

RICHLAND COUNTY COUNCIL ADMINISTRATION AND FINANCE COMMITTEE

Kit Smith, Chair
District 5

Mike Montgomery
District 8

Paul Livingston
District 4

Greg Pearce
District 6

Damon Jeter
District 3

*Tuesday, June 26, 2007
5:30 PM*

Recommendations

I. ITEMS FOR ACTION

- Consent** **A. Request to approve a contract with ABL Food Service, Inc. in the amount of \$1,183,695.00 for food service at the Richland County Detention Center –** The committee recommended that council approve the contract with ABL Food Service, Inc. The vote in favor was unanimous.
- Consent** **B. Request to approve a contract with Taylor Made Ambulances in the amount of \$176,005 to remount five ambulance patient modules on new chassis –** The committee recommended that council approve the contract with Taylor Made Ambulances. The vote in favor was unanimous.
- Consent** **C. Request to approve purchase orders for the Emergency Services Department –** The committee recommended that council approve the purchase orders. The vote in favor was unanimous.
- Consent** **D. An ordinance amending the Richland County Code of Ordinances; Chapter 17, Motor Vehicles and Traffic; Article 1, Regulations regarding county owned or leased property; Section 17-2, Parking on county office property; Subparagraph (A)(6); So that the county Finance Department will determine and set the cost for a parking decal –** The committee recommended that council give first reading approval to an ordinance that would permit the Finance Department to set the cost of purchasing a parking decal based on the department's cost to obtain the decal. The vote in favor was unanimous.
- Consent** **E. Request to allow the Procurement Department to negotiate an agreement with Stevens & Wilkinson to provide Architectural/Engineering Services for the Renovation and Addition to the Township Auditorium –** The committee recommended that council authorize the Procurement Director to negotiate an agreement with Stevens & Wilkinson to provide architectural/engineering services for the renovation and addition to the Township Auditorium. The vote in favor was unanimous.

- Consent** **F. Memorandum of Understanding with Southeast Rural Community Outreach Ministries in regards to an allocation in the amount of \$167,250 from the Local Hospitality Tax Revenue Fund during the Fiscal Year 2008 budget for the development of a Lower Richland Heritage Corridor** – The committee recommended that council adopt the MOU with Southeast Rural Community Outreach Ministries, provided the grantee submits expense records to the county in a timely manner, and issues a clear statement of purpose. The motion also included a requirement that all organizations receiving hospitality tax funds abide by the same reporting requirements. The vote in favor was unanimous.
- Consent** **G. Treasurer’s Office: Request to award a sole-source contract in the amount of \$134,100 to Palmetto Posting for posting tax notices on the premises of delinquent real estate and mobile homes** – The committee recommended that council approve a sole-source contract with Palmetto Posting. A request was also made for staff to provide budget information to council prior to final approval. The vote in favor was unanimous.
- Consent** **H. Requested to approve \$58,973.00 in unallocated Hospitality Tax funds for Kenneth B. Simmons and Associates to proceed with Task 3 (Park Conceptual Master Planning Services) of the northern Richland County Recreation Complex** – The committee recommended that council approve the allocation of \$58,973 in unallocated hospitality tax funds to Kenneth B. Simmons and Associates to proceed with Task 3 of the Recreation Complex. The vote in favor was unanimous.
- Consent** **I. An ordinance amending the Richland County Code of Ordinances, Chapter 2, Administration; Article III, Administrative offices and officers; Division 3, Assistant County Administrator** – The committee recommended that council give first reading approval to an ordinance that would set the number of Assistant County Administrators at three. The vote in favor was unanimous.
- J. Victim’s Assistance Budget** – The committee recommended that council consider two funding options:
- 1. Special Administrative Fee Increase** – The committee recommended that council consider an increase in the administrative portion of the special duty fee to fund the deficit in the Victim’s Assistance Budget.
 - 2. Sheriff’s Proposal** – The committee recommended that council consider the sheriff’s proposal to fund the deficit in the Victim’s Assistance Budget.