

**RICHLAND COUNTY COUNCIL**  
**ADMINISTRATION AND FINANCE COMMITTEE**  
*Tuesday, April 22, 2003*  
*6:00 PM*

**MEMBERS PRESENT:** Kit Smith, Chair; Joan Brady; Paul Livingston; Anthony Mizzell; James Tuten

**OTHERS PRESENT:** Susan Brill, Joseph McEachern, L. Gregory Pearce, Jr., Thelma M. Tillis, T. Cary McSwain, Michielle Cannon-Finch, Larry Smith, Amelia Linder, Milton Pope, Tony McDonald, Roxanne Matthews, Pam Davis, Ashley Bloom, Marsheika Martin, Carrie Neal, Chief Harrell, Michael Criss, Chris Eversman

**Call To Order** – The meeting was called to order at 6:00 p.m.

**Approval of Minutes**      **March 25, 2003: Regular Session Meeting** - The minutes were approved by acclamation.

**Adoption of Agenda**

Ms. Smith stated a discussion needed to be added under Items for Action regarding G.O. Bonds.

Mr. Livingston moved, seconded by Ms. Brady, to add the issue of a general obligation bond to the agenda and adopt the agenda as amended. The vote in favor was unanimous.

**Items for Action**

**A. Detention Center: Phase V Addition**

Mr. Tuten moved, seconded by Ms. Brady, to forward this item to full Council for approval of an award of contract for the base bid of \$11,188,200.00 to LPS Construction Company to construct the 280 bed expansion, with two provisions: (1) The Detention Advisory Committee meet with staff to consider proposals that would provide funding for proposal #2 and (2) the review of qualifications of the lowest bidder be completed and found to be satisfactory. The vote in favor was unanimous.

**B. Senior Resources: Grant Resolution**

Mr. Mizzell moved, seconded by Ms. Brady, to approve the resolution designating Senior Resources Inc. as an entity in Richland County to provide transportation to elderly and persons with disabilities, for the purposes of a state transportation grant application. The vote in favor was unanimous.

**C. Planning: 2002 National Electrical Code**

**D. Planning: 2000 International Property Maintenance Code**

Ms. Brady moved, seconded by Mr. Tuten, to adopt the 2002 Edition of the National Electrical Code and the 200 Edition of the International Property Maintenance Code. The vote in favor was unanimous.

**E. Sheriff's Department: Budget Amendment for Shortfall**

Mr. Tuten moved, seconded by Mr. Livingston, to approve a budget amendment in the amount of \$161,000.00 for the purpose of providing needed additional funding for the budget items including Petrol, Oil and Lubricants and part-time and temporary employees. The vote in favor was unanimous.

**F. Town of Eastover: Funding Request**

Ms. Smith stated the Mayor of Eastover contacted her regarding this item. She stated the Mayor sent a letter requesting the funds, which is included in the packet. She encouraged the Mayor to apply for funds next fiscal year because she did not know if there would be any funds available mid-year.

Mr. Mizzell moved, seconded by Mr. Livingston, to direct the Administrator to look in current year's budget to see if any funds are available for \$2,000.00 report to Council.

A discussion took place.

Ms. Brady moved to deny this request because it did not go through the proper process with the Accommodations Tax Committee. The motion died due to a lack of a second.

Mr. Livingston moved, seconded by Mr. Mizzell, to forward this item to full Council without a recommendation. The vote in favor was unanimous.

**G. Magistrates: Budget Amendment for Temporary, FT Employees**

Ms. Smith stated this would require a \$17,291.00 fund balance amendment. She stated this would be a First Reading budget amendment.

A discussion took place.

Mr. Livingston moved, seconded by Mr. Tuten, to approve a budget amendment in the amount of \$17,291.00 to provide funding for two temporary, full-time positions and to look at other funding options. The vote in favor was unanimous.

**H. Ordinance for Recreation Commission Oversight Committee**

Ms. Scott requested for this item to be held in Committee and directed staff to set up a meeting with the Legislative Delegation, Recreation Commission members, the A&F Committee members, and all interested members of Council to further discuss this issue.

Mr. Tuten moved, seconded by Mr. Livingston, to hold this item in Committee and request a meeting with the Recreation Commission and the delegation to discuss improved communications and oversight of the expenditures of the Recreation Commission. The vote in favor was unanimous.

**I. Impact Fees Study Process**

Ms. Smith stated a number of issues were discussed at the Council's Retreat. She stated staff was given direction as to how to proceed. She stated staff requested a Resolution of Council to request the Planning Commission to initiate a study of impact fees.

Mr. Mizzell moved, seconded by Mr. Livingston, to request a Resolution be presented at the Council Meeting on behalf of the Committee to initiate the study. The vote in favor was unanimous.

**J. General Obligation Bond**

Mr. T. Cary McSwain, County Administrator, briefed Council on this issue.

Ms. Brady moved, seconded by Mr. Mizzell, to approve an ordinance authorizing the issuance of publicly-sold general obligation bonds in an amount not to exceed \$15.5 million in order to construct a new sewage treatment plant on the Broad River to improve the service and provide additional treatment capacity for the area currently served by the Nicholas Creek Plant. The vote in favor was unanimous.

**Items Pending Analysis**

**A. Internal Auditor Audit Committee: Membership and Meeting**

Ms. Smith stated she directed staff to bring models for the Internal Audit Committee to look at what other communities are doing.

Mr. Tuten moved, seconded by Ms. Brady, to send this item to Council for the Chair to designate three Council members to select an Internal Auditor from among the responses to the County's Requests for Proposals.

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- B. List from Council Retreat of New and/or Increase-able Fees – pending.**
- C. SC Association of Counties List of Alternative Revenues – pending.**

**Adjournment** – The meeting adjourned at approximately 6:30 p.m.

Submitted by,

Kit Smith  
Chair

The minutes were transcribed by Marsheika G. Martin