



**RICHLAND COUNTY
GOVERNMENT**
Office of the County Administrator

Joyce Dickerson
District 2

Paul Livingston
District 4

Greg Pearce (Chair)
District 6

Jim Manning
District 8

Kelvin Washington
District 10

**Administration and Finance Committee Actions Report
Tuesday, February 22nd, 2016
6:00PM**

Call To Order: Pearce

Election of Chair: Mr. Pearce was re-elected as the Chair of the A&F Committee..

Approval of Minutes

1. Regular Session: January 12th, 2016: Approved as published.

Adoption of Agenda: Adopted as published.

Items for Action:

2. Board of Voter Registration & Elections Budget Amendment: The Committee forwarded this item to Council without a recommendation.
3. Finance Department: Departments Projected to be over budget for FY16: The Committee deferred this item to a future Committee meeting.
4. Dawson Pond [Executive Session]: The Committee forwarded this item to Council without a recommendation.
5. Approve The Dock Donation From EZ Dock, Inc. For Use At The Richland County Rowing Center: The Committee recommended that Council approve the request to accept the donation from EZ Dock, Inc. to supply and install a floating dock at the Richland County Rowing Center and to start the permitting and installation process. Legal will work with EZ Dock, Inc. to develop an appropriate agreement (e.g., indemnification, hold harmless agreement) before finalization. **CONSENT**
6. Changes to Policy on Requiring Employees to Sign Documents: The Committee deferred this item to a future Committee meeting.



**RICHLAND COUNTY
GOVERNMENT**
Office of the County Administrator

7. Professional Services / Airport Work Authorization 6, Amendment 1: The Committee recommended that Council approved the request to authorize executing work authorization 6, amendment 1. **CONSENT**
8. Coroner's Facility Change Order #1: The Committee forwarded this item to Council without a recommendation.
9. Purchase of Property Insurance; Property Insurance Broker One Year Renewal: The Committee recommended that Council approve the purchase of property insurance for FY 17 with Arthur J. Gallagher Risk Management serving as the insurance broker through Travelers Indemnity Company. **CONSENT**
10. Renewal of the Liability Claims Administrator: The Committee recommended that Council approve a one year extension to Hewitt Coleman as the County's liability claims administrator. **CONSENT**
11. Sponsorship Request: 2016 Army Ball and the Official 100th Anniversary Kick-Off event: The Committee recommended that Council deny this request. **CONSENT**
12. One Year Extension of the City of Columbia-Richland Communications Center Agreement: The Committee recommended that Council approve the request for a one year extension of the CRC 911 Intergovernmental Agreement, effective July 1, 2016 and expiring on June 30, 2017.

Items Pending Analysis: No Action Required

13. Motion to Limit the Use of Fiscal Agents: Received as information. No action taken.
14. Motion to Expand Staff Recruitment Efforts: Received as information. No action taken.
15. Motion Regarding the State's Restrictions on How Hospitality Tax Revenue Can Be Used: Received as information. No action taken.
16. Motion Regarding Organizations Receiving One-Time Funding: Received as information. No action taken.

Adjournment: 7:47PM