

MINUTES OF



RICHLAND COUNTY COUNCIL ADMINISTRATION AND FINANCE COMMITTEE SPECIAL CALLED MEETING MONDAY, OCTOBER 3, 2005 4:30 p.m.

In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, persons requesting notification, and was posted on the bulletin board located in the lobby of the County Administration Building.

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MEMBERS PRESENT

- Chair: Kit Smith (left at 5:38)
- Member: Paul Livingston
- Member: Joseph McEachern
- Member: Mike Montgomery (arrived at 4:46 p.m.)

MEMBER ABSENT: Valerie Hutchinson

ALSO PRESENT: Bernice G. Scott, Damon Jeter, Milton Pope, Tony McDonald, Chief Harrell, Joe Cronin, Michielle Cannon-Finch, Marsheika Martin, Carrie Neal, Ashley Jacobs, Michelle Onley, Cary McSwain, Daniel Driggers

CALL TO ORDER – The meeting started at approximately 4:34 p.m.

ITEMS FOR ACTION

A. Sheriff's Requests

1. **Expenditure Request**
2. **Ordinance Authorizing the Collection of a Special Duty Administrative Service Fee**

Councilwoman Smith stated this is a request for \$167,000 for the Sheriff's Department to purchase portable radios and tasers for the Sheriff's Special Duty Officers and a request for the General Fund Annual Budget to add a \$5.00 per hour administrative services fee. Ms. Carrie Neal, Finance Director and Chief Deputy Harrell of the Richland County Sheriff's Department briefed the committee on what criteria is required to use a Special Duty Officer. Ms. Neal also briefed the committee on the audit that was done in regard to the Sheriff's Department. Chief Harrell spoke in favor of approving the expenditure for the

radios, tasers and special duty administrative services fee. Ms. Smith suggested that the \$167,000 be used to take care of the Sheriff's Department overall deficit. Ms. Smith questioned if the Sheriff's Department is indemnified on the use of taser and the Worker's Compensation impact with regard to the Special Duty Officers. A discussion took place whether the Special Duty Officers are working for the Sheriff's Department or where they are on duty, the "contract" for Special Duty services being reviewed and an internal auditor reviewing the process to be sure that there is a proper paper trail. Mr. McSwain recommended that the administrative fees be applied to the fuel deficit and that any money left over be allocated to be spent for the budget amendment that the Sheriff will bring before the committee.

Mr. McEachern moved, seconded by Mr. Livingston, to forward to full council for approval and to get an internal auditor to review the contract. The vote in favor was unanimous.

3. SRO Budget Amendment

This request is for reimbursement for radios, beepers, cell phones, uniforms, equipment and employee training. A discussion took place regarding the training budget and why there is a need for reimbursement of \$70,000 for SRO training. Ms. Neal stated that at the time of the budget the Sheriff's Department does not know the costs. Chief Harrell stated that the Sheriff's Department put the SRO request in the budget, but it was not recommended. A discussion of this issue took place with Mr. Montgomery stating that he felt the Sheriff's Department had received everything that they asked for in their budget. Ms. Smith would like for the Sheriff to move money around to accomplish the reimbursement to the SRO budget. Mr. Livingston would like to know how the previous year's budget affected the fund balance. Mr. Montgomery also requested presentation of what was budgeted and what was spent last year.

Mr. McEachern moved to send it to full council for approval. The motion died for lack of a second.

Mr. Livingston moved to forward to council without a recommendation. Mr. Montgomery seconded. The vote was in favor.

4. Victim's Assistance Budget Amendment

Mr. McEachern moved to send it to full council for approval. The motion died for lack of a second.

Mr. Montgomery moved to forward to council without recommendation. Mr. Livingston seconded. The vote was in favor.

ADJOURNMENT – The meeting adjourned at approximately 5:45 p.m.

Submitted by,

Kit Smith, Chair

The minutes were transcribed by Michelle M. Onley