



RICHLAND COUNTY COUNCIL

ADMINISTRATION AND FINANCE COMMITTEE

Damon Jeter	Norman Jackson	Greg Pearce (Chair)	Joyce Dickerson	Paul Livingston
District 3	District 11	District 6	District 2	District 4

**FEBRUARY 28, 2012
6:00 PM**

2020 Hampton Street

CALL TO ORDER

ELECTION OF CHAIR

1. Election of Chair (page 4)

APPROVAL OF MINUTES

2. Regular Session: January 24, 2012 (pages 6-9)

ADOPTION OF AGENDA

ITEMS FOR ACTION

3. Albene Park Water Distribution System Principal Forgiveness Loan (pages 11-23)
4. Bond Ordinance for approximately \$35,000,000 for Capital Projects (pages 25-26)
5. Budget Amendment to Elections and Voter Registration (pages 28-30)
6. Council Expenditure Accounts (Mr. Malinowski motion) (pages 32-33)
7. Council Expenditure Accounts (Mr. Manning motion) (pages 35-37)
8. EMS Ambulance Purchase (pages 39-40)
9. HMIS Grant Transfer (pages 42-45)
10. Home Detention/Electronic Monitoring Program (pages 47-53)
11. Issuance of General Obligation Bonds by Riverbanks Zoo (pages 55-68)
12. Lower Richland Master Plan Area Change (pages 70-71)
13. Monticello Road Streetscape Project-Parcel Acquisition (pages 73-75)
14. Proposed Property Tax Reduction for Senior Citizens (pages 77-79)
15. South Carolina State Employees Association (SCSEA) (pages 81-96)

ITEMS PENDING ANALYSIS: NO ACTION REQUIRED

16.
 - a. Based on the new sewer planned for the lower Richland County area and the possibility of assistance being provided to Low/Middle income households (LMIH) I move that staff create an ordinance that sets forth criteria for qualifications to received assistance and that it will apply equally to all LMIH throughout Richland County (Malinowski, November 2010)

b. That a policy be created regarding how to deal with approved grants prior to budget time and again at budget time when grants have been reduced or eliminated. When the grant ends Richland County will not provide additional funds in that agency's budget and they will have to absorb it if they want to keep it (Malinowski, A&F, November 2011).

ADJOURNMENT



Richland County Council Request of Action

Subject

Election of Chair (page 4)

Reviews

Richland County Council Request of Action

Subject

Regular Session: January 24, 2012 (pages 6-9)

Reviews

MINUTES OF



RICHLAND COUNTY COUNCIL ADMINISTRATION AND FINANCE COMMITTEE TUESDAY, January 24, 2012 6:00 P.M.

In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, persons requesting notification, and was posted on the bulletin board located in the lobby of the County Administration Building.

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MEMBERS PRESENT

Chair: L. Gregory Pearce, Jr.
Member: Damon Jeter
Member: Gwendolyn Davis Kennedy
Member: Jim Manning
Member: Seth Rose

ALSO PRESENT: Kelvin E. Washington, Sr., Paul Livingston, Bill Malinowski, Valerie Hutchinson, Norman Jackson, Joyce Dickerson, Milton Pope, Tony McDonald, Sparty Hammett, Roxanne Ancheta, Sara Salley, Randy Cherry, Larry Smith, Daniel Driggers, John Hixon, Pam Davis, Amelia Linder, Melinda Edwards, Paul Brawley, Tiaa Rutherford, Chris Eversmann, Monique Walters, Michelle Onley

CALL TO ORDER

The meeting started at approximately 6:02 p.m.

APPROVAL OF MINUTES

December 20, 2011 (Regular Session) – Mr. Rose moved, seconded by Mr. Manning, to approve the minutes as distributed. The vote in favor was unanimous.

ADOPTION OF AGENDA

Ms. Kennedy moved, seconded by Mr. Jeter, to adopt the agenda as distributed. The vote in favor was unanimous.

ITEMS FOR ACTION

Budget Amendment to address purchase of new AS 400 Computer System—Treasurer's Office – Mr. Jeter moved, seconded by Mr. Manning, to forward this item to Council with a

recommendation that Council approve the request thus allowing the Treasurer's Office to maintain system integrity and continue to generate a revenue stream that accounts for 55% of General Fund Revenue and can continue to foster intergovernmental cooperation through providing other State and County entities information they request. The vote in favor was unanimous.

Budget Amendment to address purchase of new AS 400 Computer System and upgrade printers—Auditor's Office – Mr. Jeter moved, seconded by Mr. Manning, to forward this item to Council with a recommendation that Council approve the request thus allowing the Auditor's Office to maintain system integrity and continue to generate a revenue stream that accounts for 55% of General Fund Revenue and can continue to foster intergovernmental cooperation through providing other State and County entities information they request. The vote in favor was unanimous.

Auditor's Office Budget Amendment request to address requests not funded during the budget cycle – Mr. Jeter moved, seconded by Mr. Rose, to forward this item to Council with a recommendation that Council approve the request thus allowing the Auditor's Office to print tax bills for the full fiscal year and provide the County and other millage agencies the opportunity to receive \$17,446,764 in billable tax revenues; also allowing the Auditor's Office to comply with previously approved policies and agreements by Council. The vote in favor was unanimous.

Business Licensing—Ordinance adding Interstate Commerce Deduction – Mr. Jeter moved, seconded by Mr. Rose, to forward this item to Council with a recommendation for approval. The vote in favor was unanimous.

Business Licensing—Repealing Ordinance related to Interstate Commerce Business License Fee Discount – Mr. Jeter moved, seconded by Mr. Rose, to forward this item to Council with a recommendation for approval. The vote in favor was unanimous.

Capital Projects Sales Tax – Ms. Kennedy moved to forward this item to Council without a recommendation. The motion died for lack of a second.

Mr. Jeter moved, seconded by Mr. Rose, to forward this item to the Council Retreat for discussion, but to defer action until the February Committee meeting.

Mr. Manning moved, seconded by Mr. Jeter, to call for the question. The vote in favor was unanimous.

The vote in favor of forwarding this item to the Council Retreat for discussion, but to defer action until the February Committee meeting was unanimous.

Commercial Façade Improvement Grant Program – Mr. Jeter moved, seconded by Mr. Manning, to forward this item to Council with a recommendation that Council approve the request for a Richland County Government Commercial Façade Improvement Grant Program to

retain and attract businesses, strengthen the Commercial Corridors, increase utilization of existing buildings, restore economic vitality and enhance property values. The vote in favor was unanimous.

Credentialing System Equipment Project – Mr. Manning moved, seconded by Mr. Jeter, to forward this item to Council with a recommendation that Council approve the request to fund this program to provide a credentialing system for RCSD. The vote in favor was unanimous.

Curtiss-Wright Hangar – Mr. Jeter moved, seconded by Mr. Manning, to forward this item to Council with a recommendation that Council approve the request to direct Richland County staff to review and report on the legal aspects of the possible sale of the Curtiss-Wright Hangar (CWH) and surrounding land at the Jim Hamilton-LB Owens Airport (CUB) to a private developer as a possible means of accomplishing its restoration and redevelopment. The vote in favor was unanimous.

Specialized Aviation Service Operation (SASO) negotiation – Mr. Jeter moved, seconded by Mr. Manning, to forward this item to Council with a recommendation that Council approve the request to authorize negotiation of a draft agreement with AMS, Inc. The vote in favor was unanimous.

Forensic Laboratory Enhancement Grant—Sheriff's Department – Mr. Manning moved, seconded by Ms. Kennedy, to forward this item to Council with a recommendation that Council approve the request to fund this program to provide for upgraded forensic equipment and training for RCSD. The vote in favor was unanimous.

Permanently Finance CMRTA with Mass Transit Fee – Ms. Kennedy moved to forward this item to Council without a recommendation. The motion died for lack of a second.

Mr. Jeter moved, seconded by Mr. Rose, to forward this item to the Council Retreat for discussion, but to defer action until the February Committee meeting.

Mr. Manning moved, seconded by Mr. Jeter, to call for the question. The vote in favor was unanimous.

The vote in favor of forwarding this item to the Council Retreat for discussion, but to defer action until the February Committee meeting was unanimous.

Financial Impact of Transferring CMRTA to City of Columbia – Ms. Kennedy moved to forward this item to Council without a recommendation. The motion died for lack of a second.

Mr. Jeter moved, seconded by Mr. Rose, to forward this item to the Council Retreat for discussion, but to defer action until the February Committee meeting.

Mr. Manning moved, seconded by Mr. Jeter, to call for the question. The vote in favor was unanimous.

The vote in favor of forwarding this item to the Council Retreat for discussion, but to defer action until the February Committee meeting was unanimous.

RCSD Entry Deputy Pay Increase FY12 – Ms. Kennedy moved, seconded by Mr. Jeter, to forward this item to Council with a recommendation that Council approve the request to allow the increase immediately to which current year RCSD funds will be placed against the increase for the balance of the fiscal year with the increase annualized by Council thereafter. The vote in favor was unanimous.

ADJOURNMENT

The meeting adjourned at approximately 6:50 p.m.

Submitted by,

L. Gregory Pearce, Jr., Chair

The minutes were transcribed by Michelle M. Onley

Richland County Council Request of Action

Subject

Albene Park Water Distribution System Principal Forgiveness Loan (pages 11-23)

Reviews

Richland County Council Request of Action

Subject: Albene Park Water Distribution System Principal Forgiveness Loan

A. Purpose

County Council is requested to approve a principal forgiveness loan for the Utilities Department that will provide \$304,025 in funds for the Albene Park Water Distribution System replacement. Approval is also requested to increase the current design contract with Joel E. Wood and Associates by the amount of \$25,200 for the additional engineering costs once the principal forgiveness loan is approved. The additional engineering funds as well as all estimated construction cost are included in the loan amount. The principle forgiveness loan was awarded by DHEC through the Drinking Water State Revolving Fund (SRF).

B. Background / Discussion

The Richland County Utilities Department currently operates the Albene Park Water Distribution System under a receivership agreement with DHEC. Because of the condition of the existing distribution system, DHEC, through the SRF program, has awarded a \$304,025 principal forgiveness loan to replace the distribution system as a continuation of the development of the Hopkins Community Water System. If approved, the funds will pay for the replacement of approximately 4500 feet of 6” asbestos pipe currently installed as the distribution system in the Albene Park Subdivision. See attached: loan approval letter, project cost estimate and sample loan assistance agreement.

This forgivable loan will require the County to redesign a portion of the current project, develop a bid package to meet SRF requirements and bid the project as directed by SRF. SRF is also requiring the existing design engineer, Joel E Wood & Associates to modify their environmental report in addition to the redesign and bidding mentioned above. The additional engineering services as well as the projected construction cost are included in the attached cost estimate and are fully funded by the forgivable loan. With Council’s approval, the engineering contract will be increased by \$25,200 to cover the additional engineering services once the principal forgiveness loan documents are completed.

The acceptance of this principal forgiveness loan and the construction of the new water distribution system in Albene Park Subdivision will be handled as a separate project but will require coordination between the existing Hopkins Water System Contractor and the new contractor. This service will be provided by the design engineer.

The award letter and project budget are attached as well as a sample Loan Assistance Agreement that explains the terms and conditions required by the SC Water Quality Revolving Fund Authority.

C. Financial Impact

The principal forgiveness loan will cover all cost associated with the replacement of the existing water distribution system in Albene Park. There will be no additional funds requested from the County as a result of accepting these loan funds and completing this project.

D. Alternatives

1. Approve the acceptance of the SRF principal forgiveness loan of \$304,025 and authorize Administration to complete the appropriate loan documents and increase the Joel E. Wood & Associates contract by \$25,200 once the loan documents are completed.
2. Do not approve the loan or contract increase for Joel E. Wood & Associates.

E. Recommendation

It is recommended that Council approve the acceptance of the SRF principal forgiveness loan of \$304,025, authorize Administration to complete the appropriate loan documents and increase the Joel E. Wood & Associates contract by \$25,200 to cover the additional engineering cost.

Recommended by: Andy Metts Department: Utilities Date: 2/08/12

F. Reviews

(Please ***SIGN*** your name, ✓ the appropriate box, and support your recommendation before routing. Thank you!)

Finance

Reviewed by: Daniel Driggers Date: 2/13/12
✓ Recommend Council approval Recommend Council denial
 Council Discretion (please explain if checked)
Comments regarding recommendation:

Procurement

Reviewed by: Rodolfo Callwood Date: 2/13/12
✓ Recommend Council approval Recommend Council denial
 Council Discretion (please explain if checked)
Comments regarding recommendation:

Grants

Reviewed by: Sara Salley Date: 2/16/12
✓ Recommend Council approval Recommend Council denial
 Council Discretion (please explain if checked)
Comments regarding recommendation:

Legal

Reviewed by: Elizabeth McLean Date: 2/17/12
 Recommend Council approval Recommend Council denial
 Council Discretion (please explain if checked)
Comments regarding recommendation:

The agreement attached has been reviewed; however, it is only a sample. Although I would not suspect any substantive changes to be made before the County receives the

actual contact, the document will need to be reviewed again once the final version is obtained.

Administration

Reviewed by: Sparty Hammett

Date: 2/21/12

Recommend Council approval

Recommend Council denial

Council Discretion (please explain if checked)

Comments regarding recommendation: Recommend Council acceptance of the SRF principal forgiveness loan of \$304,025 and to authorize Administration to complete the appropriate loan documents and increase the Joel E. Wood & Associates contract by \$25,200 once the loan documents are completed.

BOARD:
Paul C. Aughtry, III
Chairman
Edwin H. Cooper, III
Vice Chairman
Steven G. Kisner
Secretary



C. Earl Hunter, Commissioner

Promoting and protecting the health of the public and the environment

BOARD:
Henry C. Scott
M. David Mitchell, MD
Glenn A. McCall
Coleman E. Buckhouse, MD

Bureau of Water

January 5, 2012

RECEIVED
JAN 09 2012
Richland County Utilities

Mr. Andy Metts
Richland County Utilities
7525 Broad River Road
Irmo, SC 29063

Re: Albene Park New Water Distribution System, SRF #4020002-01

Dear Mr. Metts:

The Drinking Water State Revolving Fund (DWSRF) Intended Use Plan for State Fiscal Year 2012 has been finalized and can be found at www.scdhec.gov/environment/water/docs/srf_dwiup.pdf.

The above referenced project has been selected to receive funds allotted to South Carolina's DWSRF program from the Federal Fiscal Year 2011 Full-Year Continuing Appropriation Act (P.L. 112-10) in an amount not to exceed \$304,025. This amount reflects the increase in project cost due to revised procurement requirements. These funds will be provided to you for loan assistance without any required repayment of principal nor interest accrued upon that principal amount.

Please have your engineer contact Butch Swygert at swygercw@dhec.sc.gov or (803) 898-4235 as soon as possible to discuss the requirements necessary to receive these funds.

Sincerely,

David C. Price, PE
Assistant to the Director
Water Facilities Permitting Division
& SRF Program Manager

cc: Ashlie Lancaster, SC Budget & Control Board
Trish Comp, SC Budget & Control Board
Butch Swygert, SC DHEC SRF Section



JOEL E. WOOD & ASSOCIATES

PLANNING • ENGINEERING • MANAGEMENT

HOPKINS SCHOOL COMMUNITY MISC. WATER SYSTEM IMPROVEMENTS					
EXTENSION 6 (ALLBENE PARK)					
ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1	MOBILIZATION	1	L.S.	\$3,000.00	\$3,000.00
2	CONSTRUCTION STAKING	1	L.S.	\$750.00	\$750.00
3	CLEARING & GRUBBING	1.4	AC.	\$1,500.00	\$2,100.00
4	TRAFFIC CONTROL	1	L.S.	\$1,500.00	\$1,500.00
5	SEDIMENT & EROSION CONTROL	1	L.S.	\$1,500.00	\$1,500.00
6	GRASSING: SEEDING, FERTILIZER, & MULCH	1.4	AC.	\$3,500.00	\$4,900.00
7	10" (C900 DR 18) PVC COMPLETE, INSTALLED, TESTED, STERILIZED, AND APPROVED FOR USE	1150	L.F.	\$22.00	\$25,300.00
8	6" (C900 DR 18) PVC COMPLETE, INSTALLED, TESTED, STERILIZED, AND APPROVED FOR USE	4300	L.F.	\$12.00	\$51,600.00
9	TIE TO 10" EXISTING LINE	1	EA	\$3,000.00	\$3,000.00
10	BORE & JACK 12.75" STEEL CASING W/ 6" RESTRAINED JOINT DUCTILE IRON CARRIER PIPE	100	L.F.	\$140.00	\$14,000.00
11	6" DUCTILE IRON PIPE (PR 200) W/ FLOWABLE FILL AND PAVEMENT PATCH AT ROADWAY	75	L.F.	\$108.00	\$8,100.00
12	10" GATE VALVE & BOX	1	EA	\$1,800.00	\$1,800.00
13	6" GATE VALVE & BOX	4	EA	\$800.00	\$3,200.00
14	3/4" POLYETHYLENE COPPER TUBE SIZE SERVICE TUBING (PR 200)	1600	L.F.	\$4.00	\$6,400.00
15	BORE 3/4" SERVICE TUBING UNDER PAVEMENT NO CASING	345	L.F.	\$10.00	\$3,450.00
16	NEW METER & METER BOX	40	EA	\$750.00	\$30,000.00
17	FIRE HYDRANT ASSEMBLY	3	EA	\$3,500.00	\$10,500.00
18	PAVED DRIVEWAY REPAIR	180	S.Y.	\$40.00	\$7,200.00
19	GRAVEL DRIVEWAY/ROADWAY REPAIR	35	TONS	\$35.00	\$1,225.00
20	ABANDON OLD WELL AND WELL HOUSE	1	LS	\$6,000.00	\$6,000.00
21	CHEMICAL FEED EQUIP. & HOUSE	1	LS	\$41,000.00	\$41,000.00
22	UPGRADE EXISTING WELL AND PUMP	1	LS	\$48,800.00	\$48,800.00
23	TIE EXISTING WELL TO SYSTEM	1	LS	\$3,500.00	\$3,500.00
TOTAL CONSTRUCTION COST =					\$278,825.00
SURVEYING =					\$8,400.00
ENGINEERING =					\$16,800.00
TOTAL PROJECT COST =					\$304,025.00

This is a preliminary construction cost estimate. The Client understands that Joel E. Wood & Associates has no control over the costs or the price of labor, equipment, materials, or the Contractor's method of pricing. The opinions of estimated cost provided herein are made on the basis of Joel E. Wood & Associates qualifications and experience. Joel E. Wood & Associates makes no warranty, expressed or implied, as to the accuracy of such opinions as compared to the bid or actual cost.

ANDY METTS

From: Comp, Trish [comp@olg.sc.gov]
Sent: Tuesday, February 07, 2012 3:12 PM
To: ANDY METTS
Subject: DW Loan Assistance Agreement for APF Project

Attachments: KMiBT20020120207143527.pdf



KMiBT20020120207
143527.pdf (83...

Andy

Attached is the model Loan Assistance Agreement (LAA) that we used for FY10 DW APF projects. The FY11 should be the same except for a few updates. As you will see this is essentially a grant agreement and bears no resemblance to our loan agreements used for loans that constitute debt.

Once we receive a request from DHEC to proceed on an APF LAA, we will send the LAA filled out for the County, an authorizing Resolution already individualized to the County, and a brief information package.

If you have any questions, please let me know.

Thanks
Trish

Patricia A. Comp
Loan Programs Manager
Office of Local Government
SC Budget & Control Board
1200 Senate Street
453 Wade Hampton Building
Columbia, SC 29201
T: 803.737.3808 F: 803.737.3807

FY 2010
DW - Sample

LOAN ASSISTANCE AGREEMENT

between

SOUTH CAROLINA WATER QUALITY REVOLVING FUND AUTHORITY

and

[PROJECT SPONSOR]

Dated

_____, 2011

relating to

[Project Name]

South Carolina Drinking Water Revolving Loan Fund

FY 2010 Federal Capitalization Grant

Loan Assistance Number: F3-

No. ____ of Two Executed Original Counterparts

Item# 3

Attachment number 1
Page 7 of 13

LOAN ASSISTANCE AGREEMENT

THIS LOAN ASSISTANCE AGREEMENT is entered into as of the ___ day of _____, 2011, (the "*Effective Date*") between the SOUTH CAROLINA WATER QUALITY REVOLVING FUND AUTHORITY, a public instrumentality of the State of South Carolina (the "*Authority*"), and the [NAME IN CAPS], a _____ of the State of South Carolina (the "*Project Sponsor*").

WITNESSETH:

WHEREAS, the Authority is authorized by Title 48, Chapter 5, Code of Laws of South Carolina, 1976, as amended (the "*Act*") to administer the South Carolina Drinking Water Revolving Loan Fund (the "*Fund*") for the purpose of assisting Project Sponsors (as defined in the Act) in the construction of, among other things, public drinking water supply, storage, treatment and distribution facilities as defined in the Federal Safe Drinking Act, Title 42, United States Code, Section 300f et seq., as amended; and

WHEREAS, the Department of Health and Environmental Control (the "*Department*") is authorized by the Act to, among other things, develop a priority system and prepare an annual plan to insure compliance with the Federal Safe Drinking Water Act; and

WHEREAS, the Fiscal Year 2010 Federal Appropriations Act ("*Public Law 111-88*") requires the Fund, identified therein as the Drinking Water State Revolving Fund, to provide additional subsidization for drinking water infrastructure facilities; and

WHEREAS, the Act, as amended May 28, 2010, authorizes the Authority to fully implement all requirements of Public Law 111-88 for the Fund; and

WHEREAS, the Authority is authorized by the Act to enter into agreements with Project Sponsors in order to finance Projects (as defined in the Act) and the Department is authorized to select projects to receive additional subsidization in the form of Loan Assistance, herein defined; and

WHEREAS, the Project Sponsor proposes to acquire and construct the facilities described in Appendix "A" hereto (the "*Project*"), which Project will be part of the Project Sponsor's [waterworks/sewer/combined public utility] system (the "*System*"); and

WHEREAS, the Department has selected this Project to receive additional subsidization in the form of Loan Assistance, herein defined;

NOW, THEREFORE, BE IT AGREED AS FOLLOWS:

F3-

LOAN ASSISTANCE PROVISIONS

The Authority agrees to provide Loan Assistance, as defined below, to the Project Sponsor solely from Public Law 111-88 appropriations granted to the State of South Carolina (the "*State*") for the Fund subject to the terms and conditions of this Loan Assistance Agreement, applicable laws, regulations and all Federal and State requirements now and hereafter in effect governing the use of this Loan Assistance.

1. Loan Assistance Defined. Subject to the terms and conditions of this Agreement, the Authority agrees to make, and the Project Sponsor agrees to accept, the loan assistance herein provided for (the "*Loan Assistance*"), such term being defined as a loan which will not accrue interest and the principal of which is hereby forgiven in its entirety. The amount of the Loan Assistance is set forth in Appendix "B" hereto.
2. Purpose Limited to Project. The Project Sponsor shall use the Loan Assistance only to pay the actual eligible costs of the Project. The Project scope is described in Appendix "A" and more specifically as approved in the Project files of the Department. The Project Sponsor shall make no modifications to the Project scope without the written consent of the Department, such consent to be made part of this Agreement. Except to the extent otherwise approved in writing by the Department and made part of this Agreement, only the costs shown in the Project budget set forth in Appendix "A" shall be allowed and only in the amounts provided for each category. Loan Assistance may not be used to pay for labor performed by employees of the Project Sponsor.
3. Disbursements.
 - (a) Requests for disbursement shall be made by the Project Sponsor to the Department on forms of the Department, and shall be accompanied by such invoices and other proofs of incurred costs as the Department may reasonably require. The Project Sponsor shall comply with all requirements of the SRF Disbursement Package in submitting draw requests to the Department.
 - (b) The Authority shall make disbursements to the Project Sponsor under this Agreement only after receiving each Department approved draw request. The Authority shall incur no liability to the Project Sponsor in the event that the Department does not approve a draw request submitted by the Project Sponsor.
 - (c) The Authority will exert its best efforts to mail its check within seven (7) days of receiving such approved draw request, but no assurance is given by the Authority that such schedule will be met and the Authority shall incur no liability to the Project Sponsor for a delay.
 - (d) All disbursements shall be provided by the Authority in the form of a check mailed to the Project Sponsor.
 - (e) The Project Sponsor shall receive and promptly disburse the funds to be provided hereunder as trust funds for the purpose of paying the eligible costs of the Project and for no other purpose.
4. Budget Changes. Any change to the budget categories, the amounts therein, or increases/decreases to the total budget for the Project shown in Appendix "A" hereto, or to the Loan Assistance Amount shown in Appendix "B" hereto, shall require written approval by the Department and such approval shall be provided to the Project Sponsor and the Authority and shall be attached hereto and become a part of this Agreement without the requirement of further amendment.

5. Federal and State Requirements. The Project Sponsor hereby agrees to comply with the following requirements.
- (a) Civil Rights and Labor Standards Requirements and use of Disadvantaged Business Enterprise (DBE) firms and Debarment or Suspension Prevention. (Executive Order 12549)
 - (i) Positive efforts shall be made by the Project Sponsor and its consultants to utilize DBE firms as sources of supplies, services and construction. Such efforts should allow these sources the maximum feasible opportunity to compete for contracts and subcontracts to be performed utilizing Loan Assistance funds. Documentation of efforts made to utilize DBE firms shall be maintained by the Project Sponsor and its consulting firms and construction contractors.
 - (ii) The Project Sponsor shall not be debarred for noncompliance with Federal Law and shall not award contracts to any firm that has been debarred for noncompliance with Federal Law where the contract amount equals or exceeds the federal small purchase procurement threshold.
 - (iii) The Project Sponsor shall require all prime construction contractors to certify that subcontracts have not and will not be awarded to any firm that has been debarred for noncompliance with Federal Law, where the subcontract amount is expected to equal or exceed the Federal small purchase procurement threshold.
 - (iv) The Project Sponsor agrees to comply with all the requirements of 41 CFR Part 60-4 which implements Executive Order 11246 as amended (Equal Employment Opportunity).
 - (v) The Project Sponsor agrees to require all construction contractors and their subcontractors to comply with the Affirmative Action, Equal Opportunity Clause, Goals and Timetables, if the amount of the contract or subcontract is in excess of \$10,000.
 - (vi) The Project Sponsor shall require all contractors on the Project to comply with the Department of Labor's Safety and Health Regulations for construction promulgated under the Occupational Safety and Health Act of 1970 (PL 91-956) and under Section 107 of the Contract Work Hours and Safety Standards Act (PL 91-54).
 - (b) Davis-Bacon and Related Acts, as required by Public Law 111-88, certifying that all laborers and mechanics employed by prime contractors and subcontractors are paid wages at rates not less than those listed on the prevailing wage rate contained in the Project's contract documents and that all applicable provisions of the Davis-Bacon and Related Acts have been met. The Project Sponsor shall require the prime contractor to comply with the Davis-Bacon and Related Acts. See Attachment #1 herein.
 - (c) All applicable provisions of the Uniform Relocation and Real Property Acquisition Act of 1970 (PL 92-646) in regard to acquisition of real property (including easements) for the Project and any resulting relocation of persons, business and farm operations.
 - (d) Guidance Packages for: (i) Bidding and Award of Construction Contracts; (ii) Federal Requirements for the SRF Program; and (iii) Construction Contracts in the SRF Program.
6. Procurement Requirements. The Project Sponsor shall comply with all procurement requirements of law and, to the extent compliance therewith does not contravene any provision of law applicable to the Project Sponsor, shall comply with the procurement requirements set forth in Appendix "C" hereto.

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7. Contract Award, Construction Inspection and Completion.
- (a) The Project Sponsor shall not execute construction contracts or issue the notice to proceed with respect to the Project prior to receiving written approval from the Department to award construction contracts.
 - (b) The Project Sponsor shall provide and maintain competent and adequate engineering supervision and continuous inspection of the Project to insure that the construction conforms to the plans and specifications approved by the Department. A monthly inspection report shall accompany each disbursement request.
 - (c) The Project Sponsor shall cause the Scope of Work identified in Appendix "A" to be completed and shall require all contractors to satisfactorily complete all work within the time stated in the executed construction contract. Extension of any contract completion date requires the Department's approval. Any costs incurred as a result of a time extension which has not received approval by the Department shall not be eligible for Loan Assistance participation.
 - (d) The Project Sponsor shall pay all costs to complete the Project not covered by the Loan Assistance.
8. Viability. The Project Sponsor shall, to the satisfaction of the Department, have developed and implemented appropriate managerial and financial capacity mechanisms to ensure compliance with state and federal regulatory requirements (e.g., Safe Drinking Water Act, Clean Water Act).
9. Reporting and Information. The Project Sponsor agrees to complete and submit all information and reports, in such form and according to such schedule, as may be required by the Department or the Authority.
10. Maintenance of Records. All pertinent Project records including, but not limited to, financial records, supporting documents, Davis-Bacon certifications and associated support documentation, certified payroll records, procurement records, and technical records for the Project shall be retained for a minimum of three years after the date of the final disbursement under this Agreement. However, if any litigation, claim, or investigative audit is started before the expiration of the three year period, then all such records must be retained for three years after the litigation, claim, or audit is resolved.
11. Accounting and Auditing.
- (a) The Project Sponsor shall account for the Project according to Generally Accepted Governmental Accounting Principles (GAAP).
 - (b) Within [six (6) or nine (9)] months of the end of each fiscal year of the Project Sponsor in which any funds are received under this Agreement, the Project Sponsor shall submit to the [Authority or Department's Office of Internal Audits at 2600 Bull Street, Columbia, South Carolina, 29201,] an annual financial audit prepared by a certified public accountant. The conduct of the audit and the audit shall be in accordance with Generally Accepted Auditing Standards as defined in Government Auditing Standards, Comptroller General of the United States, July 27, 2007, and revisions, updates or successors thereto. An audit, as required by OMB Circular No. A-133, Audits of States, Local Governments, and Non-Profit Organizations, may be necessary for each year program funds are disbursed to the Project Sponsor. (CFDA Number 66.468)

12. Release of Responsibility. The Project Sponsor shall undertake the Project on its own responsibility and shall release and hold harmless the Authority, the Department, the State and their officers, members and employees from any claim arising in connection with the design, construction or operation of the Project including any matter due solely to the negligence of any of these parties.
13. Access and Inspection. The Project Sponsor shall provide access to the Project work whenever it is in preparation, under construction, or after completion and provide proper facilities for access and inspection. The Project Sponsor shall allow the United States Environmental Protection Agency, the Inspector General of the United States, the Department and the Authority, or any authorized representative, to have access to any books, documents, plans, reports, papers, and other records pertinent to the Project. The Project Sponsor shall cause its engineers, contractors, auditors and employees to cooperate during such inspections and make available all materials relevant to the review, examination or audit of the Project and compliance with this Agreement.
14. Other Agreements. The Project Sponsor shall comply with all terms and conditions of any construction contracts or engineering agreements affecting the Project and its operation.
15. Compliance with Governmental Authority. The Project Sponsor shall comply with all environmental laws, rules and other provisions of legal force and effect and all such other provisions which govern the construction or operation of the Project. The Project Sponsor agrees that no date reflected in this Agreement, or in the Project completion schedule, or extension of any such date, shall modify any compliance date established in an operating permit. It is the Project Sponsor's obligation to request any required modification of applicable permit terms or other enforceable requirements.
16. Review and Inspection of Work. Any audit or review of plans and specifications and any inspection of the work shall be for the convenience of the Department only in order to determine that they are within the approved scope of the Project. No such review and inspection, approvals and disapprovals shall be an undertaking by the Department of responsibility for design or construction.
17. Sanctions. If the Project Sponsor does not comply with the provisions of the Agreement, the Authority, upon receipt of written instructions by the Department, may take any or all of the following actions: (a) require repayment of all or a portion of any Loan Assistance provided; (b) require the Project Sponsor to take corrective actions to comply with this Agreement; (c) cancel, terminate, or suspend, in whole or in part, the Loan Assistance provided through this Agreement; or (d) terminate the entire Agreement.
18. Severability. If any provision of the Agreement is found to be illegal, invalid, or unenforceable in any respect, the legality, validity, and enforceability of the other provisions of this Agreement shall not in any way be affected or impaired.
19. Complete Agreement. This Agreement contains Appendices "A", "B", "C", and "D" and all subsequent written approvals of the Department that alter any information contained in any of the Appendices hereto.
20. South Carolina Contract. This Agreement shall be governed by and construed in accordance with the laws of the State of South Carolina.

21. Notices. All notices hereunder shall be in writing and shall be addressed as follows:

If to the Project Sponsor:

Attention: _____

If to the Authority:

South Carolina Water Quality Revolving Fund
Authority
c/o Office of Local Government - SRF
South Carolina Budget and Control Board
1200 Senate Street
406 Wade Hampton Building
Columbia, South Carolina 29201

Attention: Patricia A. Comp

22. Counterparts. This Agreement is executed in two counterparts, which are separately numbered, but each of which is deemed an original of equal dignity with the other and which is deemed one and the same instrument as the other.
23. Term of Agreement. The Term of this Agreement begins on the Effective Date and will expire upon the satisfaction of the requirements of Paragraph 11 herein.

Richland County Council Request of Action

Subject

Bond Ordinance for approximately \$35,000,000 for Capital Projects (pages 25-26)

Reviews

Richland County Council Request of Action

Subject: Bond Issuance

A. Purpose

County Council is requested to approve a bond ordinance for approximately \$35,000,000 in accordance with the capital project list provided at the planning retreat to Council members by the County Administrator.

B. Background / Discussion

During the Council retreat in January 2012, the County Administrator provided Council with information about his capital needs assessment for County facilities. The recommendation included a planned bond issue for \$35m at the end of 2012.

During the discussion it was mentioned that the current bond market has shown very favorable rates but can be volatile. Recent bond sales have closed with an effective interest rate of less than 2 percent and as low as 1.5 percent. Estimates are that if the County issues the same \$35m now to take advantage of these low rates the County could save the taxpayer more than \$6m on the total cost over the life of this loan.

Therefore at the February 7th Council meeting, Mr. Malinowski made the following motion: "If Council approves the issuances of a \$35m bond that the County Administrator be directed to bring said bond ordinance based on the project list presented at the retreat and show the cost savings based on the issuing rate. If, after council approval, the effective interest rate has increased beyond two percent, the Administrator would be required to bring an updated analysis of the cost and savings to council prior to issue."

C. Financial Impact

Financial impact could not be determined until the bonds were issued.

D. Alternatives

1. Approve the requested bond ordinance and associated projects.
2. Approve the requested bond ordinance but amend the project list.
3. Delay the approval of the bond ordinance and project list until a later time.
4. Do not approve the bond ordinance at this time and not move forward with the project list.

E. Recommendation

It is recommended that Council approve alternative 1 with a bond ordinance.

Recommended by: Councilman Malinowski Department: Council Date: 2/9/12

Item# 4

Attachment number 1
Page 1 of 2

F. Reviews

(Please **SIGN** your name, ✓ the appropriate box, and support your recommendation before routing. Thank you!)

Finance

Reviewed by: Daniel Driggers

Date: 2/15/12

✓ Recommend Council approval

Recommend Council denial

Council Discretion (please explain if checked)

Comments regarding recommendation:

Procurement

Reviewed by: Rodolfo Callwood

Date: 2/15/12

✓ Recommend Council approval

Recommend Council denial

Council Discretion (please explain if checked)

Comments regarding recommendation:

Legal

Reviewed by: Elizabeth McLean

Date: 2/17/12

Recommend Council approval

Recommend Council denial

Council Discretion (please explain if checked)

Comments regarding recommendation:

Policy decision left to Council's discretion.

Administration

Reviewed by: Tony McDonald

Date: 2/17/12

✓ Recommend Council approval

Recommend Council denial

Council Discretion (please explain if checked)

Comments regarding recommendation: Recommend approval of the requested bond ordinance and associated projects.

Richland County Council Request of Action

Subject

Budget Amendment to Elections and Voter Registration (pages 28-30)

Reviews

Richland County Council Request of Action

Subject: Budget Amendment to Elections & Voter Registration

A. Purpose

County Council is requested to approve a budget amendment to the Board of Elections & Voter Registration Department budget for \$85,799.14

B. Background / Discussion

In regards to the Elections & Voter Registration FY12 budget, the department is requesting additional funding of \$85,799.14 for election and personnel expense from the Saturday January 21st Republican Presidential Primary that was not included in the FY12 budget of Election & Voter Registration.

C. Financial Impact

\$85,799.14 with this request. The State Elections will reimburse a majority of the expenses.

D. Alternatives

To approve the request for a budget amendment to cover the personnel expense from the Republican Presidential Primary. This will help the office be clear of any deficits that may occur in the FY12 budget.

E. Recommendation

It is recommended that Council approve the request for a budget amendment to cover the expenses for elections expenses and personnel expense that was occurred from the Republican Presidential Primary.

Recommended by: Lillian McBride Department: Elections & Voter Registration Date: 14th day of January 2012

F. Reviews

(Please **SIGN** your name, ✓ the appropriate box, and support your recommendation before routing. Thank you!)

Finance

Reviewed by: Daniel Driggers

Date: 2/16/12

Recommend Council approval

Recommend Council denial

Council Discretion (please explain if checked)

Comments regarding recommendation:

Human Resources

Reviewed by: Dwight Hanna

Date: 2/16/12

Recommend Council approval

Recommend Council denial

Council Discretion (please explain if checked)

Comments regarding recommendation:

ProcurementReviewed by: Rodolfo Callwood

Date: 2/17/12

 Recommend Council approval Recommend Council denial Council Discretion (please explain if checked)

Comments regarding recommendation:

LegalReviewed by: Elizabeth McLean

Date: 2/17/12

 Recommend Council approval Recommend Council denial Council Discretion (please explain if checked)

Comments regarding recommendation:

AdministrationReviewed by: Stephany Snowden

Date: 2/21/12

 Recommend Council approval Recommend Council denial Council Discretion (please explain if checked)

Comments regarding recommendation:

Cost of Conducting Presidential Preference Primaries (PPP's)

SCAC would appreciate your assistance in completing the information below as accurately as possible. If you do not have your costs broken down this way, please give totals for each category of expense.

COUNTY Richland

Completed by (Name, Phone, Email): Lillian McBride (803) 576-2245 mcbridel@rcgove.us

- | | |
|--|-----|
| 1. How many total precincts did your county have in January 2008 ? | 125 |
| 2. How many polling locations did your county open for the PPP's in January 2008 ? | 125 |
| 3. How many total precincts will your county have in January 2012 ? | 125 |
| 4. How many polling locations does your county plan to open for the PPP's in January 2012 ? | 125 |

Cost Components	2008 PPP's		2012 PPP's*	
	Reimbursed Costs	Non-Reimbursed Costs	Cost for ONE Party Primary	Cost for TWO Party Primaries
ADMINISTRATIVE/OFFICE				
Advertising/Legal Notices	\$	\$	2240.88	\$
FOIA Costs				
Legal Fees (for protests, challenges, etc.)				
Maintenance Contract Fees (M100, M650, ES&S, etc.) - Pro rata share for PPP's				
Office Supplies			481.50	
BALLOTS				
Absentee Application Postage	\$	\$	857.12	\$
Absentee Ballot Postage			2188.80	
Audio Files				
Ballot Printing and Shipping			1500.68	
Programming Machines				
PERSONNEL COSTS				
Overtime for County Staff/Personnel	\$	\$	18,214.22	\$
Temporary Personnel				
Poll Workers			59285.47	
Absentee/Failsafe (15 Days)				
iVotronic Training for Poll Mgrs (\$100 ea.)				
Rovers @ \$150 ea. & 50 cents/mile			855.47	
Mileage for Commissioners (50 cents/mile)				
PRECINCTS				
Precinct Costs (opening ALL precincts)	\$	\$	\$	\$
Rent for Polling Locations			175	
Custodians for Polling Locations				
Truck Rental				
Fuel for Vehicles				
OTHER (please list below or on separate sheet):				
Security				
Total			85799.14	

* Include ALL estimated costs, including those for which you may be reimbursed by the State Election Commission.

Please return to Susan Turkopuls (sturkopuls@scac.sc; Fax - 803-252-0379) by **FRIDAY, OCTOBER 7.**

Richland County Council Request of Action

Subject

Council Expenditure Accounts (Mr. Malinowski motion) (pages 32-33)

Reviews

Richland County Council Request of Action

Subject: Council Expenditure Accounts (Malinowski)

A. Purpose

The purpose of this item is to request the County Council's consideration of a proposed policy to limit Council Members' expenditures from the individual expenditure accounts to the amount that is budgeted.

B. Background / Discussion

At the February 7, 2012, Council Meeting, Council Member Bill Malinowski introduced the following motion:

Staff in conjunction with the Finance and Legal Departments will develop a policy relating to Richland County Council Members' individual spending accounts so that each council person will be restricted to only spending their authorized amount.

Each Council Member currently has \$7,000 appropriated in the budget for council district expenses. The implication, of course, is that expenditures by each Council Member cannot exceed the \$7,000 budgeted.

If, however, a Council Member incurs expenses beyond the \$7,000, the County will pay those expenses in order to meet the obligation imposed by the Council Member.

With respect to Mr. Malinowski's motion, the staff would have no objection as it is already implied that the amount budgeted is all that can be spent. The motion would simply add more formality to the implied policy that already exists.

C. Financial Impact

All expenditures by individual Council Members would be strictly limited to the amount adopted each year in the budget.

D. Alternatives

1. Support the proposal to limit Council Members' expenditures from the individual expenditure accounts to the amount that is budgeted.
2. Do not support the proposal.

E. Recommendation

Staff recommends support of the proposed policy to limit Council Members' expenditures from the individual expenditure accounts to the amount that is budgeted.

By: Tony McDonald, Administration

Date: February 13, 2012

F. Reviews

(Please replace the appropriate box with a ✓ and then support your recommendation in the Comments section before routing. Thank you!)

Finance

Reviewed by: Daniel Driggers

Date: 2/14/12

Recommend Council approval

Recommend Council denial

Council Discretion (please explain if checked)

Comments regarding recommendation:

As a budgetary policy, I support the recommendation to ensure compliance of not exceeding appropriated dollars. If the appropriated dollars are insufficient to address the needs, one option would be for Council to increase the funding level during the budget process.

As a financial management policy, I believe that we must be an organization that pays our financial obligations (bills) timely. Therefore I would recommend that approval include language that provides the Finance Director the authority to pay all bills received and communicate any budgetary variance to the County Administrator for follow up.

Legal

Reviewed by: Elizabeth McLean

Date: 2/17/12

Recommend Council approval

Recommend Council denial

Council Discretion (please explain if checked)

Comments regarding recommendation:

Policy decision; Council discretion.

Administration

Reviewed by: Tony McDonald

Date: 2/17/12

Recommend Council approval

Recommend Council denial

Council Discretion (please explain if checked)

Comments regarding recommendation: Administration supports the motion from Mr. Malinowski, but also concurs with the comments from the Finance Director and would suggest that such language be incorporated into the motion.

Richland County Council Request of Action

Subject

Council Expenditure Accounts (Mr. Manning motion) (pages 35-37)

Reviews

Richland County Council Request of Action

Subject: Council Expenditure Accounts (Manning)

A. Purpose

The purpose of this item is to request the County Council's consideration of a proposed policy to limit Council Members' expenditures from the individual expenditure accounts to the amount that is budgeted, and to limit all other line item expenditures in the County budget to the amount originally appropriated for those line items.

B. Background / Discussion

At the February 7, 2012, Council Meeting, Council Member Jim Manning introduced the following motion:

Staff in conjunction with the Finance and Legal Departments will develop a policy relating to Richland County Council members' individual spending accounts so that each council person, as well as all other line items for which County Council authorizes spending in conjunction with the annual budget process, will be restricted to only spending their authorized amount.

This motion, if approved, will restrict all line items within individual department budgets to the amount originally appropriated in those line items only. Departments currently have the ability to transfer funds from one line item, such as "Office Supplies," to another, such as "Equipment Repairs."

This is a useful management tool that allows elected officials, appointed officials and department directors the opportunity to meet changing demands and/or address unforeseen events that may occur during the fiscal year. To prohibit movement of funds between line items would take away this management ability, meaning that any such transfers would have to be approved by the County Council.

C. Financial Impact

The proposed restriction on budget transfers from line item to line item within departments would have little to no financial impact. On the other hand, the operational impact that such a restriction would have would be crippling by no longer allowing an elected official, appointed official or department director to effectively manage his or her departmental budget.

D. Alternatives

1. Approve the proposal to limit Council Members' expenditures from the individual expenditure accounts to the amount that is budgeted, and to limit all other line

item expenditures in the County budget to the amount originally appropriated for those line items.

2. Do not approve the proposal, and allow elected officials, appointed officials and department directors the continued discretion to manage their departmental budgets within the total amounts appropriated.

E. Recommendation

Recommend Alternative #2, i.e., do not approve the proposal, and allow elected officials, appointed officials and department directors the continued discretion to manage their departmental budgets within the total amounts appropriated.

By: Tony McDonald, Administration

Date: February 13, 2012

F. Reviews

(Please replace the appropriate box with a ✓ and then support your recommendation in the Comments section before routing. Thank you!)

Finance

Reviewed by: Daniel Driggers

Date: 2/14/12

Recommend Council approval

Recommend Council denial

Council Discretion (please explain if checked)

Comments regarding recommendation:

Recommendation of alternative two continues to provide departments the operational flexibility needed without reducing the budgetary control necessary at the department level.

Legal

Reviewed by: Elizabeth McLean

Date: 2/17/12

Recommend Council approval

Recommend Council denial

Council Discretion (please explain if checked)

Comments regarding recommendation:

In general, the requests in the motion are a policy decision left to Council's discretion; however, I would question Council's authority to limit an elected official's ability to make changes within his/her budget from line to line.

As to the request that the Legal Department help craft a policy for council's individual spending accounts, we will provide whatever help needed. I would note that I believe such a policy already exists and was drafted by Legal with consideration given to recent case law that on the issue; however, that language contains nothing regarding a spending cap.

Administration

Reviewed by: Tony McDonald

Date: 2/17/12

Recommend Council approval Recommend Council denial

Council Discretion (please explain if checked)

Comments regarding recommendation: Recommend denial of the motion as stated. Recommend, instead, Alternative #2 above, i.e., do not approve the proposal, and allow elected officials, appointed officials and department directors the continued discretion to manage their departmental budgets within the total amounts appropriated.

Richland County Council Request of Action

Subject

EMS Ambulance Purchase (pages 39-40)

Reviews

Richland County Council Request of Action

Subject: EMS Ambulance Purchase ESD02082012

A. Purpose

The purpose of this report is to obtain Council approval to award a purchase order to remount ten ambulances. This is a sole source procurement. Funding is available in the EMS budget. No other funds are needed.

B Background / Discussion

EMS has ambulances that have exceeded the end of their life cycle. Over twelve years ago EMS began to replace ambulances using the same manufacturer to establish continuity and standardization in the fleet. Standardization provides benefits in parts acquisition, maintenance, service, training and familiarization of equipment locations for Paramedics. The ambulances we have are “modular” which means the large patient compartment can be removed from the chassis, refurbished and remounted on a new chassis. That saves about \$30,000 per ambulance. The EMS ambulance fleet is manufactured by Taylor Made Ambulances. Sending the old ambulances back to the Taylor Made Factory for remounting will insure the vehicles are returned to “new” condition with a new warranty. The following ambulances will be remounted:

Unit	Year	Vin
205	2004	14067
209	2004	46782
216	2003	32563
218	2004	46493
223	2004	46988
230	2003	39453
231	2003	32564
232	2003	32565
233	2003	39416
235	2004	62979

C. Financial Impact

There is a significant cost for repairs to vehicles that are old and “out of contract.” “Out of contract” means that because of the age of the vehicle, it is no longer supported under the First Vehicles regular contract. Costs associated with repairs must be paid out of regular budget funds. Removing ten vehicles that are “out of contract” will reduce the repair costs.

The remount cost per vehicle is as follows:

New Chassis	\$ 41,726
Remount/Refurbish	\$ 35,201

Cost Per Vehicle	\$ 76,927

Cost for ten Vehicles \$769,270

The vehicle remount expenditure is budgeted and is available in EMS accounts:

10700000-531300 \$665,995

2210-5313

\$103,275

D. Alternatives

1. Approve the sole source purchase to Taylor Made Ambulance Company to remount ten ambulance vehicles for \$769,270.
2. Do not approve the purchase order.
3. Begin the procurement process for new ambulances.

E. Recommendation

It is recommended that Council approve the purchase to remount ten ambulance vehicles from Taylor Made Ambulance Company for a cost of \$769,270 with the funds coming from the EMS budget accounts.

Recommended by: Michael A. Byrd Department: Emergency Services Date 02-08-12

F. Approvals

Finance

Reviewed by: Daniel Driggers

Date: 2/16/12

Recommend Council approval

Recommend Council denial

Council Discretion (please explain if checked)

Comments regarding recommendation:

Appropriated budget dollars are available as stated in the ROA.

Procurement

Reviewed by: Rodolfo Callwood

Date: 2/16/12

Recommend Council approval

Recommend Council denial

Council Discretion (please explain if checked)

Comments regarding recommendation:

Legal

Reviewed by: Elizabeth McLean

Date: 2/17/12

Recommend Council approval

Recommend Council denial

Council Discretion (please explain if checked)

Comments regarding recommendation:

Administration

Reviewed by: Tony McDonald

Date: 2/22/12

Recommend Council approval

Recommend Council denial

Council Discretion (please explain if checked)

Comments regarding recommendation: Funds are available as indicated above.

Recommend approval.

Richland County Council Request of Action

Subject

HMIS Grant Transfer (pages 42-45)

Reviews

Richland County Council Request of Action

Subject: HMIS Grant Transfer

A. Purpose

Richland County currently is the conduit for the Homeless Management Information System (HMIS) Grant. The HUD grant is \$80,544 and is for the purposes of homeless information data collection for a 14-county area, to include Richland County, on the behalf of the Midlands Area Consortium for the Homeless (MACH). United Way of the Midlands (UWM) has supplied a written formal request to the County for HMIS grant transfer.

B. Background / Discussion

Richland County, as a goodwill gesture, took on the HMIS Grant when St. Lawrence Place/Trinity could no longer accommodate the grant in 2005. No other agency at that time was willing to become the grant conduit, including the MACH, who was not equipped to become the lead agency. With increased awareness, education and staffing, the United Way of the Midlands is now in position to take on the grant and desires to do so. A transfer would include both the new and renewal grants. UWM currently serves as the lead agency for the 14-county MACH, writes the annual HUD federal homeless application of \$2.5 million, and provides leadership and support for MACH activities, to include the HUD required Point-In-Time counts. UWM entered into initial discussions with the County on the transfer to combine, strengthen and streamline the UWM functions with the unstaffed MACH coalition. The Community Development Department and County Administration agree this transference would be the best thing for the MACH service area and UWM.

C. Financial Impact

Neither UWM nor MACH are able to provide the required annual HMIS cash match to continue operation of the grant. Richland County Community Development is the current staff that operates this grant and has historically provided this match with CDBG (non-general County) funds. The match is \$30,000 annually and Community Development would continue this match, as requested by UWM, for FY 2012-2015. That is provided CDBG funding would continue at or close to current FY 2012 funding levels. A MOU would be executed between Richland County and UWM. The HMIS grant match would be evaluated annually for these 3 years, if approved by Council. The combined financial impact total for these three years is \$90,000.

This amount of cash match funding would be required regardless if the grant was kept by the County or transferred to UWM.

D. Alternatives

1. Approve the request to approve the HMIS grant transference from Richland County to United Way.
2. Do not approve the HMIS grant transference from Richland County to United Way.

E. Recommendation

It is recommended that Council approve the request of the HMIS grant transference from Richland County to United Way.

Recommended by: *Valeria Jackson* Department: *Community Development* Date: *February 13, 2012*

F. Reviews

(Please ***SIGN*** your name, ✓ the appropriate box, and support your recommendation before routing. Thank you!)

Finance

Reviewed by: Daniel Driggers Date: 2/14/12
 Recommend Council approval Recommend Council denial
 Council Discretion (please explain if checked)
Comments regarding recommendation:

Grants

Reviewed by: Sara Salley Date: 2/15/12
 Recommend Council approval Recommend Council denial
 Council Discretion (please explain if checked)
Comments regarding recommendation:

Legal

Reviewed by: Elizabeth McLean Date: 2/17/12
 Recommend Council approval Recommend Council denial
 Council Discretion (please explain if checked)
Comments regarding recommendation:

I would suggest that the Community Development Department verify with HUD that this continued grant match is an appropriate/legal use of the CDBG funds.

Administration

Reviewed by: Sparty Hammett Date: 2/22/12
 Recommend Council approval Recommend Council denial
 Council Discretion (please explain if checked)
Comments regarding recommendation: Recommend Council approval of the request of the HMIS grant transference from Richland County to United Way.

1800 Main Street
Columbia, SC 29201
tel 803.733.5400
fax 803.779.7803
www.uway.org

January 3, 2012



Mr. Milton Pope
County of Richland
2020 Hampton Street
Columbia, SC 29202

Dear Mr. Pope:

In fall 2011, United Way and Richland County began discussing the potential transfer of the County's HUD grant that supports the Homeless Management Information System (HMIS). We have been working with the Community Development Department to address issues that emerged in those discussions including a review of the pertinent contracts and agreements, staffing and the grantee requirements for the grant. To address the cash match requirement for the HUD HMIS grant, please accept our request for Richland County to provide continued cash support of \$30,000 per year for a period of three years (FY 2012-15).

The Homeless Management Information system (HMIS) is a federally required web-based client management system for homeless and at-risk populations. The county-managed system covers the 14-counties of the local homeless consortium, Midlands Area Consortium for the Homeless (MACH), which stretches from York, through the Midlands, to Aiken. The system supports 82 user licenses to agencies that represent a mix of homeless housing, shelter, and service providers. Examples of some of the providers on the system are: Transitions, Family Shelter, St. Lawrence Place, and Salvation Army.

HMIS facilitates the delivery of services to people who are homeless. HMIS data also are the basis for HUD required point in time counts that the MACH uses to secure funding for local agencies and that local government including Richland County and the City of Columbia need for HUD Consolidated Plans.

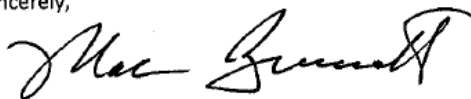
The HUD grant is approximately \$80,000 and is renewed annually through the HUD Continuum of Care funding process which is managed by MACH. The county currently provides \$30,000 in Community Development Block Grant (CDBG) federal funds as required federal match to support program staff. The county recently submitted an application to HUD for an additional grant of \$40,000 to support the system. A transfer of the HMIS system to United Way of the Midlands would include both the new and renewal grants.

UWM currently serves as "lead agency for the 14-county MACH homeless coalition, writes the annual HUD federal homeless application of \$2.5M, and provides leadership and support for MACH activities

including HUD required "counts" of the homeless. UWM support is provided at no cost to MACH. UWM entered into discussions with the County to transfer the HMIS grant because we felt combining the HUD lead agency functions and HMIS would strengthen the capacity of the unstaffed coalition. However, UWM is unable to provide cash-match resources to operate the grant. We also understand MACH is unable to provide funding to support the grant.

We acknowledge and appreciate the County's investment in staff and resource to administering this grant and the HMIS for the region. Toward our common goal of supporting the Continuum (MACH), please accept our request for continued match support as the next step in exploration of the grant transfer. Please contact me to discuss further at 733-5410 or Jennifer Moore, Senior Director, at 733-5421.

Sincerely,

A handwritten signature in black ink, appearing to read "J Mac Bennett". The signature is fluid and cursive, with the first name "J Mac" and the last name "Bennett" clearly distinguishable.

J. Mac Bennett
President & CEO
United Way of the Midlands

Cc: Valeria Jackson, Director, Community Development Department
Mary Trivisono, Chair, Midlands Area Consortium for the Homeless

Richland County Council Request of Action

Subject

Home Detention/Electronic Monitoring Program (pages 47-53)

Reviews

Richland County Council Request of Action

Home Detention/Electronic Monitoring Program

A. PURPOSE:

The Alvin S. Glen Detention Center (ASGDC) requests that County Council allow it to solicit for the services of a Home Detention/Electronic Monitoring Company. This will allow better accountability of individuals who are on home confinement.

BACKGROUND / DISCUSSION:

The ASGDC has had a long standing population reduction strategy in place for well over 15 years and this strategy has aided with keeping the inmate population down. In 1996 the ASGDC solicited a Request For Proposal (RFP) for companies that offered Home Detention/Electronic Monitoring. BI Incorporated gave the most responsive proposal and was awarded the contract. BI Incorporated operated Home Detention/Electronic Monitoring with oversight from the ASGDC. The company sold its rights to another home detention company, and later the company was purchased by another company.

South Carolina state statute and Richland County ordinance failed to specifically state any qualifications or requirements under the Home Detention Act. This led to a weak statute and enabled companies who had no knowledge of home detention/electronic monitoring to spring up overnight. This allowed the Courts to allow any “so called” home detention/electronic monitoring companies to operate within the State of South Carolina and Richland County.

The Home Detention Act was meant for all home detention services to operate through the local detention facility for accountability; this did not happen. This led to home detention companies opening and not being held accountable. There may be pre-trial inmates or Family Court inmates on home detention/electronic monitoring without any supervision.

In 2010 the State recognized the weakness in the Home Detention Act Statute Section 24-13-1510 and made significant changes to strengthen the statute (standards attached). The programs are an alternative to incarceration that can be used for pretrial offenders to increase the level of supervision and as a sentencing alternative.

C. FINANCIAL IMPACT:

There is no financial impact to the County. If the offender qualifies for the home detention program he/she will pay the cost.

D. ALTERNATIVES:

1. Approve the request and allow the ASGDC to solicit for the services of a home detention/electronic monitoring company.
2. Approve the ASGDC to run its own home detention program/electronic monitoring program. This would be a considerable cost to the county for manpower, equipment, and other necessary supplies.
3. Continue the current procedure.

E. RECOMMENDATION:

The ASGDC recommends that Council approves its request to solicit for the services of a Home Detention/Electronic Monitoring company.

Recommend by: Ronaldo D. Myers Department: Detention Center Date: January 31, 2012

F. Reviews

(Please **SIGN** your name, ✓ the appropriate box, and support your recommendation before routing. Thank you!)

Finance

Reviewed by: Daniel Driggers

Date: 2/15/12

- ✓ Recommend Council approval
 - Council Discretion (explain if checked)
- Comments regarding recommendation:

Recommend Council denial

Procurement

Reviewed by: Rodolfo Callwood

Date: 2/16/12

- ✓ Recommend Council approval
 - Council Discretion (explain if checked)
- Comments regarding recommendation:

Recommend Council denial

Legal

Reviewed by: Elizabeth McLean

Date: 2/17/12

- Recommend Council approval
 - Council Discretion (explain if checked)
- Comments regarding recommendation:

Recommend Council denial

Policy decision left to Council's discretion.

Administration

Reviewed by: Sparty Hammett

Date: 2/21/12

- ✓ Recommend Council approval
- Council Discretion (explain if checked)

Recommend Council denial

Comments regarding recommendation: Recommend Council approval of the request to allow the ASGDC to solicit for the services of a home detention/electronic monitoring company. The program would be beneficial as an alternative to incarceration that can be used for pretrial offenders to increase the level of supervision and as a sentencing alternative.

South Carolina Home Detention Act Standards for Private Entity Contract Service Providers

Definitions.

All words and terms shall have their meanings as defined in the current edition of the Home Detention Standards of the Minimum Standards for Local Detention Facilities in South Carolina. Unless the context requires otherwise, the following additional words and terms shall have the meanings indicated below:

(a) "Governing Body" means the elected body of any county or municipality or consolidated government with statutory power to pass ordinances and enter into written contracts with corporations, enterprises, or agencies to provide public services.

(b) "Contract Service Provider" means any private entity that enters into written contracts or agreements with governing bodies or departments to provide supervision, counseling, and collection services for all participants placed in a program pursuant to the Home Detention Act.

Implementation.

These Contract Service Provider Home Detention Standards shall be officially in effect immediately upon their establishment by the South Carolina Association of Counties and their formal adoption by the South Carolina Department of Corrections. If a governing body has an actual contract already awarded at the time that these Standards take effect, and if that governing body wishes to delay application of these Standards in its jurisdiction because some or all of the requirements may present a conflict, then that governing body shall notify in writing the Local Detention Committee of the South Carolina Association of Counties. Such a delay must be only for the duration of the existing contract which has already been awarded. Upon the conclusion of that existing contract period, the governing body and any contract service provider used by the governing body must comply with these Standards.

Qualifications of Contract Service Providers.

Contract service providers must meet the following qualifications:

(a) Contract service providers must employ a person who is responsible for the direct supervision of caseworkers and who has a minimum of five (5) years experience in corrections, parole, or probation services.

(b) Clear criminal record.

1. All employees must be of good moral character and have not been convicted of a felony or any crime involving moral turpitude within the last ten (10) years, unless a pardon has been obtained.

2. No person shall be hired with an outstanding warrant for his/her arrest.

(c) Possess written evidence of general liability insurance coverage of at least \$1 million which must be maintained at all times while providing services.

(d) Must be at least twenty-one years of age.

(e) Each owner, director, or agent must sign a confidentiality statement agreeing to hold the identity of participants and records confidential. The confidentiality statement shall be maintained in the employee personnel files;

(f) A contract service provider must continuously maintain the following qualifications:

1. Each owner, director, agent, and employee must maintain a criminal record free of felony conviction or plea, and free of misdemeanor convictions or plea involving moral turpitude. In addition, each owner, director, agent, and employee must notify the governing body and department in writing if he or she has been charged with, arrested for, or pled guilty or nolo contendere to, or has been convicted of, any misdemeanor involving moral turpitude or any felony, within ten (10) business days of such event.
2. Each operator, director, agent, and case worker employed by a contract service provider must successfully complete orientation training within six (6) months of the beginning of operations and must complete relevant continuing education courses every year as required by the governing body.

Exclusions.

The following persons may not own, operate, direct, or serve as an employee or agent of a contract service provider furnishing services as described in the Home Detention Act: Any person for whom owning, operating, directing, or serving as an employee or agent would pose an actual, potential, or apparent conflict of interest due to the existence of a fiduciary, business, or personal relationship with any participant as defined in the Home Detention Act or in the Home Detention Standards, or due to the existence of any other relationship that would place the owner, operator, employee, or agent in a position to exert undue influence on, exploit, take undue advantage of, or breach the confidentiality of, any participant. Further, no judge, public probation or parole officer or employee, employee of a court in this state, employee of a detention or correctional agency, employee of a law enforcement agency, or any spouse thereof, to the extent services are to be provided within the same jurisdiction served by the judge, public probation or parole officer or employee, court employee, detention or correctional employee, or law enforcement employee, may own, operate, direct, or serve as an employee or agent of a contact service provider.

Contract Requirements.

Contract Service Providers must have a written agreement or contract with a governing body or department which contains the following requirements:

1. Description of the extent of services to be rendered;
2. Staff qualifications which meet or exceed these standards;
3. Criminal records checks completed on all staff;
4. Policies and procedures for staff training;
5. Bonding of staff;
6. Staffing levels and standards of supervision, including the type and frequency of contacts;
7. Collection procedures for handling court-ordered fines, fees, and restitution;
8. Procedures for handling indigent participants;
9. Violation reporting procedures and circumstances;
10. Reporting and record keeping procedures;
11. Default and contract termination procedures; and
12. A schedule listing the fees and charges assessed to the participants supervised by the contract service provider.

Additionally, the contract service provider must provide documentation to the governing body or department of its ability to furnish continuous service in these areas upon request.

Case Worker Standards.

The standards for any person employed as a caseworker with a contract service provider are:

- (a) Be at least 21 years of age at the time of appointment;
- (b) Have completed at least a standard two-year college course of study, or have at least four (4) years of criminal justice experience, at the time of appointment. Documentation of education and criminal justice experience shall be maintained in the employee personnel files;
- (c) Complete an initial orientation program and annual in-service training as required and approved by the governing body or department; and
- (d) Complete a criminal background check.
 - 1. A case worker must be of good moral character and have not been convicted of, or pled guilty or nolo contendere to, a felony or any crime involving moral turpitude within the last ten (10) years, unless a pardon has been obtained.
 - 2. No person shall be hired with an outstanding warrant for his/her arrest.

Contract Service Provider Employee Standards.

Any employee, agent, or volunteer who provides any service to participants or has access to contract service provider records, or who has telephone or face-to-face contact with participants under supervision, or access to participant data, must meet the following requirements:

- (a) Be at least 21 years of age;
- (b) Sign a confidentiality statement agreeing to hold the identity of participants and records confidential. This statement shall be maintained in employee personnel files;
- (c) Sign a statement cosigned by the contract service provider director or his/her designee that the employee has received an orientation on these rules as well as operations guidelines relevant to that employee's job duties. The signed statement and the established job duties shall be maintained in employee personnel files;
- (d) Complete a criminal background check.
 - 1. An employee must be of good moral character and have not been convicted of a felony or any crime involving moral turpitude within the last ten (10) years, unless a pardon has been obtained.
 - 2. No person shall be hired with an outstanding warrant for his/her arrest.
- (e) No person shall be employed who fails to possess at a minimum a high school or equivalent diploma.
- (f) Complete appropriate training within six (6) months of appointment and annual in-service training as required and approved by the governing body or department.
- (g) Employees may assist caseworkers with case related administrative duties, but they shall not be allowed to have decision making authority with respect to participants.

Training.

Employee training must consist of a minimum of forty (40) hours of instruction as follows:

1. One (1) hour orientation to electronic monitoring;
2. One (1) hour overview of types of equipment;
3. Two (2) to four (4) hours of training related to an overview of the criminal justice system;
4. Two (2) two-hour blocks (total four [4] hours) of instruction on recognizing and reading court orders;
5. Two (2) to four (4) hours of public relations;
6. One (1) hour on media relations;
7. One (1) hour on family and participant orientation;
8. Two (2) hours on the importance of record-keeping;
9. Eight (8) hours of data entry and familiarization with forms;
10. Eight (8) hours of installing and troubleshooting equipment;
11. Four (4) hours of staff and victim safety issues; and
12. Two (2) to four (4) hours on legal issues.

Contract Service Provider Responsibilities.

In addition to meeting all other requirements, every owner, operator, director, or agent is responsible for the following:

- (a) Providing services for the supervision, counseling, and collection of court-ordered fines of participants assigned to the contract service provider by the court;
- (b) The actions of all employees and agents carried out within the scope of employment, whether they are characterized as employees, agents, or independent contractors;
- (c) Training all employees who have contact with participants to provide accurate information regarding their case and to maintain confidentiality;
- (d) Maintaining an employee folder for every employee containing the job application, signed statements required by these rules, training records, criminal justice experience, documentation of education, and criminal history record check information;
- (e) Prohibiting the solicitation of participants for any products or services that present a conflict of interest.
- (f) Ensuring the quality of case management and execution of all court orders in a professional manner; and
- (f) Complete accountability to the governing body, department, and court in reporting the status of cases assigned to the contract service provider for supervision.

Contract Service Provider Reports.

All contract service providers shall provide the governing body, department, and court with a report in such detail and at such time intervals as required by the governing body, the department, and the court.

All records of the contract service provider shall be open to inspection as requested by the governing body, department, court, or Department of Corrections.

Contract Service Provider Records.

- (a) All records must be maintained in a secure and confidential manner.

(b) Each contract service provider must maintain the following records for the designated period of time as specified in the retention schedules provided by the Department of Archives and History for jail records. Records must be available and accessible for inspection by the governing body, department, court, and Department of Corrections upon request:

These records include, at a minimum:

1. All written contracts or agreements for services;
2. All court orders for all participants assigned for supervision;
3. All accounting ledgers and related documents;
4. All payment receipts issued to participants for all funds received;
5. All participant case history and management reports and documents;
6. All other documents pertaining to the case management of each participant assigned for supervision.

(c) Each contract service provider must make available all records, files, and other documentation pertaining to an individual participant when a law enforcement agency requests the information in writing because the participant is the subject of an investigation or is a potential witness in an active case.

Contract Service Provider Fees.

No contract service provider shall assess, collect, or disburse any funds as it pertains to the collection of court-ordered monies, except by written order of the court.

No contract service provider, owner, director, agent, or employee may offer any program service or component for an additional fee unless the fee charge has been ordered by the court.

Notification of the Sale, Merger, or Acquisition of the Contract Service Provider.

In the event that a contract service provider becomes associated with another corporation, enterprise, or agency, whether through acquisition, merger, sale, or any other such transaction, that contract service provider shall inform the governing body, department, and court within ten (10) calendar days after the effective date of the transaction. The written notice shall include the names, addresses, and telephone numbers of all primary parties, the effective date of the merger or sale or consolidation, and the nature of the business relationship of the new contract service provider. A violation of any provision contained in the applicable statute may result in a breach of contract for all services rendered.

Name, Location, and Telephone Number.

No contract service provider may assert or represent that it is owned, operated, or endorsed by the State of South Carolina, or any of its political subdivisions or departments thereof.

The owner, director, or agent must immediately notify the governing body, department, court, and Department of Corrections in writing of any change in the status of the primary contract service provider's location, address, or telephone number.

Richland County Council Request of Action

Subject

Issuance of General Obligation Bonds by Riverbanks Zoo (pages 55-68)

Reviews

Richland County Council Request of Action

Subject: Issuance of General Obligation Bonds by Riverbanks Zoo

A. Purpose

County Council is requested to approve the attached resolution, hold a public hearing, and approve the attached ordinance regarding the issuance of not exceeding \$32,000,000 general obligation bonds for the Riverbanks Zoo.

B. Background / Discussion

Pursuant to the requirements of Article 5 of Chapter 11 of Title 6 of the Code of Laws of South Carolina, 1976, as amended (the "Act"), the Richland-Lexington Riverbanks Parks District, South Carolina (the "District") is requesting the County Council to approve the District's issuing \$32,000,000 which will be used to defray the cost of the following improvements (the "Improvements"):

- a. HVAC and energy management system upgrades;
- b. Parking lots and road systems repairs, improvements and extensions;
- c. Roof repairs and replacement;
- d. Refurbishment of gunite structures;
- e. Upgrade IT network;
- f. Emergency communication and video surveillance systems;
- g. Replacement of restrooms, gift shop, and snack bar, and expansion of restaurant;
- h. Replacement of entryway and ticketing facilities;
- i. New children's garden;
- j. Interactive animal demonstration area;
- k. New sea lion exhibit, and repair and replacement of other animal exhibits as necessary;
- l. Acquisition of buildings on Rivermont Drive;
- m. Renovation of canal fountain in the botanical garden; and
- n. Relocate tram stop and acquire additional tram cars.

The first step in the procedure set forth in the Act is the submission of a Petition by the District's Commission to the County Council (a petition dated July 21, 2011 has been submitted); the second step is the holding of a public hearing by the County Council on this matter; and, the third step is the adoption of an ordinance approving the issuance of the bonds by the District.

Based on the above, the below actions are requested:

- (i) The adoption of a resolution entitled "A RESOLUTION CALLING FOR A PUBLIC HEARING TO BE HELD UPON THE QUESTION OF THE ISSUANCE OF NOT EXCEEDING \$32,000,000 OF GENERAL OBLIGATION BONDS OF RICHLAND-LEXINGTON RIVERBANKS PARKS DISTRICT, SOUTH

CAROLINA AND TO PROVIDE FOR THE PUBLICATION OF THE NOTICE OF SUCH HEARING” (the “County Resolution”);

(ii) Holding of the Public Hearing as discussed above; and

(iii) The adoption of an ordinance of the County Council entitled “AN ORDINANCE FINDING THAT THE RICHLAND-LEXINGTON RIVERBANKS PARKS DISTRICT MAY ISSUE NOT EXCEEDING \$32,000,000 GENERAL OBLIGATION BONDS; TO AUTHORIZE THE RICHLAND-LEXINGTON RIVERBANKS PARKS DISTRICT TO ISSUE SUCH BONDS AND TO PROVIDE FOR THE PUBLICATION OF NOTICE OF THE SAID FINDING AND AUTHORIZATION” (the “County Ordinance”).

A copy of the executed Petition, the proposed County Resolution and the proposed County Ordinance are attached hereto. Also attached hereto is a copy of a proposed schedule.

As discussed above and pursuant to the requirements of the Act, the District has submitted the Petition of the District’s Commission to the County Council which submission is the initial step in the process. The Commission believes that the operation of Riverbanks Zoo in the State and more specifically, within Richland and Lexington Counties, is a key to the tourism industry and provides substantial economic, recreational and educational benefits to the State and the County. The District believes that the construction and completion of the Improvements are necessary and important to the continued operation and success of the Riverbanks Zoo. The County Council received information about Riverbanks Zoo at its retreat in January.

C. Financial Impact

It is presently estimated that the debt service required by the total of the \$32 million (while planned for two issues) would require the present millage imposed for the debt service of Riverbanks Zoo to increase by about .4 of a mill. For example: using a residence valued at \$100,000 and applying the 4% assessment ratio to it, produces an assessed value of \$4,000 with the cost of one mill at \$4.00; multiplying .4 times \$4.00 equals \$1.60. Under these assumptions, an owner of a residence valued at \$100,000 would have his property tax increased by \$1.60. Currently debt service millage for the Zoo is .7 of a mill and we estimate that once these bonds are issued, total debt service millage would be around 1 mill to 1.1 mills until 2026 and then could decrease to .9 mill from 2027 through 2033—depending on interest rates.

D. Alternatives

Alternative 1: The County Council adopts the County Resolution calling for the Public Hearing to be held upon the question of the issuance of the Bonds. The Public Hearing is held and thereafter the County Council adopts the County Ordinance.

Alternative 2: The County Council makes a decision not to adopt the County Resolution and not go forward with holding the Public Hearing. As a result of such decision, the County Ordinance would also not be adopted.

Alternative 3: The County Council adopts the County Resolution calling for the Public Hearing to be held upon the question of the issuance of the Bonds. The Public Hearing is held and thereafter the County Ordinance is modified by the County Council and subsequently adopted.

E. Recommendation

It is recommended that County Council adopt the County Resolution calling for the Public Hearing to be held upon the question of the issuance of the Bonds, and that County Council approve the associated County Ordinance as presented.

Submitted on behalf of the District (Riverbanks Zoo) by co-counsel, Pope Zeigler, LLC and the Law Offices of Brian Newman.
February 14, 2012

F. Reviews

(Please replace the appropriate box with a ✓ and then support your recommendation in the Comments section before routing on. Thank you!)

Finance

Reviewed by: Daniel Driggers: Date: 2/15/12
 Recommend Council approval Recommend Council denial
 Council Discretion (please explain if checked)
Comments regarding recommendation:

Legal

Reviewed by: Elizabeth McLean Date: 2/17/12
 Recommend Council approval Recommend Council denial
 Council Discretion (please explain if checked)
Comments regarding recommendation:

Policy decision left to the discretion of Council.

Administration

Reviewed by: J. Milton Pope Date: 2-17-12
 Recommend Council approval Recommend Council denial
 Council Discretion (please explain if checked)
Comments regarding recommendation: Recommend approval based upon Council's discussion at the 2012 Retreat.

A RESOLUTION

CALLING FOR A PUBLIC HEARING TO BE HELD UPON THE QUESTION OF THE ISSUANCE OF NOT EXCEEDING \$32,000,000 OF GENERAL OBLIGATION BONDS OF RICHLAND-LEXINGTON RIVERBANKS PARKS DISTRICT, SOUTH CAROLINA AND TO PROVIDE FOR THE PUBLICATION OF THE NOTICE OF SUCH HEARING.

BE IT RESOLVED, by the County Council of Richland County (the “*County Council*”), the governing body of Richland County, South Carolina (the “*County*”):

WHEREAS, the County Council is empowered by Act No. 1189 enacted at the 1974 Session of the South Carolina General Assembly entitled:

AN ACT TO AUTHORIZE THE GOVERNING BODIES OF ALL COUNTIES OF THE STATE WHEREIN EXIST SPECIAL PURPOSE DISTRICTS CREATED PRIOR TO MARCH 7, 1973, TO ISSUE BONDS OF SUCH DISTRICTS IN FURTHERANCE OF POWERS EXISTING IN SUCH DISTRICTS AS OF MARCH 7, 1973; TO PROVIDE THE PROCEDURES PURSUANT TO WHICH SUCH BONDS MAY BE ISSUED; TO PRESCRIBE THE TERMS AND CONDITIONS UNDER WHICH BONDS MAY BE ISSUED AND THEIR PROCEEDS EXPENDED; TO MAKE PROVISION FOR THE PAYMENT OF SUCH BONDS AND TO VALIDATE ALL BONDS OF SUCH DISTRICTS ISSUED OR SOLD PRIOR TO THE EFFECTIVE DATE OF THIS ACT

approved July 9, 1974, as amended (the “*Enabling Act*”), to authorize the governing body of any special purpose district created prior to March 7, 1973 and located in whole or in part within the County to issue general obligation bonds of such special purpose district, the proceeds of which shall be used in the furtherance of any power or function committed to such special purpose district and in effect on March 7, 1973; and

WHEREAS, the Richland-Lexington Riverbanks Parks District, South Carolina (the “*District*”), a special purpose district created prior to March 7, 1973 (having been created by Act No. 1207 of the Acts of the General Assembly of the State of South Carolina for the year 1970, as amended) and located within the Counties of Richland and Lexington with the function of planning, establishing, developing, constructing, enlarging, improving, maintaining, equipping, staffing, operating, regulating, and protecting public recreational and zoo facilities within the territory in the counties of Richland and Lexington contiguous to the Saluda River and the Congaree River from Highway I-26 on the north to Granby Locks on the South, has petitioned the County Council to authorize the issuance of not exceeding \$32,000,000 of general obligation bonds of the District in order to raise moneys to defray the costs of improvements to the facilities of the District, such facilities popularly known as Riverbank Zoo and Garden, as follows:

- a. HVAC and energy management system upgrades;
- b. Parking lots and road systems repairs, improvements and extensions;
- c. Roof repairs and replacement;
- d. Refurbishment of gunite structures;
- e. Upgrade IT network;
- f. Emergency communication and video surveillance systems;
- g. Replacement of restrooms, gift shop and snack bar, and expansion of restaurant;
- h. Replacement of entryway and ticketing facilities;
- i. New children’s garden;

- j. Interactive animal demonstration area;
- k. New sea lion exhibit, and repair and replacement of other animal exhibits as necessary;
- l. Acquisition of buildings on Rivermont Drive;
- m. Renovation of canal fountain in the botanical garden; and
- n. Relocate tram stop and acquire additional tram cars.

WHEREAS, the County Council is now minded to proceed in accordance with the provisions of the Enabling Act with respect to the issuance of such general obligation bonds.

Section 1. The County Council finds that it may be in the interest of the District to raise moneys for the purpose of providing for the foregoing improvements, and in that connection hereby orders a public hearing to be held upon the question of the issuance of not exceeding \$32,000,000 general obligation bonds of the District.

A public hearing shall be held on the question of the issuance of not exceeding \$32,000,000 of general obligation bonds of the District in the County Council Chambers, Richland County Administration Building, 2020 Hampton Street, 2nd Floor, Columbia, South Carolina 29202, beginning at 6:00 p.m. on the 3rd day of April, 2012. A Notice of Public Hearing substantially in the form attached hereto as Exhibit A shall be published once a week for three (3) successive weeks in *The State*, a newspaper of general circulation in the District. The first such publication shall not be less than sixteen (16) days prior to the hearing date.

The aforesaid hearing shall be conducted publicly at the time and place above stated, and both proponents and opponents of the proposed bond issue shall be given a full opportunity to be heard in person or by counsel.

Following the above aforesaid public hearing, the County Council will determine whether and to what extent the proposed bonds should be issued. If the County Council determines that the proposed bonds should be issued, County Council shall authorize the issuance of such bonds by ordinance, which ordinance may be given first and second readings prior to the aforesaid public hearing.

The Chairman of the County Council is hereby authorized and empowered to take all necessary action to provide for the holding of the aforesaid public hearing in accordance with the provisions of the Enabling Act.

DONE AT COLUMBIA, SOUTH CAROLINA, this 6th day of March, 2012.

RICHLAND COUNTY COUNCIL

(SEAL)

Kelvin E. Washington, Sr., Chair

Attest:

Clerk of Council

NOTICE OF PUBLIC HEARING
ON THE PROPOSED ISSUE OF NOT EXCEEDING \$32,000,000
OF GENERAL OBLIGATION BONDS OF
RICHLAND-LEXINGTON RIVERBANKS PARKS DISTRICT

The County Council of Richland County (the “*County Council*”), the governing body of Richland County, South Carolina (the “*County*”), has determined that it may be in the interest of the Richland-Lexington Riverbanks Parks District, South Carolina (the “*District*”) to raise moneys to defray the costs of improvements to the facilities of the District, such facilities popularly known as Riverbanks Zoo and Garden, as follows :

- a. HVAC and energy management system upgrades;
- b. Parking lots and road systems repairs, improvements and extensions;
- c. Roof repairs and replacement;
- d. Refurbishment of gunite structures;
- e. Upgrade IT network;
- f. Emergency communication and video surveillance systems;
- g. Replacement of restrooms, gift shop and snack bar, and expansion of restaurant;
- h. Replacement of entryway and ticketing facilities;
- i. New children’s garden;
- j. Interactive animal demonstration area;
- k. New sea lion exhibit, and repair and replacement of other animal exhibits as necessary;
- l. Acquisition of buildings on Rivermont Drive;
- m. Renovation of canal fountain in the botanical garden; and
- n. Relocate tram stop and acquire additional tram cars

(collectively, the “*Improvements*”). It is estimated that the total cost of designing, constructing, renovating and equipping the Improvements will amount to approximately \$32,000,000. The Improvements consist of renovation and expansion of existing structures, construction of new facilities, and demolition of certain existing facilities to facilitate new construction.

Accordingly, the County Council has ordered a public hearing to be held upon the question of the issuance of such bonds in accordance with the provisions of Act No. 1189 enacted at the 1974 Session of the South Carolina General Assembly, as amended (the “*Enabling Act*”). Notice is hereby given that a public hearing will be held in the County Council Chambers, Richland County Administration Building, 2020 Hampton Street, 2nd Floor, Columbia, South Carolina 29202, beginning at 6:00 p.m. on the 3rd day of April, 2012, on the question of the issuance of not exceeding \$32,000,000 general obligation bonds of the District (the “*Bonds*”), the proceeds of which will be expended for the purpose of defraying the costs of the Improvements.

For the payment of principal and interest of the Bonds as they respectively mature and for the creation of such sinking fund as may be necessary therefor, the full faith, credit and taxing power of the District shall be irrevocably pledged, and there shall be levied on all taxable property within the District ad valorem taxes in an amount sufficient to pay said principal and interest and to create such sinking fund. The Bonds would be issued to defray the cost of the Improvements and issuance costs. The Riverbanks Parks Commission, the governing body of the District, has advised County Council that the Improvements are

necessary and desirable for the continued safe and orderly operation of Riverbanks Zoo and Garden and the enhancement of its status as a leading recreational, educational and tourist attraction.

The aforesaid hearing shall be conducted publicly and both proponents and opponents of the proposed action shall be given full opportunity to be heard in person or by counsel. Following the hearing, the County Council shall, by ordinance, make a finding as to whether and to what extent the Bonds should be issued and may thereupon authorize the governing body of the District to issue the Bonds to the extent it shall be found necessary.

COUNTY COUNCIL OF RICHLAND COUNTY

STATE OF SOUTH CAROLINA

COUNTY OF RICHLAND

I, the undersigned, Clerk of the County Council of Richland County (the "**County Council**"), the governing body of Richland County, South Carolina (the "**County**"), DO HEREBY CERTIFY THAT:

The foregoing constitutes a true, correct and verbatim copy of a resolution duly adopted by the County Council at a meeting duly called and held on March 6, 2012 (the "**Resolution**"), at which meeting a quorum of the County Council was present, and voted in favor of the adoption thereof.

The original of the Resolution is duly entered in the permanent records of said Council in my custody as such Clerk of County Council.

The Resolution is now of full force and effect, and has not been modified, amended or repealed.

IN WITNESS WHEREOF, I have hereunto set my Hand and the Seal of the County, this ____ day of March, 2012.

(SEAL)

Clerk of County Council
Richland County, South Carolina

AN ORDINANCE

FINDING THAT THE RICHLAND-LEXINGTON RIVERBANKS PARKS DISTRICT MAY ISSUE NOT EXCEEDING \$32,000,000 GENERAL OBLIGATION BONDS; TO AUTHORIZE THE RICHLAND-LEXINGTON RIVERBANKS PARKS DISTRICT TO ISSUE SUCH BONDS AND TO PROVIDE FOR THE PUBLICATION OF NOTICE OF THE SAID FINDING AND AUTHORIZATION.

WHEREAS, by action previously taken, the County Council of Richland County (the "**County Council**"), the governing body of Richland County, South Carolina (the "**County**"), ordered that a public hearing on the question of the issuance of not exceeding \$32,000,000 general obligation bonds of the Richland-Lexington Riverbanks Parks District, South Carolina be held in the Richland County Council Chambers, Richland County Administration Building, at 6:00 p.m. on _____, 2012, and notice of such hearing has been duly published once a week for three successive weeks in *The State*, a newspaper of general circulation in the County; and

WHEREAS, the said hearing has been duly held at the above time, date and place and said public hearing was conducted publicly and both proponents and opponents of the proposed action were given full opportunity to be heard and it is now in order for the County Council to proceed, after due deliberation, in accordance with the provisions of Act No. 1189 enacted at the 1974 Session of the South Carolina General Assembly approved July 9, 1974, now codified as Article 5 of Chapter 11 of Title 6 (Sections 6-11-810 through 6-11-1050, inclusive) (the "**Enabling Act**") to make a finding as to whether not exceeding \$32,000,000 general obligation bonds of the Richland-Lexington Riverbanks Parks District, South Carolina (the "**District**") should be issued.

NOW THEREFORE, BE IT ORDAINED, by the County Council of Richland County in meeting duly assembled:

It is found and determined that each statement of fact set forth in the preambles of this Ordinance is in all respects true and correct.

On the basis of the facts adduced at the public hearing held on _____, 2012, it is found and determined that the Riverbanks Parks Commission (the "**Commission**"), the governing body of the District, should be authorized to issue not exceeding \$32,000,000 general obligation bonds of the District.

The County Council finds that the Commission should issue general obligation bonds of the District in an amount not exceeding \$32,000,000 as a single issue or from time to time as several separate issues, as the Commission shall determine.

The County Council hereby authorizes the Commission to issue general obligation bonds of the District in an aggregate principal amount of not exceeding \$32,000,000 for the purpose of defraying the cost of the following improvements to the facilities of the District:

- a. HVAC and energy management system upgrades;
- b. Parking lots and road systems repairs, improvements and extensions;
- c. Roof repairs and replacement;
- d. Refurbishment of gunitite structures;
- e. Upgrade IT network;
- f. Emergency communication and video surveillance systems;
- g. Replacement of restrooms, gift shop, and snack bar, and expansion of restaurant;
- h. Replacement of entryway and ticketing facilities;
- i. New children's garden;
- j. Interactive animal demonstration area;
- k. New sea lion exhibit, and repair and replacement of other animal exhibits as necessary;
- l. Acquisition of buildings on Rivermont Drive;
- m. Renovation of canal fountain in the botanical garden; and
- n. Relocate tram stop and acquire additional tram cars.

For the payment of the principal of and interest on such bonds as they respectively mature, and for the creation of such sinking fund as may be necessary therefor, the full faith, credit and taxing power of the District shall be irrevocably pledged, and there shall be levied annually a tax without limit on all taxable property within the area of the District sufficient to pay such principal of and interest on the said bonds as they respectively mature, and to create such sinking fund.

Pursuant to Section 6-11-870 of the Enabling Act, notice of the action herewith taken shall be given in the form substantially as set forth in Exhibit A attached hereto. Such notice shall be published once a week for three successive weeks in *The State*, a newspaper of general circulation in the County.

The Chairman of County Council and other officers of the County Council are herewith authorized and empowered to take such further action as may be necessary to fully implement the action taken by this Ordinance.

A certified copy of this Ordinance shall forthwith be transmitted to the Commission to advise it of the action taken by the County Council, whereby the Commission has been authorized to issue, pursuant to the provisions of the Enabling Act, its general obligation bonds in the aggregate principal amount of not exceeding \$32,000,000.

DONE AT COLUMBIA, SOUTH CAROLINA, this ____ day of _____, 2012.

RICHLAND COUNTY COUNCIL

(SEAL)

Kelvin E. Washington, Sr., Chair

Attest:

Clerk of Council

First Reading:
Second Reading:
Public Hearing:
Third Reading:

STATE OF SOUTH CAROLINA

COUNTY OF RICHLAND

NOTICE PURSUANT TO SECTION 6-11-870
CODE OF LAWS OF SOUTH CAROLINA 1976, AS AMENDED

Notice is hereby given pursuant to the provisions of Section 6-11-870 of the Code of Laws of South Carolina, 1976, as amended, and following a public hearing held on _____, 2012, that the County Council of Richland County has found that:

The Richland-Lexington Riverbanks Parks District, South Carolina (the “District”) created by Act No. 1207 of the Acts and Joint Resolutions of the General Assembly of the State of South Carolina for the year 1970, as amended, has been authorized to issue not exceeding \$32,000,000 general obligation bonds of the District either as a single issue or as several separate issues, for the purpose of defraying the cost of improvements to the facilities of the District, such facilities know popularly as Riverbanks Zoo and Garden, as follows:

- a. HVAC and energy management system upgrades;
- b. Parking lots and road systems repairs, improvements and extensions;
- c. Roof repairs and replacement;
- d. Refurbishment of gunite structures;
- e. Upgrade IT network;
- f. Emergency communication and video surveillance systems;
- g. Replacement of restrooms, gift shop, and snack bar, and expansion of restaurant;
- h. Replacement of entryway and ticketing facilities;
- i. New children’s garden;
- j. Interactive animal demonstration area;
- k. New sea lion exhibit, and repair and replacement of other animal exhibits as necessary;
- l. Acquisition of buildings on Rivermont Drive;
- m. Renovation of canal fountain in the botanical garden; and
- n. Relocate tram stop and acquire additional tram cars

(collectively, the “Improvements”). It is estimated that the total cost of designing, constructing, renovating and equipping of the Improvements will amount to approximately \$32,000,000. The Improvements consist of renovation and expansion of existing structures, construction of new facilities, and demolition of certain existing facilities to facilitate new construction.

For the payment of the principal of and interest on such bonds as they respectively mature and for the creation of such sinking fund as may be necessary therefor, the full faith, credit and taxing power of the District shall be irrevocably pledged, and there shall be levied annually a tax without limit on all taxable property within the area of the District sufficient to pay such principal and interest and to create such sinking fund.

No election has been ordered in the District upon the question of the issuance of the aforesaid bonds.

Any person affected by the action aforesaid of the County Council of Richland County may by action de novo instituted in the Court of Common Pleas for Richland County within twenty (20) days following the last publication of this Notice but not afterwards challenge the action of the County Council of Richland County.

COUNTY COUNCIL OF RICHLAND COUNTY

STATE OF SOUTH CAROLINA

COUNTY OF RICHLAND

I, the undersigned, Clerk of the County Council of Richland County, South Carolina, DO HEREBY CERTIFY THAT:

The foregoing constitutes a true, correct and verbatim copy of an ordinance which was given three readings on three separate days, with an interval of not less than seven days between the second and third readings (the "***Ordinance***"). The original of the Ordinance is duly entered in the permanent records of minutes of meetings of the County Council, in my custody as such Clerk.

Each of said meetings was duly called, and all members of the County Council were notified of the same; that a majority of the membership were notified of each meeting and remained throughout the proceedings incident to the adoption of the Ordinance.

Each of the meetings were regular meetings of the County Council, for which notice had been previously given pursuant to and in conformity with Chapter 4, Title 30 of the Code of Laws of South Carolina 1976, as amended.

The Ordinance is now of full force and effect, and has not been modified, amended or repealed.

IN WITNESS WHEREOF, I have hereunto set my Hand and the Seal of the County, this ____ day of _____, 2012.

(SEAL)

Clerk to County Council
Richland County, South Carolina

First Reading:
Second Reading:
Public Hearing:
Third Reading:

Richland County Council Request of Action

Subject

Lower Richland Master Plan Area Change (pages 70-71)

Reviews

Richland County Council Request of Action

Subject: Lower Richland Master Plan Area change

A. Purpose

County Council is requested to approve the name change and expanded boundaries in the planning area of the Lower Richland Master Plan area (currently Hopkins Master Plan).

B. Background / Discussion

The Lower Richland Master Plan was scheduled to begin in February 2012 with the firm Land Design. Per the request of Chairman Washington, the boundaries of the original area have been extended to the Sumter County line. At the request of staff, the name of the plan should reflect the new plan boundaries and be called the Lower Richland Master Plan as to not further confuse the public.

C. Financial Impact

Staff does anticipate a change order in the contract with Land Design; however, at this time a cost has not been given. Funding is available in the Neighborhood Improvement budget to address the change order.

D. Alternatives

At this time, there are no alternatives to the planning area outside of the requested change.

E. Recommendation

It is recommended that Council approve the request to change the planning area for the Lower Richland Master Plan.

Recommended by:	Department:	Date:
<i>Tiaa B. Rutherford</i>	<i>Neighborhood Improvement Program</i>	<i>February 14, 2012</i>

F. Reviews

(Please ***SIGN*** your name, ✓ the appropriate box, and support your recommendation before routing. Thank you!)

Finance

Reviewed by: Daniel Driggers

Date: 2/15/12

Recommend Council approval

Recommend Council denial

Council Discretion (please explain if checked)

Comments regarding recommendation:

Procurement

Reviewed by: Rodolfo Callwood

Date: 2/16/12

Recommend Council approval

Recommend Council denial

Council Discretion (please explain if checked)

Comments regarding recommendation:

Legal

Reviewed by: Elizabeth McLean

Date: 2/17/12

Recommend Council approval

Recommend Council denial

Council Discretion (please explain if checked)

Comments regarding recommendation:

Policy decision left to Council's discretion.

Administration

Reviewed by: Sparty Hammett

Date: 2/21/12

Recommend Council approval

Recommend Council denial

Council Discretion (please explain if checked)

Comments regarding recommendation: Recommend that Council approve the request to change the planning area for the Lower Richland Master Plan.

Richland County Council Request of Action

Subject

Monticello Road Streetscape Project-Parcel Acquisition (pages 73-75)

Reviews

Richland County Council Request of Action

Subject: Monticello Road Streetscape Project – Parcel Acquisition

A. Purpose

County Council is requested to approve property acquisition needed for the Monticello Road Streetscape project. The property will be used for the construction of a sidewalk and pocket park as part of the Monticello Road Streetscape Project. Acquisition would be of two different properties with non-related owners. One property is 5219 Ridgeway Street, Tax Map # 09309-10-01, a 0.058 acre site that has a 746 SF vacant single-family residence. The current fair market value (FMV) is \$20,000. The other acquisition needed is 160 square feet of right of way located at 5200 Monticello Road Tax Map # 09309-04-29. The current fair market value is \$860.00. The overall goal is to improve safety for pedestrian traffic as well as commercial corridor improvement.

B. Background / Discussion

County Council approved the Monticello Road Streetscape design March 2010. The streetscape project was designed by B.P. Barber Inc. per the request of the Community Development Department. The total cost for streetscape construction is approximately \$471,000 and will be phased over two years (FY's 12-13). The construction bids would take place after Council's approval of the acquisition. Community Development has reserved FY 11 -12 CDBG funds in the amount of \$360,000 for Phase I of construction. Phase I is expected to be completed within 120 days.

Initial talks with both property owners have begun and both have indicated they would accept FMV offers, contingent upon Council approval. The house at 5219 Ridgeway was built in 1940 and is in poor condition. The house would be demolished and replaced with a pocket park, a public green space. SC Department of Transportation has issued requested permits and the Environmental is completed. The budget includes parcel acquisitions along with other associated costs.

The Monticello Road Streetscape design is focused on repair of existing infrastructure, safety and beautification. The Monticello Road Streetscape includes multiple activities and is the final major project to be addressed from the existing Ridgewood master plan.

C. Financial Impact

The financial impact to the Community Development Department to purchase 5219 Ridgeway St and 160 SF located at 5200 Monticello is \$60,060. The department will use federal funds (CDBG) and will not request County funds for the acquisition and the associated project costs. Once acquired, the property will then be owned by Richland County Government and will be maintained by the County. The CD Department has communicated with the Special Services Department and they have shared their willingness to maintain the pocket park and other common areas along the new streetscape updates. A MOU will be completed in the near future if the acquisition is approved by Council.

Total Estimated Budget for Acquisition and Construction

Acquisition cost for both parcels	\$20,860.00
Structure Demolition/Clearance/Site Cleanup	\$ 8,400.00
Survey Services	\$1,650.00
Revisions to Permits/Construction Doc (if required)	\$1,000.00
Pocket Park - Landscape Design	\$2,000.00
Pocket Park – Construction	\$26,150.00
Total Acquisition and Construction Costs	\$60,060.00

D. Alternatives

- Approve the acquisition of identified properties above for public use for the construction of a side walk and pocket park as part of the Monticello Road Streetscape Project, found in the Ridgewood Master Plan.
- Do not approve the acquisition of properties and omit sidewalk and pocket park from the Monticello Road Streetscape Project.

E. Recommendation

- It is recommended that Council approve the request to approve the acquisition of identified properties above for public use for the construction of a side walk and pocket park as part of the Monticello Road Streetscape Project, found in the Ridgewood Master Plan.

Recommended by: **Valeria Jackson, Director** Department: **Community Development** Date: **February 13, 2012**

F. Reviews

(Please ***SIGN*** your name, ✓ the appropriate box, and support your recommendation before routing. Thank you!)

Finance

Reviewed by: Daniel Driggers Date: 2/14/12
 Recommend Council approval Recommend Council denial
 Council Discretion (please explain if checked)
 Comments regarding recommendation:

Procurement

Reviewed by: Rodolfo Callwood

Date: 2/22/12

Recommend Council approval

Recommend Council denial

Council Discretion (please explain if checked)

Comments regarding recommendation:

Legal

Reviewed by: Elizabeth McLean

Date:

Recommend Council approval

Recommend Council denial

Council Discretion (please explain if checked)

Comments regarding recommendation:

Policy decision; left to council’s discretion. I am not sure what the MOU referenced above would control, or who the potential parties would be, but CD may contact Legal for any assistance with such a document.

Administration

Reviewed by: Sparty Hammett

Date: 2/22/12

Recommend Council approval

Recommend Council denial

Council Discretion (please explain if checked)

Comments regarding recommendation: Recommend Council approval of the request to approve the acquisition of identified properties above for public use for the construction of a side walk and pocket park as part of the Monticello Road Streetscape Project, found in the Ridgewood Master Plan.

Richland County Council Request of Action

Subject

Proposed Property Tax Reduction for Senior Citizens (pages 77-79)

Reviews

Richland County Council Request of Action

Subject: Proposed Property Tax Reduction for Senior Citizens

A. Purpose

The purpose of this item is to request the County Council's consideration of a proposed property tax reduction for senior citizens.

B. Background / Discussion

At the February 7, 2012, Council Meeting, Council Member Seth Rose introduced the following motion:

When a Richland County resident reaches the age of 62 they will receive some form of a Richland County tax reduction, either through the property tax or some other type of credit. *Note:* Motion allows for Staff input and flexibility on how such credit or tax break would be implemented.

Currently, State law allows the following property tax exemptions / reductions:

1. The dwelling house and up to one acre of surrounding land is exempt for:
 - a. a veteran who is permanently and totally disabled from a service-connected disability and the surviving spouse;
 - b. the surviving spouse of military personnel killed in the line of duty;
 - c. a paraplegic or hemiplegic person and the surviving spouse.
2. A homestead exemption of \$50,000 is available to residents who are 65 years of age, or who are totally disabled or who are totally blind.
3. ~~Up to \$100,000 exemption for legal residences from ordinary school millage.~~

At this time, the above exemptions are the only ones that South Carolina counties are able to offer under existing state laws. Additional exemptions would require a change in existing legislation at the state level.

There are other areas, of course, over which counties do have authority, such as the establishment of county-wide fees for services. In Richland County, for example, the County charges a solid waste service fee of \$249 per year and a road maintenance fee of \$20 per vehicle per year. Reducing or eliminating these fees, however, should be carefully considered due to the fact they directly fund the services for which they are collected.

C. Financial Impact

The financial impact is not known at this time; it will depend on the level of reductions that may ultimately be adopted. Any reduction, of course, will decrease

the County's revenue stream and that revenue will have to be made up in other areas or certain items eliminated from the budget to address the reduction in revenue.

D. Alternatives

1. Pursue a change in state legislation that would allow further exemptions from property taxes than already exist.
2. Reduce or eliminate certain fees to those 62 years of age and older.
3. Do not pursue additional exemptions, reductions and/or credits at this time.

E. Recommendation

To pursue the reduction or elimination of existing taxes and/or fees is at the Council's discretion. Staff strongly recommends, however, that careful consideration be given to any plan that would reduce the County's revenue stream. A revenue reduction would require replacement of that revenue from some other source or elimination of certain items from the budget to equate to, in terms of dollars, the amount of revenue lost.

By: Tony McDonald, Administration

Date: February 13, 2012

F. Reviews

(Please replace the appropriate box with a ✓ and then support your recommendation in the Comments section before routing. Thank you!)

Auditor

Reviewed by: Paul Brawley

Date:

Recommend Council approval

Recommend Council denial

Council Discretion (please explain if checked)

Comments regarding recommendation:

The implementation of such a credit would have to be communicated to the taxpaying public and they would have to apply for the credit much as is required for the Homestead Exemption (proof of age by identification etc.). Council will have to determine how much of a credit will be granted. The taxing program will need to be changed to accommodate such a credit at an expense to the County, and my office may need additional personnel to implement such a change due to the aging demographics of our county. The implementation of this credit if it coincided with the Homestead Exemption would be less painful and confusing. I think this is a worthy idea but agree that if we lessen the revenue you will have to lessen the services or increase the revenue from another source to make up the difference.

Treasurer

Reviewed by: David Adams

Date:

- Recommend Council approval
- Recommend Council denial
- Council Discretion (please explain if checked)

Comments regarding recommendation:

If such funds are available for a reduction in taxes, it should be made available to all taxpayers, not just a restricted group.

Finance

Reviewed by: Daniel Driggers Date: 2/21/12

- Recommend Council approval
- Recommend Council denial
- Council Discretion (please explain if checked)

Comments regarding recommendation:

This is a policy decision for Council. As stated in the ROA, the impact can't be determined until a plan is developed however we'd recommend that final approval of a proposed reduction plan include a funding strategy for the recurring deterioration of the revenue stream as well as any departmental cost impact of implementation and maintenance of the program.

Legal

Reviewed by: Elizabeth McLean Date: 2/21/12

- Recommend Council approval
- Recommend Council denial
- Council Discretion (please explain if checked)

Comments regarding recommendation:

Policy decision left to Council's discretion; however, as Tony stated above, in general, taxation is dealt with under state law and the County cannot change state law with an ordinance. I would proceed with caution. Also, if fee changes are to be implemented, each proposed new fee or fee reduction would need to be reviewed by Legal for its sufficiency. I cannot give a further opinion without having the proposed changes to review.

Administration

Reviewed by: Tony McDonald Date: 2/21/12

- Recommend Council approval
- Recommend Council denial
- Council Discretion (please explain if checked)

Comments regarding recommendation: As stated above, this decision is a policy decision left to the discretion of the Council. Staff strongly recommends, however, that careful consideration be given to any plan that would reduce the County's revenue stream. A revenue reduction would require replacement of that revenue from some other source or elimination of certain items from the budget to equate to, in terms of dollars, the amount of revenue lost.

Richland County Council Request of Action

Subject

South Carolina State Employees Association (SCSEA) (pages 81-96)

Reviews

Richland County Council Request of Action

Subject: South Carolina State Employees Association (SCSEA)

A. Purpose

Motion: County employees receive updates and information from the South Carolina State Employees Association (SCSEA).

Mr. Jackson

B. Background / Discussion

The information below has been copied directly from the SCSEA website www.scsea.com:

History

The South Carolina State Employees Association, SCSEA, was originally organized in 1943 by a group of about 20 employees. This small group of employees were exceptionally astute and forward thinkers who recognized the need and importance of establishing a system of retirement for all state workers.

Through hard work and unprecedented ingenuity, their efforts successfully established the South Carolina Retirement System through an amendment to the State Constitution in 1945.

Since that time, the SCSEA has continued to serve as the primary advocate for state employees and retirees.

State Retirement System

The state retirement system has approximately 530,000 plan participants. The industry standard for a public pension unfunded liability is 30 years. The state system has an unfunded liability of 37.6 years. Clearly not where we want to be, but it is important to keep the problem in perspective. As the overall economy recovers, investment returns and funding levels will continue to improve. Public pension funds have already experienced a robust recovery from the recent market downturn. The state retirement system reported returns of 14.6% in FY2010 and an unprecedented return of 18.4% in FY2011.

The retirement system is not at a point of no return as opponents suggest. Public pensions account for less than 4% of the state's budgetary expenditures. Conservative measures alone will strengthen the current plan to meet or even exceed industry standards. Eliminating the state's pension system, as proposed again recently by former Governor Mark Sanford, is an extreme reaction that creates panic and crisis conditions.

We agree, as a matter of practice, retirement plans should occasionally be reviewed to reflect new information, economic conditions, mortality improvements, and changes in patterns of retirement. From the State Employees Association's perspective however, there are certain key components that should be maintained. Those components include maintaining a defined benefits plan, protecting economies of scale for retirees, and 28 year retirement.

Maintaining a defined benefit plan is critical to our state and national economy. Traditional defined benefit plans are more cost effective than defined contribution plans, such as a 401K, which require employees to also become expert financial advisers. Most importantly, as we have already observed, defined benefit plans are designed to respond consistently over time to periodic market fluctuations.

Providing additional measures to balance retiree incomes based on the rate of inflation is another necessary plan component. Inadequate retirement income means more retirees will be dependent upon taxpayer supported health and welfare programs. Research confirms that poverty among older households lacking pension income was six times greater than those with pension income. If members of our society are self-sufficient, the need for taxpayer funded public assistance is substantially reduced.

Senator Glen McConnell, was recently quoted in the Post and Courier, defending legislators' special retirement benefits based primarily on low salaries. The same argument holds true for state employees. Over the years, 28 year retirement has been used to bridge, or at least to some degree lessen, the traditional gap in pay between public and private sector employment. Senator McConnell states the lower pay starves "out good people from serving." The same is true when it comes to the state's ability to recruit and retain highly qualified, long-term employees, 28 year retirement is a variable that helps balance salary shortcomings.

Maintaining the fundamental attributes of the current plan is a priority for the State Employees Association. The state retirement system serves more than a half a million participants. Protecting our state's retirement system, protects local economies. The research and evaluation process should continue to be approached deliberately and with uncompromising attention to details.

Below is a company profile for SCSEA (provided by www.manta.com- which provides company profiles and company information for small businesses).

Source: <http://www.manta.com/c/mm87c81/sc- state-employees-assn>

SC State Employees Assn
1325 Park Street
Columbia, SC 29201-3177
Website: Scsea.com
Phone: (803) 765-0680

Products or Services: Lobbying Agencies, Lobbying Services, Lobbyist Services.

About SC State Employees Assn

SC State Employees Assn in Columbia, SC is a private company categorized under Lobbyists. Our records show it was established in 1946 and incorporated in South Carolina. Current estimates show this company has annual revenue of unknown and employs a staff of approximately 1 to 4.

C. Financial Impact

The cost would be determined based on the method the County Council decides to use to provide updates to County employees from the SCSEA.

D. Alternatives

1. Approve request for employees to receive updates from SCSEA. It should be noted that it is possible the SCSEA may take and lobby South Carolina Legislators on positions that differ from Richland County Council.
2. Not approve request for employees to receive updates from SCSEA. This would not prohibit employees from accessing information via the website of the SCSEA and/or joining the SCSEA if permitted to do so by the organization.
3. Take no action and employees would be able to, as they have been in the pass, to access information from SCSEA via website, attend meetings, and/or join SCSEA subject to the rules and approval of the SCSEA.

E. Recommendation

County employees receive updates and information from the State Employees Association.

Recommended by: Mr. Jackson Department: Council

Date: January 10, 2012

F. Reviews

(Please ***SIGN*** your name, ✓ the appropriate box, and support your recommendation before routing. Thank you!)

Human Resources

Reviewed by: Dwight Hanna

Date:

Recommend Council approval

Recommend Council denial

✓ Council Discretion (please explain if checked)

Comments regarding recommendation: Based on the documentation found on the SCSEA website, it appears a primary focus of SCSEA involves lobbying SC State Senators and State Representatives. Human Resources recommends Council consider the purpose of the SCSEA and whether their objectives will always be consistent with the position of Richland County Council.

Finance

Reviewed by: Daniel Driggers

Date: 2/17/12

Recommend Council approval

Recommend Council denial

✓ Council Discretion (please explain if checked)

Comments regarding recommendation:

The request is to approve a structured dissemination of information to county employees. It is recommended that Council determine if the source of data, information provided

and cost of the service adds value to the employee's ability to meet the County goals and provision of county services.

Legal

Reviewed by: Elizabeth McLean

Date:

Recommend Council approval

Recommend Council denial

Council Discretion (please explain if checked)

Comments regarding recommendation:

Without further information on how this information would be disseminated, and who would pay for such services, I cannot give a complete legal opinion. My comment thus far is if the County is going to pay for services to the SCSEA, the entity may be required to comply with the County's lobbying policy.

Administration

Reviewed by: Tony McDonald

Date: 2/22/12

Recommend Council approval

Recommend Council denial


Council Discretion (please explain if checked)

Comments regarding recommendation: It is understood that the intent of Mr. Jackson's motion is to provide County employees with more information about the Retirement System. Staff must raise caution regarding this effort, however, for several reasons.

First, the SCSEA is a private organization not associated, organizationally, with State Government or the State Retirement System. The information being disseminated by SCSEA, therefore, may not coincide with the adopted laws, policies and regulations that govern the Retirement System.


Secondly, SCSEA is a registered lobbying group that takes its own, independent positions on retirement related matters. It could be that some of those positions may be in direct conflict with the positions of the County Council.

Furthermore, if individual employees wish to obtain information from SCSEA, they can access the organization's website at no cost.




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"State employees are one of our state's most valuable resources. Without their dedication and commitment to excellence as demonstrated so many times and in so many ways—year after year—through every task accomplished, problem solved, new idea, and better practice created that increases efficiency and delivery of service—South Carolina's state employees are the engine that keeps our state working."



State employees not only work for the citizens of South Carolina, they are the make it—or break it—fabric, South Carolina businesses count on. Coming from the private sector after several years, gives me a fresh perspective and close-up view of just how important state employees are to the success of South Carolina businesses and the local economy."

Carlton B. Washington
SCSEA Executive Director

Where Membership Counts Join the Movement

COMPENSATION HEALTH INSURANCE RETIREMENT PLAN OTHER BENEFITS

SCSEA 61175 Park Street, Columbia, SC 29901

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State Retirement System

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History

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Since that time, the SCSEA has continued to serve as the primary advocate for state employees and retirees.



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Association 101

GLOSSARY

as-so-ci-a-tion: A group that works collectively to improve working conditions and wages.


or-gan-iz-ing: Drawing on the power of members' unified strength, this is the action by which members lobby for change, seek improvements in their working conditions, retirement and health benefits, and all other important issues impacting employment conditions, job security and job satisfaction.

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South Carolina State Employees Association

Richland/Lexington Chapter

P.O. Box 7651, Columbia, SC 29202-7651

Volume I - November 2011

PRESIDENT'S MESSAGE

By: *Pat Lawter*, President, SCSEA Richland/Lexington Chapter



President Pat Lawter

ON April 12, 2011, the Richland/Lexington Chapter of the SCSEA held its annual meeting to elect officers and the board of directors for the 2011-2012 term. I was honored to be elected as your President. You will find a complete list of the Officers and Board of Directors in this edition of the Newsletter.

MUCH has happened since that meeting. In conjunction with the staff at the SCSEA office we have helped in membership drives, attended public hearings concerning the State Retirement Systems, and worked at the State Fair booth. We are making plans for the Legislative Breakfast that will be held on December 3rd.

WE HAVE scheduled the 2011 Legislative Breakfast for Saturday, December 3rd at the First Baptist Church in Columbia from 7:30 AM – 9:00 AM. All 15 members of the Richland/Lexington Delegation will be invited to meet with us. We hope to have members to represent each member of the delegation. The 2012 Legislative

agenda will be presented to them at that breakfast. **You must be a member of the Association or bring your completed application in order to attend.** To register, follow the instructions located in the Newsletter.

MORE THAN ever your membership in the SCSEA is essential. If you think that 'I am just one person', you are ... but if you are a member of SCSEA you can say 'I am one of 12,000+'. That makes a difference when you approach your legislator and ask for help with the SCSEA platform. There is a membership application in this Newsletter. Note that there is a membership campaign in process – join before December 31st ... the 1st year is half price.

COMMUNICATION is important for you as well as the Association and the Chapter. In this age of electronics and budget cuts we are trying to use email as much as possible. So, we need your personal email address. Contact the Association office scsea@scsea.com or 803-765-0680 to have your address added to the database for better communication.

I LOOK FORWARD to working with you. You may contact me at lawterp@bellsouth.net

LEGISLATIVE BREAKFAST, 2011

Submitted by: *Ford Mason*, Chair, Legislative Committee

THE ANNUAL LEGISLATIVE BREAKFAST will be held at the First Baptist Church Banquet Hall, located at 1306 Hampton Street, in downtown Columbia on Saturday, December 3, 2011, from 7:30 AM to 9:00 AM. Our Legislative Breakfast is one of the strongest links we have with state legislators, and it is important for state employees to demonstrate, by their attendance, that we expect our Legislative Agenda to be understood and supported. Richland and Lexington Counties are where approximately half of all state employees live and work. Consequently, we have more political influence on legislators than anywhere in the state. In this critical election year, it has never been more important to exercise our political influence and to strongly encourage the Richland-Lexington delegation to stand up and support our Legislative Agenda.

*continued at **Breakfast**, page 2*

Breakfast *continued from page 1*

AS YOU KNOW THINGS HAVE NOT BEEN GOOD for state employees and retirees in South Carolina and around the country. Many people feel that state governments are balancing their budgets on the backs of state employees. Here in South Carolina, we have had more than our share of problems. We haven't had a cost of living raise or a merit pay increase in some time, health insurance is going up 4.5% in January, employee salaries are being reduced through furloughs and lay-offs, and job terminations are continuing. Also, there is talk about ending the defined benefit retirement program, retiree COLAs, and 28 year retirement.

THIS IS AN IMPORTANT TIME FOR YOU TO LEARN how to maximize your political effectiveness in this difficult time for state employees. Here are some good suggestions.

- 1) **Determine** who your state House Member and Senator are. Obtain their address and phone number and be prepared to contact them throughout the year on SCSEA business. Provide the SCSEA office with your email address so you can receive important information and directions in a timely manner.
- 2) **Attend** the Legislative Breakfast and encourage other SCSEA members to attend with you. To register, follow the instructions located in the newsletter.
- 3) **Call** your House and Senate members and ask them to attend the Legislative Breakfast.

OUR NEW EXECUTIVE DIRECTOR, CARLTON WASHINGTON, is working hard to make our organization a stronger political force. He is counting on you to work with your representatives to help us attain our organizational goals.

YOU MAY PARK IN THE FIRST BAPTIST CHURCH back parking lot off Washington Street between Sumter and Marion Streets or on the nearby streets. Avoid parking on Sumter Street due to the Christmas Day Parade later that morning. Enter the Banquet Hall through the blue awning doorway facing the back parking lot. The Banquet Hall is down the hall on your right. **SEE YOU THERE!**

MEMBERSHIP CORNER

Submitted by: Sandra Best, Membership Committee Chair; and Pat Lawter, President, SCSEA Richland/Lexington Chapter

The membership committee is hard at work recruiting new members and our efforts are paying off. Currently, there are **2908** members [2421 active employees and 487 retirees] in the Richland/Lexington Chapter.

Membership Activities:

- The chapter participated in a Membership Drive Fish Fry on August 25th at the DHEC/DSS/DMH complex.

-SC-NABCJ hosted a Membership Drive Fish Fry on October 30th; 2 members were recruited.

-TBA- Fish Fry- for members and prospective members in the Broad River Road Complex/Area.

Members of the Richland/Lexington Chapter will participate in the following membership drives:

-**November 8th -11th**- South Carolina Law Enforcement Conference- Myrtle Beach SC, will be vendor for recruitment efforts.

-**December 2nd**- SC-NABCJ Annual Conference- Brookland Banquet & Conference Center.

The importance of being or becoming a member is to continue or have an association that advocates (pleads in behalf of) for state employees and retirees, as it relates to compensation and benefits; to include COLA, insurance, etc.

If you are interested in having a membership drive at your agency please contact:

Sandra Best bestsan09@yahoo.com or
Margaret West mwest@scsea.com

We thank you in advance for any and all support!

*South Carolina State Employees Association
Richland/Lexington Chapter*

**LEGISLATIVE BREAKFAST
SATURDAY, DECEMBER 3
FIRST BAPTIST CHURCH
1306 Hampton St – Columbia - 7:30 am – 9:00 am**

TO REGISTER:

Send an email to me at: lawterp@bellsouth.net
Deadline for registration: Monday, November 28th

Include the following information:

**Name – Agency of employment – contact phone # - Address
House & Senate Districts**

Richland / Lexington Legislative Delegation

Richland County

Senate

[John E. Courson, District 20](#)
[Darrell Jackson, District 21](#)
[Joel Lourie, District 22](#)
[John L. Scott, Jr., District 19](#)

House

[Dr. Jimmy C. Bales, District 80](#)
[Nathan Ballentine, District 71](#)
[Joan B. Brady, District 78](#)
[Mia Butler Garrick, District 79](#)
[James H. Harrison, District 75](#)
[Christopher R. Hart, District 73](#)
[Leon Howard, District 76](#)
[Joseph A. "Joe" McEachern, District 77](#)
[Joseph H. Neal, District 70](#)
[J. Todd Rutherford, District 74](#)
[James E. Smith, Jr., District 72](#)

Lexington County

Senate

[John E. Courson, District 20](#)
[Ronnie W. Cromer, District 18](#)
[John M. "Jake" Knotts, Jr., District 23](#)
[Nikki G. Setzler, District 26](#)

House

[Todd K. Atwater, District 87](#)
[Nathan Ballentine, District 71](#)
[Kenneth A. "Kenny" Bingham, District 89](#)
[Marion B. Frye, District 39](#)
[Chip Huggins, District 85](#)
[Walton J. McLeod, District 40](#)
[Harry L. Ott, Jr., District 93](#)
[Rick Quinn, District 69](#)
[L. Kit Spires, District 96](#)
[McLain R. "Mac" Toole, District 88](#)

"SCSEA'S BRAND NEW LOGO"



**Richland/Lexington Chapter
PO Box 7651, Columbia, SC 29202-7651**

CHAPTER MEMBERS RECEIVE TOP AWARDS FOR 2011

Submitted by: *Victory Washington*

SHARON DORN received the Outstanding Female State Employee Award at the SCSEA Annual Meeting that was held on April 12, 2011, at the Brookland Banquet & Conference Center. This award was presented to Sharon by the Richland/Lexington Chapter of the Association "in recognition of her exceptional services to the State of South Carolina, its Employee's Association, her Chapter and community." Sharon became a member of the SCSEA in 1993 and currently serves on the Board of the Richland/Lexington Chapter. Sharon has served on the following committees: Annual Meeting, ETV, Membership, and Nominations. She is currently employed with the SC Human Affairs Commission where she serves as the Senior Investigator over the Treasury for the Benevolent Funds. Sharon was quite surprised when this award was presented to her at the Chapter's Annual Meeting. Although surprised, she was thankful and grateful for the award and to the individuals who nominated her. Sharon currently serves as Treasurer for the Chapter.

HANK MACDONALD received the Outstanding Male State Employee Award at the SCSEA Annual Meeting that was held on April 12, 2011 at the Brookland Banquet & Conference Center. This award was presented to Hank by the Richland/Lexington Chapter of the Association "in recognition of his dedication and services to the State of South Carolina, its Employee's Association, his Chapter and community." Hank became a member of the SCSEA in 2000 and currently serves on the Board of the Richland/Lexington Chapter. Hank served as the chair of the Awards Committee for 2011. He is currently employed with the SC Department of Social Services in

the IT department as the Video Conferencing Coordinator. Hank was quite surprised when this award was presented to him at the Chapter's Annual Meeting. Although surprised, he was thankful for the award and felt it was such an honor coming from the individuals who nominated him.

MURIEL ANDERSON was the 2011 recipient of the Outstanding Retiree of the Year Award that was held on April 12, 2011 at the Brookland Banquet & Conference Center. This award was presented to Muriel by the Richland/Lexington Chapter of the Association "in recognition of her dedication and services as a retiree to the State of South Carolina, its Employee's Association, her Chapter and community." Muriel retired from the Wil Lou Gray Opportunity School in June 2000 after 33 & 1/2 years of public service. She became a member of the SCSEA in 1997 and currently serves on the Board of the Richland/Lexington Chapter. Muriel has served on the following committees: Annual Meeting, Awards, ETV, and Membership and was most recently elected as Vice President of the State Retiree Association for the Richland/Lexington Chapter. Muriel was quite honored by the award and to the individuals who nominated her. She is very proud of her years of service to the state and plans to continue her services well into her retirement.

We wish to extend our congratulations to Sharon, Hank, and Muriel for their continued dedication, hard work, and services to the State of South Carolina and for receiving their respective awards!

REFLECTIONS OF PAST SCHOLARSHIP RECIPIENTS

Submitted by: *Barbara Cheeseboro*, Chair, Scholarship Committee

"In 2009 I was privileged to receive a generous SCSEA scholarship for which I am still grateful. I will be graduating from Columbia College in May of 2012 and plan to continue my education at USC Law School."

CYNTHIA DANIELLE LEFEBVRE

"The scholarship I received from the SCSEA in 2007 was helpful in so many ways. I used it to purchase books and other miscellaneous items, which helped made me a successful student and was able to obtain my degree in 2010. I am currently residing in Harrison, New Jersey and working with the New Jersey Nets as an account manager for inside ticket sales."

CHAZ Q. CHEESEBORO

Updates will be forthcoming for SCSEA 2011 scholarship awards.

ETV TELETHON – MARCH 2011

Submitted by: *Victory Washington, Chair, ETV Telethon*

THE RICHLAND/LEXINGTON CHAPTER OF THE SCSEA conducted its annual community service at SCETV during their annual ETV Telethon and spring public television membership drive on Wednesday, March 9, 2011, at 6 PM at 1101 George Rogers Blvd., Columbia, South Carolina.



Past President Veronica Reynolds chats with lady at ETV Telethon.

PAST SCSEA CHAPTER PRESIDENT VERONICA REYNOLDS, and other Richland/Lexington Chapter Members Sharon Dorn, Eva Gourdine, Marietta Boykin, Alleen Ernst, Synaya Jones, Hank MacDonald, and Victory Washington volunteered their time and service, and shared the evening's spotlight along with Workshop Theatre, who were truly a great group to work with in receiving and responding numerous calls from ETV subscribers and pledgers from 6:00-11:00 PM. President Reynolds was the spokesperson for the Chapter. She was asked to speak briefly on the SCSEA's mission and goals as it related to State Employees and its contributions to SCETV on behalf of the Richland/Lexington Chapter.

THE CHAPTER HELD ITS MONTHLY MEETING DURING THIS TIME, which is normally held prior to the telethon's event. The evening began promptly at 6:00 pm with dinner and refreshments provided to volunteers and ETV staff by Southern Way Catering. The menu was raved about and enjoyed by everyone and was given an A+ for the evening.

EVERYONE GATHERED AFTER DINNER FOR A QUICK BRIEFING with Ms. Fran Johnson, Volunteer & Community Relations Coordinator, and other members of ETV staff, Ms. Debbie King and Mr. Keith Henry, were on site to help greet, train, and assist volunteers during the night's event.



Richland/Lexington Chapter members work at ETV Telethon.

VOLUNTEERS RESPONDED TO A TOTAL OF ONE HUNDRED AND FORTY-FOUR CALLS throughout the evening from subscribers and pledgers. Financial contributions totaled \$18,771 in support of ETV's public broadcasting. It was an evening of financial success and fun that ended at 11:00 PM. Volunteers from both the Chapter and Workshop Theatre were given several on-air mentions throughout the evening for their continued support of ETV and it was also stated that the Chapter and Workshop Theatre would be thanked in ETV's monthly program guide, the SCENE magazine that is distributed to 35,000+ South Carolinians, and also acknowledged in its e-newsletter that goes out to 60,000+ subscribers.



Richland/Lexington Chapter members work at ETV Telethon.

IT WAS A GREAT EVENING OF FUN WITH CHAPTER MEMBERS ON LIVE TV!

***South Carolina State Employees Association
Richland/Lexington Chapter
Board of Directors***

Officers

Board Election - April 12, 2011

President	Pat Lawter	Retired -DSS
Vice President	Barbara Cheeseboro	Workers Comp
Secretary	Etta Williams	DHEC
Treasurer	Sharon Dorn	Human Affairs
Legislative Chair	Ford Mason	Retired-DoC
Membership Chair	Sandra Best	SCDoC
Past President	Veronica Reynolds	LLR

<u>Name</u>	<u>Agency</u>	<u>Term</u>	<u>Name</u>	<u>Agency</u>	<u>Term</u>
[Active]					
Vivian Baxter	DHEC	2011-13	Marietta Boykin	PPP	2011-13
Deborah Carter	HHS	2011-13	Joe Fortune	USC	2011-13
Rosalind Harriot	House of Rep	2011-13	Jean S. Jackson	DHEC	2011-12
Synaya R. Jones	DJJ	2011-13	Hank MacDonald	DSS	2011-13
Kathy Wilson	B&CB-DIT	2011-13	Mack Williams	LLR	2011-13
Wendy G. Hollingsworth	DOT	2011-13			
[Retired]					
Bobbie Adkins	Retired	2011-13	Muriel Anderson	Retired	2011-12
Florist Bowman	Retired	2011-13	Alleen Ernst	Retired	2011-13
Rosalind Funk	Retired	2010-13	Faye L. Hollingsworth	Retired	2011-13
Victoria Washington	Retired	2011-13	Mary Wells	Retired	2011-13
[Outstanding Service awards]					
Sharon Dorn	Female	2011-12			
Hank MacDonald	Male	2011-12			
Muriel Anderson	Retiree	2011-12			

Newsletter edited and formatted by Etta R. Williams, Chapter Member.

SCSEA OFFICE USE ONLY
 Male _____ Female _____
 County _____ Amt \$ _____
 Agency _____ Date Recd _____



Mail Completed Form To:
 SCSEA
 P.O. Box 8447
 Columbia, SC 29202-8447

Special Offer

New Membership Enrollment

1 st Year Agreement		Renewal Agreement	
Name		Name	
Email Address		Email Address	
Street Address		Street Address	
City/State/Zip		City/State/Zip	
SSN	Cell Phone	SSN	Cell Phone
State Agency: _____		State Agency: _____	
Recruited by: _____		Recruited by: _____	

(Take 50% off regular dues schedule)

(Use Normal Dues Schedule)

<p><u>PAYROLL DEDUCTION (Active Employees)</u> I hereby authorize my employer to withhold from my paycheck \$ _____ semi-monthly.</p> <p>Signature _____ Date _____</p> <p><u>RETIREMENT SYSTEM DEDUCTION</u> I hereby authorize the Retirement System to withhold from my retirement income \$ _____ monthly.</p> <p>Signature _____ Date _____</p>	<p><u>PAYROLL DEDUCTION (Active Employees)</u> I hereby authorize my employer to withhold from my paycheck \$ _____ semi-monthly.</p> <p>Signature _____ Date _____</p> <p><u>RETIREMENT SYSTEM DEDUCTION</u> I hereby authorize the Retirement System to withhold from my retirement income \$ _____ monthly.</p> <p>Signature _____ Date _____</p>
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<u>Annual Income:</u>	DUES SCHEDULE			<i>If you wish to pay the total amount of annual dues, include your check, cash, or money order. OR</i> VISA/MASTERCARD PAYMENT Charge \$ _____ Account # _____ Expiration Date _____ Signature _____
	Semi-Monthly	Monthly	Annual	
To \$35,000	\$2.50	\$5.00	\$60.00	
Over \$35,000	\$5.00	\$10.00	\$120.00	
Associate Member			\$60.00	

Thank you for becoming a part of a movement to protect OUR pay and benefits!

Items Pending Analysis

Subject

a. Based on the new sewer planned for the lower Richland County area and the possibility of assistance being provided to Low/Middle income households (LMIH) I move that staff create an ordinance that sets forth criteria for qualifications to received assistance and that it will apply equally to all LMIH throughout Richland County (Malinowski, November 2010)

b. That a policy be created regarding how to deal with approved grants prior to budget time and again at budget time when grants have been reduced or eliminated. When the grant ends Richland County will not provide additional funds in that agency's budget and they will have to absorb it if they want to keep it (Malinowski, A&F, November 2011).

Reviews