

# **RICHLAND COUNTY**

## **SPECIAL CALLED MEETING AGENDA**



**Tuesday, JULY 09, 2019**

**6:00 PM**

**COUNCIL CHAMBERS**



# RICHLAND COUNTY COUNCIL 2019



Bill Malinowski  
District 1  
2018-2022



Joyce Dickerson  
District 2  
2016-2020



Yvonne McBride  
District 3  
2016-2020



Paul Livingston  
District 4  
2018-2022



Allison Terracio  
District 5  
2018-2022



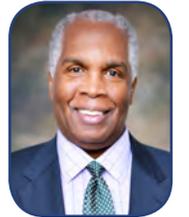
Joe Walker, III  
District 6  
2018-2022



Gwendolyn Kennedy  
District 7  
2016-2020



Jim Manning  
District 8  
2016-2020



Calvin "Chip" Jackson  
District 9  
2016-2020



Dalhi Myers  
District 10  
2016-2020



Chakisse Newton  
District 11  
2018-2022





Richland County Special Called Meeting

July 09, 2019 - 6:00:00 PM  
Council Chambers  
2020 Hampton Street, Columbia, SC 29201

1. **CALL TO ORDER** The Honorable Paul Livingston
  - a. Roll Call
2. **INVOCATION** The Honorable Chakisse Newton
3. **PLEDGE OF ALLEGIANCE** The Honorable Chakisse Newton
4. **APPROVAL OF MINUTES** The Honorable Paul Livingston
  - a. Regular Session: June 18, 2019 [PAGES 12-30]
  - b. Zoning Public Hearing: June 25, 2019 [PAGES 31-39]
5. **ADOPTION OF AGENDA** The Honorable Paul Livingston
6. **PRESENTATION OF PROCLAMATION**
  - a. A Proclamation Honoring Director of Public Works Richland County Council  
Ismail Ozbek, PE on the occasion of his retirement from  
Richland County
7. **REPORT OF ATTORNEY FOR EXECUTIVE  
SESSION ITEMS** Larry Smith,  
County Attorney
  - a. Blythewood Financing Plan
  - b. SC Dept. of Revenue vs. Richland County Update
  - c. Contractual Matter: Property Purchase
  - d. State Election Commission Memorandum of Agreement  
[PAGES 40-46]

e. Library Lease

**8. CITIZENS' INPUT**

The Honorable Paul Livingston

a. For Items on the Agenda Not Requiring a Public Hearing

**9. CITIZENS' INPUT**

The Honorable Paul Livingston

a. Must Pertain to Richland County Matters Not on the Agenda  
(Items for which a public hearing is required or a public hearing  
has been scheduled cannot be addressed at time.)

**10. REPORT OF THE ACTING COUNTY ADMINISTRATOR**

a. Transportation Penny Program Transition Update [PAGES 47-51]

Dr. John Thompson,  
Acting County Administrator

**11. REPORT OF THE CLERK OF COUNCIL**

a. REMINDER: Special Called Meeting/Public Hearing -3rd  
Reading of Biennium Budget II (FY21 Only), July 18, 6:00 PM,  
Council Chambers

Kimberly Williams-Roberts,  
Clerk to Council

b. REMINDER: Institute of Government Classes and Annual SCAC  
Conference, August 3 - 7

**12. REPORT OF THE CHAIR**

a. County Administrator

The Honorable Paul Livingston

b. Cherry Bekaert Letter

**13. APPROVAL OF CONSENT ITEMS**

a. 19-002MA  
Sukhjinder Singh  
RU to NC (2.9 Acres)  
3500 Hardscrabble Road  
TMS # R20100-04-08 [SECOND READING] [PAGES 52-53]

The Honorable Paul Livingston

b. 19-011MA  
Ki O. Kwon  
RU to OI (4.61 Acres)  
4026 Hardscrabble Road  
TMS # R20100-02-46 [SECOND READING] [PAGES 54-55]

c. 19-014MA

Margaret Chichester  
RU to RC (2.2 Acres)  
2869 Congaree Road  
TMS # R32404-01-01 (Portion) [SECOND READING] [PAGES 56-57]

- d.** 19-015MA  
David Parr  
RU to RS-MD (14.79 Acres)  
Golden Rod Court  
TMS # R12800-01-23 [SECOND READING] [PAGES 58-59]
- e.** 19-017MA  
Kevin E. Wimberly  
RS-MD to RM-MD (37.12 Acres)  
Rabon Road  
TMS # R17213-05-37 [SECOND READING] [PAGES 60-61]
- f.** 19-018MA  
Jervonta Walker  
OI to GC (.4 Acres)  
1606 Horseshoe Drive  
TMS # R17011-02-16 [SECOND READING] [PAGES 62-63]
- g.** 19-020MA  
James M. McKenzie  
RU/RU to GC (3.78 Acres)  
245 Killian Road  
TMS # R14781-01-34 & 54 [SECOND READING] [PAGES 64-65]
- h.** 19-021MA  
David B. Grant  
M-1 to HI (5.02 Acres)  
1200 Atlas Way  
TMS # R16200-01-08 [SECOND READING] [PAGES 66-67]
- i.** This is a request that the Utilities Department adheres to the policy established by Council as indicated below on May 15, 2007 and in an effort to achieve this Council policy, the following language is to be added:
- The feasible reach in section 24-48 (below) for the Broad River Basin shall be limited to current boundaries/extremities of the sewer system and should limit the developments as infills/pockets within the service area currently enclosed by existing sewer lines terminals/end points.
  - SECTION 24-48 – Refers to construction of facilities within the reach of a planned portion of a public sewer

interceptor and provides in part.... “The developer shall,  
when the development involves construction of new  
sewer facilities within the feasible reach of a planned

portion of public sewer interceptor participate in the cost of extending the public interceptor to serve his development and shall connect to such system. This developer shall participate in the cost of such extension in an amount not less than the cost of the line size necessary to serve his development.” [MALINOWSKI] [PAGES 68-71]

- j. Department of Public Works: Olympia Alleyway Quit Claim Deed [FIRST READING] [PAGES 72-76]
- k. Department of Public Works: Pavement Preservation Program [PAGES 77-80]
- l. Petition to Close a Portion of Olin Sites Rd. [PAGES 81-96]
- m. Department of Public Works - Equipment Purchase [PAGES 97-105]
- n. Department of Public Works - Solid Waste Area 4 Collections Contract [PAGES 106-111]
- o. Award for Delinquent Tax Notice Posting [PAGES 112-115]
- p. Fleet Maintenance Services Contract Award [PAGES 116-119]
- q. EMS Billing and Collections Services Contract [PAGES 120-123]
- r. Town of Eastover Sewer Bills [PAGES 124-143]

**14. THIRD READING ITEMS**

The Honorable Paul Livingston

- a. To Establish and Create a Special Tax District within Richland County, South Carolina, to be known as the "Windsor Lake Special Tax District"; to define the nature and level of services to be rendered therein; to authorize the imposition of ad valorem taxes and user service charges therein, which shall be imposed solely within the Special Tax District; to establish a commission for the tax district and provide the terms therefor; and all other matters related thereto [PAGES 144-152]

**15. SECOND READING ITEMS**

The Honorable Paul Livingston

- a. 19-022MA  
Robert F. Fuller  
TROS/RU to RS-LD (185.29 Acres)  
Langford Road  
TMS # R23400-05-05 & 06 [PAGES 153-154]

**16. REPORT OF THE DEVELOPMENT AND SERVICES COMMITTEE**

The Honorable Gwen Kennedy

- a. An Ordinance Creating Chapter 18, Offenses; Section 18-7, Regulations and Requirements relating to the use of single-use plastic bags; so as to establish regulations and requirements relating to single-use plastic bags [FIRST READING] [PAGES 156-163]
- b. I move that Richland County Council secure the services of a public relations firm to, among other things, assist Council as a whole and its individual members in informing the media and general public of the body's collective work and activities and community engagements of individual members. A public relations contractor will complement the work of the Clerk's Office, as well as the Public Information Office, which promotes activities of the entire County organization; while a public relations firm will focus solely on Council and its members. The assistance of a contractor will ensure Council abides by state law in its interactions with staff, as the nature of public relations assistance can involve individual requests or directives to staff, which falls outside the authority of individual members. [DICKERSON] [PAGES 164-187]

1. Request for Proposals: County Council Communications Consultant [FOR INFORMATION]

2. Public Information Office PowerPoint [FOR INFORMATION]

**17. REPORT OF THE ECONOMIC DEVELOPMENT COMMITTEE**

The Honorable Calvin Jackson

- a. Authorizing the extension of the term of the fee agreement dated as of June 1, 1998, by and between Richland County, South Carolina, and Spirax Sarco, Inc. [PAGES 188-189]
- b. Providing for an installment plan of Finance for certain economic development projects; identifying, authorizing and pledging certain sources of revenue expected to be used by the County to make installment payments, including the proceeds of General Obligation Bonds, in one or more series, tax-exempt or taxable, in an amount not exceeding the County's constitutional bonded debt limit; authorizing the commitment of certain County assets to the installment plan of finance; and other related matters [FIRST READING BY TITLE ONLY] [PAGES 190-208]

**18. REPORT OF THE RULES AND APPOINTMENTS COMMITTEE**

The Honorable Chakisse Newton

**b. Library Board - Four (4) Vacancies:**

1. Katherine Swartz Hilton [PAGES 209-214]
2. Betty Lumpkin Gregory [PAGES 215-217]
3. James Shadd, III [PAGES 218-219]
4. Caroline Baker Hulett [PAGES 220-222]
5. Cheryl English [PAGES 223-224]

**19. REPORT OF THE TRANSPORTATION AD HOC COMMITTEE**

The Honorable Calvin Jackson

**a. Items for Information:**

1. Holt #15 Service Order Modification for Spears Creek Church Road Design Contract [PAGES 225-251]
2. 12 Dirt Road Contract Extensions [PAGES 252-262]
3. Pending Approvals [PAGE 263]
4. Update on Blythewood/Richland County/SCDOT IGA for Blythewood Maintenance

**b. Approval of Scope of Work for Design Contracts: [PAGE 264]**

**i. Projects Under the Referendum**

1. Shop Road Extension
2. Blythewood Area Improvement
3. Broad River Corridor NIP
4. Trenholm Acres/Newcastle NIP
5. Smith/Rocky Branch Greenway
6. Crane Creek Greenway

**ii. Projects Over the Referendum**

1. Polo Road Widening
2. Lower Richland Boulevard Widening

**c. Approval of Projects to be Advertised [PAGES 265-339]**

**i. Projects Under the Referendum**

1. Greene Street Phase 2- available to advertise
2. Resurfacing Package R- available to advertise
3. Dirt Road Package K- July 1, 2019

**ii. Projects Over the Referendum**

1. Atlas Road Widening- July
2. Polo SUP, Harrison Sidewalk- July

**d. Penny Projects Inside SCDOT Rights-Of-Way Maintenance Cost Impacts [PAGES 340-349]**

**20. OTHER ITEMS**

The Honorable Paul Livingston

- a. FY20 - District 8 Hospitality Tax Allocations [PAGES 350-351]
- b. FY 2019-2020 Annual Action Plan Budget for CDBG and HOME [PAGES 352-353]
- c. A Resolution to appoint and commission Jeremy Joseph Denny as a Code Enforcement Officer for the proper security, general welfare, and convenience of Richland County [PAGE 354]
- d. A Resolution to appoint and commission Froilan Jose Rodriguez Rodriguez as a Code Enforcement Officer for the proper security, general welfare, and convenience of Richland County [PAGE 355]

**21. EXECUTIVE SESSION**

Larry Smith,  
County Attorney

**22. MOTION PERIOD**

**23. ADJOURNMENT**



Special Accommodations and Interpreter Services Citizens may be present during any of the County's meetings. If requested, the agenda and backup materials will be made available in alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), as amended and the federal rules and regulations adopted in implementation thereof. Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the Clerk of Council's office either in person at 2020 Hampton Street, Columbia, SC, by telephone at (803) 576-2061, or TDD at 803-576-2045 no later than 24 hours prior to the scheduled meeting.



Richland County Council  
Regular Session  
June 18, 2019 – 6:00 PM  
Council Chambers

COUNCIL MEMBERS PRESENT: Paul Livingston, Chair; Dalhi Myers, Vice-Chair; Joyce Dickerson, Calvin “Chip” Jackson, Gwen Kennedy, Bill Malinowski, Jim Manning, Yvonne McBride, Chakisse Newton, and Allison Terracio

OTHERS PRESENT: Michelle Onley, Beverly Harris, John Thompson, Stacey Hamm, Larry Smith, Jennifer Wladischkin, Ashiya Myers, Sandra Yudice, Shahid Khan, James Hayes, Ashley Powell, Dwight Hanna, Ismail Ozbek, Kimberly Williams-Roberts, Cathy Rawls, Geo Price, Angela Weathersby, Dale Welch, Clayton Voignier, Janet Claggett, Eva Prioleau, Casey White and Jeff Ruble

1. **CALL TO ORDER** – Mr. Livingston called the meeting to order at approximately 6:00 PM.
2. **INVOCATION** – The invocation was led by the Honorable Bill Malinowski
3. **PLEDGE OF ALLEGIANCE** – The Pledge of Allegiance was led by the Honorable Bill Malinowski
4. **APPROVAL OF MINUTES**
  - a. **Special Called Meeting: May 30, 2019** – Ms. Kennedy moved, seconded by Ms. Dickerson, to approve the minutes as distributed.  
  
In Favor: Terracio, Malinowski, Jackson, Newton, Myers, Kennedy, Dickerson, Livingston and McBride  
  
The vote in favor was unanimous.
  - b. **Regular Session: June 4, 2019** – Ms. Myers moved, seconded by Ms. Kennedy, to approve the minutes as distributed.  
  
In Favor: Terracio, Malinowski, Jackson, Newton, Myers, Kennedy, Dickerson, Livingston and McBride  
  
The vote in favor was unanimous.
5. **ADOPTION OF THE AGENDA** – Ms. Myers moved, seconded by Mr. Jackson, to move Item #20(a):  
“Consistent with Council motions and subsequent successful votes. I move to suspend (until at least the

Regular Session  
June 18, 2019

-1-

first quarter of 2020) the implementation of any sewer service rate increases until the public information and education process has been undertaken and completed, and new construction has begun.” to “Other Items” for action.

Ms. Myers stated we adopted a rate increase, with conditions that were not met, but the rate increase is scheduled to go into effect immediately.

Ms. Dickerson inquired if this item was time-sensitive since it will involve funding.

Mr. Malinowski stated the Utilities Director was not in attendance, and inquired if he needed to be present to give input.

Dr. Yudice stated this item is time-sensitive because the rate increase goes into on effective July 1<sup>st</sup>. There are many implications Council will have to consider, if the rate increase is suspended.

In Favor: Terracio, Malinowski, Jackson, Newton, Myers, Kennedy, Manning, Dickerson, Livingston and McBride

The vote in favor was unanimous.

Ms. Myer moved, seconded by Ms. Newton, to adopt the agenda as amended.

In Favor: Terracio, Malinowski, Jackson, Newton, Myers, Kennedy, Dickerson, Livingston and McBride

Present but Not Voting: Manning

The vote in favor was unanimous.

6. **PRESENTATION: Unite Way of the Midlands** – Ms. G. B. Olsen thanked the County for their continued support of the United Way. She presented awards to the following departments: Treasurer’s Office (Most Money Donated), Human Resources (Largest Campaign Growth), Information Technology (100% Participation), and Public Works (Most Money Raised Through Special Events).

**POINT OF PERSONAL PRIVILEGE** – Ms. Dickerson recognized that Sheriff Leon Lott was in the audience.

7. **REPORT OF THE ATTORNEY FOR EXECUTIVE SESSION ITEMS** – Mr. Smith stated the following items are eligible for Executive Session.

- a. Fields et. al. vs. Richland County
- b. Personnel Matter

Mr. Malinowski moved, seconded by Ms. Terracio, to go into Executive Session.

In Favor: Terracio, Malinowski, Jackson, Newton, Myers, Kennedy, Dickerson, Livingston and McBride

Present but Not Voting: Manning

The vote in favor was unanimous.

***Council went into Executive Session at approximately 6:13 PM and came out at approximately 6:52 PM***

**Regular Session  
June 18, 2019**

**-2-**

Ms. Myers moved, seconded by Mr. Jackson, to come out of Executive Session.

In Favor: Malinowski, Myers, Dickerson, Livingston and McBride

Abstain: Manning

Present but Not Voting: Terracio, Newton and Kennedy

The vote in favor was unanimous with Mr. Manning abstaining from the vote.

- a. Fields et. al. vs. Richland County – No action was taken.

8. **CITIZENS' INPUT: For Items on the Agenda Not Requiring a Public Hearing** – No one signed up to speak.

9. **CITIZENS' INPUT: Must Pertain to Richland County Matters Not on the Agenda** – No one signed up to speak.

10. **REPORT OF THE ACTING COUNTY ADMINISTRATOR**

- a. Columbia/Richland Fire: Fire Accreditation Process – Mickey Folsom, Assistant Chief and Will Broschious, Battalion Chief, gave an overview of the accreditation process.

11. **REPORT OF THE CLERK OF COUNCIL**

- a. Upcoming Budget Meetings: – Ms. Roberts reminded Council of the upcoming budget meeting.
  1. July 18 – Public Hearing and 3<sup>rd</sup> Reading of Biennium Budget II (FY21), 6:00 PM, Council Chambers
- b. AG + Art Tour Events – Ms. Roberts reminded Council of the upcoming events associated with the AG + Art Tour.
  1. Kick-Off Party, June 21, 5:30 – 9:00 PM, Senate's End, 316 Senate Street
  2. AG + Art Tour, June 29 (10:00 AM – 4:00 PM); June 30 (1:00 – 5:00 PM); Tour Sites Include: Carolina Bay Farms, City Roots, Doko Farms, Fabel Farms, Purple Tuteur Farm and Soda City Market

Ms. Myers moved, seconded by Ms. Kennedy, allow Mr. John Newman, a representative of the AG + Art Tour, to speak.

In Favor: Terracio, Malinowski, Jackson, Newton, Myers, Dickerson, Livingston and McBride

Present but Not Voting: Kennedy and Manning

The vote in favor was unanimous.

- c. Neighborhood Block Party, June 27, 6:00 – 7:30 PM, Meadowlake Park, 600 Beckman Roads – Ms. Roberts reminded Council of the upcoming Neighborhood Block Party.

**Regular Session  
June 18, 2019**

**-3-**

12. **REPORT OF THE CHAIR**

- a. **Council Meeting Schedule Update** – Mr. Livingston stated he has been informed that State statute says that County Councils must meet at least once every month of the year, which means that Council is violating State statute by not meeting during the month of August. His recommendation would be to meet on August 1<sup>st</sup>, in order to be consistent with State statute.

Ms. Dickerson stated it is a funny thing that she has been on Council for 15 years, and this is the first year this has been an issue. She wants to know how they have allowed us to not to be in compliance, with State statute, knowing that we have to be here 12 months out of the year.

Ms. Myers stated, for the 2 years that she has been on Council, staff has been raising the issue, and it is not something that people wanted to indulge.

Mr. Manning moved, seconded by Ms. Dickerson, to continue with our current process and request an AG opinion if State law can mandate that, or if that is local government.

Ms. Myers stated it is a pretty clear part of the Home Rule Act, and they are not stretching anything to tell us that we have to do it.

Mr. Smith stated, in answer to Ms. Dickerson’s question, this was brought up 2 – 3 years, and a discussion took place with staff. He thought the information was passed on by the former Administrator to Council.

Dr. Yudice stated, when she came to the County in 2017, she learned Council took the month of August off. She brought it to the Administrator and Legal’s attention. Her former employer did the same thing, and the County Attorney there told them that they needed to meet at least once a month, which meant that had to meet once in August.

Ms. McBride stated that we meet more than once a month. We meet a number times during the month, so it is not that we take “vacation” in August. It is that in August we do not have a Council meeting.

Ms. Newton made a substitute motion, seconded by Ms. Myers, to hold a Special Called Council meeting on August 1<sup>st</sup> at 6:00 p.m.

Mr. Malinowski suggested holding a meeting at the SCAC Conference.

In Favor: Terracio, Newton, Myers and Livingston

Opposed: Malinowski, Jackson, Kennedy, Manning, Dickerson and McBride

The substitute motion failed.

Mr. Jackson requested Ms. McBride’s comments regarding multiple meetings, in other months, which is more than is required by statute, be included in the request for the AG’s opinion.

Mr. Manning accepted the friendly amendment.

In Favor: Malinowski, Jackson, Kennedy, Manning, Dickerson and McBride

Opposed: Newton, Myers and Livingston

Abstain: Terracio

The vote in favor was unanimous.

13. **OPEN/CLOSE PUBLIC HEARINGS**

- a. To Establish and Create a Special Tax District within Richland County, South Carolina, to be known as the "Windsor Lake Special Tax District"; to define the nature and level of services to be rendered therein; to authorize the imposition of ad valorem taxes and user service charges therein, which shall be imposed solely within the Special Tax District ; to establish a commission for the tax district and provide the terms therefor; and all other matter related thereto – No one signed up to speak.
- b. Authorizing the expansion of the boundaries of the I-77 Corridor Regional Industrial Park jointly developed with Fairfield County to include certain property located in Richland County; the execution and delivery of an infrastructure credit agreement to provide for infrastructure credits to North Main Senior, LLC; and other related matters – No one signed up to speak.

14. **THIRD READING ITEMS**

- a. Authorizing the expansion of the boundaries of the I-77 Corridor Regional Industrial Park jointly developed with Fairfield County to include certain property located in Richland County; the execution and delivery of an infrastructure credit agreement to provide for infrastructure credits to North Main Senior, LLC; and other related matters – Mr. Jackson moved, seconded by Ms. Myers, to approve this item.

In Favor: Terracio, Malinowski, Jackson, Newton, Myers, Kennedy, Dickerson, Livingston and McBride

Present but Not Voting: Manning

The vote in favor was unanimous.

15. **SECOND READING ITEMS**

- a. To Establish and Create a Special Tax District within Richland County, South Carolina, to be known as the "Windsor Lake Special Tax District"; to define the nature and level of services to be rendered therein; to authorize the imposition of ad valorem taxes and user service charges therein, which shall be imposed solely within the Special Tax District; to establish a commission for the tax district and provide the terms therefor; and all other matters related thereto – Mr. Manning moved, seconded by Ms. Dickerson, to approve this item.

In Favor: Terracio, Malinowski, Jackson, Newton Kennedy, Manning, Dickerson, Livingston and McBride

Present but Not Voting: Myers

The vote in favor was unanimous.

16. **REPORT OF ECONOMIC DEVELOPMENT COMMITTEE**

- a. Recommendation on ALTA Survey for Blythewood Industrial Park Site – Mr. Jackson stated the committee recommended approval of this item.

Mr. Malinowski inquired why we did not have this information when it was first presented to Council.

Mr. Jackson stated we had to submit bids and we just got the bids back.

In Favor: Terracio, Malinowski, Jackson, Newton, Myers, Kennedy, Manning, Dickerson, Livingston and McBride

The vote in favor was unanimous.

Mr. Jackson moved, seconded by Ms. Dickerson, to reconsider this item.

Opposed: Terracio, Malinowski, Jackson, Newton, Myers, Kennedy, Manning, Dickerson, Livingston and McBride

The motion for reconsideration failed.

17. **REPORT OF RULES AND APPOINTMENTS COMMITTEE**

**A. NOTIFICATION OF APPOINTMENTS**

1. Richland Memorial Hospital Board – 2 – Ms. Newton stated the committee recommended appointing Ms. Judy Cotchett Smith and re-advertising for the remaining vacancy.

In Favor: Terracio, Malinowski, Jackson, Newton, Myers, Kennedy, Dickerson, Livingston and McBride

Present but Not Voting: Manning

The vote in favor was unanimous.

2. Board of Assessment Appeals – 3 – Ms. Newton stated the committee recommended appointing Ms. Tammy Davis.

In Favor: Terracio, Malinowski, Jackson, Newton, Myers, Kennedy, Dickerson, Livingston and McBride

Present but Not Voting: Manning

The vote in favor was unanimous.

3. Accommodations Tax – 3 (Two applicants must have a background in the lodging industry and

**Regular Session  
June 18, 2019**

**-6-**

1 applicant must have a background in the cultural industry) – Ms. Newton stated the committee recommended re-appointing Mr. David Erbacher.

In Favor: Terracio, Malinowski, Jackson, Newton, Myers, Kennedy, Dickerson, Livingston and McBride

Present but Not Voting: Manning

The vote in favor was unanimous.

4. Employee Grievance – 6 (Must be a Richland County employee; 2 seats are alternates) – Ms. Newton stated the committee recommended appointing Mr. Tony L. Wingard.

In Favor: Terracio, Malinowski, Jackson, Newton, Myers, Kennedy, Dickerson, Livingston and McBride

Present but Not Voting: Manning

The vote in favor was unanimous.

5. Midlands Workforce Development Board – 1 (Education seat; must represent the education sector) – Ms. Newton stated the committee recommended appointing Ms. Amy Scully.

In Favor: Terracio, Malinowski, Jackson, Newton, Myers, Kennedy, Dickerson, Livingston and McBride

Present but Not Voting: Manning

The vote in favor was unanimous.

18. **OTHER ITEMS**

- a. A Resolution to appoint and commission Chelsey Ann Reed as a Code Enforcement Officer for the proper security, general welfare, and convenience of Richland County – Mr. Manning moved, seconded by Ms. Dickerson, to approve this item.

In Favor: Terracio, Malinowski, Jackson, Newton, Myers, Kennedy, Manning, Dickerson, Livingston and McBride

The vote in favor was unanimous.

- b. Total Rewards Implementation – Mr. Hanna stated there is a lot of expectation on part of employees, supervisors, directors, and appoint and elected officials, as it relates to the study. He emphasized that all of the departments were cooperative and engaged. The Legal Department and County Attorney is a part of the study. The Public Defender's Office employees are currently being paid according to a plan submitted by the Public Defender to Council for approval. This also applies to the Solicitor's Office employees. The Total Rewards Study, if approved by Council, will equalize those jobs, if the minimum requirements for the jobs are the same. Part of the objective for the Total Rewards Study is to move employees closer to a market or competitive pay rate. Because all

departments have been cooperative, it enables us to move away from so many individual or separate plans. Public Safety employees were included in the study and are anxious to have it approved. One of the things, we are asking Council to do is to authorize us to implement the new pay grades, bring employees up to the minimum of the pay grades in August 2019, and the Human Resources Director and the County Administrator to follow- up on the findings from the employee opinion survey. In January 2020, we would utilize the funding of \$1.5 million to begin bringing employees up to a more market competitive pay rate.

Ms. Myers inquired where the document is that outlines the phase in of the study. She stated we have requested this information numerous times. She noted the Housekeeping staff got a pay raise from \$7.00 to \$10.00 in 2017, so she is assuming they are not moving with this study. The discussion, at one of the work sessions, was whether \$10.15 is a living wage, so she is concerned the robustness of it may not be what we are expecting.

Mr. Hanna stated what we have is some details, in terms of steps, included in this. They also have prepared a more detailed document, as it relates to the scheduling time, and the departments.

Ms. Myers inquired how this impacts the Housekeeping staff. Will they remain at \$10.00/hr.?

Mr. Hanna stated all department, including the Operations & Facilities Department, are included in the study. He does not have their details here, but looking back on the report, that department is scheduled to receive a significant amount of increase.

Ms. McBride stated she thinks we should set an example for employers to at least start with an hourly salary of more than \$10 - \$11. Richland County should be a role model in that area. She inquired as to what the minimum wage would be our employees, based on Total Rewards.

Mr. Hanna stated the hourly wage would be \$10.27, if they are at the minimum of the pay range.

Ms. McBride stated one of her major concerns was prioritizing who gets paid first. She does not want someone making \$80,000 to get a pay increase, and somebody making \$10.00/hr. not get one.

Mr. Hanna stated the way it works is that all employees that are below the market rate for their job, based on their years of service, and job performance, would get an increase at the same time, based on the funding provided by Council. It would not be a certain group of employees, based on their wages.

Ms. McBride stated her concern was that those that need the pay may not be getting it.

Ms. Myers stated what she thinks we are saying is that we do not think anybody in the County should be paid \$10.15. Her concern is that we still have the low band, as the lowest, and we do not think there should be a band that low because it is not a living wage.

Mr. Hanna stated they did look at a model for removing both the lowest pay band, or the lowest (2) pay bands, but they did not remove them. Obviously, that increases the costs.

Ms. Myers inquired as to why the bands were not removed.

Mr. Hanna stated it would cost additional funding to remove the bands, and they were working to stay within the funding.

Ms. Myers suggested shaving some off the higher bands, and look at this more equitably.

Mr. Hanna inquired if the interest is removing the lowest grade or the lowest (2) grades.

Ms. Myers moved, seconded by Mr. Jackson, to approve and implement the Total Rewards Program.

Ms. McBride inquired, for clarification, if the motion was to move the Total Rewards with improving the band.

Ms. Myers stated the motion is to remove the lowest band.

Ms. Dickerson requested a friendly amendment to remove the two lowest bands.

Ms. Myers accepted the amendment, and requested, for public information, that Council's salary be added to the document. For clarification, the motion is that the Total Rewards survey and program be implemented, with the elimination of employee categories 1 and 2, and that Council's salary be listed at the bottom of the document.

Ms. Newton inquired if approving the motion, as presented, approve only the funding mechanisms that we have identified. Or, does it also include the additional \$14 million.

Ms. Myers stated it includes what has been put before us, and what we have been able to review.

Ms. Newton stated, p. 104 states, "The FY 2020 budget includes \$1.4M+ to bringing employees to the new market minimum in August 2019 and \$1M to bringing employees to the mid-range in January 2020." She inquired if those are the numbers that we are looking at in the chart on p. 102.

Mr. Hayes stated Phase 1, which will start in the Fall, is the \$1.4M in funding we have available, that was left over from the COLA and will roll over into FY20. In January 2020, Administration had originally recommended \$1M, but Ms. Myers motion last week increased the amount by \$500,000. He stated the \$3.3M, notated on the chart, had to do with dividing the \$10M over a period of time.

Ms. Newton inquired if we need an additional \$3.3M for FY21 to continue.

Mr. Hayes stated, of the total amount that was approved, the \$1.4M is coming from current year funds; the \$1.5M approved for January 2020, becomes \$3M in FY21. That serves as the funding for the current seed. They have not identified any additional funding. Anything over and above that will have to be tied to additional revenue for FY21.

Ms. Newton stated she will take that as an action, and try to procure additional sources of funds.

Ms. Myers stated this is exactly what Council has been requesting be provided for the last 2 months, which is why her motion only covers the first phase.

Mr. Hayes stated, when he was asked about additional funding for FY21, he said, at this point, the amount put before Council is what he felt comfortable with. A year from now, after we have gone through FY20, and we have more defined revenue projections for FY21, perhaps the numbers can be increased.

Mr. Manning stated, with regard to the motion, he is understanding that relates to what we have

before us in our packet.

Ms. Myers stated it relates to the bands in the packet, and the funding mechanisms that they provided. It does not relate to the overall amount because we have not been given funding mechanisms for that, and that is what we have been asking for.

Mr. Manning stated the Budget Director just made the statement that he believes what Ms. Newton was referencing was an outdated packet, so he is unclear if what we have before us, that he is voting on, is an outdated packet. He is uncomfortable voting for the motion when the packet in front of us appears to be an outdated packet.

Ms. Myers stated that is why she asked Mr. Hanna to come up and discuss the implementation. We have only been given FY20 and FY21. She has consistently requested the implementation plan, and all we have gotten is FY20 and FY21. That is why her motion relates, exclusively, to what was approved in the budget for FY20 and FY21.

Mr. Hanna stated the documents in the packet is a dated document. It was in response to the Council's request for more aggressive proposed plan. The actual plan they have used, is as Mr. Hayes outlined. They are proposing to stay within the funding Council has authorized, not the more aggressive proposal.

Ms. Dickerson stated, for clarification, staff is not going to explain how we are going to fund this going forward.

Mr. Hayes stated what we are funding for FY20 will continue to fund employees for FY21 and FY22, at the rates that Council has approved. Anything over and above what Council has approved, will require additional funding sources.

Mr. Malinowski stated there was all the discussion about the Public Defender's salary needing to be brought up equal to the Solicitor's salary, but in the packet, it shows that in most instances the Public Defender's employees were making more than the Solicitor's employees were.

Ms. Myers stated it is an average salary.

Mr. Malinowski stated the average salary is higher. Then, the proposed minimum for the Solicitor is lower than what it is now. Does that mean he has to take a cut on the average salary?

Mr. Hanna stated no one's salary will be cut, as it relates to implementation of the study. There would be some minimum that are below what the current employee is making, but in those cases their salary would be brought down to the minimum. What they are proposing to do is to equalize the salary, based on the same job minimum requirements.

Ms. Newton stated, in an attempt to give Mr. Hanna what he needs to move forward, when it comes to Total Rewards, there is a motion on the floor to approve implementation of Total Rewards, as outlined for FY20 and FY21. She inquired, if it is correct, that the implementation of Total Rewards, would also include the implementation of some of the non-monetary recommendations of the study.

Mr. Hanna stated, based on the employee engagement, the employees had many compliments and concerns. Upon talking with the department heads, as it relates to the respective concerns, in the

various departments, if there are any things that need to be addressed, from a policy perspective, those things would have to come back to Council.

Ms. Newton inquired, in order for them to start this process, do they need Council to approve that as a part of the Total Rewards implementation.

Mr. Hanna responded in the affirmative.

Ms. Newton inquired if that is included in Ms. Myers' motion.

Ms. Myers agreed to amend the motion and include the employee engagement survey findings.

In Favor: Terracio, Jackson, Newton, Myers, Kennedy, Dickerson, Livingston and McBride

Abstain: Malinowski and Manning

The vote in favor was unanimous with Mr. Malinowski and Mr. Manning abstaining from the vote.

Ms. Myers moved, seconded by Ms. Dickerson, to reconsider this item.

In Favor: Malinowski, Jackson and Manning

Opposed: Terracio, Newton, Myers, Kennedy, Dickerson, Livingston and McBride

The motion for reconsideration failed.

- c. Consistent with Council motions and subsequent successful votes, I move to suspend (until at least the first quarter of 2020) the implementation of any sewer service rate increase until the public information and education process has been undertaken and completed, and new construction has begun. [MYERS] – Ms. Myers stated this is the Wildan rate study for the sewer improvements and the sewer fees that have not been adjusted in many years. Her concern was Council, in approving the rate increases, also required that there be public information, so that people had information, as to the improvements on the system, when the rate increases, etc. before the rates were increased. Because the public information piece has not happened, she spoke with Mr. Jackson, who helped her come up with a way to ameliorate the problem. The staff is concerned that will be negative budget consequences, if the rate is not increased July 1<sup>st</sup>. Obviously, Council is concerned the public should have some time to adjust to such a rate increase, and more information. She and Mr. Jackson discussed, during the Economic Development Committee, a funding proposal. On the new FILOTs we are getting, there is unassigned money in that area. We thought that we could temporarily use that money to make sure we cover what the Utilities Department says it needs, until we implement the rate increases, so there is a source of funds, but that we have time to educate the public before we implement the rate increase.

Mr. Hayes stated he would be disturbed by using the FILOT because that is a revenue line item in the General Fund. If we use that, it would limit the amount of revenue that we need to support what is already budgeted.

Ms. Myers stated she was told it would not, which is why she suggested that. Dr. Yudice and Dr. Thompson were in the meeting, and she was told it would not.

Mr. Hayes stated it is a revenue line item in the General Fund.

Ms. Myers stated this is new fees, not old fees.

Mr. Hayes stated, for clarification, this is a fee that would come on line this year, and the Auditor would send a tax bill out to them in November.

Ms. Myers stated they will get their bill in November and pay it in January.

Mr. Jackson stated China Jushi is one of those. They have not started paying their taxes yet. They will get a bill this year. We asked, in the EDC Meeting, where those funds are going to go once they start coming in. We were told those funds have not been assigned because you have not started collecting them. The funds were not built into the FY20 budget because we have not started receiving them.

Mr. Hayes stated the Auditor will send the bill in November, and they pay taxes in January, but that is a part of the revenues that we budget for.

Ms. Myers stated they were told that you have not budgeted for the new fee, above the amount of the old fee. They specifically asked that, and was specifically told you have not.

Mr. Hayes stated no one asked him.

Ms. Myers stated then that is going to impact what we were trying to do with the other project, so we need to go back and reconsider it. If all the money projected, and in hand, is budgeted...

Mr. Hayes stated, when we do revenue calculations, we project out what we think the new growth and revenue will be. It is a new FILOT from China Jushi, that we have not had before, so that will be considered as new revenue growth.

Dr. Yudice apologized that she misunderstood, and she may have misspoken. When she asked Mr. Hayes how much of the FILOTs were budgeted, he gave her the information for FY18-19, but he did not put in the FY20-21.

Mr. Hayes stated they are still balancing the budget, so he would be concerned that any new growth would be taken away from what we have already budgeted for FY20 for the General Fund.

Ms. Myers inquired if that included the EDC project. If there is not \$100,000 to supplement the wastewater system, how are we going to find \$2 million for the other project.

Dr. Yudice stated we will have to talk to Mr. Ruble because she is not sure how they came up with those assumptions. She thought those FILOTs were just for that EDC project. She did not know that you were thinking about using that funding for this.

Ms. Myers stated, if we cannot find this de minimis amount, she would be reluctant to vote to go forward with the plan for finding millions of dollars that are currently not budgeted.

Dr. Yudice stated they will have to make that clarification with the Economic Development Department.

Dr. Thompson recommended we work with PIO to do the public information campaign, and delay the collection of the increase rates. To delay it on the backend of the quarter.

Ms. Myers stated that was her motion until Dr. Yudice and staff told her that would throw the budget off balance, so we went to look for a source of revenue to replace the revenue they said would be necessary.

Mr. Hayes inquired what the total amount of revenue is needed.

Ms. Myers stated \$385,000 for the year, and we are talking about 2 months.

Mr. Manning moved, seconded by Mr. Jackson, to take a 5-minute recess.

In Favor: Terracio, Jackson, Newton, Manning, Livingston and McBride

Opposed: Malinowski

Present but Not Voting: Myers, Kennedy and Dickerson

The vote was in favor.

Ms. Dickerson moved, seconded by Ms. Terracio, to reconvene the meeting.

In Favor: Terracio, Malinowski, Jackson, Newton, Myers, Kennedy, Dickerson, Livingston and McBride

Present but Not Voting: Manning

The vote in favor was unanimous.

Mr. Jackson stated, he and Ms. Myers had a conversation with staff, and Mr. Khan has a proposed compromise to present.

Mr. Khan stated this is an important matter. It is about public health and the environment. We have in excess of 12,000 customers in the system. The vast majority of the customer base is in Districts 1 and 11. This is something that we have been working on for years because we had not worked on upgrading our system for years. He stated he is not a public campaign expert; he is a subject matter expert. Mr. Gomeau, when he was here, suggested sending notice to the customers in the system. They sent a letter to every customer in the system explaining what we are doing, why the rate is increasing, and when that would be effective. On top of that, we had several work sessions, to discuss this.

Mr. Jackson inquired about the date of the letter.

Mr. Khan stated it was sent by the Finance Department on April 1<sup>st</sup>. He stated they have received numerous calls and have followed up on responses to the letter. In the interest of the public good, and Ms. Myers' concerns, the recommendation is to have the rates become effective August 1<sup>st</sup>. However, between now and July 31<sup>st</sup> we will hold 2 public workshops, led by the Council members. Essentially, the rates are set in stone. There have been public and budget hearings, and the budget ordinance has been approved. He will have to work closely with Administration and the Budget

Department to come up with a way to compensate the month of lost revenue.

Mr. Jackson inquired about the estimated lost revenue.

Mr. Khan stated it is about \$133,000/month.

Mr. Jackson stated two things could happen in the meantime. One, we would find out from Mr. Ruble whether or not there is a possibility of those funds being encumbered or obligated, in terms of the tax revenue that has not been collected. Secondly, the possibility of looking at the reserve fund to cover the shortfall for that period of time, with the consent of Council.

Ms. Dickerson stated she is favor of public health. It was brought to her attention, that this matter was before the A&F Committee last year; although, she does not personally do not remember it. So, for her to support something that just came out of Economic Development Committee today.

Ms. Myers stated we found out information about a funding source in Economic Development. We found out that the rates had gone into effective last week, and that is why she put in a motion.

Ms. Dickerson stated, for clarification, you did it without the Budget Department knowing anything about it.

Ms. Myers stated the Acting Administrator and the Assistant County Administrator were there, but the motion was not predicated on that. The motion was predicated on the fact that, when the Council approved the Wildan study, and implementation of the study, Council also required, and her vote was conditioned on it, that before we implemented new rates, that there be a robust public information campaign, so that citizens would be on notice well before we raised the rates. Last week, when she heard the rates had gone up from the 30's to the 50's, she was concerned, as were they because it is not the normal way that rates go up. She asked this to be put on the agenda, for action, because the Wildan study had been vetted and adopted by Council, through the proper channels. Leaving the motion, on the motions agenda, would mean that the rates would increase without us coming back and being able to say, "Why was not the public information campaign carried out?"

Ms. Dickerson stated it seems like a letter has gone out. It also seems like there have been public hearings held. She cannot understand, if all those things took place, why is it coming across tonight like the people have not gotten that information. It seems like that information was given out.

Ms. Myers stated she thinks the public hearing that were held were in connection with the Wildan study, and she does not think, unless she is mistaken, that post the Wildan study, and our approval there were additional public meetings. The reason that the study was adopted was because we asked that there a public information campaign. This letter is undated, and she was told the letter went out with the last bill. She stated, if she is a customer, and she gets her bill this month that says, "Your rate is going to increase by 30% - 35% next month", for her, she would like a little bit more planning time. She stated this only affects 40 people in her area. It affects hundreds of people in Mr. Malinowski and Ms. Newton's areas. She stated Mr. Khan was correct, this is health and safety. This is what we are using to get those open cesspools off the grounds of 3 schools. She could not be more in favor of this if she was going out and digging the sewer lines herself, but her concerns are that it is only fair, when people are budgeting, to give them time to budget. She thinks the public information campaign slipped through the cracks, and we implemented the funding.

Ms. Dickerson stated she does not understand why this was not a motion during the budget process, so that we could factor these dollars into this current budget, so we can get this done. She is not sure how we learned today where we can find dollars that we did not know about last week. She does not know how to approach this. She wants people to get water, and whatever they need, but, at this point, she is confused about the information she is getting.

Ms. Myers stated she took responsibility for requesting this item but put on the action agenda, but she does not take responsibility for the fact that we precipitously raised these rates. Every single time the Wildan study was discussed, she and Mr. Jackson specifically said, "You cannot increase those rates like that without a robust public information campaign." So, when the rates go up the citizens know they are getting something great in exchange for the higher rate.

Ms. Dickerson stated, if this went through A&F, there had to have been a report out of the committee to Council. She inquired when this came to Council.

Dr. Yudice stated Council voted on this February 19, 2019. Then, we went through the budget process, and in the budget ordinance, those rates are included, and become effective July 1, 2019. She stated the letter, and the last bill, went out April 1<sup>st</sup>. Currently, we bill quarterly, but effective July 1<sup>st</sup>, billing will be done monthly.

Ms. Myers stated a letter, to her, does not constitute a robust public information campaign, and that is what we asked for.

Ms. Dickerson inquired what the difference is between public hearings and a robust campaign.

Ms. Myers stated we have not have public hearings.

Ms. Dickerson inquired if Mr. Khan said he had public hearings on this.

Mr. Khan stated this study has been going on for approximately 2 years. We had a work session, when he presented pictures of sludge flowing through our system, as well as, the rate study. The digital copy, of the rate study, was circulated to Council on January 31, 2018. On March 20, 2018, we had a work session, with Wildan in attendance, where we went through the basics, the rationale, why it happened, where we are today, why we did not do upgrades in the last 30 years, and what we have to do now. On September 18, 2018, he explained to Council why we are where we are, and made a subject matter expert recommendation that we must adopt this. On October 16, 2018, there was an Executive Session discussion on this. On January 24 - 25, 2019, he went through the presentation again. February 19, 2019, there was a discussion, and after that they sent out the letter, as a public campaign. You may not consider it a public campaign, but comparative utilities only put an advertisement in the newspaper. He stated he has taken 100s of calls. He and Mr. Malinowski have exchanged several emails, and he thinks they have explained to the customers. If Council wishes for him to do additional work sessions, he will, but he thinks they have done more than what a typical utility does.

Ms. Dickerson stated, for clarification, the request is for us to subsidize water bills, so they do not begin paying on July 1<sup>st</sup>.

Mr. Khan responded that is one option.

Ms. Newton stated, for clarification, there is an option to delay implementation until August 1<sup>st</sup>,

which will come at a cost to the County in the amount of \$133,000.

Dr. Yudice responded in the affirmative.

Ms. Newton stated, for clarification, at this time, there is not a revenue source identified.

Dr. Yudice responded in the affirmative.

Ms. Newton inquired, for clarification, if Mr. Khan stated he had received customer feedback and questions, after the letter went out.

Mr. Khan responded in the affirmative.

Mr. Malinowski inquired who Ms. Myers and Mr. Jackson envisioned being responsible for the public information campaign.

Mr. Jackson stated, when he spoke to the issue, he specifically inquired about what we can do for those persons who cannot afford this increase. Will there be any type of subsidy that could be provided? And, staff looked into and came back with an answer of "No." His next comment was, then, let's do the best we can to give the maximum amount of time before the rate goes into effect.

Mr. Malinowski stated, so that was left up to Utilities, the Administrator, PIO, etc.

Ms. Myers requested to be included in whatever they planned to make the people aware, and she never heard back. She did not know that it was going into effect until last week when a customer called her.

Ms. McBride stated she is glad that staff provided some clarification, in terms of them not doing anything. They did send out a letter in April, and the 1<sup>st</sup> bill is due in July. Normally, when she has gotten different rate increases, she received notification in the mail. The robust plan that Ms. Myers spoke about would have been great, but this is not out of the norm, in terms of notification. She stated her concern is, we have sent the letter out, and staff has received 100+ calls. Everybody is aware that the rate is going up, based on the letter they received, and the calls. For us to go back and to change the rates, it makes us look really ineffective in what we are doing. She thinks we are going to have to move forward with what we have.

Mr. Manning stated, if we were to postpone this, he is not sure when the bills go out quarterly how we are going to send a bill out, with a quarter, but there is only going to be one month with the old rate....

Mr. Hayes stated the bills are going to start going out monthly.

Mr. Manning stated he was alarmed when staff said that we went through all of this in a public session, then we went through all of it again in Executive Session. That is the reason he sometime votes not to go into Executive Session. Based on his recent experience, the fact that we sent these people a letter, that is probably is robust, for Richland County.

Ms. Myers stated, if the will of Council is not to do this, she will withdraw her motion. Her concern, however, is this was not a small matter, for her and Mr. Jackson. They raised it every single time, and she conditioned her last vote on making sure that the people who are going to have to support

this new system, would not be inspired to come and protest because Council did not give them enough notice. It seems to her, for something this important, she would want someone to explain to her that (a) we are going monthly, rather than quarterly; and (b) the price is going up, but what you are getting in exchange for it is all the shiny new pieces, we are getting all the sewer off the grounds of the schools, and we are having one integrated system. She thinks it would have helped if the public had been made aware. She did not ask for just a letter in the mail. When Mr. Jackson asked for the same thing, did not conceive that we would think a letter in the mail was a campaign. The reason it came up every time is because this is a critical issue. This has been core of what she has been working on since she came on Council. She is a little frustrated that the one thing she conditioned her 3 votes on, is the one thing that we are now saying we did because we had public hearings at the County building, like we always do. If what we say, in passing the motions, does not carry any weight, just let her know that.

Ms. Newton stated, considering that part of what we are looking at is, yes there is a rate increase, we are moving from quarterly billing to monthly billing, which start July 1<sup>st</sup>. That would represent a small premium in July, but they are going to continue to get a bill in August and September, she wondered if we could move forward, as we currently plan to move forward, and still start the information process, which is a follow-up to the letter that was sent out April 1<sup>st</sup>. She would hate to see this get abandoned, all together, if it is important for the community to have those input sessions. The rate goes into effective July 1<sup>st</sup> and we still have the information sessions to soften the blow of this monthly bill.

Mr. Jackson stated he would support, in theory, what Ms. Newton is saying. He would like to go on record saying that they got notice, and he thinks we are talking about 2 different issues: Whether or not they got notice? And, the answer is yes. The kind of notice they got was not what he would have expected to help someone understand the increase and what it means to them. He would say this was a campaign, and he would doubt that PIO would say this was an educational campaign to inform the citizens about how their rates were going to increase and how they would be impacted. All he was saying, when he realized, for many of these citizens, who are going from a septic tank, that they have as much notice as possible, and have an opportunity to hear how they are going to be better off than they were before.

Ms. Myers withdrew her motion.

19. **EXECUTIVE SESSION**

In Favor: Terracio, Malinowski, Jackson, Newton, Myers, Kennedy and Dickerson

Present but Not Voting: Livingston and McBride

Opposed: Manning

The vote was in favor of going into Executive Session.

***Council went into Executive Session at approximately 8:55 PM and came out at approximately 9:11 PM***

In Favor: Malinowski, Newton, and Kennedy

Present but Not Voting: Terracio, Jackson, Myers, Manning, Dickerson, Livingston and McBride

The vote in favor was unanimous.

- a. Personnel Matter – No action was taken.

21. **MOTION PERIOD**

- a. “Move to allocate up to \$50,000 per year in FY20 and FY21 to hire a firm to guide the county in establishing a strategic plan. This planning process would begin after completion of the upcoming county-wide survey and use that constituent input to inform county priorities and strategies. Funds are currently available in the FY19 budget that can be encumbered for strategic planning.”  
[NEWTON] – This item was referred to the June A&F Committee meeting.

Mr. Malinowski stated this motion cannot be sent to the June A&F Committee meeting. Rule 4.4 Agendas says, “Appropriate written backup material...must be delivered electronically to the County Administrator’s Office no later than 5:00 p.m. on the date two weeks prior to the committee’s scheduled meeting date.” Therefore, he will have to go to the July A&F Committee meeting.

Ms. Newton moved to suspend the rules. The reason that this came late is because it came out of the budget workshop, where it was originally a motion.

Mr. Manning stated he thought, when we were talking about this during the budget process, the issue was Administration said they had the money before this year ran out, and they could go ahead and allocate it. The motion is not to allocate it for those years, it was to authorize Administration to go ahead and procure it now.

Dr. Yudice stated the funding is there to do strategic planning.

Mr. Manning made a substitute motion, seconded by Ms. Terracio, to suspend the rules and approve the motion.

In Favor: Terracio, Jackson, Newton, Kennedy, Manning, Dickerson, Livingston and McBride

Opposed: Malinowski

Present but Not Voting: Myers

The substitute motion failed.

Ms. Newton stated, during the budget process, there was a motion that we include that in the FY20-21 budget. We were told there were funds available in FY19. Given that the fiscal year is about to end, is there another mechanism that we can use to move forward with the will of Council, that was expressed at the budget meeting. Her impression was that this was something that would move forward, and she is trying to figure out if that was the only mechanism to use the funds available.

Ms. A. Myers stated they have encumbered the funds as “TBD” based upon Council saying they wish to do that. At this time, they have not identified a vendor.

In Favor: Terracio, Jackson, Newton, Myers, Kennedy, Manning, Dickerson, Livingston and McBride

Opposed: Malinowski

The motion failed to suspend the rules.

- b. I move, to further address blight and nuisances in Richland County, that we instruct the County's lobbyists and legislative affairs personnel, in conjunction with the South Carolina Association of Counties, to request wo changes to State law as follows: First, to allow counties to regulate hotels, restaurants, cafes and lunch counters to provide for public health, comfort and convenience, in the same manner as State law already allows municipalities to so regulate, pursuant to Title 45, Chapter 3 of the South Carolina Code of Laws, and; Second, to allow counties to "provide by ordinance that the owner of any lot or property" in the county shall keep such lot or property clean and free of rubbish, debris and other unhealthy and unsightly material or conditions which constitute a public nuisance, and to give counties the same authority municipalities already have in this area pursuant South Carolina Code of Laws Section 5-7-80 as amended, which has been a right of municipalities since at least the 1962 Code of Laws

**Supporting Information:** County Council has recently passed a Public Nuisance ordinance and a "Health Massage, Body Work Therapists and Massage Establishment" to address the negative secondary effects associated with businesses that fail to comply with County ordinances and that put the public in danger based on illegal and nuisance activities. This a significant step to address the issue of blight in our community, which is a tangible success in one of the core objectives of the Richland Renaissance initiative. [MANNING] – This item was referred to the D&S Committee.

23. **ADJOURN** – The meeting adjourned at approximately 9:24 PM.



## Richland County Council

ZONING PUBLIC HEARING  
June 25, 2019 – 7:00 PM  
Council Chambers  
2020 Hampton Street, Columbia, SC 29204

**COUNCIL MEMBERS PRESENT:** Paul Livingston, Chair; Dalhi Myers, Vice Chair; Joyce Dickerson, Calvin Jackson, Bill Malinowski, Jim Manning, Yvonne McBride, Chakisse Newton, Allison Terracio and Joe Walker

**OTHERS PRESENT:** Michelle Onley, Geo Price, Tommy DeLage, Ashley Powell, Kimberly Williams-Roberts, Clayton Voignier and Brian Crooks

1. **CALL TO ORDER** – Mr. Livingston called the meeting to order at approximately 7:00 PM.
2. **POINT OF PERSONAL PRIVILEGE** – Ms. Dickerson recognized that former Councilwoman Val Hutchinson, Rep. Kambrell Garvin and Rep. Beth Bernstein were in the audience.

**ADDITIONS/DELETIONS TO THE AGENDA** – Mr. Price stated Case #19-019MA needed to be deferred until the July ZPH.

3. **ADOPTION OF THE AGENDA** – Ms. Dickerson moved, seconded by Mr. Walker, to adopt the agenda as published.

In Favor: Terracio, Malinowski, Jackson, Newton, Myers, Walker, Dickerson, Livingston and McBride

Present but Not Voting: Manning

The vote in favor was unanimous.

4. **MAP AMENDMENTS (No Public Hearing)**

- a. 19-002MA  
Sukhjinder Singh  
RU to NC (2.9 Acres)  
3500 Hard Scrabble Road  
TMS # R20100-04-08 (Portion) [FIRST READING]

Mr. Manning stated Councilwoman Kennedy, Councilman Calvin Jackson and himself met with the Planning staff. Councilwoman Kennedy has Hardscrabble from Farrow Road up to ¾ mile south of Clemson Road. District 8 contains Hardscrabble from there through the Clemson intersection heading out toward Lake Carolina. Councilman Jackson has Hardscrabble the rest of the way north. The development of that area has been significant since the last Comprehensive Plan, including the fact that the 2012 Transportation Penny has passed, which has significant widening of Hardscrabble Road. They met with Planning staff to look, and in essence, felt that the Comprehensive Plan has not been updated in a way to keep up with those

other elements. As a result, to look toward the future of that, they were in consensus that the Planning staff had to say “No” because of the Plan. The Planning Commission followed the staff recommendation because of the Plan. With them meeting with the Planning Department, there was consensus of the staff, and the 3 Council members, to approve this request. There will be another one further down on the agenda, that is also in that sort of area.

Mr. Manning moved, seconded by Ms. Jackson, to approve this item.

In Favor: Terracio, Malinowski, Jackson, Newton, Myers, Kennedy, Manning, Walker, Dickerson, Livingston and McBride

The vote in favor was unanimous.

- b. 19-006MA  
Charlotte Huggins  
RU to GC (2.8 Acres)  
10510 Garners Ferry Road  
TMS# R30600-02-16 & R30600-02-08 (Portion)

Ms. Newton moved, seconded by Ms. Myers, to deny the re-zoning request.

In Favor: Terracio, Malinowski, Jackson, Newton, Myers, Manning, Walker, Dickerson, Livingston and McBride

The vote in favor was unanimous.

- c. 19-011MA  
Ki O. Kwon  
RU to OI (4.61 Acres)  
4026 Hard Scrabble Road  
TMS # R20100-02-46 [FIRST READING]

Mr. Manning moved, seconded by Mr. Jackson, to approve this item.

In Favor: Terracio, Malinowski, Jackson, Newton, Myers, Manning, Walker, Dickerson, Livingston and McBride

The vote in favor was unanimous.

5. **MAP AMENDMENTS**

- a. 19-014MA  
Margaret Chichester  
RU to RC (2. Acres)  
2869 Congaree Road  
TMS # R32404-01-01(Portion) [FIRST READING]

Mr. Livingston opened the floor to the public hearing.

The citizens chose not to speak at this time.

The floor to the public hearing was closed.

Ms. Myers moved, seconded by Ms. Dickerson, to approve this item.

In Favor: Terracio, Malinowski, Newton, Myers, Manning, Walker, Livingston and McBride

Present but Not Voting: Dickerson

The vote in favor was unanimous.

- b. 19-015MA  
David Parr  
RU to RS-MD (14.70 Acres)  
Golden Rod Court  
TMS # R12800-01-23 [FIRST READING]

Mr. Livingston opened the floor to the public hearing.

Mr. David Parr spoken in favor of this item.

Mr. Kelly Updergraff spoken against this item.

The floor to the public hearing was closed.

Ms. Dickerson moved, seconded by Mr. Malinowski, to approve this item.

Mr. Malinowski requested a legal opinion regarding re-zoning of land-locked land.

Mr. Smith stated his office has not been asked to look at this particular project, so he would have to take a look prior to providing a legal opinion.

Mr. Malinowski requested the legal opinion by 2<sup>nd</sup> Reading.

In Favor: Terracio, Malinowski, Jackson, Newton, Myers, Walker, Dickerson, Livingston and McBride

Present but Not Voting: Manning

The vote in favor was unanimous.

- c. 19-017MA  
Kevin E. Wimberly  
RS-MD to RM-MD (37.12 Acres)  
Rabon Road  
TMS # R17213-05-37 [FIRST READING]

Mr. Livingston opened the floor to the public hearing.

The applicant chose not to speak at this time.

The floor to the public hearing was closed.

Mr. Manning moved, seconded by Ms. Dickerson, to approve this item.

In Favor: Terracio, Malinowski, Jackson, Newton, Myers, Manning, Walker, Dickerson, Livingston and McBride

The vote in favor was unanimous.

- d. 19-018MA  
Jervonta Walker  
OI to GC (.4 Acres)  
1606 Hardscrabble Road  
TMS # R17011-02-16 [FIRST READING]

Mr. Livingston opened the floor to the public hearing.

The applicant chose not to speak at this time.

Mr. Manning moved, seconded by Ms. Terracio, to approve this item.

In Favor: Malinowski, Jackson, Newton, Myers, Manning, Walker, Dickerson, Livingston and McBride

Present but Not Voting: Terracio

The vote in favor was unanimous.

- e. 19-020MA  
James M. McKenzie  
RU/RU to GC (3.78 Acres)  
245 Killian Road  
TMS # R14781-01-34 & 54 [FIRST READING]

Mr. Livingston opened the floor to the public hearing.

The citizens chose not to speak at this time.

The floor to the public hearing was closed.

Mr. Manning moved, seconded by Ms. McBride, to approve this item.

In Favor: Terracio, Malinowski, Jackson, Newton, Myers, Manning, Walker, Dickerson and McBride

Present but Not Voting: Livingston

The vote in favor was unanimous.

- f. 19-021MA  
David B. Grant  
M-1 to HI (5.02 Acres)  
1200 Atlas Way  
TMS # R16200-01-08 [FIRST READING]

Mr. Livingston opened the floor to the public hearing.

The applicant chose not to speak.

The floor to the public hearing was closed.

Ms. Myers moved, seconded by Ms. Newton, to approve this item.

In Favor: Terracio, Malinowski, Jackson, Newton, Myers, Manning, Walker, Dickerson, Livingston and McBride

The vote in favor was unanimous.

- g. 19-022MA  
Robert F. Fuller  
TROS/RU to RS-LD (185.29 Acres)  
Langford Road  
TMS # R23400-05-05 & 06 [FIRST READING]

Mr. Livingston opened the floor to the public hearing.

Mr. Robert Fuller spoke in favor of this item.

Rep. Beth Bernstein, Rep. Kambrell Gavin, Blythewood Town Councilman Brian Franklin, Ms. Val Hutchinson, Mr. Percy Mack, Ms. Iris St. Marie, Ms. Deborah Rioux, Ms. Marie Izzard, Ms. Christine Blaber, Rev. Ernest Etheredge, Dr. Michy Kelly, Mr. Carroll Lucas and Mr. Michael Koska spoke against this item.

Ms. Dickerson moved, seconded by Ms. Myers, to waive the rules to allow the remaining citizens signed-up to speak.

In Favor: Terracio, Malinowski, Jackson, Newton, Myers, Manning, Walker, Dickerson, Livingston and McBride

The vote in favor was unanimous.

Ms. Caroline Koska, Ms. Angela Koska, Mr. Tom Hoeker, Ms. Gail Bragg, Ms. Amy Wrightsman and Mr. Bill McDougall spoke against this item.

The floor to the public hearing was closed.

Ms. Dickerson stated for the past 11 months, starting in July 2018, we, as members of this Council, have been faced with exceeding challenges regarding this matter. She, as well as her colleagues, have been inundated with countless emails, phone calls, in addition to personal requests for meetings. She is also mindful of, and understand where you are coming from, and that you are very passionate about this matter. However, there are numerous people across this County who have that same passion. In addition, she has received numerous threats. She has been challenged with numerous threats, and correspondence containing fabricated information. For instance, Blythewood request to put a park. The community is not in Blythewood, so for someone, in Blythewood Planning Commission, to tell you they can put a park there, that is fabricated information and misleading. She has received numerous criticisms of other communities, outside of Crickentree, such as Irmo, Harbison, St. Andrews, etc. because most people thought those communities were not fit. To her, that was very insulting. Whatever her decision is about this subject, she has spent the last 11 months gathering data, listening to people all around the country, and noticing how numerous golf courses across this country are being defiled and defunct. People have to understand, and has never been a Crickentree Golf Course. The community of Crickentree was built after this golf course was there. The name of the golf course is not Crickentree. Also, the community is adjacent to what is no longer a golf course; that expired as of July 2018. She went back and looked at the vote she did in 2007, and she does not believe we had unanimous consent on this item. Another thing is, she is not looking at Windemere, Woodchuck, Spring Valley, Wildwood, and Longtown. She is not focused on any of those communities. All of you seem to be in a gated community, with deed restrictions on some of those properties. With that said, 15 years ago,

when she came on this Council, the little community of Round Top got squeezed out by Crickentree and Longtown, and they sat there so dormant. Nobody pays them any attention. And, she has compassion for them, as well. The Town of Blythewood, at that time, only had 174 residents. There was not a traffic light at Longtown and Rimer Pond Road. She has spent her entire 15 years out there in this community, and every time you have come to me, she has always done her best to support you and do whatever she thought was best. Crickentree community is being confronted with a lot of opposition, and there is also support for this re-zoning, as well. One person called her and said, "If you put that there it is going to impede by child's education." She does not understand where that came from. She sympathizes. She has to live with this over Richland County. She is not just looking at you. She is saying, the golf course expired, and somebody bought it. When she went to her first meeting, she asked the people in Crickentree to look at purchasing it. She got no takers. She does know what you said, when you said you went to someone to talk to them. She was not engaged in that conversation, so she cannot say "aye" or "nay" to that. If anybody moved there, the land is developed. It is not like they are going to come there and not pay taxes. She stated, this past week, when the Town of Blythewood had a traffic study going on, she had to intersect. The COG has a traffic study to help improve the roads and traffic in that area. She requested the Chair and the other members of Council to vote their consciences.

Ms. Dickerson moved, seconded by Mr. Malinowski, to approve this item for First Reading, by Title Only, of Case # 19-022MA, from TROS/Ru to RS-LD, for the expired golf course property, TMS # R23400-05-05, to provide the applicant and the community with the opportunity to sit down and come some conclusion how you want to design this property, and hold the applicant accountable.

Mr. Malinowski stated he spoke with a representative of the Conservation Commission, and asked about the TROS. He was told, initially, the TROS zoning was created by the Richland County Conservation Commission. The purpose was to preserve land for open spaces. Later, this individual said, golf courses were included under that zoning. The difference is, the Richland County Conservation Commission, in creating the TROS zoning was referring to land that had either been donated to the County, or purchased by the County, in order to take it in a conservation state. Most golf courses are privately owned, and would not have come under the original intention of the Conservation Commission. His research indicated that the houses came after the golf course. He inquired, from a legal perspective, can this zoning be changed.

Mr. Smith stated he is not familiarly with the TROS zoning; however, he does not know of any zoning that goes into perpetuity.

Mr. Jackson thanked those who have been cordial in their communication with him. He was disappointed in some that were not as cordial, and who assumed his mind was made up before they ever met him or had a conversation. He takes this matter very seriously, and for anyone to suggest that we do not take them seriously is an insult. He ran on a campaign of having reasonable and sensible growth. He stated he lives in the Northeast and represents District 9. He served on the Richland School District II for 8 years, and was Chair twice. He is familiar with the school. He was on the Board when we build Lake Carolina Upper and Westwood High School. He was on the Board when they discussed trying to get students to move from Blythewood, out of the portables, to the beautifully constructed Westwood High School. He does not ascribe to the philosophy that what affects one, affects all. He votes independently of each issues, as it comes to him. He was disappointed when he asked questions, and got different and conflicting answers. Did you meet with the community? Did you not meet with the community? Did you get information to the community on revised plans? Is the community interested in buying the land themselves? But the thing that disappoints him the most, is the decision that is being imposed upon this Council. We have a Planning Commission and a Planning Department. Subject experts that work in this field (realtors, brokers and developers) who have agreed to serve on the Planning Commission, in the best interest of our community.

Those 2 groups reach a split decision, and then they ask Council to solve something they have not been able to solve in multiple meetings. That process needs to change where there is some consensus. He too lives in the Northeast area, and is bombarded by the traffic. He understands the challenges we all face out there. At the same time, he recognizes that we are in a situation where we need to try to find a compromise, so there can be a win-win situation, as much as possible, for everybody involved. He is not on any side. He is pro-Richland County.

Mr. Manning inquired, if we vote in favor of moving ahead, to give an opportunity for a win-win situation, how many times does this come before Council before the final vote will be taken.

Mr. Price stated it will come before Council 2 more times.

Mr. Manning stated the Blythewood Town Councilman that indicated they wanted to put a park there. He knows that is not in Blythewood, and he is not sure about the annexation and what offers they are ready and willing to make to buy the property, and have the Blythewood Parks and Recreation go ahead and put the parks in there they have talked about with the community. He certainly thinks E-Capital and Council would be very excited to learn about what offers the Town of Blythewood have made to purchase the property for parks. He stated it gave him great concern to hear Dr. Mack say that mobile units are dangerous for students and staff. He would hope that our Fire Marshal, and anyone else that looks into confining children in dangerous situations for the students and staff, is pursued in robust kind of way.

Mr. Livingston stated he appreciated the citizens' commitment to your Richland County community. He inquired about what private uses are permitted under the TROS.

Mr. Price stated the only use that is identified is a public/private park. Of course, any of the uses could be developed and used.

Mr. Livingston inquired if it could be a baseball park.

Mr. Price stated when they use the term "private" it means it not owned by the local government.

Mr. Livingston stated, if there is a permitted private use, and someone decides, they can put a ballpark with lights, then we need to know that because they may not have to come back to us for rezoning do it.

Mr. Price stated the uses are: athletic fields, country clubs with golf courses, dance studios and schools, golf courses, miniature golf courses, freestanding golf driving ranges, private/public parks, public recreation facilities, swim and tennis clubs, swimming pools, bus shelters, bus benches, utility substations, and riding stables. All of which could be established without having to come back before Council.

Mr. Livingston stated he wants the community to understand there are uses that you may, or may not, desire that may end up there that this Council may not have a voice on because it is a permitted use. He inquired about the responsibilities, of the current owner, as far as maintaining the property.

Mr. Price stated the TROS establishes the uses that can be placed on the property. It does not establish what responsibilities the owner may have regarding the maintenance of the property, or the upkeep.

Mr. Livingston stated these are some things that we need to iron out, and be careful about before we make a final decision.

Ms. Myers inquired why the Planning staff disagreed with the Planning Commission.

Mr. Price stated their recommendations come strictly from the Comprehensive Plan, which keeps them neutral when it comes to their decisions. Upon the review of the Comprehensive Plan, the requested zoning was identified as an appropriate zoning district.

Mr. Manning requested an overview of what the Comprehensive Plan is, how it gets developed, community input, etc.

Mr. Crooks gave a brief overview of the statutorily required Comprehensive Plan and the process on how it is developed.

Ms. Newton stated, during this process, they have heard a lot of concerns about infrastructure, roads, schools, etc. Some of those are areas that Council is not responsible for, other bodies are responsible for. She requested how those considerations form part of the process of the Comprehensive Plan.

Mr. Crooks stated the Comprehensive Plan is made up of 10 elements. (Transportation, Land Use, Housing, Population, Economic Development, Community Facilities and Services, Priority Investment, Cultural Resources, and Natural Resources). They have to address each of those specific issues within the planning process.

Ms. Myers stated there are compelling issues on both sides. On the homeowners' side, you are very passionate because you have a vested interest in it. On the investor's side of it, they have invested money into something, with some idea that, at some point, they would be able to use it for something. She stated she is deeply bothered by this one. There are a lot of people that are against this. We have heard quietly from that many people that are for it. She would commend to each of you, once this decision is taken that you consider there are always options, and creative minds can come up with another alternative. She would suggest this is not the end of the story. She would suggest that it be the beginning. Her fear is that it will turn into a jungle because no one is compelled to maintain it. She stated we need to come to a reasoned conclusion, together.

Mr. Malinowski stated, for clarification, the Comprehensive Plan is not hard and fast. It is a guide.

Mr. Price responded that is correct.

Mr. Livingston stated, for the record, that he does not 100% support this item, as presented. He is inclined to support First Reading, but if nothing changes, chances are he will not support it at Second Reading. He needs to get a few more questions answered, as well as making sure the community is clear on the probability of what might, or might not happen, if the TROS remains.

Ms. McBride thanked the community for coming out and expressing their concerns. Ms. Dickerson recommended that we give the community and the developer time to discuss other options. Like Mr. Jackson said, it is very difficult for us.

In Favor: Malinowski, Newton, Manning, Walker, Dickerson, Livingston and McBride

Opposed: Terracio, Jackson and Myers

The vote was in favor.

- h. 19-023MA  
Jeff Ruble

M-1 to HI (318.57 Acres)  
Bluff Road and Longwood Road  
TMS # R16100-02-02, 04, 07, 16 & 40 [FIRST READING]

Mr. Livingston opened the floor to the public hearing.

The applicant chose not to speak.

The floor to the public hearing was closed.

Ms. Myers moved, seconded by Ms. Dickerson, to defer this item to the July Zoning Public Hearing.

In Favor: Terracio, Jackson, Newton, Myers, Dickerson and McBride

Opposed: Malinowski, Manning, Walker and Livingston

The vote was in favor.

6. **ADJOURNMENT** – The meeting adjourned at approximately 8:48 PM.

June 21, 2019

Thad Hall, Interim Director  
Richland County Board of Voter Registration & Elections  
2020 Hampton St  
Columbia, SC 29204

Dear Thad:

I am pleased to announce the State of South Carolina has awarded a contract to Election Systems and Software (ES&S) for a statewide paper-based voting system solution to replace the current paperless system. A lot has changed since we purchased our first statewide voting system in 2004. Providing for the security and resiliency of our elections is essential to maintaining the public's confidence in the electoral process and has never been more important than it is today. This was underscored by the Department of Homeland Security's designation of election systems as part of our nation's critical infrastructure in January 2017

Providing for secure elections in South Carolina is a cooperative effort between the state and counties. The attached agreement memorializes each individual county's commitment to collectively ensure the security and integrity of elections in South Carolina through the implementation of the new statewide voting system. In addition to ensuring the provision and support of elections required by state law, this agreement provides a mechanism for each county to express its commitment to meeting certain baseline standards in securing and maintaining the state's critical election infrastructure.

Once the attached agreement is executed, ownership of the voting system will be transferred to the county. Delivery of the new voting equipment to each county is scheduled to begin during the week of July 22nd. The contract for the new system covers the purchase price of new equipment, including shipping and installation.

Every precinct will receive:

- a number of ExpressVote Ballot Marking Devices (at least two per precinct each with carrying case, privacy panels, backup battery, ADA keypad and headphones, and memory device)
- one DS200 Precinct Scanner and Tabulator (with ballot box, backup battery, and memory device)

COMMISSIONERS

JOHN WELLS  
Chairperson

CLIFFORD J. EDLER

HAROLD E. FAUST

AMANDA LOVEDAY

SCOTT MOSELEY

---

MARCI ANDINO  
Executive Director

---

1122 Lady Street  
Suite 500  
Columbia, SC 29201

P.O. Box 5987  
Columbia, SC 29250

803.734.9060  
Fax: 803.734.9366  
www.scvotes.org

Each county will also receive:

- one or more DS200 or DS450 Central Count Tabulators for scanning absentee-by-mail ballots
- one ballot on-demand printer
- one Election Management System Reporting Workstation

The approximate number of each of voting system asset allocated to the County and the value of each asset are detailed in an attachment to this letter.

Also covered under the contract are all hardware warranties, maintenance costs, firmware and software licensing fees for the first year of the contract. User training and on-site election support will be provided for all elections held through the 2020 General Election, as well as some other elections as may be determined appropriate prior to 2020. Maintenance costs and licensing fees are also detailed in an attachment to this letter.

Please do not hesitate to contact me if you have any questions about the new voting system solution.

Sincerely,



Marci Andino

/mba

Attachment(s)

## MEMORANDUM OF AGREEMENT

This Memorandum of Agreement (Agreement) is entered by and between the South Carolina State Election Commission (SEC) and both the governing body and the Board of Voter Registration and Elections of \_\_\_\_\_ County (County).

### 1. PURPOSE

To set forth the terms and conditions under which the SEC will deliver and transfer to County its respective allotment of equipment, hardware, software, and other components of the new statewide voting system (Voting System Components) procured pursuant to Contract Number 4400021704 awarded to Election Systems & Software (Vendor).

### 2. TERMS OF AGREEMENT

#### A. SEC Responsibilities

1. SEC will determine the amount of Voting System Components allotted to County taking into consideration the number of registered electors in County, the amount and types of components of the current voting system used by County, and five percent growth in the County, among other things.
2. SEC will instruct Vendor to deliver to County its allotted Voting System Components beginning the week of July 22, 2019.

#### B. County Responsibilities

1. County will assume title, ownership, and custody of the Voting System Components upon delivery and acceptance of said components.
2. County will continue to properly account for all Voting System Components in asset management, including the acquisition of any additional components regardless of whether purchased by County, SEC, or otherwise.
3. County will assume liability and responsibility for the maintenance, repair, and working condition of the Voting System Components, including:
  - a. Contracting with Vendor annually for extended warranty and maintenance coverage for hardware beginning July 1, 2020 and continuing each year thereafter for as long as the new Statewide Voting System is approved for use in the state by the SEC.
  - b. Contracting with Vendor annually for all necessary firmware and software licenses beginning July 1, 2020 and continuing each year thereafter for as long as the new Statewide Voting System is approved for use in the state by the SEC.

- c. Contracting with Vendor for optional election-day support services, if County elects to do so, beginning after the November 2020 General Election.
4. County will provide for the safe and proper storage and care of the Voting System Components in a suitable location or locations.
5. County will provide adequate storage security measures including restricted access, access logs and, if feasible, exterior and interior video camera monitoring.
6. County will designate and provide adequate polling places for the use of such Voting System Components.
7. County will provide any necessary polling place items necessary for the proper conduct of elections including, without limitation:
  - a. Tables for ballot marking devices.
  - b. Voting booths or privacy panels for hand-marked paper ballots (emergency ballots).
7. County will turn over all iVotronic voting machines, M100 and M650 scanners, communication packs, and other peripherals (e.g., flash cards and PEBs) to vendor for disposal at an appropriate time as determined and approved by SEC.
8. County will protect and maintain the confidentiality of all security-related information and sensitive proprietary information concerning the Voting System Components.

### **3. EXECUTION**

Prior to receiving any Voting System Components, this Agreement must be executed and signed by one official on behalf of the County's governing body and one official on behalf of the County's Board of Voter Registration and Election. Each official must be designated and authorized by the respective body to confirm that any and all the above requirements and responsibilities of the County have been or will be met, as appropriate.

---

Marci Andino, Executive Director  
S.C. State Election Commission

---

Date

---

*Signature of Authorized County Official*

---

Date

---

Title

---

*Signature of Authorized Board Official*

---

Date

---

Title

# Richland County: Voting System Assets

1076 ExpressVote Ballot Marking Devices @ \$3,518/ea.	\$3,785,368
160 DS200 Tabulators @ \$5,750/ea.	\$920,000
2 DS450 Tabulator(s) @ \$49,950/ea.	\$99,900
1 Ballot On Demand Printer @ \$2,735/ea.	\$2,735
1 ElectionWare Workstation Software @ \$2,660/ea.	\$2,660

---

Total \$4,810,663

# Richland County: Voting System Maintenance Cost

160 DS200 Scanner for Election Day - Extended Hardware Warranty with Biennial Maintenance @ \$130/ea. \$20,800.00

0 DS200 Scanner for Absentee and Early Voting - Extended Hardware Warranty with Biennial Maintenance @ \$130/ea.

2 DS450 Central Scanner - Extended Hardware Warranty with Biennial Maintenance @ \$1,895/ea. \$3,790.00

1076 ExpressVote Ballot Marking Device with Soft-Sided Case - Extended Hardware Warranty @ \$40/ea. \$43,040.00

160 DS200 Scanner for Election Day - Firmware License @ \$80/ea. \$12,800.00

0 DS200 Scanner for Absentee and Early Voting - Firmware License @ \$80/ea.

2 DS450 Central Scanner - Firmware License @ \$1,575/ea. \$3,150.00

1076 ExpressVote Ballot Marking Device with Soft-Sided Case - Firmware License @ \$55/ea. \$59,180.00

1 ElectionWare Software License @ \$5,045/ea. \$5,045.00

---

Total Annual Cost \$147,805.00



## TRANSPORTATION PROGRAM

July 3, 2019

From: Michael Niermeier, Director of Transportation

To: Dr. John Thompson, PhD, Acting County Administrator

Subject: Transportation Penny Program Transition

### **Purpose:**

The purpose of this plan is to provide guidance to Transportation Penny Program Contractor and gain concurrence from Richland County Administration. This document supplements the initial Transition Plan developed by the Transportation Department and presented to Council. This proposal details the existing work by phase, gaps in capability, solution to close the gaps and a phase-in for assumption of work by the County.

For background, of the original list of projects approved under the referendum, approximately 27% have been completed. Approximately 14% of the total referendum projects are currently under construction.

The follow assumptions are made:

### **Assumptions:**

1. The County will have a total of six (6) Project Managers (4 new) to assume management of existing and future work.
2. Services provided by the PDT as defined in Exhibit B of their contract, will continue to be used to the maximum extent until the contract terminates in November 2019. This ensures compliance and continuity during the transition.
3. OET Service Orders demonstrating substantial progress ( $\geq 30\%$  design) will continue until terminated.
4. All construction contracts continue until termination.
5. Projects currently managed by SCDOT will continue as such. SCDOT Projects are: Project 277, Hardscrabble Road Widening and Project 278, Leesburg Road Widening
6. The City and the SCDOT are unwilling to accept other projects to manage, inspect, obtain right-of-way, and manage compliance.
7. Project Engineers can perform design on some of the more simple projects. There are 22 projects identified.



# TRANSPORTATION PROGRAM

8. Existing County functions will support the transitioned program in a more streamlined capacity such as procurement, finance, budget, planning and development, and public works.
9. The County will require additional capability to successfully execute the Penny Program as shown in the Proposed Action section.

### Phase and Actions:

The percentages in the following table show the current project status by category, the County phase-in approach and percentage of the total on-going and delayed projects.

Phase	Phase-in Action	Percentage of Total Projects
Planning	These projects will not move beyond planning until contracts with new OETs are obtained. A project-by-project handover will occur beginning in August 2019 allowing the contractor to meet its obligation and the new County Project Manager to receive a controlled turnover. The County Project Manager will receive the existing project file and review with the PDT project manager.	25%
Design	<ol style="list-style-type: none"> <li>1. Concept Design – Projects not started until new OET contracts awarded. This allows the County to better manage the workflow with less risk to on-going projects.</li> <li>2. &lt; 30% Design – OETs continue with design and integrate new County Project Engineers into the coordination process with OET. Design stops at 30% minimizing cost and schedule risk to the County.</li> <li>3. 30% or Greater – Substantial Progress. OET continues with design to the end of the Service Order.</li> <li>4. Greenway design projects will stop at 70% design. At this point, right-of-way acquisition begins and a community meeting occurs to finalize the final design.</li> </ol> <p>New Project Engineers are aligned with the current design projects.</p>	25%
Right of Way	County has limited capability. SCDOT regulations state that only an SCDOT-approved firm can perform ROW acquisition for them. PDT will continue RoW work until the conclusion of the contract. The County will hire a RoW Manager and/or	8 %



# TRANSPORTATION PROGRAM

	contract with an SCDOT approved company to fill this need by November. The lack of a long-term need by the County for such a specific function suggests outsourcing is the best option.	
Construction	County assumes full inspection and management after November 2, 2019. As new Project Engineers are hired, they will align with the projects and begin a controlled transfer of duties and management. Inspectors will align by project and begin inspection duties once oriented. Project Manager and Inspectors are aligned with the current design projects.	19 %
Procurement	County will continue to manage procurement but will assume any further scope development. County assumes all work after November 2, 2019.	5 %
Not Started	These projects are not started until contracts with new OETs are obtained. The projects not started have no impact on current workflow and can be planed accordingly.	8 %
Indefinitely Delayed	No action planned at this time	10 %

## Proposed Actions:

These proposed actions are necessary to ensure both a successful transition and assumption of the program. This is based on an assessment of needs and a gap analysis.

1. OET Contract: Scope of Work is similar to previous contract but will include additional services that can be contracted. These additional services can include: surveying, permitting, geotechnical investigation, utilities coordination, and Right of Way coordination. These additional services would be secondary to the design work.
2. Solicit for and contract with Independent Consultants (1099) for Construction, Engineering, and Inspection (CE&I) services (Inspector function). This provides the County with flexibility without the long-term cost of hiring additional Inspectors as employees. The current workload requires more than the four (4) currently being hired. SCDOT certifications are necessary for all SCDOT projects. With several larger projects occurring in the next two years, the County will need the flexibility to scale up or down. This addresses an immediate need as we continue to hire RC Inspectors.



## TRANSPORTATION PROGRAM

3. Solicit and procure material testing services. The County has several companies it currently uses. We will submit an RFQ for a new Indefinite Delivery Contract (IDC) that other groups in the County can utilize.
4. There are specialized areas in the program that the County does not have the capability to address these functions as currently organized. These positions would be a staff augmentation to the Department staff. There is not additional management structure outside of the Department. These positions would work 37.5 hours a week alongside County Staff unless otherwise noted. These areas are:
  - a. Utility Coordinator: This can be an additional service on the OET contract; however, a central coordinator for the County streamlines the process. This position would identify existing utilities, coordinates and determines prior rights, identifies utility conflicts and resolutions, coordinates utility agreements and provides technical assistance during construction ensuring compliance with SCDOT guidelines. There is not equivalent position in the County.
  - b. Program Control Analyst: Performs complex analysis of budget and schedules needed to meet contractual and project requirements. Functions as the expert on financial analysis and supports the Project Managers in monitoring and reporting performance against contract cost and schedule. Integrates program control information into reporting platforms. There is not an equivalent position in the County.
  - c. Right of Way Coordinator: The County has minimal capability organic to DPW and could not assume the volume of work needed by the program. The position manages compliance with RC, SCDOT, and Federal requirements. Manages and coordinates with the agents, attorneys, appraisers, and oversees preparation of all documentation (oversee preparation of exhibits and deeds, certification for all projects once Right of Way process is complete). There is not equivalent position in the County.
  - d. Document Controls: Manage document control for the program construction management and inspection, provides quality assurance reviews of technical paperwork generated by the inspectors and controls all project documentation for traceability and compliance.
  - e. Construction Scheduler: Assists in developing and reviewing construction schedules. Ensures compliance with SCDOT Critical Path Method (CPM) scheduling requirements and documentation. This role could be filled by the County Project Manager depending on their skills and experience.



## TRANSPORTATION PROGRAM

- f. Estimator: (Part-time or on-call) Performs preliminary and final construction cost estimates. Assists the Department and Procurement in reviewing bids and supports quarterly cost estimate reviews.

### **Recommendations:**

1. Continue with proposed procurement actions 1, 2 and 3.
2. Solicit a staff augmentation contract to fill those specialty positions not organic to the County. This staff augmentation contract would have a base period of 24 months with three (3) one-year options. Staff augments would work within the Department workspace reducing contractual overhead costs.
3. Potential need for an independent CEI contract if independent consultants are not obtainable.

### **Timeline:**

1. Existing transition schedule and actions still in effect.
2. Continue hiring for inspectors and Project Engineers.
3. Complete CTIP and project schedule based on Council Alignment Workshop by end of July.
4. Release OET RFQ in July. Award in September.
5. Financial transition session begin in June between PDT, Finance, Budget & Grants, and Department.
6. Solicit and/or use temporary agency to hire Inspectors as needed to meet requirements. Integrate County staff as hired. (July to October)
7. Time clock system operational in July.
8. Complete identification of materials testing companies by October.
9. Staff augmentation solicitation released by the end of July.

## Richland County Council Request for Action

**Subject:**

19-002MA  
Sukhjinder Singh  
RU to NC (2.9 Acres)  
3500 Hardscrabble Road  
TMS # R20100-04-08

**Notes:**

First Reading: June 25, 2019  
Second Reading:  
Third Reading:  
Public Hearing:

STATE OF SOUTH CAROLINA  
COUNTY COUNCIL OF RICHLAND COUNTY  
ORDINANCE NO. \_\_\_\_-19HR

AN ORDINANCE OF THE COUNTY COUNCIL OF RICHLAND COUNTY, SOUTH CAROLINA, AMENDING THE ZONING MAP OF UNINCORPORATED RICHLAND COUNTY, SOUTH CAROLINA, TO CHANGE THE ZONING DESIGNATION FOR THE REAL PROPERTY DESCRIBED AS TMS # R20100-04-08 FROM RURAL DISTRICT (RU) TO NEIGHBORHOOD COMMERCIAL DISTRICT (NC); AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

Pursuant to the authority granted by the Constitution of the State of South Carolina and the General Assembly of the State of South Carolina, BE IT ENACTED BY RICHLAND COUNTY COUNCIL:

Section I. The Zoning Map of unincorporated Richland County is hereby amended to change the real property described as TMS # R20100-04-08 from Rural District (RU) to Neighborhood Commercial District (NC).

Section II. Severability. If any section, subsection, or clause of this Ordinance shall be deemed to be unconstitutional, or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

Section III. Conflicting Ordinances Repealed. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section IV. Effective Date. This ordinance shall be effective from and after \_\_\_\_\_, 2019.

RICHLAND COUNTY COUNCIL

By: \_\_\_\_\_  
Paul Livingston, Chair

Attest this \_\_\_\_\_ day of  
\_\_\_\_\_, 2019.

\_\_\_\_\_  
Michelle M. Onley  
Deputy Clerk of Council

RICHLAND COUNTY ATTORNEY'S OFFICE

\_\_\_\_\_  
Approved As To LEGAL Form Only.  
No Opinion Rendered As To Content.

Public Hearing:        March 26, 2019  
First Reading:        June 25, 2019  
Second Reading:      July 9, 2019  
Third Reading:        September 10, 2019

## Richland County Council Request for Action

**Subject:**

19-011MA  
Ki O. Kwon  
RU to OI (4.61 Acres)  
4026 Hardscrabble Road  
TMS # R20100-02-46

**Notes:**

First Reading: June 25, 2019  
Second Reading:  
Third Reading:  
Public Hearing:

STATE OF SOUTH CAROLINA  
COUNTY COUNCIL OF RICHLAND COUNTY  
ORDINANCE NO. \_\_\_\_-19HR

AN ORDINANCE OF THE COUNTY COUNCIL OF RICHLAND COUNTY, SOUTH CAROLINA, AMENDING THE ZONING MAP OF UNINCORPORATED RICHLAND COUNTY, SOUTH CAROLINA, TO CHANGE THE ZONING DESIGNATION FOR THE REAL PROPERTY DESCRIBED AS TMS # R20100-02-46 FROM RURAL DISTRICT (RU) TO OFFICE AND INSTITUTIONAL DISTRICT (OI); AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

Pursuant to the authority granted by the Constitution of the State of South Carolina and the General Assembly of the State of South Carolina, BE IT ENACTED BY RICHLAND COUNTY COUNCIL:

Section I. The Zoning Map of unincorporated Richland County is hereby amended to change the real property described as TMS # R20100-02-46 from Rural District (RU) to Office and Institutional District (OI).

Section II. Severability. If any section, subsection, or clause of this Ordinance shall be deemed to be unconstitutional, or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

Section III. Conflicting Ordinances Repealed. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section IV. Effective Date. This ordinance shall be effective from and after \_\_\_\_\_, 2019.

RICHLAND COUNTY COUNCIL

By: \_\_\_\_\_  
Paul Livingston, Chair

Attest this \_\_\_\_\_ day of  
\_\_\_\_\_, 2019.

\_\_\_\_\_  
Michelle M. Onley  
Deputy Clerk of Council

RICHLAND COUNTY ATTORNEY'S OFFICE

\_\_\_\_\_  
Approved As To LEGAL Form Only.  
No Opinion Rendered As To Content.

Public Hearing: April 23, 2019  
First Reading: June 25, 2019  
Second Reading: July 9, 2019  
Third Reading: September 10, 2019

## Richland County Council Request for Action

**Subject:**

19-014MA  
Margaret Chichester  
RU to RC (2.2 Acres)  
2869 Congaree Road  
TMS # R32404-01-01 (Portion)

**Notes:**

First Reading: June 25, 2019  
Second Reading:  
Third Reading:  
Public Hearing: June 25, 2019

STATE OF SOUTH CAROLINA  
COUNTY COUNCIL OF RICHLAND COUNTY  
ORDINANCE NO. \_\_\_\_-19HR

AN ORDINANCE OF THE COUNTY COUNCIL OF RICHLAND COUNTY, SOUTH CAROLINA, AMENDING THE ZONING MAP OF UNINCORPORATED RICHLAND COUNTY, SOUTH CAROLINA, TO CHANGE THE ZONING DESIGNATION FOR THE REAL PROPERTY DESCRIBED AS TMS # R32404-01-01 (PORTION) FROM RURAL DISTRICT (RU) TO RURAL COMMERCIAL DISTRICT (RC); AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

Pursuant to the authority granted by the Constitution of the State of South Carolina and the General Assembly of the State of South Carolina, BE IT ENACTED BY RICHLAND COUNTY COUNCIL:

Section I. The Zoning Map of unincorporated Richland County is hereby amended to change the real property described as TMS # R32404-01-01 from Rural District (RU) to Rural Commercial District (RC).

Section II. Severability. If any section, subsection, or clause of this Ordinance shall be deemed to be unconstitutional, or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

Section III. Conflicting Ordinances Repealed. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section IV. Effective Date. This ordinance shall be effective from and after \_\_\_\_\_, 2019.

RICHLAND COUNTY COUNCIL

By: \_\_\_\_\_  
Paul Livingston, Chair

Attest this \_\_\_\_\_ day of  
\_\_\_\_\_, 2019.

\_\_\_\_\_  
Michelle M. Onley  
Deputy Clerk of Council

RICHLAND COUNTY ATTORNEY'S OFFICE

\_\_\_\_\_  
Approved As To LEGAL Form Only.  
No Opinion Rendered As To Content.

Public Hearing: June 25, 2019  
First Reading: June 25, 2019  
Second Reading: July 9, 2019  
Third Reading: September 10, 2019

## Richland County Council Request for Action

**Subject:**

19-015MA  
David Parr  
RU to RS-MD (14.79 Acres)  
Golden Rod Court  
TMS # R12800-01-23

**Notes:**

First Reading: June 25, 2019  
Second Reading:  
Third Reading:  
Public Hearing: June 25, 2019

STATE OF SOUTH CAROLINA  
COUNTY COUNCIL OF RICHLAND COUNTY  
ORDINANCE NO. \_\_\_\_-19HR

AN ORDINANCE OF THE COUNTY COUNCIL OF RICHLAND COUNTY, SOUTH CAROLINA, AMENDING THE ZONING MAP OF UNINCORPORATED RICHLAND COUNTY, SOUTH CAROLINA, TO CHANGE THE ZONING DESIGNATION FOR THE REAL PROPERTY DESCRIBED AS TMS # R12800-01-23 FROM RURAL DISTRICT (RU) TO RESIDENTIAL SINGLE-FAMILY MEDIUM DENSITY DISTRICT (RS-MD); AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

Pursuant to the authority granted by the Constitution of the State of South Carolina and the General Assembly of the State of South Carolina, BE IT ENACTED BY RICHLAND COUNTY COUNCIL:

Section I. The Zoning Map of unincorporated Richland County is hereby amended to change the real property described as TMS # R12800-01-23 from Rural District (RU) to Residential Single-Family Medium Density District (RS-MD).

Section II. Severability. If any section, subsection, or clause of this Ordinance shall be deemed to be unconstitutional, or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

Section III. Conflicting Ordinances Repealed. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section IV. Effective Date. This ordinance shall be effective from and after \_\_\_\_\_, 2019.

RICHLAND COUNTY COUNCIL

By: \_\_\_\_\_  
Paul Livingston, Chair

Attest this \_\_\_\_\_ day of  
\_\_\_\_\_, 2019.

\_\_\_\_\_  
Michelle M. Onley  
Deputy Clerk of Council

RICHLAND COUNTY ATTORNEY'S OFFICE

\_\_\_\_\_  
Approved As To LEGAL Form Only.  
No Opinion Rendered As To Content.

Public Hearing: June 25, 2019  
First Reading: June 25, 2019  
Second Reading: July 9, 2019  
Third Reading: September 10, 2019

## Richland County Council Request for Action

**Subject:**

19-017MA  
Kevin E. Wimberly  
RS-MD to RM-MD (37.12 Acres)  
Rabon Road  
TMS # R17213-05-37

**Notes:**

First Reading: June 25, 2019  
Second Reading:  
Third Reading:  
Public Hearing: June 25, 2019

STATE OF SOUTH CAROLINA  
COUNTY COUNCIL OF RICHLAND COUNTY  
ORDINANCE NO. \_\_\_\_-19HR

AN ORDINANCE OF THE COUNTY COUNCIL OF RICHLAND COUNTY, SOUTH CAROLINA, AMENDING THE ZONING MAP OF UNINCORPORATED RICHLAND COUNTY, SOUTH CAROLINA, TO CHANGE THE ZONING DESIGNATION FOR THE REAL PROPERTY DESCRIBED AS TMS # R17213-05-37 FROM RESIDENTIAL SINGLE-FAMILY MEDIUM DENSITY DISTRICT (RS-MD) TO RESIDENTIAL MULTI-FAMILY MEDIUM DENSITY DISTRICT (RM-MD); AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

Pursuant to the authority granted by the Constitution of the State of South Carolina and the General Assembly of the State of South Carolina, BE IT ENACTED BY RICHLAND COUNTY COUNCIL:

Section I. The Zoning Map of unincorporated Richland County is hereby amended to change the real property described as TMS # R17213-05-37 from Residential Single-Family Medium Density District (RS-MD) to Residential Multi-Family Medium Density District (RM-MD).

Section II. Severability. If any section, subsection, or clause of this Ordinance shall be deemed to be unconstitutional, or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

Section III. Conflicting Ordinances Repealed. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section IV. Effective Date. This ordinance shall be effective from and after \_\_\_\_\_, 2019.

RICHLAND COUNTY COUNCIL

By: \_\_\_\_\_  
Paul Livingston, Chair

Attest this \_\_\_\_\_ day of  
\_\_\_\_\_, 2019.

\_\_\_\_\_  
Michelle M. Onley  
Deputy Clerk of Council

RICHLAND COUNTY ATTORNEY'S OFFICE

\_\_\_\_\_  
Approved As To LEGAL Form Only.  
No Opinion Rendered As To Content.

Public Hearing: June 25, 2019  
First Reading: June 25, 2019  
Second Reading: July 9, 2019  
Third Reading: September 10, 2019

## Richland County Council Request for Action

**Subject:**

19-018MA  
Jervonta Walker  
OI to GC (.4 Acres)  
1606 Horseshoe Drive  
TMS # R17011-02-16

**Notes:**

First Reading: June 25, 2019  
Second Reading  
Third Reading:  
Public Hearing: June 25, 2019

STATE OF SOUTH CAROLINA  
COUNTY COUNCIL OF RICHLAND COUNTY  
ORDINANCE NO. \_\_\_\_-19HR

AN ORDINANCE OF THE COUNTY COUNCIL OF RICHLAND COUNTY, SOUTH CAROLINA, AMENDING THE ZONING MAP OF UNINCORPORATED RICHLAND COUNTY, SOUTH CAROLINA, TO CHANGE THE ZONING DESIGNATION FOR THE REAL PROPERTY DESCRIBED AS TMS # R17011-02-16 FROM OFFICE AND INSTITUTIONAL DISTRICT (OI) TO GENERAL COMMERCIAL DISTRICT (GC); AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

Pursuant to the authority granted by the Constitution of the State of South Carolina and the General Assembly of the State of South Carolina, BE IT ENACTED BY RICHLAND COUNTY COUNCIL:

Section I. The Zoning Map of unincorporated Richland County is hereby amended to change the real property described as TMS # 17011-02-16 from Office and Institutional District (OI) to General Commercial District (GC).

Section II. Severability. If any section, subsection, or clause of this Ordinance shall be deemed to be unconstitutional, or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

Section III. Conflicting Ordinances Repealed. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section IV. Effective Date. This ordinance shall be effective from and after \_\_\_\_\_, 2019.

RICHLAND COUNTY COUNCIL

By: \_\_\_\_\_  
Paul Livingston, Chair

Attest this \_\_\_\_\_ day of  
\_\_\_\_\_, 2019.

\_\_\_\_\_  
Michelle M. Onley  
Deputy Clerk of Council

RICHLAND COUNTY ATTORNEY'S OFFICE

\_\_\_\_\_  
Approved As To LEGAL Form Only.  
No Opinion Rendered As To Content.

Public Hearing:        June 25, 2019  
First Reading:        June 25, 2019  
Second Reading:      July 9, 2019  
Third Reading:        September 10, 2019

## Richland County Council Request for Action

**Subject:**

19-020MA  
James M. McKenzie  
RU/RU to GC (3.78 Acres)  
245 Killian Road  
TMS # R14781-01-34 & 54

**Notes:**

First Reading: June 25, 2019  
Second Reading:  
Third Reading:  
Public Hearing: June 25, 2019

STATE OF SOUTH CAROLINA  
COUNTY COUNCIL OF RICHLAND COUNTY  
ORDINANCE NO. \_\_\_\_-19HR

AN ORDINANCE OF THE COUNTY COUNCIL OF RICHLAND COUNTY, SOUTH CAROLINA, AMENDING THE ZONING MAP OF UNINCORPORATED RICHLAND COUNTY, SOUTH CAROLINA, TO CHANGE THE ZONING DESIGNATION FOR THE REAL PROPERTY DESCRIBED AS TMS # R14781-01-34 AND 54 FROM RURAL DISTRICT (RU) TO GENERAL COMMERCIAL DISTRICT (GC); AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

Pursuant to the authority granted by the Constitution of the State of South Carolina and the General Assembly of the State of South Carolina, BE IT ENACTED BY RICHLAND COUNTY COUNCIL:

Section I. The Zoning Map of unincorporated Richland County is hereby amended to change the real property described as TMS # R14781-01-34 and 54 from Rural District (RU) to General Commercial District (GC).

Section II. Severability. If any section, subsection, or clause of this Ordinance shall be deemed to be unconstitutional, or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

Section III. Conflicting Ordinances Repealed. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section IV. Effective Date. This ordinance shall be effective from and after \_\_\_\_\_, 2019.

RICHLAND COUNTY COUNCIL

By: \_\_\_\_\_  
Paul Livingston, Chair

Attest this \_\_\_\_\_ day of  
\_\_\_\_\_, 2019.

\_\_\_\_\_  
Michelle M. Onley  
Deputy Clerk of Council

RICHLAND COUNTY ATTORNEY'S OFFICE

\_\_\_\_\_  
Approved As To LEGAL Form Only.  
No Opinion Rendered As To Content.

Public Hearing: June 25, 2019  
First Reading: June 25, 2019  
Second Reading: July 9, 2019  
Third Reading: September 10, 2019

## Richland County Council Request for Action

**Subject:**

19-021MA  
David B. Grant  
M-1 to HI (5.02 Acres)  
1200 Atlas Way  
TMS # R16200-01-08

**Notes:**

First Reading: June 25, 2019  
Second Reading:  
Third Reading:  
Public Hearing: June 25, 2019

STATE OF SOUTH CAROLINA  
COUNTY COUNCIL OF RICHLAND COUNTY  
ORDINANCE NO. \_\_\_\_-19HR

AN ORDINANCE OF THE COUNTY COUNCIL OF RICHLAND COUNTY, SOUTH CAROLINA, AMENDING THE ZONING MAP OF UNINCORPORATED RICHLAND COUNTY, SOUTH CAROLINA, TO CHANGE THE ZONING DESIGNATION FOR THE REAL PROPERTY DESCRIBED AS TMS # R16200-01-08 FROM LIGHT INDUSTRIAL DISTRICT (M-1) TO HEAVY INDUSTRIAL DISTRICT (HI); AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

Pursuant to the authority granted by the Constitution of the State of South Carolina and the General Assembly of the State of South Carolina, BE IT ENACTED BY RICHLAND COUNTY COUNCIL:

Section I. The Zoning Map of unincorporated Richland County is hereby amended to change the real property described as TMS # R16200-01-08 from Light Industrial District (M-1) to Heavy Industrial District (HI).

Section II. Severability. If any section, subsection, or clause of this Ordinance shall be deemed to be unconstitutional, or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

Section III. Conflicting Ordinances Repealed. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section IV. Effective Date. This ordinance shall be effective from and after \_\_\_\_\_, 2019.

RICHLAND COUNTY COUNCIL

By: \_\_\_\_\_  
Paul Livingston, Chair

Attest this \_\_\_\_\_ day of  
\_\_\_\_\_, 2019.

\_\_\_\_\_  
Michelle M. Onley  
Deputy Clerk of Council

RICHLAND COUNTY ATTORNEY'S OFFICE

\_\_\_\_\_  
Approved As To LEGAL Form Only.  
No Opinion Rendered As To Content.

Public Hearing: June 25, 2019  
First Reading: June 25, 2019  
Second Reading: July 9, 2019  
Third Reading: September 10, 2019

## Richland County Council Request for Action

### **Subject:**

This is a request that the Utilities Department adheres to the policy established by Council as indicated below on May 15, 2007 and in an effort to achieve this Council policy, the following language is to be added:

- The feasible reach in section 24-48 (below) for the Broad River Basin shall be limited to current boundaries/extremities of the sewer system and should limit the developments as infills/pockets within the service area currently enclosed by existing sewer lines terminals/end points.
- SECTION 24-48 – Refers to construction of facilities within the reach of a planned portion of a public sewer interceptor and provides in part... “The developer shall, when the development involves construction of new sewer facilities within the feasible reach of a planned portion of public sewer interceptor participate in the cost of extending the public interceptor to serve his development and shall connect to such system. This developer shall participate in the cost of such extension in an amount not less than the cost of the line size necessary to serve his development.” [MALINOWSKI]

### **Notes:**

June 25, 2019 – The D&S Committee recommended Council adopt the proposed language, so as to line up with the professional language, and the intent of Council in 2007.



Agenda Briefing

**To:** Chair Gwendolyn Kennedy and Members of the Committee  
**Prepared by:** Shahid Khan, Director  
**Department:** Utilities  
**Date Prepared:** June 11, 2019 **Meeting Date:** June 25, 2019

<b>Legal Review</b>	Elizabeth McLean via email	<b>Date:</b>	June 18, 2019
<b>Budget Review</b>	James Hayes via email	<b>Date:</b>	June 12, 2019
<b>Finance Review</b>	Stacey Hamm via email	<b>Date:</b>	June 13, 2019
<b>Other Review:</b>		<b>Date:</b>	
<b>Approved for Council consideration:</b>	Assistant County Administrator	Sandra Yúdice, Ph.D.	
<b>Committee</b>	Development & Services Committee		
<b>Subject:</b>	Amending Richland County Code of Ordinances Section 24-48		

**Recommended Action:**

Staff recommends amending the Richland County Code of Ordinances section 24-28 to include the proposed language.

**Motion Requested:**

I move to approve the addition of the following to Section 24-48 of the Richland County Code of Ordinances:

“The feasible reach in section 24-48 (below) for the Broad River Basin shall be limited to current boundaries/extremities of the sewer system and should limit the developments as infills/pockets within the service area currently enclosed by existing sewer lines terminals/end points.”

**Request for Council Reconsideration:** Yes

**Fiscal Impact:**

There is no fiscal impact associated with the addition of the language. Potential fiscal impacts are associated with any action undertaken to assume more jurisdiction via the addition of customers or an increase to the capacity of the system.

**Motion of Origin:**

This is a request that the Utilities Department adheres to the policy established by Council as indicated below on May 15, 2007 and in an effort to achieve this Council policy, the following language is to be added:

\* The feasible reach in section 24-48 (below) for the Broad River Basin shall be limited to current boundaries/extremities of the sewer system and should limit the developments as infills/pockets within the service area currently enclosed by existing sewer lines terminals/end points.

SECTION 24-48 – Refers to construction of facilities within the reach of a planned portion of a public sewer interceptor and provides in part.... “The developer shall, when the development involves construction of new sewer facilities within the feasible reach of a planned portion of public sewer interceptor participate in the cost of extending the public interceptor to serve his development and shall connect to such system. This developer shall participate in the cost of such extension in an amount not less than the cost of the line size necessary to serve his development.”

Council Member	Bill Malinowski
Meeting	Regular Session
Date	June 04, 2019

**Discussion:**

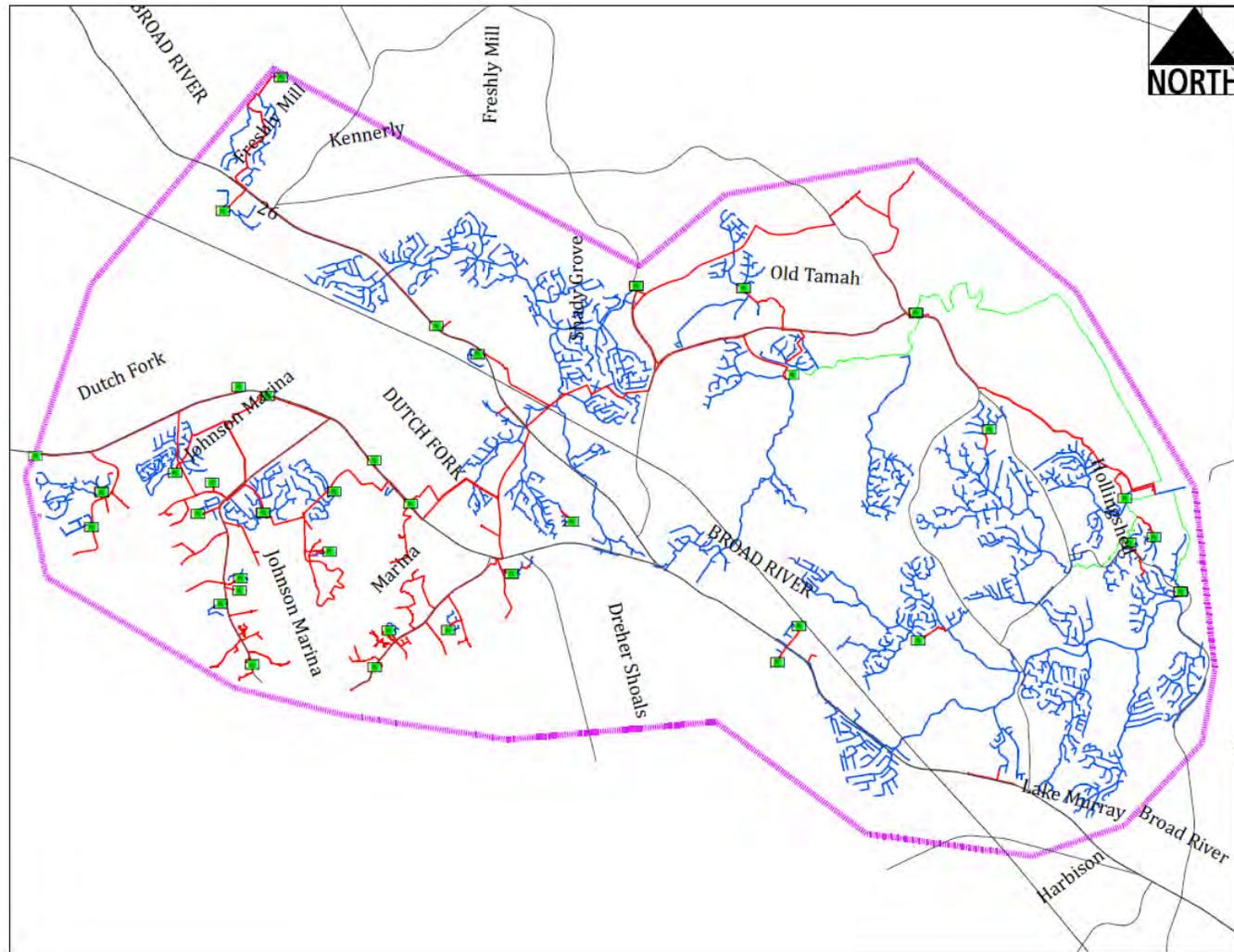
The Richland County sewer utility began in the Broad River Basin with the construction of a sewer utilities system that was largely developer driven. The expansion of the sewer utilities system in the basin continues to increase from sporadic installation by developers with assets largely designed to cater to the needs of the contributing developments. This has led to a utility system that consists of small, isolated, and sparsely distributed sewer assets that are not at the capacity of a backbone sewer system.

Although the existing sewer collection systems have the capacity to provide sewer services for existing customers, the lack of implementation of a developed master plan limits the available capacity for future development within the basin. Therefore, in the interest of the sustainability and resilience of the existing assets, it is recommended that future sewer connections within the basin be limited to infills /pockets within the service area enclosed by the existing sewer terminals /end points. Existing sewer terminal/end point are as defined in figure 1.

**Attachments:**

1. Existing Sewer Terminal and End point in the Broad River Basin

**Figure 1:** Existing Sewer Terminal and Endpoint in the Broad River Basin



## Richland County Council Request for Action

**Subject:**

Department of Public Works: Olympia Alleyway Quit Claim Deed

**Notes:**

June 25, 2019 – The D&S Committee recommended Council approve the request to quit claim the alleyway located between 402 and 406 Florida Street in the Olympia neighborhood.

**RICHLAND COUNTY  
ADMINISTRATION**

2020 Hampton Street, Suite 4069  
Columbia, SC 29204  
803-576-2050



Agenda Briefing

**To:** Chair Gwendolyn Kennedy and Members of the Committee  
**Prepared by:** Stephen Staley, PE, County Engineer  
**Department:** Public Works  
**Date Prepared:** June 03, 2019 **Meeting Date:** June 25, 2019

<b>Legal Review</b>	Elizabeth McLean via email	<b>Date:</b>	June 07, 2019
<b>Budget Review</b>	James Hayes via email	<b>Date:</b>	June 05, 2019
<b>Finance Review</b>	Stacey Hamm via email	<b>Date:</b>	June 05, 2019
<b>Approved for Council consideration:</b>		Acting County Administrator	John M. Thompson, Ph.D., MBA, CPM
<b>Committee</b>	Development & Services		
<b>Subject:</b>	Olympia Alleyway Quit Claim		

**Recommended Action:**

Staff recommends approving the request to quit claim the alleyway in the Olympia neighborhood to the adjoining property owners.

**Motion Requested:**

I move to approve the request to quit claim the alleyway located between 402 and 406 Florida Street in the Olympia neighborhood as indicated in the attached ordinance.

Request for Council Reconsideration: Yes

**Fiscal Impact:**

There is no discernable financial impact to Richland County.

**Motion of Origin:**

This is a staff initiated request.

Council Member	
Meeting	
Date	

### Discussion:

When the Olympia community was planned, Pacific Mills owned alleyways which ran behind and alongside numerous properties to deliver coal, ice, etc. When Pacific Mills closed, the alleyways were abandoned. Over the years, a large number of these alleyways have been quit claimed by Richland County to the property owners whose land adjoined them.

On September 21, 2018, right-of-way agent Richard Player received a service request from the property owner of 406 Florida St requesting the ten-foot wide alleyway running between addresses 402 and 406 Florida Street be quit claimed to the adjoining property owners. The property owner at 402 Florida Street has also been contacted and would like to participate in the quit claim process as well.

The quit claim process is prescribed in Richland County Code of Ordinances, Section 21-14 (c) which allows the property to be divided (five feet in width by the length of the alleyway), with one half deeded to the adjoining property owner on one side, and the other half deeded to the adjoining property owner on the other.

### Attachments:

1. Area Exhibit
2. Ordinance



STATE OF SOUTH CAROLINA  
COUNTY COUNCIL FOR RICHLAND COUNTY  
ORDINANCE NO. \_\_\_\_\_-19HR

AN ORDINANCE AUTHORIZING QUIT CLAIM DEEDS TO PAUL D. RILEY AND SOUTH CAROLINA REAL ESTATE MANAGEMENT AND DEVELOPMENT CORPORATION FOR PARCELS OF LAND LOCATED IN RICHLAND COUNTY, KNOWN AS THE OLYMPIA ALLEYWAYS; SPECIFICALLY THE LAND ABBUTTING AND BETWEEN TMS#08816-05-10 (406 FLORIDA STREET) AND TMS# 08816-05-11 (402 FLORIDA STREET).

NOW THEREFORE, pursuant to the authority by the Constitution of the State of South Carolina and the General Assembly of the State of South Carolina, BE IT ENACTED BY RICHLAND COUNTY COUNCIL:

SECTION I. The County of Richland and its employees and agents are hereby authorized to grant quit claim deeds to Paul D. Riley and South Carolina Real Estate Management and Development Corporation for certain abandoned alleyways in the Olympia neighborhood, as specifically described in two deeds entitled "Quit Claim Deed", which are attached hereto and incorporated herein.

SECTION II. Severability. If any section, subsection, or clause of this ordinance shall be deemed unconstitutional or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

SECTION III. Conflicting Ordinances. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION IV. Effective Date. This ordinance shall be enforced from and after \_\_\_\_\_, 2019.

RICHLAND COUNTY COUNCIL

By: \_\_\_\_\_  
Paul Livingston, Chair

Attest this \_\_\_\_\_ day of  
\_\_\_\_\_, 2019.

\_\_\_\_\_  
Kimberly Williams-Roberts  
Clerk of Council

RICHLAND COUNTY ATTORNEY'S OFFICE

\_\_\_\_\_  
Approved As To LEGAL Form Only.  
No Opinion Rendered As To Content

First Reading:  
Second Reading:  
Public Hearing:  
Third reading:

## Richland County Council Request for Action

**Subject:**

Department of Public Works: Pavement Preservation Program

**Notes:**

June 25, 2019 – The D&S Committee recommended Council direct the Department of Public Works (DPW) staff to develop and implement a Pavement Preservation Program for the County Road Maintenance System with an annual cost not-to-exceed \$500,000 in year one (FY-20) and \$500,000 in year two (FY-21). In addition, to authorize a budget amendment to allocate the \$500,000 from the Road Maintenance Fund Balance for FY20; and to request Councilman Terracio to submit a motion for FY21 – 3<sup>rd</sup> Reading Meeting to allocate \$500,000 from the Road Maintenance Fund Balance for FY21.

**RICHLAND COUNTY  
ADMINISTRATION**

2020 Hampton Street, Suite 4069  
Columbia, SC 29204  
803-576-2050



Agenda Briefing

**To:** Chair Gwendolyn Kennedy and Members of the Committee  
**Prepared by:** Stephen Staley, PE, County Engineer  
**Department:** Public Works  
**Date Prepared:** June 03, 2019 **Meeting Date:** June 25, 2019

<b>Legal Review</b>	Elizabeth McLean via email	<b>Date:</b>	June 18, 2019
<b>Budget Review</b>	James Hayes via email	<b>Date:</b>	June 10, 2019
<b>Finance Review</b>	Stacey Hamm via email	<b>Date:</b>	June 10, 2019
<b>Approved for Council consideration:</b>	Acting County Administrator	John M. Thompson, Ph.D., MBA, CPM	
<b>Committee</b>	Development & Services		
<b>Subject:</b>	Pavement Preservation Program		

**Recommended Action:**

Staff recommends Richland County fund and implement an annual pavement preservation program, similar in execution to the annual dust control program for unpaved roads, to maximize the useful life and condition of paved roads within the County Road Maintenance System.

**Motion Requested:**

I move to direct the Department of Public Works (DPW) staff to develop and implement a Pavement Preservation Program for the County Road Maintenance System with an annual cost not-to-exceed \$500,000 in year one (FY-20) and \$500,000 in year two (FY-21). These funds will be provided from the Road Maintenance Fund Balance in addition to funds already appropriated as part of the Biennium Budget Process.

Request for Council Reconsideration:  Yes

**Fiscal Impact:**

The fiscal impact will reflect the initial annual spending levels suggested above. An effective Pavement Preservation Program will extend the life of pavement and, therefore, allow for more expensive resurfacing costs to be deferred without a loss of pavement condition.

**Motion of Origin:**

I move that County Council request staff to research and report back on the techniques of Pavement Preservation and how it could be used in Richland County to improve the pavement condition of the County's paved roads.

<b>Council Member</b>	Bill Malinowski and Norman Jackson
<b>Meeting</b>	Administration & Finance Committee
<b>Date</b>	October 23, 2018

### Discussion:

Pavement preservation is a systematic approach employing long-term strategy that enhances pavement performance by using an integrated cost effective set of practices that extend pavement life, improve safety, and meets motorist expectations.

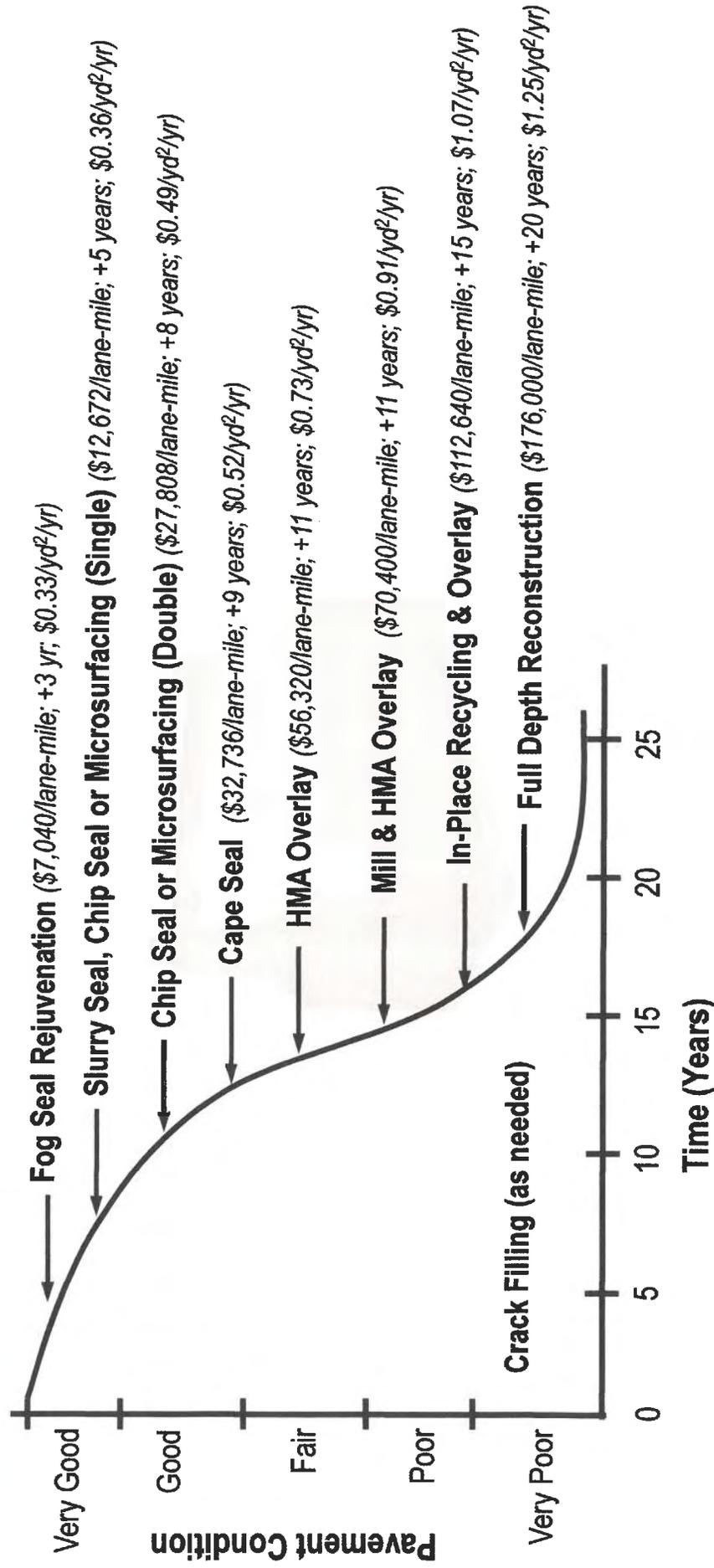
Pavement preservation relies on the principle that the cost of a pavement improvement is much higher at lower (poorer) condition levels. Under this principle, the ongoing cost of maintaining the pavement condition of a road network is lower if pavement preservation principles are followed. In practical terms, pavement preservation means the right treatment to the right road at the right time. In other words, it is better to keep your structurally sound roads in good condition before having to repair significant damage or degradation. Pavement preservation treatments extend the life and serviceability of your pavement. Preventive maintenance activities are those that address aging, oxidation, surface deterioration, and normal wear-and-tear from day-to-day performance and environmental conditions. Preventive maintenance activities extend the service life of roadway assets in a cost effective manner.

Pavement preservation treatments include chip seal (AST), slurry seal, micro-surfacing, thin hot mix overlays, fog seal, and crack seal. Every dollar spent on preservation will save approximately \$6 to \$10 in future rehabilitation costs.

### Attachments:

1. Pavement preservation toolbox exhibit

# Pavement Treatment Toolbox



## Richland County Council Request for Action

**Subject:**

Petition to Close a Portion of Olin Sites Rd

**Notes:**

June 25, 2019 – The D&S Committee recommended Council approve petitioner’s request to close the subject road and direct Legal to answer the lawsuit accordingly.



Agenda Briefing

**To:** Chair Gwendolyn Kennedy and Members of the Committee  
**Prepared by:** Lauren Hogan, Assistant County Attorney  
**Department:** County Attorney's Office  
**Date Prepared:** June 05, 2019                      **Meeting Date:** June 25, 2019

<b>Budget Review</b>	James Hayes via email	<b>Date:</b>	June 19, 2019
<b>Finance Review</b>	Stacey Hamm via email	<b>Date:</b>	June 12, 2019

**Committee** Development & Services Committee  
**Subject:** Petition to Close Portion of Olin Sites Road

**Recommended Action:**

Staff has no objection to closing the referenced portion of Olin Sites Road.

**Motion Requested:**

I move to:

1. Approve petitioner's request to close the subject road and direct Legal to answer the lawsuit accordingly, or
2. Deny petitioner's request to close the road, state reasons for such denial, and direct Legal to answer the lawsuit accordingly.

**Request for Council Reconsideration:** Yes

**Fiscal Impact:**

There is no fiscal impact.

**Motion of Origin:**

This request did not originate from Council motion.

<b>Council Member</b>	
<b>Meeting</b>	
<b>Date</b>	

**Discussion:**

County Council is requested to approve, deny, or make a recommendation with respect to a Petition for a Road Closing regarding Olin Sites Road in accordance with Richland County Code of Ordinances (Roads, Highways and Bridges) section 21-14. The road is more particularly described in the attached Summons and Petition for Road Closing filed as 2019-CP-40-2433 in Richland County.

Richland County Code of Ordinances (Roads, Highways and Bridges) section 21-14 requires the County Attorney to consult with the County's Planning, Public Works and Emergency Services departments and to forward the request to abandon or close a public road or right-of-way to County Council for disposition. All afore-mentioned departments have been informed of the need for input, and none has an objection to the closure. Public Works also confirmed Richland County does not have a Right of Way on this portion of Olin Sites Road but instead maintains the road by prescriptive easement only (i.e. Richland County maintains the road without written deed or documentation).

This portion of Olin Sites Road is a one-lane gravel and dirt road for which the Petitioner is the sole landowner of the surrounding 40 acres. The Petitioner has had issues with trespassers who use this portion of Olin Sites Road to dump trash and other debris on the Petitioner's property.

**Attachments:**

1. Petition and exhibits

**Craig Law Firm, P.C.***Attorneys & Counselors at Law*

2001 Assembly Street, Suite 201

Columbia, South Carolina 29201

Charlie M. Bru Pender

J. Kevin Craig

*Of Counsel: James P. Craig*

Phone (803) 252-5178

Fax (803) 252-5283

April 4, 2019

Hon. Larry Smith, Esq.  
Richland County Attorney  
2020 Hampton Street  
Columbia, S. C. 29201

Re: Closing of a portion of Olin Sites Road

Dear Mr. Smith:

I am the owner of a forty (40) acre tract of land in Richland County on which there is located a portion of Olin Sites Road which is listed as a "county maintained road". I plan to file a petition pursuant to S. C. Code Section 57-9-10 for the closing of the portion of Olin Sites Road from the intersection with Freshly Mill Road to a point thirty (30') feet from the intersection of Olin Sites and Johnny Sites Road. I have enclosed a copy of the aerial view of the road as shown on the Richland County Addressing Map on which I have marked the portion I wish to close.

I purchased this property in 2016 and divided it into two tracts: the forty (40) acre tract I own and the adjoining seventeen (17) acre tract. I sold the seventeen (17) acre tract to Dr. Joe Bonavilla and retained the forty (40) acre tract on which I intend to build my residence in the future and which includes the road bed of Olin Sites Road. Although Olin Sites is listed as a "county maintained road" there is no deeded ROW to the county or otherwise. No other property fronts on or requires this portion of Olin Sites for access to their property (the seventeen (17) acre tract has frontage on Freshly Mill Road and Dr. Bonavilla wishes the road closed as well). The old house which can be seen in the enclosed aerial photo on the seventeen (17) acre tract which is listed as 208 Olin Sites Road had been unoccupied for many years and was demolished in 2018.

The road is only one lane wide and in poor condition and to my knowledge it has not had any county maintenance since I purchased this property. This portion is rarely used and is not necessary for any party to travel on. Moreover, I have experienced considerable problems with trespassers using this portion of Olin Sites to get to my property to dump trash (old mattresses, chairs, TV's, etc.) and "cut doughnuts" on my fields during the night. This can be verified by Capt. Joe Odom of the Richland County Sherriff's Department. Closing of this portion of Olin Sites Road would relieve the county of any obligation to maintain this road in the future and allow me to convert it into a private road and improve it.

An oddity regarding the intersection of Olin Sites and Freshly Mill is that there was a small triangular piece of property owned by Letha Sites when I purchased and subdivided the property but I have now acquired that triangular piece from Ms. Sites and I now own the entire road bed of the portion I am seeking to close.

I would appreciate you (or the proper party in your office) contacting me to discuss this matter. I am sending a copy of this letter to Stephen Staley at Public works at the suggestion of Sean Busbee in Richland County Planning with whom I dealt in dividing this property into the two tracts when I purchased it and is familiar with this matter.

I will be placing the required signage on the road and placing a notice in the paper within the next week or so as required by Section 57-9-10 and plan to file the petition for the road closing shortly thereafter.

Your office may contact me at the address and/or telephone number listed on my letterhead or preferably, via email at [jcraig@craiglawnfirm.com](mailto:jcraig@craiglawnfirm.com) or call me on my cell phone at 803-960-8025.

With kindest regards, I am,

Very truly yours,

James P. Craig

Enclosure: Richland County Addressing Map with road closing marked  
cc: Stephen Staley, Richland County Public Works



STATE OF SOUTH CAROLINA )  
 )  
 COUNTY OF RICHLAND )  
 )  
 JAMES P. CRAIG, )  
 )  
 Petitioner, )  
 )  
 vs. )  
 )  
 RICHLAND COUNTY, SOUTH )  
 CAROLINA, a BODY POLITIC in )  
 the STATE of SOUTH CAROLINA, )  
 )  
 Respondent. )

IN THE COURT OF COMMON PLEAS  
 FIFTH JUDICIAL CIRCUIT

2019-CP-40-02433

PETITION  
 for  
 ROAD CLOSING  
 (portion of Olin Sites Road)

NOW COMES THE PETITIONER, JAMES P. CRAIG, and would respectfully show unto this honorable court, the following.

1. The Petitioner is a citizen and resident of the State of South Carolina and is the owner of the property upon which the portion of Olin Sites Road sought to be closed pursuant to this petition is located, which is located in Richland County, South Carolina.
2. The Respondent is a body politic in the State of South Carolina and lists Olin Sites Road as a "county maintained road".
3. This action which seeks to close a portion of Olin Sites Road is brought pursuant to Section 57-9-10 et. seq. S. C. Code of Laws and Section 21-14 Richland County Code of Ordinances which sets forth the procedure for the closing a road in Richland County, South Carolina.
4. Pursuant to the requirements of Section 57-9-10 S. C. Code of Laws, Petitioner has caused a notice of intention to close the portion of Olin Sites Road to be published in the

Columbia Star, a newspaper of general circulation in Richland County for three consecutive weeks and has attached a copy of the affidavit of the Columbia Star confirming that such notice was published on April 12, 19 & 26, 2019. (Exhibit A).

5. Pursuant to the requirements of Section 57-9-10 S. C. Code of Laws and as prescribed by SCDOT regulations, Petitioner has caused to be posted signage at both ends of the portion of Olin Sites Road sought to be closed giving public notice of the intention of Petitioner to close a portion of Olin Sites Road as shown in the affidavit of Petitioner (Exhibit B).

6. The Petitioner has received no response, inquiry or objection from any party pursuant to the aforesaid notice published in the Columbia Star newspaper as set forth in paragraph 4 hereinabove nor from the posting of the signage as set forth in paragraph 5 hereinabove as set forth in the affidavit of Petitioner attached hereto as Exhibit C.

7. Although it is not required by the S. C. Code of Laws nor the Richland County Ordinances, Requires the Petitioner has contacted SCDOT to determine if SCDOT had any objection to the closing of the portion of Olin Sites Road sought to be closed by the Petitioner and SCDOT has advised that it has no objection.

8. Olin Sites Road is listed as a "county-maintained road" by Richland County Public Works Department; however, there has never been a dedicated Right of Way (ROW) deeded to Richland County by the Petitioner or otherwise.

9. The portion of Olin Sites Road sought to be closed by the Petitioner is only that portion extending from the intersection of Olin Sites Road and Freshly Mill Road to a point thirty (30') from the intersection of Olin Sites Road and Johnny Sites Road; all of which roadbed is owned by the Petitioner and is set forth in the sketch attached hereto as Exhibit D.

10. The portion of Olin Sites Road sought to be closed by the Petitioner is a poorly maintained one lane dirt & gravel road which does not meet current Richland County or SCDOT standards for a public road.

11. The portion of Olin Sites Road sought to be closed by the Petitioner is not required for access for ingress or egress by any third party and is not necessary for use by the general public nor for the use by emergency agencies or vehicles.

12. The Petitioner has suffered damage to his property by unknown persons using the portion of Olin Sites Road sought to be closed to trespass on the Petitioner's property despite the property being posted with no trespassing signs and such unknown persons have dumped trash and other debris on the Petitioner's property.

13. The Petitioner is informed and believes that no person or owner of any property nor the general public will be negatively affected by the closing of the portion of Olin Sites Road sought to be closed by the Petitioner.

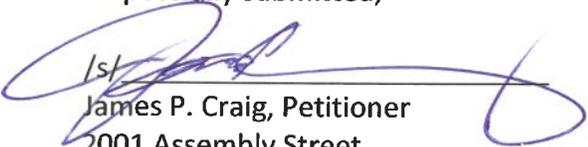
WHEREFORE, the Petitioner prays for an order pursuant to Section 57-9-10 S. C. Code of Laws and Section 21-14 Richland County Code of Ordinances for the closing of the portion of Olin Sites Road set forth in Exhibit D attached hereto; and for such other and further relief as may be just and proper.

Columbia, S. C.

May 1, 2019

Respectfully submitted,

/s/

  
James P. Craig, Petitioner  
2001 Assembly Street  
Suite 201

Columbia, S. C. 29201

Ph: 803-252-5178

Fx: 803-252-5283

Email: jcraig@craiglawfirm.com

**THE COLUMBIA STAR**  
**COLUMBIA, SOUTH CAROLINA**

State of South Carolina  
County of Richland

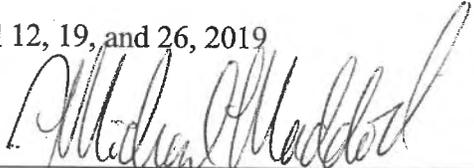
Personally appeared before me,  
**J. MICHAEL MADDOCK,**  
**PUBLISHER OF THE COLUMBIA STAR,**  
who makes oath that the advertisement

**NOTICE OF INTENTION TO FILE ROAD CLOSING  
PETITION**

Closing of a portion of Olin Sites Road, et al.

a clipping of which is attached hereto, was printed in  
**THE COLUMBIA STAR**, a weekly newspaper of general circulation  
published in the City of Columbia, State and County aforesaid, in the issues of

April 12, 19, and 26, 2019

  
\_\_\_\_\_  
J. Michael Maddock, Publisher

Sworn to before me on this  
26<sup>th</sup> day of April, 2019.

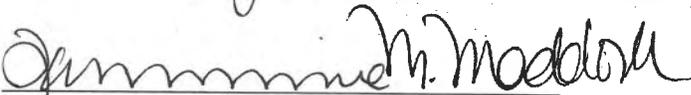
  
\_\_\_\_\_  
Tammie M. Maddock, Notary Public  
My commission expires June 27, 2026

EXHIBIT A  
(Page 1 of 2)

**NOTICE OF  
INTENTION TO FILE  
ROAD CLOSING**

PETITION pursuant to  
Section 57-9-10 S. C. Code  
of Laws for the closing of a  
portion of Olin Sites Road  
being to wit: from the  
intersection of Olin Sites  
Road and Freshly Mill  
Road to a point thirty (30')  
from the intersection of  
Olin Sites Road and John-  
ny Sites Road. For infor-  
mation call Craig Law  
Firm 803-252-5178.

**EXHIBIT A**  
**(Page 2 of 2)**

STATE OF SOUTH CAROLINA )  
 )  
 COUNTY OF RICHLAND )  
 )  
 JAMES P. CRAIG, )  
 )  
 Plaintiff, )  
 )  
 vs. )  
 )  
 RICHLAND COUNTY, SOUTH )  
 CAROLINA, a BODY POLITIC in )  
 the STATE of SOUTH CAROLINA, )  
 )  
 Respondent. )

IN THE COURT OF COMMON PLEAS  
 FIFTH JUDICIAL CIRCUIT

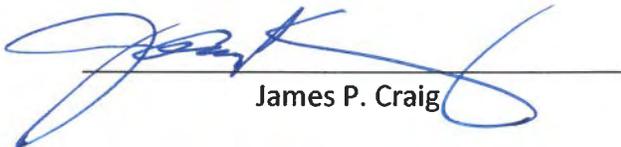
2019-CP-40- 02433

AFFIDAVIT  
 of  
 PETITIONER

NOW COMES THE PETITIONER, JAMES P. CRAIG, who being first duly sworn, deposes and states the following.

1. I am the Petitioner in the above captioned action which is a petition for the closing of a portion of Olin Sites Road in Richland County, South Carolina as set forth in such petition.
2. I have complied with the requirement of 57-9-19 and SCDOT regulations and posted signage on Olin Sites Road as shown in the photograph on page 2 of this exhibit.

IN WITNESS WHEREOF, the undersigned does hereunto affix his hand and seal to this affidavit on this the 15<sup>th</sup> day of May, 2019.

  
 James P. Craig

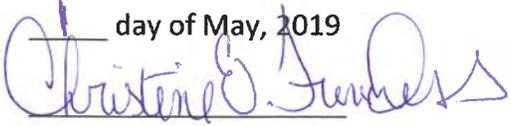
Sworn to before me this  
 day of May, 2019  
  
 Notary Public for S. C.  
 My comm. exp: 01-16-19

EXHIBIT B  
 (Page 1 of 2)

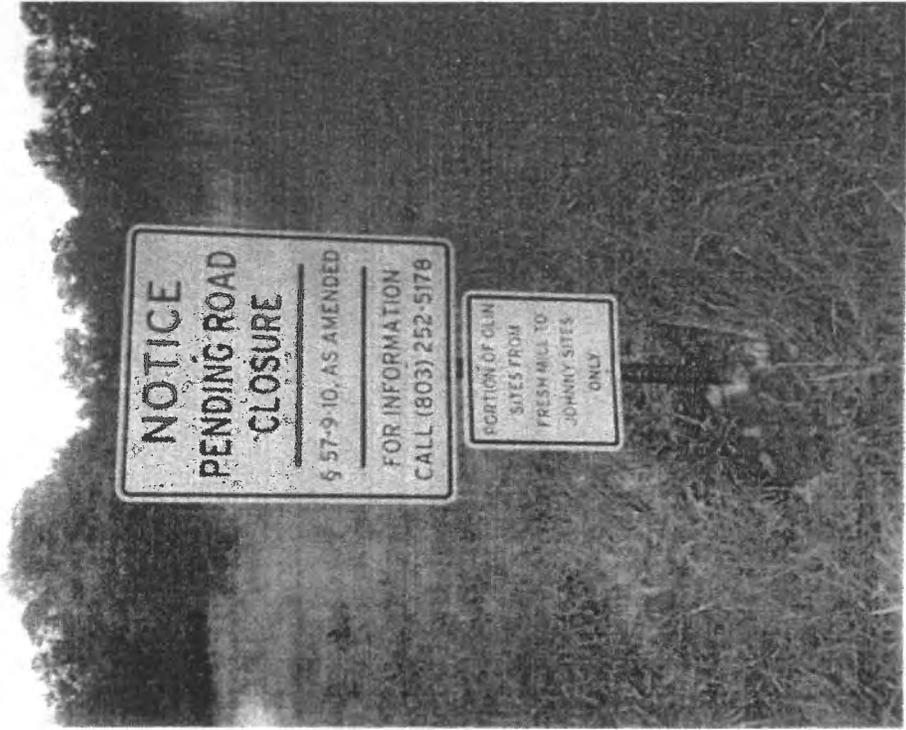


EXHIBIT B  
(Page 2 of 2)

STATE OF SOUTH CAROLINA )  
 )  
 )  
 COUNTY OF RICHLAND )  
 )  
 )  
 JAMES P. CRAIG, )  
 )  
 )  
 Plaintiff, )  
 )  
 )  
 vs. )  
 )  
 )  
 RICHLAND COUNTY, SOUTH )  
 CAROLINA, a BODY POLITIC in )  
 the STATE of SOUTH CAROLINA, )  
 )  
 )  
 Respondent. )

IN THE COURT OF COMMON PLEAS  
 FIFTH JUDICIAL CIRCUIT

2019-CP-40-02433

AFFIDAVIT  
 of  
 PETITIONER

---

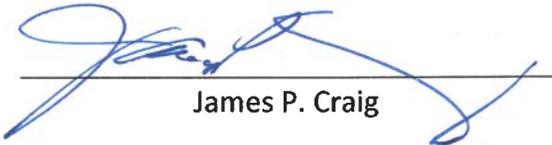
NOW COMES THE PETITIONER, JAMES P. CRAIG, who being first duly sworn, deposes and states the following.

1. I am the Petitioner in the above captioned action which is a petition for the closing of a portion of Olin Sites Road in Richland County, South Carolina more fully set forth in such petition.
2. Section 57-9-10 S. C. Code of Laws and Section 21-14 Richland county Code of Laws sets forth certain requirements for the closing of a road in Richland County, South Carolina, including, but not limited to, the publishing of a notice of intent to close the road in a newspaper of general circulation in the county in which the road is located and the posting of signage on the road as prescribed in SCDOT regulations.
3. The Petitioner has complied with such requirements and has caused the notice of road

EXHIBIT C  
 (Page 1 of 2)

closing to be published in the Columbia Star, a newspaper of general circulation in Richland County, South Carolina as evidenced by the affidavit issued by the Columbia Star as set forth in Exhibit A to the Petition and has caused the posting of signage on Olin Sites Road as set forth in Exhibit B to the Petition and in both cases, the Petitioner has posted a phone number for interested persons to call for information as required by the statute and SCDOT regulations, such number being the number of the Petitioner's law office which is available to be answered or to leave a message 24 hours a day, seven days a week and there have been no calls received, nor any messages received, nor has the Petitioner received any response, inquiry nor objections pursuant to such notice and signage.

IN WITNESS WHEREOF, the undersigned does hereunto affix his hand and seal to this affidavit on this the 1<sup>st</sup> day of May, 2019.

  
James P. Craig

Sworn to before me this 1 day of May, 2019

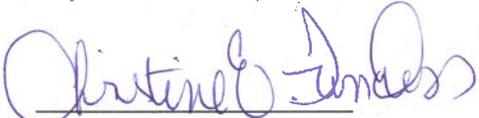
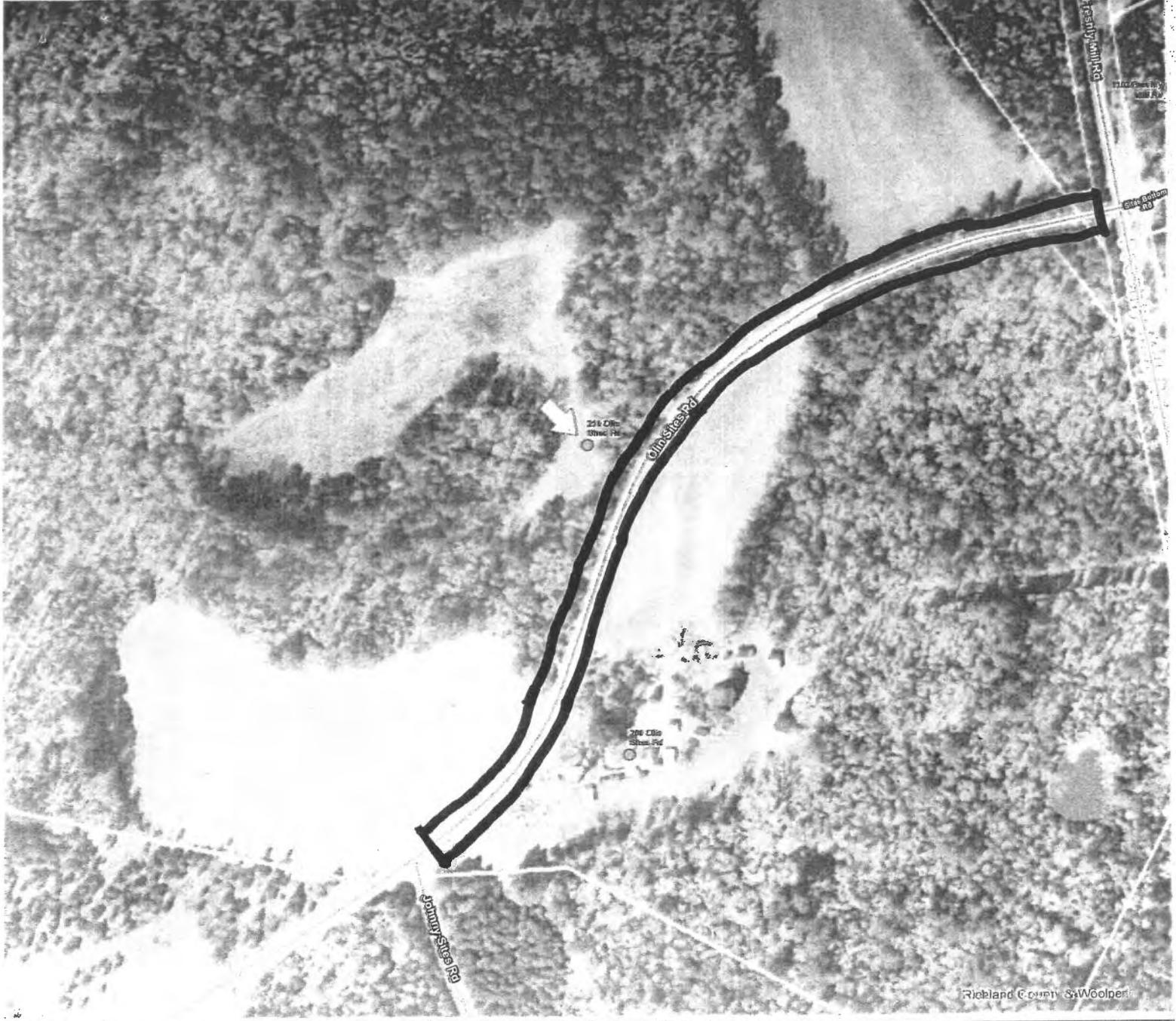
  
Notary Public for S. C.  
My comm. exp: 9-16-19

EXHIBIT C  
(Page 2 of 2)

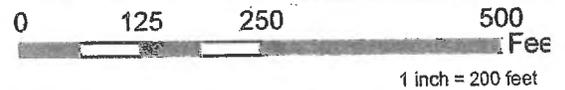


**Richland County SC**  
Addressing Map

219 Olin Sites Rd  
Irmo, SC 29063

Applicant: JAMES P CRAIG, AD16-137  
Address Type: Parcel  
Parcel Number: R02700-02-58

**EXHIBIT D**  
(Page 1 of 1)



COMMUNITY PLANNING &  
DEVELOPMENT DEPARTMENT

Prepared by:  
Planning GIS and Addressing Division

Date: 8/27/2018

Note: This map is a graphic representation and should only be used for illustrative purposes. In no way should this map be used for exact locations.

## Richland County Council Request for Action

**Subject:**

Department of Public Works - Equipment Purchase

**Notes:**

June 25, 2019 – The A&F Committee recommended Council accept staff's recommendation to purchase a Bomag Landfill Compactor (Model no. BC772RB-4) from Flint Equipment.

**RICHLAND COUNTY  
ADMINISTRATION**

2020 Hampton Street, Suite 4069  
Columbia, SC 29204  
803-576-2050

Agenda Briefing



**To:** Chair Joyce Dickerson and Members of the Committee  
**Prepared by:** Art Braswell, Manager, Solid Waste & Recycling  
**Department:** Public Works  
**Date Prepared:** June 03, 2019 **Meeting Date:** June 25, 2019

<b>Legal Review</b>	Elizabeth McLean via email	<b>Date:</b>	June 18, 2019
<b>Budget Review</b>	James Hayes via email	<b>Date:</b>	June 04, 2019
<b>Finance Review</b>	Stacey Hamm via email	<b>Date:</b>	June 04, 2019
<b>Other Review:</b>	Bill Peters, Manager, County Fleet, via email	<b>Date:</b>	June 06, 2019
<b>Approved for Council consideration:</b>	Acting County Administrator	John M. Thompson, Ph.D., MBA, CPM	
<b>Committee</b>	Administration and Finance		
<b>Subject:</b>	Purchase of a New Landfill Compactor		

**Recommended Action:**

Staff recommends approving the award of a new landfill compactor purchase to Flint Equipment to replace a 2011 Terex Trash Compactor for use at the County C&D Landfill.

**Motion Requested:**

I move to accept staff’s recommendation to purchase of a Bomag Landfill Compactor (Model no. BC772RB-4) from Flint Equipment.

**Request for Council Reconsideration:**  Yes

**Fiscal Impact:**

The cost of the replacement equipment, purchased through Procurement’s competitive bid process, is \$626,464.57. The replacement will be a Bomag Model BC772RB-4 Landfill Compactor. The funds are available in the department’s budget (2101365004.531400). The funding was originally to be used for the landfill gas system in FY19; however, following discussions with SCDHEC, it was agreed the purchase of a new compactor is a higher priority for the landfill’s operation. Therefore, funds included in the FY20 CIP budget for the compactor will be used to fund the landfill gas system.

**Motion of Origin:**

This is a staff initiated request.

<b>Council Member</b>	
<b>Meeting</b>	
<b>Date</b>	

### Discussion:

The Solid Waste and Recycling Division of the Department of Public Works operates and maintains a Class Two Landfill located at 1070 Caughman Road North in Columbia. The landfill accepts construction and demolition debris. Operation of the landfill requires the use of a trash compactor to achieve the maximum capacity of the landfill by compacting the debris as it is placed in the landfill.

The landfill currently uses a Terex Trash Compactor purchased in August 2011. The standard recommended lifecycle for this equipment is six years or 5,000 hours. The division's landfill compactor is almost eight years old and has over 10,000 hours of operation. Because of the age of the equipment and the harsh environment in which it operates, the piece of equipment is subject to frequent breakdowns, resulting in the loss of valuable airspace at the landfill. The department has spent over \$100,000 in the past 22 months on repairs and maintenance of the compactor.

On April 19, 2019, the Richland County Procurement Department staff issued a Request for Bids for a new landfill compactor. Six companies submitted bids by the deadline of May 20, 2019. Flint Equipment's bid was determined to be the lowest responsive and responsible bidder.

### Attachments:

1. Bid tabulation
2. Bomag specifications sheet





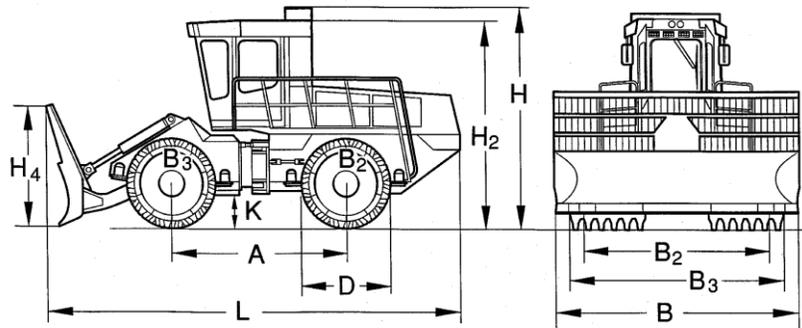


# TECHNICAL DATA

REFUSE COMPACTOR

BC 672 RB-4, BC 772 RB-4





**Dimensions in in**

	<b>A</b>	<b>B</b>	<b>B2</b>	<b>B3</b>	<b>D</b>	<b>H</b>	<b>H2</b>	<b>H4</b>	<b>K</b>	<b>L</b>
<b>BC 672 RB-4</b>	137.8	149.6	139.8	148.6	65.4	162.2	150.4	76.8	23.6	329.5
<b>BC 772 RB-4</b>	137.8	149.6	139.8	148.6	65.4	162.2	150.4	76.8	23.6	329.5

**Shipping dimensions in cub.yd**

<b>BC 672 RB-4</b>	158.876
<b>BC 772 RB-4</b>	158.876

## Technical Data

## BOMAG BC 672 RB-4

## BOMAG BC 772 RB-4

### Weights

Grossweight .....	lb	73,194	82,894
Operating weight CECE .....	lb	71,871	81,571
Axle load, front / rear CECE .....	lb	33,731/38,140	38,361/43,211

### Driving Characteristics

Speed (1), forward .....	mph	0- 2.5	0- 2.5
Speed (1), reverse .....	mph	0- 2.5	0- 2.5
Speed (2), forward .....	mph	0- 4.7	0- 4.7
Speed (2), reverse .....	mph	0- 4.7	0- 4.7
Speed (3), forward .....	mph	0- 7.5	0- 7.5
Speed (3), reverse .....	mph	0- 7.5	0- 7.5
Max. gradeability (dep. on soil con.) .....	%	100	100
Max. pushing force .....	lb	346	394

### Drive

Engine manufacturer .....		Merc.-Benz	Merc.-Benz
Type .....		OM 471 LA	OM 471 LA
Emission stage .....		4	4
Cooling .....		Liquid	Liquid
Number of cylinders .....		6	6
Performance ISO 9249 .....	hp hp	455.9	455.9
Performance SAE J 1349 .....	min-1	456.0	456.0
Speed .....		1,700	1,700
Travel system .....	V	hydrost.	hydrost.
Operating voltage .....		24	24

### Compaction Wheels

Width, front / rear .....	in	53.1/44.3	53.1/44.3
Outer diameter (front) .....	in	65.4	65.4
Outer diameter (rear) .....		65.4	65.4
Number of teeth/cutters, front .....		60	60
Number of teeth/cutters, rear .....	in	50	50
Compaction coverage per side .....		53.1	53.1

### Brakes

Service brake .....		hydrost.	hydrost.
Parking brake .....		hydromec.	hydromec.

### Steering

Steering system .....		oscil.artic.	oscil.artic.
Steering method .....	deg	hydraulic	hydraulic
Steering / oscillating angle +/- .....	in	40/15.0	40/15.0
Track radius, inner .....		121.7	121.7

### Dozer Blade

Height adjustment over ground level .....	in	47.2	47.2
Height adjustment below ground level .....	cub.yd	4.7	4.7
Dozer blade capacity acc. to SAE J 1265 .....		15.2	15.2

### Capacities

Fuel .....	gal	132.1	132.1
Engine oil .....	gal	10.3	10.3
Hydraulic oil .....	gal	92.5	92.5
AdBlue .....		25.1	25.1

Technical modifications reserved. Machines may be shown with options.

## Standard Equipment

- Electronic engine management
- Electronic monitoring module with engine shut-down
- Engine air intake at a height of 157.5 in
- Dry air filter
- Cold starting system
- Multi fuel filter system
- Fuel bleeding pump
- Hydraulic all-wheel drive (Quad pump drive)
- Wear control in hydraulic circuit
- Hydraulically operated articulated steering system
- Oscillating articulated joint between front and rear frames
- Automatic central lubrication system
- Polygonal compaction wheels, teeth with replaceable caps\*
- Adjustable scrapers in front of and behind each wheel
- All drive components well protected by the closed frame pan
- Wire deflector and drive protection on inner side of wheels
- Blade (149.6 in)\*
- ROPS/FOPS
- Noise insulated cab
- Vibration insulated cab suspension
- Cab ventilation with overpressure
- Activated charcoal filter for odour restriction
- Tinted safety glass panes
- Sun shades
- Sliding windows on both sides
- Front / rear windscreen washer system
- Interval switch for windscreen wiper
- Outside and inside rear mirrors
- Heated outside mirror
- Air suspended seat
- Seat heating
- Head rest
- Control unit for dozer blade and travel direction control integrated in driver's seat
- Adjustable joystick steering
- Display instruments
- Radio cassette unit (stereo) AM/FM
- 24 V electrics
- Generator 80 A
- Battery disconnecting switch
- Working lights, 6 front / 4 rear
- Rotary beacon
- Audible backup alarm
- Warning horn
- Access steps right / left
- Towing eyes front / rear
- Air condition
- Heated rear windscreen
- Hydr. driven, reversible and speed controlled radiator fan
- Rearview camera

\* must be ordered separately

## Optional Equipment

- Premium compaction wheels with highly wear resistant teeth
- Semi-U-Blade 147.6in
- Semi-U-Blade 176.4in
- PS3 Bucket 149.6in
- Blade 171.3in
- Pre start cabin heating
- Fire extinguisher
- Special painting
- Environmentally compliant hydraulic oil
- Protective ventilation system (Pre-installation)
- Lockable hood lock (anti-theft protection)
- Tool kit
- TELEMATIC POWER
- Tarpomatic (Pre-installation)
- Tachograph



PRUS 570 02 010

190916 Sa

**BOMAG Americas, Inc.**  
125 Blue Granite Parkway  
Ridgeway, SC 29130  
USA  
Tel. +1 803 3370700  
Fax +1 803 3370800  
[www.bomag.com/us](http://www.bomag.com/us)



## Richland County Council Request for Action

**Subject:**

Department of Public Works - Solid Waste Area 4 Collections Contract

**Notes:**

June 25, 2019 – The A&F Committee recommended Council direct staff to negotiate amendments to extend the contract for Service Area 4 with Waste Industries, to include adjustments to the contract based on the actual Consumer Price Index (CPI), fuel surcharges, and hauler performance. Further, if the renegotiations are consistent with the recently awarded contracts for Areas 5A, 5B, and 7, that award of the renegotiated contract is also authorized.



Agenda Briefing

**To:** Chair Joyce Dickerson and Members of the Committee  
**Prepared by:** Art Braswell, Manager, Solid Waste & Recycling  
**Department:** Public Works  
**Date Prepared:** June 03, 2019 **Meeting Date:** June 25, 2019

<b>Legal Review</b>	Elizabeth McLean via email	<b>Date:</b>	June 18, 2019
<b>Budget Review</b>	James Hayes via email	<b>Date:</b>	June 11, 2019
<b>Finance Review</b>	Stacey Hamm via email	<b>Date:</b>	June 10, 2019
<b>Other Review:</b>	Jennifer Wladischkin, Manager, Procurement, via email	<b>Date:</b>	June 10, 2019
<b>Approved for Council consideration:</b>	Acting County Administrator	John M. Thompson, Ph.D., MBA, CPM	
<b>Committee</b>	Administration and Finance		
<b>Subject:</b>	Renewal of the Contract for Solid Waste Collection Curbside Service in Area 4		

**Recommended Action:**

Staff recommends approval to proceed with contract negotiations to extend the contract with the current service provider for Solid Waste Service Area 4.

**Motion Requested:**

I move to direct staff to negotiate amendments to extend the contract for Service Area 4 with Waste Industries, to include adjustments to the contract based on the actual Consumer Price Index (CPI), fuel surcharges, and hauler performance. Further, if the renegotiations are consistent with the recently awarded contracts for Areas 5A, 5B, and 7, that award of the renegotiated contract is also authorized.

**Request for Council Reconsideration:**  Yes

**Fiscal Impact:**

Renegotiation of the contract will allow the County to modify the Consumer Price Index (CPI) adjustment and fuel surcharge. This should result in a long-term savings to the County. Please see the attached Financial Comparison Chart.

**Motion of Origin:**

This is a staff initiated request.

<b>Council Member</b>	
<b>Meeting</b>	
<b>Date</b>	

## Discussion:

In January of 1984, Richland County began providing curbside collection service for residents using contracted haulers and currently provides curbside collection service in eight service areas through four contracted haulers. The collection services provided include household solid waste (garbage), yard waste, bulk item collection, and recycling.

The current contract for Service Area 4 with Waste Industries will expire on December 31, 2019. Waste Industries has been providing excellent service within their service areas. The County recently installed a new route management system in the Waste Industries collection vehicles. The system should be fully operational across the County this summer, allowing the County to observe the effectiveness and efficiency of the haulers in each service area.

The County's Procurement Code states, "A contract for residential solid waste collection may be renewed or renegotiated regardless of any terms therein if the County Council determines that renewal to promote continuity of service is in the best interest of the County." Negotiations will take into consideration the annual update to the Consumer Price Index (CPI) and the fuel surcharge.

Extension of the contract will also allow time for Solid Waste and Recycling Division of the Department of Public Works to compare service prior to and following implementation of the new Route Management System by the Collector as well as evaluate performance and the effectiveness of the new route management system.

In his review of this briefing document (BD), the budget director, James Hayes, offered the following:

"Historically, [when] we have given increases to haulers, we have not increased the rates charged to taxpayers thus leading to a deficit in Solid Waste. I know a rate study is underway, and we predicated the budget on its completion and implementation. Budget would therefore ask that an increase to haulers be suspended until after we have gotten approval [from] Council on rate increases. In other words, don't spend money you don't have."

In response, the Department of Public Works staff offers the following:

- Curbside collection of solid waste is an essential service with public health ramifications which must be provided; it cannot be discontinued or deferred;
- This requested action is consistent with previous renegotiations / extensions with other collectors in other service areas;
- Besides increases due to growth in the number of residences served, the requested renegotiation will contain and reduce the rate of cost increases compared with the existing contract; and
- The only other option to renegotiation / extension of the current contract is to re-advertise for this service. With six-months remaining in the existing contract, this would be an extremely tight schedule that could possibly produce higher costs than those currently being considered.

Public Works staff recommends the course of action of renegotiation/extension as requested.

## Attachments:

1. Service areas map

2. Financial comparison chart

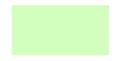
# Richland County Solid Waste Collection Areas

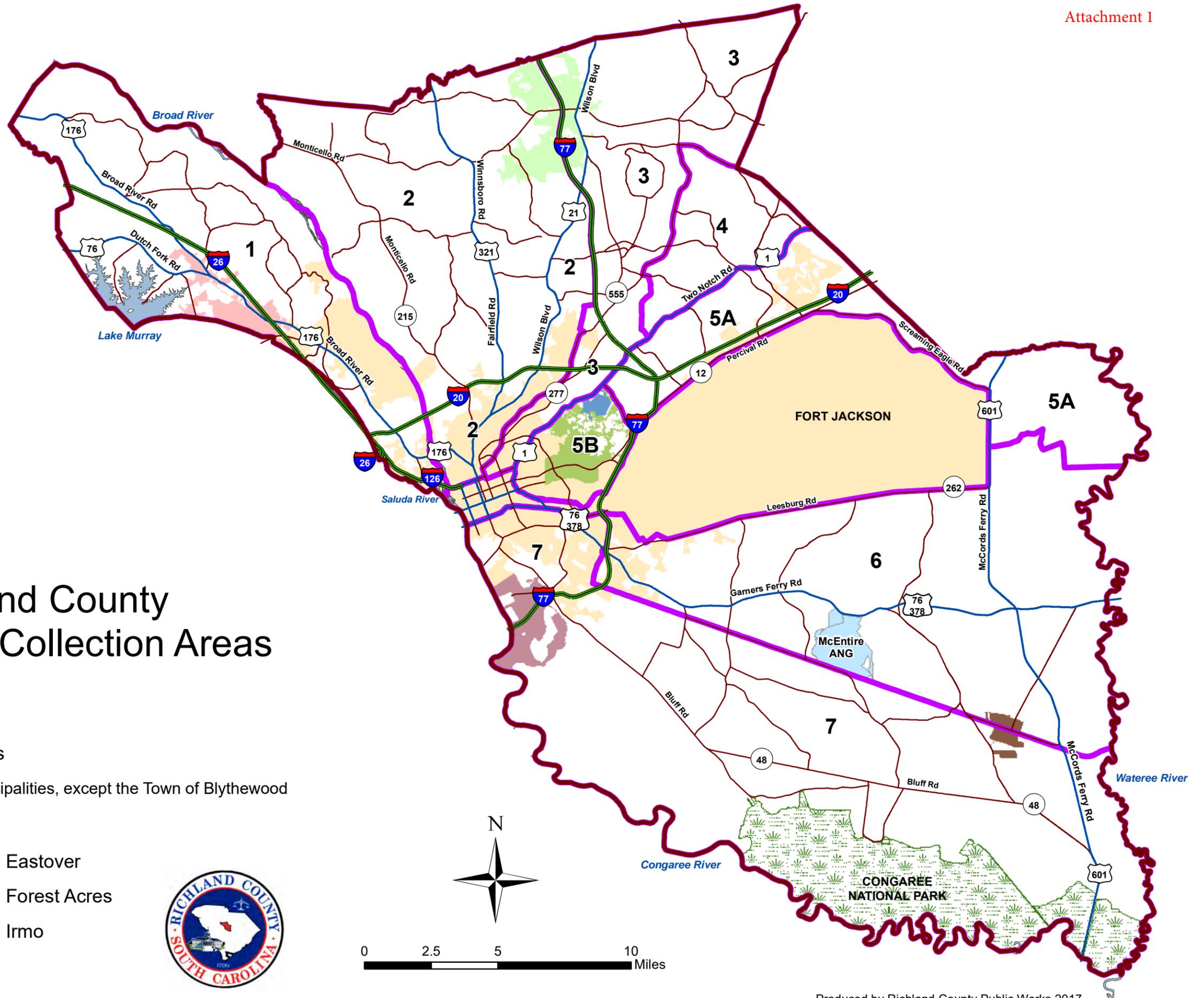
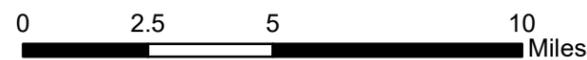
## Legend

 Solid Waste Collection Areas

Solid Waste Collection excludes all Municipalities, except the Town of Blythewood

## Municipalities

- |                                                                                     |               |                                                                                     |              |
|-------------------------------------------------------------------------------------|---------------|-------------------------------------------------------------------------------------|--------------|
|  | Arcadia Lakes |  | Eastover     |
|  | Blythewood    |  | Forest Acres |
|  | Cayce         |  | Irmo         |
|  | Columbia      |                                                                                     |              |



AREA 4 CPI EXHIBIT						
Financial Comparison Data (CPI Factor)						
Area #4 Unit Rate Comp	Current Contract Projected Rates Fixed CPI 3.5%	WI Proposed Contract – CPI est. 1.9%	Current Contract Value (3.5%)	New Contract Value (CPI)	Net	Households (No Growth Assumed)*
2019	\$23.42	\$23.42	\$4,770,654	\$4,770,654	\$0	16,975
2020	\$24.24	\$23.86	\$4,937,688	\$4,860,282	\$77,406	16,975
2021	\$25.09	\$24.31	\$5,110,833	\$4,951,947	\$158,886	16,975
2022	\$25.97	\$24.77	\$5,290,089	\$5,045,649	\$244,440	16,975
2023	\$26.88	\$25.24	\$5,475,465	\$5,141,388	\$334,077	16,975
2024	\$27.82	\$25.72	\$5,666,934	\$5,239,164	\$427,770	16,975
				5-Year Net	\$1,242,579	
*Does not include homes on backyard service						

## Richland County Council Request for Action

**Subject:**

Award for Delinquent Tax Notice Posting

**Notes:**

June 25, 2019 – The A&F Committee recommended Council accept staff's recommendation to award a contract to Palmetto Posting for the posting of delinquent tax notices for Richland County.

**RICHLAND COUNTY  
ADMINISTRATION**

2020 Hampton Street, Suite 4069  
Columbia, SC 29204  
803-576-2050



Agenda Briefing

**To:** Chair Joyce Dickerson and Members of the Committee  
**Prepared by:** David A Adams, Treasurer  
**Department:** Treasurer’s Office  
**Date Prepared:** June 04, 2019 **Meeting Date:** June 25, 2019

<b>Legal Review</b>	Elizabeth McLean via email	<b>Date:</b>	June 10, 2019
<b>Budget Review</b>	James Hayes via email	<b>Date:</b>	June 10, 2019
<b>Finance Review</b>	Stacey Hamm via email	<b>Date:</b>	June 10, 2019
<b>Approved for Council consideration:</b>	Assistant County Administrator	Sandra Yúdice, Ph.D.	
<b>Committee</b>	Administration and Finance		
<b>Subject:</b>	Award for Delinquent Tax Notice Posting		

**Recommended Action:**

Staff recommends awarding Palmetto Posting a contract for the posting of delinquent tax notices as required by state law.

**Motion Requested:**

I move to accept staff’s recommendation to award a contract to Palmetto Posting for the posting of delinquent tax notices for Richland County.

**Request for Council Reconsideration:**  Yes

**Fiscal Impact:**

Funds are generated through fees assessed on delinquent properties (Taxes at Tax Sale budget is a revenue generating account). Expenditures for the postings are anticipated to exceed \$100,000; therefore, Council’s approval to award the contract is required.

**Motion of Origin:**

This is a staff initiated request.

<b>Council Member</b>	
<b>Meeting</b>	
<b>Date</b>	

### Discussion:

South Carolina Code of Laws section 12-51-40 requires properties on which delinquent ad valorem property taxes are due to be posted prior to their sell at the tax sale. The County does not have the capacity to perform the posting duties; therefore, County Council is requested to approve a contract with Palmetto Posting.

Richland County issued a Request for Proposal RC-156-P-2019 for Delinquent Tax Notice Posting for which there were two submittals. An evaluation team scored each submittal based on the categories of: technical proposal, qualifications & capability, previous experience, and cost. Evaluations were consolidated, and Palmetto Posting was the highest ranked offeror.

County Council is requested to approve an expenditure of \$20.00 (twenty dollars) per property posting. Total charges for postings of Richland County properties are estimated to be over \$100,000.

### Attachments:

1. Consolidated Evaluations

<b>Consolidated Evaluations</b>			
<b>Evaluation Criteria</b> <b>RC-156-P-2019</b> <b>Delinquent Tax Notice Posting</b>	<b>Maximum Points</b>	<b>Carolina Posting</b>	<b>Palmetto Posting</b>
<b>Technical Proposal</b>	50		
Evaluator 1		50	50
Evaluator 2		40	50
Evaluator 3		35	50
	<b>150</b>	<b>125</b>	<b>150</b>
<b>Qualifications &amp; Capability</b>	25		
Evaluator 1		15	25
Evaluator 2		15	20
Evaluator 3		15	25
	<b>75</b>	<b>45</b>	<b>70</b>
<b>Previous Experience</b>	15		
Evaluator 1		5	15
Evaluator 2		5	15
Evaluator 3		5	15
	<b>45</b>	<b>15</b>	<b>45</b>
<b>Fees</b>	10		
Evaluator 1		9.5	10
Evaluator 2		9.5	10
Evaluator 3		9.5	10
	<b>30</b>	<b>28.5</b>	<b>30</b>
<b>GRANDTOTAL</b>	<b>300</b>	<b>213.5</b>	<b>295</b>

## Richland County Council Request for Action

**Subject:**

Fleet Maintenance Services Contract Award

**Notes:**

June 25, 2019 – The A&F Committee recommended Council accept staff's recommendation to approve the contract with First Vehicle Services for the provision of fleet maintenance and repair services to the Richland County fleet.

**RICHLAND COUNTY  
ADMINISTRATION**

2020 Hampton Street, Suite 4069  
Columbia, SC 29204  
803-576-2050



Agenda Briefing

**To:** Chair Joyce Dickerson and Members of the Committee  
**Prepared by:** Bill Peters, Manager, County Fleet  
**Department:** Office of Risk Management  
**Date Prepared:** June 07, 2019 **Meeting Date:** June 25, 2019

<b>Legal Review</b>	Elizabeth McLean via email	<b>Date:</b>	June 11, 2019
<b>Budget Review</b>	James Hayes via email	<b>Date:</b>	June 11, 2019
<b>Finance Review</b>	Stacey Hamm via email	<b>Date:</b>	June 11, 2019
<b>Approved for Council consideration:</b>	Acting County Administrator	John M. Thompson, Ph.D., MBA, CPM	
<b>Committee</b>	Administration and Finance		
<b>Subject:</b>	Fleet Maintenance Services Contract		

**Recommended Action:**

Staff recommends approving the award of a contract to First Vehicle Services (FVS) for the provision of Richland County fleet maintenance services.

**Motion Requested:**

I move to accept staff’s recommendation to approve the contract with First Vehicle Services for the provision of fleet maintenance and repair services to the Richland County fleet

**Request for Council Reconsideration:**  Yes

**Fiscal Impact:**

The cost of the contract is \$2,767,974.69; funding will be in the budget account 2200307100.521700 (Fleet Services: Repairs – Vehicles). The contract is one year with up to four (4), one-year renewals.

**Motion of Origin:**

This is a staff initiated request.

Council Member	
Meeting	
Date	

**Discussion:**

The current contract for Fleet Maintenance and Management Services is due to expire. Procurement issued a Request for a Best Value Bid (RC-165-BV-2019) in May 2019 and received two responses. One was from the incumbent contractor, First Vehicle Services, and the other was from Shenandoah Fleet Services. After review of both companies' proposals by an evaluation team, First Vehicle Services was the highest ranked offeror, providing the response that best met the specifications and requirements detailed in the request.

**Attachments:**

1. RC-165-BV-2019 Consolidated Evaluation Score sheet

Consolidated Evaluations			
Evaluation Criteria RC-165-BV-2019 Fleet Maintenance and Management Service	Maximum Percentage	FIRST VEHICLES SERVICES, INC.	SHENANDOAH FLEET MAINTENANCE AND MANAGEMENT, LLC
<b>Cost</b>	60		
Evaluator 1		60	44.83
Evaluator 2		60	44.83
Evaluator 3		60	44.83
	<b>180</b>	<b>180</b>	<b>134.49</b>
<b>Functionality and Suitability of Proposed Solution</b>	10		
Evaluator 1		9	8
Evaluator 2		10	8
Evaluator 3		9	8
	<b>30</b>	<b>28</b>	<b>24</b>
<b>Performance History and Standards</b>	10		
Evaluator 1		10	7
Evaluator 2		10	10
Evaluator 3		8	6
	<b>30</b>	<b>28</b>	<b>23</b>
<b>Professional Qualifications</b>	10		
Evaluator 1		10	8
Evaluator 2		10	8
Evaluator 3		9	7
	<b>30</b>	<b>29</b>	<b>23</b>
<b>Professional Qualifications</b>	10		
Evaluator 1		10	7
Evaluator 2		10	10
Evaluator 3		9	6
	<b>30</b>	<b>29</b>	<b>23</b>
<b>GRANDTOTAL</b>	<b>300</b>	<b>294</b>	<b>227.5</b>

## Richland County Council Request for Action

**Subject:**

EMS Billing and Collections Services Contract

**Notes:**

June 25, 2019 – The A&F Committee recommended Council award the contract to EMSMC for EMS billing and collections services.



### Discussion:

The current contract for EMS billing and collection services is expiring, necessitating the new request for proposals from Procurement for these services. Emergency Medical Services Management Consultants (EMSMC) was the highest ranked vendor by an approved evaluation team.

The EMS Billing services and electronic patient care report (ePCR) pricing is an all-inclusive price but not limited to full revenue cycle management services, lockbox services, consulting and training, and emsCharts which is the software for the ePCR. By including ePCR in the contract, the County will not have to pay a separate fee for this service. The ePCR is a requirement of SCDHEC to document each patient encounter and is used by our EMT's/Paramedics.

The 5.9% collections fee is lower than the current fee of 6.9%. Net collections is the sum of all payments less refunds during the same period(s).

### Attachments:

1. Consolidated evaluations

Consolidated Evaluations			
Evaluation Criteria RC-166-P-2019 EMS Billing and Collections	Maximum Percentage	EMS MC	LowCountry Billing
<b>Performance History</b>	35		
Evaluator 1		30	25
Evaluator 2		35	35
Evaluator 3		35	35
	<b>105</b>	<b>100</b>	<b>95</b>
<b>Professional Background</b>	20		
Evaluator 1		20	10
Evaluator 2		20	19
Evaluator 3		20	18
	<b>60</b>	<b>60</b>	<b>47</b>
<b>Personnel Experience</b>	20		
Evaluator 1		15	10
Evaluator 2		20	20
Evaluator 3		20	20
	<b>60</b>	<b>55</b>	<b>50</b>
<b>Availability</b>	20		
Evaluator 1		20	20
Evaluator 2		20	20
Evaluator 3		20	20
	<b>60</b>	<b>60</b>	<b>60</b>
<b>Lump Sum Fee</b>	5		
Evaluator 1		3.04	5
Evaluator 2		3.04	5
Evaluator 3		3.04	5
	<b>15</b>	<b>9.12</b>	<b>15</b>
<b>GRANDTOTAL</b>	<b>300</b>	<b>284.1</b>	<b>267</b>

# Richland County Council Request for Action

**Subject:**

Town of Eastover Sewer Bills

**Notes:**

- a. June 25, 2019 – The A&F Committee recommended Council approve staff's recommendations as follows:
  1. Per the June 23, 1998, intergovernmental agreement between Richland County and the Town of Eastover, staff recommends the following:
    - a. The County stops paying monthly land lease (\$3,166.66) where the wastewater treatment plant (WWTP) is located in Lower Richland;
    - b. The County applies this amount toward the delinquent sewer user fees indefinitely;
    - c. The Acting County Administrator issues a 30-day disconnection notice to Town of Eastover followed with performing disconnection, as necessary, if the Town does not pay past due invoices;
    - d. The Acting County Administrator be authorized to exercise any actions including legal or collection, enabling Richland County to recover the lost fees associated with the services provided to Town of Eastover;
  2. Staff also strongly recommends revisiting the 1998 IGA to a Satellite Sewer Agreement (SSA) covering all the regulatory and financial exposures that the current agreement may have. Note that a SSA is a recommended practice and serves the best interest of environment, public health, and the overall good for all parties.



Agenda Briefing

**To:** Chair Joyce Dickerson and Members of the Committee  
**Prepared by:** Stacey Hamm, Director, Finance Department  
Shahid Khan, Director, Utilities

**Department:** Finance and Utilities

**Date Prepared:** June 4, 2019

**Meeting Date:** June 25, 2019

<b>Legal Review</b>	Larry Smith and Elizabeth McLean via email	<b>Date:</b>	June 19, 2019
<b>Budget Review</b>	James Hayes, Director, Budget and Grants Mgmt.	<b>Date:</b>	June 12, 2019
<b>Finance Review</b>	Stacey Hamm, Director, Finance Department	<b>Date:</b>	June 11, 2019
<b>Approved for Council consideration:</b>	Assistant County Administrator	Sandra Yúdice, Ph.D.	
<b>Committee</b>	Administration and Finance Committee		
<b>Subject:</b>	Town of Eastover's Delinquent Sewer Service Bills		

**Recommended Action:**

1. Per the June 23, 1998, intergovernmental agreement between Richland County and the Town of Eastover, staff recommends the following:
  - a. The County stops paying the monthly land lease (\$3,166.66) where the wastewater treatment plant (WWTP) is located in Lower Richland;
  - b. The County applies this amount toward the delinquent sewer user fees indefinitely;
  - c. The Acting County Administrator issues a 30-day disconnection notice to Town of Eastover followed with performing disconnection, as necessary, if the Town does not pay past due invoices;
  - d. The Acting County Administrator be authorized to exercise any actions including legal or collection, enabling Richland County to recover the lost fees associated with the services provided to Town of Eastover;
2. Staff also strongly recommends revisiting the 1998 IGA to a Satellite Sewer Agreement (SSA) covering all the regulatory and financial exposures that the current agreement may have. Note that a SSA is a recommended practice and serves the best interest of environment, public health, and the overall good for all parties.

**Motion Requested:**

Move to approve staff's recommendations as noted above.

**Request for Council Reconsideration:** Yes

**Fiscal Impact:**

Due to nonpayment from the Town of Eastover, there is a loss of revenue for Richland County Utilities. Currently, the Town of Eastover is in arrears of \$23,803.55 for the months of November 2018 to May 2019. The Town of Eastover has defaulted several times over the years, which translates to lost revenue for the enterprise fund.

**Motion of Origin:**

This item did not originate from a motion.

Council Member	n/a
Meeting	n/a
Date	n/a

**Discussion:**

In June 1998, Richland County and the Town of Eastover entered into an agreement (Attachment 1) for the operation of a regional wastewater treatment system. The Town of Eastover operates and maintains the internal wastewater collection system within its boundaries; Richland County operates and maintains the wastewater system outside the Town limits. Per the IGA, the Town of Eastover is required to pay a monthly fee to the County for wastewater treatment based on actual flow measured at a metering station at the wholesale wastewater treatment rate of \$1.25 per thousand gallons. Note that County Council approved the new wholesale volumetric rate for sewer customers, which will be \$4.12 per 1,000 gallons effective July 1, 2019.

The wastewater treatment plant (WWTP) began operations in early 2002, and the County began billing Eastover in March 2002. In 2001, the County loaned the Town of Eastover \$30,000 to make repairs to its system with the agreement that the Town would repay the loan over 30 months at the rate of \$1,000 a month. In August 2002, the wastewater treatment plant experienced a hydraulic overload causing significant damage to the facility. The hydraulic overload was traced to a contractor working for Eastover who deactivated the Town’s old wastewater treatment plant. The then Eastover mayor confirmed this and indicated that the Town would reimburse the County for the total repair cost of \$139,684.95.

Richland County leases the land from Eastover where the WWTP site is located. Per the IGA, the monthly lease payment is \$3,166.66. Of this monthly lease payment, the County retained \$1,000 a month and applied these funds to the outstanding balance of \$169,864.95 [\$30,000 (loan) + \$139,684.95 (plant repairs)]. The \$1,000 a month toward the \$30,000 loan started in August 2002 and the balance was reduced to zero in September 2016.

On April 28, 2004, the County informed Eastover that it was terminating the lease payments on the land where the WWTP site is located until the delinquent sewer fees were collected and used the County’s reduced lease payment (\$2,166.67/month) toward the balance owed on the sewer fees (Attachment 2). Even with this arrangement, Eastover remained \$412,848.10 in arrears from the difference owed on sewer fees.

In November 2016, the County wrote off the Town's debt, and the land lease payment to the Town of Eastover was applied to the sewer bills until November 2017. During that time, Eastover accrued \$25,096.44 in unpaid sewer bills. This balance was again written off around November 2017. At this time, the County resumed paying the lease for the land at \$3,166.66 per month, and Eastover was supposed to pay its monthly sewer user fees on time.

The Town of Eastover continues to be inconsistent with and defaulting on its sewer bill payments. The County continues fulfilling its lease payment obligation on a monthly basis and is up-to-date on those payments. The Town of Eastover's last payment was made in February 2019 for the months of August, September, and October 2018. Currently, the Town of Eastover owes the County \$23,803.55 (Attachment 3). The Acting County Administrator sent a letter to the Town's Mayor on May 17, 2019, (Attachment 4) requesting payment to keep the account in good standing but, to date, no response or payment has been received. Per the County Attorney's Office, Mr. Smith has worked this issue extensively in the past; however, the County Attorney's Office was unaware of any current delinquencies and attempts to enforce the contract.

According to the terms of IGA, if the account is 90 days delinquent, the service will be disconnected until the past due accounts have been paid. Also per the agreement, the County may withhold any delinquent fees from the monthly lease payment. The Town of Eastover is over 180 days delinquent, and the County needs to move forward with collection actions.

**Attachments:**

1. Attachment 1: June 23, 1998, IGA with Town of Eastover.
2. Attachment 2: April 28, 2004, letter to Town of Eastover
3. Attachment 3: June 4, 2019 Town of Eastover bill.
4. Attachment 4: May 17, 2019 letter to Town of Eastover

**AUSTIN, LEWIS & ROGERS**  
PROFESSIONAL ASSOCIATION  
ATTORNEYS AND COUNSELORS AT LAW

TELEPHONE (803) 256-4000  
TELECOPIER (803) 252-3679

WILLIAM F. AUSTIN  
E. CROSBY LEWIS  
TIMOTHY F. ROGERS  
RAYMON E. LARK, JR.  
RICHARD L. WHITT  
EDWARD L. EUBANKS  
JOHN J. FANTRY, JR.  
SANDRA L. BURR  
W. MICHAEL DUNCAN  
TIMOTHY J. SLABOUZ

<sup>z.f.</sup>  
**RECEIVED**

JUN 29 1998

RICHLAND COUNTY  
ATTORNEY'S OFFICE (2)

DANIEL S. LEWIS  
(1940-1981)

June 29, 1998

Larry Smith, Esq.  
Richland County Attorney  
2020 Hampton Street  
Columbia, SC 29201

Dear Mr. Smith:

Enclosed please find the original Intergovernmental Agreement Between Town of Eastover and the County of Richland, which has been executed by Mayor Geraldene Robinson.

Thanks.

Sincerely,

**AUSTIN, LEWIS & ROGERS, P.A.**



Nell B. Shayler  
Legal Assistant

nbs

W:\clients.lit 98\98214\smith letter 2.wpd



## ARTICLE I - RESPONSIBILITIES OF EASTOVER

Eastover, subject to USDA/RD approval, shall:

- (1) Coordinate with the agency from which they received their loan/grant to modify the scope of work to replace the upgrade of their existing wastewater treatment plant (WWTP) and the construction of the effluent pump station and force main and replace it with the plan to construct a raw sewer pump station and force main from their existing WWTP to the new regional WWTP and to participate in the cost of constructing the new WWTP.
- (2) Amend their existing engineering services agreement by deleting the design of the items mentioned in "number 1" above and by adding:
  - A. Prepare a design - build proposal package which is acceptable to Eastover and the County to include a 1 mgd package wastewater treatment plant, separate dual chlorine and dechlorination chambers, sludge drying beds and chlorine chamber wash down return pumps, a flow measuring chamber with continuous flow measuring device and site layout plan.
  - B. Design an effluent piping system to transport the wastewater from the new WWTP to the Wateree River.
  - C. Design a dual pump station and force main system to separately transport the processed water and the domestic wastewater from Huron to the new regional WWTP.
  - D. Design a new pump station and force main at Eastover's existing wastewater collection system to the new regional WWTP.
  - E. Prepare a plan to de-activate the two existing WWTP's in the town of Eastover.
  - F. Submit items A-E to the County and SC Department of Health and Environmental Control (DHEC) for approval and permitting.
  - G. Provide construction period services for Items A-E as described in "Section A" of the engineering services agreement.
- (3) Provide the design build proposal package and the plans specifications for Item 2, A-E as stated above to County for advertising and bidding.
- (4) Participate in the funding of the new regional wastewater system by:
  - A. Funding the engineering design and construction period services contract; pursuant to Article III paragraph 3 herein.
  - B. By investing the balance remaining, after construction of the raw sewer pump station and force main from Eastover's existing WWTP site to the new

regional WWTP and the deactivation cost of their largest WWTP, from the source of funds earmarked for their WWTP upgrade and effluent system, to include engineering cost for those components, but not less than \$400,000.00 into the construction of the new regional wastewater system.

- (5) Deed its interest in the regional wastewater system improvements, as defined in Article II Paragraph 4, to the County for operation and maintenance for the consideration granted herein.
- (6) Own treatment capacity in the regional WWTP in an amount not less than 250,000 gallons per day or (625) residential tap equivalents. This reserved capacity may increase if the total dollars invested by Eastover for items described in no. 3 above exceeds 500,000. Then the capacity reserved shall be equal to the total dollars invested for items in the design engineering and construction of the regional WWTP above divided by (\$800) which equals the number of residential tap equivalents or (# taps x 400) gallons per day. This reserved capacity may be used by Eastover to connect houses within their service area with one residential tap equivalent being redeemed for each house connected or may be sold to future customers on the regional system as new customers connect. Further, should DHEC release capacity currently reserved for Huron, Eastover will receive an additional 375 residential tap equivalents not to exceed a total of 1000 taps.
- (7) Have the right to purchase additional sewer treatment capacity from the County at a discounted rate as long as the County has available capacity in the 750,000 gpd regional WWTP. Eastover may purchase this capacity at eight (80%) percent of the established tap fee rate, until all capacity which is owned by the County in the 750,000 gpd regional WWTP is reserved.
- (8) Continue with their proposed in-town wastewater system upgrade plans, but shall replace their WWTP upgrade and effluent discharge line construction plans with a plan to construct a raw sewer pump station and force main from the WWTP to the new regional WWTP. The design of this new raw sewer pump station shall include a control manhole with a continuous flow measuring device which will be constructed by Eastover and will be made accessible to the County for flow measurement data collection and influent testing.
- (9) Pay to the County a monthly fee, for the wastewater metered through the flow measurement station. This fee shall be based on actual flow measured and shall be billed at the wholesale rate established herein. Payments not received by the 30<sup>th</sup> day of the month following the month from which Eastover was invoiced shall be subject to a finance charge assessed at an annual percentage rate of eight (8%) percent.

If the account becomes delinquent by ninety (90) or more days, the service shall be disconnected until such time as past due accounts and associated costs are paid. If sewer service is disconnected, there will be a Seven Hundred and No/100 (\$700.00) Dollar reconnection charge and the cost of collection. After proper notice is given of

the delinquency and the tap service is to be disconnected, the \$700 fee will be charged whether or not an actual disconnection is made. Any delinquent fee or fees may be collected by the County from the monthly lease payments by withholding any such delinquent amount from the lease payment

- (10) Operate and maintain their internal collection system and pump stations to the point of connection to the new raw sewer pump station located at their existing WWTP site. Eastover shall be responsible for invoicing and collecting sewer service fees for all customers connected to their system up to the point of connection to the regional system at their existing WWTP site. Eastover shall be responsible for the repayment of any and all debts they may have incurred toward the construction of their internal collection system or the new regional wastewater system and all operation and maintenance cost of their internal collection system.
- (11) Eastover will own the land, subject to all deed restrictions imposed by SCANA including reversion of title back to SCANA should property cease to be used as a waste water treatment plant, on which WWTP is located. This land will be initially deeded by SCANA to Richland County and Richland County agrees to deed the land to Eastover after Eastover complies with the terms of this agreement including the investment of \$400,000 in the regional WWTP. Eastover will lease the site to the county for a period of ten (10) years at an annual lease amount of \$38,000 to be paid in monthly installments of \$3166.66 payable on the first of each month. First lease payment to be made one month (30) days following the commencement of initial operations. Said Lease may be renewed for an additional 10 increments upon agreement by the parties, provided however, that the lease amount under said renewal will be equal to not less than \$38,000 plus 70% of the net income of the WWTP at the time of the lease renewal.

## ARTICLE II - RESPONSIBILITIES OF THE COUNTY

The County shall:

- (1) Participate in the funding of the new regional wastewater transportation and treatment system at a rate to be established herein. This funding is to be provided by the Richland County Council under terms which are approved by the County Council.
- (2) Administer the construction contracts for all components of the regional system. The County shall take the plans, specifications and the design-build package as prepared by the engineer under contract with Eastover and shall advertise and bid the project in accordance with county procurement procedures. The County shall award the contracts and shall be responsible for contract administration through the completion of the project.
- (3) Periodically inspect the construction process to insure that construction is being performed in accordance with approved plans and specification and sound

engineering standards and principles.

- (4) Own the completed system for operation and maintenance. The system shall consist of the WWTP and all its components, pump stations and force mains from the proposed industrial site, the new raw sewer pump station and force main constructed from the existing Eastover WWTP site to the new regional WWTP and all future expansions by the County.
- (5) Administer the grant for connection of the proposed industry to the regional WWTP. This shall include grant administration and construction contract administration.
- (6) Establish and maintain an industrial wastewater pretreatment program for each industrial customer connected to the regional system. This shall include connection requirements, pretreatment requirements, pretreatment monitoring and compliance enforcement action.
- (7) Expand its wastewater transportation and treatment capacities as needed to serve the growth/expansion of the lower Richland County area. If expansion is required above and beyond the proposed 750,000 gpd WWTP the sewer tap fee and user fees will be re-evaluated to determine if adjustments are required.
- (8) Provide wholesale treatment to Eastover at rates established herein for Eastover. All future residential customers connecting directly to the components of the regional system will be charged the retail rate established within this agreement. All future industrial customers will be evaluated on a case-by-case basis and rates established based on the treatability of their proposed discharges.
- (9) Monitor the flow from each of its wholesale customers, to include Eastover, and shall invoice these customers for actual wastewater treated. This flow shall be monitored at the point of connection to the regional system in a control manhole constructed with a continuous flow monitoring device as approved by the County and at the expense of the customer.
- (10) Invoice each residential or commercial customer connected directly to the regional system for sewer service provided on a monthly basis based on the sewer service rate established herein and within the "Guideline for Unit Contributory Loading" as established by the SC DHEC. Each wholesale customer will be invoiced based on actual measured flows and established rates.
- (11) Provide reserve capacity in the regional WWTP for Huron in the amount of 360,000 gpd as established in a subsequent agreement. This capacity may only be used by the industry for wastewater generated at their site.
- (12) Provide reserve capacity in the regional WWTP to the SCANA Corporation for their donation of the land for the regional WWTP. Their total reserve capacity shall be 150 residential sewer tap equivalents or 60,000 gpd. This capacity may be sold to

future customers desiring to connect to the regional system.

- (13) Be responsible for the repayment of any and all debt incurred by the county toward the construction and/or operation of the regional wastewater system. The repayment method will be as determined by the County to be in its best interest and may include the use of revenue from sewer user fees, sewer tap fees or other sources of tax revenue or a combination of the above.
- (14) Pay monthly lease payments to Eastover as set forth above in Article I Paragraph 11.

### ARTICLE III - MUTUALLY AGREED UPON BY EASTOVER AND THE COUNTY

If further mutually agreed by and between Eastover and the County as follows:

- (1) That this agreement shall be for an indefinite term of 10 year increments, unless it is mutually agreed upon by Eastover and the County to terminate the agreement. Any party desiring termination must give six (6) months written notice of its intention to terminate to the other party to this agreement.
- (2) That 60 days prior to the estimated date of connection to the regional system, Eastover shall notify the county of the estimated date for the initial delivery of wastewater and the estimated quantity.
- (3) That the County shall invest \$800,000 of County funds toward the construction of the regional wastewater system. It is further agreed that Eastover will construct the raw sewer pump station from the Eastover WWTP and the force main from the raw sewer pump station to the regional WWTP, and will invest the balance of the funds previously earmarked for their WWTP upgrade and their proposed effluent line into the construction of the regional WWTP. It is agreed that the amount of funds invested by Eastover into the regional WWTP cannot be less than \$400,000.00 It is also agreed that the property being donated by the SCANA Corporation will be used to site the regional WWTP. The \$150,000.00 donated by SCANA will be used toward the construction of same.
- (4) That Eastover will expand their existing engineering contract to include the items described in "Article I, Paragraph 2" and that the County shall reimburse Eastover the expense incurred in designing these items. Eastover agrees to issue the change order to the engineer by June 15, 1998. The county agrees to reimburse Eastover within seven (7) days of the receipt of the request for payment by the engineer, the cost of engineering for the items described in "Article I, Paragraph 2".
- (5) The sewer tap fees charged to residential customers connecting directly to components of the regional system shall pay a tap fee in the amount of \$800 per residential connection. A commercial customer will be required to pay a tap fee based on the "Guidelines for Unit Contributory Loadings" as provided by the SC

DHEC. A residential equivalent shall be based on 400 gpd.

- (6) The residential customer monthly user rate shall be \$22.50 per month. Commercial customers will pay a multiple for the residential rate based on the number of residential tap equivalents they were charged for connection.
- (7) The wholesale wastewater treatment rate to be paid by Eastover shall be \$1.25 per thousand gallons subject to annual review by the parties. Parties agree this rate may be adjusted taking into consideration DHEC and other regulations as well as costs of operations. Parties will mutually agree upon any rate adjusted. The quantity of wastewater will be determined by the metered flow in the control manhole located prior to the new raw sewer pump station to be constructed at the existing site.
- (8) That wastewater treatment capacity will be reserved in the 750,000 gpd regional WWTP as follows:

	gpd	residential tap equivalent
Eastover	250,00	625
Huron	360,000	900
SCANA Corporation (approx.)	66,000	150
Richland County	80,000	200

The reserved capacity for Eastover may be used to connect residents within their present service area at a rate of one residential tap equivalent per house connected.. Any surplus taps may be sold to future customers connecting directly to the regional system. The capacity served for Huron may be used for wastewater generated at that site only. Capacity reserved for SCANA and the County may be sold to customers connecting to the regional system only. It is agreed that the county will not sell capacity to any potential customers within Eastover's service area until all Eastover's capacity has been obligated.

- (9) That Eastover, through their engineer, will provide the design-build package for the regional WWTP within fourteen (14) days of the date of this agreement. The design for the effluent discharge system from the regional WWTP to the Wateree River and the dual pump station and the force main from the Huron industrial site to the regional WWTP shall be provided within forty-five (45) days of the date of the agreement. The design of the raw sewer pump station and force main from the existing Eastover WWTP to the regional WWTP shall be completed at the discretion of Eastover to compliment their construction schedule. The design-build package shall be advertised for bid by the County within seven (7) days of the date of this agreement. Proposals shall be received within thirty (30) days of the date of this agreement. The project completion date shall be established as October 1, 1998 for the regional WWTP to the Wateree River and the dual pump station and force main

from Huron industrial site to the regional WWTP. It is further agreed that both Eastover and the County will commit full cooperation between their personnel and resources to complete this project within the established schedule.

- (10) Eastover reserves the right to seek expansion of its service area through the appropriate agencies.
- (11) Parties hereto have expressed interest in the annexation rights of Eastover. Eastover agrees that during the life of this contract and any renewal thereof an ordinance annexing property upon which an easement for lines of the regional treatment facilities have been voluntarily granted will not be adopted without the consent of the grantor so long as the grantor holds the effected property, provided however, that annexation may occur pursuant to the laws of South Carolina if the property becomes contiguous to the town by other means than the regional treatment facility easements.
- (12) The parties agree that Eastover will not annex the property on which the WWTP will be located.
- (13) The parties agree that should any provision, clause, term, paragraph or phrase of this agreement be rendered void or ineffective by the order of any court, than the remaining terms of the agreement will remain in full force and effect.

WITNESS WHEREOF, the parties have hereunto set their hands and seals the year and day of the first above written.

WITNESSES:

THE TOWN OF EASTOVER

Deirdre Dove

By: Geraldine Stearns  
Mayor

WITNESSES:

THE COUNTY OF RICHLAND

Michelle Ann Ditch

By: Paul Long  
Chairman, County Council

Richland County Attorney's Office

Lawrence J. [Signature]  
Approved As To LEGAL Form Only.  
No Opinion Rendered As To Content.



STATE OF SOUTH CAROLINA )  
 )  
COUNTY OF RICHLAND )

PROBATE NO. 2

PERSONALLY appeared before me, the undersigned witness, who being duly sworn, deposes and says that (s)he saw the within-named, **TOWN OF EASTOVER**, by its duly Authorized Officer, sign, seal, and as its act and deed, deliver the within-written instrument for the uses and purposes therein mentioned, and that (s)he with the other witness whose signature appears above, witnessed the execution thereof.

*Geraldine L. Lusk*

Sworn to before me this the 23 day  
of June, 1998

*Deitch O. Dem* (L.S.)  
Notary Public for South Carolina

My Commission Expires 3/2000

# Richland County Government

County Administration Building  
2020 Hampton Street  
P.O. Box 192  
Columbia, SC 29202



Phone (803) 576-2050  
Fax (803) 576-2137  
TDD (803) 748-4999

Office of the County Administrator

April 28, 2004

Honorable Christopher K. Campbell, Sr.  
Mayor of Eastover  
Post Office Box 58  
Eastover, South Carolina 29044

*Utilities  
& Sew.*

APR 30 2004

SUBJECT: Wholesale Wastewater Treatment  
Town of Eastover

Dear Mayor Campbell:

Several attempts have been made to resolve the issue of unpaid wastewater treatment fees by the Town of Eastover. During our meeting in November 2003, you indicated that the Town was aware of its obligation and would take action to correct the payment problem. To date the lack of payment has not been addressed.

The Lower Richland Regional Sewer System operates as an enterprise fund. This means that its revenue is derived solely from sewer tap fees and monthly user fees. No tax revenue is available to support the operation. The Town of Eastover is one of only two customers on the system. Without the revenue from the town, the system cannot survive.

Action must be taken immediately to resolve the unpaid user fees. Currently the Town is in arrears by \$53,966.79 through March 2004. In addition to the unpaid user fees, the Town committed to pay for the restoration cost of the damage caused by the discharge of solids from the Town's abandoned wastewater treatment plant to the County's regional wastewater treatment plant. In a letter dated June 23, 2003, that amount was determined to be \$139,684.95. Therefore, the total due Richland County through March 2004 is \$193,651.74.

In accordance with the terms of the Intergovernmental Agreement between the Town of Eastover and Richland County, the Town shall pay the County a monthly user fee and if the account becomes delinquent by ninety (90) days, the service will be disconnected until past due accounts have been paid. Also, the County may withhold any delinquent fees from the monthly lease payment.

Mayor of Eastover  
April 28, 2004  
Page 2

File

Effective immediately, the County will terminate lease payments until such time as all delinquent user fees have been collected. In addition, the County will give the Town sixty (60) days to develop and implement a plan for the payment of delinquent user fees and the reimbursement of the wastewater treatment plant repair cost.

As discussed in our November 2003 meeting, we are willing to work with the Town on a resolution to this issue provided a good faith effort is demonstrated. If you would like to discuss this further or meet to present your plan of action, please contact me at 576-2054.

Sincerely,



T. Cary McSwain  
County Administrator

cc: Tony McDonald, Asst. County Administrator  
Chris S. Eversmann, Public Works Director  
Andy H. Metts, Utilities General Manager  
Carrie Neal, Director Richland County Finance  
Accounts Payable Department

**Richland County Finance Dept.**

Address:  
Post Office Box 192  
Columbia, SC 29202

Phone:  
(803) 576-2094

Fax:  
(803)576-2138



**Bill To:**  
Town of Eastover  
Mayor Geraldene Robinson  
PO Box 58  
Eastover, SC 29044

Date: June 4, 2019

Date	Invoice #	Description	Amount	Payment	Balance
6/4/2019	AR871213	MAY 2019	\$ 1,160.00		\$ 1,160.00
5/2/2019	AR868794	APRIL 2019	\$ 1,585.11		\$ 1,585.11
4/1/2019	AR866171	MARCH 2019	\$ 3,215.00		\$ 3,215.00
3/6/2019	AR850243	FERUARY 2019	\$ 2,090.00		\$ 2,090.00
2/5/2019	AR846982	JANUARY 2019	\$ 5,690.00		\$ 5,690.00
1/2/2019	AR845028	DECEMBER 2018	\$ 5,784.99		\$ 5,784.99
12/1/2018	AR831132	NOVEMBER 2018	\$ 4,278.39		\$ 4,278.39
		THERE IS A 6 CENT BAL ON INV AR780344	\$ 0.06		\$ 0.06
		FROM JUNE 2018. PAYMENT RCVD IN AUG			
		FOR THIS INV WAS .06 SHORT			
		Account No. S9200002		<b>Total</b>	<b>\$ 23,803.55</b>

Reminder: If making partial payment of total balance, please indicate which invoices you are paying  
Terms: Due and payable in 10 days to Richland County Finance Department



<b>REMITTANCE (Please include with payment)</b>	
<b>Town of Eastover</b>	
Invoices being paid:	Acct No. S9200002
Date:	06/04/19
Invoice Total:	<b>\$ 23,803.55</b>
Amount Enclosed:	

For Office use only
3084.4385
600.620.384.43.85

**RICHLAND COUNTY GOVERNMENT  
ADMINISTRATION**

2020 Hampton Street, Suite 4069, Columbia, SC 29204  
P 803-576-2050 | F 803-576-2137 | TDD 803-576-2045  
richlandcountysc.gov

**ATTACHMENT 4**



May 17, 2019

Town of Eastover  
Mayor Geraldene Robinson  
PO Box 58  
Eastover, SC 29044

Re: Notice of Overdue Payment

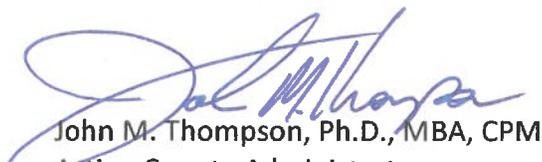
Dear Madam Mayor:

The purpose of this letter is to follow-up with you regarding payment of the enclosed invoice from Richland County Finance Department in the amount of \$22,643.55.

In order to keep your account in good standing and to avoid additional charges, please remit payment in full to the Richland County Finance Department. If there is a problem regarding the enclosed invoice, you may contact me at the number above to discuss the matter.

Thank you in advance for your prompt attention to this notice.

Regards,



John M. Thompson, Ph.D., MBA, CPM  
Acting County Administrator

Enclosure

cc: Stacey D. Hamm, CGFO, Finance Director  
Dr. Sandra Yudice, Assistant County Administrator

# Richland County Finance Dept.

# Invoice

Address:  
Post Office Box 192  
Columbia, SC 29202



Bill To:  
Town of Eastover  
Mayor Geraldene Robinson  
PO Box 58  
Eastover, SC 29044

Phone:  
(803) 576-2094

Fax:  
(803)576-2138

Date: April 1, 2019

Date	Invoice #	Description	Amount	Payment	Balance
5/2/2019	AR868794	APRIL 2019	\$ 1,585.11		\$ 1,585.11
4/1/2019	AR866171	MARCH 2019	\$ 3,215.00		\$ 3,215.00
3/6/2019	AR850243	FERUARY 2019	\$ 2,090.00		\$ 2,090.00
2/5/2019	AR846982	JANUARY 2019	\$ 5,690.00		\$ 5,690.00
1/2/2019	AR845028	DECEMBER 2018	\$ 5,784.99		\$ 5,784.99
12/1/2018	AR831132	NOVEMBER 2018	\$ 4,278.39		\$ 4,278.39
		THERE IS A 6 CENT BAL ON INV AR780344	\$ 0.06		\$ 0.06
		FROM JUNE 2018. PAYMENT RCVD IN AUG			
		FOR THIS INV WAS .06 SHORT			
		Account No. S9200002			
				<b>Total</b>	<b>\$ 22,643.55</b>

Reminder: If making partial payment of total balance, please indicate which invoices you are paying  
Terms: Due and payable in 10 days to Richland County Finance Department



REMITTANCE (Please include with payment)	
<b>Town of Eastover</b>	
Invoices being paid:	Acct No. S9200002
Date:	05/02/19
Invoice Total:	<b>\$ 22,643.55</b>
Amount Enclosed:	

For Office use only
3084.4385
600.620.384.43.85

## Richland County Council Request for Action

**Subject:**

To Establish and Create a Special Tax District within Richland County, South Carolina, to be known as the “Windsor Lake Special Tax District”; to define the nature and level of services to be rendered therein; to authorize the imposition of ad valorem taxes and user service charges therein, which shall be imposed solely within the Special Tax District; to establish a commission for the tax district and provide the terms therefor; and all other matters related thereto

**Notes:**

First Reading: June 4, 2019

Second Reading: June 18, 2019

Third Reading: July 9, 2019 {Tentative}

Public Hearing: June 18, 2019

STATE OF SOUTH CAROLINA  
COUNTY COUNCIL FOR RICHLAND COUNTY  
ORDINANCE NO. \_\_\_\_

AN ORDINANCE

TO ESTABLISH AND CREATE A SPECIAL TAX DISTRICT WITHIN RICHLAND COUNTY, SOUTH CAROLINA, TO BE KNOWN AS THE “WINDSOR Lake SPECIAL TAX DISTRICT”; TO DEFINE THE NATURE AND LEVEL OF SERVICES TO BE RENDERED THEREIN; TO AUTHORIZE THE IMPOSITION OF *AD VALOREM* TAXES AND USER SERVICE CHARGES THEREIN, WHICH SHALL BE IMPOSED SOLELY WITHIN THE SPECIAL TAX DISTRICT; TO ESTABLISH A COMMISSION FOR THE TAX DISTRICT AND PROVIDE THE TERMS THEREFOR; AND ALL OTHER MATTERS RELATED THERETO.

BE IT ORDAINED by the County Council of Richland County, South Carolina, in meeting duly assembled:

Section 1      Findings.

Incident to the enactment of this ordinance (this “*Ordinance*”) and the establishment of the special tax district provided herein, the County Council of Richland County (the “*Council*”), the governing body of Richland County, South Carolina (the “*County*”), finds that the facts set forth in this section exist and the statements made with respect thereto are in all respects true and correct:

1.      The County is a body politic and corporate of the State of South Carolina (the “*State*”) and as such possesses all general powers granted to counties of the State.

2.      The Council received a certified petition (the “*Petition*”) requesting that a referendum be held with respect to the establishment of a special tax district within the area of the County commonly known as “Windsor Lake.” The Petition requested the formation of the Windsor Lake Special Tax District (the “*District*”), the delivery of public services within the District, including, but not limited to, the rehabilitation of the Windsor Lake Dam and ongoing maintenance, repairs and improvements related to the operations of the District, the levy and collection of taxes and/or service charges within the area of the District and the issuance of general obligation bonds of the County for the benefit of the District, as the case may be.

3.      By the terms of a Resolution of the Council entitled, “A RESOLUTION CERTIFYING A PETITION RECEIVED BY RICHLAND COUNTY, SOUTH CAROLINA, PURSUANT TO SECTION 4-9-30(5)(a) OF THE CODE OF LAWS OF SOUTH CAROLINA, 1976, AS AMENDED, AND OTHER MATTERS RELATING THERETO” dated February 5, 2019, the Council determined that the Petition complied with the requirements of Section 4-9-30(5)(a)(i) of the Code of Laws of South Carolina, 1976, as amended.

4. Thereafter, by a Resolution of the Richland County Board of Voter Registration and Elections (the “*Election Commission*”) dated February 13, 2019, the Election Commission ordered that a referendum be held on May 14, 2019 (the “*Referendum*”) on the following question:

Shall Richland County, South Carolina be authorized to create a special tax district within the area commonly known as the “Windsor Lake”, which area includes tax map parcels: R17014-01-02; R17015-04-03; R17015-04-11; R19802-01-03; R19802-01-04; R19802-01-05; R19802-01-06; R19802-01-07; R19802-01-08; R19802-01-09; R19802-01-18; R19802-01-11; R17013-01-10; R17013-01-11; R17013-01-12; R17013-01-13; R17013-01-14; R17013-01-15; R17013-01-16; R17013-01-17; R17013-01-18; R17013-01-19; R17013-01-20; R17013-01-22; R17013-01-23; R17013-01-24; R17013-01-25; R17013-01-37; R17013-01-26; R17013-01-27; R17013-01-28; R17013-01-29; R17013-01-30; R17013-01-33; R17013-01-34; R17013-01-35; R17013-01-36; R17009-03-05; R17009-03-04; R17009-03-03; R17009-03-02; R17009-03-01; R17013-01-01; R17013-01-02; R17013-01-03; R17013-01-04; R17013-01-05; R17013-01-06; R17013-01-07; R17014-02-18; R17014-02-17; R17014-02-16; R17014-02-15; R17014-02-14; R17014-02-13; R17014-02-12; R17014-02-11; R17014-02-19; R17014-02-10; R17014-02-09; and R17014-02-05, to be known as the “Windsor Lake Special Tax District”, and shall such special tax district be further authorized to: (1) deliver public services affecting the proposed special tax district, including rehabilitating and repairing the Windsor Lake Dam, improving Windsor Lake and providing for ongoing maintenance, repairs and improvements related to the operations of the area constituting the special tax district; (2) issue general obligation bonds through Richland County in an amount not exceeding one million dollars (\$1,000,000); and (3) impose (i) an annual tax levy upon each tax parcel within the special tax district of not to exceed 150 mills for the life of the special tax district; or (ii) an annual user service charge upon each tax parcel within the special tax district in an amount not exceeding \$2,500 for the life of the special tax district?

Yes, in favor of the question [ ]

No, opposed to the question [ ]

5. The Referendum was properly conducted on May 14, 2019, and resulted in a favorable vote with respect to the questions presented therein.

6. As evidenced by the results of the Referendum, the District, which encompasses those areas provided on the map attached hereto as Exhibit A, shall be created and empowered by the terms of this Ordinance.

Section 2      Holding of Public Hearing and Notice Thereof.

Pursuant to the provisions of Section 4-9-130 of the Code of Laws of South Carolina, 1976, as amended, a public hearing, after giving reasonable notice, is required to be conducted prior to the third and final reading of this Ordinance by Council. In accordance with this provision, a public hearing shall be conducted and due notice shall be provided all as required by said Section 4-9-130. The form of the notice to be published shall be substantially as set forth in Exhibit B attached hereto.

Section 3      Creation of the District.

There is hereby created and established a special tax district within the County to be known as the “Windsor Lake Special Tax District,” which shall include and be comprised of the territory shown on Exhibit A to this Ordinance.

Section 4      Purpose of the District; Services to be Rendered.

The District is created and established for the purpose and function of delivering public services affecting the District, including rehabilitating and repairing the Windsor Lake Dam, improving Windsor Lake and providing for ongoing maintenance, repairs and improvements related to the operations of the area constituting the District.

Section 5      Administration of the District.

The District must be governed by a commission to be known as the Windsor Lake Special Tax District Commission (the “*Commission*”). The Commission shall consist of three members, each of whom shall be a member of the Windsor Lake Owners Association, Inc. (the “*HOA*”). The three members of the Commission shall be the President of the HOA, *ex officio*, the Vice-President of the HOA, *ex officio*, and the Treasurer of the HOA, *ex officio*. The members of the Commission shall serve for so long as they hold those respective titles. Upon any change of the persons serving in such roles, the Commission shall notify the Council in writing of such change within 30 days of the change taking effect. Any failure to provide such notice shall not limit or otherwise affect any actions, powers or other authorizations of the District.

Section 6      Powers of the District.

There is committed to the District the purpose and functions as set forth in Section 4 hereinabove. To that end, the Commission must be empowered to:

- A. notwithstanding the provisions of Section 4-9-30(5)(e) of the Code of Laws of South Carolina, 1976, as amended, regarding the abolition and diminishment of the District which are reserved by the County, the District shall have perpetual succession;
- B. sue and be sued;

- C. adopt, use, and alter a corporate seal;
- D. make bylaws for the management and regulations of its affairs;
- E. acquire, purchase, hold, use, lease, mortgage, sell, transfer, and dispose of any property, real, personal or mixed, or interest in any real, personal or mixed property, and to acquire easements or other property rights necessary for the operation of its stated functions;
- F. appoint officers and agents, and employ paid employees and servants, as well as volunteers, and to prescribe the duties of each of these, fix their compensation, if any, and determine if and to what extent they must be bonded for the faithful performance of their duties, and to establish employment policies;
- G. enter into contracts, agreements or other covenants for the benefit of the District;
- H. make arrangements with the County Treasurer or a banking institution registered by the Federal Deposit Insurance Corporation (FDIC) to act as a custodian for the benefit of the District;
- I. purchase capital items, including equipment, the Commission considers necessary for services in the District;
- J. be responsible for the upkeep, maintenance and repairs of the capital items, and to make regular inspections of all capital items;
- K. construct, if necessary, buildings to house the equipment provided for in this section;
- L. issue general obligation bonds by the County up to the amount authorized in the Referendum;
- M. raise funds by levying (through the County Auditor) and collecting (through the County Treasurer) either (1) property taxes in an amount not exceeding the millage authorized in the Referendum, or (2) user charges against each parcel within the District in an amount not exceeding the amount authorized in the Referendum. Any tax or charges levied hereunder must be annually assessed and collected together with the *ad valorem* property taxes due on such property; and
- N. do all other acts necessary or convenient to carry out a function or power granted to the District.

Section 7      Levy.

In the event the annual taxes or user charges to be levied and collected on behalf of the Commission (as authorized in Section 6(M) above) are to remain unchanged from one fiscal year to the next and no other business of the Commission is required, no formal action or meeting of the Commission shall be required.

Section 8      Notice to Auditor and Treasurer.

The Auditor and Treasurer of Richland County shall be notified of the enactment of this Ordinance and directed to levy and collect annually the taxes or fees authorized hereby.

Section 9      Other Actions and Instruments.

In order to implement the purposes of, and to give full effect to, this Ordinance and the agreements and actions herein authorized, the Chairman of the Council, the County Administrator (including the Interim County Administrator) and the Clerk are hereby authorized to execute and deliver such certificates, showings, instruments and agreements and to take such further action as such officials shall deem necessary and desirable.

[Remainder of Page Intentionally Left Blank]

DONE AND ENACTED IN MEETING DULY ASSEMBLED this 9th day of July, 2019.

**RICHLAND COUNTY, SOUTH CAROLINA**

---

Chairman

(SEAL)

---

Clerk to Council

First Reading: June 4, 2019  
Second Reading: June 18, 2019  
Public Hearing: June 18, 2019  
Third Reading: July 9, 2019



**Exhibit B**

**NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that the County Council of Richland County, South Carolina (the “*County Council*”), the governing body of Richland County, South Carolina (the “*County*”), will conduct a public hearing (the “*Public Hearing*”) on the proposed enactment of the following ordinance (the “*Ordinance*”):

AN ORDINANCE TO ESTABLISH AND CREATE A SPECIAL TAX DISTRICT WITHIN RICHLAND COUNTY, SOUTH CAROLINA, TO BE KNOWN AS THE “WINDSOR LAKE SPECIAL TAX DISTRICT”; TO DEFINE THE NATURE AND LEVEL OF SERVICES TO BE RENDERED THEREIN; TO AUTHORIZE THE IMPOSITION OF *AD VALOREM* TAXES AND USER SERVICE CHARGES THEREIN, WHICH SHALL BE IMPOSED SOLELY WITHIN THE SPECIAL TAX DISTRICT; TO ESTABLISH A COMMISSION FOR THE TAX DISTRICT AND PROVIDE THE TERMS THEREFOR; AND ALL OTHER MATTERS RELATED THERETO.

The Public Hearing shall be held on June 18, 2019 at 6:00 p.m., in the chambers of County Council, which are located at the Richland County Administrative Facility, 2020 Hampton Street, Columbia, South Carolina 29201.

All interested persons will be given an opportunity to be heard and express their views at the Public Hearing. A copy of the Ordinance is available for review at the County’s administrative facility during normal business hours.

## Richland County Council Request for Action

**Subject:**

19-022MA  
Robert F. Fuller  
TROS/RU to RS-LD (185.29 Acres)  
Langford Road  
TMS # R23400-05-05 & 06

**Notes:**

First Reading: June 25, 2019  
Second Reading:  
Third Reading:  
Public Hearing: June 25, 2019

STATE OF SOUTH CAROLINA  
COUNTY COUNCIL OF RICHLAND COUNTY  
ORDINANCE NO. \_\_\_\_-19HR

AN ORDINANCE OF THE COUNTY COUNCIL OF RICHLAND COUNTY, SOUTH CAROLINA, AMENDING THE ZONING MAP OF UNINCORPORATED RICHLAND COUNTY, SOUTH CAROLINA, TO CHANGE THE ZONING DESIGNATION FOR THE REAL PROPERTY DESCRIBED AS TMS # R23400-05-05 AND 06 FROM TRADITIONAL RECREATION OPEN SPACE DISTRICT (TROS) TO RESIDENTIAL SINGLE -FAMILY LOW DENSITY DISTRICT (RS-LD); AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

Pursuant to the authority granted by the Constitution of the State of South Carolina and the General Assembly of the State of South Carolina, BE IT ENACTED BY RICHLAND COUNTY COUNCIL:

Section I. The Zoning Map of unincorporated Richland County is hereby amended to change the real property described as TMS # R23400-05-05 and 06 from Traditional Recreation Open Space District (TROS) to Residential Single-Family Low Density District (RS-LD).

Section II. Severability. If any section, subsection, or clause of this Ordinance shall be deemed to be unconstitutional, or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

Section III. Conflicting Ordinances Repealed. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section IV. Effective Date. This ordinance shall be effective from and after \_\_\_\_\_, 2019.

RICHLAND COUNTY COUNCIL

By: \_\_\_\_\_  
Paul Livingston, Chair

Attest this \_\_\_\_\_ day of  
\_\_\_\_\_, 2019.

\_\_\_\_\_  
Michelle M. Onley  
Deputy Clerk of Council

RICHLAND COUNTY ATTORNEY'S OFFICE

\_\_\_\_\_  
Approved As To LEGAL Form Only.  
No Opinion Rendered As To Content.

Public Hearing: June 25, 2019  
First Reading: June 25, 2019  
Second Reading: July 9, 2019  
Third Reading: September 10, 2019

## Richland County Council Request for Action

**Subject:**

An Ordinance Creating Chapter 18, Offenses; Section 18-7, Regulations and Requirements relating to the use of single-use plastic bags; so as to establish regulations and requirements relating to single-use plastic bags

**Notes:**

June 25, 2019 – The Committee recommended to approve the draft ordinance and to direct staff to craft a communications plan related to the implementation of the ordinance.

STATE OF SOUTH CAROLINA  
COUNTY COUNCIL FOR RICHLAND COUNTY  
ORDINANCE NO. \_\_\_-19HR

AN ORDINANCE CREATING CHAPTER 18, OFFENSES; SECTION 18-7, REGULATIONS AND REQUIREMENTS RELATING TO THE USE OF SINGLE-USE PLASTIC BAGS; SO AS TO ESTABLISH REGULATIONS AND REQUIREMENTS RELATING TO SINGLE-USE PLASTIC BAGS.

WHEREAS, Richland County seeks to protect the health, safety, and general welfare of the residents and visitors within the County; and

WHEREAS, the Richland County Council finds that the use of single-use plastic bags is detrimental to the environment; and

WHEREAS, the Richland County Council seeks to improve and protect the environment within the County by encouraging the use of reusable checkout bags and recyclable paper carryout bags and banning the use of single-use plastic bags for retail checkout of purchased goods throughout the County; and

Pursuant to the authority granted by the Constitution of the State of South Carolina and the General Assembly of the State of South Carolina, BE IT ENACTED BY RICHLAND COUNTY COUNCIL:

SECTION I. The Richland County Code of Ordinances; Chapter 18, Offenses; is hereby amended by the addition of Section 18-8, Regulations and Requirements Relating to the Use of Single-Use Plastic Bags; to read as follows:

**Sec. 18-8. Regulations and requirements relating to the use of single-use plastic bags.**

(A) Findings and Purpose.

1. The use of single-use carryout bags by consumers at retail establishments is not environmentally friendly to the detrimental to the environment, public health, and welfare.
2. The elimination of single-use carryout bags will ~~The manufacture and distribution of single-use carryout bags requires~~ reduce utilization of natural resources and positively impact results in the generation of greenhouse gas emissions.
3. The elimination of single-use carryout bags will create a cleaner environment and will reduce ~~Single-use carryout bags contribute to~~ environmental problems, including litter in storm drains, rivers and streams, and the ocean.
4. The elimination of single-use carryout bags will reduce unseen costs on consumers and will serve to eliminate a public nuisance.

The county council does therefore find and declare that it should restrict the use of single-use carryout bags.

(B) Definitions.

The following words, terms and phrases, when used in this ordinance, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Department* means [relevant department].

*Director* means the Director of [relevant department].

*Person* means an individual, trust, firm, joint stock company, corporation, cooperative, partnership, or association.

*Postconsumer recycled material* means a material that would otherwise be destined for solid waste disposal, having completed its intended end use and product life cycle. Postconsumer recycled material does not include materials and byproducts generated from, and commonly reused within, an original manufacturing and fabrication process.

*Recycled paper bag* means a paper carryout bag provided by a store to a customer at the point of sale that meets all of the following requirements:

- 1) Contains only post-consumer recycled fiber, and fiber from sources accredited by the Forest Stewardship Council or other independent certification organization, as approved by the Director.
- 2) Contains a minimum of 40% post-consumer recycled content.
- 3) Displays the word “Recyclable” in a highly visible manner on the outside of the bag, and is labeled with the name of the manufacturer, the location (country) where the bag was manufactured, and the percentage of post-consumer recycled content in an easy- to-read size font.
- 4) Is accepted for recycling in curbside programs in Richland County.

*Reusable bag* means a bag that is provided by a store to a customer at the point of sale that is specifically designed and manufactured for multiple reuse and meets all of the requirements herein related.

*Reusable bag producer* means a person or entity that does any of the following:

- 1) Manufactures reusable bags for sale or distribution to a store.
- 2) Imports reusable bags into this state, for sale or distribution to a store.

3) Sells or distributes reusable bags to a store.

Reusable bag producer does not include a store, with regard to a reusable bag for which there is a manufacturer or importer, as specified in subparagraph (1) or (2) of this definition.

*Single-use carryout bag* means a bag made of plastic, paper, or other material that is provided by a store to a customer at the point of sale and that is not a recycled paper bag or a reusable bag that meets the requirements set forth herein.

A single-use carryout bag does not include either of the following:

- 1) A bag to hold prescription medication dispensed from a pharmacy.
- 2) A nonhandled bag used to protect a purchased item from damaging or contaminating other purchased items when placed in a recycled paper bag or a reusable bag.
- 3) A bag provided to contain an unwrapped food item.
- 4) A nonhandled bag that is designed to be placed over articles of clothing on a hanger.

*Food establishment* means any operation that prepares, processes, packages, serves or otherwise provides food for human consumption, either on or off the premises, regardless of whether there is a charge for the food. These establishments include, but are not limited to, restaurants, delicatessens, snack bars, catering operations, ice cream parlors, school cafeterias, independent living food service operations, licensed healthcare facilities, temporary food establishments, grocery stores, retail meat markets, fish/seafood markets, retail ice merchants, shared use operations, mobile food establishments (to include the associated commissary and mobile units).

*Store* means a retail establishment or food establishment located within the unincorporated Richland County.

*Retail establishment* includes any public commercial establishment engaged in the sale of personal consumer or household items to the customers who will use or consume such items.

(C) Reusable Bags.

- 1) On and after [Month date, year], a store may sell or distribute a reusable bag to a customer at the point of sale only if the reusable bag is made by a producer certified pursuant to this section to meet all of the following requirements:

i. Has a stitched handle and is designed for at least 125 uses, as provided in this section.

ii. Has a volume capacity of at least 15 liters.

iii. Is machine washable or made from a material capable of being washed so as to be cleaned and disinfected at least 100 times.

iv. Has printed on the bag, or on a tag attached to the bag that is not intended to be removed, and in a manner visible to the consumer, all of the following information:

a) The name of the manufacturer.

b) The country where the bag was manufactured.

c) A statement that the bag is a reusable bag and designed for at least 125 uses.

d) If the bag is eligible for recycling in the unincorporated Richland County, instructions to return the bag to the store for recycling or to another appropriate recycling location. If recyclable in the unincorporated Richland County, the bag shall include the chasing arrows recycling symbol or the term “recyclable,” consistent with the Federal Trade Commission guidelines use of that term, as updated.

v. Does not contain lead, cadmium, or any other toxic material that may pose a threat to public health.

vi. Complies with Section 260.12 of Part 260 of Title 16 of the Code of Federal Regulations related to recyclable claims if the reusable bag producer makes a claim that the reusable bag is recyclable.

2) In addition to the requirements in subdivision (1), a reusable bag made from plastic film shall meet all of the following requirements:

i. On and after [Month date, year], it shall be made from a minimum of 20 percent postconsumer recycled material.

ii. On and after [Month date, year], it shall be made from a minimum of 40 percent postconsumer recycled material.

iii. Meets any further standards for minimum recycled content established by regulation adopted by the Department after a public hearing and at least 60 days’ notice, based upon environmental benefit and market availability.

iv. It shall be recyclable in the unincorporated Richland County, and accepted for return to at-store recycling programs.

v. It shall have, in addition to the above requirements, a statement that the bag is made partly or wholly from postconsumer recycled material and stating the postconsumer recycled material content percentage, as applicable.

vi. It shall be capable of carrying 25 pounds over a distance of 300 feet for a minimum of 125 uses and be at least 4 mils thick, measured according to the American Society of Testing and Materials (ASTM) Standard D6988-13.

vii. It shall be made of plastic other than polyethylene (HDPE, LDPE, PETE, etc.) or polyvinyl chloride that is durable, non-toxic, and generally considered a food-grade material.

3) In addition to the requirements of subdivision (1), a reusable bag that is not made of plastic film and that is made from any other natural or synthetic fabric, including, but not limited to, woven or nonwoven nylon, polypropylene, polyethylene-terephthalate, or Tyvek, shall satisfy all of the following:

i) It shall be sewn.

ii) It shall be capable of carrying 22 pounds over a distance of 175 feet for a minimum of 125 uses.

iii) It shall have a minimum fabric weight of at least 80 grams per square meter.

(D) Single-use carryout bags.

1. On and after [Month date, year], a store shall not provide a single-use carryout bag to a customer at the point of sale.

2. On and after [Month date, year], a store shall not sell or distribute a reusable bag at the point of sale except as provided in this subdivision.

i. On and after [Month date, year], a store may make available for purchase at the point of sale a reusable bag that meets the requirements of Section 3.

ii. On and after [Month date, year], a store that makes reusable bags available for purchase shall not sell the reusable bag for less than ten cents (\$0.10) in order to ensure that the cost of providing a reusable bag is not subsidized by a customer who does not require that bag.

3. On and after [Month date, year], a store shall not sell or distribute a recycled paper bag at the point of sale except as provided in this subdivision.

i. A store may make available for purchase a recycled paper bag. On and after [Month date, year], the store shall not sell a recycled paper bag for less than ten cents (\$0.10) in order to ensure that the cost of providing a recycled paper bag is not subsidized by a consumer who does not require that bag.

4. Exemption.

i. Notwithstanding any other law, on and after [Month date, year], a store that makes reusable bags or recycled paper bags available for purchase at the point of sale shall provide a reusable bag or a recycled paper bag at no cost at the point of sale to a customer receiving supplemental food assistance, WIC and other public assistance programs available in South Carolina.

ii. A store shall not charge for a reusable bag that is distributed to a customer without charge during a limited duration promotional event, not to exceed 12 days per year.

5. A store shall not require a customer to use, purchase, or accept a single-use carryout bag, recycled paper bag, or reusable bag as a condition of sale of any product.

6. Any owner or operator of a store may petition the County for a full or partial waiver of the requirements of this Section, for a period of up to one year, if the owner or operator can:

i. Demonstrate that application of this Section would create undue hardship or practical difficulty for the store not generally applicable to other stores in similar circumstances, or

ii. Establish that the business as a whole cannot, under the terms of this Section, generate a return that is commensurate with returns on investments in other enterprises having corresponding risks and is sufficient to attract capital.

7. All moneys collected pursuant to this section shall be retained by the store and may be used only for the following purposes:

i. Costs associated with complying with the requirements of this ordinance.

ii. Actual costs of providing recycled paper bags or reusable bags.

iii. Costs associated with a store's educational materials or educational campaign encouraging the use of reusable bags.

8. Stores shall separately itemize the fee charged pursuant to this ordinance on the standard receipt provided to customers.

(E) Outreach and Implementation.

Stores that provide reusable or recycled paper bags at the point of sale shall display a sign in a location outside or inside of the business, viewable by customers, alerting customers of the charge per bag.

The Department's responsibilities for implementing this ordinance include conducting outreach to stores, providing multi-lingual information to educate store employees and customers, and making available lists of vendors who sell recycled paper, or reusable bags. The Director, after a public comment, may adopt and may amend guidelines to implement assist in implementing this ordinance.

[Relevant Department] shall establish an educational outreach program for the public. To further promote the use of reusable shopping bags and reduce the quantity of single-use carryout bags entering the Richland County's waste stream, the [relevant department] is authorized to make reusable carryout bags available to the public at low cost or free-of-charge, targeting such programs to reach low-income households to the greatest degree possible.

(F) Penalties.

1. Any store that violates or fails to comply with any of the provisions of this ordinance after a written warning notice has been issued for that violation shall be deemed guilty of an offense. The civil penalty shall not exceed \$100 for a first violation; \$200 for a second violation within any 12-month period; and \$500 for each additional violation within any 12-month period. Each day that a violation continues will constitute a separate offense.
2. In addition to the penalties set forth in this section, repeated violations of this chapter by a person who owns, manages, operates, is a business agent of, or otherwise controls a business establishment may result in the suspension or revocation of the business license issued to the premises on which the violations occurred. No business license shall be issued or renewed until all fines outstanding against the applicant for violations of this chapter are paid in full.
3. Violation of this chapter is hereby declared to be a public nuisance, which may be abated by the county by restraining order, preliminary and permanent injunction, or other means provided for by law, and the county may take action to recover the costs of the nuisance abatement.

SECTION II. If any section, subsection, or clause of this Ordinance shall be deemed to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

SECTION III. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are superseded during the time this Ordinance is effective.

SECTION IV. This Ordinance shall be effective immediately upon adoption by Richland County Council.

RICHLAND COUNTY COUNCIL

BY: \_\_\_\_\_  
Paul Livingston, Chair

Attest this the \_\_\_\_ day of  
\_\_\_\_\_, 2019

\_\_\_\_\_  
Kimberly Williams-Roberts  
Clerk of Council

RICHLAND COUNTY ATTORNEY'S OFFICE

\_\_\_\_\_  
Approved As To LEGAL Form Only  
No Opinion Rendered As To Content

DRAFT

## Richland County Council Request for Action

**Subject:**

I move that Richland County Council secure the services of a public relations firm to, among other things, assist Council as a whole and its individual members in informing the media and general public of the body's collective work and activities and community engagements of individual members. A public relations contractor will complement the work of the Clerk's Office, as well as the Public Information Office, which promotes activities of the entire County organization; while a public relations firm will focus solely on Council and its members. The assistance of a contractor will ensure Council abides by state law in its interactions with staff, as the nature of public relations assistance can involve individual requests or directives to staff, which falls outside the authority of individual members. [DICKERSON]

**Notes:**

June 25, 2019 – The D&S Committee recommended Council approve securing the services of a public relations firm.

## **REQUEST FOR PROPOSALS**

### **COUNTY COUNCIL COMMUNICATIONS CONSULTANT**

The Richland County Council (“Council”) seeks proposals from marketing, public relations and/or general communications professionals to assist the Council as a whole, its various committees as well as individually elected councilmembers in informing the press and general public of their collective work in an effective, timely and concise manner. The contractor selected will be responsible for the development and implementation of a comprehensive strategy that should include, but may not be limited to, marketing, public relations, social media, event planning and image and position management. The contractor may provide assistance to individual Councilmembers on issues or projects, as needed and as resources allow, so long as the assistance is distributed among the individual Councilmembers in a more or less equal manner. A contract for one year is anticipated; assuming mutual satisfaction, the contract may be renewed for consecutive one year calendar periods for up to five years total.

#### **I. Duties of Communications Consultant**

The contractor selected will assist the Council as a whole, its various committees as well as individually elected Councilmembers in the development and execution of a strategy for effective and timely communication with the public. At the direction and under the supervision of the County Clerk to Council Office and Council Chair, the contractor will provide services to the Council as a whole, to its various committees as well as individually elected councilmembers.

- Plan, arrange and attend presentations, community projects and other public appearances to increase residents’ awareness of the role of County Council and promote goodwill of Richland County initiatives.
- As needed, ensure Council attendance and participation at public events is coordinated and arrangements are in place to facilitate said participation (to include parking, seating, tickets, escorts, etc.)
- Serve as media coach to aid County Council in effective communication with the public and with employees.
- As needed, serve as representative of County Council at community activities.

Duties may include, but not be limited to, the following:

1) Develop strategies for consistent, informative communication from the Council to the public regarding issues coming before the Council as a whole, its various committees as well as individually elected councilmembers, and the Council’s actions regarding such issues. It is important that the consultant monitor trends and initiate ideas on when and how to inform the public, and work with the Council as a whole, its various committees as well as individually elected councilmembers to implement these recommendations as appropriate.

- 2) Arrange for and coordinate media coverage of issues before the Council as a whole, its various committees as well as individually elected councilmembers, including organizing press conferences, interviews, arranging appearances on appropriate media outlets, as well as mutually agreed upon specialty events. The contractor should be available to provide talking points, speeches and briefings as needed.
- 3) Assist in the development of educational materials, news stories and briefing documents on long term concerns, as well as current issues, to ensure the quality and consistency of information provided to the public and the media. This will include writing technical information in easily readable and understandable form and issuing press releases prior to and following meetings, as well as events.
- 5) Advise the Council as a whole, its various committees as well as individually elected councilmembers and Council staff on public notices and similar communications intended for the press and general public.
- 6) Develop and prepare the Council's Annual Report; if deemed necessary.
- 7) Coordinate communications for the Council as a whole, its various committees as well as individually elected councilmembers during a declared emergency.
- 8) Provide a camera or other photographic equipment at each meeting staffed by the contractor in order to photographically document significant events and/or visiting dignitaries.
- 9) Develop and maintain the Council as a whole, its various committees as well as individually elected councilmembers' social network accounts with current news, photos, updates and items of public interest. Build social media audience and influence.
- 11) Assist the Council as a whole, its various committees as well as individually elected councilmembers with website support. The selected contractor will be asked to provide support to the Council as a whole, its various committees as well as individually elected councilmembers in various ways, including, but not necessarily limited to:
  - a) Advise and assist the Council as a whole, its various committees as well as individually elected councilmembers and support staff with updates to the County Council's web pages. Recommend and coordinate updates to the Council's homepage and relevant news features as necessary, and facilitate postings and updates with the Council's hosting and/or design firm.

## **II. Qualifications and Experience of Partners and Principals**

A Bachelor's Degree in Communications, Journalism, Public Administration, English, or Political Science is preferred;

A minimum of five years of professional experience in communications is required, and experience in the Columbia, South Carolina area and/or state of South Carolina region are preferred;

A demonstrated ability to perform in fast-paced communications role with complex issues and tight deadlines is preferred;

Experience in managing and working within a budget is preferred;

Strong oral and written communication skills, including the ability to effectively present complex information in a concise way, are required;

Experience in media planning, media pitching, producing press and/or special events and social media are preferred;

Computer literacy, including knowledge of basic software applications and familiarity with the internet and email communications, is required. A demonstrated ability to efficiently perform computer-related tasks is preferred.

A sufficient depth of personnel is required, such that work load, absences, or illness will not interfere with the provision of services. Joint ventures are eligible.

### **III. Contents of Proposal**

The Council requests a proposal of services that can be provided at an annual cost not to exceed \$50,000 including all fees and expenses of the consultant, including support staff. Pricing is a key consideration for selection.

The proposal should include the following components:

1. Professional experience and resumes of partners, principals and employees in the firm who will be responsible for, and actively involved in, the provision of the professional services for the Council (key personnel), including any relevant experience and expertise of key personnel.

2. A concise, but detailed narrative indicating the proposed approach to providing the required services outlined in Section I (including a description of the types and quantities of services which would be provided) and a budget for a "typical" month showing what services can be provided in a "typical" month, as well as an estimate of reimbursable costs, if any.

- A typical month will include:
- Two (2) Monthly Council Meetings: scheduled on the first and third Tuesday of every month
- Other Council Meetings, as called by the Council Chairperson
- At minimum, one press conference
- At minimum, one event
- An average of three individual Councilmember newsletters, four-five news releases, and general editing as needed.

The length of the narrative should not exceed three 8.5" x 11" typed pages, exclusive of the budget. The budget should include hourly billing rates for each professional who may be

responsible for the provision of the professional services for the Council. Note that some months will require more service, including during crises or budget hearings and adoption.

3. A completed "Consulting Services Questionnaire" using the format that is attached. Any sub-consultants proposed to be used must also submit a completed Questionnaire which must be attached to the prime firm's questionnaire. The proposal must indicate that there will be a sufficient depth of personnel such that work load, absences or illness will not interfere with the provision of services. If an association or joint venture is contemplated, the qualifications of each individual firm should be clearly defined as well as the level of involvement of each individual firm and the proposed means of coordination between firms. A joint venture will be considered a "firm".

4. Not more than five samples of work done by the firm, including printed public information materials and related work plan(s) for typical project(s).

5. This Request for Proposals states that "assuming mutual satisfaction, the contract may be renewed for additional periods." Please include as a section of the proposed narrative the terms under which the consultant would be willing to renew for each of four subsequent one-year periods.

6. Funds are not provided in the Council's budget for paid media except for the standard "public notice" type of advertising, which is placed and paid for by Council staff. Costs of paid media advertising should not be included in any of the consultant's budget proposals. In addition, those individuals/firms which are certified as disadvantaged business enterprises must submit proof of such certification.

7. Those individuals/firms who are certified as disadvantaged business enterprises must submit proof of such certification.

8. A sworn affidavit listing all persons with an ownership interest in the respondent. An "ownership interest" shall not be deemed to include ownership of stock in a publicly traded corporation or ownership of an interest in a mutual fund or trust that hold an interest in a publicly traded corporation. This affidavit will be a public record.

9. A sworn affidavit that no other person holds an ownership interest in the respondent via a counter letter.

10. A list of all persons, natural or artificial, who are retained by the respondent at the time of the application and/or who are expected to perform work as sub-contractors in connection with respondent's work, and a sworn affidavit listing all persons with an ownership interest in any proposed sub-consultant to be used.

#### **IV. Evaluation Criteria**

1. Costs for services.

2. Experience of the key personnel and other professional personnel in the Columbia, South Carolina area and/or state of South Carolina region, particularly with public officials/agencies or issues similar to those addressed by the Council as a whole, its various committees as well as individually elected councilmembers.
3. Quality of work samples presented.
4. Scope and appropriateness of services proposed; clear understanding by the applicant of work to be performed.
5. Capability of providing consistent, timely responses, as determined by the availability of "back up" staff if principals are unavailable and by information requested from references.
6. Involvement in the proposal at the professional level, within the firm, of minorities, women, and domiciliaries (Richland County, City of Columbia and/or State of South Carolina) and/or involvement of certified disadvantaged business enterprises.
7. Work performed for political candidates, public officials, and/or public agencies, especially in Richland County, City of Columbia and State of South Carolina since January 1, 2013.

## **VI. Potential Conflicts of Interest**

Any firm providing a response to this RFP shall disclose the following:

1. Any work performed for any public body in Richland County within the past three years.
2. Any work performed within the past three years, or being currently performed (whether compensated or not), on behalf of any Councilmember or other elected official in Richland County.

For any such work performed, the respondent shall indicate the scope of the engagement, the time frame, and why the respondent deems such work to be or not be in conflict with the interests of advising the Council. The Council shall make the final decision as to whether any conflict exists.

## **VII. Additional Information**

Richland County is not liable for any costs incurred prior to entering into a formal written contract. Any costs incurred in the preparation of the proposal, interview, or other pre-contract activity are the responsibility of the proposer.

All proposals submitted become the property of the County and as such will be public records.

## **VIII. Terms of Payment**

The contractor will invoice the County Council on a monthly basis during the term of the contract.



# **PUBLIC INFORMATION OFFICE**

# MISSION

Working responsively and proactively, the Public Information Office (PIO) seeks to increase public awareness and understanding of Richland County Government.

The Public Information Office acts as a point of contact for County information to assist the news media, residents, elected officials, County employees and other government agencies.

In addition, the Public Information Office offers communications support for County departments.



# THE PUBLIC INFORMATION OFFICE:

- Serves as a support office
- Provides assistance with a variety of needs to include writing, graphic design, event planning and video production
- Oversees the dissemination of County news to media outlets and posts, monitors and responds to communication on the County's social media platforms – Facebook, Twitter, YouTube and Instagram
- Produces material for paid advertising when needed
- Publicizes news through the County's weekly electronic newsletter, website, government access cable channel, flyers, brochures, community partnerships, special publications and more
- Assists departments with special events and manages the newly launched Engage Richland initiative
- Monitors media coverage of the County and provides a compilation of news stories to Council, Administration and departments



# BRANDING



## Richland County seal

Official seal of Richland County,  
used by all departments as a visual  
representation for  
Richland County Government



# BRANDING

## RICHLAND COUNTY COLORS



### Dark Red

PRINT

PMS: 2035 C

CMYK: 13/100/100/10

WEB

HEX: #C21E24

RGB: 194/30/36



### Light Blue

PRINT

PMS: 550 C

CMYK: 44/14/10/0

WEB

HEX: #94BED4

RGB: 148/190/212



### Dark Blue

PRINT

PMS: 534 C

CMYK: 100/83/33/18

WEB

HEX: #193D6A

RGB: 25/61/106



### Dark Gray

PRINT

PMS: Cool Gray 9 C

CMYK: 0/0/0/63

WEB

HEX: #7B7C7F

RGB: 123/124/127



### Medium Blue

PRINT

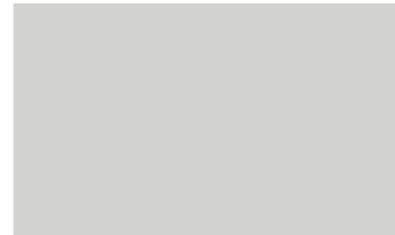
PMS: 7688 C

CMYK: 44/14/10/0

WEB

HEX: #2881A9

RGB: 38/129/170



### Light Gray

PRINT

PMS: Cool Gray 3 C

CMYK: 17/13/14/0

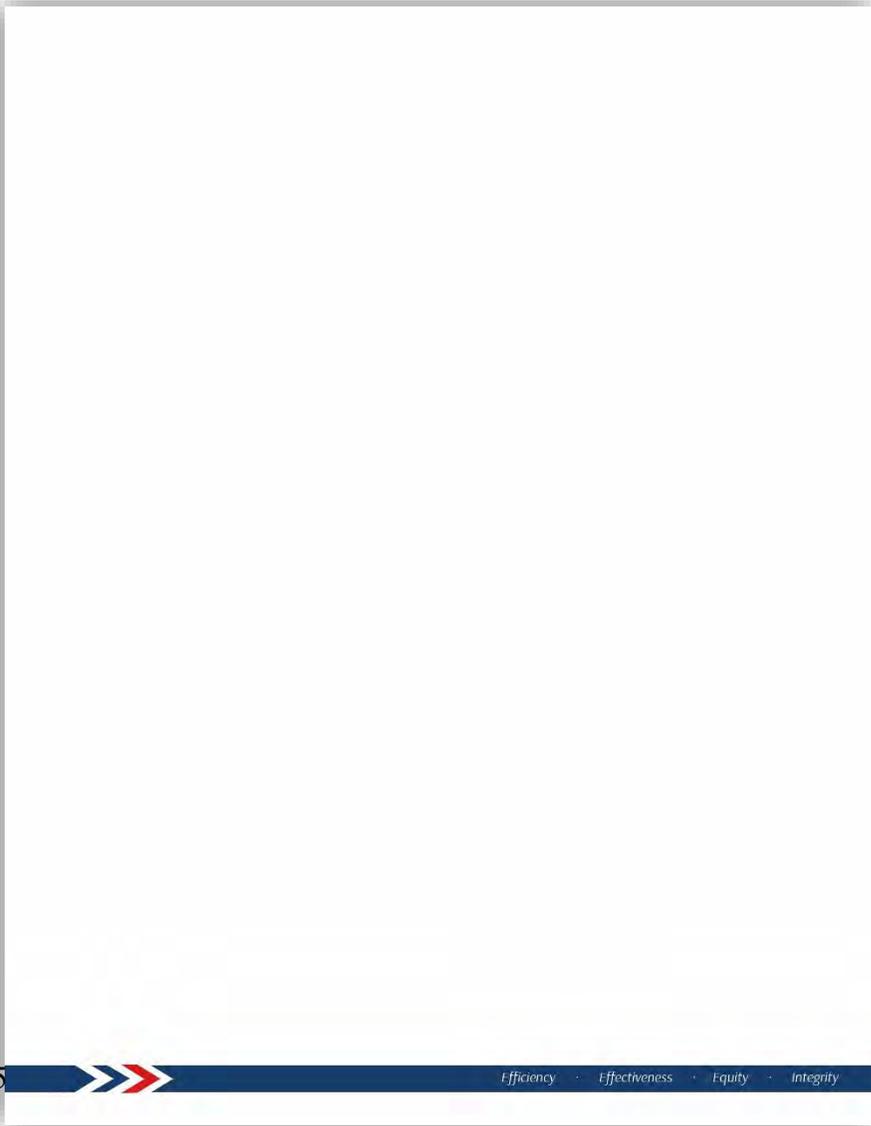
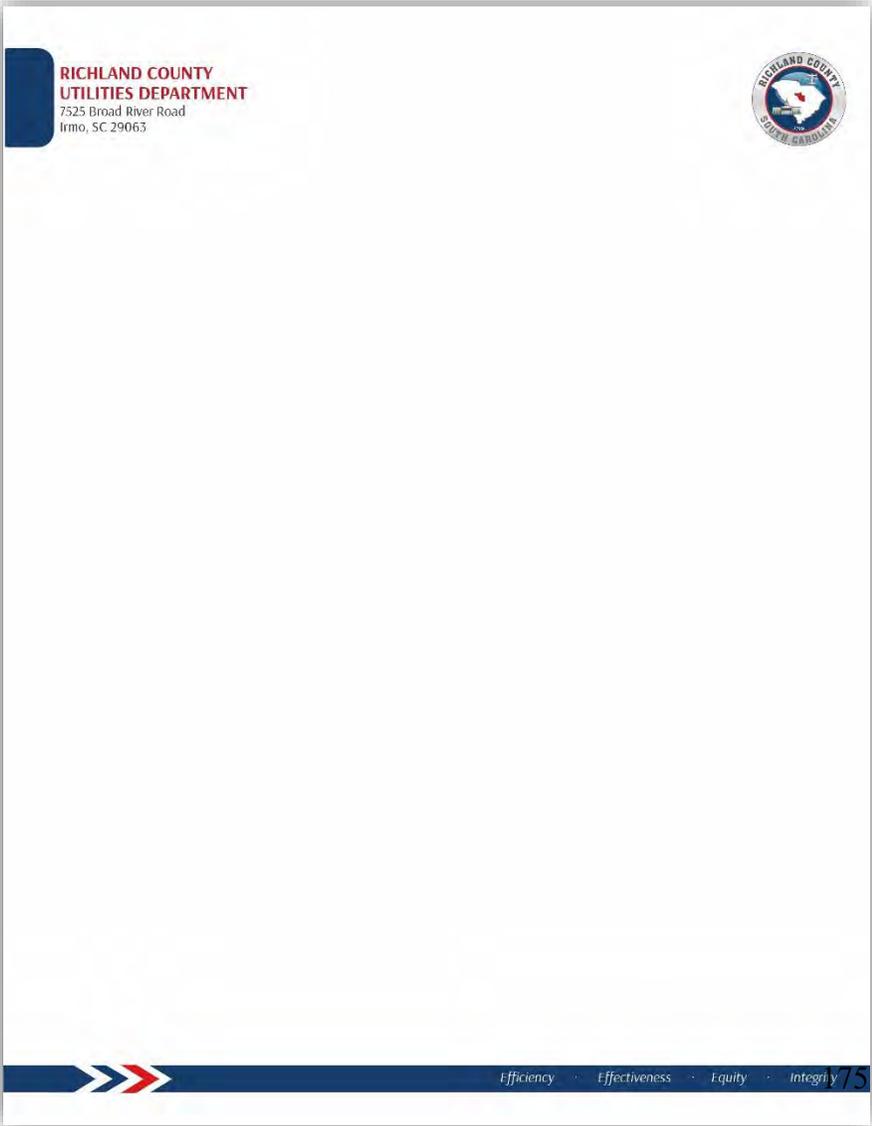
WEB

HEX: #D2D2D0

RGB: 210/210/208



# BRANDING LETTERHEAD



# BRANDING

## EMAIL

### OUTGOING

FIRST NAME LAST NAME, CREDENTIALS

Title

Richland County Government

Division

[email@richlandcountysc.gov](mailto:email@richlandcountysc.gov)

803-576-xxxx

2020 Hampton Street

Columbia, SC 29204

[richlandcountysc.gov](http://richlandcountysc.gov)

### REPLIES

FIRST NAME LAST NAME, CREDENTIALS

Title

803-576-xxxx

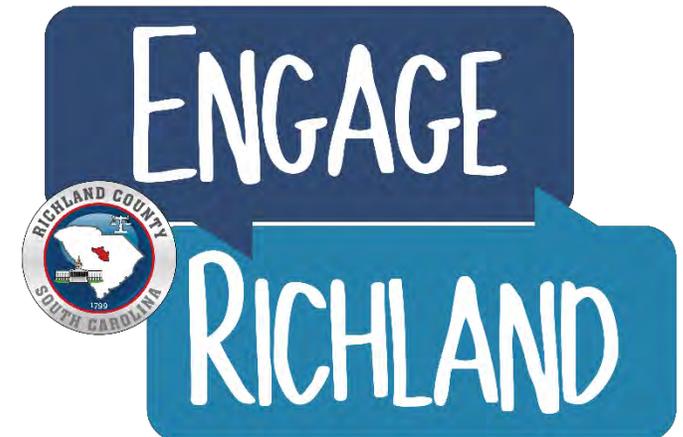
[email@richlandcountysc.gov](mailto:email@richlandcountysc.gov)



# PUBLIC OUTREACH EFFORTS

## ENGAGE RICHLAND:

- Year-round series of public events that engage residents in direct conversation with County staff.
- Past event examples
  - Mosquito Prevention (Vector Control)
  - Alvin S. Glenn Tours (Detention Center)
  - Storm Drain Marking (Stormwater)
  - Fair Housing Month (Community Development)
  - Land Development Code Rewrite (Planning)



# **PUBLIC OUTREACH EFFORTS**

## **YOUR TAX DOLLARS CALENDAR**

- New project launched in 2018
- 2019 calendar featuring people who represent the various programs and services paid for with tax dollars.
- Calendar also features Richland County-specific dates, such as Council meetings and major, annual events (i.e., Richland Recycles Day).



# **PUBLIC OUTREACH EFFORTS ABOUT RICHLAND**

- Free guidebook for visitors, residents and newcomers
- Limited number of free hard copies distributed
- Free printable download available at [www.richlandcountysc.gov](http://www.richlandcountysc.gov)
- Photographs, maps, statistics, complete directory of Richland County Government departments
- Next edition scheduled to publish in 2019



# COUNCIL AND DEPARTMENTAL ASSISTANCE

*NEWS RELEASES • GRAPHIC SUPPORT • PAID MEDIA*

## NEWS RELEASES

- News releases provide information about a project, accomplishment, upcoming event or other such information that warrants dissemination to the public and media
- Every news release is sent to dozens of local and state media outlets, including TV and radio stations, newspapers and magazines
- Every news release is posted on [richlandcountysc.gov](http://richlandcountysc.gov)
- Most news releases are posted on social media with a link to the full news release
- **Media advisories** are brief notices sent to media to alert them of an upcoming event, happening or project



# COUNCIL AND DEPARTMENTAL ASSISTANCE

***NEWS RELEASES • GRAPHIC SUPPORT • PAID MEDIA***

## GRAPHIC SUPPORT

- Work with staff to create flyers, handouts, postcards, posters, brochures, invitations, agendas, social media and TV graphics, etc., that promote County events and initiatives
- Design advertisements for print media
- Special projects such as creating logos, designing guidebooks and maps, updating staff business cards, creating website graphics



# COUNCIL AND DEPARTMENTAL ASSISTANCE

*NEWS RELEASES • GRAPHIC SUPPORT • PAID MEDIA*

## PAID MEDIA

- TV commercials
- Radio commercials
- Online advertisements and promotions



# MEDIA PLATFORMS

***WEBSITE • RCTV • SOCIAL MEDIA • NEWSLETTER***

## WEBSITE

- [www.richlandcountysc.gov](http://www.richlandcountysc.gov)
- Homepage and specialty pages managed by PIO
  - Each department is responsible for managing its own page
- Homepage updated regularly by PIO
- News releases and County-sponsored events
- Spotlight County departments/initiatives
- Revolving slides
- Council meetings are broadcast live on [www.richlandcountysc.gov](http://www.richlandcountysc.gov)



# MEDIA PLATFORMS

***WEBSITE • RCTV • SOCIAL MEDIA • NEWSLETTER***

## RCTV AND YOUTUBE

- RCTV is 24-hour TV programming of County-related content including in-house videos about departments, programs and events; weather updates from the County, and both live broadcasts and recordings of County Council meetings
- RCTV can be viewed on Time Warner Cable channel 1302; Time Warner Cable channel 2 in some parts of the County; and AT&T U-verse channel 99
- Richland County's YouTube channel is [www.youtube.com/richlandonline](http://www.youtube.com/richlandonline)
- All in-house videos, including recordings of County Council meetings, are available for public viewing at any time on YouTube



# MEDIA PLATFORMS

***WEBSITE • RCTV • SOCIAL MEDIA • NEWSLETTER***

## SOCIAL MEDIA

- Richland County uses Twitter, Facebook and Instagram
  - Consolidation of various departments' social media accounts to streamline Richland County's message and brand
- PIO manages the County's social media accounts
- PIO posts graphics, photographs, links to news releases and websites and other information that informs the public and promotes County events, projects and services
- Social media posts that get the most public interaction are weather updates (courtesy of the County meteorologist) and community event promotions
  - During the 2015 flood, Richland County gained 4,000 new Twitter followers in 10 days



# MEDIA PLATFORMS

**WEBSITE • RCTV • SOCIAL MEDIA • NEWSLETTER**

## NEWSLETTER

- PIO sends the *Richland Weekly Review* to more than 3,000 people every Friday
- The *Weekly Review* includes information blurbs, links, photographs and videos about County news and upcoming events
- Residents can sign up to receive the newsletter at the bottom of [www.richlandcountysc.gov](http://www.richlandcountysc.gov)



# QUESTIONS?



Richland County Public Information Office

[pio@richlandcountysc.gov](mailto:pio@richlandcountysc.gov)  
[www.richlandcountysc.gov](http://www.richlandcountysc.gov)  
803-576-2050



**A RESOLUTION**

**AUTHORIZING THE EXTENSION OF THE TERM OF THE FEE AGREEMENT  
DATED AS OF JUNE 1, 1998, BY AND BETWEEN RICHLAND COUNTY, SOUTH  
CAROLINA, AND SPIRAX SARCO, INC.**

**WHEREAS**, pursuant to Title 12, Chapter 44, Code of Laws of South Carolina 1976, as amended (the “Act”), Richland County, South Carolina (the “County”) and Spirax Sarco, Inc. (the “Company”) entered into a Fee Agreement dated as of June 1, 1998 (“Fee Agreement”) providing for a fee in lieu of tax arrangement with respect to the portion of the Company’s manufacturing facilities located in the County comprising the Project, as more particularly defined in the Fee Agreement; and

**WHEREAS**, as required pursuant to the terms of the Act and the Fee Agreement, the Company committed to an investment of not less than \$30,000,000 in the Project, which commitment has been fulfilled as of December 1, 2002; and

**WHEREAS**, pursuant to Section 12-44-30(21) of the Act, the Phase Termination Date for the first Phase of the Project is December 31, 2019; and

**WHEREAS**, the Company has requested a ten (10) year extension to the Phase Termination Date for each Phase of the Project in accordance with Section 12-44-30(21) of the Act in order to continue to pay the Fee as defined in and provided for in the Fee Agreement with respect to the Project.

**NOW, THEREFORE, BE IT RESOLVED** by the County Council of the County as follows:

1. **Statutory Findings.** County Council finds and determines that an extension of the Phase Termination Date would provide a substantial public benefit, by encouraging the Company to remain in the County and make further investments and provide further job opportunities and employment, including pursuant to the Fee Agreement dated as of December 31, 2018, between the County and the Company, whereby the Company agreed to invest an additional \$6,500,000 in the Company’s business in the County.

2. **Extension of Fee Agreement.** Pursuant to Section 12-44-30(21) of the Act, the Phase Termination Date under the Fee Agreement with respect to each Phase of the Project is extended ten (10) years.

3. **Further Actions.** The Chair of County Council and the Clerk to County Council, or their designees, for and on behalf of the County, are hereby each authorized and directed to do any and all things necessary to effect the intent of this Resolution.

4. **Severability.** In the event and to the extent (and only to the extent) that any provision or any part of a provision of this Resolution shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable the remainder of that provision or any other provision or part of a provision of this Resolution.

5. **All Other Provisions to Remain in Effect.** All other terms and conditions of the Fee Agreement not amended or modified hereby, either directly or, necessarily, indirectly, shall remain in full force and effect.

6. **Capitalized Terms.** All capitalized terms not defined herein shall have meanings defined in the Fee Agreement.

ADOPTED the \_\_\_\_\_ day of July, 2019

RICHLAND COUNTY, SOUTH CAROLINA

By: \_\_\_\_\_  
Chair of County Council  
Richland County, South Carolina

(SEAL)

ATTEST:

By: \_\_\_\_\_  
Clerk to County Council  
Richland County, South Carolina

CONSENTED TO BY:

SPIRAX SARCO. INC.

By: \_\_\_\_\_  
Its:

## Richland County Council Request for Action

**Subject:**

Providing for an installment plan of Finance for certain economic development projects; identifying, authorizing and pledging certain sources of revenue expected to be used by the County to make installment payments, including the proceeds of General Obligation Bonds, in one or more series, tax-exempt or taxable, in an amount not exceeding the County's constitutional bonded debt limit; authorizing the commitment of certain County assets to the installment plan of finance; and other related matters

**Notes:**

First Reading:  
Second Reading:  
Third Reading:  
Public Hearing:

---

**RICHLAND COUNTY, SOUTH CAROLINA**

**ORDINANCE NO. \_\_\_\_\_**

**PROVIDING FOR AN INSTALLMENT PLAN OF FINANCE FOR CERTAIN ECONOMIC DEVELOPMENT PROJECTS; IDENTIFYING, AUTHORIZING AND PLEDGING CERTAIN SOURCES OF REVENUE EXPECTED TO BE USED BY THE COUNTY TO MAKE INSTALLMENT PAYMENTS, INCLUDING THE PROCEEDS OF GENERAL OBLIGATION BONDS, IN ONE OR MORE SERIES, TAX-EXEMPT OR TAXABLE, IN AN AMOUNT NOT EXCEEDING THE COUNTY'S CONSTITUTIONAL BONDED DEBT LIMIT; AUTHORIZING THE COMMITMENT OF CERTAIN COUNTY ASSETS TO THE INSTALLMENT PLAN OF FINANCE; AND OTHER RELATED MATTERS.**

**ADOPTED: [], 2019**

## TABLE OF CONTENTS

Section 1.	Findings.....	1
Section 2.	Authorization of the Installment Plan and Execution of Documents.....	2
Section 3.	Approval of the Corporation and the Issuance and Sale of the Corporation’s IPRBs .....	2
Section 4.	Sources of Revenue to Make Installment Payments. ....	3
Section 5.	Amendments to Documents to Effect Revenue Pledge. ....	4
Section 6.	Real Property Considerations.....	5
Section 7.	Authorization and Details of the General Obligation Bonds of the County for Installment Payments .....	5
Section 8.	Delegation of Certain Details of the Bonds to the County Administrator .....	5
Section 9.	Registrar/Paying Agent .....	5
Section 10.	Registration and Transfer .....	5
Section 11.	Record Date.....	6
Section 12.	Lost, Stolen, Destroyed or Defaced Bonds .....	6
Section 13.	Book-Entry Only System .....	6
Section 14.	Execution of Bonds .....	7
Section 15.	Form of Bonds.....	8
Section 16.	Security for Bonds.....	8
Section 17.	Exemption from Taxation .....	8
Section 18.	Sale of Bonds, Form of Notice of Sale.....	8
Section 19.	Deposit and Application of Proceeds .....	8
Section 20.	Defeasance .....	8
Section 21.	Authority to Issue Bond Anticipation Notes .....	10
Section 22.	Details of Bond Anticipation Notes .....	10
Section 23.	Security for Bond Anticipation Notes.....	11
Section 24.	Tax and Securities Laws Covenant .....	12
Section 25.	Reimbursement Provisions.....	12
Section 26.	Further Authorization for Authorized Representatives.....	12
Section 27.	Publication of Notice of Adoption of Ordinance pursuant to Section 11-27-40, Paragraph 8, of the Code of Law of South Carolina, 1976 .....	13
Section 28.	Retention of Bond Counsel and Other Suppliers .....	13
Section 29.	General Repealer .....	13

**AN ORDINANCE**

**PROVIDING FOR AN INSTALLMENT PLAN OF FINANCE FOR CERTAIN ECONOMIC DEVELOPMENT PROJECTS; IDENTIFYING, AUTHORIZING AND PLEDGING CERTAIN SOURCES OF REVENUE EXPECTED TO BE USED BY THE COUNTY TO MAKE INSTALLMENT PAYMENTS, INCLUDING THE PROCEEDS OF GENERAL OBLIGATION BONDS, IN ONE OR MORE SERIES, TAX-EXEMPT OR TAXABLE, IN AN AMOUNT NOT EXCEEDING THE COUNTY'S CONSTITUTIONAL BONDED DEBT LIMIT; AUTHORIZING THE COMMITMENT OF CERTAIN COUNTY ASSETS TO THE INSTALLMENT PLAN OF FINANCE; AND OTHER RELATED MATTERS.**

**THE RICHLAND COUNTY, SOUTH CAROLINA, COUNTY COUNCIL ORDAINS:**

**SECTION 1. Findings.** The County Council ("County Council") of the Richland County, South Carolina ("County"), finds and determines that:

(a) It is necessary and desirable to acquire, improve, equip certain real property on which the County will develop a commercial and industrial park ("Economic Development Project") in order for the County to carry out its governmental purposes and for the benefit and enjoyment of the citizens of the County;

(b) The County desires to utilize an installment plan of finance ("Installment Plan") to finance the Economic Development Projects, whereby the County and a South Carolina nonprofit corporation, the sole purpose of which is to support the governmental mission of the County ("Corporation"), would enter into certain agreements pursuant to which the County and the Corporation would agree as follows: (i) the County would lease certain real property as more particularly described in the Base Lease (as defined herein) and the Purchase and Use Agreement (as defined herein) ("2019 Real Property") and convey any improvements thereon ("2019 Facilities") to the Corporation; (ii) the Corporation would provide funds for the acquisition, improvement and equipping of the Economic Development Project; and (iii) the County would make installment payments ("Installment Payments") to the Corporation to acquire undivided interests in the 2019 Facilities;

(c) The County may use any available revenue source to make the Installment Payments to the Corporation, including revenues received from property located in the I-77 Corridor Regional Industrial Park ("Park") the County has developed with Fairfield County or the proceeds of general obligation bonds issued by the County;

(d) To provide funds to pay for the costs of the Economic Development Project, the Corporation would issue its installment purchase revenue bonds in an amount not expected to exceed \$[28,000,000] ("IPRBs") pursuant to a Trust Agreement ("Trust Agreement") between the Corporation and [ ], as trustee ("Trustee");

(e) The Corporation would use the Installment Payments received from the County to make the debt service payments on the IPRBs and pledge its right to receive the Installment Payments as security for the IPRBs; and

(f) The County desires to (i) authorize the Installment Plan for the Economic Development Project, (ii) identify and pledge certain revenues received from property located in the Park to make the Installment

Payments, and (iii) authorize the issuance of general obligation bonds, if necessary, to make Installment Payments to the Corporation in order to acquire undivided interest in the 2019 Facilities.

**SECTION 2. *Authorization of the Installment Plan and Execution of Documents.***

(a) The County is authorized to pursue the Installment Plan for the Economic Development Project. The County affirms and ratifies that the Economic Development Project is necessary and desirable for the County to carry out its governmental purpose and is for the benefit and well-being of the citizens of the County. The County is authorized to enter into and carry out its obligations under the Base Lease and Conveyance Agreement and the Installment Purchase and Use Agreement, the forms of which are attached to this Ordinance as Exhibits A and B, respectively, and the form, terms and provisions of each are approved and authorized as if set forth in this Ordinance in their entirety, with such changes as may be approved by the Chair of the County Council (“Chair”), the County Administrator or their designees (collectively, the “Authorized Representative”):

(i) *Base Lease and Conveyance Agreement*: Pursuant to the Base Lease and Conveyance Agreement (“Base Lease”), the County will (A) lease the 2019 Real Property to the Corporation for a term of not to exceed [40] years, and (B) convey to the Corporation the 2019 Facilities. The Corporation will prepay the County rent for the 2019 Real Property to ensure, in an event of non-appropriation by the County, the Corporation’s right to occupy and use all or a portion of the 2019 Facilities for the entire term of the Base Lease.

(ii) *Installment Purchase and Use Agreement*. Pursuant to the Installment Purchase and Use Agreement (“Purchase and Use Agreement”), the Corporation will agree, among other things, to (A) use the proceeds of its IPRBs for the acquisition, improvement and equipping of the Economic Development Project, and (B) sell the 2019 Facilities to the County. The County will agree to (X) make annual Installment Payments, subject to the County’s right to not appropriate funds therefor, to the Corporation for (I) the acquisition of undivided interests in the 2019 Facilities, and (II) the use and occupancy of the 2019 Facilities to the extent not owned by the County, and (Y) maintain and operate the 2019 Facilities, including purchasing and maintaining insurance thereon.

(b) The Authorized Representative is authorized, empowered and directed to execute, acknowledge and deliver the Base Lease and the Purchase and Use Agreement to the Corporation. The final terms of the Base Lease and the Purchase and Use Agreement shall accomplish the Installment Plan and shall not be inconsistent with or contrary to such purposes. The execution of the Base Lease and the Purchase and Use Agreement shall constitute conclusive evidence of the approval by the Authorized Representative of the final terms of the Base Lease and the Purchase and Use Agreement.

(c) The Authorized Representative is further authorized to take such actions and make such other determinations as may be necessary or appropriate to carry out the Installment Plan and is directed and empowered to consult with the County Attorney, Bond Counsel (as defined herein) or the Financial Advisor (as defined herein) as the Authorized Representative determines, in his or her sole discretion, may be necessary or advisable regarding the Installment Plan.

**SECTION 3. *Approval of the Corporation and the Issuance and Sale of the Corporation’s IPRBs.***

(a) County Council acknowledges and consents to:

(i) the organization of the Corporation for the purpose of supporting the governmental mission of the County and alleviating the burdens of the County in carrying out its governmental purposes and providing for the benefit and well-being of its citizens and the governance by the Corporation of a self-perpetuating board of directors;

(ii) the Corporation's issuance, sale and delivery of its IPRBs in one or more series, taxable or tax-exempt, in an amount or amounts to be set pursuant to a resolution to be adopted by the board of directors of the Corporation, to provide funds for (i) the costs of the Economic Development Projects, and (ii) the costs of issuing the IPRBs;

(iii) the issuance of the IPRBs pursuant to the Trust Agreement and the pledge of, among other things, the Installment Payments, for the payment of the debt service on the IPRBs; and

(iv) the hiring by the Corporation of certain professionals as may be necessary to facilitate the Plan of Finance and the issuance of the IPRBs.

(b) In connection with the issuance and sale of the IPRBS, County Council authorizes the County to, and acknowledges the Corporation will:

(i) prepare and distribute, or caused to be prepared and distributed, a preliminary Official Statement in connection with the offer and sale of the IPRBs, which will include financial and operating data regarding the County and information regarding the Economic Development Project and the Installment Plan;

(ii) receive offers to purchase the IPRBs and negotiate and execute a bond purchase agreement ("Bond Purchase Agreement") for the IPRBs to evidence the terms and conditions of the sale of the IPRBs to the institution that provides the most advantageous offer (which will be based substantially on the lowest total financing cost) to the Corporation and the County with respect to the IPRBs and the fulfillment of the Installment Plan;

(iii) deliver such documents, certificates, and other items as may be requested pursuant to the terms of the Bond Purchase Agreement; and

(iv) prepare, distribute and execute a final Official Statement after the acceptance of an offer to purchase the IPRBs.

**SECTION 4. Sources of Revenue to Make Installment Payments.** The revenues received from properties located in the Park are, pursuant to Article VIII, Section 13 of the South Carolina Constitution, 1895, as amended, payments-in-lieu of taxes and the County is authorized to pledge such payments as a source of revenue to make the Installment Payments to the Corporation. County Council hereby identifies the following payments-in-lieu of taxes to make the Installment Payments to the Corporation (collectively, the "Pledged Revenues"):

(a) the difference between the revenues that would be remitted to Fairfield County pursuant to the "Amended and Restated Master Agreement Governing the I-77 Corridor Regional Industrial Park" dated as of September 1, 2018, as may be amended or supplemented including as set forth herein ("Master Agreement"), for the real and personal property previously located in Phase I of the Park, as more particularly described in the Master Agreement, as if that property were still located in Phase I, and the revenues to be remitted to Fairfield County pursuant to the Master Agreement for such real and personal property on its relocation to Phase II as set forth in Section 5(a) herein;

(b) a portion of the revenues received from any taxpayer locating in the Economic Development Project; and

(b) a portion of the revenues received under the following agreements:

- (i) [Miwon];
- (ii) [Spirax Sarco];
- (iii) [Koyo];
- (iv) [DPX Technologies];
- (v) [Colite];
- (vi) [Tyson];
- (vii) [CharterNEX];
- (viii) [Trane];
- (ix) [Hengshi]; and
- (x) [China Jushi] ((i) through (x) are collectively, the “Pledged Agreements”).

[The Pledged Revenues shall be remitted to the Trustee and be kept in an account established with the Trustee and used, first to make any Installment Payments due and payable, second as a reserve fund for any year in which the amounts received from the Pledged Revenues are not sufficient to make the Installment Payments due and owing, and third to prepay Installment Payments as soon as the Pledge Revenues exceed the outstanding principal, premium and accrued interest on the IPRBs].

**SECTION 5. Amendments to Documents to Effect Revenue Pledge.** To effect the receipt of the Pledge Revenues for the payment of Installment Payments, County Council authorizes the following amendments to the Master Agreement:

(a) Pursuant to Section 1.02(c), the County authorizes the relocation of all of the real and personal property located in Phase I of the Park to Phase II.

(b) Pursuant to Section 3.03(c), the County amends Section 3.03(b) by :

(i) striking “and” at the end of **SECOND** of Section 3.03(b)(i), changing **THIRD** of Section 3.03(b)(i) to **FOURTH** and inserting the following as **THIRD** of Section 3.03(b)(i):

“so long as Richland’s obligation to make Installment Payments is outstanding, [%] of the Residual Host Revenues of the Pledged Agreements shall be remitted to the Trustee for payment of Installment Payments; and”

(ii) changing **SECOND** of Section 3.03(b)(ii) to **FOURTH** and inserting the following as **SECOND** and **THIRD**, respectively, of Section 3.03(b)(ii):

“so long as Richland’s obligation to make Installment Payments is outstanding, [%] of the Residual Host Revenues of the Pledged Agreements shall be remitted to the Trustee for payment of Installment Payments;”

“so long as Richland’s obligation to make Installment Payments is outstanding, [%] of the Residual Host Revenue of the real and personal property located in the Economic Development Project, as designated on Schedule II, shall be remitted to the Trustee for payment of Installment Payments;”

**SECTION 5. Real Property Considerations.**

(a) County Council authorizes the lease of the 2019 Property and the transfer of the Conveyed Improvements to the Corporation pursuant to the Base Lease. County Council further authorizes, subject to

the County's right to not appropriate funds therefor, the acquisition of the 2019 Facilities from the Corporation pursuant to the Purchase and Use Agreement.

(b) [County Council acknowledges that the Corporation, as security for the IPRBs, may pledge and mortgage its interest in the 2019 Facilities and County Council consents to such pledge and mortgage and the preparation and filing of such documents and instruments as may be necessary to create, evidence and perfect the security interest in the 2019 Facilities.] The County Council further acknowledges that to the extent the a failure to appropriate funds or issue general obligations bonds to make the Installment Payments could result in a loss of the right to use or occupy the 2019 Facilities, as the case may be.

(c) County Council authorizes the acquisition of the Economic Development Project and its subsequent sale or transfer to taxpayers desiring to locate in the Economic Development Project.

**SECTION 5. *Authorization and Details of the General Obligation Bonds of the County for Installment Payments.*** Pursuant to Article X, Section 14 of the Constitution of the State of South Carolina, 1895, as amended, ("Constitution") and Title 4, Chapter 15 and Title 11, Chapter 27 of the Code of Laws of South Carolina, 1976, as amended (collectively, "Enabling Act"), the County is authorized to issue, without a referendum, general obligation bonds ("Bonds"), in an amount not exceeding eight percent of the assessed value of all taxable property of such County for the purposes of (i) making Installment Payments to the Corporation or (ii) paying the costs of the Economic Development Project. The Bonds may be issued in one or more series, taxable or tax-exempt, from time to time with such further designation of each series to identify the year in which such Bonds are issued.

The Bonds may be issued as fully-registered bonds; dated the date of their delivery or such other date as may be selected by an Authorized Representative; may be in denominations of \$1,000 or any whole multiple thereof not exceeding the principal amount of the Bonds maturing in each year; shall be numbered from R-1 upward; shall bear interest, if any, from their date as may be accepted by an Authorized Representative; and shall mature as determined by an Authorized Representative.

**SECTION 6. *Delegation of Certain Details of the Bonds to the County Administrator.*** County Council expressly delegates to the County Administrator determinations regarding the Bonds as are necessary or appropriate to make Installment Payments or for any other lawful purpose, including the form of the Bonds (or BANs). The County Administrator is further directed to consult with its bond counsel in making any such decisions.

**SECTION 7. *Registrar/Paying Agent.*** Both the principal installments of and interest on the Bonds shall be payable in any coin or currency of the United States of America which is, at the time of payment, legal tender for public and private debts. The County Treasurer's Office or a qualified financial institution shall serve as the Registrar/Paying Agent for the Bonds ("Registrar/Paying Agent") and shall fulfill all functions of the Registrar/Paying Agent enumerated herein.

**SECTION 8. *Registration and Transfer.*** The County shall cause books (herein referred to as the "registry books") to be kept at the offices of the Registrar/Paying Agent, for the registration and transfer of the Bonds. Upon presentation at its office for such purpose, the Registrar/Paying Agent shall register or transfer, or cause to be registered or transferred, on such registry books, the Bonds under such reasonable regulations as the Registrar/Paying Agent may prescribe.

The Bonds shall be transferable only upon the registry books of the County, which shall be kept for such purpose at the principal office of the Registrar/Paying Agent, by the registered owner thereof in person or by his duly authorized attorney upon surrender thereof together with a written instrument of transfer

satisfactory to the Registrar/Paying Agent, duly executed by the registered owner or his duly authorized attorney. Upon the transfer of the Bonds, the Registrar/Paying Agent on behalf of the County shall issue in the name of the transferee new fully registered Bonds, of the same aggregate principal amount, interest rate and maturity as the surrendered Bonds. Any Bond surrendered in exchange for a new registered bond pursuant to this Section shall be canceled by the Registrar/Paying Agent.

The County and the Registrar/Paying Agent may deem or treat the person in whose name the fully registered Bonds shall be registered upon the registry books as the absolute owner of such Bonds, whether such Bonds shall be overdue or not, for the purpose of receiving payment of the principal of and interest on such Bonds and for all other purposes, and all such payments so made to any such registered owner or upon his order shall be valid and effectual to satisfy and discharge the liability upon such Bonds to the extent of the sum or sums so paid, and neither the County nor the Registrar/Paying Agent shall be affected by any notice to the contrary. In all cases in which the privilege of transferring the Bonds is exercised, the County shall execute and the Registrar/Paying Agent shall authenticate and deliver the Bonds in accordance with the provisions of this Ordinance. Neither the County nor the Registrar/Paying Agent shall be obliged to make any such transfer of the Bonds during the period beginning on the Record Date (as defined in Section 6 hereof) and ending on an interest payment date.

**SECTION 9. Record Date.** The County establishes a record date (“Record Date”) for the payment of interest or for the giving of notice of any proposed redemption of the Bonds, and such Record Date shall be the 15th day of the calendar month next preceding an interest payment date on the Bonds or, in the case of any proposed redemption of the Bonds, such Record Date shall not be more than 15 days prior to the mailing of notice of redemption of the Bonds.

**SECTION 10. Lost, Stolen, Destroyed or Defaced Bonds.** In case the Bonds shall at any time become mutilated in whole or in part, or be lost, stolen or destroyed, or be so defaced as to impair the value thereof to the owner, the County shall execute and the Registrar/Paying Agent shall authenticate and deliver at the principal office of the Registrar/Paying Agent, or send by registered mail to the owner thereof at his request, risk and expense, new bonds of the same interest rate and maturity and of like tenor and effect in exchange or substitution for and upon the surrender for cancellation of such defaced, mutilated or partly destroyed Bond, or in lieu of or in substitution for such lost, stolen or destroyed Bond. In any such event the applicant for the issuance of a substitute bond shall furnish the County and the Registrar/Paying Agent evidence or proof satisfactory to the County and the Registrar/Paying Agent of the loss, destruction, mutilation, defacement or theft of the original Bond, and of the ownership thereof, and also such security and indemnity in such amount as may be required by the laws of the State of South Carolina or such greater amount as may be required by the County and the Registrar/Paying Agent. Any duplicate bond issued under the provisions of this Section in exchange and substitution for any defaced, mutilated or partly destroyed Bond or in substitution for any allegedly lost, stolen or wholly destroyed Bond shall be entitled to the identical benefits under this Ordinance as was the original Bond in lieu of which such duplicate bond is issued.

All expenses necessary for the providing of any duplicate bond shall be borne by the applicant therefor.

**SECTION 11. Book-Entry Only System.**

(a) Notwithstanding anything to the contrary herein, so long as the Bonds are being held under a book-entry system of a securities depository, transfers of beneficial ownership of the Bonds will be effected pursuant to rules and procedures established by such securities depository. The initial securities depository for the Bonds will be The Depository Trust Company (“DTC”), New York, New York. DTC and any successor securities depositories are hereinafter referred to as the “Securities Depository.” The Bonds shall be registered in the name of Cede & Co., as the initial securities depository nominee for the Bonds. Cede

& Co. and successor securities depository nominees are hereinafter referred to as the “Securities Depository Nominee.”

(b) As long as a book-entry system is in effect for the Bonds, the Securities Depository Nominee will be recognized as the holder of the Bonds for the purposes of (i) paying the principal, interest and premium, if any, on such Bonds, (ii) if the Bonds are to be redeemed in part, selecting the portions of such Bonds to be redeemed, (iii) giving any notice permitted or required to be given to Bondholders under this ordinance, (iv) registering the transfer of the Bonds, and (v) requesting any consent or other action to be taken by the holder of such Bonds, and for all other purposes whatsoever, and the County shall not be affected by any notice to the contrary.

(c) The County shall not have any responsibility or obligation to any participant, any beneficial owner or any other person claiming a beneficial ownership in the Bonds which is registered to a Securities Depository Nominee under or through the Securities Depository with respect to any action taken by the Securities Depository as holder of the Bonds.

(d) The County shall pay all principal, interest and premium, if any, on the Bonds issued under a book-entry system, only to the Securities Depository or the Securities Depository Nominee, as the case may be, for such Bonds, and all such payments shall be valid and effectual to fully satisfy and discharge the obligations with respect to the principal of and premium, if any, and interest on such Bonds.

(e) In the event that the County determines that it is in the best interest of the County to discontinue the book-entry system of transfer for the Bonds, or that the interests of the beneficial owners of the Bonds may be adversely affected if the book-entry system is continued, then the County shall notify the Securities Depository of such determination. In such event, the County shall appoint a Registrar/Paying Agent which shall authenticate, register and deliver physical certificates for the Bonds in exchange for the Bonds registered in the name of the Securities Depository Nominee.

(f) In the event that the Securities Depository for the Bonds discontinues providing its services, the County shall either engage the services of another Securities Depository or arrange with a Registrar/Paying Agent for the delivery of physical certificates in the manner described in (e) above.

(g) In connection with any notice or other communication to be provided to the holder of the Bonds by the County or by the Registrar/Paying Agent with respect to any consent or other action to be taken by the holder of the Bonds, the County or the Registrar/Paying Agent, as the case may be, shall establish a record date for such consent or other action and give the Securities Depository Nominee notice of such record date not less than 15 days in advance of such record date to the extent possible.

**SECTION 12. *Execution of Bonds.*** The Bonds shall be executed in the name of the County with the manual or facsimile signature of the Chair and attested by the manual or facsimile signature of the Clerk of County Council under a facsimile of the seal of the County which shall be impressed, imprinted or reproduced thereon. The Bonds shall not be valid or become obligatory for any purpose unless there shall have been endorsed thereon a certificate of authentication. The Bonds shall bear a certificate of authentication manually executed by the Registrar/Paying Agent in substantially the form set forth herein.

**SECTION 13. *Form of Bonds.*** The Bonds shall be in the form as determined by the County Administrator under Section 6.

**SECTION 14. *Security for Bonds.*** The full faith, credit and taxing power of the County are irrevocably pledged for the payment of the principal and interest of the Bonds as it matures and to create a sinking fund

to aid in the retirement and payment thereof. There shall be levied and collected annually upon all taxable property in the County an ad valorem tax, without limitation as to rate or amount, sufficient for such purposes.

**SECTION 15. *Exemption from Taxation.*** Both the principal of and interest on the Bonds shall be exempt, in accordance with the provisions of Section 12-2-50 of the Code of Laws of South Carolina, 1976, as amended, from all State, County, municipal, school district and all other taxes or assessments, direct or indirect, general or special, whether imposed for the purpose of general revenue or otherwise, except inheritance, estate and transfer taxes, but the interest thereon may be includable in certain franchise fees or taxes.

**SECTION 16. *Sale of Bond, Form of Notice of Sale.*** The Bonds may be sold at a public or private sale, as authorized by and in accordance with Section 11-27-40(4) of the Enabling Act, as the County Administrator may determine.

**SECTION 17. *Deposit and Application of Proceeds.*** The proceeds of the Bonds or of BANs (authorized under Section 19 of this Ordinance), when drawn, will be deposited in a bond account fund for the County and shall be expended and made use of as follows:

(a) accrued interest, if any, shall be applied to the payment of the first installment of interest to become due on the Bonds or BANs; and

(b) the remaining proceeds shall be expended and made use of to defray the cost of issuing the Bonds or BANs and to make Installment Payments. Pending the use of such proceeds, the same shall be invested and reinvested in such investments as are permitted under State law. Earnings on such investments shall be applied either to Installment Payments or, if not so required, to pay principal on the Bonds.

**SECTION 18. *Defeasance.***

(a) If a series of bonds issued pursuant to this Ordinance shall have been paid and discharged, then the obligations of the Ordinance hereunder, and all other rights granted thereby shall cease and determine with respect to such series of bonds. A series of bonds shall be deemed to have been paid and discharged within the meaning of this Section under any of the following circumstances:

(i) If the Registrar/Paying Agent (or, if the County is the Registrar/Paying Agent, a bank or other institution serving in a fiduciary capacity) (“Escrow Agent”) shall hold, at the stated maturities of the bonds, in trust and irrevocably appropriated thereto, moneys for the full payment thereof; or

(ii) If default in the payment of the principal of such series of bonds or the interest thereon shall have occurred, and thereafter tender of payment shall have been made, and the Escrow Agent shall hold, in trust and irrevocably appropriated thereto, sufficient moneys for the payment thereof to the date of the tender of payment; or

(iii) If the County shall have deposited with the Escrow Agent, in an irrevocable trust, either moneys in an amount which shall be sufficient, or direct general obligations of the United States of America, which are not subject to redemption by the issuer prior to the date of maturity thereof, as the case may be, the principal of and interest on which, when due, and without reinvestment thereof, will provide moneys, which, together with the moneys, if any, deposited with the Escrow Agent at the same time, shall be sufficient to pay, when due, the principal, interest, and redemption premium or premiums, if

any, due and to become due on such series of bonds and prior to the maturity date or dates of such series of bonds, or, if the County shall elect to redeem such series of bonds prior to their stated maturities, and shall have irrevocably bound and obligated itself to give notice of redemption thereof in the manner provided in the form of the bonds, on and prior to the redemption date or dates of such series of bonds, as the case may be; or

(iv) If there shall have been deposited with the Escrow Agent either moneys in an amount which shall be sufficient, or direct general obligations of the United States of America the principal of and interest on which, when due, will provide moneys which, together with the moneys, if any, deposited with the Escrow Agent at the same time, shall be sufficient to pay, when due, the principal and interest due and to become due on such series of bonds on the maturity thereof.

(b) In addition to the above requirements of paragraphs (a) (i), (ii), (iii), and (iv), in order for this Ordinance to be discharged with respect to a series of bonds, all other fees, expenses and charges of the Escrow Agent have been paid in full at that time.

(c) Notwithstanding the satisfaction and discharge of this Ordinance with respect to a series of bonds, the Escrow Agent shall continue to be obligated to hold in trust any moneys or investments then held by the Escrow Agent for the payment of the principal of, premium, if any, and interest on, such series of bonds, to pay to the owners of such series of bonds the funds so held by the Escrow Agent as and when payment becomes due.

(d) Any release under this Section shall be without prejudice to the rights of the Escrow Agent to be paid reasonable compensation for all services rendered under this Ordinance and all reasonable expenses, charges, and other disbursements and those of their respective attorneys, agents, and employees, incurred on and about the performance of the powers and duties under this Ordinance.

(e) Any moneys which at any time shall be deposited with the Escrow Agent by or on behalf of the County for the purpose of paying and discharging any bonds shall be and are assigned, transferred, and set over to the Escrow Agent in trust for the respective holders of such bonds, and the moneys shall be and are irrevocably appropriated to the payment and discharge thereof. If, through lapse of time or otherwise, the holders of such bonds shall no longer be entitled to enforce payment of their obligations, then, in that event, it shall be the duty of the Escrow Agent to transfer the funds to the County.

(f) In the event any bonds are not to be redeemed within the 60 days next succeeding the date the deposit required by Section 15(a)(iii) or (iv) is made, the County shall give the Escrow Agent irrevocable instructions to mail, as soon as practicable by registered or certified mail, a notice to the owners of the bonds at the addresses shown on the registry books that (i) the deposit required by subparagraph (a)(iii) or (a)(iv) of this Section 15 has been made with the Escrow Agent, (ii) the bonds are deemed to have been paid in accordance with this Section and stating the maturity or redemption dates upon which moneys are to be available for the payment of the principal of, and premium, if any, and interest on, the bonds, and (iii) stating whether the County has irrevocably waived any rights to redeem the bonds, or any of them, prior to the maturity or redemption dates set forth in the preceding clause (ii).

(g) The County covenants and agrees that any moneys which it shall deposit with the Escrow Agent shall be deemed to be deposited in accordance with, and subject to, the applicable provisions of this Section, and whenever it shall have elected to redeem bonds, it will irrevocably bind and obligate itself to give notice of redemption thereof, and will further authorize and empower the Escrow Agent to cause notice of redemption to be given in its name and on its behalf.

**SECTION 19. Authority to Issue Bond Anticipation Notes.** If the County Administrator should determine that issuance of BANs pursuant to Chapter 17 of Title 11 of the Code of Laws of South Carolina, 1076, as amended (“BAN Act”), rather than the Bonds would result in a substantial savings in interest under prevailing market conditions or for other reasons would be in the best interest of the County, the County Administrator is further requested and authorized to effect the issuance of one or more series of BANs pursuant to the BAN Act. If BANs are issued and if, upon the maturity thereof, the County Administrator should determine that further issuance of BANs rather than the Bonds would result in a substantial savings in interest under then prevailing market conditions or for other reasons would be in the best interest of the County, the County Administrator is authorized to continue the issuance of BANs until the County Administrator determines to issue the Bonds on the basis as aforesaid, and the Bonds are issued.

**SECTION 20. Details of Bond Anticipation Notes.** Subject to changes in terms required for any particular issue of BANs, the BANs shall be subject to the following particulars:

(a) The BANs shall be dated and bear interest from the date of delivery thereof or, if the BAN is issued on a draw-down basis, from the date of each such advance, payable upon the stated maturity thereof, at the rate negotiated by the County Administrator and shall mature on such date, not to exceed one year from the issue date thereof, as shall be determined by the County Administrator.

(b) The BANs shall be numbered from one upwards for each issue and shall be in the denomination of \$1,000 or any whole multiple thereof requested by the purchaser thereof. The BANs shall be payable, both as to principal and interest, in legal tender upon maturity, at the principal office of a bank designated by the County or, at the option of the County, by the purchaser thereof.

The BANs also may be issued as one or more fully registered “draw-down” style instruments in an aggregate face amount not exceeding the maximum amount permitted hereunder, to a lending institution under terms which permit the balance due under such note or notes to vary according to the actual cash needs of the County, as shall be determined by the County Administrator. In such event, the County may draw upon such note or notes as it needs funds so long as the maximum outstanding balance due under such note or notes does not exceed the aggregate face amount thereof.

(c) The County Administrator is authorized to negotiate or to arrange for a sale of the BANs and to determine the rate of interest to be borne thereby.

(d) The BANs shall be in the form as determined by the County Administrator under Section 3.

(e) The BANs shall be issued in fully registered or bearer certificated form or a book-entry-only form as specified by the County, or at the option of the County, by the purchaser thereof; provided that once issued, the BANs of any particular issue shall not be reissued in any other form and no exchange shall be made from one form to the other.

(f) In the event any BAN is mutilated, lost, stolen or destroyed, the County may execute a new BAN of like date and denomination as that mutilated, lost, stolen or destroyed; provided that, in the case of any mutilated BAN, such mutilated BAN shall first be surrendered to the County, and in the case of any lost, stolen or destroyed BAN, there shall be first furnished to the County evidence of such loss, theft or destruction satisfactory to the County, together with indemnity satisfactory to it; provided that, in the case of a holder which is a bank or insurance company, the agreement of such bank or insurance company to indemnify shall be sufficient. In the event any such BAN shall have matured, instead of issuing a duplicate BAN, the County may pay the same without surrender thereof. The County may charge the holder of such BAN with its reasonable fees and expenses in this connection.

(g) Any BAN issued in fully-registered form shall be transferable only upon the books of registry of the County, which shall be kept for that purpose at the office of the County as note registrar (or its duly authorized designee), by the registered owner thereof or by his attorney, duly authorized in writing, upon surrender thereof, together with a written instrument of transfer satisfactory to the County as note registrar, duly executed by the registered owner or his duly authorized attorney. Upon the transfer of any BAN, the County shall issue, subject to the provisions of paragraph (h) below, in the name of the transferee, a new BAN or BANs of the same aggregate principal amount as the unpaid principal amount of the surrendered BAN. Any holder of a BAN in fully-registered form requesting any transfer shall pay any tax or other governmental charge required to be paid with respect thereto. As to any BAN in fully-registered form, the person in whose name the same shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of or on account of the principal and interest of any BAN in fully-registered form shall be made only to or upon the order of the registered holder thereof, or his duly authorized attorney, and the County shall not be affected by any notice to the contrary, but such registration may be changed as herein provided. All such payments shall be valid and effectual to satisfy and discharge the liability upon such BAN to the extent of the sum or sums so paid.

(h) BANs issued in fully registered form, upon surrender thereof at the office of the County (or at such office as may be designated by its designee) as note registrar, with a written instrument of transfer satisfactory to the County, duly executed by the holder of the BAN or his duly authorized attorney, may, at the option of the holder of the BAN, and upon payment by such holder of any charges which the County may make as provided in paragraph (i), be exchanged for a principal amount of BANs in fully registered form of any other authorized denomination equal to the unpaid principal amount of surrendered BANs.

(i) In all cases in which the privilege of exchanging or transferring BANs in fully-registered form is exercised, the County shall execute and deliver BANs in accordance with the provisions of such Ordinance. All BANs in fully-registered form surrendered in any such exchanges or transfers shall forthwith be canceled by the County. There shall be no charge to the holder of such BAN for such exchange or transfer of BANs in fully-registered form except that the County may make a charge sufficient to reimburse it for any tax or other governmental charge required to be paid with respect to such exchange or transfer.

**SECTION 21. *Security for Bond Anticipation Notes.*** For the payment of the principal of and interest on the BANs as the same shall fall due, so much of the principal proceeds of the Bonds when issued shall and is directed to be applied, to the extent necessary, to the payment of the BANs; and, further, the County covenants and agrees to effect the issuance of sufficient BANs or bonds in order that the proceeds thereof will be sufficient to provide for the retirement of any BANs issued pursuant hereto.

**SECTION 22. *Tax and Securities Laws Covenants.***

(a) The County covenants that no use of the proceeds of the sale of the Bonds or BANs authorized hereunder or the IPRBs shall be made which, if such use had been reasonably expected on the date of issue of such Bonds or BANs or the IPRBs would have caused the Bonds or BANs or the IPRBs to be “arbitrage bonds,” as defined in the Code, and to that end the County shall comply with all applicable regulations of the Treasury Department previously promulgated under Section 103 of the Internal Revenue Code of 1954, as amended, and any regulations promulgated under the Code so long as the Bonds or BANs and the IPRBs are outstanding.

(b) The County further covenants to take all action necessary, including the payment of any rebate amount, to comply with Section 148(f) of the Code and any regulations promulgated thereunder.

(c) The County covenants to file IRS form 8038, if the Code so requires, at the time and in the place required therefore under the Code.

(d) To the extent the County and the Corporation do not issue more than \$10,000,000 of obligations, the interest on which is excludable from the gross income of the holders thereof under the Code (excluding private activity bonds (within the meaning of Section 141(a) of the Code) other than qualified 501(c)(3) bonds (within the meaning of Section 145 of the Code)) during any calendar year, the County designates such obligations, if issued as tax-exempt bonds, as a “qualified tax-exempt obligation” within the meaning of Section 265(b)(3) of the Code.

**SECTION 23. *Reimbursement Provisions.*** The County is authorized and has paid or may pay for certain costs and expenditures relating to the Economic Development Project from its general fund or capital project fund, in an amount not exceeding \$[ ], prior to the issuance of the IPRBs or the Bonds (collectively “Initial Expenditures”). Such Initial Expenditures are (a) properly chargeable to a capital account (or would be so chargeable with a proper election or with the application of the definition of “placed in service” under Treasury Regulation §1-150-2) under general federal income tax principles; or (b) certain *de minimis* or preliminary expenditures satisfying the requirements of Treasury Regulation §1.150-2(f).

The County and the Corporation may agree for the Corporation to repay the County for these Initial Expenditures, the source of such repayment to be the proceeds of the IPRBs, or the County may reimburse itself from the proceeds of the Bonds for the Initial Expenditures. To the extent the Corporation repays the County for the Initial Expenditures from the proceeds of the IPRBs or the County reimburses itself from the proceeds of the Bonds, pursuant to Treasury Regulation §1.150-2, this Ordinance is an official declaration by the County of its intent with respect to the repayment of the Initial Expenditures incurred and paid on or after the date occurring 60 days prior to the date of adoption of this Ordinance, from the proceeds IPRBs.

**SECTION 24. *Further Authorization for Authorized Representatives; Ratification of Prior Acts.*** County Council authorizes each Authorized Representative to negotiate, execute and deliver such other documents, agreements, certificates and instruments and to take such further actions as may be necessary to effect the Installment Plan, the acquisition of the Economic Development Project, including the modification of the scope thereof, the issuance of the IPRBs, and subject to non-appropriation, the payment of Installment Payments to the Corporation, including effecting and remitting the Pledged Revenues as set forth herein or the issuance of the Bonds therefor, as may be necessary or desirable. Any actions taken by the Authorized Representative prior to the date of this Ordinance with respect to the Installment Plan, including the expenditure of funds and the execution of documents, are hereby approved, ratified and confirmed in all respects.

**SECTION 25. *Publication of Notice of Adoption of Ordinance pursuant to Section 11-27-40, paragraph 8, of the Code of Laws of South Carolina, 1976.*** Pursuant to the provisions of Section 11-27-40 of the Code of Laws of South Carolina, 1976, as amended, the County Administrator, at his option, is authorized to arrange to publish a notice of adoption of this Ordinance.

**SECTION 26. *Retention of Bond Counsel and Financial Advisor.*** County Council authorizes and consents to the retention of the law firm of Parker Poe Adams & Bernstein LLP as bond counsel (“Bond Counsel”), and the firm of First Tryon Advisors, as financial advisor (“Financial Advisor”) in connection with the Installment Plan.

County Council further authorizes the Authorized Representative or such other County staff as is normally charged with the hiring of the applicable professionals, to enter into such contractual

arrangements, in accordance with the County's procurement policy, with suppliers of goods and services necessary to effect the Installment Plan or the sale, execution and delivery of the Bonds as is necessary and desirable.

**SECTION 27. *General Repealer.*** All rules, regulations, resolutions and parts thereof, procedural or otherwise, in conflict herewith or the proceedings authorizing the issuance of the Bond are, to the extent of such conflict, repealed and this Ordinance shall take effect and be in full force from and after its adoption.

RICHLAND COUNTY, SOUTH CAROLINA

---

Paul Livingston, Chair  
Richland County Council

(SEAL)  
ATTEST:

---

Clerk of Council  
Richland County, South Carolina

First Reading: July 9, 2019  
Second Reading:  
Third Reading:  
Public Hearing:

**EXHIBIT A**  
**FORM OF BASE LEASE AND CONVEYANCE AGREEMENT**

**EXHIBIT B**  
**FORM OF INSTALLMENT PURCHASE AND USE AGREEMENT**



**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

**Applicant MUST reside in Richland County.**

Name: Katherine Swartz Hilton

Home Address: 2825 Earlewood Drive; Columbia, SC 29201

Telephone: (home) 803.979.4097 mobile (work) 803.979.4097 mobile

Office Address: Coax Strategies, LLC effective 7.15.2019; self-employed

Email Address: katswartz@icloud.com

Educational Background: Bachelors, Communications; Masters, Organization Leadership

Professional Background: Nonprofit executive; adjunct faculty; coach and consultant

Male  Female  Age: 18-25  26-50  Over 50

Name of Committee in which interested: Richland Library Board of Trustees

Reason for interest: I believe in giving time, talent and treasure back to the community that has given me and my family so much. I am a strong advocate for our Library.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:  
My professional experience as a nonprofit and higher education executive provide a unique voice. My servant leadership strengths and philosophies are an asset.

Presently serve on any County Committee, Board or Commission? Richland Library BOT

Any other information you wish to give? Resume & biography attached for consideration

Recommended by Council Member(s): Chakisse Newton, Jim Manning

Hours willing to commit each month: 10

**CONFLICT OF INTEREST POLICY**

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No <sup>x</sup> \_\_\_\_\_

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No <sup>x</sup> \_\_\_\_\_

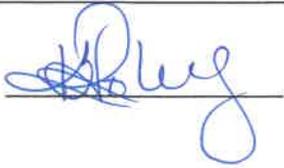
If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Katherine Swartz Hilton (digital) 6/7/2019  
Applicant's Signature Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

<b>Staff Use Only</b>	
Date Received: <u>6-7-19</u>	Received by: 
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	

# KATHERINE SWARTZ HILTON, M.A.

[linkedin.com/in/katherineswartzhilton](https://www.linkedin.com/in/katherineswartzhilton) | [twitter.com/KatSwartz](https://twitter.com/KatSwartz)  
803.979.4097 Mobile | 2825 Earlewood Drive | Columbia, South Carolina 29201

## **EXECUTIVE SUMMARY**

---

Entrepreneurial, innovative and cause-driven executive with 18 years of progressive experience focused on building and growing organizations. Ability to build and lead teams, inspiring professional staff, boards, members and volunteers to drive organizational change and impact. Proven track record managing large budgets, growing and diversifying revenues. Skilled at understanding human behavior, contract negotiations and conflict resolution. Qualification highlights:

- Quantitatively and qualitatively competent administrator, enhancing return on investment and engagement.
- Diplomatic liaison and collaborator, adept at building a wide array of partners, stakeholders and constituents.
- Strategic social, digital and traditional media influencer; frequent speaker, writer and contributor.
- Change agent, driving teams to continuous improvement and increased impact.
- Distinct ability to capture big picture goals and translate into measurable and impactful results.

## **PROFESSIONAL EXPERIENCE**

---

- **Executive Director, McNair Center for Entrepreneurism, Community Engagement and Women's Business Center of South Carolina (2017 – present); Director, Center for Leadership and Co-Director, McNair Center for Entrepreneurism & (2013 – 2017)**
  - Reinvigorated existing program portfolio serving college students, girls and professional women:
    - Focus on delivering high-quality and impactful programs, with personalized and proactive client-centered design and continuous improvement strategies.
    - Implemented selection processes and standards guidelines to raise caliber and profile of programs.
    - Lead evaluation and reporting for all programs, including implementing and training staff team on Logic Model tactics to improve program portfolio planning, delivery and assessment.
    - Launched statewide initiative focused on serving women entrepreneurs, serving 1,200 women in first year. Designed and executed statewide educational series, peer mentoring network, comprehensive fellowship program and micro seed fund.
  - Direct annual grant and earned income revenue portfolio of \$639K; 70% success rate with grant proposals; 90% grant renewal rate; increase revenue year-over-year by average of 30%. Co-wrote \$5M endowed gift proposal, the largest gift to the College in recent history.
  - Manage and lead staff team of three, supported by student staff of 25 part-time and seasonal student employees. Reorganized staff team and performance measures to better leverage strengths of team.
  - Launched and managed digital media channels and campaigns for the Centers.
  - Developed unique courses in executive women's leadership, women's entrepreneurship and nonprofit management.
- **Vice President, Talent and Leadership Development, Greater Columbia Chamber (2010 – 2013, dual position)**
  - Built and led broad coalition representing 15 arts, political, professional and civic organizations to better serve young professionals in the Midlands.
  - Served as spokesperson, representing the needs and issues of more than 100,000 regional professionals.
  - Redesigned marketing campaign and member relationship management processes to be able to recruit largest applicant pool to date for Leadership Columbia in 2012, a 33% increase over average pool.
  - Directed three boards comprising of 62 executive leaders concurrently.
  - Launched project and data management tools and implemented time-allocation measures.
  - Direct P&L responsibility for three budgets. Oversaw part-time employee and student intern team.

# KATHERINE SWARTZ HILTON, M.A.

[linkedin.com/in/katherineswartzhilton](https://www.linkedin.com/in/katherineswartzhilton) | [twitter.com/KatSwartz](https://twitter.com/KatSwartz)  
803.979.4097 Mobile | 2825 Earlewood Drive | Columbia, South Carolina 29201

- **Executive Director, COR | Columbia Opportunity Resource (2010 – 2013, dual position)**
  - Launched portfolio of new programs, one highlight of which is the Table for Six Mentoring Initiative: Over six years, served more than 850 young professionals, engaged more than 150 executive mentors and hosted at least 24 sold-out events.
  - Steered partnership volunteer programs resulting in 15,000+ hours and \$250,000+ annual impact.
  - Formalized membership program, recruiting 300 active members in two-year start-up phase to become one of the most active young professional organizations in the Southeast.
  - Developed and deployed Action Team (committee) structure to engage layers of members and ensure leadership pathways and succession planning.
  - Oversaw comprehensive organizational restructure, including staff, board, bylaws, procedures and processes.
  - Led comprehensive organizational rebranding.
- **Member Services Director, South Carolina Association of Certified Public Accountants, Columbia, SC (2006 – 2010)**
  - Managed SCACPA membership development, averaging \$590,000 in dues revenue; increased retention from 93% to 96%; increased dues revenue by at least 2% annually.
  - Launched programs that continue to drive member engagement: Young CPAs Leadership Cabinet, 100% Firm Membership Program and the CPA Candidate Membership Category.
  - Served as staff liaison to eight chapters and six committees.
  - Staff leader of statewide financial literacy outreach program, “Project GED,” in partnership with the SC Department of Education, providing interactive presentations to all 51 GED programs in the state.
  - Managing editor and writer for *The South Carolina CPA Report*.
  - Oversight for the Association’s marketing partner program, increasing sponsorship revenue by 50% in one year. Developed extensive sponsorship guide, featuring bundle sponsorship and advertising packages.
- **Program/Development Director, Camp Kudzu, Inc., Atlanta, Georgia (2005 – 2006)**
- **Member Relations Manager, Greater Atlanta Home Builders Association, Atlanta, Georgia (2004 – 2005)**
- **Director of Member Services, Georgia Utility Contractors Association, Inc., Atlanta, Georgia (2000 – 2003)**

## **FUNCTIONAL AREAS OF EXPERIENCE**

---

### **MANAGEMENT, OPERATIONS AND FINANCE**

- Experience directly leading and managing small staff teams supported by large member and volunteer bases.
- Ability to manage and steer boards and committees, including experience managing three boards comprising 62 leaders concurrently. Cumulative experience with more than 25 diverse committees, representing 250-plus leaders.
- Direct P&L responsibility with organizations and programs, budgets ranging from \$50,000-\$500,000.
- Launched multiple web-based project and data management tools and implemented time-allocation measures.

### **OUTREACH, ADVOCACY AND FUNDRAISING**

- Cultivated strategic relationships with hundreds of partners, including private, nonprofit and public entities, connecting organizations to national-level alliances.
- Successfully raised more than \$11 million in revenue 18 years in nonprofit management.
- Proven and seasoned communicator, contributing to more than 120 publications. Conducted more than 50 conference speaking engagements, including keynote presentations.
- Envisioned, built and launched integrated communications campaigns.
- Experienced advocate and lobbyist with government officials, constituents and stakeholders.
- Recognized as a social influencer, having launched and managed dozens of digital media channels.
- Transformed existing earned income and membership programs.

# KATHERINE SWARTZ HILTON, M.A.

[linkedin.com/in/katherineswartzhilton](https://www.linkedin.com/in/katherineswartzhilton) | [twitter.com/KatSwartz](https://twitter.com/KatSwartz)  
803.979.4097 Mobile | 2825 Earlewood Drive | Columbia, South Carolina 29201

## **STRATEGIC PLANNING AND PROGRAM ADMINISTRATION**

- Led re-visioning and strategic planning processes for four organizations, including three turnaround strategies.
- Built strategic relationships with hundreds of partners, including private, nonprofit and public entities.
- Launched innovative new programs that continue to stimulate engagement and revenue.
- Developed and deployed customer relations management strategies.

## **EDUCATION**

---

- **Masters of Arts in Organizational Change and Leadership**, Columbia College (2015)
- **Bachelor of Arts in Journalism and Mass Communications**, University of SC College of Mass Communications (2000)  
*Major in Public Relations; Cognate in Event Management*

## **CERTIFICATIONS AND ADVANCED COURSEWORK**

- Project Management Institute Boot Camp Course, Midlands Technical College (2018)
- Certified Entrepreneurship Teacher, Network for Teaching Entrepreneurship & YEScarolina (2016 – present)
- Kauffman FastTrac Certified Facilitator & Program Director (2014 – present)
- LeaderSHIFT Women’s Executive Leadership Certificate Program, Columbia College (2014)
- Diversity Leaders Initiative, The Riley Institute at Furman University (Midlands Class IV, 2013)
- Non-Profit Leadership Institute Graduate, Francis Marion University (Class of 2011-2012)
- Certified Association Executive, American Society of Association Executives (2009-2011)

## **PROFESSIONAL AFFILIATIONS AND ACHIEVEMENTS**

---

- SC Chamber of Commerce: Workforce Development Committee (2018 – present); Business Week Keynote Speaker (2016); Young Professionals Conference Speaker (2016)
- Society of Human Resources Management Member (2018 – present)
- Project Management Institute Member (2018 – present)
- TogetherSC (SC Association of Nonprofit Organizations): Conference Committee (2016); Membership Committee (2014 – 2016); Conference Presenter (2011)
- Association of Fundraising Professionals Member; Central SC Chapter Member (2016 – present)
- University of SC Women in Leadership Conference: Keynote Speaker (2014); Conference Speaker (2013)

## **AWARDS AND RECOGNITION**

---

- 20 Under 40 | Class of 2016, The State Media Company (2016)
- TWIN | Tribute to Women In Industry Awardee, Palmetto Center for Women (2014)
- “Influential Woman in Business – Executive Category” Honoree, Columbia Regional Business Report (2012)
- Leadership Columbia recognized by the Cooperative Ministry as part of its GOOD Night Gala (2011)
- University of South Carolina Community Internship Program Outstanding Employer (2011)
- Best Journal or Magazine for *The South Carolina CPA Report*, SC Society of Association Executives (2008)
- Best Membership Retention and Recruitment Campaign, SC Society of Association Executives (2009)
- “Social Media From 9-5” article reprinted by the Georgia Society of CPAs and Andersen Alumni Association (2009)

## **COMMUNITY INVOLVEMENT**

---

- Richland Library Board Trustee (2015 – present); Vice Chair (2018 – present); Secretary (2017 – 2018); Nominations Committee (2015 – 2016)
- Women in Philanthropy Executive Committee Member; Membership Chair (2014 – 2018)
- Palmetto Center for Women Executive Committee; Marketing Chair (2015 – present)
- Girl Scouts Mountains to Midlands Council Women of Distinction Committee; Emerald Circle Member (2014 – present)
- Member-donor for Earlewood Community Citizens Organization and Anita Hill Party

# KATHERINE SWARTZ HILTON, M.A.

[linkedin.com/in/katherineswartzhilton](https://www.linkedin.com/in/katherineswartzhilton) | [twitter.com/KatSwartz](https://twitter.com/KatSwartz)  
803.979.4097 Mobile | 2825 Earlewood Drive | Columbia, South Carolina 29201

## BIOGRAPHY

---

Katherine Swartz Hilton is a pioneering social entrepreneur. She is passionate about cultivating an entrepreneurial spirit from within organizations – driving change that seeds the growth of the organization’s impact, while supporting long term sustainability.

Katherine serves as executive director of the McNair Center for Entrepreneurism, Community Engagement and Women’s Business Center at Columbia College, a nonprofit liberal arts college in Columbia, SC. Together with her team, Katherine educates, coaches and connects Columbia College students, entrepreneurs and leaders across the state, propelling them from start to sustainability to growth.

The McNair Center, one of six centers of excellence of its kind in the United States with lead investment from The Robert and Janice McNair Foundation, offers prestigious McNair Entrepreneurship Fellows and Micro Seed Fund programs, while cultivating the entrepreneurial spirit and skillset in the Columbia College community.

With Katherine’s vision and leadership, Columbia College opened the Women’s Business Center of South Carolina in spring 2018 to serve the more than 160,000 women business owners in the state, while building alliances among the regional entrepreneurial ecosystems. Seed funding for this center was awarded by Google and the South Carolina Department of Commerce.

Katherine has extensive experience working with professional associations and charitable nonprofit organizations in Columbia and Atlanta over the past 18 years – each position threaded by success in redeveloping and launching programs impacting the organization’s impact and revenue lines, while building partnerships and alliances to magnify success.

A graduate of the University of SC (BA, Mass Communications), Katherine earned a Masters of Arts in Organizational Change and Leadership from Columbia College. She is an alum of the Diversity Leaders Initiative of The Riley Institute at Furman University, a graduate of the Non-Profit Leadership Institute at Francis Marion University, and is a certified trainer with Kauffman FastTrac and the Network for Teaching Entrepreneurship. She serves as vice chair of the Richland Library Board of Trustees and is a board member of the Palmetto Center for Women.

Her most important roles are wife of fellow entrepreneur Gregory Hilton (SOCO, Period 3, 1 Million Cups) and new mom to Pascal Hilton (born November 2016). They live in historic Earlewood in downtown Columbia.





**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

**Applicant MUST reside in Richland County.**

Name: Betty Lumpkin Gregory

Home Address: 1211 Adger Road, Columbia, South Carolina 29205

Telephone: (home) 803-254-0581 (work) cell: 803-206-0759

Office Address: \_\_\_\_\_

Email Address: Bettylgregory@gmail.com

Educational Background: BA – USC: MPA (Masters in Public Administration) - USC

Professional Background Independent Consultant: Greater Columbia Chamber of Commerce, Chernoff

Newman, Banco Bannister in grassroots campaigns, local and state-wide initiatives, coalition building. In

Richland County: campaign coordinator for 2 successful Richland One School Bond Referendums.

Richland County Transportation Penny Campaign, Richland Library Bond Referendum

Male: Female: X Age: 18-25 26-50 Over 50: X

Name of Committee in which interested: Richland Library Board of Trustees

Reason for interest: Richland Library's stated vision is to enhance the quality of life for our entire community through creative programming, outreach, and work force support further enhanced by our new facilities across the county. I am committed to this vision. I would appreciate the opportunity to continue my service on the Board for a second term to further engage our community, implement the strategic plan, and continue our relationships with community leaders and advocates.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission: As my professional grassroots/advocacy work indicates, I feel a deep commitment to improving the quality of life for all our citizens. I have worked with political, education, business and faith leaders and can bring this relationship building to the table.

Presently serve on any County Committee, Board or Commission? Richland Library Board of Trustees/Executive Committee, Board Secretary

Any other information you wish to give? During the Richland Library bond referendum campaign, I visited every library in the county, saw the needs and now see the absolute transformation after the successful completion of these facilities including Edgewood and a new presence in Lower Richland. Our 3 year strategic plan is possible due to these new spaces, with expanded programming, enhanced customer experience, and lives literally being changed as a result. There is so much we do and I would like to continue my service to tell the story.

Recommended by Council Member(s): Councilman Joe Walker; Councilman Paul Livingston  
Hours willing to commit each month: 15-20 hours

### CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

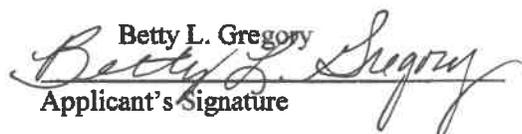
Yes \_\_\_\_\_ No X \_\_\_\_\_

### STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No X \_\_\_\_\_

If so, describe: \_\_\_\_\_

Betty L. Gregory  
  
Applicant's Signature

June 3, 2019

\_\_\_\_\_  
Date

**Return to:**

**Clerk of Council, Post Office Box 192, Columbia, SC 29202.  
For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

<b>Staff Use Only</b>		
Date Received: <u>6-3-19</u>	Received by:	
Date Sent to Council: _____		
Status of Application:	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied <input type="checkbox"/> On file



**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

**Applicant MUST reside in Richland County.**

Name: James Shadd III  
Home Address: 225 Ashley Place Road  
Telephone: (home) 803-419-5317 (work) 803-771-7460  
Office Address: 810 Dutch Square Blvd, Ste 450, Columbia, SC 29210  
Email Address: james@shaddlawfirm.com  
Educational Background: Juris Doctor-University of South Carolina School of Law  
Professional Background: Owner of Shadd Law Firm, LLC  
Male  Female  Age: 18-25  26-50  Over 50   
Name of Committee in which interested: Richland Library Board of Trustee  
Reason for interest: I am looking to continue to serve the citizens as a trustee. We have done gre

Your characteristics/qualifications, which would be an asset to Committee, Board or  
Commission:  
Legal background, prior board service on nonprofits, current service on this board, curren

Presently serve on any County Committee, Board or Commission? Richland Library Board of Trustee  
Any other information you wish to give? N/A  
Recommended by Council Member(s): Jim Manning  
Hours willing to commit each month: 4-8

**CONFLICT OF INTEREST POLICY**

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No X \_\_\_\_\_

#### STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No X \_\_\_\_\_

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

J. Elliott  
Applicant's Signature

6/7/19  
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

<b>Staff Use Only</b>	
Date Received: <u>6-7-19</u>	Received by: <u>[Signature]</u>
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	



+

**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

**Applicant MUST reside in Richland County.**

Name: Caroline Baker Hulett

Home Address: 2050 N Beltline Blvd, 416W, Columbia, SC 29204

Telephone: (home) (803) 728-9843 (work) (803) 777-4016

Office Address: 915 Bull St., Osborne Administration Building, Columbia, SC 29208

Email Address: \_hulett@mailbox.sc.edu

Educational Background: Undergraduate: UofSC B.S. Sport and Entertainment Mangement  
Graduate: Masters in Public Administration ( Spring 2021)

Professional Background: State Employee since 2012: Department of Revenue( 2012-15),  
Department of Administration (2015-2018) and the University of South Carolina (2018- Current)

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: Library Board of Trustees

Reason for interest: I have worked in State Government for almost 7 years, and as a public servant I wanted to broaden the ways I could help and give back to the State of South Carolina.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission: See attached letter.

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give?

Recommended by Council Member(s): N/A

Hours willing to commit each month: 15+

**CONFLICT OF INTEREST POLICY**

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

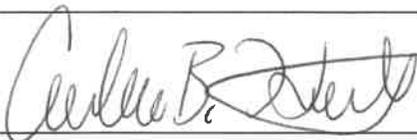
Yes \_\_\_\_\_ No \_\_\_\_\_

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No \_\_\_\_\_

If so, describe: \_\_\_\_\_



Applicant's Signature

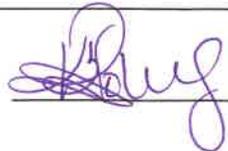
05-28-2019

Date

**Return to:  
Clerk of Council, Post Office Box 192, Columbia, SC 29202.  
For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

<b>Staff Use Only</b>	
Date Received: <u>7-3-19</u>	Received by: 
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	

# memo

To: Clerk of Council, Richland County Library Board of Trustees  
From: HULETT, CAROLINE  
Date: May 28, 2019  
Re: Library Board of Trustees membership consideration

---

Thank you for your consideration to become a member of the Library Board of Trustees. I have chosen to write an accompanying letter to showcase different characteristics and qualifications I possess.

First and foremost, I have had a passion for reading and writing since I was young girl. My parents instilled these values in me at a young age. They would take my three sisters and I to the local public library in Florence, SC numerous times during the week. This gave us a chance to find new books to read and take advantage of the programs the library had to offer.

Next, I have worked for the State of South Carolina for nearly 7 years. In those years, I have held positions in administration, event coordinating, auditing, and commercial real estate. I am currently working at the University of South Carolina as the Administrative Coordinator for the Vice Provost and Dean of the Graduate School. I am also currently working on my graduate degree in Public Administration.

Finally, I would like to mention that as an adult I am still an avid reader and use the Richland County library for their array of books, whether I find them in the library, eBook or an audiobook. Also, I would like to add that I have a passion for leadership and public speaking skills. I was a member of the Toastmasters organization while working at the Department of Revenue. This program helped to grow my confidence, public speaking abilities and leadership skills as well as brought together a supportive group that helped one another out. This program could be very helpful to individuals who frequent the Richland County Library branches.

Once again, I would like to thank you for taking the time to review my application.

---



**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

**Applicant MUST reside in Richland County.**

Name: Cheryl English

Home Address: 1100 Old Bluff Road

Telephone: (home) 803-353-8767 (work) 803-734-0382

Office Address: 1205 Pendleton Street, Columbia, SC 29201 Suite 372-D

Email Address: cheryl.english@admin.sc.gov

Educational Background: Licensed Master of Social Work - USC

Professional Background: Program Coordinator SC Developmental Disabilities Council

Male  Female  Age: 18-25  26-50  Over 50

Name of Committee in which interested: Library Board

Reason for interest: Continue the efforts in shaping the direction of the "Library as a studio", and working with the community in sharing the vision and encouraging EVERYONE to "Check-Out" the Library!

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

As a social worker, I believe knowledge is power and can unlock potential. The library is a place for all people, all ages and all socio-economic backgrounds; with my knowledge and work with the underprivileged and disability community I will continue to promote the Library!

Presently serve on any County Committee, Board or Commission? Library Board

Any other information you wish to give? I have enjoyed being a part of this amazing team and seeing the transformation

Recommended by Council Member(s): Dalhi Myers

Hours willing to commit each month: 10-20

**CONFLICT OF INTEREST POLICY**

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No **X** \_\_\_\_\_

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No **X** \_\_\_\_\_

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

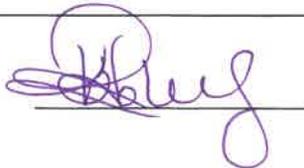
Cheryl English  
Applicant's Signature

05/07/2019  
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

<b>Staff Use Only</b>	
Date Received: <u>5-13-19</u>	Received by: 
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	

**Service Order**  
**For**  
**On Call Engineering Services Agreement**

SERVICE ORDER NO. Holt #15

Date: August 17, 2018

This Service Order No. Holt #15 is issued by Richland County, South Carolina (the “County”), to Holt Consulting Company, LLC. (the “Consultant”) pursuant to that Agreement dated February 11, 2015 between the County and the Consultant called “On Call Engineering Services Agreement Related to the Richland County, South Carolina Sales Tax Public Transportation Improvement Plan” (the “Agreement”).

This Service Order, together with the Agreement, form a Service Agreement. A Service Agreement represents the entire and integrated agreement between the parties and supersedes prior negotiations, representations, or agreements, either written or oral. A Service Agreement may be amended or modified only by a Change Order or Change Directive as provided for in the Agreement.

**I. Scope of Services.**

A. Unless otherwise provided in an exhibit to this Service Order, this Service Order and the Service Agreement are based on the information set forth below:

*See Exhibit A – Scope of Services*

B. Unless otherwise provided in an exhibit to this Service Order, the Consultant’s Services to be provided pursuant to this Service Order are:

*See Exhibit A – Scope of Services*

C. Unless otherwise provided in an exhibit to this Service Order, the County’s anticipated dates for commencement of the Services and Completion of the Services are set forth below:

1. Commencement Date: September 3, 2018
2. Completion Date: *See Exhibit A – Scope of Services - Schedule*

D. Key personnel assigned by Consultant to this Service Scope of Work:

1. Paul A. Holt, P.E. (Principal)
2. Jeff Mulliken, P.E. (Sr. Project Manager)

**II. Insurance**

The Consultant shall maintain insurance as set forth in the Agreement. If the Consultant is required to maintain insurance exceeding the requirements set forth in the Agreement, those additional requirements are as follows:

*N/A*

**III. Owner’s Responsibilities.**

In addition to those responsibilities the County may have as stated in the Agreement, the County in connection with this Service Order only shall:

*N/A*

**IV. Consultant’s Compensation.**

A. The Consultant shall be compensated for Services provided under this Service Order as follows:

<i>Lump Sum</i>	\$	449,289.62
<i>Approved Direct Expenses</i>	\$	7,017.50
<i>Cost Plus Fixed Fee</i>	\$	0.00
<i>Total</i>	\$	<u>456,307.12</u>
<i>Contingency – Not to Exceed*</i>	\$	44,928.96

*\*Requires approval from Richland County to authorize contingency*

B. Additional Services. Unless otherwise provided in an exhibit to this Service Order, any Additional Services by the Consultant shall be paid as Additional Services as provided in the Agreement.

**V. Additional Exhibits.**

The following exhibits and/or attachments are incorporated herein by reference thereto:

*Exhibit A – Scope of Services*

**VI. Execution of Service Agreement**

The Execution of this Service Order by the County below constitutes a Service Order to the Consultant. The execution of this Service Order by the Consultant creates the Service Agreement.

**NOW, THEREFORE**, in consideration of the foregoing, the sufficiency of which is hereby acknowledged by the parties, this Service Agreement is entered into Under Seal as of the Effective Date of \_\_\_\_\_, 2018.

**WITNESS:**

\_\_\_\_\_

**RICHLAND COUNTY, SOUTH CAROLINA**

By: \_\_\_\_\_ (L.S.)

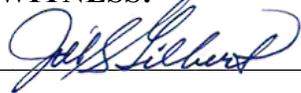
Its: \_\_\_\_\_

Date: \_\_\_\_\_

**CONSULTANT:**

**HOLT CONSULTING COMPANY, LLC**

**WITNESS:**

  
\_\_\_\_\_

By:  \_\_\_\_\_ (L.S.)

Its: Principal \_\_\_\_\_

Date: August 17, 2018 \_\_\_\_\_

## **EXHIBIT A: SCOPE OF SERVICES**

# ATTACHMENT "A"

## SCOPE OF SERVICES AND SCHEDULE

# SPEARS CREEK CHURCH ROAD (S-53)

# WIDENING

### Introduction

Holt Consulting Co. (CONSULTANT) has been authorized by Richland County (COUNTY) to provide engineering services for the widening of Spears Creek Church Road (S-53) in Richland County, South Carolina. Spears Creek Church Road is considered a Rural Minor Arterial by the South Carolina Department of Transportation (DEPARTMENT). The DEPARTMENT holds all public rights-of-way adjacent to the project corridor and assumes all maintenance responsibilities for those said rights-of-way.

The project will consist of widening the existing roadway to five lanes (two lanes in each direction with center median) between Two Notch Road (US 1) and just before the westbound I-20 entrance / exit ramps, for a total length of approximately 2.20 miles. The project is proposed to include bicycle and pedestrian accommodations.

**Project Location** - The project is located in Richland County, northeast of the City of Columbia; however, a large portion of the project is within the City of Columbia municipal limits – between Jacobs Millpond Road (S-1097) and the end of project.

**Existing Conditions** – Spears Creek Church Road is an existing 2-lane, earthen shoulder and ditch section roadway for the majority of the alignment, from just past Two Notch Road to just before Earth Road, for approximately 1.23 miles. The road transitions to a 3-lane, earthen shoulder and ditch section facility from Earth Road to just past the intersection with Pontiac Business Center Drive / Southridge Way, for an approximate distance of 0.63 miles where the roadway transitions back to a 2-lane roadway until the proposed end of project at the I-20 ramps.

Spears Creek Church Road crosses Spears Creek and associated floodway via dual 60-inch, reinforced concrete pipes between Jacobs Millpond Road and Earth Rd. Walden Pond and associated dam structure is situated adjacent to the southbound direction of Spears Creek Church Road at this crossing. The Walden Pond dam failed during the 2015 flood event, breaching the spillway, overtopping Spears Creek Church Road and demolishing the roadway south of the existing dual 6'x6' reinforced concrete box culvert. The new RCPs were installed in this damaged area of roadway to the south of the culvert. This dam has not been repaired to pre-flood conditions to-date. Most recent coordination from 2016 stated that the owners of the pond and dam were planning for permanent breach of the dam.

**Proposed Project Scope (Roadway Widening)** – A Concept Report, Traffic Analysis & Report, Preliminary Roadway and Conceptual Structure Plans, and other associated services, will be developed to reflect the implementation of the widening of Spears Creek Church Road to five lanes with the following;

- 45 mph design speed;
- 12-foot wide travel lanes;
- The addition of a two-way left turn lane along the length of the roadway (assumed 15 foot wide center media);
- Curb and gutter, closed-drainage system;
- The addition of bicycle and pedestrian accommodations along the length of the roadway;
- Hydraulic evaluations of existing FEMA crossing of Spears Creek;
- Potential replacement of existing RC box culvert and dual, RC pipes with a new structure;
- Review vertical/horizontal and intersection alignments and design, and revise, if necessary, to meet design criteria; and,
- Pedestrian accommodations along Earth Road which connect to the Clemson Road Widening project.

**Summary of Anticipated Services** - An outline of the services anticipated for this project is shown below.

- Task 1 - Project Management
- Task 2 - Environmental Services / Permitting
- Task 3 - Traffic Analysis
- Task 4 - Aerial Mapping / Field Surveys
- Task 5 - Concept Report
- Task 6 - Preliminary Roadway Design
- Task 7 - Conceptual Structure Design
- Task 8 - Preliminary Stormwater Management / Hydraulic Design

---

## Quality Control

The CONSULTANT shall implement all necessary quality control measures to produce plans and reports that conform to COUNTY guidelines and standards. Prior to submittal to the COUNTY, all plans and reports shall be thoroughly reviewed for completeness, accuracy, correctness, and consistency. Subconsultants for this project will be required to implement and maintain a stringent quality control program as well. The COUNTY reserves the right to request QA/QC documents (red-lines, checklists, etc) from the CONSULTANT with project deliverables.

## Task 1

### PROJECT MANAGEMENT

The CONSULTANT shall institute a program for conformance with COUNTY requirements for monitoring and controlling project engineering budget, schedule and invoicing procedures. The CONSULTANT's subconsultants shall be included in this program. Proposed dates of submittals, completion of tasks, and final completion of pre-construction services as noted in this agreement will be negotiated with the COUNTY. Included in management of the project will be:

- ◆ Project meetings between the COUNTY, DEPARTMENT and CONSULTANT for clarification of scope, discussion of concepts, review of submittals, etc. at the discretion of the COUNTY.
- ◆ The CONSULTANT will prepare meeting agenda and meeting materials as well as record the minutes of each meeting in which it participates and distribute to the appropriate COUNTY personnel.
- ◆ Prepare monthly invoices, status reports, and schedule updates. Assume a 9-month design schedule which will impact the duration of preparing invoices, status reports, and schedule updates.

At this time, no assumptions should be made for the preparation of invoices, reports and updates during the construction duration of the project. All Construction Phase Services to be negotiated under a future contract modification.

- ◆ The CONSULTANT will provide coordination with its SUB-CONSULTANTS during the execution of their work. Assume a 9-month design schedule.
- ◆ The CONSULTANT will include the COUNTY in any discussions concerning the project prior to submittal of deliverables if that process has the advantage of expediting the completion of any task of the project.

The CONSULTANT will attend meetings with the COUNTY and stakeholders from various organizations affected by this project in order to incorporate the needs and desires of these organizations into the decision-making process. It is assumed that the CONSULTANT will attend 9 project meetings (1 each month during the design services) and two (2) additional review coordination meetings with the DEPARTMENT, COUNTY and others, as applicable. The CONSULTANT will be in attendance at these meetings and will prepare all necessary display materials, meeting agendas and minutes.

#### **Deliverables:**

1. Nine (9) status reports (approximately monthly) and updated schedule. Two (2) additional meetings may be held specific to miscellaneous coordination efforts.
2. Meeting agendas and meeting minutes covering all project meetings. Meeting agendas are to be provided to the COUNTY within two (2) business days prior to all meetings. Meeting

minutes are to be provided to the COUNTY within three (3) business days after all meetings.

## **Task 2**

### **ENVIRONMENTAL SERVICES/PERMITTING**

Within two weeks of the date that the COUNTY provides a Notice to Proceed (NTP) for the subject project, and prior to commencement of design, the CONSULTANT shall make a determination of the environmental and/or navigational permits expected to be required for the subject project on a permit determination form. This information will inform the COUNTY of the anticipated permits and will be incorporated in the project schedule to ensure compliance.

No Jurisdictional Determination services shall be conducted during this scope of services. Desktop level wetland mapping (National Wetland Inventory, NWI) shall be used as a general guide during the development of the roadway alignment for preparation of the concept report and preliminary plans.

No permitting services shall be conducted during this scope of services; however, the Concept Report (see Task 5) shall include potential permitting requirements and other environmental issues.

No NEPA documentation services are assumed for this scope of work.

#### **Technical Reports**

Hazardous Waste and Underground Storage Tanks – In assessing the environmental liabilities associated with the proposed new rights of way, the COUNTY may conduct appropriate / applicable elements of a Phase I Environmental Site Assessment in accordance with procedures established by ASTM Designation E 1527-13, “Standard Practice for Environmental Site Assessments: Phase I Environmental Site Assessment Process”. This approach complies with the Standards and Practices for All Appropriate Inquiries (AAI), Final Rule published in 40 CFR Part 312. A Phase 2 Site investigation may be conducted by the COUNTY for those sites recommended for additional study as stated in the Phase 1 ESA. The results / deliverable provided from a Phase 1 ESA and any potential Phase 2 Site Investigations will be provided to the CONSULTANT.

**Public Coordination/Public Meeting** – One (1) public meeting is proposed for this phase of the project. The meeting is proposed to be conducted following development of the concept report.

The CONSULTANT will develop and provide to the COUNTY a list of property owners and stakeholders such as businesses, schools, shopping centers and home owners associations.

The public meeting will tentatively be scheduled for 5:00 pm to 7:00 pm on a Monday or Thursday at a venue along, or near, the project corridor. The CONSULTANT, with input from the

COUNTY, will be responsible for procuring the venue and determination of date and time. The CONSULTANT will be responsible for the preparation of public notice letters and draft media release necessary for promoting the meeting. The COUNTY will provide sample documentation from a previous public meeting. Following COUNTY approval of the public notice letter, the CONSULTANT will mail letters to the list of property owners and stakeholders.

The CONSULTANT, with input from the COUNTY, shall prepare necessary public meeting materials, (deliverables would include project design displays, project overview displays, project typical sections and right of way data tables, as applicable). The CONSULTANT will provide necessary boards and display easels. The CONSULTANT shall also be responsible for the development and printing of handouts, comment cards and sign-in sheets for the public meeting. The COUNTY will provide a base template (with language utilized for previous public meetings) for the handout, comment card and sign-in sheets. The CONSULTANT shall provide draft copies of all materials to be used in the public meeting to the COUNTY for review a minimum of 15 business days prior to printing. The CONSULTANT will also provide the COUNTY with PDF versions of all final deliverables, as stated above, for the public information meeting one week prior to the meeting for posting on the COUNTY website.

The public meeting is assumed to be held as an open-house style meeting. The COUNTY may conduct a brief formal presentation at some time during the public information meeting. The CONSULTANT shall attend the scheduled public meeting and have a minimum of four (4) personnel knowledgeable of the project and its impacts in attendance. The CONSULTANT's role at the meeting is to discuss the project alternatives, proposed design and impacts with the public in attendance.

The COUNTY may secure security guards from local law enforcement agencies or private security firms for all public meetings. The COUNTY will also be responsible for fabricating and erecting signs to be placed on the projects as well as any directional signage needed at the public meeting venue.

The CONSULTANT shall prepare a summary of the public meeting comments within seven (7) business days from the close of the public comment period and receipt of the comments from the COUNTY. The COUNTY will provide a sample from a previous public meeting on a similar project. The COUNTY will be responsible for development of public comment responses and individual response letters, at their discretion. The CONSULTANT may be asked to assist with the development of appropriate responses, as necessary.

**Assumptions:**

- The CONSULTANT will conduct property owner research and develop property owner and stakeholder contact/ mailing list in Excel format. Assume 125 contacts.

- The CONSULTANT will submit a draft media release to the COUNTY one month prior to the public meeting.
- The CONSULTANT will prepare public notice letters and mail/deliver to stakeholders one month prior to the public meeting. Assume 125 letters.
- The center alignment reflecting both typical sections to be presented at public meeting (see Task 5 below).
- The CONSULTANT will provide printed and PDF copies of all displays (up to 12 – 36-in x 48-in). Draft copies of the displays shall be submitted to the COUNTY in full size hardcopies 15 days prior to the Public Meeting. The CONSULTANT assumes two (2) rounds of revisions on public meeting materials and displays.
- The CONSULTANT assumes up to 100 comments will be received and included in the public meeting summary.
- Meeting Preparation and Debrief meetings will be held at Richland County Penny Offices in Columbia, SC.
- Participation of four (4) CONSULTANT team members at one (1) Public Meeting

### **Deliverables**

1. Permit Determination Form
2. Property Owner and Stakeholder list
3. Public Notice Letters
4. Draft Media Release
5. Attendance at one (1) Public Meeting and preparation of Public Meeting materials (as stated in scope)
6. Public Meeting Summary

## **Task 3**

### **TRAFFIC ANALYSIS**

**Data Collection** – The CONSULTANT will collect data necessary to perform a detailed traffic analysis of existing and future design conditions. The data collection will include the following activities:

**Field Investigation** – The CONSULTANT will conduct a field visit to examine the existing roadway conditions and adjacent land use characteristics present within the study area, including:

1. Existing roadway speed limits
2. Number of lanes
3. Type and length of turn lanes
4. Traffic control

The field investigation will also identify those locations where horizontal and/or vertical sight distance may be limited at roadway and driveway intersections and identify locations where access management principles may be applied to consolidate driveway curb cuts.

**Accident Data Collection** – The COUNTY will obtain the most recent three years crash data along the study corridor.

**Traffic Signal Timing Data Plan Collection** – The CONSULTANT will obtain existing traffic signal timing information from the DEPARTMENT for the following signalized intersection along Spears Creek Church Road within the corridor:

1. Spears Creek Church Road at Two Notch Road
2. Spears Creek Church Road at Earth Road / Woodcreek Farms Road

**Traffic Volume Data Collection** – The CONSULTANT will conduct manual turning movement counts in 15-minute intervals during the weekday A.M. peak (7:00 to 9:00 A.M.) and P.M. peak (4:00 to 6:00 P.M.) on either Tuesday, Wednesday or Thursday at the signalized intersections indicated above and the following unsignalized intersections:

1. Spears Creek Church Road and Jacobs Millpond Road on North End of Project
2. Spears Creek Church Road and Jacobs Millpond Road on South End of Project
3. Spears Creek Church Road and I-20 Ramps
4. Spears Creek Church Road at Greenhill Parish Parkway/Jacobs Drive
5. Spears Creek Church Road at Pontiac Business Center Drive/Southridge Way

The CONSULTANT will conduct 24-hour bi-directional counts during the mid-week at the following locations:

1. Spears Creek Church Road between I-20 and Earth Road/Woodcreek Farm Road
2. Spears Creek Church Road between Earth Road and Two Notch Road/Woodcreek Farm Road

All counts will be conducted while the local public schools are in session.

The CONSULTANT will utilize travel demand models and/or average annual growth rates to establish design year and background traffic growth.

**Development Data Collection** – The CONSULTANT will obtain information concerning planned and approved development projects affecting traffic within the corridor area. Information concerning projected land uses, zoning and development planning documents will also be obtained.

**Traffic Analysis** – The CONSULTANT will perform the necessary analyses of the proposed improvement alternatives using the information obtained during the Data Collection task.

**Conceptual Analysis** – The CONSULTANT will identify the opening year and design year (20 years past opening date) peak hour Levels of Service for roadway segments and intersections within the study area using the procedures and methodologies outlined in the current editions of Special Report 209: Highway Capacity Manual 2000 edition and traffic analysis software, such as Highway Capacity Software (HCS) or Synchro 7.0 or 8.0 SimTraffic. The results of the conceptual design analysis will include:

1. The number and type of lanes on each approach of the study area intersections
2. Length of turn lanes to provide sufficient vehicle storage
3. LOS Tables
4. Opening year ADT and design year ADT

**Accident Analysis** – The CONSULTANT will identify the existing high crash locations within the corridor and will determine:

1. the total number of crashes, number of fatal crashes and fatalities, number of injury crashes and injuries;
2. the probable cause, time and location of all the fatal crashes;
3. the total number of the property damage crashes;
4. the lighting and pavement condition of all the crash occurrences

The CONSULTANT will summarize the different crash types and determine the primary causes of the existing crashes. The CONSULTANT will identify those locations with frequent and/or severe crash histories that may be able to be addressed through design and traffic control measures implemented as part of this project. The CONSULTANT will evaluate the most recent three years of available crash data.

***Report Preparation*** – The CONSULTANT will prepare a traffic study that will outline the evaluations performed and the recommended improvements along the corridor and comparative analysis of the existing roadway to the post improvement roadway. The results will provide Levels-of-Service for each scenario studied. The CONSULTANT will submit a PDF of the traffic study to the COUNTY. Upon receipt of any comments, the CONSULTANT will revise the study accordingly and submit a PDF and two (2) final copies to the COUNTY for submittal to the DEPARTMENT for review. The CONSULTANT will revise the study as necessary per DEPARTMENT comments for final approval. After approval of the recommended improvements, the CONSULTANT will proceed with the development of preliminary roadway plans.

Traffic Signal Warrant Analysis will not be performed under this scope of work; however, recommended intersections, if applicable, for traffic signal warrant studies will be indicated in the report.

The CONSULTANT will notify the COUNTY’s designated Project Manager prior to performing any work on site.

## **Task 4**

### **AERIAL MAPPING / FIELD SURVEY**

***Aerial Photography and Aerial LiDAR Mapping***– The CONSULTANT will conduct Aerial Photography and Aerial LiDAR Mapping services to SCDOT standards for use during the preparation of the concept report, design and roadway plan development. Mapping will be conducted to the contour accuracy of 0.5 foot (one-foot contour interval) and prepared for use in

plans developed to a horizontal scale of 1" = 20'. The vertical and horizontal accuracy will be equal to or better than 0.05-ft RMS on hard surfaces and equal to or better than 0.5-ft on non-paved surfaces. Aerial mapping deliverables shall include a 2D planimetric file, 3D digital terrain model (DTM) file, in SCDOT Standard Symbology, and orthophotography (TIF, or other geospatial digital file format).

Field annotation of aerial topography will be performed by the CONSULTANT.

Mapping limits are shown in the attached Exhibit 1.

***Field Survey*** – The CONSULTANT shall conduct necessary field surveys for the proper development / control of aerial LiDAR mapping services. Field survey services for the preparation of aerial LiDAR mapping shall include the placement of aerial panels at pre-determined and coordinated locations within the project area. Panels shall be either V-shaped (2-foot legs with 1 foot width) or X-shaped (1 foot legs on each side with 1 foot width). Field survey of the panels will be performed utilizing the South Carolina VRS Network to establish horizontal coordinates referenced to the South Carolina State Plane Coordinate System (NAD 83/2011) for each panel point. Elevations referenced to the NAVD 88 Vertical Datum will be established for each panel by performing differential level loops to the accuracy necessary for LiDAR mapping accuracy.. An ASCII or .txt file shall be provided containing the horizontal coordinates and vertical elevations of each panel point.

Additionally, the CONSULTANT will obtain two (2) field surveyed cross sections upstream (one (1) at the face of existing drainage structures and one (1) at the existing rights-of-way) and one (1) downstream at the face of the existing drainage structures for use in the development of the preliminary hydraulic models necessary to perform a preliminary hydraulic study of the FEMA Special Flood Hazard Area along Spears Creek Church Road. Detailed hydraulic models and studies of the FEMA Special Flood Hazard area will be completed in subsequent phases of work for this project - see Task 8.

The intent is to utilize the Aerial LiDAR mapping conducted in this stage of work for future design services, specifically, pavement surveys. Control, LiDAR mapping checks, supplemental surveys, obscured areas, drainage / outfall surveys, property monumentation, etc to be conducted upon further development of this project.

**Assumptions:**

1. The COUNTY will advertise the Eminent Domain notification prior to the CONSULTANT conducting the field work.

**Task 5**

## CONCEPT REPORT

**Documentation of Existing Conditions and Identification of Deficiencies** – Aerial LiDAR mapping and photography (as conducted under this scope of work) of the proposed project area will be utilized for all design and plan development under this scope of work. The CONSULTANT will review the project corridor through the use of existing roadway plans, aerial photography & LiDAR mapping, site visits, and other available desktop-level data / information (ie; County GIS data, wetland inventory, cultural resources, etc) to determine existing and proposed land-use of properties within corridor, roadway data inventory (for existing intersecting roadways within corridor) to include lane widths, intersection configurations, types of accesses provided, natural drainage patterns, opinion of pavement conditions upon visual observation, observation of utilities, and potential impacts to the surrounding community. At the same time, any deficiencies that exist throughout the project such as sight distance problems at intersections or inadequate horizontal or vertical clearances, areas of insufficient shoulders, and areas where the existing pavement structure has deteriorated will be identified. Photography and videotaping may be used to document these conditions; copies of which to be submitted to COUNTY

**Develop Design Criteria** – The CONSULTANT will prepare the project Design Criteria in accordance with the following;

- *SCDOT Roadway Design Manual (2017 Edition);*
- *Applicable Instructional Bulletins, Preconstruction Advisory Memos and Preconstruction Design Memos;*
- *Road Design Plan Preparation Guide-2000;*
- *Standard Drawings for Road Construction (latest revisions per Notice to Proceed of this work);*
- *All applicable American Association of State Highway Transportation Officials (AASHTO) publications.*

Any exceptions and/or deviations from established design guides and standards will be identified. The CONSULTANT will notify the COUNTY of any exceptions and/or deviations from the Design Criteria as soon as identified. The COUNTY will coordinate the Design Criteria with the DEPARTMENT for final approval. Development of a formal Design Exception is not included as part of this contract.

**Typical Section, Alternate Alignment and Intersection Studies** – Existing features of the project will be considered during development of the roadway typical sections and alignment studies. Environmental constraints, railroads, utilities, businesses, and residences will be considered in the development of the typical sections and proposed alignments.

**Project Concept Report** – The CONSULTANT will prepare a Project Concept Report for COUNTY approval. The report shall include, but not limited to the following:

- Project overview;
- Existing conditions;

- Environmental constraints / design and coordination issues (includes utilities and railroads); COUNTY to provide documentation of utilities within corridor (SC 811) prior to alignment studies and typical section production.
- Project layout based on aerial LiDAR mapping and aerial photography;
- Approved design criteria;
- Typical section; (assume two)
  - Typical No. 1: On-street bike lanes with sidewalk behind curb
  - Typical No. 2: Shared-Use Pathways
- Alignment studies; (assume left, right and center alignments)
- Impact comparisons (rights-of-way, utilities, environmental, traffic, costs, etc)
- Conceptual bridge data;
- Project schedule and cost estimates (to include any existing COUNTY estimates), and;
- Recommendations for design and potential design refinements / enhancements.

The COUNTY will provide to the CONSULTANT a template, in Word format, of previously prepared concept report(s).

## **Task 6**

### **PRELIMINARY ROADWAY DESIGN**

***Preliminary Roadway Plans*** – Following Project Concept Report approval, Traffic Study recommendations, and discussions with COUNTY regarding the recommended design approach, the CONSULTANT will prepare Preliminary Roadway Plans. The plans will be developed to the level of detail of approximately 30% Complete Construction Plans. The Preliminary Roadway Plans for the project will be prepared at a scale of 1"=20' scale to illustrate pertinent information associated with roadway design. The plans will be sufficiently developed to illustrate the construction limits and right-of-way requirements of the entire project. The plans will incorporate information obtained during data collection / site visits and any utility information discovered during coordination with utility owners (COUNTY to conduct), and the design will be adjusted where possible to minimize impacts. Additionally, the design will be adjusted to minimize impacts to developed properties and wetlands. Preliminary Plans will include plan, profile and cross-sections of the recommended design, to include (at a minimum) the following;

- Typical Sections
- Horizontal / vertical alignments (mainline and relocated side roads only)
- Plan Layout (lane widths, radii, directional arrows, storage, tapers, etc)
- Review of sight distance considerations
- Review of non-standard driveway grades and tie-ins
- Limits of existing rights-of-way, easements and adjacent properties
- Property lines and parcel numbers (from County GIS data)
- Anticipated location, type and size of necessary drainage culverts, major cross-lines, outfall improvements, retaining walls, and other miscellaneous roadway structures and proposed bridge

- Cross-sections at 100 foot intervals on tangents and 50-foot intervals in curves (mainline and relocated side roads only)
- Construction limits
- Proposed rights-of-way and easements
- Labeling (type, size and location) of existing, major utility features

It is assumed that the mainline Spears Creek Church Road alignment may be a combination of left and right alignment shifts in order to accommodate the necessary typical section with reduced impacts. It is assumed that such alignment will be reflected in the preliminary plans.

Upon completion of the Preliminary Roadway Plans, the CONSULTANT will submit the plans to the COUNTY for review and comment. The CONSULTANT will be responsible for addressing comments and resubmitting revised Preliminary Roadway Plans. The COUNTY will provide the Preliminary Roadway Plans to the DEPARTMENT for review and comment following receipt of revisions.. It is assumed the DEPARTMENT will provide a matrix of comments with their review. The CONSULTANT will be responsible for providing appropriate comment responses; however, no plan changes or plan resubmittals to the DEPARTMENT are assumed at this stage.

A cost estimate will be prepared by the CONSULTANT and submitted along with the Preliminary Roadway Plans for use by the COUNTY. The COUNTY will use this cost estimate in order to determine whether or not the scope of the project needs to be reduced or expanded due to budgetary constraints.

Upon completion of the Preliminary Roadway Plans, the CONSULTANT will provide the COUNTY with two (2) half-sized, hard copy sets of plans along with a PDF (half-size and full size). The CONSULTANT at this time will also provide the COUNTY with preliminary new rights-of-way areas for use in developing an estimated right-of-way cost.

## **Task 7**

### **CONCEPTUAL STRUCTURE DESIGN**

This task includes the analysis for a potential new structure installation along Spears Creek Church Road at the Spears Creek crossing and associated roadway widening. Existing conditions at this crossing are dual 60-inch, reinforced concrete pipes placed after the 2015 flood event which demolished the roadway south of the existing dual 6'x6' reinforced concrete box culvert. No more than three (3) different structural concepts will be evaluated for inclusion in the Concept Report. The plans for this Task will include a conceptual plan and profile sheet and typical section sheet including construction staging anticipated.

**Design Criteria** – Structure design criteria will be developed in accordance with the following DEPARTMENT and AASHTO (as noted) publications;

- *Bridge Design Manual, 2006;*
- *Road Design Plan Preparation Guide, 2000;*

- *SCDOT Roadway Design Manual, 2017 Edition;*
- *Standard Drawings for Road Construction;*
- *Standard Specifications for Highway Construction, 2007;*
- *Bridge Design Memoranda; and,*
- *All applicable American Association of State Highway and Transportation Officials (AASHTO) publications.*

The following design and construction specifications will be used in the design and preparation of preliminary bridge plans:

- *Bridge Design Manual, 2006;*
- *Standard Specifications for Highway Construction, 2007;*
- *AASHTO's LRFD Bridge Design Specifications, 6th edition (2012) and the latest Interim Specifications in place at the time of contract execution;*
- *AASHTO's LRFD Bridge Construction Specifications, 3<sup>rd</sup> edition (2010) and the latest Interim Specifications in place at the time of contract execution;*
- *Geotechnical Design Manual, v. 1.1, 2010;*
- *Seismic Design Specifications for Highway Bridges, v. 2, 2008;*
- *Supplemental and Technical Supplemental Specifications as already prepared by the DEPARTMENT for bridge design and/or construction.*
- *Bridge design memoranda issued by the DEPARTMENT dated April 2006 or later.*
- *The latest edition of the ANSI/AASHTO/AWS D1.5-2002 Bridge Welding Code, with additions and revisions as stated in the special provisions.*
- *AASHTO "Guide Specifications" as may be applicable to the project.*

For any proposed bridges, they are to be assumed to have an Operational Classification = II and is in Seismic Design Category "A."

**Conceptual Plans** – The CONSULTANT will evaluate alternate layouts based on the parameters of the horizontal and vertical design(s) and submit a drawing showing the preferred layout and any alternates considered. Concurrence from the DEPARTMENT on the preferred alternate is necessary prior to development of preliminary plans in subsequent phases of this project. Conceptual design for bridge components will be performed to the extent necessary for verification of structure type, determination of approximate component sizes and feasibility of recommended foundations.

The CONSULTANT shall prepare a conceptual cost estimate based on the conceptual structure design to be included with the preliminary roadway estimate.

## Task 8

### **PRELIMINARY STORMWATER MANAGEMENT/HYDRAULIC DESIGN**

The CONSULTANT will perform preliminary roadway drainage design, stormwater management, and hydraulic design consistent with the level of completion for the roadway design of the project.

The roadway drainage and hydraulic design will be based on the information obtained in the associated services in this scope of work. The following subtasks will be performed as part of this task:

**Drainage Field Review / Data Acquisition** – The CONSULTANT will perform a detailed review of the project site. The purpose of the field review is to evaluate the existing drainage conditions and document potential design issues for the project. The following items shall be documented during the field review:

- Jurisdictional Stream / FEMA Special Flood Hazard Areas and Crossings
- Existing conditions at major cross-lines (major cross-lines are designated as cross-line structures including and larger than 48" pipe); CONSULTANT to verify existence;
- Outfall conditions and potential drainage concerns for areas adjacent to the roadway;
- Adjacent Stormwater Basins which may be impacted by the project;
- Determine sizes of existing and proposed box culverts and cross-line pipes at and above 48" in diameter;
- Existing / potential erosion control issues along the project.

The CONSULTANT shall obtain all available effective FEMA data for FEMA floodplain crossings, water quality data, and any stormwater as-built data available for adjacent developments. The water quality data shall include any stream impairments at downstream outfalls.

**Drainage Design Criteria** – The CONSULTANT shall prepare a summary of the roadway drainage, stormwater management, and hydraulic analysis design criteria. The design criteria will be based on the SCDOT's *Requirements for Hydraulic Design Studies* (2009) as a minimum. The CONSULTANT will review Richland County Design Standard and prepare recommendations for any conflicts in the design criteria. The drainage design criteria shall address the requirements for stream impairments downstream of the project.

**Major Cross-Line Studies** – In the course of the field review, the CONSULTANT shall identify all existing cross-lines and to determine the existence of any major cross-lines (structures including and larger than 48" pipe). It is assumed for this scope of services that one major cross-line exist within the project limits, along Spears Creek. Should additional major cross-line be identified, a contract modification will be negotiated for additional hydraulic studies as stated below.

The CONSULTANT shall perform a hydrologic and hydraulic study for each major cross-line drainage structure along the project. The study will include a watershed study to determine the design flows at the structure and hydraulic analysis of the cross-line in accordance with SCDOT design standards. The CONSULTANT will estimate cross-line inverts and channel topography based on field reviews. The evaluation of the cross-line should be based on the preliminary roadway design. Based on the evaluation, the CONSULTANT will provide recommendations for retaining, replacing, or other roadway drainage alternatives for each cross-line structure.

The design storm for each cross-line shall be based on the design criteria identified as part of this task. The design storm shall be based on the SCDOT's *Requirements for Hydraulic Design Studies*.

All major cross-lines will be identified and shown on the preliminary roadway plans.

***Outfall Studies*** – The CONSULTANT shall perform a preliminary pre-construction versus post-construction analysis at each outfall. The pre-construction versus post-construction analysis shall be based on the preliminary roadway design. The outfall analysis shall address the potential increase in flows from the project and include any recommendations (if needed) for stormwater best management practices to address water quantity or quality. Best management practices which should be considered include stormwater basins, outfall improvements, water quality devices, etc. A preliminary design for the best management practice shall be performed to approximate the area of impact to adjacent property. Examples include a preliminary size for stormwater basins, length of outfall improvements, and size / type for water quality devices.

The preliminary plans shall be used by the CONSULTANT to show cross-line extensions, replacements, etc. Any potential outfall improvements or best management practices should also be shown on the preliminary plans.

The CONSULTANT will be responsible for preparing a Drainage Summary Report to include the calculations performed as part of this scope of services, recommended improvements for cross-lines and outfalls, and recommendations for FEMA floodplain and Jurisdictional Stream crossings. The Drainage Summary Report shall include a narrative description of the drainage conditions along the project and a summary of any potential roadway drainage issues along the project.

Detailed ditch design and closed storm system design is not included in this scope of work. The CONSULTANT will be required to approximate roadway drainage areas for each outfall based on the preliminary roadway plans; however no interior drainage system design is required for this phase of the project. Field surveys of drainage structures / cross-lines will not be performed as part of this phase of the project.

Sediment and erosion control design is not required for this phase of the project. As part of the field reviews, the CONSULTANT shall identify any areas which are highly susceptible to erosion or sedimentation issues. These areas should be identified in the field review and summarized in the drainage report. These areas may require additional erosion and sediment control above the normally accepted methods for roadway improvement projects. Example areas include existing ponds located downstream of the project, areas of large cut and fill, etc.

***Preliminary Hydraulic Analysis*** – The proposed improvements along Spears Creek Church Road will likely impact the FEMA-defined Special Flood Hazard Area associated with the Spears Creek crossing and associated floodway. The project will include a preliminary hydraulic study to evaluate the existing and/or proposed hydraulic structures.

The existing hydraulic structure under Spears Creek Church Road along Spears Creek consists of dual 60-inch, reinforced concrete pipes which were added to the south of the existing dual 6'x6' reinforced concrete box culvert in the area demolished during the 2015 flood event which also

breached the Walden Pond dam. The stream crossing within the project corridor is designated Zone AE Special Flood Hazard Area. The CONSULTANT will obtain and verify all existing hydraulic data and utilize available, existing models, as the basis of the studies, where applicable. The existing models will be updated to reflect the limited additional field survey data of the project area obtained for this phase of work. The existing hydraulic model (or developed model from survey) will be utilized to evaluate the potential impacts of extending the pipes and/or culvert conveying Spears Creek. If necessary, the hydraulic models will be utilized to evaluate potential replacement structures as well. The proposed conditions models will be developed based on the proposed design to analyze the potential impacts of the project. The analysis of the existing hydraulic data will include a review of the watershed and FEMA calculated design flows to ensure their accuracy with existing conditions.

The preliminary hydraulic studies will be based on DEPARTMENT requirements and will include an evaluation of the impacts from the proposed construction.

**Assumptions:**

1. If needed, the CONSULTANT will utilize geotechnical data from reports developed for the nearby Clemson Road widening project to develop input to the preliminary hydraulics study.
2. CONSULTANT to obtain FEMA model data and COUNTY will provide available LiDAR data.
3. A Conditional Letter of Map Revision (CLOMR) or a No-Impact Certification will be completed as part of a future work order as required.
4. The CONSULTANT will complete more detailed hydraulic studies and the hydraulic study documentation as required by the United States Army Corps of Engineers as part of the environmental permit as part of a future work order as required.

## Services Not Provided

Services not provided by the CONSULTANT include, but are not limited to, the following:

- Lighting and Electrical plans
- Landscaping and irrigation plans
- Pavement coring or pavement design
- Environmental Assessment Documentation
- Falling Weight Deflectometer (FWD) testing
- Video Pipe Inspection
- The CONSULTANT shall not be the “responsible engineer” referenced IN 2009-04 who evaluates the structural condition and performs the preliminary inspection of existing pipes and culverts to determine if they can be retained. The DEPARTMENT shall determine if existing pipes and culverts are to be retained due to structural conditions. The CONSULTANT will indicate the retention/extension of all existing pipes/culverts which meet the hydraulic requirements unless otherwise directed by the DEPARTMENT
- Sight-specific Response Analysis study
- Utility relocation design and plans
- Utility coordination
- Right-of-way acquisition, exhibits, negotiations, or appraisals
- Right-of-way or construction phase design services and plans
- Administering or advertising the bid process
- Fabricating or erecting signs for public meetings
- Alternate designs for bidding
- Construction Engineering and Inspection (CEI)
- Location of water and sewer utility services for each utility customer in the project area.
- All other services not specifically included in this scope of work
- Construction Phase Services (proposed contract modification for these services)

## Services of the COUNTY

The COUNTY agrees to provide to the CONSULTANT, and at no cost to the CONSULTANT, the following upon request:

- Access to and use of all reports, data and information in possession of the COUNTY which may prove pertinent to the work set forth herein.
- Existing Policies and Procedures of the COUNTY with reference to geometrics, standards, specifications and methods pertaining to all phases of the CONSULTANT's work.
- Eminent Domain advertisement notice.
- Coordinate, advertise, fabricate and erect signs, and approve location for Public Meeting.
- Provide Security guard for the public information meeting.
- Existing roadway plans.
- Provide existing signalized intersection coordination timing(s), existing interconnect plan, and location of master, if applicable.
- Provide Existing utility data provided by Utility Owners within the project area
- Final moving, demolition and reset items list. An initial list will be provided by the CONSULTANT.
- Contract documents (project-specific special provisions to be supplied by CONSULTANT)
- Right-of-Way acquisition.
- As-built roadway plans.
- Construction Engineering and Inspection (CEI)
- Phase 1 Environmental Site Assessment
- Approved pavement design

## **Project Deliverables**

The CONSULTANT will provide to the COUNTY the deliverable items shown below within the time allotted for each phase of work. Delivery may not be in the order shown.

- Meeting Agendas and Meeting Minutes
- Photography / Video (project documentation)
- Roadway and Bridge Design Criteria
- Project Concept Report
- Project Traffic Analysis / Study
- Public Information Meeting materials (as detailed in scope of work)
- Preliminary Roadway Plans
- Bridge Concept Layout(s)
- Conceptual Structure Plans
- Drainage Summary Report
- Preliminary Plans construction cost estimate
- Documentation of areas of new rights-of-way (per parcel)
- CADD files

## Schedule

Below is a summary of significant milestones and anticipated submittal timeframes:

<b>Project Concept Report</b> .....	4	months from NTP
<b>Public Information Meeting</b> .....	5	months from NTP
<b>Preliminary Roadway &amp; Bridge Plans</b> .....	7	months from NTP
<i>assume COUNTY review (1 month)</i> .....	8	months from NTP
<b>Preliminary Roadway &amp; Bridge Plans (revised) **</b> .....	9	months from NTP
<i>assume SCDOT review (25 business days)</i> .....	10	months from NTP

The submittal dates include time for COUNTY/DEPARTMENT review as noted. Per the Intergovernmental Agreement between the COUNTY and the DEPARTMENT, the DEPARTMENT has 25 business days for their review.

**\*\* - Theoretical completion date of services under this scope of work.**

Exhibit 1: Aerial Photography & Aerial Mapping Limits

# Exhibit 1 - Aerial Photography and Aerial Mapping Limits

**Legend**  
Survey Limits



Google Earth

© 2018 Google

3000 ft



	Directs	
Neel-Schaffer	Task 8	\$454.50 <i>mileage, FEMA data fee</i>
AECOM	Task 2	\$1,337.50 <i>mileage, printing</i>
AECOM	Task 3	\$2,665.50 <i>mileage, traffic counts, printing</i>
GPI	Task 4	\$635.00 <i>mileage, per diem, lodging</i>
CSS	Task 4	\$1,925.00 <i>traffic control</i>
	<b>Total Directs</b>	<b>\$7,017.50</b>

# SERVICE ORDER MODIFICATION

**Project No./Name:** Years 1-2 Dirt Road Paving  
**Service Order No.:** M&H#4  
**Modification No.:** 3  
**Consultant:** Mead & Hunt, Inc  
**Modification Type:**  Contingency Authorization  
 Other

**RICHLAND COUNTY**  
**Department of Transportation**  
**P.O. Box 192**  
**2020 Hampton St.**  
**Columbia, S.C. 29201**

**DESCRIPTION:**

*This service order modification is to allow a contract time extension (from the original end date of July 2017) to a proposed end date of February 11, 2020. This will allow necessary design and rights of way services to continue and be completed on the contracted roads. NO FEE ADJUSTMENTS ARE PROPOSED BY THIS MODIFICATION.*

**SERVICE ORDER BUDGET SUMMARY**

**Amount**

Consultant Compensation	\$439,725.00
Contingency	\$43,972.50
<b>Total Service Order Budget</b>	<b>\$483,697.50</b>

**CONTINGENCY AUTHORIZATIONS**

Contingency Budget	\$43,972.50
Authorized Contingency	\$8,850.00
<b>Available Contingency</b>	<b>\$35,122.50</b>

**MODIFICATION DETAILS**

Mod. No.	Description	Contingency Authorization	Other
1	Additional Design & Surveys (Fee applied to original PO amount)		
2	Summer Haven / Haven Circle (Additional Survey & Engineering Services)	\$8,850.00	
3	Contract Time Extension (NO FEE ADJUSTMENT)		X
4			
5			
6			
7			
8			
9			
10			

**\$8,850.00**



Accepted by: Richland PDT Project Manager (Signature)



Date

Accepted by: Authorized Richland County Management (Signature)

Date

# SERVICE ORDER MODIFICATION

**Project No./Name:** Years 1-2 Dirt Road Paving  
**Service Order No.:** M&H#5  
**Modification No.:** 2  
**Consultant:** Mead & Hunt, Inc  
**Modification Type:**  Contingency Authorization  
 Other

**RICHLAND COUNTY**  
**Department of Transportation**  
**P.O. Box 192**  
**2020 Hampton St.**  
**Columbia, S.C. 29201**

**DESCRIPTION:**

*This service order modification is to allow a contract time extension (from the original end date of September 2017) to a proposed end date of February 11, 2020. This will allow necessary design and rights of way services to continue and be completed on the contracted roads. NO FEE ADJUSTMENTS ARE PROPOSED BY THIS MODIFICATION.*

**SERVICE ORDER BUDGET SUMMARY**

	Amount
Consultant Compensation	\$259,454.30
Contingency	\$0.00
<b>Total Service Order Budget</b>	<b>\$259,454.30</b>

**CONTINGENCY AUTHORIZATIONS**

Contingency Budget	\$0.00
Authorized Contingency	\$0.00
<b>Available Contingency</b>	<b>\$0.00</b>

**MODIFICATION DETAILS**

Mod. No.	Description	Contingency Authorization	Other
1	Add'l Design Services (Fee utilized contingency with remainder increasing PO)		
2	Contract Time Extension (NO FEE ADJUSTMENT)		X
3			
4			
5			
6			
7			
8			
9			
10			

\$0.00



Accepted by: Richland PDT Project Manager (Signature)



Date

Accepted by: Authorized Richland County Management (Signature)

Date

# SERVICE ORDER MODIFICATION

**Project No./Name:** Years 1-2 Dirt Road Paving  
**Service Order No.:** M&H#6  
**Modification No.:** 2  
**Consultant:** Mead & Hunt, Inc  
**Modification Type:**  Contingency Authorization  
 Other

**RICHLAND COUNTY**  
**Department of Transportation**  
**P.O. Box 192**  
**2020 Hampton St.**  
**Columbia, S.C. 29201**

**DESCRIPTION:**

*This service order modification is to allow a contract time extension (from the original end date of September 2017) to a proposed end date of February 11, 2020. This will allow necessary design and rights of way services to continue and be completed on the contracted roads. NO FEE ADJUSTMENTS ARE PROPOSED BY THIS MODIFICATION.*

**SERVICE ORDER BUDGET SUMMARY**

	Amount
Consultant Compensation	\$479,292.00
Contingency	\$0.00
<b>Total Service Order Budget</b>	<b>\$479,292.00</b>

**CONTINGENCY AUTHORIZATIONS**

Contingency Budget	\$0.00
Authorized Contingency	\$0.00
<b>Available Contingency</b>	<b>\$0.00</b>

**MODIFICATION DETAILS**

Mod. No.	Description	Contingency Authorization	Other
1	Add'l Design Services (Fee utilized contingency with remainder increasing PO)		
2	Contract Time Extension (NO FEE ADJUSTMENT)		X
3			
4			
5			
6			
7			
8			
9			
10			

\$0.00



Accepted by: Richland PDT Project Manager (Signature)



Date

Accepted by: Authorized Richland County Management (Signature)

Date

# SERVICE ORDER MODIFICATION

**Project No./Name:** Years 1-2 Dirt Road Paving  
**Service Order No.:** M&H#7  
**Modification No.:** 1  
**Consultant:** Mead & Hunt, Inc  
**Modification Type:**  Contingency Authorization  
 Other

**RICHLAND COUNTY**  
 Department of Transportation  
 P.O. Box 192  
 2020 Hampton St.  
 Columbia, S.C. 29201

**DESCRIPTION:**

*This service order modification is to allow a contract time extension (from the original end date of September 2017) to a proposed end date of February 11, 2020. This will allow necessary design and rights of way services to continue and be completed on the contracted roads. NO FEE ADJUSTMENTS ARE PROPOSED BY THIS MODIFICATION.*

**SERVICE ORDER BUDGET SUMMARY**

	Amount
Consultant Compensation	\$439,600.00
Contingency	\$43,960.00
<b>Total Service Order Budget</b>	<b>\$483,560.00</b>

**CONTINGENCY AUTHORIZATIONS**

Contingency Budget	\$43,960.00
Authorized Contingency	\$0.00
<b>Available Contingency</b>	<b>\$43,960.00</b>

**MODIFICATION DETAILS**

Mod. No.	Description	Contingency Authorization	Other
1	Contract Time Extension (NO FEE ADJUSTMENT)		X
2			
3			
4			
5			
6			
7			
8			
9			
10			

\$0.00



Accepted by: Richland PDT Project Manager (Signature)



Date

Accepted by: Authorized Richland County Management (Signature)

Date

# SERVICE ORDER MODIFICATION

**Project No./Name:** Years 3-4 Dirt Road Paving  
**Service Order No.:** C&D#5  
**Modification No.:** 1  
**Consultant:** Cox & Dinkins, Inc  
**Modification Type:**  Contingency Authorization  
 Other

**RICHLAND COUNTY**  
 Department of Transportation  
 P.O. Box 192  
 2020 Hampton St.  
 Columbia, S.C. 29201

**DESCRIPTION:**

*This service order modification is to allow a contract time extension (from the original end date of July 2018) to a proposed end date of February 11, 2020. This will allow necessary design and rights of way services to continue and be completed on the contracted roads. NO FEE ADJUSTMENTS ARE PROPOSED BY THIS MODIFICATION.*

**SERVICE ORDER BUDGET SUMMARY**

**Amount**

Consultant Compensation	\$745,160.00
Contingency	\$74,516.00
<b>Total Service Order Budget</b>	<b>\$819,676.00</b>

**CONTINGENCY AUTHORIZATIONS**

Contingency Budget	\$74,516.00
Authorized Contingency	\$0.00
<b>Available Contingency</b>	<b>\$74,516.00</b>

**MODIFICATION DETAILS**

Mod. No.	Description	Contingency Authorization	Other
1	Contract Time Extension (NO FEE ADJUSTMENT)		X
2			
3			
4			
5			
6			
7			
8			
9			
10			

\$0.00



Accepted by: Richland PDT Project Manager (Signature)



Date

Accepted by: Authorized Richland County Management (Signature)

Date

# SERVICE ORDER MODIFICATION

**Project No./Name:** Years 3-4 Dirt Road Paving  
**Service Order No.:** CECS#5  
**Modification No.:** 1  
**Consultant:** CECS, Inc  
**Modification Type:**  Contingency Authorization  
 Other

**RICHLAND COUNTY**  
 Department of Transportation  
 P.O. Box 192  
 2020 Hampton St.  
 Columbia, S.C. 29201

**DESCRIPTION:**

*This service order modification is to allow a contract time extension (from the original end date of July 2018) to a proposed end date of February 11, 2020. This will allow necessary design and rights of way services to continue and be completed on the contracted roads. NO FEE ADJUSTMENTS ARE PROPOSED BY THIS MODIFICATION.*

**SERVICE ORDER BUDGET SUMMARY**

	Amount
Consultant Compensation	\$517,996.49
Contingency	\$51,799.65
<b>Total Service Order Budget</b>	<b>\$569,796.14</b>

**CONTINGENCY AUTHORIZATIONS**

Contingency Budget	\$51,799.65
Authorized Contingency	\$0.00
<b>Available Contingency</b>	<b>\$51,799.65</b>

**MODIFICATION DETAILS**

Mod. No.	Description	Contingency Authorization	Other
1	Contract Time Extension (NO FEE ADJUSTMENT)		X
2			
3			
4			
5			
6			
7			
8			
9			
10			

\$0.00



Accepted by: Richland PDT Project Manager (Signature)



Date

Accepted by: Authorized Richland County Management (Signature)

Date

# SERVICE ORDER MODIFICATION

**Project No./Name:** Years 3-4 Dirt Road Paving  
**Service Order No.:** Holt#12  
**Modification No.:** 3  
**Consultant:** Holt Consulting  
**Modification Type:**  Contingency Authorization  
 Other

**RICHLAND COUNTY**  
 Department of Transportation  
 P.O. Box 192  
 2020 Hampton St.  
 Columbia, S.C. 29201

**DESCRIPTION:**

*This service order modification is to allow a contract time extension (from the original end date of 7/18/18) to a proposed end date of February 11, 2020. This will allow necessary design and rights of way services to continue and be completed on the contracted roads. NO FEE ADJUSTMENTS ARE PROPOSED BY THIS MODIFICATION.*

**SERVICE ORDER BUDGET SUMMARY**

**Amount**

Consultant Compensation	\$578,073.00
Contingency	\$57,807.30
<b>Total Service Order Budget</b>	<b>\$635,880.30</b>

**CONTINGENCY AUTHORIZATIONS**

Contingency Budget	\$57,807.30
Authorized Contingency	\$23,909.00
<b>Available Contingency</b>	<b>\$33,898.30</b>

**MODIFICATION DETAILS**

Mod. No.	Description	Contingency Authorization	Other
1	Wetland Delineations, JD & Wetland Permitting (Tall Oaks Dr)	\$6,400.00	
2	Richland County Utilities Gravity Sewer Relocation (Tall Oaks Dr)	\$17,509.00	
3	Contract Time Extension (NO FEE ADJUSTMENT)		X
4			
5			
6			
7			
8			
9			
10			

\$23,909.00

Bee W Lee

Accepted by: Richland PDT Project Manager (Signature)

6/12/19

Date

Accepted by: Authorized Richland County Management (Signature)

Date

# SERVICE ORDER MODIFICATION

**Project No./Name:** Years 3-4 Dirt Road Paving  
**Service Order No.:** M&H#9  
**Modification No.:** 1  
**Consultant:** Mead & Hunt, Inc  
**Modification Type:**  Contingency Authorization  
 Other

**RICHLAND COUNTY**  
**Department of Transportation**  
**P.O. Box 192**  
**2020 Hampton St.**  
**Columbia, S.C. 29201**

**DESCRIPTION:**

*This service order modification is to allow a contract time extension (from the original end date of July 2018) to a proposed end date of February 11, 2020. This will allow necessary design and rights of way services to continue and be completed on the contracted roads. NO FEE ADJUSTMENTS ARE PROPOSED BY THIS MODIFICATION.*

**SERVICE ORDER BUDGET SUMMARY**

	Amount
Consultant Compensation	\$435,676.47
Contingency	\$43,567.65
<b>Total Service Order Budget</b>	<b>\$479,244.12</b>

**CONTINGENCY AUTHORIZATIONS**

Contingency Budget	\$43,567.65
Authorized Contingency	\$0.00
<b>Available Contingency</b>	<b>\$43,567.65</b>

**MODIFICATION DETAILS**

Mod. No.	Description	Contingency Authorization	Other
1	Contract Time Extension (NO FEE ADJUSTMENT)		X
2			
3			
4			
5			
6			
7			
8			
9			
10			

\$0.00



Accepted by: Richland PDT Project Manager (Signature)



Date

Accepted by: Authorized Richland County Management (Signature)

Date

# SERVICE ORDER MODIFICATION

**Project No./Name:** Years 3-4 Dirt Road Paving  
**Service Order No.:** M&H#10  
**Modification No.:** 1  
**Consultant:** Mead & Hunt, Inc  
**Modification Type:**  Contingency Authorization  
 Other

**RICHLAND COUNTY**  
 Department of Transportation  
 P.O. Box 192  
 2020 Hampton St.  
 Columbia, S.C. 29201

**DESCRIPTION:**

*This service order modification is to allow a contract time extension (from the original end date of May 2018) to a proposed end date of February 11, 2020. This will allow necessary rights of way services to continue and be completed on the contracted roads. NO FEE ADJUSTMENTS ARE PROPOSED BY THIS MODIFICATION.*

**SERVICE ORDER BUDGET SUMMARY**

	Amount
Consultant Compensation	\$86,400.00
Contingency	\$8,640.00
<b>Total Service Order Budget</b>	<b>\$95,040.00</b>

**CONTINGENCY AUTHORIZATIONS**

Contingency Budget	\$8,640.00
Authorized Contingency	\$0.00
<b>Available Contingency</b>	<b>\$8,640.00</b>

**MODIFICATION DETAILS**

Mod. No.	Description	Contingency Authorization	Other
1	Contract Time Extension (NO FEE ADJUSTMENT)		X
2			
3			
4			
5			
6			
7			
8			
9			
10			

\$0.00



Accepted by: Richland PDT Project Manager (Signature)

6/12/19

Date

Accepted by: Authorized Richland County Management (Signature)

Date

# SERVICE ORDER MODIFICATION

**Project No./Name:** Years 3-4 Dirt Road Paving  
**Service Order No.:** M&H#11  
**Modification No.:** 2  
**Consultant:** Mead & Hunt, Inc  
**Modification Type:**  Contingency Authorization  
 Other

**RICHLAND COUNTY**  
**Department of Transportation**  
**P.O. Box 192**  
**2020 Hampton St.**  
**Columbia, S.C. 29201**

**DESCRIPTION:**

*This service order modification is to allow a contract time extension (from the original end date of April 2018) to a proposed end date of February 11, 2020. This will allow necessary design and rights of way services to continue and be completed for the contracted road. NO FEE ADJUSTMENTS ARE PROPOSED BY THIS MODIFICATION.*

**SERVICE ORDER BUDGET SUMMARY**

	Amount
Consultant Compensation	\$29,183.00
Contingency	\$2,918.30
<b>Total Service Order Budget</b>	<b>\$32,101.30</b>

**CONTINGENCY AUTHORIZATIONS**

Contingency Budget	\$2,918.30
Authorized Contingency	\$2,000.00
<b>Available Contingency</b>	<b>\$918.30</b>

**MODIFICATION DETAILS**

Mod. No.	Description	Contingency Authorization	Other
1	R/W Acquisition Services (Drainage Outfall Easements from (2) Property Owners)	\$2,000.00	
2	Contract Time Extension (NO FEE ADJUSTMENT)		X
3			
4			
5			
6			
7			
8			
9			
10			

**\$2,000.00**



Accepted by: Richland PDT Project Manager (Signature)



Date

Accepted by: Authorized Richland County Management (Signature)

Date

## SERVICE ORDER MODIFICATION

**Project No./Name:** Years 3-4 Dirt Road Paving  
**Service Order No.:** P&P#6  
**Modification No.:** 2  
**Consultant:** Parrish & Partners  
**Modification Type:**  Contingency Authorization  
 Other

**RICHLAND COUNTY**  
**Department of Transportation**  
**P.O. Box 192**  
**2020 Hampton St.**  
**Columbia, S.C. 29201**

**DESCRIPTION:**

*This service order modification is to allow a contract time extension (from the original end date of July 2018) to a proposed end date of February 11, 2020. This will allow necessary design and rights of way services to continue and be completed on the contracted roads. NO FEE ADJUSTMENTS ARE PROPOSED BY THIS MODIFICATION.*

**SERVICE ORDER BUDGET SUMMARY**

	Amount
Consultant Compensation	\$542,205.44
Contingency	\$54,220.54
<b>Total Service Order Budget</b>	<b>\$596,425.98</b>

**CONTINGENCY AUTHORIZATIONS**

Contingency Budget	\$54,220.54
Authorized Contingency	\$32,274.00
<b>Available Contingency</b>	<b>\$21,946.54</b>

**MODIFICATION DETAILS**

Mod. No.	Description	Contingency Authorization	Other
1	Additional Property Owners for RW Acquisition (Direct Expenses)	\$32,274.00	
2	Contract Time Extension (NO FEE ADJUSTMENT)		X
3			
4			
5			
6			
7			
8			
9			
10			

\$32,274.00



Accepted by: Richland PDT Project Manager (Signature)



Date

Accepted by: Authorized Richland County Management (Signature)

Date

Pending Approvals (with County)

1. Bluff Phase 1 R/W Transfer letter
2. Shop Road Widening Internal Funds Transfer
3. 1 Railroad Agreements (3 Rivers Greenway and Shop Road Phase 2) need payments
4. Chatsworth SUP Maintenance Determination with County

## **Item 5,a: Approval of Scopes of Work for Design Contracts**

Approval of Scopes of Work for Design Contracts (each project has had at least 1 public meeting conducted, and Council has previously approved public meeting summary and recommended improvements for future design)

### 5,a,i: Projects Under Referendum

- Shop Road Extension Phase 2 – 30% complete plans have been prepared. Proposed scope includes services for the preparation of 100% Final Construction Plans for a new location, 2-lane roadway from Longwood to Garners Ferry.
- Blythewood Area Improvements – 30% complete plans have been prepared for McNulty. Proposed scope includes services for the preparation of 100% Final Construction Plans for a 3-lane section from Blythewood to Main (north of Blythewood Road). Also the proposed scope includes services for the preparation of 100% Final Construction Plans for the Creech Connector which would be a new location 3-lane section also from Blythewood to Main (south of Blythewood Road).
- Broad River Corridor NIP – Concept plans have been prepared. Proposed scope includes services for 70% Complete Plans for 3 intersections along Broad River Road (Greystone, Bush River, and St. Andrews). After receipt of 70% plans and cost estimates to determine impacts, a final scope would then be developed for the remaining design.
- Trenholm Acres/Newcastle NIP - Concept plans have been prepared. Proposed scope includes services for 70% Complete Plans for various locations of sidewalks and studying locations of landscaped median. After receipt of 70% plans and cost estimates to determine impacts, a final scope would then be developed for the remaining design.
- Smith/Rocky Branch Greenway – A concept study has been prepared. Proposed scope includes services for 70% Complete Plans for a greenway from Olympia Avenue to the Congaree River tying in to the existing Granby greenway. After receipt of 70% plans and cost estimates to determine impacts, a final scope would then be developed for the remaining design.
- Crane Creek Greenway - A concept study has been prepared. Proposed scope includes services for 100% Complete Plans for a greenway from Canal Front Park adjacent to the Broad River to a point along Mountain Drive following an existing City easement.

### 5,a,ii,: Proejects Above Referendum

- Polo Road Widening – 30% complete plans have been prepared. Proposed scope includes services for the preparation of 100% Complete Plans for a 3-lane roadway with a Shared Use Path on one side, from Mallet Hill to Two Notch Road.
- Lower Richland Boulevard Widening - 30% complete plans have been prepared. Proposed scope includes services for the preparation of 100% Complete Plans for a 5-lane roadway with a Shared Use Path on one side and sidewalk on the other, from Garners Ferry to Rabbit Run.



TRANSPORTATION PROGRAM

RICHLAND COUNTY

TRANSPORTATION PENNY PROGRAM

# Monthly Progress Report

## County Management Detailed Summary



*Progress on the Hardscrabble Road Widening project.*



*Construction of the Farrow Road and Pisgah Church Road Intersection Improvements was completed.*



*Harrington Road Sidewalk construction is underway.*

August 2018

## TABLE OF CONTENTS

Program (Overview and Program Management Activities).....	3
<b>ACTIVE PROJECTS</b>	
<b>Widening</b>	
Atlas Rd Widening.....	7
Bluff Road Phase 2 Improvements.....	8
Blythewood Rd Widening (Syrup Mill Road to I-77) .....	9
Blythewood Road Area Improvements.....	10
Broad River Rd Widening .....	11
Clemson Rd Widening.....	12
Hardscrabble Rd Widening .....	13
Lower Richland Blvd Widening (Rabbit Run Rd to Garners Ferry Rd).....	14
North Main Street (Phases IA2 & III; II & IV) Widening.....	15
Pineview Rd Improvements .....	16
Polo Rd Widening.....	17
Shop Rd Widening.....	18
Spears Creek Church Rd Widening.....	19
<b>Intersection</b>	
Bull St. and Elmwood Ave. Intersection.....	20
Clemson Rd. and Sparkleberry Ln. (to Mallet Hill Rd.) Intersection .....	21
Garners Ferry Rd. and Harmon Rd. Intersection.....	22
North Springs Rd. and Harrington Rd. Intersection .....	23
Screaming Eagle Rd. and Percival Rd. Intersection.....	24
<b>Special</b>	
Shop Road Extension Phase 1 .....	25
Shop Road Extension Phase 2 .....	26
<b>Innovista</b>	
Innovista Transportation Related Projects 2 - Greene Street Phase 2 .....	27
<b>Neighborhood Improvement</b>	
Broad River Corridor Neighborhood Improvements .....	28
Broad River Neighborhood Improvements.....	29
Candlewood Neighborhood Improvements .....	30
Crane Creek Neighborhood Improvements.....	31
Decker Blvd/Woodfield Park Neighborhood Improvements.....	32
Southeast Richland Neighborhood Improvements.....	33
Trenholm Acres / Newcastle Neighborhood Improvements.....	34
<b>Greenway</b>	
Crane Creek Greenway Sections A, B, and C.....	35
Gills Creek A Greenway (Ft. Jackson Blvd to near Mikell Ave - previously Lake Katherine to Bluff Rd).....	36
Dutchman Blvd, Polo Rd/Windsor Lake, and Woodbury/Old Leesburg Greenways .....	37
Smith/Rocky Branch Greenway Sections A, B, and C.....	38
Three Rivers Greenway Extension Ph. 1 .....	39
<b>Sidewalk</b>	
2016 PDT Sidewalk Projects.....	40
Alpine Rd Sidewalk (Two Notch Rd to Percival Rd).....	41
Harrison Road Sidewalk (Two Notch Rd. to Forest Dr.).....	42
Percival Road Sidewalk (Forest Dr to Northshore Rd, previously Decker Blvd) .....	43
Polo Rd Sidewalk (Mallet Hill Rd to Alpine Rd) .....	44

---

Sidewalk Package S6 .....	45
Sidewalk Package S7 .....	46
Sidewalk Package S8 .....	47
Sidewalk Package S9 .....	48
Sunset Sidewalk (Elmhurst Road to River Drive) .....	49
<b>Bikeway</b>	
Bikeway Program .....	50
<b>Pedestrian Improvement Projects</b>	
Pedestrian Improvement Projects .....	51
<b>Dirt Road</b>	
Dirt Road Paving Package G .....	52
Dirt Road Paving Package H .....	53
Dirt Road Paving Package I .....	54
<b>Resurfacing</b>	
Resurfacing Package M .....	55
Resurfacing Package O .....	56
Resurfacing Package P .....	57
<b>Program</b>	
Transportation Improvement Contract 1 .....	58
<b>Appendices</b>	
A. Completed Projects .....	59
B. Right-of-Way Acquisition Summary .....	62
C. Right-of-Way Condemnation Log .....	63
D. Utility Summary .....	65
E. Construction Procurement Summary .....	73

## PROGRAM MANAGEMENT

Program Milestones	
The Referendum approving sales tax approved by the voters	06-Nov-2012
The Transportation Penny Advisory Committee (TPAC) appointed by Council	09-Apr-2013
Sales tax collections begin	01-May-2013
Cooperative Intergovernmental Agreement (IGA) between the County and SCDOT approved	07-Feb-2014
Program Development Team Notice of Intent to Award issued	02-Jul-2014
Richland Penny Office Established	11-Aug-2014
Project Rankings Approved by Council	07-Oct-2014
Program Development Team full contract approved	03-Nov-2014
The 2015 CTIP Approved by County Council	09-Dec-2014
Dirt Road Paving LNTF	23-Dec-2014
The "State of the Penny" for CY 2014 address by the TPAC was presented to the Public	26-Jan-2015
Five On-Call Engineering Team's (OET) Under Contract	02-Mar-2015
Contract and Service Agreement Process and Procedure for OET's approved by Council	21-Apr-2015
Richland Penny Program Releases 2015 Annual Report	27-Jan-2016
The 2016 CTIP Approved by County Council	15-Mar-2016

### Program Management Summary

#### Program Planning and Project Development:

The Program Development Team (PDT) and County staff continue to coordinate with stakeholders to ensure an inclusive approach to the planning and development of the Richland Penny projects. These stakeholders include community leaders, other government entities, and special interest groups and organizations. The team is currently coordinating on active projects with the following: Central Midlands Transit (COMET), The River Alliance, University of South Carolina, Gills Creek Watershed Association, the City of Columbia, Sustainable Midlands, and the South Carolina Department of Transportation (SCDOT). In addition, numerous public information and community outreach meetings are being held to garner input from Richland County Citizens.

Approximately 555 miles of data was collected for the Pavement Management System and the final report was approved by Council on 7/21/2015. The Street Saver program and associated data was transferred to Public Works. The technical specifications for required hardware were also provided to Public Works.

#### Pre-construction:

The following projects are currently in design:

- **Widenings:** (1) Broad River Road Widening, (2) Blythewood Road Widening Phase 1, (3) Bluff Road Widening Phase 2, (4) Atlas Road Widening, (5) Clemson Road Widening, (6) Pineview Road Widening, (7) Shop Road Widening, and (8) Polo Road Widening.
- **Intersections:** (1) Bull St. and Elmwood Ave. Intersection, (2) Garners Ferry Rd. and Harmon Rd. Intersection, (3) North Springs Rd. and Harrington Rd. Intersection, (4) Screaming Eagle Rd. and Percival Rd. Intersection, (5) Clemson Road / Sparkleberry Lane Intersection.
- **Neighborhood Improvements:** (1) Southeast Richland Neighborhood Improvements, (2) Candlewood Neighborhood Improvements, (3) Crane Creek Neighborhood Improvements, (4) Decker Boulevard Neighborhood Improvements.
- **Special:** (1) Shop Road Extension Phase 2, (2) Innovista – Greene Street Phase 2.
- **Greenways:** (1) Gills Creek A Greenway, (2) Crane Creek Greenway A, B, and C.

- **Sidewalks and Bikeways:** Clemson Road Sidewalk, Two Notch Road Sidewalk, Percival Road Sidewalk, Polo Road Sidewalk, Harrison Road Sidewalk, Alpine Road Sidewalk, Sunset Drive Sidewalk, Fort Jackson Boulevard Multi-Use Path, and 25 additional Bikeways.
- **Dirt Roads Program:** Design and right-of-way acquisition services continue for 72 Dirt Roads.

Design is anticipated to begin in late summer on the following projects:

- **Widenings:** (1) Lower Richland Boulevard Widening, (2) Spears Creek Church Road Widening, (3) Blythewood Area Improvements.
- **Greenways** (concept phase only): (1) Smith/Rocky Branch Greenway A, B, and C, (2) Dutchman Boulevard Greenway, (3) Columbia Mall Greenway, (4) Polo/Windsor Lake Greenway, (5) Woodbury/Old Leesburg Greenway.
- **Neighborhood Improvements:** (1) Broad River Corridor Neighborhood Improvements, (2) Trenholm Acres / Newcastle Neighborhood Improvements.

#### **Right-of-Way:**

The Right-of-Way acquisition process continues on the following projects:

- Atlas Road has one hundred forty-seven (147) parcels and all have been acquired to-date with the exception of 2 railroad parcels that are pending construction agreements.
- Greene Street Ph. 2 has twenty-one (21) parcels and eleven parcels (11) have been acquired to-date.
- Polo Road Sidewalk has seven (7) parcels and seven (7) offers have been made; negotiations continue.
- Screaming Eagle/Percival Rd. Intersection has five (5) parcels and four (4) parcels have been acquired to date.
- Garners Ferry/Harmon Rd. Intersection has five (5) parcels and three (3) parcels have been secured to-date.
- N. Springs/Harrington Intersection has eleven (11) parcels and six (6) have been secured to-date.

#### **Utility:**

The Final Utility Coordination meeting for the Clemson Road Widening project was held August 9, 2018. The City of Columbia submitted the Clemson Road waterline SCDOT encroachment permit on August 24, 2018 and the Final Utility Report was submitted to the SCDOT on August 29, 2018. Final Utility Reports/ Tech Memos are being completed for Harrison Road Sidewalk, Polo Road Sidewalk and Southeast Richland Neighborhood Improvements. Atlas Road Widening preliminary waterline alignment plans have received direction for the 18" and 12" water lines near Greenlawn Dr. and a meeting is being scheduled for review by the City. The Atlas Road sewer lines recommendations are still being reviewed by the SCDOT. Utility coordination of existing utility data and conflicts for the Preliminary Utility Report continues on Shop Road Widening, Blythewood Road Widening and Bull Street and Elmwood Avenue intersection. The process to secure an engineering firm for the Shop Rd. Water and Sewer relocation started in August. The 2016 Intersection Improvement projects' utility reports and plans were reviewed. The Garners Ferry and Harmon Rd. Intersection existing utilities were more extensive than originally shown and additional data will be needed. Standard utility coordination efforts continue on all other active projects.

#### **Procurement:**

A recommendation to award Resurfacing Package "P" (80 roads) will be presented to County Council for approval in September 2018. The Pedestrian Intersection Improvements Project (16 Intersections) was advertised for bids on August 29, 2018, the pre-bid meeting is scheduled for September 12, 2018, and bids are due on October 3, 2018. Upcoming advertisements for bids include:

- 1) Dirt Road Paving Package "I" (12 Roads)
- 2) Candlewood Neighborhood Improvements Phase 3 (3 sidewalks)
- 3) Clemson Road Widening

- 4) Broad River Neighborhood Improvements project (4 sidewalks)
- 5) Southeast Richland Neighborhood Improvements.

**Construction:**

Construction is anticipated to begin in fall 2018 on the following projects:

- 1) Dirt Road Paving Package "G" (La Brew Drive and London Avenue)
- 2) Dirt Road Paving Package "H" (Bluff Oaks Road, S. Hask Jacobs Road, Sara Matthews Road, W. Miriam Avenue, Net Dean Road)
- 3) Sidewalk Package "S6" (Magnolia St and School House Rd)
- 4) Resurfacing Package "O" (39 roads)
- 5) Sidewalk Package "S8" (Tryon and Pelham).

Construction is scheduled to be completed in Fall 2018 on the following projects

- 1) Candlewood Neighborhood Improvements Phase 2 (Harrington Drive Sidewalk, Athena Drive Sidewalk and Green Springs Drive Sidewalk)
- 2) Sidewalk Package "S7" (Bratton Street, Grand Street and Marion Street)
- 3) Resurfacing Package "M" (57 roads)
- 4) Transportation Improvement Contract 1 (1 Sidewalk, 23 Resurfacing Roads and 19 Dirt Roads).

Construction continues on the Three Rivers Greenway, North Main Street Widening, Shop Road Extension Phase 1, and Hardscrabble Road Widening.

**Internship Program:**

The Richland Penny Internship program has awarded sixty-two (66) internship positions to Richland County high school and college students since the inception of the program. The program hosts student positions over spring, summer and fall sessions. Through the internship program, students receive hands-on experience while networking with professionals within several industries including Government, Engineering, Construction, Accounting/Finance, Public Relations, and Business. The program also provides outreach and career development services at local and statewide schools. The eight summer interns concluded their session with a presentation of their group project to Richland County staff, County Council, and Program Development Team staff on August 1, 2018. The program will host five new interns for the Fall Session, which begins September 10, 2018. Applications are currently being accepted until January 4, 2019 for the Spring 2019 Session.

**Financial Management:**

The Program Development Team continues to coordinate with County staff on all financial matters and to track and report all program revenues, expenditures, and contracts. Finalization of the 2017 Richland County Transportation Improvement Program (CTIP) and planning and development of the 2018 CTIP is pending coordination with County Finance Department and approval of the Master Financial Plan. The 2018 Federal BUILD Grant for the Shop Road Extension Phase 2 project was submitted in July 2018 and announcement of award is pending. The Program Development Team continues to research grant opportunities for the program.

**Program Financial Summary:**

<b>Revenues</b>	<b>Previous</b>	<b>Current Period</b>	<b>To-Date</b>
Bond Proceeds	\$50,305,188.00	\$0.00	\$50,305,188.00
Federal Funds	\$8,239,464.86	\$0.00	\$8,239,464.86
State Funds	\$98,850.00	\$0.00	\$98,850.00
Sales Tax Collections	\$303,530,202.82	\$0.00	\$303,530,202.82
Other Sources	\$6,009,536.00	\$0.00	\$6,009,536.00
<b>Total Revenue</b>	<b>\$368,183,241.68</b>	<b>\$0.00</b>	<b>\$368,183,241.68</b>
<b>Expenses</b>	<b>Previous</b>	<b>Current Period</b>	<b>To-Date</b>
CMRTA (COMET)	\$75,458,162.24	\$4,597,030.38	\$80,055,192.62
Mitigation Bank	\$12,305,209.92	\$0.00	\$12,305,209.92
Bond Debt Service	\$50,405,582.00	\$0.00	\$50,405,582.00
County Transportation	\$3,545,482.27	\$26,053.76	\$3,571,536.03
County OSBO / SLBE	\$1,052,188.15	\$0.00	\$1,052,188.15
PDT LNTP	\$2,168,175.75	\$0.00	\$2,168,175.75
PDT Operations	\$6,824,981.96	\$0.00	\$6,824,981.96
Dirt Road Paving Management	\$3,512,240.46	\$0.00	\$3,512,240.46
Planning and Delivery	\$16,351,819.10	\$0.00	\$16,351,819.10
Design	\$18,923,643.73	\$529,272.06	\$19,452,915.79
Right-of-Way	\$9,080,137.89	\$450,748.32	\$9,530,886.21
Utilities	\$19,612,753.18	\$39,052.15	\$19,651,805.33
Construction	\$120,260,656.44	\$3,876,810.81	\$124,137,467.25
<b>Total Expenses</b>	<b>\$339,501,033.09</b>	<b>\$9,518,967.48</b>	<b>\$349,020,000.57</b>

*Note on project "Cost Status" data within the Monthly Progress Report: Referendum amounts are based on 2012 prices and planning level assumptions. 2018 Estimates are based on 2018 prices and detailed estimates are based on design completion.*

**PROJECT: 271 ATLAS RD WIDENING**

<b>Scope</b>	The proposed scope recommends a 3-lane (2 travel lanes with a center turn lane) widened roadway from Bluff Road to Shop Road and then a 5-lane (4 travel lanes with a center turn lane) roadway from Shop Road to Garners Ferry Road. These improvements will accommodate bicyclists through the use of 4-foot on-street bike lanes and provide for pedestrians through the use of 5-foot sidewalks constructed behind the curb.
<b>SCDOT PIN</b>	P029310
<b>Project Length</b>	2.80 miles
<b>District</b>	10, 11
<b>Project Manager</b>	Raven Gambrell
<b>Design</b>	Cox & Dinkins, Inc.



**Public Status**

Right-of-Way acquisition is nearing completion and railroad coordination is continuing. City of Columbia utility relocation design services are underway. Final roadway design and plan development are on-going with construction anticipated to begin in 2019.

**Schedule**

Activity Name	Baseline Start	Forecast/ Actual Start	Baseline Finish	Forecast/ Actual Finish
Design	12-Jan-2015	12-Jan-2015	27-Apr-2017	29-Nov-2018
Right of Way	01-Aug-2016	09-Sep-2016	28-Apr-2017	25-Sep-2018
Utilities	01-Aug-2016	09-Sep-2016	29-Sep-2018	09-May-2020
Construction	03-Oct-2017	14-May-2019	30-Mar-2020	08-Nov-2021

\* Note: Project design completion schedule delayed due to necessary time for City of Columbia utility relocation design and plan development.

**Activities Since Last Period**

- OET submitted payment to FEMA for Reeder Point Branch Tributary on 8/3/18.
- Norfolk Southern provided approval of the project on 8/22/18.
- OET submitted revised 99% plans and clear zone calculations for wall end protection to PDT on 8/24/18.

**Activities for Next Period**

- Hold meeting with City to discuss City waterline relocation design. The submittal for official City review is anticipated in November 2018.
- Receive approval from FEMA for Reeder Point Branch CLOMR.
- Submit Final for Review plans to SCDOT.
- Finalize coordination with CSXT concerning any outstanding issues.
- Request final Force Account Estimate from Norfolk Southern and submit construction agreement to County to begin execution process.

**Cost Status**

Phase	*2018 Q2 Estimate	Expended to Date
Planning & Delivery	\$1,763,951.65	\$506,251.47
Design	\$2,262,208.84	\$1,769,584.35
Right of Way	\$2,810,468.28	\$1,780,410.16
Utilities	\$6,707,025.43	\$1,281,301.70
Construction	\$29,141,883.00	
<b>Total:</b>	<b>\$42,685,537.20</b>	<b>\$5,337,547.68</b>

**Issues and Resolutions**

- The City sent a letter to SCDOT requesting to maintain their sewer line under the center of the roadway on 6/19/18. SCDOT has not responded to date. Relocating the sanitary sewer line will push the project schedule.

**PROJECT: 272 BLUFF ROAD PHASE 2 IMPROVEMENTS**

<b>Scope</b>	The proposed scope recommends resurfacing and constructing shared-used paths on both sides of the roadway from National Guard Rd/Berea Rd to South Beltline Blvd.
<b>SCDOT PIN</b>	P028861
<b>Project Length</b>	2.00 miles
<b>District</b>	10
<b>Project Manager</b>	Raven Gambrell
<b>Design</b>	Parrish and Partners, LLC

\* Note: A new schedule will be developed upon execution of the revised scope.



**Public Status**

Richland County Council approved to revise the project scope from a five-lane widening with bicycle and pedestrian accommodations to shared-use paths on both sides of the roadway with resurfacing on June 5, 2018. Preliminary field reviews and scoping discussions are underway.

**Activities Since Last Period**

- 1 On-going coordination with OET to determine scope for the improvements. Met with OET on 8/6/18. OET provided draft scope letter on 8/24/18.
- 2 Sent limits of sidewalk replacement in Arthurtown to SCDOT District for review on 8/13/18. SCDOT provide approval of limits on 8/28/18.
- 3 Sent scope to County Transportation Director on 8/24/18.

**Activities for Next Period**

- 1 Begin preparation of plans to replace sidewalks with wider sidewalks in Arthurtown.
- 2 Begin preparation of resurfacing plans for Bluff Road.
- 3 Finalize scope for OET services for limits outside of sidewalk replacement in Arthurtown.

**Cost Status**

Phase	*2018 Q2 Estimate	Expended to Date
Planning & Delivery	\$703,809.37	\$581,512.34
Design	\$2,028,858.47	\$1,413,590.13
Right of Way	\$2,910,493.75	\$4,500.00
Utilities	\$1,075,167.61	
Construction	\$5,507,634.66	
<b>Total:</b>	<b>\$12,225,963.86</b>	<b>\$1,999,602.47</b>

\* Note: \$16.7M listed in Referendum for Phases 1 & 2. Currently allocated: \$6.9M to Phase 1 (which includes an additional \$2.4M in outside funding) and remaining \$9.8M to Phase 2.

**PROJECT: 273 BLYTHEWOOD RD WIDENING (SYRUP MILL ROAD TO I-77)**

<b>Scope</b>	The proposed scope recommends a 5-lane (4 travel lanes with a center turn lane) improvement from I-77 west to Syrup Mill Road. Provisions for bicycle and pedestrian accommodation are proposed through the construction of offset, shared-use paths. This project also includes the Phase 2 roundabout at the intersection of Community Rd and Cobblestone.
<b>SCDOT PIN</b>	P030152
<b>Project Length</b>	0.80 miles
<b>District</b>	02
<b>Project Manager</b>	Ben Lewis
<b>Design</b>	Parrish & Partners, LLC



**Public Status**

The On-Call Engineering Team (OET) design services continues for development of Final Right-of-Way Plans. Responsibility of shared-use path maintenance to be resolved via a maintenance agreement between the County and the South Carolina Department of Transportation (SCDOT).

**Schedule**

Activity Name	Baseline Start	Forecast/ Actual Start	Baseline Finish	Forecast/ Actual Finish
Design	05-Jul-2016	05-Jul-2016	12-Jan-2019	13-May-2019
Right of Way	05-Jun-2018	24-Sep-2018	28-Mar-2019	17-Jul-2019
Utilities	05-Jun-2018	24-Sep-2018	08-Jan-2020	15-Apr-2020
Construction	10-Jul-2019	16-Oct-2019	10-Jan-2021	18-Apr-2021

**Activities Since Last Period**

- OET continued design refinements and plan updates per SCDOT comments.
- OET submitted revised Final R/W plans on 8/17/18, including stormwater report and other design-related details. PDT coordinated additional design clarifications upon this submittal. Final revisions submitted to PDT on 8/29/18.
- PDT submitted Revised Final R/W plans to SCDOT on 8/29/18 requesting R/W Authorization.

**Cost Status**

Phase	*2018 Q2 Estimate	Expended to Date
Planning & Delivery	\$510,685.25	\$33,578.99
Design	\$924,419.36	\$564,467.15
Right of Way	\$2,477,303.75	
Utilities	\$1,087,061.52	
Construction	\$10,056,696.13	
<b>Total:</b>	<b>\$15,056,166.01</b>	<b>\$598,046.14</b>

**Activities for Next Period**

- Await R/W Authorization, or additional comments, from SCDOT.
- OET to begin development of draft traffic control, pavement marking / signing and traffic signal plans and details.

**PROJECT: 274 BLYTHEWOOD ROAD AREA IMPROVEMENTS**

<b>Scope</b>	The proposed scope recommends roadway improvements in the Blythewood Road area specific to a prioritized listing as provided by the Town of Blythewood. Priority #1 - McNulty Street from Main Street to Blythewood Road; Priority #2 - Blythewood Road from I-77 to Main Street; Priority #3 - Traffic Circle at Blythewood Road and Creech Road; Priority #4 - Creech Road extension to Main Street; Priority #5 - Blythewood Road from Syrup Mill Road to Fulmer Road.
<b>District</b>	02
<b>Project Manager</b>	Ben Lewis
<b>Design</b>	Parrish & Partners, Inc.



**Public Status**

The On-Call Engineering Team (OET) design services are underway for the development of preliminary design and plans.

**Schedule**

Activity Name	Baseline Start	Forecast/ Actual Start	Baseline Finish	Forecast/ Actual Finish
Design	21-Aug-2018	21-Aug-2018	27-Jun-2019	27-Jun-2019

\* Note: Project is only scoped to 30% under current service order. Final design services to be contracted upon completion of preliminary design services.

**Activities Since Last Period**

- 1 PDT / County held meeting with OET on 8/6/18 to negotiate fee for contracted design services.
- 2 PDT finalized Service Order for contract and submitted to County on 8/21/18 for execution. County provided executed document on 8/21/18.
- 3 PDT provided Notice to Proceed to OET on 8/21/18. OET signed on 8/21/18.
- 4 PDT / County held project kick-off meeting with OET on 8/27/18.

**Cost Status**

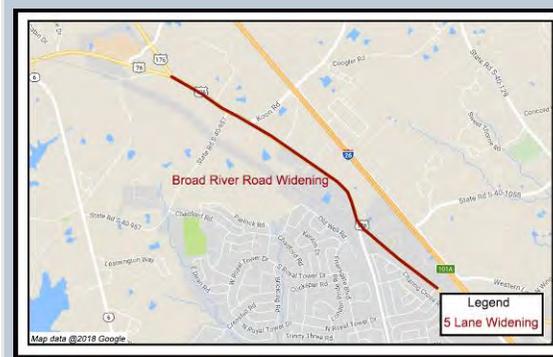
Phase	*2018 Q2 Estimate	Expended to Date
Planning & Delivery	\$918,763.28	\$6,543.91
Design	\$1,558,400.00	
Right of Way	\$3,116,800.00	
Utilities	\$2,337,600.00	
Construction	\$17,921,600.00	
<b>Total:</b>	<b>\$25,853,163.28</b>	<b>\$6,543.91</b>

**Activities for Next Period**

- 1 PDT to continue to coordinate with County for development of purchase order and invoicing template.
- 2 OET to conduct field survey / aerial LiDAR surveys, field review and traffic study data collections.

**PROJECT: 275 BROAD RIVER RD WIDENING**

<b>Scope</b>	The proposed scope recommends a 5-lane section (4 travel lanes and a center turn lane) between Royal Tower Drive and Dutch Fork Road. Bicycle and pedestrian accommodations shall include on-street bike lanes and sidewalks.
<b>SCDOT PIN</b>	P029344
<b>Project Length</b>	2.50 miles
<b>District</b>	01
<b>Project Manager</b>	Ben Lewis
<b>Design</b>	CECS, Inc.



**Public Status**

The On-Call Engineering Team (OET) design services are underway, to include data collection services and design verification studies.

**Schedule**

Activity Name	Baseline Start	Forecast/ Actual Start	Baseline Finish	Forecast/ Actual Finish
Design	05-Jul-2016	05-Jul-2016	03-Mar-2020	06-Apr-2020
Right of Way	26-Mar-2019	26-Apr-2019	26-Mar-2021	28-Apr-2021
Utilities	26-Mar-2019	26-Apr-2019	21-Jun-2022	26-Jul-2022
Construction	22-Jun-2021	27-Jul-2021	21-Jun-2024	26-Jul-2024

\* Note: Baseline schedule updated upon execution of OET contract.

**Activities Since Last Period**

- Continued coordination with OET for contract modification for scope changes.
- Continued coordination with survey subs (aerial LiDAR) and SCDOT regarding survey issues on project.

**Activities for Next Period**

- Finalize scope for contract modification, estimate and negotiate fees and execute service order modification.
- OET to continue design services as applicable to contract modification.

**Cost Status**

Phase	*2018 Q2 Estimate	Expended to Date
Planning & Delivery	\$2,278,484.84	\$129,209.68
Design	\$2,373,939.85	\$674,440.10
Right of Way	\$5,194,601.75	
Utilities	\$8,390,157.08	
Construction	\$21,830,579.91	
<b>Total:</b>	<b>\$40,067,763.43</b>	<b>\$803,649.78</b>

**PROJECT: 276 CLEMSON RD WIDENING**

<b>Scope</b>	The proposed scope recommends a 5-lane section (4 travel lanes and a center turn lane) from Old Clemson Rd. to Sparkleberry Crossing with shared-use paths for bicyclists and pedestrians between Old Clemson Road and Chimneyridge Drive.
<b>SCDOT PIN</b>	P028858
<b>Project Length</b>	1.90 miles
<b>District</b>	09, 10
<b>Project Manager</b>	Raven Gambrell
<b>Design</b>	Holt Consulting Company, LLC



**Public Status**

Final plans have been submitted to the South Carolina Department of Transportation (SCDOT) and all comments have been addressed. Right-of-Way acquisition was certified on September 29, 2017. The City of Columbia waterline relocation is complete. The final utility documents were submitted to SCDOT on August 29, 2018 for review and approval.

**Schedule**

Activity Name	Baseline Start	Forecast/ Actual Start	Baseline Finish	Forecast/ Actual Finish
Design	12-Jan-2015	12-Jan-2015	15-Mar-2017	07-Sep-2018
Right of Way	16-Aug-2016	17-Aug-2016	12-May-2017	29-Sep-2017
Utilities	16-Aug-2016	17-Aug-2016	20-Oct-2018	30-Mar-2020
Construction	02-Sep-2017	11-Feb-2019	22-Aug-2020	01-Feb-2022

\* Note: Project schedule delayed due to relocation design and plans for City of Columbia waterline relocation.

**Activities Since Last Period**

- 1 City provided prior rights documentation for their waterline on 8/1/18.
- 2 Submitted revised waterline plans to the City on 8/7/18. On 8/9/18, City requested additional changes. Revised plans were submitted to the City on 8/23/18 and the City submitted the SCDOT encroachment permit on 8/24/18 which was the last item needed to finalize the Utility Report.
- 3 Held Final Utility Coordination meeting on 8/9/18.
- 4 Held Project Manual review meeting on 8/24/18.
- 5 Submitted Final Utility Report and Utility Certification Form to SCDOT. It is my understanding that this is the remaining item to receive SCDOT approval to authorize advertisement of the project.

**Cost Status**

Phase	*2018 Q2 Estimate	Expended to Date
Planning & Delivery	\$898,445.19	\$376,479.39
Design	\$1,470,436.63	\$1,250,389.41
Right of Way	\$598,055.00	\$555,978.02
Utilities	\$1,468,760.33	\$1,066,773.03
Construction	\$15,937,382.63	
<b>Total:</b>	<b>\$20,373,079.78</b>	<b>\$3,249,619.85</b>

\* Note: Funding for this project includes \$800K in Federal Safety funds, per agreement with SCDOT (IGA-25-14(2)) and a \$180K Federal TAP Grant.

**Activities for Next Period**

- 1 Revise plans, special provisions and Project Manual based on comments from 8/24/18 Project Manual review meeting and submit to County Procurement and SCDOT for their records.
- 2 Address any comments from SCDOT on Final Utility Report. Once all comments are addressed, SCDOT will request funding authorization from FHWA for the federal funding.

**PROJECT: 277 HARDSCRABBLE RD WIDENING**

**Scope** The proposed scope includes widening Hard Scrabble Road to four travel lanes and adding a center merge/turn lane. The project will extend from Farrow Road to Kelly Mill Road. Sidewalks, bicycle lanes, and intersection improvements are included. The Richland Penny Program is funding \$29.86M for this project. SCDOT/COATS is funding the remaining costs. This project is being managed by the South Carolina Department of Transportation (SCDOT).



<b>Project Length</b>	7.20 miles
<b>District</b>	02, 07, 08, 09
<b>Project Manager</b>	SCDOT

**Public Status**

Construction of the Hardscrabble Road project is being managed by SCDOT and is underway. Richland Penny Program will provide limited CEI services. SCDOT awarded the Hardscrabble Road Widening project to Palmetto Corp. of Conway. Richland County is providing \$29.86 million in transportation sales tax funds towards this \$90 million construction contract.

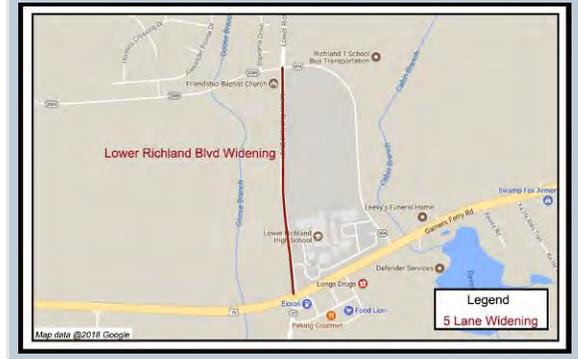
**Cost Status**

Phase	*2018 Q2 Estimate	Expended to Date
Construction	\$29,860,800.00	\$27,440,851.50
<b>Total:</b>	<b>\$29,860,800.00</b>	<b>\$27,440,851.50</b>

\* Note: The Richland Penny Program is funding \$29.86M for this project. SCDOT/COATS is funding the remaining cost.

**PROJECT: 279 LOWER RICHLAND BLVD WIDENING (RABBIT RUN RD TO GARNERS FERRY RD)**

<b>Scope</b>	The proposed scope recommends a 5-lane section (4 travel lanes and a center turn lane) between Rabbit Run and Garners Ferry Road and will include bicycle and pedestrian accommodations.
<b>Project Length</b>	0.60 miles
<b>District</b>	11
<b>Project Manager</b>	Perry Mayhew
<b>Design</b>	Mead & Hunt



**Public Status**

Completed fee negotiations with On-Call Engineering Team (OET) on August 29, 2018.

**Activities Since Last Period**

- 1 Completed negotiations for fee on 8/29/18.

**Activities for Next Period**

- 1 Issue NTP and hold kick-off meeting.

<b>Cost Status</b>	
<b>Phase</b>	<b>*2018 Q2 Estimate Expended to Date</b>
Planning & Delivery	\$242,671.05 \$404.80
Design	\$420,000.00
Right of Way	\$840,000.00
Utilities	\$630,000.00
Construction	\$4,830,000.00
<b>Total:</b>	<b>\$6,962,671.05 \$404.80</b>

**PROJECT: 280 NORTH MAIN STREET (PHASES IA2 & III; II & IV) WIDENING**

**Scope** The scope includes improving existing deteriorating roadway surface by repaving, improving roadway aesthetics by using imprinted & textured pavement stamping for designated crosswalks & landscape improvements where appropriate, improving night safety with street lighting & improving pedestrian routes & crosswalks. Other improvements include relocating overhead utilities to underground. In addition to \$35.4M in funding from the Richland Transportation program (\$5.4M from Intersections), this project is also funded with a \$16.7M Tiger Grant, a \$1.3M Federal Earmark & \$5.8M from City of Columbia for water/sewer work.



<b>Length</b>	1.70 miles
<b>District</b>	04
<b>Proj. Mgr.</b>	Jason Patterson
<b>Design</b>	(Managed by City of Columbia)
<b>Construction</b>	LJ Construction Inc

**Cost Status**

Phase	*2018 Q2 Estimate	Expended to Date
Planning/Delivery	\$3,555,357.83	\$2,220,007.68
Design	\$920,941.04	\$832,644.90
Right of Way	\$2,076,626.85	\$1,810,416.90
Utilities	\$10,631,635.69	\$9,968,861.92
Construction	\$43,941,492.38	\$19,095,250.95
<b>Total:</b>	<b>\$61,126,053.79</b>	<b>\$33,927,182.35</b>

**Public Status**

The project is entering the final stages of utility relocation with SCE&G's power duct bank at 95% complete, the water line relocation at 99% complete, the sewer rehabilitation at 90% complete, and the joint use duct bank (JUDB) construction at 85% complete. Utilities have initiated moving into the joint use duct bank between Sunset Drive and Monticello Road. Storm drainage is complete between Anthony Street and the railroad trestle with buildup and grading expected to begin in the next couple of weeks in this section. Storm drainage installation between the railroad trestle and Sunset Drive has begun. Daily lane closures along N. Main St. should be expected for construction, specifically north and south bound from Anthony St. to Sunset Drive and north bound from Monticello Rd. to Fuller Ave.

**Schedule**

Activity Name	Baseline Start	Forecast/Actual Start	Baseline Finish	Forecast/Actual Finish
Design			27-May-2016	27-May-2016
Right of Way	09-Feb-2015	09-Feb-2015	31-Mar-2016	23-May-2016
Utilities	05-Apr-2016	27-May-2016	12-Apr-2017	08-Nov-2018
Construction	09-Feb-2017	09-Feb-2017	06-Jan-2020	06-Jan-2020

\* Note: Baseline construction completion was updated per FHWA concurrence with contract duration.

**Activities Since Last Period**

- Storm drainage construction was completed between Anthony and RR trestle. Storm drainage construction began between railroad trestle and Sunset.
- The joint use duct bank (JUDB) construction continues between Monticello Rd. and Fuller Ave. Utilities initiated moving into the JUDB between Sunset Dr. and Monticello Rd.
- Moving items continue to be relocated outside of the R/W.
- SCE&G began relocation of gas line in Ph 3.
- Underground power conversions continued in Ph 3.

**Activities for Next Period**

- Utility work involving lane shifts will continue as the joint use duct bank (JUDB) construction continues from Lorick to Fuller.
- Complete relocation of JUDB between Avondale & Monticello.
- Storm drainage construction will continue between the railroad trestle and Sunset Drive.
- Grading and buildup expected to begin between Anthony St. and the Railroad Trestle.
- Contractor tentatively scheduled to begin cutting and capping water lines to be abandon throughout the project. Waterline relocation record drawings expected to be submitted.
- Underground power conversions continue in Ph. 3 and Ph 2.
- Moving items will continue to be relocated outside the R/W.
- SCE&G Power to continue undergrounding facilities in Ph 2 & Ph 4. SCE&G Gas to continue relocation of existing gas main in Ph 3 & Ph 2.

**PROJECT: 281 PINEVIEW RD IMPROVEMENTS**

<b>Scope</b>	The proposed scope recommends constructing a shared-used path on one side of the roadway, from Bluff Rd to Garners Ferry Rd.
<b>SCDOT PIN</b>	P029306
<b>Project Length</b>	2.90 miles
<b>District</b>	10, 11
<b>Project Manager</b>	Ben Lewis
<b>Design</b>	CECS, Inc.

\* Note: A new schedule will be developed upon execution of the revised scope.



**Public Status**

Richland County has provided direction to modify the project design to provide only bike/pedestrian accommodations along the project corridor, via a shared-use path on one side of the road. Responsibility of shared-use path maintenance to be resolved via a maintenance agreement between the County and South Carolina Department of Transportation (SCDOT).

**Activities Since Last Period**

- 1 PDT / OET finalized scope of work and began independent fee estimates.
- 2 OET began design services specific to scope changes under original contract amount.

**Activities for Next Period**

- 1 Finalize scope and fee estimates and negotiations for Service Order modification and county execution.
- 2 OET to continue design services as described in scope of work.

**Cost Status**

Phase	*2018 Q2 Estimate	Expended to Date
Planning & Delivery	\$537,573.45	\$270,610.70
Design	\$2,080,909.65	\$1,562,914.95
Right of Way	\$1,831,744.69	
Utilities	\$1,418,707.72	
Construction	\$6,460,290.80	
<b>Total:</b>	<b>\$12,329,226.31</b>	<b>\$1,833,525.65</b>

**PROJECT: 282 POLO RD WIDENING**

<b>Scope</b>	The proposed scope recommends a three-lane (two lanes with center turn lane) widened roadway from Two Notch Road to Mallet Hill Road with bicycle and pedestrian accommodations.
<b>Project Length</b>	1.90 miles
<b>District</b>	08, 09, 10
<b>Project Manager</b>	Raven Gambrell
<b>Design</b>	Cox & Dinkins, Inc.



**Public Status**

The County executed a service order for preliminary design work for the project in August 2018. Field services are anticipated to begin in September 2018.

**Schedule**

Activity Name	Baseline Start	Forecast/ Actual Start	Baseline Finish	Forecast/ Actual Finish
Design	30-Aug-2018	30-Aug-2018	08-Jul-2019	08-Jul-2019

\* Note: Project is only scoped to 30% under current service order. Final design services to be contracted upon completion of preliminary design services.

Activities Since Last Period	Cost Status	
	*2018 Q2 Estimate	Expended to Date
1 Held scope and fee negotiation meeting on 8/7/18.		
2 County executed the Service Order on 8/20/18. County also provided the Notice-to-Proceed letter. Submitted both documents to the OET on 8/21/18.		
3 OET submitted signed NTP on 8/30/18.		
<b>Activities for Next Period</b>		
1 Hold kick-off meeting on 9/6/18.		
2 Begin field studies.		
	<b>Total:</b>	<b>\$0.00</b>

**PROJECT: 283 SHOP RD WIDENING**

<b>Scope</b>	The proposed scope recommends a 5-lane (4 travel lanes with a center turn lane) widened roadway with offset, shared use paths along both sides of the road (for bicycle and pedestrian accommodations) on Shop Road from George Rogers Boulevard to South Beltline Boulevard. The project will include an intersection realignment and reconstruction at George Rogers Blvd.
<b>SCDOT PIN</b>	P028862
<b>Project Length</b>	2.50 miles
<b>District</b>	10
<b>Project Manager</b>	Ben Lewis
<b>Design</b>	Mead & Hunt



**Public Status**

Right-of-Way plans are currently being revised per South Carolina Department of Transportation (SCDOT) and County review comments. Responsibility of shared-use path maintenance to be resolved via a maintenance agreement between the County and SCDOT.

**Schedule**

Activity Name	Baseline Start	Forecast/ Actual Start	Baseline Finish	Forecast/ Actual Finish
Design	12-Jan-2015	12-Jan-2015	01-Oct-2019	01-Oct-2019
Right of Way	09-Jan-2019	09-Jan-2019	07-Jan-2021	07-Jan-2021
Utilities	09-Jan-2019	09-Jan-2019	13-Apr-2022	13-Apr-2022
Construction	17-Apr-2021	17-Apr-2021	18-Apr-2023	18-Apr-2023

\* Note: Baseline schedule updated upon execution of OET contract. Schedule was delayed due to additional design modifications.

**Activities Since Last Period**

- 1 Contract modification prepared and provided to County on 7/30/18. Modification executed by County on 8/29/18.
- 2 PDT provided Notice to Proceed to OET on 8/1/18. OET provided draft design exception on 8/16/18. Revised design exception submitted to SCDOT on 8/23/18.
- 3 OET coordinated additional field survey and design updates per contract modification.

**Cost Status**

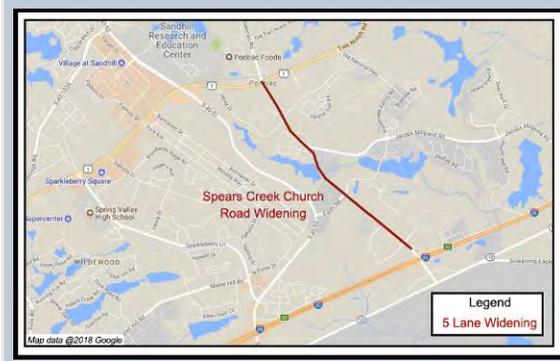
Phase	*2018 Q2 Estimate	Expended to Date
Planning & Delivery	\$2,245,091.51	\$194,997.53
Design	\$2,625,089.57	\$1,739,468.12
Right of Way	\$12,565,716.31	
Utilities	\$18,126,414.29	
Construction	\$24,683,148.01	
<b>Total:</b>	<b>\$60,245,459.69</b>	<b>\$1,934,465.65</b>

**Activities for Next Period**

- 1 OET / PDT / County to hold a meeting to discuss and set the final R/W limits for project prior to submittal of Final R/W plans.
- 2 OET to finalize plan and design updates per contract modification scope and submit updated Final R/W Plans by 9/20/18.
- 3 PDT to submit Final R/W Plans to SCDOT by 9/20/18.

**PROJECT: 284 SPEARS CREEK CHURCH RD WIDENING**

<b>Scope</b>	The proposed scope recommends a 5-lane (4 travel lanes and a center turn lane) section to accommodate the traffic between Two Notch Road and Jacobs Millpond Road (just north of I-20).
<b>Project Length</b>	2.20 miles
<b>District</b>	09, 10
<b>Project Manager</b>	Ben Lewis
<b>Design</b>	Holt Consulting, Inc.



**Public Status**

The On-Call Engineering Team (OET) coordination for design services contract is underway.

Activities Since Last Period		Cost Status		
		Phase	*2018 Q2 Estimate	Expended to Date
1	PDT / County held fee negotiation meeting with OET on 7/31/18.	Planning & Delivery	\$1,562,648.95	
2	PDT developed Service Order for contract and submitted to County on 8/20/18. Due to contract amount, service order to be executed by County Administrator.	Design	\$2,250,000.00	
		Right of Way	\$4,500,000.00	
		Utilities	\$3,375,000.00	
		Construction	\$25,875,000.00	
		<b>Total:</b>	<b>\$37,562,648.95</b>	<b>\$0.00</b>
Activities for Next Period				
1	Contract to be submitted to County Transportation ad hoc committee and then signed by County Administrator.			
2	Upon execution, Notice to Proceed to be provided and project kick-off meeting to be coordinated with OET.			

**PROJECT: 293 BULL ST. AND ELMWOOD AVE. INTERSECTION**

**Scope** The proposed scope recommends that Elmwood Avenue have an additional lane constructed on the south side of Elmwood Avenue beginning at Marion Street and ending at the Bull Street intersection to provide eight lanes and a raised concrete median. The existing southbound right-turn lane from Bull Street to Elmwood Avenue is proposed to be converted to a channelized free flow movement. Bull Street is proposed to be restriped to add an additional northbound through lane and remove the southbound dedicated right turn onto Calhoun Street. The leg of Elmwood Avenue that is used as the entrance to the old Department of Mental Health Facility will retain the existing lane configurations.



<b>SCDOT PIN</b>	P032047
<b>District</b>	04
<b>Project Manager</b>	Raven Gambrell
<b>Design</b>	CECS, Inc.

**Public Status**

The South Carolina Department of Transportation (SCDOT) provided Right-of-Way authorization on August 30, 2018.

**Schedule**

Activity Name	Baseline Start	Forecast/ Actual Start	Baseline Finish	Forecast/ Actual Finish
Design	18-Dec-2017	18-Dec-2017	15-Feb-2019	19-Apr-2019
Right of Way	19-Jul-2018	30-Aug-2018	15-Feb-2019	18-Apr-2019
Utilities	19-Jul-2018	30-Aug-2018	11-Oct-2019	14-Dec-2019
Construction	12-Aug-2019	15-Oct-2019	12-May-2020	15-Jul-2020

**Activities Since Last Period**

- 1 Held meeting with SCDOT on 8/8/18 to discuss median closure along Elmwood Avenue. On 8/16/18, SCDOT directed that the design includes closing the median along Elmwood at Marion.
- 2 Submitted revised Final R/W plans to SCDOT on 8/14/18.
- 3 Sent median closure directive from SCDOT to the City on 8/17/18.
- 4 Received approval of pavement design from SCDOT on 8/17/18.
- 5 Received SCDOT R/W authorization from SCDOT on 8/30/18.

**Cost Status**

Phase	*2018 Q2 Estimate	Expended to Date
Planning & Delivery	\$123,302.64	\$404.80
Design	\$385,486.81	\$174,153.45
Right of Way	\$123,664.00	
Utilities	\$629,129.49	
Construction	\$1,969,270.29	
<b>Total:</b>	<b>\$3,230,853.23</b>	<b>\$174,558.25</b>

**Activities for Next Period**

- 1 OET to submit 95% plans to the PDT on 9/18/18.
- 2 Determine path-forward for Marion Street based on the directive to close the Elmwood median at Marion Street.
- 3 Determine path-forward for overhead signs hung on span wire from SCE&G poles since SCE&G indicated there is no longer a pole attachment agreement between SCE&G and SCDOT.

**PROJECT: 295 CLEMSON RD. AND SPARKLEBERRY LN. (TO MALLET HILL RD.) INTERSECTION**

<b>Scope</b>	The proposed scope recommends improvements to the Clemson Road and Sparkleberry Lane intersection to increase intersection capacity. The project limits along Clemson Road begin at the Corporate Park Drive/Frontage Road intersection and end at Sparkleberry Crossing Road intersection and the limits along Sparkleberry Lane begin at Clemson Road and end at Mallet Hill Drive.
<b>SCDOT PIN</b>	P029311
<b>District</b>	09, 10
<b>Project Manager</b>	Ben Lewis
<b>Design</b>	Cox & Dinkins, Inc.



**Public Status**

Design of Final Right-of-Way Plans (70% complete) underway per SCDOT comments. Responsibility of shared-use path maintenance to be resolved via a maintenance agreement between the County and South Carolina Department of Transportation (SCDOT).

**Schedule**

Activity Name	Baseline Start	Forecast/ Actual Start	Baseline Finish	Forecast/ Actual Finish
Design	12-Jan-2015	12-Jan-2015	20-Nov-2018	28-May-2019
Right of Way	28-Jul-2016	28-Jul-2016	24-Feb-2019	26-Apr-2019
Utilities	24-Apr-2018	09-Oct-2018	08-Nov-2019	13-Feb-2020
Construction	10-Jul-2019	15-Oct-2019	09-Jul-2020	18-Apr-2021

\* Note: The schedule has been adjusted due to the complexities of this intersection, which will require a more in-depth public outreach plan as this is an alternative intersection design. The baseline schedule was restored upon execution of OET Contract.

**Activities Since Last Period**

- 1 SCDOT provided comments on previously submitted Final R/W Plans on 7/30/18. PDT provided these comments to OET for review and evaluation.
- 2 OET provided responses and design / plan updates per comments. OET submitted updated Final R/W Plans on 8/24/18. PDT begin review of all comments/responses and plan updates to verify changes.
- 3 PDT / OET finalized contract modification scope of work and began independent fee estimates regarding contract modification for construction phase design.

**Cost Status**

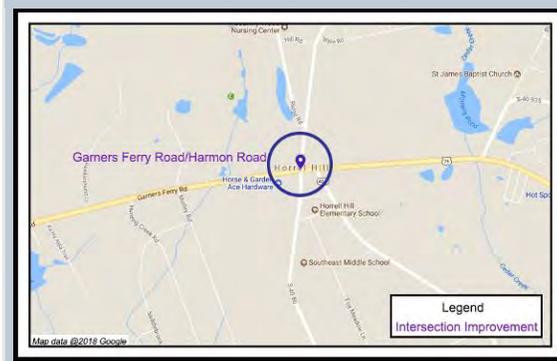
Phase	*2018 Q2 Estimate	Expended to Date
Planning & Delivery	\$504,179.59	\$57,935.85
Design	\$1,368,773.90	\$433,079.72
Right of Way	\$5,887,572.60	\$3,229,910.40
Utilities	\$1,082,023.58	
Construction	\$7,546,558.01	
<b>Total:</b>	<b>\$16,389,107.68</b>	<b>\$3,720,925.97</b>

**Activities for Next Period**

- 1 PDT to submit updated Final R/W Plans to SCDOT and request R/W Authorization.
- 2 Await R/W Authorization or additional comments from SCDOT.
- 3 PDT / County / OET to finalize independent fee estimates and negotiate contract modification for the construction phase design of project.

**PROJECT: 297 GARNERS FERRY RD. AND HARMON RD. INTERSECTION**

<b>Scope</b>	The proposed scope recommends that Garners Ferry Road be widened to provide a dedicated right turn lane onto Harmon Road. It is also proposed to provide widening along Harmon Road to provide turn lanes. No modifications to Horrell Hill Road are proposed with this project. Modifications to the existing traffic signal would be required to revise signal timing and phasing and installation of new signal equipment.
<b>District</b>	11
<b>Project Manager</b>	Ben Lewis
<b>Design</b>	Cox & Dinkins, Inc.



**Public Status**

Right-of-Way Acquisitions services currently underway. Preliminary Construction (95% complete) plans provided to SCDOT for review.

**Schedule**

Activity Name	Baseline Start	Forecast/ Actual Start	Baseline Finish	Forecast/ Actual Finish
Design	12-Jan-2017	12-Jan-2017	22-Jun-2018	21-Dec-2018
Right of Way	06-Dec-2017	16-May-2018	03-Aug-2018	31-Jan-2019
Utilities	06-Dec-2017	16-May-2018	08-Mar-2019	06-Sep-2019
Construction	07-Nov-2018	08-May-2019	07-Nov-2019	07-May-2020

\* Note: Awaiting SCDOT comments has delayed this project's schedule.

**Activities Since Last Period**

- PDT continued R/W acquisitions as necessary.
- OET submitted Preliminary Construction Plans to PDT on 8/17/18. PDT provided review and submitted to SCDOT on 8/23/18.

**Activities for Next Period**

- PDT to continue R/W Acquisition services as necessary.
- Await SCDOT comments regarding review of Preliminary Construction Plans.

**Cost Status**

Phase	*2018 Q2 Estimate	Expended to Date
Planning & Delivery	\$46,208.45	\$5,931.50
Design	\$163,637.71	\$160,436.27
Right of Way	\$209,199.00	\$5,100.00
Utilities	\$91,134.01	
Construction	\$614,046.51	
<b>Total:</b>	<b>\$1,124,225.68</b>	<b>\$171,467.77</b>

**PROJECT: 301 NORTH SPRINGS RD. AND HARRINGTON RD. INTERSECTION**

<b>Scope</b>	The proposed scope recommends that North Springs Road be widened to provide a left turn lane for both the northbound and southbound directions while providing additional widening along Harrington Road to increase turning storage.
<b>District</b>	08, 09
<b>Project Manager</b>	Ben Lewis
<b>Design</b>	Cox & Dinkins, Inc.



**Public Status**

Right-of-Way Acquisitions services currently underway. Preliminary Construction (95% complete) plans provided to SCDOT for review.

**Schedule**

Activity Name	Baseline Start	Forecast/ Actual Start	Baseline Finish	Forecast/ Actual Finish
Design	12-Jan-2017	12-Jan-2017	22-Jun-2018	21-Dec-2018
Right of Way	06-Dec-2017	09-Jul-2018	03-Aug-2018	21-Mar-2019
Utilities	06-Dec-2017	09-Jul-2018	08-Mar-2019	01-Nov-2019
Construction	07-Nov-2018	03-Jul-2019	07-Nov-2019	02-Jul-2020

\* Note: Awaiting SCDOT comments has delayed this project's schedule.

**Activities Since Last Period**

- 1 PDT continued R/W acquisitions as necessary.
- 2 OET submitted Preliminary Construction Plans to PDT on 8/17/18. PDT provided review and submitted to SCDOT on 8/23/18.

**Activities for Next Period**

- 1 PDT to continue R/W Acquisition services as necessary.
- 2 Await SCDOT comments regarding review of Preliminary Construction Plans.

**Cost Status**

Phase	*2018 Q2 Estimate	Expended to Date
Planning & Delivery	\$46,088.22	\$15,334.11
Design	\$175,353.51	\$140,077.42
Right of Way	\$102,386.50	
Utilities	\$92,158.83	
Construction	\$598,653.34	
<b>Total:</b>	<b>\$1,014,640.40</b>	<b>\$155,411.53</b>

**PROJECT: 303 SCREAMING EAGLE RD. AND PERCIVAL RD. INTERSECTION**

**Scope** The proposed scope recommends realigning Screaming Eagle Road to bring the angle of the intersection closer to 90 degrees which will improve safety as well as widening Screaming Eagle Road to provide left and right turn lanes to improve capacity. Percival Road will also be widened to provide a left turn lane onto Screaming Eagle Road.

**District** 09, 10

**Project Manager** Ben Lewis

**Design** Cox & Dinkins, Inc.


**Public Status**

Right-of-Way Acquisitions services currently underway. Preliminary Construction (95% complete) plans provided to SCDOT for review.

**Schedule**

Activity Name	Baseline Start	Forecast/ Actual Start	Baseline Finish	Forecast/ Actual Finish
Design	12-Jan-2017	12-Jan-2017	22-Jun-2018	21-Dec-2018
Right of Way	06-Dec-2017	18-Apr-2018	03-Aug-2018	05-Dec-2018
Utilities	06-Dec-2017	18-Apr-2018	08-Mar-2019	06-Sep-2019
Construction	07-Nov-2018	08-May-2019	07-Nov-2019	07-May-2020

\* Note: Awaiting SCDOT comments has delayed this project's schedule.

**Activities Since Last Period**

- PDT continued R/W acquisitions as necessary.
- OET submitted Preliminary Construction Plans to PDT on 8/17/18. PDT provided review and submitted to SCDOT on 8/23/18.
- OET submitted General Permit and documentation to SCDOT on 8/24/18.

**Cost Status**

Phase	*2018 Q2 Estimate	Expended to Date
Planning & Delivery	\$89,358.95	\$12,671.49
Design	\$311,788.36	\$195,112.23
Right of Way	\$155,709.50	\$15,470.00
Utilities	\$229,058.38	
Construction	\$1,554,782.70	
<b>Total:</b>	<b>\$2,340,697.89</b>	<b>\$223,253.72</b>

**Activities for Next Period**

- PDT to continue R/W Acquisition services as necessary.
- Await SCDOT comments regarding review of Preliminary Construction Plans and General Permit.

**PROJECT: 290 SHOP ROAD EXTENSION PHASE 1**

<b>Scope</b>	Extend Shop Road from Pineview Road to Longwood Road for approximately 1 mile. This is a 4-lane divided highway and will include a structure over Reeder Point Branch.
<b>SCDOT PIN</b>	P029018
<b>Project Length</b>	1 mile
<b>District</b>	10
<b>Project Manager</b>	Brian King
<b>Design</b>	CDM Smith
<b>Construction</b>	McClam & Associates



**Public Status**

2' shoulder widening of the existing section of Shop Road and the associated asphalt overlay along Pineview and the North Bound side of Shop Road has now been completed. Ditch installation and building of sediment ponds continues throughout the project. The placement of concrete pavement continues.

**Schedule**

Activity Name	Baseline Start	Forecast/ Actual Start	Baseline Finish	Forecast/ Actual Finish
Design		01-Jan-2015	26-Jan-2016	23-Feb-2016
Right of Way	25-Jun-2015	25-Jun-2015	24-Mar-2016	25-Apr-2016
Utilities	12-May-2015	12-May-2015	22-May-2016	12-Apr-2017
Construction	12-Feb-2017	12-Feb-2017	14-Dec-2018	31-Jan-2019

\* Note: The schedule has been adjusted for receipt of the permit; for inclusion of the water line relocation plans at the Pineview Road intersection which are being developed through an agreement between the City and County; and for the funding resolution from the DOR audit.

**Activities Since Last Period**

- 1 The placement of Concrete Pavement continues.
- 2 Asphalt overlay of the intersection of Pineview Road and Shop Road has now been completed.
- 3 Ditch installation and building of sediment ponds continues throughout the project.

**Cost Status**

Phase	*2018 Q2 Estimate	Expended to Date
Planning & Delivery	\$2,175,107.89	\$1,346,791.58
Design	\$670,714.01	\$489,326.76
Right of Way	\$214,415.31	\$192,686.91
Utilities	\$1,557,537.94	\$1,384,196.97
Construction	\$29,012,864.81	\$21,203,741.89
<b>Total:</b>	<b>\$33,630,639.96</b>	<b>\$24,616,744.11</b>

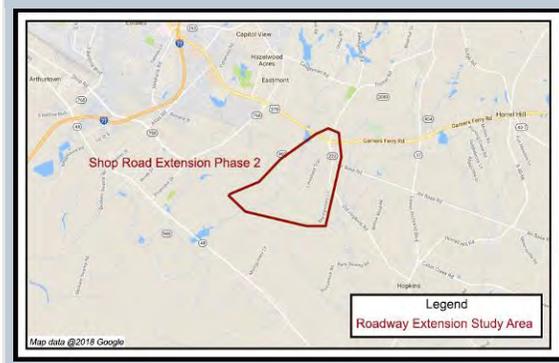
**Activities for Next Period**

- 1 Ditch installation and the building of sediment ponds will continue throughout the project.
- 2 Concrete pavement will continue to be placed in for the first 1800 feet of the project.

\* Note: Funding for this project includes \$282K from city of Columbia and \$3.5M Economic Development for Utility work. \$71.8M in Referendum for Phases 1 & 2. Funds remaining at completion of Phase 1 will be allocated to Phase 2.

**PROJECT: 324 SHOP ROAD EXTENSION PHASE 2**

<b>Scope</b>	The proposed scope recommends extending Shop Road, from its Phase 1 terminus at S-960 (Longwood Road), east and north easterly to its future terminus at the intersection of US Route 378 (Garners Ferry Road) / S-222 (Trotter Road / Old Hopkins Road). The proposed new location roadway will consist of a two-lane with four-foot shoulder and ditch section. The project also includes three new location bridges.
<b>Project Length</b>	3.60 miles
<b>District</b>	10, 11
<b>Project Manager</b>	Raven Gambrell
<b>Design</b>	PDT (30%)



**Public Status**

Preliminary design services are underway. Field studies began in August 2018.

**Schedule**

Activity Name	Baseline Start	Forecast/ Actual Start	Baseline Finish	Forecast/ Actual Finish
Design	13-Jun-2018	13-Jun-2018	01-May-2019	12-Jun-2019

\* Note: Project is only scoped to 30% under current service order. Final design services to be contracted upon completion of preliminary design services.

**Activities Since Last Period**

- 1 Held kick-off meeting with designers on 8/7/18.
- 2 Began traffic counts the week of 8/27/18.
- 3 Held site review on 8/28/18.
- 4 Requested and received GIS information from the County.

**Cost Status**

Phase	*2018 Q2 Estimate	Expended to Date
Planning & Delivery	\$1,754,908.22	
Design	\$2,850,000.00	\$13,000.00
Right of Way	\$3,160,000.00	
Utilities	\$3,103,500.00	
Construction	\$31,059,517.07	
<b>Total:</b>	<b>\$41,927,925.29</b>	<b>\$13,000.00</b>

**Activities for Next Period**

- 1 Begin project mapping the week of 9/3/18.
- 2 Begin alternate analysis and concept report studies.
- 3 Finalize date and location for public meeting. (November or December 2018)

\* Note: \$71.8M was identified in the Referendum for Shop Road Extension Phases 1 & 2. Funds remaining at completion of Phase 1 will be allocated to Phase 2.

**PROJECT: 321 INNOVISTA TRANSPORTATION RELATED PROJECTS 2 - GREENE STREET PHASE 2**

<b>Scope</b>	This project consists of converting Greene Street from a 4-lane and 2-lane roadway to a 3-lane curb and gutter roadway with sidewalks and dedicated bike lanes from Huger Street to Gadsden Street. Additionally, this project includes a new bridge over the Norfolk Southern and CSX railroads to reconnect Greene Street.
<b>SCDOT PIN</b>	P038231
<b>Project Length</b>	1.70 miles
<b>District</b>	05
<b>Project Manager</b>	Raven Gambrell
<b>Design</b>	HDR   ICA



**Public Status**

The design and plan development are approximately 98% complete. Right-of-Way acquisition and railroad coordination is on-going. The Inter-Governmental Agreement (IGA) between the City of Columbia and the County remains outstanding.

**Schedule**

Activity Name	Baseline Start	Forecast/Actual Start	Baseline Finish	Forecast/Actual Finish
Design	16-Feb-2015	16-Feb-2015	18-Nov-2016	25-Sep-2018
Right of Way	21-Apr-2016	14-Apr-2016	26-Oct-2016	11-Dec-2018
Utilities	21-Apr-2016	14-Apr-2017	16-Nov-2017	21-Dec-2019
Construction	22-Mar-2017	01-May-2019	11-Mar-2019	19-Apr-2021

\* Note: Schedule delay due to delay in receiving comments from Norfolk Southern on the Preliminary Bridge Plans and concurrence from SCDOT on a supplemental traffic study. Additionally, SCDOT required a drainage report to finalize their review of the Prelim. R/W Plans. Railroad road closure request has delayed receiving and finalizing the construction agreement that may prolong the schedule. Finalization of USC Facilities Right-of-Way agreement is delaying construction Notice-to-Proceed.

**Activities Since Last Period**

- 1 Plan work for two road crossing closure locations is underway.
- 2 Met on-site with Norfolk Southern to discuss road crossing closures on 8/16/18.
- 3 Continued coordination for Right-of-Way acquisition for Tracts 21, 30, 33 and 60.
- 4 Revised outfall design on Tract 30/60 and resubmitted to property owner for review on 8/22/18.

**Cost Status**

Phase	*2018 Q2 Estimate	Expended to Date
Planning & Delivery	\$1,092,233.00	\$151,162.19
Design	\$1,322,534.00	\$1,240,415.86
Right of Way	\$3,023,795.13	\$302,308.09
Utilities	\$3,073,700.03	\$1,151,052.24
Construction	\$19,069,820.20	
<b>Total:</b>	<b>\$27,582,082.36</b>	<b>\$2,844,938.38</b>

\* Note: \$50M in Referendum for Phases 1, 2 and 3. Currently allocated: \$19M to Phase 1 and \$31M to Phase 2. Funds remaining at completion of Phases 1 and 2 will be allocated to Phase 3.

**Issues and Resolutions**

- 1 Need County comments on draft Norfolk Southern agreement. The agreement was originally submitted to County legal on 6/26/18. City staff has already provided their comments. Norfolk Southern has indicated that it could take up to 6-9 months for their legal review. This issue is very schedule critical.
- 2 Finalize IGA between the City and County.
- 3 The County attorneys and USC attorneys are working through an agreement for relocation of the Facilities building. The relocation timing which is tied to an executed agreement is schedule critical.

**Activities for Next Period**

- 1 Submit approximately 70% plans to the railroads for road closures.
- 2 Submit County comments on Norfolk Southern agreement once received from the County. The agreement was originally submitted to County legal on 6/26/18.
- 3 Finalize outstanding items for Right-of-Way acquisition for Tract 21, 30, 33 and 60.

**PROJECT: 330 BROAD RIVER CORRIDOR NEIGHBORHOOD IMPROVEMENTS**

<b>Scope</b>	The scope of the proposed neighborhood improvement project(s) will be determined in Phase 1 (concept phase) of this project. Project(s) and scope options will be selected directly from the approved Richland County Neighborhood Master Plan and refined based upon public and stakeholder input and available funding.
<b>District</b>	02, 04, 05
<b>Project Manager</b>	Charles Beam
<b>Design</b>	Parrish & Partners, LLC



**Public Status**

The Notice to Proceed was issued on August 28, 2018 to the On-Call Engineering Team (OET). Phase 1 design services (concept phase) are underway.

**Schedule**

Activity Name	Baseline Start	Forecast/ Actual Start	Baseline Finish	Forecast/ Actual Finish
Design	28-Aug-2018	28-Aug-2018	24-Jan-2019	24-Jan-2019

\* Note: This schedule consists of Phase 1 (Concept Phase) only.

**Activities Since Last Period**

- Submitted the Service Order and NTP to County on 8/24/18.
- County requested revisions on 8/27/18.

**Activities for Next Period**

- Schedule and conduct kick-off meeting.

**Cost Status**

Phase	*2018 Q2 Estimate	Expended to Date
Planning & Delivery	\$760,584.06	
Design	\$2,800,000.00	
Right of Way	\$5,600,000.00	
Utilities	\$1,500,000.00	
Construction	\$9,774,915.94	
<b>Total:</b>	<b>\$20,435,500.00</b>	<b>\$0.00</b>

**PROJECT: 325 BROAD RIVER NEIGHBORHOOD IMPROVEMENTS**

**Scope** The Broad River Neighborhood Master Plan includes four projects that are included in the Transportation Penny Program. The four projects, selected through a process of public input, include sidewalks and some street-scape enhancements. The projects included are: McRae Street Sidewalk, Gibson Street Sidewalk, Pearl Street Sidewalk and Hart Street Sidewalk. The design of this project was delivered in two phases: Phase 1 consisted of developing a conceptual report outlining proposed scope of work based on stakeholder and public input. Phase 2 consisted of implementation and development of final design according to the recommendations from Phase 1.



<b>SCDOT PIN</b>	P029404
<b>Project Length</b>	0.90 miles
<b>Sub Projects</b>	1 McRae Street Sidewalk (Wellesley Dr. to Gibson St.) - District(s) 04 2 Gibson Street Sidewalk (McRae St. to Hart St.) - District(s) 04 3 Pearl Street Sidewalk (McRae St. to Broad River Rd.) - District(s) 04 4 Hart Street Sidewalk (Gibson St. to Pearl St.) - District(s) 04
<b>District</b>	04
<b>Project Manager</b>	Perry Mayhew
<b>Design</b>	Parrish & Partners, LLC

**Public Status**

Received Land Disturbance permit and completing final edits to bid documents.

**Schedule**

Activity Name	Baseline Start	Forecast/ Actual Start	Baseline Finish	Forecast/ Actual Finish
Design	04-May-2015	04-May-2015	17-Jun-2016	29-Jun-2016
Construction	09-Sep-2016	18-Dec-2018	06-May-2017	09-Jul-2019

\* Note: Completing the LPAA process (as a condition of the Federal TAP Grant) has delayed the advertisement date.

Activities Since Last Period	Cost Status		
	Phase	*2018 Q2 Estimate	Expended to Date
1 Received NOI on 8/23/18.	Planning & Delivery	\$110,431.27	\$70,972.96
2 Construction Management will complete review of plans and project manual by 9/4/18.	Design	\$268,709.85	\$220,098.90
	Right of Way	\$6,000.00	\$3,360.00
	Utilities	\$77,315.00	\$72,315.00
	Construction	\$1,324,543.88	
	<b>Total:</b>	<b>\$1,787,000.00</b>	<b>\$366,746.86</b>

\* Note: Funding includes \$180K Federal TAP Grant.

**PROJECT: 327 CANDLEWOOD NEIGHBORHOOD IMPROVEMENTS**

**Scope** The scope of the proposed neighborhood improvement project was determined in Phase 1 (concept phase) of this project. The project scope was selected directly from the approved Richland County Neighborhood Master Plan and refined based on public and stakeholder input and available funding. Phase 2 includes design and construction of the following: 1) Harrington Drive Sidewalk, 2) Athena Drive Sidewalk, and 3) Green Springs Drive Sidewalk. Phase 3 includes design and construction of the following: 1) Arcola Drive Sidewalk, 2) Concourse Drive Sidewalk, and 3) N. Chateau Drive Sidewalk.



<b>Project Length</b>	2.23 miles
<b>Sub Projects</b>	1 Arcola Drive Sidewalk (Athena Dr. to Inway Dr.) - District(s) 08 2 Athena Drive Sidewalk (Harrington Dr. to Arcola Dr.) - District(s) 08 3 Concourse Drive Sidewalk (Green Springs Dr. to Sommerset Dr.) - District(s) 08 4 Green Springs Drive Sidewalk (Arcola Dr. to Seton Hall Dr.) - District(s) 08 5 Harrington Drive Sidewalk (North Springs Rd. to Athena Dr. - District(s) 08 6 North Chateau Drive Sidewalk (Green Springs Dr. to Cane Brake Cir.) - District(s) 08
<b>District</b>	08
<b>Proj. Manager</b>	Perry Mayhew
<b>Design</b>	CECS, Inc.
<b>Construction</b>	AOS Specialty Contractors, Inc.

**Public Status**

Approximately 1900 linear feet of 5-foot-wide concrete sidewalk has been placed on Harrington Road between North Springs Road and Athena Drive.

**Schedule**

Activity Name	Baseline Start	Forecast/ Actual Start	Baseline Finish	Forecast/ Actual Finish
Design	18-Oct-2016	18-Oct-2016	13-Apr-2018	29-Jun-2018
Utilities	17-Aug-2018	20-Nov-2017	15-Oct-2018	19-Nov-2018
Construction	03-Apr-2018	15-Jun-2018	17-Dec-2018	15-Mar-2019

\* Note: The schedule dates are for completion of Phase 2 and Phase 3.

Activities Since Last Period	Cost Status		
	Phase	*2018 Q2 Estimate	Expended to Date
1 Phase 2 Construction: Sidewalk construction on Harrington Road is nearing completion.			
2 County granted Land Disturbance permit for Phase 3 on 8/23/18.	Planning & Delivery	\$83,218.89	\$8,541.10
3 PS&E checklist was completed for Phase 3 on 8/27/18 and forwarded to County.	Design	\$175,860.83	\$88,856.40
	Right of Way	\$10,000.00	
	Utilities	\$139,505.15	\$46,838.33
	Construction	\$1,441,415.13	\$79,674.61
	<b>Total:</b>	<b>\$1,850,000.00</b>	<b>\$223,910.44</b>
<b>Activities for Next Period</b>			
1 Advertise for bid. Anticipated advertisement date is 9/5/18.			
2 Phase 2 Construction: Complete the construction of 5-foot-wide sidewalk on Athena Drive and Green Springs Drive.			

**PROJECT: 328 CRANE CREEK NEIGHBORHOOD IMPROVEMENTS**

**Scope** The scope of the was determined in Phase 1 (concept phase) of this project and was selected directly from the approved Richland County Neighborhood Master Plan and refined based public and stakeholder input and available funding. The approved scope includes (1) new sidewalk and streetscape improvements along Blue Ridge Terrace, Heyward Brockington Road, and Crane Church Road; (2) new sidewalks along Dakota Drive, Seagull Lane, Roberson Street, and Lincolnshire North Drive; and (3) streetscape improvements along Monticello Road.



<b>Project Length</b>	11.75 miles
<b>District</b>	04, 07
<b>Project Manager</b>	Aaron Marshall
<b>Design</b>	Cox & Dinkins, Inc.
<b>Sub Projects</b>	<ul style="list-style-type: none"> <li>1 Blue Ridge Terrace Sidewalk and Streetscape - District(s) 07</li> <li>2 Heyward Brockington Road Sidewalk and Streetscape - District(s) 07</li> <li>3 Crane Church Road Sidewalk and Streetscape - District(s) 07</li> <li>4 Dakota Drive Sidewalk - District(s) 07</li> <li>5 Seagull Lane Sidewalk - District(s) 07</li> <li>6 Roberson Street Sidewalk - District(s) 07</li> <li>7 Lincolnshire North Drive Sidewalk – District(s) 07</li> <li>8 Monticello Road Streetscape – District(s) 04</li> </ul>

**Public Status**

The Executive Summary was approved by County Council on 7/10/18. Scope and fee negotiations with the On-Call Engineering Team (OET) are underway for Phase 2 design.

**Schedule**

Activity Name	Baseline Start	Forecast/ Actual Start	Baseline Finish	Forecast/ Actual Finish
Design	02-Jan-2018	02-Jan-2018	01-Jun-2018	01-Jun-2018

\* Note: This schedule consists of Phase 1 (Concept Phase) only.

**Activities Since Last Period**

- 1 Conducted field review with OET on 8/8/18.
- 2 Finalized scope on 8/27/18 for Phase 2.
- 3 Fee template sent to OET 8/27/18.

**Activities for Next Period**

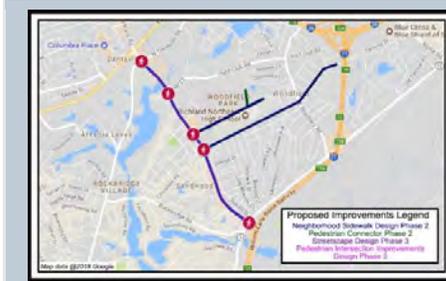
- 1 Get OET under contract and conduct kick-off meeting for Phase 2.

**Cost Status**

Phase	*2018 Q2 Estimate	Expended to Date
Planning & Delivery	\$448,988.79	
Design	\$2,076,000.00	\$93,916.64
Right of Way	\$14,000.00	
Utilities	\$1,550,000.00	
Construction	\$10,296,011.21	
<b>Total:</b>	<b>\$14,385,000.00</b>	<b>\$93,916.64</b>

**PROJECT: 326 DECKER BLVD/WOODFIELD PARK NEIGHBORHOOD IMPROVEMENTS**

**Scope** The scope of the proposed neighborhood improvement project was determined in Phase 1 (concept phase) of this project and was selected directly from the approved Richland County Neighborhood Master Plan and refined based on public and stakeholder input and available funding. The project will be further broken down into two phases. Ph 2 will include design and plan development for Brookfield Sidewalk, Faraway Sidewalk and the Chatsworth Pedestrian Connector. Ph 3 will include Decker Blvd Streetscape improvements including intersection improvements along Decker Blvd.



- Sub-Projects**
- 1 Brookfield Sidewalk (Decker Blvd. to Richland Northeast High School) - District(s) 08
  - 2 Faraway Drive Sidewalk (Decker Blvd. to Willowby St.) - District(s) 08
  - 3 Chatsworth Pedestrian Connector (Chatsworth Rd. to Brookfield Rd.) - District(s) 08
  - 4 Decker Boulevard Streetscape (Trenholm Rd. to Brookfield Rd.) - District(s) 03, 08
  - 5 Decker Boulevard Streetscape (Brookfield Rd. to Percival Rd.) - District(s) 08, 10
  - 6 Decker Blvd/Trenholm Rd Pedestrian Intersection Improvement - District(s) 03, 08
  - 7 Decker Blvd/O'Neil Ct Pedestrian Intersection Improvements - District(s) 08
  - 8 Decker Blvd/Brookfield Rd Pedestrian Intersection Improvements - District(s) 08
  - 9 Decker Blvd/Faraway Dr Pedestrian Intersection Improvements - District(s) 08
  - 10 Decker Blvd/Percival Rd Pedestrian Intersection Improvements - District(s) 08, 10

**District** 03, 08, 10      **Project Manager** Raven Gambrell      **Design** Holt Consulting Company, LLC

**Public Status**

Field studies and preliminary plan development is on-going for both phases of the project. A Public Meeting is scheduled for October 8, 2018 from 5 pm - 7 pm at Decker Center.

**Schedule**

Activity Name	Baseline Start	Forecast/Actual Start	Baseline Finish	Forecast/Actual Finish
Design	21-Mar-2018	21-Mar-2018	26-Sep-2019	26-Oct-2019
Right of Way	09-Jul-2018	04-Sep-2018	10-Sep-2019	11-Oct-2019
Utilities	09-Jul-2018	04-Sep-2018	07-May-2020	06-Jun-2020
Construction	18-Jun-2019	19-Jul-2019	07-Jan-2021	06-Feb-2021

\* Concept phase was extended to accommodate additional coordination with multiple entities. Schedule dates are for completion of Ph 2 and 3.

**Activities Since Last Period**

- 1 SCE&G lighting design and cost estimating is on-going.
- 2 On 8/14/18, Richland School District 2 board voted to donate the property for the Chatsworth Connector to the County. It needs to be determined if the County will accept the land.
- 3 Met with Greater Woodfield Community & County to discuss joint public meeting planned for 10/8/18 at Decker Ctr.
- 4 On-going scope and fee negotiations with OET concerning traffic study for landscaped median along Decker Blvd.
- 5 County approved service order mod for JD/permit for Brookfield Sidewalk (Ph 2). Provided NTP to OET on 8/29/18.
- 6 OET submitted 95% plans for Chatsworth Connector and Faraway Sidewalk on 8/21/18 and 8/24/18, respectively.
- 7 Met with OET to discuss public meeting on 8/28/18.

**Activities for Next Period**

- 1 Provide OET comments on 95% plans for Chatsworth & Faraway Sidewalk & submit Faraway encroachment permit.
- 2 Prepare Public Meeting materials & submit to County for review.
- 3 Receive 95% plans for Brookfield Road from OET.
- 4 Receive preliminary plans for Phase 3 (Decker Streetscape and Intersection Improvements) from OET.
- 5 Receive lighting costs from SCE&G for Chatsworth Connector, Brookfield Sidewalk and Decker Blvd.
- 6 Conduct jurisdictional delineation and prepare JD package for Brookfield Sidewalk.
- 7 Finalize service order modification for traffic study for planted medians (Ph 3) and provide NTP.

**PROJECT: 318 SOUTHEAST RICHLAND NEIGHBORHOOD IMPROVEMENTS**

**Scope** The Southeast Richland Neighborhood Master Plan includes three projects that are included in the Transportation Penny Program. The three projects are: (1) Multi-use path on Rabbit Run from Garners Park Road to Lower Richland Blvd; (2) Multi-use path on Lower Richland Blvd from Rabbit Run to the High School; (3) Garners Park Road: 2-lane road on new location from US 76/378 (Garners Ferry Road)/Garners Ferry Sports Complex to S-2089 (Rabbit Run), approximately 0.5 miles. A fourth project was included to correct an existing drainage problem with Rabbit Run.



<b>SCDOT PIN</b>	P029379
<b>District</b>	11
<b>Project Manager</b>	Kevin Sheppard
<b>Design</b>	PDT

**Public Status**

Design is 99% complete. Utility relocation coordination is underway.

**Schedule**

Activity Name	Baseline Start	Forecast/ Actual Start	Baseline Finish	Forecast/ Actual Finish
Design	12-Jan-2015	12-Jan-2015	14-Aug-2017	11-Oct-2018
Right of Way	06-Sep-2016	06-Sep-2016	08-Nov-2017	03-Apr-2018
Utilities	06-Sep-2016	06-Sep-2016	11-Sep-2018	11-Sep-2019
Construction	16-Mar-2018	16-Mar-2019	16-Sep-2019	14-Sep-2020

\* Note: The County coordinated with SCDOT guidelines for reviewing some projects requiring an encroachment permit. Project scope has been revised to correct an existing drainage issue with the existing crosslines under Rabbit Run, within the project limits of the shared-use path. The baseline schedule was updated to reflect new scope.

**Activities Since Last Period**

- Received SCDOT comment responses on Final 99% Plans on 8/13/18.
- Responded to SCDOT comments and resubmitted Final 99% Plans to SCDOT requesting construction authorization on 8/29/18.

**Activities for Next Period**

- Receive construction authorization from SCDOT.
- Prepare NOI submittal to Richland County.

**Cost Status**

Phase	*2018 Q2 Estimate	Expended to Date
Planning & Delivery	\$278,712.11	\$87,952.85
Design	\$576,370.04	\$483,441.24
Right of Way	\$301,860.00	\$258,724.11
Utilities	\$947,818.93	\$301,320.00
Construction	\$4,591,238.92	
<b>Total:</b>	<b>\$6,696,000.00</b>	<b>\$1,131,438.20</b>

**PROJECT: 329 TRENHOLM ACRES / NEWCASTLE NEIGHBORHOOD IMPROVEMENTS**

<b>Scope</b>	The scope of the proposed neighborhood improvement project(s) will be determined in Phase 1 (concept phase) of this project. Project(s) and scope options will be selected directly from the approved Richland County Neighborhood Master Plan and refined based upon public and stakeholder input and available funding.
<b>District</b>	03
<b>Project Manager</b>	Aaron Marshall
<b>Design</b>	Mead & Hunt



**Public Status**

The Notice to Proceed was issued on August 21, 2018 to the On-Call Engineering Team (OET). Phase 1 design services (concept phase) are underway.

**Schedule**

Activity Name	Baseline Start	Forecast/ Actual Start	Baseline Finish	Forecast/ Actual Finish
Design	21-Aug-2018	21-Aug-2018	12-Jan-2019	12-Jan-2019

\* Note: This schedule consists of Phase 1 (Concept Phase) only.

**Activities Since Last Period**

- 1 Fee negotiation meeting held 8/01/18.
- 2 OET under contract 8/22/18.
- 3 Held Kick-off meeting 8/30/18.

**Activities for Next Period**

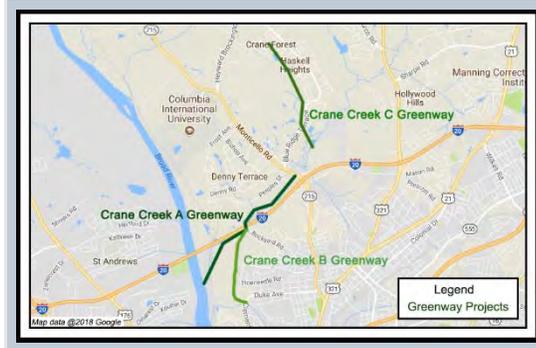
- 1 Proceed with Phase 1 activities.

**Cost Status**

Phase	*2018 Q2 Estimate	Expended to Date
Planning & Delivery	\$180,306.10	
Design	\$697,000.00	
Right of Way	\$14,000.00	
Utilities	\$590,000.00	
Construction	\$3,909,351.90	
<b>Total:</b>	<b>\$5,390,658.00</b>	<b>\$0.00</b>

**PROJECT: 133 CRANE CREEK GREENWAY SECTIONS A, B, AND C**

<b>Scope</b>	The scope of the proposed Greenway(s) will be determined in Phase 1 (concept phase) of this project and refined based on public and stakeholder input and available funding. Proposed project sections include: 1) Section A: Monticello Road to Broad River Road; 2) Section B: I-20 to Mountain Drive; 3) Section C: Peachwood Drive to Sunbelt Boulevard.
<b>District</b>	04, 07
<b>Project Manager</b>	Aaron Marshall
<b>Design</b>	Cox & Dinkins, Inc.



**Public Status**

The Notice to Proceed was issued on August 30, 2018 to the On-Call Engineering Team (OET). Phase 1 design services (concept phase) are underway.

**Schedule**

Activity Name	Baseline Start	Forecast/ Actual Start	Baseline Finish	Forecast/ Actual Finish
Design	30-Aug-2018	30-Aug-2018	31-Jan-2018	31-Jan-2018

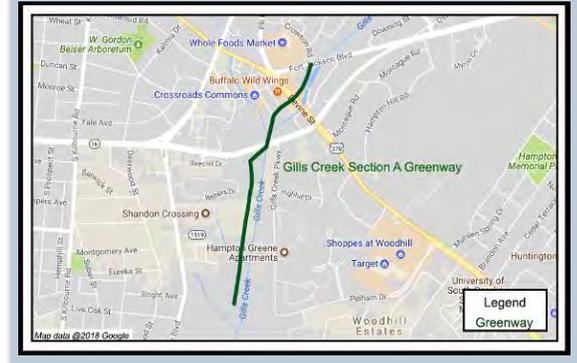
Note: This schedule consists of Phase 1 (Concept Phase) only.

Activities Since Last Period	Cost Status		
	Phase	*2018 Q2 Estimate	Expended to Date
1 Scope clarification meeting held 8/15/18.	Planning & Delivery	\$143,489.37	
2 NTP and Service Order sent for County signature on 08/24/18.	Design	\$395,000.00	
3 Issued NTP to OET on 8/30/2018.	Right of Way	\$176,000.00	
	Utilities	\$95,000.00	
	Construction	\$1,986,549.63	
	<b>Total:</b>	<b>\$2,796,039.00</b>	<b>\$0.00</b>

\*Note: Total cost constrained to referendum; phase costs to be refined upon finalization of scope.

**PROJECT: 136 GILLS CREEK A GREENWAY (FT. JACKSON BVD TO NEAR MIKELL AVE - PREVIOUSLY LAKE KATHERINE TO BLUFF RD)**

<b>Scope</b>	The scope of this project was identified in Phase 1 (concept phase) of this project, and was based on public and stakeholder input, impact studies, and costs. Phase 2 scope includes approximately two thousand five hundred (2,500) linear feet of a greenway and trail with boardwalks and supporting facilities that extend along Gills Creek from S-2205 (Beecliff Drive) to S-407 (Mikell Lane). Phase 3 scope includes approximately two thousand four hundred fifty (2,450) linear feet of a greenway and trail with boardwalks and supporting facilities that extend along Gills Creek from SC 760 (Fort Jackson Boulevard) to S-2205 (Beecliff Drive).
<b>Project Length</b>	1 mile
<b>District</b>	06
<b>Project Manager</b>	Charles Beam
<b>Design</b>	Holt Consulting Company, LLC



**Public Status**

Phase 2 design continues. The Notice to Proceed was issued on August 29, 2018 for Phase 3.

**Schedule**

Activity Name	Baseline Start	Forecast/ Actual Start	Baseline Finish	Forecast/ Actual Finish
Design	03-Aug-2015	03-Aug-2015	29-May-2019	29-May-2019

\* Note: The baseline schedule was updated to reflect scope changes for Phase 2 and Phase 3 Design Services.

Activities Since Last Period	Cost Status	
Phase	*2018 Q2 Estimate	Expended to Date
1 Phase 2 design continues. Issued NTP on 8/29/18 for Phase 3.		
<b>Activities for Next Period</b>		
1 Hold kick-off meeting and begin design on Phase 3.		
Right of Way		
Utilities	\$151,070.00	
Construction	\$962,463.76	
<b>Total:</b>	<b>\$2,246,160.00</b>	<b>\$160,111.14</b>

**PROJECT: 140 DUTCHMAN BLVD, POLO RD/WINDSOR LAKE, AND WOODBURY/ OLD LEESBURG GREENWAYS**

<b>Scope</b>	The scope of the proposed Greenway(s) will be determined in Phase 1 (concept phase) of this project and refined based on public and stakeholder input and available funding. Proposed projects include: 1) Dutchman Boulevard Connector Greenway: Dutchman Boulevard to Lake Murray Boulevard; 2) Polo Road/Windsor Lake Boulevard Greenway: Windsor Lake Boulevard to the intersection of Alpine Road and Polo Road; 3) Woodbury/Old Leesburg Greenway project: Woodbury Drive to Old Leesburg Road.
<b>District</b>	02, 08, 11
<b>Project Manager</b>	Charles Beam
<b>Design</b>	CECS, Inc.



**Public Status**

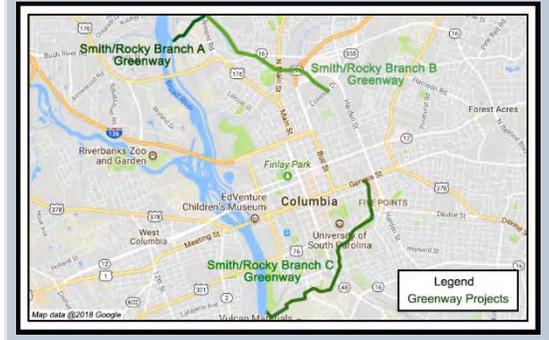
Scope and fee negotiations with the On-Call Engineering Team (OET) continues for the Phase 1 (concept phase) design.

Activities Since Last Period	Cost Status		
Activities for Next Period	Phase	*2018 Q2 Estimate	Expended to Date
1 Fee negotiations continue.	Planning & Delivery	\$35,941.49	
1 Anticipate NTP and begin design for Phase 1 (concept phase).	Design	\$110,000.00	
	Right of Way	\$35,000.00	
	Utilities	\$19,900.00	
	Construction	\$406,116.51	
	<b>Total:</b>	<b>\$606,958.00</b>	<b>\$0.00</b>

*\*Note: Total cost constrained to referendum; phase costs to be refined upon finalization of scope.*

**PROJECT: 143 SMITH/ROCKY BRANCH GREENWAY SECTIONS A, B, AND C**

<b>Scope</b>	The scope of the proposed Greenway(s) will be determined in Phase 1 (concept phase) of this project and refined based on public and stakeholder input and available funding. Proposed project sections include: 1) Section A: Northern Three Rivers to Clement Road; 2) Section B: Clement Road to Colonial Drive; 3) Section C: Granby Park to Gervais Street.
<b>District</b>	04, 05
<b>Project Manager</b>	Perry Mayhew
<b>Design</b>	Holt Consulting Inc.



**Public Status**

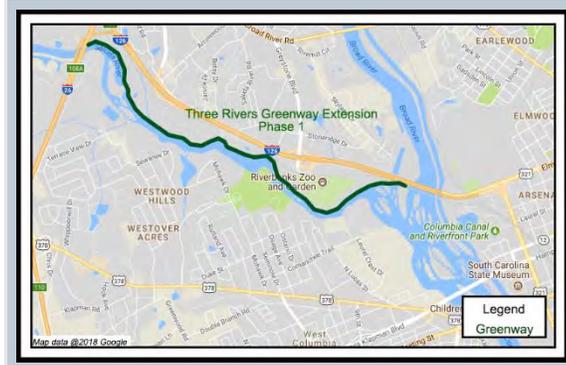
Fee negotiations complete. In process of issuing the Notice to Proceed.

Activities Since Last Period	Cost Status		
	Phase	*2018 Q2 Estimate	Expended to Date
1 Completed fee negotiation on 8/23/18.	Planning & Delivery	\$89,884.99	
2 Issued Service Order on 8/28/18.	Design	\$520,000.00	
	Right of Way	\$320,000.00	
	Utilities	\$86,000.00	
	Construction	\$1,731,736.01	
	<b>Total:</b>	<b>\$2,747,621.00</b>	<b>\$0.00</b>

*\*Note: Total cost constrained to referendum; phase costs to be refined upon finalization of scope.*

**PROJECT: 144 THREE RIVERS GREENWAY EXTENSION PH. 1**

**Scope** The proposed Three Rivers Greenway Extension Ph. 1 project incorporates an 8 foot wide concrete trail that undulates from I-26 along the Saluda River, and continues past River Banks Zoo to the confluence of the Saluda and Broad Rivers. Features of the greenway will include boardwalks, a maintenance building, security lighting, renovated boat ramp, parking lot, environmentally-friendly public restrooms, signage and information kiosks.



<b>Project Length</b>	3.20 miles
<b>District</b>	05
<b>Proj Manager</b>	Jamie Kendall
<b>Design</b>	Ken Simmons

**Construction** AOS Specialty Contractors, Inc.

**Public Status**

Twenty-six boardwalks and bridges have been completed throughout the project. Installation of the eight-foot-wide concrete sidewalk is 95% complete. Construction of the boardwalk along the millrace area is approximately 60% complete. Construction continues on the electrical installation, bathrooms, ranger station and parking lot.

**Schedule**

Activity Name	Baseline Start	Forecast/Actual Start	Baseline Finish	Forecast/Actual Finish
Design	12-Jan-2015	12-Jan-2015	05-Jan-2016	06-May-2016
Right of Way	12-Jul-2015	22-Apr-2016	07-Apr-2016	18-Oct-2016
Utilities	12-Jul-2015	06-May-2016	07-Aug-2016	22-Oct-2017
Construction	08-Apr-2016	24-Jul-2017	10-Apr-2017	01-Dec-2018

\* Note: Schedule delay due to permit approval process, railroad coordination, easements and County/City maintenance agreement. SCE&G and the Zoo required the City of Columbia to provide liability insurance as a stipulation of the Right-To-Construct agreement with River Alliance. This further delayed advertising the project.

**Activities Since Last Period**

- 1 Bridge 6 was completed.
- 2 Work on Bridge 7 at the Mill Race continues.
- 3 Work began on Bathroom B.

**Activities for Next Period**

- 1 Continue progress on Bridge 7 at the Mill Race
- 2 Continue work on Bathroom B.
- 3 Continue work on the Parking Lot.
- 4 Start work on the Ranger Station building.

**Issues and Resolutions**

- 1 Per memo from the Riverbanks Zoo dated July 25, 2018, construction of the Fire/Rescue building is on hold pending approval from Riverbanks Zoo for a new site location.
- 2 The agreement with CSXT to construct on their R/W has been reviewed by Richland County and the City of Columbia. Received review comments from the City of Columbia on July 25, 2018. The review comments from the City of Columbia were sent back to J. Thompson and E. McLean on July 27, 2018 for final review before submitting back to CSXT. E. McLean has issues with comments from the City of Columbia. She requested the contact info of the person in the City on August 20, 2018. Information was provided on same day in email from J. Kendall. J. Kendall followed up with telephone call on August 28, 2018. Mrs. McLean stated that Mr. L. Smith had met with the City attorney to discuss this and other agreement issues with the City. She would check with him to find out the status.

**Cost Status**

Phase	*2018 Q2 Estimate	Expended to Date
Planning & Delivery	\$477,931.46	\$203,742.09
Design	\$99,194.00	\$99,194.00
Right of Way	\$71,040.00	\$50,340.00
Utilities	\$342,742.43	\$337,742.43
Construction	\$6,911,334.01	\$3,950,148.91
<b>Total:</b>	<b>\$7,902,241.90</b>	<b>\$4,641,167.43</b>

**PROJECT: 595 2016 PDT SIDEWALK PROJECTS**

<b>Scope</b>	Project scope includes the design and construction of 5-foot concrete sidewalks along the following road: Clemson Road Phase 1 (Frontage Rd to Percival).
<b>Project Length</b>	0.41 miles
<b>Sub Projects</b>	1 Clemson Rd Sidewalk Ph. 1 (Frontage Rd to Percival of Two Notch Rd to Percival Rd) - District(s) 09, 10
<b>District</b>	09, 10
<b>Project Manager</b>	Perry Mayhew
<b>Design</b>	PDT 100%



**Public Status**

Koon Road is being advertised as Sidewalk Package S-9. Clemson Road still awaiting County to issue Land Disturbance permit.

**Schedule**

Activity Name	Baseline Start	Forecast/ Actual Start	Baseline Finish	Forecast/ Actual Finish
Design	04-Aug-2016	04-Aug-2016	06-Feb-2017	09-Nov-2017

\* Note: The design is being delayed due to a County redesign request.

**Activities Since Last Period**

- 1 Koon Rd was advertised for bid as Sidewalk Package S9 on 8/1/18 and a pre-bid meeting was held on 8/15/18.
- 2 County is waiting on SCDOT to issue a detention waiver for Clemson Rd prior to issuing Land Disturbance permit.

**Activities for Next Period**

- 1 Get Land Disturbance permit for Clemson.

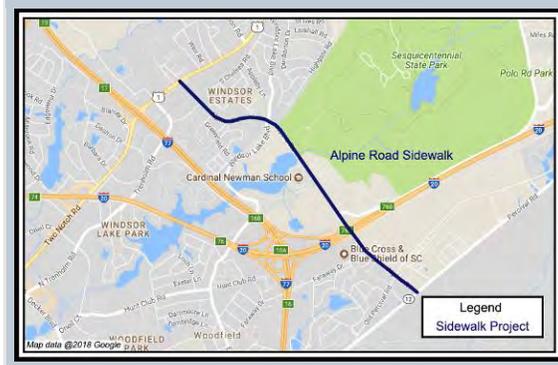
**Cost Status**

Phase	*2018 Q2 Estimate	Expended to Date
Planning & Delivery	\$142,980.03	\$4,418.93
Design	\$39,593.20	\$62,544.45
Right of Way	\$2,859.18	\$26,520.00
Utilities	\$67,814.90	\$33,153.97
Construction	\$592,705.63	
<b>Total:</b>	<b>\$845,952.94</b>	<b>\$126,637.35</b>

Note: Koon Road expenditures will be reallocated to Sidewalk Package S9 project.

**PROJECT: 146 ALPINE RD SIDEWALK (TWO NOTCH RD TO PERCIVAL RD)**

<b>Scope</b>	Scope includes resurfacing of Alpine Rd from Two Notch Rd to Percival Rd and a sidewalk will be constructed on one side. Project includes SCDOT resurfacing funds.
<b>Project Length</b>	2.40 miles
<b>District</b>	03, 08, 10
<b>Project Manager</b>	Perry Mayhew
<b>Design</b>	Mead & Hunt



**Public Status**

Awaiting for the resubmittal from the On-Call Engineering Team (OET) for the responses to the SCDOT comments.

**Schedule**

Activity Name	Baseline Start	Forecast/ Actual Start	Baseline Finish	Forecast/ Actual Finish
Design	28-Jul-2015	28-Jul-2015	13-Feb-2019	25-Mar-2019
Right of Way	26-Jul-2018	10-Sep-2018	24-Jan-2019	12-Mar-2019
Utilities	26-Jul-2018	10-Sep-2018	11-Sep-2019	23-Oct-2019
Construction	11-Jul-2019	26-Jul-2019	11-Jan-2021	26-Jan-2021

\* Note: Baseline schedule was updated to reflect new scope following VE study and recommendations. New baseline schedule to reflect the revised scope to remove the Shared-Use Path.

**Activities Since Last Period**

- 1 Received comments from SCDOT regarding 70% plans and forwarded to the OET on 8/9/18.
- 2 The OET is modifying plans to be back of curve along section from Percival to SCDOT project at Old Percival.

**Activities for Next Period**

- 1 Resubmit 70% plan modification and comment matrix for concurrence.

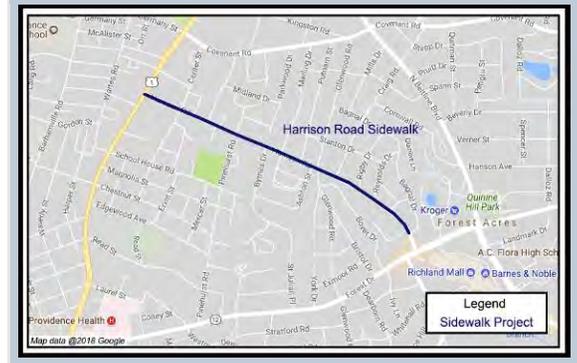
**Cost Status**

Phase	*2018 Q2 Estimate	Expended to Date
Planning & Delivery	\$87,881.02	\$18,080.71
Design	\$600,000.00	\$216,844.96
Right of Way	\$15,000.00	
Utilities	\$228,839.07	
Construction	\$2,223,812.55	
<b>Total:</b>	<b>\$3,155,532.64</b>	<b>\$234,925.67</b>

\* Note: Funding includes \$803K in Federal Resurfacing funds and a \$180K Federal TAP Grant. Note: Referendum amount includes Sidewalk and Bikeway project funds.

**PROJECT: 164 HARRISON ROAD SIDEWALK (TWO NOTCH RD. TO FOREST DR.)**

<b>Scope</b>	Project consists of a 5 ft. wide sidewalk on one side of Harrison Rd from Two Notch Rd to Forest Dr.
<b>Project Length</b>	1.20 miles
<b>District</b>	03
<b>Project Manager</b>	Perry Mayhew
<b>Design</b>	Mead & Hunt



**Public Status**

The South Carolina Department of Transportation (SCDOT) requested plan modification to the retaining wall design. The On-Call Engineering Team (OET) is modifying.

**Schedule**

Activity Name	Baseline Start	Forecast/ Actual Start	Baseline Finish	Forecast/ Actual Finish
Design	28-Jul-2015	28-Jul-2015	27-Apr-2017	14-Sep-2018
Right of Way	10-Feb-2017	19-Jun-2017	22-Oct-2017	13-Jun-2018
Utilities	10-Feb-2017	19-Jun-2017	23-Mar-2018	26-Jun-2019
Construction	12-Jan-2018	26-Feb-2019	12-Jan-2019	26-Feb-2020

\* Note: The baseline schedule was updated to reflect unexpected R/W acquisitions and approval processes, design revisions, and delays due to the October 2015 flooding event.

**Activities Since Last Period**

- 1 Met with SCDOT on 8/24/18 regarding 99% plan comments.
- 2 OET is modifying 99% plans and comments per SCDOT instruction and returning to PDT on 8/31/18.

**Activities for Next Period**

- 1 Receive Construction Authorization from SCDOT and complete project manual.

**Cost Status**

Phase	*2018 Q2 Estimate	Expended to Date
Planning & Delivery	\$72,807.13	\$32,739.16
Design	\$250,000.00	\$195,699.50
Right of Way	\$93,640.00	\$92,165.00
Utilities	\$235,425.52	\$67,617.50
Construction	\$1,163,605.13	
<b>Total:</b>	<b>\$1,815,477.78</b>	<b>\$388,221.16</b>

**PROJECT: 178 PERCIVAL ROAD SIDEWALK (FOREST DR TO NORTHSHORE RD, PREVIOUSLY DECKER BLVD)**

<b>Scope</b>	Project consists of a 5 ft. wide concrete sidewalk on one side along Percival Road from Forest Drive to Decker Boulevard.
<b>Project Length</b>	1.50 miles
<b>District</b>	06, 08, 10
<b>Project Manager</b>	Perry Mayhew
<b>Design</b>	Holt Consulting Company, LLC



**Public Status**

The On-Call Engineering Team (OET) is currently completing 70% Final Right-of-Way plans.

**Schedule**

Activity Name	Baseline Start	Forecast/ Actual Start	Baseline Finish	Forecast/ Actual Finish
Design	20-Oct-2016	20-Oct-2016	04-Jan-2018	16-Mar-2019
Right of Way	07-Jun-2017	29-Oct-2018	22-Feb-2018	13-Dec-2018
Utilities	07-Jun-2017	29-Oct-2018	22-Aug-2018	03-Oct-2019
Construction	22-Jun-2018	02-Aug-2019	18-Dec-2018	18-Feb-2020

\* Note: The schedule has been delayed pending approval of the Jurisdictional Delineation Permit.

**Activities Since Last Period**

- Gave OET notification to complete 70% final R/W plans on 8/1/18.

**Activities for Next Period**

- OET to submit final 70% final R/W plans and comments on 9/14/18.

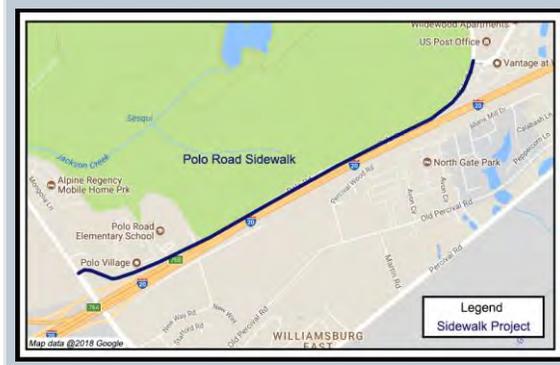
**Cost Status**

Phase	*2018 Q2 Estimate	Expended to Date
Planning & Delivery	\$134,770.16	\$33,132.30
Design	\$262,105.20	\$216,878.35
Right of Way	\$7,140.00	
Utilities	\$366,550.26	
Construction	\$2,631,698.36	
<b>Total:</b>	<b>\$3,402,263.98</b>	<b>\$250,010.65</b>

\* Note: Funding for this project includes \$2.5M in CTC funds.

**PROJECT: 180 POLO RD SIDEWALK (MALLET HILL RD TO ALPINE RD)**

<b>Scope</b>	Project consists of a shared-use path along the north side of Polo Rd. from Alpine Rd. to Mallet Hill Rd.
<b>Project Length</b>	1.70 miles
<b>District</b>	08, 09, 10
<b>Project Manager</b>	Perry Mayhew
<b>Design</b>	Mead & Hunt



**Public Status**

Submitted 99% Final Construction plans to The South Carolina Department of Transportation (SCDOT) on August 23, 2018.

**Schedule**

Activity Name	Baseline Start	Forecast/ Actual Start	Baseline Finish	Forecast/ Actual Finish
Design	28-Jul-2015	28-Jul-2015	27-Jan-2017	31-Dec-2018
Right of Way	26-Nov-2016	12-Apr-2017	26-May-2017	29-Dec-2018
Utilities	26-Nov-2016	13-Apr-2017	09-Aug-2017	20-Sep-2019
Construction	29-May-2017	21-May-2019	29-May-2018	20-May-2020

\* Note: Following the preliminary plan DFR, the path location was shifted to utilize SCE&G's easement to minimize conflicts with their poles. The baseline schedule was updated to reflect redesign/reviews and due to the October 2015 flooding event.

**Activities Since Last Period**

- 1 R/W continues to negotiate easements.
- 2 Negotiating with City regarding easement agreement.
- 3 Submitted Final construction plans to SCDOT on 8/23/18.

**Activities for Next Period**

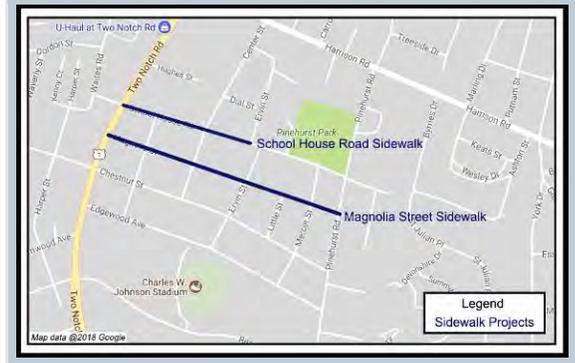
- 1 Awaiting comments from SCDOT regarding final construction plans.
- 2 Will present negotiated City easement agreement at Ad-Hoc on 9/27/18.

**Cost Status**

Phase	*2018 Q2 Estimate	Expended to Date
Planning & Delivery	\$104,845.47	\$23,084.62
Design	\$220,000.00	\$169,127.55
Right of Way	\$391,885.00	\$18,045.00
Utilities	\$182,981.64	\$105,456.88
Construction	\$1,798,540.72	
<b>Total:</b>	<b>\$2,698,252.83</b>	<b>\$315,714.05</b>

**PROJECT: 589 SIDEWALK PACKAGE "S6"**

<b>Scope</b>	The scope of work for Sidewalk Package "S6" includes the construction of a sidewalk along one side of Magnolia Street (from Pinehurst Road to Two Notch Road) and School House Road (from Two Notch Rd to Ervin St).
<b>SCDOT PIN</b>	P029405, P029409
<b>Project Length</b>	0.69 miles
<b>Sub Projects</b>	1 Magnolia St Sidewalk (Two Notch Rd to Pinehurst Rd) - District(s) 03 2 School House Rd Sidewalk (Two Notch Rd to Ervin St) - District(s) 03
<b>District</b>	03
<b>Project Manager</b>	Jason Patterson
<b>Design</b>	Mead & Hunt
<b>Construction</b>	Armstrong Contractors, LLC



**Public Status**

County Council awarded contract on July 10, 2018. The Preconstruction meeting is scheduled to be held on September 6, 2018.

**Schedule**

Activity Name	Baseline Start	Forecast/ Actual Start	Baseline Finish	Forecast/ Actual Finish
Design	28-Jul-2015	28-Jul-2015	27-Apr-2016	10-Jun-2016
Right of Way	26-Feb-2016		26-Aug-2016	
Utilities	28-Apr-2016	11-Jun-2016	09-Nov-2016	13-Nov-2018
Construction	29-Aug-2016	06-Sep-2018	28-Feb-2017	27-Dec-2018

\* Note: Construction NTP delayed pending receipt of encroachment permit from the City.

**Activities Since Last Period**

- 1 County Council awarded contract on 7/10/18.

**Activities for Next Period**

- 1 The Preconstruction meeting is scheduled to be held on 9/6/18.
- 2 Issue Notice to Proceed.

**Cost Status**

Phase	*2018 Q2 Estimate	Expended to Date
Planning & Delivery	\$71,186.70	\$5,893.16
Design	\$124,427.01	\$125,344.94
Right of Way	\$8,300.00	\$4,950.00
Utilities	\$49,923.83	\$62,318.93
Construction	\$705,758.37	
<b>Total:</b>	<b>\$952,595.91</b>	<b>\$198,507.03</b>

**PROJECT: 718 SIDEWALK PACKAGE "S7"**

<b>Scope</b>	The scope of Sidewalk "S7" includes the construction of sidewalks on Bratton Street, Grand Street and Marion Street.
<b>Project Length</b>	0.75 miles
<b>Sub Projects</b>	1 Bratton St Sidewalk (King St to Fairview (previously to Maple)) - District(s) 05 2 Grand St Sidewalk (Shealy St to Hydrick St) - District(s) 04 3 Marion St Sidewalk (Dreher to Crestwood - previously Heyward/Marion/Superior/Holt) - District(s) 05, 10
<b>Project Manager</b>	Jason Patterson
<b>Design</b>	PDT
<b>Construction</b>	AOS Specialty Contractors, Inc.



**Public Status**

Construction of 5-foot sidewalk along S. Marion St. has been completed. Clearing & Grubbing on Bratton Street has been completed.

**Schedule**

Activity Name	Baseline Start	Forecast/ Actual Start	Baseline Finish	Forecast/ Actual Finish
Design	28-Jul-2015	28-Jul-2015	27-Apr-2016	10-Jun-2016
Utilities	28-Apr-2016	11-Jun-2016	09-Nov-2016	30-Aug-2018
Construction	29-Aug-2016	15-Jun-2018	28-Feb-2017	14-Sep-2018

**Activities Since Last Period**

- 1 Construction of 5-foot sidewalk along S. Marion St. has been completed.
- 2 Clearing & Grubbing on Bratton Street has been completed.

**Activities for Next Period**

- 1 Contractor is tentatively scheduled to begin sidewalk construction on Bratton Street.

**Cost Status**

Phase	*2018 Q2 Estimate	Expended to Date
Planning & Delivery	\$23,941.75	
Design	\$24,415.04	
Utilities	\$12,481.69	\$10,496.56
Construction	\$197,753.12	\$53,354.18
<b>Total:</b>	<b>\$258,591.60</b>	<b>\$63,850.74</b>

**PROJECT: 745 SIDEWALK PACKAGE "S8"**

<b>Scope</b>	Project scope includes the design and construction of 5-foot concrete sidewalks along the following roads: Pelham Drive and Tryon Street.
<b>Project Length</b>	0.27 miles
<b>Sub Projects</b>	1 Pelham Dr Sidewalk (Gills Creek Parkway to Garners Ferry Rd) - District(s) 06 2 Tryon St Sidewalk (Catawba St to Heyward St) - District(s) 05
<b>District</b>	05, 06
<b>Project Manager</b>	Jason Patterson
<b>Design</b>	PDT
<b>Construction</b>	Corley Construction Company



**Public Status**

County Council awarded contract on July 10, 2018. The Preconstruction meeting is scheduled to be held on September 6, 2018.

**Activities Since Last Period**

- 1 County Council awarded contract on 7/10/18.

**Activities for Next Period**

- 1 The Preconstruction meeting is scheduled to be held on 9/6/18.
- 2 Issue Notice to Proceed.

**Cost Status**

Phase	*2018 Q2 Estimate	Expended to Date
Planning & Delivery	\$7,030.76	
Design	\$6,681.05	
Right of Way	\$900.00	\$900.00
Utilities	\$6,465.77	
Construction	\$130,786.34	
<b>Total:</b>	<b>\$151,863.92</b>	<b>\$900.00</b>

**PROJECT: 766 SIDEWALK PACKAGE "S9"**

<b>Scope</b>	Project scope includes the design and construction of a 5-foot concrete sidewalk along the following road: Koon Road (Malinda Road and Farmview Street).
<b>Project Length</b>	0.33 miles
<b>Sub Projects</b>	1 Koon Road Sidewalk (Malinda Road to Farmview Street) - District(s) 03
<b>District</b>	03
<b>Project Manager</b>	Jason Patterson
<b>Design</b>	PDT



**Public Status**

Koon Road Sidewalk was advertised on August 1, 2018 as Sidewalk Package "S9". The pre-bid meeting was held on August 15, 2018.

**Activities Since Last Period**

- 1 Koon Road was advertised for bid on 8/1/18 and a pre-bid meeting was held on 8/15/18.

**Activities for Next Period**

- 1 The Bid opening is scheduled to be held on 9/5/18.

**Cost Status**

Phase	*2018 Q2 Estimate	Expended to Date
Planning & Delivery	\$17,832.59	
Design	\$5,228.11	
Right of Way	\$6,390.00	
Utilities	\$16,563.19	
Construction	\$342,834.17	
<b>Total:</b>	<b>\$388,848.06</b>	

**PROJECT: 187 SUNSET SIDEWALK (ELMHURST ROAD TO RIVER DRIVE)**

<b>Scope</b>	Project consists of a 5 ft. wide sidewalk along the north side of Sunset Dr. from River Dr. to Elmhurst Rd.
<b>SCDOT PIN</b>	P029406
<b>Project Length</b>	0.75 miles
<b>District</b>	04
<b>Project Manager</b>	Perry Mayhew
<b>Design</b>	Mead & Hunt



**Public Status**

The On-Call Engineering Team (OET) is currently modifying plans per comments received from The South Carolina Department of Transportation (SCDOT).

**Schedule**

Activity Name	Baseline Start	Forecast/ Actual Start	Baseline Finish	Forecast/ Actual Finish
Design	28-Jul-2015	28-Jul-2015	02-Apr-2018	06-Mar-2019
Right of Way	09-Oct-2017	26-Sep-2018	09-Apr-2018	27-Mar-2019
Utilities	09-Oct-2017	26-Sep-2018	04-Oct-2018	19-Feb-2020
Construction	04-Aug-2018	21-Aug-2019	04-Feb-2020	20-Feb-2021

\* Note: Baseline schedule completion was updated to reflect scope change to the current OET Service Order for Phase 2 Design Services.

**Activities Since Last Period**

- 1 Met with SCDOT regarding structural comments on 8/24/18.

**Activities for Next Period**

- 1 OET is modifying plans per comments received from SCDOT on 8/24/18. Plans will be submitted back to PDT on 9/14/18.

**Cost Status**

Phase	*2018 Q2 Estimate	Expended to Date
Planning & Delivery	\$79,346.94	\$16,312.30
Design	\$336,155.83	\$239,878.21
Right of Way	\$80,233.00	
Utilities	\$344,573.31	
Construction	\$1,266,087.96	
<b>Total:</b>	<b>\$2,106,397.04</b>	<b>\$256,190.51</b>

**PROJECT: 411 BIKEWAY PROGRAM**

<b>Scope</b>	The 2016 PDT Bikeway projects are currently scoped as restriping projects and will be coordinated with the SCDOT and City of Columbia; some projects may qualify to be constructed as part of the SCDOT Resurfacing program.
<b>Project Length</b>	23.03 miles
<b>Sub Projects</b>	1 Beltline Blvd Bikeways (Forest Dr to Valley Rd) - District(s) 03 2 Beltline Blvd Bikeways (Rosewood Dr to Devine St) - District(s) 06 3 Beltline Blvd/Colonial Dr/Farrow Rd Bikeways (Harden St to Academy St) - District(s) 04 4 Blossom St Bikeways (Assembly St to Sumter St) - District(s) 05 5 Broad River Rd Bikeways (Bush River Rd to Greystone Blvd) - District(s) 04, 05 6 Broad River Rd Bike Lanes (Greystone Blvd to Broad River Bridge) - District(s) 04, 05 7 Bull St Bikeways (Elmwood Ave to Victoria St) - District(s) 04 8 Calhoun St Bikeways (Wayne St to Harden St) - District(s) 04 9 Clemson Rd Bikeways (Brook Hollow Dr to Summit Pky) - District(s) 08 10 Clemson Rd Bikeways (Longtown Rd to Brook Hollow Dr) - District(s) 07, 08 11 College St Bikeways (Lincoln St to Sumter St) - District(s) 04, 05 12 Columbiana Dr Bikeways (Lake Murray Blvd to Lexington County Line) - District(s) 02 13 Garners Ferry Rd Bikeways (Rosewood Dr to True St) - District(s) 06, 11 14 Hampton St Bikeways (Pickens St to Harden St) - District(s) 04 15 Huger St Bikeways (Blossom St to Gervais St) - District(s) 05 16 Leesburg Rd Bikeways (Garners Ferry Rd to Semmes Rd) - District(s) 10, 11 17 Lincoln St Bikeways (Blossom St to Lady St) - District(s) 05 18 Pendleton St Bikeways (Lincoln St to Marion St) - District(s) 04, 05 19 Pickens St Bikeways (Washington St to Rosewood Dr) - District(s) 04, 05 20 Pickens St/Washington St/Wayne St Bikeways (Hampton St (west) to Hampton St (east)) - District(s) 04, 05 21 Rosewood Dr Bikeways (Bluff Rd to Garners Ferry Rd) - District(s) 05, 06, 10 22 Sumter St Bikeways (Washington St to Senate St) - District(s) 04 23 Two Notch Rd Bikeways (Beltline Blvd to Parklane Rd) - District(s) 03 24 Whaley St Bike Lanes (Lincoln St to Pickens St) - District(s) 05 25 Wheat St Bikeways (Harden St to King St) - District(s) 05
<b>Project Manager</b>	Aaron Marshall
<b>Design</b>	PDT

**Public Status**

Currently coordinating with the South Carolina Department of Transportation (SCDOT) and the City of Columbia to evaluate restriping and road diet plans for bike accommodations.

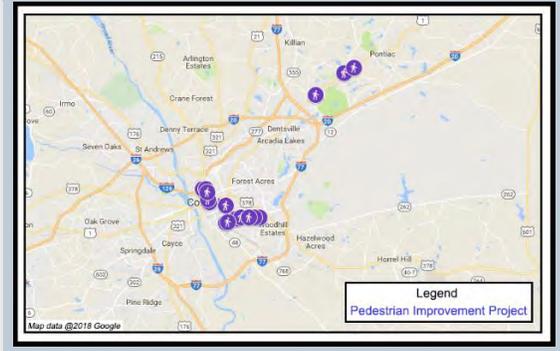
Activities Since Last Period	Cost Status		
	Phase	*2018 Q2 Estimate	Expended to Date
1 Coordinated with City of Columbia on parking issues for Hampton Calhoun Road Diets.			
2 Summarize alternates for Pickens and Washington.	Planning & Delivery	\$687,458.00	\$67,450.66
	Design	\$2,175,800.25	\$9,978.79
	Right of Way	\$1,148,035.39	
	Utilities	\$794,535.88	\$31,561.25
	Construction	\$16,174,359.74	
	<b>Total:</b>	<b>\$20,980,189.26</b>	<b>\$108,990.70</b>

**Activities for Next Period**

- 1 Take Hampton Calhoun Road Diet executive summary to County and City Council.
- 2 Coordinate Washington and Pickens Road Diets with the City.

**PROJECT: 424 PEDESTRIAN IMPROVEMENT PROJECTS**

**Scope** The following improvements are proposed to be made to these intersections: (1) Installation of ADA compliant handicap ramps where none currently exist and replacement of existing handicap ramps which are in a state of disrepair and/or do not meet standards; (2) Installation of pedestrian signal appurtenances with push buttons; (3) Installation or replacement of detectable warning surfaces; and (4) Installation or replacement of crosswalks.



- Sub Projects**
- 1 Assembly St and Calhoun St Pedestrian Improvements - District(s) 04
  - 2 Assembly St and Gervais St Pedestrian Improvements - District(s) 04, 05
  - 3 Assembly St and Laurel St Pedestrian Improvements - District(s) 04
  - 4 Assembly St and Washington St Pedestrian Improvements - District(s) 04, 05
  - 5 Blossom St and Saluda Ave Pedestrian Improvements - District(s) 05
  - 6 Elmwood Ave and Park St Pedestrian Improvements - District(s) 04
  - 7 Main St and Calhoun St Pedestrian Improvements - District(s) 04
  - 8 Rosewood Dr and Beltline Blvd Pedestrian Improvements - District(s) 05, 06
  - 9 Rosewood Dr and Harden St Pedestrian Improvements - District(s) 05
  - 10 Rosewood Dr and Holly St Pedestrian Improvements - District(s) 05
  - 11 Rosewood Dr and Kilbourne Rd Pedestrian Improvements - District(s) 05, 06
  - 12 Rosewood Dr and Marion St Pedestrian Improvements - District(s) 05, 10
  - 13 Rosewood Dr and Ott Rd Pedestrian Improvements - District(s) 05
  - 14 Rosewood Dr and Pickens St Pedestrian Improvements - District(s) 05, 10
  - 15 Two Notch Rd and Brickyard Rd Pedestrian Improvements - District(s) 08, 09
  - 16 Two Notch Rd and Maingate Dr/Windsor Lake Blvd Pedestrian Improvements - District(s) 03
  - 17 Two Notch Rd and Sparkleberry Ln Pedestrian Improvements - District(s) 09

**Project Manager** Aaron Marshall  
**Design** PDT 100%

**Public Status**

Project was re-advertised with an updated scope and cost estimate on August 29, 2018. Construction is anticipated to begin in 2018.

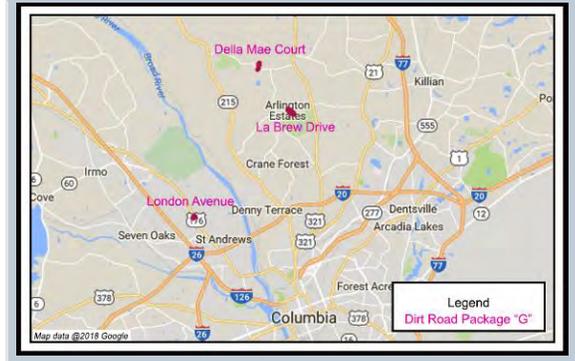
**Schedule**

Activity Name	Baseline Start	Forecast/Actual Start	Baseline Finish	Forecast/Actual Finish
Design	18-Jul-2016	18-Jul-2016	15-Sep-2016	22-Sep-2016
Utilities	16-Sep-2016	16-Sep-2016	13-Apr-2017	26-Nov-2018
Construction	25-Feb-2017	12-Nov-2018	23-Aug-2017	15-May-2019

Activities Since Last Period	Cost Status		
1 Project advertised 8/29/18.	Phase	*2018 Q2 Estimate	Expended to Date
	Planning & Delivery	\$75,893.63	\$69,617.53
	Design	\$38,282.87	\$38,282.87
	Right of Way		
	Utilities	\$51,880.50	\$49,251.56
	Construction	\$1,008,555.53	
	<b>Total:</b>	<b>\$1,174,612.53</b>	<b>\$157,151.96</b>

**PROJECT: 588 DIRT ROAD PAVING PACKAGE "G"**

<b>Scope</b>	The work consists of complete sitework and traffic control including, but not limited to: clearing and grubbing, demolition, unclassified excavation, borrow excavation, sub-base, earth base and aggregate base courses, hot mix asphalt, pavement markings, signage, storm drainage piping and structures, grassing and erosion control measures located within Richland County.
<b>Project Length</b>	0.55 miles
<b>Sub Projects</b>	1 Della Mae Ct Dirt Road Paving - District(s) 02 2 La Brew Drive - District(s) 02 3 London Avenue - District(s) 02
<b>District</b>	02
<b>Project Manager</b>	Jamie Kendell



**Public Status**

The Preconstruction meeting was held on August 30, 2018.

**Activities Since Last Period**

- 1 The Preconstruction meeting was held on 8/30/18.

**Activities for Next Period**

- 1 Issue Notice to Proceed.

<b>Cost Status</b>	
<b>Phase</b>	<b>*2018 Q2 Estimate Expended to Date</b>
Planning & Delivery	\$20,000.00 \$4,674.89
Utilities	\$22,202.87 \$16,652.15
Construction	\$777,898.55
<b>Total:</b>	<b>\$820,101.42 \$21,327.04</b>

**PROJECT: 719 DIRT ROAD PAVING PACKAGE "H"**

<b>Scope</b>	The work consists of complete sitework and traffic control including, but not limited to: clearing and grubbing, demolition, unclassified excavation, borrow excavation, sub-base, cement stabilized earth base, hot mix asphalt, pavement markings, signage, storm drainage piping and structures, grassing and erosion control measures located within Richland County.
<b>Project Length</b>	1.03 miles
<b>Sub Projects</b>	1 Ashbury St Dirt Road Paving - District(s) 07 2 Minger Rd Dirt Road Paving - District(s) 02 3 Bluff Oaks Road - District(s) 10 4 W Miriam Avenue - District(s) 04 5 S Hask Jacobs Road - District(s) 07 6 Net Dean Road - District(s) 02 7 Sara Matthews Road - District(s) 07
<b>District</b>	02, 04, 07, 10
<b>Project Manager</b>	Jamie Kendell



**Public Status**

The Preconstruction meeting was held on August 30, 2018.

Activities Since Last Period	Cost Status		
Activities for Next Period	Phase	*2018 Q2 Estimate	Expended to Date
1 The Preconstruction meeting was held on 8/30/18.	Planning & Delivery	\$60,000.00	\$13,798.17
	Utilities	\$65,532.96	\$65,532.96
	Construction	\$1,777,008.95	
	<b>Total:</b>	<b>\$1,902,541.91</b>	<b>\$79,331.13</b>

**PROJECT: 747 DIRT ROAD PAVING PACKAGE "I"**

<b>Scope</b>	The work consists of complete sitework and traffic control including, but not limited to: clearing and grubbing, demolition, unclassified excavation, borrow excavation, sub-base, earth base and aggregate base courses, hot mix asphalt, pavement markings, signage, storm drainage piping and structures, grassing and erosion control measures located within Richland County.
<b>Project Length</b>	1.34 miles
<b>Sub Projects</b>	<ul style="list-style-type: none"> <li>1 Amick Dr - District(s) 01</li> <li>2 Cadia Dr - District(s) 03</li> <li>3 Hall St - District(s) 03</li> <li>4 Julian Addy Cir - District(s) 01</li> <li>5 Summer Haven Dr - District(s) 01</li> <li>6 Youngs Chapel Church Rd - District(s) 05</li> <li>7 Ehrlich St - District(s) 10</li> <li>8 Billie Jacobs Rd - District(s) 11</li> <li>9 Manus Rd - District(s) 01</li> <li>10 Meadow Ln - District(s) 11</li> <li>11 Mrs Mack's Rd - District(s) 01</li> <li>12 SE Sedgewood Rd - District(s) 11</li> </ul>
<b>District</b>	01, 03, 05, 10, 11
<b>Project Manager</b>	Jamie Kendell



**Public Status**

Dirt Road Package "I" is anticipated to be advertised for bid in September 2018 and construction to begin in late 2018.

**Activities Since Last Period**

- 1 Dirt Road Package "I" is anticipated to be advertised for bid in September 2018.

**Activities for Next Period**

- 1 Schedule Pre-Bid Meeting.

**PROJECT: 596 RESURFACING PACKAGE "M"**

<b>Scope</b>	Scope includes milling, full depth patching, and/or resurfacing of approximately 10.28 miles of roadway located with Richland County.	
<b>Project Length</b>	10.28 miles	
<b>Sub Projects</b>	1 Addy Court - District(s) 07 2 Aiken Hunt Circle - District(s) 09 3 Avenel Court - District(s) 09 4 Balfour Court - District(s) 07 5 Brafield Place - District(s) 01, 02 6 Brookline Court - District(s) 09 7 Bucktail Drive - District(s) 01 8 Chasewood Court - District(s) 07 9 Clay Court - District(s) 01 10 Clearidge Court - District(s) 07 11 Clearwell Court - District(s) 07 12 Darcy Court - District(s) 02 13 Den Hague Court - District(s) 09 14 Deuce Court - District(s) 01 15 Doral Court - District(s) 09 16 Elton Court - District(s) 07 17 Fawnwood Court - District(s) 07 18 Firestone Court - District(s) 09 19 Forty Love Point - District(s) 01 20 Glen Ridge Court - District(s) 01 21 Gleneagle Circle (NE section) - District(s) 01 22 Glenhawk Loop - District(s) 01 23 Green Rose Road - District(s) 07 24 Kenmure Court - District(s) 09 25 Lancer Court - District(s) 07 26 Lionburg Court - District(s) 07 27 Marway Court - District(s) 01 28 Match Point Drive - District(s) 01 29 Meadow Creek Drive - District(s) 07	30 Misty Glen Court - District(s) 01 31 Newcourt Place - District(s) 07 32 North Crossing Court - District(s) 09 33 North Crossing Drive - District(s) 09 34 Persimmon Wood Court - District(s) 01 35 Pintail Lane - District(s) 09 36 Pond Edge Lane - District(s) 01 37 Racket Road - District(s) 01 38 Riverwalk Way - District(s) 01, 02 39 Ruthberry Court - District(s) 07 40 Sagamare Road - District(s) 07 41 Sawgrass Court - District(s) 09 42 Set Point Court - District(s) 01 43 Spyglass Court - District(s) 09 44 Staffwood Drive - District(s) 01 45 Stamhope Court - District(s) 07 46 Teal Way - District(s) 09 47 Tennis Court - District(s) 01 48 Tillbury Drive - District(s) 07 49 Tipton Circle - District(s) 01 50 Toms Chase Road - District(s) 09 51 Torwood Drive - District(s) 07 52 Touchfield Court - District(s) 07 53 Ultra Way - District(s) 01 54 Willowood Parkway - District(s) 01 55 Windward Court - District(s) 07 56 Woodlands Ridge Road - District(s) 09 57 Yorkton Court - District(s) 07

<b>District</b>	01, 02, 07, 09	* Note: Referendum included \$40M for Resurfacing
<b>Project</b>	Brian King	Program. An additional \$1.4M has been added from
<b>Construction</b>	CR Jackson, Inc.	CTC funds.

**Public Status**

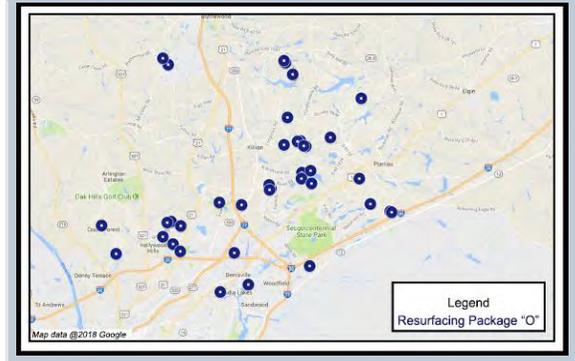
Resurfacing of Aiken Hunt Cir., Avenel Ct., Brafield Pl., Brookline Ct., Bucktail Dr., Darcy Ct., Den Hague Ct, Doral Ct., Firestone Ct., Glen Ridge Ct., Gleneagle Cir., Glenhawk Loop, Kenmure Ct., North Crossing Ct., North Crossing Dr., Persimmon Wood Ct., Pintail Lane, Sawgrass Ct., Staffwood Dr., Tipton Cir, Toms Chase Rd., Ultra Way, and Woodlands Ridge Rd is underway. Milling and full depth patching have begun on Marway Ct., Misty Glen Ct., Riverwalk Way, Spyglass Ct., and Teal Way. The anticipated project completion is in late 2018.

Schedule Activity Name	Baseline Start	Forecast/Actual Start	Baseline Finish	Forecast/Actual Finish
Construction	24-Jul-2017	24-Jul-2017	30-Nov-2018	30-Nov-2018

Activities Since Last Period	Cost Status		
	Phase	*2018 Q2 Estimate	Expended to Date
1 Full Depth Patching, Milling, and Resurfacing	Planning & Delivery	\$272,356.38	\$83,356.72
<b>Activities for Next Period</b>	Construction	\$3,257,237.26	\$1,570,939.86
1 Continue milling, full depth patching, and resurfacing.	<b>Total:</b>	<b>\$3,529,593.64</b>	<b>\$1,654,296.58</b>

**PROJECT: 764 RESURFACING PACKAGE "O"**

<b>Scope</b>	Scope includes milling, full depth patching, and/or resurfacing of approximately 4.97 miles of roadway located with Richland County.
<b>Project Length</b>	4.97 miles
<b>District</b>	02, 07, 08, 09, 10
<b>Project Manager</b>	Brian King



<b>Sub Projects</b>	<ul style="list-style-type: none"> <li>1 Baying Hound Way - District(s) 09</li> <li>2 Berry Ridge Court - District(s) 08</li> <li>3 Brook Hollow Drive – District(s) 08</li> <li>4 Carty Drive - District(s) 07</li> <li>5 Charring Drive - District(s) 07</li> <li>6 Coland Court – District(s) 07</li> <li>7 Fair Oaks Drive - District(s) 07</li> <li>8 Fenwick Court - District(s) 08</li> <li>9 Firebrick Lane - District(s) 10</li> <li>10 Fonthill Court - District(s) 09</li> <li>11 Gateway Corporate Blvd - District(s) 07</li> <li>12 Gyle Court - District(s) 07</li> <li>13 Harwell Drive - District(s) 09</li> <li>14 Joye Circle - District(s) 08</li> <li>15 Larry Court - District(s) 07</li> <li>16 Loblolly Drive - District(s) 07</li> <li>17 Lost Trees Court - District(s) 08</li> <li>18 Maple Ridge Road - District(s) 07</li> <li>19 Muirfield Court West - District(s) 09</li> <li>20 Oak Forest Circle - District(s) 07</li> </ul>
---------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

- 21 Pembury Court - District(s) 07
- 22 Portchester Court- District(s) 08
- 23 Radcot Court - District(s) 08
- 24 Salusbury Lane - District(s) 08
- 25 Sly Fox Run - District(s) 09
- 26 Springtree Road – District(s) 07
- 27 Sprucewood - District(s) 07
- 28 Stafford Court - District(s) 10
- 29 Summer Vale - District(s) 07
- 30 Surrey Lane - District(s) 08
- 31 Sutter Mills Court - District(s) 10
- 32 Twin Eagles Drive - District(s) 07
- 33 Ventura Court - District(s) 08
- 34 Ward Court - District(s) 03
- 35 Wheatridge Court - District(s) 08
- 36 Whiteoak Ridge Lane - District(s) 07
- 37 Whitfield Court - District(s) 07
- 38 Winding Creek Lane - District(s) 08
- 39 Woodlands Ridge Lane - District(s) 09

**Public Status**

County Council awarded contract on July 10, 2018. The Preconstruction meeting is scheduled to be held on September 5, 2018.

**Activities Since Last Period**

- 1 County Council awarded contract on 7/10/18.

**Activities for Next Period**

- 1 The Preconstruction meeting is scheduled to be held on 9/5/18.
- 2 Issue Notice to Proceed.

**Cost Status**

Phase	*2018 Q2 Estimate	Expended to Date
Construction	\$1,333,461.71	
<b>Total:</b>	<b>\$1,333,461.71</b>	<b>\$0.00</b>

**PROJECT: 765 RESURFACING PACKAGE "P"**

<b>Scope</b>	Scope includes concrete pavement patching, cleaning and resealing of joints in concrete pavement, and routing, cleaning and sealing of random cracks in pavements of approximately 3.05 miles of roadway located within Richland County (24 roads) and the milling, full depth patching, and/or resurfacing of approximately 9.4 miles of asphalt roadway located with Richland County (56 roads).
<b>Project Length</b>	12.45 miles
<b>District(s)</b>	01, 02, 07, 08, 09, 10, 11
<b>Project Manager</b>	Brian King
<b>Sub Projects</b>	

1 Anna B Lane - District(s) 01	28 Gowham Court - District(s) 01	55 Warly Court - District(s) 07
2 Arborgate Court - District(s) 02	29 Gratham Circle - District(s) 01	56 Wheatstone - District(s) 08
3 Arborland Court - District(s) 02	30 Grayside Road - District(s) 01	
4 Ashleys Place - District(s) 11	31 Grey Oak Lane - District(s) 02	1 Billsdale Ct - District(s) 01
5 Azalea Circle - District(s) 02	32 Greys Court - District(s) 11	2 Billsdale Rd - District(s) 01
6 Ballentine Point Road - District(s) 01	33 Hawks Ridge Lane - District(s) 01	3 Bradford Ln - District(s) 09
7 Battery Road - District(s) 01	34 Jadetree Court - District(s) 11	4 Chadford Rd - District(s) 01
8 Bedford Way - District(s) 11	35 Key Road - District(s) 10	5 Crossthorn Rd - District(s) 01
9 Bent Oak Court - District(s) 07	36 Kristyben Court - District(s) 01	6 Dowgate HI - District(s) 08
10 Berkeley Forest Road - District(s) 11	37 Lely Court - District(s) 01	7 Falmouth Rise Rd - District 08
11 Birchbark Court - District(s) 08	38 Maid Lynn Court - District(s) 01	8 Hampstead Ct - District(s) 08
12 Blackburn Road East - District(s) 01	39 North Palace Court - District(s) 02	9 Ixworth Grn - District(s) 08
13 Blue Bird Trail - District(s) 01	40 Oak Knoll Drive - District(s) 02	10 Lambeth Walk - District(s) 08
14 Bonbon Lane - District(s) 07	41 Oakleaf Circle - District(s) 02	11 Lyne Cove Ct. - District(s) 01
15 Boulters Lock Road - District(s) 01	42 Old Garners Ferry Road - District(s) 11	12 Newgate End - District(s) 08
16 Bronlow Drive - District(s) 01	43 Old Tree Court - District(s) 02	13 Oak Hampton Rd - District 01
17 Brook Hollow Drive - District(s) 08	44 Padgett Woods Blvd - District(s) 11	14 Polo Ridge Cr- District(s) 08,09
18 Carolee Court - District(s) 01	45 Penningail Court - District(s) 01	15 Rainsborough Way- District 08
19 Cavendish Court - District(s) 01	46 Raintree Drive - District(s) 01	16 Ramsbury Ct - District(s) 01
20 Clouser Drive - District(s) 01	47 Ramblewood Drive - District(s) 11	17 S Brick Rd - District(s) 08
21 Craven Arms Court - District(s) 01	48 Regents Court - District(s) 11	18 Trinity Three Cir - District(s) 01
22 Evelyn Court - District(s) 02	49 Ridgetop Court - District(s) 09	19 Trinity Three Ct - District(s) 01
23 Exton Shore Drive - District(s) 11	50 Riverwalk Court - District(s) 02	20 Trinity Three Rd - District(s) 01
24 Falbrook Court - District(s) 01	51 Southhampton Drive - District(s) 01	21 Upton Grey Ct - District(s) 01
25 Fincastle Avenue - District(s) 10	52 Spring Hope Road - District(s) 10	22 Upton Grey Rd - District(s) 01
26 Garland Street - District(s) 10	53 Sugar Pine Court - District(s) 09	23 Wells Garden Ct - District(s) 01
27 Gidding Court - District(s) 01	54 Sutton Way - District(s) 01	24 Westport Dr - District(s) 09

**Public Status**

Contract recommendation to award will be presented to County Council for approval on September 11, 2018.

**Activities Since Last Period**

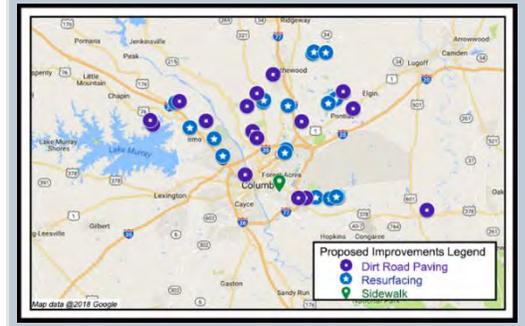
- 1 Evaluated bids and prepared recommendation to award.

**Activities for Next Period**

- 1 Present recommendation to award to County Council on September 11, 2018.

**PROJECT: 658 TRANSPORTATION IMPROVEMENT CONTRACT 1**

**Scope** The Transportation Improvement Contract 1 includes Resurfacing, Dirt Road Paving and Sidewalk projects. Resurfacing scope: milling, full depth cement stabilization, and/or resurfacing of 23 roads. Sidewalk scope: installation of a 5-foot-wide concrete sidewalk along Capers Avenue. Dirt Roads scope: asphalt paving of 16 dirt roads.



**Project Length** 10.39 miles  
**Proj. Manager** Jamie Kendall  
**Construction** Palmetto Paving Corporation

- Sub Projects**
- 1 Cedar Lake Road Resurfacing - District(s) 07
  - 2 Montreat Court Resurfacing - District(s) 11
  - 3 Summit Parkway Resurfacing - District(s) 08
  - 4 Frontier Road Resurfacing - District(s) 02
  - 5 Hickory Ridge Drive Resurfacing - District(s) 10
  - 6 Gatlin Court Resurfacing - District(s) 11
  - 7 Gatlin Drive Resurfacing - District(s) 11
  - 8 Harwood Drive Resurfacing - District(s) 11
  - 9 Padgett Road Resurfacing - District(s) 11
  - 10 Powers Court Resurfacing - District(s) 11
  - 11 Bentwood Court Resurfacing - District(s) 09
  - 12 Cooper Road Resurfacing - District(s) 02
  - 13 Calico Circle Resurfacing - District(s) 02
  - 14 Calico Lane Resurfacing - District(s) 02
  - 15 Irish Court Resurfacing - District(s) 07
  - 16 Parkingson Drive Resurfacing - District(s) 03
  - 17 Sherry Court Resurfacing - District(s) 03
  - 18 Beatty Downs Road Resurfacing - District(s) 02
  - 19 Stoopwood Court Resurfacing - District(s) 02
  - 20 Arborgate Circle Resurfacing - District(s) 02
  - 21 Old Well Road Resurfacing - District(s) 01
  - 22 W. Ashford Way Resurfacing - District(s) 01
  - 23 W. Ashford Court Resurfacing - District(s) 01

- \*1 Amenity Ct Dirt Road Paving - District(s) 01
  - \*2 Shady Grove Church Rd Dirt Road Paving - District(s) 01
  - \*3 Paul Rd Dirt Road Paving - District(s) 02
  - \*4 Jeter St Dirt Road Paving - District(s) 07
  - \*5 Westchester Ave Dirt Road Paving - District(s) 09
  - \*6 Tuck Ct Dirt Road Paving - District(s) 09
  - \*7 Archer Ave Dirt Road Paving - District(s) 09
  - \*8 Robert James Rd Dirt Road Paving - District(s) 10
  - \*9 Tucker Town Ct Dirt Road Paving - District(s) 10
  - \*10 Deloach Dr Dirt Road Paving - District(s) 11
  - \*11 Cabin Cove Rd Dirt Road Paving - District(s) 01
  - \*12 Miller Rd Dirt Road Paving - District(s) 01
  - \*13 Normandy Rd Dirt Road Paving - District(s) 05
  - \*14 Hattie Rd Dirt Road Paving - District(s) 07
  - \*15 Nassau Dr Dirt Road Paving - District(s) 09
  - \*16 Pringle Rd Dirt Road Paving - District(s) 05
- 
- \*1 Capers Avenue Sidewalk - District(s) 07

\* = Roadway is Paved

**Public Status**

All sixteen of the Dirt Roads have been paved to-date. Capers Avenue Sidewalk is complete. The contractor plans to mobilize to begin the Resurfacing work in September.

**Activities Since Last Period**

- 1 Construction on dirt road Westchester was performed. The contractor completed the cement modified base and paving of the road.

**Activities for Next Period**

- 1 The contractor plans to begin the milling patching and paving of the Resurfacing roads in September.

**Issues and Resolutions**

- 1 R. Pratt and J. Kendall are working with Comet to identify locations for bus pads along Summit Parkway. Once identified, the plans will be presented to Palmetto to add as change order work.

**Cost Status**

Phase	*2018 Q2 Estimate	Expended to Date
Planning & Delivery	\$440,000.00	\$141,931.67
Utilities	\$124,000.00	\$123,728.67
Construction	\$6,679,245.33	\$2,220,882.29
<b>Total:</b>	<b>\$7,243,245.33</b>	<b>\$2,486,542.63</b>

\* Note: Referendum included \$40M for Resurfacing Program, \$45M for Dirt Road Program, and \$95K for Capers Sidewalk. An additional \$1.4M was added to Resurfacing Program from CTC funds.

**COMPLETED PROJECTS**

<b>Widening</b>		<b>Project Count</b>	<b>Length (miles)</b>	<b>District</b>	<b>Referendum</b>	<b><sup>1</sup>Expended</b>	<b><sup>2</sup>Substantial Completion</b>
425	Bluff Rd Widening Phase 1	1	0.50	10		\$9,344,883.20	Aug-2017
Widening Total		1	0.50		\$0.00	\$9,344,883.20	
<b>Intersection</b>		<b>Project Count</b>	<b>Length (miles)</b>	<b>District</b>	<b>Referendum</b>	<b><sup>1</sup>Expended</b>	<b><sup>2</sup>Substantial Completion</b>
292	Broad River Rd. and Rushmore Rd. Intersection	1		02	\$3,700,000.00	\$1,212,667.04	Jul-2016
294	Clemson Rd. and Rhame Rd./North Springs Rd. Intersection	1		08, 09	\$3,500,000.00	\$3,500,642.08	Aug-2017
296	Farrow Rd. and Pisgah Church Rd. Intersection	1		07	\$3,600,000.00	\$1,692,298.95	Jul-2018
299	Kennerly Rd. and Coogler Rd./Steeple Ridge Rd. Intersection	1		01	\$1,900,000.00	\$2,536,218.53	Dec-2016
302	North Springs Rd. and Risdon Way Intersection	1		08, 09	\$1,800,000.00	\$1,833,699.34	Dec-2016
304	Summit Pkwy and Summit Ridge Dr Intersection	1		08, 09	\$500,000.00	\$1,389,605.63	Jul-2016
305	Wilson Blvd. and Killian Rd. Intersection	1		07	\$2,600,000.00	\$404.80	
306	Wilson Blvd. and Pisgah Church Rd. Intersection	1		07	\$3,600,000.00	\$404.81	
Intersection Total		8	0		\$21,200,000.00	\$12,165,941.18	
<b>Special</b>		<b>Project Count</b>	<b>Length (miles)</b>	<b>District</b>	<b>Referendum</b>	<b><sup>1</sup>Expended</b>	<b><sup>2</sup>Substantial Completion</b>
289	Riverbanks Zoo Transportation-Related Projects 1	1		05	\$4,000,000.00	\$3,345,525.21	Aug-2016
Special Total		1	0		\$4,000,000.00	\$3,345,525.21	
<b>Innovista</b>		<b>Project Count</b>	<b>Length (miles)</b>	<b>District</b>	<b>Referendum</b>	<b><sup>1</sup>Expended</b>	<b><sup>2</sup>Substantial Completion</b>
319	Innovista Transportation Related Projects 1 - Greene Street Phase 1	1	0.70	05	\$19,000,000.00	\$18,249,133.03	Dec-2016
Innovista Total		1	0.70		\$19,000,000.00	\$18,249,133.03	
<b>Greenway</b>		<b>Project Count</b>	<b>Length (miles)</b>	<b>District</b>	<b>Referendum</b>	<b><sup>1</sup>Expended</b>	<b><sup>2</sup>Substantial Completion</b>
139	Lincoln Tunnel Greenway	1	0.60	04, 05	\$892,739.00	\$1,547,941.04	Jul-2016
Greenway Total		1	0.60		\$892,739.00	\$1,547,941.04	
<b>Sidewalk</b>		<b>Project Count</b>	<b>Length (miles)</b>	<b>District</b>	<b>Referendum</b>	<b><sup>1</sup>Expended</b>	<b><sup>2</sup>Substantial Completion</b>
413	2015 Sidewalk Package "S1"	2	0.24	03, 04	\$452,391.00	\$145,244.75	May-2016
414	2015 Sidewalk Package "S2"	2	0.14	04, 06	\$284,038.00	\$196,980.59	Aug-2016
415	2015 Sidewalk Package "S3"	2	0.43	04	\$1,166,827.00	\$318,170.33	Jul-2017

420	Previously Completed Sidewalk Projects	15	4.63	02, 03, 04, 05, 06, 11	\$4,840,750.00		
441	2015 Sidewalk Package "S4"	1	0.16	10	\$280,896.00	\$98,513.37	Aug-2016
442	Sidewalk Package "S5"	1	0.26	05, 06	\$476,230.00	\$134,241.25	Mar-2017
	<b>Sidewalk Total</b>	<b>23</b>	<b>5.86</b>		<b>\$7,501,132.00</b>	<b>\$893,150.29</b>	
<b>Bikeway</b>		<b>Project Count</b>	<b>Length (miles)</b>	<b>District</b>	<b>Referendum</b>	<b><sup>1</sup>Expended</b>	<b><sup>2</sup>Substantial Completion</b>
421	Previously Completed Bikeway Projects	5	1.93	03, 04, 05, 08	\$393,706.00		
	<b>Bikeway Total</b>	<b>5</b>	<b>1.93</b>		<b>\$393,706.00</b>	<b>\$0.00</b>	
<b>Pedestrian Improvement</b>		<b>Project Count</b>	<b>Length (miles)</b>	<b>District</b>	<b>Referendum</b>	<b><sup>1</sup>Expended</b>	<b><sup>2</sup>Substantial Completion</b>
106	Broad River Rd and Bush River Rd Pedestrian Improvements	1		04, 05	\$94,536.00		
107	Devine St and Harden St/Santee Ave Pedestrian Improvements	1		05	\$94,536.00		
108	Elmwood Ave and Bull St Pedestrian Improvements	1		04	\$94,536.00		
110	Harden St and Gervais St Pedestrian Improvements	1		04, 05	\$94,536.00		
111	Huger St and Blossom St Pedestrian Improvements	1		05	\$94,536.00		
112	Huger St and Gervais St Pedestrian Improvements	1		05	\$94,536.00		
113	Huger St and Greene St Pedestrian Improvements	1		05	\$94,536.00		
114	Huger St and Lady St Pedestrian Improvements	1		05	\$94,536.00		
117	Main St and Elmwood Ave Pedestrian Improvements	1		04	\$94,536.00		
126	Two Notch Rd and Alpine Rd Pedestrian Improvements	1		03, 07	\$94,536.00		
128	Two Notch Rd and Decker Blvd/Parklane Rd Pedestrian Improvements	1		03	\$94,536.00		
	<b>Pedestrian Improvement Total</b>	<b>11</b>	<b>0</b>		<b>\$1,039,896.00</b>	<b>\$0.00</b>	
<b>Dirt Road</b>		<b>Project Count</b>	<b>Length (miles)</b>	<b>District</b>	<b>Referendum</b>	<b><sup>1</sup>Expended</b>	<b><sup>2</sup>Substantial Completion</b>
312	2014 Dirt Road Paving Package "D"	3	1.22	07, 09		\$999,637.05	Jan-2015
314	2014 Dirt Road Paving Package "E"	5	0.72	10		\$626,908.98	Jul-2015
316	2014 Dirt Road Paving Package "C"	12	1.68	01, 02, 09, 11		\$1,378,144.34	Jan-2015
317	2014 Dirt Road Paving Package "B"	10	2.51	07		\$1,192,901.01	Nov-2014
431	2015 Dirt Road Paving Package "F" (Jouster St.)	1	0.12	09		\$170,667.37	Jun-2016
	<b>Dirt Road Total</b>	<b>31</b>	<b>6.25</b>		<b>\$0.00</b>	<b>\$4,368,258.75</b>	
<b>Resurfacing</b>		<b>Project Count</b>	<b>Length (miles)</b>	<b>District</b>	<b>Referendum</b>	<b><sup>1</sup>Expended</b>	<b><sup>2</sup>Substantial Completion</b>
313	2014 Resurfacing Package "A"	14	4.83	01, 02, 10		\$1,402,647.11	Jun-2015

315	2014 Resurfacing Package "B"	16	6.10	07, 08, 09, 10	\$1,704,584.02	Jun-2015
320	2014 Resurfacing Package "C"	15	2.36	07	\$1,523,708.85	Dec-2015
408	Pavement Management System	1		ALL	\$473,079.92	Jul-2015
586	2016 Resurfacing Package "H"	125	23.41	01, 02, 03, 07, 08, 09, 10, 11	\$5,482,213.20	Nov-2017
597	Resurfacing Package "I"	9	1.73	01	\$944,031.91	Nov-2017
598	Resurfacing Package "J"	8	1.04	02	\$508,228.68	Nov-2017
599	Resurfacing Package "K"	8	0.98	07	\$511,220.86	Nov-2017
Resurfacing Total		196	40.45		\$0.00	\$12,549,714.55
<b>Program Summary</b>		<b>Project Count</b>	<b>Length (miles)</b>		<b>Referendum</b>	<b><sup>1</sup>Expended</b>
Completed Projects		278	56.29		\$54,027,473.00	\$62,464,547.25

<sup>1</sup>"Expended" amounts are expenditures to date and may not indicate final cost at project close-out.

<sup>2</sup>The contractor may continue to finalize minor project details beyond the date of substantial completion.

**RIGHT-OF-WAY ACQUISITION SUMMARY**

<b>Project</b>	<b>Total Tracts</b>	<b>Offers Made</b>	<b>Tracts Acquired</b>	<b>Condem-nations</b>	<b>Relocations</b>	<b>% Complete</b>
<b>Widening</b>						
271 Atlas Rd Widening	147	110	147	30	0	99%
425 Bluff Rd Widening Phase 1	12	9	8	4	0	100%
276 Clemson Rd Widening	27	25	25	2	0	100%
280 North Main Street (Phases IA2 & III; II & IV) Widening	97	69	76	20	1	100%
<b>Intersection</b>						
297 Garners Ferry Rd. and Harmon Rd. Intersection	4	4	2	0	0	50%
301 N. Springs Rd. and Harrington Rd. Intersection	11	0	6	0	0	54%
303 Screaming Eagle Rd. and Percival Rd. Intersection	5	2	4	0	0	80%
<b>Special</b>						
290 Shop Road Extension Phase 1	10	8	9	1	0	100%
<b>Innovista</b>						
321 Innovista Transportation Related Projects 2 - Greene Street Phase 2	21	6	11	0	1	52%
<b>Neighborhood Improvement</b>						
318 Southeast Richland Neighborhood Improvements	19	18	19	0	0	100%
<b>Greenway</b>						
144 Three Rivers Greenway Extension Ph. 1	1	1	1	0	0	100%
<b>Sidewalk</b>						
766 Koon Road Sidewalk	2	0	2	0	0	100%
164 Harrison Road Sidewalk (Two Notch Rd. to Forest Dr.)	20	14	20	0	0	100%
180 Polo Rd Sidewalk (Mallet Hill Rd to Alpine Rd)	7	7	0	0	0	0%
412 Two Notch Road Sidewalk (Lionsgate to Pine Springs)	5	0	5	0	0	100%
595 Clemson Road Sidewalk (Frontage Road to Percival Road)	1	0	1	0	0	100%
<b>Total</b>	<b>389</b>	<b>273</b>	<b>336</b>	<b>57</b>	<b>2</b>	

**RIGHT-OF-WAY CONDEMNATION LOG**

Pending	5
Settled	30
Trial	4
<b>Total</b>	<b>39</b>

Project	Tract Number	Filed with Clerk of Court / Tract Cleared for Construction	Date Settled - Payment Tendered	Final Settlement Documents Provided
North Main St Phase III	59	4/8/2016		
	68	4/8/2016	6/22/2017	
	69	4/8/2016	4/25/2017	
	70/187	4/8/2016	1/12/2017	
	72	4/8/2016	6/22/2017	
	80	4/8/2016	4/19/2016	Y
	84	4/8/2016		
	85	4/8/2016		
	86/89	4/8/2016	5/13/2016	Y
	87	4/8/2016	5/30/2017	
	88	4/8/2016	5/30/2017	
	187	4/8/2016	1/12/2017	
	211	4/8/2016		
	188	5/9/2016	9/22/2016	
North Main St Widening (Phase II)	113	5/9/2016	1/12/2017	
	116	5/9/2016		
	118			
	119			
	117	5/9/2016		
	121	5/9/2016	6/22/2017	
Shop Rd Ext. Ph 1	15	4/8/2016	6/2/2016	Y

Project	Tract Number	Filed with Clerk of Court / Tract Cleared for Construction	Date Settled - Payment Tendered	Final Settlement Documents Provided
Bluff Rd Phase I	5	8/2/2016		
	6	8/4/2016		
	21	8/2/2016		
	23	8/2/2016	6/23/2017	
Kennerly Rd/Coogler Rd Intersection	4A & 4B	8/2/2016	9/7/2016	
	5	8/2/2016	9/23/2016	
	6	8/15/2016		
Farrow Rd & Pisgah Church Road Intersection	5	N/A		
Clemson Rd and Rhame Rd/North Springs Rd Intersection	6	8/18/2017		
	8	11/15/2016	1/12/2017	
	10	1/20/2017		
	11	11/15/2016	6/22/2017	
	15	12/5/2016		
	16	11/15/2016		
	41	12/5/2016	6/22/2017	
Clemson Road Widening	18	8/18/2017		
	24	8/18/2017		
Southeast Richland Neighborhood Improvements	8	11/22/2017	1/16/2018	

**UTILITY SUMMARY (active projects)**

Name	Prior Rights	*Form Type	Form/Letter Status			Relocation Status		Baseline Cost Estimate				Forecast/Actual Cost				Variance
			To Utility	Final Form Utility	Form to County	Start	Complete	DOT	County	Utility	Total	DOT	County	Utility	Total	
<b>595 - 2016 PDT Sidewalk Projects</b>																
AT&T-D																
Charter/ TWC/ Spectrum	No	NCL	09/29/17							3,000	3,000					-3,000
SCE&G - Distribution	No	NCL	09/25/17							5,000	5,000					-5,000
										8,000	8,000					-8,000
<b>146 - Alpine Rd Sidewalk (Two Notch Rd to Percival Rd)</b>																
% CE Place Holder										240,929	240,929					-240,929
AT&T-D																
City of Columbia - Water																
SCE&G - Distribution																
SCE&G Gas																
										240,929	240,929					-240,929
<b>271 - Atlas Rd Widening</b>																
AT&T-D	No	NCL								1,000,000	1,000,000					-1,000,000
AT&T-D	Yes	UAF			10/24/16					100,000	100,000					-100,000
AT&T-T	No	NCL														
CenturyLink	No	NCL														
Charter/ TWC/ Spectrum	No	NCL														
City of Columbia - Sewer										172,500	172,500	345,000				-345,000
City of Columbia - Water	Yes	UAF								2,657,938	2,657,938	5,315,876				-5,315,876
Level 3/ CenturyLink																
MCI	No	NCF														
SCDOT - Traffic Signal	No	NCL														
SCE&G - Distribution	Yes	UAF								2,769,293	2,769,293					-2,769,293
SCE&G - Transmission	Yes	NCF														
SCE&G Gas	No	NCL														
Spirit Communications	No	NCL														
TWC/Spectrum (Now Charter)	No	NCL														
										5,699,731	3,830,438	9,530,169				-9,530,169
<b>272 - Bluff Road Phase 2 Improvements</b>																
AT&T-D	No	NCL														
AT&T-D	No	UAF														
Charter/ TWC/ Spectrum	No	UAF														
City of Columbia - Sewer	No	NCL								382,950	382,950	765,900				-765,900
City of Columbia - Water	Yes	UAF								1,293,146	1,293,146	2,586,293				-2,586,293
East Richland County Public Service District (ERCPSD)	No	UAF														
Level 3/ CenturyLink	No	NCL														

\* Form Types: NCL = No Cost Letter, NCF = No Conflict Letter, UAF = Utility Agreement Form, EF = Encroachment Form

Name	Prior Rights	*Form Type	Form/Letter Status			Relocation Status		Baseline Cost Estimate				Forecast/Actual Cost				Variance
			To Utility	Final Form Utility	Form to County	Start	Complete	DOT	County	Utility	Total	DOT	County	Utility	Total	
SCDOT - Fiber	Yes	UAF														
SCDOT - Traffic Signal	Yes	UAF														
SCE&G - Distribution	No	UAF							1,200,000	300,000	1,500,000					-1,500,000
SCE&G - Transmission	No	UAF														
SCE&G Gas	No	NCL														
Spirit Communications	No	NCL														
University of South Carolina	No	UAF														
									2,876,096	1,976,096	4,852,193					-4,852,193
<b>273 - Blythewood Rd Widening (Syrup Mill Road to I-77)</b>																
% CE Place Holder																
AT&T-D	No	UAF														
Fairfield Electric Cooperative - Blythewood	No	UAF							350,000		350,000					-350,000
Fairfield/Truvista Communications	No	UAF							75,000		75,000					-75,000
NI America (Palmetto Utilities)	No	UAF														
Richland School District Two	No	NCL														
SCE&G Gas	No	UAF														
Town of Winnsboro	No	UAF							75,000		75,000					-75,000
TWC/Spectrum (Now Charter)	No	UAF														
									500,000		500,000					-500,000
<b>325 - Broad River Neighborhood Improvements</b>																
% CE Place Holder									5,000		5,000					-5,000
AT&T-D																
Charter/ TWC/ Spectrum																
City of Columbia - Sewer																
City of Columbia - Water																
SCE&G - Distribution	No	NCL	07/01/16							5,000	5,000					-5,000
SCE&G Gas	No	UAF	07/01/16													
SCE&G Gas High Pressure																
									5,000	5,000	10,000					-10,000
<b>275 - Broad River Rd Widening</b>																
AT&T-D	Yes	UAF														
City of Columbia - Water	Yes	UAF							1,620,300	1,620,300	3,240,600					-3,240,600
Level 3/ CenturyLink	No	NCL														
Mid-Carolina Electric Cooperative	Yes	UAF							1,347,500	1,347,500	2,695,000					-2,695,000
PBT Telecom (Comporium)	No	NCL														
Richland County Utilities - Sewer	No	UAF							808,500	808,500	1,617,000					-1,617,000
SCE&G - Distribution	No	NCL														

Name	Prior Rights	*Form Type	Form/Letter Status			Relocation Status		Baseline Cost Estimate				Forecast/Actual Cost				Variance
			To Utility	Final Form Utility	Form to County	Start	Complete	DOT	County	Utility	Total	DOT	County	Utility	Total	
SCE&G Gas	No	UAF							123,750	1,113,750	1,237,500					-1,237,500
Spirit Communications	No	UAF														
TWC/Spectrum (Now Charter)	No	UAF							577,500		577,500					-577,500
									4,477,550	4,890,050	9,367,600					-9,367,600
<b>293 - Bull St. and Elmwood Ave. Intersection</b>																
AT&T-D																
Charter/ TWC/ Spectrum																
City of Columbia - Sewer																
City of Columbia - Traffic Signal																
City of Columbia - Water																
SC State Government																
SCE&G - Distribution									350,000		350,000					-350,000
SCE&G Gas																
Spirit Communications	No	NCL														
									350,000		350,000					-350,000
<b>327 - Candlewood Neighborhood Improvements</b>																
% CE Place Holder									7,630		7,630					-7,630
AT&T-D	No	NCL														
Charter/ TWC/ Spectrum	No	NCL														
City of Columbia - Water	No	NCF														
Ni America (Palmetto of Richland County)	No	UAF														
SCE&G - Distribution	No	UAF														
SCE&G Gas	No	UAF														
									7,630		7,630					-7,630
<b>276 - Clemson Rd Widening</b>																
AT&T-D	No	NCL				10/15/17	02/01/18									
Charter/ TWC/ Spectrum	No	NCL			12/02/16	03/01/18	04/01/18									
City of Columbia - Traffic Signal	No	UAF														
City of Columbia - Water	Yes	UAF				09/02/17	02/28/18		1,393,800		1,393,800					-1,393,800
NI America (Palmetto Utilities)	Yes	UAF				09/01/17	11/15/17		360,291		360,291					-360,291
Richland School District Two	No	NCL		03/28/17		06/01/17	07/01/17									
SCE&G - Distribution	Yes	UAF				11/02/17	02/01/18		239,066		239,066					-239,066
SCE&G Gas	No	NCL				05/15/17	06/15/17									
Spirit Communications	No	NCL				02/01/18	03/01/18									
									1,993,157		1,993,157					-1,993,157
<b>295 - Clemson Rd. and Sparkleberry Ln. (to Mallet Hill Rd.) Intersection</b>																
% CE Place Holder																
AT&T-D	No	NCL														

Name	Prior Rights	*Form Type	Form/Letter Status			Relocation Status		Baseline Cost Estimate				Forecast/Actual Cost				Variance	
			To Utility	Final Form Utility	Form to County	Start	Complete	DOT	County	Utility	Total	DOT	County	Utility	Total		
City of Columbia - Water	No	NCL							345,000		345,000						-345,000
East Richland County Public Service District (ERCPSD)	No	NCL															
SCDOT - Fiber	No	NCL															
SCE&G - Distribution	No	NCL															
SCE&G - Transmission	No	UAF							150,000		150,000						-150,000
SCE&G Gas	No	NCL															
TWC/Spectrum (Now Charter)	No	NCL															
									495,000		495,000						-495,000
<b>326 - Decker Blvd/Woodfield Park Neighborhood Improvements</b>																	
% CE Place Holder									1,105,061		1,105,061						-1,105,061
AT&T-D																	
Charter/ TWC/ Spectrum																	
City of Columbia - Sewer																	
City of Columbia - Water																	
East Richland County Public Service District (ERCPSD)																	
Richland School District Two																	
SCDOT - Traffic Signal																	
SCE&G - Distribution																	
SCE&G Gas																	
									1,105,061		1,105,061						-1,105,061
<b>297 - Garners Ferry Rd. and Harmon Rd. Intersection</b>																	
% CE Place Holder									42,950		42,950						-42,950
AT&T-D																	
CenturyLink																	
City of Columbia - Sewer																	
City of Columbia - Water																	
Level 3/ CenturyLink		NCF															
SCE&G - Distribution		UAF										11,629		11,629		11,629	11,629
									42,950		42,950		11,629		11,629		-31,321
<b>164 - Harrison Road Sidewalk (Two Notch Rd. to Forest Dr.)</b>																	
% CE Place Holder									107,935		107,935						-107,935
AT&T-D	No	UAF															
Charter/ TWC/ Spectrum	No	NCL	02/14/18														
City of Columbia - Sewer	No	NCL															
City of Columbia - Water	No	NCL															
SCE&G - Distribution	No	UAF															
SCE&G Gas	No	NCL															
									107,935		107,935						-107,935

\* Form Types: NCL = No Cost Letter, NCF = No Conflict Letter, UAF = Utility Agreement Form, EF = Encroachment Form

Name	Prior Rights	*Form Type	Form/Letter Status			Relocation Status		Baseline Cost Estimate				Forecast/Actual Cost				Variance
			To Utility	Final Form Utility	Form to County	Start	Complete	DOT	County	Utility	Total	DOT	County	Utility	Total	
<b>321 - Innovista Transportation Related Projects 2 - Greene Street Phase 2</b>																
AT&T-D	No	UAF							40,000		40,000					-40,000
City of Columbia - Traffic Signal	Yes	UAF							350,000		350,000					-350,000
City of Columbia - Water	No	UAF							150,000		150,000					-150,000
Level 3/ CenturyLink	No	NCL							40,000		40,000					-40,000
MCI	Yes	NCF														
SCE&G - Distribution	No	UAF							700,000		700,000		811,327		811,327	111,327
SCE&G Gas	No	NCL														
Spirit Communications	No	NCL							40,000		40,000					-40,000
Street Lighting	Yes	UAF							150,000		150,000					-150,000
TWC/Spectrum (Now Charter)	No	NCL							40,000		40,000					-40,000
University of South Carolina	No	UAF							60,000		60,000					-60,000
									1,570,000		1,570,000		811,327		811,327	-758,673
<b>279 - Lower Richland Blvd Widening (Rabbit Run Rd to Garners Ferry Rd)</b>																
% CE Place Holder									300,000		300,000					-300,000
City of Columbia - Water	No	NCL														
SCE&G - Distribution	No	NCL														
									300,000		300,000					-300,000
<b>280 - North Main Street (Phases IA2 &amp; III; II &amp; IV) Widening</b>																
AT&T-D	No	NCL		01/25/16		03/20/17	08/15/17									
City of Columbia - Traffic Signal	No	NCL				07/01/17	11/30/18		3,151,061		3,151,061					-3,151,061
City of Columbia - Water	No	NCL				04/11/17	04/25/19			5,784,706	5,784,706					-5,784,706
DukeNet (Time Warner Cable)	No	NCL				02/01/17	06/01/17									
Level 3/ CenturyLink	No	NCL				06/01/17	11/30/18		1,050,354		1,050,354					-1,050,354
SCE&G - Distribution	No	NCL				07/01/16	08/15/17		8,268,929		8,268,929					-8,268,929
SCE&G - Transmission	Yes	NCF														
SCE&G Gas	No	NCL		02/11/16		05/15/17	08/15/17									
Street Lighting	No	UAF				02/16/18	09/18/19		3,137,003		3,137,003					-3,137,003
TWC/Spectrum (Now Charter)	No	NCL				06/15/17	11/30/18		1,050,354		1,050,354					-1,050,354
									16,657,701	5,784,706	22,442,407					-22,442,407
<b>301 - North Springs Rd. and Harrington Rd. Intersection</b>																
% CE Place Holder									48,920		48,920					-48,920
									48,920		48,920					-48,920
<b>178 - Percival Road Sidewalk (Forest Dr to Northshore Rd, previously Decker Blvd)</b>																
% CE Place Holder									220,680		220,680					-220,680
AT&T-D	No	UAF														
City of Columbia - Sewer	No	UAF														
City of Columbia - Water	No	UAF														

Name	Prior Rights	*Form Type	Form/Letter Status			Relocation Status		Baseline Cost Estimate				Forecast/Actual Cost				Variance
			To Utility	Final Form Utility	Form to County	Start	Complete	DOT	County	Utility	Total	DOT	County	Utility	Total	
Richland County Utilities - Sewer	No	NCL														
SCE&G - Distribution	No	UAF														
SCE&G Gas	No	UAF														
Spirit Communications	No	NCL														
TWC/Spectrum (Now Charter)	No	NCL														
									220,680		220,680					-220,680
<b>281 - Pineview Rd Improvements</b>																
AT&T-D	No	NCL														
AT&T-T	No	NCL														
CenturyLink	No	NCF														
Charter/ TWC/ Spectrum	No	NCL														
City of Columbia - Sewer									114,669	114,669	229,338					-229,338
City of Columbia - Water	Yes	UAF							1,780,447	1,780,447	3,560,895					-3,560,895
Level 3/ CenturyLink	No	NCL														
MCI	No	NCL														
SCE&G - Distribution	Yes	UAF							2,550,000		2,550,000					-2,550,000
SCE&G - Transmission	Yes	UAF														
SCE&G Gas	No	NCL														
Spirit Communications	No	NCL														
									4,445,116	1,895,116	6,340,233					-6,340,233
<b>180 - Polo Rd Sidewalk (Mallet Hill Rd to Alpine Rd)</b>																
% CE Place Holder									131,418		131,418					-131,418
AT&T-D	Yes	NCL														
City of Columbia - Water	Yes	UAF														
Level 3/ CenturyLink	No	NCL														
Richland County Utilities - Sewer	No	UAF														
Richland School District Two	No	UAF														
SCE&G - Distribution	Yes	UAF														
SCE&G Gas	No	UAF														
TWC/Spectrum (Now Charter)	No	UAF														
									131,418		131,418					-131,418
<b>282 - Polo Rd Widening</b>																
% CE Place Holder									800,000		800,000					-800,000
AT&T-D	Yes	UAF														
City of Columbia - Water	Yes	UAF														
SCE&G - Distribution	Yes	UAF														
									800,000		800,000					-800,000
<b>303 - Screaming Eagle Rd. and Percival Rd. Intersection</b>																
% CE Place Holder									115,903		115,903					-115,903

\* Form Types: NCL = No Cost Letter, NCF = No Conflict Letter, UAF = Utility Agreement Form, EF = Encroachment Form



Name	Prior Rights	*Form Type	Form/Letter Status			Relocation Status		Baseline Cost Estimate				Forecast/Actual Cost				Variance	
			To Utility	Final Form Utility	Form to County	Start	Complete	DOT	County	Utility	Total	DOT	County	Utility	Total		
City of Columbia - Sewer		NCL															
City of Columbia - Water	No	UAF							1,650	1,650	3,300						-3,300
Level 3/ CenturyLink	No	UAF															
Palmetto Net - Spirit	No	UAF															
SCE&G - Distribution	Yes	UAF	06/23/17						144,480	48,160	192,640						-192,640
SCE&G - Transmission	No	UAF															
SCE&G Gas	No	UAF															
Spirit Communications																	
									292,230	85,010	377,240				86,900	86,900	-290,340
<b>284 - Spears Creek Church Rd Widening</b>																	
% CE Place Holder									2,400,000		2,400,000						-2,400,000
									2,400,000		2,400,000						-2,400,000
<b>187 - Sunset Sidewalk (Elmhurst Road to River Drive)</b>																	
% CE Place Holder									114,965		114,965						-114,965
AT&T-D	No	NCL								1,000	1,000						-1,000
City of Columbia - Sewer	No	NCL															
City of Columbia - Water	No	NCL								85,000	85,000						-85,000
SCE&G - Distribution	No	NCL								15,000	15,000						-15,000
SCE&G Gas	No	NCL								25,000	25,000						-25,000
Spirit Communications	No	NCL															
TWC/Spectrum (Now Charter)	No	NCL															
									114,965	126,000	240,965						-240,965
<b>144 - Three Rivers Greenway Extension Ph. 1</b>																	
% CE Place Holder									5,000		5,000						-5,000
City of Columbia - Sewer	Yes	NCF															
City of Columbia - Water	Yes	NCF															
Level 3/ CenturyLink	Yes	NCF															
Santee Cooper - Transmission	Yes	UAF															
SCE&G - Distribution																	
SCE&G - Transmission	Yes	NCF															
									5,000		5,000						-5,000

**CONSTRUCTION PROCUREMENT SUMMARY**

Project Name	Project Type	Procurement Advertisement Date	Contractor	Contract Amount (includes change orders)	Notice-to-Proceed Date	Construction Status
<sup>1</sup> 2014 Dirt Road Paving Package "A"	Dirt Road	13-Mar-2014	-	-	-	No Award
<sup>1</sup> 2014 Dirt Road Paving Package "B"	Dirt Road	31-Mar-2014	Lane Construction	\$ 1,174,078.40	10-Jun-2014	Complete
<sup>1</sup> 2014 Dirt Road Paving Package "C"	Dirt Road	1-May-2014	Eagle Construction	\$ 1,079,265.46	27-Jun-2014	Complete
<sup>1</sup> 2014 Dirt Road Paving Package "D"	Dirt Road	19-Jun-2014	Lane Construction	\$ 760,547.74	13-Aug-2014	Complete
2014 Dirt Road Paving Package "E"	Dirt Road	2-Oct-2014	C.R. Jackson, Inc.	\$ 494,521.47	22-Jan-2015	Complete
2014 Resurfacing Package "A"	Resurfacing	23-Oct-2014	Sloan Construction Company	\$ 966,171.65	23-Feb-2015	Complete
2014 Resurfacing Package "B"	Resurfacing	23-Oct-2014	Sloan Construction Company	\$ 1,204,393.90	12-Mar-2015	Complete
2014 Resurfacing Package "C"	Resurfacing	18-Dec-2014	Carolina Bridge Company, Inc.	\$ 1,182,876.63	1-Jun-2015	Complete
Innovista - Greene Street Ph 1	Special	18-Dec-2014	LAD Corp.	\$ 13,014,182.98	11-May-2015	Complete
Broad River Rd. and Rushmore Rd. Intersection	Intersection	8-May-2015	C.R. Jackson, Inc.	\$ 879,200.00	28-Sep-2015	Complete
Clemson Rd./Rhame Rd./North Springs Rd. Intersection	Intersection	8-May-2015	C.R. Jackson, Inc.	\$ 2,660,860.00	28-Sep-2015	Complete
Farrow Rd. and Pisgah Church Rd. Intersection	Intersection	8-May-2015	C.R. Jackson, Inc.	\$ 1,469,740.00	28-Sep-2015	Complete
Kennerly Rd./Coogler Rd./Steeple Ridge Rd. Intersection	Intersection	8-May-2015	C.R. Jackson, Inc.	\$ 1,971,536.50	28-Sep-2015	Complete
North Springs Rd. and Risdon Way Intersection	Intersection	8-May-2015	C.R. Jackson, Inc.	\$ 1,370,700.00	28-Sep-2015	Complete
Summit Pkwy and Summit Ridge Dr Intersection	Intersection	8-May-2015	C.R. Jackson, Inc.	\$ 1,049,104.94	28-Sep-2015	Complete
Lincoln Tunnel Greenway	Greenway	31-Jul-2015	AOS Specialty Contractors, Inc.	\$ 1,177,129.96	23-Nov-2015	Complete
2015 Dirt Road Paving Package "F" (Jouster St.)	Dirt Road	21-Oct-2015	Armstrong Contractors, LLC	\$ 127,504.15	21-Mar-2016	Complete
2015 Sidewalk Package "S1"	Sidewalk	23-Oct-2015	Armstrong Contractors, LLC	\$ 98,548.72	29-Feb-2016	Complete
2015 Sidewalk Package "S2"	Sidewalk	18-Nov-2015	CBD Inc.	\$ 148,257.31	28-Apr-2016	Complete
2016 Resurfacing Package "D"	Resurfacing	18-Nov-2015	-	-	-	No Award
2015 Sidewalk Package "S4"	Sidewalk	15-Dec-2015	Orion Construction Co.	\$ 69,797.69	2-May-2016	Complete
2016 Resurfacing Package "E"	Resurfacing	22-Jan-2016	-	-	-	No Award
2016 Resurfacing Package "F"	Resurfacing	22-Jan-2016	-	-	-	No Award
2016 Resurfacing Package "G"	Resurfacing	1-Mar-2016	-	-	-	No Award
2016 Resurfacing Package "H"	Resurfacing	1-Mar-2016	Lane Construction	\$ 5,606,237.69	13-Oct-2016	Complete
<sup>2</sup> Riverbanks Zoo Transportation-Related Projects 1	Special	-	Rodgers Builders, Inc.	\$ 2,976,495.00	-	Complete
<sup>3</sup> Hardscrabble Road Widening	Widening		Palmetto Corporation	\$ 29,860,800.00	-	Underway
North Main Street Widening	Widening	3-Jun-2016	-	-	-	No Award
Sidewalk Package "S5"	Sidewalk	19-Jul-2016	Armstrong Contractors, LLC	\$ 104,789.76	16-Jan-2017	Complete
Shop Road Extension Phase 1	Special	20-Jul-2016	McClam and Associates	\$ 24,981,713.95	12-Feb-2017	Underway
Bluff Road Widening Phase 1	Widening	8-Aug-2016	Cherokee, Inc.	\$ 5,594,406.93	5-Dec-2016	Complete
Sidewalk Package "S3"	Sidewalk	15-Aug-2016	Orion Construction Co.	\$ 252,931.80	30-Jan-2017	Complete
North Main Street Widening (re-advertise)	Widening	26-Sep-2016	L-J Incorporated	\$ 36,772,698.57	9-Feb-2017	Underway

Project Name	Project Type	Procurement Advertisement Date	Contractor	Contract Amount (includes change orders)	Notice-to-Proceed Date	Construction Status
Three Rivers Greenway	Greenway	13-Jan-2017	AOS Specialty Contractors, Inc.	\$ 6,088,881.00	24-Jul-2017	Underway
Resurfacing Package I	Resurfacing	8-Feb-2017	LCI-Lineberger Construction Inc.	\$ 855,329.74	31-Jul-2017	Complete
Resurfacing Package J	Resurfacing	8-Feb-2017	LCI-Lineberger Construction Inc.	\$ 452,081.83	31-Jul-2017	Complete
Resurfacing Package K	Resurfacing	8-Feb-2017	LCI-Lineberger Construction Inc.	\$ 460,472.72	31-Jul-2017	Complete
Resurfacing Package L	Resurfacing	8-Feb-2017	-	-	-	No Award
Resurfacing Package M	Resurfacing	15-Feb-2017	C.R. Jackson, Inc.	\$ 2,745,111.60	24-Jul-2017	Underway
Transportation Improvement Contract 1	Multi	5-May-2017	Palmetto Corporation	\$ 5,762,753.75	28-Aug-2017	Underway
Sidewalk Package "S7"	Sidewalk	13-Oct-2017	AOS Specialties, Inc.	\$ 166,562.50	15-Jun-2018	Underway
Resurfacing Package "N"	Resurfacing	14-Nov-2017	-	-	-	No Award
Candlewood Neighborhood Improvements Ph. 2	Neighborhood	15-Dec-2017	AOS Specialties, Inc.	\$ 399,662.00	15-Jun-2018	Underway
Pedestrian Intersection Improvements Projects	Ped	11-Apr-2018	-	-	-	No Award
Sidewalk Package "S6"	Sidewalk	11-Apr-2018	Armstrong Contractors, LLC	\$ 589,676.70	<i>Pending</i>	<i>Pending</i>
Dirt Road Package "H"	Dirt Road	18-Apr-2018	McClam and Associates	\$ 1,518,811.07	<i>Pending</i>	<i>Pending</i>
Dirt Road Package "G"	Dirt Road	19-Apr-2018	McClam and Associates	\$ 664,870.55	<i>Pending</i>	<i>Pending</i>
Sidewalk Package "S8"	Sidewalk	9-May-2018	Corley Construction	\$ 92,847.00	<i>Pending</i>	<i>Pending</i>
Resurfacing Package "O"	Resurfacing	11-May-2018	C.R. Jackson, Inc.	\$ 1,139,710.86	<i>Pending</i>	<i>Pending</i>
Resurfacing Package "P"	Resurfacing	4-Jun-2018	<i>Pending</i>	<i>Pending</i>	<i>Pending</i>	<i>Pending</i>
<b>Total Contract To-Date</b>				<b>\$ 157,985,262.52</b>		

<sup>1</sup> Project procured by Richland County.

<sup>2</sup> Project procured and managed by Riverbanks Zoo. Value in Contract Amount column is Richland Penny funding commitment to-date.

<sup>3</sup> Project procured and managed by South Carolina Department of Transportation (SCDOT). Value in Contract Amount column is Richland Penny funding commitment to-date.

## Maintenance Items Q & A (Updated 6/21)

### Questions from Transportation Committee Meeting Held On 5/28/19

1. How many miles of Shared Use Paths (SUPs) and Landscaped Medians (LMs) are proposed to be maintained by the County? **Approximately 20 miles of SUPs and 4 miles of LMs**
2. How many mast arms are proposed to be maintained by the County? **22**
3. (new) If a driver were to run into and damage a County-maintained mast arm, would the County require that driver or his insurance company to pay for repair\replacement? **Risk Management would attempt to go after them for indemnification but there would be no guarantee that the driver even has insurance or that RM would be successful in recovering any costs. Also if damage were done to the mast arm for some other reason (i.e. tornado, tree down, etc.) the County would be responsible for its repair. If the mast arm goes down and causes damage to property such as a car, the County could also be liable for that property damage. If a traditional signal is installed, all of this responsibility would fall to SCDOT.**
4. Are any beautification organizations willing to assist with maintain landscaped medians? **Keep The Midlands Beautiful was contacted, and they responded that they only focus on litter and recycling efforts. Quinton Epps with the Conservation Division was contacted, and he was unaware of any organizations that would be interested in maintaining LMs.**
5. Lighting Cost Chart – An updated lighting chart has been provided with two options: pre-pay the full amount of installation and maintenance and then just have a monthly electric bill or pay zero up front and have a monthly bill that includes electric and installation\maintenance.
6. What would be the cost to provide street lighting Countywide? **The following is the mileage of roadways that the County currently maintains:**
  - a. Paved – 591.92
  - b. Unpaved – 212.91
  - c. Total – 804.83

The cost estimates provided by the PDT are for 4\5 lane roadways and were based specifically on the Decker\Woodfield project. Almost all of the County's current roads are two-lane, so just to get a very rough estimate to provide street lighting County wide we would assume half the costs listed in the attachment which provides the numbers below:

  - a. Scenario 1 15-year cost – \$232,837,319
  - b. Scenario 2 15-year cost - \$296,982,270
7. IGA between SCDOT and County for maintenance of SUPs in the Town of Blythewood. Staff was directed to change this IGA to be an agreement between SCDOT and Blythewood. **County staff is currently working to update the IGA to reflect Blythewood instead of the County.**
8. The Committee requested the three IGAs that have already been executed between the County and SCDOT be re-evaluated to see if they should be changed as well.
  - a. Clemson Rd IGA – A portion of the proposed SUP falls within unincorporated County and a portion within the City of Columbia. Create an IGA between the City and SCDOT for the portion within the City's limits?
  - b. Southeast Richland Neighborhood Improvements (SERN) IGA – This entire project falls within unincorporated County.
  - c. Polo Rd. IGA - This entire project falls within unincorporated County.
9. Light pollution\impacts to wildlife (Picture 1)

- a. Animals - Artificial light can disrupt the nighttime environment of nocturnal animals, impact wetland habitats, and affect bird migration that relies on moonlight\starlight navigation
- b. Humans – Blue light has been shown in some studies to negatively impact humans such as vision and sleep disruption; however, this is related more to interior lighting and electronics. Glare appears to be the biggest issue with outdoor lighting.
- c. Sky Glow - Brightness of the night sky in a built-up area as a result of light pollution. This can best be understood by observing the two photos on the following page.



Picture (1): Before and during the 2003 Northeast blackout, a massive power outage that affected 55 million people. Photo by of Todd Carlson

## Maintenance Items by Project

June 7, 2019

### Existing Maintenance Agreements

1. Clemson Road Widening – Shared Use Path (Existing Agreement) *Sparkleberry Crossing to Old Clemson Road – both sides of road and along Earth Road to Peach Grove Ct – one side of road = 3.722 miles*
2. Southeast Richland Neighborhood Improvements – Shared Use Path (Existing Agreement) *Garners Ferry Road to Rabbit Run, Rabbit Run to Lower Richland Blvd and Lower Richland Blvd to Lower Richland High School – one side of road = 1.634 miles*
3. Polo Road Sidewalk – Shared Use Path (Existing Agreement) *Alpine Road to Mallet Hill Road – one side of road = 1.701 miles*

### Maintenance to be Performed by Others

1. North Main Street Widening – Landscape Median, Mast Arms, Lighting (City to Maintain)
2. Blythewood Road Widening – Shared Use Path (Town of Blythewood to Maintain) *I-77 to Syrup Mill Road – both sides of road = 1.665 miles*
3. Blythewood Road Phase 2 (Creech Connector) – Shared Use Path (Town of Blythewood to Maintain, to be confirmed during design) *Current Concept from Blythewood Road to Main Street – one side of road = 0.440 miles*

### Maintenance Under Consideration for Richland County

1. Bluff Road Phase II Improvements – Shared Use Path *Berea Road to Blair Road – both sides of road = 2.519 miles*
2. Lower Richland Boulevard Widening – Shared Use Path *Garners Ferry Road to Lower Richland High School – both sides of road = 0.384 miles*
3. Pineview Road Improvements – Shared Use Path *Bluff Road to Garners Ferry Road – one side of road = 2.811 miles*
4. Polo Road Widening – Shared Use Path *Two Notch Road to Mallet Hill Road – one side of road = 1.884 miles*
5. Shop Road Widening – Shared Use Path *George Rogers Blvd to Mauney Drive – both sides of road = 4.061 miles*
6. Clemson Road/Sparkleberry Lane Intersection – Shared Use Path *Clemson Road from I-20 to Sparkleberry Crossing – both sides of road, Sparkleberry Lane from Mallet Hill Road to Sparkleberry Crossing – one side of road, and Sparkleberry Crossing to Clemson Road – both sides of road = 1.144 miles*

7. Decker/Woodfield Neighborhood Improvements – Shared Use Path *Chatsworth Pedestrian Connector = 0.133 miles*, Landscaped Medians *Decker Blvd = 0.424 miles*, Lighting *Chatsworth Pedestrian Connector, Brookfield Road Sidewalk from Decker Blvd to Richland NE High School and Decker Blvd Streetscape from Trenholm Road to Percival Road = 2.680 miles*, Mast Arms 8
8. Bull Street/Elmwood Avenue Intersection – Mast Arms 4
9. Broad River Corridor Neighborhood Improvements – Mast Arms 10, Landscaped Medians *Broad River Road and intersections with Greystone Blvd, Bush River Road and St. Andrews Road = 0.500 miles*
10. Crane Creek Neighborhood Improvements – Landscaped Medians along Monticello Road *0.500 miles*
11. Trenholm Acres/Newcastle Neighborhood Improvements – Landscaped Medians *Fontaine Road, Two Notch Road and Parklane Road = Conceptual 1000' to 2.650 miles*
12. Spears Creek Church Road Widening – Unknown



**Agenda Briefing**

**To:** Chair of the Committee and the Honorable Members of the Committee  
**Prepared by:** Allison Steele, P.E., Deputy Director, Transportation Department  
**Department:** Richland County Transportation  
**Date Prepared:** May 23, 2019 **Meeting Date:** May 28, 2019

<b>Legal Review</b>	N/A	<b>Date:</b>	
<b>Budget Review</b>	N/A	<b>Date:</b>	
<b>Finance Review</b>	N/A	<b>Date:</b>	
<b>Other Review:</b>	N/A	<b>Date:</b>	
<b>Approved for Council consideration:</b>	Acting County Administrator	Dr. John Thompson, Ph.D., MBA, CPM	

**Committee**

**Subject:** Penny Projects Within SCDOT Rights-Of-Way-Maintenance Cost Impacts

**Background Information:**

Many projects included in the Penny Program fall within South Carolina Department of Transportation’s (SCDOT) Rights-Of-Way. Projects in two of the major categories, Neighborhood Improvement Projects and Sidewalks, propose the installation of certain features that SCDOT has stated they will not maintain, meaning the County would be responsible for maintenance within SCDOT’s ROW in perpetuity.

Some of these features are landscaped medians, street lighting, mast arm traffic lights, and shared use paths (SUPs). Council has already approved the installation of SUPs in several locations, which would be a shared maintenance responsibility between the County and SCDOT (see attachment (1) Clemson Rd. Maintenance Agreement as an example.)

Further, County Ordinance Section 21-12 states that the County shall not install street lighting until funds are appropriated to provide that service countywide (see attachment 2). The funding required would be for the installation, maintenance and monthly electric bill.

**Recommended Action:**

Staff requests Council to provide guidance on whether or not to proceed with including these project features in future projects.

**Motion Requested:**

Motion is subject to guidance from the Committee

**Request for Council Reconsideration:** No

**Fiscal Impact:**

1. SUP\Vegetated Buffer Maintenance (Labor and Materials) – approximately \$11,100\mile - annually
2. Mast Arm Signals (Labor and Materials) – approximately \$26,000 to replace
3. Landscaped Medians (Labor Only) – approximately \$5,460\quarter mile – annually
4. Street Lighting (Including Energy & Maintenance) – approximately \$49,200\mile – annually

Estimates are derived from Public Works Roads & Drainage labor and materials costs, City of Columbia labor costs and from PDT research.

**Motion of Origin:**

This request did not result from a Council motion. This was a request for information originating out of the Dirt Road Ad Hoc Committee and Transportation Ad Hoc Committee

Council Member	N/A
Meeting	N/A
Date	N/A

**Discussion:**

Maintaining these items in SCDOT’s ROW would mean the County would incur the maintenance costs, but it also means the County shares in the liability for any incidents that may arise involving these project features.

To incur these maintenance responsibilities, an increase in the Public Works Roads & Drainage budget would be necessary.

**Attachments:**

1. Clemson Rd. Maintenance Agreement
2. Street Lighting Ordinance Section 21-12
3. Maintenance Items By Project
4. Updated Street Lighting Cost Estimates
5. Staff responses to Committee’s questions posed on 5/28/19

## Lighting Cost Estimate\*

6/10/2019

\*The estimates assume a 15-year lease from Dominion Energy. Dominion Energy will install and maintain the lighting.

\*These estimates were based on information from Dominion Energy for the Decker Blvd. / Woodfield Park Neighborhood Improvement Project.

### Scenario 1: Money Down with Monthly Fee

	Cost / Mile		Total for 15-year Period (Cost / Mile) <sup>3</sup>	
	Pedestrian Path <sup>1</sup>	4 or 5-lane Roadway <sup>2</sup>	Pedestrian Path <sup>1</sup>	4 or 5-lane Roadway <sup>2</sup>
Money Down	\$ 408,000.00	\$ 485,000.00	\$ 444,000.00	\$ 578,600.00
Monthly Fee	\$ 200.00	\$ 520.00		

### Scenario 2: Zero Money Down / Monthly Fee Only

	Cost / Mile		Total for 15-year Period (Cost / Mile) <sup>3</sup>	
	Pedestrian Path <sup>1</sup>	4 or 5-lane Roadway <sup>2</sup>	Pedestrian Path <sup>1</sup>	4 or 5-lane Roadway <sup>2</sup>
Money Down	\$ -	\$ -	\$ 570,600.00	\$ 738,000.00
Monthly Fee	\$ 3,170.00	\$ 4,100.00		

1. Assumes Acorn-style LED lighting with new poles
2. Assumes Acorn-style LED lighting with new poles and Cobrahead LED lighting mounted on existing wood poles.
3. Total Cost/Mile for 15-Year Lease Period = Money Down + Monthly Fee \* 12 months / year \* 15 years



Acorn-Style Lighting



Cobrahead Lighting

## APPENDIX 1 – MAINTENANCE PARTNERSHIP AGREEMENT

2/17/00

THIS AGREEMENT is entered this 15<sup>th</sup> day of June, 2013 by and between Richland County, hereinafter referred to as County, and the South Carolina Department of Transportation, hereinafter referred to as SCDOT.

WHEREAS, in accordance with Sections 57-3-110 (1) and (10), 57-3-650, 57-23-10, 57-23-800(E), 57-25-140, and the SCDOT's Policy of Vegetation Preservation on SC Highways, SCDOT is authorized to allow landscaping and beautification efforts on SCDOT right of ways;

WHEREAS, the County has previously obtained a Cooperative Intergovernmental Agreement (IGA) for the coordination of the Richland County Sales Tax Transportation Program to access SCDOT's right of way for construction and/or improvement of transportation facilities. Said IGA is described as follows:

IGA Number: 25-14      Date Issued: February 7, 2014

Location: Clemson Road from Old Clemson Road to Sparkleberry Crossing Road;

WHEREAS, SCDOT and the County are desirous of entering into this Agreement to grant a continuous license to the County to enter the SCDOT's right of way to conduct routine maintenance of landscaping, beautification and/or enhancements permitted by the aforesaid IGA;

NOW THEREFORE, in consideration of mutual promises, SCDOT and the County agree to the following:

1) SCDOT grants the County a license to enter onto the SCDOT right of way at the area defined by the intergovernmental agreement. The purpose of the license to enter is limited to routine maintenance of the intergovernmental agreement area. Such entry will be limited to the scope of the work identified in the intergovernmental agreement. No additional encroachment beyond that contemplated by the original intergovernmental agreement is allowed. If additional maintenance, enhancement and/or beautification efforts, different from the original scope of work identified in the intergovernmental agreement, is requested, the County will be required to submit a new intergovernmental agreement identifying the new scope of work. Entry onto SCDOT right of way pursuant to this agreement may be without notice to the SCDOT.

2) The County agrees to post all necessary traffic control devices and take all necessary precautions in conformance with SCDOT traffic control standards and as required by the SCDOT, along the SCDOT right of way prior to and during the performance of any routine maintenance, enhancement and/or beautification efforts.

3) SCDOT agrees to accept maintenance responsibilities for the shared use path concrete structure not to include cleaning or hazardous weather maintenance of the surface.

4) The County agrees to accept maintenance responsibilities for maintenance of the shared use path's surface to include cleaning and hazardous weather maintenance of the surface.

5) The County agrees to maintain the vegetation zone located between the edge of roadway and the shared use path as well as the vegetation zone on the outside shoulder of the path. This maintenance includes, but is not limited to, mowing and clearing/limbing vegetation management.

6) The County agrees to be responsible for all claims or damages arising from the work performed by the County, its employees or agents, but only within the limits of the SC Tort Claims Act. In addition, should the County use a contractor for performance of the work, the County shall insert a hold harmless and indemnification clause in its contract with all contractors and subcontractors which requires the contractor and subcontractor to indemnify and hold

**MAINTENANCE PARTNERSHIP AGREEMENT, PAGE 2**

harmless the County and the State of South Carolina, specifically the SCDOT, from any liability, claims or damages which may arise from the performance of the work on SCDOT right of way. . Nothing in this Agreement shall be construed to expand County liability for its actions in SCDOT's right of way beyond the limits of the S. C. Tort Claims Act. Further, the County agrees that they are subject to S. C. Code Section 57-5-140, which provides that SCDOT shall not be liable for damages to property or injuries to persons, as otherwise provided for in the Torts Claims Act, as a consequence of the negligence by a municipality in performing such work within the State highway right of way.

7) This Agreement shall not be modified, amended or altered except upon written consent of the parties. Neither party shall assign, sublet, or transfer its interest in this Agreement without the written consent of the other.

8) This Agreement may be terminated upon thirty days' written notice to the other party; however, in cases where the County is not performing in accordance with this Agreement, SCDOT shall give written notice to the County of the failure in performance and, if the County does not correct or cure the performance within three days of receipt of the notice, SCDOT shall have the option to terminate this license immediately, and shall, thereafter, give written notice of such termination to the County.

IN WITNESS HEREOF, the above parties have hereunto set their hands and seals.

SOUTH CAROLINA DEPARTMENT OF  
TRANSPORTATION

By: Robert C. Robinson  
Its: SEA  
Recommended by: \_\_\_\_\_

RICHLAND COUNTY

By: Sandra Yucice  
Its: \_\_\_\_\_  
Sandra Yucice, Ph.D  
Assistant County  
Administrator

Richland County Attorney's Office

Elizabeth L. Walker  
Approved As To LEGAL Form Only.  
No Opinion Rendered As To Content.

(c) The developer of any new subdivision constructed within the jurisdiction and authority of the county is responsible for the initial installation of all necessary traffic control devices in accordance with an approved signage plan. The department of public works shall maintain the devices after acceptance of the streets.

(Code 1976, § 8-1005; Ord. No. 005-03HR, § I, 1-21-03; Ord. No. 052-05HR, § I, 7-12-05; Ord. No. 046-07HR, § I, 5-15-05)

**Sec. 21-12. Street lighting.**

The county shall not provide street lighting on any highway, street or road until such time as sufficient funds are appropriated to provide that service county-wide. Homeowners or homeowner's associations may obtain street lighting through contractual arrangements with the electric utility serving their area.

(Ord. No. 005-03HR, § I, 1-21-03)

**Sec. 21-13. Emergency maintenance of roads.**

(a) No work may be performed on any roadway not already maintained by the county unless the county administrator determines that access to such roadway is necessary for the performance of one or more public functions, and the following conditions exist:

- (1) Such a roadway is the only access for one (1) or more property owners or residences, and
- (2) Emergency medical services, sheriff department vehicles and other county vehicles cannot, in the lawful performance of their duties, gain full and immediate access to at least one (1) residence unless road scraping is performed, and
- (3) At least one (1) of the properties to be accessed is used as a primary residence.

(b) Any work pursuant to this section will be done on a one-time basis only. In such cases, the county department of public works is limited to the minimum improvements that will allow full and immediate access to the affected residences. Crusher-run, gravel, pipe or other materials will not be routinely provided.

(Code 1976, § 8-1007; Ord. No. 1846-89, § I, 3-21-89; Ord. No. 2372-93, § I, 11-16-93; Ord. No. 005-03HR, § I, 1-21-03; Ord. No. 032-13HR, § I, 7-2-13)

**Sec. 21-14. Abandonment of public roads and right-of-ways.**

(a) Any person or organization wishing to close an existing public street, road, or highway in the county to public traffic shall petition a court of competent jurisdiction in accordance with section 57-9-10, et seq. of the state code of laws. The petition shall name the county as a respondent (unless the county is the petitioner). The county attorney shall advise the court with regard to the county's concurrence or opposition after consultation with the county's planning, public works, and emergency services departments, and after consideration by county council. It shall be the responsibility of the petitioner to physically close the roadway if a petition is successful. The county attorney may submit such petition on behalf of the county if so directed by county council.

(b) Any person or organization wishing the county to abandon maintenance on an existing county-maintained street, road or highway shall submit to the public works department a petition to do so signed by the owners of all property adjoining the road and by the owners of all property who use the road as their only means of ingress/egress to their property. The petition shall state that the property owners release and indemnify the county from any duty to maintain the road. At the recommendation of the county engineer, the county administrator shall have the authority to act on a petition that involves a dead-end road; county council shall have the authority to approve petitions



## **REQUEST OF ACTION**

**Subject:** FY20 - District 8 Hospitality Tax Allocations

### **A. Purpose**

County Council is being requested to approve a total reallocation of **\$4,000** for District 8.

### **B. Background / Discussion**

For the 2019 - 2020 Fiscal Year, County Council approved designating the Hospitality Discretionary account funding totaling \$164,850.00 for each district Council member. The details of these motions are listed below:

**Motion List (3<sup>rd</sup> reading) for FY17:** Hospitality Tax discretionary account guidelines are as follows: (a) Establish a H-Tax discretionary account for each Council District; (b) Fund the account at the amount of \$164,850.00; (c) Council members will recommend Agencies to be funded by their allocation. Agencies and projects must meet all of the requirements in order to be eligible to receive H-Tax funds; (d) All Council recommendation for appropriations of allocations to Agencies after the beginning of the fiscal year will still be required to be taken back to Council for approval by the full Council prior to the commitment of funding. This would only require one vote.

**Motion List (3<sup>rd</sup> reading) for FY20, Special Called Meeting – June 10, 2019:** Establish Hospitality Tax discretionary accounts for each district in FY20. Move that all unspent H-Tax funding for FY18-19 be carried over and added to any additional funding for FY19-20.

Pursuant to Budget Memorandum 2017-1 each district Council member was approved \$164,850.00 to allocate funds to Hospitality Tax eligible organizations of their own discretion. As it relates to this request, District 8 H-Tax discretionary account breakdown and its potential impact is listed below:

Initial Discretionary Account Funding	\$164,850
FY2020 Allocations	\$150,000
FY2019 Remaining	\$ 9,000
Hispanic Outreach – Main Street Latin Festival	\$ 4,000
<b>Total</b>	<b>\$154,000</b>
<b>Remaining Balance</b>	<b>\$ 19,850</b>

**C. Legislative / Chronological History**

- 3<sup>rd</sup> Reading of the Budget – June 8, 2017
- Regular Session - May 15, 2018
- 3<sup>rd</sup> Reading of Budget FY19 June 21 ,2018
- 3<sup>rd</sup> Reading of the Budget FY20 June 10, 2019

**D. Alternatives**

1. Consider the request and approve the allocation.
2. Consider the request and do not approve the allocation.

**E. Final Recommendation**

Staff does not have a recommendation regarding this as it is a financial policy decision of County Council. The funding is available to cover the request. Staff will proceed as directed.

**RICHLAND COUNTY  
ADMINISTRATION**

2020 Hampton Street, Suite 4069  
Columbia, SC 29204  
803-576-2050



Agenda Briefing

**To:** Chair Paul Livingston and Members of Council  
**Prepared by:** Clayton Voignier, Director  
**Department:** Community Planning and Development

<b>Legal Review</b>	Elizabeth McLean via email	<b>Date:</b>	July 03, 2019
<b>Budget Review</b>	James Hayes via email	<b>Date:</b>	July 03, 2019
<b>Finance Review</b>	Stacey Hamm via email	<b>Date:</b>	July 03, 201
<b>Approved for Council consideration:</b>	Assistant County Administrator	Ashley Powell, Assoc. AIA, AICP	
<b>Subject:</b>	FY 2019-2020 Annual Action Plan Budget for CDBG and HOME		

**Recommended Action:**

Staff recommends approval of the FY 19-20 Annual Action Plan budget and projects for the Community Development Block Grant (CDBG) and HOME Investment Partnership (HOME) federal funds.

**Motion Requested:**

Move to approve the FY 19-20 Annual Action Plan budgets and projects for the Community Development Block Grant (CDBG) and HOME Investment Partnership (HOME) federal funds.

**Reconsideration:**  Yes

**Fiscal Impact:**

Funds for the \$169,145 HOME Match has been approved in County Council Biennium Budget in the General Fund. The County has provided the required match amount since the HOME program began in 2002.

**Motion of Origin:**

This request did not originate from a Council motion.

<b>Council Member</b>	
<b>Meeting</b>	
<b>Date</b>	

**Discussion:**

The FY19-20 Annual Action Plan budgets and projects for CDBG and HOME will be the basis of the Annual Action Plan (AAP) that will be sent to the U.S. Department of Housing and Urban Development (HUD) for approval. The AAP is used to identify housing and community development needs and to develop CDBG and HOME budgeting for the next annual period. The Richland County AAP will cover the fiscal period of October 1, 2019 – September 30, 2020.

The AAP implements the County's 5 Year Consolidated Plan, approved in July 2017, which enables the County to continue to receive federal housing and community development funds and must be submitted to HUD by August 15, 2019.

A public meeting will be advertised and held on July 15, 2019. Please note this public meeting is not required to be a part of a Council meeting, but is still open to Council and the public to attend.

Please see below FY 19-20 Proposed Budgets for CDBG and HOME:

<b>FY 19-20 CDBG BUDGET</b>		<b>\$1,519,657</b>	
Shakespeare Crossing Community Center (Phase V)	\$135,000		
District 10 Atlas Road Park Construction (Phase II)	\$100,000		
Operation One Touch Minor Homeowner Rehabilitation	\$220,778		
Public Service Projects (Zoom Grants)	\$227,948		Cannot exceed 15%
Commercial Facade Improvement Broad River Road	\$362,000		
HOME Project Delivery	\$120,000		
Admin Costs	\$303,931		Cannot exceed 20%
<b>TOTAL</b>	<b>\$1,469,657</b>		
Excess	\$ 50,000		
<b>FY 19-20 HOME</b>		<b>\$676,580</b>	
<b>HOME local Match required from County</b>		<b>\$169,145</b>	25% required
<b>HOME Program Income</b>			
RCHAP	\$184,092		
CHDO	\$275,830		
Richland Rebuilds	\$250,000		
Administration	\$ 67,568		Cannot exceed 10%
<b>TOTAL</b>	<b>\$777,490</b>		
Excess	\$ 68,235		

**Attachments:**

n/a

STATE OF SOUTH CAROLINA )  
 )  
COUNTY OF RICHLAND )

**A RESOLUTION OF THE  
RICHLAND COUNTY COUNCIL**

**A RESOLUTION TO APPOINT AND COMMISSION JEREMY JOSEPH DENNY  
AS A CODE ENFORCEMENT OFFICER FOR THE PROPER SECURITY,  
GENERAL WELFARE, AND CONVENIENCE OF RICHLAND COUNTY.**

**WHEREAS**, the Richland County Council, in the exercise of its general police power, is empowered to protect the health and safety of the residents of Richland County; and

**WHEREAS**, the Richland County Council is further authorized by Section 4-9-145 of the Code of Laws of South Carolina 1976, as amended, to appoint and commission as many code enforcement officers as may be necessary for the proper security, general welfare, and convenience of the County;

**NOW, THEREFORE, BE IT RESOLVED THAT** Jeremy Joseph Denny is hereby appointed and commissioned a Code Enforcement Officer of Richland County for the purpose of providing for the proper security, general welfare, and convenience of the County, replete with all the powers and duties conferred by law upon constables, in addition to such duties as may be imposed upon him by the governing body of this County, including the enforcement of the County’s animal care regulations, and the use of an ordinance summons, and with all the powers and duties conferred pursuant to the provisions of Section 4-9-145 of the Code of Laws of South Carolina 1976, as amended. Provided, however, Jeremy Joseph Denny shall not perform any custodial arrests in the exercise of his duties as a code enforcement officer. This appointment shall remain in effect only until such time as Jeremy Joseph Denny is no longer employed by Richland County to enforce the County’s animal care regulations.

**ADOPTED THIS THE 16th DAY OF JULY, 2019.**

\_\_\_\_\_  
Paul Livingston, Chair  
Richland County Council

Attest: \_\_\_\_\_  
Michelle Onley  
Clerk of Council

STATE OF SOUTH CAROLINA )  
 )  
COUNTY OF RICHLAND )

**A RESOLUTION OF THE  
RICHLAND COUNTY COUNCIL**

**A RESOLUTION TO APPOINT AND COMMISSION FROILAN JOSE RODRIGUEZ RODRIGUEZ AS A CODE ENFORCEMENT OFFICER FOR THE PROPER SECURITY, GENERAL WELFARE, AND CONVENIENCE OF RICHLAND COUNTY.**

**WHEREAS**, the Richland County Council, in the exercise of its general police power, is empowered to protect the health and safety of the residents of Richland County; and

**WHEREAS**, the Richland County Council is further authorized by Section 4-9-145 of the Code of Laws of South Carolina 1976, as amended, to appoint and commission as many code enforcement officers as may be necessary for the proper security, general welfare, and convenience of the County;

**NOW, THEREFORE, BE IT RESOLVED THAT** Froilan Jose Rodriguez Rodriguez is hereby appointed and commissioned a Code Enforcement Officer of Richland County for the purpose of providing for the proper security, general welfare, and convenience of the County, replete with all the powers and duties conferred by law upon constables, in addition to such duties as may be imposed upon him by the governing body of this County, including the enforcement of the County’s animal care regulations, and the use of an ordinance summons, and with all the powers and duties conferred pursuant to the provisions of Section 4-9-145 of the Code of Laws of South Carolina 1976, as amended. Provided, however, Froilan Jose Rodriguez Rodriguez shall not perform any custodial arrests in the exercise of his duties as a code enforcement officer. This appointment shall remain in effect only until such time as Froilan Jose Rodriguez Rodriguez is no longer employed by Richland County to enforce the County’s animal care regulations.

**ADOPTED THIS THE 16th DAY OF JULY, 2019.**

\_\_\_\_\_  
Paul Livingston, Chair  
Richland County Council

Attest: \_\_\_\_\_  
Michelle Onley  
Clerk of Council