



PLANNING  
 2020 Hampton Street, 1<sup>st</sup> Floor  
 P.O. Box 192  
 Columbia, SC 29204  
 ATTN: Addressing Office

Richland  
**Development Services**  
 Progressive • Timely • Professional



## Is your number up?

Your address is not just for mail delivery...

Can your home or business be found in an Emergency?

When lives and property are at stake, every second counts.

Properly posted address numbers can be a vital link to your safety. A missing, incorrect or poorly marked address can delay emergency response when seconds can literally mean the difference between life and death!

In the interest of public safety, Richland Count Code of Ordinance (Section 26-183 2231 and the SC State Code of Laws (Section 23-47-60) have passed addressing guidelines that require that all homes and businesses display a correct, visible street address. The address numbers must be clearly visible from the public or private right-of-way on which the building fronts.



IDENTIFY  
 YOUR  
 HOME  
 OR BUSINESS



**HELP E 9-1-1  
 WORK FOR YOUR  
 HOME OR BUSINESS  
 It makes \$ense!**

Richland  
**Development Services**  
 Progressive • Timely • Professional

E 9-1-1 Addressing Office (803)-576-2147

# How to Properly Display Your Address

## HOUSE NUMBERING MISTAKES

1. Numbers same color as house
2. Numbers displayed only on one side of the mailbox or front of mailbox door
3. Numbers cannot be seen at night
4. Painted numbers on house, tree, etc.
5. Numbers painted on curb ONLY
6. Roman numerals, numbers spelled out or cursive style
7. No yard markers on rural roads
8. Brass or Bronze numbers on brick
9. Too much information on mailbox
10. Numbers blocked by shrubs, tarps, flags, flowers, park vehicles, etc.
11. Numbers too small. Less than 3 inches in eight for residential and less than 6 inches non-residential
12. No numbers posted on property

## BENEFITS OF PROPERLY DISPLAYING YOUR ADDRESS

1. Emergency Responders will find you quicker in a crisis
2. Identification for Utility Services
3. Identification for Mail Services
4. Identification for Deliveries, Visitors, etc.
5. Customers can find your business easier
5. It protects your Family and Property and . . .

## 6. IT'S THE LAW!



1. Post numbers directly above, on or at the side of the door facing the road off which the structure is addressed. The number must be clearly visible from the road.
2. If your home or business is more than 50 feet from the road, you must also display your number near walk, driveway, upon the mailbox, gatepost, fence, or other appropriate place.
3. Residential numbers must be at least **3** inches high and non-residential at least **6** inches high and **reflective** to ensure visibility day or night.
4. Numbers must be in contrasting color to the background.
5. If you use a P.O. Box, numbers must be posted even if you do not get mail delivered directly to your home or office.
6. If your driveway services more than one address, post all addresses at the driveway entrance and also at a driveway fork if applicable.

