

RULES & APPOINTMENTS COMMITTEE

AGENDA

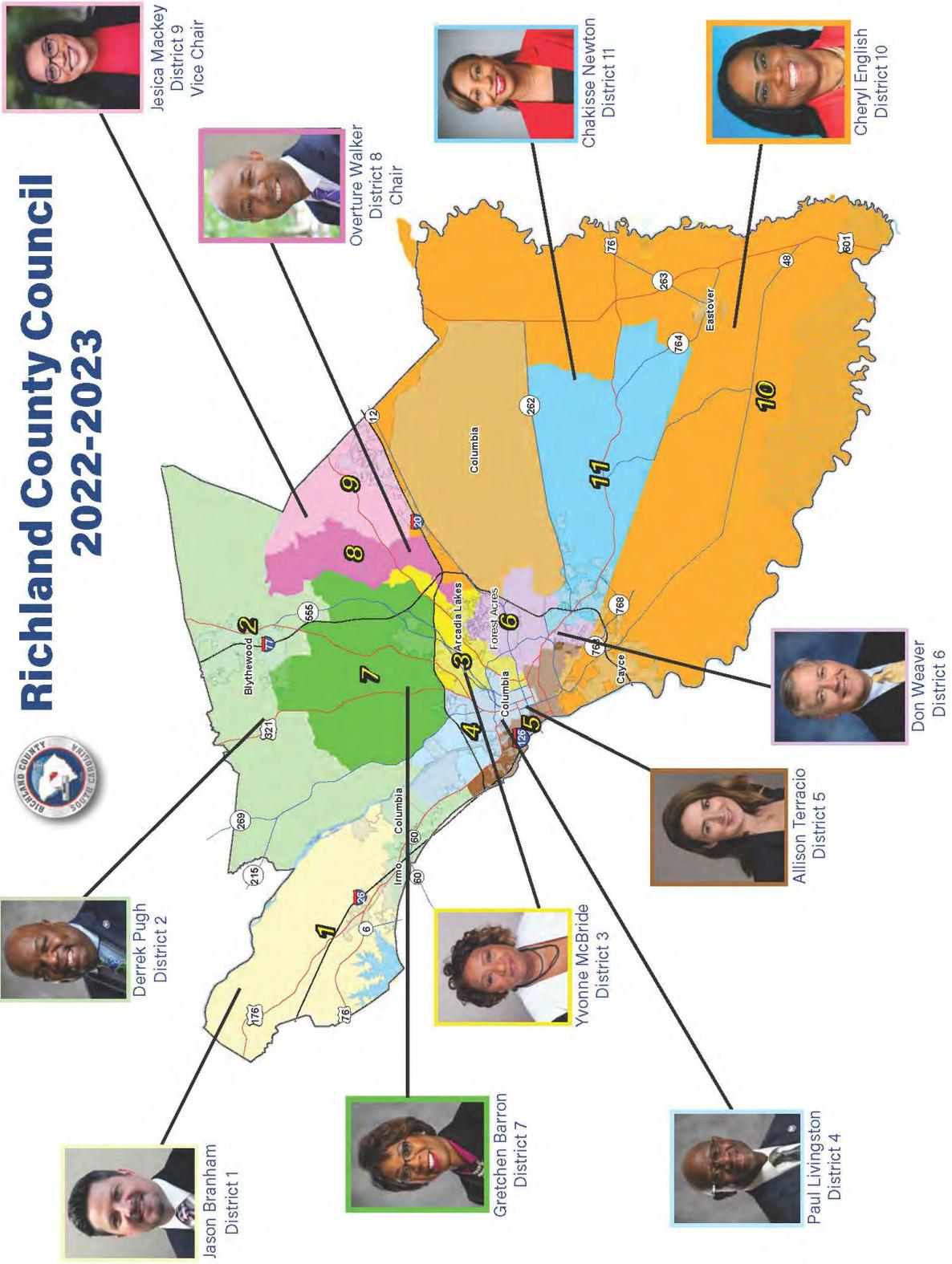


TUESDAY MARCH 07, 2023

4:00 PM

COUNCIL CHAMBERS

Richland County Council 2022-2023





**Richland County
Rules & Appointments Committee**

AGENDA

March 07, 2023 - 4:00 PM
Council Chambers
2020 Hampton Street, Columbia, SC 29204

The Honorable Jason Branham	The Honorable Allison Terracio	The Honorable Gretchen Barron
County Council District 1	County Council District 5	County Council District 7

1. **CALL TO ORDER** The Honorable Gretchen Barron

2. **APPROVAL OF MINUTES** The Honorable Gretchen Barron
 - a. December 13, 2022 [PAGES 8-11]

3. **ADOPTION OF AGENDA** The Honorable Gretchen Barron

4. **ELECTION OF CHAIR**

5. **INTERVIEWS**
 - a. Airport Commission - One (1) Vacancy (Applicant must reside in the Rosewood, Shandon, or Hollywood-Rose Wales Garden neighborhoods)
 1. Heather Heckman

 - b. Community Relations Council - Three (3) Vacancies
 1. Richard Kemp
 2. Shayne Kinloch
 3. Kizzie Smalls
 4. Karen Phillips

 - c. Employee Grievance - Two (2) Vacancies (Must be a Richland County Government employee)
 1. Christa Sheehan

 - d. Planning Commission - One (1) Vacancy

1. William "Bill" Malinowski
 2. Bryan Grady
- e. Riverbanks Park Commission - One (1) Vacancy
1. Robert Davidson [Incumbent]

6. APPOINTMENTS

- a. Airport Commission - One (1) Vacancy (Applicant must reside in the Rosewood, Shandon, or Hollywood-Rose Wales Garden neighborhoods)
1. Brian Gwin (Interview Date: October 25, 2022)
 2. Frank Caggiano (Interview Date: October 25, 2022)
 3. Heather Heckman
- b. Community Relations - Three (3) Vacancies
1. Porscha Gatewood (Interview Date: November 1, 2022)
 2. Sheila Harris (Interview Date: December 6, 2022)
[Applicant also applied for: Richland Memorial Hospital Board, Township Auditorium and Transportation Penny Advisory Committee]
 2. Richard Kemp
 3. Shayne Kinloch
 4. Kizzie Smalls
 5. Karen Phillips
- c. Employee Grievance - Two (2) Vacancies (Must be a Richland County Government employee)
1. Christa Sheehan
- d. Planning Commission - One (1) Vacancy
1. Bryan Grady
 2. William "Bill" Malinowski
- e. Riverbanks Park Commission - One (1) Vacancy
1. Robert Davidson [Incumbent]

- f. Transportation Penny Advisory Committee (TPAC) - Three (3) Vacancies

1. Sheila Harris (Interview Date: December 6, 2022)
[Applicant also applied for: Community Relations Council, Richland Memorial Hospital Board, and Township Auditorium]

7. NOTIFICATION OF VACANCIES [PAGE 12]

- a. 1. Accommodations Tax Committee – Six (6) Vacancies (ONE applicant must have a background in the lodging industry, THREE applicants must have a background in the hospitality industry, ONE applicant must have a cultural background and ONE applicant will fill an At-large seat)
- 2. Board of Zoning Appeals – Four (4) Vacancies
- 3. Building Codes Board of Appeals – Nine (9) Vacancies (ONE applicant must be from the Architecture Industry, ONE from the Gas Industry, ONE from the Building Industry, ONE from the Contracting Industry, ONE applicant must be from the Plumbing Industry, ONE applicant must be from the Electrical Industry, ONE applicant must be from the Engineering Industry and TWO from Fire Industry as alternates)
- 4. Business Service Center Appeals Board – Three (3) Vacancies (ONE applicant must be from the Business Industry and TWO applicants must be CPAs)
- 5. Hospitality Tax Committee – Three (3) Vacancies (TWO applicants must be from the Restaurant Industry)
- 6. Midlands Workforce Development Board – Four (4) Vacancies (Applicants must be from the Private Sector)
- 7. Transportation Penny Advisory Committee (TPAC) – Four (4) Vacancies

8. ITEMS FOR INFORMATION

- a. Boards, Commissions and Committees Advertisement Schedule [PAGE 13]
- b. Applications Currently on File [PAGES 14-15]
***Highlighted applicants have applied for more than one board, commission or committee.*

9. ADJOURNMENT



Special Accommodations and Interpreter Services Citizens may be present during any of the County's meetings. If requested, the agenda and backup materials will be made available in alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), as amended and the federal rules and regulations adopted in implementation thereof. Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the Clerk of Council's office either in person at 2020 Hampton Street, Columbia, SC, by telephone at (803) 576-2061, or TDD at 803-576-2045 no later than 24 hours prior to the scheduled meeting.



Richland County Council
Rules and Appointment Committee
MINUTES
December 13, 2022 – 3:00 PM
Council Chambers
2020 Hampton Street, Columbia, SC 29204

COUNCIL MEMBERS PRESENT: Gretchen Barron, Chair, Bill Malinowski, and Jesica Mackey

OTHERS PRESENT: Allison Terracio, Kyle Holsclaw, Michelle Onley, Tamar Black, Justin Landy, Anette Kirylo, Ashiya Myers, Chelsea Bennett, Patrick Wright, and Angela Weathersby

1. **CALL TO ORDER** – Chairwoman Gretchen Barron called the meeting to order at approximately 3:00 PM.

2. **APPROVAL OF MINUTES**
 - a. December 6, 2022 – Ms. Mackey moved to approve the minutes as distributed, seconded by Mr. Malinowski.

In Favor: Malinowski, Barron, and Mackey

The vote in favor was unanimous.

3. **ADOPTION OF THE AGENDA** – Ms. Anette Kirylo, Clerk to Council, noted, for the record, Ms. Kate Lang and Ms. Bonnie Austin withdrew their applications. In addition, we request to add Ms. Maria Calloway and change the number of vacancies from six (6) to ten (10).

Mr. Malinowski inquired if changing the number of vacancies would change the number of appointments for specific backgrounds.

Ms. Kirylo stated one of the vacancies is for the SC Department of Employment and Workforce. The SC Department of Employment and Workforce selects and recommends the applicant for this vacancy. The breakdown for the remaining vacancies will be four (4) from the private sector, three (3) for education (Adult Education, Literacy, and Midlands Technical College), and one (1) apprenticeship.

Mr. Malinowski inquired where the SC Department of Employment and Workforce came into play.

Ms. Kirylo responded we are appointing someone from the SC Department of Employment and Workforce to the Midlands Workforce and Development Board.

Mr. Malinowski inquired why we were interviewing this person instead of simply appointing them to the committee.

Mr. Patrick Wright, County Attorney, stated that the SC Department of Employment and Workforce position is one that Council appoints. Council has the ability not to accept the department's recommendation and request they make a new one.

Ms. Mackey inquired if the applicants that withdrew could not make today's interviews or if they wanted to withdraw from consideration.

Ms. Kirylo responded they are withdrawing from consideration.

Mr. Malinowski moved to adopt the agenda as amended, seconded by Ms. Mackey.

In Favor: Malinowski, Barron, and Mackey

The vote in favor was unanimous.

Mr. Malinowski requested legal advice regarding the Midlands Workforce Development Board terms.

Mr. Malinowski moved to reconsider the agenda, seconded by Ms. Barron.

In Favor: Malinowski, Barron, and Mackey

The vote in favor of reconsideration was unanimous.

Mr. Malinowski moved to add the receipt of legal advice regarding the Midlands Workforce Development Board terms, seconded by Ms. Barron.

In Favor: Malinowski, Barron, and Mackey

The vote in favor was unanimous.

4. **INTERVIEWS** – Ms. Mackey moved to go into Executive Session to conduct interviews for the Midland Workforce Development Board, seconded by Mr. Malinowski.

In Favor: Malinowski, Barron, and Mackey

The vote in favor was unanimous.

The committee entered Executive Session at approximately 3:14 PM and exited at approximately 4:56 PM.

Ms. Mackey moved to come out of Executive Session, seconded by Mr. Malinowski.

In Favor: Malinowski, Barron, and Mackey

The vote in favor was unanimous.

- a. Midlands Workforce Development Board – Ten (10) Vacancies (ONE applicant must have a background in Apprenticeship, THREE applicants must have a background in Education [ONE Midlands Technical College, ONE Adult Education, and ONE Literacy], FIVE applicants must be from the Private Sector, and ONE applicant must be nominated and approved by the SC Department of Employment & Workforce) – Ms. Rosalind Harps, Ms. Brittany Singleton, Ms. Melissa Drake, Mr. Deanta Reese, Ms. Carol A. Moore, Mr. Julius Weathers, Mr. Tim Miller, Ms. Amy Scully, Ms. Maria Calloway, and Mr. J. Michael Harpe were interviewed for the Midlands Workforce Development Board.

5. APPOINTMENTS

- a. Midlands Workforce Development Board – Ten (10) Vacancies (ONE applicant must have a background in Apprenticeship, THREE applicants must have a background in Education [ONE Midlands Technical College, ONE Adult Education, and ONE Literacy], FIVE applicants must be from the Private Sector, and ONE applicant must be nominated and approved by the SC Department of Employment & Workforce) – Ms. Barron noted several of the applicants did not appear for their interviews. She inquired how the committee desired to move forward with appointments to the board.

Ms. Mackey responded, based on the interviews conducted, she would like to move forward with appointments for some of the vacancies. She would be open to holding interviews in February for those applicants who could not make today's interviews.

Mr. Malinowski stated, for the record, that he finds it rude to the individuals in the Clerk's Office and the committee, especially for the incumbents, to not show up for an interview or call to inform staff they are unable to make it.

Ms. Mackey moved to appoint Ms. Rosalind Harps (SC Department of Employment & Workforce), Ms. Brittany Singleton (Education-Literacy), Ms. Maria Calloway (Private Sector), and re-appoint Mr. Tim Miller (Private Sector-Apprenticeship) and Ms. Amy Scully (Education-Midlands Technical College), seconded by Mr. Malinowski.

In Favor: Malinowski, Barron, and Mackey

The vote in favor was unanimous.

Mr. Malinowski moved to appoint Mr. J. Michael Harpe (Education-Adult Education), seconded by Ms. Barron.

In Favor: Malinowski, Barron, and Mackey

The vote in favor was unanimous.

Mr. Malinowski moved, at the February 7, 2023, Rules meeting, to begin discussions regarding the codification of the Midlands Workforce Development Board terms, seconded by Ms. Barron.

In Favor: Malinowski, Barron, and Mackey

The vote in favor was unanimous.

POINT OF PERSONAL PRIVILEGE – Ms. Barron noted this is Mr. Malinowski's last Rules and Appointments meeting. She thanked him for his service on the committee.

6. ITEMS FOR INFORMATION

- a. Boards, Commissions, and Committee Advertisement Schedule – No action was taken.
- b. Applications Currently on File – No action was taken.
- c. Quarterly Attendance Reports – No action was taken.
1. Airport Commission
 2. Conservation Commission
 3. Planning Commission
 4. Richland Library Board

5. Richland Memorial Hospital Board
6. Riverbanks Park Commission
7. Transportation Penny Advisory Committee

7. **ADJOURNMENT** – Ms. Mackey moved to adjourn the meeting, seconded by Mr. Malinowski.

In Favor: Malinowski, Barron, and Mackey

The vote in favor was unanimous.

The meeting adjourned at approximately 5:07 PM.

Richland County Council will accept applications through

March 24, 2023 at 5:00 pm

For Service on the following Boards and/or Commissions

1. Accommodations Tax Committee – Six (6) Vacancies (**ONE** applicant must have a background in the lodging industry, **THREE** applicants must have a background in the hospitality industry, **ONE** applicant must have a cultural background and **ONE** applicant will fill an At-large seat)
2. Board of Zoning Appeals – Four (4) Vacancies
3. Building Codes Board of Appeals – Nine (9) Vacancies (**ONE** applicant must be from the Architecture Industry, **ONE** from the Gas Industry, **ONE** from the Building Industry, **ONE** from the Contracting Industry, **ONE** applicant must be from the Plumbing Industry, **ONE** applicant must be from the Electrical Industry, **ONE** applicant must be from the Engineering Industry and **TWO** from Fire Industry as alternates)
4. Business Service Center Appeals Board – Three (3) Vacancies (**ONE** applicant must be from the Business Industry and **TWO** applicants must be CPAs)
5. Hospitality Tax Committee – Three (3) Vacancies (**TWO** applicants must be from the Restaurant Industry)
6. Midlands Workforce Development Board – Four (4) Vacancies (Applicants must be from the Private Sector)
7. Transportation Penny Advisory Committee (TPAC) – Four (4) Vacancies

Appointments will tentatively begin on May 2, 2023

Please visit www.richlandcountysc.gov to submit an online application for the board, commission or committee you are interested in serving on. Once you have submitted the application, the Clerk of Council's Office will contact you to schedule a brief interview with the Rules and Appointments Committee.

You are **strongly encouraged to speak with your Council District Representative** and to visit www.richlandcountysc.gov to learn more about the board, commission or committee you are interested in serving on. If you need additional information, please contact the Richland County Clerk to Council Office at (803) 576-2060 or by e-mail at rccoco@richlandcountysc.gov.

**BOARDS, COMMISSIONS AND COMMITTEE
VACANCY AND APPLICATION DEADLINE SCHEDULE**

SUBMIT VACANCY LISTING TO RULES COMMITTEE	PUBLICATION OF AD (Estimate)	APPLICATION SUBMITTAL DEADLINE
March 7, 2023	March 24, 2023	April 21, 2023
June 6, 2023	June 16, 2023	July 14, 2023
September 12, 2023	September 22, 2023	October 20, 2023
December 5, 2023	December 15, 2023	January 12, 2024

APPLICATIONS ON FILE

February 28, 2023

Board/Committee/Commission	Name	Municipality	District	Application Received	Interviewed	Notes
Airport Commission	Heather Heckman	Columbia	5	1/8/2023		
Board of Zoning Appeals	John Gwinn, III	Unincorporated	11	12/2/2022		
Board of Zoning Appeals	Sheila Harris	Unincorporated	2	12/15/2022		
Board of Zoning Appeals	Stanley Panford	Unincorporated	11	1/1/2023		
Community Relations Council	Richard Kemp	Columbia	3	11/9/2022		
Community Relations Council	Shayne Kinloch	Unincorporated	7	11/17/2022		
Community Relations Council	Kizzie Smalls	Unincorporated	7	11/28/2022		
Community Relations Council	Sheila Harris	Unincorporated	2	12/14/2022		
Community Relations Council	Karen Phillips	Unincorporated	9	1/10/2023		
Employee Grievance Committee	Christa Sheehan	N/A	N/A	1/5/2023		
Internal Audit Committee	Vernell Butler	Unincorporated	8	2/17/2022		
Midlands Workforce Development	Danielle Diaz	Unincorporated	9	6/25/2022		
Midlands Workforce Development	David Prigge	Unincorporated	7	10/12/2022		
Midlands Workforce Development	Bobby Cunningham	Unincorporated	9	10/21/2022		
Midlands Workforce Development	Michael Ray	Unincorporated	9	11/11/2022		
Midlands Workforce Development	Harry Plexico	Unincorporated	1	11/14/2022		
Midlands Workforce Development	Tammy Jones	Unincorporated	9	11/17/2022		
Planning Commission	Bryan Grady	Columbia	4	5/30/2022		
Planning Commission	Biagio Cerbelli	Unincorporated	1	6/3/2022		Withdraw
Planning Commission	Timothy M. Brown	Columbia	5	6/3/2022		10/25/2022
Planning Commission	Allen Wilkerson	Forest Acres	6	6/9/2022		Withdraw
Planning Commission	Bill Malinowski	Unincorporated	1	12/3/2022		
Planning Commission	Matthew Mursewick	Columbia	5	2/13/2023		
Richland Library Board of Trustees	Valerie Byrd Fort	Unincorporated	1	11/3/2022		

APPLICATIONS ON FILE

February 28, 2023

Richland Memorial Hospital Board	Algeron Williams, Sr.	Unincorporated	7	12/6/2022	
Riverbanks Park Commission	Robert G. Davidson	Columbia	6	1/9/2023	
Township Auditorium	Tuesday Duckett	Unincorporated	11	11/18/2022	
Township Auditorium	Sheila Harris	Unincorporated	2	12/15/2022	
Township Auditorium	Carlos Gibbons, Jr.	Unincorporated	6	12/28/2022	
Township Auditorium	George Johnson	Unincorporated	8	1/4/2023	
Transportation Penny Advisory Committee	Sheila Harris	Unincorporated	2	12/14/2022	