



Richland County
Rules and Appointments Committee
June 8, 2021 – 3:00 PM
Zoom Meeting
2020 Hampton Street, Columbia, SC 29201

COMMITTEE MEMBERS PRESENT: Bill Malinowski, Chair, Gretchen Barron, and Jesica Mackey

OTHERS PRESENT: Paul Livingston, Allison Terracio, Cheryl English, Andrea Mathis, Angela Weathersby, Kyle Holsclaw, Tamar Black, Elizabeth McLean, Leonardo Brown, Lori Thomas, Randy Pruitt, Dale Welch, Dwight Hanna, Geo Price, Zachary Cavanaugh and Dante Roberts

1. **CALL TO ORDER** – Mr. Malinowski called the meeting to order at approximately 3:00 PM.

2. **APPROVAL OF MINUTES**
 - a. May 18, 2021 – Ms. Barron moved, seconded by Mr. Malinowski, to approve the minutes as distributed.

In Favor: Malinowski and Barron

The motion in favor was unanimous.

3. **ADOPTION OF AGENDA** – Ms. Mathis noted that Ms. Elonda Mack had withdrawn her application from consideration.

Ms. Barron moved, seconded by Mr. Malinowski, to approve the agenda as amended.

In Favor: Malinowski and Barron

The vote in favor was unanimous.

4. **INTERVIEWS**
 - a. Hospitality Tax Committee - 5 – Ms. Kiwanda Cyrus was interviewed for the Hospitality Tax Committee.

 - b. Board of Assessment and Appeals - 1 – Ms. Delores Barber was interviewed for the Board of Assessment and Appeals.

 - c. East Richland Public Service District – 2 – Ms. Catherine Cook was interviewed for the East Richland Public Service District.

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- d. Central Midland Council of Governments – 5 – Ms. Vivian McCray and Mr. Charles Appleby were interviewed for the Central Midlands Council of Governments.

5. **APPOINTMENTS**

- a. Central Midlands Council of Governments – 5 – Ms. Mackey moved, seconded by Mr. Malinowski, to appoint Mr. Wayne Gilbert, Mr. William Simon and Mr. Charles Appleby.

Ms. Barron offered a friendly amendment to also appoint Ms. Stephanie O’Cain.

Ms. Mackey did not accept the friendly amendment.

In Favor: Malinowski, Barron, and Mackey.

The vote in favor was unanimous.

Ms. Barron moved, seconded by Mr. Malinowski, to appoint Ms. Stephanie O’Cain.

Mr. Malinowski offered a friendly amendment to appoint Ms. O’Cain and re-advertise for the remaining vacancy.

Ms. Barron accepted the friendly amendment.

In Favor: Malinowski, Barron and Mackey

The vote in favor was unanimous.

- b. East Richland Public Service Commission – 2 – Ms. Barron moved, seconded by Mr. Malinowski, to appoint Ms. Catherine Cook.

In Favor: Malinowski, Barron and Mackey

The vote in favor was unanimous.

Ms. Mackey moved, seconded by Ms. Barron, to appoint Mr. John Kososki.

In Favor: Barron and Mackey

Opposed: Malinowski

The vote was in favor.

- c. Transportation Penny Advisory Committee – 5 – Ms. Mackey moved, seconded by Ms. Barron, to re-advertise the vacancies.

In Favor: Malinowski, Barron and Mackey

The vote in favor was unanimous.

6. **ITEMS FOR ACTION**

- a. Boards, Committees and Commissions Recruitment – Mr. Malinowski inquired which interviews are the most pressing.

Ms. Mathis responded her plan is to schedule interviews for the Richland Library Board of Trustees, the Richland Memorial Hospital Board of Trustees, the Board of Zoning Appeals and the Employee Grievance Committee for the June 15th meeting.

Ms. Mackey inquired if Ms. Mathis could explain the color coding for the table on pp. 53-56.

Ms. Terracio inquired if there was a list of upcoming appointments. Different organizations are inquiring about when they can expect an appointment.

Mr. Malinowski responded Ms. Mathis plans to provide a list for the next four (4) organizations.

Ms. Mathis responded the color green means they have already been interviewed, orange means they reside in incorporated/municipality, blue means they reside in unincorporated, yellow means they are ineligible, and pink indicates they have been appointed.

Ms. Mackey inquired about a schedule for the remaining applications.

Ms. Mathis responded she has not scheduled the remaining interviews, but she is working on creating a tentative schedule.

Ms. Barron inquired if there is a reason they are not continuing interviews for the Hospitality Tax, so appointments could be made.

Ms. Mathis responded she was unable to reach the last applicant for the Hospitality Tax in order to schedule their interview.

Ms. Barron inquired if we could discuss appointing to the Hospitality Tax Committee.

Ms. Mathis responded in the affirmative.

Ms. Mackey inquired if it was appropriate to make a motion to appoint for the Hospitality Tax Committee.

Mr. Malinowski responded it would not be proper since it was not on the agenda.

Ms. Mackey noted she would like to see the Hospitality Tax appointment on the next agenda.

Ms. Malinowski responded in the affirmative.

Ms. Mackey stated she felt the committee was lacking an overall plan to finish the current applications and re-advertise/advertise.

Mr. Malinowski stated the committee needs to get as many of the interviews done, so we could get back on a normal schedule and not have to deal with a backlog. After Council's approval of the advertisement, he would like the Clerk's Office to advertise as soon as possible.

Ms. Mathis responded in the affirmative. She inquired as to expectations of the committee.

Mr. Malinowski responded there should be a hierarchy list of the committees which need to be appointed next.

Ms. Mackey noted it should be an overall plan of all the vacancies and the timeframe when the Rules Committee plans to conduct interviews.

Ms. Barron requested the Employee Grievance Committee be omitted, as they are trying to appoint to committees that meet on a consistent basis, and maximize the time so the committee could move onto other business.

Ms. Mathis responded she would provide an overall plan, but it will require some flexibility based on availability of the applicants.

Mr. Malinowski stated the list did not have to be concrete. Full Council and the committees awaiting appointments should also be provided the schedule.

- b. Boards, Committees, and Commission Descriptions and Duties – Mr. Malinowski noted, in previous meetings, he commented on the descriptions and how they wanted more information. He noted not all the boards, committees and commissions have preferences and/or qualifications. He noted a set of requirements or preferred experience should be available for anyone interested in applying for the vacancies.

Ms. Barron noted she would like to see consistency in the descriptions. Such as, number of members, terms, brief overview, duties, qualifications/preferences and meeting dates. It would be nice to have this information for new Councilmembers, as well as the people applying for the positions. She noted some of the information in the descriptions is no longer accurate.

Ms. Mackey inquired when the committee could expect updated descriptions to avoid having this conversation again.

Ms. Mathis responded July 13th.

- c. I move that Council work with staff to conduct a comprehensive review of Council rules and recommend changes to streamline the rules to improve the functioning of Council business [NEWTON] – No action was taken.

- 7. **ITEMS FOR DISCUSSION** – Mr. Malinowski requested that at the next meeting by every item action there should be the Councilmember’s name and the date the made the motion.

- a. Once Council approves an action no Council member is to individually go to a staff member in an effort to accomplish/change something that was not in the approved information/action by Council [MALINOWSKI] – No action was taken
- b. I move to amend the Public Nuisance Ordinance to define “Public Places/Establishments” to include restaurants, taverns, lodges, parking lots and public places where children or students attend and/or normally congregate [DICKERSON] – No action was taken

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- c. I move that all County Employees presenting to County Council during an official Council meeting(Regular, Special Called, Public Zoning Hearing or Standing Committees) held in Zoom have a live camera running during their actual verbal input [MANNING] – No action was taken
 - d. I move that if matters such as Clerk to Council Search or Compensation for Interim Clerk of Council are to be a part of the Employee Evaluation Oversight Ad Hoc Committee that the name of the Ad Hoc Committee be changed to better reflect what would fall under the purview of its function, responsibility, and/or purpose [MANNING] – No action was taken
 - e. Direct the Rules Committee to determine which Richland County Boards, Committees and Commissions should have as a qualification that the person applying must reside in the unincorporated area of Richland County only. There are some of these positions where other municipalities appoint individuals and if a person applying for one of those positions resides in that municipality then they should make application through them [MALINOWSKI] – No action was taken
8. **ADJOURNMENT** – The meeting adjourned at approximately 4:45 PM.