



## Report of the County Administrator Regular Session Meeting – August 31, 2021

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### INTRODUCTION OF ASSISTANT COUNTY ADMINISTRATOR:

Council Memorandum 8-1(2021) – Appointment of Aric Jensen as Assistant County Administrator

### RECOGNITIONS:

NACO Presidential Appointees – Councilmember Yvonne McBride; GIS Division Manager Dr. Patrick Bresnahan

SCAC 2021 J. Mitchell Graham Competition and COVID-19 Response and Resiliency Showcase

SCAC Institute of Government (Recent) Level I Graduates – Councilmember Allison Terracio; Administrator Leonardo Brown

SCEMD Advanced Professional Series Completion – Assistant County Administrator Dr. John Thompson

### CORONAVIRUS UPDATE:

#### 1. COVID 19 Statistical Data from Regular Session Meeting – July 20, 2021

The information provides an overview of the prevalence of COVID 19 in Richland County. The source of this information is the South Carolina Department of Health and Environmental Control (SCDHEC).

\*Incidence Rate for current reporting period is at 58.21 per 100,000 keeping Richland County's Level of Incidence in the Moderate Tier (51-200), for confirmed cases

\*Percent Positive remains below 5% for current reporting period

46.1% of Richland County residents eligible to be vaccinated have completed their vaccination  
162,959/353,173

43.6% of South Carolina residents eligible to be vaccinated have completed their vaccination  
1,871,017/4,296,148

#### 2. COVID 19 Statistical Data for Current Reporting Period

\*Incidence Rate for current reporting period is at 925 per 100,000 putting Richland County's Level of Incidence in the High Tier (>200), for confirmed cases

\*Percent Positive is 10.7% for current reporting period

49.9% of Richland County residents eligible to be vaccinated have completed their vaccination  
176,567/353,173

46.9% of South Carolina residents eligible to be vaccinated have completed their vaccination  
2,015,883/4,296,148

### **3. Emergency Rental Assistance Program Statistics**

ERA (1) – Richland County has obligated 99.99% of ERA (1) funding, providing 2004 Richland County residents with rental and/or utility assistance.

ERA (2) – Richland County was awarded an additional \$9.9 million dollars in ERA funding. We received an initial allocation of \$3.9 million, roughly 40% of the awarded amount. As of this report, we have already approved \$1,072,926 of our initial ERA (2) allocation, resulting in us receiving approval to request the remaining 60% of our awarded funding.

Richland County has been recognized by the U.S. Treasury for its Emergency Rental Assistance program performance. Mike King, our ERA in-house program manager, has been invited to represent Richland County on a number of calls with U.S Treasury, and asked by Treasury to provide a lessons learned write up concerning our ERA program.

In a recent invitational, roundtable event hosted by Treasury Deputy Secretary Adeyemo. There were approximately 15 grantees from around the country (identified as top performers) in attendance. Richland County was one (1) of only three (3) of the participants who had obligated all of their ERAP 1 funding.

Deputy Secretary Adeyemo confirmed there will be a redistribution of ERAP 1 monies after September 30, 2021. While he could not commit to any amounts or percentages he stated the focus will be providing additional funding for top performing grantees. He added, they are also planning redistribution of ERAP 2 funds in the future.

#### **PROJECT UPDATES:**

##### **1. Sports Tourism Complex Work Session**

Richland County Recreation Commission is available to discuss the due diligence they have already completed on this item of interest. RCRC is available to participate in a work session on the following dates: September 14<sup>th</sup>, 15<sup>th</sup>, 28<sup>th</sup> or 29<sup>th</sup>.

##### **2. Public Safety Complex**

As instructed by Council, staff has been diligently working to move forward the construction of the Public Safety Complex to house E-911, the Forensic Lab and SC Pardon and Parole. On July 20, 2021, Council gave approval to move forward with the negotiation of a contract with the top ranked design firm based upon the procurement process. Based upon this approval, we are near agreement on terms with LS3P, for the design portion of this project. We anticipate having a contract for execution so that work on this project can commence in early September.

Additionally, staff plans to issue an RFQ for a Construction Manager at Risk for the project in early September. The Construction Manager at Risk will work in partnership with the architect to efficiently move the project forward on an aggressive timetable by securing subcontractors, materials and supplies as soon as design services permit as opposed to waiting until design is complete. This firm would also do outreach and conduct community meetings to promote this project and encourage the inclusion of qualified small, local and minority owned businesses and subcontractors that may have an interest in working on this project. This type agreement will also be based upon an agreed upon

Guaranteed Maximum Price. Under this condition, the County's risk to fluctuations in market labor and material prices are minimized. Both state and local governments and school districts with tremendous success have successfully used this process. Staff would hope to be in contract negotiations with the Construction Manager at Risk in November 2021.

Lastly, on July 27, 2021, Council approved a reimbursement resolution to enable the County pay expenditures related to the project in advance of the issuance of the general obligation bonds and to reimburse itself for up to \$20,000,000 in related expenditures if needed once the bonds are issued. We anticipate bringing a bond ordinance for consideration to the Administration and Finance Committee on September 28, 2021. Upon committee approval, Council will be asked to consider approval of this ordinance to move forward the process of issuing the debt to fund this project. Staff plans to issue this debt in in early 2022.

### **3. Department of Social Services Relocation**

As instructed by Council, staff has been diligently working to move forward with the rehabilitation of a facility for the Richland County Department of Social Services (DSS) office. After consideration of the project, staff has determined that we will contract this project as a design/build to expedite the process.

In order to ensure the County understands the facility needs of DSS, the Administration team met with their members of their state and local leadership as well as Representative Kirkman Finlay, III, SC House of Representative, on August 8, 2020. The discussions were productive with DSS responding positively to a proposed location in the Columbia Place Mall. The exact space will be determined based upon information to be provided to the County by DSS on space needs and other related information to be provided to the County by August 31, 2021.

Additionally, the County is exploring alternatives for funding including the possibility of qualifying for American Rescue Plan funds or whether general obligation debt is required. A recommendation will be forthcoming from Administration in the near future.

### **4. Solid Waste Contracted Hauler RFP**

I met with the executive representatives of each of our current four contracted haulers: Waste Management, Capital Waste Services, GFL (formerly Waste Industries), and Johnson Garbage Service. They communicated they had been meeting with the staff, and were aware of the RFP, the recommendations made to Council, and their performance numbers concerning missed collections. Areas 1, 3, and 6 are extended until September 21, 2021. Right now, we must notify Procurement, prepare the revised maps, and the remaining customers in Areas 1 and 6 and have an addendum to the RFP issued.

#### **ATTACHMENTS:**

1. Council Memorandum 8-1
2. NaCo Presidential Appointments
3. SCAC Institute of Government Certificate
4. SCEMD Advanced Professional Series Completion Certificate

5. COVID-19 Statistical Data
6. Emergency Rental Assistance (ERA) Application Report



## Council Memorandum 8-1 (2021)

**To:** The Honorable Paul Livingston, County Council Chair, and Members of Richland County Council  
**From:** Leonardo Brown, MBA, CPM, County Administrator   
**Date:** August 10, 2021  
**Subject:** County Personnel Update - Appointment of Aric Jensen as Assistant County Administrator

I previously informed you that I had engaged a public sector executive search firm, Find Great People, to help fill an Assistant County Administrator vacancy.

I am pleased to announce the appointment of Mr. Aric Jensen as Assistant County Administrator. His appointment is effective August 9, 2021, and I look forward to introducing him during the August 31<sup>st</sup> Council meeting.

Aric Jensen has over 20 years of public and private sector experience. Mostly recently, Aric has served as the Revitalizations Manager of the City of Reno, Nevada where he - among other key endeavors - led economic development, promoted the redevelopment of vacant and under-utilized city property, and served as the regional infrastructure coordinator. Notable projects under his direction included the Reno Economic Development Strategy, the ReTRAC surplus property marketing and redevelopment, and "1000 Homes in 100 Days."

Other public sector experience includes Aric's service as the Community Development Director for the City of Reno, NV as well over 10 years in service as the Planning and Economic Development Director for Bountiful City, Utah. Throughout Mr. Jensen's impressive career, he has held other positions that have utilized his expertise with long range planning, community development, property acquisition and disposition, comprehensive land use ordinance revisions, as well as revitalization and rehabilitation.

Mr. Jensen was born and raised in west Los Angeles, California. He holds a Master of Public Administration from the University of Utah, a professional certificate in Urban Planning, and a bachelor's degree from the University of Utah in Real Estate Development. He is a member of the ICMA and the American Institute of Certified Planners. Additionally, Aric is Six Sigma/Lean Greenbelt certified and a licensed Utah real estate agent.

Aric cherishes the memory of his late wife, Jennifer, and is the father of three children.

In his position, among other assignments, Mr. Jensen will oversee Community Planning and Development, as well as Government and Community Services.



- 
- Accomplishments: Centerville City Zoning Ordinance revision, Northwest Neighborhood General Plan revision

**DAVIS COUNTY, UT****2000 – 2002****Community Development Planner**

- Responsible for regional planning and CDBG program
- Accomplishments: Davis County Shorelands Master Plan, Davis County Hillside Master Plan, WFRC Regional Open Space Plan; Unincorporated Davis County Affordable Housing Plan

**WEST VALLEY CITY, UT****1998 – 2000****Long Range Planner**

- Accomplishments: Vision 2020 Master Plan; Transfer of Development Rights Ordinance; 3500 South Streetscape Ordinance

**EDUCATION****Master of Public Administration**

University of Utah

**Bachelor of University Studies in Real Estate Development**

University of Utah

**CERTIFICATIONS**

AICP certified (American Institute of Certified Planners); Member ICMA

Six Sigma/Lean Greenbelt Certified

Licensed Utah Real Estate Agent since 1998

Professional Certificate in Urban Planning; University of Utah; June 1998

**ADDITIONAL  
INFORMATION**

Fluent in Spanish and English; resided 2 years in the Cuyo region of Argentina

President/Vice President; Utah Chapter American Planning Association 2006 – 2014

Chairman; Bountiful City Administrative Committee 2006 – 2014

Board Member; School of Architecture and Planning Advisory Board, University of Utah 2008 –2012



August 13, 2021

Hon. Yvonne McBride  
Council Vice-Chair  
Richland County  
2020 Hampton Street  
Columbia, South Carolina 29204

Dear Council Vice-Chair McBride,

As President of the National Association of Counties (NACo), it is my pleasure to appoint you to these committees:

Healthy Counties Advisory Board	Member
International Economic Development Task Force	Member
Membership Standing Committee	Member
Programs and Services Standing Committee	Member
Resilient Counties Advisory Board	Member
Human Services and Education Steering Committee (Education, Children and Families Subcommittee)	Subcommittee Vice Chair

You were chosen because my goal is to build a talented and committed leadership team for NACo. Our strength at NACo is in our members and their involvement. Emerging from the last year of challenges, uncertainty and, in many cases, tragedy, we are ready to **THRIVE**.

My presidential initiative will highlight your service and the important work of your committees in these realms: **Technology, Health, Readiness, Infrastructure, Vulnerable Populations and Economic Opportunities**. I am counting on you to advance my initiative to make life better for all those we serve.

Your NACo committee staff liaison will follow up with you to provide specific details on the committee's work and future meeting dates, such as the **NACo Legislative Conference, February 12-16, 2022 in Washington, D.C.**

If you are unable to accept a position or feel this selection was in error, please inform Jenny Hilscher at [jhilscher@naco.org](mailto:jhilscher@naco.org).

I look forward to working with you!

With respect,

Larry Johnson  
President



August 13, 2021

Dr. Patrick Bresnahan  
Geographic Info. Officer  
Richland County  
2020 Hampton St Ste 3030  
Columbia, South Carolina 29204

Dear Geographic Info. Officer Bresnahan,

As President of the National Association of Counties (NACo), it is my pleasure to appoint you to these committees:

Geospatial Information Systems (GIS) Subcommittee	Vice Chair
Information Technology Standing Committee	Member

You were chosen because my goal is to build a talented and committed leadership team for NACo. Our strength at NACo is in our members and their involvement. Emerging from the last year of challenges, uncertainty and, in many cases, tragedy, we are ready to **THRIVE**.

My presidential initiative will highlight your service and the important work of your committees in these realms: **Technology, Health, Readiness, Infrastructure, Vulnerable Populations and Economic Opportunities**. I am counting on you to advance my initiative to make life better for all those we serve.

Your NACo committee staff liaison will follow up with you to provide specific details on the committee's work and future meeting dates, such as the **NACo Legislative Conference, February 12-16, 2022 in Washington, D.C.**

If you are unable to accept a position or feel this selection was in error, please inform Jenny Hilscher at [jhilscher@naco.org](mailto:jhilscher@naco.org).

I look forward to working with you!

With respect,

Larry Johnson  
President

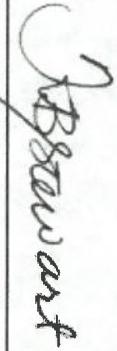
# The Institute of Government for County Officials

Rebel II

Presented to

## Leonardo Brown

In recognition of completing twenty-seven hours of formal county government instruction, leading to an enhanced knowledge and understanding of county government and the role of the county official.



Joseph P. Riley Jr. Center for Livable Communities  
College of Charleston



South Carolina Association of Counties

August 2, 2021

Date

The State of South Carolina  
Military Department

Attachment 4



RECEIVED  
2021 JUL 15 AM 9:57  
RICHLAND COUNTY  
ADMINISTRATOR'S OFFICE

OFFICE OF THE ADJUTANT GENERAL

R. Van McCarty  
MAJOR GENERAL  
THE ADJUTANT GENERAL

July 2, 2021

Leonardo Brown  
County Administrator  
Richland County Government  
2020 Hampton Street  
Columbia, SC 29204

Dear Mr. Brown:

The enclosed certificate is forwarded for presentation to Dr. John M. Thompson, who has completed the Advanced Professional Series in Emergency Management.

Completion of this series of courses is an accomplishment that distinguishes him as an emergency manager with substantial expertise in emergency operations and management.

By completing the Advanced Professional Series, he has demonstrated extraordinary dedication to the goal of protecting lives, communities, and resources from disasters.

Please convey my personal congratulations to him and best wishes from the South Carolina Emergency Management Division.

Sincerely,

A handwritten signature in black ink, appearing to read "K. Stenson".

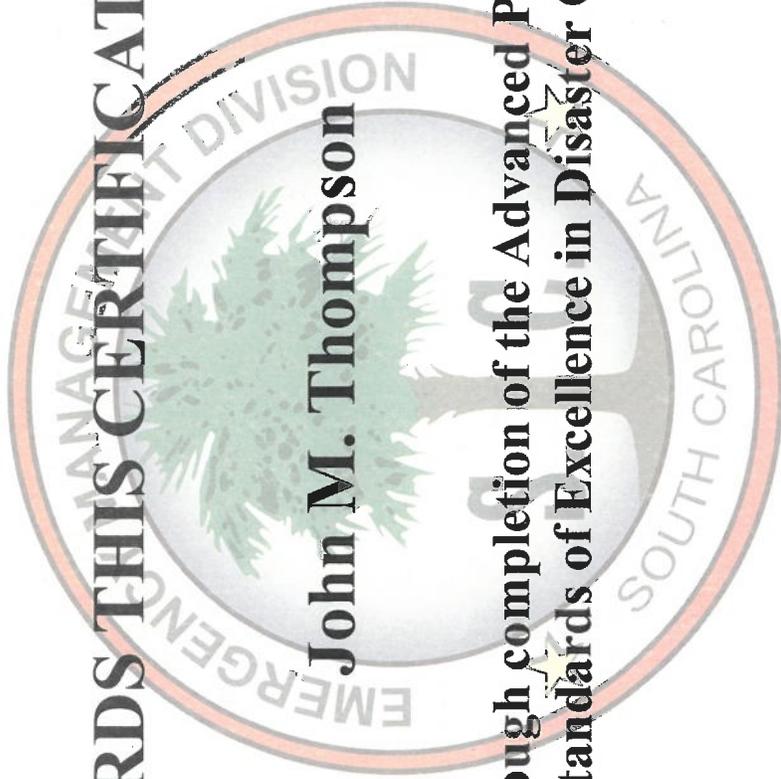
Kim Stenson  
Director

Enclosure

KS/lw

Emergency Management Division  
2779 Fish Hatchery Road  
West Columbia, South Carolina 29172  
(803) 737-8500 Fax (803) 737-8570

**SOUTH CAROLINA  
EMERGENCY MANAGEMENT DIVISION  
OFFICE OF THE ADJUTANT GENERAL**



**AWARDS THIS CERTIFICATE TO**

**John M. Thompson**

**has reaffirmed through completion of the Advanced Professional Series a  
commitment to Standards of Excellence in Disaster Operations Skills.**

Awarded this 2<sup>nd</sup> day of July 2021

Louis Walter, Training Officer

Kim Stenson, Director

Tests	Cases	Hospitalizations	Deaths
<b>895,026</b>	<b>56,524</b>	<b>1,553</b>	<b>627</b>

**Two Week Cumulative Incidence Rate**

The Two-Week Cumulative Incidence Rate includes new (confirmed & probable) cases reported in the past two weeks (8/11/2021 - 8/24/2021) per 100,000 people. The rate describes recent incidence of COVID-19 infection to capture the potential burden of currently ill people who may be infectious and/or accessing healthcare.

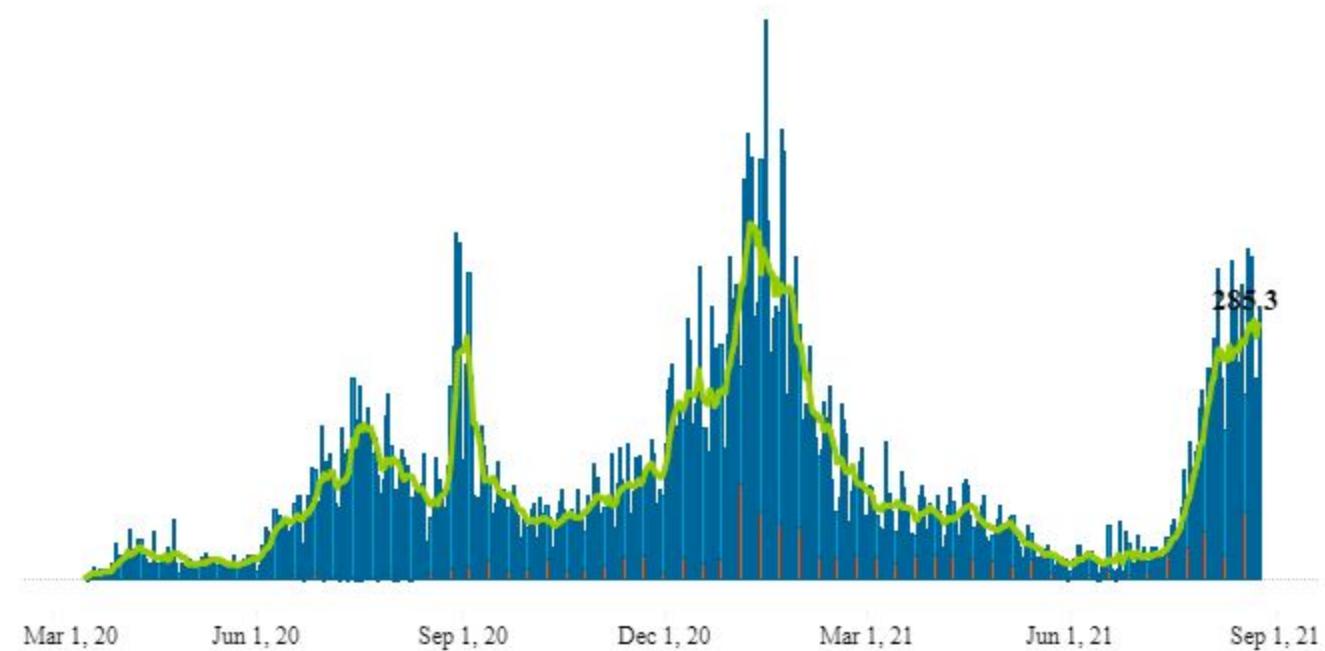
Select a **county** to display county-specific information  
Click the county again to return to the full state map



**COVID-19 Cases per Day**

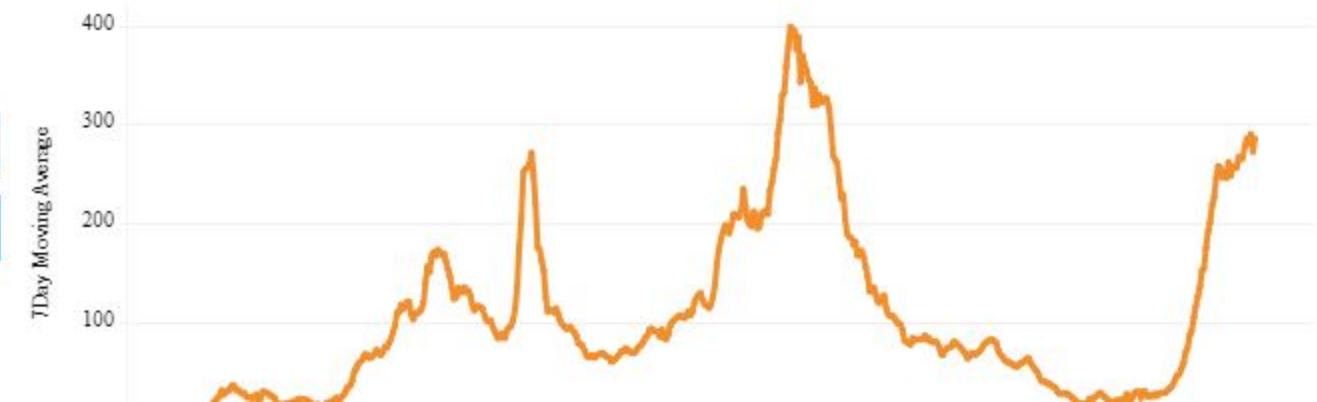
County Displayed: Richland

- Count of Confirmed Cases
- Count of Probable Cases
- Moving Average 7 day



**7-Day Moving Average of reported COVID-19 Cases, by Public Health Region**

Midlands



Low; 0-50

Moderate; 51-200

High; >200

**Recovery Estimate South Carolina**

**94.8%**

# COVID-19 in South Carolina

As of 11:59 PM on 8/24/2021

## Number of Tests

50,264

Select Date Range  
to Filter Page Values

8/9/2021

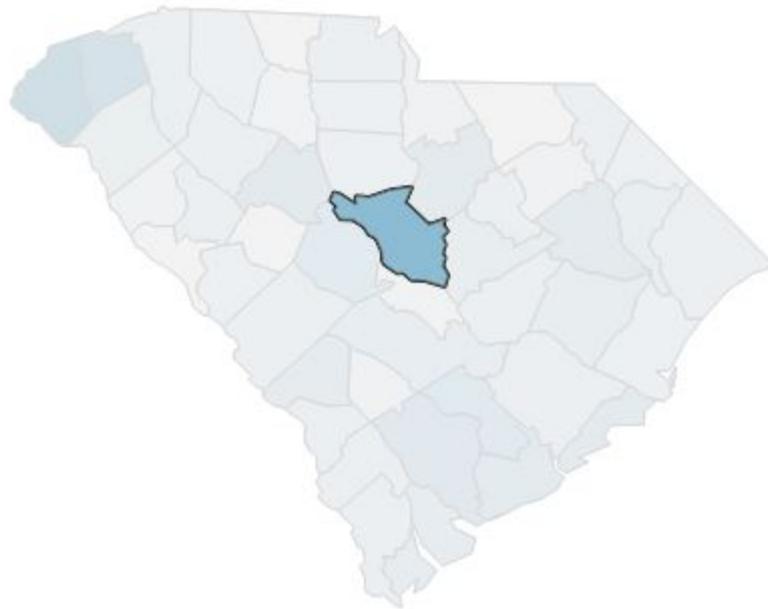
8/24/2021



## Percent Positive

10.7%

Rate of COVID-19 Tests Performed per 10,000 population, by County



Type of COVID-19 Tests Being Performed

	Negative	Positive	Grand Total
<b>Antibody (Serology)</b>	337	121	458
<b>Antigen</b>	8,067	1,252	9,319
<b>Unknown</b>	29		29
<b>Viral (Molecular)</b>	36,110	4,348	40,458
Grand Total	44,543	5,721	50,264

**3.2%** of all COVID-19 diagnostic testing has occurred at the Public Health Laboratory

Note: This table represents volume of tests received and not distinct individuals tested. Individuals may have multiple tests.

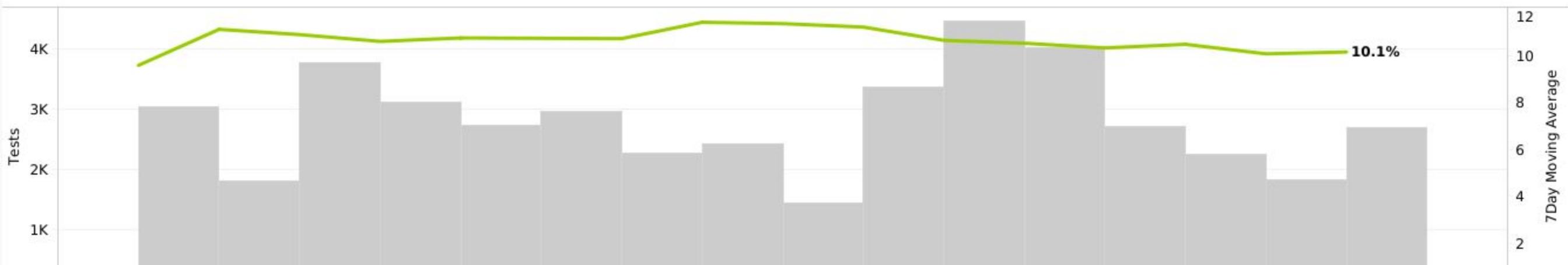
\*Unknown Test Types refer to tests with an unrecognized test type. As we continue to investigate unknown test types they will be reassigned as more information becomes available.



Moving 7 Day Average Percent Positive of COVID-19 Tests

Note: Tooltips Display Percent Positive for the current day and moving 7 day average. Percent Positive is calculated using the Test/Test method.

- Total Viral (Molecular) Tests
- Count of Positive Viral Tests
- 7d Moving Average Percent Positive



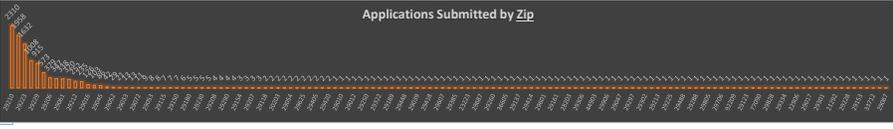
## Richland County Cases Breakdown by Category

Current Date: 8/23/2021  
 Project Start Date: 4/5/2021  
 Total Case Count: 14708  
 Total Approved Cases: 2004



### Applications Breakdown by Zip

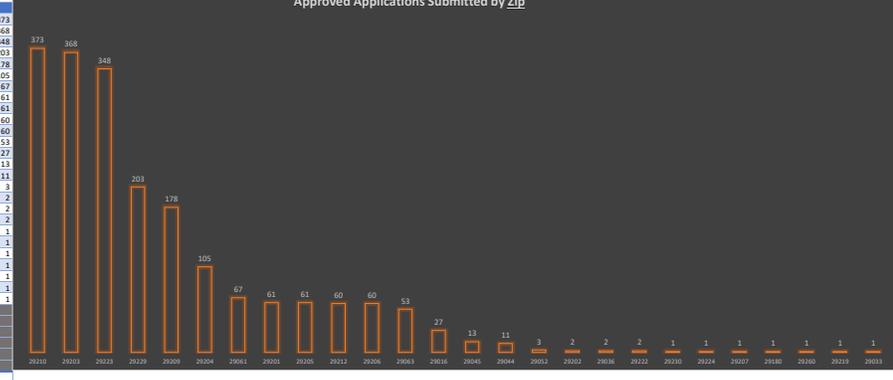
Zip	Count
29210	2310
29203	1958
29223	1632
29209	1008
29229	915
29204	573
29206	378
29205	347
29061	338
29201	320



\*\*Cases coming from 54 zip codes in total. 30 Zips only have 1 case  
 \*\*Zip record not in the right format/digits/blank considered "Invalid Zip". Zip in 5 digits take first 5 digits as Zip record

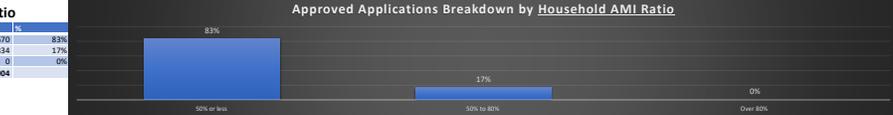
### Approved Applications Breakdown by Zip

Zip	Count
29210	373
29203	368
29223	303
29209	178
29204	105
29061	67
29201	61
29205	61
29212	60
29206	60
29063	53
29016	27
29045	13
29044	11
29052	3
29022	2
29036	2
29222	2
29230	1
29224	1
29207	1
29180	1
29290	1
29219	1
29033	1



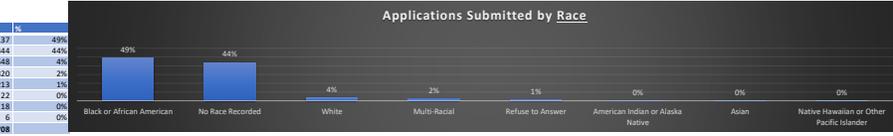
### Approved Applications Breakdown by Household AMI Ratio

Household AMI Level	Count	%
50% or less	1670	83%
50% to 80%	334	17%
Over 80%	0	0%
Grand Total	2004	



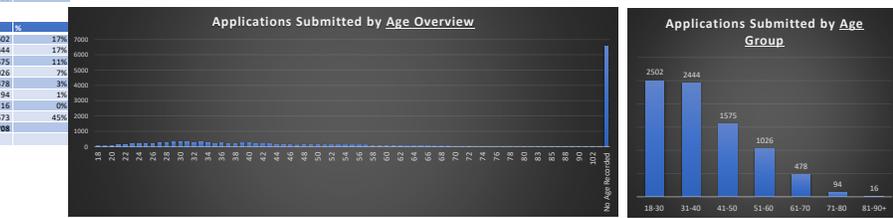
### Applications Breakdown by Race

Race	Count	%
Black or African American	7137	49%
No Race Recorded	6444	44%
White	548	4%
Multi-Racial	320	2%
Refuse to Answer	213	1%
American Indian or Alaska Native	22	0%
Asian	18	0%
Native Hawaiian or Other Pacific Islander	6	0%
Total Case Count	14708	



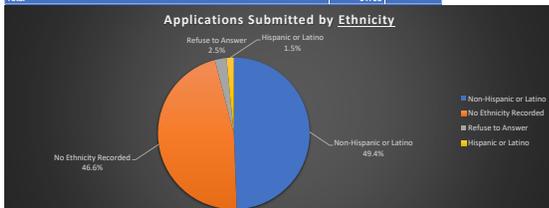
### Applications Breakdown by Age

Age Group	Count	%
18-30	2502	17%
31-40	2444	17%
41-50	1575	11%
51-60	1026	7%
61-70	478	3%
71-80	94	1%
81-90+	16	0%
No Age Recorded	6573	45%
Total Case Count	14708	



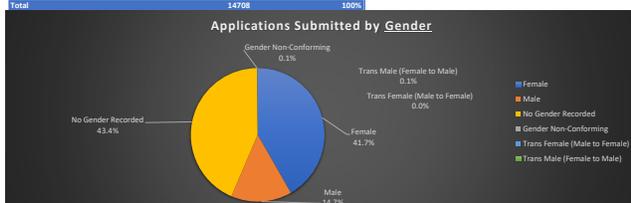
### Applications Breakdown by Ethnicity

Ethnicity	Count	%
Non-Hispanic or Latino	7265	49.4%
No Ethnicity Recorded	6851	46.6%
Refuse to Answer	367	2.5%
Hispanic or Latino	225	1.5%
Total	14708	



### Applications Breakdown by Gender

Gender	Count	%
Female	6138	41.7%
Male	2160	14.7%
No Gender Recorded	6382	43.4%
Gender Non-Conforming	16	0.1%
Trans Female (Male to Female)	4	0.0%
Trans Male (Female to Male)	8	0.1%
Total	14708	100%



\*\*Please note - data presented in this report has been exported directly from Neighborhoodly for all submitted cases. Some cases have not yet been reviewed\*\*

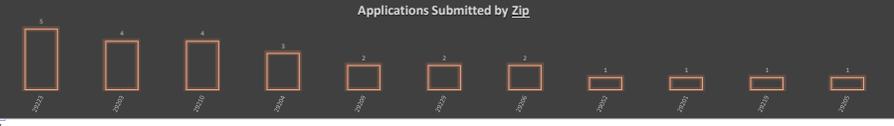
# Richland County Cases Breakdown by Category

Current Date: 8/23/2021  
 Project Start Date: 4/12/2021  
 Total ERAZ Budgeted and Approved Cases: 112  
 Total ERAZ Approved Cases: 90



## Applications Breakdown by Zip

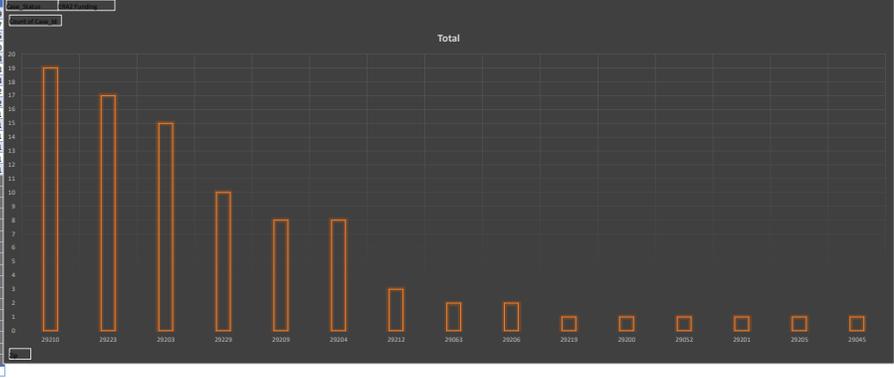
Top 10 Zips	Count
29223	5
29203	4
29210	4
29204	3
29209	2
29229	2
29206	2
29052	1
29201	1
29219	1



\*\*Zip record not in the right format/digits/blank considered "Invalid Zip", Zip in 9 digits take first 5 digits as Zip record

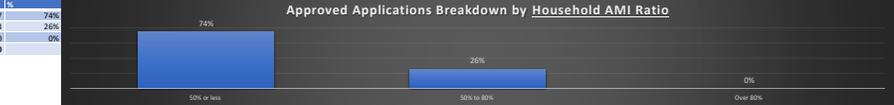
## Approved Applications Breakdown by Zip

Approved Applications Zip	Count
29210	10
29221	17
29203	15
29229	10
29209	8
29204	8
29212	8
29063	2
29206	2
29219	2
29200	1
29052	1
29201	1
29205	1
29045	1
Total	90



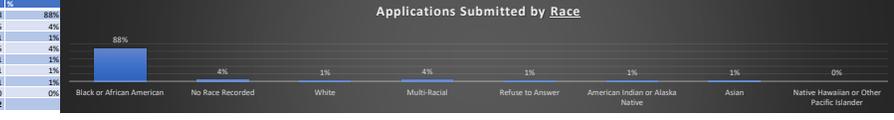
## Approved Applications Breakdown by Household AMI Ratio

Household AMI level	Count	%
50% or less	67	74%
50% to 80%	23	26%
Over 80%	0	0%
Grand Total	90	



## Applications Breakdown by Race

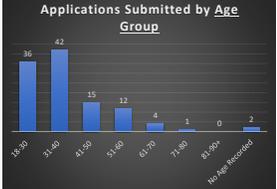
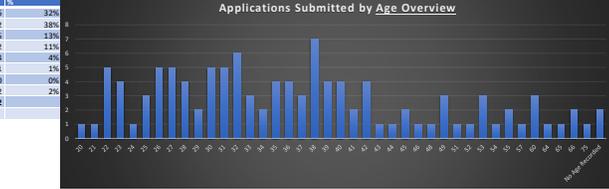
Race	Count	%
Black or African American	98	88%
No Race Recorded	5	4%
White	3	3%
Multi-Racial	5	4%
Refuse to Answer	1	1%
American Indian or Alaska Native	1	1%
Asian	1	1%
Native Hawaiian or Other Pacific Islander	0	0%
Total Case Count	112	



## Applications Breakdown by Age

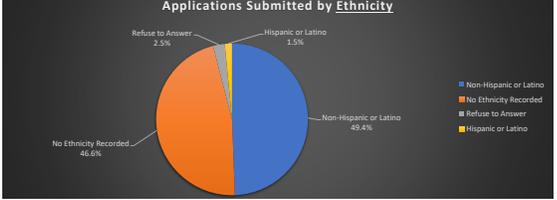
Age Group	Count	%
18-30	36	32%
31-40	42	38%
41-50	16	14%
51-60	12	11%
61-70	4	4%
71-80	1	1%
81-90+	0	0%
No Age Recorded	2	2%
Total Case Count	112	

\*\*All ages left blank or not conforming to 18 years old and older are identified as "No Age Recorded"



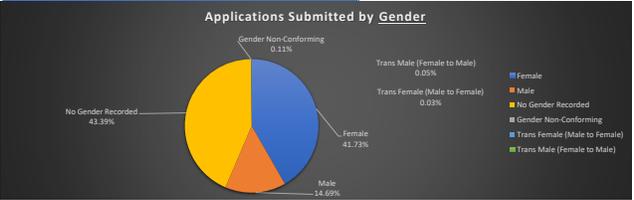
## Applications Breakdown by Ethnicity

Ethnicity	Count	%
Non-Hispanic or Latino	98	87.5%
No Ethnicity Recorded	9	8.0%
Refuse to Answer	0	0.0%
Hispanic or Latino	5	4.5%
Total	112	



## Applications Breakdown by Gender

Gender	Count	%
Female	91	81.3%
Male	17	15.2%
No Gender Recorded	4	3.6%
Gender Non-Conforming	0	0.0%
Trans Female (Male to Female)	0	0.0%
Trans Male (Female to Male)	0	0.0%
Total	112	100%



\*\*Please note - data presented in this report has been exported directly from Neighborhoodly for all submitted cases. Some cases have not yet been reviewed\*\*