



MEETING MINUTES
March 10, 2014 – 12:00 Noon

Commission Members in attendance

Don Purcell, Chairman
James Christopher, Vice Chairman
Bruce Cole, Secretary
Stuart Hope, Treasurer
John Dean
Anne Kelly
Peter Mayers

Richland County Staff in attendance

Greg Pearce, Richland County Council Liaison
Chris Eversmann, PE, AAE, Airport Director
Terry Wise, Administrative Assistant

Visitors in attendance

Joseph Barkevich, AICP, WK Dickson
Paul Bass, Eagle Aviation
Deborah Cameron, New Carolina
James Clark, Tenant
Pat Gilmartin, HRH Neighborhood
Ken Harrill, Hangar Tenant
Melina Harrill, Hangar Tenant
Ken Hawk, PE, WK Dickson
Carroll Joye, SCAC
Scott Linaberry, CW Hanger Partners, LLC / Hangar Tenant
Peggy Roberson, Eagle Aviation

Welcome, Call to Order, and Invocation

Chairman Purcell called the meeting to order and announced a quorum in attendance. He welcomed everyone and called for the invocation. Additionally, he welcomed State Aeronautics **Commissioner Carroll Joye** who is a first time attendee. The invocation was delivered by **Vice Chairman Christopher**.

Approval of Minutes

Chairman Purcell presented the minutes of the January 18, 2014 Airport Commission meeting for approval. **Commissioner Christopher** made a motion to approve the minutes as presented, **Commissioner Cole** seconded, and all approved.

Approval of Agenda

Chairman Purcell presented the draft agenda as circulated. **Commissioner Christopher** made a motion to approve the agenda, **Commissioner Cole** seconded, and all approved.

Report of Items for Executive Session

Mr Eversmann reported that a contractual matter update is needed to be discussed during the executive session scheduled at the end of the meeting.

Presentation

Ms Peggy Roberson provided a brief on the upcoming, third-annual Hamilton-Owens Palmetto Cup / Earl Yerrick Memorial Aircraft Static Display on April 12th. The proceeds from this event will again be given to the benefit the American Cancer Society. There will be a variety of interesting aircraft on display to the public as well as many participating in the Aerial Scavenger Hunt.

Presentation

Ms Deborah Cameron is the Director of Aerospace Initiatives with New Carolina. She spoke on an ongoing aerospace industry economic impact study, as well as the issue of aerospace industry supply chains and logistic support. Finally, implementation and maintenance of the Statewide aerospace industry economic study was discussed too.

Mr Scott Linaberry of the CW Hangar Partners, LLC also provide some brief remarks on the status of that organization's fund-raising efforts and due diligence.

Officers' Reports

Chairman's Report – **Chairman Purcell** reported on the SCAA annual conference event, noting that participation was in excess of 200 attendees (despite the snow and ice inclement weather that impacted much of the State). The new venue on the Isle of Palms was enjoyed by all.

Vice Chairman's Report – No report.

Secretary's Report – **Commissioner Cole** reported on his efforts in establishing the philanthropic Aviation Fund as a 501(c)(3). He also discussed briefly the interest in establishing a museum near the airport.

Treasurer's Report – No report.

Committee Reports

Finance Committee – Included with Airport Director’s Report.

Marketing Committee – No report

Operations Committee – **Commissioner Christopher** asked that we refer to minutes from the Operations Committee January meeting.

Airport Director’s Report

Mr Eversmann reported to the Commission on the following items:

Meetings, Events, and Visits

- Jan 14 – Land and Easement acquisition update
- Jan 14-20 – Approach slope obstruction mitigation
- Jan 17 – Tree trimming / removal
- Jan 21 – Marketing subcommittee
- Jan 22 – HASCO / pavement marking
- Jan 23 – Deborah Cameron
- Jan 27 – Richland County Operating Budget submission
- Jan 31 – SC Aviation Safety Council
- Feb 5 – Hosted McNAIR Center Staff
- Feb 6 – 70% Design Review
- Feb 11 – Airport Mutual Aid Webinar
- Feb 19 – Richland County Budget Committee
- Feb 20 – USC Flying Club
- Feb 25 – Operations Committee
- Feb 27 – WK Dickson staff field recon

Children’s group visits – None during the period, but visits will start on Thursday, March 13, 2014.

Adult group visits – None

AIP Project Updates

Airspace tree penetration removal

- Avigation easements acquisition – Ongoing, donation received
- Renewed FAA priority on mitigating 20:1 approach surface airspace penetrations, packet submitted to retain nighttime minimum.
- Meeting with consultant team to determine progress / current status

Property Acquisition

- Purchase 0.26 acre required for extension of Taxiway ‘A’ – Approved by Richland County Council
- Apartment Complex possibly being sold
- Direct contact with current owner

Taxiway ‘A’ extension and SE airfield grading and drainage improvements

- LOMR
- Permitting
- 70% Design review
- FAA programmed \$4M in discretionary funds for release this summer

Budget and Finance

Operating Budget status (through Feb 28, 2014 – 67% of the Fiscal Year completed):

- Personnel – 66% expended
- Operations – 64% expended
- Capital – 83% expended
- Overall – 68% expended
- January Operational Revenue – \$20,165.88
- February Operational Revenue – TBD
- FY-15 Richland County Airport Operating Budget submitted and briefed

Eagle Aviation

- Fuel Sales: down 8% in January / down 3% in February
- Ramp Fees collected: January – \$30 / February – \$800
- Hanger Occupancy: All hangers full; one Corporate hanger vacancy upcoming

Airport Metrics

Aircraft complaints – There were (13) Aircraft complaints during the period of Jan 1 – Feb 28 2014.

- 4 in Jan / 9 in Feb
- 6 on Sun / 3 on Tue / 1 on Sat
- No (0%) identification / information letters were sent.
- There were three (3) aircraft complaints during the same period in 2013.

Facilities & Grounds Maintenance Requests – There were 20 Maintenance Requests during the period of Jan 1 – Feb 28, 2014.

- 45% - airside / 50% - terminal / 5% - landside
- 40% - electrical work / 30% - hangar related
- There were 29 Facilities & Grounds maintenance requests during the same period in 2013

Other Items

- Curtiss-Wright Hangar: The closing should occur on or before July 12, 2014

Snow Events

January 28 – 30, 2014

Richland County Airport Commission
Jim Hamilton – LB Owens Airport (CUB)
Columbia, South Carolina

- Runway 13-31 closed due to accumulation of snow, Jan 28th, 2149 – Jan 30th, 0925
- Pre-event pavement preparation
- Snow only
- DPW and SS Support
- No mechanical removal performed

February 11 – 13, 2014

- Runway 13-31 closed due to accumulation of snow and ice Feb 12th, 0623 – Feb 13th, 1800
- No pre-event pavement preparation
- Snow, sleet, freezing rain
- DPW and SS Support
- Mechanical removal performed on Runway13-31 Taxi A and half of aircraft apron

County Liaison's Report – No Report

Unfinished Business

None

New Business

None

Executive session

A vote was taken to enter executive session to receive an update on a contractual matter. The executive session was called to order at 1:18 p.m. The executive session adjourned at 1:47 p.m.

Adjournment – The meeting adjourned at 1:54 p.m.

