



Transportation Penny Advisory Committee Meeting

Monday, October 22, 2018 at 5:30 PM

4th Floor Conference Room

2020 Hampton Street, Columbia SC 29202

Meeting Agenda

1. Call to Order Mr. Phillip Simoneaux
2. Approval of Minutes (Pages 1-6) Mr. Phillip Simoneaux
3. Public Comments
4. Office of Small Business Opportunities (Pages 7-12) Mr. Bryant Davis
5. Transportation Program (Pages 13-14) Dr. John Thompson
Mr. David Beaty
 - Council Approvals
 - Preconstruction Update
 - Construction Update
 - Miscellaneous
6. The Comet Program (Pages 15-30) Mr. John Andoh
 - Comet Memo
 - Financial Reports
 - DBE Report
 - Ridership Memo
 - Bus Shelter Current and Proposed Installations
7. Other Business
 - Discussion: Next Scheduled Meeting
8. Adjournment

Transportation Penny Advisory Committee
September 24, 2018 – 5:30 PM
4th Floor Conference Room
2020 Hampton Street, Columbia 29204

COMMITTEE MEMBERS PRESENT: Frank Anderson, Malcolm Gordge, Richard Brown, Phillip Simoneaux, Larry Funderburk, John Epting, Tia Evans, Lee Mashburn and Norman Jackson

OTHERS PRESENT: Michelle Onley, Kimberly Toney, Bryant Davis, and Mohammed Al-Tofan

CALL TO ORDER – Mr. Phillip Simoneaux called the meeting to order at 5:30 PM

APPROVAL OF MINUTES: No Quorum

PUBLIC COMMENT – No one signed up to speak.

THE COMET PROGRAM UPDATE

- ◇ **Service Changes** – The COMET is proposing an extensive list of service changes to be implemented over the next 8 months, starting on October 22. Among the proposed services are:
 - *Increase service on the 2 Lexington County Routes (26 & 28) and extend Rout 28 to the Airport;*
 - *Increase frequencies on the 101 to 20 minutes during peak and 30 minutes on weekends;*
 - *Restructure routes to serve grocery stores: Route 17 to Lowe’s Foods and Publix on Forest Dr.; the 301 to Piggly Wiggly on N. Main; Route 31 to Piggly Wiggly on N. Main; and Route 32 to Piggly Wiggly on N. Main; and*
 - *Add on-demand service to the Riverbanks Zoo on Route 84.*

- ◇ **Service Agreement** – The COMET signed a memorandum of understanding with the Richland One School District to allow unlimited access to all Richland One high school students. The agency already had a similar agreement with Richland Two School District, and are getting ready to have discussion with Lexington-Richland Five about a similar partnership.

- ◇ **Shelters and Benches** – In the last 2 months shelters have been added at the Village at Sandhills serving the Richland County Library and R2i2, Two Notch and Windover, Two Notch and Atrium, and a connection protection zone was completed at the Harbison Walmart, which included a 16’ and 30’ shelters, benches, cart corral, and bike racks. Staff also submitted a proposal to Richland County to build a connection protection zone similar to the one at Harbison at the Columbia Place Mall on property the county now owns.

- ◇ **OTR II** – The COMET provided service to the OTR II concert featuring Beyonce and Jay Z. Due to the high cost of parking at the event (\$40, \$85), demand was exceedingly high; people were lined up at the State Museum at 3:00 p.m. for a service that did not begin until 5:30 p.m. The COMET charged \$3.00, the cost of an All-Day pass or two one-way rides. We had 1,783 boardings for the evening and collected \$4,844.50 in pass sales.

- ◇ **Ridership** – The month of August saw almost 255,000 boardings, a record high for the agency for at least a

decade. The high ridership can partly be attributed to the half price 31-day cards sold during the months of May, June, and July. July was the last month the half-price cards were available with predictably high sales. A dip in August was equally predictable.

◇ Cash –

- The COMET has collected \$75,478,162 in Penny Revenue since 2013
- Operating: \$10.28 million
- Reserve Funds: \$4.86 Million
- Spent 1/12 of the annual budget

◇ Pursuing a fee increase

◇ Proposal for pursuing electric bus

- Pursued a grant, but were not successful.

Prior to Mr. Andoh joining the organization, the previous Director stated it was more affordable for them to purchase diesel fuel buses, but they like the idea of going toward the electric buses.

Mr. Andoh stated he will bring the analysis of diesel vs. electric back to committee.

Mr. Andoh was asked if he had any experience with electric buses.

Mr. Andoh stated he was involved with an electric bus pilot, a diesel hybrid pilot and a compressed natural gas pilot.

Mr. Andoh was asked if the cost effectiveness of operating the solar powered buses is based on the electric company reducing their rates.

Mr. Andoh stated the cost effectiveness is based on when they charge the buses. If they charge them during the peak periods that will lead to a higher costs.

Mr. Andoh was asked how often the buses are charged.

Mr. Andoh stated the buses can run for 450 miles or 8 hours. It also depends on the type of surface the routes are running on.

OFFICE OF SMALL BUSINESS OPPORTUNITIES UPDATE

- ◇ **Executive Summary:** This report is submitted pursuant to Ordinance(s) 049-13HR and 058-16HR to ensure that the OSBO team provides support to the County to ensure that the SLBE has equal opportunity to participate in County contracts for all six (6) Industry Categories: Construction Services, Professional Services, Non-Professional Services, Engineering Services, Architectural Services, and Wholesale Operations.
- ◇ **Purpose:** The purpose of this report is managing the ongoing requirements of the Ordinance(s), improving and creating new Standard Operating Procedures (SOPs), and ensuring payments to contracted SLBEs.

◇ **Analysis:** SLBE Certified Firms (Active Certification) – 82 Firms

- The amount of certified businesses that have received contracts are tracked through the B2G Program

◇ **Contract Participation:**

- Payments to SLBE Certified - \$40,243,182
- Total - \$138,930,141

◇ **Department Outlook:**

- i. Facilitating increase in County wide SLBE utilization in County wide contracts*
 - OSBO staff is collaborating with RC Directors to identify current vendors to become certified SLBEs
 - ii. Continued review of PDT SLBE Contractual Compliance*
 - PDT SLBE Participation Update and Payment Invoices
 - iii. Scheduling a meeting with Steering Committee of Small Businesses to review*
 - Sheltered Markets, Mentor Protégé Program, NAICS Codes (size standards) and Joint Venture Opportunities
- ***Business Development***
 - i. OSBO Website Highlights*
 - ii. Highlighted Articles*
 - ❖ *Firms's Featured Stories*
 - Premier Care Services, LLC – District 7
 - P & B Promotionals, LLC – District 11
 - SLC Hauling and Trucking Company, LLC – District 2
 - Shady Grove Construction, LLC – District 1
 - iii. Coordinated OSBO participation in USC 2018 Small and Minority Contractors Matchmaking Event, August 2, 2018*
 - iv. Negotiated and coordinated Partner of the Month with 1 Million Cups for the month of August*
 - v. Attended the OSBO Ad Hoc Committee Meeting*
 - vi. Coordinated and hosted Small Business Focus Group on August 22, 2018 in response of the July 10, 2018 OSBO Ad Hoc Committee Members meeting to obtain the recommendations of the OSBO SLBE/ESLBE Community as it pertains to the Sheltered Market Program, NAICS Codes/Size Standards, and Mentor Protégé Program*
 - vii. Attended the Pedestrian Improvements at Intersection SLBE Goal Setting Percentages Meeting*
 - viii. Attended and participated in the PDT Contracts/SLBE Participation goals meetings*
 - ix. Attended Pre-Construction meetings for Dirt Road Package G and H*
 - x. Attended the Pre-Construction meeting for Sidewalk Packages S-8 and S-6*
 - xi. Attended a pre-bid meeting for Sidewalk S-9*
 - xii. Attended and participated in the OSBO Staff meeting with City of Columbia Office of Small*

- Business Opportunity (OBO) on building a stronger partnership*
- xiii. *Participated in approximately 4 site visits with certification and compliance*
- xiv. *Sent out approximately 6 Outreach Campaigns via B2G*
- xv. *Conducted a door to door business outreach campaign*
- xvi. *Approved one new SLBE Certification*

- **Financial Resources Coordinator:**

(Projects Completed)

- i. *Attended Pre-Construction meeting with Dirt Road Package G and H and Sidewalk Packages S-8 and S-6*
- ii. *Meeting was held during the Month of August with PDT staff to discuss SLBE participation goals*
- iii. *Attended pre-bid meeting for Sidewalk S-9*
- iv. *Attended opening bid meeting for Sidewalk Package S-9 on September 5, 2018*
- v. *Reconciled multiple undocumented payments (time and month information is pulled)*
 - ❖ *Number of payments due to prime – 55*
 - ❖ *Number of payments not confirmed by subcontractors – 29*

- **Certification & Compliance:**

(Projects Completed)

- i. *Completed three (3) new certifications and one (1) re-certification and three (3) new certifications pending and one (1) re-certification pending*
- ii. *Amended USC Small and Minority Contractors Matchmaker Event on August 2, 2018 where there were more than 60 firms in attendance*
- iii. *OSBO was Partner of the month for the 1 Million Cup at Richland Library*
- iv. *OSBO met with the City of Columbia Staff to discuss building a stronger partnership between the City Office of Business Opportunity (OBO) and Richland County OSBO*
- v. *On August 22, 2018 OSBO held a Small Business Focus Group. The purpose of the focus group was a follow up on the July 10, 2018 request from the OSBO Ad Hoc Committee Members for OSBO staff to meet with certified SLBE firms from each of the industry categories listed in the SLBE Program Ordinance (No. 049-13HR) to obtain input and recommendations on the OSBO SLBE Program (1) Sheltered Market Program, (2) Size Standards, and (3) Mentor Protégé Program. OSBO staff will be following up with the focus group members on their recommendations*

- **Work with CGS Staff to implement a Small Business Expo for Spring 2019**

TRANSPORTATION PROGRAM UPDATE

- ◇ **Council Approvals:**

- **Resurfacing Package P** – Council approved September 11, 2018 a contract in the amount of \$3.2 Million consisting of 80 roads, which was under the engineering estimate.

◇ Preconstruction Update:

- Blythewood Widening Phase 1 – The PDT submitted 70% complete Right of Way Plans to SCDOT and requested authorization to begin acquiring Right of Way on August 28, 2018
- Blythewood Area Improvements – The PDT and OET conducted a kick-off meeting for the design on August 27, 2018
- Clemson Road Widening – The PDT submitted the request for Construction Authorization to SCDOT on August 29, 2018. The project is planned to be advertised for construction in October/November 2018
- Lower Richland Boulevard Widening – A completed Service Order to begin design was fully executed on September 13, 2018. A kick-off meeting will be scheduled for late September.
- Polo Road Widening – The PDT and OET conducted a kick-off meeting for the design on September 6, 2018.
- Bull/Elmwood Intersection – Approval from the SCDOT was received on August 30, 2018 to initiate Right of Way acquisition. 95% complete plans are scheduled to be delivered to the PDT in late September.
- Garners Ferry/Harmon, North Springs/Harrington, and Screaming Eagle Percival Intersections – 95% complete plans were submitted to SCDOT on August 23, 2018 for initial review. Right of Way acquisition continues.
- Shop Road Extension Phase 2 – The design has begun and a kick-off meeting was conducted August 7, 2018. A public meeting is tentatively scheduled for December 6, 2018.
- Greene Street Phase 2 – Design remains approximately 99% complete. Detailed design is being coordinated with the railroad and one drainage outfall location. Project critical items remain Railroad Agreements and Right of Way acquisition/coordination of the USC Facilities building.
- Broad River Corridor Neighborhood Improvement Plan – The PDT and OET conducted a kick-off meeting for the design on September 4, 2018.
- Broad River Neighborhood Plan – The project is planned to be advertised for construction in late September 2018.
- Candlewood Neighborhood Plan Phase 3 – The project is planned to be advertised for construction in late September 2018.
- Decker/Woodfield Neighborhood Plan – 95% complete plans for Chatsworth Connector and Faraway Sidewalks are under review by the PDT. A public meeting is scheduled for October 8, 2018 from 5-7 at Decker Center.
- Southeast Richland Neighborhood Plan (SERN) – The PDT submitted the request for Construction Authorization to SCDOT on August 29, 2018. The project is planned to be advertised for construction in October/November 2018.
- Trenholm Acres/Newcastle Neighborhood Plan – The PDT and OET conducted a kick-off meeting for the design on August 30, 2018.
- Crane Creek Greenway Section A, B, C – A completed Service Order to begin design was fully executed on August 30, 2018. A kick-off meeting will be scheduled for late September.
- Gills Creek Greenway – Phase 2 design continues. A completed Service Order to begin design for Phase 3 was fully executed on August 29, 2018. A kick-off meeting will be scheduled for late September.
- Dutchman Blvd., Polo Road/Windsor Lake, Woodbury/Old Leesburg Greenways – A completed Service Order to begin design is expected to be executed in late September. A kick-off meeting will then be scheduled.

- Smith/Rocky Branch Greenway Sections A, B, C – A completed Service Order to begin design was fully executed on August 28, 2018. A kick-off meeting will be scheduled for late September.
- Pedestrian Intersections – The project has been advertised for construction and bids are due October 3, 2018.

◇ Construction Update

- North Main Street – Both the SCE&G and Joint Use utility duct banks are essentially complete. The waterline relocation and sewer line rehabilitation are also essentially complete. Removal of overhead utilities and installation of storm drainage has begun from Anthony Street to near Sunset Blvd.
- Shop Road Extension Phase 1 – Resurfacing of the existing intersection of Shop Road and Pineview is now complete. Concrete pavement from the intersection with Pineview is essentially complete, but shoulder grading continues in this area. Approximately 3,000' of the eastbound lanes was paved with asphalt in preparation for future placement of concrete.
- Farrow Road/Pisqah Church Intersection – This project is now complete.
- 3 Rivers Greenway – Installation of the concrete pathway is now 95% complete. The 900' section of elevated boardwalk in the vicinity of the rapids is 60% complete. Work continues on the bathrooms, ranger station, and parking lot.
- Magnolia/Schoolhouse Sidewalks – The Construction Notice-to-Proceed has been issued for October 1, 2018.
- Dirt Road Packages G and H – The Construction Notice-to-Proceed has been issued for October 1, 2018.
- Pelham/Tryon Sidewalks – The Construction Notice-to-Proceed has been issued for October 1, 2018.
- Resurfacing Package O (39 roads) – The Construction Notice-to-Proceed has been issued for October 1, 2018.

◇ Miscellaneous

- A Transportation Ad Hoc Committee meeting is scheduled for September 27, 2018.
- SCDOT deadlines have been extended approximately 2 – 3 weeks due to the hurricane.

OTHER BUSINESS

Mr. Simoneaux suggested dividing the committee members up into subcommittees to focus on certain aspects of the program. He requested feedback from the committee members.

Mr. Beaty stated if any of the members would like for him to attend community/HOA meetings, rotary clubs meetings, etc. to provide information, he would be glad to do so.

- Next Scheduled Meeting: October 22, 2018 – 2020 Hampton Street

ADJOURN – The meeting adjourned at approximately 6:13 PM



Transportation Penny Advisory Committee Report

OSBO
Manager's Report

October 16
2018

1. Executive Summary:

This report is submitted pursuant to Ordinance (s) 049-13HR and 058-16HR to ensure that the OSBO team provides support to the County to ensure that the SLBE has equal opportunity to participate in County contracts for all six (6) Industry Categories.

Primary Industry Category					
Construction Services	Professional Services	Non-Professional Services	Engineering Services	Architectural Services	Wholesale Operations

2. Purpose:

The purpose of this report is to manage the ongoing requirements of the Ordinance(s), improving and creating new Standard Operating Procedures (SOPs), and ensuring payment to contracted SLBEs.

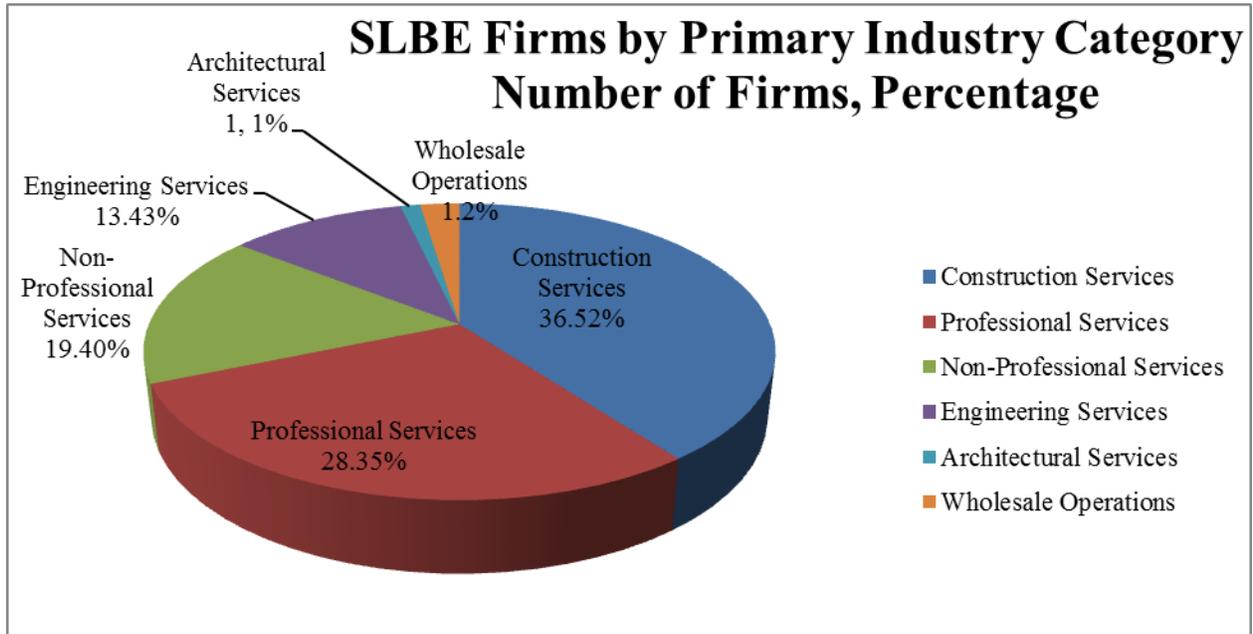
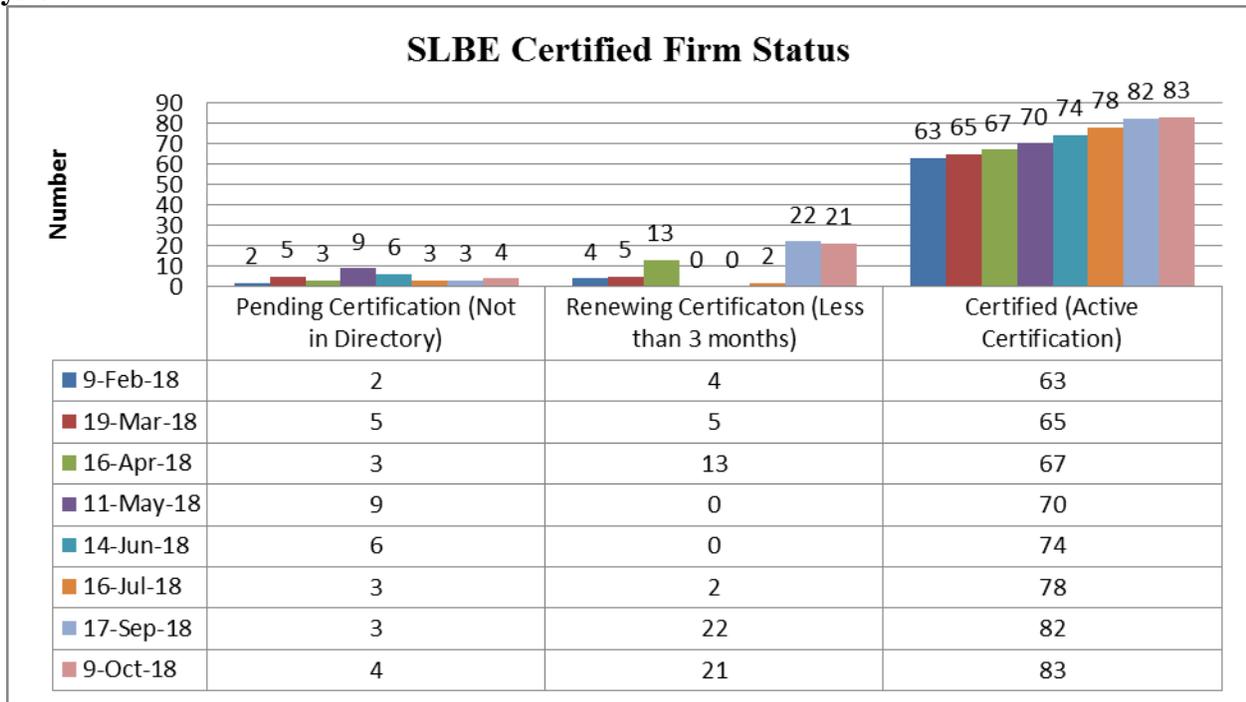
3. Office of the Small Business Opportunity Cross Functional Team

Team Matrix		
Name	Department	Title
<i>Brandon Madden</i>	<i>GCS/OSBO</i>	<i>Acting GCS Director serving as an Advisor</i>
<i>Dr. John Thompson</i>	<i>Transportation</i>	<i>Director serving as an Advisor</i>
Erica Wade	OSBO	Manger of OSBO
Michelle Rosenthal	OSBO	Business Development Coordinator
Bryant Davis	OSBO/GCS	Asst. Director of GCS
Cheryl Cook	OSBO	Certification & Compliance Specialist
Jennifer Wladischkin	Procurement	Manager of Procurement
Yolanda Davis	Procurement	Contract Specialist
VACANT	Transportation	Assistant Director
Alicia Aull	Transportation	Senior Accountant
Nathaniel Miller	Transportation	Contract & Budget Manager

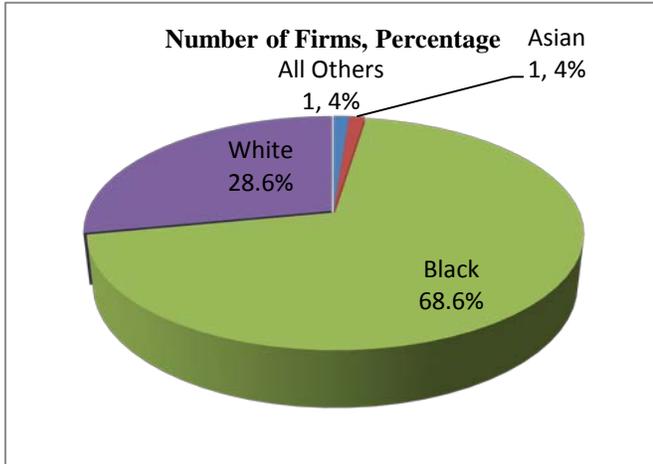
4. Goal Setting Committee (GSC)

Team Matrix		
Name	Department	Title
Erica Wade	OSBO	Manager of OSBO
Ross Tilton	PDT	Program Administrator
VACANT	OSBO	Financial Resources Coordinator
Cheryl Cook	OSBO	Certification & Compliance Specialist
Jennifer Wladischkin	Procurement	Manager of Procurement
Gerald Walker	PDT	Estimator

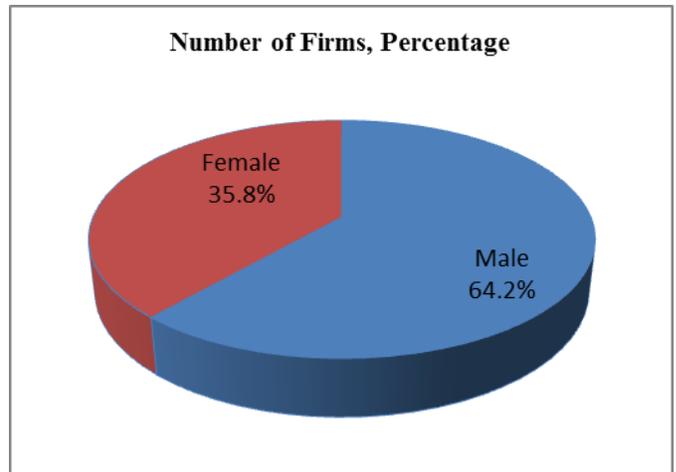
5. Analysis:



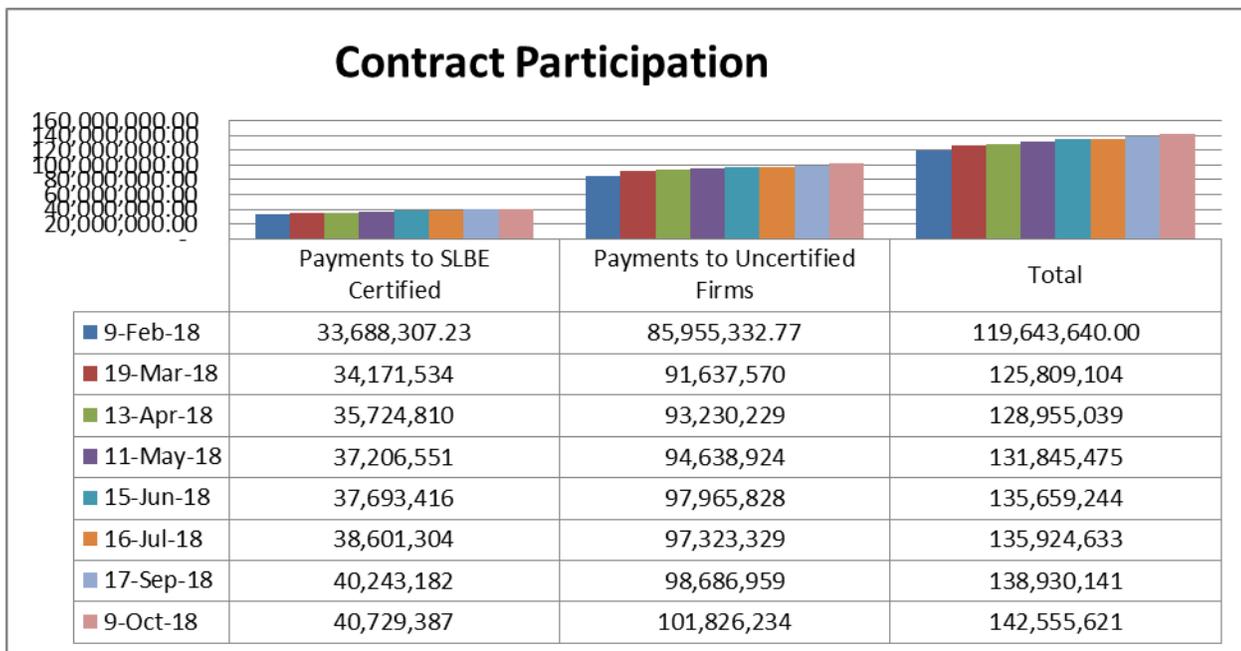
SLBE Firms by Ethnicity



SLBE Firms by Gender



Contract Participation: January 1, 2012-September 18, 2018*



* Payments to Uncertified Firms - Include Prime contractors

Project Name	Sheltered Market	SLBE Goal	DATE
2017 Dirt Roads Package H/I	No	4.05%	February 6, 2018
2017 Dirt Roads Package G	Yes	100%	February 22, 2018
2018 Resurfacing Project Package O	No	0%	March 2, 2018
Resurfacing Project Package P	No	0%	May 7, 2018
Sidewalk Package S-8	Yes	100%	April 19, 2018
Pedestrian Improvements at Intersections	No	12%	July 3, 2018
2018 Sidewalks – Koon Rd. & Farmview St.	Yes	100%	July 18, 2018
2016 PDT Sidewalks-Clemson Road	Yes	100%	October 2, 2018

6. Department Outlook:

- i. Facilitating increase in County wide SLBE utilization in County wide contracts
 - OSBO staff is collaborating with RC Directors to identify current vendors to become certified SLBEs
- ii. Continued review of PDT SLBE Contractual Compliance
 - PDT SLBE Participation Update and Payment Invoices

• Business Development

- i. OSBO Website Highlights
- ii. Highlighted Articles
 - Firm's Featured Stories
 - SLC Hauling and Trucking Company, LLC – District 2
 - Shady Grove Construction, LLC – District - 1
- iii. Attended weekly 1 Million Cups – Columbia
- iv. Attended the Columbia Chamber Small Business Council Committee
- v. Attended the NCAA Community Meeting
- vi. Attended the National Association of Women in Construction, Sept. 19
- vii. Attended the Big DM Women Empowerment Conference, Sept. 29
- viii. Coordinated Marketing 101 Workshop, Sept. 19
- ix. Attended the Bid Opening for Pedestrian Improvement Package 2
- x. Participated in three site visits
- xi. Approved two new SLBE Certifications
- xii. Formulated Excel spreadsheet for upcoming goal setting projects

Contract Compliance Payment Reporting	Feb 8
Surveyor and Blue Print	Mar 28
Insurance and Bond Requirements	Apr 18
Relationship Between Prime & Subcontractor (Bid -Awards)	May 16
Dirt Roads, Clearing, storm drain, paving, grading road, etc.	Jun 20
Pavement (Striping and Signage)*	Jul 18
Improvement Projects (Sidewalks and Bookkeeping)	Aug 15
Hauling (Resurfacing)	Sep 19
Concrete & Masonry	Oct 17
Safety	Nov 21
Traffic Control	Dec 19

INTERNAL ADMINISTRATIVE WORKSHOPS	DATE
Understanding the Richland County Ordinance	Jan 17
Contract Compliance Payments	Feb 8
Small Business Compliance and Legal Issues	Mar 22
Cash Flow	Apr 10
Richland Renaissance for the Small Business Owner	May 15
Why Get Certified	June 20
Workman's Compensation and Insurance*	July 18
Marketing 101	Aug 13
Small Business License Requirement	Sep 19
Ordinance Review	Oct 17
Richland County Procurement Process	Nov 7
Funding Resources for Small Businesses	Dec 19

***Denotes cancelled workshop due to low registration**

- **Financial Resources Coordinator**

Projects Completed

- xiii. Attended Pre-Bid meeting for Candlewood Phase 3
- xiv. Provided SLBE Goal Setting for Clemson Road Sidewalk
- xv. Attended bid opening meeting for Pedestrian Improvements at Intersections 2
- xvi. Reconciled multiple undocumented payments (time and month information is pulled)
 - Number of payments due to prime, 39
 - Number of payments due to subcontractors, 159

- **Certification and Compliance**

Projects Completed

- i. Completed three (3) new certifications and one (1) re-certification with three (3) new certification pending and five (5) re-certification pending
- ii. Attended Big DM Women Empowerment Conference at the Columbia Convention Center on September 29, 2018

- Working with GCS Staff to implement a Small Business Expo for Spring 2019

Transportation Program Update
October 22, 2018

Council Approvals

- Existing Brick Mailboxes on Sidewalk Projects – Approved leaving existing mailboxes and constructing sidewalk around them instead of removal.
- Calhoun Road Diet – Approved continued study and coordination regarding road diet and bicycle accommodations.
- Resurfacing Authorization – Approved design of approximately \$7.5 Million in Resurfacing funds to be advertised for construction in early 2019.
- Dirt Road Program Management – Approved PDT managing the Dirt Road Program.
- Spears Creek Church Design – Approved moving forward with 3 readings and a public hearing for the design of 30% plans.
- Sidewalk S-9 (Koon/Farmview) - Approved a contract in the amount of \$200 thousand will be presented to Council October 2, 2018.

Pre-Construction Update

- Blythewood Widening Phase 1 – The PDT submitted 70% complete Right of Way Plans to SCDOT and requested authorization to begin acquiring Right of Way on August 28, 2018. Approval is expected any day.
- Clemson Road Widening – The PDT has received Construction Authorization from SCDOT. The project is planned to be advertised for construction in November 2018.
- Lower Richland Boulevard Widening – Design work to include surveys and traffic counts has begun.
- Polo Road Widening - Design work to include surveys and traffic counts has begun.
- Bull/Elmwood Intersection – Approval from the SCDOT was received on August 30, 2018 to initiate Right of Way acquisition. 95% complete plans have been submitted to SCDOT. Coordination with business owners is ongoing.
- Garners Ferry/Harmon, North Springs/Harrington, and Screaming Eagle Percival Intersections – 95% complete plans were submitted to SCDOT on August 23, 2018 for initial review. Right of Way Acquisition is nearly complete.
- Shop Road Extension Phase 2 – Design work to include surveys and traffic counts has begun.
- Greene Street Phase 2 – Design remains approximately 99% complete. Detailed design is being coordinated with the railroad and one drainage outfall location. Project critical items remain Railroad Agreements and Right of Way acquisition/coordination of the USC Facilities building.
- Broad River Corridor Neighborhood Improvement Plan - Design work to include surveys and traffic counts has begun.
- Broad River Neighborhood Plan – The project is planned to be advertised for construction in late September 2018.
- Candlewood Neighborhood Plan Phase 3- Construction bids were received October 17, 2018 and are under review.

- Decker/Woodfield Neighborhood Plan – 95% complete plans for Chatsworth Connector and Faraway Sidewalks are under review by the PDT. A public meeting was held on October 8, 2018 from 5-7 at the Decker Center.
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- Gills Creek Greenway – Phase 2 design continues. A completed Service Order to begin design for Phase 3 was fully executed on August 29, 2018.
- Pedestrian Intersections – The project received bids for construction on October 3, 2018 and are under review.

Construction Update

- North Main Street – Both the SCE&G and Joint Use utility duct banks are essentially complete. The waterline relocation and sewerline rehabilitation are also essentially complete. Removal of overhead utilities and installation of storm drainage has begun from Anthony Street to near Sunset Blvd.
- Shop Road Extension Phase 1 – Resurfacing of the existing intersection of Shop Road and Pineview is now complete. Concrete pavement from the intersection with Pineview is essentially complete, but shoulder grading continues in this area. Approximately 3,000' of the eastbound lanes was paved with asphalt in preparation for future placement of concrete. Concrete paving on the westbound lanes is underway.
- 3 Rivers Greenway – Installation of the concrete pathway is now 95% complete. The 900' section of elevated boardwalk in the vicinity of the rapids is 70% complete. Work is progressing on the bathrooms, ranger station, and parking lot which is now paved. Council is considering utilizing general funds instead of Penny funds for approximately \$850,000 to construct bathrooms, ranger station, and parking lot to ensure compliance with regulations.
- Magnolia/Schoolhouse Sidewalks – The Construction Notice-to-Proceed has been issued for October 1, 2018.
- Dirt Road Packages G and H - The Construction Notice-to-Proceed has been issued for October 1, 2018.
- Pelham/Tryon Sidewalks - The Construction Notice-to-Proceed has been issued for October 1, 2018.
- Resurfacing Package O (39 roads) - The Construction Notice-to-Proceed has been issued for October 1, 2018.

Miscellaneous

- A Transportation Ad Hoc Committee meeting is scheduled for October 25, 2018.



TO: Transportation Penny Advisory Committee

FROM: Samuel L. Scheib, director of planning and development

CC: N/A

DATE: October 17, 2018

SUBJECT: Update of The COMET Activities, October 2018

Service Changes: The COMET is implementing service changes on November 5. Among the services are:

- Increase service on the two Lexington County Routes (26 & 28) and extend route 28 to the airport;
- Increase frequencies on the 101 to 20 minutes during peak and 30-minutes on weekends;
- Add weekend service to 88: Crosstown;
- Convert route 31: Denny Terrace to a route deviation service operated by DART;
- Add on-demand service to the Riverbanks Zoo on Route 84;
- Extend route 17: Harrison (now called route 74) to Trenholm and Forest Drive for access to grocery stores;
- A complete list can be found at CatchTheCOMET.org

Service Suspended: Due to Hurricane Florence The COMET suspended service for more than three days beginning at 5:30pm on Thursday, September 13. Regular service resumed on Monday, September 17.

The COMET Academy: the fourth class of The COMET Academy is underway now, educating a group of citizens about how transit is funded, operated, and structured.

Ridership Report: The September 2018 Ridership Report will be provided at the meeting.

Marketing: The COMET is working on a new transit system map, a new timetable design and bus shelter system map. This will be ready by November 2018.

For information regarding this staff report, please contact Sam Scheib, Director of Planning and Development at (850) 597-0338 or email Samuel.Scheib@catchthecomet.org or John Andoh, Executive Director/CEO at (803) 255-7087 or email john.andoh@catchthecomet.org.

Central Midlands Regional Transit Authority
3613 Lucius Road, Columbia, SC 29201
P 803 255 7133
F 803 255 7113
CATCHTHECOMET.ORG
info@catchthecomet.org

John Andoh, CCTM, CPM Executive Director/CEO
Ron Anderson, Chair
John V. Furgess, Sr. Vice Chair
Andy Smith, Secretary
Dr. Robert Morris, Treasurer
Board Members: Jacqueline Boulware, Lill Mood,
Carolyn Gleaton, Leon Howard, Derrick Huggins, Roger Leaks,
Joyce Dickerson, Skip Jenkins, Debbie Summers, Bobby Horton

Central Midlands Regional Transit Authority
Balance Sheet
As of August 31, 2018

Assets

Current Assets

Petty Cash	300.00	
Cash: Operating (Wells Fargo)	8,894,078.93	
Cash: OPTUS Bank	2,179,088.00	
CD: Capital Reserve Funding (OPTUS)	2,679,592.62	
Accts Receivable: Local Gov't	(0.27)	
Accts Receivable: Ticket Sales	89,034.00	
Accts Receivable: Contract Services Revenue	(614.23)	
Accts Receivable: Due from other gov't	2,533,064.19	
Accts Receivable: OPT Rural 5311	196,305.00	
Accts Receivable - SMTF	527,836.00	
Accts Receivable: 1% Sales Tax Est. Revenue	14,658,962.78	
Accts Receivable: Interest Revenue Earned	19,566.74	
Inventory	15,080.23	
Prepaid Insurance	130,864.70	
Prepaid Expenses	97,752.42	
Total Current Assets:		\$ 32,020,911

Fixed Assets

Land	1,742,521.78	
Building	13,994,267.99	
DART Vehicles	2,776,924.20	
Buses	25,463,425.34	
Automobiles	131,066.82	
Equipment	4,941,699.47	
Furniture & Fixtures	222,902.50	
Accumulated Depr.: Furniture & Fixtures	(145,161.75)	
Accumulated Depr.: Equipment	(2,944,405.28)	
Accumulated Depr.: Buildings	(5,783,215.46)	
Accumulated Depr.: Vehicles	(13,019,616.73)	
Total Fixed Assets:		\$ 27,380,409

Deferred Outflows of Resources

Deferred Outflows on Pensions	374,990.00	
Total Deferred Outflows of Resources:		\$ 374,990

Total Assets		\$ 59,776,310
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Central Midlands Regional Transit Authority
Balance Sheet
As of August 31, 2018

Liabilities

Current Liabilities

Accounts Payable	3,231,031.86	
State Health: Employee	(1,767.77)	
Dental: Employee	(20.58)	
Dental Plus: Employee	(349.66)	
Optional Life	(65.37)	
Dependent Life: Employee	2.25	
Supplemental LTD	(1.42)	
Optional Life Pretax	(40.20)	
State Tobacco Prem	20.00	
State Vision Plan	(86.53)	
MoneyPlus Admin: Employee	11.88	
Colonial Life Supplemental	(217.89)	
Accrued Annual Leave	18,138.96	
Total Current Liabilities		\$ 3,246,656

Long Term Liabilities

OPT-SMTF Deferred Revenue	413,958.00	
Total Long-Term Liabilities:		\$ 413,958

Deferred Inflows of Resources

Deferred Inflows on Pensions	2,263.00	
Total Deferred Inflows of Resources		\$ 2,263

Non Current Liabilities

Net Pension Liability	1,610,533.00	
Total Net Pension Liability:		\$ 1,610,533
Total Liabilities		\$ 5,273,410

Fund Balance

Fund Balance	54,300,949.39	
Net Assets-Current Year	(882,256.68)	
Fund Balance: Restricted for Vehicle	224,808.00	
Prior Period Adjustment	77,858.75	
Prior Period Adjustment Grant #210	1,400,156.00	
Prior Period Adjustment Restricted Cash	(618,615.00)	
Total Fund Balance:		\$ 54,502,900
Total Liabilities & Fund Balance:		\$ 59,776,310

FY 2018-2019

Central Midlands Transit Cash Flow Analysis*

**This is an estimate and is subject to change at any time based on actual expenses*

Twelve Month Cash Flow Projection

	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19
Beginning Cash Balance	\$ -	\$ (75,246)	\$ 2,106,486	\$ 4,288,218	\$ 6,469,950	\$ 8,651,682	\$ 10,833,414	\$ 13,015,146	\$ 15,196,878	\$ 17,378,610	\$ 19,560,341	\$ 21,742,073
Projected Cash Inflow	\$ 2,181,732	\$ 2,181,732	\$ 2,181,732	\$ 2,181,732	\$ 2,181,732	\$ 2,181,732	\$ 2,181,732	\$ 2,181,732	\$ 2,181,732	\$ 2,181,732	\$ 2,181,732	\$ 2,181,732
Cash Available	\$ 2,181,732	\$ 2,106,486	\$ 4,288,218	\$ 6,469,950	\$ 8,651,682	\$ 10,833,414	\$ 13,015,146	\$ 15,196,878	\$ 17,378,610	\$ 19,560,341	\$ 21,742,073	\$ 23,923,805
Projected Cash Outflow	\$ 2,256,978											
Net Cash Available	\$ (75,246)	\$ 2,106,486	\$ 4,288,218	\$ 6,469,950	\$ 8,651,682	\$ 10,833,414	\$ 13,015,146	\$ 15,196,878	\$ 17,378,610	\$ 19,560,341	\$ 21,742,073	\$ 23,923,805
Xfer of Funds												
Ending Balance	\$ (75,246)	\$ 2,106,486	\$ 4,288,218	\$ 6,469,950	\$ 8,651,682	\$ 10,833,414	\$ 13,015,146	\$ 15,196,878	\$ 17,378,610	\$ 19,560,341	\$ 21,742,073	\$ 23,923,805

Revenues (Cash Inflow)

Title	Budgeted Appropriation	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Total	
														Revenues to Date	Total Budget to Actual
Passenger Fares	\$ 2,450,000	\$ 204,166.67	\$ 204,166.67	\$ 204,166.67	\$ 204,166.67	\$ 204,166.67	\$ 204,166.67	\$ 204,166.67	\$ 204,166.67	\$ 204,166.67	\$ 204,166.67	\$ 204,166.67	\$ 204,166.67	\$ 2,450,000	\$ -
Special (Advertising, Interest, Etc) Revenue	\$ 37,200	\$ 3,100.00	\$ 3,100.00	\$ 3,100.00	\$ 3,100.00	\$ 3,100.00	\$ 3,100.00	\$ 3,100.00	\$ 3,100.00	\$ 3,100.00	\$ 3,100.00	\$ 3,100.00	\$ 3,100.00	\$ 37,200	\$ -
Contractual	\$ 150,000	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00	\$ 150,000	\$ -
Local (The Penny) Revenue	\$ 18,057,293	\$ 1,504,774.42	\$ 1,504,774.42	\$ 1,504,774.42	\$ 1,504,774.42	\$ 1,504,774.42	\$ 1,504,774.42	\$ 1,504,774.42	\$ 1,504,774.42	\$ 1,504,774.42	\$ 1,504,774.42	\$ 1,504,774.42	\$ 1,504,774.42	\$ 18,057,293	\$ (0)
State (SCDOT) Revenue	\$ 750,021	\$ 62,501.75	\$ 62,501.75	\$ 62,501.75	\$ 62,501.75	\$ 62,501.75	\$ 62,501.75	\$ 62,501.75	\$ 62,501.75	\$ 62,501.75	\$ 62,501.75	\$ 62,501.75	\$ 62,501.75	\$ 750,021	\$ -
Partnership Revenue	\$ 201,000	\$ 16,750.00	\$ 16,750.00	\$ 16,750.00	\$ 16,750.00	\$ 16,750.00	\$ 16,750.00	\$ 16,750.00	\$ 16,750.00	\$ 16,750.00	\$ 16,750.00	\$ 16,750.00	\$ 16,750.00	\$ 201,000	\$ -
Federal Revenue	\$ 4,474,769	\$ 372,897.42	\$ 372,897.42	\$ 372,897.42	\$ 372,897.42	\$ 372,897.42	\$ 372,897.42	\$ 372,897.42	\$ 372,897.42	\$ 372,897.42	\$ 372,897.42	\$ 372,897.42	\$ 372,897.42	\$ 4,474,769	\$ (0)
Admin/Misc Revenue	\$ 500	\$ 41.67	\$ 41.67	\$ 41.67	\$ 41.67	\$ 41.67	\$ 41.67	\$ 41.67	\$ 41.67	\$ 41.67	\$ 41.67	\$ 41.67	\$ 41.67	\$ 500	\$ 0
In Kind Revenue: Transit Center	\$ 60,000	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 60,000	\$ -
Totals	\$ 26,180,783	\$ 2,181,732	\$ 26,180,783	\$ (0)											

FY 2018-2019

Central Midlands Transit Cash Flow Analysis*

**This is an estimate and is subject to change at any time based on actual expenses*

Twelve Month Cash Flow Projection

Expenditures (Cash Outflow)

Title	Budgeted												Total		
	Appropriation	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Expenditures To Date	Total Budget to Actual
Salaries	\$ 911,354	\$ 75,946.17	\$ 75,946.17	\$ 75,946.17	\$ 75,946.17	\$ 75,946.17	\$ 75,946.17	\$ 75,946.17	\$ 75,946.17	\$ 75,946.17	\$ 75,946.17	\$ 75,946.17	\$ 75,946.17	\$ 911,354	\$ -
Fringe Benefits	\$ 277,780	\$ 23,148.33	\$ 23,148.33	\$ 23,148.33	\$ 23,148.33	\$ 23,148.33	\$ 23,148.33	\$ 23,148.33	\$ 23,148.33	\$ 23,148.33	\$ 23,148.33	\$ 23,148.33	\$ 23,148.33	\$ 277,780	\$ -
Mmbrshp, Dues, Subsc	\$ 30,000	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 30,000	\$ -
Employee Training	\$ 50,000	\$ 4,166.67	\$ 4,166.67	\$ 4,166.67	\$ 4,166.67	\$ 4,166.67	\$ 4,166.67	\$ 4,166.67	\$ 4,166.67	\$ 4,166.67	\$ 4,166.67	\$ 4,166.67	\$ 4,166.67	\$ 50,000	\$ -
Mktg/Adv/Promotion	\$ 80,000	\$ 6,666.67	\$ 6,666.67	\$ 6,666.67	\$ 6,666.67	\$ 6,666.67	\$ 6,666.67	\$ 6,666.67	\$ 6,666.67	\$ 6,666.67	\$ 6,666.67	\$ 6,666.67	\$ 6,666.67	\$ 80,000	\$ -
Office Supplies	\$ 12,000	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 12,000	\$ -
Postage & Shipping	\$ 3,000	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 3,000	\$ -
Printing	\$ 10,000	\$ 833.33	\$ 833.33	\$ 833.33	\$ 833.33	\$ 833.33	\$ 833.33	\$ 833.33	\$ 833.33	\$ 833.33	\$ 833.33	\$ 833.33	\$ 833.33	\$ 10,000	\$ -
Board Member Expenses	\$ 15,000	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 15,000	\$ -
Transit Academy	\$ 3,000	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 3,000	\$ -
Contractor: Fixed Route	\$ 12,448,086	\$ 1,037,340.50	\$ 1,037,340.50	\$ 1,037,340.50	\$ 1,037,340.50	\$ 1,037,340.50	\$ 1,037,340.50	\$ 1,037,340.50	\$ 1,037,340.50	\$ 1,037,340.50	\$ 1,037,340.50	\$ 1,037,340.50	\$ 1,037,340.50	\$ 12,448,086	\$ -
Contractor: DART	\$ 2,700,000	\$ 225,000.00	\$ 225,000.00	\$ 225,000.00	\$ 225,000.00	\$ 225,000.00	\$ 225,000.00	\$ 225,000.00	\$ 225,000.00	\$ 225,000.00	\$ 225,000.00	\$ 225,000.00	\$ 225,000.00	\$ 2,700,000	\$ -
Contractor: Special Services	\$ 1,297,858	\$ 108,154.83	\$ 108,154.83	\$ 108,154.83	\$ 108,154.83	\$ 108,154.83	\$ 108,154.83	\$ 108,154.83	\$ 108,154.83	\$ 108,154.83	\$ 108,154.83	\$ 108,154.83	\$ 108,154.83	\$ 1,297,858	\$ -
5311: Rural Expenses	\$ 84,939	\$ 7,078.25	\$ 7,078.25	\$ 7,078.25	\$ 7,078.25	\$ 7,078.25	\$ 7,078.25	\$ 7,078.25	\$ 7,078.25	\$ 7,078.25	\$ 7,078.25	\$ 7,078.25	\$ 7,078.25	\$ 84,939	\$ -
Vehicle Fuel - Propane	\$ 840,000	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 840,000	\$ -
Vehicle Fuel - Diesel	\$ 915,000	\$ 76,250.00	\$ 76,250.00	\$ 76,250.00	\$ 76,250.00	\$ 76,250.00	\$ 76,250.00	\$ 76,250.00	\$ 76,250.00	\$ 76,250.00	\$ 76,250.00	\$ 76,250.00	\$ 76,250.00	\$ 915,000	\$ -
Insurance - Vehicle	\$ 45,000	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 45,000	\$ -
Insurance - Lucius Rd Bldg	\$ 14,560	\$ 1,213.33	\$ 1,213.33	\$ 1,213.33	\$ 1,213.33	\$ 1,213.33	\$ 1,213.33	\$ 1,213.33	\$ 1,213.33	\$ 1,213.33	\$ 1,213.33	\$ 1,213.33	\$ 1,213.33	\$ 14,560	\$ -
Insurance - Tort Liability	\$ 9,200	\$ 766.67	\$ 767.00	\$ 767.00	\$ 767.00	\$ 767.00	\$ 767.00	\$ 767.00	\$ 767.00	\$ 767.00	\$ 767.00	\$ 767.00	\$ 767.00	\$ 9,200	\$ -
Insurance - Officers & Directors	\$ 4,000	\$ 333.33	\$ 333.00	\$ 333.00	\$ 333.00	\$ 333.00	\$ 333.00	\$ 333.00	\$ 333.00	\$ 333.00	\$ 333.00	\$ 333.00	\$ 333.00	\$ 4,000	\$ -
Professional Contracted Services	\$ 550,000	\$ 45,833.33	\$ 45,833.33	\$ 45,833.33	\$ 45,833.33	\$ 45,833.33	\$ 45,833.33	\$ 45,833.33	\$ 45,833.33	\$ 45,833.33	\$ 45,833.33	\$ 45,833.33	\$ 45,833.33	\$ 550,000	\$ -
Fare Collection Svcs/Supplies:	\$ 70,000	\$ 5,833.33	\$ 5,833.33	\$ 5,833.33	\$ 5,833.33	\$ 5,833.33	\$ 5,833.33	\$ 5,833.33	\$ 5,833.33	\$ 5,833.33	\$ 5,833.33	\$ 5,833.33	\$ 5,833.33	\$ 70,000	\$ -
Tickets & Transfers	\$ 30,000	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 30,000	\$ -
Natural Gas	\$ 8,000	\$ 666.67	\$ 667.00	\$ 667.00	\$ 667.00	\$ 667.00	\$ 667.00	\$ 667.00	\$ 667.00	\$ 667.00	\$ 667.00	\$ 667.00	\$ 667.00	\$ 8,000	\$ -
Electricity	\$ 122,000	\$ 10,166.67	\$ 10,167.00	\$ 10,167.00	\$ 10,167.00	\$ 10,167.00	\$ 10,167.00	\$ 10,167.00	\$ 10,167.00	\$ 10,167.00	\$ 10,167.00	\$ 10,167.00	\$ 10,167.00	\$ 122,000	\$ -
Water & Sewer	\$ 18,000	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 18,000	\$ -
Telecommunications	\$ 70,000	\$ 5,833.33	\$ 5,833.33	\$ 5,833.33	\$ 5,833.33	\$ 5,833.33	\$ 5,833.33	\$ 5,833.33	\$ 5,833.33	\$ 5,833.33	\$ 5,833.33	\$ 5,833.33	\$ 5,833.33	\$ 70,000	\$ -
Other Misc Expenses	\$ 12,000	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 12,000	\$ -
Banking Fees	\$ 20,000	\$ 1,666.67	\$ 1,667.00	\$ 1,667.00	\$ 1,667.00	\$ 1,667.00	\$ 1,667.00	\$ 1,667.00	\$ 1,667.00	\$ 1,667.00	\$ 1,667.00	\$ 1,667.00	\$ 1,667.00	\$ 20,000	\$ -
Payroll Processing Fees	\$ 2,500	\$ 208.33	\$ 208.00	\$ 208.00	\$ 208.00	\$ 208.00	\$ 208.00	\$ 208.00	\$ 208.00	\$ 208.00	\$ 208.00	\$ 208.00	\$ 208.00	\$ 2,500	\$ -
Ofc Equip & Furn <\$5000	\$ 5,000	\$ 416.67	\$ 417.00	\$ 417.00	\$ 417.00	\$ 417.00	\$ 417.00	\$ 417.00	\$ 417.00	\$ 417.00	\$ 417.00	\$ 417.00	\$ 417.00	\$ 5,000	\$ -
Federal Expense PM	\$ 1,825,000	\$ 152,083.33	\$ 152,083.33	\$ 152,083.33	\$ 152,083.33	\$ 152,083.33	\$ 152,083.33	\$ 152,083.33	\$ 152,083.33	\$ 152,083.33	\$ 152,083.33	\$ 152,083.33	\$ 152,083.33	\$ 1,825,000	\$ -
Federal Expense: Capital-NonPM	\$ 1,704,456	\$ 142,038.00	\$ 142,038.00	\$ 142,038.00	\$ 142,038.00	\$ 142,038.00	\$ 142,038.00	\$ 142,038.00	\$ 142,038.00	\$ 142,038.00	\$ 142,038.00	\$ 142,038.00	\$ 142,038.00	\$ 1,704,456	\$ -
ADP Software & Equipment ACQ	\$ 100,000	\$ 8,333.33	\$ 8,333.33	\$ 8,333.33	\$ 8,333.33	\$ 8,333.33	\$ 8,333.33	\$ 8,333.33	\$ 8,333.33	\$ 8,333.33	\$ 8,333.33	\$ 8,333.33	\$ 8,333.33	\$ 100,000	\$ -
ADP Hardware ACQ	\$ 125,000	\$ 10,416.67	\$ 10,417.00	\$ 10,417.00	\$ 10,417.00	\$ 10,417.00	\$ 10,417.00	\$ 10,417.00	\$ 10,417.00	\$ 10,417.00	\$ 10,417.00	\$ 10,417.00	\$ 10,417.00	\$ 125,000	\$ -
Office Equipment: Lease/Rental	\$ 11,000	\$ 916.67	\$ 917.00	\$ 917.00	\$ 917.00	\$ 917.00	\$ 917.00	\$ 917.00	\$ 917.00	\$ 917.00	\$ 917.00	\$ 917.00	\$ 917.00	\$ 11,000	\$ -
Facility Rental Expense Realized	\$ 60,000	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 60,000	\$ -
Depreciation Expense	\$ 2,600,000	\$ 216,666.67	\$ 216,667.00	\$ 216,667.00	\$ 216,667.00	\$ 216,667.00	\$ 216,667.00	\$ 216,667.00	\$ 216,667.00	\$ 216,667.00	\$ 216,667.00	\$ 216,667.00	\$ 216,667.00	\$ 2,600,000	\$ -
Totals	\$ 27,083,733	\$ 2,256,978	\$ 27,083,733	\$ -											
Surplus/(Short Fall)	\$ (902,950)	\$ (75,246)	\$ (902,950)	\$ (0)											
Cumulative	\$ (75,246)	\$ (150,492)	\$ (225,738)	\$ (300,983)	\$ (376,229)	\$ (451,475)	\$ (526,721)	\$ (601,967)	\$ (677,213)	\$ (752,458)	\$ (827,704)	\$ (902,950)	\$ (902,950)		

FY 2018-2019

Central Midlands Transit Operations Budget Analysis*

**This is an estimate and is subject to change at any time based on actual expenses
 Based on actual figures thru current reporting month and budgeted for future months

**Current Reporting Month Aug 2018
 Twelve Month Projection**

	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19
Beginning Balance	\$ 11,742,960	\$ 11,174,829	\$ 12,922,908	\$ 15,104,640	\$ 17,286,372	\$ 19,468,104	\$ 21,649,836	\$ 23,831,568	\$ 26,013,300	\$ 28,195,032	\$ 30,376,764	\$ 32,558,496
Projected Cash Inflow	\$ 1,358,589	\$ 1,748,079	\$ 2,181,732	\$ 2,181,732	\$ 2,181,732	\$ 2,181,732	\$ 2,181,732	\$ 2,181,732	\$ 2,181,732	\$ 2,181,732	\$ 2,181,732	\$ 2,181,732
Cash Available	\$ 13,101,549	\$ 12,922,908	\$ 15,104,640	\$ 17,286,372	\$ 19,468,104	\$ 21,649,836	\$ 23,831,568	\$ 26,013,300	\$ 28,195,032	\$ 30,376,764	\$ 32,558,496	\$ 34,740,228
Projected Cash Outflow	\$ 1,926,719											
Net Cash Available	\$ 11,174,829	\$ 12,922,908	\$ 15,104,640	\$ 17,286,372	\$ 19,468,104	\$ 21,649,836	\$ 23,831,568	\$ 26,013,300	\$ 28,195,032	\$ 30,376,764	\$ 32,558,496	\$ 34,740,228
Xfer of Funds												
Ending Balance	\$ 11,174,829	\$ 12,922,908	\$ 15,104,640	\$ 17,286,372	\$ 19,468,104	\$ 21,649,836	\$ 23,831,568	\$ 26,013,300	\$ 28,195,032	\$ 30,376,764	\$ 32,558,496	\$ 34,740,228

Revenues (Cash Inflow)

Title	Budgeted Appropriation	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Total		
														Revenues to Date	Total Budget to Actual	
Passenger Fares	\$ 2,450,000	\$ 191,785.00	\$ 200,843.00	\$ 204,166.67	\$ 204,166.67	\$ 204,166.67	\$ 204,166.67	\$ 204,166.67	\$ 204,166.67	\$ 204,166.67	\$ 204,166.67	\$ 204,166.67	\$ 204,166.67	\$ 204,166.67	\$ 2,434,295	\$ (15,705)
Special (Advertising, Interest, Etc) Revenue	\$ 37,200	\$ 1,104.00	\$ 1,479.00	\$ 3,100.00	\$ 3,100.00	\$ 3,100.00	\$ 3,100.00	\$ 3,100.00	\$ 3,100.00	\$ 3,100.00	\$ 3,100.00	\$ 3,100.00	\$ 3,100.00	\$ 3,100.00	\$ 33,583	\$ (3,617)
Contractual	\$ 150,000	\$ 8,750.00	\$ 2,817.00	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00	\$ 136,567	\$ (13,433)
Local (The Penny) Revenue	\$ 18,057,293	\$ -	\$ -	\$ 1,504,774.42	\$ 1,504,774.42	\$ 1,504,774.42	\$ 1,504,774.42	\$ 1,504,774.42	\$ 1,504,774.42	\$ 1,504,774.42	\$ 1,504,774.42	\$ 1,504,774.42	\$ 1,504,774.42	\$ 1,504,774.42	\$ 15,047,744	\$ (3,009,549)
State (SCDOT) Revenue	\$ 750,021	\$ -	\$ -	\$ 62,501.75	\$ 62,501.75	\$ 62,501.75	\$ 62,501.75	\$ 62,501.75	\$ 62,501.75	\$ 62,501.75	\$ 62,501.75	\$ 62,501.75	\$ 62,501.75	\$ 62,501.75	\$ 625,018	\$ (125,004)
Partnership Revenue (Lex Co)	\$ 201,000	\$ 11,802.00	\$ -	\$ 16,750.00	\$ 16,750.00	\$ 16,750.00	\$ 16,750.00	\$ 16,750.00	\$ 16,750.00	\$ 16,750.00	\$ 16,750.00	\$ 16,750.00	\$ 16,750.00	\$ 16,750.00	\$ 179,302	\$ (21,698)
Federal Revenue	\$ 4,474,769	\$ 1,140,118.00	\$ 1,537,925.00	\$ 372,897.42	\$ 372,897.42	\$ 372,897.42	\$ 372,897.42	\$ 372,897.42	\$ 372,897.42	\$ 372,897.42	\$ 372,897.42	\$ 372,897.42	\$ 372,897.42	\$ 372,897.42	\$ 6,407,017	\$ 1,932,248
Admin/Misc Revenue	\$ 500	\$ 30.00	\$ 15.00	\$ 41.67	\$ 41.67	\$ 41.67	\$ 41.67	\$ 41.67	\$ 41.67	\$ 41.67	\$ 41.67	\$ 41.67	\$ 41.67	\$ 41.67	\$ 462	\$ (38)
In Kind Revenue: Transit Center	\$ 60,000	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 60,000	\$ -
Totals	\$ 26,180,783	\$ 1,358,589	\$ 1,748,079	\$ 2,181,732	\$ 24,923,987	\$ (1,256,796)										

FY 2018-2019

Central Midlands Transit Operations Budget Analysis*

*This is an estimate and is subject to change at any time based on actual expenses

*Based on actual figures thru current reporting month and budgeted for future months

Expenditures (Cash Outflow)

Title	Budgeted		Total Expenditures												Total Budget to Actual	
	Appropriation	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	To Date		
Salaries	\$ 911,354	\$ 80,967	\$ 69,877	\$ 75,946	\$ 75,946	\$ 75,946	\$ 75,946	\$ 75,946	\$ 75,946	\$ 75,946	\$ 75,946	\$ 75,946	\$ 75,946	\$ 75,946	\$ 910,305	\$ 1,049
Fringe Benefits	\$ 277,780	\$ 24,131	\$ 21,670	\$ 23,148	\$ 23,148	\$ 23,148	\$ 23,148	\$ 23,148	\$ 23,148	\$ 23,148	\$ 23,148	\$ 23,148	\$ 23,148	\$ 23,148	\$ 277,285	\$ 495
Mmbrshp, Dues, Subsc	\$ 30,000	\$ 19,150	\$ 725	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 44,875	\$ (14,875)
Employee Training	\$ 50,000	\$ 5,702	\$ 7,611	\$ 4,167	\$ 4,167	\$ 4,167	\$ 4,167	\$ 4,167	\$ 4,167	\$ 4,167	\$ 4,167	\$ 4,167	\$ 4,167	\$ 4,167	\$ 54,980	\$ (4,980)
Mktg/Adv/Promotion	\$ 80,000	\$ 8,711	\$ 4,163	\$ 6,667	\$ 6,667	\$ 6,667	\$ 6,667	\$ 6,667	\$ 6,667	\$ 6,667	\$ 6,667	\$ 6,667	\$ 6,667	\$ 6,667	\$ 79,541	\$ 459
Office Supplies	\$ 12,000	\$ 739	\$ 678	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 11,417	\$ 583
Postage & Shipping	\$ 3,000	\$ 2,614	\$ (72)	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 5,042	\$ (2,042)
Printing	\$ 10,000	\$ 2,128	\$ 4,925	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 15,386	\$ (5,386)
Board Member Expenses	\$ 15,000	\$ 288	\$ 330	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 13,118	\$ 1,882
Transit Academy	\$ 3,000	\$ -	\$ -	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 2,500	\$ 500
Contractor: Fixed Route	\$ 12,448,086	\$ 1,042,835	\$ 1,084,752	\$ 1,037,341	\$ 1,037,341	\$ 1,037,341	\$ 1,037,341	\$ 1,037,341	\$ 1,037,341	\$ 1,037,341	\$ 1,037,341	\$ 1,037,341	\$ 1,037,341	\$ 1,037,341	\$ 12,500,992	\$ (52,906)
Contractor: DART	\$ 2,700,000	\$ 154,582	\$ 182,779	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 2,587,361	\$ 112,639
Contractor: Special Services	\$ 1,297,858	\$ -	\$ -	\$ 108,155	\$ 108,155	\$ 108,155	\$ 108,155	\$ 108,155	\$ 108,155	\$ 108,155	\$ 108,155	\$ 108,155	\$ 108,155	\$ 108,155	\$ 1,081,548	\$ 216,310
5311: Rural Expenses	\$ 84,939	\$ -	\$ -	\$ 7,078	\$ 7,078	\$ 7,078	\$ 7,078	\$ 7,078	\$ 7,078	\$ 7,078	\$ 7,078	\$ 7,078	\$ 7,078	\$ 7,078	\$ 70,783	\$ 14,157
Vehicle Fuel - Propane	\$ 840,000	\$ 60,392	\$ 72,224	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 832,616	\$ 7,384
Vehicle Fuel - Diesel	\$ 915,000	\$ 114,282	\$ 80,572	\$ 76,250	\$ 76,250	\$ 76,250	\$ 76,250	\$ 76,250	\$ 76,250	\$ 76,250	\$ 76,250	\$ 76,250	\$ 76,250	\$ 76,250	\$ 957,354	\$ (42,354)
Insurance - Vehicle	\$ 45,000	\$ 6,318	\$ 5,750	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750	\$ 49,568	\$ (4,568)
Insurance - Lucius Rd Bldg	\$ 14,560	\$ 1,073	\$ 1,073	\$ 1,213	\$ 1,213	\$ 1,213	\$ 1,213	\$ 1,213	\$ 1,213	\$ 1,213	\$ 1,213	\$ 1,213	\$ 1,213	\$ 1,213	\$ 14,279	\$ 281
Insurance - Tort Liability	\$ 9,200	\$ 1,103	\$ 1,103	\$ 767	\$ 767	\$ 767	\$ 767	\$ 767	\$ 767	\$ 767	\$ 767	\$ 767	\$ 767	\$ 767	\$ 9,873	\$ (673)
Insurance - Officers & Directors	\$ 4,000	\$ 438	\$ 438	\$ 333	\$ 333	\$ 333	\$ 333	\$ 333	\$ 333	\$ 333	\$ 333	\$ 333	\$ 333	\$ 333	\$ 4,209	\$ (209)
Professional Contracted Services	\$ 550,000	\$ 69,281	\$ 37,549	\$ 45,833	\$ 45,833	\$ 45,833	\$ 45,833	\$ 45,833	\$ 45,833	\$ 45,833	\$ 45,833	\$ 45,833	\$ 45,833	\$ 45,833	\$ 565,163	\$ (15,163)
Fare Collection Svcs/Supplies:	\$ 70,000	\$ 1,416	\$ 1,534	\$ 5,833	\$ 5,833	\$ 5,833	\$ 5,833	\$ 5,833	\$ 5,833	\$ 5,833	\$ 5,833	\$ 5,833	\$ 5,833	\$ 5,833	\$ 61,283	\$ 8,717
Tickets & Transfers	\$ 30,000	\$ 2,845	\$ 18,671	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 46,516	\$ (16,516)
Natural Gas	\$ 8,000	\$ 60	\$ 55	\$ 667	\$ 667	\$ 667	\$ 667	\$ 667	\$ 667	\$ 667	\$ 667	\$ 667	\$ 667	\$ 667	\$ 6,782	\$ 1,218
Electricity	\$ 122,000	\$ 8,926	\$ 4,559	\$ 10,167	\$ 10,167	\$ 10,167	\$ 10,167	\$ 10,167	\$ 10,167	\$ 10,167	\$ 10,167	\$ 10,167	\$ 10,167	\$ 10,167	\$ 115,152	\$ 6,848
Water & Sewer	\$ 18,000	\$ 2,628	\$ 3,461	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 21,089	\$ (3,089)
Telecommunications	\$ 70,000	\$ 6,287	\$ 9,969	\$ 5,833	\$ 5,833	\$ 5,833	\$ 5,833	\$ 5,833	\$ 5,833	\$ 5,833	\$ 5,833	\$ 5,833	\$ 5,833	\$ 5,833	\$ 74,589	\$ (4,589)
Other Misc Expenses	\$ 12,000	\$ 1,205	\$ 294	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 11,499	\$ 501
Banking Fees	\$ 20,000	\$ 1,074	\$ 1,249	\$ 1,667	\$ 1,667	\$ 1,667	\$ 1,667	\$ 1,667	\$ 1,667	\$ 1,667	\$ 1,667	\$ 1,667	\$ 1,667	\$ 1,667	\$ 18,990	\$ 1,010
Payroll Processing Fees	\$ 2,500	\$ 192	\$ 154	\$ 208	\$ 208	\$ 208	\$ 208	\$ 208	\$ 208	\$ 208	\$ 208	\$ 208	\$ 208	\$ 208	\$ 2,429	\$ 71
Ofc Equip & Furn <\$5000	\$ 5,000	\$ -	\$ 2,653	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 6,820	\$ (1,820)
Federal Expense PM	\$ 1,825,000	\$ 22,513	\$ 49,448	\$ 152,083	\$ 152,083	\$ 152,083	\$ 152,083	\$ 152,083	\$ 152,083	\$ 152,083	\$ 152,083	\$ 152,083	\$ 152,083	\$ 152,083	\$ 1,592,794	\$ 232,206
Federal Expense: Capital-NonPM	\$ 1,929,456	\$ 46,863	\$ 53,485	\$ 142,038	\$ 142,038	\$ 142,038	\$ 142,038	\$ 142,038	\$ 142,038	\$ 142,038	\$ 142,038	\$ 142,038	\$ 142,038	\$ 142,038	\$ 1,520,728	\$ -
Office Equipment: Lease/Rental	\$ 11,000	\$ 805	\$ 1,015	\$ 917	\$ 917	\$ 917	\$ 917	\$ 917	\$ 917	\$ 917	\$ 917	\$ 917	\$ 917	\$ 917	\$ 10,987	\$ -
Facility Rental Expense Realized	\$ 60,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 60,000	\$ -
Depreciation Expense	\$ 2,600,000	\$ 232,171	\$ 246,681	\$ 216,667	\$ 216,667	\$ 216,667	\$ 216,667	\$ 216,667	\$ 216,667	\$ 216,667	\$ 216,667	\$ 216,667	\$ 216,667	\$ 216,667	\$ 2,645,519	\$ -
Totals	\$ 27,083,733	\$ 1,926,719	\$ 1,974,375	\$ 2,238,228	\$ 2,238,228	\$ 2,238,228	\$ 2,238,228	\$ 2,238,228	\$ 2,238,228	\$ 2,238,228	\$ 2,238,228	\$ 2,238,228	\$ 2,238,228	\$ 2,238,228	\$ 26,283,372	\$ 437,139
<i>Surplus/(Short Fall)</i>	<i>\$ (902,950)</i>	<i>\$ (568,130)</i>	<i>\$ (226,296)</i>	<i>\$ (56,496)</i>	<i>\$ (56,496)</i>	<i>\$ (56,496)</i>	<i>\$ (56,496)</i>	<i>\$ (56,496)</i>	<i>\$ (56,496)</i>	<i>\$ (56,496)</i>	<i>\$ (56,496)</i>	<i>\$ (56,496)</i>	<i>\$ (56,496)</i>	<i>\$ (56,496)</i>	<i>\$ (1,359,385)</i>	<i>\$ (819,657)</i>
Cumulative		\$ (568,130)	\$ (794,426)	\$ (850,922)	\$ (907,418)	\$ (963,914)	\$ (1,020,410)	\$ (1,076,905)	\$ (1,133,401)	\$ (1,189,897)	\$ (1,246,393)	\$ (1,302,889)	\$ (1,359,385)			

Central Midlands Regional Transit Authority
Condensed Statement of Financial Position
Period Ended 08/31/18

	Actual PTD 8/31/2018	Actual YTD 8/31/2018	Budget YTD FY 2019
Revenues:			
Passenger Fares/Revenue Contracts	203,660	415,997	466,833
Special (Advertising, Interest, Etc)	1,479	2,582	6,200
Admin/Misc	5,015	10,045	10,083
Local (The Penny)	1,537,925	2,678,043	3,009,549
State (SCDOT)	-	-	125,004
Federal	-	-	509,314
Total Revenue	\$ 1,748,078	\$ 3,106,667	\$ 4,126,983

Expenses:			
Contract Operator	1,267,543	2,464,948	2,524,681
Federal	99,373	166,387	639,899
Depreciation	246,681	478,851	433,333
Fuel	152,796	327,471	292,500
Salaries and Fringes	91,548	196,646	198,189
Professional Services	41,712	119,704	105,000
Utilities	8,075	19,689	24,667
Other Operating Expenses	49,259	109,998	79,377
Total Expenses	\$ 1,956,986	\$ 3,883,693	\$ 4,297,645

Net Income (Loss) From Operations:	\$ (208,908)	\$ (777,026)	\$ (170,662)
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Cash:

Wells Fargo		
Operating Acct		8,894,079
Petty Cash		300
South Carolina Community Bank		
Operating Reserve Funds	2,179,088	
Capital Reserve Funds	2,679,593	4,858,681
Total Cash		\$ 13,753,060

Total Assets	\$ 59,776,310
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Total Liabilities	\$ 5,273,410
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Financial Highlights FY 2019

Month End Aug 2018

16.67% of fiscal year completed

- ✦ Net Income (Loss)
 - Month ~ (\$208K) YTD ~ (\$777K)
- ✦ Total Revenue:
 - YTD ~ \$1.75M compared 2/12th of annual budget at ~\$4.13M; total YTD collections ~13% of annual budgeted amount
 - ✓ Includes accrual for penny sales tax income: ~\$1.53M
- ✦ Total Expenses:
 - YTD ~ \$1.96M compared to 2/12th of annual budget of \$4.30M; total YTD expenditures ~ 14% of annual budget
 - Total Paid to Contract Operator since 7/1/2015 ~\$42,605,891
 - ✓ Professional Contract services:
 - Legal
 - McNair, Sowell Gray Robinson ~\$20,388
 - Marketing
 - Chernoff ~\$11,126
 - Consultants ~\$ 3,845
 - Ann August (employee performance evals)
 - ABLE (disability certification)
 - Security ~\$ 5,915
 - ✓ Board Expenses:
 - Board Meeting Lunch ~\$ 329
 - ✓ Employee Training: ~\$ 7,611
 (includes per diem, flight, hotel, registration fees & related expenses)
 - Intro to Transit Ops Planning
 - APTA Annual
 - ACT Conference
 - CPA Certification Materials
 - Procurement Training
- ✦ Cash:
 - Operating: ~\$8.89M
 - Reserve Funds: ~\$4.86M
 - ✓ See Condensed Financial Summary for breakdown details
 - ✓ Includes capital reserve investments: ~ \$2.68M (CD to mature starting 2019-2021)
 - Total collections of Penny Revenue since 2013:
 - ✓ thru Aug 1, 2018: \$75,478,162 of \$300,991,000 allocation
- ✦ Total assets
 - ~\$59.77M which consists of cash, cash equivalents, accounts receivables, inventory, prepaid expenses and PPE

**Central Midlands Regional Transit Authority
Statement of Income vs Budget
Period Ended August 31, 2018**

Fiscal Year % complete = 16.67%

	<i>Actual PTD</i>	<i>Actual YTD</i>	<i>Budgeted YTD (\$)</i>	<i>Variance (\$)</i>	<i>Annual Budgeted</i>	<i>(\$ of Budget remaining)</i>	<i>(%) of Budget</i>
	<i>8/31/2018</i>		<i>8/31/2018</i>	<i>Actual YTD vs Budget YTD</i>	<i>Amount</i>	<i>Actual YTD vs Annual Budget</i>	<i>Actual YTD vs Annual Budget</i>
Revenue:							
Passenger Revenue	200,842.98	392,628.11	408,333.34	15,705.23	2,450,000	2,057,371.93	16%
Advertising Revenue	652.50	1,305.00	1,200.00	(105.00)	7,200	5,895.04	18%
In Kind Revenue (Transit Center)*	5,000.00	10,000.00	10,000.00	-	60,000	50,000.00	17%
Contracted Services Revenue	2,816.73	11,566.73	25,000.00	13,433.27	150,000	138,433.27	8%
Local Revenue - Lexington Cty	-	11,802.30	33,500.00	21,697.70	201,000	189,197.70	6%
Interest Income	826.24	1,276.78	5,000.00	3,723.22	30,000	28,723.22	4%
1% Sales Taxes Revenue Earned	1,537,925.00	2,678,043.00	3,009,548.84	331,505.84	18,057,293	15,379,250.00	15%
OPT/SMTF 5339	-	-	100,580.84	100,580.84	603,485	603,485.00	0%
OPT Rural Program 5311 Revenue	-	-	24,422.66	24,422.66	146,536	146,535.96	0%
Federal Revenue - Capital: Non Prev Maint	-	-	263,927.50	263,927.50	1,583,565	1,583,565.00	0%
Federal Revenue - Capital: Prev. Maint	-	-	243,333.34	243,333.34	1,460,000	1,460,000.08	0%
Federal Revenue - Salaried Positions	-	-	2,053.34	2,053.34	12,320	12,320.08	0%
Miscellaneous Income	15.00	45.00	83.34	38.34	500	455.04	9%
Total Revenues:	\$ 1,748,078.45	\$ 3,106,666.92	\$ 4,126,983.20	1,020,316.28	24,761,899	\$ 21,655,232.32	13%

Expenses:							
Salaries (Staff/Intern)	69,877.76	150,844.52	151,892.34	1,047.82	911,354	760,509.52	17%
Fringe Benefits	21,669.96	45,801.40	46,296.16	494.76	277,777	231,975.56	16%
Dues/Subscriptions/Memberships	725.00	19,875.00	5,000.00	(14,875.00)	30,000	10,125.00	66%
Employee Training	7,610.59	13,313.00	8,333.34	(4,979.66)	50,000	36,687.04	27%
Marketing/Advertising/Promotional Material	4,163.33	12,874.44	13,333.34	458.90	80,000	67,125.60	16%
Office Expense	678.04	1,417.19	2,000.00	582.81	12,000	10,582.81	12%
Postage & Shipping	(71.82)	2,541.94	500.00	(2,041.94)	3,000	458.06	85%
Printing	4,925.22	7,052.95	1,666.66	(5,386.29)	10,000	2,947.01	71%

Central Midlands Regional Transit Authority
Statement of Income vs Budget
Period Ended August 31, 2018

Fiscal Year % complete = 16.67%

	<i>Actual PTD</i>	<i>Actual YTD</i>	<i>Budgeted YTD (\$)</i>	<i>Variance (\$)</i>	<i>Annual Budgeted</i>	<i>(\$ of Budget remaining</i>	<i>(%) of Budget</i>
	<i>8/31/2018</i>		<i>8/31/2018</i>	<i>Actual YTD vs Budget YTD</i>	<i>Amount</i>	<i>Actual YTD vs Annual Budget</i>	<i>Actual YTD vs Annual Budget</i>
Board/Committee	329.55	617.30	2,500.00	1,882.70	15,000	14,382.70	4%
Transit Academy	-	-	500.00	500.00	3,000	3,000.00	0%
Contractor-Fixed Route	1,084,751.56	2,127,586.21	2,074,681.00	(52,905.21)	12,448,086	10,320,499.79	17%
Contractor-DART	182,779.40	337,361.60	450,000.00	112,638.40	2,700,000	2,362,638.40	12%
Contractor-Service Enhancements	-	-	216,309.66	216,309.66	1,297,858	1,297,857.96	0%
5311 Rural Expenses	-	-	14,156.50	14,156.50	84,939	84,939.00	0%
Propane	72,224.43	132,616.52	140,000.00	7,383.48	840,000	707,383.48	16%
Vehicle Fuel	80,572.05	194,854.08	152,500.00	(42,354.08)	915,000	720,145.92	21%
Insurance - Vehicle	5,749.76	12,068.24	7,500.00	(4,568.24)	45,000	32,931.76	27%
Insurance - Facility	1,072.67	2,145.34	2,426.66	281.32	14,560	12,414.62	15%
Insurance-Tort Liability	1,102.90	2,205.80	1,533.34	(672.46)	9,200	6,994.24	24%
Insurance-Officers & Directors	438.00	876.00	666.66	(209.34)	4,000	3,123.96	22%
Professional Contract Services	37,548.84	106,829.35	91,666.66	(15,162.69)	550,000	443,170.61	19%
Fare Collection Service & Supplies	1,534.03	2,949.97	11,666.66	8,716.69	70,000	67,049.99	4%
Tickets & Transfers	1,270.61	4,115.74	5,000.00	884.26	30,000	25,884.26	14%
Natural Gas	55.15	115.50	1,333.34	1,217.84	8,000	7,884.54	1%
Electric	4,558.65	13,484.31	20,333.34	6,849.03	122,000	108,515.73	11%
Water & Sewer	3,461.27	6,089.26	3,000.00	(3,089.26)	18,000	11,910.74	34%
Telecommunications	9,969.02	16,256.11	11,666.66	(4,589.45)	70,000	53,743.85	23%
Misc Fees: Fines, Taxes, etc.	293.52	1,498.22	2,000.00	501.78	12,000	10,501.78	12%
Banking Fees	1,249.16	2,323.60	3,333.34	1,009.74	20,000	17,676.44	12%
Payroll Processing Fees	154.40	346.50	416.66	70.16	2,500	2,153.46	14%
Furniture, Fixtures, & Equipment < \$5000	2,653.19	2,653.19	833.34	(1,819.85)	5,000	2,346.85	53%
Federal Expense: (PM)	49,447.34	71,960.60	304,166.66	232,206.06	1,825,000	1,753,039.36	4%
Federal Expense: Capital (Non PM)	53,485.13	100,348.07	321,576.00	221,227.93	1,929,456	1,829,107.93	5%
Office Equipment - Lease & Rental	1,015.00	1,820.00	1,833.34	13.34	11,000	9,180.04	17%
Transit Center Facility Expense Realized*	5,000.00	10,000.00	10,000.00	-	60,000	50,000.00	17%
Depreciation Expense	246,680.61	478,851.25	433,333.34	(45,517.91)	2,600,000	2,121,148.79	18%
Total Expenses:	\$ 1,956,974.32	\$ 3,883,693.20	\$ 4,513,955.00	630,261.80	27,083,730	23,200,036.80	14%
Net Income From Operations:	\$ (208,895.87)	\$ (777,026.28)	\$ (386,971.80)				



DBE Compliance Invoice Review

Contractor: Transdev Services, Inc.

Transdev Invoice Period: 8/1/18 to 8/31/18

Committed DBEs:

DBE Firm	Description of Work Performed	Invoice Amount	Percentage Counted Towards DBE Goal	Amount Counted Towards DBE Goal	Adjustments July-August 2018	Total Adjustments
Alpha Business Essentials	Office Supplies	\$0	60% (supplies)	\$0		
Influence, LLC	Mystery Rider Program	\$3,000 <i>Payment Issued 8/15/18</i>	100%	\$3,000.00		
Julietta Landscape Management	Landscaping	\$5,000.00 <i>Payment Issued 8/15/18</i>	100%	\$5,000.00		
New Age Protection	Security	\$32,887.68 <i>Payment Issued 8/15/18</i>	100%	\$32,887.68		
Capital Building Services	Janitorial	\$14,933.00 <i>Payment Issued 8/15/18</i>	100%	\$14,933.00	\$15,233 (Jul) \$9,455 (Aug)	\$24,688
Transport Care Services	DART/Paratransit	\$246,294.68 <i>Payment Issued 8/1/18 -8/15/18</i>	100%	\$246,294.68		
Transport Care Services	Repair Parts	\$68,978.77 <i>Payment Issued 8/1/18 – 8/29/18</i>	60% (supplies)	\$41,387.26		
	Total amount counted towards Contract Goal for this invoice			\$343,502.62		\$368,190.62
	Total amount paid to committed DBEs as of August 2018 Invoice Period			\$10,448,428.13		\$10,473,116.13
	Total invoices paid by The COMET as of August 2018 Invoice Period			\$41,296,181*		
	Percentage towards Contract Goal for monthly invoices as of August 2018 Invoice Period			25.3%		25.4%

Reviewed by The COMET-Compliance & Civil Rights Officer: Arlene Prince Review Date: 10/2/18

August 2018

Ridership	2017	2018	Difference
Total Ridership	229,076	254,841	▲ 25,765
Fixed Route	222,196	246,909	▲ 24,713
DART	6,880	6,119	▼ - 761
Other Ridership			
Route 13	0	0	-
Route 62	109	131	▲ 22
Soda Cap 3		30	
OTR II		1,783	
Service weekdays	23	23	▬ 0
Service weekend days	8	8	▬ 0
Average weekday riders	8,317	9,250	▲ 933
Average weekend riders	3,864	4,269	▲ 406
Events and occurrences	Solar Eclipse (08/21)	Shuttle Services: Soda Cap 3, OTR II (08/21 - 08/22)	
Weather	⚡ Ave high 91°; Ave low 73°; Ave temp 83°. S 15 days of rain (1.92 inches)	⚡ Ave high 86°; Ave low 77°; Ave temp 83°. S 12 days of rain (3.25 inches)	

Orange cells show routes that did not meet the 15 boardings per hour standard.

Route	Description	2017		2018		Difference	
		Boardings	Efficiency	Boardings	Efficiency	Boardings	Efficiency
Weekdays							
1	Vista to Five Points*	-	-	2,197	6		
2	Vista to Taylor St*	-	-	1,154	3		
101	North Main	20,743	25	18,707	25	▼ -2,036	▬ 0
11	Fairfield Road	6,528	17	7,027	19	▲ 499	▲ 3
12	Edgewood	7,170	22	8,575	23	▲ 1,405	▲ 2
6	Eau Clair	5,361	15	5,610	17	▲ 249	▲ 1
31	Denny Heights	3,000	14	2,476	12	▼ -524	▼ -2
201	Rosewood	8,328	10	7,113	14	▼ -1,215	▲ 4
22	In town	1,384	4	-	-		
301	Farrow Road	11,988	15	13,293	20	▲ 1,305	▲ 5
32	North Main/Hard Scrabble	4,182	12	3,990	12	▼ -192	▬ 1
401	Devine St	16,120	19	17,508	23	▲ 1,388	▲ 4
42	Millwood Ave	4,896	14	5,635	18	▲ 739	▲ 4
45	Leesburg - Hazelwood	9,075	21	10,207	19	▲ 1,132	▼ -2
46	Lower Richland Blvd	2,291	7	2,201	7	▼ -90	▬ 0
47	Lower Richland	2,803	7	3,137	9	▲ 334	▲ 1
501	Two Notch Road	16,131	20	20,927	30	▲ 4,796	▲ 11
52X	Blythwood Express	-	-	270	2		
53X	Killian Road Express	-	-	778	3		
55	Sandhills	5,599	16	5,060	14	▼ -539	▼ -2
57L	Killian Rd/Summit Pkwy Local*	-	-	912	4		
601	Shop Road	10,084	12	10,050	15	▼ -34	▲ 3
62	ReFlex	414	1	514	1	▲ 100	▬ 0
63	Garnet	1,202	2	1,542	5	▲ 340	▲ 3
701	Forest Drive	-	-	19,551	27		
15	Forest Drive	22,239	18	-	-		
75	Decker / Parklane	-	-	7,692	15		
76	Fort Jackson	-	-	598	4		
5	Fort Jackson	1,009	6	-	-		
77	Polo Road	-	-	1,541	7		
17	Harrison Road	1,766	12	1,604	13	▼ -162	▬ 0
801	Broad River Road	-	-	19,109	24		
34	Broad River	15,900	19	-	-		
82X	Harbison Express	-	-	1,064	4		
83L	St. Andrews Local	-	-	1,456	5		
34b	St Andrews	8,106	20	-	-		
84	Bush River Road	-	-	5,025	15		
88	Crosstown	2,048	7	3,188	9	▲ 1,140	▲ 2
26	West Columbia	1,254	15	1,800	23	▲ 546	▲ 8
28	Midlands Tech Airport Cmp.	1,666	23	1,243	8	▼ -423	▼ -15
TOTALS		191,287		212,754		▲ 21,467	

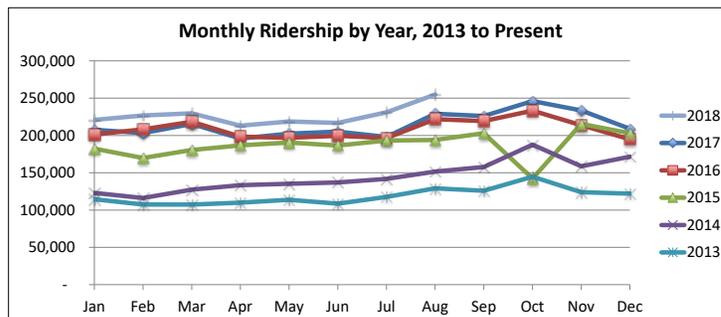
Route	Description	Boardings	Efficiency	Boardings	Efficiency	Boardings	Efficiency
Weekends							
101	North Main	3,416	27	3,294	28	-122	1
11	Fairfield Road	1,324	11	1,301	12	-23	1
12	Edgewood	1,495	14	1,686	13	191	-1
6	Eau Clair	666	8	745	8	79	0
31	Denny Heights	435	6	572	9	137	3
201	Rosewood	1,104	9	881	9	-223	-1
22	In town	343	3	-	-	-	-
301	Farrow Road	1,293	11	1,549	15	256	4
32	North Main to Hard Scrabble	1,041	8	916	8	-125	0
401	Devine St	2,169	18	2,637	22	468	4
42	Millwood Ave	1,175	11	1,218	12	43	1
45	Leesburg - Hazelwood	1,737	15	2,088	19	351	4
501	Two Notch Road	2,558	21	3,718	31	1,160	10
55	Sandhills	1,035	10	1,090	10	55	0
57L	Killian Rd/Summit Pkwy Local	-	-	141	3	-	-
601	Shop Road	1,589	8	1,315	14	-274	6
701	Forest Drive	-	-	3,463	29	-	-
15	Forest Drive	3,604	19	-	-	-	-
75	Decker / Parklane	-	-	1,544	14	-	-
76	Fort Jackson	-	-	100	2	-	-
5	Fort Jackson	451	8	-	-	-	-
77	Polo Road	-	-	230	4	-	-
801	Broad River Road	-	-	3,993	16	-	-
34	Broad River	3,314	14	-	-	-	-
82X	Harbison Express	-	-	294	3	-	-
83L	St. Andrews Local	-	-	307	4	-	-
84	Bush River Road	-	-	1,073	10	-	-
34b	St Andrews	1,689	15	-	-	-	-
88	Crosstown	471	4	-	-	-	-
TOTALS		30,909		34,155		3,246	

Performance Measures

	Previous 12 months Ridership	2,518,003	2,726,324	▲ 208,321
	Weekday hours of service	12,963	15,171	▲ 2,208
	Weekend hours of service	2,482	2,527	▲ 45
	Peak vehicles in operation	39	45	▲ 6
	Fixed route cost per trip	\$4.88	N/A	
	Paratransit cost per trip	\$33.61	N/A	
	Ratio of direct cost to service*	76%	N/A	

Year over Year Comparison

August-18	254,841
August-17	229,076
August-16	221,870
August-15	193,927
August-14	151,550
August-13	129,166



*Direct service expenses: contractors, diesel, propane, tickets and transfers, fare collection, preventive maintenance

Current Bus Shelters Installed By The COMET

Stop Number	Stop Name	On Street	At Street	Direction	Lattitude	Longitude	Routes	Size (feet)
12	Bush Ashland WB	Bush River Rd	Ashland Rd	WB	34.035433	-81.129996	84	16
241	Shakespeare Humphrey EB	Shakespeare Rd	Humphrey Dr	EB	34.059452	-80.972332	801	16
257	Farrow Cushman SB	Farrow Rd	Cushman Dr	SB	34.052599	-81.006829	301	8
315	Broad Piney Woods SB	Broad River Rd	Piney Woods Rd	SB	34.064674	-81.116	801	16
316	Broad St Andrews NB	Broad River Rd	St Andrews Pkwy	NB	34.047776	-81.103076	34	8
332	Broad Beatty SB	Broad River Rd	Beatty Rd	SB	34.056274	-81.110843	801	16
448	Bush Woodland WB	Bush River Rd	Woodland Village Dr	WB	34.032729	-81.123719	84	8
478	Chalk Main SB	Chalk St	Main St	SB	33.877633	-80.69688	47	16
503	Devine Millwood WB	Devine St	Millwood Ave	WB	33.997576	-80.993753	401	16
665	Lucius Marlboro SB	Lucius	Marlboro St	SB	34.024289	-81.060118	6	16
670	Lucius Midblock SB	Lucius	Midblock	SB	34.02013	-81.058181	6	16
679	Garners Lower EB	Garners Ferry Rd	Lower Richland Blvd	EB	33.945096	-80.871957	46, 47	16
694	Two Notch Cushman SB	Two Notch Rd	Cushman Dr	SB	34.041391	-80.996077	16	16
826	Koon Cody SB	Koon Rd	Cody St	SB	34.058593	-81.009558	101, 32	16
899	Main Fiske SB	N. Main St.	Fiske St	SB	34.057157	-81.013408	101	8
1050	Forest Troy WB	Forest Dr	Troy Dr	WB	34.018539	-80.992099	701	16
1089	Forest Lyon EB	Forest Dr	Lyon St	EB	34.012692	-81.015127	701	8
1145	Greystone Stoneridge SB	Greystone Blvd	Stoneridge Dr	SB	34.015166	-81.075893	801	8
1196	Rosewood Beecliff WB	Rosewood Dr	Beecliff Dr	WB	33.987354	-80.980283	201, 88	16
1202	Sumter Pendleton SB	Sumter	Pendleton	SB	33.999189	-81.030878	28, 101, 201, 301, 401, 601	16
1234	Garners Dorn EB	Garners Ferry Rd	Dorn Dr	EB	33.977281	-80.959242	45, 46, 47	16
1243	Garners Colonial WB	Garners Ferry Rd	Colonial Villa Dr	WB	33.958912	-80.938193	45, 46	16
1262	Taylor Oak EB	Taylor St	Oak St	EB	34.012021	-81.018002	501, 701	16
1293	Crowson Devine SB	Crowson Road	Devine St	SB	33.990719	-80.974346	401, 45, 46, 47	16 & 30
1302	Taylor Pickens EB	Taylor	Pickens	EB	34.008453	-81.029587	501, 701, 12	16
1319	Sumter Hampton SB	Sumter	Hampton	SB	34.005897	-81.033899	201, 401, 601, 26, 28	16
1321	Assembly Gervais NB	Assembly St	Gervais St	NB	34.001424	-81.03528	101, 201, 301, 401, 601, 701, 26, 42	16
1553	Forest Walmart				34.019834	-80.948407	701, 75, 76, 77	16 & 30
1728	Harbison Walmart				34.073215	-81.152874	801, 82X, 83L, 84	16 & 30

Proposed Bus Shelters Installed By The COMET

Stop Number	Stop Name	On Street	At Street	Direction	Lattitude	Longitude	Routes	Size (feet)
231	Two Notch Windover SB	Two Notch Rd	Windover St	SB	34.038884	-81.001808	16	16
404	Two Notch Atrium NB	Two Notch Rd	Atrium Way	NB	34.085155	-80.936588	55	16
1205	Main Elmwood NB	Main St.	Elmwood Ave	NB	34.014214	-81.039116	101, 31	16
1597	Fashion Forum EB	Fashion Dr	Forum Dr	EB	34.124874	-80.877276	55	16