



Transportation Penny Advisory Committee Meeting
Monday, March 25, 2019 at 5:30 PM
4th Floor Conference Room
2020 Hampton Street, Columbia SC 29202

Meeting Agenda

1. **Call to Order** Mr. Phillip Simoneaux
2. **Approval of Minutes (Pages 1-6)** Mr. Phillip Simoneaux
3. **Public Comments**
4. **Office of Small Business Opportunities (Pages 7-12)** Ms. Erica Wade
5. **Transportation Program (Pages 13-14)** Dr. John Thompson
Mr. David Beaty
 - Council Approvals
 - Preconstruction Update
 - Construction Update
 - Miscellaneous
6. **The Comet Program (Pages 15-35)** Mr. John Andoh
 - Comet Memo
 - Ridership Report
 - Financial Report
 - DBE Report
7. **Other Business**
 - Next scheduled meeting: April 22, 2019
8. **Adjournment**

Transportation Penny Advisory Committee
February 25, 2019 – 5:30 PM
4th Floor Conference Room
2020 Hampton Street, Columbia 29204

COMMITTEE MEMBERS PRESENT: Frank Anderson, Richard Brown, Phillip Simoneaux, Larry Funderburk, John Epting, Cyril Busbee, Jr., Karim Johnson, Malcolm Gordge, Jack Oliver and Lee Mashburn

OTHERS PRESENT: Michelle Onley, Kimberly Toney, Bryant Davis, Nathaniel Miller, and Mohammed Al-Tofan

CALL TO ORDER – Mr. Phillip Simoneaux called the meeting to order at 5:30 PM

APPROVAL OF MINUTES: The minutes were approved unanimously.

PUBLIC COMMENT – Mr. Jim Prater spoke about the Smith/Rocky Branch public meeting during the public comment portion.

In response to the Mr. Prater’s comments, Mr. Simoneaux requested that staff look into the date of mailing of public meeting notices.

Mr. Beaty stated on future comment forms they will attempt do a better job of clarifying that the citizens should indicate, in order, their preferences of completion.

Mr. Beaty was asked why the citizens were being asked for their preference.

Mr. Beaty stated the referendum for Smith/Rocky Branch identified 3 segments: A, B and C. It identified an amount of funding for each segment, so as part of the process they want to present the project to the public, explain that funding is limited, that prices have gone up, and we will not be able to build all 3. There is a 2-week comment period for the citizens to indicate what is important, and if they could pick 1 or 2, what would they choose. After the 2-week comment period, the PDT and OET Teams compile all of the comments, summarize them and present the results to the Transportation Ad Hoc Committee, and ultimately Council. Once Council decides to move forward with Alternate “X”, we develop the alternate and typically hold another public meeting to publicly present the alternate. The team will make a recommendation of what makes sense based on public input, available funding and connectivity.

OFFICE OF SMALL BUSINESS OPPORTUNITIES UPDATE

- ◇ **Executive Summary:** This report is submitted pursuant to Ordinance(s) 049-13HR and 058-16HR to ensure that the OSBO team provides support to the County to ensure that the SLBE has equal opportunity to participate in County contracts for all six (6) Industry Categories: Construction Services, Professional Services, Non-Professional Services, Engineering Services, Architectural Services, and Wholesale Operations.
- ◇ **Purpose:** The purpose of this report is to manage the ongoing requirements of the Ordinance(s), improving and creating new Standard Operating Procedures (SOPs), and ensuring payments to contracted SLBEs.
- ◇ **Analysis:** SLBE Certified Firms (Active Certification) – 83 Firms

◇ **Contract Participation:**

- Payments to SLBE Certified - \$34,199,808
- Payments to Uncertified Firms - \$128,398,654
- Total - \$162,598,462

◇ **Department Outlook:**

- i. *Facilitating increase in County wide SLBE utilization in County wide contracts*
 - OSBO staff is collaborating with RC Directors to identify current vendors to become certified SLBEs
- ii. *Continued review of PDT SLBE Contractual Compliance*
 - *PDT SLBE Participation Update and Payment Invoices*

- ***Business Development***

- i. *OSBO Website Highlights*
- ii. *Highlighted Articles*
 - ❖ *Firm's Featured Stories*
 - *DAD N Associates, LLC – District 3*
 - *Brownstone Construction Group, LLC – District 4*
- iii. *Attended weekly 1 Million Cups – Columbia*
- iv. *Coordinated the Small Business Compliance and Legal Issues Workshop, January 24*
 - ❖ *38 Registered, 44 Attended*
- v. *Coordinated and participated in the Small Business Certification Workshop, February 11*
 - ❖ *63 Registered, 83 Attended*
- vi. *Attended Dirt Road Package Bid Opening, January 30*

- ***Certification & Compliance:***

(Projects Completed)

- i. *Attended Richland County Dirt Road I project Bid Opening*
- ii. *Attended Pre-Bid workshop for SERN project*
- iii. *Assisted in hosting OSBO Legal workshop*
- iv. *Richland Library and OSBO hosted speakers from various governmental agencies to explain how and why small businesses should become certified. Business owners learned how to easily navigate the certification process and had an opportunity to discuss with the presenting agencies the benefits of becoming a certified vendor*
- v. *Completed 2 certifications with 2 new certification pending and 11 re-certification pending*
- vi. *Reconciled multiple undocumented payments (time and month information is pulled)*
 - ❖ *Number of payments due to prime, 25*
 - ❖ *Number of payments due to subcontractors, 99*

- ***Program Coordinator***

- i. *Attended Richland County Dirt Road I project Bid Opening*

- ii. *Attended Pre-Bid workshop for SERN Project*
- iii. *Assisted in hosting OSBO Legal Workshop*
- iv. *Moderator at the certification workshop. Richland Library and OSBO hosted speakers from various governmental agencies to explain how and why small businesses should become certified.*
- v. *Assisted in increasing workshop attendee numbers*
- vi. *Development of the 1st OSBO monthly newsletter*
- vii. *Redesign of the OSBO Brochure*

TRANSPORTATION PROGRAM UPDATE

◇ Council Approvals:

- None

◇ Preconstruction Update:

- *Procurement Items – Broad River Neighborhood and Dirt Road Package I (7 roads). Recommendation to award will go to Transportation Ad Hoc on 2-26-19, bids for the Southeastern Neighborhood Improvement Project (SERN) were opened on 2-20-19. Dirt Road Package J (6 roads), a Resurfacing package, Polo Shared Use Path, and Harrison Sidewalk will be advertised in March, followed by the North Springs/Harrington Intersection. Atlas Road Widening and Greene Street 2 are tentatively scheduled to be advertised for construction in late May 2019.*
- *Blythewood Widening Phase 1 – The PDT is actively procuring Right of Way. 95% Complete plans were delivered from the OET on 1-11-19. PDT coordinating with Town of Winnsboro regarding their waterline relocation.*
- *Bull/Elmwood Intersection – Right of Way acquisition is in process. 95% complete plans have been submitted to SCDOT. Coordination with business owners is ongoing.*
- *Garners Ferry/Harmon, and Screaming Eagle Percival Intersections – 95% complete plans were submitted to SCDOT on August 23, 2018 for initial review. Right of Way Acquisition is complete.*
- *Shop Road Widening – Right of Way Acquisition has been authorized to proceed by SCDOT. PDT has recommended changing eastern termini from S. Beltline to Mauney Drive since that section is already 5 lanes and would require Railroad coordination (total estimated cost greater than \$3 million)*
- *Shop Road Extension Phase 2 – Design work to include surveys and traffic counts continues.*
- *Greene Street Phase 2 – Design remains approximately 99% complete. Detailed design is being coordinated with the railroad and one drainage outfall location. Project critical items remain Railroad Agreements and County/City IGA.*
- *Decker/Woodfield Neighborhood Plan – 95% complete plans for Chatsworth Connector and Faraway Sidewalks are under review by the PDT. Median and drive closure/consolidations being studied with public meeting in Summer/Fall 2019 planned.*
- *Trenholm Acres/Newcastle Neighborhood Plan – Pending Council approval for Public Meeting Executive Summary, OET will begin final design studies.*
- *Gills Creek Greenway – Phase 2 and 3 design continues.*
- *Bikeways – Calhoun Street Diet to be presented to Transportation Ad Hoc on 2-26-19 followed by presentation to City Council. City has committed to maintenance of Sharrow marking on numerous roads, design likely to begin soon.*

◇ Construction Update

- Clemson Road Widening – Construction has begun.
- North Main Street – Both the SCE&G and Joint Use utility duct work are essentially complete. The waterline relocation and sewerline rehabilitation are also essentially complete. Contractor continues to raise the roadway profile from Anthony to railroad trestle.
- Shop Road Extension Phase 1 – The entire project is nearly complete. A tentative completion date is 3-31-19.
- 3 Rivers Greenway – Installation of the concrete pathway is now 95% complete. The 900' section of elevated boardwalk in the vicinity of the rapids is 90% complete. Construction of a 30' bridge over the Mill Race abutment is scheduled to begin in the next few weeks. Work is progressing on the bathrooms, ranger station, and parking lot which is now paved.
- Magnolia/Schoolhouse Sidewalks – Construction continues.
- Dirt Road Packages G and H (9 roads) – Construction continues.
- Koon Sidewalk – PDT coordinating with contractor to establish a Notice to Proceed to construction date.
- Pelham/Tryon Sidewalks – Construction nearly complete and contractor is addressing final items.
- Resurfacing Package O (39 roads) – Construction continues.
- Resurfacing Package P (57 roads) – Construction continues.
- Pedestrian Improvement Projects – Construction to begin in the next few weeks.
- Candlewood NIP Phase 3 – Construction to begin in the next few weeks.

◇ Miscellaneous:

- Public Meetings:
 - ❖ Smith/Rocky Branch A, B, C Greenways: February 13 and February 21, 2019
 - ❖ Lower Richland Boulevard Widening: February 28, 2019, 5:00 – 7:00, Sheriff's Substation at 2615 Lower Richland Blvd.
 - ❖ Broad River Corridor NIP: March 7, 2019, 5:00 – 7:00, Virginia Wingard Methodist Church, 1500 Broad River Road

Mr. Gordge stated he had received information regarding the future of the PDT and the potential of transitioning the handling of Penny Tax Projects in-house.

Mr. Beaty stated the PDT has a 5-year contract, which expires in November. At the Council Retreat, Dr. Thompson gave a presentation, and Council has been provided a memorandum and a potential organization chart. If Council decides to let the PDT expire, and go away, that Richland County could hire additional staff and take the program in-house. The life of the project would be expanded to 8 or more years. Other options would be to renegotiate with the current PDT or solicit bids from other PDTs. The work session tomorrow, will address those things.

The committee discussed the implications of the County taking the Penny Tax Program in-house, having their voices heard and potentially hiring an attorney. Several members stated their impression is that they are a voiceless committee, and that Council is not interested in hearing from them. It would appear the press is their best forum for being heard.

Mr. Beaty stated they have 40 full-time professionals working on the program, and 21 is managing inspection. In addition, they have 5 part-time employees, and a series of subcontractors that do the right-of-way, title opinions, appraisals, and exhibits.

THE COMET PROGRAM UPDATE

◇ COMET Memo

Service Changes: The service changes presented at last month's meeting were implemented on February 11, 2019. The next set of service enhancements will address time performance on various routes in the system, addition of service to Newberry, Batesburg-Leesville, Lexington, Sumter, minor revisions to local routes, and a revision to service in Blythewood, in May 2019.

The COMET has applied to install amenities at the following locations:

Shelters:

- *Stop 358, Bluff Windy WB*
- *Stop 467, Bluff Flamingo WB*
- *Stop 691 Decker O'Neil NB*
- *Stop 1238, Garners Ferry Brandon WB*

Benches:

- *Stop 786, Decker Trenholm SB*

The COMET's engineer is coordinating a meeting SCDOT to ease the concerns they have expressed with regard to the installation of simme seats. The COMET is trying to negotiate a blanket permit that will allow them to install these seats without a need to apply for individual permits.

The Board of Directors is considering a plan to add up to 175 shelters within the next 3 – 5 years.

COMET staff is continuing the review of their financial plan and evaluating options for financial sustainability, since the Penny funding will be exhausted by 2031.

All jurisdictions with service has some form of representation on the Board of Directors, with the Town of Blythewood making an appointment this month. Arcadia Lakes is the only Richland County jurisdiction without COMET service.

- It was requested to provide the ridership numbers at the next committee meeting.
- The question was posed, if we are trying to expand the system to get more rider, why terminate the service on weekends and holidays for those expanded areas? Is there any way for those expanded routes to run 7 days with a reduced schedule? *It would be based on the demand, and it is Mr. Andoh's understanding the demand from the Eastover/Lower Richland community is very limited.*
- ◇ DBE Report December 2018 and January 2019 – Mr. Andoh stated Transdev Services, Inc.'s goal is to be at 25.9% by June 2020. At this time they are at 25.6%.

OTHER BUSINESS – A discussion regarding the subgroups in the committee was held. It will be brought back for action at the next meeting.

- Next Scheduled Meeting: February 25, 2019 – 2020 Hampton Street

ADJOURN – The meeting adjourned at approximately 6:45 PM



Transportation Penny Advisory Committee Report

OSBO
Manager's Report

March 19
2019

1. Executive Summary:

This report is submitted pursuant to Ordinance (s) 049-13HR and 058-16HR to ensure that the OSBO team provides support to the County to ensure that the SLBE has equal opportunity to participate in County contracts for all six (6) Industry Categories.

Primary Industry Category					
Construction Services	Professional Services	Non-Professional Services	Engineering Services	Architectural Services	Wholesale Operations

2. Purpose:

The purpose of this report is to manage the ongoing requirements of the Ordinance(s), improving and creating new Standard Operating Procedures (SOPs), and ensuring payment to contracted SLBEs.

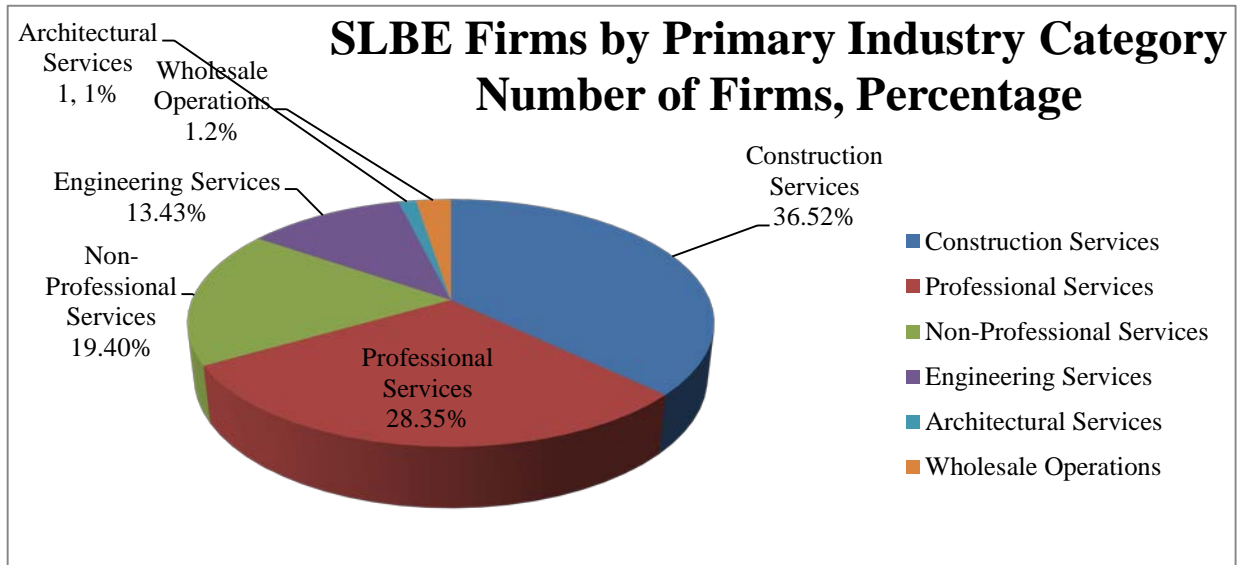
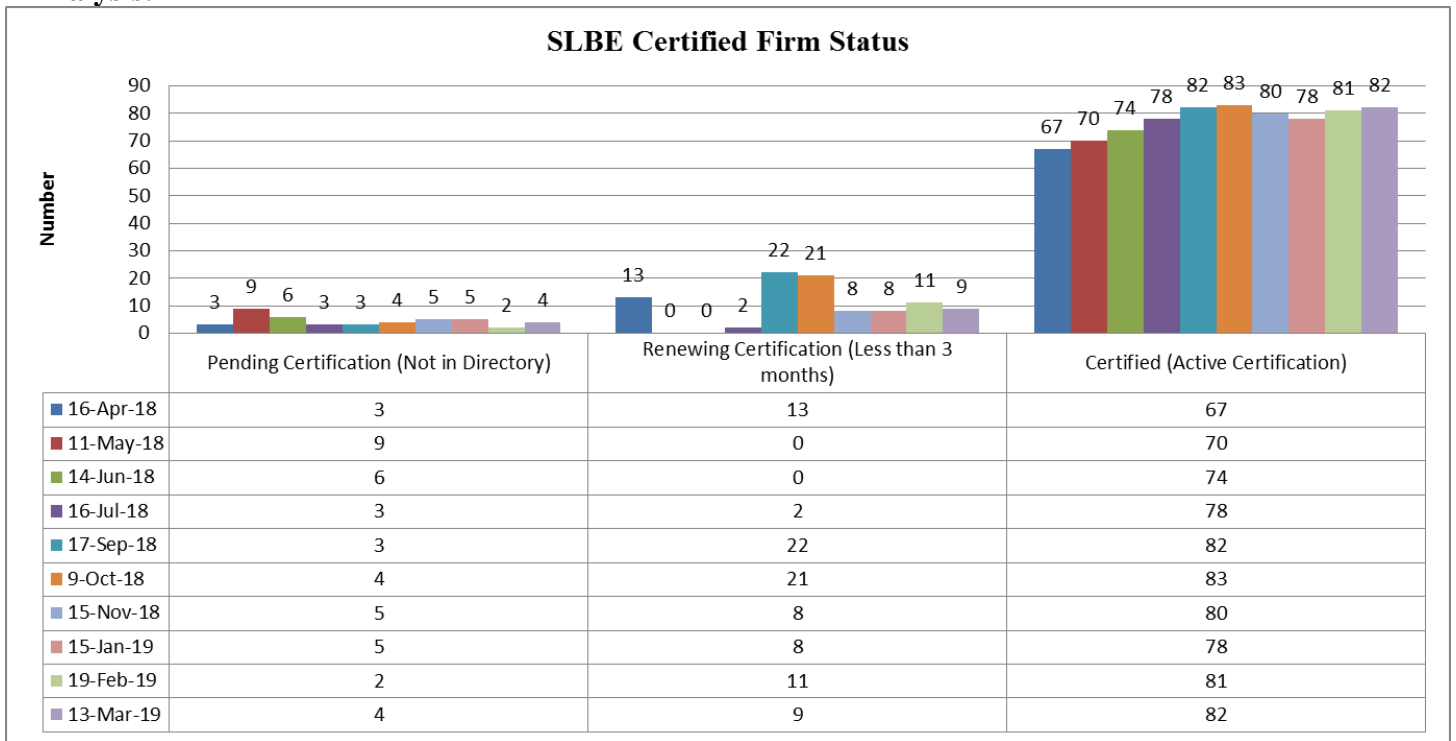
3. Office of the Small Business Opportunity Cross Functional Team

Team Matrix		
Name	Department	Title
<i>Christine Keefer</i>	<i>GCS</i>	<i>GCS Director</i>
<i>Vacant</i>	<i>Transportation</i>	<i>Director of Transportation</i>
Erica Wade	OSBO	Manager of OSBO
Michelle Rosenthal	OSBO	Business Development Coordinator
Bryant Davis	OSBO/GCS	Asst. Director of GCS
Cheryl Cook	OSBO	Certification & Compliance Specialist
Jennifer Wladischkin	Procurement	Manager of Procurement
Yolanda Davis	Procurement	Contract Specialist
Allison Steele	Transportation	Assistant Director
Alicia Aull	Transportation	Senior Accountant
Nathaniel Miller	Transportation	Contract & Budget Manager

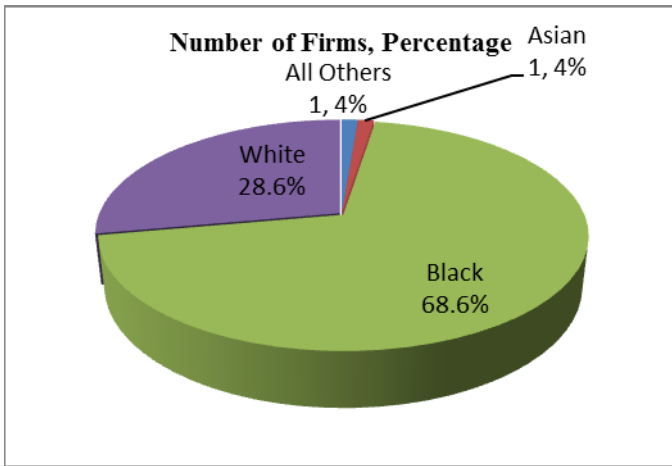
4. Goal Setting Committee (GSC)

Team Matrix		
Name	Department	Title
Erica Wade	OSBO	Manager of OSBO
Ross Tilton	PDT	Program Administrator
Cor'deija Horne	OSBO	Program Coordinator
Cheryl Cook	OSBO	Certification & Compliance Specialist
Jennifer Wladischkin	Procurement	Manager of Procurement
Gerald Walker	PDT	Estimator

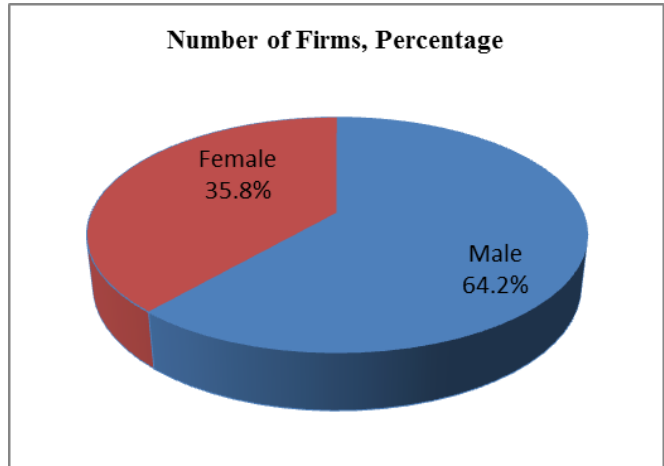
5. Analysis:



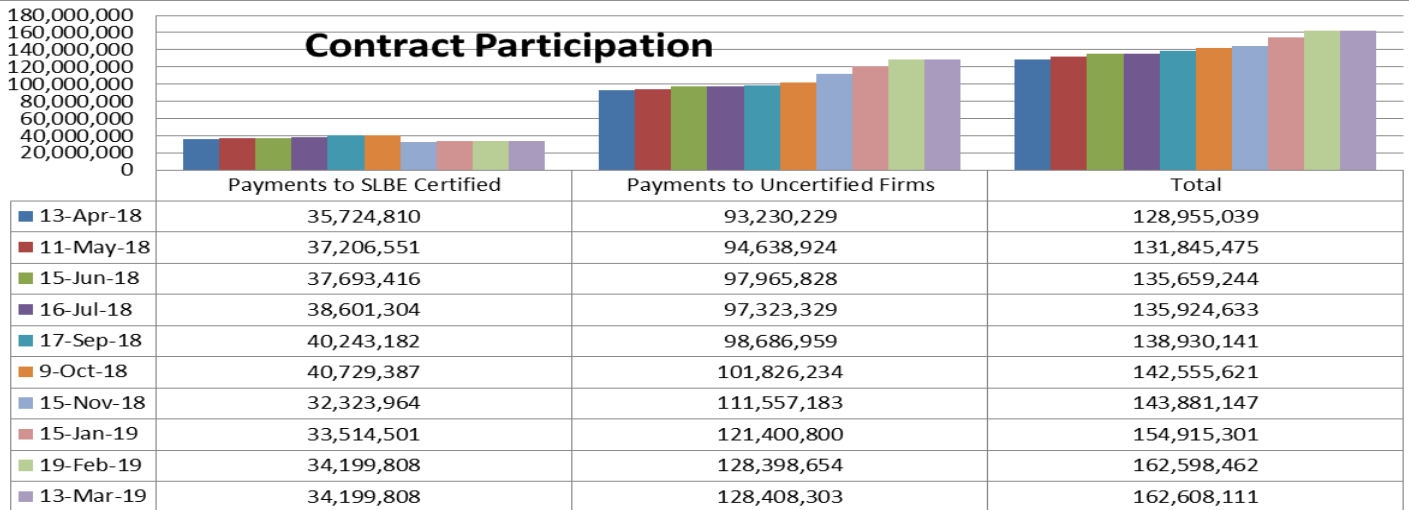
SLBE Firms by Ethnicity



SLBE Firms by Gender



Contract Participation



Contract Participation: January 1, 2012-March 19, 2019*

* Payments to Uncertified Firms - Include Prime contractors

PDT SLBE GOAL PARTICIPATION UPDATE 2018-2019

Project Name	Sheltered Market	SLBE Goal	DATE
2017 Dirt Roads Package H/I	No	4.05%	February 6, 2018
2017 Dirt Roads Package G	Yes	100%	February 22, 2018
2018 Resurfacing Project Package O	No	0%	March 2, 2018
Resurfacing Project Package P	No	0%	May 7, 2018
Sidewalk Package S-8	Yes	100%	April 19, 2018
Pedestrian Improvements at Intersections	No	12%	July 3, 2018
2018 Sidewalks – Koon Rd. & Farmview St.	Yes	100%	July 18, 2018
2016 PDT Sidewalks-Clemson Road	Yes	100%	October 2, 2018
2018 Richland County Dirt Roads Package I	No	5.95%	October 19, 2018
SERN NIP	No	17.3%	November 15, 2018
2018 Richland County Dirt Roads Project 7 Road Group	No	11%	December 31, 2018
OET Sidewalks – Polo Road	No	25%	January 17, 2019
Sidewalk Package S-11	No	22%	January 28, 2019
Richland County Resurfacing Package Q	No	0%	February 26, 2019
North Springs and Harrington Intersection Improvements	No	15%	March 13, 2019

6. Department Outlook:

- i. Facilitating increase in County wide SLBE utilization in County wide contracts
 - OSBO staff is collaborating with RC Directors to identify current vendors to become certified SLBEs
- ii. Continued review of PDT SLBE Contractual Compliance
 - PDT SLBE Participation Update and Payment Invoices

• Business Development

- i. OSBO Website Highlights
- ii. Highlighted Articles
 - Firm’s Featured Stories
 - DAD N Associates, LLC – District 3
 - Brownstone Construction Group, LLC – District 4
- iii. Attended weekly 1 Million Cups – Columbia
- iv. Coordinated the RFPs and RFQs: The Alphabet Soup of Procurement Workshop, February 20
 - 63 Registered, 38 Attended

INTERNAL TECHNICAL WORKSHOPS	DATE
Contract Compliance Payment Reporting	Feb 8
Surveyor and Blue Print	Mar 28
Insurance and Bond Requirements	Apr 18
Relationship Between Prime & Subcontractor (Bid -Awards)	May 16
Dirt Roads, Clearing, storm drain, paving, grading road, etc.	Jun 20
Pavement (Striping and Signage)*	Jul 18
Improvement Projects (Sidewalks and Bookkeeping)	Aug 15
Hauling (Resurfacing)	Sep 19
Concrete & Masonry	Oct 17
Safety	Nov 21
Traffic Control	Dec 19

INTERNAL ADMINISTRATIVE WORKSHOPS	DATE
Understanding the Richland County Ordinance	Jan 17
Contract Compliance Payments	Feb 8
Small Business Compliance and Legal Issues	Mar 22
Cash Flow	Apr 10
Richland Renaissance for the Small Business Owner	May 15
Why Get Certified	June 20
Workman’s Compensation and Insurance*	July 18
Marketing 101	Aug 13
Small Business License Requirement	Sep 19
Ordinance Review	Oct 17
Richland County Procurement Process	Nov 7
Funding Resources for Small Businesses	Dec 19

***Denotes cancelled workshop due to low registration**

- **Certification and Compliance**

Projects Completed

i. OSBO has a new Certification and Compliance Specialist

ii. Completed two (2) new certifications with one (1) new certification pending and nine (9) re-certification pending

iii. Reconciled multiple undocumented payments (time and month information is pulled)

- Number of payments due to prime, 26
- Number of payments due to subcontractors, 84

- **Program Coordinator**

i. Completed March issue OSBO Newsletter

ii. In conjunction with PIO created a new design for future newsletters

iii. Discuss potential small business training course and incubator

iv. Update check registers provided in March

Transportation Department Update

Council Approvals

- Trenholm Acres/Newcastle Public Meeting Summary and design recommendations
- Blythewood Area Improvements (McNulty Street) Public Meeting Summary and design recommendations
- Percival Road Service Order to perform Subsurface Utility Engineering services
- Decker/Woodfield NIP driveway modifications and landscaped median locations (draft)
- Town of Blythewood Priorities resolution
- Atlas Widening Utility Agreement with SCE&G
- Clemson/Sparkleberry Intersection Design Service Order to finalize design
- Broad River Road Widening Design Service Order to make design adjustments to minimize impacts
- Recommendations to Award to Construction Broad River NIP, SERN, and Dirt Road Package I

Pre-Construction Update

- Procurement Items –Dirt Road Package J (6 roads), Resurfacing package Q, Polo Shared Use Path, and Harrison Sidewalk will be advertised in March, followed by the North Springs/Harrington Intersection. Atlas Road Widening and Greene Street 2 are tentatively scheduled to be advertised for construction in late May 2019.
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- Shop Road Extension Phase 2 – Design work to include surveys and traffic counts continues.
- Greene Street Phase 2 – Design remains approximately 99% complete. Detailed design is being coordinated with the railroad and one drainage outfall location. Project critical items remain Railroad Agreements and County/City IGA.
- Decker/Woodfield Neighborhood Plan – 95% complete plans for Chatsworth Connector and Faraway Sidewalks are under review by the PDT. Median and drive

closures/consolidations being studied with public meeting in Summer/Fall 2019 planned.

- Gills Creek Greenway – Phase 2 and 3 design continues.

Construction Update

- Clemson Road Widening – Construction has begun to include clearing and grubbing.
- North Main Street – Contractor continues to raise the roadway profile from Anthony to railroad trestle. Drainage installation progressing north of Sunset.
- Shop Road Extension Phase 1 – The entire project is nearly complete. A tentative completion date is March 31, 2019.
- 3 Rivers Greenway – Installation of the concrete pathway is now 95% complete. The 900' section of elevated boardwalk in the vicinity of the rapids is 90% complete. Construction of a 30' bridge over the Mill Race abutment has begun. Work is progressing on the bathrooms, ranger station, and parking lot which is now paved.
- Magnolia/Schoolhouse Sidewalks – Construction continues.
- Dirt Road Packages G and H (9 roads) – Construction continues.
- Koon Sidewalk – A Notice to Proceed to construction date of March 18, 2019 has been issued.
- Resurfacing Package O (39 roads) - Construction continues.
- Resurfacing Package P (57 roads) – Construction continues.
- Pedestrian Improvement Projects – Construction has begun.
- Candlewood NIP Phase 3 - A Notice to Proceed to construction date of March 18, 2019 has been issued.

Miscellaneous

- The PDT will present a Greenway Category Summary and Recommendations memorandum to Ad Hoc 3-26-19. Lincoln Tunnel is complete and 3 Rivers Greenway is essentially complete



March 21, 2019

To: Transportation Penny Advisory Committee
From: John Andoh, Executive Director/CEO
Subject: Transportation Penny Activities at The COMET

Ridership Report: January and February 2019 is attached.

Passenger Amenities: In the past month we applied for permits to install amenities at the following locations:

Shelters

- Stop 525, Devine Woodrow WB (replacement)
- Stop 1740, Gracern Betsy WB
- Stop 828, Hallbrook Ronson SB
- Stop 829, Ulmer 4020 Ulmer SB
- Stop 1042, Forest Percival WB

Benches

- Stop 595, Fairmont Caroline SB

Boarding & Alighting Area

- Stop 1144, Elmwood Park EB

The following improvements have been completed:

- Stop 1352, Lucius Midblock NB – boarding & alighting pad

Sites below are permitted and waiting for arrival or shelters:

- Stop 1660, Broad River Piney Wood NB
- Stop 235, Two Notch Roof WB
- Stop 1238, Garners Ferry Brandon WB
- Stop 358, Bluff Windy WB
- Stop 691, Decker O'Neil NB
- Stop 1257, Bull Confederate SB (replacement)

Stop 231, Two Notch Windover SB (replacement)

Staff continues to review the financial plan for The COMET and evaluate options for financial sustainability, since The COMET will exhaust all of its funding by 2031. Full Penny Tax collections will end in 2028 and the final receipt will occur in 2029, which is half to get to the final \$300,991,000. Review of the funding intergovernmental agreement will take place this fiscal year.

The mid-year budget revision for FY 2019 is attached.

Staff is starting to prepare for the upcoming May service change. The preliminary list of changes are attached.

Staff will provide copies of the Rider's Guide/System Map at the meeting.

For information regarding this staff report, please contact John Andoh, Executive Director/CEO at (803) 255-7087 or email john.andoh@catchthecomet.org.

Ridership Report

January		2018		2019			Difference from Previous Year		
Route	Description	Boardings	Boardings per vehicle hour	Boardings	Boardings Per hour or Trip [Efficiency]	Subsidy per passenger	Farebox Recovery Ratio	Boardings	Efficiency
Systemwide totals	All Boardings Total	221,109		234,224				13,115	
	Fixed-Route Total	215,747	10.6	225,604	13.3	\$ 4.39	17.4%	9,857	2.7
	Weekday Service	184,809	12.1	183,606	13.9	\$ 4.17	18.1%	-1,203	1.8
	Saturday Service	18,702	12.3	20,132	12.3	\$ 4.82	16.1%	1,430	0.0
	Sunday Service	12,236	7.3	21,866	10.4	\$ 5.84	13.7%	9,630	3.2
	Flex Route	347	1.1	1,496	4.6	\$ 14.57	6.0%	1,149	3.5
	DART	5,362	2.1	6,574	2.2	\$ 35.66	16.9%	1,212	0.1
Special Services	Proterra Electric Vehicle			441					
	Gamecock Express		-	0	#0 IV/0!				
	COMET @ Night Uber			54	N/A	N/A	#0 IV/0!		
	COMET @ Night Lyft			71	N/A	N/A	#0 IV/0!		
	COMET To The Market Uber			1,210	N/A	N/A	#0 IV/0!		
	COMET To The Market Lyft			270	N/A	N/A	#0 IV/0!		
	COMET Vanpool			0	N/A	\$ -	#0 IV/0!		
	BikeShare from COMET Stations			0	N/A	\$ -	#0 IV/0!		
Weather		⚡ Ave high 55°; Ave low 30°; Ave temp 43°. ⬆️ 7 days of rain (2.42 inches)		⚡ Ave high 69°; Ave low 35°; Ave temp 47°. ⬆️ 10 days of rain (3.01 inches)					
Events and Occurances		New Year Day, MLK Holiday, Service Change (01/15), Detour on Route 6 (01/10), Snow (01/16 - 01/17)		New Year Day (Sunday service), MLK Holiday (01/21, Sunday service), new route (01/28, 92X), fare change (01/28)					
Service weekdays		23		21					
Service Saturdays		4		4					
Service Sundays		4		6					
Average weekday boardings		8,035		8,743				708	
Average Saturday		4,676		5,033				358	
Average Sunday boardings		3,059		3,644				585	
KEY	No Data (Not in service)	Not to standard	<66% of Standard	>133% of Standard					
Monday through Friday									
Corridor					≥18	≤\$3	≥20%	Boardings	Efficiency
101 North Main		18,787	22.8	19,456	23.9	\$2.04	31.3%	669	1.1
201 Rosewood		7,345	8.8	6,311	12.7	\$4.64	16.6%	-1,034	3.9
301 Farrow		10,800	13.4	12,364	19.6	\$2.68	25.7%	1,564	6.2
401 Devine		15,558	18.6	14,433	20.8	\$2.47	27.3%	-1,125	2.2
501 Two Notch		17,409	21.3	16,828	26.3	\$1.76	34.4%	-581	5.0
601 Shop Road		9,741	11.6	9,852	17.0	\$3.24	22.2%	111	5.4
701 Forest Drive		8,351	19.8	16,011	23.0	\$2.14	30.1%	7,660	3.2
15 Forest Drive		8,518	15.8						
801 Broad River				18,428	24.9	\$1.91	32.6%	18,428	24.9
34 Broad River		15,485	18.3						
Local					≥12	≤\$5	≥15%	Boardings	Efficiency
Rt. 6 Eau Claire		4,710	13.5	5,203	17.1	\$3.21	22.4%	493	3.6
Rt. 11 Fairfield		6,076	15.4	4,266	8.9	\$6.98	11.7%	-1,810	-6.5
Rt. 12 Edgewood		6,983	20.9	6,222	21.5	\$2.37	28.1%	-761	0.6
Rt. 26 West Columbia		2,326	27.3	2,193	12.6	\$4.68	16.5%	-133	-14.7
Rt. 28 Airport		1,743	12.4	4,563	23.0	\$2.15	30.1%	2,820	10.6
Rt. 42 Millwood Ave		5,224	14.9	4,927	16.4	\$3.39	21.5%	-297	1.5
Rt. 45 Leesburg-Hazelwood		8,959	20.7	8,258	15.7	\$3.56	20.6%	-701	-5.0
Rt. 55 Sandhills		3,344	8.7	4,147	12.0	\$4.96	15.7%	803	3.3

January		2018		2019				Difference from Previous Year	
Route	Description	Boardings	Boardings per vehicle hour	Boardings	Boardings Per hour or Trip [Efficiency]	Subsidy per passenger	Farebox Recovery Ratio	Boardings	Efficiency
Rt. 75	Decker-Parklane	2,921	9.4	5,171	10.7	\$5.67	14.0%	▲ 2,250	▲ 1.3
Rt. 84	Bush River/St. Andrews			5,117	15.9	\$3.52	20.8%	▲ 5,117	▲ 15.9
Rt. 34b	St. Andrews	7,895	19.4						
Rt. 88	Beltline Crosstown	2,388	7.9	2,607	7.5	\$8.46	9.9%	▲ 219	▼ -0.4
Connector/Shuttle				≥8	≤\$8	≥10%		Boardings	Efficiency
Rt. 1	Soda Cap 1	1,309	4.5	1,006	3.2	\$21.14	4.2%	▼ -303	▼ -1.3
Rt. 2	Soda Cap 2	662	2.3	800	2.5	\$26.83	3.3%	▲ 138	▲ 0.2
Rt. 3	Soda Cap 3								
Rt. 5	Fort Jackson Special	320	4.3						
Rt. 22	Harden	1,225	3.6	1,146	4.5	\$14.89	5.8%	▼ -79	▲ 0.9
Rt. 32	North Main - Hard Scrabble	4,063	11.3	2,780	9.2	\$6.75	12.1%	▼ -1,283	▼ -2.1
Rt. 57L	Killian-Clemson Local			639	2.5	\$27.79	3.2%	▲ 639	▲ 2.5
Rt. 63	Bluff	2,282	3.9	92	1.7	\$41.00	2.2%	▼ -2,190	▼ -2.2
Rt. 74 (frm. 1)	Harrison-Trenholm	1,962	13.5	1,328	7.4	\$8.68	9.6%	▼ -634	▼ -6.1
Rt. 76	Fort Jackson	353	3.4	591	3.9	\$17.15	5.1%	▲ 238	▲ 0.5
Rt. 77	Polo Road	486	4.6	1,128	5.3	\$12.52	6.9%	▲ 642	▲ 0.7
Rt. 83L	St. Andrews Local			1,518	5.4	\$12.17	7.1%	▲ 1,518	▲ 5.4
Rural				≥5	≤\$12	≥10%		Boardings	Efficiency
Rt. 46	Lower Richland Blvd	1,891	5.8	1,812	6.3	\$10.37	8.2%	▼ -79	▲ 0.5
Rt. 47	Eastover	2,434	6.2	2,637	7.6	\$8.39	9.9%	▲ 203	▲ 1.4
Rt. 97									
Express				≥10/trip	≤\$5	≥15%		Boardings	Efficiency
Rt. 44X									
Rt. 52X	Blythewood Express	357	2.5	231	1.2	\$56.43	1.6%	▼ -126	▼ -1.3
Rt. 53X	Killian Road Express			613	2.2	\$30.66	2.9%	▲ 613	▲ 2.2
Rt. 82X	Harbison Express			928	3.4	\$19.62	4.5%	▲ 928	▲ 3.4
Rt. 92X	12th Street Ext. Express			0	0.0		0.0%	▲ 0	▲ 0.0
Rt. 93X								▲ 0	▲ 0.0
Demand Response/Flex				≥3	≤\$30	≥10%		Boardings	Efficiency
Route 13	Northeast Flex	-	0.0					▲ 0	▲ 0.0
Rt. 31	Denny Terrace	2,555	12.1	1,019	8.7			▼ -1,536	▼ -3.4
Rt. 62	Hopkins	347	1.1	304	2.1			▼ -43	▲ 1.0
DART	ADA Paratransit	5,004	2.1	5,840	2.2	\$32.03	6.5%	▲ 836	▲ 0.2
Saturday									
Corridor				≥18	≤\$3	≥20%		Boardings	Efficiency
101	North Main	1,872	29.4	2,262	20.8	\$2.48	27.2%	▲ 390	▼ -8.7
201	Rosewood	576	9.5	565	10.6	\$5.72	13.9%	▼ -11	▲ 1.2
301	Farrow	785	13.7	958	17.5	\$3.12	22.9%	▲ 173	▲ 3.7
401	Devine	1,368	22.5	1,211	19.8	\$2.64	26.0%	▼ -157	▼ -2.7
501	Two Notch	1,610	26.5	2,107	34.4	\$1.13	45.1%	▲ 497	▲ 7.9
601	Shop Road	939	9.2	752	8.9	\$6.98	11.7%	▼ -187	▼ -0.3
701	Forest Drive	975	32.1	2,176	34.1	\$1.15	44.7%	▲ 1,201	▲ 2.0
15		1,069	11.3						
801	Broad River			2,299	17.8	\$3.03	23.4%	▲ 2,299	▲ 17.8
34		2,134	17.4						
Local				≥12	≤\$5	≥15%		Boardings	Efficiency
Rt. 6	Eau Claire	242	5.82	474	9.5	\$6.54	12.4%	▲ 232	▲ 3.6
Rt. 11	Fairfield	609	10.0	661	8.2	\$7.74	10.7%	▲ 52	▼ -1.9
Rt. 12	Edgewood	1,000	19.2	1,119	19.0	\$2.79	24.9%	▲ 119	▼ -0.2
Rt. 26	West Columbia			65	3.4	\$19.64	4.5%	▲ 65	▲ 3.4
Rt. 28	Airport			78	3.3	\$20.20	4.4%	▲ 78	▲ 3.3
Rt. 42	Millwood Ave	723	13.7	787	14.8	\$3.86	19.3%	▲ 64	▲ 1.1
Rt. 45	Leesburg-Hazelwood	1,159	19.6	1,099	18.9	\$2.80	24.8%	▼ -60	▼ -0.6
Rt. 55	Sandhills	722	13.3	662	11.5	\$5.24	15.0%	▼ -60	▼ -1.8
Rt. 75	Decker-Parklane	56	1.9	508	9.0	\$6.99	11.8%	▲ 452	▲ 7.1
Rt. 84	Bush River/St. Andrews			591	11.3	\$5.32	14.8%	▲ 591	▲ 11.3
Rt. 34b	Bush River	821	14.9						
Rt. 88	Beltline Crosstown	283	5.2	127	3.8	\$17.48	5.0%	▼ -156	▼ -1.4
Connector/Shuttle				≥8	≤\$8	≥10%		Boardings	Efficiency
Rt. 1	Soda Cap 1	283	4.4	222	3.2	\$21.30	4.2%	▼ -61	▼ -1.2
Rt. 2	Soda Cap 2	179	2.8	202	2.9	\$23.50	3.8%	▲ 23	▲ 0.1
Rt. 3	Soda Cap 3								
Rt. 5	Fort Jackson Special	205	6.9						
Rt. 22	Harden	191	3.2	78	2.4	\$28.85	3.1%	▼ -113	▼ -0.8
Rt. 32	North Main - Hard Scrabble	498	7.9	467	8.1	\$7.78	10.6%	▼ -31	▲ 0.2

January		2018		2019			Difference from Previous Year		
Route	Description	Boardings	Boardings per vehicle hour	Boardings	Boardings Per hour or Trip [Efficiency]	Subsidy per passenger	Farebox Recovery Ratio	Boardings	Efficiency
Rt. 57L	Killian-Clemson Local			92	1.8	\$38.02	2.4%	92	1.8
Rt. 76	Fort Jackson	71	5.0	97	3.5	\$19.18	4.6%	26	-1.5
Rt. 77	Polo Road	27	1.9	102	3.9	\$17.36	5.1%	75	2.0
Rt. 83L	St. Andrews Local			192	4.2	\$15.85	5.5%	192	4.2
Express					≥10/trip	≤\$5	≥15%	Boardings	Efficiency
Rt. 82X	Harbison Express			179	3.5	\$19.36	4.6%	179	3.5
Rt. 92X									
Demand Response/Flex					≥3	≤\$30	≥10%	Boardings	Efficiency
Rt. 31	Denny Terrace	305	8.3	81	2.6			-224	-5.7
DART	ADA Paratransit	223	2.6	317	2.3	\$30.83	7.5%	94	-0.3
Sunday									
Corridor					≥18	≤\$3	≥20%	Boardings	Efficiency
101	North Main	1,332	16.8	2,783	17.0	\$3.22	22.3%	1,451	0.3
201	Rosewood	374	4.9	432	5.4	\$12.11	7.1%	58	0.5
301	Farrow	497	7.0	984	12.7	\$4.64	16.6%	487	5.7
401	Devine	880	11.6	1,427	15.6	\$3.61	20.4%	547	4.0
501	Two Notch	1,028	13.5	2,201	24.0	\$2.02	31.4%	1,173	10.4
601	Shop Road	643	5.0	1,092	8.7	\$7.24	11.3%	449	3.6
701	Forest Drive	667	21.9	2,448	25.6	\$1.84	33.5%	1,781	3.6
15		721	6.1						
801	Broad River			2,787	14.4	\$3.97	18.9%	2,787	14.4
34	Broad River	1,393	9.1						
Local					≥12	≤\$5	≥15%	Boardings	Efficiency
Rt. 6	Eau Claire	186	3.6	530	7.1	\$9.09	9.2%	344	3.5
Rt. 11	Fairfield	379	5.0	756	6.2	\$10.43	8.1%	377	1.2
Rt. 12	Edgewood	471	7.2	1,055	11.4	\$5.29	14.9%	584	4.1
Rt. 42	Millwood Ave	492	7.5	812	10.2	\$6.03	13.3%	320	2.7
Rt. 45	Leesburg-Hazelwood	689	9.3	1,149	13.2	\$4.42	17.3%	460	3.9
Rt. 55	Sandhills	401	5.9	683	7.9	\$8.04	10.3%	282	2.0
Rt. 75	Decker-Parklane	28	0.9	388	4.6	\$14.51	6.0%	360	3.6
Rt. 84	Bush River/St. Andrews			702	9.0	\$6.96	11.7%	702	9.0
Rt. 34b	Bush River	616	8.9						
Rt. 88	Beltline Crosstown	185	2.7	178	3.6	\$18.77	4.7%	-7	0.8
Connector/Shuttle					≥8	≤\$8	≥10%	Boardings	Efficiency
Rt. 1	Soda Cap 1								
Rt. 2	Soda Cap 2								
Rt. 3	Soda Cap 3								
Rt. 5	Fort Jackson Special	181	4.9						
Rt. 22	Harden	140	1.9	122	2.5	\$27.63	3.2%	-18	0.6
Rt. 32	North Main - Hard Scrabble	655	8.3	578	6.7	\$9.62	8.8%	-77	-1.6
Rt. 76	Fort Jackson	64	4.5	202	4.9	\$13.55	6.4%	138	0.4
Rt. 77	Polo Road	14	1.0	12	0.3	\$232.21	0.4%	-2	-0.7
Rt. 83L	St. Andrews Local			280	4.1	\$16.33	5.4%	280	4.1
Express					≥10/trip	≤\$5	≥15%	Boardings	Efficiency
Rt. 82X	Harbison Express			265	3.4	\$19.63	4.5%	265	3.4
Rt. 92X									
Demand Response/Flex					≥3	≤\$30	≥10%	Boardings	Efficiency
Rt. 31	Denny Terrace	200	4.3	92	2.6			-108	-1.7
DART	ADA Paratransit	135	1.6	417	1.8	\$39.23	5.5%	282	0.2

Central Midlands Regional Transit Authority
Condensed Statement of Financial Position
Period Ended 12/31/18

	Actual PTD 12/31/2018	Actual YTD 12/31/2018	Budget YTD FY 2019
Revenues:			
Passenger Fares/Revenue Contracts	181,084	1,312,347	1,400,500
Special (Advertising, Interest, Rental, Etc)	13,557	35,488	18,600
Admin/Misc	5,500	32,510	30,250
Local (The Penny)	1,537,925	8,829,743	9,028,647
State (SCDOT)	-	-	375,011
Federal	60,652	203,971	1,527,943
Total Revenue	\$ 1,798,719	\$ 10,414,059	\$ 12,380,950
Expenses:			
Contract Operator	1,180,975	7,053,203	8,222,972
Federal	8,716	276,754	1,919,697
Depreciation	240,068	1,434,523	1,300,000
Fuel	128,585	884,208	877,500
Salaries and Fringes	100,777	601,169	594,566
Professional Services	90,018	549,200	315,000
Utilities	12,978	65,382	74,000
Other Operating Expenses	55,419	345,564	238,130
Total Expenses	\$ 1,817,537	\$ 11,210,004	\$ 13,541,865
Net Income (Loss) From Operations:	\$ (18,818)	\$ (795,945)	\$ (1,160,915)
Cash:			
Wells Fargo			
Petty Cash		172	
Operating Acct		2,841,014	
South Carolina Community Bank			
Operating Reserve Funds	2,182,634		
Capital Reserve Funds	2,679,593	4,862,226	
Local Gov't Investment Pool			
Emergency Reserve	6,811,259		
Operating Reserve Funds	6,811,259	13,622,517	
Total Cash		\$ 21,325,930	
Total Assets		\$ 56,155,129	
Total Liabilities		\$ 3,077,021	



Financial Highlights FY 2019

Month End Dec 2018

50.00% of fiscal year completed

✈ Net Income (Loss)

- Month ~ (\$19K) YTD ~ (\$796K)

✈ Total Revenue:

- YTD ~ \$10.41M compared 6/12th of annual budget at ~\$12.38M; total YTD collections average ~42% of annual budgeted amount
 - ✓ Includes accrual for penny sales tax income: ~\$1.54M

✈ Total Expenses:

- YTD ~ \$11.21M compared to 6/12th of annual budget of \$13.54M; total YTD expenditures average ~ 41% of annual budget
 - YTD paid to Contract Operator since 7/1/2015 – current mo. ~\$46,142,701
 - ✓ Professional Contract services(#4361&4366):
 - Audit ~\$ 6,000
 - Legal (McNair, Sowell Gray et al) ~\$ -
 - Marketing
 - Chernoff ~\$12,498
 - Consultants
 - ABLE (disability certification) ~\$ 3,710
 - Alexis Feliciano (bus stop inventory) ~\$ 750
 - Leo Auger (oversight) ~\$ 6,305
 - ✓ Board Expenses (#4210):
 - No meeting in Dec 2018
 - ✓ Employee Training(#4202): ~\$ 3967
(includes per diem, flight, hotel, registration fees & related expenses)
 - Management of Transit Projects
 - ADA training
 - SC RFP Process
 - Fred Pryor Seminars

✈ Cash:

- Wells Fargo - Operating: ~\$ 2.84M
- OPTUS Bank Reserve Funds: ~\$ 4.86M
 - ✓ See Condensed Financial Summary for breakdown details
- Local Government Investment Pool (LGIP): ~\$13.62M
 - ✓ See Condensed Financial Summary for breakdown details
- Total collections of Penny Revenue since 2013:
 - ✓ thru Dec 1, 2018: \$89,907,950 of \$300,991,000 allocation

✈ Total assets

- ~\$56.16M which consists of cash, cash equivalents, accounts receivables, inventory, prepaid expenses and PPE

Central Midlands Regional Transit Authority
Balance Sheet
As of December 31, 2018

Assets

Current Assets

Petty Cash	172.45	
Cash: Operating (Wells Fargo)	2,841,014.14	
Cash: OPTUS Bank	2,182,633.87	
Cash: Payroll (Wells Fargo)	-	
CD: Capital Reserve Funding (OPTUS)	2,679,592.62	
Emergency Reserve Fund (LGIP)	6,811,258.68	
Operating Reserve Fund (LGIP)	6,811,258.68	
Accts Receivable: Local Gov't	142,400.73	
Accts Receivable: Ticket Sales	112,216.46	
Accts Receivable: Contract Services Revenue	24,627.21	
Accts Receivable - Deferred 1% Sales Tax	3,074,062.59	
Accts Receivable: 1% Sales Tax Est. Revenue	3,306,812.13	
Accts Receivable: Interest Revenue Earned	19,865.27	
Inventory	15,979.77	
Prepaid Insurance	86,923.61	
Prepaid Expenses	80,074.22	
Total Current Assets:		\$ 28,188,892

Fixed Assets

Land	1,772,521.78	
Building	14,244,042.99	
DART Vehicles	1,802,347.00	
Buses	18,713,621.88	
Automobiles	120,914.82	
Equipment	5,405,783.59	
Furniture & Fixtures	222,902.50	
Accumulated Depr.: Furniture & Fixtures	(145,306.35)	
Accumulated Depr.: Equipment	(3,048,762.42)	
Accumulated Depr.: Buildings	(5,822,237.31)	
Accumulated Depr.: Vehicles	(5,603,026.39)	
Accumulated Depr.: Land Improvements	(333.33)	
Total Fixed Assets:		\$ 27,662,469

Deferred Outflows of Resources

Deferred Outflows on Pensions	303,767.88	
Total Deferred Outflows of Resources:		\$ 303,768

Total Assets		\$ 56,155,129

Central Midlands Regional Transit Authority
Balance Sheet
As of December 31, 2018

Liabilities

Current Liabilities

Accounts Payable	1,353,951.90	
Salaries Payable	45,511.69	
State Health: Employee	(1,767.77)	
Dental: Employee	(20.58)	
Dental Plus: Employee	(349.66)	
Optional Life	(65.37)	
Dependent Life: Employee	2.25	
Supplemental LTD	(1.42)	
Optional Life Pretax	(40.20)	
State Tobacco Prem	20.00	
State Vision Plan	(86.53)	
MoneyPlus Admin: Employee	5.94	
Colonial Life Supplemental	(190.01)	
Supplemental Insurance - EE	(107.18)	
Accrued Annual Leave	37,698.23	
Total Current Liabilities		\$ 1,434,561

Deferred Inflows of Resources

Deferred Inflows on Pensions	105,512.00	
Total Deferred Inflows of Resources		\$ 105,512

Non Current Liabilities

Net Pension Liability	1,536,948.00	
Total Net Pension Liability:		\$ 1,536,948
Total Liabilities		\$ 3,077,021

Fund Balance

Fund Balance	52,789,844.88	
Net Assets-Current Year	(795,944.85)	
Fund Balance: Restricted for Vehicle	224,808.00	
Prior Period Adjustment	77,858.75	
Prior Period Adjustment Grant #210	1,400,156.00	
Prior Period Adjustment Restricted Cash	(618,615.00)	
Total Fund Balance:		\$ 53,078,108
Total Liabilities & Fund Balance:		\$ 56,155,129

**Central Midlands Regional Transit Authority
Statement of Income vs Budget
Period Ended December 31, 2018**

Fiscal Year % complete = 50.00%

	<i>Actual PTD</i>	<i>Actual YTD</i>	<i>Budgeted YTD (\$)</i>	<i>Variance (\$)</i>	<i>Annual Budgeted</i>	<i>(\$ of Budget remaining)</i>	<i>(%) of Budget</i>
	<i>12/31/2018</i>		<i>12/31/2018</i>	<i>Actual YTD vs Budget YTD</i>	<i>Amount</i>	<i>Actual YTD vs Annual Budget</i>	<i>Actual YTD vs Annual Budget</i>
Revenue:							
Passenger Revenue	171,855.61	1,074,182.70	1,225,000.02	150,817.32	2,450,000	1,375,817.34	44%
Advertising Revenue	528.75	3,757.50	3,600.00	(157.50)	7,200	3,442.54	52%
In Kind Revenue (Transit Center)*	5,000.00	30,000.00	30,000.00	-	60,000	30,000.00	50%
Contracted Services Revenue	9,228.66	83,961.44	75,000.00	(8,961.44)	150,000	66,038.56	56%
Local Revenue - Lexington Cty	-	154,203.30	100,500.00	(53,703.30)	201,000	46,796.70	77%
Interest Income	12,228.60	29,380.15	15,000.00	(14,380.15)	30,000	619.85	98%
1% Sales Taxes Revenue Earned	1,537,925.00	8,829,743.00	9,028,646.52	198,903.52	18,057,293	9,227,550.00	49%
OPT/SMTF 5339	-	-	301,742.52	301,742.52	603,485	603,485.00	0%
OPT Rural Program 5311 Revenue	-	-	73,267.98	73,267.98	146,536	146,535.96	0%
Federal Revenue - Capital: Non Prev Maint	11,885.00	110,370.00	791,782.50	681,412.50	1,583,565	1,473,195.00	7%
Federal Revenue - Capital: Prev. Maint	45,888.00	83,745.00	730,000.02	646,255.02	1,460,000	1,376,255.08	6%
Federal Revenue - Salaried Positions	2,879.00	9,856.00	6,160.02	(3,695.98)	12,320	2,464.08	80%
Rental Income	800.00	2,350.00	-	(2,350.00)	-	(2,350.00)	0%
Gain(Loss) Sale of Asset	-	1,605.50	-	(1,605.50)	-	(1,605.50)	#DIV/0!
Miscellaneous Income	500.24	904.12	250.02	(654.10)	500	(404.08)	181%
Total Revenues:	\$ 1,798,718.86	\$ 10,414,058.71	\$ 12,380,949.60	1,966,890.89	24,761,899	\$ 14,347,840.53	42%

Expenses:							
Salaries (Staff/Intern) & Other Paid Wages	77,087.59	461,380.38	455,677.02	(5,703.36)	911,354	449,973.66	51%
Fringe Benefits	23,689.77	139,788.34	138,888.48	(899.86)	277,780	137,991.62	50%
Dues/Subscriptions/Memberships	-	28,072.00	15,000.00	(13,072.00)	30,000	1,928.00	94%
Employee Training	3,967.25	33,457.85	25,000.02	(8,457.83)	50,000	16,542.19	67%
Marketing/Advertising/Promotional Material	20,565.63	59,278.05	40,000.02	(19,278.03)	80,000	20,721.99	74%
Office Expense	773.04	5,736.68	6,000.00	263.32	12,000	6,263.32	48%
Postage & Shipping	303.00	3,948.24	1,500.00	(2,448.24)	3,000	(948.24)	132%
Printing	15,098.15	61,154.90	4,999.98	(56,154.92)	10,000	(51,154.94)	612%

**Central Midlands Regional Transit Authority
Statement of Income vs Budget
Period Ended December 31, 2018**

Fiscal Year % complete = 50.00%

	<i>Actual PTD</i>	<i>Actual YTD</i>	<i>Budgeted YTD (\$)</i>	<i>Variance (\$)</i>	<i>Annual Budgeted</i>	<i>(\$ of Budget remaining)</i>	<i>(%) of Budget</i>
	<i>12/31/2018</i>		<i>12/31/2018</i>	<i>Actual YTD vs Budget YTD</i>	<i>Amount</i>	<i>Actual YTD vs Annual Budget</i>	<i>Actual YTD vs Annual Budget</i>
Board/Committee	-	2,261.02	7,500.00	5,238.98	15,000	12,738.98	15%
Transit Academy	-	3,215.77	1,500.00	(1,715.77)	3,000	(215.77)	107%
Contractor-Fixed Route	989,363.41	5,978,992.68	6,224,043.00	245,050.32	12,448,086	6,469,093.32	48%
Contractor-DART	191,536.40	1,074,135.44	1,350,000.00	275,864.56	2,700,000	1,625,864.56	40%
Contractor-Spcl Svc/Svc Enhancements	75.00	75.00	648,928.98	648,853.98	1,297,858	1,297,782.96	0%
5311 Rural Expenses	-	-	42,469.50	42,469.50	84,939	84,939.00	0%
Propane	56,297.56	385,275.78	420,000.00	34,724.22	840,000	454,724.22	46%
Vehicle Fuel	72,287.61	498,932.53	457,500.00	(41,432.53)	915,000	416,067.47	55%
Insurance - Vehicle	6,416.11	37,301.64	22,500.00	(14,801.64)	45,000	7,698.36	83%
Insurance - Facility	1,282.85	7,167.30	7,279.98	112.68	14,560	7,392.66	49%
Insurance-Tort Liability	1,503.98	8,221.72	4,600.02	(3,621.70)	9,200	978.32	89%
Insurance-Officers & Directors	438.00	2,628.00	1,999.98	(628.02)	4,000	1,371.96	66%
Professional Contract Services	69,452.46	489,922.37	274,999.98	(214,922.39)	550,000	60,077.59	89%
Fare Collection Service & Supplies	1,460.19	9,237.32	34,999.98	25,762.66	70,000	60,762.64	13%
Tickets & Transfers	1,680.15	11,388.67	15,000.00	3,611.33	30,000	18,611.33	38%
Facility Renovations	-	1,400.00	-	(1,400.00)	-	(1,400.00)	#DIV/0!
Natural Gas	1,206.54	2,346.33	4,000.02	1,653.69	8,000	5,653.71	29%
Electric	8,761.11	47,210.44	61,000.02	13,789.58	122,000	74,789.60	39%
Water & Sewer	3,010.01	15,825.49	9,000.00	(6,825.49)	18,000	2,174.51	88%
Telecommunications	8,909.14	51,737.28	34,999.98	(16,737.30)	70,000	18,262.68	74%
Misc Fees: Fines, Taxes, etc.	2,362.94	11,255.75	6,000.00	(5,255.75)	12,000	744.25	94%
Banking Fees	2,050.51	9,536.80	10,000.02	463.22	20,000	10,463.24	48%
Payroll Processing Fees	169.50	973.70	1,249.98	276.28	2,500	1,526.26	39%
Furniture, Fixtures, & Equipment < \$5000	829.02	4,309.82	2,500.02	(1,809.80)	5,000	690.22	86%
Federal Expense: (PM)	(2,674.51)	295,144.05	912,499.98	617,355.93	1,825,000	1,529,855.91	16%
Federal Expense: Capital (Non PM)	13,761.17	(3,528.71)	964,728.00	968,256.71	1,929,456	1,932,984.71	0%
Office Equipment - Lease & Rental	805.00	5,250.00	5,500.02	250.02	11,000	5,750.04	48%
Transit Center Facility Expense Realized*	5,000.00	30,000.00	30,000.00	-	60,000	30,000.00	50%
Depreciation Expense	240,068.09	1,434,522.59	1,300,000.02	(134,522.57)	2,600,000	1,165,477.45	55%
Total Expenses:	\$ 1,817,536.67	\$ 11,210,003.56	\$ 13,541,865.00	2,331,861.44	27,083,733	15,873,729.44	41%
Net Income From Operations:	\$ (18,817.81)	\$ (795,944.85)	\$ (1,160,915.40)				

	B	C	E	F	G	H
1	Central Midlands Regional Transit Authority					
2	FY'19 Mid-Year Operating and Capital Budget Review					
3		Actual 6 months ending 12/31/2018	FY2019 Approved Budget	FY2019 Proposed Budget w/ adjustments	Budget Variance "\$"	YTD Budget Variance "%"
4	Operating Revenue					
5	Passenger Fares Revenue	1,074,183	2,450,000	2,450,000	\$ -	0%
6	Advertising Revenue	3,758	7,200	7,200	\$ -	0%
7	In Kind Revenue: Transit Center	30,000	60,000	60,000	\$ -	0%
8	Contractual Service Revenue	83,961	150,000	150,000	\$ -	0%
9	Local Revenue: County of Lexington	154,203	183,600	211,658	\$ 28,058	15%
10	Interest Income	29,380	30,000	30,000	\$ -	0%
11	1% Sales Taxes Revenue Earned: Richland County	8,829,743	17,948,980	18,700,000	\$ 751,020	4%
12	SCDOT: State Mass Transit Funds	-	603,485	603,485	\$ -	0%
13	SCDOT: OPT Rural Program 5311 Revenue	-	146,536	146,536	\$ -	0%
14	Rental Income	2,350	-	7,150	\$ 7,150	#DIV/0!
15	Federal Revenue: Non PM	110,370	1,583,565	957,088	\$ (626,477)	-40%
16	Federal Revenue: PM	83,745	1,460,000	1,460,000	\$ -	0%
17	Federal Revenue: Cap Ex	-	-	-	\$ -	#DIV/0!
18	Federal Revenue: Salary Positions	9,856	12,320	12,320	\$ -	0%
19	Federal Revenue: ADP Software	-		50,000	\$ 50,000	#DIV/0!
20	Federal Revenue: ADP Hardware	-		62,500	\$ 62,500	#DIV/0!
21	Federal Revenue: Operations Assistance	-	-	1,000,000	\$ 1,000,000	#DIV/0!
22	Federal Revenue: ADA Paratransit	-	-	418,884	\$ 418,884	#DIV/0!
23	Federal Revenue: Training	-	-	52,400	\$ 52,400	#DIV/0!
24	Federal Revenue - 3rd Party Contractual (Website)	-	-	20,000	\$ 20,000	#DIV/0!
25	Federal Revenue: Automated Passenger Counters	-	-	399,037	\$ 399,037	#DIV/0!
26	Federal Revenue: Safety & Security	-	-	-	\$ -	#DIV/0!
27	Federal Revenue: Vanpool Operations	- ²⁶	-	6,000	\$ 6,000	#DIV/0!

	B	C	E	F	G	H
3		Actual 6 months ending 12/31/2018	FY2019 Approved Budget	FY2019 Proposed Budget w/ adjustments	Budget Variance "\$"	YTD Budget Variance "%"
28	Federal Revenue: Bike Program	-	-	-	\$ -	#DIV/0!
29	Miscellaneous Income	2,510	500	3,000	\$ 2,500	500%
30	Total Revenue	10,414,059	24,636,186	26,807,257	2,171,071	
31						
32	Operating Expenses					
33	Salaries	461,380	911,354	817,570	\$ (93,784)	-10%
34	Fringe Benefits	175,613	277,780	280,000	\$ 2,220	1%
35	Membership, Dues, Subscriptions	28,072	30,000	65,000	\$ 35,000	117%
36	Training & Development (Staff)	33,458	50,000	65,500	\$ 15,500	31%
37	Marketing/Advertising/Promotion	59,278	80,000	100,000	\$ 20,000	25%
38	Office Expense	5,737	12,000	12,000	\$ -	0%
39	Postage & Shipping	3,948	3,000	4,200	\$ 1,200	40%
40	Printing	61,155	10,000	100,000	\$ 90,000	900%
41	Board Member Expenses	2,261	15,000	10,000	\$ (5,000)	-33%
42	Transit Academy	3,216	3,000	3,216	\$ 216	7%
43	Contractor: Fixed Route (1.2% CPI)	5,978,993	12,202,047	12,448,086	\$ 246,039	2%
44	Contractor: ADA Paratransit (incl 62 & 31 of Nov 18)	1,074,135	2,700,000	2,323,580	\$ (376,420)	-14%
45	5311: Rural Expenses	-	84,939	188,992	\$ 104,053	123%
46	Vehicle Fuel - Propane	385,276	840,000	840,000	\$ -	0%
47	Vehicle Fuel - Diesel/Unleaded	498,933	915,000	950,000	\$ 35,000	4%
48	Insurance - Vehicle	37,302	45,000	76,000	\$ 31,000	69%
49	Insurance - Property	7,167	14,560	15,400	\$ 840	6%
50	Insurance - Tort Liability	8,222	9,200	18,800	\$ 9,600	104%
51	Insurance - Officers & Directors	2,628	4,000	5,256	\$ 1,256	31%
52	Professional Contracted Services	489,922	550,000	980,000	\$ 430,000	78%
53	Security (35/hr)	89,040	-	509,358	\$ 509,358	#DIV/0!
54	Fare Collection Services/Supplies	9,237	70,000	50,000	\$ (20,000)	-29%

	B	C	E	F	G	H
3		Actual 6 months ending 12/31/2018	FY2019 Approved Budget	FY2019 Proposed Budget w/ adjustments	Budget Variance "\$"	YTD Budget Variance "%"
55	Tickets & Transfers	11,389	30,000	30,000	\$ -	0%
56	Natural Gas	2,346	8,000	8,000	\$ -	0%
57	Electricity	47,210	122,000	122,000	\$ -	0%
58	Water & Sewer	15,825	18,000	27,000	\$ 9,000	50%
59	Telecommunications	51,737	70,000	100,000	\$ 30,000	43%
60	Other Misc. Expenses	11,256	12,000	25,000	\$ 13,000	108%
61	Banking Fees	9,537	20,000	20,000	\$ -	0%
62	Payroll Processing Fees	974	2,500	2,000	\$ (500)	-20%
63	Leases/Rentals	5,250	11,000	15,000	\$ 4,000	36%
64	Office Equipment & Furniture <\$5000	4,310	5,000	7,500	\$ 2,500	50%
65	Federal Expense Preventative Maintenance (PM)	295,144	1,825,000	764,928	\$ (1,060,072)	-58%
66	Federal Expense: Capital Expenses	-	-	-	\$ -	#DIV/0!
67	Federal Expense: Capital-Non PM	(3,529)	1,704,456	1,196,360	\$ (508,096)	-30%
68	Federal Expense: ADP Software	-	100,000	100,000	\$ -	0%
69	Federal Expense: ADP Hardware	-	125,000	125,000	\$ -	0%
70	Federal Expense: Innovative Mobility			145,000	\$ 145,000	#DIV/0!
71	Federal Expense - 3rd Party Contractual (Website)			25,000	\$ 25,000	#DIV/0!
72	Federal Expense: Automated Passenger Counters			498,796	\$ 498,796	#DIV/0!
73	Federal Expense: Safety & Security			-	\$ -	#DIV/0!
74	Federal Expense: Vanpool Operations			7,500	\$ 7,500	#DIV/0!
75	Federal Expense: Bike Program			-	\$ -	#DIV/0!
76	Facility Rental Expense Realized	30,000	60,000	60,000	\$ -	0%
77	Depreciation Expense	1,434,523	2,600,000	2,600,000	\$ -	0%
78	Total Expenses	11,330,945	25,539,836	25,742,042	202,206	
79	Net Income	(916,887)	(903,650)	1,065,215	1,968,865	

Budget Revision Request

Fiscal Year 2019

Acct Description	Current Budget (\$)	Requested Budget (\$)	Difference	Notes
Revenues				
Local Revenue: County of Lexington	183,600	211,658	28,058	Increase - This figure was originally based on Lex Co budget of \$201,000. The increase is for additional cost for 92X
1% Sales Taxes Revenue Earned: Richland County	17,948,980	18,700,000	751,020	Increase - to align with change in receipts to actual vs budgeted
Rental Income	-	7,150	7,150	NEW - currently renting out space to Megabus & Richland County Library
Federal Revenue: Non PM	1,583,565	957,088	(626,477)	Change - Pulled out funds to move to Training, Software & Hardware ACQ (even exchange)
<i>Federal Revenue: Operations Assistance</i>	-	1,000,000	1,000,000	NEW - this grant is 50/50. used to cover general operation of FR system
<i>Federal Revenue: ADA Paratransit</i>	-	418,884	418,884	NEW - this grant is 80/20. used to cover general operation of DART system
Federal Revenue: Training	-	52,400	52,400	NEW- was originally listed under Federal Revenue - Non PM. Broken out to accurately track grants
Federal Revenue: Software & Equipment Acquisition	-	50,000	50,000	NEW- was originally listed under Federal Revenue - Non PM. Broken out to accurately track grants
Federal Revenue: Hardware Acquisition	-	62,500	62,500	NEW- was originally listed under Federal Revenue - Non PM. Broken out to accurately track grants
Federal Revenue - 3rd Party Contractual (Website)		20,000	20,000	NEW - 80/20
Federal Revenue: Automated Passenger Counters		399,037	399,037	NEW - 80/20
Federal Revenue: Safety & Security		-	-	NEW - 80/20 grant not yet approved (to be used for security assets and personnel)
Federal Revenue: Vanpool Operations		6,000	6,000	NEW - 80/20
Federal Revenue: Bike Program		-	-	NEW - 80/20 grant not yet approved
Federal Revenue: 5339 Shelter Acquisition & Installation		-	-	NEW- was originally listed under Federal Revenue - Non PM. Broken out to accurately track grants
Miscellaneous Income	500	3,000	2,500	Increased - to account for sale of surplus items, promo sales
	19,716,645	21,887,717	2,171,071	(1)
Expenses				
Salaries	911,354	817,570	(93,784)	Decrease - change in staff allows for shifting funds to other areas
Fringe Benefits	277,780	280,000	2,220	Increase - Despite reduction in staff, there was increase in SCRS. Payment of Unemployment & Severance
Membership, Dues, Subscriptions	30,000	65,000	35,000	Increase - new assoc ZEBRA, Chamber of Commerce, APTA. TASC

Budget Revision Request

Fiscal Year 2019

Acct Description	Current Budget (\$)	Requested Budget (\$)	Difference	Notes
Marketing/Advertising/Promotion	80,000	100,000	20,000	Increase - new contract and increased promotions
Postage/Shipping	3,000	4,200	1,200	Increase - one time coverage for farebox returns
Printing	10,000	100,000	90,000	Increase - reduced printing inhouse to make more professional literature
Board Member Expenses	15,000	10,000	(5,000)	Decrease - based on historic expenses, less travel and related expenses
Transit Academy	3,000	3,216	216	Increase - to cover additional meal not covered by caterer
Contractor: Fixed Route (1.2% CPI)	12,202,047	12,448,086	246,039	Increase - increased services
Contractor: DART (incl 62 & 31 of Nov 18)	2,700,000	2,323,580	(376,420)	Decrease - used the surplus to cover shortage for other line items
5311: Rural Expenses	84,939	188,992	104,053	Increase - received final grant figure from SCDOT
Vehicle Fuel - Diesel/Unleaded	915,000	950,000	35,000	Increase - diesel cost avg 2.36/gal
Insurance - Vehicle	45,000	76,000	31,000	Increase - newer fleet require more coverage
Insurance - Property	14,560	15,400	840	Increase - to cover shelters and benches
Insurance - Tort Liability	9,200	18,800	9,600	Increase - added coverage for cyber security and employee theft
Insurance - Officers & Directors	4,000	5,256	1,256	Increase - coverage now include board members
Professional Contracted Services	550,000	980,000	430,000	Increase - recently acq services of Leo Auger, PJ Noble, & new marketing firm
Security (35/hr)	-	509,358	509,358	Increase - Additional security for transit center and buses by CPR, RCPD, West Columbia PD, Cayce PD
Fare Collection Services/Supplies	70,000	50,000	(20,000)	Decrease - reduction of fare types
Water/Sewer	18,000	27,000	9,000	Increase - City of Columbia rate increase
Telecommunications	70,000	100,000	30,000	Increase - purchased iPad, cellphone for staff and increased Wi-Fi to cover all buses
Other Misc Fees/Expenses	12,000	25,000	13,000	Increase
Payroll Processing Fees	2,500	2,000	(500)	Decrease - less employees, fees to be less
Leases/Rentals	11,000	15,000	4,000	Increase - added exercise room FY19. Equipment is leased
Office Equipment & Furniture <\$5000	5,000	7,500	2,500	Increase - cover upcoming facility renovations
Federal Expense Preventative Maintenance (PM)	1,825,000	764,928	(1,060,072)	Decrease - also covered under line Contractor - Fixed Route
Federal Expense: Capital-Non PM	1,704,456	1,196,360	(508,096)	Decrease - removes the funds for renovations at Assembly Street (\$388,928) expected completion date will fall in FY20.
Federal Expense: Training	50,000	65,500	15,500	Increase - broken out from Fed Exp Non PM
Federal Expense: Innovative Mobility	-	145,000	145,000	NEW- Lyft (75K@6mo), Uber (75K@6mo), Bike Share (70K)
Federal Expense - 3rd Party Contractual (Website)	-	25,000	25,000	NEW- Grant not yet approved; based on 80/20 match

Budget Revision Request

Fiscal Year 2019

Acct Description	Current Budget (\$)	Requested Budget (\$)	Difference	Notes
Federal Expense: Automated Passenger Counters	-	498,796	498,796	NEW- Grant not yet approved; based on 80/20 match
Federal Expense: Safety & Security	-	-	-	NEW- Grant not yet approved; based on 80/20 match
Federal Expense: Vanpool Operations	-	7,500	7,500	NEW- use of 5 van for 3 months @ \$500/mo
Federal Expense: Bike Program	-	-	-	NEW- Grant not yet approved; based on 80/20 match
	\$ 21,622,836	\$ 21,148,746	\$ 202,206	
Totals	\$ (1,906,191)	\$ 738,971	\$ 1,968,865	

Central Midlands Regional Transit Authority
Fiscal Year Ending 6/30/19

Select Expense Breakdown	Budget FY 2019
Salaries 4101 & 4102	
Executive Director/CEO	\$ 140,700
Director of Admin & Opers/COO	\$ 88,896
Director of Finance/CFO	\$ 85,000
Financial Accountant	\$ 53,578
Procurement Specialist	\$ 61,576
Director of Regulatory Compliance & Civil Rights Officer	\$ 85,000
Grants and Regional Coord Manager	\$ 84,085
Transit Operations Specialist	\$ 49,211
Mobility Mgt Specialist	\$ 35,178
Planning & Dev Spec	\$ 52,780
<i>Administrative Coordinator</i>	\$ 31,460
<i>Community Outreach Spec</i>	\$ 45,777
<i>Dir of Planning</i>	\$ 49,928
Total	<u>813,241</u>
Fringe Benefits - 4140 to 4167	
Dental (~170/EE/mo)	2,072
Health	66,058
Workers Comp	1,700
SC Unemployment 3% (4166)	30,447
FICA 6.2% & Medicare 1.45% (4162)	62,213
SC Retirement (14.41% of salaries)	117,188
Total	<u>279,678</u>
Membership, Dues, Subscriptions - 4201	
APTA	25,000
GFOA	500
CTAA	2,000
TASC	1,000
ZEBRA	3,000
CTE	3,000
Chamber Membership	3,000
Neighborhood Assoc	500
Contingency/Other	27,000
Total	<u>65,000</u>
Board Member Expenses - 4210	
12 Monthly Meetings - Luncheon	4,500
Board Member Training	5,500
Total	<u>10,000</u>

Professional Contract Services - 4361

Legal (Currently McNair Law Firm)	180,000
Extra Attorneys (Currently Sowell Gray)	75,000
Audit Firm (Harper Poston & Moore)	30,000
Accounting Services (Currently Mauldin & Jenkins)	10,000
Marketing Consultant (Currently Chernoff Newman, PJ Noble. Flock & Rally)	311,000
ADA Eligibility (Currently ABLE South Carolina)	50,000
AOS, etc.	173,500
Auger Consulting	7,500
CMCOG	40,000
City Center Partnership	50,000
Contingency/Other	53,000
Total	<u>980,000</u>

Telecommunications - 4383

ATT Mobility ~\$5800/mo; Spirit Comm ~ \$1750/mo; VZW ~ \$900/mo	
Total	<u>100,000</u>

Security - 436

Columbia PD – 6 a.m. to 10 p.m., 363 days times \$35.00 per hour (14 hours a day)	177,870
Richland County Sheriff – 6 a.m. to 6 p.m., 363 days times \$40.00 per hour (12 hours a day)	174,240
West Columbia PD – 9 a.m. to 6 p.m., 104 days \$42.00 per hour (9 hours a day, two days a week)	78,624
Cayce PD – 9 a.m. to 6 p.m., 104 days \$42.00 per hours (9 hours a day, two days a week)	78,624
Total	<u>509,358</u>

Other Misc Expenses - 4401

Employee Appreciation Activities	4,850
Thanksgiving Dinner EE; Roadeo; Service Change; ice cream social; or like	
Rental supplies SC Roadeo - COMET Hosted	2,165
Bereavement Flowers, box lunches, software, gala/reception attendance, stuff a bus, fees, fines, taxes, misc	5,000
Total	<u>12,015</u>

		Dental (~14/EE/mo)	Health Insurance	SC Unemployment 3% (4166)	FICA 6.2% & Medicare 1.45% (4162)	SC Retirement (14.41% of salaries)	Workers Comp
Executive Director/CEO	\$ 140,700	168.00	4,836.00		10,763.55	20,274.87	
Director of Admin & Opers/COO	\$ 88,896	168.00	4,836.00		6,800.54	12,809.91	
Director of Finance/CFO	\$ 85,000	168.00	7,440.00		6,502.51	12,248.51	
Financial Accountant	\$ 53,578	168.00	4,836.00		4,098.72	7,720.60	
Procurement Specialist	\$ 61,576	168.00	9,576.00		4,710.57	8,873.11	
Director of Regulatory Compliance & Civil Rights Officer	\$ 85,000	168.00	4,836.00		6,502.51	12,248.51	
Grants and Regional Coord Manager	\$ 84,085	168.00	4,836.00		6,432.50	12,116.64	
Transit Operations Specialist	\$ 49,211	168.00	-		3,764.64	7,091.31	
Mobility Mgt Specialist	\$ 35,178	168.00	4,836.00		2,691.12	5,069.15	
Planning & Dev Spec	\$ 52,780	168.00	4,836.00		4,037.68	7,605.61	
<i>Administrative Coordinator (11 mo)</i>	<i>\$ 31,460</i>	154.00	6,820.00	10,801.27	2,406.69	4,533.39	
<i>Community Outreach Spec (10 mo)</i>	<i>\$ 45,777</i>	140.00	4,030.00	19,645.79	3,501.91	6,596.41	
<i>Dir of Planning (7 mo)</i>	<i>\$ 54,088</i>	98.00	4,340.00				
		2,072.00	66,058.00	30,447.06	62,212.94	117,188.03	1,700.00

279,678.02



DBE Compliance Invoice Review

Contractor: Transdev Services, Inc.

Transdev Invoice Period: 2/1/19 to 2/28/19

Committed DBEs:

DBE Firm	Description of Work Performed	Invoice Amount	Percentage Counted Towards DBE Goal	Amount Counted Towards DBE Goal
Alpha Business Essentials	Office Supplies	\$2,485.61 <i>Payment Issued 2/22/19</i>	60% (supplies)	\$1,491.37
Influence, LLC	Mystery Rider Program	\$3,000 <i>Payment Issued 2/22/19</i>	100%	\$3,000.00
Julietta Landscape Management	Landscaping	\$5,000.00 <i>Payment Issued 2/22/19</i>	100%	\$5,000.00
New Age Protection	Security	\$34,598.13 <i>Payment Issued 2/22/19</i>	100%	\$34,598.13
Capital Building Services	Janitorial	\$41,618.00 <i>Payment Issued 2/15/19-3/1/19</i>	100%	\$41,618.00
Transport Care Services	DART/Paratransit	\$244,146.31 <i>Payment Issued 2/1/19-3/1/19</i>	100%	\$244,146.31
Transport Care Services	Repair Parts	\$76,900.07 <i>Payment Issued 2/11/19-3/1/19</i>	60% (supplies)	\$46,140.04
Transport Care Services	Bus Detailing	\$5,116.00 <i>Payment Issued 3/1/19</i>	100%	\$5,116.00
	Total amount counted towards Contract Goal for this invoice			\$381,109.85
	Total amount paid to committed DBEs as of February 2019 Invoice Period			\$12,462,783.33
	Total invoices paid by The COMET as of February 2019 Invoice Period			\$47,235,828*
	Percentage towards Contract Goal for monthly invoices as of February 2019 Invoice Period			26.4%

Note: * The total paid by The COMET reflects the actual payments to Transdev during receipt and review of Transdev's invoice for the February 2019 reporting period. The COMET has not released payment to Transdev for February 2019, therefore, the total paid to Transdev is reflective of the last payment to Transdev for the January Reporting Period. Since a payment was not made to Transdev for the February 2019 Reporting Period, the percentage is higher during the calculation of the DBE Goal.

Reviewed by The COMET-Director of Regulatory Compliance & Civil Rights Officer: Arlene Prince Review Date: 3/6/19