

RICHLAND COUNTY GOVERNMENT



Office of the County Administrator

COUNTY ADMINISTRATOR'S REPORT OF COUNCIL ACTIONS REGULAR SESSION COUNCIL MEETING

January 10, 2012

6:00 p.m.

Call to Order: Livingston

Invocation: Hutchinson

Pledge of Allegiance: Hutchinson

Election of Chair: Washington was elected.

Election of Vice-Chair: Pearce was elected.

Selection of Seats: Council chose their seats.

Approval of Minutes

- a. **Regular Session: December 13, 2011:** Approved as published.
- b. **Zoning Public Hearing: December 20, 2011:** Approved as published.

Adoption of the Agenda: Adopted as amended. The Correct Care Solutions item was added to Executive Session.

Report of the County Attorney

- a. **Finch v. Richland County:** The County Attorney and outside legal counsel were directed to proceed as discussed in Executive Session.
ACTION: LEGAL
- b. **Correct Care Solutions:** Received as information.

Citizens' Input: No one spoke.

Report of the County Administrator

- a. **Quarterly Smoking Ban Update:** Mr. Pope stated that one violation was reported for the previous quarter.
- b. **Eastover Wastewater Treatment Plant Update:** Mr. Pope stated that the Eastover WWTP is now online. Pictures were emailed to Council. More updates will follow. **ACTION: ADMINISTRATION**
- c. **SCE&G Settlement Update:** Mr. Pope stated that this item is almost completed. He will keep Council updated. **ACTION: ADMINISTRATION**
- d. **NACO Prescription Card Update:** Mr. Pope stated that Richland County residents have saved over \$600,000 since the inception of the card.
- e. **Retreat Reminder:** Retreat will be held January 26 and 27 at the Clemson Sandhill Research & Education Center.

Report of the Clerk of Council: No report.

Report of the Chairman: No report.

1. Public Hearing

- a. **An Ordinance Amending the Fiscal Year 2011 – 2012 Hospitality Tax Budget to appropriate \$25,000 of Hospitality Tax Undesignated Fund Balance for a grant to the Miss SC Pageant:** No one spoke.

2. Consent Items

- a. **11-20 MA, Columbia Agape Presbyterian Church/Claire Baxter, RU to OI (.41 acres), TMS# 17115-01-07, 251 Rabon Road [Second Reading]:** Council gave second reading approval to the map amendment ordinance. **ACTION: PLANNING, CLERK OF COUNCIL, LEGAL**
- b. **An Ordinance amending Chapter 26, Land Development; so as to properly reference Sec. 26-186 rather than “Sec. 26-184” wherever applicable and/or deleting reference to Sec. 26-184 (as Sec. 26-184 is currently “Reserved”) [Second Reading]:** Council gave second reading approval to the ordinance. **ACTION: PLANNING, CLERK OF COUNCIL, LEGAL**
- c. **Achieve SC Solid Waste Diversion Rate of 35% within five years and develop a long range goal for zero waste:** Council voted to take no

action on zero waste until all haulers' contracts have been renewed.
ACTION: ADMINISTRATION, SOLID WASTE, PROCUREMENT

- d. **Calculation of Salary for Retirement Purposes [Recommendation TO TABLE]:** Council tabled the item.
- e. **[Removed from Consent] Transfer of CMRTA to City of Columbia:** Council deferred this item to the 2012 Council Retreat. **ACTION: ADMINISTRATION**
- f. **Valhalla Micro Surfacing Project:** Council approved the change order for Roadway Management Inc. for the Valhalla Micro surface project not to exceed \$86,000. **ACTION: PUBLIC WORKS, PROCUREMENT, FINANCE, BUDGET**
- g. **Ordinance to amend Chapter 6, Building and Building Regulations, so as to correct the improper reference to the "Building Code Board of Adjustments" [First Reading]:** Council gave first reading approval to an ordinance to amend Chapter 6, Building and Building Regulations, so as to correct the improper reference to the "Building Code Board of Adjustments" wherever applicable in the chapter. **ACTION: PLANNING, BUILDING INSPECTIONS, LEGAL, CLERK OF COUNCIL**
- h. **[Removed from Consent] City of Forest Acres Animal Care Intergovernmental Agreement:** Council deferred the item to the January 17, 2012 Council Meeting. **ACTION: ADMINISTRATION, ANIMAL CARE, LEGAL, CLERK OF COUNCIL**
- i. **Quit Claim of Unnamed Road:** Council approved the Quit Claim to Ms. Bettye Gaither Byrd. **ACTION: PUBLIC WORKS, LEGAL**
- j. **Richland County Shady Wood Lane Improvements Contract:** Council awarded the contract to Cherokee Inc. in the amount of \$360,797, which includes a 10% contingency. **ACTION: PUBLIC WORKS, PROCUREMENT, FINANCE, BUDGET**
- k. **[Removed from Consent] Medical and Health Care Offices in the RU rural zoning district:** Council deferred the item until staff creates additional special requirements. **ACTION: PLANNING, LEGAL, CLERK OF COUNCIL**
- l. **Coroner's Request re: ordinance to assist with recovery of costs associated with the disposition of unclaimed decedents:** Council tabled the item.

- m. **[Removed from Consent] Motion requesting that the County Attorney establish a list of qualified bond attorneys:** Council, in an attempt to give qualified law firms an opportunity to participate in the County's bond work, directed the County Attorney to establish a list of qualified firms and the list would be used to rotate the County's bond function. In addition, the County would encourage these firms to ensure that there is minority partnership in the process. Council is to establish a policy of including a separate role as disclosure counsel for bond issues in the amount of \$5,000,000 or more with the County Attorney to establish a process for selecting disclosure counsel from qualified law firms. There will be no change in the County's current bond counsel in partnership with a minority law firm. Council directed the County Attorney to consult with each of the attorneys/law firms currently working with the County to encourage minority participation, partnerships, and mentoring. Council directed the County Attorney to engage the services of an outside firm to advise the County on modifications of the County's procurement code to increase minority and local participation in all procurement matters. **ACTION: LEGAL, PROCUREMENT**
- n. **Status Offender Intervention Project / One Full-Time Position / 10% Match:** Council approved the request for the Status Offender Intervention Project utilizing funds that are currently available in the County match account from grants that were not received. **ACTION: SHERIFF'S DEPARTMENT, GRANTS, FINANCE, BUDGET, HUMAN RESOURCES**
- o. **[Removed from Consent] Broad River Administration Building – Loan Payment:** Council deferred the item to the 2012 Retreat. **ACTION: ADMINISTRATION, UTILITIES, FINANCE, BUDGET, LEGAL, CLERK OF COUNCIL**
- p. **[Removed from Consent] Landfill Office Building Replacement:** Council authorized Procurement to award the contract to Construction Dynamics in the amount of \$798,985.50 for the construction of the Richland County Landfill Office building. This amount includes the construction cost of \$694,770 along with a 15% contingency cost of \$104,215.50. **ACTION: SOLID WASTE, PROCUREMENT, FINANCE, BUDGET, INFORMATION TECHNOLOGY**
- q. **Approval to Participate in Emergency Medicine Fellowship Program:** Council approved Emergency Services to participate in the Palmetto Health Emergency Medicine Fellowship Program. **ACTION: EMERGENCY SERVICES**

3. Third Reading Item

- a. **An Ordinance Amending the Fiscal Year 2011 – 2012 Hospitality Tax Budget to appropriate \$25,000 of Hospitality Tax Undesignated Fund Balance for a grant to the Miss SC Pageant:** Council gave third reading approval to the ordinance as amended. The grant will go to the Township. The vote to reconsider failed. **ACTION: ADMINISTRATION, LEGAL, CLERK OF COUNCIL, FINANCE, BUDGET, GRANTS**

4. Report of the Development and Services Committee

- a. **Animal Care Ordinance Revisions [First Reading]:** Council gave first reading approval to the ordinance revisions as amended. Council deleted all references to at large cats. **ACTION: ADMINISTRATION, LEGAL, CLERK OF COUNCIL, ANIMAL CARE**

5. Report of the Economic Development Committee

- a. **Approval of Mars Petcare Utility Tax Credit Grant:** Council approved the grant. **ACTION: ADMINISTRATION, ECONOMIC DEVELOPMENT, FINANCE, BUDGET, GRANTS**

6. Report of the Rules and Appointments Committee

a. **Notification of Vacancies**

- i. **Richland Memorial Hospital Board – 2:** James “Ward” Bradley; Boyd Summers (Both withdrew) Advertise. **ACTION: CLERK OF COUNCIL**

b. **Notification of Appointments**

- i. **Lexington / Richland Alcohol and Drug Abuse Council – 1 (Mattheus*)** Mattheus was appointed. **ACTION: CLERK OF COUNCIL**
- ii. **Township Auditorium Board – 1 (None) –** Readvertise. **ACTION: CLERK OF COUNCIL**

c. **Discussion from Rules and Appointments Committee**

- i. **Motion that council rules be amended such that when 5 or fewer people are signed up to speak on a non-agenda item they be allowed to speak after those speaking to an agenda item have finished (towards the beginning of the meeting). If 6 or more people are signed up to speak on a non-agenda item them**

Council's current rule will take effect. [Hutchinson, Jackson, Rose] Remains in Committee. ACTION: CLERK OF COUNCIL

- ii. **Request for an opinion from the Ethics Commission:** Remains in Committee. **ACTION: CLERK OF COUNCIL**
- 7. **CMRTA Route Cuts [No Action Required]:** Received as information.
- 8. **Council Meeting Schedule:** Approved as published in the agenda. **ACTION: CLERK OF COUNCIL**
- 9. **Hospitality Tax County Promotions Grant Program Changes [Reconsidered at December 6, 2011 Council Meeting]** Council approved the guidelines as presented, with the exception of 3b, which was deleted. **ACTION: ADMINISTRATION, FINANCE, BUDGET, GRANTS**
- 10. **Proposed Amendment to Settlement Agreement with Northeast Landfill:** Council approved the amendment. The vote to reconsider failed. **ACTION: ADMINISTRATION, LEGAL, CLERK OF COUNCIL, FINANCE, BUDGET, SOLID WASTE**
- 11. **Citizen's Input:** One person spoke regarding SOB's.
- 12. **Executive Session**
 - a. **Correct Care Solutions:** Received as information.
- 13. **Motion Period**
 - a. **Motion to have property maps, assessor's records, deeds all put on the County's website. Additionally, this motion requests that all three be hyper-linked so you can jump from one to the other for easy records searching. Rationale: When a company is doing their own research where to locate it benefits our County to make this process as easy as possible so that we do not lose business to neighboring Counties. Our neighbors have streamlined the process of searching these records on their website by hyper-linking them and have an advantage in recruiting business as a result. This motion requests that the above described process be done in Richland County in a timely fashion. [Rose] Forwarded to the Economic Development Committee. ACTION: ADMINISTRATION, ECONOMIC DEVELOPMENT**
 - b. **Motion for a Resolution from the County recognizing EdVenture for being named one of five museums nationally to receive the National Medal for Museum Service for 2011. This award recognizes all types**

of museums for their exceptional service to their location communities and their leadership to the field of museums nationally. This is this highest award that a museum can earn. Our service and leadership in health education and obesity prevention were a major reason we have been recognized. [Rose, Washington, Dickerson, Jeter, Pearce, Manning] Approved unanimously. **ACTION: CLERK OF COUNCIL**

- c. **Evaluate the needs and cost of improvement to County roads and infrastructure.** [Jackson] Forwarded to the Development and Services Committee. **ACTION: ADMINISTRATION, PUBLIC WORKS**
 - d. **County employees receive updates and information from the State Employees Association.** [Jackson] Forwarded to the Administration and Finance Committee. **ACTION: ADMINISTRATION, HUMAN RESOURCES**
 - e. **At the next A&F committee meeting, Richland County will identify funding and discuss at what level to fund the CMRTA operations to prevent any service reductions of our bus system.** [Washington] Forwarded to the Administration and Finance Committee. **ACTION: ADMINISTRATION**
 - f. **Request the County Administrator and the County Attorney to answer the question of whether or not Richland County can lawfully sell a portion of property located at the Hamilton\Owens General Aviation Airport for the purpose of re-development and provide any related consequences.** Forwarded to the Administration and Finance Committee. **ACTION: ADMINISTRATION, AIRPORT**
14. **Adjournment:** Council adjourned at 9:20 p.m.