

**RICHLAND COUNTY COUNCIL  
ADMINISTRATION AND FINANCE COMMITTEE  
TUESDAY, MAY 27, 2003  
6:00 P.M.**

**MEMBERS PRESENT:** Kit Smith, Chair; Anthony Mizzell; Joan Brady; Paul Livingston; James Tuten

**OTHERS PRESENT:** Joseph McEachern, Susan Brill, L. Gregory Pearce, Jr., Bernice G. Scott, Thelma M. Tillis, Doris Corley, T. Cary McSwain, Larry Smith, Carrie Neal, Michielle Cannon-Finch, Milton Pope, Tony McDonald, Roxanne Matthews, Ashley Bloom, Stephany Snowden, Rodolfo Callwood, Marsheika Martin

**CALL TO ORDER** – The meeting was called to order at approximately 6:00 p.m.

**APPROVAL OF MINUTES – April 22, 2003**

Ms. Brady moved, seconded by Mr. Tuten, to approve the minutes. The vote in favor was unanimous.

**ADOPTION OF AGENDA –**

Ms. Smith stated a Resolution regarding Medicaid Funding need to be added to the agenda.

Ms. Brady moved, seconded by Mr. Livingston, to adopt the agenda as amended. The vote in favor was unanimous.

**ITEMS FOR ACTION**

**a. Ordinance for Recreation Commission Oversight Committee**

Mr. Tuten moved, seconded by Mr. Mizzell, to hold in Committee and schedule for the next committee meeting in June. The vote in favor was unanimous.

**b. Information Technology: Contract Award for Parcel Data Conversion**

The Committee is requested to approve staff to negotiate with a vendor and award a contract to convert and compile County property record data.

Mr. Livingston moved, seconded by Mr. Mizzell, to approve the award. The vote in favor was unanimous.

**c. Finance: Contract Award for Auditors**

The Committee is requested to authorize staff to negotiate with and award a contract for auditing services, contingent upon successful negotiation, with Robert E. Milhous, CPA, PA, renewable annually (upon mutual agreement) not to exceed five years.

Mr. Mizzell moved, seconded by Ms. Brady, to approve the award. The vote in favor was unanimous.

**d. Waste Management: Resolution for JEDA Bond Issuance**

The Committee is requested to hold a public hearing jointly with JEDA for JEDA's issuance of not more than \$25,000,000.00 economic development revenue bonds for Waste Management.

Ms. Brady moved, seconded by Mr. Mizzell, to approve the resolution. The vote in favor was unanimous.

**e. Grants & Community Development: Homeownership Month**

Mr. Livingston moved, seconded by Mr. Mizzell, to approve a resolution recognizing June 2003 as Homeownership Month. The vote in favor was unanimous.

**f. Medicaid Funding Resolution**

Ms. Smith stated the resolution was drawn by the administration. She stated a letter was received from the hospital talking about the impact of the General Assembly's contemplation about the Medicaid Funding and the impact it would have on the hospital and the citizens.

A discussion took place.

Ms. Brady moved, seconded by Mr. Tuten, to approve the resolution and forward to full Council at the Special Called Meeting on Thursday, May 29<sup>th</sup>. The vote in favor was unanimous.

**Items Pending Analysis**

**a. Internal Auditor Audit Committee: Models and Information**

Ms. Smith stated there are currently three models:

1. The Internal Auditor reports directly to the Administration.
2. Council forms a committee and the Internal Auditor reports to the Committee.
3. Form a Citizen's Committee made up of experts in the community.

Ms. Smith suggested starting up a blended model which would include the Audit Committee of Council, one representative from administration designated by the County Administrator and invite two citizens that Council would elect to have some expertise, but not in the business of auditing. She stated the citizens could be CPAs, financial people or CFOs from other organizations, or even from the academic community.

A discussion took place.

Ms. Brady moved, seconded by Mr. Mizzell, to forward this item to Council with a recommendation of a blended model.

The discussion continued. Ms. Smith stated three Council members will serve on the Committee: The Chair or his/her designee and the Chairman of A&F and D&S Committees. Ms. Scott designated Mr. Tuten to serve on the committee.

The vote in favor was unanimous.

**ADJOURNMENT** – The meeting adjourned at approximately 6:15 p.m.

Submitted by,

Kit Smith  
Chair

The minutes were transcribed by Marsheika G. Martin