

RULES & APPOINTMENTS COMMITTEE

AGENDA



TUESDAY OCTOBER 25, 2022

3:00 PM

COUNCIL CHAMBERS

Richland County Council 2021-2022



Deirek Pugh
District 2



Bill Malinowski
District 1



Overture Walker
District 8
Chair



Gretchen Barron
District 7



Yvonne McBride
District 3



Chakisse Newton
District 11



Allison Terracio
District 5



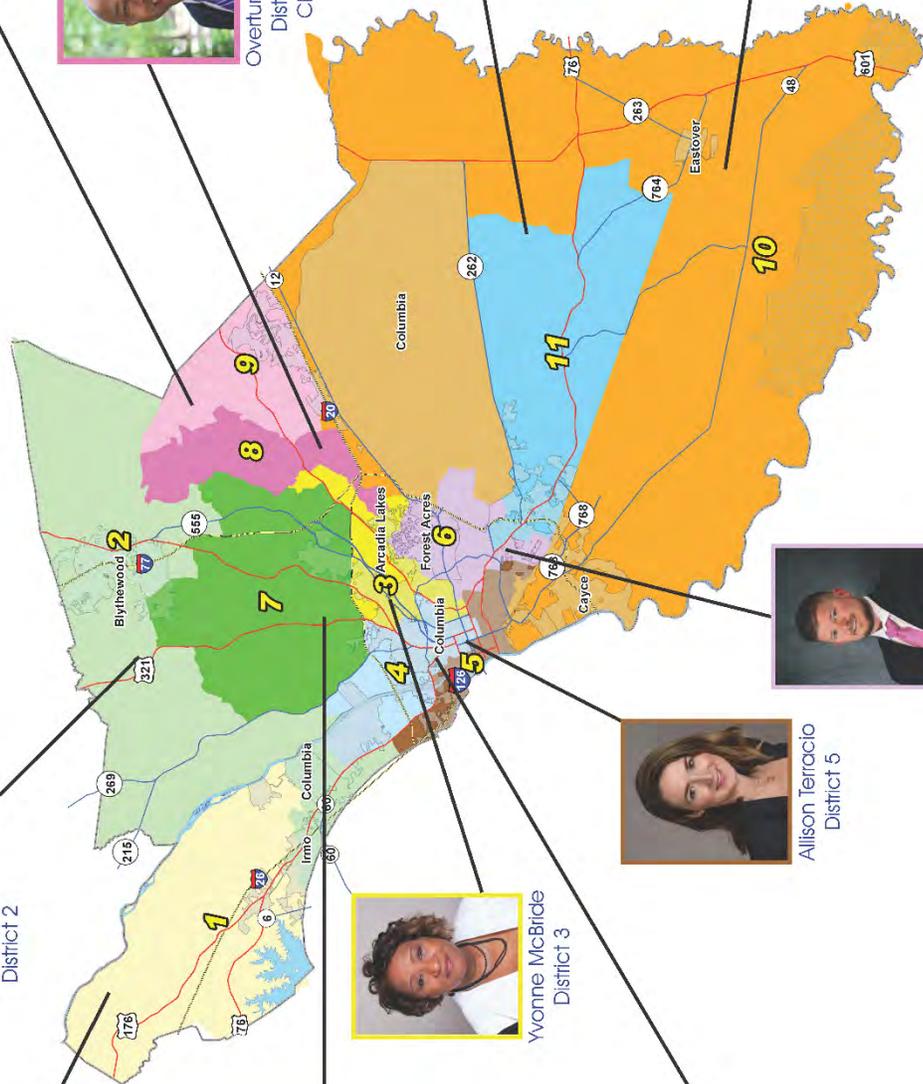
Paul Livingston
District 4



Joe Walker, III
District 6



Cheryl English
District 10





**Richland County
Rules & Appointments Committee**

AGENDA

October 25, 2022 - 3:00 PM
Council Chambers
2020 Hampton Street, Columbia, SC 29204

The Honorable Bill Malinowski	The Honorable Gretchen Barron, Chair	The Honorable Jesica Mackey
County Council District 1	County Council District 7	County Council District 9

1. **CALL TO ORDER** The Honorable Gretchen Barron

2. **APPROVAL OF MINUTES** The Honorable Gretchen Barron
 - a. October 18, 2022 [PAGES 6-9]

3. **ADOPTION OF AGENDA** The Honorable Gretchen Barron

4. **INTERVIEWS** The Honorable Gretchen Barron
 - a. Airport Commission - 1
 1. Patrick Belton
 2. Brian Gwin
 3. Carol D. Tyler [Applicant also applied for the Richland Library Board]
 4. Charlton Whipple
 5. Frank Caggiano
 - b. Board of Zoning Appeals - 6
 1. David Fulmer
 2. Shasai Hendrix [Applicant also applied for the Richland Memorial Hospital Board]
 3. Timothy Brown [Applicant also applied for the Music Festival Board and the Planning Commission]
 4. Brian Harbison

5. **APPOINTMENTS** The Honorable Gretchen Barron

- a. Airport Commission -1
 - a. Kevin Bland (Interviewed on September 13, 2022)
 - b. D. Michael Kelly (Interviewed on September 27, 2022) *Incumbent
 - c. Edward Frazier (Interviewed on October 4, 2022)
[Applicant also applied for the Central Midlands Council of Governments Board]
 - d. Patrick Belton
 - e. Brian Gwin
 - f. Carol D. Tyler [Applicant also applied for the Richland Library Board]
 - g. Charlton Whipple
 - h. Frank Caggiano
- b. Board of Zoning Appeals - 6
 - 1. Julius Givens (Interviewed September 20, 2022)
 - 2. Carol R. DuBose (Interviewed October 4, 2022)
[Applicant also applied for the Community Relations Council]
 - 3. David Fulmer
 - 4. Shasai Hendrix
 - 5. Timothy Brown
 - 6. Brian Harbison

6. ITEMS FOR INFORMATION

The Honorable Gretchen Barron

- a. Boards, Commissions and Committees Advertisement Schedule [**PAGE 10**]
 - b. Applications Currently on File [**PAGES 11-14**]
- **Highlighted applicants have applied for more than one board, commission or committee.*

7. ADJOURNMENT

The Honorable Gretchen Barron



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Richland County Council
Rules and Appointment Committee Meeting
MINUTES
October 18, 2022 – 3:00 PM
Council Chambers
2020 Hampton Street, Columbia, SC 29204

COUNCIL MEMBERS PRESENT: Gretchen Barron, Chair; Bill Malinowski and Jesica Mackey

OTHERS PRESENT: Ashiya Myers, Justin Landy, Angela Weathersby, Chelsea Bennett, Leonardo Brown, Patrick Wright, Jennifer Wladischkin, Tamar Black, Kyle Holsclaw, Anette Kyrlo, Lori Thomas, Dale Welch and Michelle Onley

1. **CALL TO ORDER** – Chairwoman Gretchen Barron called the meeting to order at approximately 3:00 PM.
2. **APPROVAL OF MINUTES**
 - a. October 4, 2022 – Mr. Malinowski moved to approve the minutes as distributed, seconded by Ms. Mackey.

In Favor: Malinowski, Barron and Mackey

The vote in favor was unanimous.
3. **ADOPTION OF AGENDA** – Mr. Malinowski moved to adopt the agenda as published, seconded by Ms. Mackey.

In Favor: Malinowski, Barron and Mackey

The vote in favor was unanimous.
4. **INTERVIEWS**

Ms. Mackey moved to go into Executive Session to conduct interviews for the Central Midlands Council of Governments Board, seconded by Mr. Malinowski.

In Favor: Malinowski, Barron and Mackey

The vote in favor was unanimous.

*The committee entered Executive Session at approximately 3:03 PM
and exited at approximately 3 37 PM*

Mr. Malinowski moved to come out of Executive Session, seconded by Ms. Mackey.

No actions were taken by the committee during Executive Session.

In Favor: Malinowski, Barron and Mackey

The vote in favor was unanimous.

- a. Central Midlands Council of Governments – One (1) Vacancy – Ms. Tammie Greene, Mr. Andrew Williamson, Ms. Ann Maletic, and Ms. Chelsea Richard were interviewed for the Central Midlands Council of Governments Board vacancies.

5. **APPOINTMENTS**

- a. Central Midlands Council of Governments Board – 1 - Ms. Mackey moved to appoint Ms. Susan Brill, seconded by Ms. Barron.

Mr. Malinowski stated it his belief Ms. Brill’s statements during the interview were not entirely accurate.

Ms. Barron stated stability for the boards is great, but the boards should reflect the constituency base of Richland County.

Ms. Mackey stated Ms. Brill previously served on the board and had good attendance. She stated she wants residents to know, if they serve, have great attendance and provide value and they wanted to continue to serve, the committee wants to continue to support their service.

Mr. Malinowski made a substitute motion to appoint Ms. Tammie Green, seconded by Ms. Barron.

In Favor: Malinowski

Opposed: Barron and Mackey

The substitute motion failed.

Ms. Mackey’s original motion was back on the floor.

In Favor: Barron and Mackey

Opposed: Malinowski

The vote was in favor of appointing Ms. Susan Brill.

6. **ITEMS FOR ACTION**

- a. Review of Comprehensive Council Rules –Mr. Malinowski stated he received the 95 page “Model Rules” from Ms. Elizabeth McLean, Chief Deputy County Attorney. When it was suggested they follow the “Model Rules” in some areas he felt the current rules were a lot briefer. He recommended eliminating the “Model Rules”.

Mr. Wright stated there was a request from the previous meeting to provide the “Model Rules” for consideration. There is no need for action, as Council currently does not go by the “Model Rules”.

Mr. Malinowski inquired if a board, commission and committee had its own rules, those rules would supersede Council’s rules.

Mr. Wright replied in the affirmative.

Mr. Malinowski inquired if the public understood the meaning of the Horizon Meetings. He inquired about the purpose of that wording as it is an agenda setting meeting.

Ms. Kirylo responded that has traditionally been the name of the meeting where Administration, the Chair(s) and the Clerk’s Office meet to discuss the proposed agenda before it is presented to Council.

Ms. Barron inquired if they are presently calling it an “Agenda Setting Meeting”.

Ms. Kirylo responded they call it the Agenda Setting /Horizon meeting for clarity.

Mr. Malinowski stated if it is just in-house the Clerk’s Office could use different language when they send out the meeting notices. In addition, he stated for the sake of unity he is going to support Ms. Mackey’s motion for electronic participation.

Ms. Mackey moved to forward the updated rules to Council for approval, seconded by Mr. Malinowski,

In Favor: Malinowski, Barron and Mackey

The vote in favor was unanimous.

- b. Internal Auditor Position – Ms. Barron stated, if they want to see this position filled, the committee should make a recommendation to Council.

Ms. Mackey voted her support of the position and stated a job description should be created and advertised. She noted she did think the creation of a job description was under the committee’s purview.

Mr. Malinowski stated there may be an old job description for the position.

Ms. Kirylo responded this would be a new position.

Mr. Malinowski noted they have language for the Internal Audit Committee members, but not the Internal Auditor.

Mr. Malinowski moved to forward a request to Council to draft language for the Internal Auditor position, advertise the position and hire an Internal Auditor, seconded by Ms. Mackey.

Ms. Mackey inquired who this motion would be assigned to (i.e. Council, staff, etc.)

Ms. Malinowski state his understanding is the Internal Auditor would report to Council and Council would be responsible for the hiring process.

Ms. Mackey requested to amend the motion to have this matter taken up by the Employee Evaluation and Oversight Ad Hoc Committee.

Mr. Malinowski responded in the affirmative.

In Favor: Malinowski, Barron and Mackey

The vote in favor was unanimous.

7. **ITEMS FOR INFORMATION**

- a. Boards, Commissions, and Committees Advertisement Schedule – No action was taken.
- b. Applications Currently on File – No action was taken.
- c. Board, Commission and Committee Attendance Records

Received:

- 1. Airport Commission
- 2. Animal Care Advisory Committee

3. Board of Assessment Appeals
4. Board of Zoning Appeals
5. Building Codes Board of Appeals
6. Business Service Center Appeals Board
7. Central Midlands Council of Governments Board
8. Central Midlands Regional Transit Authority
9. Community Relations Council
10. Conservation Commission
11. East Richland Public Service Commission
12. Historic Columbia Board
13. Hospitality Tax Committee
14. Lexington Richland Alcohol and Drug Abuse Council
15. Midlands Workforce Development Board
16. Music Festival Commission
17. Planning Commission
18. Richland Library Board
19. Richland Memorial Hospital Board
20. River Alliance Board
21. Riverbanks Park Commission
22. Township Auditorium Board
23. Transportation Penny Advisory Committee

Not Received:

1. Accommodations Tax Committee – No active members
2. Employee Grievance Committee – The Committee is in transition
3. Procurement Review Panel – The panel meets only on an as needed basis.

Ms. Mackey noted some of the committees meet on an as needed basis. She requested the Clerk's Office pay attention to those committees as the appointee(s) could potentially stay on the committee(s) based on them not having frequent meetings.

Ms. Barron requested, as the Clerk's Office schedules interviews, they take into account how often the committee meets so they can prioritize and fill the vacancies for more active boards, committees and commissions.

Mr. Malinowski requested the committee's that do not meet on a regular basis notate the date they last met.

Ms. Kirylo noted some of them have not met because they do not have a quorum.

Mr. Malinowski requested that information be indicated so that they would know.

Ms. Kirylo stated it is notated in the notes section of the attendance record. She inquired if it would be appropriate to reach out to IT and request to update the portal to allow the boards, committees and commissions to check a box stating they have not met and why.

Ms. Barron replied in the affirmative.

8. **ADJOURNMENT** – Ms. Mackey moved to adjourn the meeting, seconded by Mr. Malinowski.

In Favor: Malinowski, Barron and Mackey

The meeting adjourned at approximately 4:07 PM.

**BOARDS, COMMISSIONS AND COMMITTEE
VACANCY AND APPLICATION DEADLINE SCHEDULE**

SUBMIT VACANCY LISTING TO RULES COMMITTEE	PUBLICATION OF AD (Estimate)	APPLICATION SUBMITTAL DEADLINE
February 7, 2023	February 16, 2023	March 17, 2023
May 2, 2023	May 18, 2023	June 16, 2023
July 11, 2023	July 20, 2023	August 11, 2023
October 3, 2023	October 12, 2023	November 10, 2023

APPLICATIONS ON FILE

October 19, 2022

Board/Committee/Commission	Name	Municipality	District	Application Received	Interviewed	Status
Airport Commission	Charlton Whipple	Unincorporated	1	1/25/2022	10/25/2022	
Airport Commission	D. Michael Kelly	Columbia	6	2/3/2022	9/27/2022	
Airport Commission	Brian Gwin	Columbia	5	3/2/2022	10/25/2022	
Airport Commission	Frank Caggiano	Columbia	5	4/4/2022	10/25/2022	
Airport Commission	Edward Frazier	Columbia	6	5/26/2022	10/4/2022	
Airport Commission	Kevin Bland	Unincorporated	2	5/26/2022	9/13/2022 - Township	
Airport Commission	Carol D. Tyler	Unincorporated	9	5/30/2022	10/25/2022	
Airport Commission	Patrick Belton	Columbia	9	8/19/2022	10/25/2022	
Board of Zoning Appeals	David Fulmer	Unincorporated	1	1/2/2022	10/25/2022	
Board of Zoning Appeals	Shasai Hendrix	Unincorporated	8	3/14/2022	10/25/2022	
Board of Zoning Appeals	Carol R. DuBose	Columbia	6	5/24/2022	10/4/2022	
Board of Zoning Appeals	Brian Harbison	Unincorporated	1	6/3/2022	10/25/2022	
Board of Zoning Appeals	Tasha Thompson	Unincorporated	7	6/3/2022	9/13/2022 - Township	
Board of Zoning Appeals	Timothy M. Brown	Columbia	5	6/3/2022	10/25/2022	
Board of Zoning Appeals	Julius Givens	Columbia	11	8/2/2022	9/20/2022	
Central Midlands Regional Transit Authority	Laticka Smith	Unincorporated	7	12/27/2021		
Community Relations Council	Caitlin O'Neal	Columbia	6	5/3/2021	6/7/22 - LRADAC	
Community Relations Council	Annette Hammond	Unincorporated	7	8/9/2021		
Community Relations Council	Leticia Wade	Columbia	10	8/17/2021		
Community Relations Council	Gethro Benn	Unincorporated	2	8/26/2021	10/4/2022	
Community Relations Council	Tevin Spruill	Columbia	4	8/28/2021		
Community Relations Council	Sharell Sambrone	Unincorporated	9	8/31/2021		
Community Relations Council	Kizzie Smalls	Unincorporated	2	9/8/2021		
Community Relations Council	Darryl Wray	Unincorporated	7	10/25/2021		
Community Relations Council	Sybil Rosado	Columbia	5	11/6/2021		
Community Relations Council	Kabrina Bass	Unincorporated	9	11/16/2021		
Community Relations Council	Ryan Brown	Columbia	6	11/16/2021	5/3/22 - Planning Comm.	
Community Relations Council	Shandelle Simmons	Unincorporated	7	12/8/2021		
Community Relations Council	Andrew Williamson	Unincorporated	10	1/26/2022	10/4/2022	

APPLICATIONS ON FILE

October 19, 2022

Community Relations Council	Punam Patel	Columbia	5	2/11/2022	
Community Relations Council	Franette Boyd	Unincorporated	9	3/13/2022	6/21/22 - Township
Community Relations Council	Quadrey Reeves	Columbia	3	3/18/2022	7/26/22 - Township
Community Relations Council	Porscha Gatewood	Unincorporated	9	5/23/2022	
Community Relations Council	Wanda Oliver	Unincorporated	4	5/23/2022	
Community Relations Council	Virginia Crocker	Columbia	6	5/23/2022	9/13/2022
Community Relations Council	Carol DuBose	Columbia	6	5/24/2022	10/4/2022
Community Relations Council	Belinda McEachern	Blythewood	2	6/2/2022	9/13/2022
Community Relations Council	Sheron Harris	Columbia	11	8/12/2022	9/20/2022
Community Relations Council	Christopher Clay	Unincorporated	8	8/19/2022	
Community Relations Council	Keyia Stucks	Unincorporated	8	8/19/2022	
Community Relations Council	Scott Harriford	Columbia	6	9/14/2022	
Internal Audit Committee	Vernell Butler	Unincorporated	8	2/17/2022	
LRADAC	Steven Brown	Unincorporated	8	6/17/2022	
Midlands Workforce Development	Belinda McEachern	Blythewood	2	6/2/2022	9/13/2022
Midlands Workforce Development	Bonnie Austin	Columbia	6	6/3/2022	
Midlands Workforce Development	Danielle Diaz	Unincorporated	9	6/25/2022	
Midlands Workforce Development	Rosalind Harps	Unincorporated	2	7/19/2022	
Midlands Workforce Development	Brittany Singleton	Unincorporated	9	8/10/2022	
Midlands Workforce Development	Melissa Drake	Unincorporated	11	8/18/2022	
Midlands Workforce Development	Deanta Reese	Unincorporated	10	8/19/2022	
Midlands Workforce Development	Carol A. Moore	Columbia	3	8/19/2022	
Midlands Workforce Development	Julius Weathers	Forest Acres	6	9/20/2022	
Midlands Workforce Development	David Prigge	Unincorporated	7	10/12/2022	
Midlands Workforce Development	Kate Lang	Columbia	1	10/17/2022	
Music Festival Committee	Jean McDowell	Columbia	6	8/27/2021	
Music Festival Committee	Lawrence Terry	Forest Acres	8	11/15/2021	
Music Festival Committee	Lynette Smith	Unincorporated	11	3/11/2022	
Music Festival Committee	Stephen Rebl	Columbia	6	5/26/2022	
Music Festival Committee	Belinda McEachern	Blythewood	2	6/2/2022	9/13/2022
Music Festival Committee	Justin Swearingen	Forest Acres	6	6/3/2022	

APPLICATIONS ON FILE

October 19, 2022

Music Festival Committee	Timothy M. Brown	Columbia	5	6/3/2022	
Music Festival Committee	Steven Brown	Unincorporated	8	6/17/2022	
Music Festival Committee	Sheron Harris	Columbia	11	8/12/2022	9/20/2022
Music Festival Committee	Frank Robinson	Unincorporated	3	8/19/2022	
Planning Commission	Bryan Grady	Columbia	4	5/30/2021	
Planning Commission	Biagio Cerbelli	Unincorporated	1	6/3/2022	
Planning Commission	Timothy M. Brown	Columbia	5	6/3/2022	
Planning Commission	Allen Wilkerson	Forest Acres	6	6/9/2022	
Richland Library Board of Trustees	Erin Johnson	Unincorporated	9	5/2/2022	
Richland Library Board of Trustees	Nicholaus Outen	Unincorporated	3	5/10/2022	
Richland Library Board of Trustees	Lee Rambo	Columbia	5	5/17/2022	
Richland Library Board of Trustees	William Stork	Forest Acres	6	5/19/2022	
Richland Library Board of Trustees	Burlean Moses	Unincorporated	7	5/23/2022	
Richland Library Board of Trustees	Lucia Jacobs	Unincorporated	1	5/23/2022	6/21/22 - LRADAC
Richland Library Board of Trustees	S. Blakely Copeland Cahoon	Unincorporated	2	5/23/2022	
Richland Library Board of Trustees	Mary Hahn	Forest Acres	6	5/24/2022	
Richland Library Board of Trustees	Chelsea Richard	Columbia	5	5/26/2022	10/4/2022
Richland Library Board of Trustees	Jabari Bodrick	Unincorporated	11	5/27/2022	
Richland Library Board of Trustees	Carol D. Tyler	Unincorporated	9	5/30/2022	
Richland Library Board of Trustees	Constantina Green	Unincorporated	10	6/3/2022	
Richland Library Board of Trustees	Shealy Reibold	Unincorporated	6	6/3/2022	
Richland Library Board of Trustees	Anthony Morgan	Columbia	5	6/3/2022	
Richland Library Board of Trustees	Cynthia Cox	Columbia	5	6/3/2022	
Richland Library Board of Trustees	Jennifer Ford	Unincorporated	8	6/3/2022	
Richland Library Board of Trustees	Johnathan Robertson	Columbia	4	6/3/2022	
Richland Library Board of Trustees	Tamika Washington	Unincorporated	8	6/3/2022	
Richland Library Board of Trustees	Wesley Hickman	Columbia	5	6/3/2022	
Richland Library Board of Trustees	Lashawnte McCray-Sarvis	Unincorporated	8	6/10/2022	
Richland Library Board of Trustees	Alyssa Daniel	Columbia	4	7/29/2022	9/20/2022
Richland Library Board of Trustees	Lady June Cole	Forest Acres	6	8/4/2022	
Richland Library Board of Trustees	Ramonda L. Pollard	Unincorporated	8	8/6/2022	
Richland Library Board of Trustees	Walter Caudle	Columbia	6	8/18/2022	
Richland Library Board of Trustees	Frank Robinson	Unincorporated	3	8/19/2022	

APPLICATIONS ON FILE

October 19, 2022

Richland Library Board of Trustees	Stephanie Frazier	Unincorporated	3	8/19/2022	
Richland Library Board of Trustees	Torre Stocker	Unincorporated	3	9/15/2022	
Richland Memorial Hospital Board	Patrick Palmer	Unincorporated	3	3/11/2022	
Richland Memorial Hospital Board	Franette Boyd	Unincorporated	9	3/13/2022	6/21/22 - Township
Richland Memorial Hospital Board	Shasai Hendrix	Unincorporated	8	3/14/2022	
Richland Memorial Hospital Board	Quadrey Reeves	Columbia	3	3/16/2022	7/26/22 - Township
Richland Memorial Hospital Board	Kaela Hampton	Columbia	4	5/3/2022	
Richland Memorial Hospital Board	Harry Hardin	Columbia	6	5/23/2022	
Richland Memorial Hospital Board	Virginia Crocker	Columbia	6	5/23/2022	9/13/2022
Richland Memorial Hospital Board	Justin Shinta	Unincorporated	5	6/1/2022	
Richland Memorial Hospital Board	Henry Batts	Columbia	5	6/3/2022	7/26/22 - Township
Richland Memorial Hospital Board	Deanne Wages	Unincorporated	7	8/1/2022	
Richland Memorial Hospital Board	Kendall Walker	Unincorporated	8	8/10/2022	
Richland Memorial Hospital Board	Sheila Harris	Unincorporated	2	8/10/2022	
Richland Memorial Hospital Board	Renaldo Turner	Unincorporated	9	8/12/2022	
Richland Memorial Hospital Board	James Manning	Unincorporated	3	8/16/2022	
Richland Memorial Hospital Board	Walter Caudle	Columbia	6	8/18/2022	
Township Auditorium	Matthew Brown	Unincorporated	9	7/11/2022	
Township Auditorium	Alyssa Daniel	Columbia	4	7/29/2022	9/20/2022
Township Auditorium	Deanne Wages	Unincorporated	7	8/2/2022	
Township Auditorium	Tonya Ahtonen	Unincorporated	9	8/5/2022	
Township Auditorium	Dr. Travien L. Capers	Columbia	9	8/12/2022	
Township Auditorium	Frank Robinson	Unincorporated	3	8/19/2022	