

RICHLAND COUNTY GOVERNMENT



Office of the County Administrator

COUNTY ADMINISTRATOR'S REPORT OF COUNCIL ACTIONS REGULAR SESSION COUNCIL MEETING

March 6, 2012

6:00 p.m.

Call to Order: Washington

Invocation: Pearce

Pledge of Allegiance: Pearce

Approval of Minutes

- a. **Regular Session: February 21, 2012:** Approved as submitted.
- b. **Zoning Public Hearing: February 28, 2012:** Approved as submitted.

Adoption of the Agenda: Adopted as amended.

Report of the County Attorney

- a. **Personnel Matters [2]**
- b. **Economic Development Items**

Citizens' Input: No one spoke.

Report of the County Administrator

- a. **Fire Committee Update:** Mr. Pearce stated that the Fire Committee is to meet again, and a document will be brought back to Council for approval.
ACTION: ADMINISTRATION, LEGAL
- b. **Audit Presentation:** The Auditor gave a presentation regarding the FY 12 Audit. Council may hold a Work Session on the item if they choose.
- c. **Employee Recognition:** Mr. Pope recognized John Hopkins as the new Director of the Register of Deeds.

- d. **Personnel Matter:** Executive Session item.

Report of the Clerk of Council

- a. **Media Training, March 20, 4:00 – 5:00, Fourth Floor Conference Room**

Report of the Chairman

- a. **Personnel Matter:** Executive Session item.
- b. **TIF Update:** Dr. Harry Miley will present information on the TIF at the March 20, 2012 Meeting.
- c. **Tuskegee Airmen Wrap-Up:** Staff was thanked for the event.

Public Hearings

- a. **An Ordinance Amending the Fiscal Year 2011 – 2012 General Fund Annual Budget to appropriate \$29,203 of General Fund Undesignated Fund Balance to the Treasurer’s Office for the purchase of a new AS400 computer system:** No one spoke.
- b. **An Ordinance Amending the Fiscal Year 2011 – 2012 General Fund Annual Budget to appropriate \$30,803 of General Fund Undesignated Fund Balance to the Auditor’s Office for the purchase of a new AS400 computer system and printers:** No one spoke.
- c. **An Ordinance Amending the Fiscal Year 2011 – 2012 General Fund Annual Budget to appropriate \$45,500 of General Fund Undesignated Fund Balance to the Auditor’s Office for the printing of tax bills and software updates:** No one spoke.
- d. **An Ordinance Amending the Richland County Code of Ordinances; Chapter 16, Licenses and Miscellaneous Business Regulations; Article I, In General; Section 16-7 Deductions, Exemptions, Charitable Organizations, and Determination of Classification; so as to allow the deduction of Interstate Commerce Income from Gross Income:** No one spoke.
- e. **An Ordinance to repeal Ordinance number 055-08HR in its entirety, and to ensure that businesses are not harmed by such repeal:** No one spoke.

1. Consent Items

- a. **[Removed from Consent] An Ordinance Amending the Fiscal Year 2011 – 2012 General Fund Annual Budget to appropriate \$29,203 of General Fund Undesignated Fund Balance to the Treasurer’s Office for the purchase of a new AS400 computer system [Third Reading]** Council gave third reading approval to a budget amendment for the Richland County Treasurer’s Office budget in the amount of \$29,203 for the purpose of sharing the cost of the purchase of a new AS400 computer system with the County Auditor’s Office. Staff is to compare the cost of lease verses purchasing the system and determine what it would cost to provide this service in-house. Council voted to not reconsider the item. **ACTION: ADMINISTRATION, FINANCE, LEGAL, TREASURER’S OFFICE, INFORMATION TECHNOLOGY, CLERK OF COUNCIL**
- b. **[Removed from Consent] An Ordinance Amending the Fiscal Year 2011 – 2012 General Fund Annual Budget to appropriate \$30,803 of General Fund Undesignated Fund Balance to the Auditor’s Office for the purchase of a new AS400 computer system and printers [Third Reading]** Council gave third reading approval to a budget amendment for the Richland County Auditor’s Office budget in the amount of \$30,803 for the purpose of sharing the cost of the purchase of a new AS400 computer system with the County Treasurer’s Office. This request also includes \$1,600 for printer upgrades for the new AS400 system. Staff is to compare the cost of lease verses purchasing the AS400 system and determine what it would cost to provide this service in-house. Council voted to not reconsider the item. **ACTION: ADMINISTRATION, FINANCE, LEGAL, AUDITOR’S OFFICE, INFORMATION TECHNOLOGY, CLERK OF COUNCIL**
- c. **[Removed from Consent] An Ordinance Amending the Fiscal Year 2011 – 2012 General Fund Annual Budget to appropriate \$45,500 of General Fund Undesignated Fund Balance to the Auditor’s Office for the printing of tax bills and software updates [Third Reading]** Council gave third reading approval to a budget amendment for the Auditor’s office budget in the amount of \$45,500 for the purpose of providing the ability to print tax bills for a full year and to defray the costs of software changes needed to the computer system in order to comply with Special Resource Revenue Agreements and the FILOT supplement policy previously approved by Council. Council voted to not reconsider the item. **ACTION: ADMINISTRATION, FINANCE, LEGAL, AUDITOR’S OFFICE, INFORMATION TECHNOLOGY, CLERK OF COUNCIL**
- d. **An Ordinance Amending the Richland County Code of Ordinances; Chapter 16, Licenses and Miscellaneous Business Regulations; Article**

I, In General; Section 16-7 Deductions, Exemptions, Charitable Organizations, and Determination of Classification; so as to allow the deduction of Interstate Commerce Income from Gross Income [Third Reading] Council gave third reading approval to an ordinance amending Chapter 16, Licenses and Miscellaneous Business Regulations, to allow the deduction of interstate commerce income from gross income. This recommendation for approval is consistent with, and facilitates, the settlement approved by Council on December 13, 2011 regarding the Interstate Commerce lawsuits with FN Manufacturing LLC and McEntire Produce, Inc. **ACTION: ADMINISTRATION, BUSINESS SERVICE CENTER, FINANCE, LEGAL, CLERK OF COUNCIL**

- e. **An Ordinance to repeal Ordinance number 055-08HR in its entirety, and to ensure that businesses are not harmed by such repeal [Third Reading]** Council gave third reading approval to an ordinance repealing Ordinance number 055-08HR in its entirety, while ensuring that businesses are not harmed by such repeal. This recommendation for approval is consistent with, and facilitates, the settlement approved by Council on December 13, 2011 regarding the Interstate Commerce lawsuits with FN Manufacturing, LLC and McEntire Produce, Inc. **ACTION: ADMINISTRATION, BUSINESS SERVICE CENTER, FINANCE, LEGAL, CLERK OF COUNCIL**
- f. **[Removed from Consent] An Ordinance Amending the Fiscal Year 2011 – 2012 General Fund Annual Budget to appropriate \$775,000 of General Fund Undesignated Fund Balance to be transferred to the Mass Transit Fund [Second Reading]:** Council gave second reading approval to the budget amendment ordinance. **ACTION: ADMINISTRATION, FINANCE, CLERK OF COUNCIL, LEGAL**
- g. **12-05 MA, Wyndham Enterprises/Rodney Wyndham, HI to GC (3.20 acres), TMS# 22804-04-10, North Springs Road & Woodley Way [Second Reading]:** Council gave second reading approval to the map amendment ordinance. **ACTION: PLANNING, CLERK OF COUNCIL, LEGAL**
- h. **12-06 MA, Lutheran Homes of South Carolina Foundation, Inc./Stephen Minsky, M-1/HI/RM-HD to OI (45 acres), TMS# 17200-02-02/04/09/13/14/26, Powell Road [Second Reading]:** Council gave second reading approval to the map amendment ordinance. **ACTION: PLANNING, CLERK OF COUNCIL, LEGAL**
- i. **[Removed from Consent] Automated GIS-based Tracking Software for Land Development:** The item was deferred to the April 3, 2012 Council Meeting. **ACTION: ADMINISTRATION, PLANNING,**

**INFORMATION TECHNOLOGY, GIS, PROCUREMENT,
FINANCE, LEGAL, CLERK OF COUNCIL**

- j. Community Development Week Proclamation:** Council approved the Proclamation. **ACTION: COMMUNITY DEVELOPMENT, CLERK OF COUNCIL**
- k. Fair Housing Month Proclamation:** Council approved the Proclamation. **ACTION: COMMUNITY DEVELOPMENT, CLERK OF COUNCIL**
- l. Ordinance to authorize a sanitary sewer easement to the City of Columbia for County owned property along a portion of Rosewood Drive:** Council approved the ordinance authorizing the granting of a sanitary sewer easement to the City of Columbia for the amount of \$1. **ACTION: PUBLIC WORKS, LEGAL, CLERK OF COUNCIL**
- m. Richland County South Paving Contract:** Council awarded the contract to R&T Grading, Inc. in the amount of \$1,000,000 for the paving of thirteen county roads. **ACTION: PUBLIC WORKS, LEGAL, PROCUREMENT, FINANCE**
- n. Selection of LandDesign Inc. as consultant for the preparation of two neighborhood Master Plans:** Council approved LandDesign, Inc. as the consultant and the expenditure of Neighborhood Improvement Program funds for the preparation of the Spring Hill and Lower Richland (Hopkins) Neighborhood Master Plans in an amount not to exceed \$289,000. **ACTION: PLANNING, LEGAL, PROCUREMENT, FINANCE**
- o. Albene Park Water Distribution System Principal Forgiveness Loan:** Council approved the acceptance of the SRF principal forgiveness loan of \$304,025 and authorized Administration to complete the appropriate loan documents and increase the Joel E. Wood & Associates contract by \$25,200 once the loan documents are completed. **ACTION: UTILITIES, LEGAL, PROCUREMENT, FINANCE**
- p. [Removed from Consent] An Ordinance Authorizing the issuance and sale of not to exceed \$35,000,000 General Obligation Bonds, Series 2012A, or such other appropriate series designation, of Richland County, South Carolina; fixing the form and details of the bonds; delegating to the County Administrator certain authority related to the bonds; providing for the payment of the bonds and the disposition of the proceeds thereof; and other matters relating thereto [FIRST READING BY TITLE ONLY]:** Council gave first reading by title only to the ordinance. **ACTION: ADMINISTRATION, LEGAL, FINANCE, CLERK OF COUNCIL**

- q. **An Ordinance Amending the Fiscal Year 2011 – 2012 General Fund Annual Budget to appropriate \$85,800 of General Fund Undesignated Fund Balance for expenses from the Republican Primary [FIRST READING]:** Council approved the budget amendment to the Board of Elections and Voter Registration in the amount of \$85,799.14 to cover election and personnel expenses resulting from the Republican Primary held in January. **ACTION: BOARD OF ELECTIONS AND VOTER REGISTRATION, LEGAL, FINANCE, CLERK OF COUNCIL**
- r. **EMS Ambulance Purchase:** Council approved the purchase to remount ten ambulance vehicles from Taylor Made Ambulance Company for a cost of \$769,270 with the funds coming from the EMS budget. **ACTION: EMERGENCY SERVICES, LEGAL, PROCUREMENT, FINANCE**
- s. **[Removed from Consent] HMIS Grant Transfer:** Council approved the HMIS grant transference from Richland County to the United Way, contingent on Richland County receiving appropriate CDBG funds annually. **ACTION: COMMUNITY DEVELOPMENT, ADMINISTRATION, GRANTS, FINANCE**
- t. **[Removed from Consent] Home Detention/Electronic Monitoring Program:** Council approved the ASGDC to solicit for the services of a home detention/electronic monitoring company. **ACTION: DETENTION CENTER, PROCUREMENT**
- u. **[Removed from Consent] Finding that the Richland-Lexington Riverbanks Parks District may issue not exceeding \$32,000,000 General Obligation Bonds; to authorize the Richland-Lexington Riverbanks Parks District to issue such bonds and to provide for the publication of notice of the said finding and authorization [FIRST READING and APPROVAL OF RESOLUTION]:** Council adopted the Resolution calling for a Public Hearing to be held upon the question of the issuance of general obligation bonds not to exceed \$32,000,000, and gave first reading approval to the associated ordinance. **ACTION: ADMINISTRATION, CLERK OF COUNCIL, LEGAL**
- v. **Lower Richland Master Plan Area Change:** Council approved the request to change the planning area for the Lower Richland Master Plan. **ACTION: PLANNING**
- w. **Monticello Road Streetscape Project-Parcel Acquisition:** Council approved the acquisition of the identified properties in the amount of \$20,860 for public use for the construction of a sidewalk and pocket park as part of the Monticello Road Streetscape Project found in the

Ridgewood Master Plan. **ACTION: COMMUNITY DEVELOPMENT, LEGAL, FINANCE, PLANNING**

- x. **Proposed Property Tax Reduction for Senior Citizens [TO TABLE]:** Council tabled the item.
 - y. **Former Farmers' Market Property-County Farmers' Market or SE Sports Complex [TO TABLE]** Council tabled the item.
2. **Second Reading Items**
- a. **An Ordinance Amending the Richland County Code of Ordinances, Chapter 26, Land Development; Article IV, Amendments and Procedures; Section 26-53, Land Development Permits; Subsection (B), Processes; so as to reduce the time to act on the application from sixty (60) days to thirty (30) days:** Council gave second reading approval as amended to the text amendment ordinance. **ACTION: PLANNING, CLERK OF COUNCIL, LEGAL**
3. **Report of Economic Development Committee**
- a. **Authorizing an Amendment to the Master Agreement Governing the I-77 Corridor Regional Industrial Park by and between Richland County, South Carolina, and Fairfield County, South Carolina, to expand the boundaries of the park to include certain real property located in Richland County; and other related matters [First Reading]:** Council gave first reading approval to the ordinance. **ACTION: ADMINISTRATION, ECONOMIC DEVELOPMENT, CLERK OF COUNCIL, LEGAL, AUDITOR, ASSESSOR, TREASURER, FINANCE**
 - b. **Project Roadrunner Inducement Resolution:** Council approved the Resolution. **ACTION: ADMINISTRATION, ECONOMIC DEVELOPMENT, CLERK OF COUNCIL, LEGAL, AUDITOR, ASSESSOR, TREASURER, FINANCE**
 - c. **An Ordinance Authorizing Pursuant to Section 4-1-175, South Carolina Code of Laws, 1976, as amended, the execution and delivery of a Special Source Revenue Credit Agreement between Richland County, South Carolina and Project Roadrunner; and matters relating thereto [FIRST READING BY TITLE ONLY]:** Council gave first reading approval by title only to the ordinance. **ACTION: ADMINISTRATION, ECONOMIC DEVELOPMENT, CLERK OF COUNCIL, LEGAL, AUDITOR, ASSESSOR, TREASURER, FINANCE**

- d. **McEntire Produce, Inc., McEntire Limited Partnership, and R.C. McEntire Trucking, Inc. Inducement Resolution:** Council approved the Resolution. **ACTION: ADMINISTRATION, ECONOMIC DEVELOPMENT, CLERK OF COUNCIL, LEGAL, AUDITOR, ASSESSOR, TREASURER, FINANCE**
 - e. **Mars PetCare Set-Aside Grant:** Council approved the item. **ACTION: ADMINISTRATION, ECONOMIC DEVELOPMENT, CLERK OF COUNCIL, LEGAL, AUDITOR, ASSESSOR, TREASURER, GRANTS, FINANCE**
 - f. **Project Roadrunner Closing Fund Grant:** Council approved the item. **ACTION: ADMINISTRATION, ECONOMIC DEVELOPMENT, CLERK OF COUNCIL, LEGAL, AUDITOR, ASSESSOR, TREASURER, GRANTS, FINANCE**
- 4. Report of Rules and Appointments Committee**
- a. **Notification of Appointments**
 - i. **Accommodations Tax Committee-4 (2 Hospitality positions and 2 Lodging positions); one application was received from: Adam Miller, General Manager, Hilton: Miller was appointed. ACTION: CLERK OF COUNCIL**
 - ii. **Business Service Center Appeals Borad-2 91 position for a CPA, one for a business person); two applications were received from the following: Vincent K. Bartley, V.K. Bartley Bookkeeping and Tax Service*; and Judy Carter, Director of the Ombudsman Office and Small Business Owner: Held in Committee. ACTION: CLERK OF COUNCIL, LEGAL**
 - iii. **Employee Grievance Committee-1; an application was received from: Ashlay S. Goodwine, Ombudsman Office: Goodwine was appointed. ACTION: CLERK OF COUNCIL**
 - b. **Discussion From Rules And Appointments Committee**
 - i. **Advertising with other publications: Held in Committee. ACTION: CLERK OF COUNCIL, LEGAL**
 - ii. **Whenever a motion is forwarded to full Council from Committee, the only way it goes back to Committee is if Council directs it back to Committee [Jackson]: The item will appear on the March 20, 2012 Council Meeting so that Council may officially approve the associated Rule Change. ACTION: CLERK OF COUNCIL, LEGAL**

- iii. **Motion that Council rules be amended such that when 5 or fewer people are signed up to speak on a non-agenda item they be allowed to speak after those speaking to an agenda item have finished (towards the beginning of the meeting). If 6 or more people are signed up to speak on a non-agenda item then Council's current rule will take affect [HUTCHINSON, JACKSON, ROSE] Council approved a 3 month trial, and agreed to no time limit for the 2nd Citizens' Input. ACTION: CLERK OF COUNCIL, LEGAL**
 - iv. **Request for an opinion from the Ethics Commission: Dr. Manning was appointed to the Internal Audit Committee. ACTION: CLERK OF COUNCIL**
 - v. **Reviewing Committee Qualifications: Held in Committee. ACTION: CLERK OF COUNCIL**
- 5. **Allen University Amendment to Lease Purchase Payment Schedule: Council approved the item. ACTION: CLERK OF COUNCIL**
- 6. **IGA re: Firefighters Driving Ambulances: Council approved the document, subject to any minor revisions that need to be made. ACTION: ADMINISTRATION, LEGAL, EMERGENCY SERVICES**
- 7. **Report of the Regional Recreation Complex Ad Hoc Committee**
 - a. **Report from the February 28, 2012 Meeting: Received as information.**
 - b. **Direction re: \$20M Option [Action]: Council will hold a Work Session on this item. The Clerk's Office will schedule the meeting, in conjunction with the Chair of the Committee. ACTION: CLERK OF COUNCIL, ADMINISTRATION**
- 8. **Allen University Event – New President: Council may purchase individual tickets to the event if they choose to do so.**
- 9. **Application for locating a Community Residential Care Home in an unincorporated area of Richland County:**
 - a. **1928 Heyward Brockington Road, Columbia SC 29203: Council did not approve the item. ACTION: ADMINISTRATION**
 - b. **1930 Heyward Brockington Road, Columbia SC 29203: Council did not approve the item. ACTION: ADMINISTRATION**
- 10. **Citizen's Input: One person spoke.**

11. Executive Session

- a. **Personnel Matters [2]:** Staff was directed to proceed as discussed in Executive Session with the item that was under the Administrator's Report. **ACTION: ADMINISTRATION**

The Chair and Vice Chair are to proceed as discussed in Executive Session with the item that was under the Chairman's Report.

12. Motion Period

- a. **In order to address the bus situation in the Transportation workshop I move that the Administrator request from the city of Columbia the revenue generated from 2% or 3% franchise fee imposed on the utility bill. [JACKSON, MALINOWSKI]:** Forwarded to the Transportation Committee. **ACTION: ADMINISTRATION**
- b. **Resolution for Mr. Willie Anderson [WASHINGTON]:** Approved unanimously. **ACTION: CLERK OF COUNCIL**
- c. **Resolution for Heath Hill [WASHINGTON]:** Approved unanimously. **ACTION: CLERK OF COUNCIL**

- 13. Adjournment:** Council adjourned at 9:15 pm.