for data reporting for grant compliance. Based upon the response, additional requirements may be necessary for grant compliance.)

We plan to collect an array of data from and about program participants.

Categories include:

Demographic data (name, address, age, race, ethnicity, income, employment status, housing status, food security status, gender, disability status, sexual orientation)

Number of individuals and households served

Number and types of activities provided

Number of meals, food vouchers, food items provided

Number and types of classes attended

Number and types of workshops attended

Percentage of new jobs added

Number of companies or organizations started

Types of social services used

Partner agencies providing the individual/family services

Forums attended

COVID-19 vaccination linkage

COVID-19 test appointments set

Number of K-12 education services used

Number of childcare hours used

Value and amount of funds assistance (housing costs, utilities, food)

Instances of interpersonal violence (domestic abuse, childhood violence exposure)

Income will be collected and analyzed based on Federal Poverty Guidelines (FPG) for the size of households based on the most recently published poverty guidelines by the Department of Health and Human Services (HHS) and/or income at or below 40% of the Area Median Income (AMI) for its county and size of household based on the most recently published data by the Department of Housing and Urban Development (HUD).

Dimensional data will be collected and disaggregated in order to provide a comprehensive and predictive picture of program participants.

15. All budget items must be reasonable and critical to your proposed activities. The budget should be consistent with your narrative, making it clear how each of the activities will be funded. The budget may cover up to a 24-month period or not to extend beyond December 31, 2024. All expenses must be listed and directly related to the grant. When estimating costs, please show your calculations by including quantities, unit costs and other details. Only include grant-funded expenses in the budget descriptions. Provide a budget, broken into categories such as personnel, employee benefits/fringe, travel, training, equipment, office expenses, program, etc. and short narrative for each request. A. What is the total budget request amount?

The total budget request amount is \$330,044.00

Here is the proposed budget:

PERSONNEL: (Position, Computation, Cost)

A Bridge to Prosperity Program Chief Business Officer (CBO) Director

\$55,000 x 50% x 2 years

\$55,000 -\$25,000 (in-kind)

A Bridge to Prosperity Program Coordinator

\$35,000 x 50% x 2 years

\$35,000

A Bridge to Prosperity Program Executive Administrator

\$30,000 x 100% x 2 years

\$60,000

A Bridge to Prosperity Program Outreach & Engagement Specialist

\$32,000 x 50% x 2 years
\$32,000

A Bridge to Prosperity Program Chief Business Officer (CBO): The A Bridge to Prosperity Program Chief Business Officer will devote 50% of their time to the project by conducting all operations and programmatic activities, maintaining relationships and project management of all partnership agreements, ensure marketing activities, including website and social media related, activities, and more importantly, develop a strategic plan for program planning, implementation, delivery, evaluation, and assessment. Also providing broad oversight of the comprehensive program initiative, including amassing resources, and planning for sustainability past the grant period. Setting, goals, key performance indicators, outcomes, deliverables, and DEI tactics in alignment with the project's overall goals.

A Bridge to Prosperity Program Coordinator: The A Bridge to Prosperity Program Coordinator will devote 50% of their time to the project by directly managing the team and is a key external face of the organization in the community. Coordinating and organizing meetings, events, sector/provider forums, between the community, governments, healthcare agencies, homelessness entities, and partner organizations, ensuring compliance with program requirements, and serving as the central point of contact for all project activities.

A Bridge to Prosperity Program Executive Administrator: The A Bridge to Prosperity Program Executive Administrator will devote 100% of their time and provide broad and high-level administrative support for the A Bridge to Prosperity Program including financial management, team scheduling and hours allocation, and administrative and operational necessities for meetings, forums, and talking circles – including resource share and follow-up communications, information collection, data disaggregation, information storage, analysis, evaluation, and reporting. All other administrative and clerical support directly to the project team, Advisory Committee, and key partners.

A Bridge to Prosperity Program Outreach & Engagement Specialist: The A Bridge to Prosperity Program Outreach & Engagement Specialist will devote 50% of their time to coordinate and implement strategic outreach and community engagement efforts to increase awareness of COVID-19 effects by building and maintaining rapport with participants, support organizations, social service agencies, sector leaders, community members, community planning groups, and stakeholders, and engaging them in the COVID-19 effects mitigation work.

TOTAL PERSONNEL: \$157,000

FRINGE BENEFITS: (Position, Computation, Cost)

Chief Business Officer (CBO)

- 1) Employer's FICA
 - 2) Health Insurance
 - 3) Worker's Compensation
 - 4) Unemployment Compensation
- \$55,000 x 7.65% x 50% x 2 yrs
\$4,000/year x 50% x 2 years
\$55,000 x 1.00% x 50% x 2 yrs
\$55,000 x 0.50% x 50% x 2 yrs
\$4,207.50
\$4,000
\$550
\$275

Program Coordinator

- 1) Employer's FICA
 - 2) Health Insurance
 - 3) Worker's Compensation
 - 4) Unemployment Compensation
- \$35,000 x 7.65% x 50% x 2 yrs
\$4,000/year x 50% x 2 years
\$35,000 x 1.00% x 50% x 2 yrs
\$35,000 x 0.50% x 2 yrs
\$2,677.50
\$4,000
\$700
\$350

Executive Administrator

- 1) Employer's FICA
 - 2) Health Insurance
 - 3) Worker's Compensation
 - 4) Unemployment Compensation
- \$30,000 x 7.65% x 2 yrs
\$4,000/year x 100% x 2 yrs
\$35,000 x 1.00% x 2 yrs

\$35,000 x 0.50% x 2 yrs

\$4,590

\$8,000

\$700

\$350

Outreach & Engagement Specialist

1) Employer's FICA

2) Health Insurance

3) Worker's Compensation

4) Unemployment Compensation

\$32,000 x 7.65% x 50% x 2 yrs

\$4,000/year x 50% x 2 years

\$32,000 x 1.00% x 2 years

\$32,000 x 0.50% x 2 years

\$2,448

\$4,000

\$640

\$320

TOTAL FRINGE BENEFITS: \$37,808

TOTAL PERSONNEL AND FRINGE BENEFITS: \$194,808

The Mighty ChariotWheel Stewardship & Learning Center is requesting fringe benefits for the A Bridge to Prosperity Program CBO Director, Program Coordinator, Executive Administrator, and Outreach & Engagement Specialist. Fees for health insurance amounts have been prorated for each team member based on the percentage of time dedicated to the project.

TRAVEL: (Purpose, Location, Item, Computation, Cost)

Local Program Mileage

Richland County

Travel to/from forums about COVID-19 effects, housing, food insecurity at community partner sites, including trainings, capacity building, focus groups, roundtables, & workshops

300 miles/month x \$0.625/mile x 24 months

\$4,500

Materials Distribution

Richland County

Travel to/from various sites to distribute COVID-19 prevention & awareness informational items

400 miles/month x \$0.625/mile x months

\$6,000

In-person information sessions, forums, community groups, symposiums

Richland County

Travel to/from culturally relevant sessions offered by MCWLSC throughout the grant period for the purpose of COVID-19 effects prevention, mitigation & awareness

200 miles/month x \$0.625/mile x 24 months

\$3,000

TOTAL TRAVEL: \$13,500

Local Program Mileage is anticipated for the Outreach & Community Engagement Specialist, CBO Director, and Program Coordinator for the use of their privately owned vehicles when traveling between partner and community sites. Rates were calculated using the current IRS-issued standard mileage rates for 2022 at the rate of \$0.625/mile and estimated at various amounts of miles per month for 24 months as outlined and detailed in the Travel table.

16. What is the annual organization budget? A copy of your most recent annual budget should be included.

The annual organization budget is \$10,000

EXPENSES, BUDGET / ACTUAL

Staff Salary & Benefits 10,000 / 5,000

Program 8500 / 3000

Occupancy 700 / 700

Insurance 600 / 600

Printing & Copying 800 / 500

Travel & Mileage 1500 / 500

Marketing & Advertising 2500 / 1700

Professional Development 2000/ 350

Total Expenses 26600 / 12110

REVENUE, BUDGET/ACTUAL

Donation Income 8000 / 5000

Foundation Grants 5000 / 0

Sales 3500 / 700

Inventory 1000 / 0

Program Registration 2000 / 750

Total Revenue 19500 / 6450

17. Does your project require initial funding prior to beginning? If yes, please describe what is needed to get started.

No, this project does not require funding prior to beginning.

18. Please describe how this project will be financially sustained after ARPA funds are expended.

We will financially sustain this project beyond the grant period by: Combining and leveraging our funds with other local and private sector resources Partnering with various public and private organizations Hosting fee-for-service learning opportunities

Business/Marketing Plan

19. Has this proposed project been submitted through any other City, State, Federal, or private funding process? If yes, please provide the information regarding the funding source, amount, and funding details. Please note this grant prohibits duplication of funds from multiple sources including other federal and state grant allocations.

No, this proposed project has not been submitted through any other City, State, Federal, or private funding process.

Performance Measures

20. Will funds supplant or supplement project funding? If so, please explain in detail.

No funds will not supplant or supplement project funding.

21. How will the success of this project be measured? Be specific as possible. Please use measurable indicators (i.e., Social Impact, Cost Benefit Analysis, Pre/Post Shifts in Attitudes or Behavior, etc.).

We will measure the social impact of our project by assessing how participants feel about COVID-19 effects risk before and after the grant period. We will also measure participants' understanding of COVID-19 prevention, testing, and vaccination resources. Finally, information about how confident participants are in their ability to acquire wraparound support, before and after the program, will be analyzed. Data will be captured through one-on-one interviews and group interview sessions as we will be able to better ascertain impressions and experiences. We can also expand and clarify responses in those forums. Program participants will provide in-person feedback, written feedback, and will have the opportunity to submit digital testimonials on programming and events. Additionally, we will collect disaggregative data on each participant we serve. Pre- and post-project shifts in attitudes about attaining help and mitigating COVID-19 will be evaluated, assessed, and analyzed.

We will measure programmatic success through qualitative and quantitative data collection. Quantitative will consist of surveys, questionnaires, and observation checklists, qualitative observation will result from individual interviews, focus groups, and participant observation. Metrics include participant attitudes about the program and their future outlook, career readiness plans, job skills attainment, understanding of starting a business or founding a nonprofit, COVID-19 awareness about prevention, testing, and vaccination, housing and food security, outsource counseling and social services linkage, K-12 educational attainment, financial stability, and trauma-informed programming and activities. Our collection of dimensional data allows us to disaggregate that data, revealing trends, gaps, needs, and disparities across aspect areas.

Sustainability

22. What are the specific outcomes and accomplishments this project will achieve and how will outcomes be measured?

These are the specific outcomes and accomplishments the project will achieve:

Increased participant confidence in the ability to self-advocate

Less Black and low-income individuals and families facing eviction, food insecurity, and ill effects from the COVID-19 pandemic

Increased citizen understanding of where to go for housing cost assistance, utilities assistance, food assistance

Increase in the number of citizens in the target population who are now food and housing secure
Increase in the number of citizens that report housing assistance helped them with their home heating, cooling, electricity, and water and sewage needs
Increase in the number of citizens that report improvements in their children's educational attainment
Decreased incidences of COVID-19 cases
Increased percentage of the population who knows where to attain COVID-19 testing, vaccination, and PPE supplies
Increased number of job skills and career readiness attendees that are able to clarify their values, interests, strengths, and skills
Increased number of life skills forums attendees that are able to articulate their transferable, work-related skills
Increased number of participants who have the ability to identify and research a wide variety of career fields and opportunities
Increased number of citizens who have cultivated a professional network and engaged in informational interviews, have gained experience and insights through virtual site visits or job shadowing, and have learned to evaluate the environmental fit of a variety of work settings and roles
Increased number of citizens who are able to market themselves effectively to prospective employers, identify and use relevant tools in the job search, including activating professional networks, and understand and plan for future entrepreneurial or educational pursuits
Increased number of citizens who acquire a job that provides a livable wage
Increased number of citizens who started a business or nonprofit that is well-resourced and stable for success
Increased number of participants and families that report reduced crowding, housing instability, and homelessness
Increased number of participants that indicate elevation out of poverty status (i.e. no longer living paycheck-to-paycheck, ability to save funds, car purchase)
Increased number of participants that report improved well-being and reduced health costs or that have affordable health insurance
Increased number of parents who report increased positive outcomes for their children, including an decreased likelihood of childhood cognitive and mental health problems, physical health problems such as asthma, physical assaults, accidental injuries, and poor school performance and attendance
Increased number of participants who engage in outsource counseling and report improved communication and interpersonal skills, greater self-acceptance and self-esteem, ability to change self-defeating behaviors/habits, better expression and management of emotions, including anger, relief from depression, anxiety or other mental health conditions, increased confidence and decision-making skills, ability to manage stress effectively, improved problem-solving and conflict resolution abilities, greater sense of self and purpose, and recognition of distorted thinking
Increased number of participants that are linked to social services and that report less disruptions in their lives, participants missing less appointments and meetings due to barriers such as transportation issues, less fear of judgment by social workers or other agency representatives
Participants reporting the ability to buy or acquire healthy food for a stable, nutritious diet
Participants being in a state of food security, decreasing the risk of adverse health outcomes, providing the ability to manage illness, and creating lower health care costs
Participants will report the ability to purchase healthier diets, freeing up resources that can be used for health-promoting activities, daily care items, clothing, and needed medical care
Increased number of K-12 participants taking part in educational support activities (tutoring, subject coaching)
Increased number of K-12 participants that have been helped to understand course subject matter at the appropriate grade level
Increased number of K-12 participants that have been taught good study habits and that have become independent learners
Increased number of challenged K-12 students that are able to demonstrate improved understanding of their course subject matter
Increased number of K-12 students that are able to apply learned study habits to independent school work
Increased number of households that report the ability to maintain utilities and clean water in their homes
Increased number of participants who attend financial literacy and life skills training and workshops
Increased number of participants that report an understanding of financial literacy and lifeskills and recognize the importance of one's financial situation and how it impacts their future, understanding the fundamentals of a budget, including income, expenses, and savings, understanding the benefits and implications of credit
Increased number of participants that report life skills-based programs helped develop their knowledge, attitudes, values and skills and enabled them to deal effectively with the demands and challenges of life
Increased number of participants that report feeling the trauma-informed programming was designed in a way that realized the widespread impact of trauma and understood paths for recovery, helped them recognize the signs and symptoms of trauma in themselves and their family members, integrated knowledge about trauma into policies, procedures, and practices, and avoided re-traumatization
Increased number of participants that feel more engaged in the civic and advocacy processes
Reports of participants that felt actively engaged in the program planning and evaluation process
Reports from participants that their overall capacity was built
Increased number of participants who feel empowered to act and make change at different levels post-program

Outcomes will be measured using community based participatory research and assessment and through qualitative and quantitative scales.

23. Has your organization had an instance of misuse of funds or fraud in the past 36 months? If so, please explain.

No, our organization has never had an instance of misuse of funds or fraud.

24. Does your organization have a current or pending lawsuit against another organization? If so, please explain.

No our organization does not have a current or pending lawsuit against another organization, and we never have.

25. Do you have a separate account for different programs/revenue sources to prevent co-mingling of funds?

Yes we have a separate account for to prevent co-mingling of funds.

26. Does your organization use a daily time tracking log for each position being paid using multiple sources of funding?

Yes, our organization used daily and hourly time tracking logs for each position.

Budget [top](#)

Income Section	Amount	Pending	Receiving
Grant Amount Requesting	\$ 330,044.00		
Total	\$ 330,044.00	\$ 0.00	\$ 0.00

Expense Category	Grant Amount Requested	Other Sources
Advertising/Marketing/ Promotions/ Billboards	\$ 4,000.00	
Advertising/Marketing Related Salary		
Municipal Services/Security		
Contractors/Outside Services	\$ 5,200.00	
Software/Equipment	\$ 15,500.00	
Other	\$ 0.00	
Personnel	\$ 157,000.00	
Fringe Benefits	\$ 37,808.00	
Travel	\$ 13,500.00	
Supplies	\$ 15,786.00	
Consultants	\$ 12,000.00	
Childcare vouchers for program activities-attending participants	\$ 4,000.00	
Accessibility services for individuals with disabilities, Deaf/hard of hearing individuals, and monolingual populations and/or persons with limited English proficiency	\$ 4,000.00	
Housing costs (rent, mortgage, utilities)	\$ 40,000.00	
Food support costs	\$ 20,000.00	
Participant transportation fees to and from forums, groups, roundtables, symposiums, learning sessions, etc.	\$ 1,250.00	
Total	\$ 330,044.00	\$ 0.00

Budget Narrative

A Bridge to Prosperity Program Chief Business Officer (CBO): The A Bridge to Prosperity Program Chief Business Officer will devote 50% of their time to the project by conducting all operations and programmatic activities, maintaining relationships and project management of all partnership agreements, ensure marketing activities, including website and social media related, activities, and more importantly, develop a strategic plan for program planning, implementation, delivery, evaluation, and assessment. Also providing broad oversight of the comprehensive program initiative, including amassing resources, and planning for sustainability past the grant period. Setting, goals, key performance indicators, outcomes, deliverables, and DEI tactics in alignment with the project's overall goals.

A Bridge to Prosperity Program Coordinator: The A Bridge to Prosperity Program Coordinator will devote 50% of their time to the project by directly managing the team and is a key external face of the organization in the community. Coordinating and organizing meetings, events, sector/provider forums, between the community, governments, healthcare agencies, homelessness entities, and partner organizations, ensuring compliance with program requirements, and serving as the central point of contact for all project activities.

A Bridge to Prosperity Program Executive Administrator: The A Bridge to Prosperity Program Executive Administrator will devote 100% of their time and provide broad and high-level administrative support for the A Bridge to Prosperity Program including financial management, team scheduling and hours allocation, and administrative and operational necessities for meetings, forums, and talking circles – including resource share and follow-up communications,

information collection, data disaggregation, information storage, analysis, evaluation, and reporting. All other administrative and clerical support directly to the project team, Advisory Committee, and key partners.

A Bridge to Prosperity Program Outreach & Engagement Specialist: The A Bridge to Prosperity Program Outreach & Engagement Specialist will devote 50% of their time to coordinate and implement strategic outreach and community engagement efforts to increase awareness of COVID-19 effects by building and maintaining rapport with participants, support organizations, social service agencies, sector leaders, community members, community planning groups, and stakeholders, and engaging them in the COVID-19 effects mitigation work.

The Mighty Chariot Wheel Stewardship & Learning Center is requesting fringe benefits for the A Bridge to Prosperity Program CBO Director, Program Coordinator, Executive Administrator, and Outreach & Engagement Specialist. Fees for health insurance amounts have been prorated for each team member based on the percentage of time dedicated to the project.

Local Program Mileage is anticipated for the Outreach & Community Engagement Specialist, CBO Director, and Program Coordinator for the use of their privately owned vehicles when traveling between partner and community sites. Rates were calculated using the current IRS-issued standard mileage rates for 2022 at the rate of \$0.625/mile and estimated at various amounts of miles per month for 24 months as outlined and detailed in the Travel table.

The COVID-19 mitigation materials will be used to protect the project team, clients, partners, and community members through tools such as personal protective equipment (PPE) and disinfectants. The iPad will be used to further outreach initiatives including capturing data, sharing information, virtualizing processes, and ensuring confidentiality. The hot spots will be used along with the iPad and laptops to support project activities and to provide internet access during outreach events, especially in rural areas where broadband is unreliable or inaccessible. Hot spots will also be provided to families who do not have internet access. Technology needs including virtual meeting platforms, mass survey software, digital document signing tools, and referrals software will be used to facilitate congregation, collaboration, confidentiality, tracking, data management, disaggregation, reporting, storing, and security. The Executive Administrator and Program Coordinator will primarily use the laptop to manage all administrative and operational duties related to the project. The marketing, promotional, & educational materials will be used to raise awareness of project activities, resources, and learning opportunities and covers printed learning instruments including manuals, flyers, and workbooks. Outreach methods will be used to promote awareness of MCWSLC's COVID-19 effects mitigation program in the target areas and with targeted populations, including historically excluded groups. The Dell desktop will be used by the CBO and Outreach & Engagement Specialist to input, track, analyze & store program data.

Office supplies are needed for the general operation of the program and are shared among all staff. The FTE allocation rate for shared costs incurred by all staff in this budget is 33% (based on total FTEs in the office is 1FTE, and total FTEs in this budget is 3FTE, so $1 / 3 = 33.33$, or 33%). Monthly costs for Office Supplies at \$100 are estimated based on historical data. Charges to the grant will be based on actual percentage of staff time worked on the project (not budgeted percentages).

Program Supplies are estimated at a cost of \$100/month, based on historical data. The program supplies will cover items needed for direct program activities, educational handouts/brochures for participants, stakeholders, community members, trainings, learning sessions, groups, community groups, roundtables, events, and workshops. The A Bridge to Prosperity essentials kits will be provided to participants who seek help and attend programming. The kits contain a bookbag, a mask, a water bottle, a security whistle, hand sanitizer, power bank, female or male care products, vouchers for local participating vendors, a list of social service agencies, travel size shampoo, conditioner, and body wash, toothbrush, travel size lotion, toothpaste, wash cloth or bath scrunchie, nail clippers, deodorant, disposable razors. The A Bridge to Prosperity kids essentials kits contain a bookbag, a mask, a water bottle, a security whistle, hand sanitizer, power bank, travel size shampoo, conditioner, and body wash, toothbrush, travel size lotion, toothpaste, wash cloth or bath scrunchie, crayons, sketch pad, stress ball, and a stuffed animal.

The Project Administration Specialist will have 10+ years of focused leadership experience as a Lead Trainer & Consultant, skilled in providing a platform for organizations to connect and expand. They will be expertly skilled at providing solutions in the areas of housing, food insecurity, education regression, and behavioral health needs. Their skills will be used to organize stakeholder consultations, client surveys, key informant interviews on the prevention of long-term COVID-19 effects for MCWSLC, its Advisory Committee, and other relevant authorities from homelessness, education, healthcare, governmental, nonprofits, and grassroots entities.

A licensed social worker, who specializes in COVID-19 effects engaged to help MCWSLC provide data-backed, scientifically proven, methods, information, and support to participants and advisement to community members, service providers, and sector leaders. Information about risk factors, warning signs, and prevention will be shared. Guidance through educational pamphlets, workshops, groups, and other program components will be provided. The social worker will also provide information on where to find help and resources, and how survivors can best connect to that help, acting as a reliable bridge for the gap between needs and provision.

The curriculum developer will provide insight on managing instructional materials, providing materials and pedagogy recommendations to the project team, and making adjustments to the chosen curriculum to adhere to the highest standards and policies for raising awareness of COVID-19 long-term effects mitigation.

The Outreach & Engagement Specialist will require the use of a cellular device for open flow of communication, accessibility, confidentiality, SMS ability, and safety as they are performing programmatic duties.

A program management developer will periodically audit the projects to ensure that it is in line with stated goals, deliverables, outcomes, objectives, and DEI considerations. They will provide quality control for the program's methodologies, approaches, frameworks, implementations, and activities.

A corporate event planner will guide and handle all aspects of planned events, forums, roundtables, listening sessions, groups, and trainings in direct conjunction with the CBO Director, including logistics, marketing, contracts, design,

communications, discussing the requirements for the event with project team/Advisory Committee/community supporters, booking venues, marketing the event to targeted populations, creating a DEI and accessibility plan, securing speakers, setting up necessary equipment, planning the agendas in line with programmatic goals and objectives, creating and adhering to the budget, coordinating event volunteers, monitoring the events for smoothness.

Childcare vouchers will be provided to parents that attend programming and show a financial need, subsidies will help families afford childcare so parents can fully participate in all aspects of the program. Offering a childcare offset will serve a unique need of marginalized groups and will dismantle key predictors of homelessness and food insecurity – poverty and barriers to access.

Accessibility services for individuals with disabilities, Deaf/hard of hearing, and persons with limited English proficiency will serve to ensure access, for underserved populations, to COVID-19 mitigation measures being offered through the project. Implementations will include serving individuals, children, communities, and/or key stakeholders with limited English proficiency in a linguistically and culturally appropriate way. Also, providing full access to Deaf/hard of hearing and disabled individuals opens the program and its resources to all, including those with challenges. Ensuring project diversity, equity, and inclusion.

Participant transportation using rideshare services will help numerous marginalized, minority, disabled, and rural-located individuals who experience inaccessibility to adequate and reliable transportation. To mitigate, we will use rideshare services to provide timely rides to individuals who are needing transport to COVID-19 effects mitigation programming, as needed and as available. We anticipate providing transport for 1,000 miles per year for each 2 years in the grant period. Housing costs, including rent, utilities, mortgage, late fees, reinstatement costs, and vital resources funds will be provided to eligible applicants. Each applicant can only apply and receive housing cost assistance once per each calendar year.

Food support costs including food items, grocery store cards, funds, and hot food vouchers will be provided to eligible applicants. Participants are eligible to receive food assistance once per each month.

Tables [top](#)

Expenses

Expenses	FY 20	FY21	FY22	Total
Program services		3,100	4,500	\$ 7,600
Fundraising		800	1,400	\$ 2,200
Administration/Management/General		1,000	1,100	\$ 2,100
Total	0	4,900	7,000	\$11,900

Required Attachments [top](#)

Documents Requested *	Required?	Attached Documents *
Statement of Financial Position(Balance Sheet)	<input checked="" type="checkbox"/>	Statement of Financial Position
Statement of Activity (Income and Expense Statement)	<input checked="" type="checkbox"/>	Statement of Activity
IRS Form 990 (if total annual revenue is \$50,000 or above)		
Certified Financial Audit (revenue of \$750,000 but federal expenditures less than \$750,000)		
Certified Financial Audit Management Letter		
Single Audit/Management Letter/ Corrective Plan		
Detailed Project Budget	<input checked="" type="checkbox"/>	Detailed Project Budget
Other documents regarding project	<input checked="" type="checkbox"/>	Project Team Chart
IRS Determination Letter indicating 501 c3, non profit status	<input checked="" type="checkbox"/>	IRS Determination Letter
Proof of current Registration as a charity with the SC Secretary of State	<input checked="" type="checkbox"/>	Current SC Charity Registration
Organizations W-9	<input checked="" type="checkbox"/>	Organization's W9

* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 419448

Become a [fan of ZoomGrants™](#) on Facebook
Problems? Contact us at Questions@ZoomGrants.com
©2002-2023 GrantAnalyst.com. All rights reserved.
"ZoomGrants" and the ZoomGrants logo are trademarks of GrantAnalyst.com, LLC.
[Logout](#) | [Browser](#)

Powered by ZoomGrants™ and

Richland County Government
Administration
American Rescue Plan Grant
Deadline: 10/14/2022

Able South Carolina Accessible Pathways to Home Stability for People with Disabilities

Jump to: [Application Questions](#) [Budget](#) [Tables](#) [Required Attachments](#)

\$ 309,193.00 Requested

Submitted: 10/13/2022 7:28:31 PM (Pacific)

Project Contact

Kimberly Tissot
ktissot@able-sc.org
Tel: 8037795121

Additional Contacts

none entered

Able South Carolina

720 Gracern Road
Suite 106
Columbia, SC 29210

Telephone 8037795121
Fax 8037795114
Web www.able-sc.org

President & CEO

Kimberly Tissot
ktissot@able-sc.org

Application Questions [top](#)

1. Organization Tax Filing Status

501C3

2. Organization Service Type

Disability Services

3. Organization Process Owners

Kimberly Tissot, President & Chief Executive Officer

Program/Project Information

4. Has your Organization received prior funding to address community concerns in the past, If yes, by whom?

Able South Carolina is a consumer-controlled, community-based, cross-disability nonprofit that seeks to make South Carolina a national model of equity and inclusion for all people with disabilities. As the state's oldest and largest federally recognized disability-led organization, all programming at Able South Carolina is focused on seeking transformational changes in systems, communities, and individuals.

Able South Carolina was established under the Rehabilitation Act to be run and operated by people with disabilities as a U.S. Department of Health and Human Services designated Center for Independent Living. As such, Able South Carolina has received funding from federal, state, and local agencies since 1994.

Shortly after the novel coronavirus pandemic, Able South Carolina received \$6,677,677 in federal funding from the Centers for Disease Control and Prevention Foundation, and state funding from the South Carolina Department of Health and Environmental Control to address vaccine hesitancy in the disability community on both a state and national level. Due to the work and research completed through those grant awards, Able South Carolina is viewed as a national expert in providing COVID-19 information to the disability community.

Able South Carolina undergoes a single audit annually. Per Able South Carolina's 2021 990, 84% of functional expenses went directly to program services. Able South Carolina has a current operating budget of \$7,639,500.

5. Describe the issue/ need that your project will address (required)?

We seek to improve the availability of accessible, affordable, and integrated housing across Richland County area for people with disabilities. People experiencing homelessness often lack sustainable access to stable housing and frequently turn to emergency services, transitional shelters, or other community environments that may pose a risk to their safety. These environments are often not designed with disability accessibility in mind, and staff often lack specialized training to support people with disabilities who are homeless.

Across the country, people with disabilities are disproportionately likely to experience homelessness. More than 326,000 individuals experienced homelessness on any given night in 2021 (U.S. Dept of Housing and Urban Development, 2022). For South Carolina, there were 4,172 individuals experiencing homelessness as of January 23, 2019 (S.C. Interagency Council on Homelessness, 2019). Of this amount, 49% identified as living with a disability.

The U.S. Department of Housing and Urban Development defines chronic homelessness as people with disabilities who have experienced homelessness by sleeping in shelters or unsheltered locations for at least a year or having at least four episodes over the last three years (HUD, 2022). Individuals who experience chronic homelessness consistently show high rates of illness, physical disability, mental health, substance abuse disorders, and significant developmental disabilities among people enrolled in programs designed to provide housing support.

For years, Columbia and Richland County have engaged in multiple efforts to address homelessness – most recently, the City of Columbia’s Task Force to Prevent and End Homelessness. Past initiatives have sought to focus on the coordination of services, alignment of funding sources, and addressing the criminal activity of individuals who are homeless. However, there remains a significant gap in addressing the needs specific to people with disabilities who are homeless. With nearly one of every two individuals in the state experiencing homelessness as one with a disability, efforts still have yet to deliberately focus on addressing homelessness from a disability perspective.

Through this grant, Able South Carolina seeks to address this issue through two primary strategies: 1) enhanced programmatic services targeted for people with disabilities who are experiencing homeless or at threat of becoming homeless; and 2) establishing the first regional homeless task force with a focus on people with disabilities.

Existing homeless efforts fail to incorporate programmatic services focused on people with disabilities. Our proposed plan includes enhanced activities targeted for the disability homeless population, including:

Architectural assessments of homeless service facilities: Specialized assessments will be offered to existing Richland County homeless services facilities to determine physical accessibility for people with disabilities. Assessments will follow the U.S. Department of Justice’s 2010 Americans with Disabilities Act Standards for Accessible Design. The assessment will identify areas that are not accessible for all individuals with disabilities and make recommendations for reasonable modifications.

Collaboration with Legal Systems: link with legal advocates to address violations of the Americans with Disabilities Act (ADA) or the Fair Housing Act (FHA) in public or private housing facilities.

Disability Culture Awareness and Management Training: Specialized training will be offered for existing area homeless providers focused on (1) disability history, culture, and rights, (2) recognizing appropriate behavior with disability culture, (3) identifying alternative approaches to serve people with disabilities in homeless environments. This issue is particularly relevant for those individuals who have disabilities that may not be directly visible. Front-line staff are often not equipped to provide reasonable and necessary accommodations and may need alternatives to security pat-downs and other accommodations for those with sensory needs.

Fair Housing Testing: The project will aid in determining existing housing discrimination that may exist within the Richland County area. This will include sending individuals with and without noticeable disabilities to rental units to determine if any existing discrimination occurs in public or private spaces. Upon completion of the grant period, findings will be shared with County Council, county and state agencies, and other elected officials to assist in improving housing services for people with disabilities.

Home and Community-Based Services: This proposal will allow for support for people with disabilities to ensure they can stay in their homes on their own terms. We will provide minor physical home modifications allowing people to stay in their homes safely. Training classes will also be offered to assist individuals in developing independent living skills, including financial management, home maintenance and care, and other independent living services. These services will assist individuals with staying in their homes without fear of eviction due to their disability.

Resource and Referrals: Able South Carolina staff maintains information on all public resources for the communities served. We will be able to assist individuals and their families connect with resources to assist in deterring homelessness. We can also assist service providers and other community professionals with questions they have about disability rights and resources.

On a broader level, we also seek to establish a peer-based advisory Task Force charged with advocating for systems change

for people with disabilities facing homelessness. The proposed task force will be assembled to make systemic, broad, long-term changes impacting people with disabilities across Richland County and serve as a model across South Carolina. The composition of the Taskforce will represent local homeless service providers, national disability rights experts, and individuals with disabilities who have recently experienced homelessness.

The primary areas for the task force will be accessible housing, affordable housing, and integrated housing, where people with disabilities have the opportunity to live alongside other members of the community.

6. Is the project an expansion of current services your organization offers or a new program or reinstatement of a previously funded program?

This effort will expand Able SC's current Information and Referral core service though it will be the first dedicated initiative addressing homelessness.

7. Specifically, what will funds be used for? Examples of the eligible projects can be found in the corresponding guidance/federal document link <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule.pdf>

Funds will be used to support personnel, disability cultural awareness training, independent living services, and provide home modification resources during the grant period.

8. Please describe, in detail, how your project is related to the prevention of or mitigation of the impact of COVID-19, how funding is essential in addressing the need and communication process

It is widely reported that persons experiencing homelessness are at higher risk for infection, morbidity, and death from COVID-19 than the general population (Leifheit, 2021), (Perri, 2020), (Roederer, 2021), (Schrooyen,2021), (Tsai, 2020). The factors contributing to this include the lack of safe housing, marginal access to health care, and an increased risk of comorbidities, including chronic disease, mental health, and addictions.

According to recent research published in the Disability and Health Journal, COVID was the highest cause of death for people with intellectual and developmental disabilities in 2020 (Landes, (2022). The study's authors highlight that for 13-20 percent of adults living in group settings, "the risk cannot be overstated" (Landes, 2022).

Through having a focused effort solely focused on disability and homelessness, we will have resources concentrated on promoting awareness of available vaccines for the targeted population.

Able SC is recognized as a national leader in promoting the COVID-19 vaccine among the disability community. We serve as the project lead for the national Disability Vaccine Access Opportunities Center. Through this effort, we have developed the platform and public awareness campaigns used across the country and targeted the disability community.

Project Description and Goals

9. Please describe the target population of your program

The target population includes people with disabilities across Richland County who are experiencing homelessness or the threat of homelessness. The anticipated population will be aged 25 - 65.

10. What is the location (address and neighborhood) of your proposed project? Be specific as possible.

The proposed project will serve all of Richland County and will be operated primarily out of Able SC office at 720 Gracern Road, Columbia.

11. Does your project/program require permits?

No.

Administrative Systems

12. How do you intend to recruit participants to your project and/or refer individuals for service, support or resources in the community? Only answer if applicable These funds require the use of evidence-based models or practice-based evidence. Please provide a description of the evidence that links your proposed strategies to interventions of prevention/or high-risk reduction.

Though the initiative is the first of its kind in the area, our work is grounded in best practices from both the homeless and disability community. A review of existing literature finds common themes in addressing homelessness, including eviction prevention programs, coordination of existing community-based services, critical time interventions, and proactive screenings of people at heightened risk of homelessness (Center for Evidence-Based Solutions to Homelessness, 2019). Other federal panels call on communities to increase supportive housing for "more-intensive services for people with disabilities with the most significant needs, such as those with disabilities exiting or at risk of chronic homelessness. (U.S. Interagency Council on Homelessness, 2019).

Able South Carolina is broadly recognized as a strong community collaborator at the programmatic and systems level. We will use existing partner connections throughout the community to forge alignment with existing homeless providers, shelters, and the City of Columbia Taskforce to Prevent and End Homelessness. Through this, we will be able to promote marketing /outreach materials directly to people with disabilities.

13. Please explain your proposed project's timeline to completion. All ARPA grants distributed by Richland County must be expended by December 31, 2024.

Quarter 1, 2023 (January - March)

Project initiation; alignment of program goals
Commitment of program goals
Identification of program target areas
Development of promotional materials
Recruitment of Taskforce members; development of task force objectives and operations
Conduct a minimum of three Fair Housing Testing assessments
Finalize evaluation methodology

Quarter 2, 2023 (April - June)

Program launch
Consumer recruitment in identified target areas
Circulation of promotional materials to areas of high concentration of homelessness and other service providers
Monthly community outreach activities in targeted areas
Launch information and referral service
Conduct Disability Culture and Awareness Training for homeless providers
Launch Task Force; establish goals; convene monthly
Conduct a minimum of three Fair Housing Testing assessments

Quarter 3, 2023 (July - September)

Continue monthly activities in targeted areas
Task Force meeting monthly to determine best practices; focused assessment of need
Complete minimum of two home modifications allowing people with disabilities to stay in their homes
Complete Disability Culture and Awareness Training for homeless provider
Conduct a minimum of three Fair Housing Testing assessments

Quarter 4, 2023 (October - December)

Continue monthly activities in targeted areas
Prepare Taskforce recommendations for alignment of disability and homelessness for local, state officials
Complete a minimum of two home modifications allowing people with disabilities to stay in their homes
Complete Disability Culture and Awareness Training for homeless providers
Conduct a minimum of three Fair Housing Testing assessments

Quarter 1, 2024 (January - March)

Continue monthly activities in targeted areas
Present Taskforce recommendations to local, state officials, public
Targeted conversations with elected, program officials regarding the Taskforce recommendations
Complete a minimum of two home modifications allowing people with disabilities to stay in their homes
Conduct a minimum of three Fair Housing Testing assessments

Quarter 2, 2024 (April - June)

Continue monthly activities in targeted areas
Continue outreach efforts for Taskforce recommendations
Complete a minimum of two home modifications allowing people with disabilities to stay in their homes
Conduct a minimum of three Fair Housing Testing assessments

Quarter 3, 2024 (July - September)

Continue monthly activities in targeted areas
Continue outreach efforts for Taskforce recommendations
Complete a minimum of two home modifications allowing people with disabilities to stay in their homes
Conduct a minimum of three Fair Housing Testing inspections

Quarter 4, 2024 (October - December)

Complete monthly activities in targeted areas (October and November)
Finalize outreach for Taskforce recommendations
Complete a minimum of one home modification allowing people with disabilities to stay in their homes
Finalize program data and prepare outcomes

14. What data do you plan to collect (Demographic data. Number of individuals/households served. Number of

activities provided, etc.) **Funded applicants will receive additional guidance on specific data to be reported. (Demographic Reporting is a requirement for data reporting for grant compliance. Based upon the response, additional requirements may be necessary for grant compliance.)**

We plan on collecting at least the following demographic information from all participants: Name, Age, Gender, Gender Identity, Pronouns, Race, Ethnicity, Disability, and County of Residence. We will also collect all touch points and services given to the individual. This data will include what events they attend and the services they were provided.

Able South Carolina currently collects demographic and service information through the database program CILsuite. We will collect demographic information for participants of this project through multiple avenues. The first is through event registration. Participants can register for events and request accommodations via an online form or a phone call to our office. To avoid turning anyone away, we will also have forms at all community events for anyone who did not register in advance. All information is entered into our database program.

Once demographic information is entered into CILsuite, we record any interaction with the individual. These interactions include their participation in events, as well as staff phone calls, emails, or other meetings with the youth. We can pull this information directly from the database program for reporting purposes.

Additional data to be collected will include the number of home modifications completed, the number of individuals receiving Disability Culture and Awareness trainings, evaluation of the trainings, along with consumer satisfaction surveys.

15. All budget items must be reasonable and critical to your proposed activities. The budget should be consistent with your narrative, making it clear how each of the activities will be funded. The budget may cover up to a 24-month period or not to extend beyond December 31, 2024. All expenses must be listed and directly related to the grant. When estimating costs, please show your calculations by including quantities, unit costs and other details. Only include grant-funded expenses in the budget descriptions. Provide a budget, broken into categories such as personnel, employee benefits/fringe, travel, training, equipment, office expenses, program, etc. and short narrative for each request. A. What is the total budget request amount?

\$309,193 for a 24 month period.

16. What is the annual organization budget? A copy of your most recent annual budget should be included.

\$7,639,500.

17. Does your project require initial funding prior to beginning? If yes, please describe what is needed to get started.

No.

18. Please describe how this project will be financially sustained after ARPA funds are expended.

This effort will include dedicated and targeted, outreach to existing funders at the state and national levels to leverage existing support.

Business/Marketing Plan

19. Has this proposed project been submitted through any other City, State, Federal, or private funding process? If yes, please provide the information regarding the funding source, amount, and funding details. Please note this grant prohibits duplication of funds from multiple sources including other federal and state grant allocations.

No.

Performance Measures

20. Will funds supplant or supplement project funding? If so, please explain in detail.

No.

21. How will the success of this project be measured? Be specific as possible. Please use measurable indicators (i.e., Social Impact, Cost Benefit Analysis, Pre/Post Shifts in Attitudes or Behavior, etc.).

We anticipate a shift in the way that policymakers, program leaders, and homeless advocates see services as provided to people with disabilities. By providing clear recommendations for how to enhance homeless-based services for people with disabilities as developed by people with disabilities themselves, community leaders will have sound options that can be incorporated into all future planning and development.

This approach – incorporating the voices of those impacted is critical to our work and serves as the fundamental underpinning for reshaping how services may be offered, delivered, and promoted.

With nearly 1 of 2 individuals facing chronic homelessness identifying themselves as a person with a disability, this project will serve as a catered, specialized approach toward elevating the voices of those with disabilities in identifying, and designing, future services for the community.

Through a robust public awareness campaign highlighting the specific needs of the disability community in confronting homelessness, we anticipate broader public support to change the perception of homelessness and the ways to ensure people with disabilities are able to stay in their homes safely and securely.

Sustainability

22. What are the specific outcomes and accomplishments this project will achieve and how will outcomes be measured?

Specific measurable outcomes include:

Establishing the Disability and Homeless Task Force (7-15 members of local, national, homeless and disability rights advocates).

Developing the first program and policy recommendations centered on the intersection of homelessness and disability in South Carolina.

A minimum of 5 ADA architectural assessments completed of existing homeless service providers facilities.

A minimum of seven community-based activities providing outreach of available services to people with disabilities who may be facing homelessness.

A minimum of 10 home modifications that will allow individuals with disabilities to stay in their homes and prevent the threat of chronic homelessness.

A minimum of 18 Fair Housing Testing Assessments to assess if existing discrimination is occurring in public or private housing across Richland County.

23. Has your organization had an instance of misuse of funds or fraud in the past 36 months? If so, please explain.
No.

24. Does your organization have a current or pending lawsuit against another organization? If so, please explain.
No.

25. Do you have a separate account for different programs/revenue sources to prevent co-mingling of funds?
Yes. Able South Carolina uses QuickBooks for financial management. Able South Carolina sets up separate grants into the system and is able to separate all funds by grant to ensure there is no co-mingling of funds.

26. Does your organization use a daily time tracking log for each position being paid using multiple sources of funding?
Yes. Able South Carolina utilizes a payroll system, called ISolved where staff are able to track time to each grant/program to ensure all time is accurately accounted for.

Budget [top](#)

Income Section	Amount	Pending	Receiving
Richland County ARPA	\$ 0.00	\$ 309,193.00	
Total	\$ 0.00	\$ 309,193.00	\$ 0.00

Expense Category	Grant Amount Requested	Other Sources
Personnel	\$ 195,098.00	\$ 0.00
Fringe	\$ 54,627.00	\$ 0.00
Travel	\$ 1,250.00	\$ 0.00
Marketing	\$ 20,000.00	\$ 0.00
Printing	\$ 5,000.00	\$ 0.00
Consumer Accommodations	\$ 3,000.00	\$ 0.00
Program Supplies	\$ 1,250.00	\$ 0.00
Indirect Costs	\$ 28,968.00	
Total	\$ 309,193.00	\$ 0.00

Budget Narrative

Personnel: \$195,098

A total of 11 staff members will dedicate time towards program objectives during this award period, for a total of \$195,098.

Director of Advocacy & Systems Change - 50% LOE

Annual Salary: \$70,000

Total Per 12 months: \$35,000

Total Per 24 months: \$70,000

Director of Strategic Initiatives - 50% LOE

Annual Salary: \$65,000

Total Per 12 months: \$32,500

Total Per 24 months: \$65,000

Director of Community Access - 10% LOE

Annual Salary: \$55,640

Total Per 12 months: \$5,564

Total Per 24 months: \$11,128

Director of Public Relations & Special Events - 10% LOE

Annual Salary: \$58,850

Total Per 12 months: \$5,885

Total Per 24 months: \$11,770

Director of Independent Living - 5% LOE

Annual Salary: \$55,000

Total Per 12 months: \$2,750

Total Per 24 months: \$5,500

Consumer Empowerment Specialist - 10% LOE

Annual Salary: \$45,000

Total Per 12 months: \$4,500

Total Per 24 months: \$9,000

Director of Community Outreach & Consumer Rights - 5% LOE

Annual Salary: \$60,000

Total Per 12 months: \$3,000

Total Per 24 months; \$6,000

Community Training Coordinator - 5% LOE

Annual Salary: \$45,000

Total Per 12 months; \$2,250

Total Per 24 months: \$4,500

Vice President & Chief Quality Officer - 2% LOE

Annual Salary: \$70,000

Total Per 12 months: \$1,400

Total Per 24 months: \$2,800

Senior Vice President & Chief Operating Officer - 3% LOE

Annual Salary: \$80,000

Total Per 12 months: \$2,400

Total Per 24 months: \$4,800

President & Chief Executive Officer - 2% LOE

Annual Salary: \$115,000

Total Per 12 months: \$2,300

Total Per 24 months: \$4,600

Total Personnel: \$195,098

Fringe: \$54,627

Fringe Benefits Includes FICA, EAP, Retirement, Medical, Life, Dental, Vision and STD Insurance. Calculated at 28% of Personnel costs for the 24 month period for a total of \$54,627.

- FICA – 8%
- Employee Assistance Program – 1%
- Retirement – 5%
- Medical Insurance – 10%
- Life, Dental, Vision, STD Insurance – 4%

Travel: \$1,250

Able South Carolina has included \$1,250 for travel expenses related to this project during the 24 month period, anticipated travel includes 2,000 miles driven to homeless shelters for accessibility assessments as well as program services. Mileage is reimbursed at the federal rate of \$.625/mile.

Marketing: \$20,000

Able SC intends to contract with a local marketing firm, Flock & Rally to assist with the creation of a marketing campaign to the target population. Costs will include the creation of outreach materials and advertising costs (billboards, flyers, door hangers, etc.). Costs are estimated at a 16 month campaign at \$1,250 per month.

Printing: \$5,000

Able SC expects to spend \$5,000 in printing costs to print outreach materials and brochures for the program during the 24 month period. Estimated costs are 2,500 items at \$2/each.

Consumer Accommodations: \$3,000

Able SC expects to utilize \$3,000 during the award period on consumer accommodations. Consumer accommodations may include securing American Sign Language interpreters for housing consumers, as well as providing CART (Communication Access Real Time) translation during webinars and recordings.

American Sign Language Interpreter Average Costs: \$162.50/HR 14 hours during the contract period for a total of: \$2,275

CART Average Costs: \$145/HR X 5 webinar recordings = \$725

Program Supplies: \$1,250

Able SC expects to spend \$1,250 in specific program supplies for this program. Program supplies may include webinar costs (zoom), as well as grant tracking software costs to assist with tracking grant deliverables.

Zoom - \$40/mo X 24 months = \$960

Grant Tracking Software: \$12.08/mo X 24 months = \$290

Indirect Costs: \$28,968.

Able South Carolina has a federally negotiated indirect cost rate with the Department of Health & Human Services at 11.6%. Base is calculated as personnel + fringe (\$249,725 X 11.6% = \$28,968).

Tables [top](#)

Expenses

Expenses	FY 20	FY21	FY22	Total
Program services	2,155,002	2,728,184	2,648,528	\$ 7,531,714
Fundraising	0	0	0	\$ 0
Administration/Management/General	351,737	512,682	496,412	\$ 1,360,831
Total	2,506,739	3,240,866	3,144,940	\$8,892,545

Required Attachments [top](#)

Documents Requested *	Required?	Attached Documents *
Statement of Financial Position(Balance Sheet)	<input checked="" type="checkbox"/>	Balance Sheet
Statement of Activity (Income and Expense Statement)	<input checked="" type="checkbox"/>	Income & Expense Statement (Profit & Loss Report)
IRS Form 990 (if total annual revenue is \$50,000 or above)		IRS Form 990
Certified Financial Audit (revenue of \$750,000 but federal expenditures less than \$750,000)		Certified Financial Audit
Certified Financial Audit Management Letter		
Single Audit/Management Letter/ Corrective Plan		
Detailed Project Budget	<input checked="" type="checkbox"/>	Detailed Project Budget
Other documents regarding project	<input checked="" type="checkbox"/>	Annual Budget Resources Cited
IRS Determination Letter indicating 501 c3, non profit status	<input checked="" type="checkbox"/>	IRS Determination Letter
Proof of current Registration as a charity with the SC Secretary of State	<input checked="" type="checkbox"/>	SC SOS Registration
Organizations W-9	<input checked="" type="checkbox"/>	W9 Form

* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 420166

Become a [fan of ZoomGrants™](#) on Facebook
 Problems? Contact us at Questions@ZoomGrants.com
 ©2002-2023 GrantAnalyst.com. All rights reserved.
 "ZoomGrants" and the ZoomGrants logo are trademarks of GrantAnalyst.com, LLC.
[Logout](#) | [Browser](#)

Powered by ZoomGrants™ and

Richland County Government
Administration
American Rescue Plan Grant
Deadline: 10/14/2022

Greenville Housing Fund Gable Oaks Revitalization: Protecting a Precious Richland County Asset

Jump to: [Application Questions](#) [Budget](#) [Tables](#) [Required Attachments](#)

\$ 980,000.00 Requested

Submitted: 10/13/2022 12:46:49 PM (Pacific)

Project Contact

Francesca Fried
ffried@greenvillehousingfund.com
Tel: 864-686-5130

Additional Contacts

tsantagati@greenvillehousingfund.com

Greenville Housing Fund

100 W Antrim Dr
Greenville, SC 29607
United States

Telephone 864-686-5130
Fax 864-686-5131
Web greenvillehousingfund.com

President and CEO

Bryan Brown
bbrown@greenvillehousingfund.com

Application Questions [top](#)

1. Organization Tax Filing Status

501(c)3 nonprofit

2. Organization Service Type

Affordable housing

3. Organization Process Owners

Greenville Housing Fund

Program/Project Information

4. Has your Organization received prior funding to address community concerns in the past, If yes, by whom?

Greenville Housing Fund (GHF) is a successful, experienced nonprofit affordable housing developer, lender and equity investor, and affordable housing policy advocate.

Funding sources for GHF's work include SC Housing (through the Low-Income Housing Tax Credit program), the City of Greenville, Greenville County (including CDBG and ARPA funds), individual and corporate investors, and multiple private philanthropic sources such as churches, private foundations like the Hollingsworth Funds, and the United Way of Greenville County.

In addition to development and housing production and preservation, GHF partners with municipalities, public housing agencies, other nonprofit housing and service providers, the faith community, and philanthropic organizations on a variety of innovative ventures. Those include one to help low-wealth owner-occupants in quickly gentrifying neighborhoods remain in their homes, and another that enables families who are experiencing homelessness and staying temporarily in local motels, often in unsafe, unsanitary, overcrowded conditions, to move to permanent affordable housing. GHF was also a lead partner in distribution of pandemic-related emergency housing and American Rescue Plan funding in Greenville County.

In less than five years, GHF has invested over \$7.6 million and leveraged over \$202 million in creating or preserving over 1,084 units (with an additional 212 units to be added at the end of November 2022) of housing, many affordable to households living

on as little as 30% of area median income. We also currently hold over \$1.5 million of investment in strategic “land-banked” parcels for future affordable housing projects.

5. Describe the issue/ need that your project will address (required)?

This request will address the long-standing and critical need for safe, stable, affordable housing options in Richland County, made more urgent as the Covid pandemic created economic insecurity for thousands of Richland County’s most vulnerable low-income residents, through Covid-related job-loss, health challenges, and a very competitive rental housing market. More specifically, it will assist in the preservation and protection for the long-term of one of Richland County’s most precious affordable housing assets.

The lack of affordable housing and housing insecurity are incredibly challenging needs in Richland County. According to SC Housing’s “South Carolina Housing Needs Assessment 2021 Update: State Overview,” Richland County leads the state’s list of counties in number of severely cost-burdened renter households. “Severely cost-burdened” households are defined as households spending at least half of their income on rent and utilities, or not having any income at all. According to SC Housing, in Richland County, an estimated 17,890 households are severely cost-burdened, comprising 29.1% of all renter households in the county. South Carolina as a state overall does not fare much better, with 24% of all renter households designated as severely cost-burdened.

Another measure of housing instability is “housing wage,” or the hourly rate a worker must earn to be able to afford an average two-bedroom apartment at the fair market rent. In Richland County, this disparity is estimated at an average gap of \$3.36 in earnings per hour between what workers actually earn on average in the county and what they would need to earn to be able to afford a two-bedroom Richland County apartment on the open market. This gap is clearly unsustainable and extremely challenging to close, particularly for families with children.

Subsidized apartment units (i.e., those with rental assistance or vouchers) can help alleviate these earnings disparities, but they are both incredibly precious and in incredibly short supply, not just in Richland County, but across the state and country. Richland County, however, is one of the top three counties in South Carolina (along with Greenville and Charleston Counties) with the highest number of unsubsidized low-income renter households. In 2021, almost 30,000 low-income households in Richland County were renting unsubsidized housing. According to SC Housing, Richland County has only 43 subsidized rental units per every 100 low-income renters who could qualify for federal rental assistance. Given this situation, maintaining and preserving the units that currently receive subsidy is critical. It is ridiculously difficult to secure scarce new federal rental assistance, which is the primary source of rental assistance in the U.S.

Additional evidence demonstrating that Richland County’s low-income renters were struggling even prior to the Covid pandemic is found in reviewing eviction-filings data. Although an eviction filing does not necessarily mean that a renter was eventually evicted, it does generally indicate financial hardship. In 2019, one-third of Richland County’s renter households were subject to an eviction filing, according to data collected by the Eviction Lab at Princeton University. This is among the top rates of eviction-filing in the state, closely tracking with data reviewed above regarding rental cost-burden, and indicating that a substantial number of Richland County renters overall must fight every month just to remain in their homes.

Most of all, however, housing stability and affordability is foundational (with pun intended) for economic mobility. Without safe, sanitary, dependable, accessible housing, there are a whole host of other needs instrumental to the journey out of poverty that are extremely hard to satisfy. There are physical and mental health and nutrition consequences, difficulty achieving educational success (from pre-K through all ages and stages to certifications and post-secondary training), and a lack of social access opportunities – all deeply documented in multiple, evidence-based research studies and evaluations.

But, put most simply: the opportunities afforded to you when you are able to spend less than 30% of your income on housing expenses are wildly different than those available if you are forced to spend more than 50% of your income, as so many families in Richland County are forced to do today, just to stay housed.

Although the specifics of this project will be discussed in more detail in the responses below, the need addressed in this request ties directly to the preservation of one of Richland County’s most valuable affordable housing resources: Gable Oaks Apartment Homes.

Gable Oaks is a 200-unit apartment home community, built in 1971 and located in northeastern Columbia at 901 Colleton Street, at which EVERY unit has rental subsidy attached, enabling it to serve renter-households ranging from under 30% of area median income (AMI) to 60% of AMI. This rental assistance feature, available to income-qualified residents in each unit, is unique and unusual.

A period of ineffective management, including the rotation of four different property management firms over a three-year period, and a proliferation of crime led to elevated vacancy rates and an undesirable brand identity for the property across the community. GHF believes that stabilizing, preserving, and protecting Gable Oaks, with its ability to provide affordable housing to over 200 low-income Richland County households, is an extremely important project.

If the property is not stabilized, the valuable rental assistance is at risk of evaporating as contracts and agreements expire, at

which point the entire complex is likely to be sold and converted to market-rate apartments. GHF has committed to purchase the property with the goals of maintaining the precious rental assistance, making much-needed renovations, ensuring strong and effective property management, increasing security measures, and bringing new wraparound support services to Gable Oaks to assist residents as they recover economically and otherwise from the Covid pandemic and to ensure that Gable Oaks remains a community affordable housing asset for the long term.

6. Is the project an expansion of current services your organization offers or a new program or reinstatement of a previously funded program?

Expansion of current services, in a new location.

7. Specifically, what will funds be used for? Examples of the eligible projects can be found in the corresponding guidance/federal document link <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule.pdf>

Gable Oaks Apartment Homes in northeastern Columbia is a 200-unit apartment home community offering one-, two- and three-bedroom apartments. Community amenities include laundry facilities, a staffed on-site leasing and property management office, a business center and clubhouse gathering area with public Wi-Fi access, a fitness center, and a playground. High-speed internet connections are also available. Gable Oaks was originally built in 1971, and although it underwent significant renovations in 2000, and again as recently as 2016 and 2020, an extended period of ineffective management, with four property managers cycling in and out over a three-year period, and the impacts of a proliferation of crime and security concerns have led both to elevated vacancy rates and to significant deferred maintenance concerns. Remote, out-of-state ownership of the property over the past decade has contributed to a lack of local engagement with the capital needs at the property and the social issues that have accumulated over time. Those issues have been particularly exacerbated for Gable Oaks' residents since March 2020 by the economic disruptions of the pandemic.

GHF determined that the acquisition of Gable Oaks presented several unique opportunities: to return ownership of a valuable Richland County affordable housing asset to an experienced South Carolina-based nonprofit developer and housing advocate (GHF) committed to preserving its affordability for the long-term; to work with partners SC Housing and the Columbia Housing Authority to preserve incredibly valuable federal rental assistance that reaches some of Richland County's lowest-income and most vulnerable residents; and to work with a previous partner, the highly-experienced South Carolina-based property services provider, NHE, Inc., to manage the property. NHE has been recognized for excellent management of affordable and market-rate multi-family apartment communities across the Southeast, with over 30 years of expertise in affordable housing management and service coordination.

GHF has committed to acquire Gable Oaks, with closing expected in early December 2022. NHE was hired by Gable Oaks' current owners earlier this year, and has been making good progress with leasing and on re-building trust with residents. However, additional resources are necessary to be able to properly address long-deferred capital improvements and security concerns, and to bring new resident-driven, community-based resources to the site.

The ARPA funding requested here will leverage GHF's almost \$15 million investment in the property in multiple ways. Funds will be used to:

1. Renovate plumbing (including water heaters) and toilets that are environmentally inefficient, lack ADA-compliance, and require constant maintenance and parts-replacement due to their age;
2. Replace a 35-year-old exterior drainage system that is currently responsible for ponding and potential erosion at building foundations;
3. Replace functionally obsolete and unhygienic carpeting with modern LVT flooring;
4. Replace environmentally unfriendly and operationally expensive lighting fixtures with modern, high-efficiency lighting;
5. Replace worn, damaged, and inefficient exterior siding for better insulation and aesthetic improvement;
6. Install motion-sensor lights in problematic exterior locations identified by the City of Columbia Police Department to combat security issues, and contracting for 18 months of overnight security patrols to deter crime, ensure resident safety, and repair resident confidence in the property;
7. Contract with local nonprofit and other appropriate partners to provide new, resident-driven, on-site wraparound support services, particularly to address concerns remaining from or exacerbated by the pandemic period.

These investments are critical to ensuring that Gable Oaks remains the affordable housing asset it has been for Richland County for fifty years, especially in light of the negative economic impact of the Covid-19 pandemic, discussed in more detail below, on the populations most likely to be renting at Gable Oaks. Additionally, properties like Gable Oaks are under constant threat of conversion to market-rate rental in communities like Richland County that are experiencing housing shortages, effectively shutting out those renters who most need aid.

This request of \$980,000 in ARPA funding has been formulated after due diligence inspections of the property, pricing of identified capital repairs, and conversations with residents and the current property management team about supportive service desires. Any portion of this request that is granted will be valuable in addressing these outstanding needs.

8. Please describe, in detail, how your project is related to the prevention of or mitigation of the impact of COVID-19, how funding is essential in addressing the need and communication process

There has been highly-regarded academic and government reporting and extensive coverage in the news media on the Covid pandemic's myriad disproportionate impacts on low-income families, most noticeably in housing, employment, and health outcomes. The Consumer Financial Protection Bureau (CFPB), for example, published an in-depth report in March 2021 entitled "Housing Insecurity and the Covid-19 Pandemic" that details the myriad negative impacts that the pandemic has had on renters, who lack many of the housing protections available to homeowners, and describes the even more severe impacts on communities of color, especially Black and Hispanic households.

Despite the fact that the pandemic is no longer considered an emergency, recovery for those who were impacted is an uncertain and haphazard process. While unemployment insurance and expanded benefits like food assistance and the child tax credit helped for a time, that assistance has long disappeared, leaving these impacted households as much, if not more, on the edge and in need of housing assistance and supportive services as they were in the midst of the pandemic. Low-income households, often employed in hourly-wage service jobs that shut down precipitously or changed unpredictably over the course of the pandemic, frequently had little savings, forcing them to accumulate debt and credit issues that present an on-going challenge to resolve, even if household members are once again earning a steady paycheck.

Even before Covid, according to Princeton University's Eviction Lab, South Carolina had the highest eviction rate in the country, at around four times the national average, with Richland County among the top ten counties with this dubious distinction in the state. Despite temporary eviction moratoriums and pauses, the Covid pandemic only exacerbated that crisis, due to sudden unemployment and economic disruption that affected low-wealth households much more severely than those with a financial cushion. Even a small disruption or reduction in income can cause a household to fall behind on rent, and become subject to an eviction filing.

A shortage of affordable housing options, most definitely a concern in Richland County, only further exacerbates the problems. Landlords can be choosy, and applicants with credit blemishes or previous evictions on record can find themselves shut out of already minimal options. The Columbia Housing Authority reports that its waitlist has grown to over 5,000 households over the course of the pandemic. The inflation and price increases affecting the country post-Covid are adding additional financial obstacles for vulnerable households that are already struggling, even if they are reliably working again.

Preservation and stabilization of already-scarce affordable housing options and rental assistance, therefore, are key ingredients in mitigating Covid's long-lasting and more extreme economic impacts on low-income and low-wealth families, especially Black and Hispanic households. This is the goal at the heart of this request for ARPA assistance. Gable Oaks is unique in Richland County, and even statewide: through voucher and rental assistance contracts with SC Housing and the Columbia Housing Authority, every single one of its 200 units carries rental assistance, such that households and families earning as little as 30% of AMI are able to pay an affordable rent based on their income. Many rental properties envisioned as affordable are not able to serve households with incomes below 50% of AMI, making properties like Gable Oaks with its built-in rental assistance critical to defend from the possibility of re-development and conversion to market-rate rental.

Project Description and Goals

9. Please describe the target population of your program

Extremely-low and very-low income households, at or below 60% of area median income (AMI). Over half (105 units) will be rented to households at or below 30% AMI, thanks to project-based vouchers provided through the Columbia Housing Authority.

10. What is the location (address and neighborhood) of your proposed project? Be specific as possible.

The Gable Oaks Apartment Homes community is located within the Belmont neighborhood, on Columbia's north side, at 901 Colleton Street (Columbia, SC, 29203).

11. Does your project/program require permits?

Yes, the scope and scale of the capital improvement plan are such that construction permitting will be required. This process is expected to be a straightforward and uncomplicated, and is already included in the project time-line.

Administrative Systems

12. How do you intend to recruit participants to your project and/or refer individuals for service, support or resources in the community? Only answer if applicable These funds require the use of evidence-based models or practice-based evidence. Please provide a description of the evidence that links your proposed strategies to interventions of prevention/or high-risk reduction.

"Recruiting participants" in the context of our application means ensuring functional full occupancy at Gable Oaks, which is currently already over 90% occupied. In the several months that the new South Carolina-based property manager, ~~THE~~ Inc.,

has been involved, strong progress has been made toward achieving full occupancy, thanks to the deep expertise in affordable housing leasing and property management that NHE brings to the community.

The project-based vouchers and rental assistance available to income-qualified applicants, many of whom have been searching desperately for safe, affordable housing options in Columbia's hopping and expensive rental market, are a strong incentive that bring potential new renters to Gable Oaks. Some, however, may have heard word-of-mouth of security concerns or deferred maintenance at the property over the past several years, and be anxious about renting at Gable Oaks. NHE's expertise and strong property management skills has already led to an uptick in occupancy, and GHF expects their presence and engagement, coupled with the renovations and upgrades requested in this application will help demonstrate to those prospective residents that residents' concerns are being addressed, and that the property is being updated, renovated and made secure for all community members.

The wraparound services and programming to be funded through this request will be contracted and managed by NHE, the on-site property manager, but will be resident-driven, as determined through needs-surveys and community input meetings. All supportive services and programming must be responsive, flexible, easily participatory, and able to change with the needs of the community, in order to initially draw participants, maintain enthusiastic involvement, and achieve successful outcomes. Multiple studies by respected policy research organizations such as the Urban Institute and Enterprise Community Partners have found that service coordination and enhanced support service offerings at affordable housing communities do indeed increase residents' ability to move up and out of poverty, if they are matched to resident needs. GHF, with its diverse experience as both an affordable housing advocate and as a nonprofit developer, brings an engagement to the process of addressing Gable Oaks' residents' requests for supportive services, and a commitment to building partnerships with local nonprofits, churches, and other service providers that previous owners, operating nationally, did not necessarily emphasize.

13. Please explain your proposed project's timeline to completion. All ARPA grants distributed by Richland County must be expended by December 31, 2024.

This project is virtually shovel-ready. A purchase agreement is in place for GHF to close on Gable Oaks in early December 2022, with plans to start renovations immediately thereafter, as well as to secure contracts through the on-site property manager for the budgeted services. All renovation work requested in this application is expected to be complete before the end of calendar year 2023. Some contracted services are expected to continue into FY 2024, but all funds granted will be expended before December 31, 2024.

14. What data do you plan to collect (Demographic data. Number of individuals/households served. Number of activities provided, etc.) Funded applicants will receive additional guidance on specific data to be reported. (Demographic Reporting is a requirement for data reporting for grant compliance. Based upon the response, additional requirements may be necessary for grant compliance.)

The property manager and leasing agent already collect demographic data, along with income-verification information, as required by the U.S. Department of Housing and Urban Development for the rental assistance currently contracted for Gable Oaks, and as appropriate under fair-housing regulations. Data collected include demographics such as race, gender and age of head of household, number of household members, and veteran's status. Property managers will gladly add any reporting/data collection requirements from Richland County or the federal government, as requested. Documented incidents of property and violent crime are also included in the property manager's reports so as to be able to track effectiveness of various security measures over time.

Additionally, GHF plans to request that the property manager report on participation numbers for the community-based activities and services for residents, as well as outcomes data, which will vary according to each individual activity or support service.

15. All budget items must be reasonable and critical to your proposed activities. The budget should be consistent with your narrative, making it clear how each of the activities will be funded. The budget may cover up to a 24-month period or not to extend beyond December 31, 2024. All expenses must be listed and directly related to the grant. When estimating costs, please show your calculations by including quantities, unit costs and other details. Only include grant-funded expenses in the budget descriptions. Provide a budget, broken into categories such as personnel, employee benefits/fringe, travel, training, equipment, office expenses, program, etc. and short narrative for each request. A. What is the total budget request amount?

GHF requests \$980,000 in ARPA funds. As indicated in the budget narrative included below and on the Budget tab, budget items consist of capital improvements (hard costs) and contracted service delivery. None of the requested budget items contains expenditures for salaries, benefits, travel, training, or office expenses.

The scope of the following capital budget was developed during due diligence inspections of the property, and subsequent construction pricing. The security services and budget for wraparound support service provision expenses were estimated through discussion with the on-site property management and through resident feedback. Any portion of this request that is granted will be valuable in addressing these outstanding needs.

Budget items:

Toilet replacement (250 units at \$650 each) and Plumbing (100 units at \$500 each):

The toilets at Gable Oaks are over 20 years old. They are environmentally inefficient, they lack ADA-compliance, and many of the parts inside the toilet units need constant maintenance and replacement, driving up property management costs considerably and causing considerable resident frustration. Some apartment units require additional plumbing repair or replacement of water heaters, faucets, showerheads and other plumbing fixtures, primarily due to age and heavy wear.

Lighting (50 units at \$1,350 each):

The current lighting is environmentally unfriendly and costly to residents, with as much as \$90/month in additional utility charges. A quarter of the residents are single-parent households on extremely tight budgets, making this expense a high-yield savings if the lighting can be retrofitted. Some units have had retrofits; this budget item is designed to target the remaining inefficient units.

Perhaps most exciting about this line item is that the retrofits enable participation in an energy-savings program that the GHF is currently negotiating with Dominion Energy. At other GHF multi-family properties that have participated in Dominion Energy's energy-savings program, residents have seen up to 77% savings per month on utilities bills. These translate to truly meaningful monthly savings for households and families.

Flooring (50 units at \$4,500 each):

This item is to replace stained, unhygienic, and functionally obsolete carpeting in specifically identified apartments with modern LVT flooring, like that used in new Low-Income Housing Tax Credit builds in the area. LVT flooring is sturdier, easier to clean, less subject to stains and damage than carpet, and better for environmental health concerns like allergies.

Exterior Siding (\$200,000):

Gable Oaks' exterior consists of brick veneer and siding. Replacement siding will improve efficiency, insulation (helping to reduce residents' utility bills), and exterior aesthetics and curb appeal of the property.

Drainage (10 units at \$2,500/unit):

This work will replace the last ten sections of a 35-year-old drainage system at Gable Oaks that has already been partially replaced. The remaining original section is currently causing ponding and potential erosion at the foundations of several buildings, and it is urgent to address this repair before more extensive water damage occurs.

Security (\$150,000):

Over the last few years, Gable Oaks has seen a spike in crime, thought to be mostly from outside elements not related to the property. The Columbia Police Department has helped to identify locations for a new motion-sensor light system across the 11-acre site to deter crime and ensure resident safety at night. To further reassure residents and discourage uninvited outside visitors, the property management team would like to hire overnight security at the property for an 18-month period.

Wraparound Resident Support Services (\$100,000):

For Gable Oaks' residents, finding and retaining affordable housing is often only one of many pressing needs. Given the community common space available at Gable Oaks, there are opportunities to bring resident-driven wraparound services on-site to address some of these needs, and to promote community-building and social interaction among neighbors. Funding is requested here to initiate contracts with local nonprofit (or otherwise appropriate) partners to provide new resident-driven, on-site wraparound support services for 12- to 18-month periods, as appropriate.

Those might include programs or partners that can assist with job training and placement for those who have experienced pandemic-related job loss. Similarly, health and wellness screenings, programs, and referrals, including exercise programs, could help combat the measurable drop in public health and wellness due to the lack of preventative screenings and access to health care over the pandemic. Or financial literacy programs would help address pandemic-related credit blemishes and financial difficulties that remain for many low-income families, even after the immediate danger of Covid-infection has been mitigated. There has already been some programming and child care supportive of the many single parents who live at Gable Oaks offered by a nearby church, which could be expanded.

Any programming needs to be responsive, flexible, participatory, and able to change with the needs of the community; programming without those elements often fails. GHF will work with NHE to survey residents, determine their priorities, find local partners with expertise matched to the desired services, and help establish agreements covering goals and responsibilities to launch these new support services. GHF expects that when the property reaches expected cash-flow targets by 2024, internal cash-flow will be sufficient to hire an on-site service coordinator to continue with targeted, local, resident-driven service provision.

Budget Summary:

Each of these investments are critical to rejuvenating and repositioning Gable Oaks for long-term success. It is obvious that no resident can feel safe and secure in their home with constantly malfunctioning plumbing, or stained, worn-out flooring and expensive inefficient lighting, and those needs can be addressed as soon as the funds are available. But some of these investments, like increased security and positive impacts from support service connections will take longer to make an impact. Visibly effective security measures and successful resident-driven programming are crucial elements, just like well-

executed repairs and regular building maintenance, in the process of repairing a sense of community among residents, attracting new residents to Gable Oaks, and building trust and confidence in the new owner's and property manager's abilities to serve residents well.

16. What is the annual organization budget? A copy of your most recent annual budget should be included.

GHF's 2022 budget totals \$1.22 million, of which approximately 65% is funded from earned revenue, and the remainder from grants and sponsorships.

GHF's projected FY2022 Budget is included on the Income Statement/Statement of Activity uploaded in the Attachments tab.

Included as a note here, due to the lack of a comment box on the TABLES tab: FY2022 Program Services, Fundraising, and Administrative/Management expenditures requested on the TABLES tab are estimated since GHF's 2022 fiscal year has not yet been completed (December 31).

17. Does your project require initial funding prior to beginning? If yes, please describe what is needed to get started.

No.

501(c)3 bond financing has been conditionally approved through Piper Sandler for GHF's acquisition of Gable Oaks, with closing projected for December 2022.

18. Please describe how this project will be financially sustained after ARPA funds are expended.

Cash-flow is projected to sustain this project. By using ARPA funds for immediate needs, GHF can seed a new capital reserve at acquisition, and build it with cash-flow revenue over time to ensure that future repairs and service coordination are covered.

Business/Marketing Plan

19. Has this proposed project been submitted through any other City, State, Federal, or private funding process? If yes, please provide the information regarding the funding source, amount, and funding details. Please note this grant prohibits duplication of funds from multiple sources including other federal and state grant allocations.

No. The proposed project consists of capital repairs and renovations, funds for security improvements, and support to bring new resident-selected, community-based, wraparound service providers on-site.

The critical housing vouchers for rental assistance to tenants are provided through multiple sources with federal and state antecedents, but these sources have already been secured and do not overlap with the project request. SC Housing funds 60 units of project-based rental assistance at Gable Oaks from the U.S. Department of Housing and Urban Development, on a Housing Assistance Program contract. Additionally, Columbia Housing Authority provides 140 project-based vouchers, also with U.S. Department of Housing and Urban Development resources.

Performance Measures

20. Will funds supplant or supplement project funding? If so, please explain in detail.

The ARPA funds would provide a critical supplement to this project's funding. By using the ARPA funding to immediately repair, replace and upgrade facilities, Gable Oaks' physical plant will be able to be returned to stable footing, long-standing security issues can be addressed, and resident-selected community support services can be contracted.

Additionally, the ARPA funding will enable GHF to seed a \$400,000 capital reserve fund, leveraged from project financing during the acquisition. Budgeted cash-flow over time will grow and supplement that reserve, such that future repairs and renovations can be funded from reserves, enabling the property to remain stable and properly maintained. Similarly, as the property is stabilized, cash flow is expected to be able to fund an on-site staff position to coordinate ongoing service provision.

Without these ARPA funds, GHF would be forced to expend the designated capital reserve funds on critical immediate repairs. These are not only insufficient to cover current needs, but would also mean that the new capital reserve would be underfunded upon its inception.

21. How will the success of this project be measured? Be specific as possible. Please use measurable indicators (i.e., Social Impact, Cost Benefit Analysis, Pre/Post Shifts in Attitudes or Behavior, etc.).

The success of this project will be measured in three ways:

1. Physical environment improvements. Repairs, renovations, and upgrades completed by December 2023, and resident-driven support service agreements and security measures are in place such that Gable Oaks is operating as a safe, efficient, clean, well-managed, welcoming home to all residents within that same time window.

2. Management improvements. Gable Oaks is 95%+ leased, with targeted tenant mix, cash-flowing as budgeted, by December 2023.

3. Protection of rent assistance. GHF has preserved, maintained, and extended the contracts and agreements for the 200 project-based PBB and PBRA vouchers, such that Gable Oaks' current and future residents will continue to reap the benefit of these critical housing assistance vehicles over the long term.

Sustainability

22. What are the specific outcomes and accomplishments this project will achieve and how will outcomes be measured?

Gable Oaks is an unusual and precious affordable housing resource in Richland County. GHF's top priority over the long term is to preserve the rental assistance available for each of Gable Oaks' 200 apartments. Additionally, maintaining the physical plant of this 50-year old community to provide safe, comfortable, attractive housing options for Richland County's most vulnerable renters is a critical priority.

To accomplish these two priorities, Gable Oaks must operate as a safe and thriving community, led by achievement of the following outcomes:

1. Repairs and renovations detailed in the attached budget completed successfully. Measures: construction work completed efficiently on budget and on deadline, resolving current physical plant problems.

2. New capital reserve fund created and adequately funded.
Measures: Fund created at acquisition; annual cash-flow meets budget targets for capital reserve deposits.

3. Property management and resident quality of life improved.
Measures: 95%+ average annual occupancy, reduced annual crime reports, higher resident satisfaction with property management as captured in regular surveys.

4. Implement access to on-site, resident-driven wraparound supportive service offerings.
Measures: new provider contracts containing service-type-specific, resident-driven goals and measurable outcomes to be followed as those are implemented, resident participation numbers, resident feedback as captured in regular surveys.

23. Has your organization had an instance of misuse of funds or fraud in the past 36 months? If so, please explain.
No.

24. Does your organization have a current or pending lawsuit against another organization? If so, please explain.
No.

25. Do you have a separate account for different programs/revenue sources to prevent co-mingling of funds?
Yes.

26. Does your organization use a daily time tracking log for each position being paid using multiple sources of funding?
Not applicable. All salaried employees; no salaries charged to individual grants.

Budget [top](#)

Income Section	Amount	Pending	Receiving
Grant Amount Requesting: ARPA/Richland Co.	\$ 980,000.00	\$ 0.00	\$ 0.00
Total	\$ 980,000.00	\$ 0.00	\$ 0.00

Expense Category	Grant Amount Requested	Other Sources
Advertising/Marketing/ Promotions/ Billboards	\$ 0.00	\$ 0.00
Advertising/Marketing Related Salary	\$ 0.00	\$ 0.00
		293

Site Security	\$ 150,000.00	\$ 0.00
Contractors: Wraparound Support Services for Residents	\$ 100,000.00	\$ 0.00
Software/Equipment	\$ 0.00	\$ 0.00
Other: Capital Improvements: Toilets	\$ 162,500.00	\$ 0.00
Capital Improvements: Other Plumbing	\$ 50,000.00	\$ 0.00
Capital Improvements: Lighting	\$ 67,500.00	\$ 0.00
Capital Improvements: Flooring	\$ 225,000.00	\$ 0.00
Capital Improvements: Drainage	\$ 25,000.00	\$ 0.00
Capital Improvements: Exterior Siding	\$ 200,000.00	\$ 0.00
Total	\$ 980,000.00	\$ 0.00

Budget Narrative

The scope of the following capital budget was developed during due diligence inspections of the property, and subsequent construction pricing. The security services and budget for wraparound support service provision expenses were estimated through discussion with the on-site property management and through resident feedback.

Toilet replacement (250 units at \$650 each) and Plumbing (100 units at \$500 each):

The toilets at Gable Oaks are over 20 years old. They are environmentally inefficient, they lack ADA-compliance, and many of the parts inside the toilet units need constant maintenance and replacement, driving up property management costs considerably and causing considerable resident frustration. Some apartment units require additional plumbing repair or replacement of water heaters, faucets, showerheads and other plumbing fixtures, primarily due to age and heavy wear.

Lighting (50 units at \$1,350 each):

The current lighting is environmentally unfriendly and costly to residents, with as much as \$90/month in additional utility charges. A quarter of the residents are single-parent households on extremely tight budgets, making this expense a high-yield savings if the lighting can be retrofitted. Some units have had retrofits; this budget item is designed to target the remaining inefficient units.

Perhaps most exciting about this line item is that the retrofits enable participation in an energy-savings program that the GHF is currently negotiating with Dominion Energy. At other GHF multi-family properties using Dominion Energy's energy-savings program, residents have seen up to 77% savings on utilities bills. These translate to truly meaningful monthly savings for households and families.

Flooring (50 units at \$4,500 each):

This item is to replace stained, unhygienic, and functionally obsolete carpeting in specifically identified apartments with modern LVT flooring, like that used in new Low-Income Housing Tax Credit builds in the area. LVT flooring is sturdier, easier to clean, less subject to stains and damage than carpet, and better for environmental health concerns like allergies.

Exterior Siding (\$200,000):

Gable Oaks' exterior consists of brick veneer and siding. Replacement siding will improve efficiency, insulation (helping to reduce residents' utility bills), and exterior aesthetics and curb appeal of the property.

Drainage (10 units at \$2,500/unit):

This work will replace the last ten sections of a 35-year-old drainage system at Gable Oaks that has already been partially replaced. The remaining original section is currently causing ponding and potential erosion at the foundations of several buildings, and it is urgent to address this repair before more extensive water damage occurs.

Security (\$150,000):

Over the last few years, Gable Oaks has seen a spike in crime, thought to be mostly from outside elements not related to the property. The Columbia Police Department has helped to identify locations for a new motion-sensor light system across the 11-acre site to deter crime and ensure resident safety at night. To further reassure residents and discourage uninvited outside visitors, the property management team would like to hire overnight security at the property for an 18-month period.

Wraparound Resident Support Services (\$100,000):

For Gable Oaks' residents, finding and retaining affordable housing is often only one of many pressing needs. Given the community common space available at Gable Oaks, there are opportunities to bring resident-driven wraparound services on-site to address some of these needs, and to promote community-building and social interaction among neighbors. Funding is requested here to initiate contracts with local nonprofit (or otherwise appropriate) partners to provide new resident-driven, on-site wraparound support services for 12- to 18-month periods, as appropriate.

Those might include programs or partners that can assist with job training and placement for those who have experienced pandemic-related job loss. Similarly, health and wellness screenings, programs, and referrals, including exercise programs, could help combat the measurable drop in public health and wellness due to the lack of preventative screenings and access to health care over the pandemic. Or financial literacy programs would help address pandemic-related credit blemishes and financial difficulties that remain for many low-income families, even after the immediate danger of Covid-infection has been mitigated. There has already been some programming and child care supportive of the many single parents who live at Gable Oaks offered by a nearby church, which could be expanded.

Any programming needs to be responsive, flexible, participatory, and able to change with the needs of the community; programming without those elements often fails. GHF will work with NHE to survey residents, determine their priorities, find local partners with expertise matched to the desired services, and help establish agreements covering goals and responsibilities to launch these new support services. GHF expects that when the property reaches expected cash-flow targets by 2024, internal cash-flow will be sufficient to hire an on-site service coordinator to continue with targeted, local, resident-driven service provision.

Budget Summary:

Each of these investments are critical to rejuvenating and repositioning Gable Oaks for long-term success. It is obvious that no resident can feel safe and secure in their home with constantly malfunctioning plumbing, or stained, worn-out flooring and expensive inefficient lighting, and those needs can be addressed as soon as the funds are available. But some of these investments, like increased security and positive impacts from support service connections will take longer to make an impact. Visibly effective security measures and successful resident-driven programming are crucial elements, just like well-executed repairs and regular building maintenance, in the process of repairing a sense of community among residents, attracting new residents to Gable Oaks, and building trust and confidence in the new owner's and property manager's abilities to serve residents well.

Tables [top](#)

Expenses

Expenses	FY 20	FY21	FY22	Total
Program services	754,656	654,991	633,879	\$ 2,043,526
Fundraising	17,990	43,042	23,190	\$ 84,222
Administration/Management/General	93,360	186,786	115,953	\$ 396,099
Total	866,006	884,819	773,022	\$2,523,847

Required Attachments [top](#)

Documents Requested *	Required?	Attached Documents *
Statement of Financial Position(Balance Sheet)	<input checked="" type="checkbox"/>	GHF Balance Sheet thru Aug 2022
Statement of Activity (Income and Expense Statement)	<input checked="" type="checkbox"/>	GHF Income Stmt thru August 2022
IRS Form 990 (if total annual revenue is \$50,000 or above)		GHF 2020 IRS Form 990 and note regarding 2021 990 form
Certified Financial Audit (revenue of \$750,000 but federal expenditures less than \$750,000)		2021 Certified Audit GHF
Certified Financial Audit Management Letter		2021 Certified Audit Management Letter GHF
Single Audit/Management Letter/ Corrective Plan		
Detailed Project Budget	<input checked="" type="checkbox"/>	Gable Oaks Capital Budget
Other documents regarding project	<input checked="" type="checkbox"/>	Property photos
IRS Determination Letter indicating 501 c3, non profit status	<input checked="" type="checkbox"/>	IRS Letter
Proof of current Registration as a charity with the SC Secretary of State	<input checked="" type="checkbox"/>	SC SoS Charity Registration GHF
Organizations W-9	<input checked="" type="checkbox"/>	W-9 Form

* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 419771

Become a [fan of ZoomGrants™](#) on Facebook
Problems? Contact us at Questions@ZoomGrants.com
©2002-2023 GrantAnalyst.com. All rights reserved.
"ZoomGrants" and the ZoomGrants logo are trademarks of GrantAnalyst.com, LLC.
[Logout](#) | [Browser](#)

Powered by ZoomGrants™ and

Richland County Government
Administration
American Rescue Plan Grant
Deadline: 10/14/2022

**NAACP Empowerment Programs, Inc. and The Columbia Branch of the NAACP
NAACP Housing Navigator Program**

Jump to: [Application Questions](#) [Budget](#) [Tables](#) [Required Attachments](#)

\$ 327,927.00 Requested

Submitted: 10/14/2022 7:18:34 PM (Pacific)

Project Contact

Martina Tiku
mtiku@naacpnet.org
Tel: 4434729473

Additional Contacts

none entered

**NAACP Empowerment
Programs, Inc. and The
Columbia Branch of the NAACP**

1615 Pickens St
Columbia, SC 29201
United States

**President of the Columbia
Branch of the NAACP**

Oveta Glover
ovetaglover

Telephone 8032568771
Fax
Web

Application Questions [top](#)

1. Organization Tax Filing Status

501 (c)3

2. Organization Service Type

Non-Profit

3. Organization Process Owners

Columbia Branch NAACP

Program/Project Information

4. Has your Organization received prior funding to address community concerns in the past, If yes, by whom?

- 1.NLIHC ERASE Grant
- 2.City of Columbia, South Carolina

5. Describe the issue/ need that your project will address (required)?

Our project will be directed at improving housing instability in Richland County by identifying at-risk tenants and providing them with a community-embedded support structure. Housing instability is a national crisis, but the problem is particularly acute in South Carolina. South Carolina counties, including Richland County, account for 12 of the 20 highest eviction rates in the nation. (Joseph P. Williams, Communities with the Highest Eviction Rates, U.S. News & World Rep. (Sept. 23, 2020)) And the impact of these high eviction rates is felt most heavily amongst Black families; Black renters are disproportionately evicted from their homes compared to other tenants. The negative effect of housing instability cannot be overstated. Housing instability has far reaching implications for the emotional, financial, and physical wellbeing of individuals and families and for the communities they live in. In particular, evictions result in cyclical harms for these communities and lead to homelessness, negative health outcomes, poor educational and employment opportunities, and poverty. Given the high rates of eviction in Richland County and the clear dangers of housing instability, the unique housing support provided by the Navigator Program is vital to this community.

While the county's housing crisis has always been a significant challenge within the community, the COVID-19 pandemic exacerbated the crisis and amplified the harms of eviction and homelessness. At the start of the pandemic, Richland County had one of the highest eviction rates in the country. Despite a federal eviction moratorium and an influx of federal funding for rental assistance, two years later housing instability remains a significant crisis in Richland County. As ERAP funding dwindles, now, more than ever, many renters are finding themselves with absolutely no form of assistance and no understanding of how to navigate the challenges associated with eviction and housing instability.

At its core, the Housing Navigator Program serves as a pivotal tool in breaking the cycle of housing instability by assisting individuals and families facing homelessness and eviction in accessing crucial financial, legal, and social services necessary to meet their unique housing goals. The Navigator Program works by training community volunteers, many of whom are residents of Richland County and have experienced housing instability themselves, to work directly with renters and their families to provide holistic support and direct guidance. Navigators help fill the resource and information gap by working with clients to share legal and non-legal resources, complete complex paperwork, and provide a critically important support system.

We plan to utilize this funding to expand the scope and outreach of the Navigator Program to meet increasing community need. The program will increase community education and awareness about evictions and available housing resources through a series of know-your-rights trainings and informational materials. Additionally, funding will enable the program to increase the number of clients served by expanding administrative capacity and providing stipends to support navigators.

6. Is the project an expansion of current services your organization offers or a new program or reinstatement of a previously funded program?

This project is an expansion of our existing Housing Navigator Program. The Columbia Branch of the NAACP founded the Housing Navigator Program in February 2021 to respond to the ongoing housing crisis that was exacerbated by the COVID-19 pandemic.

7. Specifically, what will funds be used for? Examples of the eligible projects can be found in the corresponding guidance/federal document link <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule.pdf>

These funds will be used to support five primary components of the Navigator Program's work:

1. Education and Outreach: Through our work over the past two years, we have identified that a significant barrier to housing stability for our client population has been lack of information about the eviction process, the rights of renters, and access to rental assistance and legal services. Funding will be used to bolster our ability to conduct direct outreach to tenants facing eviction and expand our community education offerings through flyers, paid advertisements, Know-Your-Rights events, listening sessions, and community trainings in partnership with our partner organizations. For example, using the Public Index and community networks, the expanded Navigator Program will strive to provide resources to every tenant who faces an eviction action in Richland County.
2. Administrative Support: In order to expand our capacity to reach and support clients, the funding will be used to bolster the administrative capacity of our current Navigator Program and enable us to hire administrative staff to complete tasks such as conducting intake calls, assisting clients with identifying vital resources, and establishing court-based Navigators who will aid clients on the day of their eviction hearing. Funding would also be used to purchase supplies necessary for the daily function of the administrative staff, such as basic office supplies, computers, and other later identified needs.
3. Navigator Stipends: Our Navigators are unpaid volunteers who provide an extraordinary service to their clients. Many incur out of pocket expenses and spend significant time assisting clients. Funding will enable us to provide these Navigators with a stipend for their assistance, increasing their capacity and ability to assist clients.
4. Research for Strategic Advocacy: The recently developed Policy and Advocacy Working Group is an extension of the Housing Navigator Program comprised of former and current Navigators. These members are eager to address the systemic and structural barriers to housing they identified through their work with clients. Funding would enable the working group to conduct research and investigate local housing issues in order to identify salient advocacy goals.
5. Emergency Community Funding: In the event that Navigators are unable to secure outside financial assistance for clients, these emergency funds would be used to provide direct financial assistance to clients at immediate risk of eviction or homelessness. Unlike other sources of direct financial assistance, these funds will be available to be used swiftly in circumstances when small amounts of assistance can forestall an eviction or allow a family to find alternative housing.

8. Please describe, in detail, how your project is related to the prevention of or mitigation of the impact of COVID-19, how funding is essential in addressing the need and communication process

Although Housing instability has been a longstanding issue in Richland County, the COVID-19 pandemic exacerbated this crisis. And communities of color were hit the hardest; these communities not only disproportionately suffered the health and economic impacts of the COVID-19 pandemic, but also experienced increased levels of housing insecurity. (Consumer Financial Protection Bureau, "Housing Insecurity and the COVID-19 Pandemic", 2021)

Many of our clients reported that illness or job loss as a direct result of the pandemic was a significant contributing factor in their housing instability and eviction. For example, many clients who were hospitalized because of COVID, lost their job, or had their hours reduced immediately fell behind on rent because of the loss of income. Once these tenants fell behind, it became increasingly challenging for them to catch up with each passing month, and their likelihood of eviction drastically increased.

While the Navigator Program has been able to provide significant assistance to the Richland County community, this funding would strengthen the program's ability to adapt to the changing resource landscape. Many traditional sources for financial assistance that were established or expanded at the start of the pandemic have now depleted all of their funds. This increases the amount of work and effort required from Navigators to connect their clients with necessary financial and social services.

Additionally, our work with clients over the past two years has shown that the most vital and productive stage of intervention is in the pre-eviction stage. Reaching clients prior to an eviction filing drastically increases their likelihood of success. In order to conduct effective outreach and education for this population, funding is needed to support such outreach and communication efforts.

Project Description and Goals

9. Please describe the target population of your program

Our target population is individuals and families at any stage of housing instability. This includes, but is not limited to, individuals more than one month behind on rent, pending eviction case, or recently evicted.

10. What is the location (address and neighborhood) of your proposed project? Be specific as possible.

The Housing Navigator Program is housed within the Columbia Branch of the NAACP, located at 1615 Pickens Street, Columbia, SC, 29201. The program serves the entirety of Richland County.

11. Does your project/program require permits?

NO

Administrative Systems

12. How do you intend to recruit participants to your project and/or refer individuals for service, support or resources in the community? Only answer if applicable These funds require the use of evidence-based models or practice-based evidence. Please provide a description of the evidence that links your proposed strategies to interventions of prevention/or high-risk reduction.

Currently, we rely on local radio and newspaper advertisements, social media outreach, our website, and an extensive community partner network to recruit clients and Navigator volunteers. ARPA funding would enable us to expand these existing outreach efforts.

The primary goal of the Navigator Program is to connect housing unstable individuals with the resources they need to access safe and stable housing. Navigators work to connect every client that reaches out the program with rental assistance. Regardless of where they fall on the housing instability spectrum, access to rental assistance has been shown to reduce housing instability and poverty, improve outcomes for children, improve adult well-being, and reduce health costs. (<https://www.cbpp.org/research/housing/research-shows-rental-assistance-reduces-hardship-and-provides-platform-to-expand>)

A unique component of the Navigator Program is the focus on holistic support. Although individuals reaching out to the program are primarily concerned with their immediate housing needs, Navigators work with clients to identify other financial, social, and legal resources that will address their overall basic needs and non-housing goals. For example, many clients who reach out to our program for assistance with back-owed rent are also in need of utility assistance and are eligible for other government services. Navigators assist these clients in accessing additional services and resources necessary to address these adjacent housing needs. In a study conducted by the Urban Institute, for example, a review of eviction diversion and prevention programs across the country in the wake of the pandemic identified the provision of holistic support as a key sign of success in eviction diversion and prevention programs. (<https://www.urban.org/sites/default/files/publication/104148/eviction-prevention-and-diversion-programs-early-lessons-from-the-pandemic.pdf>)

13. Please explain your proposed project's timeline to completion. All ARPA grants distributed by Richland County must be expended by December 31, 2024.

We plan to utilize all funding by December 31, 2024. Funds would be dispersed evenly amongst each fiscal quarter. This means that we aim to conduct an even number of programming, outreach, and assistance each quarter.

14. What data do you plan to collect (Demographic data. Number of individuals/households served. Number of activities provided, etc.) Funded applicants will receive additional guidance on specific data to be reported. (Demographic Reporting is a requirement for data reporting for grant compliance. Based upon the response, additional requirements may be necessary for grant compliance.)

We plan to collect both quantitative and qualitative data to not only understand the extent of the eviction crisis, but also

identify which communities within Richland county are most impacted. We also hope to use the data to determine which forms of outreach and intervention are most effective for our target population. This will require us to collect information on client racial and ethnic background, employment status, household size, and disability status. Additionally, we will collect data on the number of clients served, percentage of clients evicted or homeless, and client assessment of navigator support.

15. All budget items must be reasonable and critical to your proposed activities. The budget should be consistent with your narrative, making it clear how each of the activities will be funded. The budget may cover up to a 24-month period or not to extend beyond December 31, 2024. All expenses must be listed and directly related to the grant. When estimating costs, please show your calculations by including quantities, unit costs and other details. Only include grant-funded expenses in the budget descriptions. Provide a budget, broken into categories such as personnel, employee benefits/fringe, travel, training, equipment, office expenses, program, etc. and short narrative for each request. A. What is the total budget request amount?

The total budget requested is 372,927.00 for the 12-month period. Please see the attached spreadsheet for a detailed breakdown of the budget.

16. What is the annual organization budget? A copy of your most recent annual budget should be included.

The Navigator Program does not currently have an annual budget. The program relies upon volunteer support and grants.

The Navigator Program was founded by the Columbia Branch of the NAACP in collaboration with NAACP National and NAACP Empowerment Programs, Inc.

17. Does your project require initial funding prior to beginning? If yes, please describe what is needed to get started.

While the funding is not needed to start the Navigator Program, this funding will significantly increase the Navigator Program's capacity to meet community need. Funding will ensure that the Navigator Program has the administrative capacity to effectively expand its outreach and client service.

18. Please describe how this project will be financially sustained after ARPA funds are expended.

The Navigator program is a volunteer-based organization and will continue to rely on the support of the Columbia Branch of the NAACP and its volunteers to maintain the program.

Business/Marketing Plan

19. Has this proposed project been submitted through any other City, State, Federal, or private funding process? If yes, please provide the information regarding the funding source, amount, and funding details. Please note this grant prohibits duplication of funds from multiple sources including other federal and state grant allocations.

The Navigator Program received \$10,000 from the City of Columbia in 2021. These funds were used to hire an administrative assistant for the Navigator program from 2021 to 2022.

The program has also received \$16,000 in grant funding from the National Low Income Housing Coalition. This funding has been allocated to funding administrative costs associated with the Navigator Program and hiring paid Navigators.

The Navigator Program has received \$50,000 in-kind donations from NAACP National and partners at Georgetown Law School.

Performance Measures

20. Will funds supplant or supplement project funding? If so, please explain in detail.

These funds will supplement existing funding. Currently the Navigator Program has received funding from the NLIHC ERASE Grant program and the City of Columbia. However, this funding will be depleted by the time the ARPA funds are released.

21. How will the success of this project be measured? Be specific as possible. Please use measurable indicators (i.e., Social Impact, Cost Benefit Analysis, Pre/Post Shifts in Attitudes or Behavior, etc.).

The success of the program will be measured by:

- Clients reached;
- Client satisfaction (success in achieving client's stated goals and providing information);
- Community education on eviction defense (measured by community surveys and feedback forms);
- Navigator efficacy reports

22. What are the specific outcomes and accomplishments this project will achieve and how will outcomes be measured?

The Housing Navigator Program will redress housing instability and prevent homelessness in Richland County by increasing community access to legal and financial assistance, educating community members on eviction defense and resources for renters, and providing individualized guidance to at-risk renters and families.

23. Has your organization had an instance of misuse of funds or fraud in the past 36 months? If so, please explain.

No

24. Does your organization have a current or pending lawsuit against another organization? If so, please explain.

No

25. Do you have a separate account for different programs/revenue sources to prevent co-mingling of funds?

Yes

26. Does your organization use a daily time tracking log for each position being paid using multiple sources of funding?

Yes

Budget [top](#)

Income Section	Amount	Pending	Receiving
Grant Amount Requesting	\$ 372,927.00		
NLIHC Grant	\$ 16,000.00		\$ 16,000.00
Grant from the City of Columbia	\$ 10,000.00		\$ 10,000.00
Total	\$ 398,927.00	\$ 0.00	\$ 26,000.00

Expense Category	Grant Amount Requested	Other Sources
Project Director	\$ 38,000.00	
Administrative Assistant	\$ 30,000.00	
Fringes	\$ 17,000.00	
Contractual	\$ 10,500.00	
Navigator Stipends	\$ 150,000.00	
Homebuyer Education/ Housing Counseling	\$ 30,000.00	
Dues and Subscriptions	\$ 250.00	
Travel	\$ 2,500.00	
Printing/Postages	\$ 3,700.00	
Promoting/Marketing Material	\$ 6,500.00	
General Office Equipment and Computer	\$ 4,200.00	
Telephone/Website	\$ 575.00	
Office Rental	\$ 4,600.00	
Consumable Office Supplies	\$ 1,200.00	
Emergency rental/ Mortgage Assistance	\$ 40,000.00	
Administrative Fee	\$ 33,902.00	
Total	\$ 372,927.00	\$ 0.00

Budget Narrative

The purpose of this budget is to increase the Navigator Program's ability to serve clients. In order to achieve this goal, the budget focuses on expanding our outreach capacity through increasing personnel, marketing, community training, and direct financial assistance to renters and homeowners at risk for homelessness.

1. Personnel: This budget would enable us to hire a Project Director to oversee the Navigator Program, as well as an administrative assistant. Presently, the Navigator Program is run entirely by volunteers and the Columbia Branch of the NAACP's Housing Committee. A designated Program Director will ensure that the Navigator Program has the necessary oversight and dedication needed to expand. The Program Director would primarily be responsible for overseeing outreach efforts, training Navigators, connecting with existing and new community partners. An Administrative assistant would support the program by fielding intake calls, supporting Navigators, overseeing the office, and other daily tasks associated with the program. Currently, these tasks are done by volunteers of the program and greatly limit the number

of clients the Navigator Program is able to serve. Additionally, this funding will enable the Navigator Program to establish a public office where clients can meet with Navigators.

2. Outreach Expenses: A key goal of this budget is to increase community awareness not only about the Navigator Program itself , but about housing law and financial and legal resources available to Richland County renters and homeowners. The second half of the expenses listed above are designed to achieve this goal through increased outreach, educational programming, and increased financial assistance to Navigator clients.

Tables [top](#)

Expenses

Expenses	FY 20	FY21	FY22	Total
Program services	0	0	0	\$ 0
Fundraising	0	0	0	\$ 0
Administration/Management/General	0	10,000	1,000	\$ 11,000
Total	0	10,000	1,000	\$11,000

Required Attachments [top](#)

Documents Requested *	Required?	Attached Documents *
Statement of Financial Position(Balance Sheet)	<input checked="" type="checkbox"/>	Balance Sheet
Statement of Activity (Income and Expense Statement)	<input checked="" type="checkbox"/>	Statement of Activity for Branch and Navigator Program
IRS Form 990 (if total annual revenue is \$50,000 or above)		
Certified Financial Audit (revenue of \$750,000 but federal expenditures less than \$750,000)		
Certified Financial Audit Management Letter		
Single Audit/Management Letter/ Corrective Plan		
Detailed Project Budget	<input checked="" type="checkbox"/>	Detailed Project Budget
Other documents regarding project	<input checked="" type="checkbox"/>	Program Flyer
IRS Determination Letter indicating 501 c3, non profit status	<input checked="" type="checkbox"/>	IRS Determination Form
Proof of current Registration as a charity with the SC Secretary of State	<input checked="" type="checkbox"/>	Proof of Charity Registration
Organizations W-9	<input checked="" type="checkbox"/>	Organizations W-9

* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 420977

Become a [fan of ZoomGrants™](#) on Facebook
 Problems? Contact us at Questions@ZoomGrants.com
 ©2002-2023 GrantAnalyst.com. All rights reserved.
 ZoomGrants and the ZoomGrants logo are trademarks of GrantAnalyst.com, LLC.
[Logout](#) | [Browser](#)

Richland County Government
Administration
American Rescue Plan Grant
Deadline: 10/14/2022

The Cooperative Ministry Re-Housing Richland

Jump to: [Application Questions](#) [Budget](#) [Tables](#) [Required Attachments](#)

\$ 382,732.42 Requested

Submitted: 10/13/2022 2:21:33 PM (Pacific)

Project Contact

Wanda Pearson
info@coopmin.org
Tel: (803)451-7398

Additional Contacts

wpearson@coopmin.org,epalekas@coopmin.org,aharris@coopmin.org,ssalley@richlandlibrary.com,lpatterson@richlandlibrary.com

The Cooperative Ministry

3821 W Beltline
Blvd
Columbia,
SC 29204
United States

Telephone(803)799-3853
Fax (803)252-8621
Web www.coopmin.org

Chief Executive Officer

Beth Irick
birick@coopmin.org

Application Questions [top](#)

1. Organization Tax Filing Status

The Cooperative Ministry is a non-profit 501c3 organization.

2. Organization Service Type

We are a private, faith-based social service organization.

3. Organization Process Owners

The Cooperative Ministry and the Richland Library Social Workers have collaborated to develop the Re-Housing Richland project to secure stable housing for county residents who experienced an eviction after losing income due to the COVID-19 pandemic.

Program/Project Information

4. Has your Organization received prior funding to address community concerns in the past, If yes, by whom?

Richland Library's Social Work Department has received grants for emergency services through the United Way, Sisters of Charity Foundation of South Carolina, the Low Income Housing Coalition, and TD Charitable Foundation since 2017. In 2022, Richland Library received \$30,000 in ARPA funds to assist with emergency housing. These funds will be expended by December 2022 and will not be used for this program.

The Cooperative Ministry's mission to increase the economic self-sufficiency of the people we serve demands that we engage clients at a level of intensity sufficient to change their beliefs and behaviors regarding money. To this end, our financial assistance programming provides an evidence-based, integrative approach to encouraging clients' intentions to change, assisting clients to acquire necessary skills and abilities for making the intended changes, and helping clients to navigate environmental or other constraints (Fishbein & Capella 2006, p. S2). Our funding reflects our community's endorsement of our aspirations for individuals and households to thrive. Present and past funding awards include:

- Richland County— In 2020, we received a grant award of \$120,000 to provide rent and utility assistance under the County's COVID-19 Pandemic Relief program. The County's Community Development Block Grant (CDBG) is currently helping to fund our Professional Credentialing Assistance Program (ProCAP) that increases workforce engagement among unemployed and underemployed adults. Since 2010, the County's Discretionary Grant Program has helped to fund staffing for our Volunteer Income Tax Assistance (VITA) program that offers free tax return preparation for households earning \$58,000 or less.
- City of Columbia—The Cooperative Ministry (TCM) received an initial award of \$10,000 in 2020 and a subsequent award of \$250,000 in 2021 to provide emergency rent, utility, and mortgage assistance to City residents whose incomes were reduced as a result of the COVID-19 pandemic. TCM has also received City CDBG funds annually since 1992 to provide emergency housing assistance to people living with HIV/AIDS (PLWHA).
- SC Department of Health & Environmental Control (DHEC) and Prisma Health USC Medical Group—TCM administers up to \$5.8 million annually to fund housing, health insurance premiums, medical transportation, and vision and dental services for PLWHA.
- Emergency Solutions Grant (ESG)— We received an award of \$132,974 from the SC Department of Administration in October 2020 under ESG-CV Phase II. Our current ESG award is \$25,000 and is limited to households with incomes below 30% of the Federal poverty level.
- Emergency Food & Shelter Program (EFSP)— The federal program funds rent, mortgage, and utility assistance for people in need. The Cooperative Ministry is a past and current recipient of EFSP funds, including \$40,000 specifically for pandemic relief.
- Women in Philanthropy/United Way of the Midlands— We are current recipients of a grant to provide financial coaching and cash assistance to help women who are in the workforce build financial assets.
- Wells Fargo Foundation and TD Charitable Foundation— The foundations have provided start-up and sustainability funding for ProCAP and our financial coaching services.
- Private Donors— Faith congregations and private individuals support our mission with cash donations for housing and nutrition assistance. Eastminster Presbyterian Church has also contributed funds for increased staffing to meet the demand for our services.
- William T. Cassels Foundation— The foundation has provided matching funds for our VITA program and funding for emergency assistance to meet basic needs (housing, food, utilities).
- Other Pandemic-related Funding— United Way of the Midlands COVID-19 response fund awarded us \$15,000 in March 2020 to provide emergency housing and food assistance. A second United Way award of \$25,000 funded a temporary staff position to help meet the increased demand for our services.

Richland Library's social workers connect vulnerable adults with critical resources and engage in case management, resource navigation, and a holistic, individualized approach to empowering individuals and families in transition or crisis. They provide an array of housing, career and job placement services, and emergency services for underserved residents of Richland County. Richland County ARPA funding will allow The Cooperative Ministry and Richland Library to work together to expand existing re-housing services in a collaborative new program that will serve evicted households and individuals experiencing homelessness due to the Covid-19 pandemic.

5. Describe the issue/ need that your project will address (required)?

We fully expect requests for assistance to continue to significantly exceed pre-pandemic levels because our historical population of focus has been the hardest hit by the pandemic. Eighty percent of our clients are Black/African American, and 65% are women. Our clients are largely employed in modestly-compensated positions in retail, hospitality, administrative services, and home health care. Eighty-three percent of people seeking assistance since the pandemic began are first-time recipients of our services, which confirms the toll that COVID-19 is taking on our community and the importance of The Cooperative Ministry's continuing availability for county residents requiring assistance to meet basic needs.

The state of South Carolina has one of the highest eviction rates in the country, and the COVID-19 pandemic has put more US renters at risk than ever before (Healthaffairs.org). Right now, finding affordable housing continues to be an issue in the Midlands and the state. Evictions are a frequent occurrence among renters in America. Women, people of color, and families with children are at especially high risk for eviction because they are more likely to spend more than 40% of their incomes on rent and utilities. In South Carolina, landlords may evict renters for nonpayment of either.

Evicted adults report significantly worse mental health, have higher suicide mortality, and have higher rates of mental health hospitalizations than non-evicted adults. In surveys conducted with evicted adults, many report new depression, anxiety, and insomnia after an eviction; and counties with higher eviction rates have significantly higher rates of accidental drug- and alcohol-related deaths. (Eviction And Health: A Vicious Cycle Exacerbated By A Pandemic – Healthaffairs.org)

We are already seeing that single episodes of financial assistance provided under previous initiatives were, in many cases, not enough.

- One in five people that our ESG-CV Phase II funding assisted to remain housed in 2021 returned in the same year to request additional help to pay rent or utilities.
- Six months after receiving utility assistance in 2021, only 13 of 35 people served with Emergency Food & Shelter Program funds were current on their electric bills, and 11 of 35 people served were pending disconnection.

The South Carolina State Housing Authority's 2021 Needs Assessment reported that in 40 of our 46 counties a two-bedroom apartment is not affordable with the average hourly wage of a renter at \$13.52 (SC wage) compared to the \$17.30 needed. Those severely cost burdened, meaning housing costs consume more than 50% of their gross income, range from a low of 21% in Lexington County to 32% in Calhoun and up to 41% in Fairfield County. Each of our Midlands counties had a higher rent burden than the state average of 24%.

With an average rent ranging from \$820 to \$1,040 per month for a one-bedroom apartment (National Low Income Housing Coalition), rental housing is out of reach for many. Further, units in the range of less than \$500 per month are difficult to find. For those who can secure one of the scarce housing vouchers, like those designed for people who are homeless or veterans, finding a unit that will fit within the voucher's price limit, pass a required quality inspection, and a landlord that will accept the voucher or the tenant as a renter can be almost impossible. (United Way of the Midlands)

The Cooperative Ministry and Richland Library Social Work Department will work collaboratively to provide funds and wrap-around services to those who have been evicted in the past year or who have been priced out of their homes due to surging rental prices.

6. Is the project an expansion of current services your organization offers or a new program or reinstatement of a previously funded program?

Re-Housing Richland expands our capacity to assist families to thrive. The project provides resources for intensive services to improve the economic well-being of a specific subset of vulnerable households.

7. Specifically, what will funds be used for? Examples of the eligible projects can be found in the corresponding guidance/federal document link

<https://home.treasury.gov/system/files/136/SLFRF-Final-Rule.pdf>

Through Re-Housing Richland, the project partners will leverage their shared commitment to removing barriers to economic stability for individuals experiencing an episode of poverty. The collaboration will effectively address the partners' logistical challenges to serving more people in need.

- The Cooperative Ministry receives many more requests for assistance than our staffing and funding can accommodate. Potential clients may wait three weeks for an appointment.
- The library's social work services are more widely accessible, however the time that it takes the Social Work Department to process payments is a significant barrier to engaging landlords' cooperation to accept rental applications or forestall evictions.

Under Re-Housing Richland, funding for re-housing and emergency assistance will be designated exclusively for the Richland Library Social Work Department. The social workers will provide case management and emergency assistance services for eligible Richland County residents, which will include people who The Cooperative Ministry may refer to the Social Work Department. Payments to landlords, utility companies, and other vendors on behalf of the residents served will be submitted by the Social Work Department to The Cooperative Ministry for timely review, approval, and processing. To ensure the policies and procedures required for success are in place, we will draw upon our 16-year history of providing identical financial services on behalf of SC DHEC, Prisma Health USC Medical Group, and the City of Columbia. For example, The Cooperative Ministry processed payments for 13,155 services to 1,575 clients in the fiscal year ending on 31 March 2022.

Re-Housing Richland will assist 50 recently evicted households to find housing as well as provide wrap-around services to ensure stability. In addition, limited funds will be used for emergency funds for impacted and disproportionately impacted households, including rent and utility assistance, for households not eligible for eviction aid and who did not receive Emergency Rent Assistance Program (ERAP) funds.

Participation Qualifiers:

- Participants will not have been served through a prior ARPA funded program or Richland County's ERAP program.
- Midlands residents needing housing in Richland County who have been evicted in the last year and are currently living with family, in hotels, shelters, or are homeless.
- Participants will need to verify eviction or show the previous lease and the rent increase notice.
- Must have monthly income to sustain housing. Participants will need to show proof of income from pay stubs, retirement, or social security.
- Participants will need to reside in a specific Census Tract, earn less than 60% of the median income, or are below the federal poverty level.

With a strong reputation for resource navigation and holistic services, Richland Library's social workers and the multi-disciplinary team bring compassionate and productive case management to the Re-Housing Richland project. Richland Library's Social Work Department provides an array of housing, career, and job placement services and benefits assistance as well as emergency services (rent, utilities, phones, and vital documents) to underserved county residents. Through meaningful case management, the Social Work Department also links residents to complementary services such as The Cooperative Ministry's financial health and empowerment activities for helping program beneficiaries achieve and sustain economic self-sufficiency.

Recently evicted individuals find it hard to be re-housed as landlords see them as high risk and charge higher deposit fees. Funds will be available on a first-come, first-served basis for all who qualify. Program applicants will meet with Richland Library Social Workers to determine eligibility and to develop an action plan to obtain sustainable housing.

Grant funds will be available to cover the following direct services to program participants:

- Application fees (up to \$200/household)
- Deposits and first month's rent (up to \$3,000/household)
- Utility deposits including clearing past balances (up to \$1,000/household)
- Vital documents such as identification cards and birth certificates if required for housing applications (up to \$200/household)

In addition, Richland Library will also provide the following wrap-around and gap services for participants up to \$500 per household:

- Bus tickets/gas cards (One, 1-month pass or \$25 gas card)
- Phone (one month of service while seeking housing assistance)
- Referral to Epworth Center for Counseling for mental health services
- Referrals to career services and job coaching
- Assistance with benefits for food, insurance, and other services.
- Storage fees or moving expenses (with a signed lease)
- Hotel stays (up to one week during the transition from hotel to new home)

Re-housing Richland will provide up to \$4,900 in assistance for each participating household. Funds are paid directly to vendors on the household's behalf; participants will not be paid.

For Richland County citizens not eligible for the Re-Housing Richland program, Richland Library will provide emergency assistance to address immediate barriers to obtaining permanent housing. Funds will be available to assist a minimum of 50 individuals on a first-come, first-served basis. The funds will be used to assist with expenses such as:

- Rent and utility payments for preventing eviction and utility service disconnections
- Transportation (gas cards and bus tickets)
- Housing application fees
- Vital documents needed to gain housing or employment

- Insurance premiums
- Phone cards for those seeking employment

Case Management

Richland Library's Social Workers will track all case management in Charity Tracker and conduct follow-up check-ins with program participants each quarter for one year after housing placement. The Cooperative Ministry will provide all financial payments to vendors.

Project Coordination

A coordinator will be hired to oversee the day-to-day administration of Re-Housing Richland. The coordinator will be responsible for receiving payment requests from the Richland Library Social Workers, reviewing requests for accuracy and completeness, consulting with the Richland Library Social Workers to resolve discrepancies, and submitting the approved payment requests to The Cooperative Ministry's Finance Department for processing.

8. Please describe, in detail, how your project is related to the prevention of or mitigation of the impact of COVID-19, how funding is essential in addressing the need and communication process

Through this partnership, both organizations will work together to offer compassionate case management and comprehensive resource navigation for individuals and families who are experiencing homelessness due to the impact of the Covid-19 pandemic. The project's intensive case management services infuse much needed cash and in-kind supports into economically fragile households to promote sustainable recovery from the pandemic's devastating impacts on financial, physical, and mental wellness.

Project Description and Goals

9. Please describe the target population of your program

The target population is Richland County residents who meet the project's participation qualifiers, with priority to those who were evicted within the past year from homes within the grant program's Qualified Census Tracts.

10. What is the location (address and neighborhood) of your proposed project? Be specific as possible.

Re-Housing Richland will serve qualified county residents from the project partners' office locations. The Cooperative Ministry is located at 3821 W. Beltline Blvd., Columbia, SC 29204. The Richland Library Social Workers are based at the downtown library, 1431 Assembly Street; Columbia, SC 29201. The library has 12 branch locations throughout the county, including the Qualified Census Tracts, where eligible residents may also be served by the social workers.

11. Does your project/program require permits?

No.

Administrative Systems

12. How do you intend to recruit participants to your project and/or refer individuals for service, support or resources in the community? Only answer if applicable. These funds require the use of evidence-based models or practice-based evidence. Please provide a description of the evidence that links your proposed strategies to interventions of prevention/or high-risk reduction.

The need for housing assistance far exceeds the available resources, and Re-Housing Richland will provide a welcome addition to the provider community's referral network. In the project partners' experience, Re-Housing Richland can reasonably expect to receive three times the number of referrals that can be served by the project.

The Cooperative Ministry routinely works closely with the Richland Library's Social Work Department, other social service providers, and our 53 supporting faith congregations to identify households who are at risk for eviction, have been evicted in the past year, or who are currently homeless, living with friends/family, or in a hotel. As members of the Midlands Area Consortium for the Homeless (MACH), we participate in the group's case review meetings hosted by United Way of the Midlands. We provide meeting space and attend a monthly meeting of community-based outreach workers that is organized by USC Supportive Housing. We are charter participants in the Community Cul-de-sac, a biweekly meeting hosted by Catholic Charities to marshal information and resources for resolving complex housing challenges.

The program will also be promoted through community partners such as SC Legal Services, the Richland County Public Defender's Office, Richland County Department of Social Services, the Richland County Probation Department, and school-based social workers in each of Richland County's three school districts.

Each household seeking assistance must work with the Richland Library's social work staff to confirm the household's eligibility. For those with eviction or disconnection notices, the social workers will verify that participants meet grant eligibility thresholds of living in a Qualified Census Tract, earn less than 60% of the median household income or live below the federal poverty level.

All referrals and subsequent services provided to program participants will be tracked through Charity Tracker for purposes of case management and program accountability.

13. Please explain your proposed project's timeline to completion. All ARPA grants distributed by Richland County must be expended by December 31, 2024.

Re-Housing Richland will be fully operational within three months of grant award. A detailed 24-month timeline is included as an attachment to this grant application.

14. What data do you plan to collect (Demographic data. Number of individuals/households served. Number of activities provided, etc.) Funded applicants will receive additional guidance on specific data to be reported. (Demographic Reporting is a requirement for data reporting for grant compliance. Based upon the response, additional requirements may be necessary for grant compliance.)

The project partners will work together to collect and analyze essential data for assessing and reporting outcomes. Data elements to be tracked include:

- Customer demographics (number of people per household, age, race, ethnicity, gender)
- Applications for funding to ensure eligibility (income and proof of eviction, etc.)
- Source of referral/How did you hear about the program
- Number of program applicants
- Number of households served
- Household demographics (number of people per household, age, race, ethnicity, gender)
- Household income
- Household placement and current zip code, address, and census tract
- Amount of grant funds spent on each household and program details

Data will be collected by the library social workers and the project coordinator. The information will be managed using Charity Tracker (social workers), Client Tracking Console (The Cooperative Ministry), and The Cooperative Ministry's accounting platform. The electronic record keeping services will enable data tracking and reporting at the program and individual levels. The partners will review the data monthly to assess the project's progress and adjust activities as where needed to ensure the project is meeting its performance and compliance goals.

15. All budget items must be reasonable and critical to your proposed activities. The budget should be consistent with your narrative, making it clear how each of the activities will be funded. The budget may cover up to a 24-month period or not to extend beyond December 31, 2024. All expenses must be listed and directly related to the grant. When estimating costs, please show your calculations by including quantities, unit costs and other details. Only include grant-funded expenses in the budget descriptions. Provide a budget, broken into categories such as personnel, employee benefits/fringe, travel, training, equipment, office expenses, program, etc. and short narrative for each request. A. What is the total budget request amount?

Personnel \$42,240

(\$22 x 20 hours/week x 96 weeks = \$42,240) The Cooperative Ministry will hire a part-time Program Coordinator who will coordinate with Richland Library's Social Work Department to ensure all program participant eligibility. Note that Richland Library will provide all case management and Social Work staffing in-kind with a value of \$133,120. The Cooperative Ministry will provide management of the case manager and program oversight in-kind with a value of \$8,298.75.

Equipment \$1,200
Laptop and case for the Program Coordinator

Software \$5,000
Charity Tracker \$5,000 (software program fee) for Richland Library's Social Work Department used to track all case management for program participants.

Program Expenses \$295,000
Program expenses will be paid to vendors directly. No funds will be paid to individual participants.
Rehousing Program \$245,000

- Housing assistance (rent, deposit, fees) (\$3,200 x 50 households = \$160,000)
- Utility Assistance (\$1,000 x 50 households = \$50,000)
- Vital Documents needed to secure housing such as birth certificates and identification cards/drivers licenses (\$200 x 50 households = \$10,000)
- Wrap Around and Gap Assistance (\$500 x 50 households = \$25,000) to include mental health services provided by Epworth, storage, up to one week of hotel stay for gap housing, moving supplies

Emergency Services \$50,000

For Richland County citizens that need emergency assistance who have not been evicted, but have needs such as vital documents, rent assistance, mortgage assistance or utility assistance, can receive up to \$1,000 in emergency assistance. All funds will be paid directly to vendors.

16. What is the annual organization budget? A copy of your most recent annual budget should be included.

The Cooperative Ministry's budget for the fiscal year beginning on 1 July 2022 is \$8,530,539.00.

17. Does your project require initial funding prior to beginning? If yes, please describe what is needed to get started.

No.

18. Please describe how this project will be financially sustained after ARPA funds are expended.

The Cooperative Ministry and Richland Library will continue to seek grant funds for programming through corporate, foundation, and government sources to sustain funding once the ARPA grant ends.

Business/Marketing Plan

19. Has this proposed project been submitted through any other City, State, Federal, or private funding process? If yes, please provide the information regarding the funding source, amount, and funding details. Please note this grant prohibits duplication of funds from multiple sources including other federal and state grant allocations.

This program has no current or pending grant requests for City, State, Federal, or private funding.

Performance Measures

20. Will funds supplant or supplement project funding? If so, please explain in detail.

No. Funds will allow Cooperative Ministry and Richland Library to create partnership to serve un-housed individuals in Richland County, especially those who were evicted during the Covid-19 Pandemic.

21. How will the success of this project be measured? Be specific as possible. Please use measurable indicators (i.e., Social Impact, Cost Benefit Analysis, Pre/Post Shifts in Attitudes or Behavior, etc.).

All metrics for this project will be tracked in Charity Tracker, allowing Richland Library Social Work to track all grant activity. Success will be measured by:

- Meeting participation goals
- Moving accepted evicted households through the process and getting them re-housed
- Spending all grant funds within the grant period
- Case management and client follow-up surveys to track program efficiency and success

All funds will be spent and tracked through Cooperative Ministry, as the grantee. At the program level, we will collect and analyze service data. Descriptive statistics will be used to report the number and demographics of persons served, counts and categories of services provided, and funds expended per household by service category.

Sustainability

22. What are the specific outcomes and accomplishments this project will achieve and how will outcomes be measured?

Through Re-Housing Richland and the Emergency Fund, Cooperative Ministry and Richland Library will strive to meet the following goals:

Goal 1: Re-House at least 50 households who were recently evicted or priced out of their current homes due to increasing rent prices.

Goal 2: Remove immediate barriers for a minimum of 50 individuals living in poverty by providing emergency assistance for those that do not qualify for re-housing.

Goal 3: Social Work will track assistance in the Charity Tracker database that assists with case management and client follow-up. Charity Tracker allows social workers to measure the needs and impact of each client and track data used to improve programs and services.

23. Has your organization had an instance of misuse of funds or fraud in the past 36 months? If so, please explain.

No.

24. Does your organization have a current or pending lawsuit against another organization? If so, please explain.

No.

25. Do you have a separate account for different programs/revenue sources to prevent co-mingling of funds?

Yes, funds designated for specific projects are assigned unique account codes for tracking expenditures and substantiating reimbursement requests.

26. Does your organization use a daily time tracking log for each position being paid using multiple sources of funding?

Yes, staff time for direct services to clients is allocated and billed by program and fund code according to each position's duties and responsibilities.

Budget [top](#)

Income Section	Amount	Pending	Receiving
Personnel- Salaries and wages	\$ 42,240.00	\$ 0.00	\$ 0.00
Personnel- Fringe benefits	\$ 4,498.56	\$ 0.00	\$ 0.00
Supplies- Laptop and case	\$ 1,200.00	\$ 0.00	306 \$ 0.00

Re-Housing Assistance- First month's rent, security deposits, application fees	\$ 160,000.00	\$ 0.00	\$ 0.00
Re-Housing Assistance- Utility deposits, Utility arrears	\$ 50,000.00	\$ 0.00	\$ 0.00
Re-Housing Assistance- Vital documents	\$ 10,000.00	\$ 0.00	\$ 0.00
Re-Housing Assistance- Wrap-around and gap services	\$ 25,000.00	\$ 0.00	\$ 0.00
Emergency Services- Housing stabilization, no history of eviction	\$ 50,000.00	\$ 0.00	\$ 0.00
Charity Tracker case management software	\$ 5,000.00	\$ 0.00	\$ 0.00
Indirect costs @ 10% of direct	\$ 34,793.86	\$ 0.00	\$ 0.00
Total	\$ 382,732.42	\$ 0.00	\$ 0.00

Expense Category	Grant Amount Requested	Other Sources
Personnel	\$ 46,738.56	\$ 8,298.75
Supplies	\$ 1,200.00	\$ 600.00
Direct assistance to customers	\$ 295,000.00	\$ 0.00
Contractual	\$ 5,000.00	\$ 133,120.00
Indirect costs	\$ 34,793.86	\$ 0.00
Total	\$ 382,732.42	\$ 142,018.75

Budget Narrative

Personnel:

- 1) Project Coordinator--0.5 full-time equivalent to be hired to implement the project's day-to-day record reviews and payment processing; \$22/hour x 20 hours/week x 96 weeks
- 2) Chief Program Officer--0.05 FTE responsible for grant administration, including contractual obligations and oversight of project evaluation activities; \$37.50/hour x 2 hours/week x 100 weeks In-kind

Fringe:

FICA @ 7.65% of Salaries, plus retirement @ 3.0% of salaries-- \$4,498.56 ARPA request; \$798.75 In-kind

Supplies:

Laptop and case for the Project Coordinator-- \$1,200
Office Supplies-- \$600 In-kind

Contractual Expense:

Charity Tracker software subscription for case management, data collection, and outcome reporting-- \$5,000
Personnel-- Richland Library Social Workers, 2080 hours @ \$32/hour In-kind

Direct Services, Re-housing:

Rent, security deposits, application fees-- \$3,200 x 50 households= \$160,000
Utility assistance, deposits and arrears-- \$1,000 x 50 households= \$50,000
Vital Documents (ID card, driver's license, birth certificate)-- \$200 x 50 households= \$10,000
Wrap-around and Gap services, i.e., mental health-- \$500 x 50 households= \$25,000

Direct Services, Emergency Assistance:

For Richland County citizens that need emergency assistance who have not been evicted, but have needs such as vital documents, rent assistance, mortgage assistance or utility assistance-- \$1,000 x 50 households= \$50,000

Indirect costs per Federal de minimis indirect cost rate: \$34,793.86

Tables [top](#)

Expenses

Expenses	FY 20	FY21	FY22	Total
Program services	4,890,452	6,172,281	6,247,014	\$ 17,309,747
Fundraising	126,652	134,684	173,984	\$ 435,320
Administration/Management/General	482,415	481,142	484,816	\$ 1,448,373
Total	5,499,519	6,788,107	6,905,814	\$19,193,440

Required Attachments [top](#)

Documents Requested *	Required?	Attached Documents *
Statement of Financial Position(Balance Sheet)	<input checked="" type="checkbox"/>	Balance Sheet
Statement of Activity (Income and Expense Statement)	<input checked="" type="checkbox"/>	Income Statement
IRS Form 990 (if total annual revenue is \$50,000 or above)		IRS Form 990
Certified Financial Audit (revenue of \$750,000 but federal expenditures less than \$750,000)		
Certified Financial Audit Management Letter		Single Audit
Single Audit/Management Letter/ Corrective Plan		
Detailed Project Budget	<input checked="" type="checkbox"/>	Project Budget with Narrative
Other documents regarding project	<input checked="" type="checkbox"/>	Accounting Policies and Procedures Project Coordinator Job Description RCPL Letter of Support Project Timeline
IRS Determination Letter indicating 501 c3, non profit status	<input checked="" type="checkbox"/>	501c3 Letter of Determination
Proof of current Registration as a charity with the SC Secretary of State	<input checked="" type="checkbox"/>	SC Charitable Organization Letter



** ZoomGrants™ is not responsible for the content of uploaded documents.*

Application ID: 420480

Become a [fan of ZoomGrants™](#) on Facebook
Problems? Contact us at Questions@ZoomGrants.com
©2002-2023 GrantAnalyst.com. All rights reserved.
ZoomGrants and the ZoomGrants logo are trademarks of GrantAnalyst.com, LLC.
[Logout](#) | [Browser](#)

Powered by ZoomGrants™ and

Richland County Government
Administration
American Rescue Plan Grant
Deadline: 10/14/2022

Good Samaritan Community Development Corp The ReCover Initiative

Jump to: [Application Questions](#) [Budget](#) [Tables](#) [Required Attachments](#)

\$ 100,000.00 Requested

Submitted: 10/14/2022 8:35:31 PM (Pacific)

Project Contact

Erica Pitts
erica@goodsamaritancdc.org
Tel: 803-463-0437

Additional Contacts

none entered

Good Samaritan Community Development Corp

2602 Marling Dr
Columbia, SC 29204
United States

Executive Director

Damon McDuffie
damon@goodsamaritancdc.org

Telephone 803-463-9784

Fax

Web <https://www.goodsamaritancdc.org/>

Application Questions [top](#)

1. Organization Tax Filing Status

501c3

2. Organization Service Type

Non-Profit Community Development Corporation

3. Organization Process Owners

Executive Director; Damon McDuffie. Erica Pitts, Grant Administrator

Program/Project Information

4. Has your Organization received prior funding to address community concerns in the past, If yes, by whom?

GSCDC has received two reimbursable material grants from the SC Emergency Management Division of the Adjutant General's Office to fund the Recovery Project totaling \$100,000.

5. Describe the issue/ need that your project will address (required)?

Through the ReCover project, we seek to repair 100 roofs for residents adversely affected by the economic effects of COVID-19. Within Richland County's identified QCT's, low-income homeowners are facing a myriad of negative economic impacts resulting from the COVID-19 pandemic. We will ensure that each home is "dried in" resulting in a safer and healthier living environment. It is our hope that after we reach our initial goal, we can expand our project to repair damage roofs for low-income homeowners in underserved communities.

The target service area is comprised of high levels of substandard housing, low wealth opportunities, and high crime resulting in a community heavily concentrated and trapped in poverty. These socioeconomic factors mean homeowners in these communities are unable to secure the additional funding needed to make home repairs imperative to a safe and healthy home. Living under constant stress of income, utilities, food, shelter, and transportation insecurities also contributes to the rise of mental health crisis. ReCover Initiative will provide safer homes, remove blight, and revitalize the community to foster healthier residents. The program has the potential to impact thousands of lives and help in creating healthy, sustainable communities.

6. Is the project an expansion of current services your organization offers or a new program or reinstatement of a previously funded program?

Through our anchor project, ReCover Initiative established in 2019, we seek to continue to expand our services to repair our goal of 100 roofs for low- income homeowners residents adversely affected by the economic effects of COVID-19.

7. Specifically, what will funds be used for? Examples of the eligible projects can be found in the corresponding guidance/federal document link <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule.pdf>

We are requesting the funds needed to secure the materials, labor, volunteers, and operational needs required to complete Phase I of the Recover Initiative. The requested funds are integral to restarting the initiative after organizational stagnation due to the negative economic impacts of the pandemic. The grant funding will address the organizational needs to reestablish programmatic elements needed to meet the needs of our constituents in the identified target areas.

Funds are requested to successfully complete the roofing repairs. The expenditures will include roofing repair materials, labor, and equipment. The costs to repair one roof is \$5,000. We are requesting a total of \$75,000 in initial funding to assist with project implementation which will result in completing 15 roofs.

We are also requesting \$25,000 for administrative costs related to oversight and coordination of the project activities. We will contract a part-time administrative support consultant and a community outreach coordinators consultant to facilitate day to day programmatic activities.

The overall goal of 100 roofs requires funding of up to \$500,000. The ReCover Initiative project has secured labor pledges from Heritage Construction Consulting Inspections and Mitigation Services (HCCIMS) and Mercy Contracting. These resources will assist in completing approximately one-third of our project goal. Qualifying residents with the most severe damage will be identified to receive repairs as a part of the project implementation plan.

8. Please describe, in detail, how your project is related to the prevention of or mitigation of the impact of COVID-19, how funding is essential in addressing the need and communication process

Through Phase I of our project, we seek to repair 100 roofs for residents adversely affected by the economic effects of COVID-19. Within Richland County's identified QCT's, low-income homeowners are facing a myriad of negative economic impacts resulting from the COVID-19 pandemic.

The identified census tracts comprising the target area historically possess key indicators of economic distress each of which contribute to the long-term decline of the area and form the basis for the Recover Initiative project activities. Residents within these QCT's are predominately people of color, female and disproportionately represent the service industries impacted the most by COVID related job loss. These communities are comprised of poor, inner city neighborhoods with a large concentration of substandard housing. The 2018 City of Columbia Consolidated Housing Plan shows over 35% of the building structures in the area need major repair. In addition, the City of Columbia Building Inspection Office estimates that over 50% of the available housing units are substandard. The target area also has a high population density residing in substandard housing of almost 9,000 persons per square mile. These factors combine to reduce the quality of life for area residents.

Through Recover SC initiative, GSCDC will identify and qualify low-income homeowners for roofing and weatherization repairs needed to ensure safe and healthy housing. These repairs will help to reduce blight and revitalize the community and its residents. We are requesting the funds essential to restart the project and successfully move forward in our overall goal of 100 roofing repairs in Phase I.

Project Description and Goals

9. Please describe the target population of your program

Low-income homeowners within all Richland County, SC Qualified Census Tracts

10. What is the location (address and neighborhood) of your proposed project? Be specific as possible.

The ReCover Initiative will target low-income homeowners with an annual family income 50 - 80% of the area median income. Of these residents, we will initially target households with the most vulnerable population (elderly age 65 and above/ children age 5 or less). The homes will also need to be located within Richland and within the following Qualified Census Tracts:

1.00, 2.00, 3.00,5.00, 9.00, 10.00, 13.00, 21.00, 26.03,26.04, 28.00, 29.00, 30.00, 31.00, 104.09, 104.10, 104.11, 105.01, 105.02, 106.00, 107.01, 107.03, 108.03, 108.04, 109.00, 117.01, 117.02

11. Does your project/program require permits?

Yes General Contracting Permits which will be provided by the HCCIMS, contracting partner

Administrative Systems

12. How do you intend to recruit participants to your project and/or refer individuals for service, support or resources in the community? Only answer if applicable These funds require the use of evidence-based models or practice-based evidence. Please provide a description of the evidence that links your proposed strategies to interventions of prevention/or high-risk reduction.

The ReCover Initiative will utilize several techniques to recruit and qualify participants. We will deploy a community outreach program to inform residents within the target area of the program. We will contact community leaders and attend community meetings/events. We will also deploy PSA's via media and social media outlets. We will continue to engage with our current community partner Home Works of America to assist with identifying and qualifying participants.

During the initial ReCover projects in 2019, we found this strategy to very successful for reaching the target population and quality residents for participation. We successfully repaired the roofs for low-income homeowners with who demonstrated the greatest need.

13. Please explain your proposed project's timeline to completion. All ARPA grants distributed by Richland County must be expended by December 31, 2024.

The proposed project period is from 1/1/2023 -12/31/2024, and with the funds requested, we will complete repairs as follows:

- January 2023 - March 2023: Strategic planning
- April 2023 - August 2023: Five roofs completed
- September 2023 - December 2023: Four roofs completed
- January 2024 - March 2024: Three roofs completed
- April 2024 - August 2024: Three roofs completed
- September 2023 - December 2023: Evaluation & Dissemination

The total number of repaired roofs to be completed during the program period for the requested funds is 15.

14. What data do you plan to collect (Demographic data. Number of individuals/households served. Number of activities provided, etc.) Funded applicants will receive additional guidance on specific data to be reported. (Demographic Reporting is a requirement for data reporting for grant compliance. Based upon the response, additional requirements may be necessary for grant compliance.)

For all GSCDC programs, we collect participant demographic reporting data, For this project, we will also collect the following information for all participants:

- Verified income data
- Household data
- Number of roofing repairs
- Number of weatherization repairs

15. All budget items must be reasonable and critical to your proposed activities. The budget should be consistent with your narrative, making it clear how each of the activities will be funded. The budget may cover up to a 24-month period or not to extend beyond December 31, 2024. All expenses must be listed and directly related to the grant. When estimating costs, please show your calculations by including quantities, unit costs and other details. Only include grant-funded expenses in the budget descriptions. Provide a budget, broken into categories such as personnel, employee benefits/fringe, travel, training, equipment, office expenses, program, etc. and short narrative for each request. A. What is the total budget request amount?

\$100,000 total request for project period. The request includes \$25,000 Personnel Costs and Other Direct Costs for roofing repairs \$75,000.

16. What is the annual organization budget? A copy of your most recent annual budget should be included.

The current Annual Budget is attached for review. Due to COVID 19, we suspended our activities after completing previously funded initiatives. Current Annual budget is \$0

17. Does your project require initial funding prior to beginning? If yes, please describe what is needed to get started.

\$25,000 is requested initially to begin the planning and outreach stages of the project. These funds will be used to secure materials and labor to complete the first 4 roof repairs by March 31, 2023. We will also deploy the initial community outreach to recruit and qualify participants.

18. Please describe how this project will be financially sustained after ARPA funds are expended.

GSCDC will continue to secure private and public funding to complete the Recover Initiative Phase I, 100 roof repairs!

Business/Marketing Plan

19. Has this proposed project been submitted through any other City, State, Federal, or private funding process? If yes, please provide the information regarding the funding source, amount, and funding details. Please note this grant prohibits duplication of funds from multiple sources including other federal and state grant allocations.

The Recover initiative is not currently funded by any City, State, Federal, or private funding.

Performance Measures

20. Will funds supplant or supplement project funding? If so, please explain in detail.

The funds will supplant project funding for this phase of the ReCover Initiative. The previously secured grant funding was successfully expended. The Sponsor Agency no longer provides this specific funding for home repairs due to inclement weather events.

21. How will the success of this project be measured? Be specific as possible. Please use measurable indicators (i.e., Social Impact, Cost Benefit Analysis, Pre/Post Shifts in Attitudes or Behavior, etc.).

This phase of the ReCover Initiative goal is 15 roofing repairs for residents within the identified QCT's. The successful Social Impact and Community Revitalization measures include safe "dried in" housing, removal of community blight, , community activism, positive mental health indicators, and overall higher quality of life for community residents.

Sustainability

22. What are the specific outcomes and accomplishments this project will achieve and how will outcomes be measured?

The project will repair 15 roofs with the requested funds. These repairs will create safe and healthy housing and community revitalization for the low income residents disproportionately affected by the devastating economic affects of COVID-19. The outcomes measure d include the number of homes roof repairs and installations.

23. Has your organization had an instance of misuse of funds or fraud in the past 36 months? If so, please explain.

No

24. Does your organization have a current or pending lawsuit against another organization? If so, please explain.

No

25. Do you have a separate account for different programs/revenue sources to prevent co-mingling of funds?

Yes

26. Does your organization use a daily time tracking log for each position being paid using multiple sources of funding?

Yes.

Budget [top](#)

Income Section	Amount	Pending	Receiving
Grant Amount Requesting 100,000	\$ 0.00	\$ 100,000.00	
	\$ 0.00		
Total	\$ 0.00	\$ 100,000.00	\$ 0.00

Expense Category	Grant Amount Requested	Other Sources
Advertising/Marketing/ Promotions/ Billboards		
Advertising/Marketing Related Salary		
Municipal Services/Security		
Contractors/Outside Services	\$ 25,000.00	
Software/Equipment		
Other - Roofing Repair Materials/Supplies	\$ 75,000.00	
Total	\$ 100,000.00	\$ 0.00

Budget Narrative

Contractors/Outside Services

Administrative Support Consultant TBD (\$20,000)

-Consultant will provide project administrative support, internal/external communications, and administrative coordination.

Outreach Coordinator Consultant TBD (\$5,000)

-Consultant will provide social media engagement and communication with community stakeholders.

Other Direct Costs: \$75,000

Roofing Materials /Supplies per roof \$3000 (15 roofs)

- Includes cots of all material needed to repair/install roof on one home.

Roofing Labor per roof \$2000 (15 roofs)

-Included subcontractor labor to complete a full roof repair.

Tables [top](#)

Expenses

Expenses	FY 20	FY21	FY22	Total
Program services	0	0	0	\$ 0
Fundraising		0		\$ 0
Administration/Management/General		0		\$ 0
Total	0	0	0	\$0

Required Attachments [top](#)

Documents Requested *	Required?	Attached Documents *
Statement of Financial Position(Balance Sheet)	<input checked="" type="checkbox"/>	Financial Statement
Statement of Activity (Income and Expense Statement)	<input checked="" type="checkbox"/>	Income and Expenses
IRS Form 990 (if total annual revenue is \$50,000 or above)		
Certified Financial Audit (revenue of \$750,000 but federal expenditures less than \$750,000)		
Certified Financial Audit Management Letter		
Single Audit/Management Letter/ Corrective Plan		
Detailed Project Budget	<input checked="" type="checkbox"/>	Detailed budget
Other documents regarding project	<input checked="" type="checkbox"/>	RecoverSC Past Performance
IRS Determination Letter indicating 501 c3, non profit status	<input checked="" type="checkbox"/>	IRS Letter
Proof of current Registration as a charity with the SC Secretary of State	<input checked="" type="checkbox"/>	SCSOS Status
Organizations W-9	<input checked="" type="checkbox"/>	W9

* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 421003

UNHOUSED PERSONS

Allocation	\$2,000,000
Budget Allocations	(\$ 200,000)
Available Allocation	\$1,800,000
Qualified Recommendations	\$1,894,950
Recommendations (Over)/Under Allocation	(\$ 94,950)



Powered by ZoomGrants™ and

Richland County Government
Administration
American Rescue Plan Grant
Deadline: 10/14/2022

Eddings Help House Eddings Help House - Veteran/Recovery Housing

Jump to: [Application Questions](#) [Budget](#) [Tables](#) [Required Attachments](#)

\$ 50,000.00 Requested

Submitted: 10/14/2022 4:24:54 PM (Pacific)

Project Contact

Audra Thompson-Martin
manifested247@gmail.com
Tel: 4049935673

Additional Contacts

none entered

Eddings Help House

345 Rose Drive
West Columbia, SC 29170
United States

Telephone 8034043958
Fax
Web

CEO/Executive Director

Darren J Eddings
deddings1222@gmail.com

Application Questions [top](#)

1. Organization Tax Filing Status

Tax Exempt Status by IRS as of April, 2020 (Unconditional Exemption) - Contributions Are Deductible - No 990 PF Return

2. Organization Service Type

Non-Profit Organization - Transitional/Recovery Housing, Unhoused Veterans, Newly Released Inmates and Persons in Recovery for Mental Illness and Substance Abuse

3. Organization Process Owners

Darren J. Eddings

Program/Project Information

4. Has your Organization received prior funding to address community concerns in the past, If yes, by whom?

NO

5. Describe the issue/ need that your project will address (required)?

Eddings Help House is a Support/Recovery Program that addresses community issues within the Columbia Area that include Homelessness among Veterans, ReEntry Inmates, Substance Abusers and those with Mental Illness or Co-Occurring Disorders. We believe in providing equal opportunity through housing for the undeserved, disadvantaged and most vulnerable of the population in the Midlands Area. Our Organization assists with securing affordable housing to further prevent health disparities, lack of resources/referral services, mental/emotional/social deterioration and the inability to become gainfully employed due to an unstable environment.

This project provides stable, transitional/recovery housing which allows for Veterans, Substance Abusers, Mentally Ill and/or Newly Released Inmates to become independent and self-sufficient members of society, which in turn, increase their ability to obtain/maintain/sustain employment and/or monthly income sources. The Organization helps residents acquire physical/mental/emotional stabilization and utilize transportation services (public) effectively with staff support. Our Organization is a Recovery-Based Program that offers Crisis Management, Peer Support Services, Spiritual Support, Case Consultation with External Agencies, Individual Counseling and Referral/Resource Services in a structured atmosphere of

recovery, thereby, reducing neighborhood crime, homelessness, COVID-19 exposure, emergency room visits and unnecessary expenditures related to housing and food/meals. Our Program is designed with policies, procedures and requirements in a structured, disciplined environment to guide each resident in a healthy and productive manner.

We currently are serving only male population, however, have recognized the need to expand the purchasing of housing for the same undeserved, disadvantaged and vulnerable female population in the Midlands Area.

6. Is the project an expansion of current services your organization offers or a new program or reinstatement of a previously funded program?

Eddings Help House is currently in expansion of current services to include providing wages for Counselors, Maintenance Staff and Resident Monitors; and will also address further homeless/health disparities by purchasing additional properties for housing.

7. Specifically, what will funds be used for? Examples of the eligible projects can be found in the corresponding guidance/federal document link <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule.pdf>

Eddings Help House was severely impacted by the COVID-19 Pandemic due to loss of admissions for housing related to Veterans, ReEntry Inmates and those making efforts to recover from Mental Illness and/or Substance Abuse Disorders. Houses were in need of COVID-19 cleaning protocols and connections to referral sources were extremely limited. Such created a severe barrier to admissions or further stabilization of the housing industry. Rising costs have extended this barrier making it difficult to maintain expenditures without any current funding which may result in the loss of residential housing due to foreclosure.

Technological program advancement needs to be obtained, secured and maintained in order for sustainable and accurate accounting/financial records.

8. Please describe, in detail, how your project is related to the prevention of or mitigation of the impact of COVID-19, how funding is essential in addressing the need and communication process

Eddings Help House is related to the prevention and mitigation of the impact of COVID-19 as it secures housing for Veterans, Persons Recovering from Substance Use Disorders and/or Mental Illness, and ReEntry Inmates. Due to the impact of COVID-19 on the economy, it has left many Veterans, those underemployed and unemployed in detrimental circumstances. This is also true due to the cancellation of the moratoriums for evictions which has caused many to lose their places of residences. The Project also provides an opportunity to have access to food, preparation of meals, daily hygiene, a private/personal space (3 individuals per house), a stable recovering/spiritual atmosphere, access to medical/physical/emotional/ social needs, and referral/resource to external agencies. Funding is essential to the sustainability of the housing which includes all aspects of infrastructure expenditures. Each individual pays a very low monthly fee of \$500.00 which includes room, board, electricity, water, sewer, garbage, wifi/internet and cable. All of the utility services offered are necessary for residents to secure appointments and interactions with external agencies to stabilize in their living environment. Houses are also fully furnished and cleaning products, cleaning services, bedding, curtains, furniture, bathroom items, kitchen items have either been donated or paid for out-of-pocket by organizational staff. Monthly COVID-19 detail cleaning services are offered voluntarily by staff and residents are monitored, given random urine screens and COVID-19 testing on a weekly basis. Funding need to complete the purchase of washers and dryers per household to further advance the prevention and spread of COVID-19 through internal prevention measures.

Facilities management is a core indicator in that housing continues to meet state, federal and local requirements including accessibility, health, fire and safety codes on a consistent level.

The homeless population are the most vulnerable and high-risk in the City of Columbia as exposure to multiple diseases can be spread rapidly without knowing, without testing measures and realizing the need to quarantine or address the medical issues with a primary physician. Housing stabilization proves essential in providing residents an opportunity to effectively engage in self-care, as well as following through with medical providers to reduce risks of the spread of COVID-19 and/or other deteriorating and chronic conditions. Stable housing also reduces the number of emergency room visits to the hospital. Vaccination encouragement through consistent communication with residents and referral sources and provided in referral and recommendations.

Funding will also develop an infrastructure related to informational technological services for staff and residents to communicate effectively and ongoing through email services with the ability to respond accordingly. Staff will be able to develop a technology plan that includes electronic data backup and storage systems in place for each house and individual residents. This will give the opportunity to manage, monitor, review and evaluate individual program progress and develop individualized treatment plans for monthly reviews by clinical staff.

The need to also maintain timely and accurate financial records provided to the Board of Directors is of high need for improvement. Acquiring technologically sound and advanced programs would establish a more effective organizational operating system which is essential for any nonprofit organization.

Project Description and Goals

9. Please describe the target population of your program

Homeless Veterans, ReEntry Inmates and Individuals diagnosed with Substance Use Disorders and/or Mental Illnesses.

10. What is the location (address and neighborhood) of your proposed project? Be specific as possible.

The Executive Office is located at 345 Rose Drive, West Columbia, South Carolina 29170.

There are currently five houses located within the Richland County Area, Columbia, South Carolina.

The North Beltline House
2921 North Beltline Boulevard
Columbia, South Carolina 29204

The Duke House
106 Duke Avenue
Columbia, South Carolina 29203

The Maybank House
3609 Maybank Street
Columbia, South Carolina 29204

The Bronx House
3236 Bronx Road
Columbia, South Carolina 29204

The Westbridge House
320 Westbridge Road
Columbia, South Carolina 29223

11. Does your project/program require permits?

NO

Administrative Systems

12. How do you intend to recruit participants to your project and/or refer individuals for service, support or resources in the community? Only answer if applicable These funds require the use of evidence-based models or practice-based evidence. Please provide a description of the evidence that links your proposed strategies to interventions of prevention/or high-risk reduction.

One of the main goals for Eddings Help House is to secure funding through fundraisers, advertising, networking, Crowdfunding, private/public donations and grants to sustain the Program and Organization. Currently, Eddings Help House has collaborated with several agencies for referrals to our organization through professional interactions via telephone, networking and indirect (word-of-mouth) referrals. The following agencies are referral connections: South Carolina Department of Corrections ReEntry Program, SCDC ReEmerge Program, Catholic Charities, South Carolina Vocational Rehabilitation Services, Goodwill Industries, Christ Central Ministries, PALSS Agency and the recovering community (Narcotics Anonymous/Alcoholics Anonymous). Eddings Help House has a Licensed Addictions Counselor, 4 Peer Support Specialists on staff that provide assessment, orientation, counseling, crisis management, outreach services and referral to local Columbia Area Mental Health Center, Sexual Trauma Services, LRADAC and other agencies as needed. Transportation to appointments and Narcotics Anonymous or Alcoholics Anonymous meetings (3 per week). Residents are required to attend monthly house meetings to address difficulties and/or other issues affecting their emotional, mental or physical safety. Case consultations with external agencies are performed on a monthly basis for review and updates.

13. Please explain your proposed project's timeline to completion. All ARPA grants distributed by Richland County must be expended by December 31, 2024.

Eddings Help House is an organization that is seeking expansion to purchase and/or refurbish additional housing for Veterans, Newly Released Inmates and those in Recovery from Substance Abuse and/or Mental Illness. Completion of renovations, COVID cleaning and maintenance/repairs the current eight houses which currently hold 14 residents will be completed no later than March of 2023 with a total of 17 residents. Further acquisition of housing to accommodate the waiting list from SCDC and other agencies will be completed prior to the timeline of December 2024. Eddings Help House is in desperate need for female housing in light of the community need for female inmates being released to the community and lack of accommodations for female Veterans and Substance Abusers/Mentally Ill/Co-Occurring Disorders.

14. What data do you plan to collect (Demographic data. Number of individuals/households served. Number of activities provided, etc.) Funded applicants will receive additional guidance on specific data to be reported.

(Demographic Reporting is a requirement for data reporting for grant compliance. Based upon the response, additional requirements may be necessary for grant compliance.)

Demographic data is collected by individual housing which are all currently located in Richland County, South Carolina. As of September 30, 2022, there are fifteen (15) individuals enrolled in the Program. Activities provided to residents include the following:

Weekly Individual Counseling Services, Weekly Peer Support Group Services, Interviewing, Assessment, Case Management, Resource/Referral Services when needed, Treatment goals are updated every six months. Transportation to/from Appointments (medical, employment, SSA, VA, DMV, DHEC) and Job Sites if needed. Monthly Transportation to Christ Central for food securement, Transportation to local NA/AA meetings (at least 3 per week if in recovery for substances or have co-occurring disorders), Distribution of Behavioral Contracts if necessary, Random Urine Drug Screens, Random COVID-19 Screening.

Eddings Help House provides residential placement equaling three males per house with four males per house in one particular resident. Each resident has their own room which makes life easier to navigate for the resident and the staff.

Data will be collected per house and each resident occupying. Data will also include number of Veterans, those receiving SSI or SSDI income, those working part-time and/or full-time; compliance to rules and regulations, conflict resolutions among their resident mates, chore responsibilities, accomplishment of group goals, accomplishment of individual goals and results indicated from above indicated activities provided by staff.

Length of stay for each resident will also be acknowledged along with transportation to/from details.

Other data to be collected and reported are necessary maintenance and repairs to maintain DHEC living codes and conditions. Most of the houses are in desperate need of upgrading, roofing repairs, infrastructure reconstruction to avoid further damage and wear and tear. Eddings Help House does not currently have the budget to accommodate all the necessary means to pay staff, provide a well equipped program that meets the total needs of the resident.

15. All budget items must be reasonable and critical to your proposed activities. The budget should be consistent with your narrative, making it clear how each of the activities will be funded. The budget may cover up to a 24-month period or not to extend beyond December 31, 2024. All expenses must be listed and directly related to the grant. When estimating costs, please show your calculations by including quantities, unit costs and other details. Only include grant-funded expenses in the budget descriptions. Provide a budget, broken into categories such as personnel, employee benefits/fringe, travel, training, equipment, office expenses, program, etc. and short narrative for each request. A. What is the total budget request amount?

EDDINGS HELP HOUSE

RECOVERY AND SUPPORT PROGRAM

PARTNER MISSION: Eddings Help House Mission is to help the homeless male veterans, those returning home from prison, and individuals struggling with addiction and mental health issues to help them overcome their internal and external issues. We do this by providing them with shelter (transitional or emergency) to assist with transitioning from homelessness to independent living.

PARTNER VISION: Eddings Help House Vision is to help individuals secure a healthy, trusting, safe and secure environment that promotes and develops self-confidence, self-reliance and through independent living, where they may not otherwise have the opportunity.

Currently, counseling and Peer Support Services are provided to residents by Licensed Addictions Counselor and Peer Support Certified Staff who are not paid wages for the work performed due to lack of funding.

Program Output (What It Does) Outcome (Change)

Emergency Shelter 15 Individuals transitioning from At least 75% decrease in Homelessness to emergency homelessness with stable Housing with expansion within Housing for at least 1 year

1-2 years

Transitional Housing 15 individuals transitioning from At least 75% decrease in Homelessness to transitional homelessness with stable Housing with expansion within Housing for at least 1 year

1-2 years

Paid Housing Fees At least 5 individuals receiving 50% decrease in unpaid 1 monthly check from monthly fees on admission

collaborating agencies

Individual Counseling 15 individuals receiving weekly 75% reduction in mental

Individual counseling for daily health or addiction crises

Living skills or managing mental and emergency room

health/addiction crisis monthly visits

Peer Support Services 15 individuals receiving weekly 75% reduction in mental

Group Counseling for daily health or addiction crises
Living skills or managing mental and emergency room
health/addiction crisis weekly, visits
Conflict resolution skills, anger
Management, Relapse &
Recovery, Sponsorship

Monthly Fee Service 15 individuals pay for monthly Promotes accountability,
Fee of \$400-\$500 through VA responsibility,
Benefits or Employment self-reliance and
dependability

Documentation Assist. Individuals in need of assistance Becoming productive,
With driver's license, birth members of society with
Certificates, social security cards, legal documents in hand
Identification cards, etc. for job securement, etc.

Job Referral Individuals in need of employment At least a 80% reduction
Referred to independent self- in unemployment within
Employed individuals or other 2 months of admission
Employment agencies

Transportation 16 individuals have access to Reduce need for reliance
Bus transits or transportation on friends/family/
At a low cost to appointments expensive rideshare
Or job sites

Food Referral and transport to Christ 100% Reduction in
Central Ministries Food Bank Hunger

Prior to 2022, there have been 20 residents served and 24 residents have been served since the opening of Eddings Help House with the average stay of six months to one year. Eight residents were discharged from the Program due to violation of rules and regulations. Eddings Help House has served mostly Veterans up until restart in January of 2022 with unfilled beds due to the Pandemic resulting in major loss of income. We currently have 15 residents living in five houses who have been admitted since August of 2022. Four Veterans have remained throughout the Pandemic and have been housed for 1-3 years to date. All 15 beds will be filled as of October 1, 2022 with mostly Newly Released Inmates from the SCDC ReEntry Program, Veterans or those experiencing issues with addiction and/or mental health issues

FUNDING REQUESTS

Eddings Help House is asking for a grant equaling at least \$50,000 for seed funding to sustain and maintain five (5) houses that are currently occupied by residents. Eddings Help House desires to expand with purchasing additional houses for males and females, perform major and existing maintenance/repair/infrastructure construction on existing houses, purchase needed items such as air conditioners, furniture, beds, pay monthly utility expenses for all houses, washer and dryers, etc. and to purchase a Van to transport residents to and from appointments and places of employment. Utilities include electricity, water, gas, sewer and garbage. Insurance premiums included in the mortgage.

MONTHLY BUDGET ITEMS: (For Five Existing Houses)

BRONX HOUSE (January-September 2022) Fees

Month # Of Residents Mortgage Utilities Wifi/Internet/Cable Property Taxes Collected

January - 3 \$7,110 \$3,411 \$1,125 \$594 \$13,500 September

Yearly generated income should be \$18,000.

WESTBRIDGE HOUSE (January-September 2022)

2 \$7,200 \$2,610 \$1,125 \$702 \$9,000

One bed space has not been filled since January 2022.

Yearly generated income should be \$18,000.

DUKE HOUSE (January-September 2022)

3 \$5,940 \$3,990 \$1,125 \$465 \$10,175

Three (3) residents were discharged from this house from June-August for severe violation of rules and/or nonpayment of monthly fees resulting in major financial loss. One (1) stable resident, one (1) admission for September and one admission October 1, 2022.

Yearly generated income should be \$18,000.

NORTH BELTLINE HOUSE (January-September 2022)

3 \$7,422 \$3,229 \$1,125 \$699 \$9,500

Two residents were discharged with monthly fee unpaid resulting in two new admissions in May and August 2022.

Yearly generated income should be \$18,000.

MAYBANK HOUSE (January-September 2022)

3 \$8,200 \$4,100 \$1,125 \$556 \$10,000

Six (6) residents have been discharged from this house due to violation of rules which left empty beds for several months since January 2022.

Yearly generated income should be \$18,000.

JANUARY - SEPTEMBER 2022

CATHOLIC CHARITIES (RESIDENT FEES) \$ 2,250.00+

SC VOCATIONAL REHABILITATION \$ 250.00+

GENERATED FEES FROM RESIDENTS \$ 52,175.00+

TOTAL COLLECTED FEES AND DONATIONS \$ 54,675.00

MORTGAGE PAYMENTS \$ 35,872.00

MAINTENANCE FEES/REPAIRS \$ 1,425.00

FURNITURE/APPLIANCES/BEDDING, ETC. \$ 727.00

UTILITIES (ELECTRICITY, WATER, SEWER, ETC.) \$ 17,340.00

WIFI/INTERNET/CABLE \$ 5,625.00

PROPERTY TAXES \$ 3,016.00

DEFICITS TO DATE -\$ 9,330.00

CONTRACTOR PAYMENTS \$ 3,320.00

REPAIR AND MAINTENANCE \$ 4,900.00

As of October 1, 2022, all beds will be filled with residents. Currently, all residents are only charged \$500.00 per month, however, establishment of major donors has not been secured to date. All staff are not paid and deficits are paid out-of-pocket for necessary items for the houses which are deducted from their personal family/household budgets.

16. What is the annual organization budget? A copy of your most recent annual budget should be included.

STATEMENT OF ANNUAL OVERALL BUDGET PROJECTIONS ARE INDICATED IN THE FINANCIAL AND BUDGETING SECTION OPERATING FOR YEARS 1 AND 2. HOWEVER, NONE OF THESE SEED FUNDING REQUESTS WERE GRANTED DUE TO THE COVID-19 PANDEMIC WHICH SHARPLY DECLINED ADMISSIONS, FUNDRAISERS, DONATIONS AND PAYMENTS FROM COLLABORATING AGENCIES. YEARLY PROJECTIONS ARE ATTACHED TO BUDGET SECTION WHICH WOULD BE HELPFUL TO SUSTAIN THE AGENCY SHORT-TERM AND LONG-TERM.

17. Does your project require initial funding prior to beginning? If yes, please describe what is needed to get started.

Initial funding for Eddings Help House was provided through personal funds from Darren J. Eddings. However, Pandemic of 2020 reduced severely the number of admissions for housing. Funding is needed for continued start-up acquire necessary furniture and appliances as most of the residents have been homeless and house are fully furnished. Major appliances such as washers/dryers, roofing repairs, infrastructure maintenance and repairs, transportation needs, paid wages for staff (resident monitors, peer support specialist, licensed addictions counselor), routine maintenance, computer centers for residents in-house.

18. Please describe how this project will be financially sustained after ARPA funds are expended.

Financial sustainment will be through collaborating agencies, 100% monthly fee securement and fundraising

Business/Marketing Plan

19. Has this proposed project been submitted through any other City, State, Federal, or private funding process? If yes, please provide the information regarding the funding source, amount, and funding details. Please note this grant prohibits duplication of funds from multiple sources including other federal and state grant allocations.

Eddings Help House has submitted several proposals that were submitted via a novice Grant Writer who was discharged as the Operations Manager in June of 2022. Any proposals that were submitted were denied and no funds have been allocated to this agency to date. Duplication of funds have not been dispersed from any other agency at present. Eddings Help House has not received any funds from any corporation other than Catholic Charities who have paid one time monthly fees for ReEntry assigned inmates. There have been no corporation or organization donations or proposals accepted for Eddings Help House.

20. Will funds supplant or supplement project funding? If so, please explain in detail.

Eddings Help House is a Recovery & Support Program that is in the process of acquiring stable residents providing them with resources to pay monthly fees of \$500.00 with a goal of 100% of residents having the ability to pay by December of 2022. We have opened 1-2 more beds in each house to generate such income. We are also in the process of collaborating with interested corporations who are willing to disburse funds for expanding services due to the increased need to eradicate homelessness among Veterans, Discharged ReEntry Inmates, Substance Abuse Disorders, Mental Health and the Opiate Crisis. Funds will assist with Information Technology, provision of peer support services/groups, individual counseling, residential monitoring, COVID detail cleaning, COVID testing, transportation and other necessary elements to maintain the program.

21. How will the success of this project be measured? Be specific as possible. Please use measurable indicators (i.e., Social Impact, Cost Benefit Analysis, Pre/Post Shifts in Attitudes or Behavior, etc.).

The success of Eddings Help House will be measured utilizing a Logic Model which is a systematic and visual tool that demonstrates the key relationships among: (1) The resources we have; (2) The activities we plan or are implementing; and (3) The changes we hope to achieve. Included is a Theory of Change which will show how our Activities and Change relate. This is a research-based theory that demonstrates our underlying assumptions are valid and articulates a strategy and specific actions that lead from inputs to outcomes. Resources are defined as Time, Money, Reputation, Staff, Volunteers and Board Expertise. Activities are defined as "What We Do and How We Do It" which describe the key elements of our Program. Activities include: Stable Housing, Peer Support Services, Individual Counseling, Mental Health Counseling, Addictions Counseling, Residential Monitoring, Referral and Resources, Outreach Services, Employment Referrals, Transportation. Outputs include the quantitative evidence of our program and the activities that we implement. The Theory of Change indicates the evidence based explanation of how and why our activities lead to outcomes. Measurable indicators begin at the point of initial contact when residents are interviewed and given thorough assessments via a biopsychosocial assessment. Weekly Peer Support Services Groups and Individual Counseling sessions review resident goals and progress made within the group setting with housemates and on an individual basis. Changes in the Logic Model indicate what we have actually achieved with each resident and the Program as a whole. Changes are documented from time of admission with regards to the effects of transitioning from homelessness to housing and how this transition impacts the individual and the community. Interactions, case consultations and collaborations with community agencies to ensure quality of life transitions, independent living, self-sufficiency, the ability to adjust and become responsible and accountable are avenues measuring changes. Outcomes achieved include: Short-Term Goals (Knowledge, attitude and skills learned and gained); Mid-Term Goals (Behavioral Changes and Actions); and Long-Term Goals (Quality of Life). Preadmission attitudes and behaviors are documented and progress is reviewed on a monthly basis via weekly Peer Support Services, House Meetings and Individual Counseling Sessions. Goals expand as the resident begins to feel a sense of wholeness and stability mentally, emotionally, physically, spiritually, financially and socially from the time of initial placement. Documentation, notetaking and journaling through Focus Groups, Interviewing, Assessments, Goal Planning/Reviews and Observations for measurable outcomes are utilized for data collection, analysis and interpretation. The Benefit of such Programming greatly outweighs the cost of implementing this Project when seeking to impact the lives of the homeless in a positive manner. However, the cost of sustaining such Project is enormous as mandatory housing repairs, ensuring residents have necessary appliances (i.e. washers/dryers, etc.), transportation, food, clothing, bedding for day-to-day living as well as paid staff needed.

Sustainability

22. What are the specific outcomes and accomplishments this project will achieve and how will outcomes be measured?

Program Output (What It Does) Outcome (Change)

Emergency Shelter 15 Individuals transitioning from At least 75% decrease in Homelessness to emergency homelessness with stable Housing with expansion within Housing for at least 1 year 1-2 years

Transitional Housing 15 individuals transitioning from At least 75% decrease in Homelessness to transitional homelessness with stable Housing with expansion of Phases Housing for at least 1 year within the next 2 years

Paid Housing Fees At least 5 individuals receiving 85% reduction in unpaid 1 monthly check from collaborating monthly fees on admission Agencies for monthly fee

Individual Counseling 15 individuals receiving weekly 75% reduction in mental Individual counseling for daily health or addiction crises Living skills or managing mental and emergency room health/addiction crisis; referrals visits; 90% reduction in to NA/AA meetings, detox or relapses on substances other appropriate agencies

Peer Support Services 15 individuals receiving weekly 85% reduction in mental Group Counseling for daily health or addiction crises

Living skills or managing mental and emergency room health/addiction crisis weekly, visits
 Conflict Resolution Skills, Anger Management, Relapse & Recovery, Sponsorship, Coping Skills and Social Skills

Monthly Fee Service 17 individuals pay for monthly Promotes accountability, Fee of \$400-\$500 through VA responsibility, Benefits, Employment, SSI self-reliance and dependability

Documentation Assistance Individuals in need of assistance Becoming productive, With driver's license, birth members of society with Certificates, social security cards, legal documents in hand Identification cards, etc. for job securement, etc.

Job Referral Individuals in need of employment At least a 80% reduction Referred to independent self- in unemployment within Employed individuals or other 2 months of admission

Employment agencies; Secure Clothing through donations

Transportation 16 individuals have access to Reduce need for reliance

Bus transits or transportation on friends/family/ At a low cost to appointments expensive rideshare

Or job sites; acquiring ride

Vouchers via Goodwill and

SCVR

Food Referral to Christ Central Ministries 100% Reduction in

Securing SNAP Benefits Hunger

23. Has your organization had an instance of misuse of funds or fraud in the past 36 months? If so, please explain.
 NO

24. Does your organization have a current or pending lawsuit against another organization? If so, please explain.
 NO

25. Do you have a separate account for different programs/revenue sources to prevent co-mingling of funds?
 Absolutely! Eddings Help House has a Business Account where funds are received and disbursed regarding the operation and management of facilities and services.

26. Does your organization use a daily time tracking log for each position being paid using multiple sources of funding?
 Yes, however, current staff are working as volunteers as the business is unable to pay wages due to lack of funding.

Budget [top](#)

Income Section	Amount	Pending	Receiving
Grant Amount Requesting	\$ 50,000.00	\$ 50,000.00	\$ 0.00
Financial sustainment will be through development of partnerships with Catholic Charities, South Carolina Department of Corrections ReEntry Program/ReEmerge Program, SC Vocational Rehabilitation and other major donors seeking to partner with us.	\$ 2,500.00	\$ 500.00	\$ 2,000.00
Financial sustainment will be through collaborating agencies, 100% monthly fee securement and fundraising	\$ 8,000.00	\$ 2,500.00	\$ 5,500.00
Total	\$ 60,500.00	\$ 53,000.00	\$ 7,500.00

Expense Category	Grant Amount Requested	Other Sources	
Advertising/Marketing/ Promotions/ Billboards	\$ 2,100.00	\$ 0.00	
Advertising/Marketing Related Salary	\$ 4,300.00	\$ 0.00	
Municipal Services/Security	\$ 5,400.00	\$ 0.00	
Contractors/Outside Services	\$ 10,400.00	\$ 0.00	323

Software/Equipment	\$ 9,200.00	\$ 0.00
Other	\$ 18,600.00	\$ 0.00
Total	\$ 50,000.00	\$ 0.00

Budget Narrative

Eddings Help House receives ONE-TIME Donations for each ReEntry Inmate admitted of \$500.00 from Catholic Charities which indicates how many we have received to date. Expenses indicated in the grant request expense column are as follows: Advertising/Marketing/Promotions/Billboards include an Outreach Coordinator who connects with community agencies and individuals who are homeless, Veterans and or have issues with substance use disorders/mental illness to promote and market our Recovery and Program Services. Billboards and advertising tools are needed to expand services and become a highly visible program within the community. Marketing would include all technical and informational services necessary to establish the organization as a needed and productive entity in the community. Municipal and security requires 24-hour camera surveillance and resident monitoring with salary. Contractors and outside services include housing maintenance, repairs (roofing issues, leaks, etc.), plumbers, electricians as all the house are in need of completion of necessary projects to maintain DHEC protocols for safe and effective living conditions. Computer equipment and software are necessary for staff to maintain accounting, track budgets/donations/collaborations, maintain accurate records, and install computer centers in current houses for resident to have access for medical, employment and other needs. Conducting effective therapeutic groups with highly trained and paid staff will require staff development and training, licenses and certifications to remain updated (Training and Development). Necessary products are needed for COVID detail cleaning x once per month and ensuring that all appliances that are in good working condition. All houses are fully furnished and all residents only bring personal belongings to the residence.

Tables [top](#)

Expenses

Expenses	FY 20	FY21	FY22	Total
Program services	10,400	9,500	12,300	\$ 32,200
Fundraising	0	0	690	\$ 690
Administration/Management/General	4,000	13,000	27,000	\$ 44,000
Total	14,400	22,500	39,990	\$76,890

Required Attachments [top](#)

Documents Requested *	Required?	Attached Documents *
Statement of Financial Position(Balance Sheet)	<input checked="" type="checkbox"/>	Current Financial Statement
Statement of Activity (Income and Expense Statement)	<input checked="" type="checkbox"/>	Projected Financial Statement
IRS Form 990 (if total annual revenue is \$50,000 or above)		
Certified Financial Audit (revenue of \$750,000 but federal expenditures less than \$750,000)		
Certified Financial Audit Management Letter		
Single Audit/Management Letter/ Corrective Plan		
Detailed Project Budget	<input checked="" type="checkbox"/>	Projected Financial Statement
Other documents regarding project	<input checked="" type="checkbox"/>	Eddings Help House Business Plan
IRS Determination Letter indicating 501 c3, non profit status	<input checked="" type="checkbox"/>	Eddings Help House 501 3 (C) Status Eddings Help House 501 3(C) Status Eddings Help House FedBiz 501 3(C) Organization Eddings Help House FedBiz 501 3(C) Organization Eddings Help House FedBiz 501 3(C) Organization

[Eddings Help House FedBiz 501 3\(C\) Organization](#)

[Eddings Help House FedBiz 501 3\(C\) Organization](#)

[Eddings Help House IRS Letter for NonProfit](#)

Proof of current Registration as a charity with the SC Secretary of State



[Eddings Help House SC Secretary of State](#)

Organizations W-9



[Eddings Help House Organizations W9](#)

** ZoomGrants™ is not responsible for the content of uploaded documents.*

Application ID: 416814

Become a [fan of ZoomGrants™](#) on Facebook
Problems? Contact us at Questions@ZoomGrants.com
©2002-2023 GrantAnalyst.com. All rights reserved.
"ZoomGrants" and the ZoomGrants logo are trademarks of GrantAnalyst.com, LLC.
[Logout](#) | [Browser](#)

Powered by ZoomGrants™ and

Richland County Government
Administration
American Rescue Plan Grant
Deadline: 10/14/2022

Midlands Housing Alliance MHA Shelter Services

Jump to: [Application Questions](#) [Budget](#) [Tables](#) [Required Attachments](#)

\$ 476,000.00 Requested

Submitted: 10/13/2022 6:56:55 AM (Pacific)

Project Contact

Monica Haddock
mhaddock@transitionssc.org
Tel: 803-724-1081

Additional Contacts

none entered

Midlands Housing Alliance

2025 Main St
Columbia, SC 29201
United States

Telephone 803-708-4861
Fax 803-708-4803
Web WWW.TransitionsSC.org

CEO

Craig Currey
ccurrey@transitionssc.org

Application Questions [top](#)

1. Organization Tax Filing Status

Midlands Housing Alliance is a 501(c)(3).

2. Organization Service Type

Homeless Shelter

3. Organization Process Owners

Craig Currey

Program/Project Information

4. Has your Organization received prior funding to address community concerns in the past, If yes, by whom?

Midlands Housing Alliance's current budget is \$3.4 million. The largest share of the budget is for staff salaries and benefits. Other significant budget items are utilities, program supplies (e.g. cleaning supplies, bed linens), and maintenance. Federally funded grants that Transitions administers include:

- Department of Housing and Urban Development Continuum of Care Grant (since 2012)
- Department of Housing and Urban Development Emergency Solutions Grant (through the S.C. Department of Administration, Office of Economic Opportunity) (since 2014)
- Department of Housing and Urban Development Housing Opportunities for Persons with AIDS (through the City of Columbia) (since 2014)
- Federal Emergency Management Agency Emergency Food and Shelter Program (through United Way of the Midlands) (since 2015)
- Community Development Block Grant (through Lexington County) (since 2016)
- Department of Veteran Affairs Grant Per Diem Program (since 2020)

Transitions has met all performance and fiscal requirements for each grant as demonstrated in required reporting and monitoring.

5. Describe the issue/ need that your project will address (required)?

Midlands Housing Alliance is requesting funds as part of the funding for unhoused persons. The funding provided by the County of Richland is used to meet the outreach needs of Transitions. A human response to the homeless is safeguarding them from the inhospitable environment of the street. Our staff continues to work with our clients, providers, neighborhoods, and police to provide the safest possible environment. For our clients to thrive and succeed, they must be comfortable and secure so that they can focus on reducing their barriers. Midlands Housing Alliance/ Transitions is a campus providing a safe, handicap-accessible environment; 260 beds; meals onsite; a Day Center with hygiene products, showers, restrooms, phone, and mail delivery onsite; laundry services; transportation to local agencies; bus tickets for employment and medical appointments; community resource listings and referrals; a courtyard with a community garden; a library with a quiet area; a computer lab with internet access; a clothing closet; a career center; job and financial planning; Homeless Court and legal aid; veterans services; youth services; older adult services; an onsite medical clinic; onsite mental health and substance abuse assistance; housing assistance; outreach in the community; and daily classes for personal development and life skills. The Day Center which is open seven days a week to provide an alternative to the street during the day and to allow homeless individuals an opportunity to obtain services, protection, and a hot lunch. On any given day, over 69 people utilize the Day Center. In FY 2022, 25,089 individuals used our Day Center and we served 3139 unique individuals across all programs.

6. Is the project an expansion of current services your organization offers or a new program or reinstatement of a previously funded program?

Previously Funded Project

7. Specifically, what will funds be used for? Examples of the eligible projects can be found in the corresponding guidance/federal document link <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule.pdf>

The funds of this grant will be used to pay salaries for staff personnel for the Day Center, our Transportation Driver, 20% of our contract and grant specialist, 20% of four case managers and 60% of the Vice President of Programs for July 2022-December 2024. This grant will also cover pest control program and plumbing repairs for 2 years.

8. Please describe, in detail, how your project is related to the prevention of or mitigation of the impact of COVID-19, how funding is essential in addressing the need and communication process

COVID-19 revealed numerous and compound issues facing people experiencing homelessness across all domains and demographics. At the community level, closures and services disruptions restricted access to usual spaces such as libraries and resources to meet basic needs. At the policy level, pandemic relief resources such as stimulus checks and emergency housing vouchers were largely unavailable to them because of lack of an address or computers to apply. Transitions was the only homeless provider that remained opened taking in new residents. Our case managers assisted clients with stimulus application, EHV applications, SNAP application and disability applications and provided shelter. We also allowed the State Housing Authority to hold orientations at Transitions to ensure proper social distancing. In addition through partner agencies, we provided testing and vaccine clinics. Even with the closing of the DHEC hotel, we continue to provide quarantined areas for current clients that test positive for COVID.

Project Description and Goals

9. Please describe the target population of your program

The Unhoused Community in Richland County

10. What is the location (address and neighborhood) of your proposed project? Be specific as possible.

The location of the project is 2025 Main St, Columbia, SC 29201. We serve clients primarily from Richland County. Last fiscal year, 56% of our clients were from Richland County.

11. Does your project/program require permits?

Yes

Administrative Systems

12. How do you intend to recruit participants to your project and/or refer individuals for service, support or resources in the community? Only answer if applicable These funds require the use of evidence-based models or practice-based evidence. Please provide a description of the evidence that links your proposed strategies to interventions of prevention/or high-risk reduction.

Our outreach team has staff going into communities across our area to places where the homeless congregate. We employ the methodology of "be where the client is". They engage those clients on the streets and try to get them to come into Transitions to receive services thus helping to reduce the number of individuals on the streets of Richland County. (Police Department) In FY 2022, our outreach staff made 214 outings, worked with 247 clients and were able to refer 143 clients to Transitions to receive a bed. They distributed 268 hygiene and food packs. In addition, they completed 56 benefit application in the field.

13. Please explain your proposed project's timeline to completion. All ARPA grants distributed by Richland County

must be expended by December 31, 2024.

Our project is for funding salaries for current personnel at Midlands Housing Alliance, plumbing repairs and pest control until December 31, 2024

14. What data do you plan to collect (Demographic data. Number of individuals/households served. Number of activities provided, etc.) Funded applicants will receive additional guidance on specific data to be reported. (Demographic Reporting is a requirement for data reporting for grant compliance. Based upon the response, additional requirements may be necessary for grant compliance.)

Midland Housing Alliance uses the Homeless Management Information System (HMIS) to enter and maintain all client data. All program staff are trained to enter client data and do so on a daily basis, including information collected at program entry as well as case management notes, interim evaluations, and data collected from clients at program exit. In addition, MHA employs a HMIS data specialist that is responsible for HMIS data quality and analysis. Monthly data quality and completeness reports are run to maintain accurate client data. For the MHA RRH program, our data completeness reports were consistently scored in the 97 to 99% range. To maintain our data quality, staff participates in regular system-wide HMIS trainings. In addition, MHA schedules in-house HMIS trainings when data entry problems are identified. We currently have 20 end-user licenses for HMIS.

15. All budget items must be reasonable and critical to your proposed activities. The budget should be consistent with your narrative, making it clear how each of the activities will be funded. The budget may cover up to a 24-month period or not to extend beyond December 31, 2024. All expenses must be listed and directly related to the grant. When estimating costs, please show your calculations by including quantities, unit costs and other details. Only include grant-funded expenses in the budget descriptions. Provide a budget, broken into categories such as personnel, employee benefits/fringe, travel, training, equipment, office expenses, program, etc. and short narrative for each request. A. What is the total budget request amount?

The total budget for this project is \$ 476,000

Personnel Budget is for July 1, 2023-Dec 31, 2024

Day Center Coordinator- \$20,230 X 1.5 = \$30,345

Day Center Shift Staff-\$88210 X 1.5= \$132,315

VP of Programs-\$37,800 X 1.5 = \$56,700

Government Grants and Contracts-\$10,500 X 1.5 = \$21,000

Case Managers-\$33,260 X 1.5 = \$49,890

Pest control- \$12,000 Quarterly = \$96,000 over 2 years

Plumbing repairs- \$40,000 per year=\$80,000 over 2 years

16. What is the annual organization budget? A copy of your most recent annual budget should be included.

The annual budget of Midlands Housing Alliance is \$3,397,2000.

17. Does your project require initial funding prior to beginning? If yes, please describe what is needed to get started.

Our project does not need funding to begin.

18. Please describe how this project will be financially sustained after ARPA funds are expended.

MHA is committed to its mission to engage and equip homeless adults of the Midlands to transition into to stability and permanent housing and will work to secure the necessary funds to continue its work.

Business/Marketing Plan

19. Has this proposed project been submitted through any other City, State, Federal, or private funding process? If yes, please provide the information regarding the funding source, amount, and funding details. Please note this grant prohibits duplication of funds from multiple sources including other federal and state grant allocations.

Yes. We are partially fund by a variety of public and private grants. Transitions ensures that there is no duplication of expenses between grants. When a grant is awarded, the accountant sets up a cost center for that grant award. Eligible expenditures are coded/billed to the appropriate cost center, and reimbursements/requests for payment are forwarded to the appropriate agency on a monthly basis.

City of Columbia 325,000.00

This grant covers expenses for security of Transitions including personnel and security system.

City of West Columbia \$10,000.00

This grant is for general operating expenses.

Cayce \$5,000.00

This grant is for general operating expenses.

ESG \$107,000.00

This grant covers a portion of utilities for the dormitories and day center, repairs, and personnel.

HOPWA \$21,390.00

This covers case managers that work with HOPWA clients.

HUD-New RR Grant Administration \$4,000.00

HUD-New RR Supportive Services \$45,975.00

HUD-New RR Rental Assistance \$39,804.00

These three grants are specifically for the HUD Rapid Rehousing Program

Town of Blythewood \$5,000.00

This grant is for general operating expenses.

Fairfield County \$4,000.00

This grant is for general operating expenses.

SC SNAP \$65,340.00

This grant partially funds case managers

CDBG Lexington 55,000.00

This grant is for general repairs of the kitchen, janitorial and program supplies.

EFSP Phase ARPA (FEMA) 69,350.00

This grant covers general shelter operations.

Performance Measures

20. Will funds supplant or supplement project funding? If so, please explain in detail.

These funds will supplement funding from private donors and an Emergency Services Grant from the State of South Carolina. These funds will supplement funding from other sources. However, without funds from Richland County, Transitions would re-evaluate the level of services it is currently able to provide clients. As the only residential shelter in the Midlands that remained open to new clients at the onset of COVID-19 and during the pandemic, our goal is to continue to provide the same level of service and continue to be a resource for those in need. If funds aren't provided or are reduced it may become necessary to reduce services, the number of clients that can be served, or a combination of both.

21. How will the success of this project be measured? Be specific as possible. Please use measurable indicators (i.e., Social Impact, Cost Benefit Analysis, Pre/Post Shifts in Attitudes or Behavior, etc.).

This project will measure the social impact of Transitions in Richland County. A 2017 study by the RAND Corporation found that one homeless person in LA County received public services that averaged \$38,146. In contrast, one year of shelter services at Transitions for an individual is \$8,760.

Short Term Outcome: Unhoused Individuals will become residents of Transitions to receive services

Short Term Outcome: Clients will increase income or noncash benefits such as SNAP

Long Term Outcome: Clients will be stable in housing

Sustainability

22. What are the specific outcomes and accomplishments this project will achieve and how will outcomes be measured?

Goal 1: 3000 individuals will be served by Transitions

Goal 2: 1250 individuals will be provided emergency shelter

Goal 3: 40% (500) of individuals will make progress on their care plans

Goal 4: 350 individuals will be referred to Mental Health or Primary Care provider

Goal 5: 260 individuals will increase income through employment

Goal 6: 340 individuals will increase or access new benefits

Goal 7: Reduction of reported bed bug incidents reported by clients

Data will be tracked in the Homeless Management Information System (HMIS). Case management is updated at all program levels on a continuous basis. Clients that are placed in permanent housing, as well as those housed through Rapid Rehousing are tracked after they leave the program. Clients assisted through the onsite career center are recorded and provided onsite follow-up.

23. Has your organization had an instance of misuse of funds or fraud in the past 36 months? If so, please explain.

Midlands Housing Alliance has no instances of misuse of funds or fraud.

24. Does your organization have a current or pending lawsuit against another organization? If so, please explain.

Midlands Housing Alliance has no current or pending lawsuits against any other organizations.

25. Do you have a separate account for different programs/revenue sources to prevent co-mingling of funds?

Yes. Every grant is coded as a different cost center in QuickBooks. This allows to track and monitor grant expenditures.

26. Does your organization use a daily time tracking log for each position being paid using multiple sources of funding?

Yes. All employees have daily time sheets in Cognito Forms.

Budget [top](#)

Income Section	Amount	Pending	Receiving
Grant Amount Requesting	\$ 476,000.00		
Corporate Giving	\$ 521,220.00		\$ 521,220.00
Community & United Way	\$ 244,500.00		\$ 244,500.00
Rent Revenue	\$ 20,000.00		\$ 20,000.00
Fundraising	\$ 260,000.00		\$ 260,000.00
RSOC and Overflow	\$ 438,700.00		\$ 438,700.00
Other Income	\$ 21,500.00		\$ 21,500.00
	\$ 0.00		
	\$ 0.00		
Total	\$ 1,981,920.00	\$ 0.00	\$ 1,505,920.00

Expense Category	Grant Amount Requested	Other Sources
Day Center Coordinator	\$ 30,345.00	\$ 22,155.00
Hourly Shift Staff Salary	\$ 132,315.00	\$ 134,469.00
Case Manager 1 Salary	\$ 13,140.00	\$ 41,610.00
Case Manager 2 Salary	\$ 29,700.00	\$ 24,300.00
Case Manager 3 Salary	\$ 4,950.00	\$ 44,550.00
Case Manager 4 Salary	\$ 17,100.00	\$ 39,900.00
Government Grants and Contract Salary	\$ 15,750.00	\$ 63,000.00
VP of Programs Salary	\$ 56,700.00	\$ 37,800.00
Pest Control Program	\$ 96,000.00	\$ 0.00
Plumbing Repairs	\$ 80,000.00	\$ 0.00
	\$ 0.00	\$ 0.00
Total	\$ 476,000.00	\$ 407,784.00

Budget Narrative

Two staff positions are primarily responsible for management of the Richland County ARPA Grant, the Vice President of Programs and the Government Grants and Contracts Coordinator. The VP of Programs provides the oversight for all programming services at Transitions. She oversees the work of program staff including those in our outreach and residential programs as well as HMIS operations. The VP of Programs is also responsible for staff training to stay compliant with ARPA rules and required client documentation. The VP of Programs is a licensed social worker with extensive experience in program management including grant funded projects

The Government Grants Coordinator is responsible for the overall administration of the ARPA Award. This position tracks and submits all requests for reimbursement, provides the Accomplishment Reports as necessary, and coordinates with the VP of Programs to ensure that ARPA funds are utilized appropriately. The VP of Programs works with the Grants Coordinator to provide data for reporting purposes. The government grants coordinator is licensed social worker with a background in purchasing and contracts.

This grant will also partially fund four case managers. All four case managers are hold at least a bachelors of human services degree. While our case management and housing location staff work to find appropriate housing, they are also connecting clients to essential services and resources.

Finally, a complete pest control program and plumbing repairs are included in this project. These make up the largest portion of our service and repair bills.

Tables [top](#)

Expenses

Expenses	FY 20	FY21	FY22	330 Total
----------	-------	------	------	--------------

Program services	2,335,026	2,601,827		\$ 4,936,853
Fundraising	197,801	120,775		\$ 318,576
Administration/Management/General	287,408	263,282		\$ 550,690
Total	2,820,235	2,985,884	0	\$5,806,119

Required Attachments [top](#)

Documents Requested *	Required?	Attached Documents *
Statement of Financial Position(Balance Sheet)	<input checked="" type="checkbox"/>	Balance Sheet
Statement of Activity (Income and Expense Statement)	<input checked="" type="checkbox"/>	PandL
IRS Form 990 (if total annual revenue is \$50,000 or above)		990
Certified Financial Audit (revenue of \$750,000 but federal expenditures less than \$750,000)		Audit
Certified Financial Audit Management Letter		
Single Audit/Management Letter/ Corrective Plan		
Detailed Project Budget	<input checked="" type="checkbox"/>	SalaryBudget
Other documents regarding project	<input checked="" type="checkbox"/>	Transitions Budget BedBugEstimate kayPlumbingActualAmount
IRS Determination Letter indicating 501 c3, non profit status	<input checked="" type="checkbox"/>	501c3
Proof of current Registration as a charity with the SC Secretary of State	<input checked="" type="checkbox"/>	CharityLetter
Organizations W-9	<input checked="" type="checkbox"/>	W9

* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 419682

Become a [fan of ZoomGrants™](#) on Facebook
 Problems? Contact us at Questions@ZoomGrants.com
 ©2002-2023 GrantAnalyst.com. All rights reserved.
 "ZoomGrants" and the ZoomGrants logo are trademarks of GrantAnalyst.com, LLC.
[Logout](#) | [Browser](#)

Powered by ZoomGrants™ and

Richland County Government
Administration
American Rescue Plan Grant
Deadline: 10/14/2022

Restoration803 Pathways Home

Jump to: [Application Questions](#) [Budget](#) [Tables](#) [Required Attachments](#)

\$ 10,000.00 Requested

Submitted: 10/13/2022 1:51:01 PM (Pacific)

Project Contact

Janice Johnson
jmb3johnson@gmail.com
Tel: 803.351.0168

Additional Contacts

none entered

Restoration803

PO Box 1282
Columbia, SC 29201
United States

Telephone 888.970.2004

Fax

Web restoration803.wix.com/restore

Founder/Director

Charmaine Primus
restoration803@gmail.com

Application Questions [top](#)

1. Organization Tax Filing Status

Restoration803 is a public charity with 501(c)(3) status with the Department of Internal Revenue.

2. Organization Service Type

Restoration803 is a non-profitable charitable organization focusing on individuals experiencing homelessness to restore them back to their original capacity of life by providing community services and linkage to other collaborative community agencies.

3. Organization Process Owners

Charmaine Primus, Founder/Director

Program/Project Information

4. Has your Organization received prior funding to address community concerns in the past, If yes, by whom?

Restoration803 has received prior funding from several community agencies. The following agencies are Richland County Discrepancies Grant, Enterprise Community Grant, Van Guard Foundation, Mungo Foundation, Amazon, Network For Good, Score Reward, Walmart, Publix, United Way of The Midlands, Harvest Hope Food Bank, Ashland United Methodist Church, Rhema Baptist Church, Little Zion Baptist Church, Midlands Give community donations.

5. Describe the issue/ need that your project will address (required)?

Since 1999, Restoration803 has been providing homeless and very low-income individuals and families in the Columbia Midlands area with food, clothing, and emergency support services necessary to obtain self-sufficiency. According to the SC Council on Homelessness, homelessness and housing instability continue to be pervasive in South Carolina. While there are numerous agencies working across the state to provide critical housing and supportive services to vulnerable populations, thousands of individuals and families continue to experience, or are at risk, for homelessness. Over the past year, it was reported that the COVID-19 pandemic only exacerbated our state's housing crisis. The economic impact of the pandemic has led to increased job losses and threats of evictions due to lack of income to cover housing costs and evictions. The result has been increased homelessness and instability. The Pathways Home project will work towards prevention of the factors affecting those experiencing homelessness by providing crisis intervention to sustain stable housing. The project will empower homeless individuals to create a sustainable future through supportive services with the goal of obtaining permanent housing.

6. Is the project an expansion of current services your organization offers or a new program or reinstatement of a previously funded program?

The Pathways Home project is an expansion of current services provided by Restoration803 which has served in providing supportive services to those experiencing homelessness in the Columbia area for over twenty (20) years.

7. Specifically, what will funds be used for? Examples of the eligible projects can be found in the corresponding guidance/federal document link <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule.pdf>

The Pathways Home project will provide temporary assistance to low-income families experiencing an emergency need that cannot be met immediately by their own income, and resources to help stabilize an immediate financial crisis. The program will provide emergency assistance with preventing homelessness by helping with rent or transitional housing, referral to emergency shelter, hotel accommodations, rental deposits, utility payments, emergency food distribution, and purchase city transportation (bus passes) to provide accessibility to local community agencies.

8. Please describe, in detail, how your project is related to the prevention of or mitigation of the impact of COVID-19, how funding is essential in addressing the need and communication process

The Pathways Home project will impact the most vulnerable population after COVID-19 times which are those experiencing homelessness and will provide temporary assistance to low-income families experiencing an emergency need that cannot be met immediately by their own income. The Pathways Home project puts emergency measures in place offering a preventative solution to individuals and families experiencing homelessness. It will create opportunities for innovative solutions to the long-standing challenges faced by homeless populations securing better service delivery and accessibility moving forward beyond the COVID-19 pandemic. By addressing rent or transitional housing, referral to emergency shelter, hotel accommodations, rental deposits, utility payments, emergency food distribution, and city transportation (bus passes) to provide accessibility to local community agencies, this project responds to the risk mitigation by appropriately addressing the specific needs of people experiencing homelessness.

Project Description and Goals

9. Please describe the target population of your program

Restoration 803 targets people experiencing homelessness and very low-income individuals in the Columbia Midlands area.

10. What is the location (address and neighborhood) of your proposed project? Be specific as possible.

The Pathways Home project will address individuals living in the Midlands of Columbia area.

11. Does your project/program require permits?

The Pathways Home project does not require permits to provide services.

Administrative Systems

12. How do you intend to recruit participants to your project and/or refer individuals for service, support or resources in the community? Only answer if applicable These funds require the use of evidence-based models or practice-based evidence. Please provide a description of the evidence that links your proposed strategies to interventions of prevention/or high-risk reduction.

Restoration803 recruits participants through its relationships with local community agencies, Restoration803's hotline referral number, and its community outreach services. The crisis intervention evidence-based practice model results in improved client delivery services. Therefore, Restoration803's full-time Social Worker and Winthrop University Social Work Intern provides on-going case management services to those needing supportive resources. The project's emergency services allows for continuing engagement and support to those experiencing homelessness. Through providing social work case management services, the project builds relationships and develops positive interactions in the delivery of services. These are all essential principles to evidence-based practicing that links our proposed strategies to interventions of prevention/or high risk reduction.

13. Please explain your proposed project's timeline to completion. All ARPA grants distributed by Richland County must be expended by December 31, 2024.

Start Date End Date

Pathways Home Client Referral and Assessment Period - Jan 2023 Dec 2024

Pathways Home Case Management Period - Jan 2023 Dec 2024

Pathways Home Data Collection and Documentation - Jan 2023 Dec 2024

Pathways Home Evaluation Process - Jan 2023 Dec 2024

14. What data do you plan to collect (Demographic data. Number of individuals/households served. Number of activities provided, etc.) Funded applicants will receive additional guidance on specific data to be reported. (Demographic Reporting is a requirement for data reporting for grant compliance. Based upon the response,

additional requirements may be necessary for grant compliance.)

Data collection is critical to effective planning and management towards the goal of servicing people experiencing homelessness. Pathways Home project will utilize case management services data through our full-time licensed social worker and student intern from Winthrop University. Social workers collect client information through clinical social work best practices implementation called Subject Objective Assessment Plan (S.O.A.P.). Social work case management is a method of providing services, assessing the needs of the client, coordinating, monitoring, evaluating and advocating for a package of multi-services to meet the specific client's complex needs.

15. All budget items must be reasonable and critical to your proposed activities. The budget should be consistent with your narrative, making it clear how each of the activities will be funded. The budget may cover up to a 24-month period or not to extend beyond December 31, 2024. All expenses must be listed and directly related to the grant. When estimating costs, please show your calculations by including quantities, unit costs and other details. Only include grant-funded expenses in the budget descriptions. Provide a budget, broken into categories such as personnel, employee benefits/fringe, travel, training, equipment, office expenses, program, etc. and short narrative for each request. A. What is the total budget request amount?

Pathways Home Expenses

Emergency Assistance With Rent: The project will assist individuals and families who are behind in one month's rent. \$2,500

Hotel Accommodations: The project will assist individuals and families with emergency stabilization through hotel accommodations on an as-needed basis. \$4,000

Rental Deposits: The project will assist in providing individuals or families who have acquired rental property by disbursing rental deposit, i.e. security deposit. \$2,000

Utility Payments and Utility Deposit Assistance: The project will provide payment assistance to clients for utility payments and utility deposits. \$1,000

City transportation (bus passes): Bus passes will be acquired for clients for accessibility to needed resources in the community. \$500

TOTAL BUDGET REQUEST: \$10,000

16. What is the annual organization budget? A copy of your most recent annual budget should be included.

Restoration 803's budget is an estimate of \$28,000/yr. This budget is an anticipated revenue and expenses reflected for the next year.

17. Does your project require initial funding prior to beginning? If yes, please describe what is needed to get started.

As Restoration803 has been established since 1999, this project does not require any initial funding prior to beginning. Through our ongoing funding through grants, donations, and agency partnerships, we have maintained project operations throughout the year. This project will enhance and expand our services to aid more individuals and families experiencing homelessness.

18. Please describe how this project will be financially sustained after ARPA funds are expended.

Pathways Home will be sustained financially with continued organizational funds provided by existing community donations, grants, and philanthropist giving. The project will continue to be a part of the overall initiatives in Restoration803's program.

Business/Marketing Plan

19. Has this proposed project been submitted through any other City, State, Federal, or private funding process? If yes, please provide the information regarding the funding source, amount, and funding details. Please note this grant prohibits duplication of funds from multiple sources including other federal and state grant allocations.

The proposed project has not been submitted through any other City, State, Federal, or private funding process.

Performance Measures

20. Will funds supplant or supplement project funding? If so, please explain in detail.

Yes, funds will supplement project funding as Restoration803 currently provides crisis emergency assistance to individuals and families experiencing homelessness.

21. How will the success of this project be measured? Be specific as possible. Please use measurable indicators

(i.e., Social Impact, Cost Benefit Analysis, Pre/Post Shifts in Attitudes or Behavior, etc.).

Analyzing qualitative data allows Pathways Home to explore ideas and further explain its quantitative results with the data collected through program reports. Qualitative data is the descriptive and conceptual findings Pathway Home will collect through questionnaires, client case studies, social work clinical documentation, program videos or observation of the clients and services provided. Case management tools like S.O.A.P notes, referral tracking, and graphic reports allow us to understand and support all a clients needs and track those individuals and families in need. Through those measures we will be able to source out those in need of emergency crisis intervention and better understand how to link them to needed community services. These measurable indicators can be easily put into numbers to better understand the plot of homelessness and its context to this social impact.

Sustainability

22. What are the specific outcomes and accomplishments this project will achieve and how will outcomes be measured?

The project's outcomes are to continue to serve over 200 individuals and families experiencing homelessness in disparities of food in their communities. Case management through our License Social Worker and Social Work Student Intern from Winthrop University will continue to ensure resources and achieve a better quality of life for those disenfranchised populations in need of resources.

These best practice outcomes are measured again through our data collection through quantitative reporting and case management which helps us better understand services and how to best serve those individuals and families experiencing homelessness.

23. Has your organization had an instance of misuse of funds or fraud in the past 36 months? If so, please explain.

Restoration803 has not had an instance of misuse of funds or fraud in its existence.

24. Does your organization have a current or pending lawsuit against another organization? If so, please explain.

Restoration803 does not have a current or pending lawsuit against another organization.

25. Do you have a separate account for different programs/revenue sources to prevent co-mingling of funds?

Restoration803 creates a separate account for different programs/revenue sources to prevent co-mingling of funds.

26. Does your organization use a daily time tracking log for each position being paid using multiple sources of funding?

Restoration803's staff are unpaid volunteers.

Budget [top](#)

Income Section	Amount	Pending	Receiving
Community Donations/Midlands Gives	\$ 6,000.00	\$ 1,500.00	\$ 4,500.00
Enterprise Community Grant	\$ 2,500.00	\$ 0.00	\$ 2,500.00
Richland County Discretionary Grant	\$ 9,000.00	\$ 0.00	\$ 2,000.00
Amazon Donations	\$ 100.00	\$ 100.00	\$ 0.00
Vanguard Charitable Donation	\$ 15,000.00	\$ 0.00	\$ 1,500.00
Network for Good	\$ 100.00	\$ 100.00	\$ 0.00
Score Reward Donation	\$ 100.00	\$ 100.00	\$ 0.00
Richland County American Rescue Grant	\$ 10,000.00	\$ 10,000.00	\$ 0.00
Total	\$ 42,800.00	\$ 11,800.00	\$ 10,500.00

Expense Category	Grant Amount Requested	Other Sources
Emergency Assistance With Rent	\$ 2,500.00	\$ 1,500.00
Hotel Accommodations	\$ 4,000.00	\$ 500.00
Rental Deposits	\$ 2,000.00	\$ 0.00
Utility Payments and Utility Deposit Assistance	\$ 1,000.00	\$ 1,500.00
City transportation (bus passes)	\$ 500.00	\$ 50.00
Total	\$ 10,000.00	\$ 3,550.00

Pathways Home will be receiving outside referrals from agencies, individuals and families who are experiencing homelessness for various reasons via our 24-hour hotline. Once an assessment is done by our social worker and social work intern, an intervention crisis plan will be implemented to assist the clients' needs. Pathways Home will provide emergency crisis assistance to the immediate need of the client at that time. Case management services will, thereafter, be continued to the client to ensure stabilization in the area needed, i.e. hotel accommodations, rental deposits, utility payments and utility deposit assistance, and city transportation passes.

Tables [top](#)

Expenses

Expenses	FY 20	FY21	FY22	Total
Program services	2,500	6,000	9,000	\$ 17,500
Fundraising	4,000	13,000	15,000	\$ 32,000
Administration/Management/General	500	1,000	1,000	\$ 2,500
Total	7,000	20,000	25,000	\$52,000

Required Attachments [top](#)

Documents Requested *	Required?	Attached Documents *
Statement of Financial Position(Balance Sheet)	<input checked="" type="checkbox"/>	Restoration803 Balance Sheet
Statement of Activity (Income and Expense Statement)	<input checked="" type="checkbox"/>	Income and Expense Statement
IRS Form 990 (if total annual revenue is \$50,000 or above)		
Certified Financial Audit (revenue of \$750,000 but federal expenditures less than \$750,000)		
Certified Financial Audit Management Letter		
Single Audit/Management Letter/ Corrective Plan		
Detailed Project Budget	<input checked="" type="checkbox"/>	Pathways Home
Other documents regarding project	<input checked="" type="checkbox"/>	Image from Website
IRS Determination Letter indicating 501 c3, non profit status	<input checked="" type="checkbox"/>	determination letter
Proof of current Registration as a charity with the SC Secretary of State	<input checked="" type="checkbox"/>	secretary of state
Organizations W-9	<input checked="" type="checkbox"/>	Restoration803 W-9 Form

* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 420290

Become a [fan of ZoomGrants™](#) on Facebook
 Problems? Contact us at Questions@ZoomGrants.com
 ©2002-2023 GrantAnalyst.com. All rights reserved.
 "ZoomGrants" and the ZoomGrants logo are trademarks of GrantAnalyst.com, LLC.
[Logout](#) | [Browser](#)

Powered by ZoomGrants™ and

Richland County Government
Administration
American Rescue Plan Grant
Deadline: 10/14/2022

Mental Illness Recovery Center, Inc. Services for Unhoused Persons

Jump to: [Application Questions](#) [Budget](#) [Tables](#) [Required Attachments](#)

\$ 1,000,000.00 Requested

Submitted: 10/13/2022 8:26:56 AM (Pacific)

Project Contact

Anita Floyd
afloyd@mirci.org
Tel: (803) 786-1844 ext 109

Additional Contacts

none entered

Mental Illness Recovery Center, Inc.

1408 Gregg St
Columbia, SC 29201
United States

Telephone 803 786 1844
Fax
Web mirci.org

President and Executive Director

Julie Ann Avin
Javin@mirci.org

Application Questions [top](#)

1. Organization Tax Filing Status

501c3

2. Organization Service Type

Health Care

3. Organization Process Owners

Julie Ann Avin, Executive Director; Susan O'Neal, Finance Director; Anita Floyd Chief Operating Officer and Grant Manager

Program/Project Information

4. Has your Organization received prior funding to address community concerns in the past, If yes, by whom?

The Mental Illness Recovery Center, Inc. (Mirci) has received private, local government, state and federal funding to support our mission of creating pathways to mental wellbeing and housing stability. These include:

Federal: HUD Continuum of Care Supportive Housing Funds; HUD 811 Supportive Housing Development and Rental Assistance funds; HHS Administration for Children and Families Street Outreach and Youth in Transition funding; SAMHSA Cooperative Agreement to Benefit Homeless Individuals funds; Emergency Solutions Grant Funding through the State of SC and Lexington County; CDBG funds through the City of Columbia.

State: SC Housing Trust Fund; SC Departmental of Mental Health.

Local: Richland County Discretionary Funds

Private: United Way of the Midlands, Nord Family Foundation, Leon Levine Foundation, Central Carolina Community Foundation, Bank of America, Colonial Life, Prisma and Lexington Medical Center and others.

Grants support housing programs, behavioral health services, Covid services, PPE, direct client assistance (basic needs, transportation), assistance securing benefits (SSI, SNAP, Medicaid, etc.) and operations and administration.

5. Describe the issue/ need that your project will address (required)?

Mirci proposes comprehensive, community based services to people who are unhoused in Richland County to mitigate their risk of Covid and other negative outcomes of homelessness. People who are unsheltered are disproportionately affected by poor health conditions and outcomes as a result of their homelessness. They also struggle to access living wage jobs and

affordable housing in strong economies and are more excluded when economic conditions deteriorate. Adults, families and youth who are unsheltered or in congregate shelters have high rates of risk factors for COVID infection and poor COVID outcomes. The lack of stable housing contributes to an array of health problems for people who are homeless including infectious, respiratory diseases from tuberculosis to Covid. Contributing factors include food insecurity/unhealthy diets, lack of access to water for hydration and hygiene, lack of sleep, stress, and lack of social support. Risk for poor health and poor health outcomes including from Covid is exacerbated for people with co-morbidities such as substance use disorder, mental illness or other disabling conditions that create obstacles to accessing health care or other services. As among the general population, age increases risk for Covid among the unhoused. One of five people identified on the streets during the most recent point in time count were between the ages of 55 and 64. The risk of poor health among people who are unsheltered is so great that the US Department of Housing and Urban Development (HUD) requires HUD-funded housing providers to implement a Housing First model to serve people who are homeless. The premise of Housing First is that extended periods of time on the street coupled with disabling conditions dramatically increase one's vulnerability to dying on the streets. HUD requires local continuums of care to assess people who are homeless for their vulnerability based on these factors and to house people in priority order based on their vulnerability "scores." There are over 2,000 people including almost 150 youth on the current "prioritization" list for HUD funded housing for people who are homeless.

Mirci proposes addressing the need with community-based comprehensive services that reduce barriers to essential services, behavioral health treatment, access to general health care and housing. Mirci also proposes serving youth (age 17-24) who are homeless or at risk to reduce their risk of infection (to Covid and other communicable diseases) and to prevent long term homelessness and behavioral health issues with transitional housing, support services, access to education and employment.

6. Is the project an expansion of current services your organization offers or a new program or reinstatement of a previously funded program?

Mirci requests funds to sustain successful community based behavioral health, outreach and transitional housing programs to people who are unsheltered, diagnosed with a serious mental illness and highly vulnerable to Covid and other poor outcomes.

7. Specifically, what will funds be used for? Examples of the eligible projects can be found in the corresponding guidance/federal document link <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule.pdf>

Mirci will use ARPA funding to provide outreach, case management, transportation, benefits assistance, direct client assistance and mental health services to adults, families and youth who are chronically homeless and therefore highly vulnerable to Covid.

8. Please describe, in detail, how your project is related to the prevention of or mitigation of the impact of COVID-19, how funding is essential in addressing the need and communication process

Adults and youth who are unhoused or in congregate shelters have high rates of risk factors for COVID infection and poor COVID outcomes.

According to the Homeless Research Institute, among the country's unsheltered population, 84% report physical health problems, 78% report mental health problems, 75% report substance abuse conditions, and 50% report tri-morbidity. Early COVID studies by Yale and the National Institute of Drug Abuse indicated that mental illness puts people at greater risk of COVID infection and increases the risk of death from COVID by 50%. These conditions also are higher among people who are unsheltered in South Carolina. Based on the state's 2020 Point in Time data (most recently reported data), 20% of the 4,268 who were identified as homeless on a single night were unsheltered. The 2020 count identified 105 people living on the street on a single night in Richland County but more recent data shared in the City of Columbia's Task Force on Homelessness indicate 250 unsheltered people in the metro area. Among those who are unsheltered there are high rates of chronic homelessness, (54%), high rates of serious mental illness (34%), and high rates of substance use disorders (21%). The 2020 Homeless Management Information Systems (HMIS, a statewide system) identified 10,000 people who received services for homelessness in South Carolina. Year to year comparisons (2018-2019 vs 2019-2020) of HMIS data indicate increases in the number of people experiencing chronic homelessness (2%) and disabling conditions (10%). Age is an additional risk factor for infection and poor COVID outcomes. According to the 2020 state homelessness analysis, 19% of people who were homeless on the night of the PIT were between the ages of 45 and 54 and 20.5% were between the ages of 55 and 64, which increases risk for people on the street. According to John's Hopkin's University, "Adolescents and young adults from disadvantaged backgrounds, compared to more affluent and educated peers, struggle much more with health problems, including obesity and asthma," both risk factors for COVID-19. Exacerbating risk for people experiencing homelessness is a lack of access to health care. Delayed health care or emergency department treatment of chronic conditions may worsen them and increase risk for poor outcomes from Covid.

In a larger sense, people who are homeless are marginalized or excluded from mainstream social, political, economic, educational, and cultural life. Lacking the stability of housing, they are deprived of basic hygiene, safety, nutrition and sleep. It is difficult to comply with service appointments, health care or other business-hour appointments without transportation or reliable phone service. Personal mail, including forms, must be delivered c/o shelters or agencies, delaying response. For people with a mental illness, the lack of shelter creates dilemmas regarding treatment—clients resist medication that makes them drowsy and unsafe when they are living on the street. Lacking health care coverage, people are compelled to overuse crisis services including emergency departments. Homeless youth struggle to secure vital records required for school or employment.

Mirci will mitigate the risk of Covid among youth and adults with comprehensive services to people who are in shelters or unsheltered. To overcome the systemic barriers experienced by people who are homeless, Mirci offers community based

services. Services include outreach, case management, community based behavioral health care treatment, benefits assistance and housing placement. During the two-year grant term, outreach workers will visit locations where people are known to congregate across the county. The services will focus on improving health care to reduce their vulnerability to COVID. Outreach workers will screen adults and youth in these community settings for homelessness, identify conditions that put them at poor health risk and distribute items that meet their basic needs (food, water, socks, gloves, blankets, etc.) and improve hygiene (soap, tissues, sanitizer, masks, etc.). MIRCI will direct or transport adult and youth clients to its Outreach Center for more comprehensive care including health screening, COVID tests, referrals for health care treatment and vaccines or quarantine for COVID. Clients also will be able to shower and do laundry and will receive light meals at the Center.

To reduce long term vulnerability to infectious disease including COVID, clients will be screened and receive treatment for mental illness (psychiatric treatment, medication, counseling and group therapy, treatment for substance use). People who are in recovery to mental wellness and stability and have access to health care improve overall health which reduces risk to poor health outcomes. MIRCI staff will assist clients with benefits applications (SSI, SSDI, SNAP, Medicare, Medicaid, etc.) to improve their access to health care and increase income. Toward their long term health and well-being, MIRCI will place/refer people to supportive housing including MIRCI's units. The permanent supportive housing programs are funded through HUD's 811 Project Rental Assistance program and HUD's Continuum of Care Homeless program. Permanent supportive housing expenses will not be charged to Richland County ARPA funds but the housing will be available to those being served with other services funded by ARPA. Mirci also owns and operates a 10-bed transitional housing program for male-identifying youth age 17-24 and is in the process of developing a similar home for female identifying youth home for occupancy in late 2023. The youth homes have separate bedrooms and therefore safer than congregate living regarding Covid. The transitional housing programs offer up to 18 months of housing for youth to receive behavioral health treatment as needed and pursue education or jobs and save money. Youth pay a monthly fee but it is held to be returned to them when they leave. ARPA funding is requested to support program services for youth in the transitional living program.

Mirci communicates its services through participation in provider networks including leadership in the Midlands Area Consortium for the Homeless (our Clinical Director chairs MACH), participation in the regional coordinated entry process through which providers collectively prioritize unsheltered people for housing, partnerships with service providers including Prisma, Richland County Sheriff's Department, the Columbia Police Department, Columbia Area Mental Health Center, LRADAC, and Richland School Districts. Mirci also has strong partnerships with Transitions, Oliver Gospel Mission, Salvation Army, Richland Library and United Way of the Midlands.

Communication with people who are in shelters or unsheltered is direct through our outreach teams as described above.

Project Description and Goals

9. Please describe the target population of your program

Adults, families and youth age 17-24 who are experiencing homelessness including chronic homelessness in Richland County.

10. What is the location (address and neighborhood) of your proposed project? Be specific as possible.

Most of Mirci's services are centrally located near Mirci's Administrative Offices at 1408 Gregg Street in Columbia (and blocks from the County Administration and Health Services offices). Mirci's Outreach Center is located at 1433 Gregg Street (20201) and clinical and health services are provided at 1516 Gregg Street (29201) and 3809 Rosewood Drive, (29205). The existing young men's home is located at 1813 Washington, (29201) and Mirci is pursuing a property in the Millwood area.

Homelessness, by definition, is a transient experience. Mirci's outreach services will span the county including the Irmo-Habison area, Garners Ferry Road to I-77, Dentsville, Forest Acres and unincorporated areas of Richland County where people who are homeless tend to congregate.

11. Does your project/program require permits?

No

Administrative Systems

12. How do you intend to recruit participants to your project and/or refer individuals for service, support or resources in the community? Only answer if applicable These funds require the use of evidence-based models or practice-based evidence. Please provide a description of the evidence that links your proposed strategies to interventions of prevention/or high-risk reduction.

Mirci recruits people into our programs directly through the outreach team which visits places where people who unsheltered are known to congregate. In Richland County these include places near highly trafficked retail centers (like Harbison, Garner's Ferry shopping centers, Forest Acres, Decker, etc.), more remote wooded or undeveloped areas where people can set up camp out of site or service sites like the Sunday morning breakfast at Trinity Cathedral, Transitions or Oliver Gospel Mission. Our outreach team of five people is diverse by age, race and gender to match the diversity of people who are unsheltered. The team implements other best practices such as traveling in pairs, engaging people by meeting needs that they identify including essentials like food, water, socks, gloves, blankets, hygiene products (soap, tissues, tampons, sanitizer); bus

tickets. When the individual is ready, the team assesses them for services including mental health services. Those who are looking for additional services including behavioral health services are invited and/or transported to the Outreach Center. Mirci communicates its services through participation in provider networks including leadership in the Midlands Area Consortium for the Homeless (our Clinical Director chairs MACH), participation in the regional coordinated entry process through which providers collectively prioritize unsheltered people for housing, partnerships with service providers including Prisma, Richland County Sheriff's Department, the Columbia Police Department, Columbia Area Mental Health Center, LRADAC, and Richland School Districts. Mirci also has strong partnerships with Transitions, Oliver Gospel Mission, Salvation Army and United Way of the Midlands.

Mirci uses Assertive Community Treatment (ACT), a SAMHSA and NAMI recognized evidence based practice model, to provide behavioral health treatment to our clients. Often described as a "hospital without walls," ACT is an intensive, integrated approach to community mental health service delivery. Mental health services are provided in a community setting (rather than a more restrictive residential or hospital setting) to people experiencing serious mental illness. The mission of ACT is to help people become independent and integrate into the community as they experience recovery. ACT also reduces homelessness and unnecessary hospital stays. An ACT team includes psychiatrists, nurses, case managers, and counselors with low client to provider ratios and with the majority of treatment provided in the community. Mirci has the only CARF accredited ACT team in South Carolina. ACT is particularly well suited to serving people who have not been well served in traditional clinic settings, are dually diagnosed with substance use and lack stability including housing or transportation—in essence people with complex situations. Mirci clients have positive outcomes from ACT and supportive housing. Based on annual research secured through the SC Department of Revenue and Fiscal Affairs, clients who have enrolled in Mirci services and housing experience fewer hospitalizations and emergency department visits during the year after Mirci enrollment compared to the year before enrollment. The most recent study indicated ED visits for physical illness dropped by 42% and for injuries by 42%. Considering Mental Illness/Substance Abuse as the reason for the hospitalization, the number of hospitalizations dropped by 69%, pre- to post-entry into MIRCI.

Outreach centers are considered "promising practices." Before Transitions opened, Mirci operated a drop-in center for adults to provide a place to meet basic needs and engage in services in a safe environment off the street. The program was successful but the opening of Transitions which offered drop-in services in a shelter setting obviated the need for the stand alone drop-in so Mirci closed its center (though Mirci's program informed the program at Transitions).

Mirci created a new adult drop-in center in 2021 directly in response to Covid. As human service programs including public agencies suspended services or developed remote options for behavioral health treatment, it became clear that people who were unsheltered would have limited access to even essential services. Mirci leased a property on Gregg Street and opened a seven day/week drop-in center to provide light meals, laundry, treatment services and testing for Covid as well as referrals to DHEC to those who needed quarantine hotel rooms. In the last six months of 2022 the center served 100 unduplicated individuals a month.

Mirci's youth drop-in center was developed after Mirci participated in a Nord Foundation sponsored trip Salt Lake City in 2017 to review successful programs for reducing homelessness including programs to serve youth, an emerging homeless population in Columbia. The delegation brought back effective models for both a drop-in center and a transitional housing program for youth sponsored by Volunteers of America and adapted them to our community. Mirci is in the process of consolidating the two centers. This will make services more efficient and free staff for additional community based outreach services.

Access to health care also improves outcomes for people who are homeless and reduces the risk of poor outcomes from infection and disease including Covid. Mirci implements SOAR, a SAMHSA best practice, to increase access to Social Security disability benefits for people with behavioral health issues experiencing or at risk of homelessness. Mirci benefits specialists assist clients with collecting documentation and submitting paperwork to qualify for SSDI but also SNAP, Medicare/Medicaid, or other benefits. In the last year the team submitted 698 applications and secured 647 approvals.

13. Please explain your proposed project's timeline to completion. All ARPA grants distributed by Richland County must be expended by December 31, 2024.

Mirci will be able to deploy ARPA funding immediately on award. From January 2023—December 2024, ARPA funding will be used to support current efforts to engage people who are unsheltered into services and housing to reduce their vulnerability to Covid and improve health, mental well being and housing stability. Services will be extended to young women in the new transitional home upon its completion in late 2023 through December 2024.

14. What data do you plan to collect (Demographic data. Number of individuals/households served. Number of activities provided, etc.) Funded applicants will receive additional guidance on specific data to be reported. (Demographic Reporting is a requirement for data reporting for grant compliance. Based upon the response, additional requirements may be necessary for grant compliance.)

Mirci uses the Homeless Management Information System (HMIS) to track the number of individuals housed in permanent housing as well as the number of individuals maintaining stable housing at six and 12 months.

Mirci will use internal benefits tracking tools to monitor the number of Individuals completing applications for new or increased benefits. Additionally, Mirci Benefits Specialists input data into the Online Application Tracking (OAT) System to monitor progress on SOAR applications. Mirci will utilize SOAR data to determine the number of approved SOAR applications. Mirci

will track DSS data to determine the number of approved or renewed SNAP/food stamp benefits. Medicaid data will be tracked to determine the number of adults and youth accessing health coverage. All benefits data will be tracked and reported to the Clinical Director to monitor progress toward achieving outcomes.

Mirci uses an Electronic Medical Record/Electronic Health Record (EMR/EHR) to track individual progress on individualized plans of care. Individual progress is assessed and documented at least quarterly using 90-day progress summaries and interdisciplinary case reviews. Mirci also tracks and monitors hospitalizations and Emergency Department use by enrolled clients through an ongoing partnership with the South Carolina office of Revenue and Fiscal Affairs (RFA). Mirci utilizes the Child and Adolescent Trauma Screen (CATS) to measure progress in youth managing symptoms of trauma by comparing intrusion scores at intake and after 6 months enrolled in treatment.

Mirci will collect the following data:

- Number receiving outreach services
- Number enrolled in clinical services
- Number receiving benefits assistance

Demographics: Age, gender, race and ethnicity

at or below poverty

15. All budget items must be reasonable and critical to your proposed activities. The budget should be consistent with your narrative, making it clear how each of the activities will be funded. The budget may cover up to a 24-month period or not to extend beyond December 31, 2024. All expenses must be listed and directly related to the grant. When estimating costs, please show your calculations by including quantities, unit costs and other details. Only include grant-funded expenses in the budget descriptions. Provide a budget, broken into categories such as personnel, employee benefits/fringe, travel, training, equipment, office expenses, program, etc. and short narrative for each request. A. What is the total budget request amount?

Mirci requests \$1 million to provide outreach and clinical services for two years, January 2023-December 2024 and services and staff for the new women's youth home from January 2023-December 2024.

For the full grant term of January 2023-December 2024, Mirci requests funding for one full time nurse to provide screenings and referral for health care services including Covid and to assist clients with medications for their mental health treatment. The full time case manager will identify unhoused people in the community and engage them in services, referring as needed for outside services. They will also provide direct assistance as needed including transportation and essential services. The clinicians will provide behavioral health services including in the community and when the clients become housed, in their housing. The overall goal is to ensure clients are contacted weekly and Mirci's community based approach is demonstrated to be effective with people who have long histories of homelessness and mental illness. The request for laptops supports efficient community based service provision. Clinicians also lead group therapy sessions. The staffing includes expenses for oversight and management of clinical staff for the programs including daily treatment team meetings and clinical and general supervision. Mirci's clinicians use an electronic medical record system, Cerner, to track client needs and progress and also for client outcome reporting--Mirci requests support for a portion of the cost of Cerner. The administrative support is to staff the desk at the clinical space--the admin will also assist with data entry in HMIS which is the client record system for homelessness services. Mirci requests funding to support a safety staff position which Mirci has added to assess, implement and monitor safety improvements and also to provide training to staff on crisis prevention intervention, CPR and general safety. Mirci has also increased monitoring capacity at our facilities with additional cameras.

During the second year, Mirci is also requesting staffing support for the new transition home for female identifying youth. Mirci will provides 24/7 staffing for the home (as it does for the men's home). This requires three shifts of eight hours, seven days/week and additional staffing five/days a week during "peak" times when residents are home--this ensure opportunities to continuously check-in with the residents. The 20% fringe for all staffing includes health, dental and vision insurance, short term disability, and 401k retirement match.

The budget below provides line items for requested funding.

Salaries and Wages

Female Home

Case Manager / Transitional Living Jan to Dec 24 \$210,240 24/7 (3 shifts @8 hours/shift @\$20/hr + fringe 20% for one year

Part-time Housing Support Jan to Dec 24 \$26,000 Peak Position (M-F) \$20/hr five hours/day, 5 days/week including fringe for one year

Outreach/Clinical/Safety

Nurse Jan 23 to Dec 24 \$122,400 100% FTE nursing staff to health and mental health care services including fringe @20% for two years

Case Manager / Outreach Jan 23 to Dec 24 \$91,200 100% FTE case manager/outreach staff including fringe for two years
Mental Health Professionals (Licensed Clinical) Oct 23 to Dec 24 \$167,175 of 81% FTE clinician and 100% second FTE clinician including 20% fringe for nine months

Administrative Support - HMIS data entry Jan 23 to Dec 24 \$96,000 100% FTE Administrative specialist for admin including data entry including fringe @ 20% for two years

Safety Manager Jan 23 to Dec 24 \$134,400 100% FTE Safety Manager including fringe at 20% for two years for safety

monitoring and training

Director of Outreach Jan 23 to Dec 24 \$55,300, 28.8% FTE including fringe for two years

Director of Clinical Services Jan 23 to Dec 24 \$44,160

Clinical Director 18.4% FTE including 20% fringe for two years

Equipment

Technology (laptops) \$15,000 15 @\$1,000 each to support community-based services of outreach, clinical and nursing staff
Other

Cerner (Medical Software) \$32,000 50% annual software subscription for two years

Security \$6,125 Security system monitoring for two years for two facilities and staff training on safety including Crisis Prevention Intervention, CPR, etc.

Total ARPA request from Richland County \$1,000,000

16. What is the annual organization budget? A copy of your most recent annual budget should be included.

Mirci's annual budget is \$6,374,490 before depreciation. Detailed budget is attached.

17. Does your project require initial funding prior to beginning? If yes, please describe what is needed to get started.

Mirci will not require start-up funding to support programming for people who are unsheltered and at high risk of Covid.

18. Please describe how this project will be financially sustained after ARPA funds are expended.

Mirci continuously pursues a range of public, private funding and third party billing to support services to unhoused people in Richland County.

Business/Marketing Plan

19. Has this proposed project been submitted through any other City, State, Federal, or private funding process? If yes, please provide the information regarding the funding source, amount, and funding details. Please note this grant prohibits duplication of funds from multiple sources including other federal and state grant allocations.

Yes, Mirci has pursued and received regional and state governmental support and private funding for the program. The cost of providing clinical, outreach, youth services and the youth home exceeds \$3 million. Mirci will not duplicate any funds to support the proposed project. ESG CV2 has supported the program with a \$450,000 grant that expires in October, 2022. Lexington County funding is dedicated to serving unhoused people in Lexington County. The proviso funding must be secured annually and is not predictable. Funding from United way has been reliable but diminishing annually. The rest of the noted funding has been reliable funding. HHS has let grantees know that ACF funding (\$250,000) for the Transitional Living Program will be discontinued so will not be available to fund the services for the new young women's home.

ESG CV2: \$450,000, received, ending 10/31/2022

State legislative proviso, \$500,000

Lexington County ESG CV funds, \$157,000

Path: \$187,000 rec'd, anticipate award renewal

City of Columbia CDBG: \$75,000 for youth programs, awarded

Administration for Children and Families: 2 awards totaling \$400,000 awarded

SC Department of Mental Health: \$147,000

Private funds supporting clinical and adult outreach services and status

United Way of the Midlands: \$180,000 rec'd FY 2023; anticipate annual decline

Nord Family Foundation: \$70,000 pending

Prisma: \$222,600 rec'd, anticipate renewal

Janssen: \$15,000 rec'd anticipate renewal

Performance Measures

20. Will funds supplant or supplement project funding? If so, please explain in detail.

Richland County funding will not supplant any funding for services but will close a gap from expiring funding that has supported the described services for adults who have mental illness and who are homeless including the center that was opened in response to COVID. To provide clinical services, outreach and operate the Outreach Center and the youth home requires \$4.5 million (not including the new youth home). Mirci has secured government funding to support salary expenses as third party billing (Medicaid, Medicare) falls short of covering treatment expenses. Mirci opened the adult outreach center specifically to ensure people at high risk for Covid could receive services. Mirci's original federal Covid funding used to support the program expires at the end of October 2022. Richland County ARPA funds will fill the gap in services for which there is a demonstrated

need. Private and other federal funding including PATH will continue to support the program.

The transitional housing program for young women is scheduled to open late in 2023. The transitional housing program for men is supported primarily with a federal ACF grant. We do not anticipate a second grant to support new female home the first year but will pursue a grant the following year. Richland County funds will allow the home to open as soon as possible and provide an opportunity for Mirci to continue to develop the long term plan to support the home with private and other government funding.

21. How will the success of this project be measured? Be specific as possible. Please use measurable indicators (i.e., Social Impact, Cost Benefit Analysis, Pre/Post Shifts in Attitudes or Behavior, etc.).

Mirci gauges success as the number of clients who improve their health (Covid and other) mental wellbeing and housing stability. Toward those outcomes, Mirci measures short and medium progress from engagement in outreach, enrollment in services, improve access to health through coverage (primarily Medicaid/Medicare), and increase income through SSI/SSDI and employment. Mirci also tracks behavior change toward reduced mental health symptoms. Mirci measures housing stability as entry into housing including transitional and permanent supportive housing and by tenure.

Mirci also tracks and monitors hospitalizations and emergency department use by enrolled clients through an ongoing partnership with the South Carolina office of Revenue and Fiscal Affairs (RFA). Mirci provides client data to RFA which de-identifies the data and matches it to de-identified hospital data to compare client emergency department and inpatient hospitalization use one year post enrollment in Mirci services and housing to the year previous to Mirci enrollment. The research reports reduced service utilization and health care cost savings.

Sustainability

22. What are the specific outcomes and accomplishments this project will achieve and how will outcomes be measured?

Outcomes:

Number of people enrolled in clinical services who make progress on their Individual Plans of Care

Number of clients who make measurable behavior changes (participate in programs to prevent or reduce depression, anxiety symptoms or substance misuse and/or abuse).

Number of benefits applications, applications approved, total economic value of benefits to clients

Number of youth placed into transitional housing

Number of youth who exit to positive situations (independent housing, reunite with families, other)

Number of clients in housing for 3, 6 and 12 month tenures

Changes in client emergency department and inpatient hospitalization use one-year post Mirci service and housing enrollment. The assessment reviews general health and specific conditions including respiratory illness, and psychiatric diagnoses.

23. Has your organization had an instance of misuse of funds or fraud in the past 36 months? If so, please explain.

No

24. Does your organization have a current or pending lawsuit against another organization? If so, please explain.

No

25. Do you have a separate account for different programs/revenue sources to prevent co-mingling of funds?

Mirci does not have separate bank accounts for each grant. Mirci uses software to track funds by class and funder. Mirci uses FASB Accounting Stds to recognize revenue. Costs and expenses are allocated on a functional basis. Capacity statement attached.

26. Does your organization use a daily time tracking log for each position being paid using multiple sources of funding?

Mirci staff use electronic timecards; staff time is monitored through recordkeeping of clinical activities and through finance department allocation.

Budget [top](#)

Income Section	Amount	Pending	Receiving
Grant Amount Requesting ARPA	\$ 1,000,000.00	\$ 1,000,000.00	
Third party billing	\$ 900,000.00	\$ 450,000.00	\$ 450,000.00
Government grants and contracts	\$ 1,672,272.00	\$ 836,136.00	\$ 836,136.00
Private grants	\$ 300,000.00	\$ 200,000.00	\$ 100,000.00
other funding	\$ 700,000.00	\$ 350,000.00	\$ 350,000.00

Total	\$ 4,572,272.00	\$ 2,836,136.00	\$ 1,736,136.00
Expense Category	Grant Amount Requested	Other Sources	
Advertising/Marketing/ Promotions/ Billboards			
Advertising/Marketing Related Salary			
Municipal Services/Security			
Contractors/Outside Services			
Software/Equipment	\$ 47,000.00	\$ 38,125.00	
Other			
Personnel	\$ 946,875.00	\$ 2,669,757.00	
Security (monitoring)	\$ 6,125.00	\$ 6,125.00	
Insurance		\$ 61,572.00	
Professional fees		\$ 91,700.00	
Vehicle Expenses		\$ 67,600.00	
Program expenses		\$ 376,146.00	
Staff Expenses (training, supervision)		\$ 34,000.00	
Building expenses (utilities, lease, maintenance)		\$ 168,680.00	
Total	\$ 1,000,000.00	\$ 3,513,705.00	

Budget Narrative

Mirci requests \$1 million to provide outreach and clinical services for two years, January 2023-December 2024 and services and staff for the new women's youth home from January 2023-December 2024. For the full grant term of January 2023-December 2024, Mirci requests funding for one full time nurse to provide screenings and referral for health care services including Covid and to assist clients with medications for their mental health treatment. The full time case manager will identify unhoused people in the community and engage them in services, referring as needed for outside services. They will also provide direct assistance as needed including transportation and essential services. The clinicians will provide behavioral health services including in the community and when the clients become housed, in their housing. The overall goal is to ensure clients are contacted weekly and Mirci's community based approach is demonstrated to be effective with people who have long histories of homelessness and mental illness. The request for laptops supports efficient community based service provision. Clinicians also lead group therapy sessions. The staffing includes expenses for oversight and management of clinical staff for the programs including daily treatment team meetings and clinical and general supervision. Mirci's clinicians use an electronic medical record system, Cerner, to track client needs and progress and also for client outcome reporting--Mirci requests support for a portion of the cost of Cerner. The administrative support is to staff the desk at the clinical space--the admin will also assist with data entry in HMIS which is the client record system for homelessness services. Mirci requests funding to support a safety staff position which Mirci has added to assess, implement and monitor safety improvements and also to provide training to staff on crisis prevention intervention, CPR and general safety. Mirci has also increased monitoring capacity at our facilities with additional cameras.

During the second year, Mirci is also requesting staffing support for the new transition home for female identifying youth. Mirci will provide 24/7 staffing for the home (as it does for the men's home). This requires three shifts of eight hours, seven days/week and additional staffing five/days a week during "peak" times when residents are home--this ensures opportunities to continuously check-in with the residents. The 20% fringe for all staffing includes health, dental and vision insurance, short term disability, and 401k retirement match.

Salaries and Wages

Female Home

Case Manager / Transitional Living Jan to Dec 24 \$210,240 24/7 (3 shifts @8 hours/shift @\$20/hr + fringe 20% for one year

Part-time Housing Support Jan to Dec 24 \$26,000 Peak Position (M-F) \$20/hr five hours/day, 5 days/week including fringe for one year

Outreach/Clinical/Safety

Nurse Jan 23 to Dec 24 \$122,400 100% FTE nursing staff to health and mental health care services including fringe @20% for two years

Case Manager / Outreach Jan 23 to Dec 24 \$91,200 100% FTE case manager/outreach staff including fringe for two years

Mental Health Professionals (Licensed Clinical) Oct 23 to Dec 24 \$167,175 of 81% FTE clinician and 100% second FTE clinician including 20% fringe for nine months

Administrative Support - HMIS data entry Jan 23 to Dec 24 \$96,000 100% FTE Administrative specialist for admin³⁴⁴

including data entry including fringe @ 20% for two years
 Safety Manager Jan 23 to Dec 24 \$134,400 100% FTE Safety Manager including fringe at 20% for two years for safety monitoring and training
 Director of Outreach Jan 23 to Dec 24 \$55,300, 28.8% FTE including fringe for two years
 Director of Clinical Services Jan 23 to Dec 24 \$44,160
 Clinical Director 18.4% FTE including 20% fringe for two years
 Equipment
 Technology (laptops) \$15,000 15 @\$1,000 each to support community-based services of outreach, clinical and nursing staff
 Other
 Cerner (Medical Software) \$32,000 50% annual software subscription for two years
 Security \$6,125 Security system monitoring for two years for two facilities and staff training on safety including Crisis Prevention Intervention, CPR, etc.

Total ARPA request from Richland County \$1,000,000

Tables [top](#)

Expenses

Expenses	FY 20	FY21	FY22	Total
Program services	6,043,094	6,330,616	3,874,204	\$ 16,247,914
Fundraising	28,734	8,240	30,336	\$ 67,310
Administration/Management/General	341,957	550,323	429,195	\$ 1,321,475
Total	6,413,785	6,889,179	4,333,735	\$17,636,699

Required Attachments [top](#)

Documents Requested *	Required?	Attached Documents *
Statement of Financial Position(Balance Sheet)	<input checked="" type="checkbox"/>	Balance Sheet through Aug 2022
Statement of Activity (Income and Expense Statement)	<input checked="" type="checkbox"/>	Statement of Activities through August 2022
IRS Form 990 (if total annual revenue is \$50,000 or above)		Mirci 990
Certified Financial Audit (revenue of \$750,000 but federal expenditures less than \$750,000)		
Certified Financial Audit Management Letter		
Single Audit/Management Letter/ Corrective Plan		Mirci AFS
Detailed Project Budget	<input checked="" type="checkbox"/>	Detailed budget
Other documents regarding project	<input checked="" type="checkbox"/>	capacity statement current budget
IRS Determination Letter indicating 501 c3, non profit status	<input checked="" type="checkbox"/>	Mirci 501c3
Proof of current Registration as a charity with the SC Secretary of State	<input checked="" type="checkbox"/>	Mirci Sec of State
Organizations W-9	<input checked="" type="checkbox"/>	Mirci w-9

* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 417246

Powered by ZoomGrants™ and

Richland County Government
Administration
American Rescue Plan Grant
Deadline: 10/14/2022

Alston Wilkes Society
Services for Unhoused Persons: Alston Wilkes Society - Housing Stability for Former Offenders

Jump to: [Application Questions](#) [Budget](#) [Tables](#) [Required Attachments](#)

\$ 320,000.00 Requested

Submitted: 10/12/2022 10:35:35 AM (Pacific)

Project Contact

Kate Paolino

katjewett@aol.com

Tel: (803) 394-9123

Additional Contacts

none entered

Alston Wilkes Society

3519 Medical Dr
Columbia, SC 29203
United States

Telephone (803) 799-2490

Fax (803) 540-7223

Web www.alstonwilkessociety.org

President & CEO

S. Anne Walker

annewalker@aws1962.org

Application Questions [top](#)

1. Organization Tax Filing Status

501(c)3

2. Organization Service Type

Non-Profit

3. Organization Process Owners

An 18-member Volunteer Board of Directors

Program/Project Information

4. Has your Organization received prior funding to address community concerns in the past, If yes, by whom?

Yes. The Alston Wilkes Society (AWS) is seeking funds to increase housing stability for low-income, homeless or at-risk of homelessness populations with a specific focus on former offenders, for whom lack of stable housing is a major barrier that research shows must be overcome for successful reintegration back into the community.

The Midlands Community Services Program represents and maintains the original mission of AWS when it was founded 60 years ago, and is fortunate to have had the support of multiple types of funders over the years. In addition to individual and corporate donations, many different funding streams that require careful oversight, accounting and reporting comprise the majority of the funds secured to maintain this program. This program has been supported by Midlands United Way and is currently a certified Midlands United Way partner, meaning that we adhere to various governance and financial management requirements with bi-annual reviews/site visits. AWS also has received federal grants to provide direct client assistance with housing needs (e.g. Emergency Solutions Grant and Emergency Food and Shelter Program grant); administers state level grants and funds; and also relies on local government and private foundation support. This program also has consistently applied for and received Richland County Discretionary grants for the past several years, and has always complied 100% with all grant spending and reporting requirements. Most recently, this program successfully closed out such a grant in the amount of \$15,000 in July 2022. Of particular note to demonstrate compliance with federal funding requirements, the Midlands

Community Service Program has recently been awarded, and is in the process of expending \$25,000 in federal Emergency Food and Shelter Program funds.

In relation to this specific ARPA request, AWS has a long history (50+ years) of securing, administering and reporting on federal funding awards such as, but not limited to:

* U.S. Veterans Administration - SSVF: AWS has successfully operated a federal Supportive Services for Veteran Families (SSVF) grant under the Veterans Administration since FY 2013. This program distributes/manages client assistance funds for housing needs in addition to providing other housing supportive services, serving approximately (350) households annually. In just this past grant year, AWS expended nearly \$850,000 of direct client assistance with housing costs (referred to as Temporary Financial Assistance) and had no negative findings in the most recent financial and program audit conducted by the Veterans Administration. This grant program also has very stringent spending requirements (e.g. allowable costs, schedule of draw downs, reporting, etc.) and has required AWS to conduct an A-133 financial audit annually for the past 9 years. To ensure compliance with these funding requirements, a portion of the financial services staff has been dedicated to the SSVF program since its inception. In 2021-2022, AWS was awarded a \$1.5 million grant.

* Federal Bureau of Prisons (FBOP): The FBOP contracts with AWS to operate (4) Residential Reentry Centers for federal offenders. These contracts comprise a total of approximately \$7.75 million annually, with the exact amount determined by bed utilization rates as these are billed per bed day. These programs serve more than (700) residents annually and demonstrate AWS' financial capacity and ability to comply with federal contractual requirements. AWS has been successfully administering this type of FBOP funds since the 1970's.

* U.S. Veterans Administration - Grant & Per Diem Programs: AWS operates (2) transitional housing programs for homeless male veterans that serve approximately (175) veterans annually. These (2) programs account for an estimated \$700,000 in federal funding annually. The exact amount of funding received is based on bed utilization rates. This program has operated successfully and without interruption since 1996 (26 years).

In addition to the grant/contracts listed above, over its 60 year history of existence, AWS has demonstrated strong capacity to manage federal funds as evidence by other grants from the U.S. Department of Labor, Emergency Shelter Grant and U.S. Department of Housing and Urban Development.

AWS is particularly proud to be nationally accredited by both the American Correctional Association and the Council on Accreditation (COA), which requires the organization to adhere to the most stringent of industry standards in all aspects of operation including governance and finance. AWS' financial management capacity was deemed to be very strong during this year's COA re-accreditation cycle, with no negative findings or recommendations regarding financial management after a very thorough review process that included both submission of a self-study and an on-site audit.

Financial Capacity: AWS's 2022 budget is \$12,538,000, the majority of which (95%) consists of federal funding. AWS has multiple internal controls and financial policies and procedures that ensure proper expenditure and accounting of funds. The AWS President & CEO acts as the primary fiscal agent, with responsibility for implementing all financial management policies and procedures on a day-to-day basis and may delegate to qualified professional staff responsibility for managing various aspects of financial management. This Financial Services Staff consists of a CFO, Comptroller and a Financial Operations Coordinator who handle daily financial services such as receipt of funds, accounting, disbursement of funds, etc. Together, these three staff people have more than 60 years' of professional experience in their respective fields.

Overall governance of the organization is provided by a volunteer Board of 18 professionals with an elected Treasurer. The Executive Committee serves as Finance Committee and reviews and approves quarterly financial statements (balance sheets, statement of activities, budgets, etc.). The Board also approves the annual budget and a separate Audit Committee of the Board works to procure an annual audit to be approved by the Board of Directors. President & CEO reviews monthly financial statements

In terms of financial management, AWS utilizes the accrual method of accounting, maintains a chart of accounts, performs Job Cost Center Accounting and utilizes automated systems for accounting (Sage) and Payroll (with review and approval procedures). An annual Certified Financial Audit conducted by a third party, independent accounting firm is conducted, along with an annual A-133 Audit to comply with federal funding received.

Formal policies and procedures that safeguard funds and provide appropriate checks and balances are in place and include topics such as annual budgeting, procurement, segregation of financial duties (fund deposits, handling cash receipts, reconciliation of bank statements, etc.), travel, conflicts of interest, confidentiality, employee code of conduct, document retention, and cost allocation plans.

Related to risk management, the Board ensures that all staff with financial responsibilities are insured and bonded at appropriate levels. This is part of a Board-approved Annual Risk Prevention and Management Plan. To help further mitigate risk, AWS is currently building its cash reserves and currently maintains \$450,000 in cash reserves to support sustainability.

AWS has adopted a number of internal control measures as part of an overall effort to safeguard financial assets. These

controls include:

- All checks received by the agency are immediately stamped with a restrictive endorsement indicating "for deposit only".
- A detailed log of all incoming checks, cash and money orders is maintained and reconciled with deposit slips and monthly bank statements within 3 weeks of receipt.
- All cash is deposited the same business day, if possible, and no later than the next business day.
- Copies of all donation receipts/deposits and back-up documentation (i.e. preference to maintain anonymous, in memorium, restrictions, etc.) are also forwarded to the staff who maintains the donor database.
- Policies require, if checks are received for deposit, at least one First Citizens Bank operating account deposit each week and at least one Bank of America checking account deposit each month for the Foundation, unless cash is received from vending sales, which require same day deposit.
- Blanket insurance coverage is maintained for all staff members who require bonding to sign checks, handle cash or contributions, or manage funds.
- Signature control on checks: The Board Treasurer, Executive Director, CFO and other persons as authorized by the Board shall be the only persons authorized to sign AWS checks.
- In addition, and to the extent possible given its size and circumstances, AWS strives to segregate the following duties so that a single staff member isn't required to perform two or more of the following incompatible functions: Authorizing the purchase of goods and services; Preparing a purchase order to purchase goods; Receiving goods or validating the performance of services; approving the payment of accounts payable for goods and services received; Recording the liability for accounts payable; Preparing and signing checks to pay the respective accounts payable; Forwarding payments to the payee.

5. Describe the issue/ need that your project will address (required)?

Project Summary:

AWS is seeking \$320,000 in Richland County ARPA funds to assist a projected (75) households in increasing their housing stability through direct financial assistance that leads to permanent housing between 1/1/2023 and 12/31/2024. Based on best practices, the program will utilize ARPA funds mainly for assistance with housing supports (e.g. housing application fees, first month's rent, utility deposits, security deposits, etc.), with a nominal amount (\$20,000) going toward staffing to support the grant activities (e.g. setting appointments, returning phone calls, eligibility determinations, record keeping, data entry, reports, etc.).

The Target Population & The Need:

This project will target low-income populations at risk of homelessness due to various factors, but with a focus on offenders preparing for release from prison and former offenders. According to the SC Department of Corrections, more than 250 offenders were released back into Richland County last year, many with just the clothes on their backs and little else. According to the SC Department of Probation and Parole, there are currently 2,229 former offenders on probation or parole in Richland County. Those numbers, in conjunction with all of the offenders in local correctional institutions and jails, comprise a pool of thousands of potential AWS clients who need reentry assistance, are at greatest risk of negatively affecting the community and have the least access to the resources they need to achieve stability.

The majority of AWS' Community Service Program's Richland County clients earn less than \$25,000/year, are unemployed or underemployed and face multiple barriers to self-reliance including criminal background, unaddressed mental health issues, lack of adequate housing, medical issues, lack of transportation, limited education and/or work skills, and lack of documentation needed to access resources. All these barriers make obtaining employment, achieving financial stability and securing safe, stable housing difficult, especially because many need assistance in navigating the social services system and in accessing the community resources available to them. In some cases, a former offender may not even be aware of what they do need to achieve successful reentry, and don't have a positive personal support network to help them identify their needs and community resources. The Midlands Community Service Coordinator conducts comprehensive needs assessments on each client and also provides them with hope and encouragement as they work toward self-reliance.

Reentry research shows that successful reentry back into the community is best achieved when former offenders are first provided with basic needs assistance (shelter/housing, documentation, clothing, food, etc.) followed by assistance with longer-term needs such as elevated employment, addiction treatment, legal issues, etc. When released without a safe place to live, limited job prospects, and no personal support system in place (as often is the case for our target population), former offenders are much more likely to commit additional crimes (recidivism). Currently, there are very few organizations that are providing comprehensive offender reentry services in Richland County. In fact, in many AWS program locations, agencies such as SC DEW, Probation & Parole, SCDC, Vocational/Rehabilitation and Good Will refer offenders to AWS for reentry services. With low barrier eligibility requirements, and a program design that allows for flexible levels of service intensity based on where the client is in their reentry process, the Midlands Community Serve Program's client-centered services are effective and support a safer community.

COVID Effects:

COVID has had a major negative effect on the target population, as affordable housing is even harder to find and the competition for such housing is huge. Having a criminal background is a major detriment to their ability to compete for the limited affordable housing available. Since the beginning of the COVID pandemic, and continuing to present time, AWS has

experienced an uptick in the requests for assistance with housing and in the number of unhoused people seeking assistance. In some cases this is due to people experiencing loss of a job due to being sick with COVID and subsequently losing their housing when they could not pay back rent later on; in other cases, it may be that people on limited incomes cannot find affordable housing due to landlords increasing rents to make up for lost revenue during the eviction restrictions brought about by COVID. There are multiple reasons and ways in which COVID has negatively affected the unhoused population in Richland County continues to do so.

Project Description:

The Alston Wilkes Society's (AWS') mission is to rebuild lives for a safer community. This mission is achieved through many different programs that provide federal offenders, former offenders, at-risk youth, low-income veterans, and homeless veterans with the tools they need to succeed and thus reduce crime and recidivism in SC's communities. For the purposes of this grant request, we are focusing on the Midlands Community Services Program which works with offenders preparing for release from state correctional institutions, former offenders, people at-risk of homelessness and the families of these under-served populations. This program represents the original mission of AWS (founded 60 years ago) when Rev. Eli Alston Wilkes (a Methodist Minister) began working with releasees in Columbia to help them get back on their feet through assistance with housing, employment, and provision of basic needs. AWS has been providing offender reentry services since 1962 and was the first officially recognized state-wide reentry organization in South Carolina.

Although the Midlands Community Service Program technically serves both Richland and Lexington Counties, the majority (98%) of clients "reside" in Richland County. In Richland County, AWS' specific services reflect the local community needs, avoiding duplication of other services by complementing other available community resources. Every client receives an individual needs/barriers assessment to determine a service plan and prioritize the delivery of services. AWS follows best practices in reentry programming by first meeting clients' basic or emergency needs (shelter/housing, hygiene items, clothing, food, medications, etc.), including assisting them in obtaining the documentation required to make them eligible for other community resources and apply for jobs, and then focuses on improving their financial stability through assistance in securing employment and applying for benefits for which they are eligible. Lastly, once stabilized, AWS assists clients with longer-term issues such as increased educational attainment, medical needs, legal issues and development of more intensive work skills. Commonly provided services include, but are not limited to the following:

- Documentation (SS cards, birth certificates, state ID's) and assistance with completing forms and applications (benefits, etc.)
- Rental and utility assistance
- Hygiene Kits
- Food
- Basic clothing (socks, underwear, etc.)
- Work clothing (uniforms, steel-toed boots, etc.)
- Transportation
- Prescriptions/medical
- Housing application fees
- Coordinated Referrals for needs that AWS cannot address directly
- Ongoing case management (no time restrictions or limitations on delivery of services)

It is important to note that the AWS Community Service Coordinator not only provides an array of direct services, but truly serves as a systems navigator and "hope dealer," assisting clients by coordinating referrals to other community and governmental resources and providing them with a positive, personal support system to lean on during their process of rebuilding their lives as productive, law-abiding members of the community.

The specific services provided under this ARPA grant, if awarded, will focus on housing needs such as housing searches, landlord intervention, financial assistance with housing-related needs (e.g., application fees, deposits, first month's rent, etc.).

Projected Outcomes & Evaluation:

AWS evaluates and measures program success on multiple levels. For this ARPA grant project, AWS has set the following objectives for 1/1/2023 - 12/31/2024:

- 1) An estimated (75) households will experience increased housing stability as evidenced by attainment of permanent housing;
- 2) An estimated (50) of those households provided with ARPA grant assistance will remain stably housed at 3 months after housing placement.

In addition, AWS measures intermediate impact by tracking the recidivism rate of its former offender clients (most people we see have a criminal background of some sort) every 2 years and comparing it with the state's average recidivism rate as reported by SCDC. AWS' target is a recidivism rate of 10% or less which is lower than the 14% reported by SCDC. The AWS Midlands Community Services Program's most recent recidivism rate was a mere 6.2%, of which we are very proud.

Lastly, AWS documents the success stories of the clients it has served. Following is just one Richland County success story that illustrates AWS' impact. Although this story does not represent this program's typical client, it demonstrates the tenacity

and ability of the Midlands Community Service Coordinator to provide housing case management:

Mrs. L. first contacted AWS in November 2021 and was looking for assistance in her journey to escape her abusive husband, who had left her physically challenged through his abuse which included shooting her two times. She had had multiple surgeries and other health problems resulting from the abuse. She was ready to leave him but had no place to go. At the time she requested assistance she was actually living in Sumter but had decided to come to Columbia since it would be safer for her to be farther away from her abusive husband. Technically, she was homeless as this point, but AWS was certain that we could help her to at least access services designed to help individuals in her situation. So AWS put her in a hotel for a few days while the Community Service Coordinator helped her navigate accessing other community services. Unfortunately, domestic violence centers and the local women's shelters would not provide her with assistance because her domestic abuse did not occur in Richland County. As AWS continued to provide case management, talking with her 2 to 3 times a week to get updates, etc., she lived in various places such as with friends, family and even a vacant house. She was desperate to find safe, stable housing.

Over 6 long months, AWS turned over every stone on behalf of Mrs. L. helping her complete applications and documents for at least 13 programs and organizations. Most were unable to help her, but AWS stayed vigilant and committed to securing safe housing for her. The Community Service Coordinator also advocated for her with various landlords and rental management companies.

Meanwhile, the client's mental and emotional health was on a steady decline, necessitating a week long stay in the hospital. AWS spoke on the phone daily during her weeklong hospital stay, while the search for assistance and available housing continued.

Finally, in April 2022, the Community Service Coordinator received a lead on some affordable housing through another social service agency who was aware of Mrs. L.'s situation. After 6 long months of exploring all options, assisting her in navigating the social service systems, and providing her with hope and a stable personal support system, the Community Service Coordinator was able to help facilitate Mrs. L.'s transition to a safe and stable place to live, free from her abuser.

6. Is the project an expansion of current services your organization offers or a new program or reinstatement of a previously funded program?

This project would be an expansion of existing services, enhancing service capacity by enabling us to serve more clients with direct financial assistance with housing supports.

7. Specifically, what will funds be used for? Examples of the eligible projects can be found in the corresponding guidance/federal document link <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule.pdf>

Funds will be used to help increase the housing stability of unhoused persons by identifying appropriate housing options, providing housing stability case management (e.g., working on a budget, life skills instruction, etc.) and providing direct financial assistance with costs such as housing application fees, security deposits, first month's rent, and utility deposits. In many cases, this program's clients are in the process of becoming employed and simply do not have the resources to even being to think about paying for these "start up" expenses. They simply need a month's time to earn a paycheck or two to be able to maintain housing. \$300,000 of the requested \$320,000 will be allocated to financial assistance with housing supports, while \$20,000 will be allocated to a part-time project assistance to help support the implementation of the grant project.

8. Please describe, in detail, how your project is related to the prevention of or mitigation of the impact of COVID-19, how funding is essential in addressing the need and communication process

Housing affordability in Richland County was a big issue prior to COVID but has become even more of an issue now that more and more people are finding themselves in financial crisis due to job losses, illness, rent increases, etc. Offenders being released from prison and former offenders are having to "compete" for affordable housing with those without criminal records and oftentimes the only options available are the higher cost rentals. This difficulty in finding viable housing is exacerbated by the stigmas associated with this underserved population of former offenders. Options for housing are limited due to restrictions against certain offenses - yet we cannot just let these people live on the street. In order to transition into law-abiding members of the Richland County community, they must first achieve housing and engage in supportive services which will ultimately decrease the chances of recidivism.

Project Description and Goals

9. Please describe the target population of your program

Adult, former offenders in Richland County who are facing issues related to homelessness and need housing supports. Based on current program service data, the majority are considered very low-income.

10. What is the location (address and neighborhood) of your proposed project? Be specific as possible.

The program serves any client that is located in Richland County, but the program office is located at 3519 Medical Drive, Columbia, SC 29203 which is located in one of the qualified census tracts identified.

The majority of our clients have either a correctional institution as their last known address or are street homeless, thus stating exact service locations is impossible to do at this time.

11. Does your project/program require permits?

No.

Administrative Systems

12. How do you intend to recruit participants to your project and/or refer individuals for service, support or resources in the community? Only answer if applicable These funds require the use of evidence-based models or practice-based evidence. Please provide a description of the evidence that links your proposed strategies to interventions of prevention/or high-risk reduction.

Recruitment:

Program participant recruitment is not currently a challenge for the Midlands Community Service Program. In fact, we receive far more requests for assistance than we can currently accommodate due to limited funding for direct client assistance. As of the date of this application, we have a waiting list for housing assistance.

However, AWS works with SC Department of Corrections and SC Probation and Parole to recruit program participants that have just been released from prison. AWS also keeps information on the United Way's 2-1-1 system up to date and conducts outreach to other community-based organizations that serve the target population such as Oxford House, Transitions, Oliver Gospel Mission, DAODAS, and the Office of Government and Community Services Emergency Assistance List. Many clients are also referred to this program internally from AWS' other programs that serve at-risk veterans and federal offenders. Also, word of mouth seems to be a very strong source of referrals for AWS.

Referrals:

AWS utilizes a client-centered approach to service delivery as our target population has very diverse and unique needs. Each client has a unique set of barriers that they must break through to achieve success in rebuilding their lives as productive, law-abiding members of the community. Thus, the Midlands Community Service Coordinator serves as a systems navigator and case manager, providing individual needs assessments, direct services, and referrals to program partners.

Recognizing, that no one organization can meet all the complex and varying needs that each individual client is experiencing, partnerships and collaboration are key to AWS' Midlands program service delivery model and are a core value of the entire AWS organization. Once again, as "navigators" for our clients, there are so many other organizations with which we have referral partnerships, including, but not limited to: Cooperative Ministries, USC Supportive Housing, Oxford House, Destiny House, Wateree Community Action, Richland County Public Defender's Office, and Transitions.

Evidence-Based Services:

AWS' Community Services Program provides an array of services that are evidence-based. The U.S. Department of Justice states that a successful reentry back into the community by a former offender can be completed in three phases. Phase 2 – Control and Restore – is where AWS makes its impact: "Community-Based Transition Programs - These programs will work with offenders prior to and immediately following their release from correctional institutions." Basic needs (food, shelter/housing, ID, etc.) must be met in a reasonable time frame after release, followed by assistance with larger issues such as stable employment, financial stability, improved educational status, addictions treatment and re-connection with personal support systems (family, mentors, friends, etc.). AWS' program services directly align with this strategy, providing for emergency needs to achieve basic stability, enabling them the ability to then work on their financial stability and longer-term self-sufficiency.

Research shows that stable housing and stable employment are integral to successful reentry back into the community for former offenders. Yet both housing and employment opportunities are limited due to restrictions incurred as a result of many types of convictions. These are two areas in which AWS provides support. Our focus on employment for former offenders is strongly supported by various bodies of research. According to the Center for Economic & Policy Research's 2010 Report: Ex-offenders and the Labor Market, "A felony conviction of jail term can have a substantial negative impact on future job prospects...Time behind bars can lead to deterioration in a workers' "human capital," including formal education, on-the-job experience, and even "soft skills" such as punctuality or customer relations. Incarceration can also lead to the loss of social networks that can help workers find jobs." AWS focuses its employment services on increased employability (i.e. preparing for a job search and increased work skills) and ongoing support to help clients maintain stable employment.

Lastly, the Midlands Community Service Programs does not put stringent requirements and qualifications on provision of housing assistance. This program is low barrier access and incorporates aspects of the Housing First program model, which is endorsed by HUD, the Veterans Administration and other federal programs. A major component of Housing First is the provision of supportive services in conjunction with housing, which AWS makes available to all clients.

13. Please explain your proposed project's timeline to completion. All ARPA grants distributed by Richland County

must be expended by December 31, 2024.

As no start up time is necessary to begin expending funds, AWS will begin the project immediately upon receipt of funds. All funded activities will take place between date of receipt of funding and December 31, 2024. This program currently maintains a "waiting list" of clients needing assistance in securing housing and anticipates that direct client assistance funds will begin to be distributed to the target population within days of receipt. In order to ensure timely expenditure of funding, the VP of Community Service Programs and the Community Service Coordinator will review spending reports on at least a quarterly basis with a goal of expending an average of \$12,500 in financial assistance monthly.

14. What data do you plan to collect (Demographic data. Number of individuals/households served. Number of activities provided, etc.) Funded applicants will receive additional guidance on specific data to be reported. (Demographic Reporting is a requirement for data reporting for grant compliance. Based upon the response, additional requirements may be necessary for grant compliance.)

In addition to basic demographic data (race, gender, income level, age, etc.), this program will track the amount spent in direct client assistance, divided into categories such as security deposits, first month's rent, rental assistance, utility deposits, etc. Every service provided to the clients will be tracked utilizing our electronic case management software, which allows us to report on number of different types of services provided (e.g. employment, housing, basic needs, referrals, etc.). In addition, this program will also collect success stories to show individual and community-wide impact.

15. All budget items must be reasonable and critical to your proposed activities. The budget should be consistent with your narrative, making it clear how each of the activities will be funded. The budget may cover up to a 24-month period or not to extend beyond December 31, 2024. All expenses must be listed and directly related to the grant. When estimating costs, please show your calculations by including quantities, unit costs and other details. Only include grant-funded expenses in the budget descriptions. Provide a budget, broken into categories such as personnel, employee benefits/fringe, travel, training, equipment, office expenses, program, etc. and short narrative for each request. A. What is the total budget request amount?

AWS is requesting a total of \$320,000 to increase the housing stability of at least (75) households in Richland County over a 2-year period. Following are the costs associated with this request:

*Direct Client Assistance: \$300,000: We currently encounter many clients who require assistance with security deposits and first month's rent at an average cost of more than \$1,500/month. Thus, we are projecting an average amount of assistance per client at \$4,000 (\$75 - \$100 for housing application fees, \$1,700 security deposit, \$1,700 first month's rent, and up to \$500 utility deposit). Although the specific amount of assistance will vary from client to client, depending on their unique situations and histories and also according to housing available, we feel this is a strong starting point and project to serve an estimated (75) households with these ARPA funds. $(75 \text{ HH} \times \$4,000/\text{HH} = \$300,000)$.

*Personnel: \$20,000: (1) .25 full-time equivalent Midlands Community Services Assistant dedicated to supporting the expenditure of the ARPA funds. This position will provide basic clerical support devoted to clients being served under this funding, assisting with outreach, case management administrative duties (fielding phone calls, preparing intake packets, etc.), entering client data into case management database, conducting client follow-up and assisting with the basic tracking of expenditures (to supplement the tracking of the overall grant by the VP of Community Service Programs and the Comptroller). We project needing approximately 10 hours/week x 96 weeks x \$17/hour x = \$16,320 + payroll taxes/fringe of \$3,680 = \$20,000.

AWS considers these costs to be reasonable in relation to the scope and impact of this proposed project. At an average cost per household of \$4,266.66 to place unhoused people in permanent housing, the value of savings in social services and governmental systems (e.g. criminal justice, health care/hospitals, homeless shelters, etc.) is significant. Some studies have calculated the average taxpayer cost of homelessness at \$35,000 year per person. In addition, the current daily cost to house an offender at SC Department of Corrections is reported at \$82.70, and the state's recidivism rate is 21.9%. Assuming that this is a ball park cost to also house someone at the County Detention Center, and that without housing supports, 21.9% of people targeted by this project $(75 \times 21.9\% = 16 \text{ clients})$ commit further crimes, this project could potentially save the county \$1,358 a day. In just (3) days at the County Detention Center, a person would incur costs higher than the average cost per household of the proposed use of ARPA funds.

16. What is the annual organization budget? A copy of your most recent annual budget should be included.

The 2022 Alston Wilkes Society Organizational Budget is \$12,538,000:

INCOME:

Contributions/Memberships: \$36,000
United Ways: \$117,000
Foundation Grants: \$30,000
Government Grants: \$3,500,000
Veterans Administration: \$700,000
Federal Bureau of Prisons: \$7,750,000
Residential Youth Services: \$400,000
Other: \$5,000

TOTAL INCOME: \$12,538,000

EXPENSES:

Personnel (Salary & Fringe): \$7,050,000
Direct Client Assistance: \$1,000,000
Professional Fees: \$210,000
Supplies/Food Services: \$1,200,000
Technology/Telephone/Internet: \$450,000
Postage & Shipping: \$8,000
Occupancy: \$1,250,000
Equipment Rental & Maintenance: \$450,000
Printing & Publications: \$10,000
Marketing: \$10,000
Travel: \$125,000
Conferences & Meetings: \$15,000
Membership Dues: \$50,000
Awards & Grants/Fund Raising: \$2,000
Insurance: \$180,000
Employee Training: \$30,000
Operating Reserve: \$420,000
Other: \$10,000
Interest Expense: \$42,000
Depreciation: \$26,000
TOTAL EXPENSES: \$12,538,000

17. Does your project require initial funding prior to beginning? If yes, please describe what is needed to get started.

No. Because this will project be an enhancement to an existing program that has been in operation since 1962, AWS will not be relying on the ARPA funds for program start up. If awarded, funds will begin to be utilized from day one of the grant being received with no infrastructure to create (e.g., financial processes, programmatic set-up, etc.) except for any expenditure tracking mechanisms (e.g. spreadsheets, checklists, etc.).

18. Please describe how this project will be financially sustained after ARPA funds are expended.

Because the funds will be used for direct client assistance, we will simply help as many people as possible with the funds that are awarded making sustainability less of an issue. However, AWS is always seeking to diversify its funding streams.

Business/Marketing Plan

19. Has this proposed project been submitted through any other City, State, Federal, or private funding process? If yes, please provide the information regarding the funding source, amount, and funding details. Please note this grant prohibits duplication of funds from multiple sources including other federal and state grant allocations.

No. Although we solicit funding from various sources to cover operating expenses of the program, we have not duplicated this project request with any other entities. These funds will be allocated to serving the housing stability needs of former offenders and their families that are located in Richland County. We have not requested the same type of funds from any other sources at this time. We fully understand that ARPA funds have strict requirements preventing duplication of funds and assure the County that this will not happen.

Performance Measures

20. Will funds supplant or supplement project funding? If so, please explain in detail.

100% of the funds requested will be used to supplement the current program operating budget. ARPA funds will be limited to providing direct client assistance with housing needs such as security deposits, application fees, first month's rent, utility deposits, etc. and staffing to support expenditure of the funds.

21. How will the success of this project be measured? Be specific as possible. Please use measurable indicators (i.e., Social Impact, Cost Benefit Analysis, Pre/Post Shifts in Attitudes or Behavior, etc.).

Success for this project means a safer Richland County community in the long-term, resulting from reduced recidivism and increased self-sufficiency among former offenders who are homeless or at risk of homelessness.

All client outcomes (progress made in service goals, housing placements, referrals made, etc.) are tracked via the CorrectTech case management system under case notes which are categorized according to the services provided and the

outcomes achieved. Upon intake, clients undergo a barriers assessment which identifies various needs and drives the service delivery. These barriers are identified in the case notes and when a client's barrier is broken, that too is recorded in the case notes. Established outcomes data is reviewed and reported on quarterly (via an internal Performance and Quality Improvement process) to ensure the program is on track to be successful.

Because AWS provides such a diverse array of services based on individual client needs, and has such flexible eligibility guidelines, it is difficult to compare it to other programs. However, AWS does track recidivism rates among its former offender clients as that is hard data that can indicate program effectiveness. This program strives to keep its recidivism rate lower than 10% (currently 6% in the Midlands). AWS historically has much lower rates than the state average reported by SCDC (22%).

In terms of cost benefit, this project is estimated to cost \$4,266/household if (75) households receive assistance as projected. Compared to the cost to house an inmate in the state correctional institutions of \$88.35/day, diverting just one person from prison saves \$32,247 a year in tax-payer costs. In addition to potential incarceration costs, there are often local police costs, healthcare, social services and court costs commonly associated with homelessness. According to the National Alliance to End Homelessness, a person experiencing chronic homelessness costs the taxpayer an average of \$35,000 a year. With \$35,000, this program can help at least 8 households achieve permanent, stable housing.

Sustainability

22. What are the specific outcomes and accomplishments this project will achieve and how will outcomes be measured?

AWS evaluates and measures program success on multiple levels. For this ARPA grant project, AWS has set the following objectives for 1/1/2023 - 12/31/2024:

- 1) An estimated (75) households will experience increased housing stability as evidenced by attainment of permanent housing;
- 2) An estimated (50) of those households provided with ARPA grant assistance will remain stably housed at 3 months after housing placement.

In addition, AWS measures intermediate impact by tracking the recidivism rate of its former offender clients (most people we see have a criminal background of some sort) every 2 years and comparing it with the state's average recidivism rate as reported by SCDC. AWS' target is a recidivism rate of 10% or less which is lower than the 14% reported by SCDC. The AWS Midlands Community Services Program's most recent recidivism rate was a mere 6.2%, of which we are very proud.

Lastly, AWS documents the success stories of the clients it has served. Following is just one Richland County success story that illustrates AWS' impact. Although this story does not represent this program's typical client, it demonstrates the tenacity and ability of the Midlands Community Service Coordinator to provide housing case management and the desperate need for housing assistance funding:

Mrs. L. first contacted AWS in November 2021 and was looking for assistance in her journey to escape her abusive husband, who had left her physically challenged through his abuse which included shooting her two times. She had had multiple surgeries and other health problems resulting from the abuse. She was ready to leave him but had no place to go. At the time she requested assistance she was actually living in Sumter but had decided to come to Columbia since it would be safer for her to be farther away from her abusive husband. Technically, she was homeless as this point, but AWS was certain that we could help her to at least access services designed to help individuals in her situation. So AWS put her in a hotel for a few days while the Community Service Coordinator helped her navigate accessing other community services. Unfortunately, domestic violence centers and the local women's shelters would not provide her with assistance because her domestic abuse did not occur in Richland County. As AWS continued to provide case management, talking with her 2 to 3 times a week to get updates, etc., she lived in various places such as with friends, family and even a vacant house. She was desperate to find safe, stable housing.

Over 6 long months, AWS turned over every stone on behalf of Mrs. L. helping her complete applications and documents for at least 13 programs and organizations. Most were unable to help her, but AWS stayed vigilant and committed to securing safe housing for her. The Community Service Coordinator also advocated for her with various landlords and rental management companies.

Meanwhile, the client's mental and emotional health was on a steady decline. The client was about to have a mental breakdown to the point that she spoke of "giving up". Which caused the CSC to contact the National Suicide Prevention Hotline who then encouraged her to check herself into the psychiatric ward at one of the local hospitals, which she did. AWS spoke on the phone daily during her weeklong hospital stay, while the search for assistance and available housing continued.

Finally, in April 2022, the Community Service Coordinator received a lead on some affordable housing through another social service agency who was aware of Mrs. L.'s situation. After 6 long months of exploring all options, assisting her in navigating

the social service systems, and providing her with hope and a stable personal support system, the Community Service Coordinator was able to help facilitate Mrs. L's transition to a safe and stable place to live, free from her abuser.

23. Has your organization had an instance of misuse of funds or fraud in the past 36 months? If so, please explain.
No.

24. Does your organization have a current or pending lawsuit against another organization? If so, please explain.
No.

25. Do you have a separate account for different programs/revenue sources to prevent co-mingling of funds?
We do have separate accounts when required, for example for our federal EFSP funding, We also have an accounting system that can assign and manage funding internally based on unique code assignments.

26. Does your organization use a daily time tracking log for each position being paid using multiple sources of funding?
Yes - some AWS programs require this. For example, the Supportive Services for Veteran Families program has some staff split that their time between two programs. We have the ability to do this if required through our PayCor timekeeping system.

Budget [top](#)

Income Section	Amount	Pending	Receiving
Grant Amount Requesting	\$ 320,000.00	\$ 320,000.00	\$ 0.00
Individual Contributions and Donations	\$ 30,000.00	\$ 15,174.00	\$ 14,826.00
Grants from Civic Groups and Foundations	\$ 15,000.00	\$ 8,500.00	\$ 6,500.00
AWS Operating Funds	\$ 35,000.00	\$ 17,500.00	\$ 17,500.00
Emergency Food and Shelter Program (EFSP)	\$ 50,000.00	\$ 25,000.00	\$ 25,000.00
Midlands United Way	\$ 15,000.00	\$ 0.00	\$ 15,000.00
Total	\$ 465,000.00	\$ 386,174.00	\$ 78,826.00

Expense Category	Grant Amount Requested	Other Sources
Advertising/Marketing/ Promotions/ Billboards	\$ 0.00	\$ 1,000.00
Personnel: (1) FTE Midlands Community Service Coordinator (Salary, Fringe and Taxes)	\$ 0.00	\$ 59,000.00
Personnel: (1) .25 FTE Community Services Assistant (Salary and Taxes)	\$ 20,000.00	\$ 0.00
Personnel: (1) .20 FTE VP Community Service Programs (Salary)	\$ 0.00	\$ 10,000.00
Software/Equipment	\$ 0.00	\$ 1,500.00
Operating Expenses (Utilities, occupancy, insurance, etc.)	\$ 0.00	\$ 6,500.00
Direct Client Assistance	\$ 300,000.00	\$ 50,000.00
Program Expenses (supplies, travel, training, etc.)	\$ 0.00	\$ 7,000.00
Administrative Costs (Accounting, HR, agency accreditation, etc.)	\$ 0.00	\$ 10,000.00
	\$ 0.00	\$ 0.00
	\$ 0.00	\$ 0.00
	\$ 0.00	\$ 0.00
	\$ 0.00	\$ 0.00
Total	\$ 320,000.00	\$ 145,000.00

Budget Narrative

We feel it is important to note that of the \$320,000 requested, 94% (\$300,000) will be allocated to direct client assistance with housing stability. We are requesting the remaining 7% (\$20,000) to support the proper distribution of these funds by providing essential administrative support with responsibilities such as client data entry into our case management software, intake activities (phone calls, handling intake packets, etc.) and helping to support the VP of Community Service Programs and the Finance Department with tracking and reporting of grant expenses related to direct client assistance. At the program level, expenditures will be tracked by reconciling client records with bank statements/cleared checks and will also be tracked in a separate spreadsheet specific to this ARPA grant. At the administrative level, The Comptroller will also reconcile bank statements and produce financial statements tracking all

grant expenditures utilizing the Sage accounting system. Additionally, at least quarterly, the VP of Community Service Programs will review grant spending to ensure we are on track to expend all funds within the required timeframe.

Following is a detailed description of the requested funds:

Direct Client Assistance: \$300,000: We currently encounter many clients who require assistance with security deposits and first month's rent at an average cost of more than \$1,500/month. Thus, we are projecting an average amount of assistance per client at \$4,000 (\$75 - \$100 for housing application fees, \$1,700 security deposit, \$1,700 first month's rent, and up to \$500 utility deposit). Although the specific amount of assistance will vary from client to client, depending on their unique situations and also according to housing available, we feel this is a strong starting point and project to serve an estimated (75) households with these ARPA funds. (75 HH x \$4,000/HH = \$300,000).

Personnel: \$20,000: (1) .25 full-time equivalent Midlands Community Services Assistant dedicated to supporting the expenditure of the ARPA funds. This position will provide basic clerical support devoted to clients being served under this funding, assisting with outreach, case management administrative duties (fielding phone calls, preparing intake packets, etc.), entering client data into case management database, conducting client follow-up and assisting with the basic tracking of expenditures (to supplement the tracking of the overall grant by the VP of Community Service Programs and the Comptroller). We project needing approximately 10 hours/week x 96 weeks x \$17/hour x = \$16,320 + payroll taxes/fringe of \$3,680 = \$20,000.

Tables [top](#)

Expenses

Expenses	FY 20	FY21	FY22	Total
Program services	7,840,415	8,943,604	10,406,540	\$ 27,190,559
Fundraising	0	0	0	\$ 0
Administration/Management/General	1,646,502	1,831,823	2,131,460	\$ 5,609,785
Total	9,486,917	10,775,427	12,538,000	\$32,800,344

Required Attachments [top](#)

Documents Requested *	Required?	Attached Documents *
Statement of Financial Position(Balance Sheet)	<input checked="" type="checkbox"/>	AWS Balance Sheet - YTD
Statement of Activity (Income and Expense Statement)	<input checked="" type="checkbox"/>	AWS Financial Statement - YTD
IRS Form 990 (if total annual revenue is \$50,000 or above)		AWS Form 990
Certified Financial Audit (revenue of \$750,000 but federal expenditures less than \$750,000)		AWS Audit 2021 Preliminary Audit
Certified Financial Audit Management Letter		
Single Audit/Management Letter/ Corrective Plan		
Detailed Project Budget	<input checked="" type="checkbox"/>	AWS ARPA Project Budget
Other documents regarding project	<input checked="" type="checkbox"/>	AWS 2022 Organizational Budget AWS 2021 Annual Report
IRS Determination Letter indicating 501 c3, non profit status	<input checked="" type="checkbox"/>	IRS Letter
Proof of current Registration as a charity with the SC Secretary of State	<input checked="" type="checkbox"/>	SOS Letter
Organizations W-9	<input checked="" type="checkbox"/>	W-9

* ZoomGrants™ is not responsible for the content of uploaded documents.

Become a [fan of ZoomGrants™](#) on Facebook
Problems? Contact us at Questions@ZoomGrants.com
©2002-2023 GrantAnalyst.com. All rights reserved.
"ZoomGrants" and the ZoomGrants logo are trademarks of GrantAnalyst.com, LLC.
[Logout](#) | [Browser](#)

Powered by ZoomGrants™ and

Richland County Government
Administration
American Rescue Plan Grant
Deadline: 10/14/2022

The Compass Comm Dev Corp The Compass Transitional Homes

Jump to: [Application Questions](#) [Budget](#) [Tables](#) [Required Attachments](#)

\$ 38,950.00 Requested

Submitted: 10/14/2022 3:56:30 PM (Pacific)

Project Contact

Dwayne White

djwhite@thecompasscdc.org

Tel: 803-361-9480

Additional Contacts

none entered

The Compass Comm Dev Corp

1234 Saint Andrews Rd Ste A
Columbia, SC 29210
United States

Telephone 803-200-2035
Fax
Web

Program Director

Dwayne White

djwhite@thecompasscdc.org

Application Questions [top](#)

1. Organization Tax Filing Status

501c3

2. Organization Service Type

Non-profit

3. Organization Process Owners

Board of Directors

Program/Project Information

4. Has your Organization received prior funding to address community concerns in the past, If yes, by whom?

We have received grants from the U.S. Small Business Administration and the South Carolina Cares Act.

5. Describe the issue/ need that your project will address (required)?

Homelessness and housing instability continue to be pervasive in South Carolina. While there are numerous agencies working across the state to provide critical housing and supportive services to vulnerable populations, thousands of individuals and families continue to experience and are at risk of homelessness. Over the past year, as this report was being prepared, the COVID-19 pandemic only exacerbated our state's housing crisis. Whether a resident is homeless or on the verge of eviction, temporary housing at The Compass Community Development Corporation provides short-term accommodations. The organization also combines other support in an effort to help program participants find and move into a more permanent home, and the leading agencies for information or placement are below. The C-CDC provides a place to stay over the short term while volunteers will also offer self-sufficiency training as well as access to meals, clothing, and more.

6. Is the project an expansion of current services your organization offers or a new program or reinstatement of a previously funded program?

This project will expand and improve upon services provided by our transitional houses.

7. Specifically, what will funds be used for? Examples of the eligible projects can be found in the corresponding guidance/federal document link <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule.pdf>

The COVID-19 epidemic has further aggravated our state's housing dilemma in recent years. Whether a tenant is homeless or on the verge of eviction, The Compass Community Development Corporation offers short-term housing. Like most non-profit agencies in the country, during the COVID-19 pandemic, our donations and volunteerism decreased, causing us to forgo facility repairs and redirect funds to more pressing maintenance needs. The funds secured through this grant will allow us to address facility repairs for both houses (i.e., Roof Repairs, Interior repairs, Exterior Wood repair, Gutter replacement, and Lot clearing) to resume our services to our community.

8. Please describe, in detail, how your project is related to the prevention of or mitigation of the impact of COVID-19, how funding is essential in addressing the need and communication process

During the COVID-19 pandemic, an economic downturn with a disproportionate impact on low-income workers has adversely affected food and housing insecurity, with an estimated nearly 20 million adults living in households where there is sometimes or frequently insufficient food to eat and an estimated 12 million adults living in households where rent is past due.¹ Our transitional housing program provides families who are experiencing homelessness short-term accommodations. We also provide volunteers to assist participants with self-sufficiency training (e.g., Goal Setting, Financial Planning, and Finding Gainful Employment) and support finding and moving into more permanent housing while linking them to community and government services. Funding will allow us to repair our property and homes, providing a safe and well-maintained environment for our participants while they are on their way to economic stability.

—
1. Center on Budget and Policy Priorities, Tracking the COVID-19 Recession's Effects on Food, Housing, and Employment Hardships, <https://www.cbpp.org/research/poverty-and-inequality/tracking-the-covid-19-economys-effects-on-food-housing-and> (last visited December 17, 2021).

Project Description and Goals

9. Please describe the target population of your program

Our transitional houses provide safe living accommodations to men and women and their children who are financially unable to secure housing due to economic hardship or life crises. In 2012, The Compass CDC purchased two houses for the sole use of Dee's H

10. What is the location (address and neighborhood) of your proposed project? Be specific as possible.

Our projects specifically target residents of Richland County who live in the following zip codes (but are not limited to) 29201, 29203, 29204, 29205, 29210, 29212, and 29223 and need food and/or are homeless.

11. Does your project/program require permits?

No.

Administrative Systems

12. How do you intend to recruit participants to your project and/or refer individuals for service, support or resources in the community? Only answer if applicable These funds require the use of evidence-based models or practice-based evidence. Please provide a description of the evidence that links your proposed strategies to interventions of prevention/or high-risk reduction.

Traditionally, our transitional housing program draws participants from the United Way SC-211 hotline. We are listed with the United Way of South Carolina as a community resource for individuals and families seeking temporary housing. Our services and programs are outlined on our website. We will periodically sponsor Facebook Ads promoting our service to our community.

Similar to the Transitions Homeless Center, a program of the Midlands Housing Alliance, we aim to do our part in ending homelessness in our community. We are able to serve 1 family or 4 individuals at a time with our 2 three bedroom homes. Our strategy successfully moved individuals and families from homelessness to permanent housing. Our volunteer case managers and program coordinators are diligent in connecting our participants with local and governmental services to aid in providing stable housing. Our participants are able to stay with us for 6 to 10 months while improving their life and gaining the tools necessary to obtain permanent housing.

13. Please explain your proposed project's timeline to completion. All ARPA grants distributed by Richland County must be expended by December 31, 2024.

12/1/2022 - 01/30/2023

- Project team developed

- Vendors solicitation released (transitional housing)
- Project schedule and scope created
- Marketing plan developed

02/01/2023 - 12/30/2024

- Vendors identified (transitional housing)
- Execute and complete transitional housing project
- Monthly project team meetings
- Monthly reports/Analyze data
- Communicate project progress to funding source and community

14. What data do you plan to collect (Demographic data. Number of individuals/households served. Number of activities provided, etc.) Funded applicants will receive additional guidance on specific data to be reported. (Demographic Reporting is a requirement for data reporting for grant compliance. Based upon the response, additional requirements may be necessary for grant compliance.)

The Compass CDC will be in full compliance with the grant. Our organization will collect personal data (name, address, email, and mobile phone), community-related data, community identification, and zip code.

Volunteer hours will be gathered by using sign-in and out sheets during each food box distribution.

15. All budget items must be reasonable and critical to your proposed activities. The budget should be consistent with your narrative, making it clear how each of the activities will be funded. The budget may cover up to a 24-month period or not to extend beyond December 31, 2024. All expenses must be listed and directly related to the grant. When estimating costs, please show your calculations by including quantities, unit costs and other details. Only include grant-funded expenses in the budget descriptions. Provide a budget, broken into categories such as personnel, employee benefits/fringe, travel, training, equipment, office expenses, program, etc. and short narrative for each request. A. What is the total budget request amount?

Transitional Housing Repairs - \$38,950.00

16. What is the annual organization budget? A copy of your most recent annual budget should be included.

Our annual budget for 2021 was \$37,000. A supporting document is uploaded for your review.

17. Does your project require initial funding prior to beginning? If yes, please describe what is needed to get started.

No, this is an expansion program.

18. Please describe how this project will be financially sustained after ARPA funds are expended.

Planning for the transition of funding in 2024 will begin immediately and we will sustain the program beyond the grant period with funding through our operations. Much of the financial impact wrought by the pandemic will have been stabilized by that point

Business/Marketing Plan

19. Has this proposed project been submitted through any other City, State, Federal, or private funding process? If yes, please provide the information regarding the funding source, amount, and funding details. Please note this grant prohibits duplication of funds from multiple sources including other federal and state grant allocations.

No

Performance Measures

20. Will funds supplant or supplement project funding? If so, please explain in detail.

This grant request will not supplant or supplement any other project funding.

21. How will the success of this project be measured? Be specific as possible. Please use measurable indicators (i.e., Social Impact, Cost Benefit Analysis, Pre/Post Shifts in Attitudes or Behavior, etc.).

The success of our project will be measured by the completion of home repairs.

Sustainability

22. What are the specific outcomes and accomplishments this project will achieve and how will outcomes be measured?

Complete transitional house repairs by December 31, 2023.

23. Has your organization had an instance of misuse of funds or fraud in the past 36 months? If so, please explain.

No, there has never been an instance of fraud or misuse of funds.

24. Does your organization have a current or pending lawsuit against another organization? If so, please explain.

No, no lawsuits are pending, nor have there ever been any lawsuits in our history.

25. Do you have a separate account for different programs/revenue sources to prevent co-mingling of funds?

Each program is a job in QuickBooks with its own Class ID. Unused funds are stored in a separate liability account until allowable expenses are incurred. A board member other than the treasurer must approve grant-funded purchases.

26. Does your organization use a daily time tracking log for each position being paid using multiple sources of funding?

No payroll is being requested.

Budget [top](#)

Income Section	Amount	Pending	Receiving
Grant Amount Requesting	\$ 38,950.00		
Other Support		\$ 27,050.00	
Total	\$ 38,950.00	\$ 27,050.00	\$ 0.00

Expense Category	Grant Amount Requested	Other Sources
Advertising/Marketing/ Promotions/ Billboards		
Advertising/Marketing Related Salary		
Municipal Services/Security		\$ 350.00
Contractors/Outside Services		\$ 4,800.00
Software/Equipment		
Other		
Program Costs		\$ 2,400.00
Transitional Home Repairs/Maintenance	\$ 38,950.00	\$ 1,500.00
Telephone & other utilities		\$ 9,500.00
Community HUB Computers		\$ 2,300.00
Other General and Admin Costs		\$ 1,000.00
Mortgage Principle Payments		\$ 4,700.00
Total	\$ 38,950.00	\$ 26,550.00

Budget Narrative

Our transitional homes are in need of repairs and maintenance that has been deferred. This includes replacing the roof on both homes (\$18,500), lot clearing (\$8,000), and other internal and exterior repairs that have been deferred due to the lack of funding available (\$12,450).

Other costs outside the requested grant funds are primarily related to the costs of maintaining the transitional homes, including related utilities and mortgage payments. We currently only provide non-perishable food times that are primarily donated.

Other costs are related to providing tax preparation assistance through our community hub and contracted services for managing the program.

Tables [top](#)

Expenses

Expenses	FY 20	FY21	FY22	361 Total
----------	-------	------	------	-----------

Program services	17,875	20,182	16,400	\$ 54,457
Fundraising	0	0	0	\$ 0
Administration/Management/General	7,748	8,451	5,830	\$ 22,029
Total	25,623	28,633	22,230	\$76,486

Required Attachments [top](#)

Documents Requested *	Required?	Attached Documents *
Statement of Financial Position(Balance Sheet)	<input checked="" type="checkbox"/>	Statement of Financial Position
Statement of Activity (Income and Expense Statement)	<input checked="" type="checkbox"/>	Statement of Activity
IRS Form 990 (if total annual revenue is \$50,000 or above)		
Certified Financial Audit (revenue of \$750,000 but federal expenditures less than \$750,000)		
Certified Financial Audit Management Letter		
Single Audit/Management Letter/ Corrective Plan		
Detailed Project Budget	<input checked="" type="checkbox"/>	Detailed Project Budget
Other documents regarding project	<input type="checkbox"/>	2021 Budget - The Compass CDC
IRS Determination Letter indicating 501 c3, non profit status	<input type="checkbox"/>	IRS Letter
Proof of current Registration as a charity with the SC Secretary of State	<input type="checkbox"/>	SC Secretary of State Proof
Organizations W-9	<input type="checkbox"/>	The Compass CDC W-9

* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 420983

Become a [fan of ZoomGrants™](#) on Facebook
 Problems? Contact us at Questions@ZoomGrants.com
 ©2002-2023 GrantAnalyst.com. All rights reserved.
 "ZoomGrants" and the ZoomGrants logo are trademarks of GrantAnalyst.com, LLC.
[Logout](#) | [Browser](#)

YOUTH AND RECREATION SERVICES

Allocation	\$1,000,000
Budget Allocations	
Available Allocation	\$1,000,000
Qualified Recommendations	\$ 887,234
Recommendations (Over)/Under Allocation	\$ 112,766



Powered by ZoomGrants™ and

Richland County Government
Administration
American Rescue Plan Grant
Deadline: 10/14/2022

Midlands Mediation Center
Nonprofit: Community Reduction of Violence

Jump to: [Application Questions](#) [Budget](#) [Tables](#) [Required Attachments](#)

\$ 100,000.00 Requested

Submitted: 9/29/2022 7:39:09 PM (Pacific)

Project Contact

Kabrina Bass
exdir@midlandsmediation.org
Tel: 8038073036

Additional Contacts

none entered

Midlands Mediation Center

1607 Harden St # 2
Columbia, SC 29204
United States

Telephone 8037141176
Fax
Web <https://midlandsmediation.org>

Executive Director

Kabrina Bass
exdir@midlandsmediation.org

Application Questions [top](#)

1. Organization Tax Filing Status

Tax Exempt Nonprofit

2. Organization Service Type

Human Services

3. Organization Process Owners

Kabrina Bass

Program/Project Information

4. Has your Organization received prior funding to address community concerns in the past, If yes, by whom?

Yes, Midlands Mediation Center (MMC) has been active in the community since 1998. We received Richland County funding from 2014 through 2020. MMC initially requested the county support for \$11,000 toward the operational cost to support the mediation training, restore community conciliation, deploy more community mediators, and expand family mediation. In 2015, MMC was awarded operational support of \$20K to support trainers, and part-time staff at the center, expand facility usage and increase community awareness of services. In 2016, Richland County and MMC created a contract with Richland County to support community mediation with the \$20K operating grant. In 2020, MMC was unfunded without cause from Richland County. Grant administration instructed us to move our request from discretionary funding to operations. MMC continued to provide the same level of support and services to county residents; however, Richland County Council and the new Administrator ended funding.

MMC's mission and support have not changed; however, the demand has increased significantly. We provide services to low-medium income residents who can not afford services, training or resources provided through conflict resolution and management support. The courts mandate mediated services before proceeding to some trials and jury cases. Sixty percent of MMC's mandated family cases are through Richland County, and 80% of the clients using MMC live in Richland County. The Richland County grant enabled MMC to provide mediated services on a sliding fee scale (attached). Private Mediators cost \$250.00 per hour plus a one-hour administrative fee typically equal to the hourly rate; therefore, a family pays \$500.00 the first hour of their mediation and \$250 after that. Midlands Mediation Center provides these services to low-income participants on a sliding scale, beginning at \$20.00 per hour with a \$50 administrative fee. Family mediation with children

averages 3-4 hours and 1-2 hours with no children.

The economic impact of services to the community reduces financial hardship for low-income families by 92%, decreases court time per case, and saves tax-payer dollars in support of the court. MMC services increase access to the court by reducing the family case from 1-3 days to 15 minutes or 1/2 day; a significant reduction.

In addition to the court-annexed services, MMC supports neighborhood, business and organizational disputes. A \$35K Richland County grant allowed MMC to offer the community/neighborhood mediation at minimum cost to neighbors, with a waivable \$20 administrative fee and free mediation. In 2021, MMC was no longer funded by Richland County after seven years of support to the community.

5. Describe the issue/ need that your project will address (required)?

Violence is a topic expanded by the impacts of COVID-19. The communities are impacted by toxic polarization, which has been infused into our government, media, and social life. These actions have led to increased dis/misinformation, political violence, intimidation of marginalized groups, in-person and virtual bullying, and increased aggressive responses to daily interactions. The project addresses the urgent need for a coordinated approach to address the causes of community violence in Richland County through community-driven actions. It's important to acknowledge structural violence as a component to community violence. Structural violence is a response to social circumstances, frequently aspects of social structures or institutions that keep individuals from meeting basic needs—from having a healthy existence.

South Carolina, per CDC data, ranks ninth worst among US states as it relates to the percentage of residents killed by gunfire in 2020, the latest annual numbers compiled by the agency. That's a rate of 22 gun-related deaths per 1,000 residents. Gun violence is an output of a more significant problem, individuals' inability to de-escalate, to respond to conflict, disagreements and disputes. Individuals do not have the skills, tools, or support to de-escalate encounters and therefore utilize violence as a solution.

Violence is using physical force to hurt, damage, or kill someone or something. Gun violence is just one form of violence. SC Crime report indicates that 84% of murders result from firearms, which indicates that 16% have other causes, knives, weapons or blunt objects. The report also includes robbery, sexual battery, and aggravated assault as violent crimes. Violence is not confined to these "crimes." It is part of daily life in our community.

The Center for Diseases Control and Prevention (CDC), in the June 2022 report, stated, "Homicides and other violent acts are causing substantial harm in communities across the country, especially in racially segregated and high-poverty neighborhoods. The physical, emotional, and financial pain from violence cascades from individuals to their families and communities, including children. Community violence is a critical public health problem in the United States." The report continued to explain the health impacts of community violence. Systemic racism, bias, and discrimination; economic instability; concentrated poverty; and limited housing, education, and healthcare access drive health inequities, such as violence. Communities of color often disproportionately experience these adverse conditions, placing residents at greater risk for poor health outcomes.

An online data source, crimegrade.org, gives Richland County a "D-." The data source pulls the criminal records from law enforcement to create their report. Richland County received a D- grade because the crime rate is much higher than the average US county. Richland County is in the 9th percentile for safety, meaning 91% of counties are safer than Richland County.

6. Is the project an expansion of current services your organization offers or a new program or reinstatement of a previously funded program?

New Program using information from previous projects

7. Specifically, what will funds be used for? Examples of the eligible projects can be found in the corresponding guidance/federal document link <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule.pdf>

Community violence intervention program (pg.70) The funds will empower local communities to reduce community violence and increase civic engagement with data-informed strategies. The funds will pay for personnel, contractors, supplies, equipment and space to provide town halls, meetings, training and community surveys, listening sessions and focus groups. MMC will lead the project in capacity-building efforts (listening sessions); funding community intervention personnel, providing training and professional development for community residents; and hiring and training personnel to administer the programs. The funds will prevent and respond to community violence through the use of mediation, restorative justice practices, conflict coaching, conflict management training or dialogue.

8. Please describe, in detail, how your project is related to the prevention of or mitigation of the impact of COVID-19, how funding is essential in addressing the need and communication process

The project engages community violence as a health concern. The project is modeled from data and research-based strategies. The Cure, the Violence model, is the most appropriate to respond to the question. Using a violence prevention public health methodology that applies evidence-based public health epidemic-reversal strategies to:

- Detect and interrupt (i.e., prevent) potentially violent situations,
- Identify and change the thinking and behavior of the highest risk transmitters (i.e., those most likely to engage in violence), and
- Change group norms that support and perpetuate the use of violence.

COVID-19 increased violence in many communities. Several studies suggest that the pandemic has not only increased risk factors for violence but also has simultaneously decreased resiliency for individuals as well as communities. Dave Chester, Ph.D., a social psychologist at Virginia Commonwealth University, stated the pandemic's impact on basic psychological needs like a sense of control and belonging a meaningful existence, and self-esteem explains a lot of the aggression associated with COVID-19—from xenophobic attacks to domestic violence and shootings about wearing a mask—can be traced to people feeling like they've lost control over aspects of their lives. Additional studies have shown increased discrimination towards minorities and increased hate speech and tensions targeting racialized groups.

Funding is necessary as someone stated, "Who will pay you to do that?" the answer is no one. It's a complicated issue, and measuring behavioral changes and cultural values is difficult. Conflict is natural, and individuals do not see the value of developing skills, tools and resources to address conflict at its earliest form before it becomes violence as valuable.

The rise of violence after COVID is in the crime data and visible through news reports and corner conversations. There is no place safe from violence. Community violence increased after COVID and is near epidemic proportions where, if not cured, and it will lead to additional deaths, infected persons and destruction of families and communities. It's detrimental to our communities, and without owned intervention, it will destroy.

Comprehensive communication is included in the documentation. MMC will communicate project purpose, progression and status throughout the grant period with specific communication targeted toward community leaders and stakeholders, the project team, and the general public.

Engaging communities is included in the project. As community project team members participate in the co-creation of a strategic action plan to reduce violence in the community and assist with co-creating the final listening session for the community. These individuals will lead the final Listening Session, Community Town hall and facilitate at least 4 training sessions. The concept that individual need the skills, tools and resources to continue the work started by the project grant. The community leaders are the project leaders and hopefully if we've done the work correctly, they will have full ownership of reducing violence in their community and increasing civic engagement.

Project Description and Goals

9. Please describe the target population of your program

Three communities have invited MMC to support their community, Belmont/Gable Oaks, Broad River and Booker Washington Heights; We are interested in Eastover and Lower Richland

10. What is the location (address and neighborhood) of your proposed project? Be specific as possible.

Midlands Mediation Center is located at 1607 Harden Street, Columbia, SC 29203; Belmont/Gable Oaks Community 901 Colleton St, Columbia, SC 29203; Booker Washington Heights, Columbia, SC 29203; Broad River Road, Columbia, SC 29210

All areas have been impacted by increased violence and gun violence.
We plan to invite one or two additional communities.

11. Does your project/program require permits?

No

Administrative Systems

12. How do you intend to recruit participants to your project and/or refer individuals for service, support or resources in the community? Only answer if applicable These funds require the use of evidence-based models or practice-based evidence. Please provide a description of the evidence that links your proposed strategies to interventions of prevention/or high-risk reduction.

We intend to recruit participants for the project through our extensive network of community partners, volunteers and clients. We also plan to engage the Richland County Government and Community Services' RCNC organization which connects the 468 communities in Richland County. We intend to contact the community leaders of the targeted communities to allow us to share the project at their community meetings to invite individuals interested in participating. We also plan to use social and print media to invite participation. We will utilize our 2,400+ newsletter distribution list also. We also believe the community town hall and community meetings will increase interest of individuals engaging in the project.

Evident and practice based models of the project

Midlands Mediation Center incorporates the Cure the Violence model for the interruption, The CDC's model for Preventing Youth Violence and Community Violence, and The NAFCM/JAMS model for Listening Session for sustainable change. Participants of trainings and Listening Sessions will present as peers to their community in training and listening sessions.

Cure the Violence model provides methods to analyze violence clusters and transmission dynamics and use paraprofessional health workers who are culturally sensitive and credible messengers to interrupt transmission and change community norms around the use of violence. Staff are trained as community health workers and receive extensive education and coaching in evidence-based methods of mediation, persuasion, behavior change, and norm change — all of which are essential for limiting the spread of outbreaks of violence.

The CDC Preventing Violence strategies provide evidence to help communities and states sharpen their focus on prevention activities with the greatest potential to prevent youth violence and its consequences. These strategies include promoting family environments that support healthy development; providing quality education early in life; strengthening youth's skills, connecting youth to caring adults and activities, creating protective community environments, and intervening to lessen harm and prevent future risk.

NAFCM / JAMS Listening Sessions: an evaluation process in part focus group obtaining individual actions to thought, project, or product coupled with restorative practices allowing individuals are focused more on the harm that structures, practices or policies caused

13. Please explain your proposed project's timeline to completion. All ARPA grants distributed by Richland County must be expended by December 31, 2024.

Summary Timeline

Project Definition and Planning - 12/1/2022 - 01/30/2023

- Project team developed
- Community stakeholders identified
- Community service partners identified
- Project plan, schedule, actions and scope shared
- Communication plan implemented

Project Launch & Execution - 01/15/2023 - 12/30/2024

- Listening Session (2 Scheduled)
- Town Hall Planned and executed (2 per community per year)
- Program Evaluation after listening sessions and before Town Halls
- Launch training series for community after initial town hall - monthly training sessions in person and virtual
- Monthly project team meetings.
- Participation in monthly community meetings

Project Performance & Monitoring - 05/02/2023 - 12/30/2024

- 1st year performance compared to deliverables, project adjustments if necessary
- Analysis of data; Effort and Cost
- Updates of project in monthly newsletter

Detailed Narrative Timeline

The project is for two years with monthly status reports and quarterly evaluations; The first two months will be project definition and planning states, identifying stakeholder, project community members and soliciting community participation. In February 2023, community listening sessions with community residents, community sector partner Government Sector, which may include the local human relations commission, civil rights departments, elected office holders:

Community Development Sector, which may include an HR Manager from a major employer, chamber of commerce, a representative of local or regional foundation, United Way

Legal Sector, which may include the Judiciary (i.e., domestic, probate, small claims, elder abuse), Court Administration, Legal Services, Bar Association/ Administrative Office of the Courts, ADR Commission

Higher Education Sector, which may include institutions with degrees or courses on conflict resolution, conflict analyses, peace studies

Service Organization Sector, which may include Rotary, Lions, Habitat for Humanity

Law Enforcement Sector, which may include DEA, local police or sheriff's office, state police

Health Care Sector, which may include hospitals, local public health department

Social Service Sector, which may include any agency that may be experienced as part of the safety net impacting education, employment, transportation, food security, or housing

School System Sector, which may include any public or private school for youth k-12.

Other Community Resource Sector, which may be Libraries, Volunteers of America, AmeriCorps, the faith community, Homeowners Association

The grant encompasses two listening session one at the beginning and one at the end.

Recruited leaders and community residents who volunteered for the project team will be trained in conflict resolution, leadership, and community capacity. (Training Series 1 - Project team 4/1/2023 - 06/30/2023)

The first evaluation session will occur after the listening session followed by a community town hall to share information from the listening session and introduce the community training opportunities. Individuals will register for the training courses at a reduce rate as the grant covers the most of the cost associated with the training - RICHLAND COUNTY Residents. Town hall attendees will be encouraged to attend community meetings and local school board and council meetings.

Local community training launched in conflict resolution skills and violence prevention (07/1/2023 - 12/30/2023); Project team work to engage community resident, attend monthly community meetings and report attendance and meeting participation via google form.

2024

Monthly project status update with project team. Quarterly evaluation of project and adjustments; Monthly community

meeting, council meetings and school boards.

2nd listening session to determine any change in community violence, civic engagement or community perceptions. (02/2024 - 3/2024)

Evaluation of listening session, community attendance, training data and community surveys. (04/2024 - 7/1/2024)

3rd Series of Town Hall to share finding and recommendations; Invite community to continue trainings; (6/2024 - 8/2024)

Community project members facilitate town hall meeting and training sessions (09/2024-11/2024)

Community meetings continue with project team fully engaged; Town hall scheduled for the new year; (09/2024 - 11/30/2024)

Final evaluation of data secured through surveys, attendance, community participation, perceptions, observations and listening sessions.

(see quarterly model in the additional paperwork)

14. What data do you plan to collect (Demographic data. Number of individuals/households served. Number of activities provided, etc.) Funded applicants will receive additional guidance on specific data to be reported. (Demographic Reporting is a requirement for data reporting for grant compliance. Based upon the response, additional requirements may be necessary for grant compliance.)

MMC will be in full compliance with the grant. MMC will collect personal data (name, address, email, mobile phone, and social media tags), community-related data, community identification, and zip code. For the project, MMC will collect the following:

#survey participants

#listening sessions

#listening session participants

#facilitated dialogues / meetings

#hours in development meetings

#of community town hall / dialogues

%of meeting satisfaction

#of community meetings

#attending county council meetings

%of community satisfaction community meetings

#training sessions designed

#hours engaged with community leaders

#people attending training

%satisfaction with training

#community partners engaged

#elected official engaged

%satisfaction with engagement

%reduction in police calls in the community

#violent incidents reported

#resource packages requested

#toolkits developed

15. All budget items must be reasonable and critical to your proposed activities. The budget should be consistent with your narrative, making it clear how each of the activities will be funded. The budget may cover up to a 24-month period or not to extend beyond December 31, 2024. All expenses must be listed and directly related to the grant. When estimating costs, please show your calculations by including quantities, unit costs and other details. Only include grant-funded expenses in the budget descriptions. Provide a budget, broken into categories such as personnel, employee benefits/fringe, travel, training, equipment, office expenses, program, etc. and short narrative for each request. A. What is the total budget request amount?

\$100,000

Project Lead/Administrator: Coordinates the activity of the project. Responsible for monthly project updates; maintaining all files and documents; creating follow-up project actions; communicating with the project team and Executive Director;\$45.00 per hour 850 hours \$38,250 ; Staff facilitator, trainer and administrator for townhall, listening session and trainings \$19,000; Grant fund covers \$33,000

Data Analysis, evaluation to data collection, verification, analysis, and cleaning (proximately \$150.00 per hour approximately 50 hours \$7,500 analysis; Grant \$7,500

Community Assessment: The research assistant coordinates with the Project lead and Data Analyst to work on an initial community assessment of need and gap services in the community; research community violence (violent crimes, police call

volume for community), community engagement, the impact of communities addressing violence; and co-create initial and final report of project \$45 per hour for assistant approximately 52 hours (\$2,340); Grant \$2,340

Listening Sessions: \$2,000 per session (\$1000.00 facilitator; \$113 per hour *2.5 recording/transcribing; \$250 facilities rental; \$350 supplies) The first series of listening session led by MMC; second series created and delivered by community project team 6 sessions - Grant \$12,000

Town Hall Meeting: \$750 per meeting (\$500.00 facilitator/administration; \$250 facilities rental) @ 20 = \$15,000; Two town hall per year per community - 5 communities * 4 Town Halls (2 sessions 2023 / 2 sessions 2024) 2024 sessions lead by community project team Grant \$15,000

"Training Sessions: \$500 per session (\$350 facilitator; \$60 supplies; \$50 facilities) @ 48 = \$22,200

Training sessions on Conflict Skills and violence prevention will run several times during the project with the theory that individuals attending community meetings and town halls may discover the availability of the session. Participants will pay a small fee of \$10 to register for the session - scholarships for training will be available - no one will be refused training.

Conflict Skill Training (6 modules): Active Listening, Conflict Response, Conflict Mapping, Cultural Bias /Empathy; Conflict Dynamics and Conflict Resolution (\$7,360)

Violence Prevention (4 modules): Defining Violence; De-escalation, Active Bystander, and Prevent Violence (\$3680)

Community Capacity (2 Modules): Community leaders and project team trained in both sessions; general public in one session. Community Development 101; Community Mapping 101 (\$3540)

Leadership Models (2 modules): Community leaders will explore the Levels and Roles of Leaders and Teamwork (\$3,290)

Facilitation (2 modules): These modules are designed to survey facilitation for small and large-scale public meetings. (\$4,330) Individuals will create a meeting agenda, create action plans from a meeting and explore Robert's Rules of Order. Grant \$22,200

Community Meetings:\$150 per meeting (\$100 contract services; \$50.00 supplies)

@ 24=\$3600 (Contracted services graphic support to share information, create infographics and visual data for reports (Community flyers - \$1080). Grant supports meeting facilitators at six meetings after individuals have completed facilitation and conflict skill session. The meeting's supplies are refreshments and anything the community needs to support the meeting. Grant \$4,680

Community Equipment Grant: At the end of the project, communities receive an equipment grant to support the capacity to facilitate community meetings (Grants can be used for mobile hotspots, tablets, or software subscriptions). Grant \$2500

16. What is the annual organization budget? A copy of your most recent annual budget should be included.
207,000

17. Does your project require initial funding prior to beginning? If yes, please describe what is needed to get started.
No

18. Please describe how this project will be financially sustained after ARPA funds are expended.

Project success empowers community and community leaders to reduce violence, after ARPA; If the community desires to address the systemic challenges local grant and foundation funding should be accessible based on project outcomes

Business/Marketing Plan

19. Has this proposed project been submitted through any other City, State, Federal, or private funding process? If yes, please provide the information regarding the funding source, amount, and funding details. Please note this grant prohibits duplication of funds from multiple sources including other federal and state grant allocations.
No

Performance Measures

20. Will funds supplant or supplement project funding? If so, please explain in detail.
No

21. How will the success of this project be measured? Be specific as possible. Please use measurable indicators (i.e., Social Impact, Cost Benefit Analysis, Pre/Post Shifts in Attitudes or Behavior, etc.).

The CVR program is successful if community residents actively reduce violence and increase civic engagement.

Midlands Mediation Center will draft the evaluation plan and provide a complete evaluation worksheet.

The evaluation aims to determine if the community receiving training in conflict resolution, de-escalation and community building can detect and identify potential violence, respond to reduce or create a safe space for themselves and others involved, and improve civic engagement. MMC will share the evaluation outcome with the community leaders, partners, and Richland County Council.

Outcome-Focused Evaluation: Community will participate in a pre-mid and post-survey and two observations. The surveys are designed to evaluate current conflict responses, violence identification and civil engagement. During the program's interim, participants receive 2nd survey. MMC will provide an observation form to volunteers with specific areas of focus. The trained volunteer will observe community participants and evaluate conflict engagement skills as demonstrated in mock scenarios. At the end of the project, participants will receive a survey and reflection to share the project's impact to determine if the change occurred.

Instrument Type and Method of Evaluation – Pre- Post meeting observation checklist and ranking form of Community engagement; Pre- Post survey questionnaire; Training session google form; End of session Post-only retrospective survey via Menti "Takeaway per participant"; Pre session observation of previous session – oral interview. Participant attendance sheet for workshops, public meetings, and community meetings; Workshop activity log for participation in all phases of design (track hours, participation level and attendance) Listening session with community partners and community stakeholders. Evaluation Question – To what extent did conflict resolution, violence identification, and community capacity training improve the community's capacity to reduce violence and increase civic engagement? To what extent did community town halls and meetings improve residents' involvement?

Sustainability

22. What are the specific outcomes and accomplishments this project will achieve and how will outcomes be measured?

The CVR program is successful if community residents actively reduce violence and increase civic engagement.

Indicators - #survey participants; #number of sessions attended by Community; #of people attending community meetings (2 measures of civic engagement before the project, during or end of project) #of community members attending public meetings (attendance at city and council mtgs) – Review pre- and post- attendance by neighborhood. # of sessions provided by service providers; Satisfaction rating of training sessions by participants after each session; final overall survey of the full session; After the session, oral takeaway exercise. #community stakeholders and elected officials engaged, %engagement satisfaction. #police call in community at the start of project and call trend through the project;

Instrument Type and Method of Evaluation – Pre- Post meeting observation checklist and ranking form of Community engagement; Pre- Post survey questionnaire; Training session google form; End of session Post-only retrospective survey via Menti "Takeaway per participant"; Pre session observation of previous session – oral interview. Participant attendance sheet for workshops, public meetings, and community meetings; Workshop activity log for participation in all phases of design (track hours, participation level and attendance) Listening session with community partners and community stakeholders.

23. Has your organization had an instance of misuse of funds or fraud in the past 36 months? If so, please explain.

NO

24. Does your organization have a current or pending lawsuit against another organization? If so, please explain.

No

25. Do you have a separate account for different programs/revenue sources to prevent co-mingling of funds?

We use Quickbooks and create classes within the system to separate funds to prevent co-mingling. Grant funds are placed in a class, and all expenditures associated with that fund are disbursed through that class.

26. Does your organization use a daily time tracking log for each position being paid using multiple sources of funding?

Yes, we use the Microsoft team to track hours allocated to projects.

Budget [top](#)

Income Section	Amount	Pending	Receiving
Grant Amount Requesting	\$ 100,000.00		
Fundraising	\$ 20,000.00	\$ 20,000.00	
Client Fee	\$ 800.00		\$ 800.00
Total	\$ 120,800.00	\$ 20,000.00	\$ 800.00

Expense Category	Grant Amount Requested	Other Sources	
Personnel Cost: Administrative Support	\$ 33,000.00	\$ 5,250.00	370

Personnel Cost: Trainer / Facilitator	\$ 19,000.00	\$ 2,800.00
Contractors/Outside Services	\$ 28,420.00	\$ 5,000.00
Space (Rental / Community Centers)	\$ 7,520.00	\$ 7,740.00
Supplies (Training materials, meeting supplies)	\$ 9,560.00	\$ 0.00
Equipment	\$ 2,500.00	
	\$ 0.00	
	\$ 0.00	
Total	\$ 100,000.00	\$ 20,790.00

Budget Narrative

Narrative of Expense

Personnel Cost: Project Lead \$38,250 / \$45 per hour * 850 hours - Grant \$33000; Coordinates the activity of the project. Responsible for monthly project updates; maintaining all files and documents; creating follow-up project actions; communicating with the project team and Executive Director;

Personnel Cost: Trainer, Facilitator \$21,800 / GRANT \$19,000; Workplan breakdown - support the training and facilitation of the program listening sessions \$1000 @ 5 = \$5,000; \$300.00 per training session @ 12 = \$4000; Strategic plan \$1800; and Townhall Meetings \$500.00 @ 20= \$10,000; Facilitate Town Hall and Listening Sessions as well as provide technical support for presentations, reports and logistics; assist with the development of the Training Design collaboration; and facilitates the Violence Reduction Strategy to create a community strategic plan.

Contractors / Services and Community: \$33,420 / Grant \$28,420 - Training Designer \$5,000;

Data Analyst: (proximately \$150.00 per hour, approximately 50 hours \$7,550) evaluation to data collection, verification, analysis, and cleaning; Analysis of Listening Sessions (4); Surveys; historic criminal, community violence, and community ratings. Create a comprehensive report of the communities' support by the grant.

Research Assistant: \$45 per hour for approximately 52 hours (\$2,340). The research assistant coordinates with the Project lead and Data Analyst to work on an initial community assessment of need and gap services in the community; research community violence (violent crimes, police call volume for community), community engagement, and the impact of communities addressing violence; and co-create initial and final report of the project; Budget \$2,340

Facilitators / Trainers: \$250-\$350 per session fee includes preparation, presentation and evaluations. Community facilitators will be used in the last sessions and compensated for their work as facilitators. Budget \$23,530"

Space (Rental / Community Centers) \$15,250 / Grant \$7520 Facilities include rental space for town hall based on attendance; Listening session maximum attendees 15 persons need space and equipment for recording (Library, R212, United Way Room, etc..) \$6500 Training sessions may be in-person or Zoom; approximated small meeting space at \$50.00 potential use of the local library, community center or church \$2400 The percentage of space (11%) will be an office at MMC, which is prorated by grant usage of approximately \$6,360

Supplies (Training materials, meeting supplies) \$9560 / Grant 9560 include refreshments, lunch for listening sessions, flipcharts, markers, notepads and training books. Training booklets (88 @\$25.00 = \$2200) Meeting supplies - Post Notes Easels, markers, writing pads, promotional pens, folders and 1GB training resources thumb drive (\$1100); Advertising Social Boost \$1,200; Survey Monkey subscription \$760; Listening Session \$2500 (snack/lunch); Meeting / Training refreshments \$1800

Equipment \$2500 / \$500 community equipment grants * 5 communities \$2500 / Grant \$2500 grant for a community to purchase equipment to support their community meetings.

Tables [top](#)

Expenses

Expenses	FY 20	FY21	FY22	Total
Program services	214,714	141,847	154,633	\$ 511,194
Fundraising	32,926	30,309	30,926	\$ 94,161
Administration/Management/General	32,080	31,966	33,135	\$ 97,181
Total	279,720	204,122	218,694	\$702,536

Required Attachments [top](#)

Documents Requested *Required? **Attached Documents ***

Statement of Financial Position(Balance Sheet)	<input checked="" type="checkbox"/>	FY2022 Balance Sheet
Statement of Activity (Income and Expense Statement)	<input checked="" type="checkbox"/>	FY2022 PL Statement
IRS Form 990 (if total annual revenue is \$50,000 or above)		
Certified Financial Audit (revenue of \$750,000 but federal expenditures less than \$750,000)		
Certified Financial Audit Management Letter		
Single Audit/Management Letter/ Corrective Plan		
Detailed Project Budget	<input checked="" type="checkbox"/>	CRV_Detailed Budget with Narratives
Other documents regarding project	<input checked="" type="checkbox"/>	CRV_Project Logic Model_Budget_Timeline
IRS Determination Letter indicating 501 c3, non profit status	<input checked="" type="checkbox"/>	501c3 Determination Letter MMC
Proof of current Registration as a charity with the SC Secretary of State	<input checked="" type="checkbox"/>	2021_Charity Registration Letter
Organizations W-9	<input checked="" type="checkbox"/>	2022_W9_MMC

* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 417203

Become a [fan of ZoomGrants™](#) on Facebook
 Problems? Contact us at Questions@ZoomGrants.com
 ©2002-2023 GrantAnalyst.com. All rights reserved.
 "ZoomGrants" and the ZoomGrants logo are trademarks of GrantAnalyst.com, LLC.
[Logout](#) | [Browser](#)

Powered by ZoomGrants™ and

Richland County Government
Administration
American Rescue Plan Grant
Deadline: 10/14/2022

Able South Carolina Equip Core

Jump to: [Application Questions](#) [Budget](#) [Tables](#) [Required Attachments](#)

\$ 232,127.00 Requested

Submitted: 10/13/2022 7:13:45 PM (Pacific)

Project Contact

Kimberly Tissot
ktissot@able-sc.org
Tel: 8037795121

Additional Contacts

none entered

Able South Carolina

720 Gracern Road
Suite 106
Columbia, SC 29210

Telephone 8037795121
Fax 8037795114
Web www.able-sc.org

President & CEO

Kimberly Tissot
ktissot@able-sc.org

Application Questions [top](#)

1. Organization Tax Filing Status

501C3

2. Organization Service Type

Disability Services

3. Organization Process Owners

Kimberly Tissot, President & Chief Executive Officer

Program/Project Information

4. Has your Organization received prior funding to address community concerns in the past, If yes, by whom?

Able South Carolina is a consumer-controlled, community-based, cross-disability nonprofit that seeks to make South Carolina a national model of equity and inclusion for all people with disabilities. As the state's oldest and largest federally recognized disability-led organization, all programming at Able South Carolina is focused on seeking transformational changes in systems, communities and individuals.

Able South Carolina was established under the Rehabilitation Act to be run and operated by people with disabilities as a U.S. Department of Health and Human Services designated Center for Independent Living. As such, Able South Carolina has received funding from federal, state, and local agencies since 1994.

Shortly after the novel coronavirus pandemic, Able South Carolina received \$6,677,677 in federal funding from the CDC Foundation, and state funding from SCDHEC to address vaccine hesitancy in the disability community on both a state and national level. Due to the work and research done through the support of those grant awards, Able South Carolina is now seen as the experts in the country on providing COVID-19 information to the disability community.

Able South Carolina undergoes a single audit annually. Per Able South Carolina's 2021 990, 84% of functional expenses went directly to program services. Able South Carolina has a current operating budget of \$7,639,500.

Since 2016, Able South Carolina has hosted the annual South Carolina Youth Leadership Forum (SCYLF). SCYLF is an immersive, peer-led, leadership conference open to young adults with disabilities between the ages of 15-23. Built upon a model created in California and adopted by a nationwide network known as the Association of Youth Leadership Forums (AYLF), SCYLF is designed to equip youth with disabilities with the skills and confidence to succeed as leaders in their own lives and communities. Each year, 25-30 young adults with disabilities in South Carolina who have shown an aptitude or interest in becoming community leaders, are invited as delegates to spend four days and three nights on a college campus. While there, delegates are exposed to activities and guest speakers that promote self-advocacy, hone leadership skills, and foster community building between delegates. SCYLF recognizes that inclusion is important in all aspects of society, including recreation. During downtime, delegates can explore adaptive video gaming and recreational activities or attend inclusive, partner-led sessions, such as dance, poetry, art, and theater classes. The South Carolina Youth Leadership Forum is funded by the South Carolina Developmental Disabilities Council (SCDDC). In 2019, with funding from the South Carolina Vocational Rehabilitation Department (SCVRD), Able South Carolina established the Youth Leadership Fellows program; four young adults with disabilities were hired as paid interns and tasked with assisting with the planning and implementation of the 2019 SCYLF event. Fellows attended planning meetings and created content for the event, while learning important job skills and attending workshops. During the event, Fellows helped orchestrate all activities, and independently presented on several topics using the content they had created.

Equip continues to be South Carolina's only statewide self-advocacy group developed for and led by young adults with disabilities. Equip's purpose is to empower young adults with disabilities ages 13-28. The group builds self-advocacy and related skills and provides a platform for youth to bring awareness to disability rights issues in their state. Self-advocates with disabilities, like their peers without disabilities, desire to be a part of the community, achieve gainful employment, experience independence and self-sufficiency, and be valued by those around them. A tremendous amount of research demonstrates the connection between self-advocacy, post-school outcomes, and quality of life, and this evidence base is the foundation of Equip's approach. As Equip positively impacts the self-determination skills of youth with disabilities through peer mentoring, their outcomes across different areas of their life will be impacted for the better as well.

What started in 2013 as a summer program with temporary staff has grown to a vibrant, year-round program with one full-time Coordinator, multiple part-time leaders in the Able South Carolina offices and remote locations, club officers in 3 schools, and a Project SEARCH location in School District Five of Lexington & Richland Counties. Although Equip maintains a cross-disability approach, most Equip participants and Leaders/Mentors have developmental and/or intellectual disabilities. While many other programs offer support to youth with disabilities, few ensure that those youth are being supported by paid staff with disabilities themselves. This peer mentoring approach is foundational to Equip's programming. The driving forces behind Equip are the strengths, interests, and energies of the young adult staff and the participants who engage in the program through mentoring and skill development opportunities. Equip leaders connect with community stakeholders and the disability community to increase disability awareness and inclusion. By teaching self-determination through peer mentoring, Equip aligns itself with evidence-based practice in improving postsecondary outcomes.

5. Describe the issue/ need that your project will address (required)?

During the Covid-19 pandemic, youth were profoundly affected by isolation and lack of connection. According to a survey conducted by the Center for Disease Control in January through July of 2021, 37.1% of high school students experienced poor mental health during the COVID-19 pandemic, 44.2% of students experienced ongoing feelings of sadness, and nearly 20% of students reported suicidal ideation (Centers for Disease Control and Prevention, 2022). Elharake and Akbar, et al. surveyed students that reported feeling more anxious, depressed, fatigued, and distressed than prior to the pandemic (2022).

University of Delaware researcher Julie Hubbard stated, "the COVID studies suggest that, for most adolescents, reductions in face-to-face interactions with peers during the pandemic likely have contributed to feelings of loneliness and isolation," (University of Delaware, 2021). Youth with disabilities were disproportionately impacted. The National Recreation and Park Association (NRPA) reported that almost ten percent of youth aged 16 to 24 consider themselves as "always or often lonely" while youth in the same age range with intellectual disabilities have an average loneliness prevalence of over 44% (2021).

Having a consistent support community can be key to address those feelings. In a survey administered by Boys and Girls Clubs of America to over 100,000 youth, most youth (70%) rated their ability to cope with challenges as medium to very low (2022). When considering feeling a sense of belonging, 85% of Boys and Girls Club youth felt a sense of belonging at their Club, as opposed to 30% of high school students who report a feeling of belonging within their school (Boys and Girls Clubs of America, 2022). This study showcases the value of having a place for youth where they can be authentically themselves and connect with their peers in a safe environment.

For youth with disabilities, however, finding opportunities to make peer connections can prove especially difficult. The National Center on Health, Physical Activity and Disability (NCHPAD) reported that youth with disabilities may not have as many options as youth without disabilities when it comes to physical activity and recreation opportunities (2022). Despite the requirements of the Americans with Disabilities Act to make public events and venues accessible, most youth recreation opportunities have multiple barriers preventing equitable access. Such barriers include inaccessible locations, a lack of trained staff, programming not designed to include those with visual, hearing, physical, or intellectual disabilities, or eligibility policies that may intentionally or unintentionally exclude those with disabilities. The National Recreation and Park Association (NRPA) reported that youth with disabilities are more than four times less active than their nondisabled peers (2021).

These statistics point to the dire need to develop a foundation that fosters the growth of meaningful connections between youth and their ability to participate fully in recreational activities. The goal of Equip Core is to establish a cross-community, inclusive, and accessible program that brings people together in a welcoming space that facilitates the development of social, emotional, and independent living skills. This project would target these issues by offering youth with and without disabilities a variety of new and existing programming. Able SC would ensure that at the core of all programming offered is inclusivity, accessibility, and a mission to connect and equip young people with the skills they need to reach their goals in the future. Equip Core will also address the issue of segregated activities for people with disabilities and will be open to all youth, with and without disabilities, of the Richland County community.

6. Is the project an expansion of current services your organization offers or a new program or reinstatement of a previously funded program?

This is a new project, built upon a framework of an existing successful youth self-advocacy program called Equip. This project would provide new and expanded opportunities for connection and recreation for Richland County youth with disabilities.

7. Specifically, what will funds be used for? Examples of the eligible projects can be found in the corresponding guidance/federal document link <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule.pdf>

The funds will be used to develop and implement a program to support youth with disabilities in being full and active participants in the recreational and peer connection aspects of community life. Staff will facilitate integrated and accessible recreational opportunities for youth with disabilities to participate alongside their peers without disabilities. These activities will take place in our office and throughout the community with various recreational and community partners.

Able SC will contract with various recreational partners and ensure events are accessible to all youth. Examples of activities would include:

- Game nights (Board and/or Video Games)
- Dance and movement classes
- Adaptive Sports Activities
- Theatre classes
- Poetry Slams
- Baseball games
- Coffee and Conversations
- Movie nights
- TV/Sporting Event Viewing Nights
- Popular Shows
- Superbowl
- Olympics
- World Cup
- Art/Crafts Night
- Resource fair
- Accessible Yoga
- Book Club
- Farmer's Market

The funds for this project will be used for:

Personnel and fringe benefits for staff time to develop programming and outreach material, form community partnerships, and coordinate events and accommodations.

Personnel and fringe benefits for staff time to develop new accessible and inclusive activities and resources designed to build social, emotional, and independent living skills.

Costs for partners to assist with facilitating activities within the community.

Costs for venues to hold recreational activities.

Consumer accommodations, as needed by program participants.

Printing costs for marketing and outreach materials.

Marketing costs for marketing firm to assist with campaign to promote services.

The purchasing of supplies for programs and activities.

Mileage to travel to community locations for events.

8. Please describe, in detail, how your project is related to the prevention of or mitigation of the impact of COVID-19, how funding is essential in addressing the need and communication process

Equip Core will help youth, particularly youth with disabilities, who have been isolated from their peers and social activities during the pandemic, form new connections and support systems.

Project Description and Goals

9. Please describe the target population of your program

Equip Core would focus on youth with disabilities, ages 13-28 years old, in Richland County. We will make additional efforts to reach youth with disabilities of other marginalized groups disproportionately impacted by the Covid-19 pandemic.

10. What is the location (address and neighborhood) of your proposed project? Be specific as possible.

Much of the programming would take place at our home office (720 Gracern Road, Suite 106, Columbia SC). Some events would take place at various partner and recreation locations in the community throughout Richland County. Examples of community locations could include county recreation facilities, a local art studio, the farmer's market, or a sporting event venue.

11. Does your project/program require permits?

No, our program will be held at locations already set up for the activities that will take place there.

Administrative Systems

12. How do you intend to recruit participants to your project and/or refer individuals for service, support or resources in the community? Only answer if applicable These funds require the use of evidence-based models or practice-based evidence. Please provide a description of the evidence that links your proposed strategies to interventions of prevention/or high-risk reduction.

We will recruit Equip Core participants through various methods. We have social media pages on Facebook and Instagram for our existing youth programming and for our organization that could be utilized. We also host a Youth Team Discord, which seems to be the preferred method of information dissemination for many youth we serve. Additionally, we have a youth newsletter that goes out to over 3,000 youth and service provider staff.

Able SC also has many partner connections to reach a large number of youth, including SC Vocational Rehabilitation Department, SC Commission for the Blind, Family Connection of SC, SC Developmental Disabilities Council, Babcock Center, and the Arc of South Carolina. Additionally, we are currently serving students directly in their classrooms in seven high schools throughout Richland One and Two school districts. We have also developed successful peer support and leadership programs called Equip Clubs at two high schools in Richland County in partnership with School District Five of Lexington and Richland counties. Finally, we have various recreational partners already established throughout the state, including University of South Carolina's Adaptive PE program, Soda City Slam Poetry, Carolina Dance Collaborative, and the Applied Theater Center.

Since Information and Referral is already one of Able South Carolina's core services, making sure any youth who needs additional community support and services are referred to the appropriate entity will be ingrained into Equip Core.

Equip uses an evidenced based peer to peer model that is well established in peer reviewed literature. The evidence base for the peer-to-peer model of providing services is well-established in research. The Centers for Medicare & Medicaid Services formally recognized peer support as an effective means of service delivery, particularly for those with psychiatric disabilities and those recovering from substance abuse. Peer support has been shown in dozens of studies to have various benefits. Peer-reviewed evidence demonstrates that peer support can decrease incidences of depression. It can also improve self-esteem, self-advocacy skills, quality of life, engagement and satisfaction with services and supports, and overall health. The impact of peer support on overall health includes improvement in chronic conditions and decreases in hospitalizations.

13. Please explain your proposed project's timeline to completion. All ARPA grants distributed by Richland County must be expended by December 31, 2024.

Starting in January 2023, we will devote the first two months of the grant period to recruitment and planning. Our recruitment process will begin by strengthening our partner relationships and pulling in new partners to assist us in planning and hosting recreational events. The second step of the recruitment process will center around outreach to youth in our community. We will be using Able South Carolina social media and direct partner connections to build excitement and interest in our events.

Starting in March 2023 we plan to host an average of 3 events a month throughout 2023. One of those events will be a regularly scheduled activity led by Able SC in the same location and timed with our equip program. One event will be led by a partner and one event led by Able SC that will change from month to month.

Throughout 2024, we plan to continue offering three events a month throughout the calendar year. We will continue our efforts from 2023 and have partners lead one activity a month, and Able SC will continue to lead one consistent activity and one new activity each month.

14. What data do you plan to collect (Demographic data. Number of individuals/households served. Number of activities provided, etc.) Funded applicants will receive additional guidance on specific data to be reported. (Demographic Reporting is a requirement for data reporting for grant compliance. Based upon the response, additional requirements may be necessary for grant compliance.)

We plan on collecting at least the following demographic information from all participants: Name, Age, Gender, Gender Identity, Pronouns, Race, Ethnicity, Disability, and County of Residence. We will also collect all touch points and services given to the individual. This data will include what events they attend and the services they were provided.

Able South Carolina currently collects demographic and service information through the database program CILsuite. We will collect demographic information for participants of this project through multiple avenues. The first is through event registration. Participants can register for events and request accommodations via an online form or a phone call to our office. To avoid turning anyone away, we will also have forms at Equip events for anyone who did not register in advance. All information will then be entered into our database program.

Once demographic information is entered into CILsuite, we record any interaction with the individual. These interactions include their participation in events, as well as staff phone calls, emails, or other meetings with the youth. We are able to pull this information directly from the database program for reporting purposes.

15. All budget items must be reasonable and critical to your proposed activities. The budget should be consistent with your narrative, making it clear how each of the activities will be funded. The budget may cover up to a 24-month period or not to extend beyond December 31, 2024. All expenses must be listed and directly related to the grant. When estimating costs, please show your calculations by including quantities, unit costs and other details. Only include grant-funded expenses in the budget descriptions. Provide a budget, broken into categories such as personnel, employee benefits/fringe, travel, training, equipment, office expenses, program, etc. and short narrative for each request. A. What is the total budget request amount?

Able South Carolina is requesting \$232,127 for a 24 month period.

16. What is the annual organization budget? A copy of your most recent annual budget should be included.
\$7,639,500.

17. Does your project require initial funding prior to beginning? If yes, please describe what is needed to get started.

No.

18. Please describe how this project will be financially sustained after ARPA funds are expended.

As we work with partners to create inclusive recreational events, the entities will learn and continue these practices for their future events. These systemic changes will open opportunities for disabled youth to fully participate in their community.

Business/Marketing Plan

19. Has this proposed project been submitted through any other City, State, Federal, or private funding process? If yes, please provide the information regarding the funding source, amount, and funding details. Please note this grant prohibits duplication of funds from multiple sources including other federal and state grant allocations.

No.

Performance Measures

20. Will funds supplant or supplement project funding? If so, please explain in detail.

No.

21. How will the success of this project be measured? Be specific as possible. Please use measurable indicators (i.e., Social Impact, Cost Benefit Analysis, Pre/Post Shifts in Attitudes or Behavior, etc.).

Success for this project will be measured by satisfaction and outcome surveys and consistency of participation. All events will be followed by a satisfaction survey that measures what was liked and disliked about the event and if they would recommend other youth coming to the event. We plan on incorporating feedback between events to build a welcoming and inclusive environment. We will also give all participants an outcome survey at least once a year. The outcome survey will measure the impact the program has on the individual.

We plan on asking at least the following questions and will expand as we learn the needs of program. The questions will focus on social connection, which is a core outcome of our programming. By improving social connection, consumers are able to participate better in social situations and develop Independent Living skills.

Below are sample questions that have a yes and no response:

Satisfaction

- I am satisfied with this activity
- I felt included and welcomed at this event
- I met new people or spoke with friends at this event

Outcomes

- Participating in Equip Core activities makes me feel:
 - More connected to my community
 - More confident
 - Less depressed/isolated from others
 - Like I could participate in new activities and services
 - Made new friends and connections
 - Like I have a support network
 - Happier about my life

In addition to surveys, we also plan on evaluating our programming by recording if participants return to attend multiple Equip Core recreational events or sign up for additional services. This evaluation will involve tracking the total number of participants and services throughout the duration of the project.

Sustainability

22. What are the specific outcomes and accomplishments this project will achieve and how will outcomes be measured?

In this program we hope to provide 225 services to 75 youth with disabilities, which will be tracked in our CILsuite database.

Of those youths, we want to average a satisfaction score of 85% across all our events. This data point is measured in the satisfaction survey by a question about satisfaction.

We will also provide an outcome survey and hope to reach an outcome of 85% show an improvement in at least four emotional/social indicators.

Finally, we know that consistency is required to build social skills and peer connections. We will measure this consistency by demonstrating participants average at least three events or services per year.

23. Has your organization had an instance of misuse of funds or fraud in the past 36 months? If so, please explain.
No.

24. Does your organization have a current or pending lawsuit against another organization? If so, please explain.
No.

25. Do you have a separate account for different programs/revenue sources to prevent co-mingling of funds?
Yes. Able South Carolina uses QuickBooks for financial management. Able South Carolina sets up separate grants into the system and is able to separate all funds by grant to ensure there is no co-mingling of funds.

26. Does your organization use a daily time tracking log for each position being paid using multiple sources of funding?
Yes. Able South Carolina utilizes a payroll system, called ISolved where staff are able to track time to each grant/program to ensure all time is accurately accounted for.

Budget [top](#)

Income Section	Amount	Pending	Receiving
Richland County ARPA	\$ 0.00	\$ 232,127.00	
Total	\$ 0.00	\$ 232,127.00	\$ 0.00

Expense Category	Grant Amount Requested	Other Sources
Personnel	\$ 127,182.00	\$ 0.00
Fringe	\$ 35,611.00	\$ 0.00
Travel	\$ 2,400.00	\$ 0.00
Partner Costs	\$ 6,000.00	\$ 0.00
Venue Costs	\$ 1,300.00	\$ 0.00
Consumer Accommodations	\$ 3,250.00	\$ 0.00
Printing	\$ 2,500.00	\$ 0.00
Marketing	\$ 20,000.00	
Program Supplies	\$ 15,000.00	
Indirect Costs	\$ 18,884.00	
Total	\$ 232,127.00	\$ 0.00

Budget Narrative

Personnel: \$127,182

A total of 11 staff members will dedicate time towards program objectives during this award period, for a total of \$127,182.

Independent Living Specialist - 35% LOE

Annual Salary: \$42,000

Total per 12 months: \$14,700

Total per 24 months: \$29,400

Education & Transition Advocate - 25% LOE

Annual Salary: \$48,150

Total per 12 months: \$12,038

Total per 24 months: \$24,076

Events Coordinator - 20% LOE

Annual Salary: \$42,800

Total per 12 months: \$8,560

Total per 24 months: \$17,120

Equip Coordinator - 10% LOE

Annual Salary: \$50,000

Total per 12 months: \$5,000

Total per 24 months: \$10,000

Pre-Employment Transition Services Coordinator - 10% LOE

Annual Salary: \$52,000

Total per 12 months: \$5,200

Total per 24 months: \$10,400

Equip Leader - 100% LOE

Annual Salary: \$15,000

Total per 12 months: \$7,500

Total per 24 months: \$15,000

Consumer Empowerment Specialist - 5% LOE

Annual Salary: \$45,000

Total per 12 months: \$2,250

Total per 24 months: \$4,500

Director of Public Relations & Special Events - 5% LOE

Annual Salary: \$58,850

Total per 12 months: \$2,943

Total per 24 months: \$5,886

Vice President & Chief Quality Officer - 2% LOE

Annual Salary: \$70,000

Total per 12 months: \$1,400

Total per 24 months: \$2,800

Senior Vice President & Chief Operating Officer - 3% LOE

Annual Salary: \$80,000

Total per 12 months: \$2,400

Total per 24 months: \$4,800

Senior Vice President & Chief Program Officer - 2% LOE

Annual Salary: \$80,000

Total per 12 months: \$1,600

Total per 24 months: \$3,200

Fringe: \$35,611.

Fringe Benefits includes FICA, EAP, Retirement, Medical, Life, Dental, Vision and STD Insurance. Calculated at 28% of Personnel costs for a total of \$35,611.

FICA – 8%

Employee Assistance Program – 1%

Retirement – 5%

Medical Insurance – 10%

Life, Dental, Vision, STD Insurance – 4%

Travel: \$2,400

Able South Carolina has included \$2,400 for travel expenses related to this project during the award period, anticipated travel includes 3,840 miles driven for this program. Mileage is reimbursed at the federal rate of \$.625/mile.

Partner Costs: \$6,000

Able SC will contract monthly with a provider to host an event at their location. Able SC will compensate the provider \$300. $\$300 \times 10 \times 2 \text{ years} = \$6,000$.

Venue Costs: \$1,300

Able SC expects to host activities outside of the partner locations. Expected costs include two events at \$650 for a two hour rental. $\$650 \times 2 = \$1,300$.

Consumer Accommodations: \$3,250

Able SC expects to utilize \$3,250 during the award period on consumer accommodations. Consumer accommodations may include securing American Sign Language interpreters for participants.

American Sign Language Interpreter Average Costs: $\$162.50/\text{HR} \times 20 \text{ hours during the contract period for a total of: } \$3,250$.

Printing: \$2,500

Able SC expects to spend \$2,500 in printing costs to print the outreach materials and brochures for the program. Able SC expects to print 1,250 items at \$2/per item.

Marketing: \$20,000

Able SC intends to contract with a local marketing firm, Flock & Rally to assist with the creation of a marketing campaign to the target population. Costs will include the creation of outreach materials and advertising costs (billboards, flyers, door hangers, etc.). Able SC expects to spend \$1,000/mo. X 10 months on the campaign, for a total of \$20,000.

Program Supplies: \$15,000

Able SC expects to spend \$15,000 for various adaptive recreational equipment. Adapted games, brailled games, etc. Able SC expects to spend \$1,000 for each 15 adaptive recreational equipment purchased.

Indirect Costs: \$18,884

Able South Carolina has a federally negotiated indirect cost rate with the Department of Health & Human Services at 11.6%. Base is calculated as personnel + fringe ($\$162,793 \times 11.6\% = \$18,884$).

Expenses

Expenses	FY 20	FY21	FY22	Total
Program services	2,155,002	2,728,184	2,648,528	\$ 7,531,714
Fundraising	0	0	0	\$ 0
Administration/Management/General	351,737	512,682	496,412	\$ 1,360,831
Total	2,506,739	3,240,866	3,144,940	\$8,892,545

Required Attachments [top](#)

Documents Requested *	Required?	Attached Documents *
Statement of Financial Position(Balance Sheet)	<input checked="" type="checkbox"/>	Balance Sheet
Statement of Activity (Income and Expense Statement)	<input checked="" type="checkbox"/>	Income & Expense Statement (Profit & Loss Report)
IRS Form 990 (if total annual revenue is \$50,000 or above)		IRS Form 990
Certified Financial Audit (revenue of \$750,000 but federal expenditures less than \$750,000)		Certified Financial Audit
Certified Financial Audit Management Letter		
Single Audit/Management Letter/ Corrective Plan		
Detailed Project Budget	<input checked="" type="checkbox"/>	Detailed Project Budget
Other documents regarding project	<input checked="" type="checkbox"/>	Annual Budget References Equip Brochure
IRS Determination Letter indicating 501 c3, non profit status	<input checked="" type="checkbox"/>	IRS Determination Letter
Proof of current Registration as a charity with the SC Secretary of State	<input checked="" type="checkbox"/>	SC SOS Registration
Organizations W-9	<input checked="" type="checkbox"/>	W9 Form

* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 420533

Become a [fan of ZoomGrants™](#) on Facebook
 Problems? Contact us at Questions@ZoomGrants.com
 ©2002-2023 GrantAnalyst.com. All rights reserved.
 "ZoomGrants" and the ZoomGrants logo are trademarks of GrantAnalyst.com, LLC.
[Logout](#) | [Browser](#)

Powered by ZoomGrants™ and

Richland County Government
Administration
American Rescue Plan Grant
Deadline: 10/14/2022

Healthy Learners Non-profit: Healthy Learners - Removing Health Barriers for Low-income Children

Jump to: [Application Questions](#) [Budget](#) [Tables](#) [Required Attachments](#)

\$ 100,000.00 Requested

Submitted: 10/11/2022 10:16:46 AM (Pacific)

Project Contact

Amy Splittgerber

Asplittgerber@healthylearners.com

Tel: (803) 454-0350

Additional Contacts

none entered

Healthy Learners

2711 Middleburg Dr Ste 304
Columbia, SC 29204
United States

Telephone(803) 454-0350

Fax (803) 454-0354

Web www.healthylearners.com

Executive Director

Amy Splittgerber

Asplittgerber@healthylearners.com

Application Questions [top](#)

1. Organization Tax Filing Status

501(c)(3)

2. Organization Service Type

Non-Profit

3. Organization Process Owners

Healthy Learners' Volunteer Board of Trustees

Program/Project Information

4. Has your Organization received prior funding to address community concerns in the past, If yes, by whom?

Yes. Over the past 30 years, Healthy Learners has successfully secured grants and funding awards from a variety of sources to provide the project services, including federal, local and private. In 2022, HL's projected income of \$2.1 million is comprised mostly (55%) of expected grant funds, each source with its own administration and reporting requirements and guidelines, several of which are on par with ARPA, especially the \$249,000 AmeriCorps grant. In the Midlands program which serves Richland County, the budget includes \$293,276 (53% of total program budget) in grant funds.

Examples of funds received by Healthy Learners at various levels in recent years include, but are not limited to, the following:

- Federal Funds: In 2021, Healthy Learners was awarded a \$249,000 AmeriCorps grant to provide services state-wide in each of its 5 regional programs. This grant has stringent requirements for allowable costs, expenditure of funds, tracking of staff time dedicated to the project, maintenance of various policies and procedures, financial reporting and program progress reporting. This grant is most closely aligned with the requirements of the ARPA funding. Another example demonstrating Healthy Learners' capacity to successfully administer federal funds was a Medicaid MMA grant of \$450,000 over 3 years (2013-2016) to provide transportation for the Dillon County program.

- **Local Funds:** For the past decade, Healthy Learners has successfully administered Richland County Discretionary Fund grants totaling more than \$60,000. In 2021 alone, Healthy Learners secured \$128,276 in ESSER Funds from Lexington County School District #2, \$50,000 from Richland County School District, \$15,000 from Allendale School District and \$15,000 from Georgetown County School District.

- **Private, Corporate and United Way Funds:** The largest private foundation current grant is \$550,000 from The Duke Endowment to fund expansion of services into more SC counties over 3 years. Healthy Learners is also in Year 3 of a grant from Blue Cross/Blue Shield of SC in the amount of \$115,640 for the current year. The Sisters of Charity Foundation of SC (\$150,000), Delta Dental Foundation (\$50,000), United Way of the Midlands (\$71,000), Dominion Energy (\$25,000) are just a sampling of additional funds that Healthy Learners has been awarded.

Healthy Learners is committed to proper stewardship of all funds received and expended and as such, maintains key financial policies, procedures and controls to ensure this. Although all financial management decisions are made at the executive staff and Board of Trustees level (budgeting, reviewing financial reports, etc.), Healthy Learners is very fortunate to be affiliated with The Sisters of Charity Health System in Cleveland, Ohio. Although it may seem different to have an affiliation with a health system in Ohio, it is important to note that the Health System was the previous owner of the Providence Hospital System and thus has had a historical presence in Richland County, SC.

This affiliation is instrumental in ensuring that that organization is held to best practice accounting principles. Healthy Learners' Executive Director regularly meets with the Health System's Staff Accountant to discuss income, expenditures, grant coding, and monthly financials. The health System's accounting/financial staff also assist with, and attend, quarterly Healthy Learners' Board Finance Committee meetings, assist in creation of the annual budget, and prepare the annual IRS Form 990. The Health System also is responsible for ensuring that an independent financial audit is completed annually. The Accounting staff (CFO, Director of Accounting and Accountant) at the Health System have a combined 50+ years of related professional experience.

Healthy Learners utilizes the accrual method of accounting, using Abila accounting software, and maintains the following policies that support federal grants management: Timekeeping, Travel, Document Retention, Employee Health and Welfare, Capitalization, Conflict of Interest, etc. All the proper financial management checks and balances are in place – for example, all checks over \$25,000 require two authorized signatures. Healthy Learners also maintains a chart of accounts and performs job cost center accounting. Monthly Balance Sheets and Statement of Financial Activities are reviewed by key staff and the Board Finance Committee.

A 14-member professional, volunteer Board of Trustees provide financial management oversight of Healthy Learners with an elected Board Treasurer, a Finance Committee and a Fund Development Committee. The annual operating budget is reviewed and approved by the Board of Trustees. The payroll system is automated and has an associated review and approval procedure. Healthy Learners has the capability of splitting an employee's time between two or more programs.

Healthy Learners is fortunate to have limited cash reserves for use in the case of an emergency situation in the amount of \$5,753,784. These funds are restricted but demonstrate Healthy Learner's financial capacity and sustainability.

Healthy Learners' Executive Director, Amy Splittgerber, has many years' experience in working with federal grants through the Centers for Disease Control (CDC) previous to coming to Health Learners. She has 15 years experience as a CDC sub-contractor through SC Department of Health and Environmental Control, which had stringent funding guidelines and reporting requirements. In addition, Healthy Learners has also had 5 years' experience in administering a Medicaid Administration grant with SC Department of Social Services and a separate grant through the SC Department of Health and Environmental Control.

In terms of this specific ARPA grant, Healthy Learners is in the process of expanding its grants and financial management capacity through the hiring of an Accounting Coordinator. This mid-level position will have the following responsibilities: Build, organize, and maintain spreadsheets for financial services; Code and enter accounts payable and submit timely check requests and invoices to the Sisters of Charity Health System finance office for payment; Identify financial issues impacting programs and offer solutions; Assist in developing annual budget and making cash flow projections; Assist in developing budgets and budget narratives for grant proposals; Onsite processing of cash receipts; Ensure that general ledger account and fund coding is correct on all receipts and expenditures; Assist with reconciliation of accounts and allocations as needed; Ensure compliance with all Sisters of Charity Health System financial policies and procedures; Coordinate with the Sisters of Charity Health System Finance Department on accounting issues; Assist in ensuring compliance with any and all financial reporting requirements and requirements of regulatory agencies. Healthy Learners foresees this position playing a major role in the administration of Richland County ARPA funds, if awarded.

5. Describe the issue/ need that your project will address (required)?

PROJECT SUMMARY: Healthy Learners Midlands is requesting \$100,000 in ARPA funding to increase access to needed health care for 1,400 low-income children that are facing health disparities in Richland County. Healthy Learners is a state-wide, 501c3 organization that has extensive experience with grant administration and reporting at the federal, state and local levels. Funds will be utilized toward direct service staff in Richland County and medical fees for Richland County children served by Healthy Learners. COVID-19 negatively affected the health of both children and adults, but particularly low-income children with health disparities. This 2-year project will ensure that thousands of Richland County's most vulnerable children

experience improved health and thus increased opportunities for academic achievement, regardless of the lingering effects of COVID.

THE NEED: Even in the best of times (e.g. pre-COVID, pre-recession, etc.), low-income children in Richland County, SC face multiple health barriers to learning, but experience health disparities that limit their access to necessary healthcare. Research shows that Healthy Learners' target population of low-income families, the majority of which identify as people of color, found access to health care even more difficult due to the onset of the COVID-19 pandemic. There are several factors at play in exacerbating the normal barriers to accessing health care including children missing routine health care appointments and thus not being screened for health issues such as uncorrected vision, hearing and untreated dental problems, along with the increased financial barriers.

Ideally, all children would receive annual well-child checks, and all health care providers would follow best-practice guidelines, meaning that children would be regularly screened for Health Barriers to Learning through general primary care. Unfortunately, nationwide, 20% of school-aged children (9.8 million children aged 6-17), however, did not receive well-child checks in 2021. Rates of missed well-child checks were high among 6 to 11 year-olds (19%), children from families below the poverty line (19%), Hispanic children (21%) and uninsured children (44%) (<https://pubmed.ncbi.nlm.nih.gov/29342147/>). SC ranked 38th in the nation in overall child well-being in 2021. In Richland County, Healthy Learners will provide dental, hearing and vision screenings in partnership with Richland County schools districts #1 and #2.

A study by the Robert Wood Johnson Foundation and the Urban Institute (Delayed and Forgone Health Care for Children during the COVID-19 Pandemic) found that "in September 2020, 28.8 percent of parents reported delaying or forgoing one or more types of health care for their children because of virus exposure concerns or provider service limits. About 15.6 percent of parents reported delaying or forgoing multiple types of care for their children. Dental care, routine checkups and screenings, general doctor and specialist visits, and immunizations were most commonly delayed or forgone. Further, 12.2 percent of parents reported only delaying their children's care, whereas 16.5 percent did not get care for their children." The study further found that missing out on healthcare had negative effects on the children, including missing school and worsening health conditions. The study summarizes that "Such gaps threaten children's health, development, and well-being and impair their abilities to participate fully in school and reach their potential. Targeted efforts to help children make up for missed checkups, immunizations, screenings, counseling, therapies, and other care could help mitigate such damage and avoid exacerbating socioeconomic inequities in children's health and well-being."

Screening is not the only issue that Healthy Learners addresses. Ongoing barriers such as lack of transportation, inability to pay uncovered medical/dental fees, limited knowledge of how to navigate the health system and Medicaid, ineligibility for Medicaid and language/cultural issues all contribute to poor health which has a negative impact on educational outcomes.

2021 SC Department of Education Report Cards indicate that in Richland County School Districts #1 and #2, academic achievement is suffering with only 38% of students meeting expectations on the SC Ready Test in English Language Arts and only 29.8% meeting expectations on the Math section of the test. Chronic absenteeism, a common result of unaddressed health issues, was 7.7% in 2021 and is a known cause of poor academic achievement.

COVID-19's IMPACT ON CHILDREN'S HEALTH AND HEALTHY LEARNERS: Although there are still the same health care needs today as in 2019 and 2020, there are additional needs resulting from the COVID-19 pandemic that are now affecting children's health and ability to perform to the best of their abilities in school. Due to school, business and health care provider closures throughout the state, many people suffered job losses, lost income due to illness, food insecurity and other emergent issues. This exacerbated the lack of access to necessary healthcare for children in SC. The need for Healthy Learners was increased even more in the past 12 months as the effects of limited to no access to healthcare for low-income children is now affecting their current health. According to one report by Kaiser Permanente and Georgetown University (Advancing Student and Staff Health with COVID-19 Relief Funding, 8/2021), "well child visits decreased during the pandemic, making children more susceptible to childhood illnesses. Finally, and more importantly, the collective trauma and isolation of the past year have left students and adults vulnerable to an increase in mental health concerns. The most vulnerable students are often the hardest hit. They are...less likely to have seen a doctor and more likely to have remained in remote learning settings..." This report further states that "Research and experience tell us that healthy students are better learners. They attend school more regularly, focus better in class and develop strong relationships with peers and teachers. [Using COVID-19 relief funding in] addressing these needs is particularly important for children from disadvantaged backgrounds, many of whom have experienced the worst of the pandemic." This is where Healthy Learners intervenes, providing access to health care for a population of children that face health disparities even prior to COVID-19.

Although Healthy Learners' mission has not changed as a result of the pandemic, due to increased need and a changed service landscape, Healthy Learners was flexible in how it delivered services during such a difficult time. More human resources are required to meet increasing needs, which is why Healthy Learners hired additional staff and was awarded up to (12) new AmeriCorps Member positions in 2021-2022. Also, basic needs became a priority when COVID hit South Carolina. Healthy Learners is proud to report that during the initial 3 months of the pandemic, when schools were closed down, it reallocated existing staff and vehicles to partner with 45 other community agencies to help meet these essential needs. HL logged 15,310 miles to deliver 91,129 meals, 17,633 food boxes, and 7,500 diapers to low-income households. Healthy Learners was fortunate to have received multiple COVID relief grants to support these activities. Healthy Learners continues to

partner with the school districts and community agencies to deliver food and essential items to households in need during the summer months.

Healthy Learners, as a result of programmatic changes due to COVID (picking up children in places other than just schools due to remote learning), now also partners with community-based organizations that serve children (e.g., after school programs, summer camps, day care centers, apartment complexes, etc.) to screen their children for health issues and then arrange for follow-up services. This has enabled HL to serve children year-round, reaching more children in need. In the Midlands program specifically, the increased need resulting from the pandemic, has led to the hiring of an additional bi-lingual Student Services Coordinator dedicated just to serving Richland County's children and families.

THE TARGET POPULATION: This project will target low-income children in Richland #1 and Richland #2 School Districts who have unaddressed health care needs that are negatively impacting their school performance and educational achievement. The majority of children served in Richland county are eligible for free/reduced lunch and represent the following demographics (based on 2021 program data): Male - 51% and Female: 49%; Black/African American - 55%, Hispanic - 37%, White - 3%, and Other - 5%; and ages 0-5 - 10%; 6 - 13 - 80%, and 14-18 - 10%. The majority of service provided were Vision (56%) and Dental (34%). The majority of children served faced transportation barriers as evidenced by the 82% utilization rate of transportation services.

PROJECT DESCRIPTION: Healthy Learners Midlands will partner with all (3) Richland County School Districts (#1, #2 and Lex/Richland #5) to provide 1,400 low-income children with the following services to remove their health barriers to learning (HBLs): Vision Care; Dental Care; Hearing Evaluation and Care; Asthma Care; Health Care; Mental/Behavioral Health Care; Coordination of Care; Transportation to Appointments; Payment of Medical Fees; Health Screenings; Youth Mental Health First Aid Training; and Assistance with Medicaid Applications.

Specifically, the ARPA funds requested will enhance the current program capacity through the staffing of a Student Services Coordinator dedicated to Richland County and provision of medical fees for children who have no other resources. Although many of the children served by Healthy Learners are on Medicaid, there are a great number who are low-income but ineligible for Medicaid benefits. There is a growing population of low-income Hispanic/Latinx children in Richland County who are uninsured and not eligible for Medicaid. Although Healthy Learners is fortunate to have in-kind support to help with non-covered medical services, there simply are far greater needs than resources currently available.

COLLABORATION: Healthy Learners views collaboration as a core value and thus is committed to working with the local school districts and individual schools, local health care providers and community-based agencies to conserve the limited valuable resources available for service provision. One example of a strong Midlands partnership is with the Well Partners Children's Free Dental Clinic. Healthy Learners utilizes the clinic to provide preventive and basic dental services to its children and Healthy Learners, in turn, provides the transportation services for children referred by the dental clinic. Although the Free Dental Clinic cannot provide often-needed more complex dental treatment, the in-kind value of the services it provides to Healthy Learners' children is priceless. Another example is the partnership with the local school nurses and the Lions Clubs, who partner with Healthy Learners to conduct vision, hearing and dental screenings in school settings. Healthy Learners Midlands also partners with the following community-based agencies in Richland County to offer services in their settings and programs: Edventure; Homeless No More; PACE Academy; Family Promise of the Midlands; Communities In Schools; and Boys and Girls Club of the Midlands.

Local health care provider partners in Richland County include the following practices that provide free and/or discounted health care to Healthy Learners children: Cooperative Health: Main Office; Cooperative Health: Five Points Pediatrics & Walk-in Care; South Carolina ENT: Downtown; CENTA; Cooperative Health Pharmacy; Cooperative Health: Eastover; Cooperative Pharmacy; Cooperative Health: Five Points Cooperative Pharmacy
Cooperative Health: Eau Claire Podiatry; Hopkins Pediatrics & Family Practice; Milestones Pediatrics; Sterling Sharpe Pediatric Center; E.E. Dowdy Family Dentistry; David Lovit DMD; Premier Endodontics; Simply Smile Family Dentistry; Stockton Family Dentistry; WellPartners: Richland Children's Dental; Hawthorne-Pharmacy Laurel Street; Hawthorne Pharmacy- Taylor Street; Northeast Dermatology; Drs. Eyecare-Irmo; Drs. Miller & Flynn; Eye Concepts; Eyes Over Carolina; Focus Eye Care Center-Harison; Focus Eye Care Center-Two Notch; Folline- Broad River Road; Folline- Taylor Street; Ingram Comprehensive Eye Care; Park, Dr. Dorothy & Associates; PHUSC Ophthalmology; S&S Eyecare, LLC; Sansbury Eye Center; and Vista Vision.

EVIDENCE-BASED PRACTICES/PROGRAM MODEL: The Children's Health Fund has identified the following health barriers (HBLs) to learning that are prevalent in low-income children (<https://www.childrenshealthfund.org/misseedopportunities/>) including: Uncorrected vision, Dental Problems, Uncontrolled asthma, Unaddressed Hearing Loss, Food Insecurity, Lead-Based Paint and Certain untreated mental health/behavioral problems. These HBLs have been identified due to their: 1) prevalence among low-income children; 2) evidence of worse health outcomes in minority and low-income populations; 3) evidence of their link to learning; and 4) availability of effective screening and treatment. Left untreated/under-managed, HBLs can adversely affect children's ability to see, hear and pay attention in the classroom; ability and motivation to learn; attendance; academic performance; and chances of graduating from high school.

Research supports that removal of these identified HBLs positively affects educational performance, especially in relation to vision and dental health, the two most utilized of Healthy Learners' Midlands services:

- One study concludes that 80% of of learning occurs through visual tasks such as reading, writing and using computers. (Health Barriers to Learning: The Prevalence and Educational Consequences in Disadvantaged Children. Delaney Gracy, MD, MPH, Anupa Fabian, MPA, Virginia Roncaglione, MSc, Katie Savage, MPH, Irwin Redlener, MD. 2017.)
- Another review concluded that vision problems are associated with decreased standardized measures of literacy, standardized reading test scores, state basic skills test scores, reading ability, and spelling. (Critical Connections: Health and Academics, Shannon L. Michael, PhD, MPH, Caitlin L. Merlo, MPH, RD, Charles E. Basch, PhD, Kathryn R. Wentzel, PhD, Howell Wechsler, EdD, MPH, 2015)
- About 37% of children aged 6 to 9 have dental caries, but the number almost doubles, to 69%, for children living in poverty. Approximately 14% of children overall have caries that are untreated, but the numbers exceed 30% in high-risk minority populations. About 4%-7% of students miss school due to dental problems. Multiple studies found that children with dental pain are significantly more likely to sleep poorly, miss school, and are less likely to complete all of their required homework. Several studies have associated dental pain with lower grades. (Missed opportunities: Do states require screening of children for health conditions that interfere with learning? Gracy, D., Fabian, A., Basch, C.H., Scigliano, M., MacLean, S.A., MacKenzie, R.K., et al. PLoS ONE 13(1): e0190254. <https://doi.org/10.1371/journal.pone.0190254>. 2018.)

PROGRAM RESULTS: Healthy Learners Midlands measures success utilizing many different indicators that are outlined in more detail below. In 2021, the Midlands Program provided 470 Richland County students with 1,648 health services that they may not have otherwise received (Note: we project this number to be much higher in 2022 due to added staffing of the program). In addition, Healthy Learners Midlands logged 15,551 miles of transportation, paid \$62,597 in medical fees for children without Medicaid or insurance, and leveraged this with \$148,907 of in-kind medical services from program partners. Year to date in 2022, in just 9 months, Healthy Learners has experienced phenomenal growth both in terms of needs presented and service provided. Since 1/1/2022, Healthy Learners Midlands has served 577 low-income, Richland County children with 2,033 services. In providing these services, Healthy Learners has expended \$73,486 in medical and dental fees for children served. At this rate, Healthy Learners is projecting to serve nearly 700 children in Richland County in 2022.

In addition to these outcome indicators, Healthy Learners also follows the success of the children served to collect stories like the following: A fourth grade student at Riverbank Elementary School in West Columbia relocated to the United States from Honduras in 2018. While acclimating to a new environment would be challenging in the best of circumstances, this child seemed to experience significant difficulties with learning. Her teachers were concerned that she would often have prolonged moments of staring off or blanking out and very poor memory retention. Alarming she would sometimes be unresponsive due to apparent seizures. The school nurse reached out to Healthy Learners to see what we could do to get the child the medical assistance she needed. Healthy Learners and Cayce West Columbia Primary Care worked together to obtain financial assistance so that child could be seen at Prisma Health Pediatric Neurology. In October of 2021, the student had an EEG which thankfully showed no abnormalities. She now continues to receive special services with an Individualized Education Plan in place. By helping this family pay for the EEG, the school could rule out brain disorders and now continues the course of providing targeted resources to mitigate her academic challenges.

6. Is the project an expansion of current services your organization offers or a new program or reinstatement of a previously funded program?

This project will expand Healthy Learners Midlands' existing capacity to serve more low-income children with unaddressed health barriers to learning in Richland Cty. through provision of funds for medical fees, healthcare coordination and transportation.

7. Specifically, what will funds be used for? Examples of the eligible projects can be found in the corresponding guidance/federal document link <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule.pdf>

Funding will be used to provide low-income children in Richland County's schools with the following services to eliminate health barriers to learning: Vision Care; Dental Care; Hearing Evaluation and Care; Asthma Care; Health Care; Mental/Behavioral Health Care; Coordination of Care; Transportation to Appointments; Payment of Medical Fees; Health Screenings; Youth Mental Health First Aid Training; and Assistance with Medicaid Applications.

Specifically, of the \$100,000 requested over 2 years, \$50,000 will be allocated to direct service staff and \$50,000 will be allocated to pay for medical fees that are not covered by other resources. This funding will be leveraged by an estimated \$250,000 of in-kind medical services from health care provider partners.

8. Please describe, in detail, how your project is related to the prevention of or mitigation of the impact of COVID-19, how funding is essential in addressing the need and communication process

Research indicates that during and even post-COVID pandemic, children, especially low-income children, simply did not receive the health care they needed to address their health barriers to learning. Whether it was fear of going into a doctor's office, or services that the child would normally have received at the schools (e.g. vision screenings), or inability of a caregiver to take time off from work, the reasons are wide and varied. But the fact remains that 29% forewent accessing necessary health care services in 2020/2021, and organizations like Healthy Learners are still seeing the fall-out from this and assisting to help them "catch up" on their health care needs (e.g. well visits, health screenings, unaddressed issues with dental health, untreated mental health issues, etc.).

Project Description and Goals

9. Please describe the target population of your program

Low-income children (ages 4-18 years) who attend school in Richland School District #1, #2 or #5 and have an unaddressed health issue. These children face multiple health disparities and the majority (60%) are students in Richland #1 School District.

10. What is the location (address and neighborhood) of your proposed project? Be specific as possible.

The program takes place in schools and health care provider locations throughout Richland County. However, the program office (base of operations) is located at 2711 Middleburg Drive, Suite 304, Columbia, SC 29204.

Year to Date in 2022, the majority of children (66.4%) served in Richland County attended Title I schools, indicating financial hardship, including: Forest Heights Elementary; Gadsden Elementary; South Kilbourne Elementary; Edward E. Taylor Elementary; St. Andrews Middle; Carver-Lyon Elementary; Pine Grove Elementary; Sandel Elementary; Eau Claire High; Annie Burnside Elementary; Mill Creek Elementary; Arden Elementary; H. B. Rhame Elementary; Heyward Gibbes Middle; Alcorn Middle; Hopkins Middle; W. A. Perry Middle; Columbia High; Hyatt Park Elementary; Southeast Middle; Bradley Elementary; J. P. Thomas Elementary; A. J. Lewis Greenview Elementary; C. A. Johnson High; Hopkins Elementary; Watkins-Nance Elementary; L. W. Conder Elementary; Dent Middle; Windsor Elementary; Joseph Keels Elementary; Polo Road Elementary; Jackson Creek Elementary; Pontiac Elementary; Richland Northeast High; Bridge Creek Elementary; Killian Elementary; L. B. Nelson Elementary; North Springs Elementary; Rice Creek Elementary; Sandlapper Elementary; Seven Oaks Elementary; and Harbison West Elementary.

11. Does your project/program require permits?

No.

Administrative Systems

12. How do you intend to recruit participants to your project and/or refer individuals for service, support or resources in the community? Only answer if applicable These funds require the use of evidence-based models or practice-based evidence. Please provide a description of the evidence that links your proposed strategies to interventions of prevention/or high-risk reduction.

Children are referred to Healthy Learners through one of multiple avenues which include: school nurse referrals (most common); failed health screenings; referrals from other school staff (e.g. teachers, social workers, etc.); community-based agencies/programs (e.g. after school programs, camps, etc.); and self-referrals whereby parents complete documentation online via the Healthy Learners website which. Referral documents are published in both English and Spanish.

Healthy Learners is continuously conducting community and school awareness campaigns and activities to ensure successful outreach to children in need of services. A newly revamped Marketing Plan includes strategies for public education about both Healthy Learners and health topics, continuing outreach to the Hispanic/Latinx community, and the use of social media to targeted audiences.

One aspect of the Healthy Learners program which is unique is the provision of transportation and a caring adult to accompany children when a parent cannot. The trust and rapport built between children and the Healthy Learners' staff during this time often reveals the need for other services (not necessarily just health services). For example, if a child indicates a food insecurity need, Healthy Learners staff would refer the family to SC Thrive.

Healthy Learners' approach to eliminating health barriers to learning are evidence-based, from the types of health issues addressed, to the provision of health screening activities in the schools and other community-based agencies. The Children's Health Fund has identified five common Health Barriers to Learning (HBLs) that negatively affect educational achievement for low-income children in the U.S. and that Healthy Learners (HL) directly addresses through its current service delivery in Richland County. These include uncontrolled asthma, uncorrected vision, unaddressed hearing loss, dental problems and untreated mental health/behavioral problems. HL has invested considerable resources over the past year to consolidate and assess multiple research sources that examine the negative impact that the presence of HBLs have on children's educational attainment. Results of these studies support HL's work in addressing five of the most common HBLs that are shown to negatively affect student academic measures including attendance, standardized test scores, GPAs, math achievement, reading performance, grade completion, and high school graduation. The Children's Health Fund recently issued a failing grade for SC in relation to health screenings, which are an essential first step to overcoming HBLs, due to the lack of state-mandated screening practices. HL's services directly address these negative outcomes.

Strong evidence supports the existence and detriment of HBLs with specific health-related problems and behaviors proving to

have an impact on learning. Health screenings can help identify children with HBLs, but are less likely to be routine or systemically supported in lower income areas. (<https://journals.plos.org/plosone/article/file?id=10.1371/journal.pone.0190254&type=printable>). This important connection between health and education supports the need for a comprehensive school health approach that is strategic, high quality and coordinated.

The Children's Health Fund identifies the following conditions as some of the HBLs that are unrecognized and under-managed among disadvantaged children nationally:

- Uncontrolled asthma
- Uncorrected vision
- Unaddressed hearing loss
- Dental problems
- Certain untreated mental health/behavioral problems

These HBLs have been identified due to their: 1) prevalence among low-income children; 2) evidence of worse health outcomes in minority and low-income populations; 3) evidence of their link to learning; and 4) availability of effective screening and treatment.

The interventions that HL utilizes are evidence-based as reported by Children's Health Fund (<https://www.childrenshealthfund.org/missedopportunities/>).

In addition, Healthy Learners also provides Youth Mental Health First Aid training in the community, which is an evidence-based, nationally recognized curriculum, teaching adults how to identify substance use and mental health problems in young people and next steps to take to provide the proper intervention (https://www.mentalhealthfirstaid.org/wp-content/uploads/2020/07/072220_MHFA_YouthOnePager.pdf).

13. Please explain your proposed project's timeline to completion. All ARPA grants distributed by Richland County must be expended by December 31, 2024.

All grant funds will be expended between date of award and 12/31/2024. If awarded, Healthy Learners will set up an internal account, allocating the appropriate amount of funds to each line item, enabling the tracking of funds expended. Since this grant will cross over a 2-year period, Healthy Learners will split the funding up with half of each line item assigned to a one year period. For example, we have requested \$50,000 total in medical fees. Thus year one (2023), \$25,000 will be assigned to the Richland County ARPA Grant account and all appropriate medical fees expended will be coded to that grant account. In terms of grant and expenditure monitoring, Healthy Learners generates monthly financial reports that are reviewed by the Executive Director. Healthy Learners can assure Richland County that the funds will be 100% expended by 12/31/2024, and likely even prior to this date based on the needs being presented by Richland County's low-income families.

14. What data do you plan to collect (Demographic data. Number of individuals/households served. Number of activities provided, etc.) Funded applicants will receive additional guidance on specific data to be reported. (Demographic Reporting is a requirement for data reporting for grant compliance. Based upon the response, additional requirements may be necessary for grant compliance.)

In addition to basic demographics data (gender, race, age), Healthy Learners also collects data such as health insurance status, school attended and parent employment status. Utilizing a client services database that has advanced analytics (Apricot 360), Healthy Learners also tracks data points specific to Richland County that support its projected outcomes, enabling ongoing program evaluation. This data includes: number of children served; number and type of each service provided; miles of transportation provided and for how many children; medical fees paid; amount of in-kind medical services provided; number and type of health screenings conducted; and number and type of program partners (MOU's). In addition, Healthy Learners collects anecdotal evidence of success and utilizes these stories to show individual and collective community impact.

15. All budget items must be reasonable and critical to your proposed activities. The budget should be consistent with your narrative, making it clear how each of the activities will be funded. The budget may cover up to a 24-month period or not to extend beyond December 31, 2024. All expenses must be listed and directly related to the grant. When estimating costs, please show your calculations by including quantities, unit costs and other details. Only include grant-funded expenses in the budget descriptions. Provide a budget, broken into categories such as personnel, employee benefits/fringe, travel, training, equipment, office expenses, program, etc. and short narrative for each request. A. What is the total budget request amount?

Healthy Learners is requesting a total of \$100,000 over to be expended between award date and December 31, 2024 (a 2-year period). A breakdown of the funds requested is as follows:

Personnel: \$50,000 in partial salary for (1) 80% FTE Student Services Coordinator (\$35,000/year) dedicated to Richland County to transport children to and from health care appointments and to serve as the liaison between the health care provider and the adult that referred the child to Health Learners.

Medical Fees: \$50,000 to cover medical and dental fees that are not covered through Medicaid, insurance or in-kind resources. These funds will be leveraged by a projected \$150,000 in medical fees paid from other funding sources. 38

\$250,000 of in-kind medical services.

Regarding cost reasonableness, Healthy Learners is projecting to serve a total of 1,400 Richland County children through its Midlands program over the 2-year period. Taking into account the entire program budget of \$1,109,048, this equates to an average cost of \$792.17 per child served to conduct health screenings, conduct outreach and public education activities, coordinate delivery of health care services and provide transportation to and from health care appointments. Considering that the majority of children receive more than one health care service (e.g. may have multiple teeth that need extracting, needs to do a follow-up med check with the Dr., etc.), the reduction of the use of local emergency departments for non-emergency needs and the savings on future health care issues if current needs are not addressed and issue worsen, make this cost even more reasonable. When looking at number of services provided (15,000), the cost is even more reasonable at \$73.93 average cost per service. When backing out the medical fees and looking only at the care coordination and other program activities (such as outreach and health screenings, follow-up to services provided, administrative/case management/data entry, etc.), the average cost per child is only \$506.46.

16. What is the annual organization budget? A copy of your most recent annual budget should be included.

Healthy Learner's 2022 organizational budget (state-wide = all 5 regions served) is \$2,229,591 and consists of the following Income and Expenses:

INCOME

Contributions: \$152,500
Grants: \$1,172,567
Event Revenue: \$247,000
In-Kind Services: \$174,500
Investment Income: \$375,350
TOTAL INCOME: \$2,121,917

EXPENSES:

Salaries & Benefits: \$1,449,623
Supplies: \$11,060
Minor Equipment: \$16,600
Phone, Postage & Printing: \$32,750
Rent & Utilities: \$50,800
Equipment Leases: \$5,800
Cultivation: \$6,950
Events Expense: \$61,000
Purchased Services: \$49,250
Website/IT: \$49,250
Advertising/PR: \$9,000
Medical Fees: \$92,000
In-Kind Services: \$174,500
Vehicle Costs: \$38,272
Meetings: \$4,950
Staff Education: \$8,500
Travel: \$8,212
Insurance: \$52,550
Other/Miscellaneous: \$10,640
Depreciation: \$59,134
Capital Purchases (vehicles and equipment): \$50,000
TOTAL EXPENSES: \$2,229,591

The Midlands Program budget is attached to this application as the Project Budget and totals \$1,099,048.

17. Does your project require initial funding prior to beginning? If yes, please describe what is needed to get started.

No. Since this funding will be expanding capacity upon existing infrastructure, funds will begin to be expended immediately upon receipt. There will be no "start up" time needed. All mechanisms (e.g. service delivery processes, accounting systems, data collection procedures, reporting procedures, etc.) are already in place and have proven to be successful in meeting grant requirements of various sources, to include federal level funding.

18. Please describe how this project will be financially sustained after ARPA funds are expended.

Healthy Learners has an aggressive Development Plan that includes strategies for increasing and diversifying funding streams. Current focus is on strengthening corporate and individual support. Long-time supporters enable maintenance of service capacity.

Business/Marketing Plan

19. Has this proposed project been submitted through any other City, State, Federal, or private funding process? If yes, please provide the information regarding the funding source, amount, and funding details. Please note this grant prohibits duplication of funds from multiple sources including other federal and state grant allocations.

The specific project services outlined in this request have not been solicited from any other funding sources at this time. Healthy Learners can assure Richland County that there will not be any duplication of funds and is familiar with this requirement as an AmeriCorps grant recipient with similar requirements.

However, Healthy Learners does have a robust fund raising plan and will also be soliciting funds through a variety of sources to make up the remainder of the budget for 2023, including private foundation grants, individual and corporate contributions, and local school districts/government.

Performance Measures

20. Will funds supplant or supplement project funding? If so, please explain in detail.

The requested funds will not be supplanting other funds, if awarded. Funds will supplement existing funding, especially the amount of requested funds that would be utilized for medical fees - there is a growing population of low-income children who are uninsured and not eligible for Medicaid and thus these funds would enable Healthy Learners to help more children overcome their health barriers to learning. The \$50,000 in ARPA funds requested for medical fees will serve as leverage to raise the additional \$150,000 in medical fees budgeted for the grant period.

21. How will the success of this project be measured? Be specific as possible. Please use measurable indicators (i.e., Social Impact, Cost Benefit Analysis, Pre/Post Shifts in Attitudes or Behavior, etc.).

A community's health and wellness can be judged by the health and accomplishments of its children. As a result of this project, 1,400 low-income Richland County children will experience improved health and improved educational outcomes, thus leading to a thriving community. In addition to social impact, this project will affect the entire community as research demonstrates that educational success and attainment in children is directly linked to their income level later in life as adults.

One unique measurement process that Healthy Learners is currently working on implementing with another school district is linking PowerSchool data of children served by Healthy Learners to analyze and document improvement in educational and/or behavioral outcomes. This data-sharing pilot project is well underway in Georgetown County and once implemented, will be easily replicated in other school districts that Healthy Learners serves. Data showing links between improved health and decreased absenteeism, for example, will help demonstrate what national research already shows, but at a local level. There are multiple links between unaddressed health issues and negative educational outcomes indicated in a wealth of research and Healthy Learners is determined to demonstrate how improved health can lead to better students.

Sustainability

22. What are the specific outcomes and accomplishments this project will achieve and how will outcomes be measured?

Healthy Learners measures its impact in terms of goals and objectives that are measurable, specific and time-based. To determine the success of this project, Healthy Learners has set the following goals and objectives, to be achieved between 1/1/2023 and 12/31/2024:

GOAL #1: Children served by Healthy Learners will experience improved health.

Objective #1: Healthy Learners will provide 1,400 low-income children in Richland County with 4,600 services.

Objective #2: Healthy Learners will conduct 15,000 health screenings (dental, vision and hearing) in Richland County, providing follow-up services to those children who are identified as having unaddressed needs and who are eligible for services.

Objective #3: Feedback aggregated from parental surveys will indicate that a majority agree that their children have experienced improved health as a result of Healthy Learners services.

GOAL #2: Healthy Learners will eliminate financial and transportation barriers to accessing health care services for eligible children.

Objective #1: Healthy Learners will provide 26,000 miles of transportation for at least 90% of the total children served in Richland County;

Objective #2: Healthy Learners will pay for a projected \$200,000 in medical fees that are not covered by in-kind provider partners, insurance or Medicaid.

Objective #3: Healthy Learners will leverage payment of medical fees with \$150,000 worth of in-kind medical services from health care provider partners (MOU's) who provide free and/or discounted services.

GOAL #3: Children served by Healthy Learners will improve their educational outcomes.

Objective #1: At least 90% of parents surveyed will indicate that their children have improved school performance (e.g. decreased absences, improved grades on report cards, increased testing scores, decreased behavioral referrals, etc.).

23. Has your organization had an instance of misuse of funds or fraud in the past 36 months? If so, please explain.
No.

24. Does your organization have a current or pending lawsuit against another organization? If so, please explain.
No.

25. Do you have a separate account for different programs/revenue sources to prevent co-mingling of funds?
HL prevents co-mingling of funds and enables grant fund tracking down to the penny by utilizing an internal coding system in its accounting system.

26. Does your organization use a daily time tracking log for each position being paid using multiple sources of funding?

Yes. When required or requested, Healthy Learners has the capability to do this. In fact, this is commonly done with our federal AmeriCorps grant.

Budget [top](#)

Income Section	Amount	Pending	Receiving
Grant Amount Requesting	\$ 100,000.00	\$ 100,000.00	\$ 0.00
United Way of the Midlands	\$ 71,000.00	\$ 0.00	\$ 71,000.00
The Duke Endowment	\$ 80,000.00	\$ 30,000.00	\$ 50,000.00
Foundation Grants	\$ 304,100.00	\$ 251,100.00	\$ 53,000.00
Special Events	\$ 160,000.00	\$ 160,000.00	\$ 0.00
Contributions/Annual Fund	\$ 100,000.00	\$ 100,000.00	\$ 0.00
AmeriCorps Grant	\$ 100,000.00	\$ 50,000.00	\$ 50,000.00
In-Kind	\$ 250,000.00	\$ 250,000.00	\$ 0.00
Total	\$ 1,165,100.00	\$ 941,100.00	\$ 224,000.00

Expense Category	Grant Amount Requested	Other Sources
Advertising/Marketing/ Promotions/ Billboards	\$ 0.00	\$ 2,000.00
Supplies and Equipment	\$ 0.00	\$ 10,600.00
Phone, Postage and Printing	\$ 0.00	\$ 15,000.00
Rent and Utilities	\$ 0.00	\$ 35,000.00
Vehicle	\$ 0.00	\$ 24,000.00
Travel	\$ 0.00	\$ 2,000.00
Direct Service Staff Salary and Fringe	\$ 50,000.00	\$ 450,052.00
Medical Fees	\$ 50,000.00	\$ 150,000.00
In-Kind Medical Fees	\$ 0.00	\$ 250,000.00
Insurance	\$ 0.00	\$ 24,000.00
Events	\$ 0.00	\$ 50,000.00
Staff Education and Meetings	\$ 0.00	\$ 5,400.00
IDT - Corporate Expenses	\$ 0.00	\$ 13,320.00
Other Program Expenses	\$ 0.00	\$ 3,000.00
Depreciation	\$ 0.00	\$ 24,728.00
Capital Equipment	\$ 0.00	\$ 6,000.00
Total	\$ 100,000.00	\$ 1,065,100.00

Budget Narrative

Healthy Learners is requesting a total of \$100,000 over 2 years:

Direct Service Staff: \$50,000

78% Funding for (1) 80% Full-time Equivalent Richland County Student Services Coordinator who is responsible for delivery of health care service through provision of transportation to and from health care appointments, attending health care appointments as the adult responsible for the child and handling any follow-up activities (e.g. communication back to referring adult, picking up prescriptions/glasses, etc.)

Base annual salary: $\$32,000 \times .78 = \$25,000 \times 2 \text{ years} = \$50,000$

Medical Fees: \$50,000

20% of budgeted \$125,000/year x 2 years = \$250,000

These funds cover medical and dental costs that are not covered through Medicaid, insurance or in-kind resources. For example, a child that is low-income but is not technically eligible for Medicaid needs multiple tooth extractions, a procedure that the children's free dental clinic cannot perform due to the complexity of the issue. These funds will be leveraged by \$200,000 of in-kind medical and dental fees.

Tables [top](#)

Expenses

Expenses	FY 20	FY21	FY22	Total
Program services	1,459,318	1,682,777	1,866,804	\$ 5,008,899
Fundraising	149,684	158,379	197,661	\$ 505,724
Administration/Management/General	90,146	118,379	131,774	\$ 340,299
Total	1,699,148	1,959,535	2,196,239	\$5,854,922

Required Attachments [top](#)

Documents Requested *

Required? Attached Documents *

Statement of Financial Position(Balance Sheet)	<input checked="" type="checkbox"/>	HL Balance Sheet
Statement of Activity (Income and Expense Statement)	<input checked="" type="checkbox"/>	HL Statement of Financial Activity
IRS Form 990 (if total annual revenue is \$50,000 or above)		HL 2020 Form 990
Certified Financial Audit (revenue of \$750,000 but federal expenditures less than \$750,000)		2021 Audit
Certified Financial Audit Management Letter		
Single Audit/Management Letter/ Corrective Plan		
Detailed Project Budget	<input checked="" type="checkbox"/>	Healthy Learners' Project Budget
Other documents regarding project	<input checked="" type="checkbox"/>	2022 Organization Budget 2021 Midlands Annual Report HL COVID Impact Report
IRS Determination Letter indicating 501 c3, non profit status	<input checked="" type="checkbox"/>	IRS Letter
Proof of current Registration as a charity with the SC Secretary of State	<input checked="" type="checkbox"/>	SOS Letter
Organizations W-9	<input checked="" type="checkbox"/>	HL W-9

* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 418270

Become a [fan of ZoomGrants™](#) on Facebook
Problems? Contact us at Questions@ZoomGrants.com
©2002-2023 GrantAnalyst.com. All rights reserved.
"ZoomGrants" and the ZoomGrants logo are trademarks of GrantAnalyst.com, LLC.
[Logout](#) | [Browser](#)

Powered by ZoomGrants™ and

Richland County Government
Administration
American Rescue Plan Grant
Deadline: 10/14/2022

Serve and Connect Richland Compass Expansion

Jump to: [Application Questions](#) [Budget](#) [Tables](#) [Required Attachments](#)

\$ 72,293.00 Requested

Submitted: 10/14/2022 6:02:38 AM (Pacific)

Project Contact

Kassy Alia Ray

kassy@serveandconnect.net

Tel: (301)908-2635

Additional Contacts

none entered

Serve and Connect

1721 Saunders St
Columbia, SC 29201
United States

Telephone(301)908-2635

Fax

Web serveandconnect.org

CEO

Kassy Alia Ray

kassy@serveandconnect.org

Application Questions [top](#)

1. Organization Tax Filing Status

Nonprofit, exempt

2. Organization Service Type

Public Safety

3. Organization Process Owners

Kassy Alia Ray, CEO and Founder

Program/Project Information

4. Has your Organization received prior funding to address community concerns in the past, If yes, by whom?

Yes, we have received funding to address community concerns in the past. This includes funding from local foundations, including the Sisters of Charity Foundation, South Carolina Bar Foundation and Central Carolina Community Foundation, as well as municipal and county funding, including from City of Columbia and Richland County. We have also received funding from corporate sponsors, including Truist Foundation, Walmart, First Net and AT&T, and have also received two federal grants from the Department of Justice's Bureau of Justice Assistance.

Serve & Connect was established in 2016. Since our founding, we have successfully secured and managed funding from diverse sources from small, local grants to large, federal funds. Our organization is led by a diverse team that includes our CEO and Founder, Kassy Alia Ray. Dr. Alia Ray has her PhD in Clinical-Community Psychology from the University of South Carolina. She founded the organization after her husband, a police officer, was shot and killed in the line of duty in 2015 in Forest Acres (an area where we are targeting work through this proposal). Since launching Serve & Connect in 2016, the organization has grown to include 75 police agencies across South Carolina in 70% of South Carolina counties as well as 200+ community partner organizations. Programming reaches an estimated 10,000 individuals per year. The organization has received national attention for its work, including features in Time Magazine, NBC News, Fox News, and ABC News. Dr. Alia Ray is a member of several national workgroups, including the American Psychological Association's Presidential Taskforce on Reducing Officer Use of Force in African Americans and the International Association of Chiefs of Police Subcommittee on Community Policing.

In addition to Dr. Alia Ray, Serve & Connect engages strict fiscal oversight. Internal management of funds are led by a full-time Operations Manager, Kim Dennis, who has over 20 years of experience with fiscal oversight and operations management in the corporate world. Ms. Dennis works closely with Board Treasurer, John Stackhouse, as well as with external CPA's at two separate firms to ensure funds are managed with the highest level of fiscal controls.

Our team is highly experienced with grant reporting, procurement, fiscal controls, and financial management, engaging staff, board members, and external contracts (i.e., CPA firms) to ensure effective grant management. We have a financial systems manual that guides our internal processes related to the acquisition, management, and reporting of funds.

5. Describe the issue/ need that your project will address (required)?

Addressing violence is a top priority in Richland County. Data shows that while overall crime in the county has decreased 8.9%, there was a 39% increase in murders in 2021. There was also a rise in people shot overall, with 113 shooting incidents in 2021 as compared to 88 shootings in 2020. The age of victims and suspects is especially concerning. In May 2022, the Richland County Sheriffs Department reported that they had already charged 28 people in 17 murders alone since the start of the year. The vast majority of those charged were under the age of 30, and 10 of the individuals were 17 years or younger.

While gun violence is an urgent priority county-wide, there are growing concerns regarding the rise in violence in the Northeast areas in Richland County to include Dentsville and Woodfield communities. These communities are located in an area in Richland County just outside of the Columbia city limits. Located near Fort Jackson, the area is known for its international diversity. Notably, Decker Blvd is called the "international corridor" and has numerous diverse dining and business establishments. The population is diverse as well. Out of the nearly 15,000 people living in Dentsville, 76% are black, 14.9% white and 4.6% are Hispanic or Latino.

Despite the close proximity to downtown Columbia and thriving municipalities such as Forest Acres, the area is experiencing increased crime especially among youth. In particular, data show disturbing trends related to youth engagement in property crimes and robberies in the area. There are also concerning reports related to engagement with guns and assaults, including among young adults and teenagers. For instance, in May 2022, a student at Richland Northeast High School, which has 61% of its population considered socioeconomically disadvantaged, was charged with bringing a gun to school. In September 2022, a 14-year old student at the same school was charged with assault after bringing a knife out during a fight with other students.

During the Summer of 2022, we began to examine the factors contributing to the rise in violence in the Dentsville/Woodfield area. A focus group discussion with students at Dent Middle School highlighted a few areas of concern, including distrust among neighbors, experiences with racism, and lack of activities for teens. In another focus group with social service organizations and educators from Richland Two School District, lack of trust and connection was noted as a top area of concern. For instance, one educator commented that at a kindergarten orientation for a local elementary school, not a single family knew each other indicating a significant lack of connection among residents. Participants commented on how the lack of connection makes it difficult to bridge available resources to people who may most benefit.

Through this proposal, we are seeking funding for a community-based approach to violence reduction in the Dentsville area that focuses on strengthening connections among residents, social services (e.g., non-profits, faith-based organizations, education, etc.), and police with the goal of enhancing trust and increasing access to available resources for people in need. To achieve this goal, we will utilize our evidence-based Compass Program. Guided by best practice evidence on the processes that drive authentic community transformation, COMPASS facilitates positive community change through effective collaboration between police, residents, and community organizations. The goal of Compass is to develop a locally-owned and locally-driven movement that can be sustained for years to come.

This application is submitted on behalf of Serve & Connect, a South Carolina-based nonprofit with the mission of fostering positive change through sustainable police-community partnerships. Serve & Connect serves as the facilitator in the Compass process, supporting community stakeholders in working together to co-create a pathway for promoting safety and thriving throughout their neighborhoods. Since launching Compass in 2018, we have applied the model in six communities statewide, demonstrating progress on addressing issues such as violence, racial healing, and mental health.

COMPASS is informed by evidence-based frameworks and processes related to best practices for translating research into practice. Getting To Outcomes (GTO), a results-based approach to accountability, provides a strong infrastructure. Developed by reviewing the literature on key processes involved in effectively translating research into practice, GTO has been applied in numerous settings including behavioral health services training for psychology doctoral students, home visiting programs, teen pregnancy prevention, preventing underage drinking, services for homeless veterans, emergency preparedness, and positive youth development. Our four-phase COMPASS model embeds GTO to help police and community partners develop, plan, implement, and sustain evidence-based crime prevention and reduction strategies.

Compass takes place across four phases: 1) Exploration & Trust-Building; 2) Community Mobilization and Mapping Needs to Assets; 3) Implementation; and 4) Sustainability. In partnership with the Richland County Sheriffs Department, Forest Acres Police Department, and Forest Lake Presbyterian Church, we began the process of exploration and trust-building in the Dentsville/Woodfield area during the Spring of 2022. Since then, we have engaged over 10 organizations and hosted two

events: 1) a summer community event that included games, food, music, and resources; and 2) a fall community clean-up. Both events were hosted in hot spot areas for crime and poverty and collectively reached more than 200 individuals.

With the support of Richland County funding, we seek to continue the progress in Dentsville/Woodfield area. Specifically, we plan to target the following: 1) establish a network of partners of those who live and serve in the Dentsville/Woodfield community and surrounding neighborhoods; 2) establish a council of empowered residents who live in hot spot communities and are engaged in efforts to promote safety in their community; and 3) bridge resources and residents through activities which help build relationships grounded in trust and support community-driven initiatives that address drivers of crime. Through this effort, we anticipate increased engagement of local residents in community engagement activities; increased trust among residents and between residents, first responders, and service providers; and increased capacity for collaboration. Overtime, we anticipate that this will lead to reduced crime and improved safety.

6. Is the project an expansion of current services your organization offers or a new program or reinstatement of a previously funded program?

This project is a continuation of a program that was launched in early 2022 and will provide vital resources to continue this project.

7. Specifically, what will funds be used for? Examples of the eligible projects can be found in the corresponding guidance/federal document link <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule.pdf>

Funding will be used to support Compass efforts in Richland County with a focus on the Northeast areas near Dentsville and Woodfield and the surrounding communities. Funding will specifically focus on building a community-based network where police and citizens are working together to address drivers of crime.

With the support of Richland County, we will complete Phase I and Phase II of Compass in the target community. Phase I focuses on exploration and trust-building. During Phase I, we seek to more deeply understand the core drivers of critical challenges facing a community. We also work to build relationships with those who live and serve in a community, and seek to connect them with one another around a shared goal of community improvement. Phase I concludes with a comprehensive needs and resource assessment and the development of a locally-driven brand that unites diverse stakeholders around a common goal.

The specific activities we will complete are as follows.

- 1) We will conduct a comprehensive needs and asset assessment focused on identifying critical community needs and available resources. The needs and asset assessment incorporates voices from diverse stakeholders to include, but is not limited to: surveys with residents; surveys with police; listening and learning sessions with police and community stakeholders; review of objective crime data; review of sociodemographic statistics; and one-to-one interviews with community leaders.
- 2) We will launch a partnership network engaging diverse stakeholders that live and serve in the target neighborhoods. The goal of the partnership network will be to build relationships between police and service providers and to strengthen their ability to work together to address drivers of crime. The partnership network will meet at least quarterly to review data; discuss key challenges and opportunities; and develop and implement community improvement initiatives.
- 3) We will engage in strategic community outreach. A major part of Phase I is to generate momentum within high crime hot spot communities. We will do this through a diversity of community engagement strategies, including hosting at least one community event and one community-building event, such as a community clean-up, per quarter.
- 4) We will work with partners to develop a locally-driven brand that resonates with diverse partners and unites them around a shared language and vision. This will include logo design, rack card design, promotional materials, and a web-landing page.
- 5) We will develop an implementation and sustainability plan that is informed by learnings from Phase I and refined with iterative community feedback.
- 6) We will launch the implementation plan through a series of collaborative discussions within the community.
- 7) We will launch a neighborhood council of engaged residents focused on ensuring the investment of community voice and leadership in steering efforts to address crime. The neighborhood council of engaged residents will meet at least monthly in target neighborhoods with at least three neighborhoods targeted in the broader Dentsville community.

All activities will be led by a Project Manager who is a full-time employee of Serve & Connect and will be supported by the Serve & Connect team. The Project Manager will serve as a facilitator for the work, ensuring that every step involves community voice in development and implementation. The Project Manager will also work closely with the Richland County Sheriffs Department and Forest Acres Police Department to ensure sustained partnership with local police agencies. The Project Manager will be supervised by the CEO and Operations Manager. Serve & Connect employs best practices related to human resources, including annual performance reviews, which will be used to assess staff member performance. ³⁵The Project

Manager will also work with other staff, including marketing and Compass program team, to ensure successful project implementation.

8. Please describe, in detail, how your project is related to the prevention of or mitigation of the impact of COVID-19, how funding is essential in addressing the need and communication process

Across the nation, homicides spiked 30% during the COVID pandemic. Data show that the proliferation of guns, pandemic stress and diminished public trust in the police all contributed to the increase in homicides nationwide.

Similar trends were observed in Richland County, with law enforcement officials pleading for the community to end the violence uproar that coincided with the pandemic.

In addition to the rise in violence, the pandemic exacerbated other disparities that correlate with crime. Research shows that the effects of the pandemic were heightened for socioeconomically distressed communities, challenging access to education, employment, and resources necessary for basic needs and healthy living. These factors combined with heightened violence magnify the negative impacts of the pandemic on distressed communities and further weaken natural infrastructure for bridging available resources with communities who may most benefit.

We are seeking funding for a community-based solution for addressing crime and the drivers of crime which were magnified as a result of the pandemic. Guided by our Compass model, we will build relationships and connections among police, social services organizations, and residents living in hot spot communities, and strengthen their ability to work together to facilitate community improvements. This is a complex process involving consistent outreach with diverse stakeholders. Funding provided through Richland County will provide essential support to make this work possible.

Project Description and Goals

9. Please describe the target population of your program

We will be targeting our project in Richland County with a focus on under-resourced areas in the Dentsville and Woodfield communities.

10. What is the location (address and neighborhood) of your proposed project? Be specific as possible.

The proposed work will focus on Richland County's Northeast area, with a concentrated focus on the census designated areas of Dentsville and Woodfield communities. Both communities are located just outside of Columbia city limits, near Fort Jackson, Forest Acres and Arcadia Lakes. Both Dentsville and Woodfield communities are historic, with generations living in the area. However, both are socioeconomically disadvantaged and experience heightened rates of violence.

As of the 2020 census, Dentsville had a population of 14,431 individuals. It is a diverse area, with 76% Black residents, 14.9% white residents, and 4.5% Hispanic residents. The median household income is \$35,818 and 21.8% of residents live in poverty.

Woodfield reported 9,199 residents during the 2020 census. It is also a very diverse area, with 59.2% black, 19.1% white, 18.4% Hispanic, and 6% Asian. There is also 3% of the population which reported being two or more races. The median household income is \$39,148 and 22.5% of residents live in poverty.

Interestingly, the City of Forest Acres, which is just minutes from the Woodfield and Dentsville communities, has a much different demographic make-up. According to the 2020 census, Forest Acres had 10,560 residents, 75.6% of whom are white, 19.4% black, and 1.3% Hispanic. The median household income is \$66,265 and only 12.5% of the population lives in poverty.

Through this proposal, we plan to focus on the Dentsville and Woodfield communities while engaging the Forest Acres area with the goal of breaking down siloes and infusing resources in order to address issues related to safety and to promote thriving across the broader area. Our team is already experienced in the target community. Our CEO lives in the target neighborhood, and we have worked with the Richland County Sheriffs Department and Forest Acres Police Department since the founding of our organization. We are well established in the target community and plan to engage our existing networks to leverage momentum for the proposed project.

11. Does your project/program require permits?

No, our project does not require permits.

Administrative Systems

12. How do you intend to recruit participants to your project and/or refer individuals for service, support or resources in the community? Only answer if applicable These funds require the use of evidence-based models or practice-based evidence. Please provide a description of the evidence that links your proposed strategies to interventions of prevention/or high-risk reduction.

We are highly experienced with utilizing diverse mechanisms in order to connect with partners. We engage with residents through word of mouth and community canvassing where our team walks through neighborhoods and works with businesses, faith-based institutions, schools and other community resources to connect with those who live and serve in the target communities. Handing out flyers and inviting residents to participate in upcoming opportunities. We also connect with residents through community events and traditional marketing, such as social media and digital communications, and through media outreach via broadcast and radio stations. Furthermore, we work with our partners to connect with their constituents. For instance, we work with schools in the area to disseminate information regarding upcoming opportunities. We attend church services and local community events to engage with residents and disseminate information.

Our approach is grounded in evidence-based best practices for community transformation. Critical to our model is a foundation on evidence-based community policing practices. Community policing is defined as, "a philosophy that promotes organizational strategies that support the systematic use of partnerships and problem-solving techniques to proactively address the immediate conditions that give rise to public safety issues such as crime, social disorder, and fear of crime (Community Oriented Policing Services)." Community policing relies on partnerships that address conditions that contribute to crime (International Association of Chiefs of Police). Research shows that community policing contributes to enhanced trust, perceived legitimacy in police and increased willingness for citizens to work with police to address crime. Findings also indicate that community policing contributes to reduction in violence, especially in crime hot spot communities.

A clear example of evidence-based community policing that we draw upon is the Community Safety Partnership (CSP) Program out of Los Angeles. In the CSP model, residents work alongside officers to reduce crime by developing sports, recreation, and other programs tailored specifically to their community; putting a heightened focus on tackling quality of life issues; and bridging communication and trust gaps between residents and the LAPD. Data from CSP indicated a crime reduction of approximately 222 fewer violent crimes over a six-year period. The savings associated with these prevented crimes total number in the tens-of-millions of dollars. Our approach to community mobilization and partnership-building is aligned with the approach used in CSP.

In addition to community policing, we draw on an array of evidence-based practices from public health, community psychology and related fields. These include:

Social Marketing: Social marketing applies marketing principles and techniques to improve the welfare of people and the social and economic environment in which they live. With strong roots in health education and behavior, we utilize social marketing strategies to promote enhanced communication and collaboration between criminal justice and community partners. Social marketing will be used as a tool for building a sense of community, shared identity, and encourage individuals to engage in proactive, positive relationship development. This includes the design of a community-driven campaign and promotion of dedicated messaging through a variety of formats including strategic story-telling, promotional materials, advertisements, and more.

Empowerment Evaluation (EE) is an evaluation approach that aims to increase the probability of program success by a) providing program stakeholders with tools for assessing the planning, implementation, and self-evaluation of their program and b) mainstreaming evaluation as part of the planning and management of a problem/organization. EE will be used to build the capacity of community safety partners to utilize data to guide strategic planning and implementation. It also fosters enhanced collective efficacy and sense of empowerment.

Community Mobilization: Grounded in best practices for community organizing, we will utilize a variety of strategies for igniting social change through community mobilization, including coalition building, one-to-one meetings, and community-engaged events. These efforts are designed to promote shared empowerment, voice and social capital among community safety partners.

Infusion of Assets and Resources: A key strategy necessary for promoting systems transformation is the infusion of resources needed for safety, well-being and resilience. We propose several strategies to achieve these goals. First, we propose the development of an Asset Database tailored specifically to the drivers of crime and needs in the target community. Guided by other best practice models, the asset database developed for this proposal will be tailored to unique needs of Richland County. Connection to resources will be further reinforced through our Partnership Network, the Neighborhood Council of Engaged Residents, and through our community events which will include trainings and workshops to increase local capacity.

Community-driven crime prevention through environmental design: Community-driven crime prevention through environmental design (CPTED) is a long-term gun violence reduction strategy centered on a multi-disciplinary approach of crime prevention that has been demonstrated to result in reductions in gun violence and other crime reduction. We will apply CPTED along with other built environment strategies to guide our community beautification efforts.

13. Please explain your proposed project's timeline to completion. All ARPA grants distributed by Richland County must be expended by December 31, 2024.

Quarter 1 - 2023

Facilitate meetings with police shifts at local agencies

Begin community/police survey

Ride-alongs with local police officer(s) to see the community through their eyes and meet community leaders
1:1s with police, community leaders
Statistics compilation

Quarter 2 - 2023

Host at least one neighborhood event
Host at least one neighborhood outreach activity (e.g., community clean-up)
Host first Partnership Network gathering and visioning launch
Continue community/police survey

Quarter 3 2023

Host at least three listening and learning sessions with neighborhood leaders
Host at least monthly Partnership Network meetings
Host at least one neighborhood event
Host at least one neighborhood outreach activity
Continue community/police survey

Quarter 4 - 2023

Compile data
Host reflection and strategy planning session
Create local branding
Finalize initial implementation and sustainability strategy

Quarter 1 - 2024

Formal launch of implementation strategy
Community conversations focused on implementation strategy

Quarter 2 - 2024

Launch Neighborhood Council of Engaged Residents in at least one hot spot neighborhood
Host at least one community event
Host at least one community outreach initiative

Quarter 3 - 2024

Expand Neighborhood Council of Engaged Residents to two more hot spot neighborhoods
Host at least one community event
Host at least one community outreach initiative

Quarter 4 - 2024

Finalize plan for sustainability of outreach in the community

14. What data do you plan to collect (Demographic data. Number of individuals/households served. Number of activities provided, etc.) Funded applicants will receive additional guidance on specific data to be reported. (Demographic Reporting is a requirement for data reporting for grant compliance. Based upon the response, additional requirements may be necessary for grant compliance.)

We will apply a comprehensive formative evaluation plan to monitor progress, guide data-driven decision making and evaluate outcomes. Measures are described below.

Attendance Tracker: Attendance Tracker used to monitor the number of meetings, number of attendees, and participation per attendee/group

Event Tracker: Used to monitor the number of events; estimated reach per event; and list of volunteers, resource providers, and police present

Meeting Effectiveness Inventory: Used to monitor meeting participant satisfaction

Post-event survey: Brief electronic survey distributed after each event to volunteers/partners/police to assess basic satisfaction and open-ended questions related to what went well and what could be improved.

Event Media: Documentation of event-related media, such as photography, videos, press releases, flyers, and any press

Meeting Tracker: Recording of meeting date, location, number of attendees, who initiated the meeting, and overall purpose

Listening Sessions: Focus groups conducted with diverse community stakeholders with the goal of identifying common themes related to needs and opportunities for address youth risk for violence in Richland County. A minimum of six listening sessions will be conducted in total annually and will include residents in at least three in three of the identified hot spot

communities; at least one with service providers; at least one with youth living in the target communities; and at least one with police serving the target community. Each session will include up to 12 individuals and will last 1.5-2 hours. The focus group will utilize a semi-structured discussion guide with one lead facilitator and one assistant facilitator.

Community Survey: Brief paper surveys that are conducted in community-based settings, such as at community events and community meetings. The goal is to collect at least 100 community surveys annually.

Police Survey: Survey conducted either via paper or electronically with police officers serving in the target community. The survey is designed to capture police perceptions of departmental readiness for community policing, mutual trust, social support, and open-ended feedback on ways to improve police-community relationships. The goal is to receive a 75% response rate for officers serving in the target area.

Objective Crime Data: Data to be collected quarterly. Will include overall calls for service, geographic analysis of high crime hot spots, shot spotter, and clearance rate.

Community Transformation Map: A community transformation map tool will be used as a collaborative assessment tool to monitor change in partnership readiness and capacity for implementing proposed plans and collaborating to reduce gun violence

Sociodemographic Indicators: Collection of basic indicators related to poverty, ACEs, graduation rates, free and reduced lunch, and employment.

Juvenile Justice Data: Data related to youth offenses associated with the target area.

15. All budget items must be reasonable and critical to your proposed activities. The budget should be consistent with your narrative, making it clear how each of the activities will be funded. The budget may cover up to a 24-month period or not to extend beyond December 31, 2024. All expenses must be listed and directly related to the grant. When estimating costs, please show your calculations by including quantities, unit costs and other details. Only include grant-funded expenses in the budget descriptions. Provide a budget, broken into categories such as personnel, employee benefits/fringe, travel, training, equipment, office expenses, program, etc. and short narrative for each request. A. What is the total budget request amount?

The total project budget is \$206,550. We are requesting support from ARPA funds for a total of \$72,293 and will be securing the remainder of funding through other sources.

16. What is the annual organization budget? A copy of your most recent annual budget should be included.

Our total annual organization budget is \$1,465,000. A copy of our most recent annual budget is included as an attachment.

17. Does your project require initial funding prior to beginning? If yes, please describe what is needed to get started.

We have received initial funding from Forest Lake Presbyterian Church for a total of \$63,000. We have also received \$15,000 from Richland County's Discretionary Funding to support this work. The funding we are requesting through ARPA funds will make it possible for us to continue this work and ensure the success of this important initiative.

18. Please describe how this project will be financially sustained after ARPA funds are expended.

We will seek additional partners to sustain the work and have a track record of years of successfully submitting, receiving and managing local and federal funding.

Business/Marketing Plan

19. Has this proposed project been submitted through any other City, State, Federal, or private funding process? If yes, please provide the information regarding the funding source, amount, and funding details. Please note this grant prohibits duplication of funds from multiple sources including other federal and state grant allocations.

]We have received initial funding from Forest Lake Presbyterian Church for a total of \$63,000. We have also received \$15,000 from Richland County's Discretionary Funding to support this work. The funding we are requesting through ARPA funds will make it possible for us to continue this work and ensure the success of this important initiative. We will seek additional sources of funding through individual donations, corporate sponsors, and local foundations.

Performance Measures

20. Will funds supplant or supplement project funding? If so, please explain in detail.

Funds will supplement project funding and assist with covering the costs of providing this important program in the target communities.

21. How will the success of this project be measured? Be specific as possible. Please use measurable indicators (i.e., Social Impact, Cost Benefit Analysis, Pre/Post Shifts in Attitudes or Behavior, etc.).

Our primary goal is to engage diverse community stakeholders in working together as one team to identify local needs and develop locally-driven solutions to foster positive outcomes related to crime reduction and safety promotion. Our comprehensive formative evaluation plan will provide a variety of mechanisms to evaluate success towards this goal. This will include tracking the number of partners engaged and their participation and retention with efforts; the number of initiatives we support them in implementing in their community and the reach of those initiatives; the completion of the needs assessment and development of the community-driven action plan; and the capacity of partners to work together to achieve shared goals. Longterm, success will look like measurable changes in perceptions of safety, trust, and reduction in objective crime measures in the target neighborhoods.

Sustainability

22. What are the specific outcomes and accomplishments this project will achieve and how will outcomes be measured?

Through this work, we will cultivate a community-driven movement where police and citizen partners are working together to address significant local challenges and promote safety and thriving for everyone. We anticipate that this will lead to enhanced trust, collaboration, and perceptions of safety as well as improved safety metrics and well-being for those who live and serve in the target neighborhood. We will apply our comprehensive formative evaluation approach to assess progress towards these goals.

23. Has your organization had an instance of misuse of funds or fraud in the past 36 months? If so, please explain.
No.

24. Does your organization have a current or pending lawsuit against another organization? If so, please explain.
No.

25. Do you have a separate account for different programs/revenue sources to prevent co-mingling of funds?
Yes, we separate out the funding from federal dollars from other funding sources to prevent co-mingling of funds.

26. Does your organization use a daily time tracking log for each position being paid using multiple sources of funding?
Yes, we utilize a daily time tracking log for each position being paid using multiple sources of funding.

Budget [top](#)

Income Section	Amount	Pending	Receiving
Grant Amount Requesting	\$ 72,293.00	\$ 72,293.00	
Forest Lake Presbyterian Church	\$ 63,000.00		\$ 63,000.00
Richland County Discretionary Grant	\$ 15,000.00		\$ 15,000.00
Local Foundations	\$ 25,000.00	\$ 25,000.00	
Individual Contributions	\$ 15,257.00	\$ 15,000.00	
Corporate Sponsorships	\$ 16,000.00	\$ 16,000.00	
Total	\$ 206,550.00	\$ 128,293.00	\$ 78,000.00

Expense Category	Grant Amount Requested	Other Sources
Advertising/Marketing/ Promotions/ Billboards	\$ 7,000.00	\$ 13,000.00
Advertising/Marketing Related Salary	\$ 0.00	\$ 0.00
Municipal Services/Security	\$ 0.00	\$ 0.00
Contractors/Outside Services	\$ 0.00	\$ 0.00
Software/Equipment	\$ 350.00	\$ 650.00
Personelle plus fringe	\$ 53,743.00	\$ 99,808.00
Mileage	\$ 1,260.00	\$ 2,340.00
Cell Phone	\$ 420.00	\$ 780.00
Meeting Facilitation	\$ 2,520.00	\$ 4,680.00
Community Events	\$ 7,000.00	\$ 13,000.00
Total	\$ 72,293.00	\$ 134,258.00

Budget Narrative

We are requesting a portion of the overall project budget. We will supplemental funding to cover the full cost of project implementation and have years of experience securing funding.

Project Manager Plus Fringe: Full-time Project Manager at \$55,000/year plus estimated fringe, including payroll tax, retirement benefits, and healthcare stipend

Program Director: FTE 15% for Compass Program Director to oversee project implementation and support Project Manager. Estimated at \$90,000/year for salary plus fringe.

Mileage: Estimated at \$150/month to assist with driving to partner meetings, community events, etc. Mileage will be tracked and reimbursed at the federal mileage reimbursement rate up to \$150/month.

Cell Phone: \$50/month reimbursement for cell phone use for the project manager for work related calls and activities

Computer: Computer for project manager

Meeting Facilitation: Costs associated with facilitating community meetings. Estimated at four meetings per month at \$75/meeting to cover refreshments, printing, and other supplies necessary. Each meeting is estimated to reach 30 individuals for an estimated 144 individuals reached per year.

Community Events: Costs associated with hosting community events, including food, entertainment, training/workshops, music, trash bags, etc. Estimated at four events per year at \$2,500/event.

Marketing: Resources used for social marketing and community engagement with the movement. Includes cost of design for logo, rack cards, website, and flyers as well as purchase of tent (\$1,500), 2 table clothes (\$300/each), 2 banners (\$400/each), event signage, promotional materials, press releases and more. Tent, table cloth, and banners to be purchased during year one. Website design also included in year one. Year two includes cost of promotional materials, printing, and other marketing design/PR needs.

Tables [top](#)

Expenses

Expenses	FY 20	FY21	FY22	Total
Program services	267,244	515,736		\$ 782,980
Fundraising	74,034	55,750		\$ 129,784
Administration/Management/General	33,933	22,593		\$ 56,526
Total	375,211	594,079	0	\$969,290

Required Attachments [top](#)

Documents Requested *	Required?	Attached Documents *
Statement of Financial Position(Balance Sheet)	<input checked="" type="checkbox"/>	Financial Position
Statement of Activity (Income and Expense Statement)	<input checked="" type="checkbox"/>	Statement of Activity
IRS Form 990 (if total annual revenue is \$50,000 or above)		990 FY 2021
Certified Financial Audit (revenue of \$750,000 but federal expenditures less than \$750,000)		Financial Review
Certified Financial Audit Management Letter		
Single Audit/Management Letter/ Corrective Plan		
Detailed Project Budget	<input checked="" type="checkbox"/>	Detailed Project Budget
Other documents regarding project	<input checked="" type="checkbox"/>	Serve and Connect Budget Overall
IRS Determination Letter indicating 501 c3, non profit status	<input checked="" type="checkbox"/>	IRS Letter

Proof of current Registration as a charity with the SC
Secretary of State



[Charity Determination Letter](#)

Organizations W-9



[W9](#)

* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 418021

Become a [fan of ZoomGrants™](#) on Facebook
Problems? Contact us at Questions@ZoomGrants.com
©2002-2023 GrantAnalyst.com. All rights reserved.
"ZoomGrants" and the ZoomGrants logo are trademarks of GrantAnalyst.com, LLC.
[Logout](#) | [Browser](#)

Powered by ZoomGrants™ and

Richland County Government
Administration
American Rescue Plan Grant
Deadline: 10/14/2022

The Big Red Barn Retreat Richland County Warrior PATHH for Veterans and Active Duty Service Members/Residents of Richland County

Jump to: [Application Questions](#) [Budget](#) [Tables](#) [Required Attachments](#)

\$ 100,000.00 Requested

Submitted: 10/13/2022 2:06:12 PM (Pacific)

Project Contact

Mary Wright
mary@thebigredbarnretreat.org
Tel: 803-542-0987

Additional Contacts

LamontChristian@thebigredbarnretreat.org,davidwilliams@thebigredbarnretreat.org

The Big Red Barn Retreat

8024 Winnsboro Rd
Blythewood, SC 29016
United States

Telephone803-272-3495

Fax

Web www.thebigredbarnretreat.org

Executive Director

David Williams
davidwilliams@thebigredbarnretreat.org

Application Questions [top](#)

1. Organization Tax Filing Status

501(c)3

2. Organization Service Type

Nonprofit

3. Organization Process Owners

Board of Directors

Program/Project Information

4. Has your Organization received prior funding to address community concerns in the past, if yes, by whom?

Yes.

ARPA funding has been received from Barnwell County and the Town of Blythewood.

The Avalon Network
The Dorothy Smith Foundation
Dominion
PRISMA
Lockhead Martin
Southeastern Freightlines
Lululemon Foundation
Palmetto State Armory
Wells Fargo
Bank of America
All South
Truist
First Citizens
Aflac
United Healthcare
BCBS
Colonial Life
The Macchia Family Foundation
Mungo Homes
Women's Club of Columbia
Hootie and the Blowfish Foundation
CCCF
Boeing
USDA

5. Describe the issue/ need that your project will address (required)?

The Big Red Barn Retreat (BRBR) is requesting support for the evidence-based Warrior PATHH (progressive alternative training for helping heroes) program to serve veterans and active duty service members dealing with symptoms of PTSD (post traumatic stress disorder) including those exacerbated symptoms during the height of the COVID-19 pandemic. Warrior PATHH is a transformative, lifelong, peer based Posttraumatic Growth-based (PTG) training program. The training begins with a 7-day on-site, in-residence initiation at BRBR, that is followed by three months of training delivered by our instructors through the proprietary

myPATHH platform.

Warrior PATHH enables these remarkable men and women veterans to transform times of deep struggle into profound strength and growth. All Warrior PATHH instructors have walked this road from struggle to strength. Our team of Warrior PATHH guides are a unique blend of combat veterans and first responders, all with their own experiences with struggle. Studies, such as, American Veterans in the Era of COVID-19: Reactions to the Pandemic, Posttraumatic Stress Disorder, and Substance Use Behaviors are investigating the relationship between PTSD and current reactions to COVID-19.

Participants who complete the Warrior PATHH program report a reduction in PTSD symptoms as soon as the seventh day of training. They also report an increase in personal strength, improvement in relationships and a positive spiritual/existential change.

(<https://www.ncbi.nlm.nih.gov/pmc/articles/PMC8390086>) "Of great concern is addressing populations with pre-pandemic behavioral health conditions as these conditions may amplify adverse changes in substance use behaviors and mental health during the pandemic. For example, those already struggling with posttraumatic stress disorder (PTSD) may react differently to the global stress that surrounds the pandemic (Rogers et al., 2020). Thus, for those with PTSD, additional stressful events, such as COVID-19, could exacerbate pre-existing symptoms and make coping with the new stressors more difficult or perhaps lead to maladaptive coping behaviors. In a sample of 1,025 veterans, participants reported increasingly poorer reactions throughout the first 6 months of the COVID-19 pandemic, including greater feelings of anxiety; depression; and stress, less sleep than typical, and suffering of family and social relationships.

The Big Red Barn Retreat addresses maladaptive coping behaviors and is one of nine locations in the country committed to offering Warrior PATHH, the first-ever program designed to cultivate and facilitate Posttraumatic Growth for the veteran community. The PTG concept is to use traumatic events and coping with COVID-19 stress reactions and shift the narrative to view trauma and stress as catalysts for positive change, since the events that create psychological distress by contributing to confusion about self identity. Redirecting thoughts and learning daily emotional regulation opens the world and the future to opportunities for questioning, exploration, and reconsideration of long-held assumptions about matters that would typically trigger a veteran to physically or emotionally distance themselves from loved ones or the community. The result of this process is a rebuilt set of core beliefs that better serve the trauma survivor in accounting for what happened and how to proceed into the future.

This unique and experiential training designed for the veteran community culture, will serve to create environments for safe communication. By encouraging open and honest dialogue about struggles, posttraumatic growth in the home and in the workplace can be achieved by fostering interpersonal connections. The participants learn personal emotional regulation techniques to mitigate the stressors of COVID-19 as it exacerbates mental wellness for veterans struggling with PTSD issues.

In the journal of Veterans Studies, some veterans face unique context-specific risks related to their deployment and subsequent reintegration into civilian life that may foster mental health symptoms and misuse of substances, and thus make them increasingly susceptible to additional problems during COVID-19 (Derefinco et al., 2018; Seal et al., 2011).

The treatments they did receive, normally a combination of pharmacology and psychotherapy, seemed to temporarily diminish some of the more overwhelming symptoms of PTSD and combat stress, but could not offer a springboard to a great life at home. In short, the message was clear: the best that struggling Veterans and Active Duty service members, along with their family members could hope for, was lives as diminished, and often medicated versions of themselves. PTG is a decades old science that provides a framework for transforming times of deep struggle into profound strength and lifelong growth. Veterans and Active Duty service members require TRAINING to learn how to translate their valuable skills at home and regain the capacity to regulate their thoughts, feelings, and actions. Warrior PATHH participants are scoring themselves as able to react to life stress in healthier and more productive ways and they are exhibiting significant levels of posttraumatic growth. Warrior PATHH participants are less critical and more compassionate with themselves and community members.

6. Is the project an expansion of current services your organization offers or a new program or reinstatement of a previously funded program?

This project is an expansion in which cohorts will be composed exclusively of Richland County Veteran and Active Duty Service Member residents.

7. Specifically, what will funds be used for? Examples of the eligible projects can be found in the corresponding guidance/federal document link <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule.pdf>

The vision of the BRBR is to create a retreat setting for training where heroes that have served or are serving our country and communities have the support to live the life they desire at no cost to them. The COVID-19 pandemic brought unprecedented stress on a specialized group of veterans who report struggling with trauma based issues that destroy marriages, make it difficult to maintain employment or find life purpose, just to name a few.

The American Rescue Plan Act (ARPA) of 2021 funds will be used for posttraumatic development services by means of posttraumatic growth training (PTG) conducted by The Big Red Barn Retreat for Richland County Veterans and Active Duty service member residents. This grant will support delivery of a 90-day intensive training, based on defender training this group is accustomed to. The Warrior PATHH training, being a longer term, 90-day training beginning with a seven day residential stay at The Big Red Barn Retreat cabin is where they will train on 52 modules totaling 75 hours of instruction.

All Warrior PATHH instructors have walked this road from struggle to strength. The team of Warrior PATHH guides are a unique blend of combat veterans and first responders who have previously attended a Warrior PATHH training. All have had their own experiences with struggle and have achieved posttraumatic growth through the practices and principles taught within the Warrior PATHH program. Participants who have completed the program report a reduction in PTSD symptoms, and an increase in personal strength, improvement in relationships, and a positive spiritual/existential change. In addition to Warrior PATHH guides, other BRBR staff have gone above and beyond to be specifically trained to work with military and first responders.

Self evaluation milestones are required as is daily journaling throughout the Warrior PATHH training. The first evaluation is at the commencement of the program, at the seven day "graduation". Subsequent evaluations occur at the end of 30, 60, 90, 180 days, and one year with five one-on-one calls with a PATHH guide. Additionally, the participants have access to a private "digital ecosystem" to stay connected to training graduates across the country. There are many times when participants are seeking connection to others online who understand their specific struggles. This exclusive group can find connection, group chats and discover who is online for an immediate connection to other program graduates.

The posttraumatic growth intensives are not a "catch-and-release" style of programming. Emphasis is placed on fostering healthy personal and professional relationships with additional opportunities to refresh the skills with other programming held at BRBR in Richland County. Posttraumatic Growth Training mitigates the impact of COVID-19 stressors to the individual with utilization of a variety of complementary and alternative interventions. The program cultivates a sense of hope by focusing on growth through trauma and/or struggles. The program goes beyond simply coping with COVID-19 stress issues.

There are five program training modules addressing personal growth for new possibilities, how to deepen relationships, how to increase personal strength, discover and maintain an appreciation for life and noting spiritual-existential changes.

8. Please describe, in detail, how your project is related to the prevention of or mitigation of the impact of COVID-19, how funding is essential in addressing the need and communication process

In a one year study from February 2020 to 2021, 1,230 U.S. veterans were surveyed to discover how COVID-19 specific factors such as negative reactions to the pandemic, loneliness, and employment disruptions influence perceived stress trajectories, and how veterans vary across distal outcomes including posttraumatic stress disorder (PTSD), pain, depression, sleep problems, physical health, and alcohol use disorder. They reported worse scores across all outcomes including PTSD. Understanding the interplay between existing vulnerabilities in addition to COVID-19 ongoing stressors, and behavioral health outcomes among veterans is

The purpose of Warrior PATHH is to enable participants to transform deep struggle (in the form of anxiety, depression, PTSD, and suicidality) into profound strength and lifelong growth, so they can live great lives and continue to serve self, community and possibilities for a productive future. Important results from participants receiving Warrior PATHH training indicated that Warrior PATHH cultivates a renewed sense of hope and connection, agency and choice. As a result, The Big Red Barn Retreat program evaluation, solidified in 2020, is focused on capturing data in three domains:

Symptom Reduction

PTSD Checklist for DSM-5 (PCL-5)
Depression, Anxiety, Stress Scale (DASS-21)
Insomnia Severity Index (ISI)

Quality of Life Improvement

Perceived Stress Reactivity Scale (PSRS)
Couples Satisfaction Index (CSI)
Quality of Life Questions Related to Finance, Physical Activity, Nutrition, & Reading

Posttraumatic Growth

Most Stressful/Traumatic Experience
Posttraumatic Growth Inventory
Trauma Resolution
Cantril Self-Anchoring Striving Scale

In a November 2021 article published by the National Council for Mental Health, it was noted that the rate of military suicides has also increased by 20% over the past year; pre-pandemic, nearly 17 veterans a day died by suicide. U.S. Army and Air Force leaders believe the pandemic is likely a contributing factor. The Warrior PATHH program self-reporting results prove that the training mitigates suicidal ideations. ARPA funding for this group is essential to address this need. Communication about the program will be shared between BRBR and Richland County Veterans groups. The outreach will target the most in need for help between the award of the grant and December 31, 2024.

Project Description and Goals

9. Please describe the target population of your program

The target population comprises all Veterans and Active Duty Service Members who reside in Richland County.

10. What is the location (address and neighborhood) of your proposed project? Be specific as possible.

The Warrior PATHH services are conducted on the 75 wooded acres at The Big Red Barn Retreat located at 8024 Winnsboro Rd., Blythewood, South Carolina which is in Richland County.

11. Does your project/program require permits?

No

Administrative Systems

12. How do you intend to recruit participants to your project and/or refer individuals for service, support or resources in the community? Only answer if applicable. These funds require the use of evidence-based models or practice-based evidence. Please provide a description of the evidence that links your proposed strategies to interventions of prevention/or high-risk reduction.

Nominees for openings (up to 14 participants), will be posted on social media, in our BRBR newsletter, in coordination with our contacts with Ft. Jackson, the V.A. Center, VFWs and American Legion Posts located in Richland County. Pre-existing applications will be reviewed to discover those living in Richland County.

13. Please explain your proposed project's timeline to completion. All ARPA grants distributed by Richland County must be expended by December 31, 2024.

All initial seven day training will be completed by December 31, 2024 per the ARPA distribution guidelines.

14. What data do you plan to collect (Demographic data. Number of individuals/households served. Number of activities provided, etc.) Funded applicants will receive additional guidance on specific data to be reported. (Demographic Reporting is a requirement for data reporting for grant compliance. Based upon the response, additional requirements may be necessary for grant compliance.)

Demographic data to be collected includes: age, gender, ethnicity, marital status, employment status, housing security, gross annual income, dates of service, critical incidents (open ended), veteran status, injured during service, traumatic brain injury status, self-reported yes/no if psychiatric issues are present, yes/no if there has been a positive diagnosis by a physician regarding psychiatric issues, prior therapy satisfaction rating scale, yes/no if suicidal ideations in last 12 months, yes/no for hospitalization for psychiatric issues, yes/no in current treatment for behavioral or emotional issues, alcohol consumption rating scale, yes/no prior treatment for substance abuse, yes/no prior felony conviction, yes/no pending court date, list of support groups attending, yes/no therapy assistance animal, list top three coping mechanisms either positive or negative, list top persons who provide emotional support, and to list the referral source.

15. All budget items must be reasonable and critical to your proposed activities. The budget should be consistent with your narrative, making it clear how each of the activities will be funded. The budget may cover up to a 24-month period or not to extend beyond December 31, 2024. All expenses must be listed and directly related to the grant. When estimating costs, please show your calculations by including quantities, unit costs and other details. Only include grant-funded expenses in the budget descriptions. Provide a budget, broken into categories such as personnel, employee benefits/fringe, travel, training, equipment, office expenses, program, etc. and short narrative for each request. A. What is the total budget request amount?

For Veteran and Active Duty Service member training: the total (per seven person) cohort is \$50,000. (2 cohorts x \$50,000 = \$100,000).

Instruction for 52 modules over 72 hours of instruction = \$3,900 per person. Warrior PATHH training employs seven different Warrior PATHH guides who rotate based on their assigned modules. (7 participants x \$3,900 = \$27,300).

The program materials (workbooks, two novels, journal, PATHH shirt, graduation coin, certificate and water bottle and other programmatic support materials) = \$1,000 (7 participants x \$1,000 = \$7,000).

Songwriters for Soldiers Module = \$3,500 (7 participants x \$500 = \$3,500)

TM Training = \$2,750 (7 participants x \$393 = \$2,750)

Equine Assisted Learning (EAL) \$450 (3 hours x \$150 per hour = \$450)

Meals and snacks \$9,000. (7 participants breakfast, lunch, dinner and two snacks for one week = \$1,286 pp), (7 x \$1,286 = \$9,002)

One cohort total \$50,000 (2 x \$50,000 = \$100,000)

TOTAL for Veteran and Active Duty Service Member /Warrior PATHH for two cohorts, \$100,000.

The financial controls at Big Red Barn Retreat are extensive.

The Executive Director reviews all expenditures, and detailed financial statements produced by the BRBR treasurer on a monthly basis. The BRBR is either subject to a formal financial review or formal financial audit by an outside accounting firm. The BRBR will monitor and control the direction, allocation and usages of this ARPA grant to specifications listed in the proposal.

The Big Red Barn Retreat financial controls leverage industry best practices:

- 1) each restricted grant is tracked separately
- 2) all personnel hired at Big Red Barn Retreat are E-Verified
- 3) a detailed annual budget is completed by our executive director and program director
- 4) all monthly bank and investment statements are reviewed by our executive director and treasurer
- 5) all credit cards are reviewed for accuracy monthly
- 6) all vendors submit detailed invoices and W-9s prior to payments
- 7) all expenses are approved by the executive director

16. What is the annual organization budget? A copy of your most recent annual budget should be included.

\$1,460,313 which includes \$225,000 of in-kind donations

17. Does your project require initial funding prior to beginning? If yes, please describe what is needed to get started.

Yes. This project for Richland County Veterans and Active Duty service members requires pre-planning administration and ordering training materials weeks in advance.

18. Please describe how this project will be financially sustained after ARPA funds are expended.

The Big Red Barn Retreat continuously applies for grant funding and seeks individual donations to apply specifically to the Warrior PATHH programming.

Business/Marketing Plan

19. Has this proposed project been submitted through any other City, State, Federal, or private funding process? If yes, please provide the information regarding the funding source, amount, and funding details. Please note this grant prohibits duplication of funds from multiple sources including other federal and state grant allocations.

ARPA funding is not redundant to the previously awarded Warrior PATHH flagship program at The Big Red Barn Retreat. This project focuses exclusively on Richland County residential Veterans and Active Duty Service Members.

Performance Measures

20. Will funds supplant or supplement project funding? If so, please explain in detail.

The ARPA funding from Richland County will be the exclusive funding to ensure up to 14 Richland County Veterans and Active Duty service members participate in Warrior PATHH between the date of award to December 31, 2024.

21. How will the success of this project be measured? Be specific as possible. Please use measurable indicators (i.e., Social Impact, Cost Benefit Analysis, Pre/Post Shifts in Attitudes or Behavior, etc.).

The Big Red Barn Retreat has been delivering the Warrior PATHH program since 2020. The purpose is to enable participants to transform deep struggle (in the form of anxiety, depression, PTSD, and suicidality) into profound strength and lifelong growth. As a result, our program evaluation, solidified in 2020, is focused on capturing data in three domains:

Symptom Reduction

PTSD Checklist for DSM-5 (PCL-5)

Depression, Anxiety, Stress Scale (DASS-21)

Insomnia Severity Index (ISI)

Pain

Quality of Life Improvement

Perceived Stress Reactivity Scale (PSRS)

Couples Satisfaction Index (CSI)

Quality of Life Questions Related to Finance, Physical Activity, Nutrition, & Reading

Posttraumatic Growth

Most Stressful/Traumatic Experience

Posttraumatic Growth Inventory

Trauma Resolution

Cantril Self-Anchoring Striving Scale

The Warrior PATHH program evaluation data consists of 250 questions across 24 measurement tools, and students are surveyed prior to attending Warrior PATHH, following the 7-day initiation, and at the 30-day, 90-day, 180-day, 1-year, and 18-month marks. Additionally, there are five one-on-one calls with a PATHH guide within the first 90 days of training.

The comprehensiveness of this program evaluation is not the only noteworthy aspect of the curriculum project; it also takes a holistic approach to wellness, success, and struggle, and evaluates the effectiveness of PTG training in three key areas: Symptom Reduction (the sole focus area for most clinical studies), Quality of Life and Stress Management Improvements, and Posttraumatic Growth achieved.

The symptom reduction domain measures the presence and/or degree of symptoms associated with psychiatric disorders. Measures assess posttraumatic stress disorder, depression, anxiety, insomnia, alcohol and drug abuse/dependence, and suicidal thinking. The symptom-based measures utilized are the ones often used in traditional military and Veterans Administration clinic settings. The rationale for including this domain in the evaluation is so that it can be determined if this particular non-clinical program improves symptomatology associated with formal psychiatric disorders. If so, there is evidence showing that the Posttraumatic Training approach to Warrior care may be comparable to traditional mental health clinical programs.

The quality of life/stress management domain measures the degree to which military members and veterans experience an enhanced quality of life as a result of attending the Posttraumatic Growth training program. The existing and novel measures within this group look specifically at health, finances, employment satisfaction, relational functioning, social support, and perceived stress. Most traditional clinics do not evaluate this aspect of their client/patient functioning; they generally stop at the clinical domain to assess the presence and severity of clinical psychiatric symptoms. In essence, the goal is to assess the less well-defined construct of "living well".

The posttraumatic growth and cognitive flexibility domain of the PTG training is what makes the program unique. PTG is a concept that has been articulated and researched extensively by Drs. Richard Tedeschi and Lawrence Calhoun. The overarching principle is that from loss there can be gain and that people can become stronger, better, and wiser as a result of their difficult life experiences. Consistent with the aims of the PTG training program, a number of measures dedicated to assessing growth have been included in the program evaluation. To this end, measures assessing growth, resilience, flexibility in thinking, and gratitude are included.

Sustainability

22. What are the specific outcomes and accomplishments this project will achieve and how will outcomes be measured?

In addition to the quantitative measures, the BRBR performs a more detailed program evaluation model that utilizes key pre- and post-measurement tools that measure short, medium, and long-term impact and outcomes. The five collection points are 1) the application process (Day -90), 2) at the start of our seven-day initiation (Day 0), 3) at the end of our seven-day initiation (Day 7), 4) at the conclusion of the 90-day program (Day 90), and 5) at the 18-month after graduation mark (18M).

Examples are:

Think about how this week has impacted you. Describe the ways in which you have changed and grown over the last seven days?

How has participation in the PTG 2/Warrior PATHH program caused you to reconsider how you view your past experiences as well as how you now view your life going forward?

What do you think your future would look like if you never attended PTG 2/Warrior PATHH?

What do you believe will be your most significant challenge going forward after you leave today?

What support and resources do you believe would help you overcome these challenges?

If you were asked by a friend, family member, or co-worker to describe your experiences during PTG 2/Warrior PATHH, what would you say?

In what ways do you believe you will make the biggest positive impact on your family, community, and country going forward? In other words, how will you make the world a better place?

Is there anything you think we could or should do to improve the program or experience for future participants?

An example of some of the feedback received in response to these reflections questions includes:

An example of some of the feedback received in response to these reflections questions includes:

I have a whole new outlook for the rest of my life

I have forgiven myself at last. I understand that I made a mistake, not that I am a mistake. I have left my past behind. I look forward to living a meaningful and purposeful life.

My mindset has shifted completely, from one of just knowing I was called to serve others, to one of truly understanding what it means to take care of myself first, and how that is not being selfish, but actually investing in my ability to serve others more effectively

Man what a life changer (if you let it). I have hope and purpose now, not just stuck with the painful past.

It was exactly what I needed, exactly when I needed it, and was God's divine intervention that I ended up here. I had connections here that I didn't know I had, that were being built in over 15 years ago

Was about learning how to take care of myself, not living in the past. And unloading burdens of things I no longer have control over. So I can better engage with and support those around me.

Our program evaluation also includes the broader outcomes we hope to achieve across all programs:

Demonstrated program effectiveness.

Documented program accomplishments.

Improvement in the implementation and effectiveness of programs.

Improvement in the management of limited resources.

Justification for current program funding and support needed for increased levels of funding.

Satisfaction of ethical responsibility to clients to demonstrate positive and negative effects of program participation.

Documentation of program development and activities to ensure successful replication.

Big Red Barn Retreat has been delivering Warrior PATHH since October 2020, and 24 Warrior PATHH programs have been delivered thus far. Prior to the launch of Warrior PATHH at the Big Red Barn Retreat, there is substantial existing data to report the impact of this transformative program.

The Warrior PATHH program was the subject of a comprehensive 18-month program evaluation conducted by Dr. Tedeschi and Dr. Moore. The evaluation studied eight programs (six male, 2 female) featuring 49 students. The study comprised 250 questions across 24 validated measurement tools, and was conducted prior to students' arrival, after the 7-day initiation, and at the 1, 3, 6, 12, and 18 month marks. The response rate was 95 percent. The evaluation demonstrated that Warrior PATHH delivers sustained transformation in terms of symptom reduction (54% decrease on the PTSD Checklist, 52% decrease in Depression, 41% decrease in anxiety, and 35% reduction in stress) and Posttraumatic Growth (56% increase across all domains, and significant growth in each area: Spiritual-Existential Change increased by 78%, Deeper Relationships by 69%, New Possibilities by 58%, Personal Strength by 36%, and Appreciation for Life by 26%).

The Big Red Barn Retreat has graduated 24 Warrior PATHH cohorts as of October 2022.. In the first programs delivered in 2022, our survey collection rate at the 90 day mark is 100 percent. On a larger scale, measures of the the 5.0 Warrior PATHH version are even better than previous iterations of Warrior PATHH and include: PTSD Checklist (66% reduction), Depression (66% reduction), Anxiety (64% reduction), Stress (54% reduction), and Posttraumatic Growth (59% improvement).

23. Has your organization had an instance of misuse of funds or fraud in the past 36 months? If so, please explain.

No

24. Does your organization have a current or pending lawsuit against another organization? If so, please explain.

No

25. Do you have a separate account for different programs/revenue sources to prevent co-mingling of funds?

Yes

26. Does your organization use a daily time tracking log for each position being paid using multiple sources of funding?

Yes

Budget [top](#)

Income Section	Amount	Pending	Receiving
Grant Amount Requesting	\$ 100,000.00		
Total	\$ 100,000.00	\$ 0.00	\$ 0.00

Expense Category	Grant Amount Requested	Other Sources
Instruction, 52 modules over 72 hours per cohort	\$ 54,600.00	
Program Materials	\$ 14,000.00	
Contract: Songwriters for Soldiers Module	\$ 7,000.00	
Contract: TM Training	\$ 5,500.00	
Contract: EAL (Equine Assisted Learning)	\$ 900.00	
3 meals per day and 2 snacks	\$ 18,000.00	
Total	\$ 100,000.00	\$ 0.00

Budget Narrative

For Veteran and Active Duty Service member training: the total (per seven person) cohort is \$50,000. (2 cohorts x \$50,000 = \$100,000).

Instruction for 52 modules over 72 hours of instruction = \$3,900 per person. Warrior PATHH training employs seven different Warrior PATHH guides who rotate based on their assigned modules. (7 participants x \$3,900 = \$27,300).

The program materials (workbooks, two novels, journal, PATHH shirt, graduation coin, certificate and water bottle and other programmatic support materials) = \$1,000 (7 participants x \$1,000 = \$7,000).

Songwriters for Soldiers Module = \$3,500 (7 participants x \$500 = \$3,500)

TM Training = \$2,750 (7 participants x \$393 = \$2,750)

Equine Assisted Learning (EAL) \$450 (3 hours x \$150 per hour = \$450)

Meals and snacks \$9,000. (7 participants breakfast, lunch, dinner and two snacks for one week = \$1,286 pp), (7 x \$1,286 = \$9,002)

Total for Veteran and Active Duty Service Member /Warrior PATHH for two cohorts, \$100,000.

Tables [top](#)

Expenses

Expenses	FY 20	FY21	FY22	Total
Program services	535,251	848,037		\$ 1,383,288
Fundraising	13,796	15,205		\$ 29,001
Administration/Management/General	90,329	96,205		\$ 186,534
Total	639,376	959,447	0	\$1,598,823

Required Attachments [top](#)

Documents Requested *	Required?	Attached Documents *	
Statement of Financial Position(Balance Sheet)	<input checked="" type="checkbox"/>	Statement of Financial Position	
Statement of Activity (Income and Expense Statement)	<input checked="" type="checkbox"/>	Statement of Activities 2021	
IRS Form 990 (if total annual revenue is \$50,000 or above)			
Certified Financial Audit (revenue of \$750,000 but federal expenditures less than \$750,000)		Reviewed Financial Data 2021	
Certified Financial Audit Management Letter			
Single Audit/Management Letter/ Corrective Plan			
Detailed Project Budget	<input checked="" type="checkbox"/>	Budget	
Other documents regarding project	<input checked="" type="checkbox"/>	Secretary Grimsley Reference	
IRS Determination Letter indicating 501 c3, non profit status	<input checked="" type="checkbox"/>	501(c)3 letter	408

Proof of current Registration as a charity with the SC Secretary of State



[SCSOS](#)

Organizations W-9



[W-9 2022](#)

* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 418622

Become a [fan of ZoomGrants™](#) on Facebook
Problems? Contact us at Questions@ZoomGrants.com
©2002-2023 GrantAnalyst.com. All rights reserved.

"ZoomGrants" and the ZoomGrants logo are trademarks of GrantAnalyst.com, LLC.
[Logout](#) | [Browser](#)

Powered by ZoomGrants™ and

Richland County Government
Administration
American Rescue Plan Grant
Deadline: 10/14/2022

Prisma Health–Midlands
Growing Healthier Schools: Using Telehealth Services in Richland County

Jump to: [Application Questions](#) [Budget](#) [Tables](#) [Required Attachments](#)

\$ 282,814.00 Requested

Submitted: 10/13/2022 1:32:49 PM (Pacific)

Project Contact

Amy London
amy.london@prismahealth.org
Tel: 803-269-2578

Additional Contacts

none entered

Prisma Health–Midlands

Taylor at Marion Street
Columbia, SC 29201
United States

Telephone 864-455-1120
Fax 864-455-1125
Web www.prismahealth.org

Chief Executive Officer

Mark O'Halla
grants@prismahealth.org

Application Questions [top](#)

1. Organization Tax Filing Status

Prisma Health–Midlands is a non-profit 501c3.

2. Organization Service Type

Hospital System

3. Organization Process Owners

Stacey McPhail, Director of Community Health, and Kimberly South, Community Health Manager

Program/Project Information

4. Has your Organization received prior funding to address community concerns in the past, If yes, by whom?

Yes. The Prisma Health-Midlands telehealth education program began in 2016 through a USDA Rural Health grant. Funding was used to purchase clinical and educational equipment for schools in a rural area of Richland County. Funding continues through operational budgets and partnerships within Prisma Health's digital health department. What began as programs in four schools is now a robust clinical and educational program in three school districts and 14 school campuses.

Funding from the USDA grant has ended. Some equipment has been upgraded and the program is being run from operational budgets.

5. Describe the issue/ need that your project will address (required)?

Prisma Health and four Midlands school districts partner for telehealth programs in order to offer students a way to receive clinical and educational support for their health needs. Clinical and education programs are available in schools across Richland County.

Overall, Prisma Health's virtual health program with elements of clinical and education services provides children and families better access to care and an improved sense of health and well-being. Resources should continue to be allocated for equipment and needed upgrades, along with staffing to help with expansion.

Prisma Health-Midlands will expand its footprint in these rural areas by providing health education for students, parents and community members at the partner sites. Health inequities will be more balanced as a result of outreach and educational activities that will be adopted by the participants, thus increasing health knowledge, selfcare activities, and overall wellbeing. This project will connect rural residents with evidenced based programs aimed at reducing the burden and prevalence of obesity and chronic diseases.

The Centers for Disease Control and Prevention provides a framework for Eat Smart Move More initiatives for states. There are more than 25 ESMMSA-affiliated coalitions throughout the state, reaching more than 30 counties and 90% of the state's population. Eat Smart Move More South Carolina was established in 2007 as the state's lead in addressing obesity and associated risk factors. Richland and Lexington counties have committees that provide strategies for these issues and combine community resources to develop ongoing projects that benefit communities. The Eat Smart Move More ideals and goals are the foundation of the Prisma Health telehealth education programs.

The Prisma Health telehealth education program began in 2016 with 106 students enrolled. In 2019, the program grew to include 266 students, a more than 50% increase. The current educational program in place is addressing childhood obesity. In 2016, it was reported that 14.2% of children and 16.8% of adolescents in South Carolina were overweight. With this program in place, our most recent data from 2019 showed that students increased their physical activity by 10 minutes per week. In addition, 94% of students reported knowing how to prepare a healthy snack (a 7% increase from the prior year.) A partnership with South Carolina Department of Health and Environmental Control provides nutrition-focused instruction including awareness of food labels, serving sizes, MyPlate and more. In 2017, the following video was broadcast throughout South Carolina featuring this program. <https://www.sctev.org/stories/health/2019/school-telenutrition-program-inspires-changes-familys-eating-habits>.

Through the transition of a virtual, online and on-demand program due to the COVID-19 pandemic, the education program was expanded in 2020 and 2021 with a 74% increase in student enrollment. The program reached all 3-5 grades in participating schools. See below for a comparison for each school years. Engagement includes the number of students participating in online quiz and interactions. A video about the updated education program can be viewed at: [On Demand Videos Expand Prisma Health's Reach | Stories | South Carolina ETV \(sctev.org\)](#). In addition, all 13 lessons can be found at: [Telehealth in Schools - YouTube](#)

Telemedicine support allows real-time and interactive care that links patients directly to providers in order to increase the health of South Carolina communities.

Data shows that obesity, diabetes and chronic diseases are reaching epidemic proportions, specifically in SC. According to the State of Childhood Obesity, in SC, 22.1% of youth ages 10-17 are obese, which is in the top 5 in the US. Also included in the report, the adult obesity rate is 35.4%, which is in the top-10 in the US. When properly self-managed, chronic disease-related co-morbidities can be mitigated and sometimes, significantly reduced in individuals. Self-management results in improved patient health outcomes and in decreased health care costs. Our proven programs will be delivered in the heart of rural communities. During COVID-19 and post-pandemic planning, education programs such as the Prisma Health-Midlands telehealth education on-demand program, strategies should be developed and executed to address these rising health concerns.

America's Health Rankings creates the Healthy People goals and objectives every ten years. The most recent goals, Healthy People 2030, has several objectives for weight and nutrition.

- Reducing the proportion of adults with obesity from 38.6% to 36.0%.
- Reducing the consumption of added sugars by people ages 2 years and older from 13.5% to 11.5%.
- Increasing the proportion of health care visits by adults with obesity that include counseling on weight loss, nutrition or physical activity from 24.8% to 32.6%.

The telemedicine programs in Richland County, notably in rural areas, will help address these objectives through the education and distance learning programs. It also will address increased health care visits through follow-up care after a telemedicine school visit.

In addition, recently released data (2020) by the Robert Wood Johnson Foundation, ranks South Carolina as third in the nation for obesity in children ages 10-17. The national obesity rate for this group is 15.5% and South Carolina rates at 22.1%. The correlation between that rate and the COVID-19 pandemic and rise in sedentary activity is to be noted.

In addition to disease management, the targeted areas have higher than average poverty levels. Poverty may lead to fewer opportunities for healthy foods and access to health care. In SC, 19.7% of children under 18 are in poverty while the average US children under 18 in poverty in the US is 16.8%. In Richland County, the percentage is 20.9%. Poverty also means food insecurities. According to Feeding America, in 2021, South Carolina has a child food insecurity rate of 13.8%, which is 26th among all other states. In Richland County, the child food insecurity rate is 17.8%, which is higher than the national average of 16%. Food insecurity is defined of not having stable and consistent healthy meals available. Programs to help address obesity and quality health education to students in these targeted areas are vital to the overall health and wellness for the county and state. Helping children and families understand where healthy food exists and how to access it at a lower cost can affect the health of this community.

The project serves an extremely rural and poor areas known as Hopkins, Eastover and Gadsden. The average NSLP is 91.26% and each community is well below the 5,000 rural area thresholds. The project has the capacity to impact the lives of more than 5,400 persons living in the three target towns. The Prisma Health-Midlands Office of Community Health will operate all equipment and services.

6. Is the project an expansion of current services your organization offers or a new program or reinstatement of a previously funded program?

This is an expansion of current services Prisma Health provides. Currently, there are eight schools in Richland 1 using clinical and educational equipment. Prisma Health's virtual health program, with elements of clinical and education services, provides

7. Specifically, what will funds be used for? Examples of the eligible projects can be found in the corresponding guidance/federal document link <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule.pdf>

Resource allocation for telehealth should be continued for equipment and needed upgrades, along with at full-time program coordinator to help with expansion. This budget will be spread out across the grant period.

For the clinical equipment, a review will be made for each existing school for the need of upgrades. New equipment and supplies will be provided to all added schools. Printing, promotional items and office supplies will also be included in the budget. Hotspots are needed for Richland 1 schools due to the technology support and requirements. The equipment is optimal when connected to a Verizon MiFi hotspot, provided and maintained by Prisma Health.

For the educational equipment, one school (Horrell Hill Elementary) was just provided new equipment. A review will be made to determine if an upgrade is needed. Equipment at the existing four schools does need updating, as the previous Polycom hardware is out of warranty and not optimal. Prisma Health works with Palmetto Care Connections to provide support with the educational equipment. Costs for this service are embedded in Prisma Health's operational budget.

PERSONNEL NEEDS

- Full-time program coordinator, to include fringe and indirect costs
- Training and mileage

CLINICAL PROGRAM NEEDS

- Tyto Care equipment (iPad, peripherals, Tyto camera/device)
- Peripheral supplies (covers, etc.)
- Network support and coverage (Verizon MIFI, annual costs)
- Printing for consents, flyers, training materials

EDUCATIONAL PROGRAM NEEDS

- Videoconferencing hardware component to upgrade existing monitors
- Monitors, if required, for new schools
- Promotional items as incentives for students
- Printing for flyers, training materials, enrollment forms

Telehealth clinical equipment (telemedicine inventory:) Inventory equipment for new schools

Clinical supplies: Ear covers, batteries, tongue depressors, etc.

Personal hotspot (MiFi): Network support in remote area if WiFi is not available

Personal hotspot network charges: Network annual cost

Educational equipment upgrades: Upgraded equipment for existing elementary schools

Educational equipment (new): New equipment for participating schools, includes monitor (if needed) and hardware

Printing, office supplies: Printing training guides, flyers, recruitment materials and additional office supplies

Promotional supplies: Incentives for students completing education program benchmarks and recruitment for programs

Salary for full-time program coordinator: This job, under the guidance of the Community Health Manager, will perform program implementation and coordination duties. This role requires the ability to develop and expand program functions such as: create program content, coordination among multiple stakeholders, documentation of goals, objectives and results and data gathering. (Fringe benefit rate is 19.68%; Indirect cost 34.96%)

Mileage, training: Local mileage and training costs for program coordinator

8. Please describe, in detail, how your project is related to the prevention of or mitigation of the impact of COVID-19, how funding is essential in addressing the need and communication process

Prisma Health and school districts continued to work through COVID-19 protocols for school-based health services. Students were in schools but were required to complete COVID-19 testing to be treated for minor ailments such as runny nose, sore throat and other cold/flu symptoms. This decreased the number of visits that school nurses could provide via telehealth.

This project includes educational content provided to elementary students about hygiene and the importance of virus and disease prevention. Specific lessons are tailored to hand washing, covering mouths and noses when sneezing or coughing and other CDC-recommended infection prevention methods. Communication about how disease and infection spread are important for younger students and they are encouraged to bring information home.

In addition, through early clinical interventions of identifying potential COVID-19 and flu-like symptoms, viral infections may be lessened. Students may be diagnosed earlier and removed from the classroom to prevent outbreaks and infection spread.

Project Description and Goals

9. Please describe the target population of your program

In FY 2019, the Office of Community Health provided 38,147 services to the underinsured, uninsured, and medically-underserved people in the Midlands, along with the general population. Services were provided to more than 14,000 people in South Carolina co

10. What is the location (address and neighborhood) of your proposed project? Be specific as possible.

1. Lower Richland High School, 2615 Lower Richland Blvd., Hopkins, 29061
2. Arden Elementary, 1300 Ashley St., Columbia, 29203
3. J.P. Thomas Elementary, 6001 Weston Ave., Columbia, 29203
4. Greenview Elementary, 726 Easter St., Columbia, 29203
5. Hyatt Park Elementary, 4200 N Main St., Columbia, 29203
6. Gadsden Elementary, 1660 S. Goodwin Cir., Gadsden, 29052
7. Webber Elementary, 140 Webber Elementary School Rd., Eastover, 29044
8. E.E. Taylor Elementary, 200 McRae St., Columbia, 29203
9. Carver Lyon Elementary, 2100 Waverly St., Columbia, 29204
10. W.A. Perry Middle, 2600 Barhamville Rd., Columbia, 29204
11. Horrell Hill Elementary, 517 Horrell Hill Rd., Hopkins, 29061
12. Hopkins Middle, 1601 Clarkson Rd., Richland 29061
13. Annie Burnside Elementary, 7300 Patterson Rd., Columbia, 29209
14. Hopkins Elementary, 6120 Cabin Creek Rd., Hopkins, 29061

11. Does your project/program require permits?

No

Administrative Systems

12. How do you intend to recruit participants to your project and/or refer individuals for service, support or resources in the community? Only answer if applicable These funds require the use of evidence-based models or practice-based evidence. Please provide a description of the evidence that links your proposed strategies to interventions of prevention/or high-risk reduction.

For the school-based clinical program, students are provided a flyer and consent forms with the paperwork required for enrollment. Parents fill out information and provide this back to the school nurse. This is then provided to Prisma Health to enter into the EMR. Presentations are provided during open-house events, along with information tables during the school year. Recent awards and success stories have been shared through the district and local news. The best approach for enrollment and recruitment is through the strong support of the district superintendent and senior leadership. From there, school nurses work with students to talk about the importance of this opportunity. They also contact parents of students who are considered "frequent flyers" in the nurse office. The recruitment, many times, comes down to a one-on-one conversation with either a school nurse, parent and student.

With the telehealth education program, this is done through the school teachers and after-school instruction team. Parents are made aware of the program through open house and school events. Success stories and awards are shared through social media and other tactics in order to raise program awareness.

The Richland County School District One communications team often uses their in-house television station, phone calls, emails and social media to disseminate information to the public. Prisma Health and Richland One partner to provide appropriate messaging for the telehealth programs.

13. Please explain your proposed project's timeline to completion. All ARPA grants distributed by Richland County

must be expended by December 31, 2024.

January-March 2023

- Begin hiring process for full time project coordinator
- o Job description is complete, will activate Prisma Health human resources/talent acquisition teams
- Begin conversation and discussions with Richland County School District One for added schools and determine point of contacts
- Review requirements for each school and inventory list
- Continue existing programs (clinical and education) and maintain data analysis for schools
- Initiate equipment orders for at least 3 of clinical schools and 2 of the education schools
- Develop schedule of implementation

April-June 2023

- Confirm new hire and introduction to school point of contacts
- Program coordinator training on equipment and telehealth process/flow
- General training and introduction for nurses and teachers at new schools
- Procurement of equipment
- Review implementation schedule with point of contacts
- Review enrollment forms (clinical)
- Print enrollment/consent forms

July-August 2023

- Begin installation for at least 3 of the clinical schools and 2 of the education schools, including troubleshooting of network support
- Create educational schedule for semester 1 education program
- Provide consent forms to all participating schools (to be distributed for open house, etc.)

September 2023

- Finalize training with school nurses and afterschool teachers
- Review schedule and content for education program
- Check telehealth equipment to ensure connection
- Re-train nurses and teachers, as needed
- Begin discussions with additional schools for clinical and education programming

October-December 2023

- Maintain operations
- Data collection of pretest/posttest surveys (education)
- Schedule expansion for new schools, education and clinical programs
- Bi-weekly check-in with nurses and teachers
- Data review and analysis
- Prepare reports for grant requirements, school district and Prisma Health senior leadership
- Create educational schedule for semester 2 schedule
- Review and order promotional items for students

January-May 2024

- Confirm and schedule additional schools for clinical and education equipment installations
- Train/Re-train nurses and educators
- Provide mid-year reports to leadership and school administrators
- Maintain program and implementation schedule
- Deliver promotional items for students

June-August 2024

- Review enrollment forms (clinical)
- Print enrollment/consent forms
- Troubleshoot/finalize any school installations
- Create educational schedule for semester 1 program
- Provide consent forms to all participating schools (to be distributed for open house, etc.)
- Send out pretest for education program

September-December 2024

- Review pretest data
- Finalize training with school nurses and afterschool teachers
- Review schedule and content for education program
- Check telehealth equipment to ensure connection
- Re-train nurses and teachers, as needed

- Begin reviews of operational budgets and funding
- Research grant opportunities for continued funding
- Send out posttest data

December 2024

- Prepare all year end reports and grant required documents
- Finish usage of all funding
- Prepare for 2025 calendar year budget items

14. What data do you plan to collect (Demographic data. Number of individuals/households served. Number of activities provided, etc.) Funded applicants will receive additional guidance on specific data to be reported. (Demographic Reporting is a requirement for data reporting for grant compliance. Based upon the response, additional requirements may be necessary for grant compliance.)

The following will be collected for clinical program evaluation:

- Patient demographics (school, grade, DOB, gender, race, ethnicity, language, address, household numbers, insurance status, emergency contact information and guarantors) will be uploaded into the Prisma Health EMR system (EPIC). Charts will be attached to guarantor and legal guardians.
- Number of enrollments (via consents collected) per month
- Number of visits (via Epic visit encounter) per month
- Type of diagnosis
- Time and length of visit
- Follow-up care provided or referred
- Number of active schools and school districts
- Estimated cost avoidance for emergency room visits
- Estimated missed seat time (impact to absenteeism)

The following will be collected for education program evaluation:

- Number of lessons provided
- Number of active schools/teachers
- Number of students (total and for each school)
- Student grade level
- Gender and Race
- Pre/Post program surveys to address learned skills, knowledge and behaviors

15. All budget items must be reasonable and critical to your proposed activities. The budget should be consistent with your narrative, making it clear how each of the activities will be funded. The budget may cover up to a 24-month period or not to extend beyond December 31, 2024. All expenses must be listed and directly related to the grant. When estimating costs, please show your calculations by including quantities, unit costs and other details. Only include grant-funded expenses in the budget descriptions. Provide a budget, broken into categories such as personnel, employee benefits/fringe, travel, training, equipment, office expenses, program, etc. and short narrative for each request. A. What is the total budget request amount?

The total project cost for two years is \$282,814.

Personnel

Salary

Kimberly South, Program Manager, 10% FTE, \$8,347: Mrs. South will oversee all aspects of grant administration, including all reporting requirements, invoicing of expenses, and day to day management decisions. She will lead conversations with school

leadership, nurses and staff as required. She will ensure the project meets all milestones in a timely manner. The Program Coordinator will report to Mrs. South. A 3% cost of living increase has been applied to Year 2.

TBD, Program Coordinator, 100% FTE, \$50,000: This person will be responsible for program implementation and coordination duties. This role required the ability to develop and expand program functions such as: create program content, coordination among multiple stakeholders, documentation of goals, collection of objectives and results, and data gathering. A 3% cost of living increase has been applied to Year 2.

Fringe Benefits

All full- and part- time employees of Prisma Health–Midlands receive a pooled fringe benefits rate of 19.68%.

Travel

In both program years it is anticipated the Program Coordinator will drive up to 800 local miles to the schools to oversee program implementation. The IRS mileage rate of \$0.625 has been applied for a total of \$500 per year.

Supplies

- Telehealth Clinical Equipment (telemedicine inventory), 7 units of inventory equipment (Tyto Cart and peripherals) will be purchased for the schools participating in the program at a cost of \$2200 each. (\$15,400 total)
- Disposable Clinical Supplies (ear covers, batteries, tongue depressors, etc.). Up to \$200 of clinical supplies will be purchased for 7 participating schools. (\$1,400) These supplies will be purchased in both Years 1 and 2, for a total of \$2,800.
- Educational Equipment (Upgrades) will need to be purchased for 4 of the participating schools for them to be able to participate in the program. (\$800 each, \$3,200 total)
- Educational Equipment (New) will include monitor, hardware, and other necessary equipment for each of the 7 new schools that will be incorporated into the program. (\$3,000 each, \$21,000 total)

Telecommunications

- Personal Hotspots (MiFi) (\$100 each) are needed in remote rural areas where adequate WiFi is not available. We anticipate needing 7 for a total cost of \$700
- Personal Hotspot Network Charges are the annual network costs (\$450) for each MiFi at the 13 schools in the program (\$5,850 for each project year, \$11,700 total)

Other

- Promotional items and participant incentives (\$5,000 for each project year, \$10,000 total). Funds will be used to purchase incentives for the students completing the education program benchmarks as well as recruitment.
- Printing Costs (\$1,000 per year, \$2,000 total). These funds will be used to print training guides, flyers, recruitment materials, and Certificates of Completion for each program participant

Indirect Costs

Prisma Health–Midlands has a Federally approved indirect cost rate agreement of 34.96% that is applied to all Sponsored Programs.

16. What is the annual organization budget? A copy of your most recent annual budget should be included.

\$1,752,388,436

Annual budget is attached.

17. Does your project require initial funding prior to beginning? If yes, please describe what is needed to get started.

No

18. Please describe how this project will be financially sustained after ARPA funds are expended.

Prisma Health previously had a program coordinator for this work. The coordinator resigned in December 2019 and due to current financial conditions of the organization, the position was temporarily paused. The Community Health Manager is currently conducting

Business/Marketing Plan

19. Has this proposed project been submitted through any other City, State, Federal, or private funding process? If yes, please provide the information regarding the funding source, amount, and funding details. Please note this grant prohibits duplication of funds from multiple sources including other federal and state grant allocations.

No. Currently, the project is operating on operational funding dollars but without adequate funding to effectively manage and expand services into additional Richland County schools.

The 2015 Distance Learning and Telemedicine Grant program from the USDA Rural Development department was awarded in November 2015 for \$268,949 over three years. The grant ended in 2019 but was continued through operational budgets.

Performance Measures

20. Will funds supplant or supplement project funding? If so, please explain in detail.

Funding for the Prisma Health school-based telehealth project will supplement the existing budget. Currently, the budget allows for up to \$125,000 in equipment, travel, mileage, graduate assistants and annual technology infrastructure costs. The additional funding will all more access to telehealth and health education to schools along with a full-time program coordinator to facilitate these efforts.

21. How will the success of this project be measured? Be specific as possible. Please use measurable indicators (i.e., Social Impact, Cost Benefit Analysis, Pre/Post Shifts in Attitudes or Behavior, etc.).

The success of this project will be measured through visits, enrollments and knowledge shift. Reduced absenteeism also is a goal from Richland 1 so that is measured through the total time of a telehealth clinical visit, the time of day and if the student is able to return to the classroom. Estimated cost savings are based on students utilizing the emergency room for a non-emergent issue. Referrals to medical homes also are provided. More than 90% of the students enrolled in telehealth do not have a primary care physician. Medicaid is billed for a telehealth visit, but the service is at no charge to parents/guarantors. Any co-pay that would be required is billed to Prisma Health.

In the school year 2021-2022, the following outcomes were made:

- \$37,500 projected savings (number of clinical visits, estimated 25 per school year x Emergency Room cost avoidance avg of \$1,500)
- In addition, primary care and specialty care referrals may provide additional value if families become Prisma Health patients
- \$7,500 of Medicaid reimbursements (based on 2020 school year)

Key Performance Indicators include:

- Number of enrollments into program
- Number of clinical health visits
- Number of visits to help avoid unnecessary emergency room visits
- Number of visits with Medicaid reimbursement
- Pre/Post Testing knowledge for education programs
- Enrollment numbers for education programs
- Number of schools and districts participating
- Feedback from nurses and health professionals
- Referrals to physician practices and specialty care
- Reduced absenteeism for students.
- Additionally, the school-based telehealth coordinator will provide support for KPIs associated with community events and school-related activities (data from number of enrollments into program and clinical visits)

Sustainability

22. What are the specific outcomes and accomplishments this project will achieve and how will outcomes be measured?

The overall benefit of this project is the improved health and quality of life for the program participants. A newly hired program coordinator will be responsible for delivering successful telehealth programs in Richland County. Overall, with the proper management of these telehealth initiatives, the Richland County community, specific to 29203 and the Lower Richland neighborhoods, will have:

- Increased access to appropriate health care
- Referrals to appropriate primary and specialty care providers through Prisma Health
- Improved knowledge of healthy foods
- Positive behavior changes as a result of telehealth education programming

By the end of the grant period, expected outcomes include:

Telehealth clinical program

- Install or upgrade telehealth-clinical schools to 14, which will complete the Lower Richland cluster and additional elementary schools in the 29203 ZIP code
 - o 14 total schools (9 upgrades, 5 new clinical equipment)

- Increase enrollment for existing schools by 10%
- Create a baseline of enrollments at new schools to be at least 10% of total student census
- Increase student telehealth visits to at least 2 per school (one per semester)
- Provide emergency room cost avoidance of at least \$42,000
- Support reduced absenteeism for students utilizing telehealth by having at least 224 hours of in-seat time
 - o 2 visits per school, avg. 30 minutes telehealth visit, 8 hours of a school day

Telehealth education program

Due to the nature of utilizing afterschool programs for the telehealth education session, measuring an increase in enrollment for existing schools would be out of Prisma Health control. However, enrollment would increase with the addition of four new schools. Curriculum is built around elementary (grades 2-5) students.

- Add schools for telehealth education number to include 11 elementary schools
11 elementary schools (6 upgrades, 4 new equipment, 1 school already updated in 2021/2022)
- Each participating afterschool program will have at least 50% of students actively participating in pre/post knowledge and behavior analysis.
- Increase knowledge gain across participating students by at least 10%.
- Increase number of fruits and vegetables that students report to eating by at least 10%.
- Increase students' physical activity each week by 10 minutes.

23. Has your organization had an instance of misuse of funds or fraud in the past 36 months? If so, please explain.
No.

24. Does your organization have a current or pending lawsuit against another organization? If so, please explain.
In the ordinary course of its business, Prisma Health–Midlands is named as a defendant in certain litigation, primarily professional and general liability claims.

25. Do you have a separate account for different programs/revenue sources to prevent co-mingling of funds?
Yes our organization uses the platform WorkDay for all financial management. We also have a dedicated full-time Accounting Financial Analyst who oversees all grant accounts.

26. Does your organization use a daily time tracking log for each position being paid using multiple sources of funding?
We we use the platforms Kronos, WorkDay and UKG Dimensions in conjunction with each other to effectively and accurately track all personnel daily time logs. The personnel time is accounted for by being posted to each grant or organizational cost center.

Budget [top](#)

Income Section	Amount	Pending	Receiving
Grant Amount Requesting	\$ 282,814.00		
Total	\$ 282,814.00	\$ 0.00	\$ 0.00

Expense Category	Grant Amount Requested	Other Sources
Personnel - Salary	\$ 118,444.00	
Personnel - Fringe (19.68%)	\$ 23,310.00	
Travel	\$ 1,000.00	
Supplies	\$ 42,400.00	
Telecommunications	\$ 12,400.00	
Other	\$ 12,000.00	
Indirect Costs (MTDC 34.96%)	\$ 73,260.00	
Total	\$ 282,814.00	\$ 0.00

Budget Narrative

Personnel

Salary

Kimberly South, Program Manager, 10% FTE, \$8,347: Mrs. South will oversee all aspects of grant administration,418

including all reporting requirements, invoicing of expenses, and day to day management decisions. She will lead conversations with school leadership, nurses and staff as required. She will ensure the project meets all milestones in a timely manner. The Program Coordinator will report to Mrs. South. A 3% cost of living increase has been applied to Year 2.

TBD, Program Coordinator, 100% FTE, \$50,000: This person will be responsible for program implementation and coordination duties. This role required the ability to develop and expand program functions such as: create program content, coordination among multiple stakeholders, documentation of goals, collection of objectives and results, and data gathering. A 3% cost of living increase has been applied to Year 2.

Fringe Benefits

All full- and part- time employees of Prisma Health–Midlands receive a pooled fringe benefits rate of 19.68%.

Travel

In both program years it is anticipated the Program Coordinator will drive up to 800 local miles to the schools to oversee program implementation. The IRS mileage rate of \$0.625 has been applied for a total of \$500 per year.

Supplies

- Telehealth Clinical Equipment (telemedicine inventory), 7 units of inventory equipment (Tyto Cart and peripherals) will be purchased for the schools participating in the program at a cost of \$2200 each. (\$15,400 total)
- Disposable Clinical Supplies (ear covers, batteries, tongue depressors, etc.). Up to \$200 of clinical supplies will be purchased for 7 participating schools. (\$1,400) These supplies will be purchased in both Years 1 and 2, for a total of \$2,800.
- Educational Equipment (Upgrades) will need to be purchased for 4 of the participating schools for them to be able to participate in the program. (\$800 each, \$3,200 total)
- Educational Equipment (New) will include monitor, hardware, and other necessary equipment for each of the 7 new schools that will be incorporated into the program. (\$3,000 each, \$21,000 total)

Telecommunications

- Personal Hotspots (MiFi) (\$100 each) are needed in remote rural areas is adequate WiFi is not available. We anticipate needing 7 for a total cost of \$700
- Personal Hotspot Network Charges are the annual network costs (\$450) for each MiFi at the 13 schools in the program (\$5,850 for each project year, \$11,700 total)

Other

- Promotional items and participant incentives (\$5,000 for each project year, \$10,000 total). Funds will be used to purchase incentives for the students completing the education program benchmarks as well as recruitment.
- Printing Costs (\$1,000 per year, \$2,000 total). These funds will be used to print training guides, flyers, recruitment materials, and Certificates of Completion for each program participant

Indirect Costs

Prisma Health–Midlands has a Federally approved indirect cost rate agreement of 34.96% that is applied to all Sponsored Programs.

Tables [top](#)

Expenses

Expenses	FY 20	FY21	FY22	Total
Program services	0	0	0	\$ 0
Fundraising	0	0	0	\$ 0
Administration/Management/General	0	0	0	\$ 0
Total	0	0	0	\$0

Required Attachments [top](#)

Documents Requested *

Statement of Financial Position(Balance Sheet)

Required? Attached Documents *



[PHM Balance Sheet](#)

Statement of Activity (Income and Expense Statement)	<input checked="" type="checkbox"/>	PHM Statement of Activity
IRS Form 990 (if total annual revenue is \$50,000 or above)		PHM Form 990
Certified Financial Audit (revenue of \$750,000 but federal expenditures less than \$750,000)		PHM Audit
Certified Financial Audit Management Letter		
Single Audit/Management Letter/ Corrective Plan		
Detailed Project Budget	<input checked="" type="checkbox"/>	Project Budget
Other documents regarding project	<input checked="" type="checkbox"/>	Indirect Cost Rate Agreement PHM Annual Budget
IRS Determination Letter indicating 501 c3, non profit status	<input checked="" type="checkbox"/>	IRS Letter
Proof of current Registration as a charity with the SC Secretary of State	<input checked="" type="checkbox"/>	Registration Letter
Organizations W-9	<input checked="" type="checkbox"/>	PHM W9

* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 418432

Become a [fan of ZoomGrants™](#) on Facebook
 Problems? Contact us at Questions@ZoomGrants.com
 ©2002-2023 GrantAnalyst.com. All rights reserved.
 "ZoomGrants" and the ZoomGrants logo are trademarks of GrantAnalyst.com, LLC.
[Logout](#) | [Browser](#)