

**RICHLAND COUNTY COUNCIL
ADMINISTRATION & FINANCE COMMITTEE
TUESDAY, JANUARY 23, 2001
6:00 P.M.**

MEMBERS PRESENT: Joseph McEachern, Chair; Paul Livingston, Joan Brady, James Tuten

MEMBERS ABSENT: Anthony G. Mizzell

OTHERS PRESENT: Kit Smith, Bernice G. Scott, Susan Brill, Thelma Tillis, L. Gregory Pearce, Jr., Janet Claggett, Milton Pope, Tony McDonald, Mullen Taylor, Pam Davis, Ash Miller, Michielle Cannon-Finch, Larry Smith, Amelia Linder, Marsheika Martin

CALL TO ORDER

The meeting was called to order at approximately 6:18 p.m.

APPROVAL OF MINUTES

December 12, 2000: Regular Session Meeting

Mr. Livingston moved, seconded by Mr. Tuten, to approve the minutes. The vote in favor was unanimous.

ADOPTION OF AGENDA

Mr. McEachern stated Election of Chair needed to be placed on the agenda.

Mr. Livingston moved, seconded by Mr. Tuten, to place Election of Chair on the agenda. The vote in favor was unanimous.

Ms. Pam Davis, Research Analyst, requested for the budget calendar to be added to the agenda.

Mr. Livingston moved, seconded by Ms. Brady, to add the budget calendar to the agenda. The vote in favor was unanimous.

ELECTION OF CHAIR

Mr. Tuten moved, seconded by Mr. Livingston, to nominate Mr. McEachern to serve as Chair.

Mr. McEachern moved, and it was seconded, for nominations to come to a close. The vote in favor was unanimous.

The vote was in favor to elect Mr. McEachern as Chair of the Administration and Finance Committee. The vote in favor was unanimous.

AWARDS AND RECOGNITION

There were no awards or recognitions.

ITEMS FOR ACTION

A. GIS: Two New FT Positions

Mr. T. Cary McSwain, County Administrator, stated during the time he was undergoing emergency surgery last year during the budget process, the two new full-time positions were not properly added to the budget. He stated no funds are needed for this fiscal year.

Mr. Livingston moved, seconded by Ms. Brady, to give first reading approval to a budget amendment adding two new full-time positions, a GIS analyst and a GIS Programmer, to the GIS Division of the Information Technology Department. The vote in favor was unanimous.

B. Information Technology: PBX Phone System

Mr. McSwain reported there is need for improvement for operational efficiency and the effectiveness of productivity of the programs, systems and people. He stated the IT Department has been looking at new technology.

A discussion took place.

Mr. Tuten moved, seconded by Mr. Livingston, to forward to Council without a recommendation. The vote in favor was unanimous.

C. Budget Calendar

Mr. Livingston moved, seconded by Mr. Tuten, to forward this item to Council without a recommendation with staff to provide Council with details prior to the Council meeting. The vote in favor was unanimous.

ITEMS PENDING ANALYSIS

There are no items for this section.

ITEMS FOR DISCUSSION/INFORMATION

There are no items for this section.

Submitted by,

Joseph McEachern
Chair

The minutes were transcribed by Marsheika G. Martin