



RICHLAND COUNTY COUNCIL

ADMINISTRATION AND FINANCE COMMITTEE

Greg Pearce
District 6

Torrey Rush
District 7

Joyce Dickerson (Chair)
District 2

Damon Jeter
District 3

Paul Livingston
District 4

Tuesday, April 23rd, 2013

6:00 P.M.

Report of Actions

CALL TO ORDER: Ms. Dickerson was not in attendance; Mr. Livingston called the meeting to order..

APPROVAL OF MINUTES:

1. Regular Session: March 26, 2013. The Minutes were approved as published.

ADOPTION OF AGENDA: The Agenda was adopted as published.

ITEMS FOR ACTION:

2. Agencies funded by Richland County discussing budgetary decisions are subject to have Richland County staff present – This item was moved to and discussed at the end of the Agenda.

Consent 3. Budget Increase for the Legal Department - The Committee unanimously approved the recommendation that Council approve the request for a budget increase for the Legal Department in the amount of \$324,000, which will go to the Professional Services line, to pay for excessive costs related to the November 2012 General Election and the Columbia Venture trial. Staff was further directed to determine (1) whether the Transportation Penny litigation is an eligible expense which is reimbursable through Transportation Penny revenues; and (2) whether the costs of the election are reimbursable from the State.

4. Request funds to purchase 12 1/2 acres of land adjacent to Friarsgate Park in District 1. The Committee unanimously approved the recommendation that this item be forwarded to the Hospitality Tax (H-Tax) portion of the budget meetings.

Staff was further directed to (1) provide a written proposal for H-Tax funding outlining upcoming tournaments and (2) respond to questions directed to the



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Recreation Commission that were generated by Councilman Malinowski. The items are to be provided to Council prior to the H-Tax budget meeting to facilitate additional discussions at the meeting.

- Consent** 5. Richland County Sheriff's Department Sole Source Purchase iRobot PackBot - The Committee unanimously approved the recommendation that Council approve a sole source purchase in the amount of \$138,839 for one (1) iRobot PackBot robot platform for the Sheriff's Department Bomb Squad.
- Consent** 6. Richland County Treasurer's Office: Purchase of OPEX-AS3690 Scanner, RTLFiRST Software, Maintenance and Installation for Lockbox Services (Equipment Purchase) - The Committee unanimously approved the recommendation that Council approve the request to purchase a payment processing station to replace expensive and changing banking lockbox services. The requested equipment will require an Ordinance Amending the Fiscal Year 2012-2013 General Fund Annual Budget to appropriate \$63,801.00 of General Fund Undesignated Fund Balance to the Treasurer's Office.
- Consent** 7. Reallocation of Appearance Commission Funding for Hilton Field Improvements - The Committee unanimously approved the recommendation that Council approve the FY13 budget reallocation for the Appearance Commission to reallocate funds as a grant to Columbia Green for landscaping improvements at Hilton Field on Fort Jackson.
- Consent** 8. Transportation Penny Allocation Ordinance - The Committee unanimously approved the recommendation that Council adopt an ordinance approving a budget for and the distribution of the revenues from the one percent (1%) Sales and Use Tax (Transportation Penny) for transportation projects for fiscal year 2013-2014 and other matters related thereto.
2. Agencies funded by Richland County discussing budgetary decisions are subject to have Richland County staff present - The Committee unanimously approved the recommendation that the item be left to the County Administrator's discretion.

Staff was further directed to determine whether it would be acceptable for staff to remain present for budget discussions that take place during Executive Session.