

**RICHLAND COUNTY GOVERNMENT
COMMUNITY PLANNING & DEVELOPMENT**

2020 Hampton Street, Columbia, SC 29204
T 803-929-6000 | TDD 803-576-2045
richlandcountysc.gov



**Neighborhood Improvement Program
NEIGHBORHOOD ENRICHMENT GRANT PROGRAM
FY22-23 APPLICATION**

**** Grant changes are effective beginning Fiscal Year 22/23 (July 1, 2022 through June 30, 2023) ****

Application submittal period: December 1st, 2021 – February 6th, 2022
Applications that are incomplete or late will not be processed for consideration.

APPLICATION CHECKLIST:

A complete application includes this document and the following attachments:


- Copy of most recent neighborhood organization’s bank statement
- Official vendor quote/estimate for every proposed project expense. All quotes must include vendor letterhead. Quotes must be no more than 30 days old upon application submittal.
- Copy of neighborhood organization’s by-laws
- Completed latest version of IRS W-9 Form
- In-Kind donation letter (if applicable)
- Map of neighborhood boundaries (optional)
- Organization meeting minutes (optional)
- Proof of permissions/permits (if applicable)

DISCLOSURE:

By signing below, I agree that I have completed this application to the best of my ability. I agree that I have read the Neighborhood Enrichment Grant Program Guidelines (NEGP). I understand that it is my responsibility to communicate with the Neighborhood Improvement Program (NIP) with any questions or concerns.

New Lake Neighborhood Association

NEIGHBORHOOD ORGANIZATION



POINT OF CONTACT SIGNATURE **12/1/21**
DATE



NEIGHBORHOOD PRESIDENT SIGNATURE **12/1/21**
DATE

NEIGHBORHOOD ORGANIZATION INFORMATION:

Fill in the below forms. Do not leave anything blank.

New Lake Neighborhood Association

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NEIGHBORHOOD ORGANIZATION

COUNTY COUNCIL DISTRICT

Hampton St, Barnwell St., Gervais St, Harden St.

NEIGHBORHOOD BOUNDARIES (USE STREET NAMES)

NEIGHBORHOOD TIER FUNDING:

Tier 1 funding is for neighborhood organizations that do not have populations of low-income residents. Their funding is maxed at \$1,500 per fiscal year. Tier 2 funding is for neighborhood organizations that have a population of low-income residents. Their funding is maxed at \$2,500 per fiscal year. See the [Tier Funding Map](#) for reference.

TIER 1	<input type="checkbox"/>
TIER 2	<input checked="" type="checkbox"/>

APPLICANT INFORMATION:

The Point of Contact, or Contact Person, will be the main person in communication with NIP about the NEGP. While not required, it is highly recommended that the Point of Contact be someone other than the Neighborhood President/Chair.

	NEIGHBORHOOD PRESIDENT	POINT OF CONTACT
NAME	Jane Doe	John Doe
ADDRESS/ CITY/ZIP	2020 Hampton St. Columbia, SC 29204	2020 Hampton St. Columbia, SC 29204
PHONE	(123)-456-7890	(987)-654-3210
EMAIL	janedoe111@email.com	john_doe2@email.com

PROJECT SUMMARY:

Enter the name of the project, check all project categories that apply, and answer each question. Provide as many details as possible. See the NEGP Guidelines for project rules and regulations.

NAME OF PROJECT 1:

Gateway Entrance Sign Repair

PROJECT CATEGORIES:

<input checked="" type="checkbox"/> Neighborhood Beautification	<input type="checkbox"/> Leisure	<input checked="" type="checkbox"/> Safety & Health	<input type="checkbox"/> Community Engagement
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PROJECT DESCRIPTION:

What timeframe will your project take place?	Begin Date: 8/1/22 End Date: 2/1/23
Describe the project that your organization is applying for. What do you plan to do? How will you make this happen?	For this project, New Lake Neighborhood Association plans to repair our neighborhood gateway entrance sign by hiring a contractor. We will also include landscaping around the sign with the help of a local environmental agency.
Who will attend? How many will be there?	There will be no attendance, as this is not a gathering event.
Does this project target an underserved population? If so, who?	Yes, this project targets those living in low to medium income areas.
Why is this project important for your neighborhood? Why does this project need to happen? What will happen if you do not do this project?	Currently, the gateway entrance sign is crumbling and a safety hazard. If we do not complete this project, community pride will decrease and people might get injured.
For this project, what does success look like? How will you measure this success?	We expect community pride to increase. We will measure this by observing the amount of litter in our neighborhood before and after the sign is built.
How does the project relate to the checked project categories?	Repairing the sign will beautify our neighborhood. Because our sign is crumbling, it is a safety hazard. Fixing this will prevent people from getting injured.
Is your organization working with any other groups, institutions, local businesses, or municipal departments on this project? If so, who, and how will they be involved?	We plan to work with a local non-profit environmental agency to handle the landscaping around the sign as an in-kind donation. We also plan to invite students from the local trade school to observe the construction of the sign.
Does your neighborhood have a neighborhood plan? Describe how this project fits within your neighborhood plan goals.	Our neighborhood plan focuses on improving our neighborhood aesthetics. Our goals are to fix the entry sign, decrease litter, and make improvements to the landscape in our shared community space.
How will this project be maintained or continued?	New Lake Neighborhood Association has a beautification committee that maintains the landscape and handle preventative measures.
What type of enrichment resources will this project provide? (ex: library resources, medical info, voter registration, etc.)	This does not apply to this project.



PROJECT BUDGET:

List the estimated cost of each expense. Each expense requires an attached quote. The amount you will be awarded equals the total grant amount requested.

NAME OF PROJECT 1:

Gateway Entrance Sign Repair

EXPENSE	ANTICIPATED COST	GRANT AMOUNT REQUESTED
1. Contractor fees	\$4,534.89	\$2,000.00
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TOTAL:	\$4,534.89	\$2,000.00

PROJECT SUMMARY:

Enter the name of the project, check all project categories that apply, and answer each question. Provide as many details as possible. See the NEGP Guidelines for project rules and regulations.

NAME OF PROJECT 2:

New Lake NA Summer Block Party

PROJECT CATEGORIES:

<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Neighborhood Beautification	Leisure	Safety & Health	Community Engagement

PROJECT DESCRIPTION:

What timeframe will your project take place?	BeginDate: 7/1/22 EndDate: 7/1/22
Describe the project that your organization is applying for. What do you plan to do? How will you make this happen?	For this project, we plan to hold a Summer Block Party for New Lake NA including back to school giveaways with the help of volunteers. We will use our neighborhood funds and be reimbursed with this grant.
Who will attend? How many will be there?	This event is for everyone in our neighborhood, especially elementary school aged kids. We predict 100 people will attend.
Does this project target an underserved population? If so, who?	Yes, we have a high population of single parents in our neighborhood.
Why is this project important for your neighborhood? Why does this project need to happen? What will happen if you do not do this project?	Because of the high population of single parents in our neighborhood, this project will help them with preparing for the upcoming school year. If we do not do this project, their kids might not be supplied for the upcoming school year.
For this project, what does success look like? How will you measure this success?	This project will be successful if at least 50 households attend. We will measure this by keeping track of the amount of giveaway bags we hand out.
How does the project relate to the checked project categories?	This project relates to Leisure and Community Engagement because we plan to bring the community together and have fun through games and entertainment.
Is your organization working with any other groups, institutions, local businesses, or municipal departments on this project? If so, who, and how will they be involved?	We will buy decorations from local businesses and have fun, educational games for the families. The games will be hosted by a local tutoring agency and will be an in-kind donation. Richland library has agreed to provide us with books as an in-kind donation also.
Does your neighborhood have a neighborhood plan? Describe how this project fits within your neighborhood plan goals.	Yes, one of our neighborhood plan goals is to focus on youth involvement. This project will engage the youth in our community.
How will this project be maintained or continued?	We plan to have this event every summer, if successful.
What type of enrichment resources will this project provide? (ex: library resources, medical info, voter registration, etc.)	We will receive library info and books as enrichment resources from the library resources from Richland Library. The local tutoring agency will provide educational handouts for kids and a week of free tutoring.

PROJECT BUDGET:

List the estimated cost of each expense. Each expense requires an attached quote. The amount you will be awarded equals the total grant amount requested.

NAME OF PROJECT 2:

New Lake NA Summer Block Party

EXPENSE	ANTICIPATED COST	GRANT AMOUNT REQUESTED
1. Plates, cups, and utensils	\$48.99	\$48.99
2. Balloons	\$28.23	\$28.23
3. DJ	\$325.00	\$300.00
4. Food	\$200.00	\$122.78
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TOTAL:	\$602.22	\$500.00



PROJECT SUMMARY:

Enter the name of the project, check all project categories that apply, and answer each question. Provide as many details as possible. See the NEGP Guidelines for project rules and regulations.

NAME OF PROJECT 3:

PROJECT CATEGORIES:

<input type="checkbox"/> Neighborhood Beautification	<input type="checkbox"/> Leisure	<input type="checkbox"/> Safety & Health	<input type="checkbox"/> Community Engagement
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PROJECT DESCRIPTION:

What timeframe will your project take place?	Begin Date: End Date:
Describe the project that your organization is applying for. What do you plan to do? How will you make this happen?	
Who will attend? How many will be there?	
Does this project target an underserved population? If so, who?	
Why is this project important for your neighborhood? Why does this project need to happen? What will happen if you do not do this project?	
For this project, what does success look like? How will you measure this success?	
How does the project relate to the checked project categories?	
Is your organization working with any other groups, institutions, local businesses, or municipal departments on this project? If so, who, and how will they be involved?	
Does your neighborhood have a neighborhood plan? Describe how this project fits within your neighborhood plan goals.	
How will this project be maintained or continued?	
What type of enrichment resources will this project provide? (ex: library resources, medical info, voter registration, etc.)	

PROJECT BUDGET:

List the estimated cost of each expense. Each expense requires an attached quote. The amount you will be awarded equals the total grant amount requested.

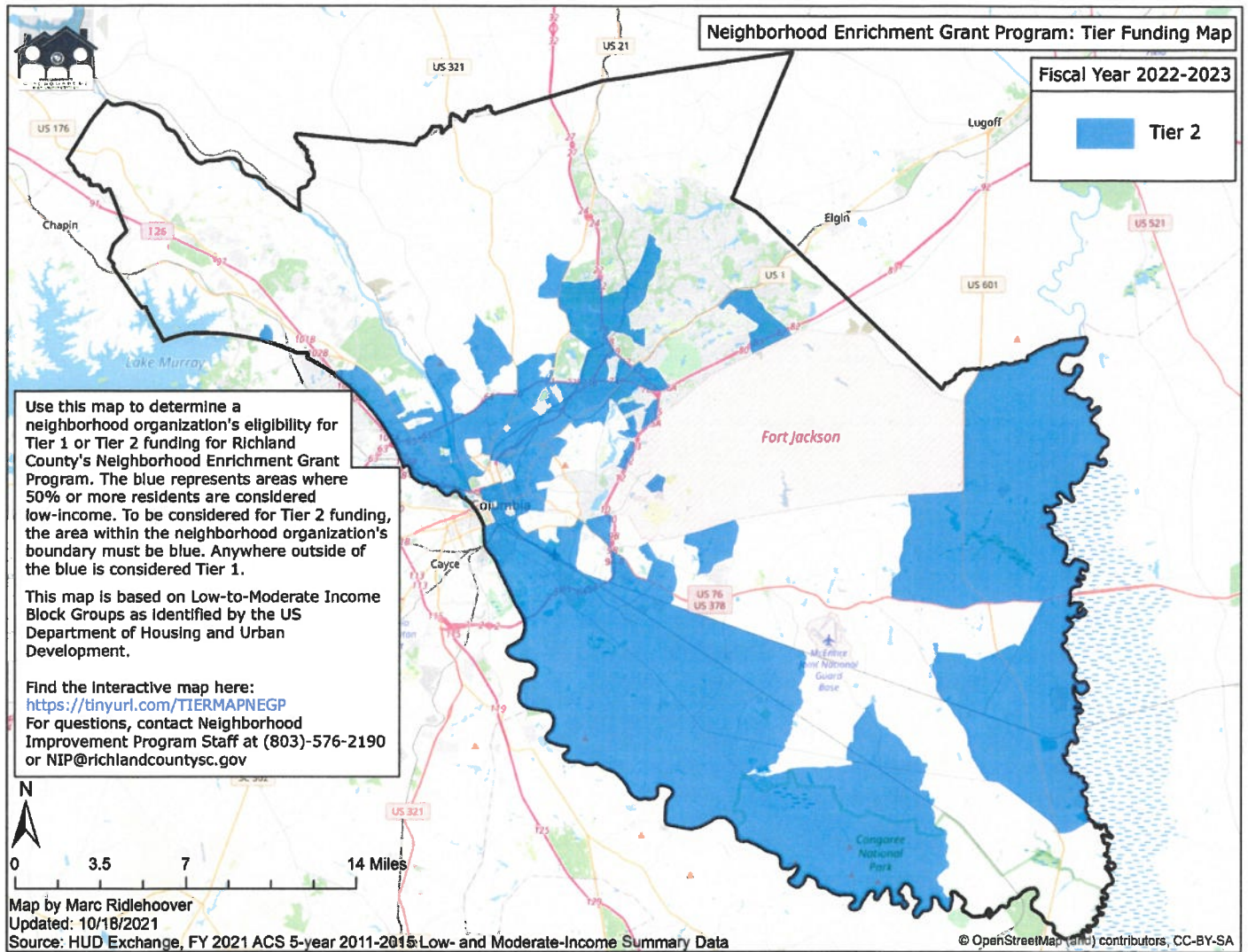
NAME OF PROJECT 3:

EXPENSE	ANTICIPATED COST	GRANT AMOUNT REQUESTED
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TOTAL:		



TIER FUNDING MAP:

Click here for the online interactive map: <https://tinyurl.com/TIERMAPNEGP>



Thank you for applying to the Neighborhood Enrichment Grant Program.

KEEP A COPY OF THIS APPLICATION FOR YOUR RECORDS.

Please send completed applications by email to NIP@richlandcountysc.gov. Other options include fax, mail, and in-person drop off. Mail received after February 6th, 2022 will be considered late and will be denied.

Contact:

NIP@richlandcountysc.gov

Phone: (803) 576-2194

Fax: (803) 576-2182

Website: <https://tinyurl.com/NIPGRANTS>

Physical Address:

Richland County Planning Services Division
Neighborhood Improvement Program, 1st Floor
2020 Hampton Street, Columbia SC 29204

Mailing Address:

Richland County Planning Services Division
Neighborhood Improvement Program
P.O. Box 192
Columbia, SC 29202



PLANNING SERVICES

Community Planning & Development