

COMMUNITY DEVELOPMENT BLOCK GRANT 2025-2026 PROGRAM YEAR

CDBG INFORMATION SESSION & APPLICATION WORKSHOP

Apply online
through Friday,
April 11, 2025.



WELCOME!

CDBG Info Session & Application Workshop - Agenda -

Welcome and Introductions	10:00 – 10:15 AM
The 2025 Annual Action Plan Process	10:15 – 10:25 AM
Application & Selection Process Overview	10:25 - 10:35 AM
CDBG Program Overview	10:35-10:45 AM
Eligibility: <ul style="list-style-type: none">• Beneficiaries & Service Area• Eligible Activities• Eligible Expenses	10:45 – 11:05 AM
HUD Requirements for Construction-Involved Projects	11:05-11:15 AM
Next Steps / Q & A Timeline Resources	11:15-11:30 AM



HOUSEKEEPING RULES



Add to the chat your name, title, and organization



Use the chat for general questions.



For direct questions, please use the **Q&A feature**.



Raise your hand if you would like to ask a question audibly.

📌 **This session will be recorded** – Your mic and camera will remain **off**.

Thank you for your participation!



WHO'S IN THE ROOM

COMMUNITY DEVELOPMENT STAFF OVERSEEING CDBG

Callison Richardson

***Community Development Division
Manager***

Markus A. Smith

CDBG Analyst

COMMUNITY MEMBERS & APPLICANTS

- **County Departments**
- **Non-Profit Organizations**
- **Faith-Based Organizations**
- **Community Partners**



COMMUNITY DEVELOPMENT AT RICHLAND COUNTY

**RICHLAND
COUNTY**SOUTH CAROLINA

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Community Development Grants Department

The Richland County Office of Community Development was created in 2002 to administer Community Development Block Grant (CDBG) and HOME Investment Grant funding. These funds are allocated by the U.S. Department of Housing and Urban Development (HUD) and primarily benefit the low- and moderate-income population of the unincorporated areas of Richland County. (Low and moderate income is defined as a family household income at or below 80 percent of median area income.) [Click here](#) for HUD income guidelines information.

Richland County Community Development (RCCD) is committed to improving the quality of life for all citizens. Our mission is to transform lives in partnership with the Richland County community through housing, education and revitalization to make a difference, one household at a time. We assist residents as well as organizations who support residents with:

- Homeowner Assistance
- Financial Empowerment
- Neighborhood Revitalization

Public Notices

Richland County has issued the following Notices for upcoming Public Hearings, Displays, and Comment Periods:

Have a question or concern?

Contact the Ombudsman
One-Call Response Center

📞 Call: (803) 929-6000
✉ Email: ombudsman

Government

- Advisory Councils
- Boards
- County Council
- Courts and Judicial System
- Departments
 - Department Directory**
 - Animal Care
 - Budget and Grants Management
 - Building Codes & Inspections
 - Business Operations



RICHLAND COUNTY'S CONSOLIDATED PLAN

Richland County's identified **Priority Needs** are as follows:

- **Priority Need 1:** There is a need to increase the supply of affordable housing for homeowners and renters that is decent, safe, and sanitary.
- **Priority Need 2:** There is a continuing need for services and housing opportunities for homeless persons and persons/families at-risk of becoming homeless.
- **Priority Need 3:** There is a need to increase housing opportunities, services, and facilities for persons with special needs.
- **Priority Need 4:** There is a continuing need to upgrade and improve community facilities, infrastructure, public services and revitalize socially and economically distressed neighborhoods in the County.
- **Priority Need 5:** There is a need to increase opportunities for economic advancement and self-sufficiency, as well as educational (social/life skills) training and empowerment for all residents of the County.



2025 Annual Action Plan Process | CDBG | HOME | ESG |

1. Needs Assessment Public Hearing

March 20th @ 6:00 PM Crane Creek Gym | 7405 Fairfield Rd

March 22nd @ 10:00 AM Southeast Library | 7421 Garners Ferry Rd

March 27th @ 6:00PM Serve & Connect | 8131 Brookfield Rd

2. 30-Day Comment Period

March 10, 2025 – April 9, 2025

Email: richardson.callison@richlandcountysc.gov

CDBG Notice of Funding Availability (NOFA)

- June 13th - Plan goes on display
- June 24th – Draft Plan presented to Admin & Finance Committee
- June 26th – Public Hearing for feedback on Plan
- July 15th – Plan presented to Council for approval

***Days are subject to change



Richland County Community Development seeks input on the use of HUD funds to address wide array of community needs.

30 DAY PUBLIC COMMENT PERIOD

March 10 - April 9, 2025

NEEDS ASSESSMENT PUBLIC HEARINGS



Crane Creek Gym | 3/20 @ 6:00PM
7405 Fairfield Rd. (29203)



Southeast Library | 3/22 @ 10:00AM
7421 Garners Ferry Rd. (29209)



Serve & Connect | 3/27 @ 6:00PM
8131 Brookfield Rd (29223)

Help develop the 2025 Annual Action Plan

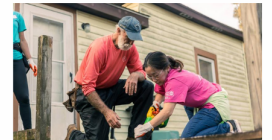
Citizens and local agencies are invited to provide input on Richland County's plans to support infrastructure, affordable housing, tackle economic distress, and address community needs with HUD funds.

Attend a public hearing to provide testimony about the use of federal CDBG, HOME, and ESG funds.

Comments may also be sent by mail or email to the County by Wednesday, April 9, 2025. Call 803-576-2230 for more info.

To learn more about Community Development:

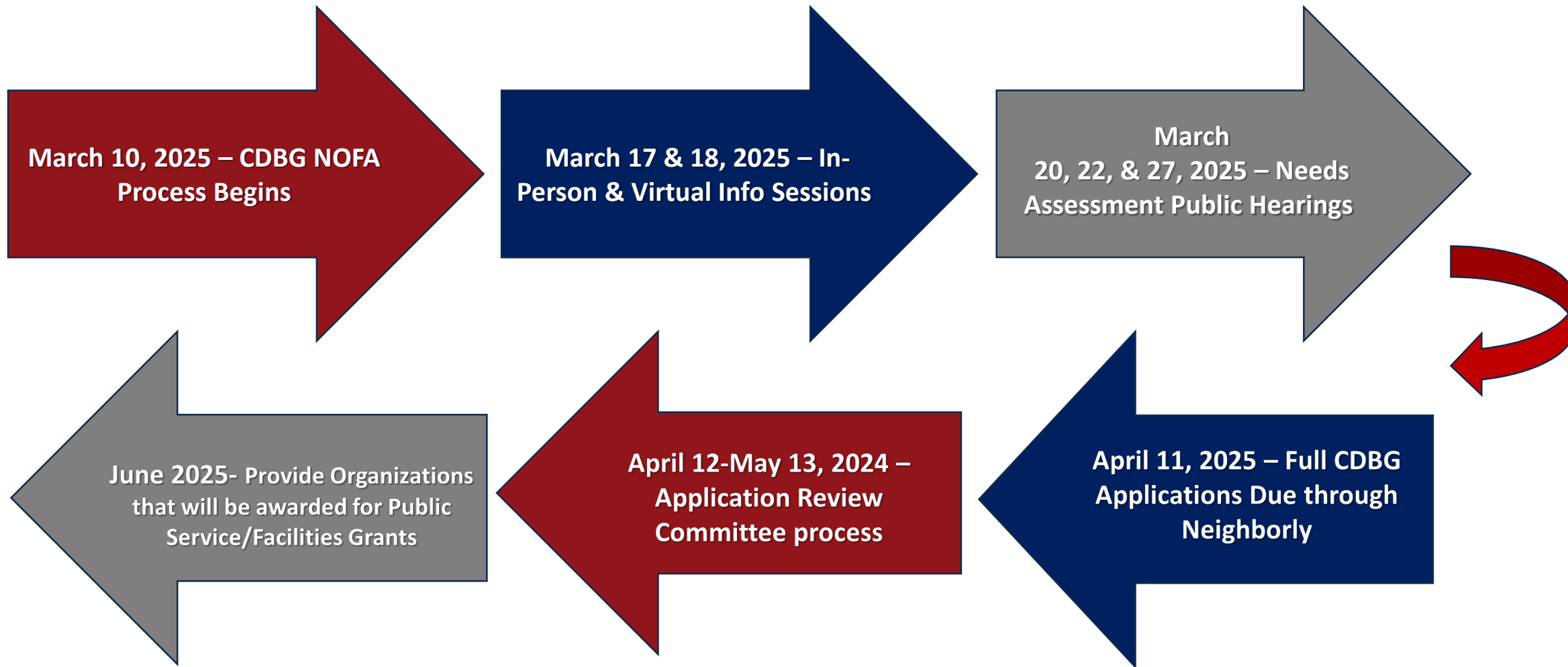
[Richlandcountysc.gov/Departments/Community-Development](https://richlandcountysc.gov/Departments/Community-Development)



Richland County Government
Confidential and Privileged



PROJECT SELECTION PROCESS



****Allocation Letter** from U.S. Dept. of Housing and Urban Development typically arrives between March-May of each year. We cannot proceed with approving projects until an Allocation Letter is received.

PROJECT SELECTION PROCESS



RICHLAND COUNTY'S CDBG PROGRAM

As a CDBG Entitlement Community, Richland County receives an annual allocation of CDBG funds.

For program year (PY) 25, the County expects to receive funding in line with 2024 levels (**\$1,718,460**). Up to 15% of the total CDBG award may be designated for **public service** and up to \$800,000 for **public facilities and infrastructure**.

Through a **competitive grant process**, the County intends to allocate a portion of its CDBG funds to

non-profits | religious organizations | County Departments

for

Public Service, Public Facility, and Infrastructure Improvement Activities

principally benefitting

Low-to-Moderate Income residents and areas of unincorporated Richland County.

This NOFA and Application Request Proposal is a one (1) year funding request (Oct. 1, 2025-Sept. 30, 2026).



CDBG Program Year 2025-2026

Funding Application Process

Richland County is issuing this [Notice of Funding Availability](#) for the anticipated allocation of the Community Development Block Grant (CDBG) award during Program Year PY 25-26. These are Federal entitlement funds allocated to the County through the U.S. Department of Housing and Urban Development (HUD) for projects that principally benefit low and moderate income (LMI) residents of *unincorporated* Richland County.

The application process opens Monday, March 10, 2025.

Funding Available

As a CDBG Entitlement Community, Richland County is granted a yearly allocation of CDBG funds based on HUD's allocation formula using annual population data. The County should receive the new allocation details by May 2025. For program year (PY) 2025, the County anticipates an award in line with the 2024 award of **\$1,718,460**. In order to receive these funds, the County must prepare a one-year Annual Action Plan for the use of Federal funds. This CDBG NOFA process is part of developing the 2025 Annual Action Plan and selecting CDBG projects for that plan.

Through a competitive application process, the County intends to allocate a portion of its CDBG funds to non-profits, faith-based organizations, and County Departments for Public Service, Public Facilities Improvement, Infrastructure Improvement, and Slum and Blight Removal activities principally benefitting Low-to-Moderate Income residents and areas of unincorporated Richland County.

Projected funding levels for the following categories include:

- **Public Services | up to 15% of the total 2025 CDBG award** - Allocated for youth programs, services catering to persons with disabilities, senior services, job training, housing counseling, homeless prevention programs, as well as general social and welfare programs designed for low- to moderate-income (LMI) individuals and households.
- **Public Facilities, Infrastructure, and Slum & Blight | up to \$800,000** - Allocated for enhancements to neighborhood and recreation facilities; improvements to streets and sidewalks in CDBG target areas; upgrades to sewer, wastewater, and infrastructure (including broadband) in CDBG target areas; improvements for handicap accessibility and the removal of architectural barriers; and initiatives for slum and blight removal.

Competitive Selection Process

This competitive selection process for the 2025-2026 CDBG funding begins Monday, March 10, 2025, during

Have a question or concern?

Contact the Ombudsman
One-Call Response Center

📞 Call: (803) 929-6000
 ✉ Email: ombudsman

Government

[Advisory Councils](#)

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[Government and Community](#)

This is a competitive grants process. The 30-Day Application Period begins Monday, March 10, 2025 during which eligible entities may submit Applications by 11:59 PM on Wednesday, April 9, 2025 for funding consideration.

To be considered, all applicants must register and attend one of the CDBG Informational Workshops hosted by Community Development staff. All proposed projects must align with the PY 25-26 CDBG Proposal Guidelines and 2022-2026 Five-Year Consolidated Plan, and meet all Federal HUD guidelines for CDBG eligible activities. Proposals will be reviewed and evaluated by both Richland County citizens and County staff for eligibility and alignment with HUD and County goals. **Applicants are strongly encouraged to review the guidelines and reference documents linked at the bottom of this page before submitting proposals.**

Submitting an Application for CDBG Funding

Local non-profits, faith-based organizations, and County Departments are invited to submit project proposals for Public Service, Public Facility Improvement, Infrastructure Improvement, and Slum and Blight Removal activities principally benefitting Low-to-Moderate Income residents and areas of unincorporated Richland County. To be considered, all applicants must register and attend one of the CDBG Informational Workshops hosted by Community Development staff.

Apply: [Apply through Neighborly](#)

Deadline: The deadline to apply for a CDBG Funding Application is 11:59 PM on Friday, April 11, 2025.

Questions: Please contact the CDBG Grants Analyst Markus Smith at (803) 766-5190 or Smith.Markus@richlandcountysc.gov with any questions about the proposal process or determining if your project may be eligible for CDBG funding.

Mandatory Information Workshop

Kindly be aware that pre-registration and attendance at one of the workshops is required for all applicants. Organizations that received CDBG funds in PY24 or PY25 are not required, but are encouraged to attend.

Community Development staff will lead CDBG Information Workshops during the month of March 2025 to help applicants develop project proposals for CDBG funding. The goal is to equip applicants with knowledge to submit strong, compliant proposals and to ensure they understand the process for selection, and the requirements that come with partnering.

This mandatory training session will provide:

- An overview of the CDBG grant process
- Details on grant programs, project eligibility, application criteria
- Information on monitoring requirements
- Tips to develop a competitive proposal
- Opportunity to ask questions

To register for the CDBG application training workshops, please use the links below to sign up. We look forward to seeing you there!

CDBG Informational Workshop #1:

Monday, March 17, 2025 at 10 a.m.
Richland County Administration Building
4th Floor Meeting Room
[Register](#)

CDBG Informational Workshop #2 (Virtual):

Tuesday, March 18, 2025 at 10 a.m.
Virtual Teams Webinar
[Register](#)

PY 2025-2026 Guidelines and Reference Documents

[CDBG Proposal Guidelines](#)
[CDBG Public Notice & NOFA](#)
[2024 Annual Action Plan](#) (2024 funded projects found on pgs. 50-61)
[2024-2025 Funded Projects](#)
[2023-2024 Funded Projects](#)

Below, the *Playing by the Rules* handbook provides guidance for Community Development Block Grant sub-recipients on establishing administrative systems that meet federal requirements.

[Playing by the Rules: A Handbook for CDBG Subrecipients on Administrative Systems](#)

Questions: Please direct all questions to the Richland County CDBG Grants Analyst Markus Smith at (803) 766- 5190 or Smith.Markus@richlandcountysc.gov.

Find My District

Stay on top of issues affecting your area. District hearings, school closings, voting locations and more!



[Get Started](#)

APPLICATION PORTAL – NEIGHBORLY SOFTWARE

<https://portal.neighborlysoftware.com/RICHLANDCOUNTYSC/participant>

Good Afternoon, Callison



Welcome to Richland County Community Development's Application Portal for Grants and Programs

Richland County is committed to accessibility for all applicants. If you require any of the application materials in an alternate format or have questions about the open programs, please contact County staff at 803-576-2230 or Richardson.Callison@richlandcountysc.gov.



Start a New Application

Search Applications



Application Name

Description

Action

Public Facilities & Infrastructure

For entities seeking CDBG Funding for proposals to improve public facilities, public infrastructure, or to address slum/blight.

Start Application

Public Services (CDBG)

For entities seeking CDBG Funding for Public Service Programs for low- and moderate-income (LMI) individuals in unincorporated Richland County.

Start Application



PREPARING A STRONG PROPOSAL

To ensure an eligible and competitive proposal, please review the following linked on the CDBG NOFA page:

<http://richlandcountysc.gov/CDBG-NOFA>

- *2025-2026 CDBG Proposal Guidelines*
- 2024 Annual Action Plan
- 2022-2026 Five-Year Consolidated Plan
- HUD *Playing by the Rules Handbook* for CDBG Subrecipients.



PROPOSAL EVALUATION & SELECTION CRITERIA

Please refer to pages 11-16 in the CDBG Proposal Guidelines for all details concerning project evaluation and selection.

Applications compete against other applications in the same category group (i.e. Public Services or Public Facility/Infrastructure).

The Richland County Community Development Division has adopted an evaluation and scoring process to use points based on criteria factors such as **performance goals, timeliness, priority need and project type**. The application should be descriptive, but as concise as possible.

Each application will be evaluated based only on the information provided therein. The process will use a maximum of 112 points for Public Services applications with bonus points available. The process will use a maximum of 105 points for Public Facility/Infrastructure applications with bonus points available. *The 2025 scoring process will include criteria for both Bonus Points and Reduction Points*

An Application Review Committee comprised of both County Citizens and Staff will score the applications based on the adopted point levels per criteria factor.

Community Development staff will consider scored applications, available CDBG funds, and available match funds to select projects for the 2025 Annual Action Plan. Higher scored projects with large funding requests may not be selected based on available funding and lower scored projects with small funding requests may be selected based on available funding.

The County's goal is to effectively and efficiently use the annual allotment to address as many priority-needs as possible.



PROPOSAL EVALUATION & SELECTION CRITERIA

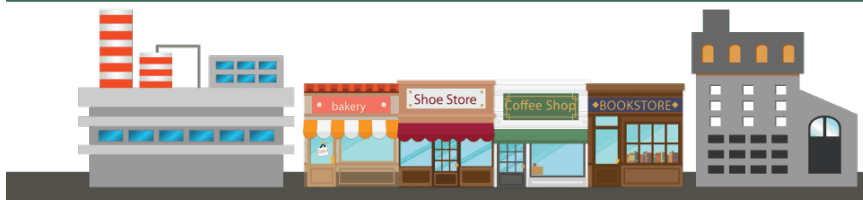
Please refer to pages 11-16 in the CDBG Proposal Guidelines for all details concerning project evaluation and selection.

- **Eligible Activity:** Proposed projects must carry out CDBG-eligible activities that align with a minimum of one national objective. We will evaluate if the activity is allowed under the CDBG program regulations.
- **National Objective:** Applicants must demonstrate how projects will meet a CDBG national objective by benefiting low- and moderate-income people, preventing or eliminating slum or blight conditions, or meeting urgent community needs. Specific documentation and data sources will need to substantiate this.
- **Alignment with Local HUD Plans:** Applicants must demonstrate how projects will align with the 2022-2026 Five-Year Consolidated Plan.
- **Needs Statements & Proposed Impact:** Applicants must demonstrate the need and the impact of the project.
- **Capacity of Organization & Experience with Federal Funds:** Applying organizations will be reviewed to ensure staff capacity, organizational structure and capacity show ability to manage Federal Funds, past experience with Federal Funds, past performance with County grant funding will all be considered.
- **Reasonable Costs:** Project budgets will be reviewed to ensure proposed costs are reasonable in accordance with CDBG standards. Clear justification and documentation of cost estimates through bids or other sources will need to be provided.
- **Timely Implementation:** Applicants must display an ability to complete the proposed CDBG activities in a timely manner that ensures expedient use of funds within 12 months (24 months for public facilities and infrastructure). A track record of similar project implementation and reasonable timelines will be considered.



CDBG

COMMUNITY DEVELOPMENT BLOCK GRANT



ECONOMIC DEVELOPMENT



PUBLIC FACILITIES & IMPROVEMENTS



HOUSING



PUBLIC SERVICES



CDBG | OVERVIEW

What are Community Development Block Grants?

- History: CDBG funded through Title I of Housing & Community Development Act of 1974.
- Funded and regulated by U.S. Department of Housing and Urban Development (HUD) which subgrants funds down to Entitlement Communities (counties, cities, etc.) and State CDBG Programs.
- The regulations for implementing the CDBG Program are located in the **24 CFR, Part 570** Primary Purposes:
 - Provide Quality Affordable Housing
 - Create Suitable Living Environments
 - Expand Economic Opportunities
- **ALL CDBG-FUNDED ACTIVITIES BY A GRANTEE MUST ALIGN WITH CDBG NATIONAL OBJECTIVES AND THE LOCAL ANNUAL ACTION PLAN (AAP) AND FIVE-YEAR CONSOLIDATED PLAN.**

CDBG Vocab:

Grantee = Richland County

Subrecipient = entity receiving County grant

CFR = Code of Federal Regulations

Activity = Project/Program funded by CDBG



QUICK FACTS FOR PY25 CDBG FUNDING

FOR FUNDING PERIOD: OCTOBER 1, 2025 -SEPTEMBER 30, 2026

25% MATCH | SERVE LMI POPULATIONS IN UNINCORPORATED RICHLAND COUNTY

Public Service Program Criteria:

- Heavy reporting requirements (financial reporting, performance and accomplishment reporting, monitoring and evaluation, recording keeping.)
- Reimbursement-Based Funding
- Minimum Award: \$15,000
- *For the 2025 Program Year, PY24 Public Service subrecipients receiving \$60,000 or more are only eligible to receive up to 50% of their most recent CDBG award for the same program.*
- Subrecipients who have received funding in both PY23 and PY24 are ineligible for a PY25 award. Beginning in the 2024 Program Year, Richland County instituted a “one-year cooling off period” following two years' worth of funding.
- Pilot programs may be considered for two (2) years of funding. The maximum award level in the second year would be up to 75% of the first year.

Public Facility/Infrastructure Project Criteria:

- Ownership by a Public Agency in *unincorporated* Richland County*
- Accessibility during Normal Business Hours
- Reimbursement-Based Funding
- Facilities must operate as a CDBG-designated public facility for 5 years (Monitoring will occur)

***Facilities NOT located in unincorporated Richland County serving **unhoused populations** may be considered for funding. Please work directly with CD Staff to determine eligibility.*

Please refer to the 2025-2026 Program Guidelines available on the CDBG NOFA page for full details on project eligibility.



CDBG | BASIC ACTIVITY ELIGIBILITY

I. All CDBG-funded projects must meet one of three National Objectives:

- A. Benefit low- and moderate-income (LMI) – 51% of beneficiaries must be LMI
- B. Prevent or eliminate slums or blight
- C. Meet an urgent need

II. Project Service Area

- A. Must have direct impact on low- to-moderate income (LMI) residents living in unincorporated Richland County (excludes the City of Columbia and Incorporated Municipalities such as Irmo, Blythewood, Eastover, Forest Acres, and Cayce).
- B. Richland County's website has a helpful address lookup tool to determine municipal lines & LMI.

III. Required Beneficiary Data & Documentation

- A. Depending on the Activity, Subrecipients may have to collect household and demographic information, determine the LMI threshold of a generally served area, or document that the beneficiaries are in a presumed benefit category (i.e. – homeless population, senior citizens, disabled adults, abused or neglected children, etc.).
- B. Supporting documentation is required.



LMI Beneficiary Requirement

At least 51% of beneficiaries of a CDBG-funded Activity must be LMI.
This can be calculated on the individual level or by the Area Benefit (LMA)

FEDERAL INCOME GUIDELINES RICHLAND COUNTY FY24

# of persons in household	1	2	3	4	5	6	7	8
30% LIMITS	\$18,250	\$20,850	\$23,450	\$26,050	\$28,150	\$30,250	\$32,350	\$34,400
VERY LOW	\$30,450	\$34,800	\$39,150	\$43,450	\$46,950	\$50,450	\$53,900	\$57,400
60% LIMITS	\$36,540	\$41,760	\$46,980	\$52,140	\$56,340	\$60,540	\$64,680	\$68,880
LOW INCOME	\$48,650	\$55,600	\$62,550	\$69,500	\$75,100	\$80,650	\$86,200	\$91,750

***Projects serving extremely low and low income
will be given priority consideration***



LMI BENEFICIARY REQUIREMENT



Limited Clientele (LMC):

- Activities limited to a group that is $\geq 51\%$ LMI
- Two ways to determine benefit:
 - Presumed LMI by HUD Abused Children, Battered Spouses, Elderly (62+), Severely Disabled Adults, Homeless Persons, Illiterate Adults, Persons living with HIV/AIDS, and Migrant Farm Workers.
 - Income verified as LMI



Area Benefit (LMA) :

- Area served must be primarily residential (Zoning Map).
- Activities must benefit all residents in an area where at least 51% of the residents are LMI.
- Determined through:
 - Census Tract(s) & Block Group(s) LMI data ([Low- and Moderate-Income Area Data](#))
 - Household Income Surveys conducted by the County **Only County-run projects are eligible for this.



Housing Activities (LMH):

- LMI households only (Income Verified)
- Example: County's Minor Repair Program



Jobs Activities (LMJ):

- At least 51% of permanent jobs created, retained or available to LMI persons.



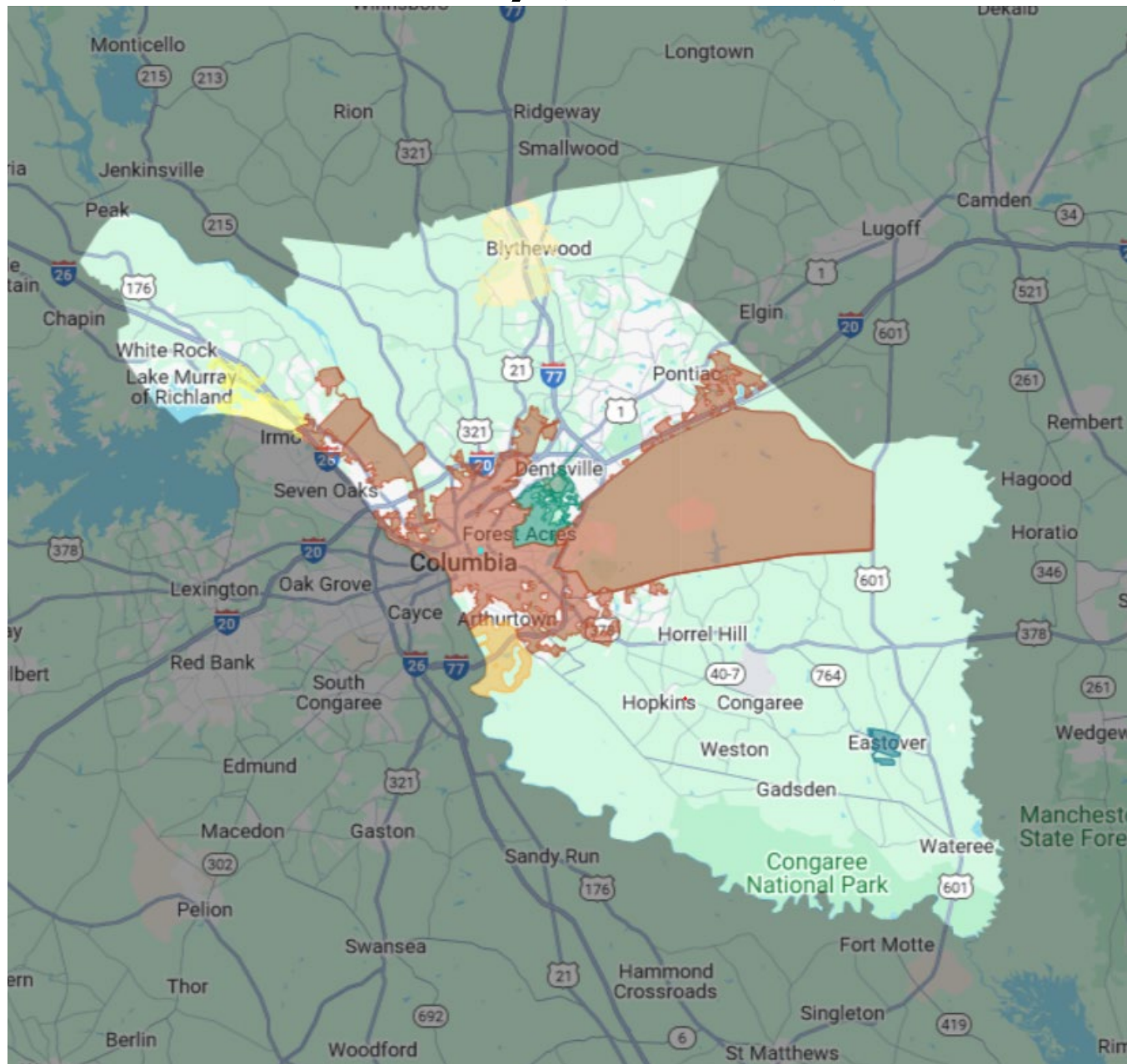
Choosing a National Objective & Beneficiary Income Eligibility

PROJECT EXAMPLES

Project	Eligible Activity	National Objective
Sewer System Rehab	Public Infrastructure (PI)	Low/Mod Benefit – Area
Neighborhood Park Improvement	Public Facility (PF)	Low/Mod Benefit – Area
Nonprofit Senior Center Rehab & ADA upgrades	Public Facility (PF)	Low/Mod Benefit – <i>Limited Clientele</i>
Emergency Shelter or Transitional Housing Rehab/Development	Public Facility (PF)	Low/Mod Benefit - Housing
After School Program, Anti-hunger program, Life Skills for Adults with Disability	Public Services (PS)	Low/Mod Benefit – <i>Limited Clientele</i>
Demolition of a Dilapidated Property	Clearance	Slum/Blight – Spot



Unincorporated Richland County (unshaded)



[Click Here](#)



Eligible Activities

PUBLIC SERVICES | ESTIMATED \$260,000

MINIMUM REQUEST =\$15,000

- Youth Programs, Childcare Services, Education Programs
- Employment services (job training, adult education, expungements)
- Financial Stability & Housing Services (credit & housing counseling)
- Health & Wellness services
- Senior services
- Homeless services
- Services for Adults with Disability
- Welfare services (excluding income payments)
- Substance abuse services (counseling, treatment)
- Crime prevention and public safety
- Recreational Programs
- Energy conservation

*** All must be targeted to LMI Beneficiaries or another HUD-identified priority group.*



2024 PUBLIC SERVICE AWARDS



FOODSHARE
feeding a need in our community.



UPHOLDING MENTAL HEALTH

Organization/Agency	Project Name & Brief Description	Award Amount
FoodShare SC	Providing fresh food boxes to homebound Seniors and low-income households	\$35,770.00
Healthy Learners	Increasing Access to Health Care for Low-Income Children	\$31,500.00
Be Great Academy (Boys & Girls Club)	Expand availability of no-cost, high quality afterschool and summer care services to LMI families	\$90,000.00
Sistercare Inc.	Counseling, Outreach, and Bilingual Services for Underserved Residents in Unincorporated Richland County Experiencing Domestic Violence	\$33,754.00
Mental Illness Recovery Center, Inc (MIRCI)	Increase access to behavioral healthcare, case management, and supportive services for unstably housed individuals	\$63,047.00
<u>TOTAL</u>		\$257,769.00
Public Service funding allocation in the PY24 Annual Action Plan		(Capped at 15%)



Public Service Proposals —Allowable Costs

ALLOWABLE EXPENDITURES (p.8 in CDBG Proposal Guidelines)

- i. Salaries and wages for staff directly carrying out CDBG activities.
- ii. Purchases qualifying as supplies - items under \$5,000 per unit that are consumed within one year. (Ex: Computers under \$5,000.)
- iii. Equipment over \$5,000 per unit with a useful life exceeding one year, that is permanently installed facility equipment is eligible with County approval.
- iv. Rental costs for space used by the CDBG program. Shared rent must be allocated fairly.
- v. Food integral to program service delivery like youth and preschool or as part of a Food Bank program.
- vi. Audit fees limited to the prorated CDBG share of the total budget.
- vii. Expenses related to marketing efforts to reach a target beneficiary population will be considered.



Public Service Proposals — Allowable Costs

DISALLOWED EXPENDITURES (p.9 in CDBG Proposal Guidelines)

- i. Vehicle purchases and transportation costs, including insurance.
- ii. Mileage for commuting or travel between home and work sites, mileage for travel by volunteers, and fuel costs/mileage tied to personal vehicle use.
- iii. Note: Only Mileage and fuel that both exceed \$500 total for staff travel for official business is eligible.
- iv. Insurance reimbursement is not supported for General Liability, Board of Directors Insurance, Motor Vehicles, Equipment, or any specialty insurance, even when program related. Insurance is the responsibility of the subrecipient for organizational activities.
- v. Program funding that utilizes volunteers for construction/repair of a structure.
- vi. Purchasing furnishings, personal property, equipment, fixtures, motor vehicles, or other personal property not an integral structural fixture is ineligible.
- vii. Administrative costs that are not in direct service to beneficiaries or the execution of services for eligible direct program costs.
- viii. For departmental applicants within Richland County Government, CDBG funds cannot be utilized for inherently government responsibilities.



Eligible Activities

PUBLIC FACILITY & INFRASTRUCTURE IMPROVEMENTS | ESTIMATED \$800,000

County Projects

- Sewer and Water Improvement Projects
- Streets and Sidewalks
- Curb and Gutters
- Slum/Blight removal; Neighborhood Revitalization
- Police or Fire Stations in which services to the public are actually provided (as opposed to administrative offices)
- Jails or Prisons
- Special Assessments



Community-based projects

- Acquisition and Rehab of Public Facilities
 - Publicly-owned facility providing daily public services to the LMI Community during normal business hours, Monday-Friday.
 - Example: Childcare & Afterschool care centers, PreK-12th School facilities, libraries, food pantries, food distribution centers, nonprofit medical clinics, nonprofit facilities providing direct services, etc.
- Transitional Housing & Emergency Shelter Facilities
- Accessibility upgrades and ADA compliance improvements to public facilities
- Parks, Playgrounds & Recreation Centers
- Senior Citizens' Center
- Parking Lots or Garages at Public Facilities serving LMI
- Aesthetic amenities on public land such as landscaping (trees, sculptures, pools of water and fountains and other works of art)
- Privately Owned Utilities & Utilities lines in eligible areas

2023 & 2024 PUBLIC FACILITY & INFRASTRUCTURE PROJECTS

Organization/Agency	Project Name & Brief Description	CDBG Funds Invested
Richland County Utilities	Greenlakes Subdivision Gravity Sewer Rehab	\$444,727.80
Midlands Housing Alliance (Transitions)	Day Center Refresh & ADA Facility Upgrades	\$427,675.65
Richland County Recreation Commission	Hopkins Park Pool Rehabilitation	\$386,117.65
Serve & Connect	Renovation of former Petersen Presbyterian Church to HQ for Serve & Connect and a Community Center with Meeting Space (Woodfield)	\$331,717.65
Homeless No More	Rehabilitation of 17 Transitional Housing Units (HVAC replacement & stucco repair)	\$167,380.00
Midlands Housing Alliance (Transitions)	Rehabilitation of 16 Transitional Housing Units, ADA Bathroom Upgrades	\$135,000.00
Vital Connections of the Midlands	Acquisition and Rehab of Tender Years Childcare Property, Rehabilitation to Arthurtown Center playground	\$205,000.00



Richland County
UTILITIES



HOMELESS NO MORE
putting families first

SERVE  **CONNECT**



Public Facility/Infrastructure—Allowable Costs

ALLOWABLE EXPENDITURES (p.9 in CDBG Proposal Guidelines)

Acquisition & Construction Costs:

- Purchase of land or buildings, costs and fees associated with closing.
- Site Development: Costs associated with the preparation of the project site, including clearing, grading, and utilities.
- Building Construction: Expenses related to the construction, renovation, or expansion of public facilities such as community centers, libraries, health clinics, and recreational facilities.

Architectural and Engineering Services: Costs related to hiring professionals for design and planning of project.

Accessibility Improvements: Modifications to ensure compliance with The Americans with Disabilities Act (ADA) standards and eliminate barriers to accessibility.

Energy Efficiency Upgrades: Implementation of energy-efficient technologies and improvements in public facilities to reduce environmental impact and operational costs.

Environmental Review Costs: Expenses associated w/environmental assessments & reviews required by the National Environmental Policy Act (NEPA).

Equipment and Fixtures:

- Purchase of equipment, stationary fittings (i.e. lighting, cabinetry, signage, security systems, items integral to the facility), other items necessary for the operation of the public facility.
- Equipment over \$5,000 per unit with a useful life exceeding one year, when integral to program operation, is eligible for consideration with County approval. *Example: lab equipment for an eye clinic*

Infrastructure Improvements:

- Construction or improvement of infrastructure related to a public facility, such as plumbing and electrical work, broadband access, parking lots, landscaping, security enhancements, lighting, recreation infrastructure.
- Construction or improvement of infrastructure related to a residential area such as roads, sidewalks, sewer and water improvements, lighting.



Public Facility/Infrastructure—Eligible/Ineligible Expenses

DISALLOWED EXPENDITURES (p.10 in CDBG Proposal Guidelines)

- i. Purchase of equipment not integral to the function of the structure, furnishings, or personal property.
- ii. Improvements to facilities used for exhibitions, spectator events and cultural purposes.
- iii. Operating and maintenance expenses
 - i. The maintenance and repair of public facilities and improvements is generally ineligible e.g., filling potholes, repairing cracks in sidewalks, mowing grass at public recreational areas or replacing street light bulbs)
- iv. Upgrades to facilities housing general government operations, unless changes directly increase handicap accessibility.
- v. For departmental applicants within Richland County Government, CDBG funds cannot be utilized *for inherently government responsibilities*. This includes street resurfacing or pothole repair, which is maintenance, not reconstruction. Only milling and repaving with new asphalt is eligible. Sidewalk reconstruction and ADA ramp installation is encouraged where applicable.



HUD REQUIREMENTS FOR CONSTRUCTION-INVOLVED PROJECTS

All projects involving rehabilitation or construction come with additional HUD requirements that impact:

- Labor, Wages & Contracting involved with the project
- Materials & Supplies purchased for the project
- Procurement Guidelines in line with CFR Part 200
- NEPA Environmental Reviews

******Applicants are encouraged to become familiar with these laws and regulations to ensure you have the capacity and processes in place for compliance. You will also want to factor the financial impact of these requirements into your projected budget.



HUD REQUIREMENTS FOR CONSTRUCTION-INVOLVED PROJECTS:

- **Section 3:** The **Section 3** program requires that recipients of CDBG funding above \$200k, to the greatest extent possible, provide training, employment, contracting and other economic opportunities to low- and very low-income persons, especially recipients of government assistance for housing, and to businesses that provide economic opportunities to low- and very low-income persons.
- **The Davis-Bacon Act:** requires contractors and subcontractors working on federally funded construction projects to pay their laborers and mechanics no less than the prevailing wage and fringe benefits for similar work in the geographic location, as determined by the U.S. Department of Labor.
- **Build America, Buy America Act (BABA):** requires that federal funding for infrastructure projects use domestically produced iron, steel, manufactured products, and construction materials, unless a waiver is granted by HUD.



NEXT STEPS

- Visit the County's NOFA page at <http://richlandcountysc.gov/CDBG-NOFA> for Proposal Guidelines, link to Neighborly for application, Annual Action Plans & other resources.
- Contact Markus Smith with any CDBG questions:
 - smith.markus@richlandcountysc.gov
 - (803) 766-5190
- Review materials listed on NOFA website to strengthen proposal.

Submit proposal by 11:59 PM on Friday April 11th through the Neighborly Platform.

****For Affordable Housing Projects to create rental and homeownership opportunities, a NOFA will soon be released for CDBG and HOME Investment Partnership Funding.**



Questions?



CONTACT INFO

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