

# RICHLAND COUNTY COUNCIL

## SOUTH CAROLINA



## RULES AND APPOINTMENTS COMMITTEE

May 19, 2015  
4:00 PM  
4<sup>th</sup> Floor Conference Room

*In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, persons requesting notification, and was posted on the bulletin board located in the lobby of the County Administration Building*

### CALL TO ORDER

Mr. Malinowski called the meeting to order at approximately 4:03 PM

### APPROVAL OF MINUTES

**May 5, 2015** – Mr. Manning moved, seconded by Ms. Dixon, to approve the minutes as distributed. The vote in favor was unanimous.

### ADOPTION OF THE AGENDA

Ms. Dixon moved, seconded by Mr. Manning, to adopt the agenda as published. The vote in favor was unanimous.

### ITEMS FOR ACTION

#### COUNCIL RULES

- 1. After discussion between the Rules Committee Chair and Clerk to Council it has been determined that the rules of Richland County Council are efficient and outline the duties and responsibilities of each council member. Therefore, it is recommended that the committee review the current policies procedures for any additional input/changes.**
  - a. Allow members to electronically participate during executive session** – Mr. Manning moved, seconded by Ms. Dixon, to amend the Council Rules as follows:

1.5(b)(1) Electronic Participation – During any Special Called meeting, not held in conjunction with a regularly scheduled Zoning Public Hearing and Planning Meeting, any Council member may participate in the meeting via electronic participation as present for the purposes of a quorum.

#### Committee Members Present

Bill Malinowski, Chair  
Julie-Ann Dixon  
Jim Manning

#### Others Present:

Kelvin Washington, Sr.  
Seth Rose  
Michelle Onley  
Monique McDaniels

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## 2. VOTING

- a. **I move that County Council amend its rules to require roll call voting on every vote taken [ROSE]** – Mr. Manning moved, seconded by Ms. Dixon, to not amend the Council rules as it applies to voting.

Mr. Rose inquired if the report coming out of committee would be to leave things the way they are presently.

Mr. Malinowski stated the committee viewed a presentation regarding roll call voting. The technicalities involved led the committee to feel it would take longer to vote and would complicate the existing practice.

Mr. Rose inquired if rules could be put in place where consent items and other items could be exempted unless division is called.

Mr. Malinowski responded rules could possibly be put in place, but the Clerk's Office stated if a Council member calls for division and the vote is then recorded it would be just as quick.

Mr. Rose stated that is not his position, but understood the committee's recommendation.

The vote in favor was unanimous.

- b. **Roll Call Voting Options** – Mr. Manning moved, seconded by Ms. Dixon, to not amend the Council rules as it applies to voting. The vote in favor was unanimous.

## 3. NOTIFICATION OF APPOINTMENTS:

- a. **Planning Commission - 1** – Ms. Dixon moved, seconded by Mr. Manning, to advertise for the vacancy. The vote in favor was unanimous.

## 4. BOARD TERMS

- a. **Richland County Boards, Commissions, and Committees:**

1. **Boards, Commissions, and Committees governed by Richland County Council** – Mr. Farrar stated the terms for the following boards, commission and committees were set as follows:

**Township Auditorium – Special Legislation**  
**Planning Commission – Title 6**  
**Board of Zoning Appeals – Title 6**  
**Library Board of Trustee – State Law**  
**Music Festival Commission – Special Legislation**

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Mr. Malinowski requested Mr. Farrar to compile a list of the boards, commissions, and committees outlining who is responsible for setting their terms.

Mr. Manning inquired as to what is trying to be accomplished regarding the terms.

Ms. Dixon stated it was her understanding the intent was to have all of the committees, boards and commissions to have the same terms.

Mr. Washington stated he does not believe any appointment should outlive a Council member because a culture starts to develop.

Mr. Manning moved, seconded by Ms. Dixon, to review any appointments that go beyond four (4) years and pursue all avenues to amend the terms to make them no more than four (4) years in length.

There was a discussion regarding the following wording in the current ordinance: "The members of such boards, commissions and committees shall not serve more than two (2) consecutive terms; provided, however, that upon service of two (2) consecutive terms a member may be eligible for reappointment after one day of non-service."

Mr. Washington stated there is an assumption if someone serves on a committee for one term they are automatically going to get another term.

2. **Boards, Commissions, and Committees with specific criteria** – Mr. Manning moved, seconded by Ms. Dixon, to review any appointments that go beyond four (4) years and pursue all avenues to amend the terms to make them no more than four (4) years in length.
  3. **Boards, Commissions, and Committees that involve other governing bodies** – Mr. Manning moved, seconded by Ms. Dixon, to review any appointments that go beyond four (4) years and pursue all avenues to amend the terms to make them no more than four (4) years in length.
- b. **Richland County Boards, Commissions and Committees that have been dissolved:**
1. **Youth Commission**
  2. **Appearance Commission**
  3. **Economic Development Committee**
  4. **Disabilities and Special Needs Board**

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5. Midlands Commission on Homelessness
6. Complete Street Commission
7. Building Board of Adjustment and Appeals
8. Performing Art Center Board
9. Transportation Study Commission

Ms. McDaniels stated the Economic Development Committee listed on the agenda is a citizen-based committee and not the standing committee of Council members.

Mr. Manning stated the names of the Economic Development Committee and the Disabilities and Special Needs Board need to be clarified.

- c. **MOTION: Move that the terms of Board members to the Lexington Richland Alcohol & Drug Commission [LRADAC] be changed from “two, three year terms” to “three, three year terms” so that Richland County appointees have the same opportunities for extended service on this board as Lexington County appointees are currently allowed [PEARCE]**

Mr. Malinowski inquired if the County can legally change the terms.

Mr. Farrar is to review the agreement and report back to committee.

Mr. Washington inquired about the terms of the Richland Memorial Board.

Ms. McDaniels stated there are fourteen (14) members and the chief and vice chief of staff, which serve as ex-officio members, which serve for four (4) years, or until his/her successor is appointed. The terms shall expire on December 31<sup>st</sup> of the last year of their current term.

### ADJOURNMENT

The meeting adjourned at approximately 4:37 PM.

The Minutes were transcribed by Michelle M. Onley, Deputy Clerk of Council