



RICHLAND COUNTY COUNCIL

ADMINISTRATION AND FINANCE COMMITTEE

Joyce Dickerson	Paul Livingston	Greg Pearce (Chair)	Jim Manning	Kelvin Washington
District 2	District 4	District 6	District 8	District 10

**DECEMBER 16, 2014
6:00 PM**

2020 Hampton Street

CALL TO ORDER

APPROVAL OF MINUTES

1. Regular Session: November 25, 2014 [PAGES 3-5]

ADOPTION OF AGENDA

ITEMS FOR ACTION

2. Set-off Debt/GEAR Debt Write-Off [PAGES 6-8]
3. Property Acquisition Assistance [PAGES 9-18]

4. Formula for Compensation Increases for County Council [PAGES 19-24]

ADJOURNMENT



Special Accommodations and Interpreter Services

Citizens may be present during any of the County’s meetings. If requested, the agenda and backup materials will be made available in alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), as amended and the federal rules and regulations adopted in implementation thereof.

Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the Clerk of Council’s office either in person at 2020 Hampton Street, Columbia, SC, by telephone at (803) 576-2061, or TDD at 803-576-2045 no later than 24 hours prior to the scheduled meeting.

Richland County Council Request of Action

Subject

Regular Session: November 25, 2014 [**PAGES 3-5**]

Reviews

RICHLAND COUNTY COUNCIL

SOUTH CAROLINA

ADMINISTRATION AND FINANCE COMMITTEE

November 25, 2014
6:00 PM
Council Chambers

In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, persons requesting notification, and was posted on the bulletin board located in the lobby of the County Administration Building

CALL TO ORDER

Mr. Pearce called the meeting to order at approximately 6:02 PM

APPROVAL OF MINUTES

October 28, 2014 – Ms. Dickerson moved, seconded by Mr. Livingston, to approve the minutes as distributed. The vote in favor was unanimous.

ADOPTION OF AGENDA

Ms. Dickerson moved, seconded by Mr. Manning, to adopt the agenda as published. The vote in favor was unanimous.

ITEMS FOR ACTION

Stormwater Division of Department of Public Works Purchase of a High Side Dumping Municipal Street Sweeper – Ms. Dickerson moved, seconded by Mr. Livingston, to forward to Council with a recommendation to approve the purchase of a Tymco 500X Municipal Street Sweeper from the Amick Equipment Co., Inc. for \$230,119 for the Storm Water Division. The vote in favor was unanimous.

Renewal of Operating Agreement between Richland County and Columbia Rowing Club and Short-Term Proposal Directives for Site – Mr. Livingston moved, seconded by Ms. Dickerson, to forward to Council with a recommendation to approve the short-term proposal for the County's Broad River Rowing Site and to utilize \$11,400 from Neighborhood Improvement Program's Fund Balance.

Mr. Washington suggested that restroom facilities/port-a-johns be placed on site.

Mr. Malinowski requested the liability implications be fully vetted prior to approval of the agreement.

Mr. Jeter requested staff add to the list of potential funding for additional improvements the use of funds from the Water Recreation Fund.



Committee Members Present

Greg Pearce, Chair
District Six

Joyce Dickerson
District Two

Paul Livingston
District Four

Jim Manning
District Eight

Kelvin E. Washington, Sr.
District Ten

Others Present:

Norman Jackson
Bill Malinowski
Torrey Rush
Julie-Ann Dixon
Damon Jeter
Tony McDonald
Sparty Hammett
John Hixon
Warren Harley
Brandon Madden
Larry Smith
Quinton Epps
Ismail Ozbek
Bill Peters
Rob Perry
Roxanne Ancheta
Michelle Onley
Monique McDaniels

Item# 1

RICHLAND COUNTY COUNCIL

S O U T H C A R O L I N A

Administration and Finance Committee
Tuesday, November 25, 2014
Page Two

Blythewood IGA – Ms. Dickerson moved, seconded by Mr. Livingston, to forward to Council with a recommendation to approve the new IGA with the Town of Blythewood. The vote in favor was unanimous.

Transportation Penny Work by County Staff – Mr. Livingston moved, seconded by Ms. Dickerson, to table this item in Committee.

In Favor: Pearce, Dickerson, Livingston
Opposed: Washington, Manning

The vote was in favor.

ITEMS PENDING ANALYSIS

Establish a Budget Committee – This item was held in committee.

ADJOURNMENT

The meeting adjourned at approximately 6:25 PM



Richland County Council Request of Action

Subject

Set-off Debt/GEAR Debt Write-Off [**PAGES 6-8**]

Reviews

Richland County Council Request of Action

Subject: Set-off Debt/GEAR Debt Write-Off

A. Purpose

County Council is requested to approve the write-off of all Emergency Medical Services (EMS) debts which are currently ten years old or older from the date their collection efforts commenced and for which no payments have been received.

B. Background / Discussion

Richland County has participated in the State Department of Revenue's (DOR) debt collection programs, known as Setoff Debt and GEAR (Governmental Enterprise Accounts Receivable Collections), for many years for the collection of the County's ambulance debts.

Sometimes, these debts remain in the debt collection programs for many years with no payments ever being made, and therefore, there is no expectation of these debts ever being paid.

Writing off debts which are ten years old and older for which no payments have been received will reduce their balances to zero and consequently remove the debts from DOR's debt collection programs. This will allow DOR to spend their time and effort on collecting the remaining debts.

C. Legislative / Chronological History

This is a staff-initiated request; therefore, there is no legislative history.

D. Financial Impact

There would be no financial impact to the County, as these revenues are considered "uncollectible" by the Finance Department and the County's auditors.

E. Alternatives

1. Approve the write-off of all Emergency Medical Services (EMS) debts which are currently ten years old or older, or become ten years old in the future, from the date their collection efforts commenced and for which no payments have been received.

2. Do not approve the write-off of all Emergency Medical Services (EMS) debts which are currently ten years old or older, or become ten years old in the future, from the date their collection efforts commenced and for which no payments have been received. If this alternative is chosen, the DOR will continue their collection efforts regarding these debts.

F. Recommendation

I recommend that County Council approve the write-off of all EMS debts which are currently ten years old and older, or become ten years old in the future, and for which no payments have been received.

Recommended by: Pam Davis, Director
Department: Business Service Center
Date: 11/19/2014

Item# 2

G. Reviews

(Please replace the appropriate box with a ✓ and then support your recommendation in the Comments section before routing on. Thank you!)

Please be specific in your recommendation. While “Council Discretion” may be appropriate at times, it is recommended that Staff provide Council with a professional recommendation of approval or denial, and justification for that recommendation, as often as possible.

Finance

Reviewed by: Daniel Driggers

Date: 11/30/14

✓ Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

Emergency Services

Reviewed by: Michael Byrd

Date: 12/01/14

✓ Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

I concur with Mr. Driggers.

Legal

Reviewed by: Elizabeth McLean

Date: 12/01/14

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: Policy decision left to Council’s discretion.

Administration

Reviewed by: Tony McDonald

Date: 12/1/14

✓ Recommend Council approval

Recommend Council denial

Comments regarding recommendation: Recommend approval of the request to write off existing debt that is ten years old or older. This request is for a one-time write-off; any future requests to dispose of debt in this way would be presented to the Council for consideration.

Richland County Council Request of Action

Subject

Property Acquisition Assistance [**PAGES 9-18**]

Reviews

Richland County Council Request of Action

Subject: 6319 Shakespeare Road Acquisition Assistance

A. Purpose

County Council is requested to approve the use of 40,311.70 from the Planning Department's Neighborhood Improvement Program's (NIP) budget to assist the Community Assistance Provider, Inc. (CAP) in acquiring the property located at 6319 Shakespeare Road, Columbia SC 29223 (property). The 40,311.70 will cover the acquisition costs for the property (minus \$30K in tax credits), the East Richland Sewer Lien (\$5,584.30), the 2013 property taxes (\$2,727.40) to Richland County and \$2,000.00 in option renewals.

A letter dated 11/6/14 from the South Carolina Association of Community Economic Development (SCACED) (see attached) supports the provision of tax credits available to support the Columbia Mobile Home Park (CMHP) acquisition. This acquisition will allow site control by a non-profit group (CAP) for the redevelopment of the property into affordable housing (workforce, veterans, seniors, etc.) to benefit the surrounding areas of Trenholm Acres and New Castle Neighborhoods.

If approved, the funds will be provided to CAP to purchase the property and to gain site control. The County will not acquire the land directly.

B. Background / Discussion

The Columbia Mobile Home Park is the second project priority for calendar year 2014 in the "Five Year Project Plan for NIP". A total of \$135,000.00 was the estimated budget to remove dilapidated structures from the Columbia Mobile Home Park and prepare the property for redevelopment consistent with the recommendations from the Trenholm Acres Neighborhood Master Plan.

In 2013, the Richland County Community Development Department in tandem with the Richland County Planning Department's NIP utilized Community Development Block Grant (CDBG) funds to demolish the CMHP located at 6319 Shakespeare Road. The demolition took place in August 2014 and a total of \$82,095.00 of CDBG funds were used for the demolition, clearance, abatement and soft costs to include asbestos assessment and the Phase I environmental assessment. After the demolition, the property was acquired through a delinquent tax sale for approximately \$24,000.00.

The new owner, Robert Bell, has a desire to sell the property. CAP, Inc. currently has an executed Option to Purchase on the parcel. In addition, there is an existing lien on the property for an unpaid utility assessment to East Richland County Public Service in the amount of \$5,584.30 (see attached notice). The requested total of 40,311.70 will satisfy the acquisition costs, outstanding lien, 2013 Richland County taxes and option renewals. Any other costs will be offset by tax credits (noted within the Financial Impact section). As of July 2012, the property appraised for \$85,000.00. A more current appraisal will be required before the property is placed under a sales contract.

On September 17, 2014, the Richland County Community Development Department hosted an interest meeting to discuss the possible development of the land parcel with various community groups to include: Central Midlands Council of Governments; SC State Housing; Midlands Housing Trust; United Way; Columbia Housing Authority; Richland County Planning; and housing non-profits (Community Development Corporation) such as CAP, SLCDC, Benedict-Allen CDC, and SC Uplift. As a result of the meeting, the desired plan is (a) acquire the 3.78 acres land parcel to gain site control; (b) donate the land to a forming partnership of housing non-profits to utilize tax credits (see tax credits support letter), and other secured resources such as HOME funds, etc; (c) complete the soft cost needs of the full environmental, etc. and then (d) begin the redevelopment of up to 20 units of affordable housing on the parcel. The property is currently zoned for high density of up to 60 units but the partnership group believes that to maintain lower to medium density proves more suitable for the parcel and outlying areas. This would be a multi-phased approach since all the funds have not been secured. Phase I will include completion of pre-development activities to include the architectural design, feasibility study and partnership agreement. Phase II will include construction of up to six (6) units. Subsequent phases will complete the build-out of up to twenty (20) units.

This redevelopment will create a new energy for the Trenholm Acres New Castle area and potentially be a catalyst for housing and other development and growth.

C. Legislative / Chronological History

This is a staff-initiated request; therefore, there is no legislative history associated with this request.

D. Financial Impact

No new funds are being requested. A breakdown of the acquisition cost of the property is provided in the table below:

County funds requested by CAP	\$30,000.00
East Richland Sewer Lien	\$5,584.30
Option Renewals	\$2,000.00
2013 Richland County Property Taxes	\$2,727.40
Total Cost	\$40,311.70

The total cost of the property, including the tax credits (\$30,000.00) is \$65,584.30. Council approval of the use of 40,311.70 in NIP funds to assist CAP in purchasing the property is being requested. CAP will provide the additional \$27,272.60 needed to purchase the property.

In addition, the Richland County Community Development has already expended \$82,095.00 toward the costs of the demolition and other costs associated with the once dilapidated and hazardous mobile home park.

Finally, the non-profit partnership has contacted the current owner who has strongly indicated his desire and intent to sell the property. They are in current negotiations and have secured an option (expires 12/30/14) which includes \$30,000.00 in tax credits from the SCACED. A support letter from the President of the SCACED is attached. With cash in hand, along with a current appraisal of the property, the tax credits issued cannot exceed the difference between the

cash offer and the appraisal. The SCACED only issues the tax credits to community-based non-profit organizations.

E. Alternatives

1. County Council is requested to approve the use of 40,311.70 from the Planning Department’s Neighborhood Improvement Program’s (NIP) budget to assist the Community Assistance Provider, Inc. (CAP) in acquiring the property located at 6319 Shakespeare Road, Columbia SC 29223. This acquisition will allow site control by a non-profit group (CAP) for redevelopment of the parcel of land into affordable housing (workforce, veterans, seniors, etc.) to benefit the surrounding areas of the Trenholm Acres and New Castle Neighborhoods, lien settlement, option payments and paid annual taxes by CAP, Inc.
2. Approve the request to amend NIP Funds Budget in the amount of 40,311.70 and proceed with the acquisition to gain site control but request East Richland to forgive the debt and County waive the 2013 taxes, thereby reducing the amount needed to complete the Phase I.
3. Do not approve the use of 40,311.70 from the Planning Department’s Neighborhood Improvement Program’s (NIP) budget to assist the Community Assistance Provider, Inc. (CAP) in acquiring the property located at 6319 Shakespeare Road, Columbia SC 29223.

F. Recommendation

It is recommended that Council approve the request to use 40,311.70 from the Planning Department’s Neighborhood Improvement Program’s (NIP) budget to proceed with the acquisition to gain site control, lien settlement, option payments and paid annual taxes by CAP, Inc.

Recommended by: Valeria Jackson
Department: Community Development
Date: 12/3/14

G. Reviews

(Please replace the appropriate box with a ✓ and then support your recommendation in the Comments section before routing on. Thank you!)

Please be specific in your recommendation. While “Council Discretion” may be appropriate at times, it is recommended that Staff provide Council with a professional recommendation of approval or denial, and justification for that recommendation, as often as possible.

Finance

Reviewed by: Daniel Driggers Date: 12/10/14
✓ Recommend Council approval Recommend Council denial
Comments regarding recommendation:

Recommendation is based on the availability of funds.

Since this proposal includes the purchase of property with the intent for resale and if appropriate, the County may want to consider an agreement that would require some level of

repayment of County contributions once the property is re-sold to be reinvested into the NIP program for future needs.

Planning

Reviewed by: Tracy Hegler

Date: 12/11/14

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

This action supports the recommendations of the Trenholm Acres/Newcastle Master Plan and is consistent with the Neighborhood Improvement Program's Five Year Project Plan.

Concur with Mr. Driggers' recommendation for an agreement with the CAP.

Legal

Reviewed by: Elizabeth McLean

Date: 12/11/14

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: Policy decision left to Council's discretion, as long as staff has determined that this project is an appropriate/legal use of program funds. An agreement is needed to address the responsibilities of all parties.

Administration

Reviewed by: Sparty Hammett

Date: 12/11/14

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: Recommend approval of Alternative 1 and concur with Legal that an agreement will be drafted to address the responsibilities of all parties.

EAST RICHLAND COUNTY PUBLIC SERVICE DISTRICT

NOTICE OF TAX LIEN UNDER SOUTH CAROLINA LAW

NOTICE: The below-named customer of the East Richland County Public Service District (hereinafter District) has owed the District certain fees for services rendered for more than thirty (30) days. Pursuant to Act 1114, 1960 Acts and Joint Resolutions of the South Carolina General Assembly, Act 1203 of Acts and Joint Resolutions of 1992, South Carolina General Assembly, and §§6-11-170 and 6-11-1240 (1978 Code), the amount owed as below listed constitutes a lien upon the subject property herein appearing, for so long as unpaid. Such lien, along with penalties and attorney fees, may be collected by, but not limited to, foreclosure, tax sale and suit at law or equity. **FURTHER, SUCH LIEN IS SUPERIOR TO ALL OTHER LIENS, EXCEPT THOSE FOR UNPAID PROPERTY TAXES.** THIS NOTICE constitutes a device of collection only in an effort to secure those funds to which the District is entitled. The lien arises under statute, and this Notice is not for any other purpose, such as satisfying any statutory filing requirement to perfect this lien. NOTICE is also given that the amount herein appearing may not be the total, current amount due after date of filing. Current amounts can be ascertained through the District Offices located at 704 Ross Road, Columbia, South Carolina 29223. Computer records are current within five (5) business days, and cross indexed both as subject property and customer name. Nothing herein is to limit the rights of the District to collect the total, current amount due by any other lawful means. The intent of this Notice is to aid in the recovery of monies owed only, not to satisfy any filing requirements under statute and to avoid, if possible, unnecessary expenses to the customer where possible by seeking voluntary payment.

FOR OPT
RECOR

Book 1986-919
2014057781
Page 919 of 919
County Tax: \$0.00
State Tax: \$0.00
East Richland County Public Service District
Richland County, S.C.

NAME OF TAXPAYER
ROBERT E BELL

RESIDENCE
**6319 SHAKESPEARE RD
COLUMBIA, SC 29223**

DATE OF ASSESSMENT	IDENTIFYING NUMBER (ACCOUNT NUMBER)	ASSESSMENT
July 30, 2014	14547	\$5,584.30

PLACE OF FILING: Register of Mesne Conveyance
Richland County Courthouse
Columbia, S. C. 29201

TOTAL DUE \$5,584.30

Given under the hand and seal of the East Richland County Public Service District
this 30TH day of JULY 14 AD2014

SIGNATURE
Lans B. Smith

TITLE
EXECUTIVE DIRECTOR

(Note: Certificate of officer authorized by law to take acknowledgments is not essential to the validity of notice of East Richland County Public Service District Tax Lien.)



November 6, 2014

Mrs. Valeria Jackson
Richland County Office of Community Development
2020 Hampton Street, Suite 2063
Columbia, SC 29205

Dear Mrs. Jackson:

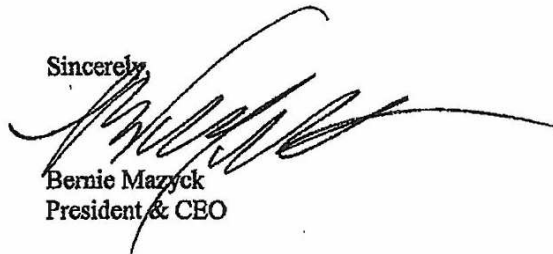
As you know, South Carolina's state legislature created the South Carolina Community Development Tax Credits for the purpose of enabling CDCs to attract investors to their housing projects. Currently, these credits are administered by our organization, SCACED. As of this writing, over \$523,000 in credits is available to support projects sponsored by qualified CDCs.

Please know that I have been made aware of the Shakespeare Road Project and that Community Assistance Provider and Santee Lynches CDC are eligible to commit community development tax credits to this project once they have submitted the appraisals and other documentation required to complete the transaction.

Thank you for your partnership as all of our organizations seeks to provide safe, decent and affordable housing to the low to moderate income citizens of South Carolina.

If you need additional information, please do not hesitate to contact me directly.

Sincerely,



Bernie Mazzyck
President & CEO

P.O. Box 20577 • Charleston, SC 29413 • T: 843.579.9855 • F: 843.579.0232
www.scaced.org

Item# 3

Attachment number 1
Page 6 of 9

COMMUNITY ASSISTANCE PROVIDER, INC.

2800 North Main Street, Columbia, SC 29201

Mailing Address

Post Office Box 291921, Columbia, SC 29229

Telephone / Fax

(803) 771-0050 / (803) 771-0505

November 12, 2014

Councilman Damon Geter
Richland County Council
2020 Hampton Street
Columbia, SC 29204

Dear Councilman Geter:

It was a pleasure speaking with you recently. Thank you for allowing me to brief you on our upcoming project. The old Columbia Mobile Home Park site on Shakespeare Road is a great location for new multi-family housing and, more importantly, this effort is in keeping with the County's Master Plan. Our project has the support of The County's Office of Community Development and the Newcastle Neighborhood Association.

The County's Community Development Housing Organizations (CHDOs) have formed a partnership which will allow us to collectively and individually seek funding for the site work and build-out of the project. Our first objective is to purchase the property quickly and we have already negotiated a very reasonable price with the seller.

In order to gain site control, we are requesting your assistance in alleviating the current East Richland County lien in the amount of \$5,584.30, a general fund contribution of \$30,000 for the acquisition of the property and . The acquisition amount will be supplemented by SC Tax Credits which we, as Community Development Organizations, can offer investors. The total sale amount, including the tax credit is \$ 65,584.30. In addition, we are also seeking relief of taxes due for 2013 in the amount of \$2,727.40.

Site Control is always considered a very positive factor when applying for project funding. Your assistance in this way can jumpstart the project and make a real difference in getting these units out of the ground.

I am available at any time for further discussion and anxiously await your response to this request for \$35,609 for the Shakespeare Road Project.

As always, I appreciate your partnership and look forward to fulfilling our mutual goal of providing safe, decent and affordable housing in Richland County.

Serving Calhoun, Chester, Clarendon, Fairfield, Georgetown, Kershaw, Lancaster,
Lee, Lexington, Newberry, Orangeburg, Saluda, Sumter, Richland and Williamsburg Counties

Item# 3

COMMUNITY ASSISTANCE PROVIDER, INC.

2800 North Main Street, Columbia, SC 29201

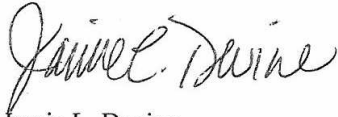
Mailing Address

Post Office Box 291921, Columbia, SC 29229

Telephone / Fax

(803) 771-0050 / (803) 771-0505

Sincerely,



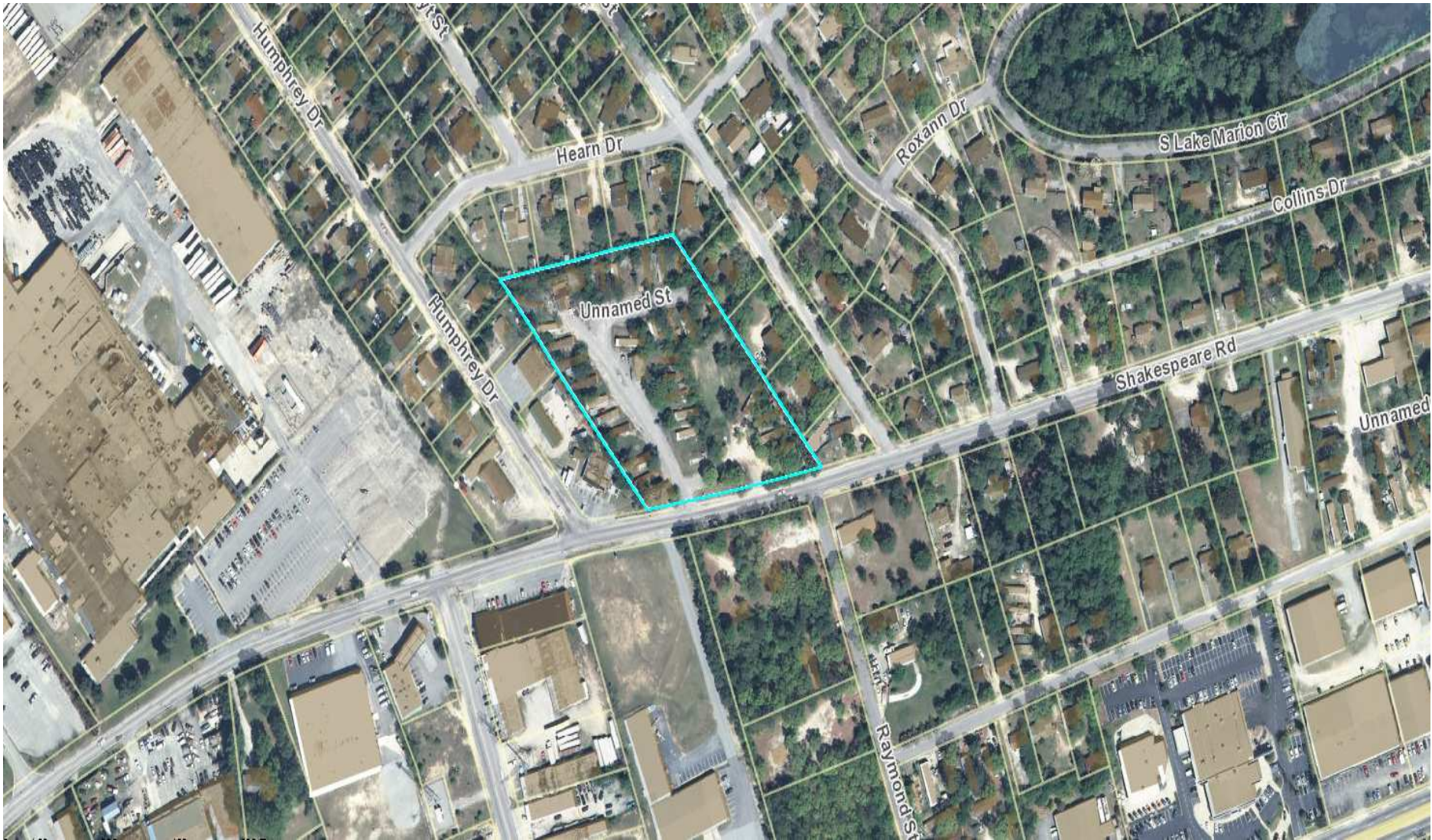
Jamie L. Devine

Vice President

Community Assistance Provider

Serving Calhoun, Chester, Clarendon, Fairfield, Georgetown, Kershaw, Lancaster,
Lee, Lexington, Newberry, Orangeburg, Saluda, Sumter, Richland and Williamsburg Counties

Item# 3



Item# 3

Attachment number 1
Page 9 of 9

Richland County Council Request of Action

Subject

Formula for Compensation Increases for County Council [**PAGES 19-24**]

Reviews

Richland County Council Request of Action

Subject: Formula for Compensation Increases for County Council

A. Purpose

County Council is requested to consider a formula for compensation increases to stay current with such indexes as Consumer Price Index (CPI), population growth, County Council averages, etc. for the sake of transparency and fairness.

B. Background / Discussion

On December 2, 2014, Council member Manning brought forth the following motion:

“Council consider a formula for compensation increases to stay current with such indexes as CPI, population growth, County Council averages, etc. for the sake of transparency and fairness.”

The salaries for Council members are set by Council, and any adjustments to their salaries are determined by Council. This follows South Carolina State Law (Sec. 4-9-100) – see attached – which also determines when Council’s salaries can be adjusted. The most recent salary adjustment for Council was May 23, 2012 (from \$14,500.00 to \$17,777.00 annually), which was the first salary adjustment for Council in over a decade.

Developing a formula to assist Council in determining the appropriate adjustments to their salaries may provide justification to County stakeholders that can mitigate any public concerns regarding the fairness and transparency of adjustments to Council members’ salaries. It is not uncommon for organizations to provide adjustments to staff salaries using formulas that consider economic and social factors (e.g., population growth, inflation, fluctuation in cost of living/consumer price index, market rate). Additionally, using a formula to calculate fair salaries may offer objective suggestions for Council to consider when determining their salary adjustments.

Council Salaries since FY 2013 are as follows:

	FY 2013	FY 2014	FY 2015
Council Salary	\$14,500.00	\$17,777.00	\$17,777.00
Council Chair Salary*	\$16,000.00	\$19,277.00	\$19,277.00

** Council Chair receives an additional \$1,500.00 in compensation*

For reference, the CPI and population growth for the past 3 years is as follows:

	FY 2013	FY 2014	FY 2015
CPI	3.16%	2.07%	1.46%
Population Growth	0.89%	1.14%	1.37%
Total	4.05%	3.21%	2.83%

State law permits jurisdictions to annually increase budgets up to the millage cap - which is CPI + population growth.

Those CPI and population growth increases would have translated to adjustments in Council salaries as follows:

	FY 2014	FY 2015
Council Salary Adjusted for CPI	\$14,800.00	\$15,016.00
Council Salary Adjusted for Total	\$14,965.00	\$15,389.00

Again, please note that before the increase in 2012, the last Council salary increase was over a decade ago.

Currently, the County’s annual budget includes automatic CPI increases for fees, licenses, etc. This “smooths out” increases to fees, licenses, etc. annually so that larger increases, which may be implemented only every few years to account for increases in prices for goods and services, aren’t as burdensome on payers of these items.

Staff could annually provide comparable Council salaries for other jurisdictions for Council’s consideration during the annual budget process.

Council’s salaries could be reviewed annually or automatically adjust annually (or at some other timeframe) based on the CPI, other comparable jurisdictions’ Council’s salaries, or a blend of CPI and other comparable jurisdictions’ salaries, depending on Council’s direction.

The manner in which Council determines their salary adjustments is at their discretion, and varies throughout jurisdictions. For example, Charleston County approved a salary adjustment for their Council members in October 2014 (from \$14,352.00 to \$20,738.00). Their vote to adjust their salaries was based on a recommendation in a consultant's report on their county’s pay structure.

However, pursuant to South Carolina State Law, Sec. 4-9-100, any adjustments to Council salaries can only become effective after the next General Election in which at least two Council members are elected – see attached statute.

It is at this time that staff is requesting direction from Council regarding this matter.

C. Legislative / Chronological History

Motion by Mr. Manning – December 2, 2014

D. Financial Impact

The financial impact to the County regarding this motion is unknown at this time. The estimated financial impact could be determined, however, once direction is received regarding the increases (ie, CPI, population increase, comparable jurisdictions’ Council’s salaries) However, any compensation increases will result in a financial impact to the County.

E. Alternatives

1. Approve Council considering a formula for compensation increases to stay current with such indexes as CPI, population growth, County Council averages, etc. for the sake of transparency and fairness.
2. Do not approve Council considering a formula for compensation increases to stay current with such indexes as CPI, population growth, County Council averages, etc. for the sake of transparency and fairness.

F. Recommendation

This recommendation was made by Mr. Manning. This is a policy decision for Council.

Recommended by: Jim Manning
 Department: County Council
 Date: 12/2/14

G. Reviews

Finance

Reviewed by: Daniel Driggers Date: 12/9/14
 Recommend Council approval Recommend Council denial
 Comments regarding recommendation:

This is a policy decision for Council on the method to be considered. Based on the process approved, an analysis could be provided annually during the budget process for approval.

Human Resources:

Reviewed by: Dwight Hanna Date: 12/11/14
 Recommend Council approval Recommend Council denial
 Comments regarding recommendation:

This is a policy decision at the authority level of County Council. A reasonable timeline would be beneficial to ensure adequate time to secure external consulting services (if needed), conduct the research, delivery of the information Council needs to analyze during the budget process, and include in the annual budget process.

Legal

Reviewed by: Elizabeth McLean Date: 12/11/14
 Recommend Council approval Recommend Council denial
 Comments regarding recommendation: The issue of Council would like to increase salaries for County Council is a policy decision left to Council’s discretion. Legal advice regarding the format of such changes is provided under separate cover.

Administration

Reviewed by: Tony McDonald Date: 12/12/14
 Recommend Council approval Recommend Council denial
 Comments regarding recommendation: I agree that a systematic method of addressing Council salaries is a good idea; however, if such a plan is to be implemented, I

recommend that it be structured in a way that is consistent with the legal advice from the County Attorney's Office, which has been provided under separate cover.

SC State Law

SECTION 4-9-100. Council members shall not hold other offices; salaries and expenses of members.

No member of council, including supervisors, shall hold any other office of honor or profit in government, except military commissions and commissions as notaries public, during his elected term. After adoption of a form of government as provided for in this chapter, council shall by ordinance prescribe the salary and compensation for its members. After the initial determination of salary, council may by ordinance adjust the salary but the ordinance changing the salary is not effective until the date of commencement of terms of at least two members of council elected at the next general election following the enactment of the ordinance affecting the salary changes at which time it will become effective for all members. A chairman of a county council who is assigned additional administrative duties may receive additional compensation as the council may provide. The additional compensation becomes effective with the passage of the ordinance increasing the compensation of the chairman. Members may also be reimbursed for actual expenses incurred in the conduct of their official duties. The restriction on salary changes does not apply to supervisors under the council-supervisor form of government whose salaries may be increased during their terms of office but supervisors shall not vote on the question when it is considered by council.

HISTORY: 1962 Code Section 14-3707; 1975 (59) 692; 1980 Act No. 300, Section 5; 1985 Act No. 114, Section 1.