



RICHLAND COUNTY COUNCIL

ADMINISTRATION AND FINANCE COMMITTEE

Paul Livingston
District 4

Greg Pearce
District 6

Kit Smith, Chair
District 5

Mike Montgomery
District 8

Damon Jeter
District 3

Tuesday, October 23, 2007
6:00 PM

Report of Actions

CALL TO ORDER – Kit Smith called the meeting to order.

APPROVAL OF MINUTES – The minutes of the September 25, 2007 meeting were approved as submitted.

ADOPTION OF AGENDA – The agenda was adopted as published.

I. ITEMS FOR ACTION

- Consent A. Request to approve a contract for property insurance (\$262,069)** – The committee recommended that council approve the contract. The vote in favor was unanimous.
- Consent B. Request to negotiate and award a contract to Siemens for the development of an energy proficiency, solutions, development and implementation plan** – The committee recommended that council authorize the procurement director to negotiate a contract; however, the contract must be brought back to council prior to being awarded. The vote in favor was unanimous.
- Consent C. Request to negotiate and award a contract with First Vehicle Services for fleet maintenance and management services** – The committee recommended that council approve the contract. The vote in favor was unanimous.
- Consent D. Amendments to an agreement between Richland County and the Historic Columbia Foundation for the management of the Woodrow Wilson Home and Hampton Preston Mansion** – The committee recommended that council approve the agreement, subject to changes recommended by the risk manager. The vote in favor was unanimous. [\[ACTION: Administration\]](#)

- Consent E. Ordinance amending the fiscal year 2007-08 budget ordinance to unappropriate undesignated hospitality tax funds in the budget ordinance to reflect a decrease in available funds** – The committee recommended that council give first reading approval to the ordinance. The vote in favor was unanimous.
- Consent F. An ordinance amending the Richland County Code of Ordinances; Chapter 23, Taxation; Article VI, Local Hospitality Tax; Section 23-69, Distribution of Funds; and Section 23-71, Oversight and Accountability** – The committee recommended that council give first reading approval to the ordinance. The committee also requested information regarding the possible impact on interest earnings in the hospitality tax fund. The vote in favor was unanimous. **[ACTION: Finance, Administration]**
- Consent G. Sheriff Department: Request to approve a Financial Crimes Victims Assistance Program grant (Personnel required, no match)** – The committee recommended that council approve the grant based on the administrator’s recommendation that no funds from the general fund will be provided to retain the position upon expiration of the grant. The vote in favor was unanimous.
- Consent H. SC State Military Department Funding Request** – The committee recommended that council authorize a sponsorship in the amount of \$2,000 from the Administrator’s operational funds. The vote in favor was unanimous.
- Deferred I. Request for Funding: Palmetto Center for Advocacy (\$50,000)** – The committee voted to defer this item to the November meeting.

II. ITEMS FOR DISCUSSION / INFORMATION

- A. Review of CMRTA Audit** – The committee asked that representatives from the CMRTA be present for the November meeting. The meeting will be scheduled for 90 minutes to allow adequate time to review the audit with CMRTA staff. **[ACTION: Administration]**
- B. Work session on municipal incorporations** – The committee requested that the Administrator set a date for a work session in consultation with members of council. **[ACTION: Administration]**

Adjournment

Staffed by Joe Cronin