



2020 Hampton Street • Room 3063A  
P.O. Box 192 • Columbia, SC 29202  
(803) 576-2083

**Minutes**  
**July 16, 2018**

**Attendance:**

Members present: Carol Kososki, John Grego, Lee Rambo, Charles Weber, Virginia Sanders, Sam Holland Margaret DuBard

Absent: Jennifer Carter, Jim Thomas, Glenice Pearson

Vacant: District 7

Others present:

Quinton Epps, Conservation Division  
Nancy Stone-Collum, Conservation Division  
Charlie Fisher, Conservation Division  
Chris Hansen, Conservation Division  
Ken Driggers, Legal Counsel  
Dalhi Myers, County Councilwoman, District 10

Chair Carol Kososki welcomed everyone and called the meeting to order at 3:37 pm with a quorum.

**Approval of Agenda**

Charles Weber made a motion to approve the agenda and was seconded by John Grego.  
Motion carried

**Approval of June 18, 2018 Minutes**

John moved and was seconded by Charles to approve the June 18 minutes as presented.  
Motion carried.

**Report of the Chair**

No Report

**Treasurer's Report**

Virginia Sanders referred everyone to their financial report. Nancy explained the Pinewood Lake Park and Mill Creek budgets are currently included in RCCC's budget and will need to be broken out into separate budgets. The Lump Sum portion (grants) of the budget is incorrect at this time.

### **Community Planning & Development Director's Report**

Since Tracy Hegler was unavailable, Quinton gave a presentation on the Land Development Manual, a technical document that establishes minimum standards for design and construction of site grading for land development and re-development projects within the unincorporated areas of Richland County. The manual contains policies and procedures used by Public Works and Community Planning & Development departments to address some of the specific issues of stormwater drainage and road construction which must be resolved during the planning, designing, and construction phases of land development. This consolidates information in one place and makes it easier to change when needed rather than having to amend the ordinance.

John pointed out the document has 35 blank pages at the end. He questioned the creation of new standards for water quality buffers, Best Management Practices in buffers, and buffer averaging that do not exist in the code. John also mentioned concerns about surety bonds that are insufficient to cover impacts from abandoned projects. Since the deadline for submitting comments was the end of the week, Charles made a motion seconded by Margaret DuBard for the Conservation Committee to make comments regarding the Land Development Manual on behalf of RCCC. Motion passed unanimously.

### **Strategic Plan Quarterly Review**

Committee chairs reviewed the action steps for each of the plan's goals and strategies. John said staff was working to establish a record keeping system and better security. A forest stewardship plan Request for Proposals is being developed for Mill Creek and Cabin Branch. Policies that revenue generated on conservation lands should remain there will be developed on a case-by-case basis. Carol asked Nancy to prepare a spreadsheet that shows presentations scheduled by district. Nancy mentioned that many of the Historic Committee goals mesh with the Historic Trail ideas. Funds of \$372,715 were approved for the FY19 budget. Ms. Myers said she, Chip Jackson, and Yvonne McBride were on a working committee that will address the Historic Trail project, formerly under Richland Renaissance. Sam Holland discussed development of an interactive historic website, a depository for Richland County historical information for student, tourist, and researcher. Committee members will meet with Historic Trail staff to coordinate. Nancy will send letters to eligible landowners regarding the Bailey Bill.

Lee Rambo explained plans are underway to increase RCCC's outreach with new brochures, Instagram, creation of a video, and an Engage Richland event. Monthly talking points will be prepared to provide better communication between commissioners and council members. New council member orientation in January will be important. Ms. Myers advised the most effective contact with council members is personal – phone calls and face-to-face rather than e-mail. Carol distributed a 24-month attendance record. Several members have had health issues, District 7 is still vacant. Ms. Myers said council members should be alerted when commission members have attendance problems. As an original member of the Commission and one who is ready to retire, Margaret DuBard said she would write an article for the local newspaper to see if anyone is interested in the position for District 2.

**Conservation Manager's Report**

Pinewood Lake Park Management Plan

Quinton reported the recently adopted Management Plan is being followed and he will prepare a spreadsheet to show activities and accomplishments. The county's IT department assisted with enhancements to the security cameras at the park. Chris has gotten estimates for construction fencing around the dam and for the design and construction of the dock hand railing. A productive meeting was held with the county's Public Information Office to design new signage and creation of branding ideas for the park using a kingfisher as a mascot. A rental request form was created for use of the picnic shelters at the park. Staff is also working on the development of a web page. Charles made a motion seconded by Lee to approve the Public Request for Use of a Facility form.

On July 2<sup>nd</sup> County Staff, Attorney Ken Driggers, Virginia, and Liewendelyn Hart of the Pinewood Lake Park Foundation, met to discuss the management plan (see attached transcript of the meeting). Later the same day, Ms. Hart abruptly provided the pending rental reservations for the park to RCCC staff. Virginia Sanders spoke about the confusion during the last year, her opinion that matters had been handled badly, and that it had taken too long to develop a plan. Ms. Myers agreed problems had occurred but it was necessary to reach a point of delineation because a private entity should not manage public land. County staff has been in the middle of a tug of war without the tools to do the job. Carol called for a vote on the motion to approve the rental form. Motion carried unanimously.

Walden Pond

Procurement advised staff that W.K. Dickson was approved to be hired to do the feasibility study.

Charles made a motion seconded by Lee to extend the meeting an additional 15 minutes. Motion carried.

**Conservation Coordinator's Report**

Lower Richland Tourism Plan

Nancy referred everyone to their copy of the Lower Richland Tourism Plan and briefly discussed the edits and referenced the short term recommendations in the executive summary. Charles said he would like for RCCC to hold a monthly meeting during the fall at the lodge on the Mill Creek property. Nancy asked Ms. Myers if there was any news on the location for the new magistrate office and library in the Cabin Branch area. Ms. Myers replied that the locations could not be discussed at this time but would involve Cabin Branch. John made a motion seconded by Charles to approve the Lower Richland Tourism Plan. Motion carried unanimously.

Carol asked what should be the next steps for the plan. Charles recommended it be sent to council members via the County Administrator's Report. Margaret asked how much community buy-in did the plan have. There was good participation in the public meetings, although all agreed more would have been better. John pointed out the consultants had finished their work and that the long list of recommendations would be reviewed by community members and

stakeholders to select specific projects for implementation. Ms. Myers felt the plan should go before Council and be afforded a public hearing. Carol asked that Tracy be consulted on the process and that she be asked to put it in the Administrator's Report. John urged for the community to choose one project from each of the small business, cultural, and natural areas. Charles emphasized the Commission's role is to be sure each council member is aware of the plan.

Urban History Conference Sponsorship

The Urban History Conference will take place October 18-21 2018 in Columbia. This is an opportunity to publicize the historic restoration and research/education accomplishments of RCCC to an international audience. Charles made a motion seconded by Margaret to sponsor the conference at the \$500 level. Motion carried unanimously.

Grants Update

FY19 grantees are scheduled to meet with staff for the fiscal briefing next week. The downtown historic grant tour is planned for Thursday, July 26. The ribbon cutting for the Hyatt Park Pollinator Garden will be held Wednesday, August 22 at 9:30. Nancy passed out the booklet *History Denied: Recovering South Carolina's Stolen Past* which is the result of the grant to SC Progressive Network and a Walking Tour of the Historic Homes of the Hollywood-Rose Hill Neighborhood done by the neighborhood association for its FY18 grant.

The meeting was adjourned at 5:10 pm.

Respectfully submitted,  
Charlie Fisher, Administrative Assistant

Attachment: Transcription of July 2, 2018 meeting with Liewendelyn Hart