



**RICHLAND COUNTY COUNCIL  
REGULAR SESSION AGENDA**

**OCTOBER 7, 2014  
6:00 PM**

**CALL TO ORDER** **THE HONORABLE NORMAN JACKSON**

**INVOCATION** **THE HONORABLE KELVIN E. WASHINGTON, SR.**

**PLEDGE OF ALLEGIANCE** **THE HONORABLE KELVIN E. WASHINGTON, SR.**

**Presentation Of Resolutions**

1. a. "Safe Routes to School" Resolution [DIXON]

**Approval Of Minutes**

2. Regular Session: September 16, 2014 [PAGES 8-17]
3. Zoning Public Hearing: September 23, 2014 [PAGES 18-20]

**Adoption Of The Agenda**

**Report Of The Attorney For Executive Session Items**

4. a. Dirt Road Paving Team Selection
- b. On-Call Engineering Teams Selection

**Citizen's Input**

5. For Items on the Agenda Not Requiring a Public Hearing

**Report Of The County Administrator**

6. a. Neighborhood Planning Conference
- b. Update on Cook's Mountain/DNR

- c. Conservation Department Director
- d. Development Services Staff Recognition

### **Report Of The Clerk Of Council**

- 7. a. Greater Columbia Chamber of Commerce - 112th Annual Gala and Silent Auction Sponsorship - \$1,500.00 [ACTION]

### **Report Of The Chairman**

- 8. a. Introduction of Richland County Department of Social Services Director, Reese Palmer

### **Open/Close Public Hearings**

- 9. a. A Resolution in support of the issuance by the South Carolina Jobs-Economic Development Authority of its not to exceed \$20,000,000 Hospital Refunding Revenue Bonds, to be issued in one or more series, pursuant to the provisions of Title 41, Chapter 43, of the Code of Laws of South Carolina 1976, as amended
  - b. Ordinance Authorizing an Amendment to the Master Agreement governing the I-77 Corridor Regional Industrial Park by and between Fairfield County, South Carolina and Richland County, South Carolina, in order to expand the boundaries of the park to include certain property located in Fairfield County (Enor Corporation SC, LLC), and other matters related thereto
  - c. An Ordinance Amending the Richland County Code of Ordinances, Chapter 2, Administration; Article X, Purchasing; Division 7, Small Local Business Enterprise Procurement Requirements; so as to require a business to be established in the County at least one year before certification application

### **Approval Of Consent Items**

- 10. Ordinance Authorizing an Amendment to the Master Agreement governing the I-77 Corridor Regional Industrial Park by and between Fairfield County, South Carolina and Richland County, South Carolina, in order to expand the boundaries of the park to include certain property located in Fairfield County (Enor Corporation SC, LLC), and other matters related thereto [THIRD READING] [PAGES 27-32]
- 11. 14-16MA  
Hansel L. Carter  
RU to GC (.46 Acres)  
115 Congaree Run  
30600-05-02(p) [SECOND READING] [PAGES 33-35]
- 12. 14-20MA  
Craig & Martha Addy  
RU to RS-MD (1.33 Acres)  
Gate Rd. & Wise Rd.  
02412-02-02(p) & 02509-04-02(p) [SECOND READING] [PAGES 36-38]

13. 14-21MA  
Patrick Palmer  
RU to RC (2.99 Acres)  
Killian Rd. & Hwy. 21  
14600-03-55 & 02 [**SECOND READING**] [**PAGES 39-40**]
14. 14-22MA  
Quadir Muwwakkie  
RM-HD/RS-HD to GC (.31 Acres)  
510 Dartmouth Ave. & 515 Club Rd.  
09309-12-12 & 17 [**SECOND READING**] [**PAGES 41-42**]
15. 14-23MA  
Joe Jackson  
MH to OI (1 Acre)  
2803 Padgett Rd.  
22015-03-65 [**SECOND READING**] [**PAGES 43-44**]
16. 14-24MA  
Sherry Jaco  
RM-HD to NC (.20 Acres)  
1170 Olympia Ave.  
11203-06-04 [**SECOND READING**] [**PAGES 45-46**]
17. An Ordinance Amending the Richland County Code of Ordinances, Chapter 2, Administration; Article X, Purchasing; Division 7, Small Local Business Enterprise Procurement Requirements; so as to change overall management of the program to the Office of Small Business Opportunity; and Amending Chapter 2, Administration; Article V; County Departments; Division 5A, Office of Small Business Opportunity; so as to create two divisions within the department [**SECOND READING**] [**PAGES 47-64**]
18. An Ordinance Amending the Richland County Code of Ordinances, Chapter 6, Buildings and Building Regulations; so as to provide regulations for the construction, use, maintenance, and occupancy of mobile home parks, mobile home park sites, mobile homes, permanent buildings, accessory buildings or structures, and building components located within a mobile home park or a mobile home site, in all parts of the unincorporated areas of Richland County [**FIRST READING**] [**PAGES 65-92**]
19. Undergrounding of Utilities on Transportation Penny Projects [**PAGES 93-98**]
20. Stickers for Recycling Carts [**PAGES 99-104**]
21. An Ordinance Amending the Richland County Code of Ordinances; Chapter 17, Motor Vehicles and Traffic; Article II, General Traffic and Parking Regulations; Section 17-9, Through Truck Traffic Prohibited; Subsection (A); so as to prohibit through truck traffic on Longreen Parkway in Richland County, South Carolina [**FIRST READING**] [**PAGES 105-110**]
22. Public Works - Approval of Maintenance Contract [**PAGES 111-122**]
- 23.

A Resolution in support of the issuance by the South Carolina Jobs-Economic Development Authority , [PAGES 123-127]

24. Renewal of Iron Mountain Contract for the County's Records Storage and Records Management Services [PAGES 128-133]
25. Changes to Teleworking and Alternative Work Schedules in Handbook as it Relates to Supervisory Personnel [PAGES 134-144]
26. An Ordinance Authorizing a lease to Untied Way of the Midlands for 1205.3± Square Feet of space at 2000 Hampton Street, 3rd Floor [PAGES 145-156]

### **Third Reading Items**

27. An Ordinance Amending the Richland County Code of Ordinances, Chapter 2, Administration; Article X, Purchasing Division 7, Small Local Business Enterprise Procurement Requirements; so as to require a business to be established in the County at least one year before certification application [PAGES 157-160]
28. An Ordinance Authorizing the levying of ad valorem property taxes, which, together with the prior year's carryover and other State levies and any additional amount appropriated by the Richland County Council prior to July 1, 2014, will provide sufficient revenues for the operations of Richland County Government during the period from July 1, 2014, through June 30, 2015 [PAGES 161-170]

### **Report Of Administration And Finance Committee**

29. Palmetto Capital City Classic Funding Request [PAGES 171-181]
30. Famously Hot New Year Celebration Funding Request [PAGES 182-189]
31. Resolution to Distribute \$7,690.39 in Federal Forestry Funds [PAGES 190-194]
32. An Ordinance Amending the Richland County Code of Ordinances, Chapter 23, Taxation; Article VI, Local Hospitality Tax; so as to add the Township Auditorium as an agency [FIRST READING] [PAGES 195-198]

### **Report Of Economic Development Committee**

33. a. Resolution Approving the 2014 Assessment Roll for the Village at Sandhill Improvement District [PAGES 199-216]
  - b. An Ordinance Amending the Fiscal Year 2014-2015 General Fund Annual Budget to appropriate \$162,500 of General Fund Revenue received from a rate increase of \$.25 per ton on host fee charges to be used for Economic Development operating cost [FIRST READING] [PAGES 217-218]

### **Other Items**

34. REPORT OF THE TRANSPORTATION AD HOC COMMITTEE:



- a. Program Logo **[PAGE 220]**
- b. Shop Road Extension Project - Contract Change Order (to complete construction plans through proposed industrial park)
- c. Project Rankings **[PAGES 221-252]**
- d. Program Development Team Contract
- e. A Resolution Authorizing the issuance and sale of not to exceed \$50,000,000 General Obligation Bond Anticipation Notes (Transportation Sales and Use Tax), Series 2014C, or such other appropriate series designation, of Richland County, South Carolina; fixing the form and details of the notes; delegating to the County Administrator certain authority related to the notes; providing for the payment of the notes and the disposition of the proceeds thereof; and other matters relating thereto **[FIRST READING] [PAGES 253-284]**

35. REPORT OF THE DIRT ROAD COMMITTEE:

- a. William Duffie Road Dirt Road Paving Project - Contract Change Order (for waterline relocation)

36. **Dirt Road Paving Team Selection [PAGES 286-292]**

37. On-**Call Engineering Team Selection [PAGES 293-301]**

38. A Resolution to appoint and commission Richard D. Seel, III as a Code Enforcement Officer for the proper security, general welfare, and convenience of Richland County **[PAGES 302-303]**

**Citizen's Input**

- 39. Must Pertain to Items Not on the Agenda

**Executive Session**

**Motion Period**

- 40.
  - a. Resolution Honoring the Ladies of the Garners Ferry Roadside Park **[JACKSON]**
  - b. I move that the wording of the current Hospitality Ordinance be reviewed to ensure that the Ordinance accurately reflects County Council's position on base funding of the designated "Ordinance Agencies" as voted on and approved by Council. Further, that any recommended changes in wording of the Hospitality Ordinance deemed necessary by staff in order for the document to fully comply with actions taken by Council be made, presented to Council in a clearly highlighted manner and returned to Council for final approval **[PEARCE]**
  - c. Motion that Council direct the Clerk of Council to generate a document which includes historical data regarding County Council dating from the beginning of the Home Rule Act in 1975. At a minimum, the document should include the names of all individuals who have served (or currently serving) on Richland County Council and their respective dates of service. In completing this assignment, it is strongly recommended that the Clerk seek voluntary

assistance on this project from a student (undergraduate or graduate) from one of Richland County's institutions of higher education. Any additional material (i.e., significant accomplishments; significant Ordinances, etc.) deemed historically important by the Clerk and/or Council members could also be included. [PEARCE]

d. Domestic Violence Awareness Month Resolution [DIXON]

e. Resolution Honoring Judge Michael Davis for 45 years of service and on being the longest serving magistrate in the State of South Carolina [JACKSON]

f. Review and compare the County employees benefit package to the State's to improve benefits, so as to attract and retain more quality employees. (i.e. longevity rewards and appreciation) [JACKSON]

g. To create a Richland County DSS Facility Committee to perform due diligence and create a long-term solution for the Richland County DSS Office and their facility needs. As the maker of the motion, I would like to chair this committee. [RUSH and JACKSON]

h. Breast Cancer Awareness Resolution [DICKERSON]

## Adjournment



### Special Accommodations and Interpreter Services

Citizens may be present during any of the County's meetings. If requested, the agenda and backup materials will be made available in alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), as amended and the federal rules and regulations adopted in implementation thereof.

Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the Clerk of Council's office either in person at 2020 Hampton Street, Columbia, SC, by telephone at (803) 576-2061, or TDD at 803-576-2045 no later than 24 hours prior to the scheduled meeting.

# Richland County Council Request of Action

**Subject**

- a. "Safe Routes to School" Resolution [DIXON]

# Richland County Council Request of Action

**Subject**

Regular Session: September 16, 2014 **[PAGES 8-17]**

# RICHLAND COUNTY COUNCIL

## SOUTH CAROLINA

### REGULAR SESSION MINUTES

September 16, 2014  
6:00 PM  
County Council Chambers

*In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, persons requesting notification, and was posted on the bulletin board located in the lobby of the County Administration Building*

#### CALL TO ORDER

Mr. Jackson called the meeting to order at approximately 6:01 PM

#### INVOCATION

The Invocation was given by the Honorable Torrey Rush

#### PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by the Honorable Torrey Rush

#### PRESENTATION OF RESOLUTION

**Resolution Honoring Carolyn Cliett** – Presentation of the resolution was deferred to a future meeting.

#### APPROVAL OF MINUTES

**Regular Session: September 9, 2014** – Mr. Pearce moved, seconded by Mr. Washington, to approve the minutes as submitted. The vote in favor was unanimous.

#### ADOPTION OF THE AGENDA

Mr. Malinowski moved, seconded by Mr. Rush, to adopt the agenda as published. The vote in favor was unanimous.

#### REPORT OF THE ATTORNEY FOR EXECUTIVE SESSION ITEMS

Mr. Farrar stated that the following items were potential Executive Session Items:

- a. **Computer Software Maintenance**
- b. **Solid Waste Contractual Matter**



#### Council Members Present

Norman Jackson, Chair  
Julie-Ann Dixon  
Damon Jeter  
Paul Livingston  
Bill Malinowski  
Jim Manning  
Greg Pearce  
Torrey Rush  
Seth Rose  
Kelvin E. Washington, Sr.

#### Others Present:

Tony McDonald  
Sparty Hammett  
Roxanne Ancheta  
Warren Harley  
Laura Saylor  
Daniel Driggers  
John Hixon  
Dale Welch  
Justine Jones  
Monique Walters  
Rob Perry  
Brandon Madden  
Beverly Harris  
Nelson Lindsay  
Quinton Epps  
Stacy Culbreath  
Will Simon  
Chris Gossett  
Rudy Curtis  
Brad Farrar  
Michelle Onley  
Monique McDaniels

# RICHLAND COUNTY COUNCIL

## SOUTH CAROLINA

Richland County Council  
Regular Session  
Tuesday, September 16, 2014  
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- c. Personnel Matter
- d. Evaluation Committee Short-List Report: Dirt Road Paving Program: RC-Q-2014-DRP
- e. Evaluation Committee Short-List Report: On-Call Engineering Team Services: RC-Q-2014-OET

### CITIZENS' INPUT

No one signed up to speak.

**POINT OF PERSONAL PRIVILEGE** – Mr. Manning recognized that there were 2 Winthrop students working on their Master's Degree in Social Work in the audience.

### REPORT OF THE COUNTY ADMINISTRATOR

- a. **Employee Recognition: Will Simon – Board of Directors, SC American Public Works Association** – Mr. McDonald stated that Mr. Simon had been appointed to the SC American Public Works Association Board of Directors.
- b. **Countywide Watershed Improvement Plan – Stakeholder Task Group** – Mr. McDonald introduced Mr. Wayne Iseman and Ms. Pat Noble to Council.

Mr. Iseman stated that Brown & Caldwell was selected to conduct a Countywide Watershed Improvement Plan. With the assistance of P. J. Noble & Associates, Mr. Iseman is to develop a stakeholder task group. Council was requested to help identify the “key” stakeholders. The recommendations should be submitted by September 26<sup>th</sup> to the Clerk of Council's Office.

- c. **Transportation Penny Project Ranking List** – Mr. McDonald stated that the Transportation Penny Project Ranking list was on each Council member's desk and will be discussed at the Transportation Ad Hoc Committee meeting on Thursday, September 18th.

### REPORT OF THE CLERK OF COUNCIL

- a. **Proposed Retreat Dates** – Ms. McDaniels stated that the proposed dates for the Council Retreat are January 22-23 or January 29-30.

Mr. Manning moved, seconded by Ms. Dixon, to hold the Council Retreat on January 22-23, 2015.

# RICHLAND COUNTY COUNCIL

## SOUTH CAROLINA



**Richland County Council**  
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- b. **Proposed Retreat Locations** – Ms. McDaniels stated that the following locations were proposed for the Council Retreat: Riverbanks Zoo, Wampee Conference Center, Clemson: Sandhills Research & Education Center, and Parklane Adult Activity Center.

Mr. Malinowski moved to hold the Council Retreat at Riverbanks Zoo.

Ms. Dixon moved to hold the Council Retreat at the Sandhills Research & Education Center.

Mr. Manning made a substitute motion, seconded by Mr. Jeter, to hold the Council Retreat at the Wampee Conference Center.

There were 2 votes for the Riverbanks Zoo.

There were 6 votes for Wampee Conference Center

There were 3 votes for Sandhills Research & Education Center.

The 2015 Council Retreat will be held at Wampee Conference Center.

Mr. Washington moved, seconded by Mr. Jackson, to reconsider the vote on the Council Retreat items. The motion failed.

- c. **Columbia NAACP Branch 28<sup>th</sup> Membership Appreciation Celebration for \$2,000** – Mr. Washington moved, seconded Mr. Jackson, to support the event. The funds are to come out of the Council Services Account. The vote in favor was unanimous.

Mr. Washington moved, seconded by Mr. Jackson, to reconsider this item. The motion failed.

- d. **Columbia Urban League 47<sup>th</sup> Annual Fund Campaign and Equal Opportunity Day Dinner for \$2,000** – Mr. Pearce moved, seconded by Mr. Washington, to support the event. The vote in favor was unanimous.

Mr. Washington moved, seconded by Mr. Jackson, to reconsider this item. The motion failed.

### REPORT OF THE CHAIRMAN

- a. **Personnel Matter** – This item was taken up in Executive Session.



# RICHLAND COUNTY COUNCIL

## SOUTH CAROLINA

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### PRESENTATION

**South Carolina Pro Am League: Cary Rich, Commissioner** – Mr. Rich thanked Council for their support and presented Mr. Jackson with a plaque of appreciation.

### PUBLIC HEARINGS

- Resolution in support of the issuance by the South Carolina Jobs-Economic Development Authority of its revenue bonds or notes (Bishop of Charleston) in one more series and in one or more years, pursuant to the provisions of Title 41, Chapter 43, of the Code of Laws of South Carolina 1976, as amended, in the aggregate principal amount of not exceeding \$25,000,000 – No one signed up to speak.
- An Ordinance Authorizing, pursuant to Title 12, Chapter 44, South Carolina Code of Laws, 1976, as amended, the execution and delivery of a fee agreement between Richland County, South Carolina, the Ritedose Corporation, a corporation organized and existing under the laws of the State of Delaware, and TRC Propco, Inc., a corporation organized and existing under the laws of the State of Delaware (“Companies”) concerning a new project; authorizing and providing with respect to an existing project for the convenience of an arrangement for fee-in-lieu of tax payments between Richland County and the companies under Title 4, Chapter 12, South Carolina Code of Laws, 1976, as amended; and matters relating thereto – No one signed up to speak.

### APPROVAL OF CONSENT ITEMS

- An Ordinance Authorizing pursuant to Title 4, Chapter 1, Section 170; Title 4, Chapter 1, Section 175; and Title 4, Chapter 29, Section 68 of the Code of Laws of South Carolina, 1976, as amended, the execution and delivery of an amendment to a Special Source Revenue Credit Agreement between Richland County, South Carolina and WNS Global Services Inc.; and matters relating thereto [THIRD READING]
- Ordinance Authorizing an Amendment to the Master Agreement governing the I-77 Corridor Regional Industrial Park by and between Fairfield County, South Carolina and Richland County, South Carolina, in order to expand the boundaries of the park to include certain property located in Fairfield County (Enor Corporation SC, LLC), and other matters related thereto [SECOND READING]



# RICHLAND COUNTY COUNCIL

## SOUTH CAROLINA

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Mr. Washington moved, seconded by Mr. Rush, to approve the consent items. The vote in favor was unanimous.

### THIRD READING ITEM

**An Ordinance Authorizing, pursuant to Title 12, Chapter 44, South Carolina Code of Laws, 1976, as amended, the execution and delivery of a fee agreement between Richland County, South Carolina, the Ritedose Corporation, a corporation organized and existing under the laws of the State of Delaware, and TRC Propco, Inc., a corporation organized and existing under the laws of the State of Delaware ("Companies") concerning a new project; authorizing and providing with respect to an existing project for the conversion of an arrangement for fee-in-lieu of tax payments between Richland County and the companies under Title 4, Chapter 12, South Carolina Code of Laws, 1976, as amended to an arrangement under Title 12, Chapter 44, South Carolina Code of Laws, 1976, as amended; and matters relating thereto** – Mr. Manning moved, seconded by Ms. Dixon, to approve this item. A discussion regarding the inclusion of the quit claim deed took place.

The vote was in favor was unanimous.

### SECOND READING ITEM

**An Ordinance Amending the Richland County Code of Ordinances, Chapter 2, Administration; Article X, Purchasing; Division 7, Small Local Business Enterprise Procurement Requirements; so as to require a business to be established in the County at least one year before certification application** – Mr. Malinowski requested the definition of a "significant presence". Ms. Jones stated that "significant presence" is defined as: (a) 25% or more of a firm's employees reside in the County; or (b) 50% or more of a firm's sales or customers are generated in the County.

Mr. Malinowski moved, seconded by Mr. Pearce, to approve this item. The vote in favor was unanimous.

### REPORT OF ECONOMIC DEVELOPMENT COMMITTEE

**Resolution in support of the issuance by the South Carolina Jobs-Economic Development Authority of its revenue bonds or notes (Bishop of Charleston) in one or more series and in one or more years, pursuant to the provisions of Title 41, Chapter 43, of the Code of Laws of South Carolina 1976, as amended, in the aggregate principal amount of not exceeding \$25,000,000** – Mr. Livingston stated that the committee recommended approval of this item. The vote in favor was unanimous.

# RICHLAND COUNTY COUNCIL

## SOUTH CAROLINA



Richland County Council  
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**Authorizing the expansion of the boundaries of the I-77 Corridor Regional Industrial Park jointly developed with Fairfield County to include certain real property located in Richland County; the execution and delivery of a Credit Agreement to provide for Special Source Revenue credits to a company identified for the time being as Project Peak; and other related matters** – Mr. Livingston stated that the committee recommended approval of this item. The vote in favor was unanimous.

### REPORT OF RULES AND APPOINTMENTS COMMITTEE

Mr. Malinowski stated there was no report.

Mr. Malinowski moved, seconded by Mr. Pearce, to reconsider the agenda to take up the Report of Rules and Appointments Committee. The vote in favor was unanimous.

#### I. NOTIFICATION OF VACANCIES

- a. **Airport Commission – 1** – Mr. Malinowski moved, seconded by Ms. Dixon, to advertising the vacancy on the Airport Commission. The vote in favor was unanimous.

### REPORT OF THE RICHLAND COUNTY OFFICE OF SMALL BUSINESS OPPORTUNITY AD HOC COMMITTEE

- a. **Mission Statement** – Mr. Jackson stated that the committee recommended approval of the following mission statement: “The Richland County Office of Small Business Opportunity is committed to promoting, growing, building capacity and providing resources to its small business through an inclusive, diverse and supportive business environment.”
- b. **Establishment of Divisions**
  1. **An Ordinance Amending the Richland County Code of Ordinances, Chapter 2, Administration; Article X, Purchasing; Division 7, Small Local Business Enterprise Procurement Requirements; so as to change overall management of the program to the Office of Small Business Opportunity; and Amending Chapter 2, Administration; Article V; County Departments; Division 5A, Office of Small Business Opportunity; so as to create two divisions within the department [FIRST READING]** – Mr. Washington moved, seconded by Mr. Jackson, to approve this item. The vote in favor was unanimous.

# RICHLAND COUNTY COUNCIL

## SOUTH CAROLINA



Richland County Council  
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2. **SLBE Division** – Mr. Livingston moved, seconded by Mr. Manning, to defer this item back to committee for further discussion. The vote in favor was unanimous.
3. **Business Development Division** – Mr. Livingston moved, seconded by Mr. Manning, to defer this item back to committee for further discussion. The vote in favor was unanimous.
4. **Future Division(s) [DBE, MWBDE, etc.]** – Mr. Livingston moved, seconded by Mr. Manning, to defer this item back to committee for further discussion. The vote in favor was unanimous.

### c. Technical Assistance Program

1. **Mentor Protégé Program** – Mr. Livingston moved, seconded by Mr. Manning, to defer this item back to committee for further discussion. The vote in favor was unanimous.
2. **Access to Financial Capital Program** – Mr. Livingston moved, seconded by Mr. Manning, to defer this item back to committee for further discussion. The vote in favor was unanimous.

### OTHER ITEMS

**Evaluation Committee Short-List Report: Dirt Road Paving Program: RC-Q-2014-DRP** – This item was taken up in Executive Session.

**Evaluation Committee Short-List Report: On-Call Engineering Team Services: RC-Q-2014-OET** – This item was taken up in Executive Session.

### CITIZENS' INPUT

Ms. Helen Taylor Bradley spoke to Council regarding an email received from Chairman Jackson.

### EXECUTIVE SESSION

Council went into Executive Session at approximately 6:42 p.m.  
and came out at approximately 7:22 p.m.

- a. **Computer Software Maintenance** – No action was taken.
- b. **Solid Waste Contractual Matter** – No action was taken.

# RICHLAND COUNTY COUNCIL

## SOUTH CAROLINA



Richland County Council  
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- c. **Personnel Matter** – No action was taken.
- d. **Evaluation Committee Short-List Report: Dirt Road Paving Program: RC-Q-2014-DRP** – Mr. Livingston moved, seconded by Ms. Dixon, to accept the following (3) Short-Listed Firms: Dennis Corporation; Infrastructure Consulting & Engineering; and Mead & Hunt. The vote in favor was unanimous.
- e. **Evaluation Committee Short-List Report: On-Call Engineering Team Services: RC-Q-2014-OET** – Ms. Dixon moved, seconded by Mr. Malinowski, to accept the following (8) Short-Listed Firms: CECS; Cox & Dinkins, Inc.; Holt Consulting Company, LLC; ICE; Mead & Hunt; Parrish & Partners, LLC; STV; and URS. The vote in favor was unanimous.

Mr. Pearce moved, seconded by Mr. Malinowski, to hold a work session to discuss the dirt road and on-call engineering team short-listed firms on September 22<sup>nd</sup> at 3:30 PM. The vote was in favor.

### MOTION PERIOD

- a. **Resolution in support of Palmetto Health's "2014 Women at Heart Forum and Exhibition"** [JACKSON] – Mr. Pearce moved, seconded by Mr. Rush, to adopt a resolution in support of Palmetto Health's "2014 Women at Heart Forum and Exhibition". The vote in favor was unanimous.
- b. **Council review why varying boards have varying terms and consider if terms should be consistent** [DIXON, MALINOWSKI AND MANNING] – This item was referred to the Rules & Appointments Committee.
- c. **Resolution declaring October as "National Community Planning Month"** – Mr. Pearce moved, seconded Mr. Malinowski, to adopt a resolution declaring October as "National Community Planning Month". The vote in favor was unanimous.
- d. **Move that developers must release or turnover control of the Homeowners Association and fees to property owners when the subdivision reaches 70% build out** [JACKSON] – This item was referred to the D&S Committee.
- e. **Any bid from a Richland County business that is within a 10% difference should have the opportunity to alter their bid for the advertised contract** [JACKSON] – This item was referred to the A&F Committee.



# RICHLAND COUNTY COUNCIL

## SOUTH CAROLINA



Richland County Council  
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- f. **Explore impact fees and State law on areas of future development and how it relates to Richland County** [JACKSON] – This item was referred to the D&S Committee
  
- g. **To explore and develop a “Preservation Land Management Plan”. This program will help protect rural family land against urban sprawl and development, preserve the unique cultural heritage of Lower Richland communities, sustain Lower Richland diverse ecosystem, increase land value and income through sustainable forestry and agro-forestry management, and engage under-represented groups in land use dialogue and in the value of land stewardship** [WASHINGTON AND JACKSON] – This item was referred to the D&S Committee.

### ADJOURNMENT

The meeting adjourned at approximately 7:35 PM.

\_\_\_\_\_  
Norman Jackson, Chair

\_\_\_\_\_  
Joyce Dickerson, Vice-Chair

\_\_\_\_\_  
Julie-Ann Dixon

\_\_\_\_\_  
Damon Jeter

\_\_\_\_\_  
Paul Livingston

\_\_\_\_\_  
Bill Malinowski

\_\_\_\_\_  
Jim Manning

\_\_\_\_\_  
Greg Pearce

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Seth Rose

\_\_\_\_\_  
Torrey Rush

\_\_\_\_\_  
Kelvin E. Washington, Sr.

The Minutes were transcribed by Michelle M. Onley, Deputy Clerk of Council

# Richland County Council Request of Action

**Subject**

Zoning Public Hearing: September 23, 2014 [PAGES 18-20]

# RICHLAND COUNTY COUNCIL

## SOUTH CAROLINA

### ZONING PUBLIC HEARING

September 23, 2014  
7:00 PM  
Council Chambers

*In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, persons requesting notification, and was posted on the bulletin board located in the lobby of the County Administration Building*

#### CALL TO ORDER

Mr. Jackson called the meeting to order at approximately 7:01 PM

#### ADDITIONS/DELETIONS TO THE AGENDA

#### MAP AMENDMENTS

**14-13MA, Toby Ward, RS-LD to OI (2.9 Acres), 1335 Elm Abode Terr., 07308-05-08**

**[FIRST READING]** – Mr. Livingston moved, seconded by Mr. Pearce, to defer this item until the October Zoning Public Hearing. The vote in favor was unanimous.

**14-16MA, Hansel L. Carter, RU to GC (.46 Acres), 115 Congaree Run, 30600-05-02**

**[FIRST READING]** – Ms. Dickerson moved, seconded by Ms. Dixon, to approve the rezoning request. The vote in favor was unanimous.

**14-20MA, Craig & Martha Addy, RU to RS-MD (1.33 Acres), Gate Rd. & Wise Rd., 02412-02-02(p) & 02509-040-02(p) [FIRST READING]**

Mr. Jackson opened the floor to the public hearing.

The citizens chose not to speak at this time.

The floor to the public hearing was closed.

Mr. Malinowski moved, seconded by Ms. Dixon, to approve the re-zoning request. The vote in favor was unanimous.

**14-21MA, Patrick Palmer, RU to RC (2.99 Acres) Killian Rd. & Hwy. 21, 14600-03-55 & 02 [FIRST READING]**

Mr. Jackson opened the floor to the public hearing.

The citizens chose not to speak at this time.

The floor to the public hearing was closed.



#### Council Members Present

Norman Jackson, Chair  
District Eleven

Joyce Dickerson, Vice Chair  
District Two

Julie-Ann Dixon  
District Nine

Paul Livingston  
District Four

Bill Malinowski  
District One

Jim Manning  
District Eight

Greg Pearce  
District Six

Seth Rose  
District Five

Torrey Rush  
District Seven

Kelvin E. Washington, Sr.  
District Ten

#### Others Present:

Tony McDonald

Sparty Hammett

Geo Price

Dwight Hanna

Tommy DeLage

Tracy Hegler

Amelia Linder

Holland Leger

Brenda Carter

Monique Walters

Michelle Onley

Monique McDaniels

# RICHLAND COUNTY COUNCIL

## SOUTH CAROLINA

**Richland County Council  
Zoning Public Hearing  
Tuesday, September 23, 2014  
Page Two**



Mr. Rush moved, seconded by Ms. Dixon, to approve the re-zoning request. The vote in favor was unanimous.

**14-22MA, Quadir Muwwakkie, RM-HD/RS-HD to GC (.31 Acres), 510 Dartmouth Ave. & 515 Club Rd. [FIRST READING]**

Mr. Jackson opened the floor to the public hearing.

No one signed up to speak.

The floor to the public hearing was closed.

Mr. Livingston moved, seconded by Ms. Dixon, to approve the re-zoning request. The vote in favor was unanimous.

**14-23MA, Joe Jackson, MH to OI (1 Acre), 2803 Padgett Rd., 22015-03-65 [FIRST READING]**

Mr. Jackson opened the floor to the public hearing.

No one signed up to speak.

The floor to the public hearing was closed.

Ms. Dixon moved, seconded by Ms. Dickerson, to approve the re-zoning request. The vote in favor was unanimous.

**14-24MA, Sherry Jaco, RM-HD to NC (.20 Acres), 1170 Olympia Ave., 11203-06-04 [FIRST READING]**

Mr. Jackson opened the floor to the public hearing.

The citizen chose not to speak at this time.

The floor to the public hearing was closed.

Mr. Washington moved, seconded by Mr. Manning, to approve the re-zoning request. The vote in favor was unanimous.

### **ADJOURNMENT**

The meeting adjourned at approximately 7:06 PM



# Richland County Council Request of Action

**Subject**

- a. Dirt Road Paving Team Selection
- b. On-Call Engineering Teams Selection

# Richland County Council Request of Action

**Subject**

For Items on the Agenda Not Requiring a Public Hearing

# Richland County Council Request of Action

**Subject**

- a. Neighborhood Planning Conference
- b. Update on Cook's Mountain/DNR
- c. Conservation Department Director
- d. Development Services Staff Recognition

# Richland County Council Request of Action

**Subject**

a. Greater Columbia Chamber of Commerce - 112th Annual Gala and Silent Auction Sponsorship - \$1,500.00

**[ACTION]**

# Richland County Council Request of Action

**Subject**

- a. Introduction of Richland County Department of Social Services Director, Reese Palmer

# Richland County Council Request of Action

## **Subject**

- a. A Resolution in support of the issuance by the South Carolina Jobs-Economic Development Authority of its not to exceed \$20,000,000 Hospital Refunding Revenue Bonds, to be issued in one or more series, pursuant to the provisions of Title 41, Chapter 43, of the Code of Laws of South Carolina 1976, as amended
- b. Ordinance Authorizing an Amendment to the Master Agreement governing the I-77 Corridor Regional Industrial Park by and between Fairfield County, South Carolina and Richland County, South Carolina, in order to expand the boundaries of the park to include certain property located in Fairfield County (Enor Corporation SC, LLC), and other matters related thereto
- c. An Ordinance Amending the Richland County Code of Ordinances, Chapter 2, Administration; Article X, Purchasing; Division 7, Small Local Business Enterprise Procurement Requirements; so as to require a business to be established in the County at least one year before certification application

# Richland County Council Request of Action

## **Subject**

Ordinance Authorizing an Amendment to the Master Agreement governing the I-77 Corridor Regional Industrial Park by and between Fairfield County, South Carolina and Richland County, South Carolina, in order to expand the boundaries of the park to include certain property located in Fairfield County (Enor Corporation SC, LLC), and other matters related thereto **[THIRD READING] [PAGES 27-32]**

## **Notes**

First Reading: September 9, 2014  
Second Reading: September 16, 2014  
Third Reading:  
Public Hearing:

**STATE OF SOUTH CAROLINA  
COUNTY COUNCIL FOR RICHLAND COUNTY  
ORDINANCE NO. \_\_\_\_\_**

ORDINANCE AUTHORIZING AN AMENDMENT TO THE MASTER AGREEMENT GOVERNING THE I-77 CORRIDOR REGIONAL INDUSTRIAL PARK BY AND BETWEEN FAIRFIELD COUNTY, SOUTH CAROLINA AND RICHLAND COUNTY, SOUTH CAROLINA, IN ORDER TO EXPAND THE BOUNDARIES OF THE PARK TO INCLUDE CERTAIN PROPERTY LOCATED IN FAIRFIELD COUNTY (ENOR CORPORATION SC LLC), AND OTHER MATTERS RELATED THERETO.

WHEREAS, Richland County, South Carolina (the "County") and Fairfield County, South Carolina ("Fairfield County"), as authorized under Article VIII, Section 13(D) of the South Carolina Constitution and Section 4-1-170 of the Code of Laws of South Carolina, 1976, as amended (the "Act"), have jointly developed the I-77 Corridor Regional Industrial Park (the "Park"); and

WHEREAS, on April 15, 2003, the County and Fairfield County entered into a Master Agreement Governing the I-77 Corridor Regional Industrial Park (the "Master Agreement"), the provisions of which govern the operation of the Park; and

WHEREAS, Fairfield County has negotiated certain property tax incentives with Enor Corporation SC LLC and its affiliates, (collectively, "Company") relating to the Company's anticipated investment in Fairfield County ("Project");

WHEREAS, a portion of the incentives offered to the Company include locating the property comprising the Project, as more particularly described in the attached Exhibit A (the "Property"), in the Park;

WHEREAS, pursuant to the terms of the Master Agreement, Fairfield County has authorized an expansion of the boundaries of the Park to include the Project in the Park and requested the County to authorize the expansion of the boundaries of the Park to include the Property; and

WHEREAS, the County now desires to authorize an expansion of the boundaries of the Park to include the Property.

NOW, THEREFORE, BE IT ORDAINED BY THE RICHLAND COUNTY COUNCIL IN MEETING DULY ASSEMBLED AS FOLLOWS:

Section 1. There is hereby authorized an expansion of the Park boundaries to include the Project as described on Exhibit A attached hereto. The Chairman of the County Council, or the Vice Chairman in the absence of the Chairman, the County Administrator, and the Clerk to County Council, for and on behalf of the County, are hereby authorized and directed to execute such documents and take such further actions as may be necessary to complete the expansion of the Park boundaries. Pursuant to the terms of the Park Agreement, the expansion shall be complete upon the adoption of this Ordinance by the County and a companion ordinance by the Fairfield County Council. The County agrees to include the Project in the Park, or another joint county industrial and business park for at least the period of time in which the 2014 fee in lieu of tax agreement between the Company and Fairfield County is in effect.

Section 2. The provisions of this Ordinance are hereby declared to be separable, and if any section, phrase, or provision shall for any reason be declared by a court of competent jurisdiction to be



invalid or unenforceable, such declaration shall not affect the validity of the remainder of the sections, phrases, and provisions hereunder.

Section 3. All orders, resolutions, ordinances, and parts thereof in conflict herewith are, to the extent of such conflict, hereby repealed, and this Ordinance shall take effect and be in full force from and after its passage and approval.

Passed and approved this \_\_\_\_ day of \_\_\_\_\_, 2014.

**RICHLAND COUNTY,  
SOUTH CAROLINA**

Signature: \_\_\_\_\_

Name: Norman Jackson

Title: Chairman of County Council

**EXHIBIT A**

**PROPERTY TO BE ADDED TO THE I-77 CORRIDOR REGIONAL INDUSTRIAL PARK  
BETWEEN RICHLAND COUNTY, SOUTH CAROLINA AND FAIRFIELD COUNTY, SOUTH  
CAROLINA DATED APRIL 15, 2003**

Approximately 13.79 acres in Fairfield County, South Carolina, being commonly referred to as the Ruff & Tuff property, #1 Quality Lane, Winnsboro, South Carolina, Fairfield County Tax Map # 145-03-02-015-000.

STATE OF SOUTH CAROLINA     )  
  )  
COUNTY OF RICHLAND            )

I, the undersigned, Assistant Clerk to County Council of Richland County, South Carolina (“County Council”), DO HEREBY CERTIFY:

That the foregoing constitutes a true, correct, and verbatim copy of an Ordinance adopted by the County Council. The Ordinance was read and received a favorable vote at three public meetings of the County Council on September 9, 2014, \_\_\_\_\_, 2014, and \_\_\_\_\_, 2014. At least one day passed between first and second reading, and at least seven days passed between second and third readings. A public hearing was held on \_\_\_\_\_, 2014, and notice of the public hearing was published in the \_\_\_\_\_ on \_\_\_\_\_, 2014. At each meeting, a quorum of County Council was present and remained present throughout the meeting.

Attached hereto are excerpts of the minutes of the meetings of the County Council. The County Council complied with the Freedom of Information Act, Chapter 4, Title 30 of the S.C. Code of Laws, 1976, in connection with said meetings of County Council.

The Ordinance is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my Hand and the Seal of Richland County Council, South Carolina, as of this \_\_\_\_ day of \_\_\_\_\_, 2014.

Signature: \_\_\_\_\_  
Name: Michelle Onley  
Title: Assistant Clerk to County Council

# Richland County Council Request of Action

## **Subject**

14-16MA  
Hansel L. Carter  
RU to GC (.46 Acres)  
115 Congaree Run  
30600-05-02(p) **[SECOND READING] [PAGES 33-35]**

## **Notes**

First Reading: September 23, 2014  
Second Reading:  
Third Reading:  
Public Hearing: September 23, 2014

STATE OF SOUTH CAROLINA  
COUNTY COUNCIL OF RICHLAND COUNTY  
ORDINANCE NO. \_\_\_\_-14HR

AN ORDINANCE OF THE COUNTY COUNCIL OF RICHLAND COUNTY, SOUTH CAROLINA, AMENDING THE ZONING MAP OF UNINCORPORATED RICHLAND COUNTY, SOUTH CAROLINA, TO CHANGE THE ZONING DESIGNATION FOR A PORTION OF THE REAL PROPERTY DESCRIBED AS TMS # 30600-05-02 FROM RU (RURAL DISTRICT) TO GC (GENERAL COMMERCIAL DISTRICT); AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

Pursuant to the authority granted by the Constitution of the State of South Carolina and the General Assembly of the State of South Carolina, BE IT ENACTED BY RICHLAND COUNTY COUNCIL:

Section I. The Zoning Map of unincorporated Richland County is hereby amended to change a portion of the real property described as TMS # 30600-05-02 from RU (Rural District) zoning to GC (General Commercial District) zoning; as further shown on Exhibit A, which is attached hereto and incorporated herein.

Section II. Severability. If any section, subsection, or clause of this Ordinance shall be deemed to be unconstitutional, or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

Section III. Conflicting Ordinances Repealed. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section IV. Effective Date. This ordinance shall be effective from and after \_\_\_\_\_, 2014.

RICHLAND COUNTY COUNCIL

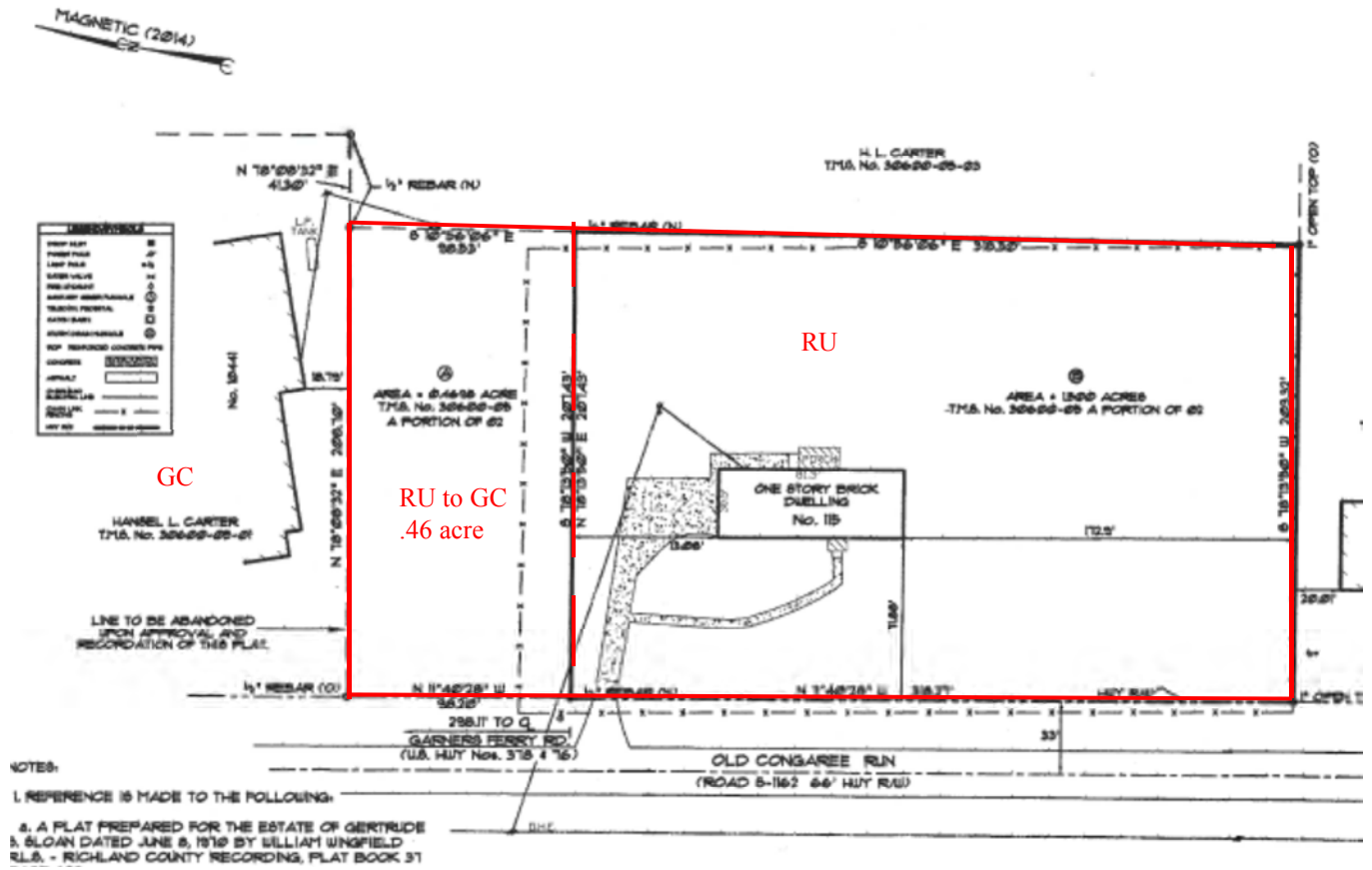
By: \_\_\_\_\_  
Norman Jackson, Chair

Attest this \_\_\_\_\_ day of  
\_\_\_\_\_, 2014.

\_\_\_\_\_  
S. Monique McDaniels  
Clerk of Council

Public Hearing: July 22, 2014  
First Reading: September 23, 2014  
Second Reading: October 7, 2014 (tentative)  
Third Reading:

Exhibit A



# Richland County Council Request of Action

## **Subject**

14-20MA

Craig & Martha Addy

RU to RS-MD (1.33 Acres)

Gate Rd. & Wise Rd.

02412-02-02(p) & 02509-04-02(p) [**SECOND READING**] [**PAGES 36-38**]

## **Notes**

First Reading: September 23, 2014

Second Reading:

Third Reading:

Public Hearing: September 23, 2014



STATE OF SOUTH CAROLINA  
COUNTY COUNCIL OF RICHLAND COUNTY  
ORDINANCE NO. \_\_\_\_-14HR

AN ORDINANCE OF THE COUNTY COUNCIL OF RICHLAND COUNTY, SOUTH CAROLINA, AMENDING THE ZONING MAP OF UNINCORPORATED RICHLAND COUNTY, SOUTH CAROLINA, TO CHANGE THE ZONING DESIGNATION FOR THE REAL PROPERTIES DESCRIBED AS A PORTION OF TMS # 02412-02-02 AND A PORTION OF TMS # 02509-04-02 FROM RU (RURAL DISTRICT) TO RS-MD (RESIDENTIAL, SINGLE-FAMILY – MEDIUM DENSITY DISTRICT); AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

Pursuant to the authority granted by the Constitution of the State of South Carolina and the General Assembly of the State of South Carolina, BE IT ENACTED BY RICHLAND COUNTY COUNCIL:

Section I. The Zoning Map of unincorporated Richland County is hereby amended to change the real properties described as a portion of TMS # 02412-02-02 and a portion of TMS # 02509-04-02 from RU (Rural District) zoning to RS-MD (Residential, Single-Family – Medium Density District) zoning; as further shown on Exhibit A, which is attached hereto and incorporated herein.

Section II. Severability. If any section, subsection, or clause of this Ordinance shall be deemed to be unconstitutional, or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

Section III. Conflicting Ordinances Repealed. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section IV. Effective Date. This ordinance shall be effective from and after \_\_\_\_\_, 2014.

RICHLAND COUNTY COUNCIL

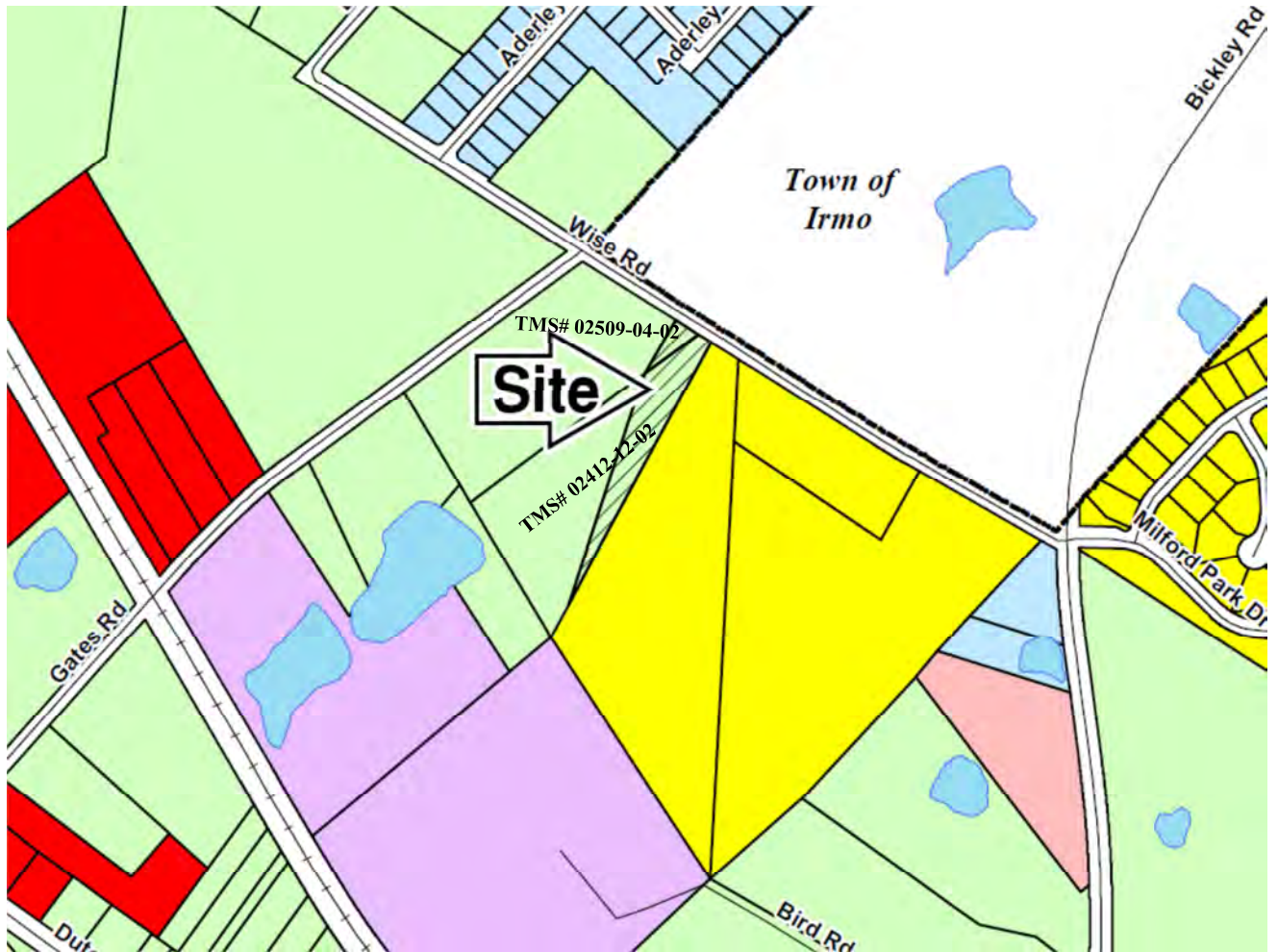
By: \_\_\_\_\_  
Norman Jackson, Chair

Attest this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
S. Monique McDaniels  
Clerk of Council

Public Hearing: September 23, 2014  
First Reading: September 23, 2014  
Second Reading: October 7, 2014 (tentative)  
Third Reading:

Exhibit A



# Richland County Council Request of Action

## **Subject**

14-21MA  
Patrick Palmer  
RU to RC (2.99 Acres)  
Killian Rd. & Hwy. 21  
14600-03-55 & 02 [**SECOND READING**] [**PAGES 39-40**]

## **Notes**

First Reading: September 23, 2014  
Second Reading:  
Third Reading:  
Public Hearing: September 23, 2014

STATE OF SOUTH CAROLINA  
COUNTY COUNCIL OF RICHLAND COUNTY  
ORDINANCE NO. \_\_\_\_-14HR

AN ORDINANCE OF THE COUNTY COUNCIL OF RICHLAND COUNTY, SOUTH CAROLINA, AMENDING THE ZONING MAP OF UNINCORPORATED RICHLAND COUNTY, SOUTH CAROLINA, TO CHANGE THE ZONING DESIGNATION FOR THE REAL PROPERTIES DESCRIBED AS TMS # 14600-03-55 & 02 FROM RU (RURAL DISTRICT) TO RC (RURAL COMMERCIAL DISTRICT); AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

Pursuant to the authority granted by the Constitution of the State of South Carolina and the General Assembly of the State of South Carolina, BE IT ENACTED BY RICHLAND COUNTY COUNCIL:

Section I. The Zoning Map of unincorporated Richland County is hereby amended to change the real properties described as TMS # 14600-03-55 & 02 from RU (Rural District) zoning to RC (Rural Commercial District) zoning.

Section II. Severability. If any section, subsection, or clause of this Ordinance shall be deemed to be unconstitutional, or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

Section III. Conflicting Ordinances Repealed. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section IV. Effective Date. This ordinance shall be effective from and after \_\_\_\_\_, 2014.

RICHLAND COUNTY COUNCIL

By: \_\_\_\_\_  
Norman Jackson, Chair

Attest this \_\_\_\_\_ day of  
\_\_\_\_\_, 2014.

\_\_\_\_\_  
S. Monique McDaniels  
Clerk of Council

Public Hearing:                   September 23, 2014  
First Reading:                   September 23, 2014  
Second Reading:                October 7, 2014 (tentative)  
Third Reading:

# Richland County Council Request of Action

## **Subject**

14-22MA  
Quadir Muwakkie  
RM-HD/RS-HD to GC (.31 Acres)  
510 Dartmouth Ave. & 515 Club Rd.  
09309-12-12 & 17 [**SECOND READING**] [**PAGES 41-42**]

## **Notes**

First Reading: September 23, 2014  
Second Reading:  
Third Reading:  
Public Hearing: September 23, 2014

STATE OF SOUTH CAROLINA  
COUNTY COUNCIL OF RICHLAND COUNTY  
ORDINANCE NO. \_\_\_\_-14HR

AN ORDINANCE OF THE COUNTY COUNCIL OF RICHLAND COUNTY, SOUTH CAROLINA, AMENDING THE ZONING MAP OF UNINCORPORATED RICHLAND COUNTY, SOUTH CAROLINA, TO CHANGE THE ZONING DESIGNATION FOR THE REAL PROPERTY DESCRIBED AS TMS # 09309-12-12 FROM RM-HD (RESIDENTIAL, MULTI-FAMILY – HIGH DENSITY DISTRICT) TO GC (GENERAL COMMERCIAL DISTRICT); AND TO CHANGE THE ZONING DESIGNATION FOR THE REAL PROPERTY DESCRIBED AS TMS # 09309-12-17 FROM RS-HD (RESIDENTIAL, SINGLE-FAMILY – HIGH DENSITY DISTRICT) TO GC (GENERAL COMMERCIAL DISTRICT); AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

Pursuant to the authority granted by the Constitution of the State of South Carolina and the General Assembly of the State of South Carolina, BE IT ENACTED BY RICHLAND COUNTY COUNCIL:

Section I. The Zoning Map of unincorporated Richland County is hereby amended to change the real property described as TMS # 09309-12-12 from RM-HD (Residential, Multi-Family – High Density District) zoning to GC (General Commercial District) zoning.

Section II. The Zoning Map of unincorporated Richland County is hereby amended to change the real property described as TMS # 09309-12-17 from RS-HD (Residential, Single-Family – High Density District) zoning to GC (General Commercial District) zoning.

Section III. Severability. If any section, subsection, or clause of this Ordinance shall be deemed to be unconstitutional, or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

Section IV. Conflicting Ordinances Repealed. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section V. Effective Date. This ordinance shall be effective from and after \_\_\_\_\_, 2014.

RICHLAND COUNTY COUNCIL

By: \_\_\_\_\_  
Norman Jackson, Chair

Attest this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
S. Monique McDaniels  
Clerk of Council

Public Hearing: September 23, 2014  
First Reading: September 23, 2014  
Second Reading: October 7, 2014 (tentative)  
Third Reading:

14-22 MA – 510 Dartmouth Ave. & 515 Club Rd.

# Richland County Council Request of Action

## **Subject**

14-23MA  
Joe Jackson  
MH to OI (1 Acre)  
2803 Padgett Rd.  
22015-03-65 [**SECOND READING**] [**PAGES 43-44**]

## **Notes**

First Reading: September 23, 2014  
Second Reading:  
Third Reading:  
Public Hearing: September 23, 2014

STATE OF SOUTH CAROLINA  
COUNTY COUNCIL OF RICHLAND COUNTY  
ORDINANCE NO. \_\_\_\_-14HR

AN ORDINANCE OF THE COUNTY COUNCIL OF RICHLAND COUNTY, SOUTH CAROLINA, AMENDING THE ZONING MAP OF UNINCORPORATED RICHLAND COUNTY, SOUTH CAROLINA, TO CHANGE THE ZONING DESIGNATION FOR THE REAL PROPERTY DESCRIBED AS TMS # 22015-03-65 FROM MH (MANUFACTURED HOME DISTRICT) TO OI (OFFICE AND INSTITUTIONAL DISTRICT); AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

Pursuant to the authority granted by the Constitution of the State of South Carolina and the General Assembly of the State of South Carolina, BE IT ENACTED BY RICHLAND COUNTY COUNCIL:

Section I. The Zoning Map of unincorporated Richland County is hereby amended to change the real property described as TMS # 22015-03-65 from MH (Manufactured Home District) zoning to OI (Office and Institutional District) zoning.

Section III. Severability. If any section, subsection, or clause of this Ordinance shall be deemed to be unconstitutional, or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

Section IV. Conflicting Ordinances Repealed. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section V. Effective Date. This ordinance shall be effective from and after \_\_\_\_\_, 2014.

RICHLAND COUNTY COUNCIL

By: \_\_\_\_\_  
Norman Jackson, Chair

Attest this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
S. Monique McDaniels  
Clerk of Council

Public Hearing: September 23, 2014  
First Reading: September 23, 2014  
Second Reading: October 7, 2014 (tentative)  
Third Reading:



# Richland County Council Request of Action

## **Subject**

14-24MA  
Sherry Jaco  
RM-HD to NC (.20 Acres)  
1170 Olympia Ave.  
11203-06-04 [**SECOND READING**] [**PAGES 45-46**]

## **Notes**

First Reading: September 23, 2014  
Second Reading:  
Third Reading:  
Public Hearing: September 23, 2014

STATE OF SOUTH CAROLINA  
COUNTY COUNCIL OF RICHLAND COUNTY  
ORDINANCE NO. \_\_\_\_-14HR

AN ORDINANCE OF THE COUNTY COUNCIL OF RICHLAND COUNTY, SOUTH CAROLINA, AMENDING THE ZONING MAP OF UNINCORPORATED RICHLAND COUNTY, SOUTH CAROLINA, TO CHANGE THE ZONING DESIGNATION FOR THE REAL PROPERTY DESCRIBED AS TMS # 11203-06-04 FROM RM-HD (RESIDENTIAL, MULTI-FAMILY – HIGH DENSITY DISTRICT) TO NC (NEIGHBORHOOD COMMERCIAL DISTRICT); AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

Pursuant to the authority granted by the Constitution of the State of South Carolina and the General Assembly of the State of South Carolina, BE IT ENACTED BY RICHLAND COUNTY COUNCIL:

Section I. The Zoning Map of unincorporated Richland County is hereby amended to change the real property described as TMS # 11203-06-04 from RM-HD (Residential, Multi-Family – High Density District) zoning to NC (Neighborhood Commercial District) zoning.

Section II. Severability. If any section, subsection, or clause of this Ordinance shall be deemed to be unconstitutional, or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

Section III. Conflicting Ordinances Repealed. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section IV. Effective Date. This ordinance shall be effective from and after \_\_\_\_\_, 2014.

RICHLAND COUNTY COUNCIL

By: \_\_\_\_\_  
Norman Jackson, Chair

Attest this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
S. Monique McDaniels  
Clerk of Council

Public Hearing:       September 23, 2014  
First Reading:       September 23, 2014  
Second Reading:     October 7, 2014 (tentative)  
Third Reading:

# Richland County Council Request of Action

## **Subject**

An Ordinance Amending the Richland County Code of Ordinances, Chapter 2, Administration; Article X, Purchasing; Division 7, Small Local Business Enterprise Procurement Requirements; so as to change overall management of the program to the Office of Small Business Opportunity; and Amending Chapter 2, Administration; Article V; County Departments; Division 5A, Office of Small Business Opportunity; so as to create two divisions within the department  
**[SECOND READING] [PAGES 47-64]**

## **Notes**

First Reading: September 16, 2014

Second Reading:

Third Reading:

Public Hearing:

STATE OF SOUTH CAROLINA  
COUNTY COUNCIL FOR RICHLAND COUNTY  
ORDINANCE NO. \_\_\_-14HR

AN ORDINANCE AMENDING THE RICHLAND COUNTY CODE OF ORDINANCES, CHAPTER 2, ADMINISTRATION; ARTICLE X, PURCHASING; DIVISION 7, SMALL LOCAL BUSINESS ENTERPRISE PROCUREMENT REQUIREMENTS; SO AS TO CHANGE OVERALL MANAGEMENT OF THE PROGRAM TO THE OFFICE OF SMALL BUSINESS OPPORTUNITY; AND AMENDING CHAPTER 2, ADMINISTRATION; ARTICLE V; COUNTY DEPARTMENTS; DIVISION 5A, OFFICE OF SMALL BUSINESS OPPORTUNITY; SO AS TO CREATE TWO DIVISIONS WITHIN THE DEPARTMENT.

Pursuant to the authority granted by the Constitution and the General Assembly of the State of South Carolina, BE IT ENACTED BY THE COUNTY COUNCIL FOR RICHLAND COUNTY:

SECTION I. The Richland County Code of Ordinances, Chapter 2, Administration; Article X, Purchasing; Division 7, Small Local Business Enterprise Procurement Requirements; is hereby amended to read as follows:

DIVISION 7. SMALL LOCAL BUSINESS ENTERPRISE PROCUREMENT  
REQUIREMENTS

**Sec. 2-639. General Provisions.**

(a) *Purpose*

The purpose of this division is to provide a race- and gender-neutral procurement tool for the County to use in its efforts to ensure that all segments of its local business community have a reasonable and significant opportunity to participate in County contracts for construction, architectural & engineering services, professional services, non-professional services, and commodities. The Small Local Business Enterprise (“SLBE”) Program also furthers the County’s public interest to foster effective broad-based competition from all segments of the vendor community, including, but not limited to, minority business enterprises, small business enterprises, and local business enterprises. This policy is, in part, intended to further the County’s compelling interest in ensuring that it is neither an active nor passive participant in private sector marketplace discrimination, and in promoting equal opportunity for all segments of the contracting community to participate in County contracts. Moreover, the SLBE Program provides additional avenues for the development of new capacity and new sources of competition for County contracts from the growing pool of small and locally based businesses.

(b) *Scope and Limitations*

This SLBE Program may be applied by the County on a contract-by-contract basis to the maximum practicable extent permissible under federal and state law.

(c) *Definitions*

*Affirmative Procurement Initiatives* – refers to any procurement tool to enhance contracting opportunities for SLBE firms including: bonding / insurance waivers, bid incentives, price preferences, sheltered market, mandatory subcontracting, competitive business development demonstration projects, and SLBE evaluation preference points in the scoring of proposal evaluations.

*Award* – the final selection of a bidder or offeror for a specified prime contract or subcontract dollar amount. Awards are made by the County to prime contractors or vendors or by prime contractors or vendors to subcontractors or sub-vendors, usually pursuant to an open invitation to bid (“ITB”) or request for proposal (“RFP”) process. (Contract awards are to be distinguished from contract payments in that they only reflect the anticipated dollar amounts instead of actual dollar amounts that are to be paid to a bidder or offeror under an awarded contract.)

*Bid Incentives* – additional inducements or enhancements in the bidding process that are designed to increase the chances for the selection of SLBE firms in competition with other firms. These bid incentives may be applied to all solicitations, contracts, and letter agreements for the purchase of Architectural & Engineering services, Construction, Professional Services, Non-professional Services, and Commodities including change orders and amendments.

*Centralized Bidder Registration System (“CBR”)* -- a web-based software application used by the County of Richland to track and monitor SLBE availability and utilization (i.e., “Spend” or “Payments”) on County contracts.

*County* – refers to the County of Richland, South Carolina.

*Commercially Useful Function* – an SLBE performs a commercially useful function when it is responsible for execution of the work of the contract and is carrying out its responsibilities by actually performing, managing, and supervising the work involved. To perform a commercially useful function, the SLBE must also be responsible, with respect to materials and supplies used on the contract, for negotiating price, determining quantity and quality, ordering the material, and installing (where applicable) and paying for the material itself. To determine whether an SLBE is performing a commercially useful function, an evaluation must be performed of the amount of work subcontracted, normal industry practices, whether the amount the SLBE firm is to be paid under the contract is commensurate with the work it is actually performing and the SLBE credit claimed for its performance of the work, and other relevant factors.

Specifically, an SLBE does not perform a commercially useful function if its role is limited to that of an extra participant in a transaction, contract, or project through which funds are passed in order to obtain the appearance of meaningful and useful SLBE participation, when in similar transactions in which SLBE firms do not participate, there is no such role performed.

*Emerging SLBE* – an emerging firm that meets all of the qualifications of a Small Local Business Enterprise, and that is less than five years old, but has no more than five full-time employees and annual gross sales as averaged over the life of the firm that are less than \$1 million.

*Goal* – a non-mandatory annual aspirational percentage goal for SLBE contract participation is established each year for Architectural & Engineering services, Construction, Professional Services, Non-professional Services, and Commodities contracts. Mandatory percentage goals for SLBE subcontract participation may be established on a contract-by-contract basis by either the Director of Procurement OSBO or a Goal Setting Committee.

*Goal Setting Committee* – a committee established by the Director of Procurement the OSBO for the County, (including a representative of the Procurement Department and a representative of the end-user agency,) and chaired by the Director of Procurement the OSBO, that establishes SLBE Program goals and selects appropriate SLBE Affirmative Procurement Initiatives to be applied to each contract for the County based upon industry categories, vendor availability, and project-specific characteristics. The Director of Procurement the OSBO may establish as many as five separate Goal Setting Committees (i.e., one for each industry category).

*Good Faith Efforts* – documentation of the Bidder's intent to comply with SLBE Program goals and procedures, including, but not limited to the following: (1) documentation within a bid submission or proposal reflecting the Bidder's commitment to comply with SLBE Program goals as established by the Director of Procurement the OSBO or a Goal Setting Committee for a particular contract; or (2) documentation of efforts made towards achieving the SLBE Program goals (e.g., timely advertisements in appropriate trade publications and publications of wide general circulation; timely posting of SLBE subcontract opportunities on the County web site; solicitations of bids from all qualified SLBE firms listed in the County's SLBE Directory of certified SLBE firms; correspondence from qualified SLBE firms documenting their unavailability to perform SLBE contracts; documentation of efforts to subdivide work into smaller quantities for subcontracting purposes to SLBE firms; documentation of efforts to assist SLBE firms with obtaining financing, bonding, or insurance required by the bidder; and documentation of consultations with trade associations and consultants that represent the interests of small and local businesses in order to identify qualified and available SLBE subcontractors.)

*Graduation* – An SLBE firm permanently graduates from the County’s SLBE program when it meets the criteria for graduation set forth in this policy.

*Independently Owned, Managed, and Operated* – ownership of an SLBE firm must be direct, independent, and by individuals only. Business firms that are owned by other businesses or by the principals or owners of other businesses that cannot themselves qualify under the SLBE eligibility requirements shall not be eligible to participate in the SLBE program. Moreover, the day-to-day management of the SLBE firm must be direct and independent of the influence of any other businesses that cannot themselves qualify under the SLBE eligibility requirements.

*Industry Categories* – procurement groupings for County contracts for purposes of the administration of Affirmative Procurement Initiatives shall be inclusive of Architectural & Engineering, Construction, Professional Services, and Non-professional Services, and Commodities procurements. Industry Categories may also be referred to as “business categories.”

*Joint Venture* - an association of two or more persons or businesses carrying out a single business enterprise for which purpose they combine their capital, efforts, skills, knowledge and/or property. Joint ventures must be established by written agreement.

*Local Business Enterprise (“LBE”)* - a firm having a Principal Place of Business or a Significant Employment Presence in Richland County, South Carolina. This definition is subsumed within the definition of Small Local Business Enterprise.

*Non-professional Services* – non-construction, non-architectural, and non-engineering services that are other than Professional Services, and such “other” services that do not require any license or highly specialized training and credentials to perform.

[Office of Small Business Opportunity – the department of the County responsible for management of the SLBE Program.](#)

*Points* – the quantitative assignment of value for specific evaluation criteria in the selection process.

*Prime Contractor* – The vendor or contractor to whom a purchase order or contract is awarded by the County for purposes of providing goods or services to the County.

*Principal Place of Business* – a location wherein a firm maintains a company headquarters or a physical office and through which it obtains no less than fifty percent of its overall customers or sales dollars, or through which no less than

twenty-five percent of its employees are located and domiciled in the County of Richland and/or Richland County.

*Professional Services* – any non-construction and non-architectural & engineering services that require highly specialized training and / or licensed credentials to perform, such as legal, accounting, scientific, technical, insurance, investment management, medical, or real estate services.

*Responsive* - a firm's bid or proposal conforms in all material respects to the invitation to bid or request for proposal and shall include compliance with SLBE Program requirements.

*Sheltered Market* – An Affirmative Procurement Initiative designed to set aside a County contract bid for bidding exclusively among SLBE firms.

*Significant Employee Presence* – no less than twenty-five percent of a firm's total number of full and part-time employees are domiciled in Richland County.

*Small Local Business Enterprise (“SLBE”)* – an independently owned firm that is not dominant in its industry, and that satisfies all requirements of being both a “Small Business Enterprise” and a “Local Business Enterprise.”

*SLBE Plan Execution Certification (SLBE Form – C)* - The form certifying the general contractor's intent to use a SLBE subcontractor, verifying that an agreement has been executed between the prime and the SLBE.

*SLBE Directory* - A listing of the small local businesses that have been certified by the ~~Procurement Department OSBO~~ for participation in the SLBE Program.

*SLBE Certification/Re-certification Application (SLBE Form – R)* – This form shall be completed by Small Local Business Enterprises (SLBEs) when applying for and/or recertifying SLBE status for participation in the County's Small Local Business Enterprise Program. This form shall be completed every two years by certified Small Local Business Enterprises by the anniversary date of their original certification.

*SLBE Schedule of Size Standard Eligibility Requirements* – a document, separate and apart from this ordinance, adopted by the Richland County Council, which defines the SLBE size standard eligibility requirements, in number of employees and annual gross revenue dollars, applicable to the SLBE Program. The size standards shall be reviewed not less than annually and adjusted periodically by the Richland County Council to meet changes in market conditions.

*SLBE Schedule for Subcontractor Participation (SLBE Form – S)* – This form must be completed by all non-SLBE firms that subcontract to SLBE firms. A form must be submitted for each SLBE subcontractor. This form(s) must be



reviewed and approved by the Director of OSBO and the Director of Procurement before contract award.

*SLBE Unavailability Certification (SLBE Form – U)* - This form demonstrates a bidder's unsuccessful good faith effort to meet the small, local participation requirements of the contract. This form will only be considered after proper completion of the outreach and compliance efforts and methods used to notify and inform SLBE firms of contracting opportunities have been fully exhausted.

*Small Business Enterprise (“SBE”)* - a small business enterprise is any for-profit enterprise as defined by South Carolina Code of Laws, Title 33, Chapter 31 that is not a broker, that is independently owned and operated, that is not a subsidiary of another business, and that is not dominant in its field of operation; and that also meets the size standard limitations as adopted and periodically amended in the SLBE Schedule of Size Standard Eligibility Requirements. Once the gross annual receipts of a business exceed the gross sales average limits, it should no longer be eligible to benefit as an SLBE firm and should be graduated from the program. The size standards in number of employees and annual gross revenue dollars should be reviewed annually and adjusted periodically to meet economic changes. Joint ventures must be certified on a bid-by-bid basis. The joint venture shall not be subject to the average gross receipts and employee limits imposed by this section. However, each individual business participating in the joint venture must be certified by the Procurement Department OSBO as an SLBE.

*Small Local Business Enterprise (“SLBE”)* – ~~A~~ a Local Business Enterprise that is also a Small Business Enterprise.†

*Spend Dollars* – dollars actually paid to prime and / or subcontractors and vendors for County contracted goods and/or services.

*Subcontractor* – any vendor or contractor that is providing goods or services to a Prime Contractor in furtherance of the Prime Contractor’s performance under a contract or purchase order with the County.

*Suspension* – the temporary stoppage of a SLBE firm’s participation in the County’s contracting process under the SLBE Program for a finite period of time due to the cumulative contract payments the SLBE received during a fiscal year.

## **Sec. 2-640. Program Objectives and General Responsibilities.**

(a) To meet the objectives of this Program, the County is committed to:

1. Increasing the participation of Small Local Business Enterprises (“SLBEs”) in County contracting, and, to the extent possible, ameliorating

through race- and gender-neutral means, any disparities in the participation of minority business enterprises or women business enterprises on County contracts.

2. Regular evaluation regarding the progress of the Program using accumulated availability and utilization data to determine specific program provisions that require modification, expansion, and/or curtailment;

3. Establishing one or more Goal Setting Committee(s) (“GSCs”) to provide guidance on the implementation of the rules under this Policy;

4. Continuous review and advice of the GSC in administering the policy and goals herein. The County’s Director of ~~Procurement~~ the OSBO shall determine the size of each GSC that is to be chaired by the ~~Procurement~~ OSBO Director. The ~~Procurement~~ OSBO Director shall ~~also~~ appoint the ~~remaining~~ members of the GSC, will work in conjunction with the Procurement Director to select from the County’s ~~p~~Procurement personnel, and will work with other County departments affected by this Program; and

5. Providing accountability and accuracy in setting goals and in reporting program results through the implementation of a mandatory centralized bidder registration process capable of identifying with specificity the universe of firms that are available and interested in bidding on and /or performing on County contracts, and of providing the means of tracking actual County bids, contract awards, and prime contract and subcontract payments to registered bidders on the basis of firm ownership status, commodity or sub-industry codes, firm location, and firm size. Accordingly, Prime Contractors and Subcontractors will be required to register and input data into the CBR or other related forms and systems as a condition of engaging in business with the County.

(b) At a minimum, the ~~Procurement~~ OSBO Director shall:

1. Report to the County Administrator and the County Council on at least an annual basis as to the County’s progress towards satisfying SLBE program objectives;

2. Formulate Program waivers, improvements and adjustments to the GSC goal-setting methodology and other Program functions;

3. Have substantive input, in conjunction with the Procurement Department, in a contract specification review process to be undertaken in advance of the issuance of County’s RFPs and bid solicitations to ensure that contract bid specifications are not unnecessarily restrictive and unduly burdensome to small, local, minority-owned, and other businesses;

4. Receive and analyze external and internal information including statistical data and anecdotal testimonies it deems appropriate to effectively accomplish its duties; and

5. Monitor and support the implementation of the rules under this Program, and where appropriate, make recommendations to the County Administrator for approval of changes to established size standards for SLBE firms, and provide notice of all approved changes to the County Council.

(c) At a minimum, each Goal Setting Committee shall:

1. Meet as often as it deems necessary to accomplish its duties but not less than twice annually;

2. Develop the SLBE goal setting methodology to be implemented by the Director of ~~Procurement~~ the OSBO on a contract-by-contract basis; and

3. Monitor and support the implementation of the rules under this Program policy.

**Sec. 2-641. Eligibility for the SLBE Program.**

(a) For the purpose of this program, a firm will be certified as a Small and Local Business Enterprise (*SLBE*) with the ~~Procurement~~ OSBO Department upon its submission of a completed certification form (SLBE Form-R), supporting documentation, and a signed affidavit stating that it meets all of the SLBE eligibility criteria as set forth below:

1. It is an independently owned and operated for-profit business concern as defined by South Carolina Code of Laws, Title 33, Chapter 31 that is not a broker, that is not a subsidiary of another business, that is not dominant in its field of operation; whose owners are actively involved in day-to-day management and control of the business, and that also is performing a commercially useful function;

2. It meets size standard eligibility requirements for Small Business Enterprises as adopted and periodically amended in the SLBE Schedule of Size Standard Eligibility Requirements.

Once the gross annual revenues of a business exceed the three-year average gross annual revenue limits, it should no longer be eligible to benefit as an SLBE firm and should be permanently graduated from the program. The size standards in number of employees and annual gross revenue dollars should be reviewed annually and adjusted periodically to meet changes in market conditions. Joint ventures must be certified on a bid-by-bid basis. The joint venture itself shall not

be subject to the size standard limitations imposed by this section. However, each individual business participating in the joint venture must be certified by the Procurement OSBO Department as an SLBE in order for the joint venture to receive the benefits of the SLBE program.

3. The firm is a Local Business Enterprise as defined in this division with a Principal Place of Business or Significant Employee Presence in Richland County, SC as defined herein;

4. The firm has established its Principal Place of Business or Significant Employee Presence in Richland County for at least one year prior to seeking certification as an SLBE; and

5. In the year preceding the date of the initial certification application, the applicant has not received more than \$1,000,000 in County contract payments as a result of contract awards from the County achieved through an open competitive bidding process.

(b) Upon receipt of SLBE certification or re-certification applications, the Director of Procurement the OSBO or designated Procurement OSBO Department staff shall review all enclosed forms affidavits and documentation to make a prima facie determination as to whether the applicant satisfies the SLBE eligibility requirements as set forth in this policy. Applicants determined ineligible to participate as a SLBE shall receive a letter from the Director of Procurement the OSBO stating the basis for the denial of eligibility. Applicants determined ineligible shall not be eligible to submit a new application for one year after the date of the notice of denial of eligibility.

(c) Applicants determined eligible to participate in the SLBE program shall submit a completed re-certification form (SLBE-R) every two years to the Procurement OSBO Department for review and continued certification. However, upon application for re-certification, an SLBE firm must be an independently owned and operated business concern, and maintain a Principal Place of Business or Significant Employment Presence in the County of Richland in accordance with this Section 2-641 of Division 7, "Eligibility for the SLBE Program," of this Policy. To qualify for recertification, an SLBE's maximum employment numbers and annual gross revenues average for the three fiscal years immediately preceding the application for recertification shall not exceed the size standard eligibility requirements.

(d) In the course of considering the certification or re-certification status of any SLBE firm, the Director of Procurement the OSBO or his or her designees shall periodically conduct audits and inspect the office, job site, records, and documents of the firm, and shall interview the firm's employees, subcontractors, and vendors as reasonably necessary to ensure that all eligibility standards are satisfied and that the integrity of the SLBE Program is maintained.

(e) For purposes of this Program, a firm will be certified as an *Emerging SLBE* by the Procurement OSBO Department upon its submission of a completed certification form (SLBE Form-R), supporting documentation, and a signed affidavit stating ~~that~~ it meets all of the Emerging SLBE eligibility criteria as set forth below:

1. The firm complies with SLBE criteria as specified above in Sec. 2-641 (a)(1), (a)(3) and (a)(4);
2. The firm has been in existence for less than five years;
3. The firm has no more than five full-time employees; and
4. The firm's annual gross revenues as averaged over the life of the firm are less than \$1 million.

#### **Sec. 2-642. Graduation and Suspension Criteria.**

(a) A bidder may not count towards its SLBE or Emerging SLBE participation the amount subcontracted to an SLBE or Emerging SLBE firm that has graduated or been suspended from the program as follows:

1. An SLBE firm shall be permanently graduated from the SLBE Program after it has received a cumulative total of \$5 million of County-funded prime contract or subcontract payments in at least five separate contracts since its initial certification as an SLBE firm;
2. An SLBE firm shall be permanently graduated from the SLBE program after its three fiscal year average gross sales exceeds the size standard eligibility requirements;
3. An SLBE firm shall be temporarily suspended by the Director of Procurement the OSBO for the balance of any fiscal year after it has received a cumulative total of \$1.5 million in payments as a prime contractor and / or subcontractor for that fiscal year; provided, however, that the SLBE firm shall be eligible to participate in Affirmative Procurement Initiatives in the following fiscal year so long as the firm has not yet satisfied the graduation criteria. The OSBO will notify the Procurement Department when an SLBE firm's eligibility is revoked;
4. An SLBE firm may have its SLBE eligibility permanently revoked by the Director of Procurement the OSBO if it fails to perform a Commercially Useful Function under a contract, or if it allows its SLBE status to be fraudulently used for the benefit of a non-SLBE firm or the owners of a non-SLBE firm so as to provide the non-SLBE firm or firm owners benefits from Affirmative Procurement Initiatives for which the non-SLBE firm and its owners would not

otherwise be entitled. The OSBO will notify the Procurement Department when an SLBE firm's eligibility is revoked;

5. An Emerging SLBE firm shall be permanently graduated from Emerging SLBE status after it has received a cumulative total of \$2.5 million of County-funded prime contracts or subcontract payments in at least five separate contracts since its initial certification as an Emerging SLBE firm. The OSBO will notify the Procurement Department when an Emerging SLBE firm graduates;

6. An Emerging SLBE firm shall be permanently graduated from Emerging SLBE status once its three-year average annual gross sales exceeds \$2 million. The OSBO will notify the Procurement Department when an Emerging SLBE firm graduates; and

7. An Emerging SLBE firm shall be temporarily suspended from Emerging SLBE status by the Director of ~~Procurement~~ the OSBO for the balance of any fiscal year after it has received a cumulative total of \$750,000 in payments as a prime contractor and / or subcontractor for that fiscal year; provided, however, that the Emerging SLBE firm shall be eligible to continue participating in Affirmative Procurement Initiatives as an SLBE firm for the remainder of the fiscal year, and may also participate in Affirmative Procurement Initiatives as an Emerging SLBE firm in the following fiscal year so long as the firm has not yet satisfied the graduation criteria for such status. The OSBO will notify the Procurement Department when an SLBE firm is temporarily suspended.

(b) The Director of ~~Procurement~~ the OSBO shall provide written notice to the SLBE firm or Emerging SLBE firm upon graduation or suspension from the SLBE program, and such notice shall clearly state the reasons for such graduation or suspension.

### **Sec. 2-643. Appeals.**

A business concern that is denied eligibility as an SLBE or as an Emerging SLBE, or who has its eligibility revoked, or who has been denied a waiver request can appeal the decision to the County Administrator. A written notice of appeal must be received by the County Administrator within 15 days of the date of the decision. Upon receipt of a timely notice of appeal and request for hearing, the Director of ~~Procurement~~ the OSBO, or designee (other than the Director of ~~Procurement~~ the OSBO), shall also participate in a hearing conducted by the County Administrator or the County Administrator's designee soon as practicable. The decision of the County Administrator, or designee, shall be the final decision of the County.

### **Sec. 2-644. Affirmative Procurement Initiatives for Enhancing SLBE and Emerging SLBE Contract Participation.**



(a) The County, in conjunction with the ~~appropriate Contract Officer Procurement Department~~ and the Director of ~~Procurement~~ the OSBO, may utilize the following Affirmative Procurement Initiatives in promoting the award of County contracts to SLBEs or Emerging SLBEs.

1. *Bonding and Insurance Waiver:* The County, at its discretion, may waive or reduce the bonding, or insurance requirements depending on the type of contract and whether the County determines that the bonding and or insurance requirements would deny the SLBE or Emerging SLBE an opportunity to perform the contract which the SLBE or Emerging SLBE has shown itself otherwise capable of performing.

2. *Price Preferences:* The County may award a contract to an SLBE or Emerging SLBE which submits a bid within 10% (inclusive) of a low bid by a non-SLBE. However, this price preference would not apply if the award to the SLBE would result in a total contract cost that is, on an annual basis, more than \$25,000 higher than the low bid; nor would it apply on a contract in which the total contract cost would exceed the County’s budgeted price for the contract.

3. *Evaluation Preferences:* The County may reserve up to 20% of the total points available for evaluation purposes for respondents to an RFP to firms that are certified as SLBE or Emerging SLBE firms, or to joint ventures that have SLBE and/or Emerging SLBE partners

a. For Architectural & Engineering, Professional Services, Other Services, and design / build or CM at risk contracts that are awarded based on evaluation criteria, there shall be SLBE or Emerging SLBE participation criterion for all contracts let at predetermined percentage of the total points awarded. The determination will be made using the suggested model outlined in the “Point Evaluation Table” below:

**POINT EVALUATION TABLE**

<b>10 Points for SLBE Participation</b>	<b>20 Points for SLBE Participation</b>
> 51% = 10 points	> 51% = 20 points
> 45% = 7 points	> 45% = 17 points
> 40% = 6 points	> 40% = 16 points
> 35% = 5 points	> 35% = 14 points
> 30% = 4 points	> 30% = 12 points
> 25% = 3 points	> 25% = 10 points
> 20% = 2 points	> 20% = 8 points
> 15% = 1 points	> 15% = 6 points
	> 10% = 4 points

Contractors may be evaluated on their SLBE or Emerging SLBE participation by utilizing the following schedule, which is most often used by Architectural & Engineering:

Points Awarded		% of Participation Criteria
5.0	51-100	Proposals by registered SLBE owned and/or controlled firms
4.0	36 – 50	Majority prime with registered SLBE participation
3.0	30 – 35	Majority prime with registered SLBE participation
2.0	24 – 29	Majority prime with registered SLBE participation
0	0 – 23	Less than the goal for registered SLBE participation

4. *Mandatory Subcontracting:*

a. The Goal Selection Committee may, on a contract-by-contract basis, at its discretion, require that a predetermined percentage of a specific contract, up to 40%, be subcontracted to eligible SLBEs or to eligible Emerging SLBEs, provided however, that if the prime contractor is a certified SLBE or Emerging SLBE, then the prime contractor shall be able to count the dollar value of the work performed by its own forces towards satisfaction of the Mandatory Subcontracting goal for that contract.

b. An SLBE or Emerging SLBE prime contractor may not subcontract more than 49% of the contract value to a non-SLBE.

c. A prospective bidder on a County contract shall submit at the time of bid SLBE – Form S providing the name of the SLBE or Emerging SLBE subcontractor or subcontractors and describing both the percentage of subcontracting by the SLBE or Emerging SLBE, and the work to be performed by the SLBE or Emerging SLBE. A bidder may request a full or partial waiver of this mandatory subcontracting requirement from the Director of ~~Procurement~~ the OSBO for good cause by submitting the SLBE Unavailability Certification form to the Director of ~~Procurement~~ the OSBO at the time of bid. Under no circumstances shall a waiver of a mandatory subcontracting requirement be granted without submission of adequate documentation of Good Faith Efforts by the bidder and careful review by the Director of ~~Procurement~~ the OSBO. The Director of ~~Procurement~~ the OSBO shall base his or her determination on a waiver request on the following criteria:



(1) Whether the requestor of the waiver has made Good Faith Efforts to subcontract with qualified and available SLBEs or Emerging SLBEs;

(2) Whether subcontracting would be inappropriate and/or not provide a “Commercially Useful Function” under the circumstances of the contract; and

(3) Whether there are no certified SLBE or Emerging SLBE firms that are qualified and available to provide the goods or services required.

d. In the absence of a waiver granted by the Director of ~~Procurement~~ the OSBO, failure of a Prime Contractor to commit in its bid or proposal to satisfying the mandatory SLBE subcontracting goal shall render its bid or proposal non-responsive. The OSBO will notify the Procurement Department of the issuance of a waiver to a Prime Contractor.

e. In the absence of a waiver granted by the Director of ~~Procurement~~ the OSBO, failure of a Prime Contractor to attain a mandatory subcontracting goal for SLBE participation in the performance of its awarded contract shall be grounds for termination of existing contracts with the County, debarment from performing future County contracts, and / or any other remedies available under the terms of its contract with the County or under the law. The OSBO will notify the Procurement Department of the determination of the failure of a Prime Contractor to attain a mandatory subcontracting goal.

f. A Prime Contractor is required to notify and obtain written approval from the Director of ~~Procurement~~ the OSBO in advance of any reduction in subcontract scope, termination, or substitution for a designated SLBE or Emerging SLBE Subcontractor. Failure to do so shall constitute a material breach of its contract with the County. The OSBO will notify the Procurement Department of the reduction in scope, termination, or substitution for a designated SLBE or Emerging SLBE Subcontractor.

5. *Sheltered Market:*

a. The Director of the OSBO, in conjunction with the Director of Procurement, and the appropriate County Contracting Officer may select certain contracts which have a contract value of \$250,000 or less for award to a SLBE or a joint venture with a SLBE through the Sheltered Market program. Similarly, the Director of OSBO, in conjunction with the Director of Procurement and the appropriate County Contracting Officer may select certain contracts that have a value of \$50,000 or less for award to an Emerging SLBE firm through the Sheltered Market program.

b. In determining whether a particular contract is eligible for the Sheltered Market Program, the ~~County's Contracting Officer~~ Director of the OSBO and

Director of Procurement shall consider: whether there are at least three SLBEs or Emerging SLBEs that are available and capable to participate in the Sheltered Market Program for that contract; the degree of underutilization of the SLBE and Emerging SLBE prime contractors in the specific industry categories; and the extent to which the County's SLBE and Emerging SLBE prime contractor utilization goals are being achieved.

c. If a responsive and responsible bid or response is not received for a contract that has been designated for the Sheltered Market Program or the apparent low bid is determined in the Procurement Director's discretion to be too high in price, the contract shall be removed from the Sheltered Market Program for purposes of rebidding.

6. *Competitive Business Development Demonstration Project:*

a. With the concurrence of the Director of the OSBO, in conjunction with the Director of Procurement, the ~~appropriate~~ County ~~Contracting Officer~~ may reserve certain contracts for placement into a Competitive Business Development Demonstration Project ("CBD Demonstration Project") wherein those contracts require the purchase of goods or services from an industry that routinely has too few sources of bidders to provide meaningful or sufficient competition for such County contracts. The purpose for the placement of a contract into the CBD Demonstration Project shall be to encourage the development of new capacity within an industry to competitively bid on the future supply of specialized goods or services to the County.

b. Contracts reserved for CBD Demonstration Projects shall be subject to a Request for Proposals process whereby the selected firm will be required to be a joint venture between an established firm or experts in that relevant industry and an SLBE firm. The scope of work for the selected joint venture shall include teaching a hands-on curriculum to SLBE firms that have expressed an interest in diversifying into the relevant industry, in addition to performing the customary functions of the contract. This curriculum shall include both administrative skills (e.g. cost estimating, bidding, staffing, project management) and technical skills (e.g., hands-on demonstration of how to perform necessary tasks in the field) required to qualify for future County contracts and to successfully compete in the industry.

c. The Director of OSBO, in conjunction with the Director of Procurement, shall be required to select SLBE candidate firms for participation on such CBD Demonstration Projects on the basis of an assessment of their current capabilities and their likely success in diversifying into the new relevant industry once given technical assistance, training, and an opportunity to develop a performance track record in the industry.

**Sec. 2-645. SLBE Program Performance Review.**

(a) The Director of ~~Procurement~~ the OSBO or designee shall monitor the implementation of this Policy and the progress of this Program. On at least an annual basis, the Director of ~~Procurement~~ the OSBO or designee shall report to the County Administrator and County Council on the progress of achieving the goals established for awards to certified SLBE and Emerging SLBE firms, reporting both dollars awarded and expended. In addition, the Director of Procurement or designee shall report on the progress in achieving the stated Program Objectives, including, but not limited to, enhancing competition, establishing and building new business capacity, and removing barriers to and eliminating disparities in the utilization of available minority business enterprises and women business enterprises on County contracts.

(b) The County shall periodically review the SLBE Program to determine whether the various contracting procedures used to enhance SLBE contract participation need to be adjusted or used more or less aggressively in future years to achieve the stated Program Objectives. The County Council shall conduct a public hearing at least once every two years in order to solicit public comments on the Program.

**Sec. 2-646. Conflicts.**

To the extent language in this Division conflicts with other language in Article X, the language in this Division controls only with respect to contracts wherein the Small Local Business Enterprise Program is being applied by the Director of Procurement. In all other respects, prior language in this Article shall remain in full force and effect.

SECTION II. The Richland County Code of Ordinances, Chapter 2, Administration; Article V, County Departments; Division 5A, Office of Small Business Opportunity; Section 2-232, is hereby amended to read as follows:

**Sec. 2-232. Creation; director; divisions.**

There is hereby created the department of the Office of Small Business Opportunity (OSBO) and the position of director of the OSBO. The director shall be appointed by and report to the county administrator, and his/her term of office shall be at the pleasure of the county administrator. The director of the OSBO shall be a person with education, training, skills, and/or experience that is satisfactory to the county administrator.

The department shall be divided under the director of the Office of Small Business Opportunity into the following functional divisions:

(1) SLBE Division. This division shall manage and administer the SLBE Program (see Section 2-639 et. seq.).

(2) Business Development Division. This division shall manage the Business Development Program and any other programs or functions assigned to the Division by the county administrator or county council.

SECTION III. Severability. If any section, subsection, or clause of this ordinance shall be deemed to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

SECTION IV. Conflicting Ordinances Repealed. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION V. Effective Date. This ordinance shall be effective from and after \_\_\_\_\_, 2014.

RICHLAND COUNTY COUNCIL

BY: \_\_\_\_\_  
Norman Jackson, Chair

Attest this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
S. Monique McDaniels  
Clerk of Council

RICHLAND COUNTY ATTORNEY'S OFFICE

\_\_\_\_\_  
Approved As To LEGAL Form Only.  
No Opinion Rendered As To Content.

First Reading:  
Second Reading:  
Third Reading:  
Public Hearing:

# Richland County Council Request of Action

## **Subject**

An Ordinance Amending the Richland County Code of Ordinances, Chapter 6, Buildings and Building Regulations; so as to provide regulations for the construction, use, maintenance, and occupancy of mobile home parks, mobile home park sites, mobile homes, permanent buildings, accessory buildings or structures, and building components located within a mobile home park or a mobile home site, in all parts of the unincorporated areas of Richland County **[FIRST READING] [PAGES 65-92]**

## **Notes**

September 23, 2014 - The Committee recommended that Council approve the ordinance amendment to Chapter 6 of the Richland County Code of Ordinances to add mobile home park regulations. The Committee requested that Staff provide Council with the approved budget for the Mobile Home Abatement program.

First Reading:

Second Reading:

Third Reading:

Public Hearing:

# Richland County Government

County Administration Building  
2020 Hampton Street  
P.O. Box 192  
Columbia, SC 29202



Phone: (803) 576-2050  
Fax: (803) 576-2137  
TDD: (803) 748-4999

## Office of the County Administrator



## MEMORANDUM

**TO:** Richland County Council  
**CC:** Sparty Hammett, Assistant County Administrator  
**FROM:** Brandon Madden, Manager of Research  
**DATE:** September 29, 2014  
**RE:** Estimate for Funding the Mobile Home Abatement Program

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At the September 23, 2014 D&S Committee meeting, the Committee reviewed the ordinance amendment to Chapter 6 of the Richland County Code of Ordinances, which would add mobile home park regulations. The regulations would be enforced by the Building Codes and Inspections Department through a Mobile Home Abatement Program (Program).

At the meeting, the Committee recommended that Council approve the ordinance amendment. Also, the Committee requested that Staff provide Council with an approved budget for the Mobile Home Abatement Program. The approved budget for the program is as follows:

	<u>FY15 Budget Request</u>	<u>FY15 Annual Approved Cost</u>
Personnel	\$151,580.00	\$151,580.00
Operating	\$532,000.00	\$236,000.00
Capital	\$56,000.00	\$56,000.00
Total(s)	\$739,580.00	\$443,580.00

A total of \$443,580 was approved. As indicated by Staff at the D&S Committee meeting, a portion of the staff time and the operating costs (demolition funding) will also be used to address unsafe commercial structures. Council expanded the previous Unsafe Housing Program last year to include commercial structures, and Administration committed to identifying demolition funding in the FY15 budget.

## **Richland County Council Request of Action**

**Subject:** Mobile Home Park Regulations that are enforced by the Building Codes and Inspections Department

### **A. Purpose**

County Council is requested to approve an amendment to Chapter 6 of the Richland County Code of Ordinances to add mobile home park regulations.

### **B. Background / Discussion**

Mobile homes have been a housing option in Richland County for years, maybe even decades. The economy, finances, and various reasons forced many people to find inexpensive living quarters. Mobile homes are an affordable housing option. At the same time as offering price competition, they may be installed easily and quickly, and require little or no interior finishing work prior to occupation. This makes mobile homes an affordable and attractive form of housing for many, on either individual lots or in parks.

Landowners have taken advantage of a lack of lot size, home area and density requirements and have crammed as many mobile homes onto their lots as possible in an effort to extract the maximum amount of rental income from the property for the lowest investment. Basic amenities such as fresh water, adequate sewage and garbage disposal, privacy and fresh air suffered as a result. Over time, these same mobile homes become dilapidated; tenants add on illegal additions and make alterations, which is in violation of federal, state and local regulations and laws.

#### **Federal and State Regulations of Mobile Homes:**

The Federal Manufactured Housing Act of 1974 was adopted by Congress in response to the high number of injuries and deaths resulting from defects in mobile homes, to regulate the construction and safety of manufactured homes. The Department of Housing and Urban Development (HUD) was given the authority to develop nationwide construction codes to improve the construction quality. Federal regulations became effective July 15, 1976. Mobile homes manufactured after this date shall display a HUD seal or data plate to verify construction.

State regulations of mobile homes and parks are covered under the following 1976 Code of Laws and Regulations of SC:

#### **Code of Laws:**

Title 31, Chapter 17, Mobile Homes and House Trailers  
Title 27, Chapter 47, Manufactured Home Park Tenancy Act  
Title 40, Chapter 29, Uniform Standards Code for Manufactured Housing

#### **Code of Regulations:**

Chapter 79, Department of Labor, Licensing and Regulation-Manufactured Housing Board  
Chapter 61-40, Mobile/Manufactured Home Parks

The above list covers the construction and installation of mobile/manufactured homes, except for SC Regulation 61-40, which regulates the condition of mobile home parks.

However, there are currently no concise local regulations which the County could use to enforce the condition and maintenance of mobile homes and mobile home parks.

According to the Assessor's Office, the County has a record of 77 mobile home parks, containing an average of 10-20 mobile homes. Four of these mobile home parks contain over 100 mobile homes and one park has 370 mobile homes. There are 9,357 registered mobile homes in Richland County. There are 6,895 homes that are taxed separately from the land and 2,462 that are taxed with the land account. There are approximately 94 mobile home accounts where the Assessor's Office does not have a record of where the mobile home is located. These are older mobile homes that were registered in the 1960's and 1970's. They do not have a serial number on file for many of these, as well.

Establishing new regulations will create nonconforming issues. A nonconforming use should be subject to termination upon abandonment of the mobile home unit or park or transfer of ownership of unit or park. Mobile home park owners should be given a timeline to bring parks into compliance with current regulations.

Regulation of mobile homes and mobile home parks by the Building Codes and Inspections Department assures adequacy of water and waste disposal, and adequacy of police and fire protection, and other municipal functions which further the health, safety and general welfare, and which would then provide a higher quality of life for its citizens. This requires a balance between an individual's interest in using his/her property, the citizen's interest in affordable housing and the County's interest in conserving resources and planning for future community development. Mobile home and mobile home park regulation can provide a viable way to achieve this balance.

**C. Legislative / Chronological History**

On September 24, 2013, the D&S Committee recommended approving a staff-initiated request to establish Mobile Home Park Regulations. On October 1, 2013, County Council unanimously approved drafting an ordinance amendment to Chapter 6 of the Richland County Code of Ordinances to add mobile home park regulations.

**D. Financial Impact**

Request has been made in the budget for FY14/15 for: Two (2) Inspectors, one (1) Administrative Assistant to include benefits, Two (2) vehicles, I-Pads, cell phones and 1 computer/monitor and additional funds for abatement of homes.

**E. Alternatives**

1. Approve the ordinance amendment to Chapter 6 of the Richland County Code of Ordinances to add mobile home park regulations.
2. Do not approve the ordinance amendment to Chapter 6 of the Richland County Code of Ordinances to add mobile home park regulations.

**F. Recommendation**

It is recommended that Council approve the ordinance amendment to Chapter 6 of the Richland County Code of Ordinances to add mobile home park regulations.

Recommended by: Donny Phipps



Department: Building Codes and Inspections

Date: April 3, 2014

## G. Reviews

(Please replace the appropriate box with a ✓ and then support your recommendation in the Comments section before routing on. Thank you!)

Please be specific in your recommendation. While “Council Discretion” may be appropriate at times, it is recommended that Staff provide Council with a professional recommendation of approval or denial, and justification for that recommendation, as often as possible.

### Finance

Reviewed by: Daniel Driggers

Date: 4/14/14

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

Support approval of program however does not include any funding to operate program. As stated budget funds of approximately \$715k have been request in the FY15 budget process.

### Legal

Reviewed by: Elizabeth McLean

Date: 4/16/14

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: Policy decision left to Council’s discretion. I have no concerns with Council giving first reading approval; however, the Legal Department has not been involved in the drafting and review of the attached Draft Ordinance up to this point. As this issue is intertwined with multiple state laws and regulations, Legal would prefer to work with the Buildings and Inspections Department to ensure compliance with all applicable laws. Thus, if Council approves the draft for first reading, we request that Council allow Legal to work with the Buildings and Inspections Department to bring back any necessary changes to Council at second reading.

### Administration

Reviewed by: Sparty Hammett

Date: 4/17/14

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: Recommend Council approval of the ordinance and the Mobile Home Abatement Program. If approved, Building Inspections staff would work directly with Legal to ensure compliance with all applicable laws. Funding for the program will be included in the County Administrator’s recommended budget if the program is approved by Council.

STATE OF SOUTH CAROLINA  
COUNTY COUNCIL FOR RICHLAND COUNTY  
ORDINANCE NO. \_\_\_-14HR

AN ORDINANCE AMENDING THE RICHLAND COUNTY CODE OF ORDINANCES, CHAPTER 6, BUILDINGS AND BUILDING REGULATIONS; SO AS TO PROVIDE REGULATIONS FOR THE CONSTRUCTION, USE, MAINTENANCE, AND OCCUPANCY OF MOBILE HOME PARKS, MOBILE HOME PARK SITES, MOBILE HOMES, PERMANENT BUILDINGS, ACCESSORY BUILDINGS OR STRUCTURES, AND BUILDING COMPONENTS LOCATED WITHIN A MOBILE HOME PARK OR A MOBILE HOME SITE, IN ALL PARTS OF THE UNINCORPORATED AREAS OF RICHLAND COUNTY.

Pursuant to the authority granted by the Constitution and the General Assembly of the State of South Carolina, BE IT ENACTED BY THE COUNTY COUNCIL FOR RICHLAND COUNTY:

SECTION I. The Richland County Code of Ordinances, Chapter 6, Buildings and Building Regulations; Article XII, Penalties; is hereby amended to read as follows:

**ARTICLE XII. MOBILE/MANUFACTURED HOME PARKS**

**Sec. 6-200. Purpose and scope.**

(a) The provisions of this article shall apply to the construction, use, maintenance, and occupancy of mobile/manufactured homes, permanent buildings, accessory buildings or structures, and building components located, within mobile/manufactured home parks and mobile/manufactured home sites, in all parts of the unincorporated areas of Richland County.

(b) These provisions shall also apply to the use, maintenance, and occupancy of manufactured homes, mobile homes, and multifamily manufactured homes, and the installations for supplying fuel gas, water, electricity, and the disposal of sewage from accessory buildings or structures, building components, manufactured homes, multifamily manufactured homes and mobile homes located within mobile/manufactured home parks and mobile/manufactured home sites, in all parts of the unincorporated areas of Richland County.

(c) Existing construction, connections, and installations of units, accessory buildings and structures, building components, plumbing, electrical, fuel gas, fire protection, earthquake resistant bracing, and permanent buildings completed before **November 18, 2014** may continue in use so long as they were in compliance with requirements in effect at the date of their installation and are not found to be substandard or in violation of the International Property Maintenance Code.

**Sec. 6-201. Definitions.**

In addition to the definitions contained in this section, which shall apply in the interpretation and enforcement of these regulations, the definitions contained in Chapter

Two of the current International Property Maintenance Code and the definitions relating to building standards contained in the IBC and IRC, are also applicable to this article.

*Applicable code.* The code language of the county, state, or national code or standard, whichever is more stringent.

*Approved.* Acceptable to the South Carolina Department of Health and Environmental Control.

*Accessory building or structure.* A structure or use that is clearly incidental to and customarily found in connection with a principal building or use, is subordinate to and serves that principal building or use, and is subordinate in area, extent and purpose to the principal building or principal use served. An accessory structure must be on the lot on which the principal use is located.

*Carport.* An accessory structure for vehicle parking, used for shade or weather protection, supported by one or more posts or columns and partially supported by an accessory structure installed, erected, or used on a lot; or supported entirely by columns or posts and, other than flashing, not attached to or supported by a home or other accessory structure.

*Family property mobile/manufactured home installation.* Mobile homes occupied by family members on property owned by a member of the same family and not offered for rent or lease to the public. Such installations are exempt from this article.

*Health authority.* An authorized representative of the South Carolina Department of Health and Environmental Control.

*Lot.* A space within a mobile/manufactured home park or within a mobile/manufactured home site for the placement of a mobile/manufactured home.

*Mobile/manufactured home.* A factory assembled structure equipped with the necessary service connections and made so as to be readily movable as a unit on its own running gear and designed to be used as a dwelling. This definition shall include any structural addition to a mobile/manufactured home. The term “home” is included within this definition.

*Mobile/manufactured home park.* A parcel of land containing five (5) or more mobile/manufactured home lots which are available for rent or lease. The term “park” is included within this definition.

*Mobile/manufactured home site.* A parcel of land containing four (4) or less mobile/manufactured home lots which are available for rent or lease. The term “site” is included within this definition.

*Permanent building.* A structure that has its structural supports mounted into the ground and is not expected to change in status, condition, or place; and which is not on a lot and is expressly used in the operation of the park, such as for the park office, a community

center, or park storage facilities, and is under the control and ownership of the park/site owner or operator.

*Permit.* A written permit issued to a person who owns the mobile/manufactured home park by the health authority authorizing the mobile/manufactured home park to operate under this regulation; or a written permit issued by the Richland County Building and Inspections Department for any construction or demolitions.

*Person.* Any individual, firm, partnership, corporation, company, association or other entity.

*Registered Owner.* A person registered by the appropriate department as the owner of the mobile/manufactured home.

*Sewer connection.* All pipes, fittings and appurtenances from the drain outlet of the mobile/manufactured home to the inlet of the corresponding sewer riser.

*Sewer riser pipe.* That portion of the sewer lateral which extends vertically to or above the ground elevation and terminates at each mobile/manufactured home site. It contains a suitable connector which can be capped when not in use.

*Storage Building.* An accessory building located on a lot, and designed and used solely for the storage of personal equipment and possessions of the mobile/manufactured home's occupants.

*Working Days.* All days except Saturdays, Sundays, and applicable local, state and federal holidays.

#### **Sec. 6-202. Permits.**

(a) No person shall operate a mobile/manufactured home park or site, or a portion of a park or site, or rent, lease, sublease, hire out, or let out for occupancy, any new or existing lot or mobile/manufactured home within a park or site in the unincorporated areas of Richland County without a current permit to operate issued by the health authority and evidence of compliance with all Richland County Zoning, Building, Mobile/Manufactured Home, and Business License regulations.

(b) No person shall erect, construct, reconstruct, install, replace, relocate, or alter any building, structure, accessory building or structure, or building component; any electrical, mechanical, or plumbing equipment; or any fuel gas equipment and installations; or fire protection equipment within a park or site without first obtaining a permit from the Richland County Building Department.

#### **Sec. 6-203. Copies of permits.**

A copy of the "Permit to Operate" issued by the health authority shall be provided to the Property Maintenance Division for each mobile/manufactured home park or site.

**Sec. 6-204. Layout plans.**

(a) All mobile/manufactured home park development plans must be approved by the health authority. Detailed plans must be submitted to the Property Maintenance Division, which identify mobile homes and/or manufactured homes located in each approved space.

(b) All mobile home and manufactured home parks and sites shall meet the requirements of the Richland County Code of Ordinances, Chapter 26, Land Development; Article V, Zoning Districts and District Standards; Section 26-92, MH Manufactured Home Residential District; and Article VI, Supplemental Use Standards; Section 26-151, Subsection (c), Standards; Paragraph (45), Manufactured Home Parks.

**Sec. 6-205. Applicant documents.**

(a) The owner, operator, or designated representative shall complete and submit a Mobile/Manufactured Home Park Registration Form for the park or site to the Property Maintenance Division.

(b) The owner, operator, or designated representative shall also submit completed Mobile/Manufactured Home Registration Forms for every mobile/manufactured home within the park or site to the Property Maintenance Division.

**Sec. 6-206. Emergency information.**

(a) The owner, operator, or designated representative of a mobile manufactured home park or site shall adopt an emergency preparedness plan and notify park or site residents how to obtain a copy of this plan. It shall be posted at the Manager's office or on-site at a central location.

(b) At a minimum, the following items should be included in a park or site's emergency preparedness plan:

- (1) Maps showing evacuation routes out of the park including all exits and alternate routes and exits.
- (2) The elevation of the park property if the park is in a floodplain.
- (3) Contact information for emergency government agencies, local fire and police department and community assistance organizations and other emergency agencies contact information.
- (4) Information on how residents may obtain additional materials for establishing an individual household emergency plan, emergency supply kits, and individual home safety recommendations.

**Sec. 6-207. Reporting change in park status.**

Mobile homes and manufactured homes cannot be moved in or out of a park or site without proper approval from Richland County Zoning, Permits, and Assessor's Office (i.e. Mobile Home Division). An operator of the park or site shall submit any change or information related to the park or site to these divisions within Richland County government. Changes in information shall include, but not be limited to:

(a) Change of mobile/manufactured home park or site name, mailing address, telephone number, management, or ownership;

(b) Change in the number of lots resulting from the sale, lease, removal, construction or alterations of existing lots or facilities; and

(c) Change in the number of mobile or manufactured homes resulting from demolition and/or removal or additional mobile or manufactured homes moved into the park or site.

**Sec. 6-208. Swimming pools.**

Pool and barrier standards for public and private swimming pools constructed or erected within a park or site shall comply with the currently adopted International Building Code and with the currently adopted International Property Maintenance Code.

**Sec. 6-209. Inspections.**

(a) An inspection of a mobile/manufactured home park or site shall be performed annually or as often as the Richland County Property Maintenance Division deems necessary for the enforcement of this article.

(b) The permit holder, to whom a construction work related permit is issued by the Richland County Building and Inspections Department, shall request inspections of all work allowed under such permit.

**Sec. 6-210. Stop work order.**

Whenever any work is performed in violation of the provisions of this chapter, the International Building Code, the Property Maintenance Code, or any other applicable provisions of law, the Property Maintenance Division shall post an order to stop work on the site and provide a written notice to the person responsible for the work being performed and the park owner. The work shall immediately stop until authorized to proceed by the Property Maintenance Division.

**Sec. 6-211. General park and site requirements.**

(a) Purpose and Scope.

(1) The provision of this section shall apply to the construction, use, maintenance, and occupancy of mobile/manufactured homes within parks and sites in all parts of the unincorporated areas of Richland County.

- (2) Existing construction and installations made before **November 18, 2014** may continue in use so long as they were in compliance with requirements in effect at the date of their installation and are not found to be substandard or in violation of the International Property Maintenance Code.
- (3) Records of mobile/manufactured homes, owners and tenants shall be kept by the mobile/manufactured home park or site owner, operator, or designee.
- (4) The park or site shall be maintained in accordance with the most recently adopted International Property Maintenance Code.

(b) Responsibility.

- (1) The owner, operator, or designated agent for the park or site shall be responsible for the safe operation and maintenance of all lots within the park or site, common areas, electrical, gas, and plumbing equipment and their installations, and all permanent buildings or structures, within the park or site. When not owned by the serving utility, the park or site is responsible for lot services, including the gas riser, water riser, lot drain inlet, and the electrical pedestal. The mobile/manufactured home owner is responsible for ensuring the connection of all required utilities.
- (2) The owner of a mobile/manufactured home, its appurtenances, an accessory building or structure, or building component shall be responsible for the use and maintenance of the home, its appurtenances, accessory building or structure, or building component and utility connections up to the lot, all of which shall be in compliance with the requirements of this chapter.
- (3) Any person obtaining a building permit shall be responsible for the construction or installation in accordance with the requirements of this chapter.
- (4) The person to whom a permit for a mobile/manufactured home park or site is issued shall at all times operate the park or site in compliance with this Article and shall provide adequate supervision to maintain the park or site and its facilities and equipment in safe repair and in a clean and sanitary condition. If the permit holder resides outside the boundaries of the state of South Carolina, s/he shall assign a person who resides in the county where the park or site is located to supervise and assume responsibility for compliance with these regulations. The assignment shall be made in writing to the Richland County Property Maintenance Division and immediately upon change of supervisor.

(c) The mobile/manufactured home park or site shall comply with the Richland County Code of Ordinances, Section 26-183(c), Addressing. In addition, all lots shall be identified by letters, numbers, or street address numbers. The lot identification shall be in a conspicuous location facing the roadway. If the lot identification number is to be installed on a wall surface of the home, the wall surface facing the roadway shall be used. The letters and/or numbers shall also meet the requirements of Section 26-183(c), Addressing.

(d) Roadways.

- (1) All mobile home and manufactured home park or site roadways shall have a clear and unobstructed access to the public thoroughfare, except that a roadway may have security gates, if such security gates are not in violation of any law or regulation of Richland County.
- (2) Paved roads shall be maintained free of potholes, sinkholes, or erosion.
- (3) If a park or site owner or operator proposes reducing the width, or changing the layout or configuration, of the park or site roadways from the way they were previously approved or constructed, approval shall be obtained from Richland County Development Services.

(e) In every mobile/manufactured home park or site, lighting shall be installed in accordance with Section 26-177 of the Richland County Code of Ordinances.

(f) The mobile/manufactured home park or site owner and all residents of the park/site shall comply with Richland County's animal regulations, found in Chapter 5 of the Richland County Code of Ordinances.

(g) No person shall occupy a truck camper that has been dismantled from a truck or other vehicle, unless the truck camper is located in an approved RV park or RV park section of a mobile/manufactured home park.

(h) Refuse shall be stored, collected and disposed of as required by the International Property Maintenance Code and by Chapter 12 of the Richland County Code of Ordinances, and in such a manner as not to create a nuisance, vector attractant, breeding or harborage problem.

#### **Sec. 6-212. Electrical, plumbing, mechanical, gas, and building requirements.**

(a) The requirements of the National Electrical, International Plumbing, International Mechanical, International Gas, and International Building Codes shall apply to all mobile/manufactured home parks and sites, and all accessory buildings or structures, for construction and repair. The International Residential Code shall apply to all mobile/manufactured homes and/or structures for construction, installation, alteration, and repair.

(b) Existing construction, connections, and installations made before **November 18, 2014** may continue in use so long as they were in compliance with all county and state laws in effect on the date of their installation and are not found to be substandard or in violation of the National Electrical Code, International Mechanical Code, International Gas Code, International Building Code, International Residential Code, and/or International Property Maintenance Code.



(c) All plumbing shall comply with DHEC Chapter 61-40, Sections III and IV, the International Residential Code, and the International Plumbing Code.

(d) Fuel storage tanks or cylinders shall comply with DHEC Chapter 61-40, Section VII, and the International Fuel Gas Codes.

**Sec. 6-213. Sewage disposal.**

(a) Every mobile/manufactured home parks drainage system shall comply with DHEC Chapter 61-40, Section IV.

(b) Onsite wastewater systems (septic tanks) shall comply with DHEC Chapter 61-56, Onsite Wastewater System.

**Sec. 6-214. Fire protection requirements for parks and sites.**

(a) Fire protection equipment meeting the requirements of the International Fire Code shall be installed and maintained in every park and site.

(b) All systems, devices and equipment to detect a fire, actuate an alarm, or suppress or control a fire or any combination thereof shall be maintained in an operable condition at all times in accordance with the International Fire Code.

(c) In areas where fire department services are not available, the park or site owner/operator shall be responsible for the instruction of park/site staff in the use of private fire protection equipment and their specific duties in the event of fire.

(d) No person shall construct, reconstruct, modify, or alter any installations relating to fire protection equipment within a park or site unless a written permit has been obtained from the Richland County Building Department and/or the City of Columbia Fire Department, with written evidence of approval from the fire department responsible for fire suppression.

**Sec. 6-215. Accessory buildings and structures.**

(a) The requirements of this section shall apply to the construction, use, maintenance, and occupancy of accessory buildings or structures and building components constructed or installed adjacent to homes within mobile home parks or sites.

(b) An accessory building or structure or building component that is moved to a different location and any alterations or additions shall meet the requirements of Chapters 6 and 26 of the Richland County Code of Ordinances.

(c) No accessory structure may be attached to or be supported by a mobile/manufactured home if the manufacturer's installation instructions prohibit attachment or transmission of loads to the home or require freestanding structures.

(d) Playgrounds shall be kept clean and in safe conditions.

**Sec. 6-216. Complaint investigations.**

When a complaint is received, the Property Maintenance Division shall:

(a) Perform an inspection on allegations of violations representing an unreasonable risk to life, health, or safety within three (3) business days; unless imminent danger is apparent, and in that case, an inspection will occur sooner.

(b) Inform the complainant that an inspection was performed and, if violations were found, that a notice will be sent to the property owner regarding any valid code violations.

(c) If violations were found, issue a written order to correct violations, which shall be mailed to the property owner in accordance with the International Property Maintenance Code.

**Sec. 6-217. Violations; Abatement.**

(a) The substandard conditions and abatement requirements contained in this section shall apply to mobile home/manufactured home parks and sites, permanent buildings or structures in parks or sites, accessory buildings or structures, and building components located within the park or site in all unincorporated areas of Richland County.

(b) Existing construction, connections, and installations made before **November 18, 2014** may continue in use so long as they were in compliance with requirements in effect at the date of their installation and are not found to be substandard or in violation of the International Property Maintenance Code.

(c) Any permanent building, structure, or portion thereof, or the premises on which it is located, shall be deemed substandard and/or a nuisance when any of the following conditions exist that endanger the life, limb, health, property, safety, or welfare of the occupants or the public; or is in violation of the International Property Maintenance Code.

- (1) Health hazards or inadequate sanitation that includes, but is not limited to, the following:
  - a. Where required, the lack of, inoperable, or defective water closet, lavatory, bathtub or shower.
  - b. Where required, the lack of, inoperable, or defective kitchen sink.
  - c. Lack of or inadequate hot and cold running water to plumbing fixtures.
  - d. Dampness of habitable rooms.
  - e. Infestation of insects, vermin or rodents.
  - f. General dilapidation or improper maintenance.

- g. Lack of or defective connection of plumbing fixtures to a sewage disposal system.
  - h. Lack of adequate garbage and rubbish storage and removal facilities.
  - i. Lack of minimum amounts of required natural light and ventilation.
- (2) Structural hazards that include, but are not be limited to, the following:
- a. Deteriorated or inadequate foundations.
  - b. Defective or deteriorated flooring or floor supports.
  - c. Flooring or floor supports of insufficient size to carry imposed loads with safety.
  - d. Members of walls, partitions, or other vertical supports that split, lean, list, or buckle due to defective material or deterioration.
  - e. Members of walls, partitions, or other vertical supports that are of insufficient size to carry imposed loads with safety.
  - f. Members of ceilings, roofs, ceiling and roof supports or other horizontal members which sag, split, or buckle due to defective material or deterioration.
  - g. Members of ceilings, roofs, ceiling and roof supports, or other horizontal members that are of insufficient size to carry imposed loads with safety.
  - h. Fireplaces or chimneys which list, bulge, or settle, due to defective material or deterioration.
  - i. Fireplaces or chimneys which are of insufficient size or strength to carry imposed loads with safety.
- (3) Electrical hazards that include, but are not limited to, the following:
- a. All electrical wiring that did not conform to all applicable laws and regulations in effect at the time of its installation, has not been maintained in good and safe condition, or is not being used in a safe manner.
  - b. Lack of, inoperable, or defective required electrical lighting.
- (4) Plumbing that did not conform to all applicable laws and regulations in effect at the time of its installation, has not been maintained in good or safe condition, or has cross-connections and leakage between fixtures.

- (5) Mechanical equipment, including heating equipment and its vents, that did not conform with all applicable laws and regulations in effect at the time of its installation or which has not been maintained in good and safe condition, or is not being used in a safe manner; and inoperable or defective heating facilities, and inoperable or defective ventilating equipment.
- (6) Faulty weather protection shall include, but not be limited to, the following:
  - a. Deteriorated roofs.
  - b. Deteriorated or ineffective waterproofing of exterior walls, roof, foundations, or floors, including broken windows or doors.
  - c. Defective or lack of weather protection for exterior wall coverings.
  - d. Broken, rotted, split, or buckled exterior wall coverings or roof coverings.
- (7) Any building, structure, or portion thereof, device, apparatus, equipment, combustible waste, or vegetation which is in such a condition as to cause a fire or explosion or provide a ready fuel to augment the spread and intensity of fire or explosion arising from any cause.
- (8) Materials or construction not allowed or approved by this chapter or which have not been adequately maintained in good and safe condition.
- (9) Those premises on which an accumulation of weeds, vegetation, rubbish, dead organic matter, debris, garbage, offal, rat harborages, stagnant water, combustible materials, and similar materials or conditions constitute fire, health, or safety hazards.
- (10) All buildings or portions thereof not provided with adequate exit facilities, except those buildings or portions thereof whose exit facilities conformed with all applicable laws and regulations at the time of their construction.
- (11) All buildings, structures, or portions thereof which are not provided with the fire-resistive construction or fire-extinguishing systems or equipment required by this chapter, except those buildings, structures, or portions thereof which conformed to all applicable laws and regulations at the time of their construction.
- (12) All buildings, structures, or portions thereof occupied for living sleeping, cooking, or dining purposes which are not designed or intended to be used for these occupancies.
  - (d) Any mobile or manufactured home shall be deemed substandard and a nuisance when any of the following conditions exist that endangers the life, limb, health, property, safety, or welfare of the occupants or the public:

- (1) Health hazards or inadequate sanitation that includes, but is not limited to, the following:
  - a. Lack of, inoperable, or defective water closet, lavatory, bathtub or shower.
  - b. Lack of, inoperable, or defective kitchen sink.
  - c. Lack of or inadequate hot and cold running water to plumbing fixtures.
  - d. Dampness of habitable rooms.
  - e. Infestation of insects, vermin, or rodents.
  - f. General dilapidation or improper maintenance.
  - g. Lack of or defective connection of plumbing fixtures to a sewage disposal system.
  
- (2) Structural hazards include, but are not limited to, the following:
  - a. Deteriorated or inadequate foundation or stabilizing devices.
  - b. Defective or deteriorated flooring or floor supports.
  - c. Members of walls, partitions, or other vertical supports that split, lean, list, or buckle due to defective material or deterioration.
  - d. Members of ceilings, roofs, ceiling and roof supports or other horizontal members which sag, split, or buckle due to defective material or deterioration.
  - e. Lack of adequate or defective ventilation.
  - f. Lack of adequate room and space dimensions.
  
- (3) Electrical hazards include, but are not limited to, the following:
  - a. All electrical wiring that did not conform to all applicable laws and regulations in effect at the time of its installation, has not been maintained in good and safe condition, or is not being used in a safe manner.
  - b. Electrical conductors which are not protected by overcurrent protective devices designed to open the circuit when the current exceeds the ampacity of the conductor.
  - c. Electrical conductors which do not have amp capacity at least equal to the rating of outlet devices or equipment supplied.

- d. Electrical conductors which are not protected from physical damage.
  - e. Metallic boxes, fittings, or equipment in an electrical wiring system which are not grounded to prevent shock.
  - f. Lack of operable, or defective, electrical lighting.
- (4) Plumbing hazards include, but are not limited to, the following:
- a. Plumbing that did not conform with all applicable laws and regulations in effect at the time of its installation, has not been maintained in good or safe condition, or has cross-connections and leakage between fixtures.
  - b. Lack of effective traps providing a water seal for each plumbing fixture.
  - c. Lack of effective venting of plumbing drain piping.
  - d. Broken, unsanitary or leaking plumbing pipe or fixtures.
  - e. Any fixture, fitting, device or connection installed in such a manner as to permit contamination of the potable water supply.
- (5) Hazardous mechanical equipment shall include, but not be limited to, the following:
- a. Mechanical equipment, including all heating equipment and its vent, that did not conform with all applicable laws and regulations in effect at the time of its installation or which has not been maintained in good and safe condition, or is not being used in a safe manner.
  - b. Unvented fuel burning heating appliances unless their use is permitted by all applicable laws and regulations.
  - c. Heating or fuel burning equipment, including its vent, without adequate clearance from combustible material.
  - d. Unsupported, loose, or leaking fuel supply piping.
  - e. Lack of, inoperable, or defective heating.
- (6) Faulty weather protection shall include, but not be limited to, deteriorated or ineffective waterproofing of exterior walls, roof, or floors, including broken windows or doors.
- (7) Any mobile or manufactured home or portion thereof, device, apparatus, equipment, or combustible material which is in such a condition as to cause a fire

or explosion or provide a ready fuel to augment the spread and intensity of fire or explosion arising from any cause.

- (8) Materials or construction not allowed or approved by this chapter or which have not been adequately maintained in good and safe condition.
- (9) Those premises on which an accumulation of weeds, vegetation, rubbish, dead organic matter, debris, garbage, offal, rat harborages, stagnant water, combustible materials, and similar materials or conditions constitute fire, health, or safety hazards.
- (10) All mobile or manufactured homes or portions thereof not provided with adequate exit facilities as required by this chapter except those mobile or manufactured homes or portions thereof whose exit facilities conformed with all applicable laws at the time of their construction, and those facilities which have not been adequately maintained.
- (11) Any mobile or manufactured home containing fossil-fuel burning appliances or an attached garage that is not supplied with an operational carbon monoxide alarm.

(e) Any accessory structure or building, or building component or portion thereof, or the premises on which the same is located, shall be deemed substandard and a nuisance when any of the following conditions exist that endanger the life, limb, health, property, safety, or welfare of the occupants or the public:

- (1) Health hazards or inadequate sanitation include, but are not limited to, the following:
  - a. When installed, inoperable or defective water closet, lavatory, bathtub or shower.
  - b. When installed, inoperable or defective kitchen sink.
  - c. When installed, inadequate hot and cold running water to plumbing fixtures.
  - d. Dampness of habitable rooms.
  - e. Infestation of insects, vermin or rodents.
  - f. General dilapidation or improper maintenance.
  - g. When installed, defective connection of plumbing fixtures to a sewage disposal system.
  - h. Lack of minimum amounts of required natural light and ventilation.

- (2) Structural hazards, which include, but are not limited to, the following:
  - a. Deteriorated or inadequate foundations or stabilizing devices.
  - b. Defective or deteriorated flooring or floor supports.
  - c. Flooring or floor supports of insufficient size to carry imposed loads with safety.
  - d. Members of walls, partitions, or other vertical supports that split, lean, list, or buckle due to defective material or deterioration.
  - e. Members of walls, partitions, or other vertical supports that are of insufficient size to carry imposed loads with safety.
  - f. Members of ceilings, roofs, ceiling and roof supports, or other horizontal members which sag, split, or buckle due to defective material or deterioration.
  - g. Members of ceilings, roofs, ceiling and roof supports, or other horizontal members that are of insufficient size to carry imposed loads with safety.
  - h. Fireplaces or chimneys which list, bulge, or settle, due to defective material or deterioration.
  - i. Fireplaces or chimneys which are of insufficient size or strength to carry imposed loads with safety.
  - j. Lack of, inoperable, or defective required ventilating equipment.
- (3) Electrical hazards include, but are not limited to, the following:
  - a. All electrical wiring that did not conform to all applicable laws and regulations in effect at the time of its installation, has not been maintained in good and safe condition, or is not being used in a safe manner.
  - b. Lack of, inoperable, or defective required electrical lighting.
- (4) Plumbing that did not conform to all applicable laws and regulations in effect at the time of its installation, has not been maintained in good or safe condition, or has cross-connections and leakage between fixtures.
- (5) Mechanical equipment, including heating equipment and its vents, that did not conform with all applicable laws and regulations in effect at the time of its installation or which has not been maintained in good and safe condition, or is not being used in a safe manner, or is inoperable or defective.
- (6) Faulty weather protection, which includes, but is not limited to, the following:



- a. Deteriorated roofs.
  - b. Deteriorated or ineffective waterproofing of exterior walls, roof, foundations, or floors, including broken windows or doors.
  - c. Defective or lack of weather protection for exterior wall coverings.
  - d. Broken, rotted, split, or buckled exterior wall coverings or roof coverings.
- (7) Any accessory structure or building or building component or portion thereof, device, apparatus, equipment, combustible waste, or vegetation which is in such a condition as to cause a fire or explosion or provide a ready fuel to augment the spread and intensity of fire or explosion arising from any cause.
  - (8) Materials or construction not allowed or approved by this chapter or which have not been adequately maintained in good and safe condition.
  - (9) Those premises on which an accumulation of weeds, vegetation, rubbish, dead organic matter, debris, garbage, offal, rat harborages, stagnant water, combustible materials, and similar materials or conditions constitute fire, health or safety hazards.
  - (10) All accessory building or structures or building components or portions thereof not provided with adequate exit facilities as required by this chapter except those buildings or portions thereof whose exit facilities conformed with all applicable laws and regulations in effect at the time of their construction and which have been adequately maintained and increased in relation to any increase in occupant load, alteration or addition, or any change in occupancy.
  - (11) All buildings, structures, or portions thereof which are not provided with the fire-resistive construction or fire-extinguishing systems or equipment required by this chapter, except those buildings, structures, or portions thereof which conformed with all applicable laws at the time of their construction and whose fire-resistive integrity and fire-extinguishing system or equipment have been adequately maintained and improved in relation to any increase in occupant load, alteration or addition, or any change in occupancy.
  - (12) All accessory buildings or structures or building components or portions thereof occupied for living, sleeping, cooking, or dining purposes which were not designed or intended to be used for such occupancies.
- (f) Abatement.
  - (1) The registered owner of a mobile/manufactured home, accessory building or structure, or building component that is constructed, altered, converted, used, or maintained in a manner that constitutes a violation is required to abate the violation.

- (2) The legal owner of the property, or park/site owner or operator for properties or permanent buildings under their ownership or control, that is constructed, altered, converted, used, or maintained in a manner that constitutes a violation, is required to abate the violation.
- (g) Notice of violation, complaints, and order to correct.
  - (1) Whenever the Property Maintenance Division finds a condition that constitutes a violation of this chapter, the International Property Maintenance Code, or any other applicable provision of law, the Property Maintenance Division, in accordance with the International Property Maintenance Code shall provide a written notice to the person or entity responsible for correction of the violation.
  - (2) The written notice shall state the conditions which constitute the violation, including a reference to the law or regulation being violated, and shall order its abatement or correction within thirty (30) days after the date of notice or a longer period of time as allowed by the code official.
  - (3) If a mobile/manufactured home is in such condition that identification numbers are not available to determine ownership, the notice shall be given to the owner or operator of the park.
  - (4) Whenever the Property Maintenance Division determines a mobile/manufactured home, habitable accessory building or structure, or permanent building constitutes an imminent danger representing an immediate risk to the life, health, or the safety of an occupant, the Property Maintenance Division shall post a notice on the structure, declaring it uninhabitable. The home, habitable accessory building or structure, or permanent building shall not be occupied until deemed safe by the code official. At the time of the posting, the code official shall issue a notice as described in this section to the registered owner. A copy of the notice shall be issued to the occupant of the home, or accessory building or structure, or permanent building, if the occupant is not the registered owner.
- (h) Final notice requirements and appeals.
  - (1) If the initial notice from the Property Maintenance Division has not been complied with on or before the date specified in the notice, the code official may institute proceedings against the cited person or entity.
  - (2) The code official shall issue to the cited person, the last registered owner of a cited mobile/manufactured home, and the park owner or operator, or the legal owner of the property where the cited home, structure, or property is located, a final notice of violation or notice to abate the violation in accordance with the International Property Maintenance Code that shall contain at a minimum the following:
    - a. The date the notice is prepared;

- b. The name or names of the responsible person or entity;
  - c. A list of the uncorrected violation(s) cited;
  - d. A final compliance date;
  - e. Notice of the right to request an informal conference, if one has not been requested previously with regard to the identified violations;
  - f. The right to request a hearing with the Building Codes Board of Appeals, but only after the denial or after the conclusion of the informal conference;
  - g. A statement that any willful violation is a misdemeanor.
- (3) The final notice shall be mailed, by registered or certified mail, return receipt requested, to the cited person, to the legal owner of the property as indicated on the permit to operate application and to the last known address of the last registered or legal owner of record of the cited mobile/manufactured home, unless the home is in such condition that identification numbers are not available to determine ownership. The final notice may also be served in accordance with state requirements.
- (4) If, after the re-inspection of an order to correct a violation, the code official determines that the cited person has made reasonable progress to abate the violation, or that circumstances beyond the control of the cited person have interfered with compliance or slowed compliance, the code official, in his/her sole discretion, may extend the period for compliance.
- (i) Consequences of failure to abate.
- (1) It is unlawful for the person ordered to abate a violation to fail or refuse to remove and abate that violation within the time period allowed in the order after the date of posting of an order on the cited mobile/manufactured home, structure, or property or receipt of an order. After the expiration of the time period allowed for an order related to a violation, the code official has the authority to initiate prosecution of violation in accordance with the International Property Maintenance Code, including, but not limited to, seeking a court order for abatement.
- (2) Notwithstanding the provisions of paragraph (1), above, if a violation poses an imminent danger representing an immediate risk to life, health, and safety and requires immediate correction, the code official has the authority to initiate any appropriate action or proceeding to abate a violation if abatement is not complete within the time period allowed by the notice of violation and order.
- (j) Responsibility for Costs.

- (1) The registered owner of the mobile/manufactured home or any other cited person or entity that fails to correct a violation or abate a nuisance within the time allotted in the original correction order, or any extension thereto, shall be held responsible for the costs of abatement of the violation. Costs of abatement, for purposes of this section, may include the Property Maintenance Division's investigative and case preparation costs, court costs and attorney fees, the cost associated with any physical actions taken to abate the violation, and any technical service or other fees due to the Property Maintenance Division related to the abatement activity.
- (2) If the mobile/manufactured mobile home is in such condition that identification numbers are not available to determine ownership, or the Property Maintenance Division is unable to locate the owner after making a reasonable effort to do so, the owner of the property on which the home is located shall be liable for such costs.
- (k) Removal.
  - (1) A mobile/manufactured mobile home, permanent building, accessory building or structure or building component which has been ordered to be removed due to the existence of violations or a nuisance shall be removed in a manner consistent with local, state, and federal law.
  - (2) The owner or responsible person of a mobile home or manufactured home that has been ordered to remove or abate the home shall have the title, license plates, decal, and the federal labels, if available, forwarded to the appropriate authority to have the home removed from their records.

**Sec. 6-218. Informal conference, hearings, and appeals.**

- (a) Purpose and scope.
  - (1) The provisions of this section apply to the procedures available to a cited person who has received a notice of a violation ordering abatement or correction of a violation of this chapter, the International Property Maintenance Code or any other applicable provision of law, issued by the Property Maintenance Division.
  - (2) A request for an informal conference or hearing will not extend the time for correction of immediate risks to life, health, or safety.
  - (3) None of the procedures for the appeal and subsequent hearing process extends the time allowed for the correction of violations noted in the original notice of violation or notice of abatement noted in subsequent notices of violation issued to the same person or about the same situation unless:
    - a. An extension of time allowed for the correction of violations is contained in the written determination provided by the code official after an informal conference [see subsection (b), below]; or

- b. An extension of the time allowed for the correction of violations is contained in the final decision issued by the Building Codes of Appeals pursuant to section 6-75 of the Richland County Code of Ordinances.
- (b) Informal conference.
  - (1) An informal conference related to a violation shall occur at the time and place scheduled and shall provide the person requesting the conference with the opportunity to explain to the representatives of the Property Maintenance Division each issue disputed and the facts and circumstances of each dispute.
  - (2) Within ten (10) working days of the completion of the informal conference, the code official shall provide a written notification of its determination, to the person who requested the conference.
  - (3) The written determination shall sustain, overrule, or modify the original notice of violation that contained each issue disputed at the informal conference. Modification may include:
    - a. Changes to the original violation cited.
    - b. Where necessary to provide a reasonable time for compliance, an extension of the time within which the modified required corrective action shall be completed. The extension of time shall not exceed thirty (30) calendar days, or such longer period of time allowed by the code official, from the date of the code official's written determination or greater period of time as determined by the Property Maintenance Division.
  - (4) The written request for an informal conference shall be considered withdrawn if the person who submitted the request:
    - a. Does not appear at the mutually-agreed upon time and place scheduled for the informal conference, and
    - b. Does not notify the Property Maintenance Division, within five (5) calendar days prior to the date on which the informal conference was scheduled, with written confirmation of the good-cause reason for not appearing at the informal conference.
  - (5) If the code official determines that good cause exists for a postponement, the code official shall postpone an informal conference for a period of time not to exceed fifteen (15) working days and shall notify the person in writing of the time and date of the postponed conference. Otherwise, the code official shall confirm the automatic withdrawal and, if applicable, the denial of the request due to a lack of a good-cause reason, as determined by the code official.
- (c) Request for hearing: appeal of decision rendered in informal conference.

- (1) Any park/site owner or operator, cited person, or any registered owner of a mobile/manufactured home, who has received a notice of violation ordering abatement or correction of a violation of this chapter, the International Property Maintenance Code, or any other applicable provision of law from the Property Maintenance Division has the right to request a hearing on the matter before the Building Codes Board of Appeals after a decision is rendered in an informal conference or the code official has denied the request for an informal conference.
- (2) If a request for a hearing is not received within thirty (30) working days from the date of personal service or acknowledgment of receipt by mail of the notice, the Property Maintenance Division shall have the discretion to continue abatement proceedings.
- (3) If a hearing is requested, the appellant shall submit an application and pay the associated fee to the Property Maintenance Division within thirty (30) working days of the date of the denial of a request for an informal conference, or within thirty (30) working days of the date of the code official's written determination, following an informal conference, if the issues contained in the notice of violation and the request for hearing were disputed at the informal conference.
- (4) The written application for a hearing shall include:
  - a. The name, address, and phone number of the appellant;
  - b. The appellant's reasons for how the true intent of the International Property Maintenance Code or the rules legally adopted thereunder have been incorrectly interpreted, or why the provisions of the International Property Maintenance Code do not fully apply, or how the requirements of the International Property Maintenance Code are adequately satisfied by other means;
  - c. A summary of each issue to be disputed at the hearing; and
  - d. The remedy the appellant is seeking.
- (5) Upon receipt of a request for a hearing, the Property Maintenance Division shall set a time and place for the hearing before the Building Codes Board of Appeals and shall provide the appellant with a written notice of the scheduled time and place of the hearing.
- (6) The appellant shall have the right to apply to the code official for the postponement of the date of the hearing for a reasonable amount of time. The appellant shall provide a good cause for the request.
- (7) The code official shall grant a request for postponement if he/she determines that the appellant has a good cause for the postponement. The appellant shall only be allowed one postponement.

- (8) In the event that a cited violation constitutes an imminent danger representing an immediate risk to life, health and safety of persons or property which requires immediate correction, a request for a hearing shall not extend the time for the correction of the violation.
- (9) Upon receipt of the request for a hearing, the Property Maintenance Division shall not initiate any judicial or administrative action related to the defect or defects appealed until after the hearing. However, if the defect or defects cited become an imminent danger representing an immediate risk to life, health, and safety of persons or property which require immediate correction, the code official may demand immediate abatement or correction, and initiate any appropriate judicial or administrative action related to the defect or defects.

(d) Any cited person, owner, or other aggrieved person having any objections as to any proceedings or actions undertaken by the Building Codes Board of Appeals, shall have the right to apply to the appropriate court for a writ of certiorari to correct errors of law. After receipt of the final order or decision of the Building Codes Board of Appeals, an appeal from such decision may be taken to the circuit court by filing with the clerk of the court a petition in writing setting forth plainly, fully, and distinctly why the decision is contrary to law. The appeal must be filed within thirty (30) days after the decision of the Building Codes Board of Appeals is mailed. For the purposes of this section, “aggrieved person” or entity is any person that claims to have been injured by actions of the Property Maintenance Division that would permit the person to file a lawsuit in court.

**Sec. 6-219 – 6-222. Reserved.**

SECTION II. The Richland County Code of Ordinances, Chapter 6, Buildings and Building Regulations; is hereby amended to add a new article, to read as follows:

**ARTICLE XIII. PENALTIES**

**Sec. 6-223. Penalties.**

Any person who violates any of the provisions of this chapter shall be deemed guilty of a misdemeanor and shall be subject to a fine not exceeding five hundred (\$500) dollars or to imprisonment not exceeding thirty (30) days. Each day during which such violation continues shall constitute a separate offense.

SECTION III. Severability. If any section, subsection, or clause of this ordinance shall be deemed to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

SECTION IV. Conflicting Ordinances Repealed. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION V. Effective Date. This ordinance shall be effective from and after \_\_\_\_\_, 2014.

RICHLAND COUNTY COUNCIL

BY: \_\_\_\_\_  
Norman Jackson, Chair

ATTEST THIS THE \_\_\_\_ DAY  
OF \_\_\_\_\_, 2014

\_\_\_\_\_  
S. Monique McDaniels  
Clerk of Council

RICHLAND COUNTY ATTORNEY’S OFFICE

\_\_\_\_\_  
Approved As To LEGAL Form Only  
No Opinion Rendered As To Content

First Reading:  
Second Reading:  
Public Hearing:  
Third Reading:



# Richland County Council Request of Action

## **Subject**

Undergrounding of Utilities on Transportation Penny Projects [**PAGES 93-98**]

## **Notes**

September 23, 2014 - The Committee recommended that Council direct Staff to explore options for undergrounding utilities as Transportation Penny projects are being designed. There is no financial commitment for undergrounding utilities at this time. The cost estimates for including the undergrounding of utilities in Transportation Penny projects will be presented to Council for review and action on a case-by-case basis.

# Richland County Government

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## Office of the County Administrator



## MEMORANDUM

**TO:** Richland County Council  
**CC:** Tony McDonald, County Administrator  
**FROM:** Brandon Madden, Manager of Research  
**DATE:** September 19, 2014  
**RE:** Follow-up to Undergrounding of Utilities Motion for Transportation Penny Projects

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At the July 1, 2014 Council meeting, Councilman Rose made the following motion:

*“Move that the County explore opportunities in burying power lines while penny projects are being implemented. The time to bury the lines would be when the roads and sidewalks are being built.”*

This item was forwarded to the July D&S Committee.

At the July 22, 2014 D&S Committee meeting, the Committee directed staff to identify potential funding sources for placing above-ground utilities underground and to provide the Committee with information on the process for placing above-ground utilities underground on a case-by-case basis.

The General Operating Fund is a potential funding source. The use of this funding source for placing above-ground utilities underground is a policy decision for Council.

Transportation staff discussed alternate funding sources for the undergrounding of utilities, with the South Carolina Department of Transportation (SCDOT) and the City of Columbia (City). SCDOT does not fund the undergrounding of utilities in their projects. Also, they do not have discretionary funding for this item. The City does not have any funding identified in their budget for this fiscal year (2015) for the undergrounding of utilities. However, the City has had an agreement in previous years with South Carolina Electric & Gas (SCE&G) for the undergrounding of utilities. Their agreement with SCE&G was structured to reimburse the City

a percentage of the costs for the undergrounding of utilities of SCE&G lines, and the City then rolled those reimbursements into future streetscape projects. The County could potentially pursue a similar agreement.

Transportation staff recommends exploring options for placing above-ground utilities underground on a case-by-case basis. When scoping projects, the priority is to address operational issues, including the existing congestion and future capacity needs of each project. Upgrades outside of addressing operational issues, including undergrounding utilities, are viewed as project enhancements. Staff can include undergrounding utilities when scoping projects to have a cost estimate for including the undergrounding of utilities in each project. The funding source identified by Council can be used to cover the cost of undergrounding utilities. The Program Development Team is currently re-scoping each of the Transportation Penny projects to determine if the projects' cost estimates from the original transportation study are valid based on today's costs.

Also, for projects that are within the City limits, Council may consider including the undergrounding of utilities only if the City sets aside funding to partner with the County as it would be a project enhancement.

# Richland County Council Request of Action

**Subject:** Undergrounding of Utilities on Transportation Penny Projects

**A. Purpose**

County Council is requested to direct staff to look at opportunities to place above-ground utilities underground during the implementation of Transportation Penny (Penny) projects.

**B. Background / Discussion**

On July 1, 2014, Council member Rose brought forth the following motion:

“Move that the County explore opportunities in burying power lines while penny projects are being implemented. The time to bury the lines would be when the roads and sidewalks are being built.”

Opportunities to explore placing above-ground utilities underground exist while staff is developing the scopes of the Penny projects. When scoping projects, staff would additionally evaluate whether replacing existing above-ground utilities with underground utilities could be accomplished within the preliminary project cost estimates.

Undergrounding utilities are usually not required when initiating projects similar to the road improvement projects associated with the Penny program. Typically, undergrounding a utility system is for aesthetic purposes, especially in high density areas. Research indicates that underground utilities may have slightly better reliability performance than overhead utilities, and may increase public safety.

Underground utility systems are normally more expensive to install than above-ground utility systems, and repairing damaged underground utility systems is more costly and time-consuming than above-ground utilities.

More information is provided in the “Financial Impact” section.

**C. Legislative / Chronological History**

Motion by Seth Rose on July 1, 2014.

**D. Financial Impact**

There is no additional cost to include undergrounding above-ground utilities in the project scopes for Penny projects. However, the costs to actually underground above-ground utilities are indeterminable, and would fluctuate on a project by project basis. However, the City of Columbia estimated undergrounding of utilities in the joint State Infrastructure Bank (SIB) application to cost \$1.0 million per block for the Assembly Street Gateway Project. Given the aforementioned City of Columbia example, undergrounding above-ground utilities would result in higher price estimates for Penny projects and may decrease the amount of funds available for actual road improvements.

**E. Alternatives**

1. Approve the motion to direct staff to explore opportunities in burying power lines while Penny projects are being implemented.

2. Do not approve the motion to direct staff to explore opportunities in burying power lines while Penny projects are being implemented.

**F. Recommendation**

I move that the County explore opportunities in burying power lines while penny projects are being implemented. The time to bury the lines would be when the roads and sidewalks are being built.

Recommended by: Seth Rose      Department: County Council      Date: 7/1/14

**G. Reviews**

**Finance**

Reviewed by: Daniel Driggers      Date: 7/10/14  
 Recommend Council approval       Recommend Council denial  
Comments regarding recommendation:

Recommendation supports the request to explore options.

**Transportation**

Reviewed by: Rob Perry      Date: 7/10/14  
 Recommend Council approval       Recommend Council denial  
Comments regarding recommendation:

In my opinion we should look into this on a project by project basis, but only if the City of Columbia sets aside funding to partner with Richland County for any these project that are located within the city limits since it would be a project enhancement.

From a project management perspective the undergrounding of utilities are very rarely viewed as a requirement since the purpose and need of a major project like road widening or intersection improvements typically address: safety, existing congestion and future capacity needs. In light of that, undergrounding of utilities are then viewed as a project enhancement unrelated to its actual purpose and need, and would most likely need to be solely funded locally by either the Transportation Penny or City of Columbia. However, there are safety improvements realized in a lot of cases if utilities located in the clear zone are then removed by being undergrounded.

To that end, one of the first tasks we intend to direct the Program Development Team to do is scope each of our projects and revise the project cost estimates the original transportation study produced. In scoping them and in conjunction with the purpose and need we intend to address operational issues first and foremost which again are: safety, existing congestion, and future capacity needs. If the identified individual project funding covered the updated cost estimates and there was excess funding we could look at the undergrounding of utilities as an additional enhancement to individual projects. During one conversation with the City Engineer I was quoted over \$1 million per block to underground utilities. In most cases it may be less than this \$1 million per block, but it's still an expensive endeavor.

**Public Works**

Reviewed by: Ismail Ozbek

Date: 7/11/14

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

I agree with the Transportation Department comments

**Planning**

Reviewed by: Tracy Hegler

Date: 7/14/14

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

I agree with the Transportation Director’s comments and would add that undergrounding utilities may be more desirable in projects that are near or within neighborhoods or along our commercial corridors where the County is promoting revitalization through Master Plans. In fact, some of the adopted Master Plans recommend undergrounding utilities as part of their neighborhood’s/corridor’s revitalization efforts (costs have already been estimated where appropriate).

Also, undergrounding utilities would not impact development review of these projects.

**Utilities**

Reviewed by: Andy Metts

Date: 7/15/14

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

I also agree with the Transportation Director’s comments. I believe that each project should be looked at on an individual basis. Some projects may have existing underground utilities that would make it both impractical and cost prohibitive to install additional utilities. If undergrounding or the relocation of utilities is considered, funding should be provided by the improvement project funding source with no expectation of these cost to be covered by the utility service provider.

**Legal**

Reviewed by: Elizabeth McLean

Date: 7/17/14

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: As long as such use is consistent with the ordinance creating the Penny Tax, then it is a policy decision left to Council’s discretion.

**Administration**

Reviewed by: Tony McDonald

Date: 7/18/14

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: I concur with all of the staff comments above and fully support the exploration, on a project by project basis, of undergrounding utilities as projects are being scoped and designed.

# Richland County Council Request of Action

## **Subject**

Stickers for Recycling Carts **[PAGES 99-104]**

## **Notes**

September 23, 2014 - The Committee recommended that Council direct Staff to proceed with providing educational materials to residents regarding the benefits of recycling and the recyclable items that can be placed in each recycling cart, instead of placing stickers on each recycling cart. Distribution of the educational materials will begin late 2014 and continue through early 2015. Staff will evaluate the success of these efforts at six and twelve month intervals and report back to the Committee.

# Richland County Government

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## Office of the County Administrator



### MEMORANDUM

**TO:** Richland County Council  
**CC:** Warren Harley, Assistant County Administrator  
**FROM:** Brandon Madden, Manager of Research  
**DATE:** September 16, 2014  
**RE:** Stickers for Recycling Carts

---

At the July 1, 2014 Council meeting, Council member Rose brought forth the following motion:

*“Move that staff pursue having the appropriate providers place stickers on the County's recycling bins that enumerate what items can be recycled. Rationale: Low County citizen participation in recycling and Sonoco's ability to handle more capacity. Additionally, the County has recently moved to the larger roll out recycling bins. This will serve as a direct citizen awareness tool to promote what items can be recycled.”*

This item was forwarded to the July D&S Committee.

At the July 22, 2014 D&S Committee meeting, the Committee deferred this item to the September 23, 2014 Committee meeting in order for staff to perform due diligence regarding the funding of this item and report back to the Committee.

The County started delivering 95 gallon recycling roll carts (cart) in January 2013. By January 2015, every residence in the County will have one of these carts. Staff is planning to aggressively promote the use of the new 95 gallon recycling roll carts in January 2015 when every residence will have one at their house. This promotional effort includes providing each resident with a list of current items that can be placed in the recycle roll cart, a media campaign, and distributing our revised *Talkin' Trash* booklets.

As staff researched the funding of this item, it was determined that it may be more practical to proceed with staff's aforementioned promotional plan to increase public awareness regarding the



benefits of recycling and to educate the public on the recyclable items that can be placed in each cart, instead of placing stickers on each cart. Staff discussed this plan with Mr. Rose and recommends that Council considers allowing staff to evaluate the success of this promotional plan at six and twelve month intervals and report back to the committee.

# Richland County Council Request of Action

**Subject:** Stickers for Recycling Carts

## **A. Purpose**

County Council is requested to direct staff to place stickers on the County's recycling roll carts that list all the recyclable items.

## **B. Background / Discussion**

On July 1, 2014, Council member Rose brought forth the following motion:

“Move that staff pursue having the appropriate provides place stickers on the County's recycling bins that enumerate what items can be recycled. Rationale: Low County citizens participation in recycling and Sonoco's ability to handle more capacity. Additionally, the County has recently moved to the larger roll out recycling bins. This will serve as a direct citizen awareness tool to promote what items can be recycled.”

The county started delivering 95 gallon recycling roll carts in January 2013. By January 2015, every residence in the County will have one of these carts. The number of such carts is estimated to be upwards of 85,000.

With the delivery of every recycling roll cart, staff provides a list of current items that can be placed in the cart. Staff plans to do the same again this year. The list of items has changed 3 times in the past 18 months and staff expects it to change again in the future.

Also, staff provides a magnetic list of items that may be recycled, which can be placed on any metal surface (e.g. home refrigerator). The magnetic list is updated as needed (typically once or twice a year). These are handed out any time we meet with the public or receive a request for information.

We keep a list of the items that may be recycled in our *Talkin' Trash* booklet, which is also updated as needed (typically once or twice a year).

Staff is planning to aggressively promote the use of the new 95 gallon recycling roll carts early next year when every residence will have one at their house. Staff is in the midst of implementing a system of measuring actual participation rates to have the ability to target specific regions of the county. A new recycling program manager was approved in the FY15 budget whose function will be to coordinate all of the aforementioned activities and strategies over the next couple of years.

## **C. Legislative / Chronological History**

Motion made by Seth Rose on July 1, 2014.

## **D. Financial Impact**

The direct cost of adding stickers to 85,000 roll carts is estimated to be over \$85,000 for the stickers, plus several thousand dollars for the labor to place them on each cart as a special adhesive is required.

## **E. Alternatives**

1. Approve the motion to direct staff to place stickers on the County's recycling roll carts that list all the recyclable items.
2. Do not approve the motion to direct staff to place stickers on the County's recycling roll carts that list all the recyclable items.

## F. Recommendation

I recommend that Council direct staff pursue having the appropriate place stickers on the County's recycling bins that enumerate what items can be recycled. This will serve as a direct citizen awareness tool to promote what items can be recycled.

Recommended by: Seth Rose  
Department: County Council  
Date: 07/01/14

## G. Reviews

(Please replace the appropriate box with a ✓ and then support your recommendation in the Comments section before routing on. Thank you!)

Please be specific in your recommendation. While "Council Discretion" may be appropriate at times, it is recommended that Staff provide Council with a professional recommendation of approval or denial, and justification for that recommendation, as often as possible.

### Finance

Reviewed by: Daniel Driggers  
 Recommend Council approval  
 Recommend Council discretion  
Date: 7/15/14  
 Recommend Council denial  
Comments regarding recommendation:

Request is left to Council Discretion. As indicated, approval would require the department to absorb the budget funds for the purchase and any necessary labor cost.

### Solid Waste

Reviewed by: Rudy Curtis  
 Recommend Council approval  
 Recommend Council denial  
Date: 7/15/2014  
Comments regarding recommendation:

I recommend that Council choose Alternative 2 for several reasons.

1. The sticker would likely be outdated in the near future.
2. Stickers do not easily adhere to the surface of the roll carts. It requires special glue.
3. The information is already being conveyed to every residence at the time of the delivery of the roll cart. 9x12 postcards with all the items and a calendar showing their collection week for a year.
4. We have updated magnetic lists that are available to the public at all times.
5. Talkin' Trash has an updated list of items to recycle that are distributed to the public anytime.
6. Our website has an updated list of items to recycle that can be viewed by the public any time.
7. We estimate the cost to add stickers to all carts would far exceed \$85K. Our experience with information placed on these roll carts strongly suggests that very few people read the material. Hence the return on the investment is not anticipated to be good.
8. We believe targeted encouragement would be a more effective use of resources as we learn more about the participation rate.
9. The new recycling program manager (when hired) will focus much more attention of meeting county and state goals.

**Legal**

Reviewed by: Elizabeth McLean

Date: 7/16/14

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: Policy decision left to Council's discretion.

**Administration**

Reviewed by: Warren Harley

Date: 7/16/14

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

# Richland County Council Request of Action

## **Subject**

An Ordinance Amending the Richland County Code of Ordinances; Chapter 17, Motor Vehicles and Traffic; Article II, General Traffic and Parking Regulations; Section 17-9, Through Truck Traffic Prohibited; Subsection (A); so as to prohibit through truck traffic on Longreen Parkway in Richland County, South Carolina **[FIRST READING] [PAGES 105-110]**

## **Notes**

September 23, 2014 - The Committee recommended that Council approve the ordinance amendment. Staff will ensure the "Through Truck Prohibited Traffic" signs are placed at the appropriate intersections.

First Reading:

Second Reading:

Third Reading:

Public Hearing:

## Richland County Council Request of Action

**Subject:** Ordinance Amendment - Through Truck Prohibited on Longreen Parkway

**A. Purpose**

County Council is requested to approve an ordinance amendment to the Richland County Code of Ordinances, Chapter 17, Motor Vehicles and Traffic; Section 17-9. Through truck traffic; to include Longreen Parkway.

**B. Background / Discussion**

Longreen Parkway (Parkway) serves as the main road through the Longreen community. The Parkway is bordered on both sides by schools and entrances to residential housing subdivisions, and consists of two lanes with some turning lanes. Over the years, the large volume of heavy truck traffic along the Parkway has contributed to the deterioration of the road. Additionally, it has turned a quaint community road into a major connector. There are other routes that the heavy trucks can use to avoid using the Parkway. Considering these points, we are requesting an ordinance amendment to Section 17-9 of the County's Code of Ordinances to include the Parkway. This amendment will prohibit truck traffic on the Parkway (see the attached ordinance, reflecting the proposed amendment).

**C. Legislative / Chronological History**

This is a staff-initiated request. Therefore, there is no legislative history.

**D. Financial Impact**

Given that the Parkway is maintained by the county, the financial impact to the county would be negligible. The county would have to install two (2) "Through Truck Prohibited Traffic" signs (see attached map of the Parkway and location of the aforementioned signs)

**E. Alternatives**

1. Approve the ordinance amendment to Section 17-9 of the County's Code of Ordinances to include the Longreen Parkway, prohibiting through truck traffic on Longreen Parkway within Richland County.
  
2. Do not approve the ordinance amendment to Section 17-9 of the County's Code of Ordinances to include the Longreen Parkway, prohibiting through truck traffic on Longreen Parkway within Richland County.

**F. Recommendation**

It is recommended that County Council Approve the ordinance amendment to Section 17-9 of the county's code to include the Longreen Parkway, prohibiting through truck traffic on Longreen Parkway within Richland County.

Recommended by: Ismail Ozbek, P.E.

Department: Public Works

Date: 09/03/2014

## G. Reviews

### Finance

Reviewed by: Daniel Driggers

Date: 9/5/14

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

### Legal

Reviewed by: Elizabeth McLean

Date: 9/5/14

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: Policy decision left to Council's discretion.

### Administration

Reviewed by: Sparty Hammett

Date: 9/5/14

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

STATE OF SOUTH CAROLINA  
COUNTY COUNCIL FOR RICHLAND COUNTY  
ORDINANCE NO. \_\_\_\_-14HR

AN ORDINANCE AMENDING THE RICHLAND COUNTY CODE OF ORDINANCES; CHAPTER 17, MOTOR VEHICLES AND TRAFFIC; ARTICLE II, GENERAL TRAFFIC AND PARKING REGULATIONS; SECTION 17-9, THROUGH TRUCK TRAFFIC PROHIBITED; SUBSECTION (A); SO AS TO PROHIBIT THROUGH TRUCK TRAFFIC ON LONGREEN PARKWAY IN RICHLAND COUNTY, SOUTH CAROLINA.

Pursuant to the authority granted by the Constitution of the State of South Carolina and the General Assembly of the State of South Carolina, BE IT ENACTED BY THE COUNTY COUNCIL FOR RICHLAND COUNTY:

SECTION I. The Richland County Code of Ordinances; Chapter 17, Motor Vehicles and Traffic; Article II. General Traffic and Parking Regulations; Section 17-9, Through Truck Traffic Prohibited; Subsection (a); is hereby amended to read as follows:

**Section 17-9. Through truck traffic prohibited.**

(a) All through truck traffic is prohibited on the following roads in Richland County, South Carolina:

- (1) Sparkleberry Lane;
- (2) Congress Road between Leesburg Road and Garners Ferry Road;
- (3) Bynum Road;
- (4) Summit Parkway;
- (5) Valhalla Drive;
- (6) Olympia Avenue between Heyward Street and Bluff Road;
- (7) Bakersfield Road between Dutch Square Boulevard and Morninghill Drive;
- (8) N. Donar Drive; ~~and~~
- (9) Prima Drive; ~~and~~
- (10) Longreen Parkway.

SECTION II. Severability. If any section, subsection, or clause of this Ordinance shall be held by a court of competent jurisdiction to be unconstitutional or otherwise invalid, such finding shall not affect the validity of the remaining sections, subsections, and clauses of this Ordinance.



SECTION III. Conflicting Ordinances Repealed. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION IV. Effective Date. This Ordinance shall be enforced from and after \_\_\_\_\_, 2014.

RICHLAND COUNTY COUNCIL

BY: \_\_\_\_\_  
Norman Jackson, Chair

ATTEST this the \_\_\_\_ day of  
\_\_\_\_\_, 2014

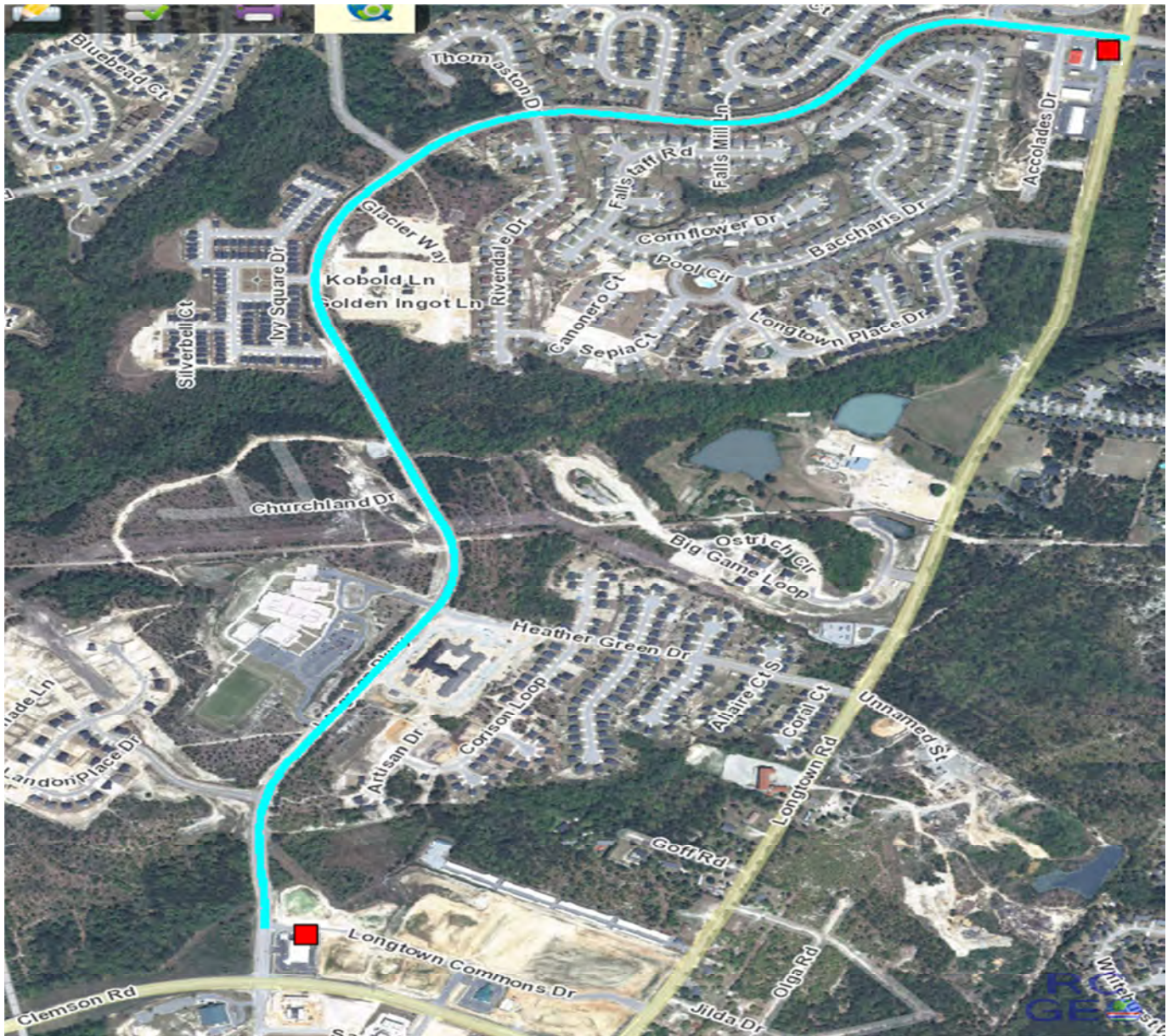
\_\_\_\_\_  
S. Monique McDaniels  
Clerk of Council

RICHLAND COUNTY ATTORNEY'S OFFICE

\_\_\_\_\_  
Approved As To LEGAL Form Only  
No Opinion Rendered As To Content

First Reading:  
Public Hearing:  
Second Reading:  
Third Reading:

Map of Longreen Rd. and location of the 2 “Through Truck Prohibited Traffic” signs



**Please note:** Longreen Rd. is highlighted in blue in the map above. The red boxes indicate the location of the “Through Truck Prohibited Traffic” sign in the map above.

# Richland County Council Request of Action

## **Subject**

Public Works - Approval of Maintenance Contract [**PAGES 111-122**]

## **Notes**

September 23, 2014 - The Committee recommended that Council approve the award of the Stormwater Division's maintenance contract to NaturChem, Inc. in the amount of \$137,079.98.

# Richland County Council Request of Action

**Subject:** Public Works - Approval of Maintenance Contract

**A. Purpose**

County Council is requested to approve a maintenance contract with NaturChem, Inc. in the amount of \$137,079.98 to maintain the county’s detention ponds, water quality units and curb screens. NaturChem, Inc. will also perform ditch bank spraying and any additional maintenance/repair activities as needed.

**B. Background / Discussion**

The Stormwater Division (Division) of the Public Works Department maintains 45 detention ponds, 18 water quality units and 59 curb screens (see Appendix 2). Additionally, the Division sprays 19.08 miles of ditch banks to control woody brush and performs routine maintenance activities each year. The aforementioned activities ensure our compliance with the National Pollutant Discharge Elimination System (NPDES) and the Municipal Separate Storm Sewer System (MS4) Permit, which was implemented by the South Carolina Department of Health and Environmental Control (SCDHEC) to prevent flooding and to improve water quality in County water resources (see Scope of Services in Appendix 1). Maintenance activities are conducted at each facility biannually, at a minimum, which has reduced the number of complaints and concerns from citizens. NaturChem, Inc. was previously contracted to perform the maintenance services; however, their contract expired on June 30, 2014.

The advertisement (RC-022-P-0809) for the maintenance contract was posted by the Office of Procurement and Contracting. Two companies responded to the advertisement:

NaturChem, Inc.	\$137,079.98
Sage Right of Way Management, Inc.	\$108,745.00

Sage Right of Way Management, Inc. did not provide pricing for some of the requested maintenance services, as called for in the specifications. As a result, NaturChem, Inc., located in Lexington, SC, was the responder that best met the specifications and requirements of the bid request, and was the most responsible and responsive bidder per the County’s Procurement Ordinance. The maintenance activities outlined in this contract are required components of our Municipal Separate Storm Sewer System (MS4) Permit, and will support our efforts to enhance our public service and infrastructure maintenance activities throughout the County.

This maintenance contract is a 1 year contract which is renewable, annually, up to 4 consecutive years (total of 5 years) if desired by the Division. The Division is requesting that County Council award the maintenance contract to NaturChem, Inc. in the amount of \$137,079.98.

**C. Legislative / Chronological History**

This is a staff initiated request. Therefore, there is no legislative history associated with the request.

**D. Financial Impact**

The \$137,079.98 requested funds for these activities are currently available in the FY2015 Stormwater Division budget. No new funds are needed.

**E. Alternatives**

1. Approve the request to award the maintenance contract to NaturChem, Inc. in the amount of \$137,079.98.
2. Do not approve the request to award the maintenance contract to NaturChem, Inc. in the amount of \$137,079.98.

**F. Recommendation**

It is recommended that Council approve the request to award the maintenance contract to NaturChem, Inc. in the amount of \$137,079.98.

Recommended by: Ismail Ozbek

Department: Public Works

Date: September 3, 2014

**G. Reviews**

(Please replace the appropriate box with a ✓ and then support your recommendation in the Comments section before routing on. Thank you!)

Please be specific in your recommendation. While “Council Discretion” may be appropriate at times, it is recommended that Staff provide Council with a professional recommendation of approval or denial, and justification for that recommendation, as often as possible.

**Finance**

Reviewed by: Daniel Driggers

Date: 9/5/14

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

Recommendation based on availability of funding not on review on contract.

**Procurement**

Reviewed by: Cheryl Patrick

Date: 9/5/14

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

Procurement agrees based on the bid evaluation that NaturChem meets the requirements of the solicitation’s specifications.

**Legal**

Reviewed by: Elizabeth McLean

Date: 9/8/14

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: Whether to proceed with the vendor is a policy decision left to Council’s discretion. Legal offers no opinion as to any potential contract with the vendor, as none was provided.

**Administration**

Reviewed by: Sparty Hammett

✓ Recommend Council approval

Comments regarding recommendation:

Date: 9/9/14

Recommend Council denial

# Appendix 1

## **SCOPE OF SERVICE**

### **PURPOSE**

The purpose of this Request for Proposal (RFP) is to solicit sealed proposals for the maintenance/repair of Richland County Detention Ponds, Curb screen maintenance, Water Quality unit maintenance and Ditch maintenance. Our goal is to properly maintain and repair our detention ponds to allow retaining larger flows and thus reduce the peak runoff rates downstream and to assist in providing necessary storage volumes during larger storm events and removing certain pollutants. To mitigate the increase risk of flooding downstream, increase instability of downstream channels that may lead to aesthetic and nuisance problems; clear the cause of unpleasant odors, nuisance insects, and algae blooms; clearing of generally unsightly and unkempt area

### **GENERAL REQUIREMENTS**

Offeror must:

Have a good understanding of the routine and non-routine maintenance/repair activities to be employed; an understanding of the equipment and materials needed for maintenance and repair; the ability to provide routine and non-routine maintenance, inspections and repairs; have adequate resources for both types of maintenance/repair activities.

Must be able to properly maintain/repair ponds, Curb screen maintenance, Water Quality unit maintenance and Ditch maintenance allowing for decrease the risk of flooding downstream and decrease the instability of downstream channels. The contractor may have to mow and provide other methods of weed control; clear clogged inlets of trash, debris, and sediment accumulation; and must be able to identify and mitigate inadequate access to allow routine maintenance activities.

### **ROUTINE MAINTENANCE**

Routine maintenance/repair includes at minimum the following:

**Inspections:** Periodic scheduled inspections with a specified checklist, and inspections after major rainfall events, to check for obstructions/damage & to remove debris/trash.

**Vegetation management:** Mowing on a regular basis to prevent erosion or aesthetic problems; limit the use of fertilizers and pesticides in and around ponds.

**Trash, debris and litter removal:** Removal of any trash, etc causing any obstructions at the inlet, outlet orifice or trash rack and especially after runoff producing rainfall event. General pickup of trash in and around pond

**Mechanical equipment check:** Inspection of any valves, pumps, fence gates, locks or mechanical components during maintenance and notify the County for appropriate replacement/repair.



**Structural Component Check:** Maintenance of the outlet works, inlet, orifice, trash rack, pilot channel on a regular basis.

## **NON – ROUTINE MAINTENANCE**

Non – Routine maintenance includes at a minimum the following:

**Bank erosion/stabilization:** It is critical to keep effective ground cover on all vegetated areas in order to see the benefits of proper infiltration of runoff, and effective filtering of pollutants. All areas not vegetated should be re-vegetated and stabilized immediately.

Grass should be mowed at a frequency where 9" to 12" if height can be maintained for adequate erosion protection. Excessive bank erosion may result in bank failures.

**Sediment removal:** On instructions from the County the Contractor must insure accumulated sediment should be removed from the bottom of the outlet structure and the pond depths checked at several points. If the depth of the accumulated sediment is greater than 25% of the original design depth, sediment should be removed. Sediment build up can minimize the effect of the pilot channel and the outfall.

**Structural Repair/Replacement:** Identify the outlet structure or other structural components like the pilot channel or trash rack that may need repair or replacement.

## **MANDATORY MAINTENANCE AND REPAIR REQUIREMENTS**

The mandatory maintenance and repair requirements for this project are detailed in an excel file that's a part of this solicitation as attachment (A) "Ponds for Maintenance 2014" which provides the following details:

- a. Name of the Pond
- b. Map Grid
- c. WMU
- d. Land Use
- e. Pond Type
- f. Size in Acres
- g. Pond Type
- h. Number of Parcels
- i. TMS (Tax Map Number)
- j. Maintenance
- k. Ownership
- l. Deeds – Date recorded
- m. Deed Book/Page
- n. Comments
- o. Locations of Access

There are Twenty on (45) identified ponds that the 2014 Detention Ponds that require maintenance and repairs at a minimum twice a year.

There are (59) Storm Drain curb screens that require maintenance and repair at a minimum twice a year.

There are (18) Richland County Water Quality Units that require maintenance and repair at a minimum twice a year.

There are approximately 19.08 miles of ditches averaging 15 feet wide that require maintenance and repair at a minimum twice a year.

## **DEFINITIONS**

**Wet detention pond:** A pond designed to have a remaining permanent pool of water after a storm event. (Amenity Pond)

**Dry detention pond:** A pond designed to not have a significant pool of water remaining after a storm event.

**Ditch:** A narrow channel dug in the ground, typically used for drainage alongside a road or the edge of a field.

**Regional Pond:** A pond designed to capture storm water runoff from a larger, regional area.

**Water Quality Pond:** A detention pond with an orifice sized to allow time for settling and filtering of pollutants before the runoff is discharged from the pond.

**Tributary drainage area:** The total land area that drains to the pond.

**Impervious area:** A solid surface that does not allow rain to be absorbed into the soil.

**Storm water runoff:** Runoff that occurs as a result of a rain or storm event hitting an impervious surface and running off.

**Inlet:** The point where the storm water enters the pond.

**Pilot Channel:** A channel that efficiently conveys storm water from the inlet to the outlet structure.

**Outlet:** A Structure that controls the rate of release from the pond and the water depth and storage volume in the pond.

**Orifice:** A controlled opening on the outlet structure through which storm water discharged from the pond.

**Trash Rack:** A structural feature of the outlet that filters storm water by trapping debris before runoff is discharged (Selected Ponds)

**Erosion Protection:** Stabilizing materials used to protect natural ground from erosion.

**Miscellaneous Call Outs (Emergency Call Outs):** Conveyance feature of a detention pond to discharge excess storm water flows to maintain the integrity of the pond structure during substantial runoff events.

**Easement:** A set-aside area with various restrictions to provide open access for inspection or repair of drainage feature.

## Appendix 2

Richland County Maintained Ponds - Updated March 10, 2014											
Subdivision/Location	Map Grid	Waters	LandUse	Size in Acres	Pond Type	Number of Pa	TMS	Maintenance	Ownership	Deeds - date recorded	
1 Ashley Ridge - Phase 1	44A2	502	Residential	4.1	Detention	Single	R20302-02-48	Richland County	Richland County	7/23/2008	
2 Briarcliffe Estates - Phase 3C	56C3	301	Residential	3.3	Detention	Single	R26005-15-38	Richland County	Richland County	10/13/1992	
3 Brickside Village	44B5	502	Residential	0.53	Detention	Single	R20111-05-45	Richland County	Richland County	2/27/2007	
4 Brookhaven - Common Area (1) - (Drainage Phase 1)	33F1	502	Residential	0.45	Detention	Single	R17500-03-67	Richland County	RC Conservation Commission	3/31/2010	
5 Brookhaven - Common Area (2) - (Drainage Phase 1)	33F2	502	Residential	0.3	Detention	Single	R17500-03-67	Richland County	RC Conservation Commission	3/31/2010	
6 Brookhaven - Phase 6 (1)	33F2	502	Residential	0.15	Detention	Single	R17500-03-66	Richland County	RC Conservation Commission	3/31/2010	
7 Brookhaven - Phase 6 (2)	33F2	502	Residential	0.25	Detention	Single	R17500-03-67	Richland County	RC Conservation Commission	3/31/2010	
8 Brookhaven - Phase 6 (3)	33F2	502	Residential	0.15	Detention	Single	R17500-03-66	Richland County	RC Conservation Commission	3/31/2010	
9 Cedar Glen - Phase 2	46C3	202	Residential	0.75	Detention	Single	R19712-10-34	Richland County	Private	9/19/2006	
10 Cherokee Ride s/d	54A3	301	Residential	0.35	Detention	Single	R23613-04-01	Richland County	Richland County	8/29/2006	
11 Colony Park North Crossing - Phase 3 (1)	44F4	301	Residential	0.57	Detention	Single	R23011-03-08	Richland County	Richland County	12/31/1992	
12 Colony Park North Crossing - Phase 3 (2)	44F4	301	Residential	0.34	Detention	Multiple	R23011-02-19	Richland County	Richland County	12/31/1992	
13 Flora Springs Park s/d	45A2	202	Residential	1.3	Detention	Single	R20004-01-22	Richland County	Richland County	8/29/2006	
14 Gateway Corners Park	34E3	502	Light Industrial	1	Detention	Single	R17200-06-02	Richland County	Richland County	7/10/2004	
15 Gills Creek EMS	36F3	202	Commercial	0	Detention	Single	R16711-05-12	Richland County	Richland County	N/A - County property	
16 Harrington Court S/D	45D1	502	Residential	0.8	Detention	Single	R22902-01-86	Richland County	Private		
17 Jackson Creek Fire & EMS Station	45B4	202	Commercial	0	Detention	Single	R19908-04-26	Richland County	Richland County	N/A - County property	
18 Lee Road Commercial Area	44C2	301	Commercial	1.65	Retention	Multiple	R20310-05-06	Richland County	Forfeited Land Commission	N/A	
19 Myers Creek - Phase 1	49F1	202	Residential	-4.34	Detention	Single	R21910-04-01	Richland County	Private		
20 Newland Road	57C4	301	Light Industrial	2.89	Detention	Single	R25600-03-16	Richland County	Richland County	10/29/2002	
21 North Crossing	44F4	301	Residential	0.51	Detention	Single	R23010-10-22	Richland County	Richland County	1/1/1998	
22 Oakleaf Rd	35F5	202	Residential	0.83	Check	Single	R16811-06-07	Richland County	Private		
23 Olde Field at Greenhill Parish - Phase 2	56D5	301	Residential	1.1	Detention	Single	R25816-06-29	Richland County	Richland County	3/11/2008	
24 Oxford Commons - Phase 2B	48E4	202	Residential	1.3	Detention	Single	R22001-09-21	Richland County	Richland County	12/22/1999	
25 Palmerston North - Phase 2	08F3	502	Residential	1.48	Detention	Single	R04301-02-15	Richland County	Richland County	2/10/1997	
26 Richland County Public Works Compound	34D3	502	Light Industrial	0	Retention	Single	R14500-03-03	Richland County	Richland County	N/A - County property	
27 Robin Hood Acres (1)	55C5	301	Residential	1	Detention	Multiple	R26111-01-04	Richland County	Richland County	1/19/1999	
28 Robin Hood Acres (2)	55C5	301	Residential	1.7	Detention	Multiple	R26106-07-19	Richland County	Richland County	4/6/1999	
29 Salters S/D	61D2	202	Residential	0.4	Detention	Single	R27800-03-78	Richland County	Richland County	5/5/2005	
30 Sparkleberry Crossing	57B3	301	Commercial	1.2	Detention	Single	R25705-07-30	Richland County	Richland County	12/2/2002	
31 Surrey Place - Phase 1	48F5	202	Residential	1.2	Detention	Single	R21912-07-01	Richland County	Richland County	1/12/1999	
32 Timbervale - Phase 1	44B4	502	Residential	0.25	Detention	Single	R20207-06-06	Richland County	Richland County	9/23/1993	
33 Twin Eagles - Phase 1	34C3	502	Residential	0.5	Detention	Single	R14500-02-37	Richland County	Richland County	4/17/2000	
34 Twin Eagles - Phase 1A	34C3	502	Residential	0.2	Detention	Single	R14514-03-01	Richland County	Private		
35 Twin Eagles - Phase 2C	34C3	502	Residential	1.1	Detention	Single	R14515-01-19	Richland County	Private		
36 Twin Eagles - Phase 4	34C3	502	Residential	0.75	Detention	Single	R14514-01-25	Richland County	Private		
37 Village at Sandhills - Forum Dr (1)	56A5	301	Commercial	2.11	Detention	Single	R22900-02-26	Richland County	Richland County	11/28/2006	
38 Village at Sandhills - Forum Dr (2)	56A5	301	Commercial	2	Detention	Single	R22900-02-26	Richland County	Richland County	11/28/2006	
39 Vision Court	09F2	502	Commercial	1	Detention	Single	R04101-01-07	Richland County	Richland County	10/3/2005	
40 Willow Lake - Phase 4	32E4	301	Residential	0.1	Detention	Single	R17705-03-21	Richland County	Richland County	3/31/2006	
41 Woodlands Village (1)	45F2	301	Residential	0.67	Detention	Single	R22812-01-07	Richland County	Richland County	1/28/1995	
42 Woodlands Village (2)	45F2	301	Residential	0.3	Detention	Single	R22812-01-07	Richland County	Richland County	1/28/1995	
43 Richland County PW Bio Retention Pond	34D2	502	Commercial		Retention	Single		Richland County	Richland County		
44 Owens Field Airport Bio Retention Pond	37A4	202	Commercial		Retention	Single		Richland County	Richland County		
45 156 Fore Avenue (Royal Pines Estates)	57A1	202	Residential		Detention	Single	R22914-06-15	Richland County	Richland County		



Deed book/ Page	Comments	Location of Access
R1448/3360	Deeded July, 2008	Behind 110 and 112 Lee Ridge Drive
D1110/277		Next to 128 Nature Trail, behind Westridge Rd
R1286/165		End of western cul-de-sac of Yellow Flag Court
R1596/1107	Part of larger parcel, not split out, parcel now owned by Conservation Commission	Behind 187 Cogburn Road
R1596/1107	Part of larger parcel, not split out, parcel now owned by Conservation Commission	Behind 28 Warwick Ct
R1596/1107	located on large common parcel, parcel was transferred to County Conservation Commission	Pond located at the end of Buckman Court
R1596/1107	no identified outlet, may overflow into drainage area, parcel now owned by Conservation Commission	Located on Cogburn Rd, behind property with the address 30 Bronston Court
R1596/1107	located on large common parcel, parcel was transferred to County Conservation Commission	Pond located at the end of Cahill Court
Easement only	Easement for maintenance - Book 1231-905/2006085176	Located behind houses 211-231 Philmont Dr, access is between 231 and 233
R1222/3446	Pond is across the road from s/d entrance	NE Miles Road at intersection of Cherokee Ridge Drive
D1126/790		Next to 13 Colony Park Circle
D1126/790	Covers two parcels: 2nd is TMS: R23010-10-21	Next to 512 North Crossing Drive
R1222/3459		217 Flora Springs Circle
R953/3150		Behind 21 Gateway Corners Park (access through parking lot)
County owned facility	Richland County owned facility	5645 Old Forest Drive - located by Storage Warehouses
	Maintenance agreement	Behind 103 Lockleven Drive
County owned facility	Check boundary, location not certain	9213 Two Notch Road
N/A	Portion of Pond is on TMS R20300-02-35, land is not deeded, but RC assumes responsibility	Located off of Rice Meadow Way
	Maintenance agreement	Across from 1110 Rabbit Run, behind cul-de-sac of New Stock Ct
R718/2120	Mixed use of Commercial and Industrial along road, no subdivision name	End of cul-de-sac on Newland Road
D1370/722		Next to 220 North Crossing Drive
	On lot with Apartment Complex, drainage from lot and neighboring subdivisions	Across from 3739 Oakleaf Road
R1410/8		End of eastern cul-de-sac next to 385 Hay Hill Court
R370/2209		End of Southdown Drive at Montadale Drive
D1364/428		Bronlow Way
County owned facility		400 Powell Road
R0271/2605 & R0271/2610	Covers two parcels: 2nd is TMS: R26111-01-05	Next to 204 Archer Avenue
R295/444 & R295/447	Covers two parcels: 2nd is TMS: R26106-07-20	Intersection of Bowman Ave and Baron Rd
R1050/18		Corner of Congaree Rd and Salters Lane
R709/3265		Sparkleberry Crossing Road
R0269/2880		Corner of Bitternut Drive and Turning Leaf Drive
D1162/194	Check boundary, pond is overgrown on aerial	Next to 108 Salusbury Ln
R0401/948		Corner of Powell Road and Twin Eagles Drive
		Behind 221 Twin Eagles Drive
		Behind 429 Twin Eagles Drive
	Maintenance agreement	Behind 332 Twin Eagles Drive
R1255/ 3156	Single parcel / 2 ponds - deed info from assessor website/ Dec 2011	Off of Forum Dr, south of the Home Depot
R1255/ 3156	Single parcel / 2 ponds - deed info from assessor website/ Dec 2011	Off of Forum Dr, south of the Home Depot
R1104/3555		North side of Vision Court
R1161/1079		Behind 220 Turkey Oak Court
D1240/48	Two individual ponds in one common area	Behind 208 & 212 Woodlands Village Drive
D1240/48	Two individual ponds in one common area	Behind cul-de-sac of Woodlands Village Court
		Lot 16 in Royal Pines Estates on Fore Avenue off Two Notch Road

# Richland County Council Request of Action

## **Subject**

A Resolution in support of the issuance by the South Carolina Jobs-Economic Development Authority , **[PAGES 123-127]**

## **Notes**

September 23, 2014 - The Committee recommended that Council approve the Resolution in support of the issuance of the Bonds not to exceed \$20,000,000 by JEDA for the benefit of Palmetto Health as required by the Enabling Act and hold a joint public hearing with JEDA in connection with the Bonds.

## Richland County Council Request of Action

**Subject:** Palmetto Health JEDA Bond Issuance

### **A. Purpose**

County Council is requested to hold a joint public hearing with the South Carolina Jobs-Economic Development Authority (“JEDA”) in connection with JEDA’s issuance of not exceeding \$20,000,000 Hospital Refunding Revenue Bonds, in one or more series (the “Bonds”), to benefit Palmetto Health.

County Council is also requested to adopt a resolution supporting the bond issuance as required by Title 41, Chapter 43 of the Code of Laws of South Carolina 1976, as amended (the “Enabling Act”).

### **B. Background / Discussion**

The Enabling Act authorizes JEDA to utilize any of its program funds to establish loan programs to reduce the cost of capital to business enterprises meeting the eligibility requirements of Section 41-43-150 and for other purposes described in Section 41-43-160 thereof, and thus provide maximum opportunities for the creation and retention of jobs and improvement of the standard of living of the citizens of the state of South Carolina. The Enabling Act further provides that JEDA may issue bonds upon receipt of a certified resolution by the county in which the project will be located supporting the project and evidence of a public hearing held not less than fifteen days after publication of notice in a newspaper of general circulation in the county in which the project is or will be located.

Palmetto Health is a nonprofit corporation (the “Corporation”) which leases and operates Palmetto Health Richland Memorial Hospital, Palmetto Health Baptist Medical Center - Columbia and Palmetto Health Baptist Parkridge, all of which are located in Richland County as unincorporated divisions of the Corporation. Richland County is referred to as the “County.” The Corporation also employs practicing physicians and owns or operates numerous other facilities offering preventive, ambulatory, specialty, home care, secondary, tertiary, and hospice services. The Corporation serves approximately 825,000 residents in and around the County.

The Corporation has requested that JEDA issue its economic development revenue bonds in the aggregate principal amount of not exceeding \$20,000,000 and to lend the proceeds of the sale of such bonds to the Corporation to:

1. Refund a portion of the \$126,895,000 South Carolina Jobs-Economic Development Authority Hospital Refunding and Improvement Revenue Bonds (Palmetto Health), Series 2009 (the “Prior Bonds”) by JEDA to refinance assets of the Corporation located in the County.
2. Fund debt service reserve funds if necessary or advisable;
3. Pay fees and expenses of issuing the Bonds and refunding the Prior Bonds.

The Corporation anticipates that the assistance of JEDA through the issuance of the Bonds and the loan of the proceeds thereof to the Corporation for such purposes will result in the direct or



indirect maintenance of permanent employment in the County and adjacent areas for approximately 8,322 people.

A draft Resolution in support of the issuance of the Bonds is submitted with this request for action as Appendix I.

**C. Legislative / Chronological History**

This is a request initiated by the Corporation; therefore, there is no legislative history.

**D. Financial Impact**

No funds from the County are requested. There will be no pledge of the credit of the County, JEDA or any other governmental entity with respect to the Bonds.

**E. Alternatives**

1. Approve the request to support the County’s issuance of the Bonds by JEDA for the benefit of Palmetto Health as required by the Enabling Act and hold a joint public hearing with JEDA in connection with the Bonds.

2. Do not approve the request to support the County’s issuance of the Bonds by JEDA for the benefit of Palmetto Health as required by the Enabling Act and do not hold a joint public hearing with JEDA in connection with the Bonds.

**F. Recommendation**

It is recommended that County Council support the issuance of the Bonds by JEDA for the benefit of Palmetto Health as required by the Enabling Act and hold a joint public hearing with JEDA in connection with the Bonds.

Recommended by: David Kates, Chapman and Cutler LLP

Title: Bond Counsel

Date: 9/10/14

**G. Reviews**

**Finance**

Reviewed by: Daniel Driggers

Date: 9/11/14

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

**Legal**

Reviewed by: Elizabeth McLean

Date: 9/11/14

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: Policy decision left to Council’s discretion.

**Administration**

Reviewed by: Tony McDonald

Date: 9/16/14

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: Approval of this request does not obligate the County in any way financially. As indicated above, there is no pledge of the County’s credit to support the debt.

**RESOLUTION**

**A RESOLUTION IN SUPPORT OF THE ISSUANCE BY THE SOUTH CAROLINA JOBS-ECONOMIC DEVELOPMENT AUTHORITY OF ITS NOT TO EXCEED \$20,000,000 HOSPITAL REFUNDING REVENUE BONDS, TO BE ISSUED IN ONE OR MORE SERIES, PURSUANT TO THE PROVISIONS OF TITLE 41, CHAPTER 43, OF THE CODE OF LAWS OF SOUTH CAROLINA 1976, AS AMENDED.**

**WHEREAS**, the South Carolina Jobs-Economic Development Authority (the “Authority”) is authorized and empowered under and pursuant to the provisions of Title 41, Chapter 43, of the Code of Laws of South Carolina 1976, as amended (the “Act”), to utilize any of its program funds to establish loan programs for the purpose of reducing the cost of capital to business enterprises which meet the eligibility requirements of Section 41-43-150 of the Act and for other purposes described in Section 41-43-160 of the Act and thus provide maximum opportunities for the creation and retention of jobs and improvement of the standard of living of the citizens of the State of South Carolina; and

**WHEREAS**, the Authority is further authorized by Section 41-43-110 of the Act to issue revenue bonds payable by the Authority solely from a revenue producing source and secured by a pledge of said revenues in order to provide funds for any purpose authorized by the Act; and

**WHEREAS**, the Authority and Palmetto Health, a South Carolina nonprofit corporation (the “Corporation”), entered into an Inducement Agreement (the “Inducement Agreement”), pursuant to which and in order to implement the public purposes enumerated in the Act, and in furtherance thereof to comply with the undertakings of the Authority pursuant to the Inducement Agreement, the Authority proposes, subject to such approval of the State Budget and Control Board of South Carolina and Richland County, South Carolina (“Richland County”) as may be required by law, to issue not to exceed \$20,000,000 aggregate principal amount of its Hospital Refunding Revenue Bonds (Palmetto Health), in one or more series (the “Bonds”), under and pursuant to Section 41-43-110 of the Act (i) to refund a portion of the \$126,895,000 South Carolina Jobs-Economic Development Authority Hospital Refunding and Improvement Revenue Bonds (Palmetto Health), Series 2009 (the “Prior Bonds”), previously issued to finance or refinance the costs of the acquisition of land, buildings or other improvements thereon, machinery, equipment, office furnishings and other depreciable assets, constituting hospital facilities located in Richland County (the “Refunding”), (ii) to fund one or more debt service reserve funds, if deemed necessary or advisable by the Authority or the Corporation, and (iii) to pay fees and expenses incurred in connection with the acquisition, construction and financing thereof and the refunding of the Prior Bonds; and

**WHEREAS**, the Corporation is projecting that the assistance of the Authority by the issuance of the Bonds will result in the direct or indirect maintenance of permanent employment in Richland County and adjacent areas for approximately 8,322 people; and

**WHEREAS**, the County Council of Richland County (the “County Council”) and the Authority have on this date jointly held a public hearing, duly noticed by publication in a newspaper having general circulation in Richland County, not less than 15 days prior to the date hereof, at which all interested persons have been given a reasonable opportunity to express their views;

**NOW THEREFORE, BE IT RESOLVED** by the County Council of Richland County, South Carolina, as follows:

**SECTION 1.** As required by the Act, it is hereby found, determined and declared that (a) the Refunding will subserve the purposes of the Act; (b) the Refunding is anticipated to benefit the general public welfare of Richland County by providing services, employment, recreation or other public benefits not otherwise provided locally; (c) the Refunding will give rise to no pecuniary liability of Richland County or a charge against its general credit or taxing power; (d) the amount of bonds required to finance the Refunding is not to exceed \$20,000,000 (based on such information as provided by the Corporation); and (e) the documents to be delivered by the Corporation and the Authority with respect to the Bonds will provide, among other things, (i) for the amount necessary in each year to pay the principal of and interest on the Bonds, (ii) whether reserve funds of any nature will be established with respect to the retirement of the Bonds (and, if any such reserve funds are to be so established, the amount necessary to be paid each year into such funds), and (iii) that the Corporation shall maintain the facilities financed or refinanced with the proceeds of the Bonds and carry all proper insurance with respect thereto.

**SECTION 2.** The County Council supports the Authority in its determination to issue the Bonds to finance the Refunding.

**SECTION 3.** All orders and resolutions and parts thereof in conflict herewith are to the extent of such conflict hereby repealed, and this resolution shall take effect and be in full force from and after its adoption.

# Richland County Council Request of Action

## **Subject**

Renewal of Iron Mountain Contract for the County's Records Storage and Records Management Services [**PAGES 128-133**]

## **Notes**

September 23, 2014 - The Committee recommended that Council approve the renewal of a five-year contract with Iron Mountain, Inc. for the County's records storage and records management services.

## Richland County Council Request of Action

**Subject:** Renewal of Iron Mountain Contract for the County's Records Storage and Records Management Services

### **A. Purpose**

County Council is requested to approve the renewal of a five-year contract with Iron Mountain, Inc. for the County's records storage and records management services.

### **B. Background / Discussion**

Richland County stores its records with Iron Mountain, Inc. (Iron Mountain). Iron Mountain has provided off-site records storage and related services for the County since 2004. We renewed our contract with Iron Mountain in June 2009, and that contract expired on June 30, 2014. Since then, we have been proceeding on a month to month basis while we negotiated the terms of the contract renewal.

The County would pay a minimum estimated cost of \$230,858.98 to move all records to another facility and risk the potential of lost, mishandled or damaged vital, sensitive records from the Public Safety and Circuit Court entities currently storing records with Iron Mountain.

The Register of Deeds and Procurement Department have been involved in negotiations with Iron Mountain to reduce their current records storage fees. As a result, the County would reduce its fees by an estimated **\$30,000.00 annually**. The Register of Deeds strongly feels that this proposed continuation of the contract with Iron Mountain, which contains much lower negotiated rates, is in the best interests of, and is most advantageous to the County.

### **C. Legislative / Chronological History**

This is a staff-initiated request. Therefore, there is no legislative history.

### **D. Financial Impact**

The County is projected to reduce expenditures for off-site records storage and related services by an estimated **\$30,000 annually** under the new proposed Iron Mountain storage fees. The proposed pricing schedule for Iron Mountain will be fixed for the duration of the five-year contract, whereas the state contract could be renegotiated annually. Two areas where Iron Mountain's renegotiated contract differs from the state contract (Administrative Fee and Fuel Surcharges) add up to approximately \$792.00 annually. However, again, the County will realize an estimated cost savings of \$30,000.00 annually.

If the County were to remove their records from Iron Mountain, and place the records with another vendor, it is estimated that the County would have to pay a **minimum** of \$230,858.98. With this cost to move to another vendor, **at a minimum**, it would take the County almost 8 years to recoup that cost, assuming the current state contract prices remain in effect for all 8 years, which is unlikely.

The following chart shows the County's current Iron Mountain costs, the renegotiated Iron Mountain costs, the State contract costs, and the difference between the renegotiated Iron Mountain / State contract costs.

<b>Services</b>	<b>Current Iron Mountain Charges</b>	<b>Proposed Iron Mountain Charges</b>	<b>Current State Contract</b>	<b>Difference in Charges (Proposed IM – State)</b>
Monthly storage fees per cubic foot	\$0.19	\$0.15	\$0.15	\$0.00
Annual storage fees per cubic foot	\$2.28	\$1.80	\$1.80	\$0.00
New carton receiving & entry fees per cubic foot	\$1.59	\$0.50	\$0.50	\$0.00
Permanent removal fees per cubic foot	\$4.37	\$1.00	\$1.00	\$0.00
Pick-up/delivery fees - next day	\$15.98	\$12.50	\$12.50	\$0.00
Administrative Fee (Summary Billing) Per Month	\$0.00	\$25.12 (\$301.44 annually)	Current state contract does not address a Billing Fee so we don't know positively that there isn't one.	Unknown
Fuel Surcharges (Calculated monthly, based on price of diesel fuel)	\$0.00	Could vary each month - Currently we are not being billed a fuel surcharge. (Current surcharge cost impact would be \$491.00 annually)	No fuel surcharges imposed \$0.00	Could vary each month - Currently we are not being billed a fuel surcharge.
Removal Of Existing Records		Minimum \$230,858.98		

**E. Alternatives**

1. Approve the request to renew the contract with Iron Mountain, Inc. to ensure that County Offices have secure, off-site storage and related services for their records. Renegotiations by Procurement and the Register of Deeds Offices have yielded approximately \$30,000 annually in savings.
2. Do not approve the request to renew the contract with Iron Mountain, Inc. If this request is not approved, the County will have to assume the expense of moving 45,350.92 cubic feet of

records to a new off-site storage facility (estimated minimum cost of \$230,858.98). These funds are not identified in the FY15 budget.

**F. Recommendation**

It is recommended that Council approve the request to renew the Iron Mountain contract.

Recommended by: John Hopkins, Director

Department: Register of Deeds

Date: 09/04/14

**G. Reviews**

(Please replace the appropriate box with a ✓ and then support your recommendation in the Comments section before routing on. Thank you!)

Please be specific in your recommendation. While “Council Discretion” may be appropriate at times, it is recommended that Staff provide Council with a professional recommendation of approval or denial, and justification for that recommendation, as often as possible.

**Finance**

Reviewed by: Daniel Driggers

Date: 9/15/14

✓ Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

**Procurement**

Reviewed by: Cheryl Patrick

Date: 9/16/2014

✓ Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

**Legal**

Reviewed by: Elizabeth McLean

Date: 9/16/14

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: Policy decision left to Council’s discretion.

**Administration**

Reviewed by: Roxanne Ancheta

Date: September 16, 2014

✓ Recommend Council approval

Recommend Council denial

Comments regarding recommendation: It is recommended that Council approve the request to renew the contract with Iron Mountain, Inc. to ensure that County Offices have secure, off-site storage and related services for their records. This will also save the County a minimum of \$230,858.98 in the removal / transferal of existing records to a different vendor. Also, Procurement and Register of Deeds staff were able to negotiate an estimated \$30,000 annually (\$150,000) in savings for the five-year contract.

# Iron Mountain's Proposal

## Renewal Schedule A: PROGRAM PRICING SCHEDULE

### Records Management

#### Pricing for Core Services

STANDARD STORAGE AND SERVICES (see <a href="http://cic.ironmountain.com/records/glossary">http://cic.ironmountain.com/records/glossary</a> for service definitions)		
DESCRIPTION	EFFECTIVE PRICE	PER
■ Carton Storage	\$0.15	Cubic Foot
■ Receiving and Entering - Carton	\$0.50	Cubic Foot
■ Regular Retrieval - Carton	\$0.75	Cubic Foot
■ Regular Retrieval - File from Carton	\$1.50	File
■ Regular Refile - Carton	\$0.75	Cubic Foot
■ Regular Refile - File to Carton	\$1.50	File
■ Archival Destruction - Carton	\$1.50	CF plus Regular Retrieval Charge
■ Permanent Withdrawal - Carton	\$1.00	CF plus Regular Retrieval Charge
■ Permanent Withdrawal - File from Carton	\$2.30	File plus Regular Retrieval Charge
■ Next Day Delivery	\$12.50	Visit plus Handling Charge
■ Regular Pickup	\$12.50	Visit plus Handling Charge
■ Handling Charge	\$0.00	Cubic Foot

PREMIUM STORAGE AND SERVICES (see <a href="http://cic.ironmountain.com/records/glossary">http://cic.ironmountain.com/records/glossary</a> for service definitions)		
DESCRIPTION	EFFECTIVE PRICE	PER
■ Rush Retrieval - Carton	\$1.85	Cubic Foot
■ Rush Retrieval - File from Carton	\$3.20	File
■ Regular Interfile - Carton	\$4.95	Each
■ Half Day Delivery	\$25.00	Visit plus Handling Charge
■ Rush Delivery - Business Day	\$50.00	Visit plus Handling Charge
■ Rush Delivery - Weekends/Holidays/After Hours	\$100.00	Visit plus Handling Charge
■ Rush Pickup - Business Day	\$50.00	Visit plus Handling Charge
■ Archival Destruction - File from Carton	\$1.50	File plus Regular Retrieval Charge
■ Miscellaneous Services - Labor	\$36.40	Hour
■ Re-Boxing Charge	\$2.00	Labor plus New Carton Cost



OTHER PROGRAM FEES (see <a href="http://cic.ironmountain.com/records/glossary">http://cic.ironmountain.com/records/glossary</a> for service definitions)		
DESCRIPTION	EFFECTIVE PRICE	PER
■ Administrative Fee (Summary Billing)	\$25.12	Account ID per Month
■ Administrative Fee (Detailed Billing)	\$62.80	Account ID per Month
■ Fuel Surcharge		* Transportation Visit

\*A Fuel Surcharge is applied monthly based upon changes in the price of diesel fuel as published by the US Department of Energy. This charge is calculated monthly and included as a percentage of transportation related service charges. The current monthly Fuel Surcharge information can be found at <http://cic.ironmountain.com/FuelSurcharge>.

## Custom Pricing

CUSTOM STORAGE AND SERVICES (see <a href="http://cic.ironmountain.com/records/glossary">http://cic.ironmountain.com/records/glossary</a> for service definitions)		
DESCRIPTION	EFFECTIVE PRICE	PER
■ Individual Listing	\$0.30	File
■ Storage Minimum	\$152.00	Month
■ Minimum Service Order Charge	\$5.00	Order
■ Image on Demand - Imaging Minimum (includes first 50 images)	\$25.00	Order
■ Image on Demand - Digital Images Scanned (in excess of the first 50 images)	\$0.25	Image
■ Image on Demand - Hourly Labor	\$36.40	Hour
■ Image on Demand - Professional Services	\$250.00	Hour

Image on Demand is not available in all markets. If the customer's requirements differ from those described in "Image on Demand - Overview" within the glossary of the Customer Information Center (<http://cic.ironmountain.com/records/glossary>), then custom services are available and must be described in an agreed upon statement of work.

Additional Services beyond those listed in this Pricing Schedule are available. For service descriptions, please go to Additional Services at [cic.ironmountain.com/additional-services](http://cic.ironmountain.com/additional-services).

### Conclusion

Your records tell the story of your business and have operational, financial and legal value.

Yet they also represent risks, costs and management challenges. In addition to rising storage, labor and administrative expenses, today's changing legal climate brings liability — tough enforcement of new regulations adds a litigation-readiness focus to the complexity of records management.

As this proposal demonstrates, Iron Mountain has the expertise, the resources and the experience to solve RICHLAND COUNTY GOVERNMENT's unique challenges. Our professional, proven, cost-effective records management services have been tailored to address your specific needs.

Iron Mountain can provide you with:

- Responsive local service
- Proven technology
- Deep records management expertise
- Proactive account management
- National account capabilities
- Real estate and facilities resources
- Economies of scale
- Highly trained and dedicated professional staff

Customers choose Iron Mountain for one reason above all: value. This value extends beyond storage and management services; it rests with the confidence of knowing you have entrusted your records to the industry leader. Customers know Iron Mountain is committed to a long-term business relationship. Iron Mountain is here with answers for your records and information management needs today, and we will be here to help you with your challenges of tomorrow.

# Richland County Council Request of Action

## **Subject**

Changes to Teleworking and Alternative Work Schedules in Handbook as it Relates to Supervisory Personnel [**PAGES 134-144**]

## **Notes**

September 23, 2014 - The Committee recommended that Council approve the requested changes to the Richland County Employee Handbook as outlined in the agenda packet, to become effective January 1, 2015. Staff members that are appointed or hired by Council will have to submit a request for an alternative work schedule to Council for review and approval.

## Richland County Council Request of Action

**Subject:** Changes to Teleworking and Alternative Work Schedules in Handbook as it Relates to Supervisory Personnel

### A. Purpose

County Council is requested to approve the changes outlined below to pages 36 and 37 of the Richland County Employee Handbook regarding Teleworking and Alternative Work Schedules (AWS) for supervisory personnel, effective January 1, 2015.

### B. Background / Discussion

At the June 24, 2014 A&F Committee Meeting, the Committee considered revisions to the Employee Handbook as it relates to telecommuting and alternative work schedules for supervisory personnel. It is proposed that supervisory personnel (those individuals who supervise employees: Directors, Assistant Directors, Managers, Supervisors, etc.) be excluded from telecommuting / alternative work schedules *unless they supervise employees who telecommute / work alternative work schedules approved by Administration for legitimate business purposes*. An example of a “legitimate business purpose” is personified by the Facilities and Grounds division of Support Services. Custodians start work at 7:00am, and work until 3:30pm. By coming in at 7:00am, employees are able to begin basic duties (vacuum, clean bathrooms, trash removal, etc.) before employees and customers arrive. This provides for clean facilities before the start of each business day. Certain Roads and Drainage (Public Works) and Utilities employees are also excluded due to legitimate business purposes.

The Committee held the item until the July 22 meeting, and requested that an email from Andy Metts, Director of Utilities, be forwarded to the A&F Committee members, as it referenced the potential impact of these revisions to his operations. The email was forwarded to the A&F Committee on Thursday, June 26, and is attached here for your convenience.

Teleworking and AWS can only be initiated by the Department Director. It is recommended that Directors complete the “Teleworking / Alternative Work Schedule Request” form for those supervisory personnel currently telecommuting / working an alternative work schedule. Administration would then either disapprove the request, or would approve an exception for legitimate business purposes, as evidenced by the information provided on the form. Going forward, Department Directors must submit new requests for supervisory personnel for Teleworking / Alternative Work Schedules on the form provided to Administration.

Further, it is recommended that Council approve the proposed Employee Handbook revisions associated with this request.

The Human Resources Department has prepared changes to the Richland County Employee Handbook regarding Teleworking (page 36 of the Employee Handbook) and Alternative Work Schedules (page 37 of the Employee Handbook) as it relates to supervisory personnel.

The current County's Teleworking Policy, located on page 36 of the Richland County Employee Handbook, is as follows:

Teleworking:

Richland County recognizes the majority of County employees work at County office and facilities during designated work hours, generally 8:30 a.m. – 5:00 p.m. Monday through Friday. However, there may be times when it is beneficial to the County and the employee to have other options. Richland County recognizes that teleworking may be an alternative work arrangement in certain circumstances and encourages supervisors to give employees' teleworking proposals consideration when mutually beneficial to the County and the employee. However, no employee is entitled to this alternative work arrangement or to the continuation of such arrangement.

The proposed changes are as follows:

Teleworking:

Richland County recognizes the majority of County employees work at County office and facilities during designated work hours, generally 8:30 a.m. – 5:00 p.m., Monday through Friday. However, there may be times when it is beneficial to the County and the employee to have other schedule/work arrangement options. Supervisory Personnel (employees who work in positions that supervise other employees – generally titled Supervisor, Manager or Department Head) are excluded from teleworking, unless approved by Administration for a legitimate business purpose. Richland County ~~recognizes~~ supports teleworking ~~may be as~~ an alternative work arrangement ~~in certain circumstances~~ and encourages supervisors to give employees' teleworking proposals consideration when mutually beneficial to the County and the employee. What makes telework possible in some cases is the type of work done by the employee and the enabling technology and equipment that allow employees to take their offices with them virtually. However, no employee is entitled to this alternative work arrangement or to the continuation of such arrangement.

The current County's Alternative Work Schedules Policy, located on page 37 of the Richland County Employee Handbook, is as follows:

Alternative Work Schedules Policy

Departments that can operate more effectively utilizing an alternative work schedule may do so with written approval from HUMAN RESOURCES DEPARTMENT and the County Administrator. Such alternative work schedules may include:

Compressed work weeks – Involves assigning employees to work schedules that allow work to be completed in a fewer number of workdays, such as a four (4) day workweek. This is accomplished by lengthening each workday.

Flexible Hours – Offers employees a choice of arrival and departure times while still working the required number of hours each day.

Job Sharing – Allows the use of two (2) part-time employees to complete the duties and responsibilities of one (1) Regular, full-time position. This may be accomplished by having the employees work full days on different days of the week, or different portions of each work day. Employees who are job-sharing will be considered part-time employees and will not receive benefits.

The proposed changes are as follows:

#### Alternative Work Schedules Policy

~~Departments that can operate more effectively utilizing an alternative work schedule may do so with written approval from HUMAN RESOURCES DEPARTMENT and the County Administrator. Such alternative work schedules may include:~~ Alternative Work Schedules (AWS) allow departments to work with greater flexibility, to operate more effectively, to increase employee morale, and to reduce turnover.

Alternative Work Schedules (AWS) – AWS permit some employees to work different hours than normal County schedules (i.e. 8:30am to 5:00pm) for some jobs. This does not alter the normal work hours of the office, department, or County. AWS have the potential to enable departments to meet goals, while at the same time permitting more flexible schedules. If managed properly, AWS can also enhance productivity, permit employees time to attend to personal needs, and/or save commuting time and money.

AWS may include the following:

Compressed work weeks – Involves assigning employees to work schedules that allow work to be completed in a fewer number of workdays, such as a four (4)-day workweek. This process is accomplished by lengthening some or all of each workday -and possibly reducing the number of work days in a work week. This process does not change the total weekly work hours. Supervisory personnel are excluded from this process with the following exception: supervisors who directly supervise employees who work alternative work schedules approved by Administration for legitimate business purposes (i.e., certain Public Works (Roads and Drainage), Utilities, and Support Services employees). All other requests for AWS for supervisory personnel must be approved by Administration.

Variable/Flexible Hours – Offers employees a choice of arrival and departure times while still working the required number of hours each day. Involves assigning employees a different choice of arrival and departure times while still working the required number of hours each day. Supervisory personnel are excluded from this process with the following exception: supervisors who directly supervise employees who work alternative work schedules approved by Administration for legitimate business purposes (i.e., certain Public Works (Roads and Drainage), Utilities, and Support Services employees). All other requests for AWS for supervisory personnel must be approved by Administration.

Job Sharing – Allows the use of two (2) part-time employees to complete the duties and responsibilities of one (1) Regular, full-time position. This process may be accomplished by having the employees work full days on different days of the week, or different portions of each work day. Employees who are job-sharing will be considered part-time employees; they will work 25 hours or less per week and will not receive benefits. Supervisory personnel are excluded from this process, unless approved by Administration for a legitimate business purpose.

**C. Legislative / Chronological History**

This is a Staff initiated request which appeared on the June 24, 2014 A&F Committee agenda. These revisions are requested because some supervisory personnel who telework / have an AWS supervise personnel who do not telework / have an AWS.

**D. Financial Impact**

There is no financial impact associated with this request.

**E. Alternatives**

1. Approve the requested changes to the Richland County Employee Handbook as outlined above, to become effective January 1, 2015.
2. Do not approve the requested changes to the Richland County Employee Handbook as outlined above.
3. Modify the requested changes to the Richland County Employee Handbook.

**F. Recommendation**

It is recommended that Council approve the requested changes to the Richland County Employee Handbook as it relates to supervisory personnel to become effective January 1, 2015.

Recommended by: Roxanne Ancheta

Department: Administration

Date: June 12, 2014

**G. Reviews**

**Finance**

Reviewed by: Daniel Driggers

Date: 6/16/14

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

This is a policy decision for Council with no direct financial impact. Some of the indirect benefits are discussed by HR below. As a general rule, it may be more beneficial to the operational efficiency to have oversight authority at the department director level with some general guidelines.

**Human Resources**



Reviewed by: Dwight Hanna

Date: 6/18/14

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: Human Resources supports the position of Administration. The concerns of the Utilities Department relating to the proposed change were not discussed with the Human Resources Department (HRD). And HRD was not aware of the concerns until the matter came up during a Council Committee Meeting. Therefore, HRD cannot provide knowledgeable input on the specific concerns of the Utilities Department. HRD has a supervisor who has worked an AWS for several years and the process has been beneficial to HRD. HRD clearly recognizes there are challenges in implementing and maintaining a successful AWS and Telecommuting benefit for employers. Therefore, as stated above HRD will support the proposed policy change of Administration

The annual survey last year by the SHRM (Society for Human Resource Management) found a greater increase in the number of companies planning to offer telecommuting in 2014 than those offering just about any other new benefit. By one estimate, telecommuting has risen 79% between 2005 and 2012 and now makes up 2.6 percent of the American work force, or 3.2 million workers, according to statistics from the American Community Survey. That includes full-time employees who work from home for someone other than themselves at least half the time, according to Kate Lister, president of Global Workplace Analytics, and its research arm Telework Research Network.

There are many diverse opinions on telecommuting. Yahoo CEO Marissa Mayer published a memo banning telecommuting effective June 1, 2013. “Epic fail. Hypocrite. Idiotic. There were just a few of the criticisms flung at Yahoo’s CEO Ms. Mayer after news broke that she was banning telecommuting at the company.” (The New Yorker March 18, 2014) “Mayor Bloomberg, a billionaire form CEO, said on his weekly radio show Friday that he agree with Yahoo CEO Marissa Mayer that working from home is not productive. “I’ve always said, telecommuting is one of the dumber ideas I’ve ever hear.” said the media mogul mayor. (from Your News Your Opinion WOR710 – March 1, 2013) Nicholas Bloom, a professor of economics at Stanford University, tested some ideas about telecommuting. “At the end of the experiment, employer found that the home-based employers worked more than office workers – 9.5 percent longer – and were 13 percent more productive. They were also judged to be happier, as quitting rates were cut in half.” (from New York Times March 7, 2014)

There are many reported pros (i.e. employee appreciation, work efficiency, work & life balance, employee morale, reduced absences, ability to focus on complex projects, retention, recruitment, productivity) and cons (i.e. employee jealousy, inconsistent work ethics, customer service expectations, greater planning time, communications, difficulty scheduling meetings, employee morale, greater requests than can be accommodated, lack of accountability) for AWS and telecommuting. The HRD has a supervisor that has worked an AWS for several years. From a productivity and efficiency perspective it has worked out well. There were the normal challenges of getting the processes, access to information, and coordination with staff developed. But now it works effectively in HRD.

In summary, there are many pros and cons to telecommuting. In order to be successful, there must be a combination of the right business needs of the employer, employee, type of job, supervisor, processes, procedures, and corporate culture in place.

**Legal**

Reviewed by: Elizabeth McLean

Date: 6/17/14

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: Policy decision left to Council's discretion.

**Administration**

Reviewed by: Roxanne Ancheta

Date: June 18, 2014

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: It is recommended that Council approve the requested changes to the Richland County Employee Handbook. These revisions clarify telecommuting and alternative work schedules as it relates to supervisory personnel, as well as clean up language related to these items.



### Teleworking / Alternative Work Schedule Request

Employee's Name:	Job Title:
Department:	Division (If Applicable):
Position Description (High Level Description of Job Duties):	
Request	
<input type="checkbox"/> Teleworking Description: (Ex: Employee will telework M, W, F from 9am – 4:30pm)	
<input type="checkbox"/> Compressed Work Week Description: (Ex: Employee will work M – Th from 8am – 6pm)	
<input type="checkbox"/> Variable / Flex Hours Description:	
<input type="checkbox"/> Job Sharing Description:	
<input type="checkbox"/> Other – Please describe:	
Does the employee supervise anyone?* <input type="checkbox"/>	Department Director / Date:
Human Resources / Date: _____	
<input type="checkbox"/> Recommend Approval	<input type="checkbox"/> Recommend Denial (List Reason(s)):
Administration / Date: _____	
<input type="checkbox"/> Recommend Approval	<input type="checkbox"/> Recommend Denial (List Reason(s)):

*\*If an employee supervises personnel, an exception must be granted by Administration for legitimate business purposes.*

**From:** Sparty Hammett  
**Sent:** Thursday, June 26, 2014 12:08 PM  
**To:** Joyce Dickerson ([jdickerson@rcgov.us](mailto:jdickerson@rcgov.us)); Paul Livingston ([livingstonp@rcgov.us](mailto:livingstonp@rcgov.us)); Jim Manning ([ManningJim@rcgov.us](mailto:ManningJim@rcgov.us)); Kelvin Washington ([WashingtonK@rcgov.us](mailto:WashingtonK@rcgov.us)); Greg Pearce ([gpearce@rcgov.us](mailto:gpearce@rcgov.us))  
**Cc:** TONY MCDONALD ([MCDONALDT@rcgov.us](mailto:MCDONALDT@rcgov.us)); ROXANNE ANCHETA; Warren Harley ([HarleyW@rcgov.us](mailto:HarleyW@rcgov.us))  
**Subject:** FW: A&F Committee Item #7 - Alternate Work Schedule

A&F Committee Members,

As directed by the Committee, see the email below and attachment that was sent to Councilman Pearce regarding Mr. Metts' concern with the proposed changes regarding Alternative Work Schedules.

I would like to note that I discussed the proposed change with Mr. Metts on June 10<sup>th</sup> and told him to provide me justification to support his case for my review. This updated information had not been provided to me as indicated in his email below. In regard to Mr. Metts' email, clearly, Administration will not make a change to the Utilities schedules that will require additional staffing/costs. Please note that there is an exception in the recommended change for supervisors who work alternative schedules for legitimate business purposes.

### *Sparty Hammett*

Assistant County Administrator for Development Services  
[hammetts@rcgov.us](mailto:hammetts@rcgov.us)  
Richland County Government  
2020 Hampton St./PO Box 192  
Columbia SC 29202  
Phone: (803) 576-2041  
Fax: (803) 576-2137

**From:** ANDY METTS  
**Sent:** Wednesday, June 25, 2014 9:12 AM  
**To:** Sparty Hammett  
**Subject:** FW: A&F Committee Item #7 - Alternate Work Schedule

Sparty,

Below is the information that was provide to Councilman Pearce. I am working on an update to the previously provided information for your consideration. I should have this complete by COB Friday.

*Andy H. Metts* , Director  
Richland County Utilities  
Email: [mettsa@rcgov.us](mailto:mettsa@rcgov.us)  
Tel. 803-401-0050



**From:** ANDY METTS  
**Sent:** Monday, June 23, 2014 4:30 PM  
**To:** Gregory Pearce  
**Subject:** A&F Committee Item #7 - Alternate Work Schedule

Mr. Pearce,

Hope you are doing well.

Our staff in the Richland County Utilities Department has concern over the proposed changes to the RC employee handbook which alters the Alternative Work Schedule (AWS) section. The Utilities Department has operated on an alternative work schedule for approximately 16 years and have never received a complaint from the public about our schedule. The Utilities Department provides services that differ greatly from most County Administrative Departments. The provision of water and sewer service does not fall under a standard work schedule of 9:00 – 5:00 five days a week. These services are provided 24 hours a day 365 days a year. With the implementation of our AWS, we are able to keep our office open 50 hours per week compared to 37.5 if all our staff members worked a straight five day schedule. In addition, we have been successful in implementing an on-call schedule that provides adequate staff to respond to after hour emergencies as they occur. Any change to our current AWS will likely require additional personnel and operating funds to continue the level of service currently provided.

The proposed AWS changes excludes supervisory personnel from participating in an AWS. This wording would greatly affect our current operation. SC DHEC regulations require a licensed operator of proper grade be available as operators and technicians of lessor grade perform the daily functions of operating our water and sewer systems. The staggered work schedule of our staff allows us to meet the DHEC requirements. To exclude supervisors, our administration and engineering staff from working the AWS would jeopardize our ability to meet the DHEC requirements without additional personnel.

I have attached a document which was previously provided to Administration to justify our current AWS. As you review this document, you will note significant cost savings with our current AWS compared to a straight five day schedule. There are also moral and outside employment issues that would affect staff's ability to provide for their families if there is a change in our current AWS. We ask that you consider the information provided in the attached document as you discuss the proposed AWS changes. A simple modification to continue to allow supervisors and department administration staff members to participate in the AWS would resolve the issue.

Thanks for taking the time to review this information and with any help that you may be able to provide.

*Andy H. Metts* , Director  
Richland County Utilities  
Email: [mettsa@rcgov.us](mailto:mettsa@rcgov.us)  
Tel. 803-401-0050



# Richland County Council Request of Action

## **Subject**

An Ordinance Authorizing a lease to Untied Way of the Midlands for 1205.3± Square Feet of space at 2000 Hampton Street, 3rd Floor **[PAGES 145-156]**

## **Notes**

September 23, 2014 - The Committee recommended that Council approve the lease and ordinance as presented in the agenda packet.

First Reading:

Second Reading:

Third Reading:

Public Hearing:

## Richland County Council Request of Action

**Subject:** United Way of the Midlands – Temporary Use of Space at the Health Department for the Optometry Clinic

### **A. Purpose**

Council is requested to approve the lease agreement (and ordinance authorizing such lease) related to the United Way's temporary use of space for the optometry clinic on the 3<sup>rd</sup> floor of the Health Department.

### **B. Background / Discussion**

The 3<sup>rd</sup> floor of the Health Department is vacant except for the optometry clinic, which is currently utilizing approximately 1900 square feet. The optometry clinic operates through a partnership between United Way and the South Carolina Optometric Physicians Association. Licensed optometric physicians volunteer to provide free comprehensive eye care (eye and vision exams, prescriptions, eyeglasses) to adults in Richland County that are less than or equal to 200% of the federal poverty level, 18 years of age or older, and have no vision insurance. The clinic is open for services the 1st and 3rd Tuesday of each month from 12:00 p.m. – 5:00 p.m.

The newly approved Office of Small Business Opportunity (OSBO) will be located in this space that is currently occupied by the optometry clinic. Therefore, the optometry clinic must relocate.

Administration, Support Services, the Health Department, and the United Way of the Midlands have agreed to relocate the optometry clinic to another area on the 3<sup>rd</sup> floor of the Health Department. The current and proposed spaces for the optometry clinic are outlined in the attachment. The red area is the space currently in use; the navy blue is adjacent space that was available for use, although it has been left vacant and unused; and the proposed temporary space is indicated in orange. Staff has walked through the proposed area with the optometry clinic stake holders and management, and there are no concerns with the size, layout, or location of the proposed space. There are no modifications needed or requested for the selected space to work well for the optometry clinic.

The space will be provided free of charge to the optometry clinic, as it is now, up until such time as the County needs the space. Once the County needs the space, the clinic is responsible for relocating elsewhere.

The County will continue to pay for the utilities associated with this space, along with janitorial duties, as it does now. The United Way of the Midlands will pay for all other costs associated with the clinic. Therefore, this is a cost neutral proposal.

It is at this time that staff requests Council's approval of the attached lease, and the ordinance authorizing the lease.

**C. Legislative / Chronological History**

The optometry clinic has been housed on the 3<sup>rd</sup> floor of the Health Department for two (2) years.

As a result of the creation of the new OSBO, space is needed. The optometry clinic’s current location is the ideal spot for the OSBO. Therefore, this request was generated by staff.

**D. Financial Impact**

This is a cost neutral proposal.

**E. Alternatives**

1. Approve the ordinance and lease as presented.
2. Do not approve the ordinance and lease. The optometry clinic would be forced to relocate elsewhere.

**F. Recommendation**

It is recommended that Council approve the lease and ordinance as presented. The County currently has no need for the space, but when it is needed, the clinic must vacate. Also, this is a cost neutral proposal.

Recommended by: Roxanne Ancheta

Department: Administration

Date: 9-4-14

**G. Reviews**

**Finance**

Reviewed by: Daniel Driggers

Date: 9/9/14

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

Recommendation is based on ROA information that assessment supports that space is available and not needed, the request continues an existing agreement and requires no additional cost.

**Support Services**

Reviewed by: John Hixon

Date: 9/10/14

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: I have met with the Health Dept. Regional Administrator, United Way Executive Director, United Way Health Council Senior Director, Free Clinic Executive Director, Eye Care Clinic Director, and multiple other stake holders in the review and logistics for relocating the current eye clinic. All are in agreement that the new space will work well for the operation. This move will allow the County OSBO department to move into County owned and completely supported space that will promote excellent workflow and allow for potential growth beyond what Council has already considered.

**Legal**

Reviewed by: Elizabeth McLean

Date: 9/10/14

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: Policy decision left to Council's discretion.

**Administration**

Reviewed by: Roxanne Ancheta

Date: September 10, 2014

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: It is recommended that Council approve the attached lease and ordinance as presented. The relocation will benefit the OSBO, while causing no negative impacts to the optometry clinic.



STATE OF SOUTH CAROLINA  
COUNTY COUNCIL FOR RICHLAND COUNTY  
ORDINANCE NO. \_\_\_\_-14HR

AN ORDINANCE AUTHORIZING A LEASE TO UNITED WAY OF THE MIDLANDS FOR 1205.3± SQUARE FEET OF SPACE AT 2000 HAMPTON STREET, 3<sup>RD</sup> FLOOR.

Pursuant to the authority granted by the Constitution of the State of South Carolina and the General Assembly of the State of South Carolina, BE IT ENACTED BY RICHLAND COUNTY COUNCIL:

SECTION I. The County of Richland and its employees and agents are hereby authorized to lease 1205.3± sq. ft. of space on the 3<sup>rd</sup> Floor of 2000 Hampton Street to the United Way of the Midlands, as specifically described in the Lease Agreement, a copy of which is attached hereto and incorporated herein.

SECTION II. Severability. If any section, subsection, or clause of this ordinance shall be deemed unconstitutional or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

SECTION III. Conflicting Ordinances. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION IV. Effective Date. This ordinance shall be enforced from and after \_\_\_\_\_, 2014.

RICHLAND COUNTY COUNCIL

By: \_\_\_\_\_  
Norman Jackson, Chair

Attest this \_\_\_\_\_ day of  
\_\_\_\_\_, 2014.

\_\_\_\_\_  
S. Monique McDaniels  
Clerk of Council

RICHLAND COUNTY ATTORNEY'S OFFICE

\_\_\_\_\_  
Approved As To LEGAL Form Only

No Opinion Rendered As To Content

First Reading:  
Second Reading:  
Public Hearing:  
Third reading:

STATE OF SOUTH CAROLINA )  
 )  
COUNTY OF RICHLAND )

**LEASE AGREEMENT  
(2000 Hampton Street – 3<sup>rd</sup> Floor)**

This Lease Agreement entered into on this the \_\_\_\_\_ day of \_\_\_\_\_, 2014, is by and between United Way of the Midlands (hereinafter "Lessee"), and Richland County (hereinafter the "County").

WHEREAS, the County owns the property located at 2000 Hampton Street, Columbia, South Carolina, and is willing to lease approximately 1205.3± sq. ft. of such property to the Lessee for use as an eye clinic;

WHEREAS, the Lessee desires to lease property from the County for use as a free eye clinic it runs in conjunction with the South Carolina Optometric Physicians Association, which clinic serves qualifying low income citizens of Richland County; and

WHEREAS, the Lessee currently operates an eye clinic on County property; and

WHEREAS, the County now requires the Lessee to move to a different location; and

WHEREAS, the parties desire to execute a lease agreement setting out the parameters of the new arrangement;

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the undersigned parties agree as follows:

1. Leased Premises. The County hereby leases to Lessee, and Lessee hereby leases from the County, approximately 1205.3± square feet of space on the 3<sup>rd</sup> Floor of the building located at 2000 Hampton Street, Columbia, South Carolina, also known as the Richland County Health Department Building (the "Property") and as is further described in Exhibit A, attached hereto and incorporated herein.

2. Purpose of Lease. The Lessee shall use the property as a free eye clinic serving adults in Richland County that are less than or equal to 200% of the federal poverty level, 18 years of age or

older, and have no vision insurance.

3. Term. The term of this Agreement shall be for a period of one (1) year from the date of execution, unless otherwise terminated under the provisions provided below. This Lease Agreement shall automatically renew on the same terms and conditions as stated herein, for four (4) consecutive one (1) year terms, unless either party gives ninety (90) days written notice before the expiration of any term.

4. Rent/Consideration. The Lessee shall not be required to pay a rental fee to the County for lease of the Property. In lieu of a rental fee, consideration for this Lease Agreement shall be Lessee's continuance of the eye clinic under the terms specifically provided in paragraph 2, above, and as is elsewhere provided herein.

5. Transition from Current Space. Lessee agrees to move its entire business operation from the previous space to the Leased Premises no later than two (2) weeks after the execution of this Lease Agreement.

6. Termination, Breach and Non-Appropriations. Either party may terminate this Lease Agreement at any time with 90 days written notice to the other party. In the event of a breach by Lessee of any provision of the Lease Agreement, the County shall serve upon the Lessee a written notice specifying with particularity wherein such default or breach is alleged to exist and that the Lessee has fifteen (15) days to cure such breach or default after the serving of such notice on it. If the breach is not cured within the allotted time, the County may, at its option, terminate the Lease Agreement immediately without further obligations under the Lease Agreement.

7. Utilities and Maintenance. The County shall be responsible for the cost of all utilities on the property during the lease Term. The County shall also be responsible for maintaining the Property in a reasonably good condition during the Lease Term and providing daily routine janitorial services. Lessee shall be solely responsible for its equipment and personal

property.

8. Erection of Signs. The Lessee shall have the right to erect appropriate signs or markings designating and identifying its use of the Property; however, the location, number, size, and appropriateness of any signs or markings must receive prior approval from the County. The County agrees not to unreasonably withhold such approval.

9. Insurance/Indemnification. Lessee shall maintain a comprehensive liability policy sufficient to meet the coverage and limits set forth under the requirements of the South Carolina Tort Claims Act. Lessee's insurance policy shall specifically cover personal injury loss and claims, as well as property loss from theft, fire, and other natural disasters; the County shall not be responsible for any such damages or loss.

Lessee agrees to indemnify and to hold harmless Richland County, its employees, officers, agents, successors and assigns from and against any and all liability, damages, losses, costs, expenses, demands, claims, suits, actions and causes of action on account of, or in any way arising from the Lessee's use and occupation of the Leased Premises, except to the extent such losses, claims, suits, and other liability are caused solely by the County.

10. Improvements/Modifications. Lessee agrees to take possession of the Leased Premises in "as-is" condition and that no improvements or modifications are needed to the Leased Premises before Lessee occupies such space. Lessee further agrees that no improvements and modifications shall be made during the Term of this Lease Agreement without prior written approval of the County. Any such approved improvements or modifications will be the sole financial responsibility of the Lessee unless otherwise agreed to in writing by the County.

11. Assignment/Sub-Lease. This Lease Agreement may not be assigned by either party. Lessee may not sub-lease the Property without prior written consent of the County.

12. Entire Agreement. This Agreement constitutes the entire understanding between

the parties, and as of its effective date supersedes all prior or independent agreements between the parties covering the subject matter hereof. Any change or modification hereof must be in writing signed by both parties.

13. Severability. If a provision hereof shall be finally declared void or illegal by any court or administrative agency having jurisdiction, the entire Lease Agreement shall not be void, but the remaining provisions shall continue in effect as nearly as possible in accordance with the original intent of the parties.

14. Notice. Any notice given by one party to the other in connection with this Agreement shall be in writing and shall be sent by registered mail, return receipt requested, with postage and registration fees prepaid:

1. If to Richland County, address to:

Richland County  
c/o W. Anthony McDonald, Administrator  
2020 Hampton Street  
Post Office Box 192  
Columbia, South Carolina 29202

2. If to Lessor, address to:

Notices shall be deemed to have been received on the date of receipt as shown on the return receipt.

15. Governing Law. This Agreement is to be construed in accordance with the laws of the State of South Carolina.

16. Miscellaneous Provisions.

a. The failure of any party to insist upon the strict performance of any provision of this Lease Agreement shall not be deemed to be a waiver of the right to insist upon strict performance of such provision or of any other provision of this Lease Agreement at any subsequent

time. Waiver of any breach of this Lease Agreement by any party shall not constitute waiver of any subsequent breach.

b. The parties hereto expressly agree that this Lease Agreement in no way creates any agency or employment relationship between the parties or any relationship which would subject either party to any liability for any acts or omissions of the other party to this Agreement.

IN WITNESS WHEREOF, this Agreement has been duly executed by the parties hereto.

Witnesses as to Lessee:

**UNITED WAY OF THE MIDLANDS**

\_\_\_\_\_  
\_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Witnesses as to Richland County:

**RICHLAND COUNTY,  
SOUTH CAROLINA**

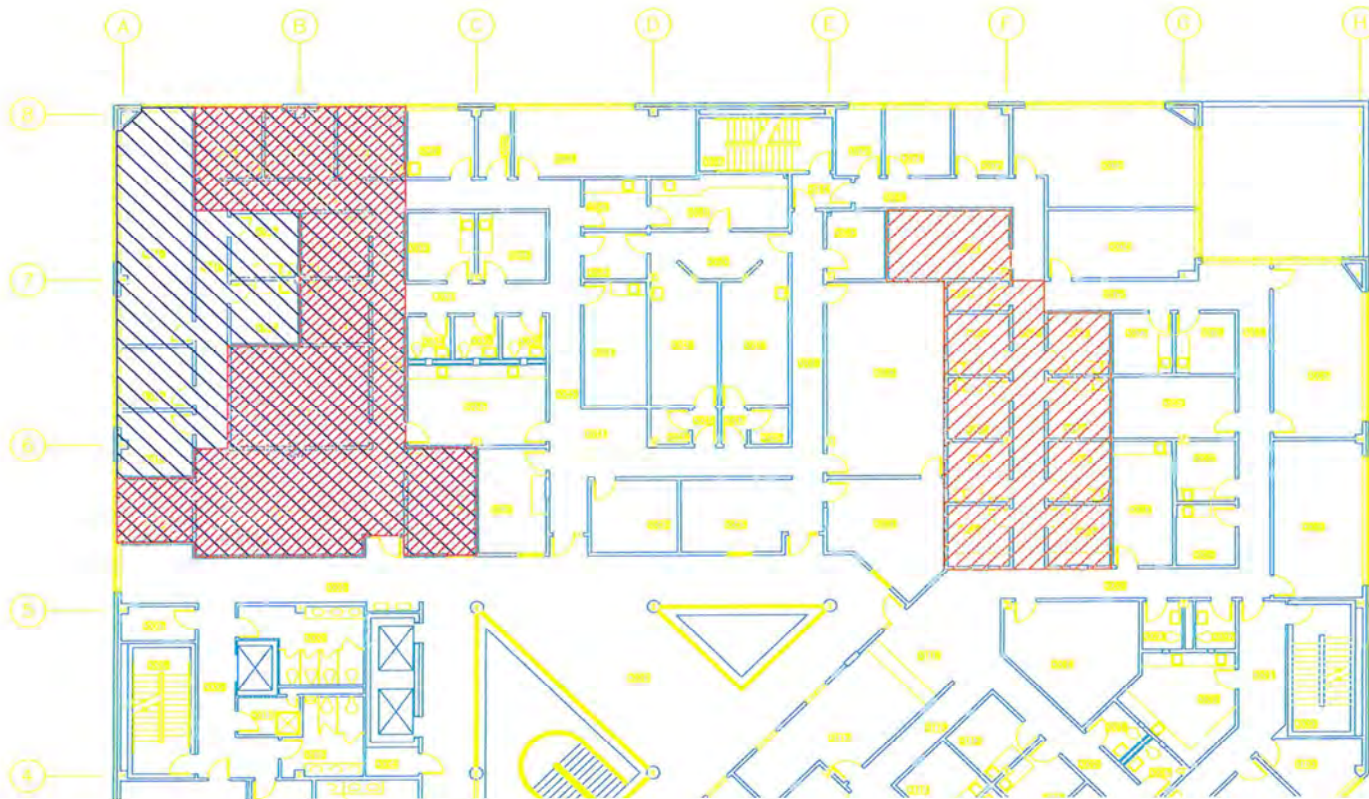
\_\_\_\_\_  
\_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

# EXHIBIT A



Proposed Temp Eye  
Clinic Space:  
1,205.3 Sq. Ft.

Current Eye Clinic  
Space Allotted:  
2,972.4 Sq. Ft.

Current Eye Clinic  
Space Used:  
1,963.5 Sq. Ft.



# Richland County Council Request of Action

## **Subject**

An Ordinance Amending the Richland County Code of Ordinances, Chapter 2, Administration; Article X, Purchasing Division 7, Small Local Business Enterprise Procurement Requirements; so as to require a business to be established in the County at least one year before certification application **[PAGES 157-160]**

## **Notes**

First Reading: July 1, 2014  
Second Reading: September 16, 2014  
Third Reading:  
Public Hearing:

STATE OF SOUTH CAROLINA  
COUNTY COUNCIL FOR RICHLAND COUNTY  
ORDINANCE NO. \_\_\_-14HR

AN ORDINANCE AMENDING THE RICHLAND COUNTY CODE OF ORDINANCES, CHAPTER 2, ADMINISTRATION; ARTICLE X, PURCHASING; DIVISION 7, SMALL LOCAL BUSINESS ENTERPRISE PROCUREMENT REQUIREMENTS; SO AS TO REQUIRE A BUSINESS TO BE ESTABLISHED IN THE COUNTY AT LEAST ONE YEAR BEFORE CERTIFICATION APPLICATION.

Pursuant to the authority granted by the Constitution and the General Assembly of the State of South Carolina, BE IT ENACTED BY THE COUNTY COUNCIL FOR RICHLAND COUNTY:

SECTION I. The Richland County Code of Ordinances, Chapter 2, Administration; Article X, Purchasing; Division 7, Small Local Business Enterprise Procurement Requirements; Section 2-641, Eligibility for the SLBE Program; is hereby amended to read as follows:

**Sec. 2-641. Eligibility for the SLBE Program.**

(a) For the purpose of this program, a firm will be certified as a Small and Local Business Enterprise (*SLBE*) with the Procurement Department upon its submission of a completed certification form (SLBE Form-R), supporting documentation, and a signed affidavit stating that it meets all of the SLBE eligibility criteria as set forth below:

1. It is an independently owned and operated for-profit business concern as defined by South Carolina Code of Laws, Title 33, Chapter 31 that is not a broker, that is not a subsidiary of another business, that is not dominant in its field of operation; whose owners are actively involved in day-to-day management and control of the business, and that also is performing a commercially useful function;
2. It meets size standard eligibility requirements for Small Business Enterprises as adopted and periodically amended in the SLBE Schedule of Size Standard Eligibility Requirements.

Once the gross annual revenues of a business exceed the three-year average gross annual revenue limits, it should no longer be eligible to benefit as an SLBE firm and should be permanently graduated from the program. The size standards in number of employees and annual gross revenue dollars should be reviewed annually and adjusted periodically to meet changes in market conditions. Joint ventures must be certified on a bid-by-bid basis. The joint venture itself shall not be subject to the size standard limitations imposed by this section. However, each individual business participating in the joint venture must be certified by the Procurement Department as an SLBE in order for the joint venture to receive the benefits of the SLBE program.

3. The firm is a Local Business Enterprise as defined ~~by~~ in this ~~Policy division~~ with a ~~p~~Principal ~~p~~Place of ~~b~~Business or ~~s~~Significant ~~employment Employee p~~Presence in Richland County, SC as defined herein;
4. The firm has ~~been~~ established ~~its Principal Place of Business or Significant Employee Presence in Richland County~~ for at least one year ~~prior to seeking certification as an SLBE or the managing principals of the business each have at least three years of relevant experience prior to forming or joining the business~~; and
5. In the year preceding the date of the initial certification application, the applicant has not received more than \$1,000,000 in County contract payments as a

result of contract awards from the County achieved through an open competitive bidding process.

(b) Upon receipt of SLBE certification or re-certification applications, the Director of Procurement or designated Procurement Department staff shall review all enclosed forms affidavits and documentation to make a prima facie determination as to whether the applicant satisfies the SLBE eligibility requirements as set forth in this policy. Applicants determined ineligible to participate as a SLBE shall receive a letter from the Director of Procurement stating the basis for the denial of eligibility. Applicants determined ineligible shall not be eligible to submit a new application for one year after the date of the notice of denial of eligibility.

(c) Applicants determined eligible to participate in the SLBE program shall submit a completed re-certification form (SLBE-R) every two years to the Procurement Department for review and continued certification. However, upon application for re-certification, an SLBE firm must be an independently owned and operated business concern, and maintain a Principal Place of Business or Significant Employment Presence in the County of Richland in accordance with this Section 2-641 of Division 7, "Eligibility for the SLBE Program," of this Policy. To qualify for recertification, an SLBE's maximum employment numbers and annual gross revenues average for the three fiscal years immediately preceding the application for recertification shall not exceed the size standard eligibility requirements.

(d) In the course of considering the certification or re-certification status of any SLBE firm, the Director of Procurement or his or her designees shall periodically conduct audits and inspect the office, job site, records, and documents of the firm, and shall interview the firm's employees, subcontractors, and vendors as reasonably necessary to ensure that all eligibility standards are satisfied and that the integrity of the SLBE Program is maintained.

(e) For purposes of this Program, a firm will be certified as an *Emerging SLBE* by the Procurement Department upon its submission of a completed certification form (SLBE Form-R), supporting documentation, and a signed affidavit stating that it meets all of the Emerging SLBE eligibility criteria as set forth below:

1. The firm complies with SLBE criteria as specified above in Sec. 2-641 (a)(1), ~~(a)(3)~~ and ~~(a)(34)~~;
2. The firm has been in existence for less than five years;
3. The firm has no more than five full-time employees; and
4. The firm's annual gross revenues as averaged over the life of the firm are less than \$1 million.

SECTION II. Severability. If any section, subsection, or clause of this ordinance shall be deemed to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

SECTION III. Conflicting Ordinances Repealed. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION IV. Effective Date. This ordinance shall be effective from and after \_\_\_\_\_, 2014.

RICHLAND COUNTY COUNCIL

BY: \_\_\_\_\_  
Norman Jackson, Chair

Attest this \_\_\_\_\_ day of  
\_\_\_\_\_, 2014.

\_\_\_\_\_  
S. Monique McDaniels  
Clerk of Council

RICHLAND COUNTY ATTORNEY'S OFFICE

\_\_\_\_\_  
Approved As To LEGAL Form Only.  
No Opinion Rendered As To Content.

First Reading:  
Second Reading:  
Third Reading:  
Public Hearing:

DRAFT

# Richland County Council Request of Action

## **Subject**

An Ordinance Authorizing the levying of ad valorem property taxes, which, together with the prior year's carryover and other State levies and any additional amount appropriated by the Richland County Council prior to July 1, 2014, will provide sufficient revenues for the operations of Richland County Government during the period from July 1, 2014, through June 30, 2015 **[PAGES 161-170]**

## **Notes**

First Reading: May 6, 2014  
Second Reading: June 5, 2014  
Third Reading:  
Public Hearing: May 22, 2014

**STATE OF SOUTH CAROLINA  
COUNTY COUNCIL FOR RICHLAND COUNTY  
ORDINANCE NO. \_\_\_-14HR**

**AN ORDINANCE AUTHORIZING THE LEVYING OF AD VALOREM PROPERTY TAXES, WHICH, TOGETHER WITH THE PRIOR YEAR'S CARRYOVER AND OTHER STATE LEVIES AND ANY ADDITIONAL AMOUNT APPROPRIATED BY THE RICHLAND COUNTY COUNCIL PRIOR TO JULY 1, 2014, WILL PROVIDE SUFFICIENT REVENUES FOR THE OPERATIONS OF RICHLAND COUNTY GOVERNMENT DURING THE PERIOD FROM JULY 1, 2014, THROUGH JUNE 30, 2015.**



# Paul Brawley

## Richland County Auditor

2020 Hampton Street • P.O. Box 192 • Columbia, South Carolina • 29202  
Phone (803) 576-2614 • Fax (803) 576-2606 • BRAWLEYP@RCGOV.US

October 2, 2014

The Honorable Norman Jackson  
Chairman  
Richland County Council  
2020 Hampton Street  
Columbia, SC 29204

Dear Chairman Jackson:

I am transmitting to you and members of Council the calculated millage rates for 2014.

I have attached to this transmittal a 2014 Millage Worksheet that has the millage rates and approved 3<sup>rd</sup> reading budget amounts. I also have included an impact of the millage rates on a \$100K real property that is owner occupied and non-owner occupied and a \$20K automobile by tax district.

I look forward to answering any questions you and the Council Members may have on or before October 7, 2014.

Sincerely,

A handwritten signature in black ink that reads "Paul Brawley".

Paul Brawley  
Richland County Auditor

cc: County Council  
County Administrator  
Finance Director  
Clerk of Council

enclosures

2014 Projected Millage Worksheet

Paul Brawley  
Richland County Auditor

Agency	Total FY 15 Budget	Treasurer Carryforward	State Reimbursement	School	Net Taxes	Proj14 Millage	Non-Owner Occupied	T Mill Value	13 Millage	Millage Difference	100K R	100K C	
							Mill Value				Net Tax Effect 100K	Net Tax Effect 100K	
<b>SD #1</b>	<b>192,927,437</b>	2,682,890	5,415,671	49,971,276	134,857,600	247.9	544,000	760,000	248.7	(0.8)		\$ (4.80)	
<b>SD #2</b>	<b>133,208,281</b>		1,129,467	47,744,814	84,334,000	298.0	283,000	496,000	291.5	6.5		\$ 39.00	
<b>SD #1 Bonds</b>	<b>57,367,377</b>	14,687,377	2,400,000		40,280,000	53.0		760,000	53.0	-	\$ -	\$ -	
<b>SD #2 Bonds</b>	<b>67,030,982</b>	11,482,982	1,980,000		53,568,000	108.0		496,000	94.0	14.0	\$ 56.00	\$ 84.00	
<b>Recreation</b>	<b>12,814,400</b>	190,132	591,268		12,033,000	12.6		955,000	11.4	1.2	\$ 4.80	\$ 7.20	
<b>Rec Bonds</b>	<b>6,428,488</b>	3,398,488	165,000		2,865,000	3.0		955,000	3.0	-	\$ -	\$ -	
<b>MTC</b>	<b>5,119,600</b>	117,269	215,131		4,787,200	3.4		1,408,000	3.1	0.3	\$ 1.20	\$ 1.80	
<b>MTCC</b>	<b>2,182,898</b>	26,327	44,571		2,112,000	1.5		1,408,000	1.5	-	\$ -	\$ -	
<b>Zoo Bonds</b>	<b>2,869,038</b>	959,638	79,000		1,830,400	1.3		1,408,000	0.8	0.5	\$ 2.00	\$ 3.00	
<b>ERPSD Bonds</b>	<b>3,000,329</b>	2,017,329	95,000		888,000	4.0		222,000	4.0	-	\$ -	\$ -	
<b>Storm</b>	<b>3,000,000</b>		76,000		2,924,000	3.4		860,000	3.1	0.3	\$ 1.20	\$ 1.80	
<b>Fire Operating</b>	<b>20,800,000</b>	439,397	843,103		19,517,500	21.1		925,000	19.3	1.8	\$ 7.20	\$ 10.80	
<b>Fire Bonds</b>	<b>2,058,415</b>	311,415	82,000		1,665,000	1.8		925,000	1.8	-	\$ -	\$ -	
<b>General Fund</b>	<b>82,186,455</b>		2,634,455		79,552,000	56.5		1,408,000	52.8	3.7	\$ 14.80	\$ 22.20	
<b>County Bonds</b>	<b>21,860,772</b>	5,612,772	760,000		15,488,000	11.0		1,408,000	9.0	2.0	\$ 8.00	\$ 12.00	
<b>Library</b>	<b>23,764,000</b>	284,520	951,480		22,528,000	16.0		1,408,000	14.8	1.2	\$ 4.80	\$ 7.20	
<b>MH</b>	<b>1,957,200</b>	23,615	103,185		1,830,400	1.3		1,408,000	1.2	0.1	\$ 0.40	\$ 0.60	
<b>Zoo</b>	<b>2,061,277</b>	61,566	28,511		1,971,200	1.4		1,408,000	1.3	0.1	\$ 0.40	\$ 0.60	
<b>Landfill</b>	<b>4,800,000</b>		153,600		4,646,400	3.3		1,408,000	3.2	0.1	\$ 0.40	\$ 0.60	
<b>Conservation</b>	<b>725,000</b>		21,000		704,000	0.5		1,408,000	0.5	-	\$ -	\$ -	
<b>Neighborhood</b>	<b>733,000</b>		29,000		704,000	0.5		1,408,000	0.5	-	\$ -	\$ -	
<b>Capital</b>	<b>5,028,145</b>		240,945		4,787,200	3.4		1,408,000	3.2	0.2	\$ 0.80	\$ 1.20	
											11.5		
											<b>Dist. 1</b>	\$ 46.00	\$ 64.20
											<b>Dist. 2</b>	\$ 102.00	\$ 192.00



**RICHLAND COUNTY  
2014 MILLAGE AND TAX SCHEDULE**

**Residential Property  
Owner Occupied  
Budget Amendment**

**PAUL BRAWLEY  
RICHLAND COUNTY AUDITOR**

	<u>DISTRICT</u>	<u>1AL</u>	<u>1CC</u>	<u>1CY</u>	<u>1ER</u>	<u>1FA</u>	<u>1TE</u>	<u>1LR</u> <u>1UR</u>	<u>DISTRICT</u> <u>AVERAGE</u>
<b>2014 Total Levy</b>		445.1	520.2	460.8	446.9	493.9	559.5	442.9	481.3
<b>2013 Total Levy</b>		434.4	511.0	452.2	436.2	483.2	549.1	432.2	471.2
<b>Net Change</b>		10.7	9.2	8.6	10.7	10.7	10.4	10.7	10.1
<b>Percentage Change</b>		2.5%	1.8%	1.9%	2.5%	2.2%	1.9%	2.5%	2.2%
<b>2014 Tax \$100,000 House</b>		\$ 1,780.40	\$ 2,080.80	\$ 1,843.20	\$ 1,787.60	\$ 1,975.60	\$ 2,238.00	\$ 1,771.60	\$ 1,925.31
<b>Less, Local Option Sales Tax</b>		\$ (134.50)	\$ (325.70)	\$ (134.50)	\$ (134.50)	\$ (269.50)	\$ (581.70)	\$ (134.50)	\$ (244.99)
<b>Less, School Operating Credit</b>		\$ (991.60)	\$ (991.60)	\$ (991.60)	\$ (991.60)	\$ (991.60)	\$ (991.60)	\$ (991.60)	\$ (991.60)
<b>2014 Net Taxes</b>		\$ 654.30	\$ 763.50	\$ 717.10	\$ 661.50	\$ 714.50	\$ 664.70	\$ 645.50	\$ 688.73
<b>2013 Tax \$100,000 House</b>		\$ 615.80	\$ 734.10	\$ 687.00	\$ 623.00	\$ 693.40	\$ 627.40	\$ 607.00	\$ 655.39
<b>Tax Increase (Decrease)</b>		\$ 38.50	\$ 29.40	\$ 30.10	\$ 38.50	\$ 21.10	\$ 37.30	\$ 38.50	\$ 33.34
<b>Percentage Change</b>		6.3%	4.0%	4.4%	6.2%	3.0%	5.9%	6.3%	5.2%
<b>2015 Tax on \$20,000 Auto</b>		\$ 507.22	\$ 559.10	\$ 526.06	\$ 509.38	\$ 538.78	\$ 555.06	\$ 504.58	\$ 528.60
<b>2014 Tax on \$20,000 Auto</b>		\$ 495.88	\$ 550.18	\$ 517.24	\$ 498.04	\$ 530.92	\$ 544.08	\$ 493.24	\$ 518.51
<b>Tax Increase (Decrease)</b>		\$ 11.34	\$ 8.92	\$ 8.82	\$ 11.34	\$ 7.86	\$ 10.98	\$ 11.34	\$ 10.09
<b>Percentage Change</b>		2.3%	1.6%	1.7%	2.3%	1.5%	2.0%	2.3%	2.0%

1AL	Arcadia Lakes	1LR	Lower Richland
1CC	City of Columbia	1TE	Town of Eastover
1ER	East Richland Public SD	1UR	Urban & Rural Areas
1FA	City of Forest Acres	1CY	City of Cayce

**RICHLAND COUNTY  
2014 MILLAGE AND TAX SCHEDULE**

**Residential Property  
Owner Occupied  
Budget Amendment**

**PAUL BRAWLEY  
RICHLAND COUNTY AUDITOR**

	<u>DISTRICT</u>	<u>2AL</u>	<u>2CC</u>	<u>2SH</u> <u>2DP</u>	<u>2ER</u>	<u>2FA</u>	<u>2TB</u>	<u>DISTRICT</u> <u>AVERAGE</u>
<b>2014 Total Levy</b>		550.2	625.3	548.0	552.0	599.0	544.6	569.9
<b>2013 Total Levy</b>		518.2	594.8	516.0	520.0	567.0	512.9	538.2
<b>Net Change</b>		32.0	30.5	32.0	32.0	32.0	31.7	31.7
<b>Percentage Change</b>		6.2%	5.1%	6.2%	6.2%	5.6%	6.2%	5.9%
<b>2014 Tax \$100,000 House</b>	\$	2,200.80	\$ 2,501.20	\$ 2,192.00	\$ 2,208.00	\$ 2,396.00	\$ 2,178.40	\$ 2,279.40
<b>Less, Local Option Sales Tax</b>	\$	(134.50)	\$ (325.70)	\$ (134.50)	\$ (134.50)	\$ (269.50)	\$ (134.50)	\$ (188.87)
<b>Less, School Operating Credit</b>	\$	(1,192.00)	\$ (1,192.00)	\$ (1,192.00)	\$ (1,192.00)	\$ (1,192.00)	\$ (1,192.00)	\$ (1,192.00)
<b>2014 Net Taxes</b>	\$	874.30	\$ 983.50	\$ 865.50	\$ 881.50	\$ 934.50	\$ 851.90	\$ 898.53
<b>2013 Tax \$100,000 House</b>	\$	779.80	\$ 898.10	\$ 771.00	\$ 787.00	\$ 857.40	\$ 758.60	\$ 808.65
<b>Tax Increase (Decrease)</b>	\$	94.50	\$ 85.40	\$ 94.50	\$ 94.50	\$ 77.10	\$ 93.30	\$ 89.88
<b>Percentage Change</b>		12.1%	9.5%	12.3%	12.0%	9.0%	12.3%	11.2%
<b>2015 Tax on \$20,000 Auto</b>	\$	633.34	\$ 685.22	\$ 630.70	\$ 635.50	\$ 664.90	\$ 626.62	\$ 646.05
<b>2014 Tax on \$20,000 Auto</b>	\$	596.44	\$ 650.74	\$ 593.80	\$ 598.60	\$ 631.48	\$ 590.08	\$ 610.19
<b>Tax Increase (Decrease)</b>	\$	36.90	\$ 34.48	\$ 36.90	\$ 36.90	\$ 33.42	\$ 36.54	\$ 35.86
<b>Percentage Change</b>		6.2%	5.3%	6.2%	6.2%	5.3%	6.2%	5.9%

2AL	Arcadia Lakes	2ER	East Richland Public SD
2CC	City of Columbia	2FA	City of Forest Acres
2DP	Dentsville Pontiac Area	2TB	Town of Blythewood
2SH	Sand Hills Area		

**RICHLAND COUNTY  
2014 MILLAGE AND TAX SCHEDULE**

**Residential Property  
Owner Occupied**

**PAUL BRAWLEY  
RICHLAND COUNTY AUDITOR**

	<u>DISTRICT</u>	<u>6CC</u>	<u>6TI</u>	<u>6UD</u>	<u>DISTRICT AVERAGE</u>	<u>COUNTY AVERAGE</u>		
<b>2014 Total Levy</b>		507.6	425.1	430.3	454.3	509.5		
<b>2013 Total Levy</b>		491.1	407.4	412.3	436.9	489.9		
<b>Net Change</b>		16.5	17.7	18.0	17.4	19.6		
<b>Percentage Change</b>		3.4%	4.3%	4.4%	4.0%	3.9%		
<b>2014 Tax \$100,000 House</b>	\$	2,030.40	\$	1,700.40	\$	1,817.33	\$	2,037.85
<b>Less, Local Option Sales Tax</b>	\$	(325.70)	\$	(134.50)	\$	(198.23)	\$	(215.18)
<b>Less, School Operating Credit</b>	\$	(943.20)	\$	(943.20)	\$	(943.20)	\$	(1,057.68)
<b>2014 Net Taxes</b>	\$	761.50	\$	622.70	\$	675.90	\$	765.00
<b>2013 Tax \$100,000 House</b>	\$	732.10	\$	585.40	\$	640.83	\$	710.13
<b>Tax Increase (Decrease)</b>	\$	29.40	\$	37.30	\$	35.07	\$	54.87
<b>Percentage Change</b>		4.0%	6.4%	6.4%	5.6%	7.5%		
<b>2015 Tax on \$20,000 Auto</b>	\$	543.98	\$	483.22	\$	505.55	\$	568.32
<b>2014 Tax on \$20,000 Auto</b>	\$	526.30	\$	463.48	\$	486.38	\$	546.87
<b>Tax Increase (Decrease)</b>	\$	17.68	\$	19.74	\$	19.17	\$	21.45
<b>Percentage Change</b>		3.4%	4.3%	4.3%	4.0%	3.8%		

6CC            *City of Columbia*  
6TI            *Town of Irmo*  
6UD            *Upper Dutch Fork*

**RICHLAND COUNTY  
2014 MILLAGE AND TAX SCHEDULE**

**Commercial Property  
Non-Owner Occupied  
Budget Amendment**

**PAUL BRAWLEY  
RICHLAND COUNTY AUDITOR**

	<u>DISTRICT</u>	<u>1AL</u>	<u>1CC</u>	<u>1CY</u>	<u>1ER</u>	<u>1FA</u>	<u>1TE</u>	<u>1LR</u> <u>1UR</u>	<u>DISTRICT</u> <u>AVERAGE</u>
<b>2014 Total Levy</b>		445.1	520.2	460.8	446.9	493.9	559.5	442.9	481.3
<b>2013 Total Levy</b>		434.4	511.0	452.2	436.2	483.2	549.1	432.2	471.2
<b>Net Change</b>		10.7	9.2	8.6	10.7	10.7	10.4	10.7	10.1
<b>Percentage Change</b>		2.5%	1.8%	1.9%	2.5%	2.2%	1.9%	2.5%	2.2%
<b>2014 Tax \$100,000 House</b>		\$ 2,670.60	\$ 3,121.20	\$ 2,764.80	\$ 2,681.40	\$ 2,963.40	\$ 3,357.00	\$ 2,657.40	\$ 2,887.97
<b>Less, Local Option Sales Tax</b>		\$ (134.50)	\$ (325.70)	\$ (134.50)	\$ (134.50)	\$ (269.50)	\$ (581.70)	\$ (134.50)	\$ (244.99)
<b>2014 Net Taxes</b>		\$ 2,536.10	\$ 2,795.50	\$ 2,630.30	\$ 2,546.90	\$ 2,693.90	\$ 2,775.30	\$ 2,522.90	\$ 2,642.99
<b>2013 Tax \$100,000 House</b>		\$ 2,479.40	\$ 2,750.90	\$ 2,586.20	\$ 2,490.20	\$ 2,654.60	\$ 2,720.40	\$ 2,466.20	\$ 2,592.56
<b>Tax Increase (Decrease)</b>		\$ 56.70	\$ 44.60	\$ 44.10	\$ 56.70	\$ 39.30	\$ 54.90	\$ 56.70	\$ 50.43
<b>Percentage Change</b>		2.3%	1.6%	1.7%	2.3%	1.5%	2.0%	2.3%	2.0%
<b>2015 Tax on \$20,000 Auto</b>		\$ 507.22	\$ 559.10	\$ 526.06	\$ 509.38	\$ 538.78	\$ 555.06	\$ 504.58	\$ 528.60
<b>2014 Tax on \$20,000 Auto</b>		\$ 495.88	\$ 550.18	\$ 517.24	\$ 498.04	\$ 530.92	\$ 544.08	\$ 493.24	\$ 518.51
<b>Tax Increase (Decrease)</b>		\$ 11.34	\$ 8.92	\$ 8.82	\$ 11.34	\$ 7.86	\$ 10.98	\$ 11.34	\$ 10.09
<b>Percentage Change</b>		2.3%	1.6%	1.7%	2.3%	1.5%	2.0%	2.3%	2.0%

1AL Arcadia Lakes  
1CC City of Columbia  
1ER East Richland Public SD  
1FA City of Forest Acres

1LR Lower Richland  
1TE Town of Eastover  
1UR Urban & Rural Areas  
1CY City of Cayce

**RICHLAND COUNTY  
2014 MILLAGE AND TAX SCHEDULE**

**Commercial Property  
Non-Owner Occupied  
Budget Amendment**

**PAUL BRAWLEY  
RICHLAND COUNTY AUDITOR**

	<u>DISTRICT</u>	<u>2AL</u>	<u>2CC</u>	<u>2SH</u> <u>2DP</u>	<u>2ER</u>	<u>2FA</u>	<u>2TB</u>	<u>DISTRICT</u> <u>AVERAGE</u>
<b>2014 Total Levy</b>		550.2	625.3	548.0	552.0	599.0	544.6	569.9
<b>2013 Total Levy</b>		518.2	594.8	516.0	520.0	567.0	512.9	538.2
<b>Net Change</b>		32.0	30.5	32.0	32.0	32.0	31.7	31.7
<b>Percentage Change</b>		6.2%	5.1%	6.2%	6.2%	5.6%	6.2%	5.9%
<b>2014 Tax \$100,000 House</b>	\$	3,301.20	\$ 3,751.80	\$ 3,288.00	\$ 3,312.00	\$ 3,594.00	\$ 3,267.60	\$ 3,419.10
<b>Less, Local Option Sales Tax</b>	\$	(134.50)	\$ (325.70)	\$ (134.50)	\$ (134.50)	\$ (269.50)	\$ (134.50)	\$ (188.87)
<b>2014 Net Taxes</b>	\$	3,166.70	\$ 3,426.10	\$ 3,153.50	\$ 3,177.50	\$ 3,324.50	\$ 3,133.10	\$ 3,230.23
<b>2013 Tax \$100,000 House</b>	\$	2,982.20	\$ 3,253.70	\$ 2,969.00	\$ 2,993.00	\$ 3,157.40	\$ 2,950.40	\$ 3,050.95
<b>Tax Increase (Decrease)</b>	\$	184.50	\$ 172.40	\$ 184.50	\$ 184.50	\$ 167.10	\$ 182.70	\$ 179.28
<b>Percentage Change</b>		6.2%	5.3%	6.2%	6.2%	5.3%	6.2%	5.9%
<b>2015 Tax on \$20,000 Auto</b>	\$	633.34	\$ 685.22	\$ 630.70	\$ 635.50	\$ 664.90	\$ 626.62	\$ 646.05
<b>2014 Tax on \$20,000 Auto</b>	\$	596.44	\$ 650.74	\$ 593.80	\$ 598.60	\$ 631.48	\$ 590.08	\$ 610.19
<b>Tax Increase (Decrease)</b>	\$	36.90	\$ 34.48	\$ 36.90	\$ 36.90	\$ 33.42	\$ 36.54	\$ 35.86
<b>Percentage Change</b>		6.2%	5.3%	6.2%	6.2%	5.3%	6.2%	5.9%

2AL	Arcadia Lakes	2ER	East Richland Public SD
2CC	City of Columbia	2FA	City of Forest Acres
2DP	Dentsville Pontiac Area	2TB	Town of Blythewood
2SH	Sand Hills Area		

**RICHLAND COUNTY  
2014 MILLAGE AND TAX SCHEDULE**

**Commercial Property  
Non-Owner Occupied**

**PAUL BRAWLEY  
RICHLAND COUNTY AUDITOR**

	<u>DISTRICT</u>	<u>6CC</u>	<u>6TI</u>	<u>6UD</u>	<u>DISTRICT AVERAGE</u>	<u>COUNTY AVERAGE</u>
<b>2014 Total Levy</b>		507.6	425.1	430.3	454.3	509.5
<b>2013 Total Levy</b>		491.1	407.4	412.3	436.9	489.9
<b>Net Change</b>		16.5	17.7	18.0	17.4	19.6
<b>Percentage Change</b>		3.4%	4.3%	4.4%	4.0%	3.9%
<b>2014 Tax \$100,000 House</b>	\$	3,045.60	\$ 2,550.60	\$ 2,581.80	\$ 2,726.00	\$ 3,056.78
<b>Less, Local Option Sales Tax</b>	\$	(325.70)	\$ (134.50)	\$ (134.50)	\$ (198.23)	\$ (215.18)
<b>2014 Net Taxes</b>	\$	2,719.90	\$ 2,416.10	\$ 2,447.30	\$ 2,527.77	\$ 2,841.60
<b>2013 Tax \$100,000 House</b>	\$	2,631.50	\$ 2,317.40	\$ 2,346.80	\$ 2,431.90	\$ 2,734.33
<b>Tax Increase (Decrease)</b>	\$	88.40	\$ 98.70	\$ 100.50	\$ 95.87	\$ 107.27
<b>Percentage Change</b>		3.4%	4.3%	4.3%	4.0%	3.8%
<b>2015 Tax on \$20,000 Auto</b>	\$	543.98	\$ 483.22	\$ 489.46	\$ 505.55	\$ 568.32
<b>2014 Tax on \$20,000 Auto</b>	\$	526.30	\$ 463.48	\$ 469.36	\$ 486.38	\$ 546.87
<b>Tax Increase (Decrease)</b>	\$	17.68	\$ 19.74	\$ 20.10	\$ 19.17	\$ 21.45
<b>Percentage Change</b>		3.4%	4.3%	4.3%	4.0%	3.8%

6CC            *City of Columbia*  
6TI            *Town of Irmo*  
6UD            *Upper Dutch Fork*

# Richland County Council Request of Action

## **Subject**

Palmetto Capital City Classic Funding Request [**PAGES 171-181**]

## **Notes**

September 23, 2014 - The Committee forwarded this item to Council without a recommendation.

# Richland County Council Request of Action

**Subject:** Palmetto Capital City Classic Funding Request

**A. Purpose**

County Council is requested to fund the Palmetto Capital City Classic at \$30,000.

**B. Background / Discussion**

On September 9, 2014, Councilman Jackson brought forth the following motion:

“Move to send the Palmetto Capital City Classic request for additional funding in the amount of \$30,000 to committee for a recommendation”

The Palmetto Capital City Classic submitted a funding request in August 2014 asking for an additional \$30,000 to assist in funding security, rental and entertainment expenditures for their August 2014 events. Their letter of request is attached for reference.

The organization requested \$100,000 and received \$30,000 in Hospitality Tax and Accommodations Tax funds in the FY15 budget process.

The Palmetto Capital City Classic football game and related events (golf tournament, gospel concert, beauty pageant, comedy show, etc.) occurred the week of August 25 – 30, 2014. Events are held around Columbia and in Richland County in venues such as Williams Brice Stadium, Medallion Center, the Township and Linrick Country Club.

The chart below shows the County’s FY14 and FY15 funding history of this event.

	<b>FY14 Allocation</b>	<b>FY15 Grant Request</b>	<b>FY15 Allocation</b>
ATax	\$23,000	\$50,000	\$20,000
HTax	\$52,000*	\$50,000	\$10,000
Total	\$75,000	\$100,000	\$30,000

\*The Palmetto Capital City Classic requested additional funds for security and was awarded an additional \$47,000 in FY14 for a total of \$75,000 (\$23,000 ATax + \$5,000 HTax + \$47,000 HTax = \$75,000).

Per the 2014 Council Retreat, out of cycle requests are to be routed to the Grants Manager for review prior to Council submitting a motion for action. The organization has an application on file for FY15. The expenditures outlined in their request are eligible for funding. The organization is eligible as a 501 c 3 organization.

**C. Legislative / Chronological History**

- Allocation of \$30,000 during the FY15 Budget process – June 2014
- Motion by Councilman Jackson on September 9, 2014

**D. Financial Impact**

Allocating additional funds to this organization will cause a financial impact and will require a budget amendment. A source of funding will need to be identified and it will require three readings and a public hearing. This type of allocation is typically funded through Hospitality Tax funds.



**E. Alternatives**

1. Approve the request to fund the Palmetto Capital City Classic at \$30,000.
2. Approve the request to fund the Palmetto Capital City Classic at an amount determined by Council.
3. Do not approve the motion to fund the Palmetto Capital City Classic.

**F. Recommendation**

This recommendation was made by Mr. Jackson. This is a policy decision for Council.

Recommended by: Norman Jackson

Department: County Council

Date: 9/9/14

**G. Reviews**

**Finance**

Reviewed by: Daniel Driggers

Date: 9/12/14

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

Request would require a budget amendment as stated.

**Grants**

Reviewed by: Sara Salley

Date: 9/12/14

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

This is a funding decision to be made at Council’s discretion. The organization received funds in FY15 from both ATax and HTax grant programs and this is an out of cycle request.

**Legal**

Reviewed by: Elizabeth McLean

Date: 9/12/14

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: Policy decision left to Council’s discretion.

**Administration**

Reviewed by: Roxanne Ancheta

Date: September 15, 2014

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: This is a policy decision of Council. The organization received funds in FY15 from both ATax and HTax grant programs, and this is also an out-of-cycle request.



August 27, 2014

The Honorable Norman Jackson  
Chairman, Richland County Council  
2020 Hampton Street  
Columbia, SC 29202

**Re: Hospitality Tax Funding for 2014 Palmetto Capital City Classic**

Dear Mr. Chairman:

Thank you so much for speaking with Coach Willie Jeffries and me about the funding needed to ensure the success of the 2014 Palmetto Capital City Classic. This great event has been ongoing for 13 consecutive years and we appreciate your support. Great attendance is expected this year and we know all hotel rooms are full this week.

As stated in our original application (copy attached) we requested \$50,000.00 from Hospitality Tax Funding back in March 2014 and we were awarded only \$10,000.00 in Hospitality Tax funding. We appreciate that, however as stated last year and again to Ms. Sara Salley, our cost for security for the Classic has escalated to great levels and so has the cost for venue rentals and artists for classic events we need additional funds.

Accordingly, we are asking Council to provide to us at a minimum an additional \$30,000.00 in Hospitality Tax funds for the 2014 classic. This is a reduction of \$10,000.00 below what was originally requested in March 2014. Coach Jeffries and I are willing to meet with you and members of County Council to discuss if necessary and to appear before Council to make this request. We know there is a process for doing this and we understand it will take several hearings and readings before Council can approve. We need your help and support and we appreciate all that you have done for us.

Please feel free to call me at (803)319-4112 or Coach Jeffries at (803)378-6060. Once again, thank you for your support and help as we continue to grow this great event.

Sincerely,

Bobby D. Gist  
Executive Assistant to the Chair

Enclosure(s)

Copy of 2014 Original Application & Request

- c. Coach Willie E. Jeffries – Chair, PCCC Committee  
Ms. Sara Salley – Richland County Grants Manager ✓

Palmetto Capital City Classic \* P.O. Box 4455 \* Columbia, SC 29204-4455  
Phone 803-252-9200 \* Fax 803-252-9202



March 3, 2014

Ms. Sara J. Salley  
Richland County Grants Manager  
2020 Hampton Street  
Suite 4069  
Columbia, SC 29202

**Re: Hospitality Tax Application 2014-2015**

Dear Ms. Salley:

Enclosed is an original copy of the Palmetto Capital City Classic Hospitality Tax Application along with six (6) copies of the original application. Please advise if you need any additional information.

Sincerely,

Bobby D. Gist  
Executive Assistant

c. Willie E. Jeffries  
Chair, Board of Directors  
Palmetto Capital City Classic Committee

Enclosure(s)



**HOSPITALITY TAX COUNTY PROMOTIONS APPLICATION**  
**Funding for FY14 (July 1, 2014 – June 30, 2015) Due: March 3, 2014**

INCORPORATION DATE: May 14, 2003	FEDERAL ID: 57-1159467
----------------------------------	------------------------

ORGANIZATION: Palmetto Capital City Classic

MISSION STATEMENT: The purpose of the Palmetto Capital City Classic is to promote the educational endeavors of Historical Black Colleges and Universities (HBCUs) by providing scholarships and financial support for South Carolina based students who attend those educational institutions by sponsoring public events such as the Palmetto Classic football game and other ancillary events in Richland County, South Carolina.

CONTACT: Bobby D. Gist	TITLE: Executive Assistant
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ORGANIZATION STREET ADDRESS: 2352 Two Notch Road, Columbia, SC 29204

ORGANIZATION MAILING ADDRESS: P.O. Box 4455, Columbia, SC 29204-4455

PHONE: (803)252-9200	EMAIL: bgist@mailbox.sc.edu
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PROJECT TITLE: Palmetto Capital City Classic (PCCC)

TOTAL AMOUNT REQUESTED: \$50,000.00	TOTAL PROJECT COST: \$395,000.00
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PROJECT START DATE: August 25, 2014	PROJECT END DATE: August 30, 2014
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PROJECTED FULL ATTENDANCE: 30,500 – 32,500	PROJECTED NUMBER OF TOURISTS: 10,000 – 15,000
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PROJECTED MEALS CONSUMED: 20,000 – 30,000	PROJECTED OVERNIGHT STAYS: 8,000 – 10,000
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**DESCRIPTION OF HOW YOUR ORGANIZATION DETERMINED THE NUMBERS ABOVE (also indicate the numbers of meals and room stays estimated in unincorporated Richland County):** The 2014 Palmetto Capital City Classic marks the renewal of the South Carolina State University and Benedict College rivalry in college football. A rivalry in college football that goes back seventy-six (76) years and is being renewed for the second year in a row. These two (2) South Carolina based teams will attract a great fan base that we have had over the past ten (10) years. The Palmetto Capital City Classic is entering year number thirteen (13) and based upon our past twelve years of promoting this event, we project that fans once again will make this a marquee weekend experience; they will arrive on Friday morning and leave out on Sunday afternoon after the game. Last year our host hotels were filled to capacity and we have always housed our visiting teams, their bands and fans at hotels located in the Richland Northeast area and Sumter highway area. We, conservatively, project that all fans attending from out of town will have at least 2 meals per day at local restaurants and be very supporting of merchants with their purchases of goods and services at area clubs and restaurants and look forward to this weekend. This will definitely be a great game and the fans of both schools can't wait for this game as a part of the Classic. In addition, this will be the only college game in town on this date. We have in the past held events both within the incorporated and unincorporated areas of the county and plan to do so this year, most notably the Golf Tournament at the LinRick Golf Course and at the Township Auditorium for our Jazz Show, and Coble Plaza for our Drum-line Show.

**PROGRAM LOCATIONS:** Please list the **street** address of all program locations that will be funded through H-Tax grant funds. Please indicate if program or project will be held on County property.  
 Columbia Convention Center – 1101 Lincoln Street, Columbia, SC 29201  
 Charlie W. Johnson Stadium – 2200 Two Notch Road, Columbia, SC 29204  
 (Richland County District #7) Medallion Center – 7309 Gamers Ferry Road  
 (Richland County District #11) Linrick Country Club – 356 Campground Road, Columbia, SC 29202  
 (Richland County) The Township Auditorium – 1703 Taylor St. Columbia, SC 29201

**PROJECT DESCRIPTION (You may attach one (1) additional sheet):**

The Palmetto Capital City Classic Committee is a 501(c)3 non-profit organization that sponsors and promotes the Palmetto Capital City Classic football game and all its ancillary events. The Palmetto Capital City Classic (PCCC) is an annual event, highlighted by an intercollegiate football game that has been played in the Capital City of Columbia over the past twelve years. This year's game, the 13<sup>th</sup> Annual Palmetto Classic, will be played on Saturday, August 30, 2014 at 4:30 p.m. USC is not playing on this date and this will be the only college football game in town on this date. However, the 2014 Classic is more than just a one day event featuring a football game. It is an event that includes a full week of activities (promoted and managed by the Palmetto Capital City Classic Committee) leading up to the actual game itself, i.e. **Miss PCCC Beauty Pageant, the PCCC Gospel Fest, the PCCC Jazz Concert, the PCCC Comedy Show, the PCCC Pep Rally, the PCCC Golf Tournament** and the **PCCC Media Luncheon**, hosted by AT&T and **the PCCC Drum-line Show**, featuring high school and college bands from South Carolina, Virginia, North Carolina and Georgia. The Purpose of the Classic is to promote the educational endeavors of Historical Black Colleges and Universities (HBCUs) by providing scholarships and financial support for South Carolina based students who attend these educational institutions. The 2014 PCCC football game will be played between the Benedict College Tigers (Columbia, SC) and South Carolina State University Bulldogs (Orangeburg, SC) and will benefit these two institutions of higher education. This will be the second consecutive year this game has been played between these two teams and was last year staged very successfully without any incidents/arrests and generated one hundred thousand dollars in scholarships for these two universities/colleges. This year's PCCC will attract thousands of out of town visitors and tourists who will come to visit and support activities in Richland County and will have a tremendous economic impact upon area businesses. Given the fact that this will mark the second annual renewal of this historic game featuring these two South Carolina based teams, we are projecting record crowds for the 2014 PCCC game once again and all its ancillary events. In addition, the PCCC Jazz Show that will be held on Friday night, August 29, 2014, the night before the game at the Township Auditorium (a County owned facility) is always a sold out event and will ensure weekend hotel visitors and fans. In addition, the PCCC Golf Tournament, which is always sold out, will be held at the LinRick Country Club, a County owned golf club. The renewal of this great rivalry will result in tremendous fan attendance. Given the support of not only the two participating universities, but the support of area and statewide fans both in state and out of state, this should once again be the best attended game that has been held over the past ten (10) years. This will be a marquee event and benefit the restaurant, hotel and club business as well as other local businesses.

**ECONOMIC IMPACT AND COST BENEFIT**

Provide project income and expenses for the last two years for the project you are requesting H-Tax funds as well as the projections for FY14. This section must be completed even if you did not apply for County H-Tax funds in the past.

<b>These figures should be for the full project/event budget, not just the grant portion.</b>	<b>FY 11-12 July 2011 – June 2012</b>	<b>FY 12-13 July 2012 – June 2013</b>	<b>Projected FY 13-14 July 2013 – June 2014</b>
Total Income (sponsors, grants, ticket sales, food sales, etc.)	156,008.70	359,895.26	395,000.00
Total Expenses (rentals, marketing, supplies, contracts, etc.)	152,431.03	357,036.27	393,000.00
Net Proceeds (Income – Expenses)	3,577.67	2,858.99	2,000.00

**FOR NEW EVENTS, PROVIDE EVIDENCE OF SUCCESS FOR SIMILAR PROGRAMS/EVENTS: (Leave blank if this is not a new event/program)**

**HOW WILL YOUR ORGANIZATION USE INCOME, IF ANY, GENERATED BY THIS PROGRAM/EVENT?**

All income minus expenses will be used to fund scholarships that support both South Carolina based universities who are the featured teams in this year's classic.

**BENEFIT TO TOURISM AND COMMUNITY**

**BENEFIT TO TOURISM (How does it promote and highlight unincorporated Richland County's historic and cultural venues, recreational facilities and events, and the uniqueness and flavor of the local community.)**

The Palmetto Capital City Classic will attract tourists from North Carolina and South Carolina, Virginia, and Georgia. People will travel in to see the game and participate in the ancillary events surrounding the week of the game and visit local attractions i.e. Riverbanks Zoo, the State Museum, the Vista, The Village at Sandhill and other business establishments. The PCCC offers visitors the opportunity to participate in worthwhile cultural activities while visiting Richland County, Columbia, and the Palmetto State. The PCCC brought over 10,000 tourists into town last year and they became hotel guests and customers. Local businesses, restaurants and hotels will also benefit during the week of the PCCC by sales to tourists/visitors who will be in town for the Classic and Classic ancillary events, i.e. Jazz Show, Golf Tournament, Gospel Show, and Drum-line Show. The Classic is in its thirteenth (13<sup>th</sup>) year and this will mark the second annual renewal of this historic game featuring these two South Carolina based teams.

**BENEFIT TO COMMUNITY IN WHICH PROJECT WILL BE HELD:**

Richland County will benefit economically in that sales tax and accommodations tax dollars will be generated and local businesses and area vendors will have thousands of out of town/state visitors to market and expose their products and services. Hotels located in the Richland Northeast area (The Holiday Inn Northeast) will house the visiting team, bands and visiting fans as they have done the past several years. In addition, we will hold two receptions in the Richland Northeast area for visiting fans, as well as a block party during the week of the game in the Two Notch Road area directly in front of the Benedict College football stadium as well as our annual Jazz Show at the Township Auditorium and our annual Golf Tournament at the LinRick Golf Course, both of which are funded and owned by Richland County.

**ORGANIZATIONAL CAPACITY**

**MANAGEMENT CAPABILITY TO MAKE THIS PROJECT SUCCESSFUL:**

The Palmetto Capital City Classic Committee has successfully managed this event and other ancillary events for the past twelve (12) years and has generated more than \$900,000 in scholarship dollars. The PCCC Committee is a private 501(c)3 organization that has built partnerships with the private sector and local and national businesses in promoting and marketing the Palmetto Capital City Classic as a marquee event in the state of South Carolina.

**OUTLINE PROJECT MARKETING PLAN (Include how you plan to reach tourists and work with local restaurants. Also include tracking mechanism used to determine tourist attendance):**

The Palmetto Capital City Classic Committee partners with Pepsi, Blue Cross, AT&T, BB&T and other vendors and will reach out to local restaurants and bars to host events during Classic week. The Palmetto Capital City Classic Committee will begin marketing and promoting the 2014 Classic between Benedict College and South Carolina State University on April 1, 2014, approximately 4 months ahead of our normal marketing time frame. We will continue to work with our in-state and out-of-state marketing partners and utilize our expanded network of alumni and fans around the southeast to promote and market this great event. The PCCC uses sample surveys and questionnaires and gross revenue as tracking mechanisms to determine the success of our project.

**REQUIRED ATTACHMENTS: Attachments MUST be submitted along with proposal. Incomplete applications will not be evaluated.**

- Budget and expense justification (See budget form below)
- Letter from IRS confirming nonprofit status and proof of registration with the SC Secretary of State's Office
- List of organization's current Board Members/Directors
- Organization's most recent audited financial statement or 990 tax return

**Optional Attachments**

- One (1) additional page for project description
- One (1) additional page for budget narrative/justification

**STATEMENT OF ASSURANCES**

*Upon grant application acceptance and funding award, applicant agrees that financial records, support documents, statistical records and all other records pertinent to Hospitality Tax funding shall be retained for a period of three years. All procurement transactions, regardless of whether negotiated or advertised and without regard to dollar value, shall be conducted in a matter so as to provide maximum open free competition. The funding recipient shall establish safeguards to prohibit employees from using their positions for a purpose that has the appearance of being motivated by a desire for private gain for themselves and others. All expenditures must have adequate documentation. All accounting records and supporting documentation shall be available for inspection by Richland County upon request. No person, on the basis of race, color, or national origin, should be excluded from participation in, be denied the benefit of or be otherwise subjected to discrimination under the program or activity funding in whole or in part by Hospitality Tax funds. Employment made by or resulting from Hospitality Tax funding shall not discriminate against any employee or applicant on the basis of handicap, age, race, color, religion, sex, or national origin. None of the funds, materials, property, or services provided directly or indirectly under Hospitality Tax funding shall be used for any partisan political activity, or to further the election or defeat of any candidate for public office. The applicant hereby certifies that the information submitted as part of this application is accurate and reliable. Any change and/or variation must be reported immediately, otherwise, funding may be withheld.*

**Providing signature of the Executive Director and Board Chair of the organization verifies accuracy of the information provided in this application and attachments as well as agreeing to the assurances written above.**

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Executive Director

\_\_\_\_\_  
Date

**HOSPITALITY TAX GRANT BUDGET FORM**

List the expenses for your project below. Add expense categories in the blank lines below, if needed.

Expense Category	County H-Tax Request	Other Sources	Total
Advertising/Marketing/Promotion/Billboards	20,000.00	30,000.00	50,000.00
Advertising/Marketing Related Salary			
Advertising/Marketing Related Contractors		25,000.00	25,000.00
Municipal Services/Security	10,000.00	25,000.00	35,000.00
Entertainment/Speakers/Guest Artists/Instructors			
Event Rentals	20,000.00	15,000.00	35,000.00
Supplies		8,000.00	8,000.00
Consultants/Contractors		10,000.00	10,000.00
Event Signage (directional, non-promotional)		15,000.00	15,000.00
Other – Hotel Expenses		15,000.00	15,000.00
Other – Scholarships		150,000.00	150,000.00
Other – Stadium Rental Operation Cost		50,000.00	50,000.00
<b>Total</b>	<b>50,000.00</b>	<b>343,000.00</b>	<b>393,000.00</b>

List the income sources for your program or project below. Include the amount requested in this application.

Income Source	Amount	Pending/Received
FY14 Richland County H-Tax Request	50,000.00	Pending
Outdoor Billboard Advertising – Local & Regional	10,000.00	Pending
Magazine & Other Media Advertising	10,000.00	Pending
Venue Rental	20,000.00	Pending
Security – Fire Marshall & Police	10,000.00	Pending

Provide a detailed narrative/justification of expenses in the H-Tax Grant Request expense column. Add (1) additional sheet, if needed.

Richland County H-Taxes will be used to advertise, promote and provide security and venue rental for the 2014 Palmetto Capital City Classic game and related ancillary events such as the PCCC Gospel Show, PCCC Jazz Show, PCCC Golf Tournament and the PCCC Drum-Line Show.

Advertising \$20,000.00

- Outdoor Billboards (Statewide & Regional) \$10,000.00 – Lamar Advertising located in Lower Richland
- Newspaper & Magazine Advertising/Website \$10,000.00 – The State Newspaper (Lead Newspaper)

Security \$10,000.00

Game day security, fire marshals, EMS and traffic control security for ancillary events including the Richland County Sheriff's Department.

Venue Rental \$20,000.00

Township Auditorium & Stadium Rental, etc. as well as LinRick Golf Club, all located in Richland County.

H-Taxes will be used to help cover the projected cost for advertising, security and venue rental for Palmetto Capital City Classic events.



### APPLICATION CHECKLIST

This sheet is not part of the application, but a tool to assist you in preparing your application.

#### Required Elements:

- Completed application form - Incomplete applications will not be evaluated. Answers such as N/A or See Attached are not appropriate. Please do not use font sizes lower than 10 point.
- Answer each question and make sure each point in the guidelines is addressed.
- Board Chair signed and dated the application
- Executive Director signed and dated the application – please note in the signature line if your organization does not have an executive director (all volunteer organization).
- Fill out the budget form and make sure your budget justification has enough detail.
- Letter from IRS confirming nonprofit status and proof of registration with the SC Secretary of State
- Attach list of current Board of Directors
- Attach most recent audited financial statement or most recent 990 tax form
- Attach additional one-page project description (**OPTIONAL**)
- Attach additional one-page budget narrative/justification (**OPTIONAL**)

#### Application Packet

- Made a copy to keep on file (applicant organization)
- Submit one original and 6 copies of the application (total of 7)
- Secured each application with a staple, paper clip or binder clip. No report folders or binders, please

#### REMINDERS

The Application deadline is 5:00 pm Friday, **February 22, 2013**. **Late applications will NOT be accepted.** Richland County does NOT accept applications sent via fax or email.

#### **Mail Application to:**

Richland County Administrator's Office  
Attn: Sara Salley  
PO Box 192  
Columbia, SC 29202

#### **Hand Deliver Application to:**

Richland County Administrator's Office  
Attn: Sara Salley  
2020 Hampton Street, Suite 4069  
Columbia, SC 29204

#### QUESTIONS

Call 803.576.2069 or email [salleys@rcgov.us](mailto:salleys@rcgov.us) if you have any questions concerning the application process or the H-Tax County Promotions grant program.

# Richland County Council Request of Action

**Subject**

Famously Hot New Year Celebration Funding Request [**PAGES 182-189**]

**Notes**

September 23, 2014 - The Committee forwarded this item to Council without a recommendation.

# Richland County Council Request of Action

**Subject:** Famously Hot New Year Celebration Funding Request

**A. Purpose**

County Council is requested to fund the Columbia Famously Hot New Year Celebration at \$89,250.

**B. Background / Discussion**

On September 9, 2014, Council member Dixon brought forth the following motion:

“Fund the FYNY (Famously Hot New Year) as we funded last year”

Famously Hot New Year submitted a funding request to Council for \$89,250 in July 2014 in order to provide the full amount originally requested through the FY15 grant process. The original grant requests totaling \$100,000 went through the FY15 budget process and the County allocated \$10,750 in Accommodations and Hospitality Tax funds.

In FY14, the County allocated \$50,000 in Hospitality Tax funds. Per the motion above, in order to fund this allocation at the same level as FY14, the County would need to allocate an additional \$39,250.

The Famously Hot New Year’s event will take place on December 31, 2014 in downtown Columbia. For the past three years, this event has drawn large crowds to the area. The event offers free musical entertainment and a fireworks show. Over 26,000 people attended the event in December 2013.

Attached is a copy of the organization’s request, a letter of support from the Midlands Authority for Conventions, Sports & Tourism (CVB) and a memo outlining what they are doing to help improve the financial stability of the event.

The chart below shows the County’s FY14 and FY15 funding history of this event.

	<b>FY14 Allocation</b>	<b>FY15 Grant Request</b>	<b>FY15 Allocation</b>
ATax	\$0 (Did not apply)	\$50,000	\$7,000
HTax	\$50,000	\$50,000	\$3,750
Total	\$50,000	\$100,000	\$10,750

The City of Columbia has allocated \$130,000 for the December 2014 event.

Per the 2014 Council Retreat, out of cycle requests are to be routed to the Grants Manager for review prior to Council submitting a motion for action. The organization has an application on file for FY15. The expenditures outlined in their request are eligible for funding. The event’s fiscal agent, Greater Columbia Community Relations Council, is eligible as a 501 c 3 organization.

**C. Legislative / Chronological History**

- Allocation of \$10,750 during the FY15 Budget process – June 2014
- Motion by Ms. Dixon – September 9, 2014

**D. Financial Impact**

Allocating additional funds to this organization will cause a financial impact and will require a budget amendment. A source of funding will need to be identified and it will require three readings and a public hearing. This type of allocation is typically funded through Hospitality Tax funds.

**E. Alternatives**

1. Approve the request to sponsor Famously Hot New Year Celebration at \$39,250.
2. Approve the request to sponsor Famously Hot New Year Celebration at an amount determined by Council.
3. Do not approve the motion to sponsor Famously Hot New Year Celebration.

**F. Recommendation**

This recommendation was made by Ms. Dixon. This is a policy decision for Council.

Recommended by: Julie-Ann Dixon

Department: County Council

Date: 9/9/14

**G. Reviews**

**Finance**

Reviewed by: Daniel Driggers

Date: 9/12/14

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

**Grants**

Reviewed by: Sara Salley

Date: 9/12/14

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

This is a funding decision to be made at Council’s discretion. The organization received funds in FY15 from both ATax and HTax grant programs and this is an out of cycle request.

**Legal**

Reviewed by: Elizabeth McLean

Date: 9/12/14

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: Policy decision left to Council’s discretion.

**Administration**

Reviewed by: Roxanne Ancheta

Date: September 15, 2014

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: This is a policy decision of Council. The organization received funds in FY15 from both ATax and HTax grant programs, and this is also an out-of-cycle request.

## Sara Salley

---

**From:** Famously Hot New Year <admin@famouslyhotnewyear.com>  
**Sent:** Sunday, July 20, 2014 12:28 PM  
**To:** Norman Jackson  
**Cc:** Sara Salley; sam; Melanie Murphy  
**Subject:** Famously Hot New Year Request

Dear Councilman Jackson:

Thank you so much for your support of the 2015 Famously Hot New Year Celebration, drawing attention to all the positive things happening in the Midlands and bringing thousands of guests to our hotels, restaurants, and attractions. Funds requested for FY15 were \$100,000: \$50,000 from Hospitality Tax and \$50,000 from Accommodations Tax. Through the competitive process, we were awarded a total of \$10,750.

This letter is to urge Council to consider increasing overall funding by \$89,250 to the requested \$100,000. We are at a critical juncture in this fourth year and are working to increase overall attendance from outside the Midlands – people who spend the night and dine in our restaurants - to 45% of total guests. That will require a well-known headliner and increased out-of-market media exposure.

The organizers of FHNY have heard the message from Richland County and have made significant changes including the following:

- Establishing an advisory council of Midlands' stakeholders that includes two representatives from Richland County.
- Reaching into Richland County to involve volunteers from the unincorporated areas including veterans and non-profit groups.
- Working with the Comet to set routes for New Year's Eve in the Garners Ferry/Eastover area, Two Notch/Farrow Roads, and St. Andrews/Harbison. These routes would include park-and-ride locations as well as proximity to hotels outside the midtown area.
- Expanded marketing partnerships with the CVB and SC Parks, Recreation, and Tourism to increase both the reach of marketing and regional/national nature through public relations.
- Engaged the USC College of Hospitality, Retail, and Sport Management to build and execute more exacting measurement of impact and set baselines for all vendors related to the type of statistics they need to collect.

Our request to the City of Columbia is \$130,000, approximately 25% of the total FHNY2015 budget. The full amount requested was approved Tuesday, July 15. The balance of the budget comes from committed corporate citizens who believe in the Midlands as a great place to live, work, and play. To date, \$115,000 of our budgeted \$225,000 in private sponsorship has been committed.

As the co-chairs of FHNY2015, along with project manager, Barbara Rackes, we have worked since January to work out the kinks in the 2014 celebration and want to clear up a few points that have been publicized locally. The loss FHNY experienced in 2014 derived from two sources:

1. Inadequate ticket sales at VIP Crescent Lounge. Solution: Separate VIP lounge into self-sustaining business model dependent on the festivities but independent of any corporate or public funding sources.
2. Disputed tax payments to the SC Department of Revenue for Ticket Taxes (2 years + penalties). Solution:

Our attorney is through legal channels to document all activities and capture all or some fees paid. Liquor licensing for FHNY2015 will be managed through the semi-private VIP Crescent Lounge management, separating FHNY from future liability.

We stand ready to answer any questions you may have and hope Richland County will join us with these supplementary funds so that together we can continue to build a strong, vibrant Columbia, Richland County, Midlands, and South Carolina.

Sincerely yours,

Sam Johnson  
Melanie Murphy  
*Co-chairs, FHNY 2015*

In collaboration with the Community Relations Council, Henri Baskins, Executive Director

**Famously Hot New Year**

PO Box 12162

Columbia, SC 29211

Facebook: <https://www.facebook.com/FamouslyHotNewYear>

Twitter: @FamouslyHotNYE

Instagram: <http://instagram.com/famouslyhotnye>

Project Manager: Barbara Rackes



August 4, 2014

Chairman Norman Jackson  
Richland County Council  
2020 Hampton Street  
Columbia, SC 29201

Dear Chairman Jackson,

I want to express my support for the Famously Hot New Year's event. This event is increasing in popularity and is beginning to be recognized by people from our region, as well as throughout our entire state and into the Southeast. It has already proven to attract thousands of visitors to our City and our County and has the potential to become a premier event in the Southeast and grow even larger. These visitors stay in our hotels, eat in our restaurants, and help to generate both A-tax and H-tax.

The timing of this event is extremely important because it happens during a time that hotels are very slow due to the holidays. Most of our hotels experience their lowest occupancy of the year during this time. This event presents one of the few opportunities available to generate hotel and restaurant business.

I hope that you and your council will also recognize the importance of this event to our community and region. Thank you for your support.

Best,

Bill  
William Ellen  
President/CEO  
Midlands Authority for Conventions, Sports & Tourism  
Phone (803) 545-0007  
[bellen@columbiaauthority.com](mailto:bellen@columbiaauthority.com)

**MIDLANDS AUTHORITY FOR CONVENTIONS, SPORTS & TOURISM**  
Columbia Metropolitan Convention & Visitors Bureau | 1010 Lincoln Street | Columbia, SC | 29201  
Columbia Regional Sports Council | 1010 Lincoln Street | Columbia, SC | 29201  
Columbia Metropolitan Convention Center | 1101 Lincoln Street | Columbia, SC | 29201  
1.800.264.4884 | [famouslyhot.com](http://famouslyhot.com)

# MEMO

**To:** Sara Jane Salley, Grants and Community Impact Manager  
**From:** Barbara Rackes, FHNY Project Manager  
**CC:** Richland County Council Members  
**Date:** 9/3/2014  
**Re:** FHNY Financial Status

**Comments:**

The Famously Hot New Year (FHNY) celebration has completed three years of activity. The information below briefly outlines the financial history of the event and show steps the organization is taking to prevent shortfalls.

**Year 1 (July 2011 – June 2012)** The first year was quickly organized and planned for 7,000 guests. Initial organizers were unprepared for the doubled size of the crowd and operated with limited centralized management or budget. Unanticipated invoices for services put the event in the red. Approximately 15,000 people attended the event.

Total Income: \$212,960.89  
Total Expense: \$212,593.52  
Net Income: \$367.37

**Year 2 (July 2012 – June 2013)** Contrary to media descriptions, the December 31, 2012 FHNY operated in the black. Approximately 25,000 people attended the event.

Total Income: \$351,305.00  
Total Expense: \$323,014.29  
Net Income: \$28,290.71

**Year 3 (July 2013 – June 2014)** FHNY2014, which took place on December 31, 2013, experienced several financial setbacks including the dissolution of the fundraising company hired to manage donors, issues related to the SC Department of Revenue (still being contested) for ticket taxes, and a substantial shortfall (greater than \$35,000) in VIP Crescent ticket sales. The total shortfall for FHNY2014 was approximately \$56,000, of which \$50,000 was paid through a one-time allotment from Columbia City Council in February, 2014. Approximately 26,000 people attended the event.

Total Income: \$466,211.00  
Total Expense: \$323,014.29  
Net Income: (\$6,868.08)

**To ensure that FHNY2015 does not experience similar problems, the executive team has taken the following steps:**



1. The public (street) celebration has been separated from the VIP ticketed event, each is now operating with a separate business plan. Responsibility for the VIP Crescent Lounge lies exclusively with the caterer to this portion of the FHNY celebration rather than FHNY itself. FHNY will manage all ticketing revenues, reducing from those revenues agreed-to overall expenses including a percentage of security, gate, advertising, and social media. The caterer assumes the risk of attendance. VIP “free” tickets have been responsibly reduced.
2. Begun private fundraising well in advance of previous years, with nearly 70% of the planned sponsorships committed. This same target was achieved at the close of November for the previous year. Of repeat sponsors (all but two), commitments have been at or above prior year.
3. Expanded marketing partnerships with the CVB and SC Parks, Recreation, and Tourism in order to decrease cost of direct advertising while concurrently increasing both the reach of marketing and regional/national nature through public relations.
4. All licenses and permits should be in hand by the end of September 2014, eliminating the risk of “surprises” at the hands of taxing bodies at the last minute.

Aside from these four main areas of concentration, FHNY is managing monthly budgets with extreme care and working with an advisory committee to help brainstorm issues and ideas that will make the 2015 event a success. We stand ready to answer any additional questions you may have and assure you of FHNY’s intent to not only deliver a safe and exciting celebration on December 31, 2014 but to do so within sound fiscal boundaries.

# Richland County Council Request of Action

## **Subject**

Resolution to Distribute \$7,690.39 in Federal Forestry Funds [**PAGES 190-194**]

## **Notes**

September 23, 2014 - The Committee recommended that Council approve the Resolution allocating \$7,690.39 in Federal Forestry Funds, of which 50% (\$3,845.20) will be apportioned to public schools, and the remaining 50% (\$3,845.19) for the construction and/or improvement of public roads.

## Richland County Council Request of Action

**Subject:** Resolution to Distribute \$7,690.39 in Federal Forestry Funds

### A. Purpose

The Richland County Treasurer has received a check from the Office of the State Treasurer for Federal Forestry Funds. Council is requested to approve a Resolution distributing these funds.

### B. Background / Discussion

Federal Forestry Funds are generated based on a portion of the net proceeds generated by the sale of forest products extracted from McEntire Air Force Base and other military installations located within Richland County. The total amount of forestry funds available at this time for allocation by Council is \$7,690.39. Note: these funds are *not* received annually.

Pursuant to Title 10, §2665(e)(2) of the United States Code of Laws, “the amount paid to a State pursuant to paragraph (1) shall be expended as the State legislature may prescribe for the benefit of the public schools and public roads of the county or counties in which the military installation or facility is situated.”

Since the SC Legislature has not enacted, to date, any law prescribing how these funds are to be allocated, the specific amounts to be allocated for the benefit of public schools and public roads of Richland County are at the discretion of Richland County Council.

The last time that Richland County Council allocated federal forestry funds, which totaled \$7,400, was in June 2012. The Resolution allocated 50% to Richland School District One, Richland School District Two, and Richland / Lexington School District Five, to be apportioned according to the respective student population of each school district. The remaining 50% was allocated to the General Fund of the County, to be used for the construction and/or improvements of public roads within the County.

Prior to 2012, in December 2011, Council allocated the funds (\$5,281.78) in the same manner (50% public schools; 50% public roads).

If Council proceeds with the 50% allocation for the schools, the amounts per district will be as follows:

<b>School District</b>	<b>Number of Students</b>	<b>Allocation</b>
Richland School District One	22,973*	\$1,522.24
Richland School District Two	25,838*	\$1,712.08
Richland / Lexington School District Five	9,219**	\$610.88

Sources:

\*SC Annual School District Report Card Summary – 2013

\*\*Richland / Lexington School District Five – District 5 students who live in Richland County

The Resolution currently before Council (attached) uses the same 50/50 allocation used in 2011 and 2012; however, Council may adjust these proportions at its discretion. The memo from the Richland County Treasurer regarding these funds is also enclosed for your convenience.

**C. Legislative / Chronological History**

- 2011: Council allocated 50% of the funds (\$2,640.89) to the schools, and 50% of the funds (\$2,640.89) to public roads.
- 2012: Council allocated 50% of the funds (\$3,700) to the schools, and 50% of the funds (\$3,700) to public roads.

**D. Financial Impact**

A total of \$7,690.39 will be divided according to a ratio set forth by Council for the benefit of public schools and public roads. There are no costs to the County associated with this request.

**E. Alternatives**

1. Approve the Resolution allocating \$7,690.39, of which 50% (\$3,845.20) will be apportioned to public schools, and the remaining 50% (\$3,845.19) for the construction and/or improvement of public roads.
2. Approve the Resolution allocating \$7,690.39 using a proportion other than 50/50 for distribution between public schools and roads.

**F. Recommendation**

It is recommended that Council approve either alternative. This is a policy decision of Council.

Recommended by: Roxanne Ancheta

Department: Administration

Date: 9-2-14

**G. Reviews**

**Finance**

Reviewed by: Daniel Driggers

Date: 9/3/14

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

**Legal**

Reviewed by: Elizabeth McLean

Date: 9/3/14

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: Policy decision left to Council's discretion.

**Administration**

Reviewed by: Roxanne Ancheta

Date: 9-4-14

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: It is recommended that Council approve the Resolution. The distribution of funds (percentage split) is a policy decision of Council.

**STATE OF SOUTH CAROLINA )            A RESOLUTION OF THE**  
**)            RICHLAND COUNTY COUNCIL**  
**COUNTY OF RICHLAND         )**

**A RESOLUTION TO ALLOCATE FEDERAL FOREST FUNDS**

**WHEREAS**, the State of South Carolina receives forty percent (40%) of the net proceeds from the sale of forest products on land owned or leased by a military department; and

**WHEREAS**, the Office of the State Treasurer issues a check to Richland County representing a share of federal monies generated at McEntire Air Force Base and at other military installations located within the County; and

**WHEREAS**, the Richland County Treasurer currently has a total of \$7,690.39 in Military Forest Fund monies, which was received from the Office of the State Treasurer; and

**WHEREAS**, pursuant to 10 U.S.C. §2665(e)(2), “the amount paid to a State pursuant to paragraph (1) shall be expended as the State legislature may prescribe for the benefit of the public schools and public roads of the county or counties in which the military installation or facility is situated”; and

**WHEREAS**, the South Carolina Legislature has not enacted, to date, any law prescribing how these funds are to be allocated, so that allocation must be determined for the benefit of both the public schools and public roads of Richland County;

**NOW, THEREFORE, BE IT RESOLVED** that the Richland County Council does hereby allocate the Military Forest Funds of \$7,690.39 as follows:

50% (\$3,845.20) to Richland School District One, Richland School District Two, and Richland/Lexington School District Five, to be apportioned according to the respective student population of each school district; and

50% (\$3,845.19) to be transferred to the General Fund of Richland County, to be used for the construction and/or improvement of public roads within the County.

**ADOPTED THIS** the \_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
 Norman Jackson, Chair  
 Richland County Council

Attest: \_\_\_\_\_  
 S. Monique McDaniels  
 Clerk to Council

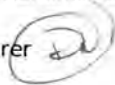
COUNTY OF RICHLAND  
OFFICE OF COUNTY TREASURER



DAVID A. ADAMS  
COUNTY TREASURER

P.O. BOX 11947  
Columbia, SC 29211  
(803) 576-2275  
TDD (803) 748-4999

27 August 2014

To: Mrs. Roxanne Ancheta, Assistant County Administrator  
From: David A. Adams, Richland County Treasurer   
RE: Distribution of Federal Forestry Funds

Please note that the Richland County Treasurer's Office has received checks for Federal Forestry Funds totaling \$7,690.39. These are not funds received annually.

According to Title 10, Section 2665 (E) the United States Code of Laws, these funds may only be used for County public roads and schools.

These funds were last allocated by resolution of Richland County Council in June 2012. Please see attached for reference.

Please contact me with any questions or clarifications.

# Richland County Council Request of Action

## **Subject**

An Ordinance Amending the Richland County Code of Ordinances, Chapter 23, Taxation; Article VI, Local Hospitality Tax; so as to add the Township Auditorium as an agency **[FIRST READING] [PAGES 195-198]**

## **Notes**

September 23, 2014 - The Committee recommended that Council approve the ordinance amendment to the Hospitality Tax Ordinance so as to add the Township Auditorium as an Ordinance Agency. Any additional changes to the ordinance will be included in a separate Request of Action and reviewed at the October 28, 2014 Committee meeting.

First Reading:  
Second Reading:  
Third Reading:  
Public Hearing:

STATE OF SOUTH CAROLINA  
COUNTY COUNCIL FOR RICHLAND COUNTY  
ORDINANCE NO. \_\_\_\_-14HR

AN ORDINANCE AMENDING THE RICHLAND COUNTY CODE OF ORDINANCES, CHAPTER 23, TAXATION; ARTICLE VI, LOCAL HOSPITALITY TAX; SO AS TO ADD THE TOWNSHIP AUDITORIUM AS AN AGENCY.

Pursuant to the authority granted by the Constitution of the State of South Carolina and the General Assembly of the State of South Carolina, BE IT ENACTED BY RICHLAND COUNTY COUNCIL:

SECTION I. The Richland County Code of Ordinances; Chapter 23, Taxation; Article IV, Local Hospitality Tax; Section 23-69, Distribution of funds; is hereby amended to read as follows:

**Sec. 23-69. Distribution of Funds.**

(a) (1) The County shall distribute the Local Hospitality Tax collected and placed in the "Richland County Local Hospitality Tax Revenue Fund" to each of the following agencies and purposes ("Agency") in the following amounts during fiscal year 2003-2004:

Columbia Museum of Art	\$650,000
Historic Columbia	250,000
EdVenture Museum	100,000
County Promotions	200,000
<u>Township Auditorium</u>	<u>\$300,000 (beginning in fiscal year 2014-2015)</u>

(2) The amounts distributed to the Columbia Museum of Art, Historic Columbia, ~~and~~ EdVenture Museum, and the Township Auditorium shall be paid quarterly beginning October 1, 2003. The amount distributed to organizations receiving County Promotions shall be paid to the organization as a one-time expenditure beginning in fiscal year 2008-2009.

(3) As a condition of receiving its allocation, the Columbia Museum of Art, Historic Columbia, ~~and~~ EdVenture Museum, and the Township Auditorium must annually submit to the County an affirmative marketing plan outlining how the agency will use its hospitality tax allocation for tourism promotion in the upcoming fiscal year. The plan shall include a detailed project budget which outlines the agency's proposed use of hospitality tax funds. The marketing plan shall also outline how the agency will promote access to programs and services for all citizens of Richland County, including documentation of "free" or discounted services that will be offered to Richland County residents. In addition, each Agency shall demonstrate a good faith effort to expand programs and events into the unincorporated areas of Richland County. The annual marketing plan shall be due to the County Administrator no later than March 1 of each year. If an Agency fails to comply with these requirements, its portion of the Local Hospitality Tax shall be retained in the Richland County Local Hospitality Tax Revenue Fund and distributed as provided in subsection (f) below.

(4) For the amounts distributed under the County Promotions program, funds will be distributed with a goal of seventy-five percent (75%) dedicated to organizations and projects that generate tourism in the unincorporated areas of Richland County and in municipal areas where Hospitality Tax revenues are collected by the county. These shall include:

- a. Organizations that are physically located in the areas where the county collects Hospitality tax Revenues, provided the organization also sponsors projects or events within those areas;



b. Organizations that are not physically located in the areas where the county collects Hospitality Tax Revenues; however, the organization sponsors projects or events within those areas; and

c. Regional marketing organizations whose primary mission is to bring tourists to the region, including the areas where the county collects Hospitality Tax revenues.

(5) In the event Local Hospitality Tax revenues are not adequate to fund the Agencies listed above in the prescribed amounts, each Agency will receive a proportionate share of the actual revenues received, with each Agency's share to be determined by the percentage of the total revenue it would have received had the revenues allowed for full funding as provided in subsection (a)(1) above.

(b) In each of fiscal years 2004-2005 and 2005-2006, the Local Hospitality Tax shall be distributed to each Agency named above in the same amounts and on the same terms and conditions, together with a three percent (3%) increase in each of fiscal year 2004-2005 and 2005-2006.

(c) In fiscal year 2006-2007, the amount of Local Hospitality Tax to be distributed annually to each Agency named above shall be established in the County's FY 2006-2007 Budget Ordinance.

(d) In fiscal years 2007-2008 and 2008-09, the amount of Local Hospitality Tax to be distributed annually to each Agency named above shall be increased based on the revenue growth rate as determined by trend analysis of the past three years, but in any event not more than 3%.

(e) Beginning in fiscal year 2009-2010 and continuing thereafter, the amount of Local Hospitality Tax to be distributed to each Agency named above shall be determined by County Council annually during the budget process or whenever County Council shall consider such distribution or funding.

(f) All Local Hospitality Tax revenue not distributed pursuant to subsection (a) through (e) above shall be retained in the Richland County Local Hospitality Tax Revenue Fund and distributed as directed by County Council for projects related to tourism development, including, but not limited to, the planning, development, construction, promotion, marketing, operations, and financing (including debt service) of the State Farmer's Market (in lower Richland County), Township Auditorium, a new recreation complex (in northern Richland County), recreation capital improvements, Riverbanks Zoo, and other expenditures as provided in Article 7, Chapter 1, Title 6, Code of Laws of South Carolina 1976 as amended.

**SECTION II.** The Richland County Code of Ordinances; Chapter 23, Taxation; Article IV, Local Hospitality Tax; Section 23-71, Oversight and Accountability; is hereby amended to read as follows:

**Sec. 23-71. Oversight and Accountability.**

The following organizations: the Columbia Museum of Art, Historic Columbia, ~~and~~ EdVenture Museum, and the Township Auditorium must submit a mid-year report by January 31 and a final report by July 31 of each year to the Richland County Administrator, which includes a detailed accounting of all hospitality tax fund expenditures and the impact on tourism for the preceding fiscal year, including copies of invoices and proof of payment. The county shall not release hospitality tax funds to any agency unless that agency has submitted an acceptable final report for the previous fiscal year. If an Agency fails to comply with these requirements by the July 31 deadline, its portion of the Local Hospitality Tax shall be retained in the Richland County Local Hospitality Tax Revenue Fund and may be distributed as provided in Section 23-69 (f).

Any organization receiving County Promotions funding must comply with all requirements of this article, as well as any application guidelines and annual reporting

requirements as established by council, to include a detailed reporting of all grant expenditures.

SECTION III. Severability. If any section, subsection, or clause of this ordinance shall be deemed unconstitutional or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

SECTION IV. Conflicting Ordinances. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION V. Effective Date. This ordinance shall be enforced from and after \_\_\_\_\_, 2014.

RICHLAND COUNTY COUNCIL

BY: \_\_\_\_\_  
Norman Jackson, Chair

ATTEST THIS THE \_\_\_\_\_ DAY  
OF \_\_\_\_\_, 2014.

\_\_\_\_\_  
S. Monique McDaniels  
Clerk of Council

First Reading:  
Second Reading:  
Public Hearing:  
Third Reading:

# Richland County Council Request of Action

## **Subject**

- a. Resolution Approving the 2014 Assessment Roll for the Village at Sandhill Improvement District [**PAGES 199-216**]
- b. An Ordinance Amending the Fiscal Year 2014-2015 General Fund Annual Budget to appropriate \$162,500 of General Fund Revenue received from a rate increase of \$.25 per ton on host fee charges to be used for Economic Development operating cost [**FIRST READING**] [**PAGES 217-218**]

STATE OF SOUTH CAROLINA )  
 )  
COUNTY OF RICHLAND )

RESOLUTION

A RESOLUTION APPROVING THE 2014 ASSESSMENT ROLL FOR THE VILLAGE AT SANDHILL IMPROVEMENT DISTRICT, RICHLAND COUNTY, SOUTH CAROLINA.

WHEREAS, the County Council (“County Council”) of Richland County, South Carolina (“County”) by Ordinance No. 002-04HR enacted on March 2, 2004, authorized the creation of the Village at Sandhill Improvement District (“District”); and

WHEREAS, the County Council by Ordinance No. 003-04HR enacted on March 2, 2004, authorized and provided for the issuance and sale of not exceeding \$25,000,000 principal amount Village at Sandhill Improvement District Assessment Revenue Bonds, Series 2004, and approved the Assessment Report and the Rate and Method of Apportionment of Assessments (“Rate and Method of Apportionment”) including the Assessment Roll for the District; and

WHEREAS, the Rate and Method of Apportionment provides in Section F:

The County Council shall amend the Assessment Roll each year to reflect (i) the current Parcels in the District, (ii) the names of the owners of the Parcels, (iii) the Assessment for each Parcel, including any adjustments to the Assessments as provided for in Section C, (iv) the Annual Payment to be collected from each Parcel for the current year, (v) any changes in the Annual Assessments, (vi) prepayments of the Assessments as provided for in Section I and J, and (vii) any other changes to the Assessment Roll; and

WHEREAS, MuniCap, Inc. has prepared an Annual Assessment Report and Amendment of the Assessment Roll for Imposition of Assessments in 2014 and Collection in 2015 dated September 10, 2014 (“2014 Assessment Roll”).

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL AS FOLLOWS:

1. The County hereby approves, confirms, and adopts the 2014 Assessment Roll as attached hereto.

THIS RESOLUTION SHALL BE EFFECTIVE IMMEDIATELY UPON ADOPTION.

ADOPTED IN A MEETING DULY ASSEMBLED THIS \_\_\_ DAY OF \_\_\_\_\_, \_\_\_\_.

RICHLAND COUNTY COUNCIL

BY: \_\_\_\_\_  
Norman Jackson, Chair

(Seal)

ATTEST this the \_\_\_ day of \_\_\_\_\_, \_\_\_\_.

\_\_\_\_\_  
S. Monique McDaniels  
Clerk of Council

**VILLAGE AT SANDHILL IMPROVEMENT DISTRICT  
RICHLAND COUNTY, SOUTH CAROLINA**

**ANNUAL ASSESSMENT REPORT AND  
AMENDMENT OF THE ASSESSMENT ROLL FOR  
IMPOSITION OF ASSESSMENTS IN 2014 AND COLLECTION IN 2015**

Prepared By:

**MUNICAP, INC.**

Administrator of the Village at Sandhill Improvement District

September 10, 2014

**Village at Sandhill Improvement District  
Richland County, South Carolina**

**Annual Assessment Report and  
Amendment of the Assessment Roll for  
Imposition of Assessments in 2014 and Collection in 2015**

**INTRODUCTION**

The Village at Sandhill Improvement District (the “District”) was created pursuant to an Ordinance that was adopted by the Richland County Council on March 2, 2004 (the “Assessment Ordinance”), wherein the District was created and certain assessments were authorized to be imposed and collected within the District (the “Assessments”). The Village at Sandhill Improvement District Assessment Revenue Bonds, Series 2004, in the amount of \$25,000,000 were issued pursuant to (i) the Bond Ordinance, which was enacted by the Richland County Council on March 2, 2004, (ii) the County Public Works Improvement Act, codified as Chapter 35 of Title 4, Code of Laws of South Carolina 1976, as amended, and (iii) a Master Trust Indenture, dated as of March 1, 2004, as supplemented by a First Supplemental Indenture of Trust, dated as of March 1, 2004, each by and between Richland County (the “County”) and Regions Bank, as trustee. The bonds are to be repaid from Assessments levied on each parcel of assessed property in the Village at Sandhill Improvement District (the “District”).

The Assessments have been imposed on the assessed property within the District pursuant to the Assessment Ordinance. As detailed within the Assessment Ordinance (including the “Assessment Roll” and the “Rate and Method of Apportionment of Assessments”) the Assessments are equal to the interest and principal on the bonds and estimated administrative expenses related to the bonds. The Assessments are due and payable each year as the Annual Assessment. An Annual Credit may be applied to the Annual Assessment each year. The resulting amount is equal to the Annual Payment, which is to be collected from the assessed property in the District.

As indicated in the Rate and Method of Apportionment of Assessments, the Assessment Roll is to be amended each year to reflect “(i) the current parcels in the district, (ii) the names of the owners of the parcels, (iii) the Assessment for each parcel (including any adjustments to the Assessments), (iv) the Annual Payment to be collected from each parcel for the current year, (v) any changes in the Annual Assessments, (vi) prepayments of the Assessments, and (vii) any other changes to the Assessment Roll.”

This report has been prepared to show the calculation of the 2014-2015 Annual Payment and to record the annual update of the Assessment Roll.

Capitalized but undefined terms used herein shall have the meaning as set forth in the Rate and Method of Apportionment of Assessments.

**ANNUAL ASSESSMENT**

The Annual Assessment is the assessment due and payable each year on the assessed property with the District. The Annual Assessment imposed in 2014 for collection in 2015 is equal to \$1,711,867.00.

## ANNUAL PAYMENT

The Annual Payment is the amount due and payable from the assessed property within the District each year and is equal to the Annual Assessment less the Annual Credit. The Annual Credit is described in the next section.

## ANNUAL CREDIT

The Annual Credit for each year is equal to the Annual Assessment less the Annual Revenue Requirement.

## ANNUAL REVENUE REQUIREMENT

The Annual Revenue Requirement is defined as follows:

For any given year, the sum of the following, (1) regularly scheduled debt service on the bonds to be paid from the Annual Payments; (2) periodic costs associated with such bonds, including but not limited to rebate payments and credit enhancements on the bonds; and (3) Administrative Expenses; less (a) any credits applied under the bond indenture, such as interest earnings on any account balances, and (b) any other funds available to the district that may be applied to the Annual Revenue Requirement.

Table A provides a summary of the Annual Revenue Requirement for the 2014-2015 assessment year. Each of these numbers is explained in the following sections.

**Table A**  
**Annual Revenue Requirement 2014-2015 Assessment Year**

Interest payment on May 1, 2015	\$593,526.00
Interest payment on November 1, 2015	\$593,526.00
Principal payment on November 1, 2015	\$432,000.00
Total debt service payments	\$1,619,052.00
Administrative Expenses	\$49,000.00
Contingency	\$42,992.83
<i>Subtotal Expenses</i>	\$1,711,044.83
Reserve Fund investment income	(\$81.00)
Prior year surplus	(\$222,963.83)
<i>Subtotal Funds Available</i>	(\$223,044.83)
<b>Annual Revenue Requirement</b>	<b>\$1,488,000.00</b>

### Debt Service

Debt service includes the semi-annual interest payments due on May 1, 2015 and November 1, 2015. The outstanding Series 2004 Bonds have been reduced to a current balance of \$21,053,000.00. The outstanding Series 2004 Bonds will be reduced on November 1, 2014 by a regularly scheduled principal payment in the amount of \$437,000.00 and an additional \$1,470,000.00 redemption resulting from a mandatory Assessment Prepayment, which together will reduce the balance to \$19,146,000.00. Accordingly, each semi-annual interest payment on the Series 2004 Bonds is \$593,526.00 and represents interest at an annual coupon of 6.20 percent on the estimated



outstanding bonds of \$19,146,000.00. There is a scheduled principal payment of \$432,000.00 on the bonds on November 1, 2015. As a result, total debt service is \$1,619,052.00.

Administrative Expenses

Administrative Expenses generally include the fees of the trustee, the Administrator of the District (MuniCap, Inc.) and the County’s legal counsel, plus additional County expenditures. The annual fee of the trustee is estimated to be \$3,500.00. The cost of the Administrator for calendar year 2015 is estimated to be \$20,000.00. The cost of the County’s bond counsel for calendar year 2015 is estimated to be \$12,500.00. The County’s additional expenditures for calendar year 2015 are estimated to be \$13,000.00. As a result, total administrative expenses for calendar year 2015 are estimated to be \$49,000.00.

Contingency

A contingency, equal to approximately 2.7 percent of annual debt service, has been added in the event of special assessment payment delinquencies or unanticipated administrative expenses.

Reserve Fund Investment Income

As of July 31, 2014, the Series 2004 Reserve Fund balance was \$872,222.13, which is equal to the current reserve requirement of \$872,200.00 and \$22.13 of investment income. The investment income currently held in the Series 2004 Reserve Fund will be used to pay debt service on November 1, 2014. Proceeds in the Series 2004 Reserve Fund are currently earning approximately 0.01 percent per annum. As a result of the redemption on November 1, 2014, the revised reserve requirement will be \$809,998.00 for the Series 2004 Bonds. At the current yield on the reserve requirement of \$809,998.00, annual investment income on the Series 2004 Reserve Fund is estimated to be \$81.00, which will be made available to pay debt service for the 2014-2015 assessment year.

Surplus Funds from Prior Years

The estimated surplus funds from prior years that may be applied to pay debt service and administrative expenses for the 2014-2015 assessment year, totaling \$222,963.83, are shown in Table B below and further explained below Table B.

**Table B**  
**Surplus Funds from Prior Years**

<i>Revenue Fund</i>	
Revenue Fund balance as of July 31, 2014	\$1,332,562.89
Estimated use of Revenue Fund for Administrative Expenses through December 31, 2014	(\$20,000.00)
Interest payment, November 1, 2014	(\$652,643.00)
Principal payment, November 1, 2014	(\$437,000.00)
<b>Estimated Revenue Fund available balance</b>	<b>\$222,919.89</b>
<i>Other Available Funds:</i>	
Available Reserve Fund investment income as of July 31, 2014	\$22.13
Estimated additional Reserve Fund investment income through October 31, 2014	\$21.81
<b>Estimated other available funds as of November 1, 2014</b>	<b>\$43.94</b>
<b>Estimated total surplus funds</b>	<b>\$222,963.83</b>

As of July 31, 2014, the balance in the Series 2004 Revenue Fund was \$1,332,562.89.

Through the remainder of calendar year 2014, it is estimated that Administrative Expenses of \$20,000.00 will be paid from the Revenue Fund. In addition, debt service expenses, including an interest payment and a principal payment on the Series 2004 Bonds, will be paid on November 1, 2014. The interest payment on the Series 2004 Bonds is \$652,643.00, which is equal to interest at 6.20 percent for six months on the current outstanding principal balance of \$21,053,000.00. The principal payment on the Series 2004 Bonds is \$437,000.00. As a result of these expected payments, the Revenue Fund is estimated to have \$222,919.89 available for the 2014-2015 assessment year.

As mentioned above, as of July 31, 2014, the balance in the Series 2004 Reserve Fund was \$872,222.13, which includes investment income of \$22.13. The investment income held in the Series 2004 Reserve Fund will be transferred to pay a portion of the debt service on the Series 2004 Bonds on November 1, 2014. Based on the rate of 0.01 percent mentioned above, an additional \$21.81 in investment income is estimated to be earned on the Series 2004 Reserve Fund through October 31, 2014.

**CALCULATION OF THE ANNUAL CREDIT**

The Annual Credit for each year is equal to the Annual Assessment less the Annual Revenue Requirement. A summary of the Annual Credit is shown in Table C below.

**Table C**  
**Annual Credit**

	<b>Annual Assessment</b>
Annual Assessment	\$1,711,867.00
Annual Revenue Requirement	\$1,488,000.00
<b>Annual Credit</b>	<b>\$223,867.00</b>

**CALCULATION OF THE ANNUAL PAYMENT**

The Annual Payment each year is equal to the Annual Assessment less the Annual Credit. The calculation of the Annual Payment is shown in Table D below.

**Table D**  
**Annual Payment**

	<b>Annual Assessment</b>
Annual Assessment	\$1,711,867.00
Annual Credit	\$223,867.00
<b>Annual Payment</b>	<b>\$1,488,000.00</b>

**ALLOCATION OF THE ANNUAL ASSESSMENT AND ANNUAL PAYMENT**

Both the Annual Assessment and Annual Payment are allocated to Parcels in the District pro rata in accordance with each Parcel's Principal Portion of Assessments. Each Parcel's Annual Assessment and Annual Payment are shown on Appendix A-2, attached hereto.

## AMENDMENT OF THE ASSESSMENT ROLL

The County Council shall amend the Assessment Roll each year to reflect (i) the current Parcels in the District, (ii) the names of the owners of the Parcels, (iii) the Assessment for each Parcel (including any adjustments to the Assessments), (iv) the Annual Payment to be collected from each Parcel for the current year, (v) any changes in the Annual Assessments, (vi) prepayments of the Assessments, and (vii) any other changes to the Assessment Roll.

The required amendments to the Assessment Roll are explained below and shown in Appendix A-1 and Appendix A-2.

### Apportionment of Assessments upon the Subdivision of a Parcel

According to the Rate and Method of Apportionment of Assessments, “Upon the subdivision of any Parcel, the Assessment for the Parcel prior to the subdivision shall be allocated to each new Parcel in proportion to the Equivalent Acres of each Parcel and the Assessment for the undivided Parcel prior to the subdivision. The allocation of the Assessment shall be made pursuant to the following formula:

$$A = B \times (C \div D)$$

Where the terms have the following meanings:

- A = the Assessment of the new Parcel;
- B = the Assessment of the subdivided Parcel prior to the subdivision;
- C = the Equivalent Acres of the new Parcel; and
- D = the sum of the Equivalent Acres for all of the new Parcels that result from the subdivision.”

According to the Rate and Method of Apportionment of Assessments, Equivalent Acres are calculated by multiplying the estimated Net Acres by the appropriate factor. The appropriate factor to use is determined by the Class of the acreage. The Class of the acreage is determined by the expected use of the acreage (either retail, residential or office). This approach allows the assessment allocation to be based on “the value of the improvements contributed to each class of property,” as explained in the March 29, 2004 Assessment Report. This approach is consistent with how the Assessments were initially allocated.

This report has been prepared to record the allocation of the Assessments pursuant to the formula and calculation of Equivalent Acres described above for the subdivision described below.

#### *Subdivision of Parcel R22900-02-46*

Since the last update to the Assessment Roll, real property parcel R22900-02-46 has been subdivided into two new real property Parcels, including the remaining portion of R22900-02-46, as shown in the Table E below. As indicated in Table E below, newly created Parcel 22900-02-59 has zero Equivalent Units, and as such, no Assessments are allocated to Parcel 22900-02-59, leaving the Assessments unchanged on Parcel R22900-02-46.

**Table E**  
**Subdivision of Parcel R22900-02-46**

<b>Parcel Identification</b>	<b>Gross Acres</b>	<b>Estimated Net Acres</b>	<b>Class</b>	<b>Factor</b>	<b>Equivalent Acres</b>	<b>% of Total Equivalent Acres</b>
R22900 02 46	1.810	1.810	1	1.00	1.810	100.0%
R22900 02 59	0.800	0.000	NA	NA	0.000	0.0%
	<b>2.610</b>	<b>1.810</b>			<b>1.810</b>	<b>100.0%</b>

*Subdivisions of Parcels in Calendar Year 2014*

Parcel R22900-02-09A was subdivided in June 2014. The five tracts of land created from this subdivision have not been assigned tax map identification numbers and will not receive distinct real property tax bills this year. As such, the tracts of land created from this 2014 subdivision are not Parcels and thus Assessments are not yet allocated to them. Assessments shall be allocated to the five tracts of land once tax map identification numbers have been assigned to them, either before or at the time of next year’s Assessment Roll, in accordance with Exhibit 1 to Appendix A-2 in this year’s Assessment Roll (attached). In connection with this subdivision, a Mandatory Assessment Prepayment was made (see below for more detail) which has been recorded to parcel R22900-02-09A in this Assessment Roll.

Prepayments of the Assessments

*Mandatory Assessment Prepayment for Parcel R22900-02-09A*

As referenced above, a Mandatory Assessment Prepayment, calculated in accordance with the Rate and Method of Apportionment of Assessments, was made in June 2014 and has been applied to Parcel R22900-02-09A, as reflected on Appendix A-2 (attached). The Mandatory Assessment Prepayment resulted from Richland County School District’s purchase of one of the five tracts (identified as tract Y-2) that was created from the 2014 subdivision of Parcel R22900-02-09A, referenced above. The subdivision, purchase of real property, future allocation of Assessments from this subdivision and the Mandatory Assessment Prepayment are explained below.

Real property parcel R22900-02-09A was subdivided in June 2014 into five real property tracts, as shown in the Table F below. This subdivision occurred concurrently with the Village at Sandhill, LLC’s sale of approximately 31 acres, referenced as tract Y-2 in Table F below, to Richland School District Two (the Village at Sandhill, LLC re-established ownership of R22900-02-09A through a redemption payment to the County for all unpaid real property taxes and annual Assessments).

On account of the sale of the 31 acre tract of real property to a public entity, the 31 acre tract is classified as Non-Benefited Property (according to the Rate and Method of Apportionment of Assessments) for which a Mandatory Assessment Prepayment was required. To accomplish the Mandatory Assessment Prepayment, an estimate of the allocation of Assessments to the real property being purchased by Richland School District Two was prepared, as detailed below.

The acreage and the estimated Net Acreage of the real property tracts (post subdivision) are reflected in Table F. As noted above, the County has not yet provided tax parcel identification numbers for the indicated tracts. The “Gross Acres” and “Estimated Net Acreages” shown in Table F have been estimated by the Administrator to the District, in accordance with the Rate and Method of Apportionment of Assessments and are based on information available to the Administrator

including information provided by the Village at Sandhill, LLC, including an indication that tract Y-5 will be a public roadway. The calculation of Equivalent Acres, shown in Table F below, is in accordance with the calculation required by the Rate and Method of Apportionment of Assessments, which is explained on page 4.

**Table F**  
**Post Subdivision Estimated Net Acreage**

Parcel Identification Number	Tract ID	Gross Acres	Excluded Acres	Estimated Net Acres	Class	Equivalent Acreage Factor	Equivalent Acres	% of Total Equivalent Acres
To be determined	Y1	22.200	(5.550)	16.650	3	0.55	9.158	21.5%
To be determined (RSD2)	Y2	31.000	0.000	31.000	3	0.55	17.050	40.0%
To be determined	Y3	13.700	(3.425)	10.275	2	0.58	5.960	14.0%
To be determined	Y4	24.100	(6.025)	18.075	2	0.58	10.484	24.6%
To be determined	Y5	1.070	(1.070)	0.000	NA	NA	0.000	0.0%
<b>Total</b>		<b>92.070</b>	<b>(16.070)</b>	<b>76.000</b>			<b>42.652</b>	<b>100.0%</b>

The Equivalent Acres for the tracts of real property are shown in Table F above. The Assessment on the previously existing Parcel (before the subdivision occurred) is shown in Table G below. In accordance with the allocation formula described above, the Assessments and the Principal Portion of the Assessments will be allocated as shown in Table G below (after the establishment of tax map identification numbers for the tracts). The dollar amounts shown in Table G reflect the full and complete payment of all previously billed annual Assessments on Parcel R22900 02 09A (no previously billed assessments on this Parcel are currently due).

**Table G**  
**Future Allocation of Assessments for the Subdivision of Parcel R22900-02-09A**

Parcel Identification Number	Lot ID	% of Total Equivalent Acres	Principal Portion of Assessments	Total Assessments
<u>Before Subdivision</u>				
R22900-02-09A			\$3,679,404.72	\$7,232,318.65
<u>After Subdivision</u>				
To be determined	Y1	21.5%	\$790,021.30	\$1,552,883.20
To be determined (RSD2)	Y2	40.0%	\$1,470,830.22	\$2,891,096.15
To be determined	Y3	14.0%	\$514,143.58	\$1,010,611.91
To be determined	Y4	24.6%	\$904,409.62	\$1,777,727.39
To be determined	Y5	0.0%	\$0.00	\$0.00
<b>Total</b>		<b>100.0%</b>	<b>\$3,679,404.72</b>	<b>\$7,232,318.65</b>

A Mandatory Assessment Payment of \$1,413,608.55, calculated in accordance with the Rate and Method of Apportionment of Assessment, based on the assessment allocation above and made on behalf of the Y2 tract that has been purchased by Richland School District Two, has been sent to Regions Bank, the trustee of the Series 2004 Bonds. The funds will be used to redeem bonds on

November 1, 2014, the next scheduled debt service payment date. The Mandatory Assessment Prepayment and the Assessment allocation detailed above, which shall be implemented after the tax map identification numbers have been established by the County, will result in no Assessments on the Y-2 tract of land purchased by Richland School District Two.

*Other Prepayments of Assessments*

Apart from the Mandatory Assessment prepayment explained above, no prepayments of Assessments have occurred since the last Assessment Roll.

Other Amendments to the Assessment Roll

The updated Assessment Roll, consisting of Appendix A-1 and Appendix A-2, reflects(i) the current Parcels in the District (resulting from the subdivision of parcel R22900-02-46 described above), (ii) the names of the owners of the Parcels, (iii) the Assessment for each Parcel (including any adjustments to the Assessments), (iv) the Annual Payment to be collected from each Parcel for the current year, (v) any changes in the Annual Assessments, (vi) prepayments of the Assessments (including the Mandatory Assessment Prepayment described above), and (vii) any other changes to the Assessment Roll.

**SUMMARY**

The current Parcels in the District, the names of the owners of those Parcels, the Assessment for each Parcel (including the adjustments to the Assessments), the Annual Payment to be collected from each Parcel for the 2014-2015 assessment year, the changes in the Annual Assessments and the effect of any prepayments of the Assessments are shown in the Annual Assessment Roll, as amended, in Appendices A-1 and A-2 attached hereto.

In order to comply with the County's billing requirements, the Annual Payment on each Parcel has been rounded to the nearest cent. As a result of rounding, the aggregate Annual Payment billed to all Parcels for the 2014-2015 assessment year equals \$1,488,000.13.

Appendix A-1

ASSESSMENT ROLL  
ANNUAL ASSESSMENTS

Village of Sandhill Improvement District  
Richland County, South Carolina

Bond Year Ending Nov 1,	Principal	Interest and Administrative Expenses	Annual Assessment	Annual Credit	Annual Payment
2004	\$0	\$1,008,472	\$1,008,472	\$1,008,472	\$0
2005	\$0	\$1,650,000	\$1,650,000	\$1,595,000	\$55,000
2006	\$0	\$1,555,450	\$1,555,450	\$95,450	\$1,460,000
2007	\$286,000	\$1,555,450	\$1,841,450	\$141,450	\$1,700,000
2008	\$305,000	\$1,537,718	\$1,842,718	\$142,718	\$1,700,000
2009	\$324,000	\$1,518,808	\$1,842,808	\$92,808	\$1,750,000
2010	\$343,000	\$1,498,720	\$1,841,720	\$51,720	\$1,790,000
2011	\$366,000	\$1,477,454	\$1,843,454	\$18,454	\$1,825,000
2012	\$385,000	\$1,454,762	\$1,839,762	\$0	\$1,839,762
2013	\$413,000	\$1,430,892	\$1,843,892	\$0	\$1,843,892
2014	\$437,000	\$1,405,286	\$1,842,286	\$0	\$1,842,286
2015	\$432,000	\$1,279,867	\$1,711,867	\$223,867	\$1,488,000
2016	\$458,000	\$1,253,083	\$1,711,083		
2017	\$484,000	\$1,224,687	\$1,708,687		
2018	\$514,000	\$1,194,679	\$1,708,679		
2019	\$550,000	\$1,162,811	\$1,712,811		
2020	\$580,000	\$1,128,711	\$1,708,711		
2021	\$619,000	\$1,092,751	\$1,711,751		
2022	\$658,000	\$1,054,373	\$1,712,373		
2023	\$697,000	\$1,013,577	\$1,710,577		
2024	\$741,000	\$970,363	\$1,711,363		
2025	\$785,000	\$924,421	\$1,709,421		
2026	\$833,000	\$875,751	\$1,708,751		
2027	\$885,000	\$824,105	\$1,709,105		
2028	\$942,000	\$769,235	\$1,711,235		
2029	\$998,000	\$710,831	\$1,708,831		
2030	\$1,060,000	\$648,955	\$1,708,955		
2031	\$1,129,000	\$583,235	\$1,712,235		
2032	\$1,199,000	\$513,237	\$1,712,237		
2033	\$1,273,000	\$438,899	\$1,711,899		
2034	\$1,351,000	\$359,973	\$1,710,973		
2035	\$1,435,000	\$276,211	\$1,711,211		
2036	\$1,523,000	\$187,241	\$1,710,241		
<b>Total</b>	<b>\$22,005,000</b>	<b>\$34,580,008</b>	<b>\$56,585,008</b>	<b>\$3,369,939</b>	<b>\$17,293,940</b>

The principal amount shown above reflects the actual to date and scheduled bond redemptions and excludes bond redemptions from assessment prepayments; see Appendix A-2 for the total amount of remaining Assessments and Principal Portion of Assessments, as well as each Parcel's remaining Assessment and Principal Portion of Assessments.

Village at Sandhill Improvement District

Appendix A-2

September 10, 2014 Special Assessment Roll

Tax Account Number	Owner (as of January 1, 2014)	Total Assessment <sup>1</sup>	Principal Portion of Assessment <sup>2</sup>	2014-2015 Annual Assessment	2014-2015 Annual Credit	2014-2015 Annual Payment
R22900-02-05	Village at Sandhill, LLC	\$482,359.25	\$245,397.77	\$20,376.81	\$2,664.75	\$17,712.06
R22900-02-06	Plex Indoor Sports, LLC	\$1,500,775.11	\$763,511.58	\$63,398.83	\$8,290.89	\$55,107.94
R22900-02-07	Village at Sandhill, LLC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R22900-02-08	Regal Cinemas, Inc.	\$1,542,787.48	\$784,885.15	\$65,173.60	\$8,522.99	\$56,650.62
R22900-02-09A <sup>3</sup>	Village at Sandhill, LLC	\$4,341,222.50	\$2,208,574.50	\$305,522.48	\$39,954.27	\$265,568.21
R22900-02-09B	Village at Sandhill, LLC	\$641,855.61	\$326,540.72	\$27,114.59	\$3,545.87	\$23,568.71
R22900-02-10	HD Development of Maryland, Inc.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R22900-02-11	Vas Outparcels, LLC	\$455,133.98	\$231,547.06	\$19,226.71	\$2,514.35	\$16,712.36
R22900-02-12	Vas Outparcels, LLC	\$436,461.82	\$222,047.69	\$18,437.92	\$2,411.19	\$16,026.73
R22900-02-13	Sandhill Columbia SC, LLC	\$2,523,076.04	\$1,283,601.89	\$106,584.97	\$13,938.50	\$92,646.47
R22900-02-14	Sandhill Columbia SC, LLC	\$1,131,999.89	\$575,899.09	\$47,820.27	\$6,253.63	\$41,566.64
R22900-02-15	CSMC 2006-C5 Retail, LLC	\$893,929.81	\$454,782.17	\$37,763.22	\$4,938.43	\$32,824.79
R22900-02-16	CSMC 2006-C5 Retail, LLC	\$1,428,420.48	\$726,701.53	\$60,342.28	\$7,891.18	\$52,451.10
R22900-02-17	CSMC 2006-C5 Retail, LLC	\$478,474.18	\$243,421.26	\$20,212.69	\$2,643.29	\$17,569.40
R22900-02-18	CSMC 2006-C5 Retail, LLC	\$532,156.64	\$270,731.94	\$22,480.46	\$2,939.85	\$19,540.61
R22900-02-19	CSMC 2006-C5 Retail, LLC	\$956,948.36	\$486,842.53	\$40,425.38	\$5,286.57	\$35,138.81
R22900-02-20	CSMC 2006-C5 Retail, LLC	\$179,719.57	\$91,431.40	\$7,592.08	\$922.84	\$6,599.24
R22900-02-21A	CSMC 2006-C5 Retail, LLC	\$1,857,880.23	\$945,186.96	\$78,484.40	\$10,263.69	\$68,220.71
R22900-02-21B	JC Penney Corporation, Inc.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R22900-02-22	CSMC 2006-C5 Retail, LLC	\$186,721.63	\$94,993.66	\$7,887.88	\$1,031.53	\$6,856.35
R22900-02-23	Vas Forum II, LLC	\$1,463,430.78	\$744,512.84	\$61,821.25	\$8,084.59	\$53,736.67
R22900-02-24	VAS HG LL	\$401,451.51	\$204,236.38	\$16,958.94	\$2,217.78	\$14,741.16
R22900-02-26	Richland County	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R22900-02-27	Vas Outparcels, LLC	\$401,451.51	\$204,236.38	\$16,958.94	\$2,217.78	\$14,741.16
R22900-02-28	Vas Outparcels, LLC	\$322,094.81	\$163,864.07	\$13,606.59	\$1,779.38	\$11,827.21
R22900-02-33	Vas Outparcels II, LLC	\$499,480.36	\$254,108.05	\$21,100.08	\$2,759.33	\$18,340.74
R22900-02-34	GRG Investments, LLC	\$137,707.20	\$70,057.83	\$5,817.31	\$760.75	\$5,056.56
R22900-02-35	LACCBSC, LLC	\$1,428,420.48	\$726,701.53	\$60,342.28	\$7,891.18	\$52,451.10
R22900-02-36	Village at Sandhill Property Owners Ass.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R22900-02-37	Village at Sandhill, LLC	\$783,337.85	\$398,519.08	\$33,091.37	\$4,327.48	\$28,763.89
R22900-02-38	Village at Sandhill, LLC	\$2,965,853.47	\$1,508,862.62	\$125,289.68	\$16,384.58	\$108,905.10
R22900-02-39	Village at Sandhill, LLC	\$830,262.96	\$422,391.99	\$35,073.68	\$4,586.71	\$30,486.97
R22900-02-40	Village at Sandhill, LLC	\$48,177.73	\$24,510.17	\$2,035.22	\$266.15	\$1,769.07
R22900-02-41	TMW and Associates, LLC	\$114,020.64	\$58,007.41	\$4,816.69	\$629.90	\$4,186.80
R22900-02-42	Village at Sandhill, LLC	\$312,281.67	\$155,184.26	\$12,618.38	\$1,650.15	\$10,968.23
R22900-02-43	Vas Forum II, LLC	\$438,795.83	\$223,235.11	\$18,536.52	\$2,424.09	\$16,112.43
R22900-02-44	Village at Sandhill Property Owners Ass.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R22900-02-45	Village at Sandhill, LLC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R22900-02-46	Village at Sandhill, LLC	\$270,639.59	\$134,490.77	\$10,935.75	\$1,430.11	\$9,505.64
R22900-02-47	Village at Sandhill, LLC	\$273,535.86	\$135,930.03	\$11,052.78	\$1,445.41	\$9,607.37
R22900-02-48	Village at Sandhill, LLC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R22900-02-49	Village at Sandhill, LLC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R22900-02-50	Village at Sandhill, LLC	\$152,196.41	\$77,429.14	\$6,429.39	\$840.79	\$5,588.60
R22900-02-51	Village at Sandhill, LLC	\$446,954.01	\$222,107.90	\$18,060.10	\$2,361.78	\$15,698.31
R22900-02-52	Village at Sandhill, LLC	\$45,378.74	\$23,086.20	\$1,916.98	\$250.69	\$1,666.29
R22900-02-53	Village at Sandhill, LLC	\$119,329.29	\$60,708.16	\$5,040.95	\$659.22	\$4,381.73
R22900-02-54	Village at Sandhill, LLC	\$117,648.60	\$59,853.12	\$4,969.95	\$649.94	\$4,320.02
R22900-02-55	Village at Sandhill, LLC	\$114,287.21	\$58,143.03	\$4,827.96	\$631.37	\$4,196.59
R22900-02-56	Village at Sandhill, LLC	\$65,547.08	\$33,346.74	\$2,768.97	\$362.11	\$2,406.87
R22900-02-57	Village at Sandhill, LLC	\$250,423.44	\$127,401.63	\$10,578.90	\$1,383.44	\$9,195.46
R22900-02-58	Village at Sandhill, LLC	\$465,552.31	\$236,847.33	\$19,666.82	\$2,571.90	\$17,094.92
R22900-02-59	Village at Sandhill, LLC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R22911-01-01	VAS Forum III, LLC	\$345,435.01	\$175,738.28	\$14,592.58	\$1,908.32	\$12,684.25
R22911-01-02	VAS Forum III, LLC	\$333,764.92	\$169,801.17	\$14,099.58	\$1,843.85	\$12,255.73
R22982-01-01	Vas Retail Condominium, LLC	\$25,216.12	\$12,828.57	\$1,065.23	\$139.30	\$925.93
R22982-01-02	Vas Retail Condominium, LLC	\$26,095.70	\$13,276.05	\$1,102.39	\$144.16	\$958.22
R22982-02-01	Vas Scu, LLC	\$2,798.42	\$1,423.68	\$118.22	\$15.46	\$102.76
R22982-02-02	Vas Condominium, LLC	\$2,798.42	\$1,423.68	\$118.22	\$15.46	\$102.76
R22982-02-03	Vas Condominium, LLC	\$2,329.47	\$1,185.11	\$98.41	\$12.87	\$85.54
R22982-02-04	Vas Condominium, LLC	\$2,562.67	\$1,303.75	\$108.26	\$14.16	\$94.10



Tax Account Number	Owner (as of January 1, 2014)	Total Assessment <sup>1</sup>	Principal Portion of Assessment <sup>2</sup>	2014-2015 Annual Assessment	2014-2015 Annual Credit	2014-2015 Annual Payment
R22982-02-05	Vas Condominium, LLC	\$2,562.67	\$1,303.75	\$108.26	\$14.16	\$94.10
R22982-02-06	Vas Condominium, LLC	\$2,301.59	\$1,170.92	\$97.23	\$12.71	\$84.51
R22982-02-07	Vas Condominium, LLC	\$2,795.88	\$1,422.39	\$118.11	\$15.45	\$102.66
R22982-02-08	Vas Condominium, LLC	\$2,874.46	\$1,462.36	\$121.43	\$15.88	\$105.55
R22982-02-09	Vas Condominium, LLC	\$3,761.64	\$1,913.71	\$158.91	\$20.78	\$138.13
R22982-02-10	Vas Condominium, LLC	\$2,795.88	\$1,422.39	\$118.11	\$15.45	\$102.66
R22982-02-11	Vas Condominium, LLC	\$2,301.59	\$1,170.92	\$97.23	\$12.71	\$84.51
R22982-02-12	Patterson, Vance M.	\$2,562.67	\$1,303.75	\$108.26	\$14.16	\$94.10
R22982-02-13	Vas Condominium, LLC	\$2,562.67	\$1,303.75	\$108.26	\$14.16	\$94.10
R22982-02-14	Vas Scu, LLC	\$2,326.94	\$1,183.82	\$98.30	\$12.85	\$85.44
R22982-02-15	Vas Condominium, LLC	\$2,798.42	\$1,423.68	\$118.22	\$15.46	\$102.76
R22982-02-16	Vas Condominium, LLC	\$1,896.03	\$964.59	\$80.10	\$10.47	\$69.62
R22982-03-01	Vas Condominium, LLC	\$2,798.42	\$1,423.68	\$118.22	\$15.46	\$102.76
R22982-03-02	Vas Condominium, LLC	\$2,798.42	\$1,423.68	\$118.22	\$15.46	\$102.76
R22982-03-03	Vas Condominium, LLC	\$2,329.47	\$1,185.11	\$98.41	\$12.87	\$85.54
R22982-03-04	Vas Condominium, LLC	\$2,562.67	\$1,303.75	\$108.26	\$14.16	\$94.10
R22982-03-05	Vas Condominium, LLC	\$2,562.67	\$1,303.75	\$108.26	\$14.16	\$94.10
R22982-03-06	Vas Condominium, LLC	\$2,301.59	\$1,170.92	\$97.23	\$12.71	\$84.51
R22982-03-07	Vas Condominium, LLC	\$2,795.88	\$1,422.39	\$118.11	\$15.45	\$102.66
R22982-03-08	MPLV, LLC	\$2,874.46	\$1,462.36	\$121.43	\$15.88	\$105.55
R22982-03-09	Vas Condominium, LLC	\$3,761.64	\$1,913.71	\$158.91	\$20.78	\$138.13
R22982-03-10	Vas Condominium, LLC	\$2,795.88	\$1,422.39	\$118.11	\$15.45	\$102.66
R22982-03-11	Mofor, Achu	\$2,301.59	\$1,170.92	\$97.23	\$12.71	\$84.51
R22982-03-12	Vas Condominium, LLC	\$2,562.67	\$1,303.75	\$108.26	\$14.16	\$94.10
R22982-03-13	Vas Condominium, LLC	\$2,562.67	\$1,303.75	\$108.26	\$14.16	\$94.10
R22982-03-14	Vas Condominium, LLC	\$2,329.47	\$1,185.11	\$98.41	\$12.87	\$85.54
R22982-03-15	Vas Condominium, LLC	\$2,798.42	\$1,423.68	\$118.22	\$15.46	\$102.76
R22982-03-16	Vas Scu, LLC	\$1,896.03	\$964.59	\$80.10	\$10.47	\$69.62
R22982-04-01	Vas Retail Condominium, LLC	\$26,263.61	\$13,361.48	\$1,109.48	\$145.09	\$964.39
R22982-04-02	Vas Retail Condominium, LLC	\$23,151.68	\$11,778.30	\$978.02	\$127.90	\$850.12
R22982-05-01	Vas Condominium, LLC	\$2,860.60	\$1,455.31	\$120.84	\$15.80	\$105.04
R22982-05-02	Vas Condominium, LLC	\$2,860.60	\$1,455.31	\$120.84	\$15.80	\$105.04
R22982-05-03	Vas Condominium, LLC	\$2,381.24	\$1,211.44	\$100.59	\$13.15	\$87.44
R22982-05-04	Vas Condominium, LLC	\$2,619.62	\$1,332.72	\$110.66	\$14.47	\$96.19
R22982-05-05	Vas Condominium, LLC	\$2,619.62	\$1,332.72	\$110.66	\$14.47	\$96.19
R22982-05-06	Vas Condominium, LLC	\$2,352.74	\$1,196.94	\$99.39	\$13.00	\$86.39
R22982-05-07	Vas Condominium, LLC	\$2,858.00	\$1,454.00	\$120.73	\$15.79	\$104.95
R22982-05-08	Vas Condominium, LLC	\$2,938.33	\$1,494.86	\$124.13	\$16.23	\$107.89
R22982-05-09	Vas Condominium, LLC	\$3,871.14	\$1,969.42	\$163.53	\$21.39	\$142.15
R22982-05-10	Vas Condominium, LLC	\$2,858.00	\$1,454.00	\$120.73	\$15.79	\$104.95
R22982-05-11	Vas Condominium, LLC	\$2,352.74	\$1,196.94	\$99.39	\$13.00	\$86.39
R22982-05-12	Vas Condominium, LLC	\$2,619.62	\$1,332.72	\$110.66	\$14.47	\$96.19
R22982-05-13	Vas Condominium, LLC	\$2,619.62	\$1,332.72	\$110.66	\$14.47	\$96.19
R22982-05-14	Vas Condominium, LLC	\$2,381.24	\$1,211.44	\$100.59	\$13.15	\$87.44
R22982-05-15	Vas Condominium, LLC	\$2,860.60	\$1,455.31	\$120.84	\$15.80	\$105.04
R22982-05-16	Vas Condominium, LLC	\$1,938.16	\$986.03	\$81.88	\$10.71	\$71.17
R22982-06-01	Vas Condominium, LLC	\$2,860.60	\$1,455.31	\$120.84	\$15.80	\$105.04
R22982-06-02	Vas Condominium, LLC	\$2,860.60	\$1,455.31	\$120.84	\$15.80	\$105.04
R22982-06-03	Vas Condominium, LLC	\$2,381.24	\$1,211.44	\$100.59	\$13.15	\$87.44
R22982-06-04	Vas Condominium, LLC	\$2,619.62	\$1,332.72	\$110.66	\$14.47	\$96.19
R22982-06-05	Vas Condominium, LLC	\$2,619.62	\$1,332.72	\$110.66	\$14.47	\$96.19
R22982-06-06	Vas Condominium, LLC	\$2,352.74	\$1,196.94	\$99.39	\$13.00	\$86.39
R22982-06-07	Vas Condominium, LLC	\$2,858.00	\$1,454.00	\$120.73	\$15.79	\$104.95
R22982-06-08	Vas Condominium, LLC	\$2,938.33	\$1,494.86	\$124.13	\$16.23	\$107.89
R22982-06-09	Vas Condominium, LLC	\$3,845.22	\$1,956.24	\$162.44	\$21.24	\$141.20
R22982-06-10	Vas Condominium, LLC	\$2,858.00	\$1,454.00	\$120.73	\$15.79	\$104.95
R22982-06-11	Vas Condominium, LLC	\$2,352.74	\$1,196.94	\$99.39	\$13.00	\$86.39
R22982-06-12	Vas Condominium, LLC	\$2,619.62	\$1,332.72	\$110.66	\$14.47	\$96.19
R22982-06-13	Vas Condominium, LLC	\$2,619.62	\$1,332.72	\$110.66	\$14.47	\$96.19
R22982-06-14	Vas Condominium, LLC	\$2,381.24	\$1,211.44	\$100.59	\$13.15	\$87.44
R22982-06-15	Vas Condominium, LLC	\$2,860.60	\$1,455.31	\$120.84	\$15.80	\$105.04
R22982-06-16	Vas Condominium, LLC	\$1,938.16	\$986.03	\$81.88	\$10.71	\$71.17
R22982-07-01	Vas Retail Condominium, LLC	\$17,032.59	\$8,665.24	\$719.53	\$94.09	\$625.43
R22982-07-02	Vas Retail Condominium, LLC	\$15,901.82	\$8,089.97	\$671.76	\$87.85	\$583.91
R22982-08-01	Vas Condominium, LLC	\$2,135.51	\$1,086.43	\$90.21	\$11.80	\$78.42

Tax Account Number	Owner (as of January 1, 2014)	Total Assessment <sup>1</sup>	Principal Portion of Assessment <sup>2</sup>	2014-2015 Annual Assessment	2014-2015 Annual Credit	2014-2015 Annual Payment
R22982-08-02	Vas Condominium, LLC	\$2,147.93	\$1,092.75	\$90.74	\$11.87	\$78.87
R22982-08-03	Vas Condominium, LLC	\$1,819.53	\$925.68	\$76.86	\$10.05	\$66.81
R22982-08-04	Vas Condominium, LLC	\$1,982.85	\$1,008.76	\$83.76	\$10.95	\$72.81
R22982-08-05	Vas Condominium, LLC	\$1,982.85	\$1,008.76	\$83.76	\$10.95	\$72.81
R22982-08-06	Vas Condominium, LLC	\$1,796.46	\$913.94	\$75.89	\$9.92	\$65.97
R22982-08-07	Vas Condominium, LLC	\$2,135.51	\$1,086.43	\$90.21	\$11.80	\$78.42
R22982-08-08	Vas Condominium, LLC	\$2,194.08	\$1,116.23	\$92.69	\$12.12	\$80.57
R22982-08-09	Vas Condominium, LLC	\$2,861.54	\$1,455.80	\$120.88	\$15.81	\$105.08
R22982-08-10	Vas Condominium, LLC	\$2,135.51	\$1,086.43	\$90.21	\$11.80	\$78.42
R22982-08-11	Vas Condominium, LLC	\$1,796.46	\$913.94	\$75.89	\$9.92	\$65.97
R22982-08-12	Vas Condominium, LLC	\$1,982.85	\$1,008.76	\$83.76	\$10.95	\$72.81
R22982-08-13	Vas Condominium, LLC	\$1,982.85	\$1,008.76	\$83.76	\$10.95	\$72.81
R22982-08-14	Vas Condominium, LLC	\$1,819.53	\$925.68	\$76.86	\$10.05	\$66.81
R22982-08-15	Vas Condominium, LLC	\$2,135.51	\$1,086.43	\$90.21	\$11.80	\$78.42
R22982-08-16	Vas Condominium, LLC	\$1,514.21	\$770.34	\$63.97	\$8.37	\$55.60
R22982-09-01	Vas Condominium, LLC	\$2,135.51	\$1,086.43	\$90.21	\$11.80	\$78.42
R22982-09-02	Vas Condominium, LLC	\$2,147.93	\$1,092.75	\$90.74	\$11.87	\$78.87
R22982-09-03	Vas Condominium, LLC	\$1,819.53	\$925.68	\$76.86	\$10.05	\$66.81
R22982-09-04	Vas Condominium, LLC	\$1,982.85	\$1,008.76	\$83.76	\$10.95	\$72.81
R22982-09-05	Vas Condominium, LLC	\$1,982.85	\$1,008.76	\$83.76	\$10.95	\$72.81
R22982-09-06	Vas Condominium, LLC	\$1,796.46	\$913.94	\$75.89	\$9.92	\$65.97
R22982-09-07	Vas Condominium, LLC	\$2,135.51	\$1,086.43	\$90.21	\$11.80	\$78.42
R22982-09-08	Vas Condominium, LLC	\$2,194.08	\$1,116.23	\$92.69	\$12.12	\$80.57
R22982-09-09	Vas Condominium, LLC	\$2,861.54	\$1,455.80	\$120.88	\$15.81	\$105.08
R22982-09-10	Vas Condominium, LLC	\$2,135.51	\$1,086.43	\$90.21	\$11.80	\$78.42
R22982-09-11	Vas Condominium, LLC	\$1,796.46	\$913.94	\$75.89	\$9.92	\$65.97
R22982-09-12	Vas Condominium, LLC	\$1,982.85	\$1,008.76	\$83.76	\$10.95	\$72.81
R22982-09-13	Vas Condominium, LLC	\$1,982.85	\$1,008.76	\$83.76	\$10.95	\$72.81
R22982-09-14	Vas Condominium, LLC	\$1,819.53	\$925.68	\$76.86	\$10.05	\$66.81
R22982-09-15	Vas Condominium, LLC	\$2,135.51	\$1,086.43	\$90.21	\$11.80	\$78.42
R22982-09-16	Vas Condominium, LLC	\$1,514.21	\$770.34	\$63.97	\$8.37	\$55.60
R22982-10-01	Vas Condominium, LLC	\$2,133.73	\$1,085.53	\$90.14	\$11.79	\$78.35
R22982-10-02	Vas Condominium, LLC	\$2,135.51	\$1,086.43	\$90.21	\$11.80	\$78.42
R22982-10-03	Vas Condominium, LLC	\$1,819.53	\$925.68	\$76.86	\$10.05	\$66.81
R22982-10-04	Vas Condominium, LLC	\$2,772.79	\$1,410.64	\$117.13	\$15.32	\$101.82
R22982-10-05	Vas Condominium, LLC	\$2,772.79	\$1,410.64	\$117.13	\$15.32	\$101.82
R22982-10-06	Vas Condominium, LLC	\$1,796.46	\$913.94	\$75.89	\$9.92	\$65.97
R22982-10-07	Vas Condominium, LLC	\$2,135.51	\$1,086.43	\$90.21	\$11.80	\$78.42
R22982-10-08	Vas Condominium, LLC	\$3,138.47	\$1,596.68	\$132.58	\$17.34	\$115.24
R22982-10-09	Vas Condominium, LLC	\$3,962.14	\$2,015.72	\$167.38	\$21.89	\$145.49
R22982-10-10	Vas Condominium, LLC	\$2,133.73	\$1,085.53	\$90.14	\$11.79	\$78.35
R22982-10-11	Vas Condominium, LLC	\$1,796.46	\$913.94	\$75.89	\$9.92	\$65.97
R22982-10-12	Vas Condominium, LLC	\$2,763.92	\$1,406.13	\$116.76	\$15.27	\$101.49
R22982-10-13	Vas Condominium, LLC	\$2,763.92	\$1,406.13	\$116.76	\$15.27	\$101.49
R22982-10-14	Vas Condominium, LLC	\$1,819.53	\$925.68	\$76.86	\$10.05	\$66.81
R22982-10-15	Vas Condominium, LLC	\$2,135.51	\$1,086.43	\$90.21	\$11.80	\$78.42
R22982-10-16	Vas Condominium, LLC	\$1,512.43	\$769.44	\$63.89	\$8.36	\$55.54
R22982-11-01	Vas Retail Condominium, LLC	\$16,229.55	\$8,256.70	\$685.60	\$89.66	\$595.94
R22982-11-02	Vas Retail Condominium, LLC	\$16,009.73	\$8,144.87	\$676.32	\$88.44	\$587.87
R22982-12-01	Vas Condominium, LLC	\$2,150.00	\$1,093.80	\$90.82	\$11.88	\$78.95
R22982-12-02	Vas Condominium, LLC	\$2,162.51	\$1,100.17	\$91.35	\$11.95	\$79.41
R22982-12-03	Vas Condominium, LLC	\$1,831.88	\$931.96	\$77.39	\$10.12	\$67.27
R22982-12-04	Vas Condominium, LLC	\$1,996.30	\$1,015.61	\$84.33	\$11.03	\$73.30
R22982-12-05	Vas Condominium, LLC	\$1,996.30	\$1,015.61	\$84.33	\$11.03	\$73.30
R22982-12-06	Vas Condominium, LLC	\$1,808.64	\$920.14	\$76.40	\$9.99	\$66.41
R22982-12-07	Vas Condominium, LLC	\$2,150.00	\$1,093.80	\$90.82	\$11.88	\$78.95
R22982-12-08	Vas Condominium, LLC	\$2,208.98	\$1,123.81	\$93.32	\$12.20	\$81.11
R22982-12-09	Vas Condominium, LLC	\$2,880.96	\$1,465.68	\$121.70	\$15.92	\$105.79
R22982-12-10	Vas Condominium, LLC	\$2,150.00	\$1,093.80	\$90.82	\$11.88	\$78.95
R22982-12-11	Vas Condominium, LLC	\$1,808.64	\$920.14	\$76.40	\$9.99	\$66.41
R22982-12-12	Vas Condominium, LLC	\$1,996.30	\$1,015.61	\$84.33	\$11.03	\$73.30
R22982-12-13	Vas Condominium, LLC	\$1,996.30	\$1,015.61	\$84.33	\$11.03	\$73.30
R22982-12-14	Vas Condominium, LLC	\$1,831.88	\$931.96	\$77.39	\$10.12	\$67.27
R22982-12-15	Vas Condominium, LLC	\$2,150.00	\$1,093.80	\$90.82	\$11.88	\$78.95
R22982-12-16	Vas Condominium, LLC	\$1,524.48	\$775.57	\$64.40	\$8.42	\$55.98

Tax Account Number	Owner (as of January 1, 2014)	Total Assessment <sup>1</sup>	Principal Portion of Assessment <sup>2</sup>	2014-2015 Annual Assessment	2014-2015 Annual Credit	2014-2015 Annual Payment
R22982-13-01	Vas Condominium, LLC	\$2,150.00	\$1,093.80	\$90.82	\$11.88	\$78.95
R22982-13-02	Vas Condominium, LLC	\$2,162.51	\$1,100.17	\$91.35	\$11.95	\$79.41
R22982-13-03	Vas Condominium, LLC	\$1,831.88	\$931.96	\$77.39	\$10.12	\$67.27
R22982-13-04	Vas Condominium, LLC	\$1,996.30	\$1,015.61	\$84.33	\$11.03	\$73.30
R22982-13-05	Vas Condominium, LLC	\$1,996.30	\$1,015.61	\$84.33	\$11.03	\$73.30
R22982-13-06	Vas Condominium, LLC	\$1,808.64	\$920.14	\$76.40	\$9.99	\$66.41
R22982-13-07	Vas Condominium, LLC	\$2,150.00	\$1,093.80	\$90.82	\$11.88	\$78.95
R22982-13-08	Vas Condominium, LLC	\$2,208.98	\$1,123.81	\$93.32	\$12.20	\$81.11
R22982-13-09	Vas Condominium, LLC	\$2,880.96	\$1,465.68	\$121.70	\$15.92	\$105.79
R22982-13-10	Vas Condominium, LLC	\$2,150.00	\$1,093.80	\$90.82	\$11.88	\$78.95
R22982-13-11	Vas Condominium, LLC	\$1,808.64	\$920.14	\$76.40	\$9.99	\$66.41
R22982-13-12	Vas Condominium, LLC	\$1,996.30	\$1,015.61	\$84.33	\$11.03	\$73.30
R22982-13-13	Vas Condominium, LLC	\$1,996.30	\$1,015.61	\$84.33	\$11.03	\$73.30
R22982-13-14	Vas Condominium, LLC	\$1,831.88	\$931.96	\$77.39	\$10.12	\$67.27
R22982-13-15	Vas Condominium, LLC	\$2,150.00	\$1,093.80	\$90.82	\$11.88	\$78.95
R22982-13-16	Vas Condominium, LLC	\$1,524.48	\$775.57	\$64.40	\$8.42	\$55.98
R22982-14-01	Vas Condominium, LLC	\$2,148.21	\$1,092.89	\$90.75	\$11.87	\$78.88
R22982-14-02	Vas Condominium, LLC	\$2,150.00	\$1,093.80	\$90.82	\$11.88	\$78.95
R22982-14-03	Vas Condominium, LLC	\$1,831.88	\$931.96	\$77.39	\$10.12	\$67.27
R22982-14-04	Vas Condominium, LLC	\$2,791.61	\$1,420.21	\$117.93	\$15.42	\$102.51
R22982-14-05	Vas Condominium, LLC	\$2,791.61	\$1,420.21	\$117.93	\$15.42	\$102.51
R22982-14-06	Vas Condominium, LLC	\$1,808.64	\$920.14	\$76.40	\$9.99	\$66.41
R22982-14-07	Vas Condominium, LLC	\$2,150.00	\$1,093.80	\$90.82	\$11.88	\$78.95
R22982-14-08	Vas Condominium, LLC	\$3,159.76	\$1,607.52	\$133.48	\$17.46	\$116.03
R22982-14-09	Vas Condominium, LLC	\$3,989.03	\$2,029.40	\$168.51	\$22.04	\$146.48
R22982-14-10	Vas Condominium, LLC	\$2,148.21	\$1,092.89	\$90.75	\$11.87	\$78.88
R22982-14-11	Vas Condominium, LLC	\$1,808.64	\$920.14	\$76.40	\$9.99	\$66.41
R22982-14-12	Vas Condominium, LLC	\$2,782.67	\$1,415.67	\$117.55	\$15.37	\$102.18
R22982-14-13	Vas Condominium, LLC	\$2,782.67	\$1,415.67	\$117.55	\$15.37	\$102.18
R22982-14-14	Vas Condominium, LLC	\$1,831.88	\$931.96	\$77.39	\$10.12	\$67.27
R22982-14-15	Vas Condominium, LLC	\$2,150.00	\$1,093.80	\$90.82	\$11.88	\$78.95
R22982-14-16	Vas Condominium, LLC	\$1,522.69	\$774.66	\$64.32	\$8.41	\$55.91
R23000-05-01	First Citizens Bank & Trust	\$385,113.37	\$195,924.43	\$16,268.75	\$2,127.52	\$14,141.23
R23000-05-02	Vas Marketplace, LLC	\$2,842,836.83	\$1,446,278.54	\$120,092.96	\$15,704.99	\$104,387.97
R23000-05-03	Village at Sandhill, LLC	\$289,418.53	\$147,240.18	\$12,226.21	\$1,598.87	\$10,627.35
R23000-05-04	Village at Sandhill, LLC	\$86,358.76	\$43,934.57	\$3,648.14	\$477.08	\$3,171.06
R23000-05-05	Vas Outparcels, LLC	\$536,824.69	\$273,106.78	\$22,677.65	\$2,965.64	\$19,712.01
R23000-05-06	Vas Outparcels, LLC	\$289,418.53	\$147,240.18	\$12,226.21	\$1,598.87	\$10,627.35
Total		<b>\$37,688,845.27</b>	<b>\$19,158,614.45</b>	<b>\$1,711,867.00</b>	<b>\$223,867.00</b>	<b>\$1,488,000.00</b>

<sup>1</sup> Includes the outstanding 2013-2014 Annual Payment for the following four parcels: R22900-02-42, R22900-02-46, R22900-02-47, R22900-02-51.

<sup>2</sup> Includes the Principal Portion of Assessments from outstanding 2013-2014 Annual Payment for the following four parcels: R22900-02-42, R22900-02-46, R22900-02-47, R22900-02-51.

<sup>3</sup> The Assessment shown for parcel R22900-02-09A reflects the Mandatory Assessment Prepayment made in June 2014. The Assessment on this Parcel will be allocated to the subdivided five tracts of land as shown on Exhibit 1 to this Appendix A-2 following the County's establishment of tax identification numbers (expected to occur in 2014) for the five tracts of land that were created.

**Exhibit 1 to Appendix A-2**  
**Future Allocation of Assessments, Principal Portion of Assessments and Annual Payment**

Tax Map Identification Number	Tract ID	Assessments	Principal Portion of Assessments	2014-15 Annual Payment
<u>Before Allocation from Subdivision (before payment of 2014-2015 Annual Payment)</u>				
R22900-02-09A		\$4,341,222.50	\$2,208,574.50	\$265,568.21
<u>After Allocation from Subdivision (before payment of 2014-2015 Annual Payment)</u>				
To be determined	Y1	\$1,552,883.20	\$790,021.30	\$94,995.46
To be determined (purchased by RSD2)	Y2	\$0.00	\$0.00	\$0.00
To be determined	Y3	\$1,010,611.91	\$514,143.58	\$61,822.77
To be determined	Y4	\$1,777,727.39	\$904,409.62	\$108,749.98
To be determined (to be a roadway)	Y5	\$0.00	\$0.00	\$0.00
<b>Total</b>		<b>\$4,341,222.50</b>	<b>\$2,208,574.50</b>	<b>\$265,568.21</b>

Assessments, Principal Portion of Assessments and Annual Payments shall be allocated as shown above once the County provides tax map identification numbers for the tracts of real property created through this subdivision.

STATE OF SOUTH CAROLINA  
COUNTY COUNCIL FOR RICHLAND COUNTY  
ORDINANCE NO.GF\_02

AN ORDINANCE AMENDING THE FISCAL YEAR 2014-2015 GENERAL FUND ANNUAL BUDGET TO APPROPRIATE \$162,500 OF GENERAL FUND REVENUE RECEIVED FROM A RATE INCREASE OF \$.25 PER TON ON HOST FEE CHARGES TO BE USED FOR ECONOMIC DEVELOPMENT OPERATING COST.

Pursuant to the authority granted by the Constitution and the General Assembly of the State of South Carolina, BE IT ENACTED BY THE COUNTY COUNCIL FOR RICHLAND COUNTY:

SECTION I. That the amount of One Hundred Sixty Two Thousand Five Hundred Dollars (\$162,500.00) be appropriated specifically for Economic Development Operating Cost. Therefore, the Fiscal Year 2014-2015 General Fund Annual Budget is hereby amended as follows:

REVENUE

Revenue appropriated July 1, 2014 as amended:	\$ 154,072,309
Appropriation of General Fund Revenue:	\$ <u>162,500</u>
Total General Fund Revenue as Amended:	\$ 154,234,809

EXPENDITURES

Expenditures appropriated July 1, 2014 as amended:	\$ 154,072,309
Economic Development:	\$ <u>162,500</u>
Total General Fund Expenditures as Amended:	\$ 154,234,809

SECTION II. Severability. If any section, subsection, or clause of this ordinance shall be deemed to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

SECTION III. Conflicting Ordinances Repealed. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION IV. Effective Date. This ordinance shall be enforced from and after \_\_\_\_\_, 2014.

RICHLAND COUNTY COUNCIL

BY: \_\_\_\_\_  
Norman Jackson, Chair

ATTEST THIS THE \_\_\_\_\_ DAY  
OF \_\_\_\_\_, 2014

\_\_\_\_\_  
Clerk of Council

RICHLANDCOUNTYATTORNEY'S OFFICE

\_\_\_\_\_  
Approved As To LEGAL Form Only.  
No Opinion Rendered As To Content.

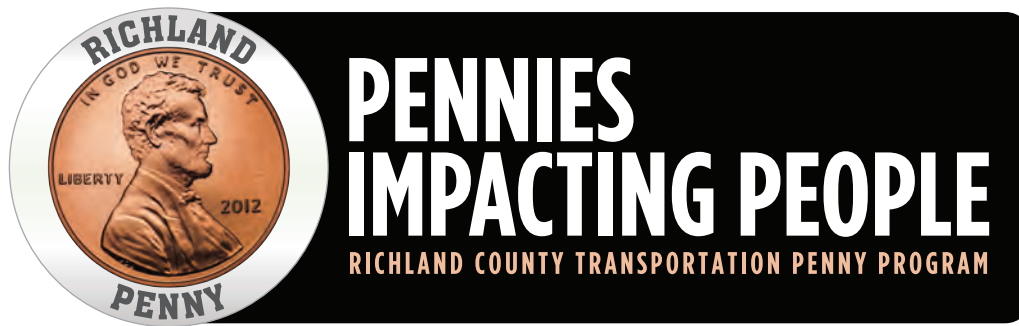
First Reading:  
Second Reading:  
Public Hearing:  
Third Reading:

# Richland County Council Request of Action

## **Subject**

REPORT OF THE TRANSPORTATION AD HOC COMMITTEE:

- a. Program Logo [**PAGE 220**]
- b. Shop Road Extension Project - Contract Change Order (to complete construction plans through proposed industrial park)
- c. Project Rankings [**PAGES 221-252**]
- d. Program Development Team Contract
- e. A Resolution Authorizing the issuance and sale of not to exceed \$50,000,000 General Obligation Bond Anticipation Notes (Transportation Sales and Use Tax), Series 2014C, or such other appropriate series designation, of Richland County, South Carolina; fixing the form and details of the notes; delegating to the County Administrator certain authority related to the notes; providing for the payment of the notes and the disposition of the proceeds thereof; and other matters relating thereto [**FIRST READING**] [**PAGES 253-284**]







Richland County  
TRANSPORTATION PENNY

# Prioritization Of Transportation Penny Projects

DRAFT





Richland County  
TRANSPORTATION PENNY

October 7, 2014

Mr. Rob Perry, PE  
Transportation Director  
Richland County Government  
2020 Hampton St.  
Columbia, SC 29201

RE: Richland County Transportation Penny Program – Project Prioritization

Mr. Perry:

Enclosed you will find the Program Development Team's (PDT) initial project prioritization of the Richland County Transportation Penny Program. These rankings have been previously distributed in draft form and modified based on comments from the Richland County Transportation Department, Transportation Penny Advisory Committee, and County Council Transportation ad-hoc Committee.

Based on these comments, minor modifications to the ranking criteria have been incorporated by the program development team to better facilitate decision-making. For bikeway, sidewalk and pedestrian improvement projects, additional criteria relating to connectivity to schools, businesses and transit facilities as well as existing conditions have been utilized, following input from the Richland County Transportation Ad Hoc Committee, TPAC and other community organizations. Since the original draft release, the greenway projects have been grouped from 14 to 9 in this submittal, however it is recommended as the CTIP is developed these 9 will be expanded back to 14 to allow for more flexibility in letting and construction scheduling.

The PDT has prioritized the projects within each project category. You will find our interpretations/definitions of the criteria along with the weights that we applied to each criteria. We have pulled out the projects that are part of our quick start program, the six design-build intersections, and those projects that are already under development by the SCDOT.





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We look forward to working with the County on finalizing the prioritization of these projects. If you have any questions or comments, please don't hesitate to contact me at (803) 261-7942 or [dbeaty@richlandpenny.com](mailto:dbeaty@richlandpenny.com).

Sincerely,

David Beaty  
Deputy Program Manager



# **Criteria for Prioritization of Transportation Penny projects**

**(Council approval - April 2, 2013)**

The following criteria were approved by Richland County Council. The criteria will provide a uniform process and analysis to evaluate project priorities. The first five bullets below are considered “Top Priority.” The remaining criteria are currently listed in no particular order. Please note that the Transportation Director, in consultation with the Project Management Team, will make recommendations to Council regarding applicable criteria for each category (ie, Widenings, Intersection Improvements, Greenways, etc.), as well as the “weights” for each criteria. These recommendations will be brought to Council for review and approval.

- **Public Safety (Based on Accident Data, etc.)**
- **Potential for Economic Development (Based on Assessment of Short-Term, Intermediate, and Long-Term Development Potential as a Result of the Proposed Improvement)**
- **Right of Way Obtained (Projects with obtained ROW will take less time to complete)**
- **Design Work Completed**
- **Dedicated Funds (Federal, State, Grants, etc.)**

- **Traffic Volume and Congestion (Based on Current Traffic Volumes and Associated Level-of-Service Condition)**
- **Truck Traffic (Based on Current Volume and Average Daily Truck Traffic Estimates)**
- **Pavement Quality Index (Based on Pavement Condition Assessments; Pavement Maintenance Costs)**
- **Environmental Impact (Based on Assessment of Potential Impacts to Natural, Social, and Cultural Resources. Projects involving floodplain and wetlands issues will require extra permitting and potential mitigation, which may extend schedules. )**
- **Alternative Transportation Solutions (Based on Surrounding Population and Employment Characteristics to Support Transit Service as a Potential Alternative or in Addition to a Proposed Improvement; Transportation Penny is a Multi-Modal Program)**
- **Consistency with Local Land Use Plans and Neighborhood Improvement Plans**
- **Sequencing / Practicality (Some projects may overlap (ie, sidewalks may be constructed in an area that may also have intersection improvements planned). These projects should be scheduled in a practical**

**sequence so that no funds or efforts are wasted.)**

- **Connectivity**

**Proposed Greenway Prioritization Criteria <sup>1</sup>**

Existing concept plans or designs for a greenway.

Percentage of a proposed greenway route with secured ROW easements, County-owned parcels or potential County fee-simple parcel acquisitions required for the greenway.

Greenway acquisition, construction and maintenance costs based on updated route and design information.

Connectivity to existing public trails, greenways, and public lands such as national, State or County parks.

Potential number of local users located directly along each section of the greenway.

Potential number of users not located directly along each section of the greenway.

Potential linkage to “blue trails” along greenways adjacent to a stream segment.

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<sup>1</sup> Additional beyond current overall criteria



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# Definition and Weighting of Criteria for Prioritization of Transportation Penny Projects

Richland County Council approved the following 13 criteria for prioritizing the roadway widenings, intersections and special projects for their Transportation Penny Program. The criteria will be utilized to rank the projects within each category of the program. The first five criteria are to be considered “Top Priority”.

- Public Safety
- Potential for Economic Development
- Right of Way Obtained
- Design Work Completed
- Dedicated Funds
- Traffic Volume and Congestion
- Truck Traffic
- Pavement Quality Index
- Environmental Impact
- Alternative Transportation Solutions
- Consistency with Local Land Use Plans and Neighborhood Improvement Plans
- Sequencing / Practicality
- Connectivity

The Program development team recommends the following weightings and definitions of the criteria.





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## **Weighting of Criteria**

Since the first five criteria are considered “Top Priority”, it is recommended their total weight equal a maximum of 60% out of a possible 100. The individual weights of these five are as follows:

- Public Safety - 15%
- Potential for Economic Development - 10%
- Right of Way Obtained - 15%
- Design Work Completed - 10%
- Dedicated Funds - 10%

The remaining eight criteria are recommended to carry the following weights:

- Traffic Volume and Congestion - 7%
- Truck Traffic - 5%
- Pavement Quality Index - 4%
- Environmental Impact - 5%
- Alternative Transportation Solutions - 4%
- Consistency with Local Land Use Plans and Neighborhood Improvement Plans - 5%
- Sequencing / Practicality - 4%
- Connectivity - 6%





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## Definition of Criteria

The criteria are recommended to be defined and utilized in the following manner:

**Public Safety (15 Points)** - will utilize accident data obtained through SCDOT and consider accidents/mile and fatalities/mile. The data will be scored on a sliding scale of 0-7.5 for each of the data sets. The highest value of each data set will be divided by 7.5, which will create a denominator. This denominator will be used to determine the weighted scores. Those two values will then be combined to determine the total project Safety score.

The following is an example of how the weighted scores are calculated:

	Criteria Data		Weighted Score		Total Score
	Acc./Mile	Fatal./Mile	Acc./Mile	Fatal./Mile	
Atlas Rd.	31.87	0.00	1.92	0.00	<b>1.92</b>
Bluff Rd.	124.54	0.38	7.50	4.50	<b>12.00</b>
Blythewood	45.33	0.00	2.73	0.00	<b>2.73</b>
Blythewood	4.73	0.00	0.29	0.00	<b>0.29</b>
Broad River	3.85	0.00	0.23	0.00	<b>0.23</b>
Clemson Rd.	46.68	0.45	2.81	5.35	<b>8.16</b>
Lower Richland	36.98	0.00	2.23	0.00	<b>2.23</b>
Pineview Rd.	31.00	0.00	1.87	0.00	<b>1.87</b>
Polo Rd.	8.49	0.00	0.51	0.00	<b>0.51</b>
Shop Rd.	25.40	0.64	1.53	7.50	<b>9.03</b>
Spears Creek Church Rd.	34.06	0.00	2.05	0.00	<b>2.05</b>
	<b>16.61</b>	<b>0.08</b>			

Calculations of all criteria are provided at the end of each project category.





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**Potential for Economic Development (10 Points)** - Projects will be evaluated to determine the potential Short-Term, Intermediate, and Long-Term Development base on the County's 12/15/2009 Future Land Use Map. Projects scores will be distributed as follows:

- Short Term - Within Priority Investment or Suburban Boundaries - 10 points
- Intermediate - Within Urban Village, Urban or Municipal limits - 6.5 points
- Long Term - All other areas - 3.25 points

**Right of Way Obtained (15 Points)** - ROW status will be obtained from SCDOT or other project participants to determine the percentage of ROW obtained to date based on dollars expended vs. dollars budgeted for ROW. The ROW scores will be distributed based on a sliding scale of 0-15. The highest percentage of ROW obtained will be divided by 15, which will create a denominator. This denominator will be used to determine the weighted scores for ROW.

**Design Work Completed (10 Points)** - Design status will be obtained from SCDOT or other project participants to determine the percentage of design completed to date based on Preliminary Engineering dollars expended vs. dollars budgeted for Preliminary Engineering. The Design scores will be distributed based on a sliding scale of 0-10. The highest percentage of Design completed will be divided by 10, which will create a denominator. This denominator will be used to determine the weighted scores Design.

**Dedicated Funds (10 Points)** - Funding status will be obtained from SCDOT or other project participants to determine the percentage of funds have been dedicated to date based on the estimated costs for the project as a whole. The Funding scores will be distributed based on a sliding scale of 0-10. The highest percentage of Funding dedicated will be divided by 10,





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which will create a denominator. This denominator will be used to determine the weighted scores for Funding.

**Traffic Volume and Congestion (7 Points)** - Current Traffic Volumes will be obtained from SCDOT and the Level-of-Service (LOS) will be determined based on the current volumes and SCDOT’s Travel Demand Models. The Traffic scores will be distributed based on a sliding scale of 0-6. The highest value of Traffic will be divided by 6, which will create a denominator. This denominator will be used to determine the weighted scores for Traffic. Each Traffic score will receive an additional point if the project is consider congested (LOS = D, E or F).

**Truck Traffic (5 Points)** - Current Truck Traffic Volumes will be obtained from SCDOT. The Truck scores will be distributed based on a sliding scale of 0-5. The highest value of Trucks will be divided by 5, which will create a denominator. This denominator will be used to determine the weighted scores for Truck Traffic.

**Pavement Quality Index (4 Points)** - Current Pavement Quality Indexes (PQI) will be obtained from SCDOT. The PQI scores will be distributed based on a sliding scale of 0-4. The highest value of PQI will be divided by 4, which will create a denominator. This denominator will be used to determine the weighted scores for PQI. This value will then be subtracted from 4 to determine the project PQI score.

**Environmental Impact (5 Points)** - projects will be assessed on the potential conflicts with wetlands, cultural/natural resources via RC GIS website. The scoring will be distributed in the following manner:

	Conflict	Potential Conflict	No Conflict
Wetlands	0	1.25	2.5
Cultural/Natural	0	1.25	2.5





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The above values will be summed to produce the overall Environmental score.

**Alternative Transportation Solutions (4 Points)** - Projects will be compared to the current COMET routes. Those that are within current routes will receive a full 4 points.

**Consistency with Local Land Use Plans and Neighborhood Improvement Plans (5 Points)** - Scores will be utilized from the previous study for Richland County. The highest point total for Land Use will be divided by 5, which will create a denominator. This denominator will be used to determine the weighted scores for Land Use.

**Sequencing / Practicality (4 Points)** - Projects will be reviewed to see if they fall within the limits of other project types. Those that fall in other project limits will receive an additional point for each project overlapped. The highest point total for Sequencing will be divided by 4, which will create a denominator. This denominator will be used to determine the weighted scores for Sequencing.

**Connectivity (6 Points)** - projects will be reviewed for connectivity of like project type. (i.e. if a 5 lane project that connects two existing 5 lane section, it will receive a points.) The highest point total for Connectivity will be divided by 6, which will create a denominator. This denominator will be used to determine the weighted scores for Connectivity.



Richland County  
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## Prioritization of Widening Projects

<u>Ranking</u>	<u>Total Score</u>	<u>Council District</u>	<u>Project Names</u>	<u>Begin Location</u>	<u>End Location</u>	<u>Length</u>	<u>Special Typical</u>	<u>2012 Original Budget</u>
1	73.73	7, 8, 9	Hardscrabble	SC 555 Farrow Rd.	Lake Carolina Blvd.	6.15	5-lane	\$ 29,860,800
2	47.62	9, 10	Clemson Rd.	Old Clemson Rd.	Sparkleberry Crossing	2.21	5-lane	\$ 23,400,000
3	47.34	11	Leesburg Rd.	Fairmont Rd	Lower Richland	3.75	5-lane	\$ 4,000,000
4	45.66	4	N. Main St.	Anthony Avenue	Fuller Avenue	1.50	4-lane	\$ 30,000,000
5	43.86	10	Bluff Rd.	I-77	Rosewood Dr.	2.63	5-lane	\$ 16,700,000
6	40.94	10	Shop Rd.	I-77	George Rogers Blvd.	3.15	5-lane	\$ 33,100,000
7	37.01	10, 11	Atlas Rd.	Bluff Rd.	Garners Ferry Rd.	2.82	3/5-lane	\$ 17,600,000
8	32.93	10, 11	Pineview Rd.	Bluff Rd.	Garners Ferry Rd.	2.94	3/5-lane	\$ 18,200,000
9	29.90	2, 7	Blythewood	Syrup Mill Rd.	I-77	0.75	5-lane	\$ 8,000,000
10	29.72	1	Broad River	Royal Tower Rd.	Peak Interchange	4.67	5/3-lane	\$ 29,000,000
11	28.14	9, 10	Spears Creek Church Rd.	Two Notch Rd	Percival Rd	2.53	5-lane	\$ 26,600,000
12	23.82	11	Lower Richland	Rabbit Run Rd.	Garners Ferry Rd.	0.54	5-lane	\$ 6,100,000
13	21.37	8, 9, 10	Polo Rd.	Mallet Hill Rd.	Two Notch Rd.	2.00	3-lane	\$ 12,800,000
14	14.29	2, 7	Blythewood	Syrup Mill Rd.	Winnsboro Rd.	3.38	3-lane	\$ 21,000,000



**DRAFT - Priority Scoring of Widening - DRAFT**

**Criteria Data**

Ranking	Total Score	Council District	Project Names	Public Safety						Traffic Volumes & Congestion						Environmental Impact	Alt. Transportation Solutions	Consistency w/ Local Land Use Plan	Sequencing / Practicality	Connectivity
				Accidents/Mile	Fatalities/Mile	Economic Development	ROW Obtained	Design Work Complete	Dedicated Funds	AADT	Functional Classification	LOS	% Trucks	Actual Trucks	PQJ					
1	73.73	7, 8, 9	Hardscrabble	120.16	0.33	10.00	1.38%	71.01%	54.93%	26,000.00	Minor Alt.	F	6.60	1,716.00	1.92	0.00	0.00	8.00	1.00	1.00
2	47.62	9, 10	Clemson Rd.	46.68	0.45	10.00	0.00%	0.00%	0.00%	20,900.00	Principal	F	10.00	2,090.00	1.77	3.75	0.00	6.00	3.00	2.00
3	47.34	11	Leesburg Rd.	30.93	0.00	10.00	0.00%	15.36%	87.88%	24,500.00	Minor Alt.	F	6.60	1,617.00	1.40	2.50	0.00	7.00	1.00	1.00
4	45.66	4	N. Main St.	87.33	0.00	6.50	0.09%	1.36%	29.74%	13,800.00	Principal	A	10.00	1,380.00	1.55	3.75	1.00	8.00	2.00	2.00
5	43.86	10	Bluff Rd.	124.54	0.38	6.50	0.00%	0.00%	0.00%	20,900.00	Principal	B	10.00	2,090.00	1.72	2.50	1.00	8.00	0.00	1.00
6	40.94	10	Shop Rd.	25.40	0.64	6.50	0.00%	0.00%	0.00%	16,600.00	Minor Alt.	F	14.64	2,430.24	2.55	0.00	1.00	5.00	1.00	2.00
7	37.01	10, 11	Atlas Rd.	31.87	0.00	10.00	0.00%	0.00%	0.00%	13,400.00	Minor	E	6.60	884.40	3.04	3.75	1.00	8.00	0.00	2.00
8	32.93	10, 11	Pineview Rd.	31.00	0.00	10.00	0.00%	0.00%	0.00%	14,500.00	Minor Alt.	F	6.60	957.00	1.96	1.25	1.00	8.00	0.00	1.00
9	29.90	2, 7	Blythewood	45.33	0.00	10.00	0.00%	0.00%	0.00%	7,000.00	Collector	C	8.70	609.00	2.24	3.75	0.00	8.00	1.00	1.00
10	29.72	1	Broad River	3.85	0.00	10.00	0.00%	0.00%	0.00%	24,200.00	Minor Alt.	F	4.84	1,171.28	2.92	2.50	0.00	7.00	0.00	1.00
11	28.14	9, 10	Spears Creek Church Rd.	34.06	0.00	10.00	0.00%	0.00%	0.00%	10,700.00	Minor Alt.	C	6.60	706.20	1.79	2.50	0.00	8.00	0.00	1.00
12	23.82	11	Lower Richland	36.98	0.00	10.00	0.00%	0.00%	0.00%	2,000.00	Collector	A	6.60	132.00	3.75	1.25	0.00	9.00	1.00	1.00
13	21.37	8, 9, 10	Polo Rd.	8.49	0.00	10.00	0.00%	0.00%	0.00%	8,000.00	Collector	C	6.50	520.00	3.76	0.00	0.00	6.00	1.00	1.00
14	14.29	2, 7	Blythewood	4.73	0.00	3.25	0.00%	0.00%	0.00%	3,000.00	Collector	A	8.70	261.00	4.04	3.75	0.00	8.00	1.00	0.00
				16.61	0.08		0.00092	0.07101	0.087879	4,333.33				486.05	1.01		1.80	0.75	0.33	

**Weighted Scores**

Ranking	Total Score	Council District	Project Names	Public Safety						Traffic Volumes & Congestion						Environmental Impact	Alt. Transportation Solutions	Consistency w/ Local Land Use Plan	Sequencing / Practicality	Connectivity	Total Score	Ranking
				Accidents/Mile	Fatalities/Mile	Economic Development	ROW Obtained	Design Work Complete	Dedicated Funds	AADT	LOS	Truck Traffic	PQJ									
				7.50	7.50	10.00	15.00	10.00	10.00	6.00	1.00	5.00	4.00	5.00	4.00	5.00	4.00	6.00	100.00			
1	73.73	7, 8, 9	Hardscrabble	7.24	3.84	10.00	15.00	10.00	6.25	6.00	1.00	3.53	2.10	0.00	0.00	4.44	1.33	3.00	73.73	1		
2	47.62	9, 10	Clemson Rd.	2.81	5.35	10.00	0.00	0.00	0.00	4.82	1.00	4.30	2.25	3.75	0.00	3.33	4.00	6.00	47.62	2		
3	47.34	11	Leesburg Rd.	1.86	0.00	10.00	0.00	2.16	10.00	5.65	1.00	3.33	2.61	2.50	0.00	3.89	1.33	3.00	47.34	3		
4	45.66	4	N. Main St.	5.26	0.00	6.50	0.98	0.19	3.38	3.18	0.00	2.84	2.46	3.75	4.00	4.44	2.67	6.00	45.66	4		
5	43.86	10	Bluff Rd.	7.50	4.50	6.50	0.00	0.00	0.00	4.82	0.00	4.30	2.30	2.50	4.00	4.44	0.00	3.00	43.86	5		
6	40.94	10	Shop Rd.	1.53	7.50	6.50	0.00	0.00	0.00	3.83	1.00	5.00	1.47	0.00	4.00	2.78	1.33	6.00	40.94	6		
7	37.01	10, 11	Atlas Rd.	1.92	0.00	10.00	0.00	0.00	0.00	3.09	1.00	1.82	0.99	3.75	4.00	4.44	0.00	6.00	37.01	7		
8	32.93	10, 11	Pineview Rd.	1.87	0.00	10.00	0.00	0.00	0.00	3.35	1.00	1.97	2.05	1.25	4.00	4.44	0.00	3.00	32.93	8		
9	29.90	2, 7	Blythewood	2.73	0.00	10.00	0.00	0.00	0.00	1.62	0.00	1.25	1.78	3.75	0.00	4.44	1.33	3.00	29.90	9		
10	29.72	1	Broad River	0.23	0.00	10.00	0.00	0.00	0.00	5.58	1.00	2.41	1.11	2.50	0.00	3.89	0.00	3.00	29.72	10		
11	28.14	9, 10	Spears Creek Church Rd.	2.05	0.00	10.00	0.00	0.00	0.00	2.47	0.00	1.45	2.22	2.50	0.00	4.44	0.00	3.00	28.14	11		
12	23.82	11	Lower Richland	2.23	0.00	10.00	0.00	0.00	0.00	0.46	0.00	0.27	0.28	1.25	0.00	5.00	1.33	3.00	23.82	12		
13	21.37	8, 9, 10	Polo Rd.	0.51	0.00	10.00	0.00	0.00	0.00	1.85	0.00	1.07	0.27	0.00	0.00	3.33	1.33	3.00	21.37	13		
14	14.29	2, 7	Blythewood	0.29	0.00	3.25	0.00	0.00	0.00	0.69	0.00	0.54	0.00	3.75	0.00	4.44	1.33	0.00	14.29	14		





Richland County  
TRANSPORTATION PENNY

## Prioritization of Intersection Projects

<u>Ranking</u>	<u>Project Score</u>	<u>Council District</u>	<u>Project Names</u>	<u>Begin Location</u>	<u>End Location</u>	<u>2012 Original Budget</u>
*	Quick Start Program	8, 9	Clemson Rd./Rhame Road	Clemson Rd.	Rhame Rd./North Springs Rd.	\$ 3,500,000
*		2	Broad River Rd./Rushmore Rd.	Rushmore Rd.	Broad River Rd.	\$ 3,700,000
*		7	Farrow Rd./Pisgah Church Rd.	Farrow Rd.	Pisgah Church Rd.	\$ 3,600,000
*		8, 9	North Springs Rd./Risdon Rd.	North Springs Rd.	Risdon Way	\$ 1,800,000
*		8, 9	Summit Pkwy/Summit Ridge	Summit Pkwy	Summit Ridge Rd.	\$ 500,000
*		1	Kennerly Rd./Coogler Rd.	Kennerly Rd.	Coogler Rd./Steeple Ridge Rd.	\$ 1,900,000
			7	Wilson Blvd./Pisgah Church Rd.	Wilson Blvd.	Pisgah Church Rd.
1	52.52	7	Wilson Blvd./Killian Rd.	Wilson Blvd.	Killian Rd.	\$ 2,600,000
2	41.06	9, 10	Clemson Rd./Sparkleberry Rd.	Clemson Rd.	Sparkleberry Ln. (to Mallet Hill Rd.)	\$ 5,100,000
3	40.75	4	Bull Street/Elmwood Ave.	Bull St.	Elmwood Ave.	\$ 2,000,000
4	28.13	4	North Main St./Monticello Rd.	North Main St.	Monticello Rd.	\$ 5,400,000
5	22.66	2, 9	Hardscrabble Rd./Kelly Mill Rd.	Hardscrabble Rd.	Kelly Mill Rd./Rimer Pond Rd.	\$ 3,000,000
6	22.61	11	Garners Ferry Rd./Harmon Rd.	Garners Ferry Rd.	Harmon Rd.	\$2,600,000
7	16.23	8, 9	North Springs Rd./Harrington Rd.	North Springs Rd.	Harrington Rd.	\$ 2,000,000
8	12.77	9, 10	Screaming Eagle Rd./Percival Rd.	Screaming Eagle Rd.	Percival Rd.	\$ 1,000,000
*		Projects are part of Quick Start Program Design-Build Package				
		Projects has been completed by SCDOT				



**DRAFT - Priority Scoring of Intersections - DRAFT**

**Criteria Data**

Ranking	Total Score	Council District	Project Names	Public Safety						Traffic Volumes & Congestion						Environmental Impact	Alt. Transportation Solutions	Consistency w/ Local Land Use Plan	Sequencing / Practicality	Connectivity
				Accidents/Mile	Fatalities/Mile	Economic Development	ROW Obtained	Design Work Complete	Dedicated Funds	AADT	Functional Classification	LOS	% Trucks	Actual Trucks	PQI					
1	52.52	7	Wilson Blvd./Killian Rd.	22.00	0.00	10.00	1.32%	90.83%	57.97%	12,700.00	Minor Alt.	E	8.00	1,016.00	1.49	5.00	0.00	0.00	0.00	
2	41.06	9, 10	Clemson Rd./Sparkleberry Rd.	69.00	0.00	10.00	0.00	0.00	0.00	31,400.00	Principal	D	10.00	3,140.00	1.63	5.00	0.00	7.00	2.00	0.00
3	40.75	4	Bull Street/Elmwood Ave.	79.00	0.00	6.50	0.00	0.00	0.00	37,900.00	Principal	E	10.00	3,790.00	3.10	3.75	1.00	10.00	1.00	0.00
4	28.13	4	North Main St./Monticello Rd.	19.00	0.00	6.50	0.00	0.00	0.00	16,700.00	Principal	B	14.76	2,464.92	2.57	3.75	1.00	7.00	1.00	0.00
5	22.66	2, 9	Hardscrabble Rd./Kelly Mill Rd.	7.00	0.00	10.00	0.00	0.00	0.00	4,400.00	Minor Alt.	A	8.70	382.80	1.13	3.75	0.00	5.00	1.00	0.00
6	22.61	11	Garners Ferry Rd./Harmon Rd.	23.00	0.00	3.25	0.00	0.00	0.00	22,200.00	Principal	B	10.20	2,264.40	2.58	5.00	0.00	10.00	0.00	0.00
7	16.23	8, 9	North Springs Rd./Harrington Rd.	9.00	0.00	10.00	0.00	0.00	0.00	12,200.00	Collector	F	5.39	657.58	3.04	0.00	0.00	3.00	0.00	0.00
8	12.77	9, 10	Screaming Eagle Rd./Percival Rd.	4.00	0.00	3.25	0.00	0.00	0.00	9,900.00	Minor Alt.	C	11.40	1,128.60	1.29	3.75	0.00	0.00	0.00	0.00
				<b>10.53</b>			<b>0.00088</b>	<b>0.09083</b>	<b>0.057966</b>	<b>6,316.67</b>				<b>758.00</b>	<b>0.78</b>		<b>2.00</b>	<b>0.50</b>		

**Weighted Scores**

Ranking	Total Score	Council District	Project Names	Public Safety						Traffic Volumes & Congestion						Environmental Impact	Alt. Transportation Solutions	Consistency w/ Local Land Use Plan	Sequencing / Practicality	Connectivity	Total Score	Ranking
				Accidents/Mile	Fatalities/Mile	Economic Development	ROW Obtained	Design Work Complete	Dedicated Funds	AADT	LOS	Truck Traffic	PQI									
				<b>7.50</b>	<b>7.50</b>	<b>10.00</b>	<b>15.00</b>	<b>10.00</b>	<b>10.00</b>	<b>6.00</b>	<b>1.00</b>	<b>5.00</b>	<b>4.00</b>	<b>5.00</b>	<b>4.00</b>	<b>5.00</b>	<b>4.00</b>	<b>6.00</b>	<b>100.00</b>			
1	52.52	7	Wilson Blvd./Killian Rd.	2.09	0.00	10.00	15.00	10.00	10.00	2.01	0.00	1.34	2.08	0.00	0.00	0.00	0.00	0.00	0.00	52.52	1	
2	41.06	9, 10	Clemson Rd./Sparkleberry Rd.	6.55	0.00	10.00	0.00	0.00	0.00	4.97	1.00	4.14	1.90	5.00	0.00	3.50	4.00	0.00	41.06	2		
3	40.75	4	Bull Street/Elmwood Ave.	7.50	0.00	6.50	0.00	0.00	0.00	6.00	1.00	5.00	0.00	3.75	4.00	5.00	2.00	0.00	40.75	3		
4	28.13	4	North Main St./Monticello Rd.	1.80	0.00	6.50	0.00	0.00	0.00	2.64	0.00	3.25	0.68	3.75	4.00	3.50	2.00	0.00	28.13	4		
5	22.66	2, 9	Hardscrabble Rd./Kelly Mill Rd.	0.66	0.00	10.00	0.00	0.00	0.00	0.70	0.00	0.51	2.54	3.75	0.00	2.50	2.00	0.00	22.66	5		
6	22.61	11	Garners Ferry Rd./Harmon Rd.	2.18	0.00	3.25	0.00	0.00	0.00	3.51	0.00	2.99	0.67	5.00	0.00	5.00	0.00	0.00	22.61	6		
7	16.23	8, 9	North Springs Rd./Harrington Rd.	0.85	0.00	10.00	0.00	0.00	0.00	1.93	1.00	0.87	0.08	0.00	0.00	1.50	0.00	0.00	16.23	7		
8	12.77	9, 10	Screaming Eagle Rd./Percival Rd.	0.38	0.00	3.25	0.00	0.00	0.00	1.57	0.00	1.49	2.34	3.75	0.00	0.00	0.00	0.00	12.77	8		





Richland County  
TRANSPORTATION PENNY

## Prioritization of Special Projects

<u>Ranking</u>	<u>Total Score</u>	<u>Council District</u>	<u>Project Names</u>	<u>Begin Location</u>	<u>End Location</u>	<u>Length</u>	<u>Special Typical</u>	<u>2012 Original Budget</u>
1	48.00	5	Riverbanks Zoo Transportation - 1					\$ 2,000,000
2	40.02	5	Innovista 1 - Green 1	Assembly	Gadsden	0.3		\$ 12,000,000
3	38.58	10	Shop Road Ext. 1	Pineview	Longwood	4.25	4-lane	\$ 19,000,000
4	37.00	5	Innovista 2 - Green 2	Gadsden	Huger	0.3		\$20,000,000
5	20.62	10	Shop Road Ext. 2	Longwood	Garners Ferry	3.25	4-lane	\$52,000,000
6	17.75	5	Riverbanks Zoo Transportation - 2					\$2,000,000
7	13.75	2, 9	Kelly Mill			1.2	3-lane	\$ 4,500,000
8	12.92	10	Commerce Drive Improvements	Royster Street	Jim Hamilton Boulevard	0.3		\$ 5,000,000
9	12.00	5	Innovista 3 - Williams St.	Blossom	Senate			\$18,000,000



**DRAFT - Priority Scoring of Special Projects- DRAFT**

**Criteria Data**

Ranking	Total Score	Council District	Project Names	Public Safety						Traffic Volumes & Congestion						Environmental Impact	Alt. Transportation Solutions	Consistency w/ Local Land Use Plan	Sequencing / Practicality	Connectivity
				Accidents/Mile	Fatalities/Mile	Economic Development	ROW Obtained	Design Work Complete	Dedicated Funds	AAADT	Functional Classification	LOS	% Trucks	Actual Trucks	PQI					
1	48.00	5	Riverbanks Zoo Transportation - 1			6.50	100.00%	100.00%	84.21%							2.50	1.00		0.00	
2	40.02	5	Innovista 1 - Green 1			6.50	100.00%	90.00%	4.38%	N/A			N/A		N/A	5.00	1.00		0.00	
3	38.58	10	Shop Road Ext. 1			10.00	90.00%	70.00%	13.33%							2.50	0.00		1.00	
4	37.00	5	Innovista 2 - Green 2			6.50	100.00%	25.00%	0.00							5.00	1.00		1.00	
5	20.62	10	Shop Road Ext. 2			10.00	0.00%	25.00%	3.08%							3.75	0.00		1.00	
6	17.75	5	Riverbanks Zoo Transportation - 2			6.50	0.00%	0.00%	84.21%							1.25	0.00		0.00	
7	13.75	2, 9	Kelly Mill			10.00	0.00%	0.00%	0.00							3.75	0.00		0.00	
8	12.92	10	Commerce Drive Improvements			6.50	0.00%	0.00%	0.00	250.00			10.90		2.03	5.00	0.00		0.00	
9	12.00	5	Innovista 3 - Williams St.			6.50	0.00%	5.00%	0.00							5.00	0.00		0.00	
							0.06667	0.10000	0.08421										0.25	

NOTE : Items in red could not be measured across all projects and were therefor not considered in the ranking of these projects

**Weighted Scores**

Ranking	Total Score	Council District	Project Names	Public Safety						Traffic Volumes & Congestion						Environmental Impact	Alt. Transportation Solutions	Consistency w/ Local Land Use Plan	Sequencing / Practicality	Connectivity	Total Score	Ranking
				Accidents/Mile	Fatalities/Mile	Economic Development	ROW Obtained	Design Work Complete	Dedicated Funds	AAADT	LOS	Truck Traffic	PQI									
				7.50	7.50	10.00	15.00	10.00	10.00	6.00	1.00	5.00	4.00	5.00	4.00	5.00	4.00	6.00	100.00			
1	48.00	5	Riverbanks Zoo Transportation - 1			6.50	15.00	10.00	10.00					2.50	4.00		0.00		48.00	1.00		
2	40.02	5	Innovista 1 - Green 1			6.50	15.00	9.00	0.52					5.00	4.00		0.00		40.02	2.00		
3	38.58	10	Shop Road Ext. 1			10.00	13.50	7.00	1.58					2.50	0.00		4.00		38.58	3.00		
4	37.00	5	Innovista 2 - Green 2			6.50	15.00	2.50	0.00					5.00	4.00		4.00		37.00	4.00		
5	20.62	10	Shop Road Ext. 2			10.00	0.00	2.50	0.37					3.75	0.00		4.00		20.62	8.00		
6	17.75	5	Riverbanks Zoo Transportation - 2			6.50	0.00	0.00	10.00					1.25	0.00		0.00		17.75	5.00		
7	13.75	2, 9	Kelly Mill			10.00	0.00	0.00	0.00					3.75	0.00		0.00		13.75	6.00		
8	12.92	10	Commerce Drive Improvements			6.50	0.00	0.00	0.00					5.00	0.00		0.00		11.50	7.00		
9	12.00	5	Innovista 3 - Williams St.			6.50	0.00	0.50	0.00					5.00	0.00		0.00		12.00	9.00		



Richland County  
TRANSPORTATION PENNY

# Prioritization of Neighborhood Master Plans

<u>Ranking</u>	<u>Council District</u>	<u>Project Names</u>	<u>Begin Location</u>	<u>End Location</u>	<u>Original Cost</u>
<b>1</b>	<b>11</b>	<b>Southeast Richland</b>			<b>\$6,696,000</b>
		a. Garners Ferry East Streetscape	Lower Richland Blvd.	Hunting Creek Rd.	\$3,102,000
		b. Garners Ferry West Streetscape	Garners Ferry Sports Complex	Lower Richland Blvd.	\$2,629,000
		c. Rabbit Run Connector	Garners Ferry Sports Complex	Rabbit Run Connector	\$965,000
<b>2</b>	<b>4</b>	<b>Broad River</b>			<b>\$1,607,000</b>
		a. Neighborhood Sidewalk			\$378,000
		Brewer			(\$140,000)
		Clement			(\$34,000)
		Hart			(\$61,000)
		Pearl			(\$78,000)
		Wellesley			(\$65,000)
		b. New Pedestrian Pathway			\$462,000
		c. Streetscape Design			\$767,000
		Gibson			(\$321,000)
		McRae			(\$316,000)
		River			(\$130,000)
<b>3</b>	<b>8</b>	<b>Decker Boulevard</b>			<b>\$12,343,000</b>
		a. Decker Blvd Streetscape w/ underground Utilities	Trenholm	O'Neil	\$3,187,000
		b. Decker Blvd Streetscape w/ underground Utilities	O'Neil	Brookfield	\$4,183,000
		c. Decker Blvd Streetscape	Brookfield	Castle Pinckney	\$927,000
		d. Decker Blvd Streetscape	Castle Pinckney	Percival	\$817,000
		e. Intersection Improvements			\$817,000
		Trenholm			(\$400,000)
		O'Neil			(\$82,000)
		Brookfield			(\$118,000)
		Faraway			(\$121,000)
		Percival			(\$96,000)





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<u>Ranking</u>	<u>Council District</u>	<u>Project Names</u>	<u>Begin Location</u>	<u>End Location</u>	<u>Original Cost</u>
		f. Brookfield Streetscape –Alt 2			\$880,000
		g. Priority Sidewalk			\$1,175,000
		Brookfield			(\$169,000)
		Faraway			(\$375,000)
		Boundary			(\$458,000)
		Hunt Club			(\$173,000)
		h. Pedestrian Connector			\$357,000
		Chatsworth to RNE HS			(\$110,000)
		Carriage House to Decker			(\$32,000)
		Trenholm to Decker			(\$215,000)
<b>4</b>	<b>8</b>	<b>Candlewood</b>			<b>\$1,850,000</b>
		a. Streetscape Design “B”			\$1,850,000
		Glenshannon Dr			(\$133,000)
		Almeda Dr			(\$65,000)
		Arcola Dr			(\$88,000)
		Athena Dr			(\$61,000)
		Cane Brake Cir			(\$117,000)
		Cane Brake Dr			(\$136,000)
		Cinderella Ct			(\$31,000)
		Colchester Dr			(\$138,000)
		Concourse Dr			(\$108,000)
		Green Springs Dr			(\$325,000)
		Harrington Ct			(\$43,000)
		Humble Dr			(\$73,000)
		Inway Ct			(\$55,000)
		Parliament Dr			(\$135,000)
		Reseda Dr			(\$113,000)
		Seton Hall Ct			(\$22,000)
		Sommerset Dr			(\$79,000)
		Splendor Dr			(\$62,000)
		Vega Dr			(\$66,000)





Richland County  
TRANSPORTATION PENNY

<u>Ranking</u>	<u>Council District</u>	<u>Project Names</u>	<u>Begin Location</u>	<u>End Location</u>	<u>Original Cost</u>
<b>5</b>	<b>7</b>	<b>Crane Creek</b>			<b>\$14,385,000</b>
		a. Major Streetscape Design			\$1,753,000
		Monticello			(\$1,414,000)
		Fairfield			(\$339,000)
		b. Minor Streetscape Design			\$4,845,000
		Crane Church			(\$1,339,000)
		Blue Ridge Terrace			(\$1,562,000)
		Heyward Brockington			(\$34,000)
		c. Neighborhood Sidewalk Design			\$1,245,000
		Lincolnshire North			(\$189,000)
		Dakota			(\$531,000)
		Remaining Streets (Roberson & Sea Gull)			(\$525,000)
		d. New Pedestrian Pathways			\$6,542,000
		Crane Creek Main			(\$2,072,000)
		Crane Church to Blue Ridge			(\$1,352,000)
		Heyward Brockington to Crane Creek			(\$1,688,000)
		Lincolnshire to Crane Creek			(\$731,000)
		East of Monticello			(\$407,000)
		Forrest Heights Elementary			(\$292,000)
<b>6</b>	<b>3</b>	<b>Trenholm Acres/Newcastle</b>			<b>\$4,807,000</b>
		a. Streetscape Design "A"			\$2,611,000
		Parklane			(\$537,000)
		Two Notch			(\$1,699,000)
		Fontaine			(\$375,000)
		b. Streetscape Design "B" (Shakespeare Rd only)			\$772,000
		c. Streetscape Design "C" (Nancy)			\$316,000
		d. Streetscape Design "D"			\$1,108,000
		Claudia			(\$365,000)
		Humphrey			(\$186,000)
		Sprott			(\$98,000)





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<u>Ranking</u>	<u>Council District</u>	<u>Project Names</u>	<u>Begin Location</u>	<u>End Location</u>	<u>Original Cost</u>
		Warner			(\$345,000)
		Westmore			(\$114,000)
<b>7</b>	<b>2,4,5,7</b>	<b>Broad River Corridor</b>			<b>\$19,306,000</b>
		a. Greystone Blvd Urban Center Corridor			\$1,172,531
		b. Broad River Bridge/Greystone Connection			\$1,417,544
		c. Dutch Square/Greystone Connection			\$8,205,870
		d. Dutch Square/Bush River Road Urban Center			\$2,803,473
		e. St Andrews Corridor			\$4,241,574
		f. St Andrews/Dutch Square Connection (Zimalcrest to Seminole)			\$1,465,302

DRAFT



## **Definition and Weighting of Criteria for Prioritization of Transportation Penny Projects:**

### **Greenways/Bikeways/Sidewalks/Pedestrian Improvements**

Richland County Council approved the following seven criteria for prioritizing the greenways for their Transportation Penny Program. The criteria will be utilized to rank the projects within each category of the program.

- Existing concept plans or designs for a project.
- Percentage of a proposed project route with secured right-of-way easements, county-owned parcels or potential county fee-simple parcel acquisitions required for the project.
- Acquisition, construction and maintenance costs based on updated route and design information.
- Connectivity to existing public trails, greenways and public lands such as national, state or county parks.
- Potential number of local users located directly along each section of the project.
- Potential number of local users not located directly along each section of the project.
- Potential linkage to “blue trails” along greenways adjacent to a stream segment.

For bikeway, sidewalk and pedestrian improvement projects, additional criteria relating to connectivity to schools, businesses and transit facilities as well as existing conditions are recommended by the program development team, following input from the Richland County Transportation Ad Hoc Committee, the TPAC and other community organizations, to better guide decision-making. Specific recommendations are included in their respective categories. Some of the existing conditions for the sidewalks, bikeways and pedestrian crossing have altered since inception of the infrastructure improvement program. This has been indicated in the rankings.

The goal of the project ranking criteria is to ensure consistency between the mix of projects and investments of the CTIP. These criteria are one tool with which to evaluate projects. Common evaluation criteria facilitate a documented process to track project progress.

Funding availability will determine if several projects can commence simultaneously or be grouped for simultaneous letting.

## Greenway Point System

The greenway ranking and validation process was carried out primarily within a GIS environment, data collected from local agencies, as well as by field observations to confirm existing conditions. The respective weights of each criteria was determined and refined with input from the County Transportation Director and Conservation Committee.

Descriptions of the points system is defined as follows:

**20 points** – Existing concept plans or designs for the project are in position or are under development. Up to 20 points are given to a project that has a completed master plan document and/or is ready for construction commencement.

**15 Points** - Percentage of a proposed project route with secured right-of-way easements, county-owned parcels or potential county fee-simple parcel acquisitions required for the project. Up to 15 points are given to projects that have secured right-of-way documentation. Fewer points are given to projects that have some level of verbal or written commitment to easement or right-of-way agreements.

**25 points** - Connectivity to existing public trails, greenways and public lands such as national, state or county parks. Connectivity offers more public use and enables a single project to link to a broader local or regional network of new or existing infrastructure. Thus, the highest points are assigned to this criteria.

**10 points** - Potential number of local users located directly along each section of the project. Up to 10 total points are given to projects that have more than 100,000 potential users within a 1-mile radius.

**2 points** - Acquisition, construction and maintenance costs based on updated route and design information. Projects that have undergone a re-assessment of unit costs, professional design fees, construction engineering inspection costs, utility relocation cost assumptions, right-of-way cost assumptions and contingency factors receive 2 points. Costs have been compared against recent SCDOT standards and local construction cost factors. To ensure all projects are considered objectively and equitably, this criteria was not given high maximum points.

**5 points** - Potential linkage to “blue trails” along greenways adjacent to a stream segment. Projects that link or potentially could link to a river or stream that enables users to use canoes or kayaks satisfy this criteria.

**1 point** - Potential number of local users not located directly along each section of the project. Projects that have potential users outside a 1-mile radius receive 1 point.



**A total of up to 77 points is the maximum achievable score. Project ranking is based on the highest score relative to criteria.**

### **Bikeway and Sidewalk Point System and Prioritization**

The bikeway and sidewalk ranking and validation process was carried out primarily within a GIS environment, data collected from local agencies, as well as by field observations to confirm existing conditions. The respective weights of each criteria was determined and refined with input from Richland County Council Transportation Ad Hoc Committee, the County Transportation Director and analysis of other recent and comparable programs in the region.

Projects that are included in road widenings are not prioritized, but are included for validation and confirmation.

Points are given for existing bikeways and sidewalks where maintenance is required.

For bikeways and sidewalks, it is suggested that the County approved criteria be slightly augmented to specifically address bikeway and sidewalk characteristics. The Program Development Team recommends additional criteria relating to connectivity, transit facility access and completeness of existing sidewalks be included in the prioritization and ranking of each project. To optimize flexibility and grouping variety, projects shall be prioritized into a high, medium or low category based on culminated point totals. The augmented point system for all criteria is as follows:

#### Applicable County approved criteria

**20 points** – Existing concept plans or designs for the project are in position or are under development. Up to 20 points are given to a project that has a completed master plan document and/or is ready for construction commencement.

**25 points** - Connectivity to existing public trails, greenways and public lands such as national, state or county parks. Connectivity offers more public use and enables a single project to link to a broader local or regional network of new or existing infrastructure. Thus, the highest point total is assigned to this criteria.

**2 points** - Acquisition, construction and maintenance costs based on updated route and design information. Projects that have undergone a re-assessment of unit costs, professional design fees, construction engineering inspection costs, utility relocation cost assumptions, right-of-way cost assumptions and contingency factors receive 2 points. Costs have been compared against recent SCDOT standards and local construction cost factors. To ensure all projects are considered objectively and equitably, this criteria was not given high maximum points.

Additional recommended criteria

**20 points** – Connectivity to schools within a ½ mile or less. Up to 20 points are awarded for this criteria.

**10 points** – Connectivity to major business centers within a ½ mile or less. Up to 10 points are given for this criteria.

**10 points** – Connectivity to a transit facility (bus station, bus route or bus stop) within ½ mile or less. Up to 10 points are given to a project that meets this criteria.

For bikeways and sidewalks, no points to be given for maintenance.

**A total of up to 82 points is the maximum achievable score. Total points are used to determine priority level.**

Prioritization levels:

**82 to 68** – High priority

**67 to 56** – Medium priority

**55 to 0** – Low priority

**Pedestrian Improvements Point System and Prioritization**

The pedestrian improvements ranking and validation process was carried out primarily within a GIS environment, data collected from local agencies, as well as by field observations to confirm existing conditions. The respective weights of each criteria was determined and refined with input from the County Transportation Director and analysis of other recent and comparable programs in the region.

Similar to the bikeways and sidewalks, pedestrian improvements play a vital role in promoting pedestrian traffic. Points are given where maintenance is required to enhance accessibility as well as for proximity to transit facilities and connectivity to greenways. The Program Development Team suggests that the County approved criteria be slightly augmented by this additional criteria to clearly define need/benefit.

Pedestrian improvements that appear to meet accessibility requirements and are complete are not prioritized, but are included for validation and confirmation.

Again, to optimize flexibility and grouping variety, projects shall be prioritized into a high, medium or low category based on culminated point totals. The augmented point system for all criteria is as follows:

Applicable County approved criteria

**25 points** - Connectivity to existing public trails, greenways and public lands such as national, state or county parks. Connectivity offers more public use and enables a single project to link to a broader local or regional network of new or existing infrastructure. Thus, the highest points are assigned to this criteria.

**2 points** - Acquisition, construction and maintenance costs based on updated route and design information. Projects that have undergone a re-assessment of unit costs, professional design fees, construction engineering inspection costs, utility relocation cost assumptions, right-of-way cost assumptions and contingency factors receive 2 points. Costs have been compared against recent SCDOT standards and local construction cost factors. To ensure all projects are considered objectively and equitably, this criteria was not given high maximum points.

Additional recommended criteria

**20 points** – Connectivity to schools within ½ mile or less. Up to 20 points are given to projects that meet this criteria.

**10 points** – Connectivity to major business centers within ½ mile or less. Up to 10 points are given to projects that meet this criteria.

**10 points** – Connectivity to a transit facility (bus station, bus route or bus stop). Up to 10 points are given.

**5 points** – Maintenance required to comply with accessibility regulations.

**A total of up to 72 points is the maximum achievable score. Total points are used to determine priority level.**

Prioritization levels:

**72 to 64** – High priority

**63 to 54** – Medium priority

**53 to 0** – Low priority

GREENWAY PROJECTS

Rank	Council District	Project Names	Description	Length	Total Served Within 1 Mile	Transit	Existing Ped Facilities	Existing Bike Facilities	Existing Greenway	Proposed Bike Facilities	Exisitng Concept Plans	Secured ROW	Connectivity	Users Located on Proj. Section	Acquisition, Construction/ Maintenance Costs Determined	Linkage To "Blue Trails"	Users Not Located on Proj. Section	Total Points	Comments
		<b>Greenways</b>									0-20 pts	0-15 pts	0-25 pts	5-10 pts	0-2 pts	0-5 pts	1 pt	77 pts max	
1	5, 10	Three Rivers Greenway Extension	The Saluda Riverwalk from I-26 to Congaree River where Saluda and Broad River join, bridge over the Broad River under I-126.	5.50	120,882	1	1	1	1	1	20	3	25	10	2	5	0	65	Existing with fully developed plan, serves more users, economic impact opportunities
2	4, 5	Lincoln Tunnel Greenway	Abandoned rail tunnel linking Finley Park to Earlewood Park to the north	1.73	92,309	1	1	0	1	1	20	7.5	25	8	2	0	0	62.5	Existing with developed plan and ready for construction
3	6, 10	Gills Creek	South end of Lake Katherine at Kilbourne Road to Congaree River///Section A: Along Wildcat Creek and Fort Jackson Perimeter parallel to Leesburg Road (Dist. 6,11)///Section B: From to Trenholm Road to Shop Road (Dist. 6)	10.39	76,372	1	1	0	1	1	20	2	20	7	2	5	0	56	Existing with developed plan
4	4	Smith/Rocky Branch	Section A: Granby Three Rivers Greenway to Olympia Ave (\$200K) - 4,000 LF//Section B: Under Olympia Ave to Olympia Park (\$750K) (100 LF)///Section C: Olympia Park to Assembly Street	5.67	146,381	1	1	0	1	1	15	0	25	10	2	5	0	57	Connection to Three Rivers Greenway, grading plans in progress and partial concept plan
5	4	Crane Creek	Monticello Road near I-20 to Three Rivers Greenway system//Section A: Secondary Branch leading to Smith Branch Greenway System (Dist. 4)///Section B: Crane Forest (Dist. 7)	5.40	36,220	1	1	0	0	1	0	0	20	6	2	5	0	33	
6	3, 8	Columbia Mall Greenway	A Greenway which bypasses the congested areas around the Columbia Mall	1.25	26,683	1	1	1	0	1	0	0	15	5	2	0	0	22	
7	3, 8	Polo/Windsor Lake Connector	Connects Polo Road to Windsor Lake Blvd.	0.75	18,314	0	0	0	0	1	0	0	15	0	2	0	1	18	
8	11	Woodbury/Old Leesburg Connector	Connects Woodbury Drive with Old Leesburg Road	0.22	5,102	1	1	0	1	1	0	0	5	5	2	0	1	13	
9	4	Dutchman Blvd Connector	Connects Dutchman Blvd.	0.20	15,591	1	0	0	0	1	0	0	0	0	2	0	1	3	

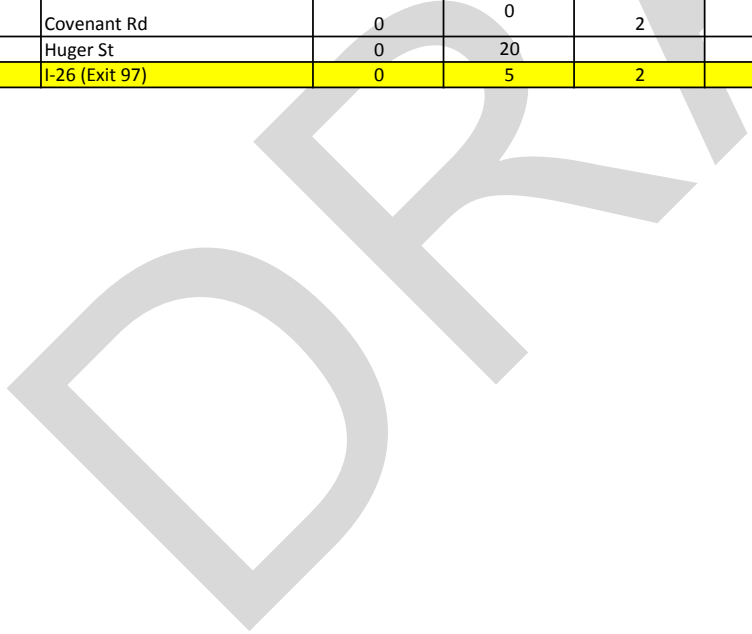
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BIKEWAY PROJECTS

Priority	Rank	Council District	Project Names	Begin Location	End Location	Existing Concept Plans	Connectivity to Greenway	Acquisition, Construction/Maintenance Costs Determined	Connectivity to Schools	Connectivity to Business	Connectivity to transit	Partial to No Sidewalk/Bike way	Total Points	Comments	
<b>Bikeways</b>						0-20 pts	0-25 pts	0-2 pts	0-20 pts	0-10 pts	10 pts (1 = 10 0=	5-15 pts	82 pts		
High Priority Projects	High	2, 4, 5	Broad River Rd	Harbison Blvd	Bush River Rd	0	25	2	20	10	10	15	82	None	
	High	6	Fort Jackson Blvd	Devine St	Newell Rd	0	25	2	20	10	10	15	82	None	
	High	4	Main St	Elmwood Ave	Sunset Dr	0	25	2	20	10	10	15	82	None	
	High	5	Saluda Ave	Wheat St	Greene St	0	25	2	20	10	10	15	82	None, but Parking in some areas (Bikeway possible)	
	High	5	Whaley St	Lincoln St	Pickens St	0	25	2	20	10	10	15	82	None	
	High	5	Catawba St	Sumter St	Lincoln St	0	25	2	20	10	5	15	77	None	
	High	5,6	Bonham Rd/Sweetbriar/Heathwood Cir/Devereaux Rd/Rickenbaker Rd/Kilbourne Rd	Blossom St	Fort Jackson Blvd	0	25	2	20	10	5	15	77	No existing bikelane///Several parking spaces on right side of Bonham///No curb or sidewalk on either side of Sweetbriar or Heathwood Circle///Partial sidewalk on both sides of Devereaux after crossing Devine///No sidewalks on Rickerbaker///Sidewalk on right side of Kilbourne until end at Ft. Jackson Blvd.	
	High	5, 6	Gervais St/Gladden St/Hagood Ave/Page St/Senate St/Trenholm Rd/Webster St	Millwood Ave	Beltline Blvd	0	20	2	20	10	10	15	77	None	
	High	5, 10	Heyward St/Marion St/Superior St	Whaley St	Wiley St	0	20	2	20	10	10	15	77	None	
	High	5	Huger St/Lady St/Park St	Gervais St (east)	Gervais St (west)	0	20	2	20	10	10	15	77	None, but Parking in some areas (Bikeway possible)	
	High	4	Calhoun St	Wayne St	Harden St	0	20	2	20	10	10	10	72	None, except Traveling toward Harden St. - Parking On Both Sides (Bikeways possible) - From Wayne St. to Sumter St.	
	High	4	Chester St/Elmwood Ave/Wayne St	Hampton St	Park St	0	20	2	20	10	5	15	72	None	
	High	5	College St/Laurens St/Oak St/Taylor St	Greene St	Elmwood Ave	0	25	2	20	10	5	10	72	None, except Traveling toward Elmwood Ave - Parking on Both Sides (Bikeways possible) - From Taylor St to Read St.	
	High	4	Colonial Dr	Bull St	Slighs Ave	0	25	2	20		10	15	72	None	
	High	3, 8	Decker Blvd/Parklane Rd/Two Notch Rd	Two Notch Rd	Percival Rd	0	25	2	20		10	15	72	None	
	High	4, 5	Gervais St	Park St	Millwood Ave	0	25	2	20		10	15	72	None	
	High	4, 5	Greene St	Bull St	Saluda Ave	0	25	2	20		10	15	72	None, but Parking on Both sides in some areas (Bikeway Possible)	
	High	5	Harden St	Devine St	Rosewood Dr	0	25	2	20		10	15	72	None, but Parking in some areas	
	High	4, 5	Pickens St	Washington St	Rosewood Dr	0	25	2	20		10	15	72	None, but Parking in some areas (Bikeway possible)	
	High	5	Assembly St	Blossom St	Rosewood Dr	0	25	2	20		10	15	72	None	
	High	5, 10	Assembly St	Blossom St	Rosewood Dr	0	25	2	20		10	15	72	None	
	High	5, 6, 10	Rosewood Dr	Bluff Rd	Garners Ferry Rd	0	25	2	20		10	15	72	None	
	High	4, 5	Senate St	Sumter St	Laurens St	0	25	2	20		10	15	72	None, but Parking in some areas (Bikeway possible)	
	High	5	Whaley St	Lincoln St	Church St	0	15	2	20	10	10	15	72	None	
	High	2	Broad River Rd/Lake Murray Blvd	I-26	Harbison Blvd	0	25	2	20		10	15	72	None	
	High	4	Main St	Calhoun St	Elmwood Ave	0	25	2	20		10	15	72	None	
	Medium Priority Project	Medium	5	Gervais St	450' west of Gist St	Gist St	0	20	2	20		10	15	67	None
		Medium	3	Two Notch Rd	Beltline Blvd	Parkland Rd	0	20	2	20		10	15	67	None
Medium		4	Edgefield St/Park St	Calhoun St	River Dr	0	25	2	20		5	15	67	None	
Medium		3, 8	Oneil Ct	Decker Blvd	Parklane Rd	0	25	2	20		5	15	67	None	
Medium		5	Sumter St	Blossom St	Wheat St	0	20	2	20		10	15	67	None, but Parking in some areas (Bikeway possible)	
Medium		4	Bull St	Elmwood Ave	Victoria St	0	20	2	20		10	15	67	None	
Medium		11	Leesburg Rd	Garners Ferry Rd	Semmes Rd	0	25	2	20		5	15	67	None	
Medium		5, 10	Ott Rd	Jim Hamilton Blvd	Blossom St	0	10	2	20	10	10	15	67	None	
Medium		5	Blossom St	Assembly St	Sumter St	0	25	2	20	10	10	15	62	None	
Medium		4	Clement Rd/Duke Ave/River Dr	Main St	Monticello Rd	0	25	2	20	10	5	15	62	None	
Medium		4, 5	Elmwood Ave	Wayne St	Proposed Greenway Connector	0	25	2	20	10	10	15	62	None	
Medium		5	Gervais St	Gist St	Huger St	0	25	2	20	10	10	15	62	None	
Medium		4	Hampton St	Pickens St	Harden St	0	25	2	20	10	10	15	62	None, but Parking on Both sides (Bikeway possible)	
Medium		4, 5	Main St	Pendleton St	Whaley St	0	25	2	20	10	10	15	62	None, but Parking on Both sides (Bikeway possible)	
Medium		6	Beltline Blvd	Rosewood Dr	Devine St	0	5	2	20	10	10	15	62	None	
Medium		2	Dutchman Blvd	Broad River Rd	Lake Murray Blvd	0	25	2	20	10	10	15	62	None, Road ends in a cul-de-sac, could extend over to Lake Murray, requires ROW	
Medium		6	Garners Ferry Rd	Rosewood Dr	True St	0	20	2	20		5	15	62	None	
Medium		4	Pickens St/Washington St/Wayne St	Hampton St (west)	Hampton St (east)	0	20	2	20		10	10	62	None, but Parking in some areas (Bikeway possible)	
Medium		5	Wheat St	Sumter St	Assembly St	0	20	2	20	10	10	10	62	Traveling toward Assembly St. - Bikeway Exists on Both Sides until Main St. - None until End	
Medium		2	Wilson Blvd.	I-77	Farrow Rd.	0	5	2	20	10	10	10	57	Will be completed as part of Wilson Blvd. improvements	
Medium		2	Hardscrabble Rd.	Farrow Rd.	Lee Rd.	0	5	2	15	10	10	15	57	Will be completed as part of Hardscrabble Widening Project	
Medium		2	Hardscrabble Rd.	Lee Rd.	Lake Carolina Blvd.	0	5	2	20	10	10	10	57	Will be completed as part of Hardscrabble Widening Project	
Medium		3, 8, 10	Alpine Rd	Two Notch Rd	Percival Rd	0	20	2	20	10	10	15	57	None	
Medium		3, 8	Trenholm Rd	South of Dent Middle School	Decker Blvd	0	20	2	20	10	10	15	57	None	
Medium		10	Shop Rd	Beltline Blvd	Pineview Dr	0	25	2	20	10	5	15	57	None	
Medium		5	Wheat St	Harden St	King St	0	20	2	20	10	10	15	57	None	
Medium		5	Blossom St	Huger St	Assembly St	0	20	2	20	10	10	15	57	None	

BIKEWAY PROJECTS

	Medium	5	Bull St/Henderson St/Rice St	Wheat St	Heyward St	0	25	2		10	5	15	57	None
	Medium	5, 10	Holt Dr/Superior St	Wiley St	Airport Blvd	0	10	2	20		10	15	57	None
	Medium	5	Huger St	Blossom St	Gervais St	0	20	2		10	10	15	57	None, but Parking in some areas (Bikeway possible)
	Medium	3, 7, 8, 9	Two Notch Rd	Alpine Rd	Spears Creek Church Rd	0	20	2	20			15	57	None
Low Priority Projects	Low	5	Catawba St/Tryon St/Whaley St/Williams St	Church St	Blossom St	0	20	2		10	5	15	52	None
	Low	4	Beltline Blvd/Colonial Dr/Farrow Rd	Harden St	Academy St	0	5	2	20		10	15	52	None
	Low	4, 5	College St	Lincoln St	Sumter St	0	10	2	20		10	10	52	Traveling toward Sumter St. - Parking On Both Sides (Bikeways possible) - From Begin to End
	Low	4, 5	Greene St	Assembly St	Bull St	0	10	2	20	10	10	0	52	None, but Parking on Both sides in some areas (Bikeway Possible)///Majority of project complete
	Low	4	Sumter St	Washington St	Senate St	0	10	2	20		10	10	52	None, but Parking on Both sides (Bikeway possible)
	Low	2, 7	Blythewood Rd	Winnsboro Rd	Main St	0		1	20	10	5	15	51	None
	Low	10	Atlas Rd.	Bluff Rd.	Garners Ferry Rd.	0	10	2	10	10	10	5	47	Will be completed as part of Atlas Road Widening Project
	Low	7, 8	Clemson Rd	Longtown Rd	Brook Hollow Dr	0	5	2	20		5	15	47	None
	Low	8, 9, 10	Clemson Rd	Summit Pky	Percival Rd	0	5	2	20		5	15	47	None
	Low	4, 5	Broad River Rd	Bush River Rd	Greystone Blvd	0	10	2		10	10	15	47	None
	Low	5	Lincoln St	Blossom St	Lady St	0	10	2		10	10	15	47	None
	Low	8, 9, 10	Polo Rd	Two Notch Rd	640' south of Mallet Hill Rd	0	20	2		10		15	47	None
	Low	6	Beltline Blvd/Devine St	Rosewood Dr	Chateau Dr	0	25			10	10		45	Traveling toward Chateau Dr. - Bikeway Exists on Both Sides- From N.Beltline Blvd to Falcon Dr.
	Low	10	Shop Rd	George Rogers Blvd.	Northway Rd	0	5	2	10	10	5	10	42	Will be completed as part of Shop Rd. Widening Project
	Low	10	Bluff Rd.	Berea Rd.	Beltline Blvd	0	5	2	0	10	10	15	42	Will be completed as part of Bluff Rd. Widening Project
	Low	10	Bluff Rd.	Rosewood Dr.	Berea Rd.	0	5	2	5	10	10	10	42	Will be completed as part of Bluff Rd. Widening Project
	Low	3	Beltline Blvd	Forest Dr	Valley Rd	0	5	2		10	10	15	42	None
	Low	2	Columbiana Dr	Lake Murray Blvd	Lexington County Line	0	0	2	20		5	15	42	None
	Low	5	Greene St	Assembly St	350' west of Lincoln St	0	10	2		10	10	10	42	None, but Parking on Both sides in some areas (Bikeway Possible)
	Low	4, 5	Pendleton St	Lincoln St	Marion St	0	10	2		10	10	10	42	None, but Parking on Both sides (Bikeway possible)
	Low	10	Shop Rd	Northway Rd.	Beltline Blvd	0	5	2	0	10	10	10	37	Will be completed as part of Shop Rd. Widening Project
	Low	10	Pineview Rd.	Bluff Rd.	Garners Ferry Rd.	0	5	2	0	10	10	10	37	Will be completed as part of Pineview Widening Project
	Low	1	Broad River Rd.	Royal Tower Rd.	Woodrow St.	0	5	2	5	10	10	5	37	Will be completed as part of US 176 Widening Project
	Low	2	Broad River Rd.	Lake Murray Blvd	Western Ln.	0	5	2	5	10	10	5	37	Will be completed as part of US 176 Widening Project
	Low	1	Dutch Fork Blvd.	Broad River Rd.	Rauch Metz	0	5	2	10	10	5	5	37	Will be completed as part of Dutch Fork Widening Project (not currently funded in the roadway projects list.)
	Low	4, 5	Broad River Rd	Greystone Blvd	Broad River Bridge	0	0	2		10	10	15	37	None
	Low	8	Clemson Rd	Brook Hollow Dr	Summit Pky	0	5	2		10	5	15	37	None
	Low	3	Craig Rd	Harrison Rd	Covenant Rd	0	0	2	20		5	10	37	None, except Traveling toward Covenant Rd - Unmarked bikeway on Right side- From N. Beltline Blvd to Covenant Rd.
Low	5	Blossom St	Williams St	Huger St	0	20				10		30	Traveling toward Huger St. - Bikeway Exists on the Right Side- From Williams St. to Huger St.	
Low	1	Broad River Rd	Woodrow St.	I-26 (Exit 97)	0	5	2	5		10	5	27	Will be completed as part of US 176 Widening Project	



SIDEWALK PROJECTS

Priority	Rank	Council District	Project Names	Begin Location	End Location	Existing Concept Plans	Connectivity to Greenway	Acquisition, Construction/Maintenance Costs Determined	Connectivity to Schools	Connectivity to Business	Connectivity to transit	Partial to No Sidewalk/Bike way	Total Points	Comments	
			<b>Sidewalks</b>			0-20 pts	10-25 pts	0-2 pts	10-20 pts	5-10 pts	5-10 pts	5-15 pts	80 pts		
Completed Projects	*	5	Blossom St	Williams St	Huger St									Traveling toward Huger St. - Sidewalk on Both Sides - Begin to End (Complete)///Connectivity to City/County SIB///High volume of development in area///Part of Bike/Ped Master Plan	
	*	5	Gervais St	450' west of Gist St	Gist St									Traveling toward Gist St. - Sidewalk on Both Sides- From Begin to End (Complete)	
	*	5	Gervais St	Gist St	Huger St									Traveling toward Huger St. - Sidewalk on Both Sides- From Begin to End (Complete)	
High Priority Projects	High	5	Shandon St	Rosewood Dr	Heyward St	0	22	2	20	10	10	15	79	No Sidewalk at Present	
	High	4	Jefferson St	Sumter St	Bull St	0	20	2	20	10	10	15	77	No Sidewalk at Present	
	High	8	Polo Rd	Mallet Hill Rd	Alpine Rd	0	25	2	20	10	10	10	77	None ( Partial Right Sidewalk in front of apartment complex)	
	High	5,6	Senate St	Gladden St	Kings St	0	25	2	20	5	10	15	77	No sidewalk at present///street passes a park	
	High	10	Wiley St	Superior St	Edisto Ave	0	22	2	20	5	10	15	74	No sidewalk at present///Connects to neighborhood park that is not park of greenway system	
	High		Harrison Road	Two Notch Rd	Forest Drive	0	20	2	15	10	10	15	72	No Sidewalk at Present	
	High	6	Maple St	Kirby St	Gervais St	0	20	2	20	5	10	15	72	No Sidewalk at Present	
	High	4	Mildred Ave	Westwood Ave	Duke Ave	0	20	2	20	5	10	15	72	No Sidewalk at Present	
	High	4	Wildwood Ave	Monticello Rd	Ridgewood Ave	0	20	2	20	5	10	15	72	No sidewalk at present///Leads to neighborhood park on other side of Monticello Rd that is not part of greenway system	
	High	3	Windover St	Two Notch Rd	Belvedere Dr	0	20	2	15	10	10	15	72	No Sidewalk at Present	
	High	4	Sunset	Elmhurst Road	River Drive	0	25	2	20	10	10	5	72	Traveling toward River Dr. - None until 300ft before End - Sidewalk on Both Sides until End	
Medium Priority Projects	High	11	Leesburg Rd	Garners Ferry Rd	Semmes Rd	0	20	2	20	10	10	10	72	Traveling toward Semmes Rd. - Sidewalk on Left until Green Lawn Dr. - Sidewalks on Both Sides until Eugene St. - Sidewalk on Left until Twin Lakes Rd- None until End	
	High	11	Lower Richland Blvd	Rabbit Run Rd	Garners Ferry Rd	0	20	2	20	7	5	15	69	No Sidewalk at Present	
	High	3	Magnolia St	Two Notch Rd	Pinehurst Rd	0	20	2	15	7	10	15	69	No Sidewalk at Present	
	Medium	9, 10	Clemson Rd	Two Notch Rd	Percival Rd	0	20	2	15	10	5	15	67	No Sidewalk at Present	
	Medium	4	Franklin St	Sumter St	Bull St	0	20	2	15	5	10	15	67	No Sidewalk at Present	
	Medium	5	Huger St	Blossom St	Gervais St	0	25	2	15	10	10	5	67	Traveling toward Gervais- Sidewalk on Both Sides until Devine St. - Sidewalk on Left side until Building corner- None Until Senate St. - Sidewalk on Both Sides until End	
	Medium	3, 8, 10	Alpine Rd	Two Notch Rd	Percival Rd	0	25	2	10	10	10	5	62	Traveling toward Two Notch - Sidewalk Existing on Right Side -Starting from Gardenia Dr. to Two Notch Rd. (Sidewalk and Bikeway shall be combined, thus lower costs)	
	Medium	5,10	Heyward St/Marion St/Superior/Holt St	Whaley St	Airport Blvd.	0	10	2	20	10	10	7	59	Entire length, sidewalk is primarily on one side of the street.	
	Medium	10	Royster St	Mitchell St	Superior St	0	10	2	15	7	10	15	59	No Sidewalk at Present	
	Medium	3	School House Rd	Two Notch Rd	Ervin St	0	10	2	10	10	10	15	57	No Sidewalk at Present	
	Medium	6	Pelham	Gills Creek Parkway	Garners Ferry Road	0	20	2	10	10	10	5	57	City priority list///Project complete, funds need to be redirected to Assembly Street Improvements to avoid losing existing earmark.	
	Medium	4	Calhoun St	Gadsden St	Wayne St	0	25	2	10	10	5	5	57	Traveling toward Wayne St. - Sidewalk On Both Sides- From Begin to End	
	Medium	6	Percival Road	Forest Dr	Decker Blvd	0	10	2	20	10	10	5	57	Traveling toward Decker Blvd. - Sidewalk on Right Side for 500' - None until Northshore Rd. - Left Side until End///Part of Bike/Ped Master Plan	
	Medium	5	Prospect	Wilmot Avenue	Yale	0	10	2	20	5	5	15	57	No Sidewalk at Present	
	Medium	5	Shandon St	Wilmot St	Wheat St	0	10	2	20	5	5	15	57	No Sidewalk at Present	
	Low Priority Projects	Low	5, 10	Assembly St/Shop Rd	Whaley St	Beltline Blvd	0	15	2	10	10	10	5	52	Traveling toward Beltline Blvd. - Sidewalk on Left Side for 350' - None until End
		Low	5	Bratton St	King St	Maple St	0	10	2	20	5	10	5	52	Traveling toward Maple St. - Sidewalk on Left Side for 100' - None until End
Low		8, 9, 10	Polo Rd.	Two Noth Rd.	Mallet Hill Rd.	0	20	2	20	5	5	5	52	Will be completed part of the Polo Rd. Widening Project	
Low		4	Broad River Rd	Greystone Blvd	Broad River Bridge	0	20	2	10	10	10		52	Bike/Ped Master Plan	
Low		4, 5	Laurel St	Gadsden St	Pulaski St	0	25	2	10	5	5	5	52	Traveling towards Gadsden, sidewalk on both sides	
Low		7, 8, 9	Clemson Rd	Longwood Rd.	Two Notch Rd	0	10	2	20	10	5	5	52	/// Traveling toward Two Notch Rd. - Sidewalk on Right Side - From N. Springs to Town Center Place. Total road length is 4.48 miles, but only 1 mile of sidewalk in plan.	
Low		3	Koon	Malinda Road	Farmview Street	0	10	2	20	5	10	5	52	Traveling toward Farmview St. - Sidewalk on Left Side Until 500' after Prescott Rd. - None at Present until End	
Low		3, 7, 8, 9	Two Notch Rd	Alpine Rd	Spears Creek Church Rd	0	10	2	15	10	10	5	52	Traveling toward Spears Creek Church - Sidewalk Exists on Both Sides Until Rabon Rd - Sidewalk on Left until Lionsgate Dr. - None Until End	
Low		4, 5	Wayne St	Calhoun St	Laurel St	0	25	2	10	5	5	5	52	Traveling toward Laurel St. - None until Richland St. - Sidewalk on Left side until End	
Low		5	Lincoln St	Heyward St	Whaley St	0	10	2	10	7	10	10	49	Traveling toward Whaley St., no sidewalk on either side.	
Low		3	Pinehurst	Harrison Road	Forest Drive	0		2	20	10		5	47	Traveling toward Forest Drive - Sidewalk On Right Side Until End - (Left Sidewalk exists for a short amount distance before Forest Drive)///Portion complete, need to finish route to enhance safety///Park of Bike/Ped Master Plan	
Low		10	Bluff Rd.	Rosewood Dr.	Beltline Blvd.	0	15	2	10	10	10		47	Will be completed as part of the Bluff Rd. Widening Project	
Low		1	Broad River Rd.	Royal Tower Rd.	Woodrow St.	0	10	2	15	10	10		47	Will be completed as part of the US 176 Widening Project	
Low		2	Broad River Rd	Harbison Blvd	Bush River Rd	0	10	2	10	10	10	5	47	Bike/Ped Master Plan	
Low		6	Fort Jackson Blvd	Wildcat Rd	I-77	0	20	2	10	10	5	0	47	Traveling toward I-77 - Sidewalk on Both Sides - From Begin to End (Complete)	
Low		5	Tryon St	Catawba St	Heyward St	0	15	2	15	5	5	5	47	Traveling toward Heyward St. - Sidewalk On Both Sides until End	
Low		2	Broad River Rd/Lake Murray Blvd	I-26	Harbison Blvd	0	10	2	10	10	10	5	47	Traveling toward Harbison - Sidewalk Exists on Both Sides - From I-26 to Kinley Rd.	
Low		2	Columbiana Dr	Lexington County Line	Lake Murray Blvd	0	10	2	10	10	10	5	47	Traveling toward Lexington County Line - Sidewalk on Right Side - From Begin to End /// Sidewalk on Left Side at Begin, but not to the end.	
Low		4	Grand St	Shealy St	Hydrick St	0	10	2	20		10	5	47	Traveling toward Hydrick St. - Sidewalk on Right Side for 350' before Academy St. - None until Liberty St. - Sidewalk on the Right until Dead End	
Low		5	Lyon St	Gervais St	Washington St	0	10	2	20		10	5	47	Traveling toward Washington St. - Sidewalk on the Right Side until End	
Low		5	Park St	Gervais St	Senate St	0	10	2	10	10	10	5	47	Traveling toward Senate St. - Sidewalk on Left Side until End	
Low	11	Veterans	Garners Ferry Road	Wormwood Drive	0	10	2	10	10	10	5	47	Traveling toward Wormwood Drive - Sidewalk on Right Side until End		
Low	11	Atlas Rd	Fountain Lake Way	Garners Ferry Rd.	0	10	2	10	10	10	10	42	Will be completed as part of the Atlas Rd. Widening Project		
Low	2	Broad River Rd.	Lake Murray Blvd.	Western Ln.	0	10	2	10	10	10	10	42	Will be completed as part of the US 176 Widening Project		
Low	2	Blythwood Rd	I-77	Main St	0	10	2	10	10	5	0	37	Traveling toward Main St. - Sidewalk on Both Sides - Begin to End (Complete)		
Low	4	Colonial Dr/Farrow Rd	Harden St	Academy St	0	10	2	10	10		5	37	Traveling down Colonial Dr. toward Academy St. - Sidewalk on Both Sides- From Begin to End /// Traveling down Farrow Rd. toward Academy St. - Sidewalk on Right Side, except after Booker St.- Sidewalk on Both Sides		
Low	6,11	Veterans	Coachmaker Road	Coatsdale Road	0	10	2	10	5	5	5	37	Traveling toward Coastdale Rd. - Sidewalk on Left Side until End		



PEDESTRIAN IMPROVEMENT PROJECTS

Priority	Rank	Council District	Project Names	Connectivity to Greenway	Acquisition, Construction/Maintenance Costs Determined	Connectivity to Schools	Connectivity to Business	Connectivity to transit	Maintenance	Total Points	Comments
			<b>Pedestrian Improvements</b>	10-25 pts	0-2 pts	10-20 pts	5-10 pts	5-10 pts	0-5 pts	62 Pts max	
Completed Projects	*	4,5	Broad River Rd and Bush River Rd								Project complete
	*	5	Devine St and Harden St/Santee Ave								Project complete
	*	5	Huger St and Blossom St								Project complete
	*	5	Rosewood Dr and Ott Rd								Project complete
	*	5,10	Rosewood Dr and Marion St								Project complete
	*	4	Main St and Elmwood Ave								Project complete
	*	4	Main St and Laurel St								Project complete
	*	4	Main St and Blanding St								Project complete
	*	3	Two Notch Rd and Maingate Dr/Windsor Lake Blvd								Project complete///Ped operated traffic control on northeast corner///Sidewalks and handicap access points
High Priority Projects	High	4	Elmwood Ave and Park St	25	2	20	10	10	5	72	Ramps present and appear to be ADA compliant. No detectable surface.
	High	5, 6	Rosewood Dr and Beltline Blvd	25	2	20	10	10	5	72	Ramps present and appear to be ADA compliant. No detectable surface.
	High	5	Blossom St and Saluda Ave	25	2	20	10	10	2	69	Detactable surface present at some ramps, ramps appears to be ADA compliant
	High	4	Assembly St and Laurel St	25	2	15	10	10	5	67	Ramps present and appear to be ADA compliant. No detectable surface.
	High	4,5	Harden St and Gervais St	25	2	15	10	10	2	64	Detactable surface present at some ramps, ramps appears to be ADA compliant
	High	5	Huger St and Gervais St	25	2	15	10	10	2	64	Detactable surface present at some ramps, ramps appears to be ADA compliant
Medium Priority Projects	Medium	4,5	Assembly St and Washington St	20	2	15	10	10	5	62	Ramps present and appear to be ADA compliant. No detectable surface.
	Medium	3, 7	Two Notch Rd and Decker Blvd/Parklane Rd	20	2	15	10	10	5	62	One crosswalk on southwest lane of Two Notch///Sidewalk and Handicap Access Points at all four corner
	Medium	5	Huger St and Lady St	25	2	10	10	10	2	59	Detactable surface present, ramps appears to be ADA compliant
	Medium	4	Assembly St and Calhoun St	20	2	10	10	10	5	57	All except one curb are handicap accessible - Facing North on Assembly St. - The bottom left corner in need of improvement
	Medium	4	Elmwood Ave and Bull St	25	2	10	10	10		57	Included in roadway project
	Medium	5	Huger St and Greene St	25	2	10	10	10		57	Included in roadway project. No pedestrian access points
	Medium	5	Rosewood Dr and Harden St	10	2	20	10	10	5	57	Ramps present and appear to be ADA compliant. No detectable surface.
	Medium	4,5	Assembly St and Gervais St	15	2	15	10	10	2	54	Detactable surface present, ramps appears to be ADA compliant
Low Priority Projects	Low	5	Rosewood Dr and Holly St	10	2	15	10	10	5	52	Ramps present and appear to be ADA compliant. No detectable surface.
	Low	5,10	Rosewood Dr and Pickens St	10	2	15	10	10	3	50	Detactable surface present at some ramps, ramps appears to be ADA compliant
	Low	4	Main St and Calhoun St	10	2	10	10	10	5	47	Ramps present and appear to be ADA compliant. No detectable surface.
	Low	5,6	Rosewood Dr and Kilbourne Rd	10	2	10	10	10	5	47	Ramps present and appear to be ADA compliant. No detectable surface.
	Low	3, 7	Two Notch Rd and Alpine Rd	15	2	15	5	5	5	47	No ramps present
	Low	8,9	Two Notch Rd and Brickyard Rd	10	2	10	10	5	5	42	Sidewalk and handicap access only on south corner///Ped operated traffic controls, but no crosswalk or handicap access points at other corners
	Low	9	Two Notch Rd and Sparkleberry Ln	10	2	8	10	5	5	40	Ramps present and appear to be ADA compliant. No detectable surface.



STATE OF SOUTH CAROLINA  
COUNTY COUNCIL FOR RICHLAND COUNTY  
RESOLUTION

A RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF NOT TO EXCEED \$50,000,000 GENERAL OBLIGATION BOND ANTICIPATION NOTES (TRANSPORTATION SALES AND USE TAX), SERIES 2014C, OR SUCH OTHER APPROPRIATE SERIES DESIGNATION, OF RICHLAND COUNTY, SOUTH CAROLINA; FIXING THE FORM AND DETAILS OF THE NOTES; DELEGATING TO THE COUNTY ADMINISTRATOR CERTAIN AUTHORITY RELATED TO THE NOTES; PROVIDING FOR THE PAYMENT OF THE NOTES AND THE DISPOSITION OF THE PROCEEDS THEREOF; AND OTHER MATTERS RELATING THERETO.

Pursuant to the authority by the Constitution of the State of South Carolina and the General Assembly of the State of South Carolina, BE IT ADOPTED BY RICHLAND COUNTY COUNCIL:

SECTION 1. Findings and Determinations. The County Council (the “County Council”) of Richland County, South Carolina (the “County”), hereby finds and determines:

(a) Pursuant to Section 4-9-10, Code of Laws of South Carolina 1976, as amended (the “S.C. Code”), the County operates under The County Council-Administrator form of government and the County Council constitutes the governing body of the County.

(b) Article X, Section 14 of the Constitution of the State of South Carolina, 1895, as amended (the “Constitution”), provides that each county shall have the power to incur bonded indebtedness in such manner and upon such terms and conditions as the General Assembly shall prescribe by general law. Such debt must be incurred for a public purpose and a corporate purpose in an amount not exceeding eight percent (8%) of the assessed value of all taxable property of such county.

(c) Pursuant to Ordinance No. 039-12HR and the provisions of Title 4, Chapter 37, Code of Laws of South Carolina, 1976, as amended, a successful referendum (the “Referendum”) was held in the County on November 6, 2012, imposing a one percent (1%) transportation sales and use tax in the County (the “Sales and Use Tax”).

(d) Pursuant to Section 4-37-30 of the S.C. Code and Ordinance No. 039-12HR and the successful results of the Referendum, the Sales and Use Tax was imposed in the County on May 1, 2013.

(e) Pursuant to the Referendum question, after deducting administrative expenses and the amount of \$300,991,000 committed to the continued operation of mass transit services, the total of \$736,909,000 or 71% of the proceeds of the Sales and Use Tax is available for debt service (the “Available Revenue”).

(f) Article X, Section 14 of the Constitution further provides that general obligation bond anticipation notes may be issued in anticipation of the proceeds of general obligation bonds which may lawfully be issued under such terms and conditions that the General Assembly may prescribe by law.

(g) Pursuant to the provisions of Title 11, Chapter 17 of the S.C. Code (“Title 11, Chapter 17”), any county, whenever authorized by general or special law to issue bonds, may, pending the sale and issuance thereof, borrow in anticipation of the receipt of the proceeds of the bonds. Such provisions also

provide that if any approval be necessary prior to the issuance of bonds by the County, the County must obtain the same approval prior to the issuance of temporary financing as provided therein.

(h) The County Council heretofore enacted Ordinance 038-13HR on July 16, 2013 (the "Ordinance"), authorizing the issuance and sale of not to exceed \$450,000,000 General Obligation Bonds and not to exceed \$50,000,000 General Obligation Bond Anticipation Notes. The Ordinance authorizes renewal of the Notes (hereinafter defined) by a resolution of County Council incorporating the terms of the Ordinance (the "Resolution").

(i) Pursuant to the Constitution, Title 11, Chapter 17, the successful Referendum, and the Ordinance, on November 6, 2013, the County issued \$50,000,000 General Obligation Bond Anticipation Notes (Transportation Sales and Use Tax), Series 2013D (the "2013 Notes").

(j) The County Council desires to incorporate by reference the provisions of the Ordinance relating to the issuance and sale of general obligation bonds of the County (the "Bonds") and the renewal of the 2013 Notes.

(k) The County Council wishes to renew the 2013 Notes and pay the interest due on the 2013 Notes at maturity on November 6, 2014.

(l) Pending the issuance and sale of the Bonds authorized by the Ordinance, it is now in the best interest of the County to provide for the issuance of general obligation bond anticipation notes to be used for the purposes of paying the outstanding principal balance of the Series 2013 Notes.

(m) Pursuant to a Resolution adopted by the County Council on November 13, 2012, the County has adopted Written Procedures Related to Tax-Exempt Debt.

SECTION 2. Authorization and Details of Notes. Pursuant to the aforesaid provisions of the Constitution and laws of the State, there is hereby authorized to be issued not exceeding \$50,000,000 principal amount of general obligation bond anticipation notes of the County, to be designated "50,000,000 General Obligation Bond Anticipation Notes (Transportation Sales and Use Tax), Series 2014C, or such other appropriate series designation, of Richland County, South Carolina" (the "Notes"), the proceeds of which will be used to retire the 2013 Notes at maturity on November 6, 2014.

The Notes shall be issued as fully registered Notes registerable as to principal and interest; shall be dated as of their date of delivery to the initial purchaser(s) thereof; shall bear interest from their dated date payable at maturity at such rate or rates as may be determined by the County Council at the time of sale thereof.

Both the principal of and interest on the Notes shall be payable in any coin or currency of the United States of America which is, at the time of payment, legal tender for public and private debts.

SECTION 3. Delegation of Authority Relating to the Notes. The County Council hereby delegates to the Administrator or his lawfully-authorized designee the authority: (a) to determine redemption provisions, if any, for the Notes; (b) the date and time of sale of the Notes; (c) to receive bids on behalf of the County Council; and (d) to award the sale of the Notes to the lowest bidders therefor in accordance with the terms of the Notice of Sale for the Notes.

After the sale of the Notes, the Administrator or his lawfully-authorized designee shall submit a written report to the County Council setting forth the results of the sale of the Notes.

SECTION 4. Registration, Transfer and Exchange of Notes. The County shall cause books (herein referred to as the "registry books") to be kept at the offices of the Registrar/Paying Agent, for the registration and transfer of the Notes. Upon presentation at its office for such purpose the Registrar/Paying Agent shall register or transfer, or cause to be registered or transferred, on such registry books, the Notes under such reasonable regulations as the Registrar/Paying Agent may prescribe.

Each Note shall be transferable only upon the registry books of the County, which shall be kept for such purpose at the principal office of the Registrar/Paying Agent, by the registered owner thereof in person or by his duly authorized attorney upon surrender thereof together with a written instrument of transfer satisfactory to the Registrar/Paying Agent duly executed by the registered owner or his duly authorized attorney. Upon the transfer of any such Note the Registrar/Paying Agent on behalf of the County shall issue in the name of the transferee a new fully-registered Note or Notes, of the same aggregate principal amount, interest rate and maturity as the surrendered Note. Any Notes surrendered in exchange for a new registered Note pursuant to this Section shall be canceled by the Registrar/Paying Agent.

The County and the Registrar/Paying Agent may deem or treat the person in whose name any fully-registered Note shall be registered upon the registry books as the absolute owner of such Note, whether such Note shall be overdue or not, for the purpose of receiving payment of the principal of and interest on such Note and for all other purposes and all such payments so made to any such registered owner or upon his order shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid, and neither the County nor the Registrar/Paying Agent shall be affected by any notice to the contrary. For every such transfer of Notes, the County or the Registrar/Paying Agent may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to such transfer, and, except as otherwise provided herein, may charge a sum sufficient to pay the cost of preparing each Note issued upon such transfer, which sum or sums shall be paid by the person requesting such transfer or by the County as a condition precedent to the exercise of the privilege of making such transfer. Neither the County nor the Registrar/Paying Agent shall be obliged to make any such transfer of Notes during the fifteen (15) days preceding an interest payment date on such Notes.

SECTION 5. Record Date. The County hereby establishes a record date for the payment of interest or for the giving of notice of any proposed redemption of Notes, and such record date shall be the fifteenth (15th) day of the calendar month preceding each semiannual interest payment date on such Notes or in the case of any proposed redemption of Notes, such record date shall be the fifteenth (15th) day prior to the giving of notice of redemption of Notes.

SECTION 6. Mutilation, Loss, Theft or Destruction of Notes. In case any Note shall at any time become mutilated in whole or in part, or be lost, stolen or destroyed, or be so defaced as to impair the value thereof to the owner, the County shall execute and the Registrar shall authenticate and deliver at the principal office of the Registrar, or send by registered mail to the owner thereof at his request, risk and expense a new Note of the same series, interest rate and maturity and of like tenor and effect in exchange or substitution for and upon the surrender for cancellation of such defaced, mutilated or partly destroyed Note, or in lieu of or in substitution for such lost, stolen or destroyed Note. In any such event the applicant for the issuance of a substitute Note shall furnish the County and the Registrar evidence or proof satisfactory to the County and the Registrar of the loss, destruction, mutilation, defacement or theft of the original Note, and of the ownership thereof, and also such security and indemnity in an amount as may be required by the laws of the State of South Carolina or such greater amount as may be required by the County and the Registrar. Any duplicate Note issued under the provisions of this Section in exchange and substitution for any defaced, mutilated or partly destroyed Note or in substitution for any allegedly lost, stolen or wholly

destroyed Note shall be entitled to the identical benefits under this Ordinance as was the original Note in lieu of which such duplicate Note is issued, and shall be entitled to equal and proportionate benefits with all the other Notes of the same series issued hereunder.

All expenses necessary for the providing of any duplicate Note shall be borne by the applicant therefor.

SECTION 7. Execution of Notes. The Notes shall be executed in the name of the County with the manual or facsimile signature of the Chair of the County Council attested by the manual or facsimile signature of the Clerk of the County Council under a facsimile of the seal of the County impressed, imprinted or reproduced thereon; provided, however, the facsimile signatures appearing on the Notes may be those of the officers who are in office on the date of adoption of this Ordinance. The execution of the Notes in such fashion shall be valid and effectual, notwithstanding any subsequent change in such offices. The Notes shall not be valid or become obligatory for any purpose unless there shall have been endorsed thereon a certificate of authentication. Each Note shall bear a certificate of authentication manually executed by the Registrar.

SECTION 8. Form of Notes. The Notes shall be in substantially the form attached hereto as Exhibit A, and incorporated herein by reference.

SECTION 9. Security for Notes. The Notes shall constitute general obligations of the County and the proceeds of the Bonds are irrevocably pledged to the payment of the Notes. Additionally, the Available Revenue is pledged, as well as the full faith, credit and taxing power of the County.

SECTION 10. Defeasance. The obligations of the County under this Ordinance and the pledges, covenants and agreements of the County herein made or provided for, shall be fully discharged and satisfied as to any portion of the Notes, and such Notes shall no longer be deemed to be outstanding hereunder, when:

(a) Such Notes shall have been purchased by the County and surrendered to the County for cancellation or otherwise surrendered to the County or the Paying Agent and is canceled or subject to cancellation by the County or the Paying Agent; or

(b) Payment of the principal of and interest on such Notes either (i) shall have been made or caused to be made in accordance with the terms thereof, or (ii) shall have been provided for by irrevocably depositing with a corporate trustee in trust and irrevocably set aside exclusively for such payment, (1) moneys sufficient to make such payment, or (2) Government Obligations (hereinafter defined) maturing as to principal and interest in such amounts and at such times as will ensure the availability of sufficient moneys to make such payment and all necessary and proper fees, compensation and expenses of the corporate trustee. At such time as the Notes shall no longer be deemed to be outstanding hereunder, such Notes shall cease to draw interest from the due date thereof and, except for the purposes of any such payment from such moneys or Government Obligations, shall no longer be secured by or entitled to the benefits of this Ordinance.

“Government Obligations” shall mean any of the following:

- (i) direct obligations of the United States of America or agencies thereof or obligations, the payment of principal or interest on which, in the opinion of the Attorney General of the United States, is fully and unconditionally guaranteed by the United States of America;
- (ii) non-callable, U. S. Treasury Securities - State and Local Government Series (“SLGS”);
- (iii) general obligation bonds of the State, its institutions, agencies, school districts and political subdivisions; and
- (iv) a defeasance obligation as defined in Section 6-5-10 of the S.C. Code as such as may be amended from time to time.

(c) Such Notes shall be defeased as provided in Section 11-14-110 of the S.C. Code as such may be amended from time to time.

SECTION 11. Exemption from State Taxes. Both the principal of and interest on the Notes shall be exempt, in accordance with the provisions of Section 12-2-50 of the Code, from all State, county, municipal, school district and all other taxes or assessments, except estate or other transfer taxes, direct or indirect, general or special, whether imposed for the purpose of general revenue or otherwise.

SECTION 12. Eligible Securities. The Notes initially issued (the “Initial Notes”) will be eligible securities for the purposes of the book-entry system of transfer maintained by The Depository Trust Company, New York, New York (“DTC”), and transfers of beneficial ownership of the Initial Notes shall be made only through DTC and its participants in accordance with rules specified by DTC. Such beneficial ownership must be of \$5,000 principal amount of Notes of the same maturity or any integral multiple of \$5,000.

The Initial Notes shall be issued in fully-registered form, one Note for each of the maturities of the Notes, in the name of Cede & Co., as the nominee of DTC. When any principal of or interest on the Initial Notes becomes due, the Paying Agent, on behalf of the County, shall transmit to DTC an amount equal to such installment of principal and interest. DTC shall remit such payments to the beneficial owners of the Notes or their nominees in accordance with its rules and regulations.

Notices of redemption of the Initial any portion thereof shall be sent to DTC in accordance with the provisions of the Ordinance.

If (a) DTC determines not to continue to act as securities depository for the Notes, or (b) the County has advised DTC of its determination that DTC is incapable of discharging its duties, the County shall attempt to retain another qualified securities depository to replace DTC. Upon receipt by the County the Initial Notes together with an assignment duly executed by DTC, the County shall execute and deliver to the successor securities depository Notes of the same principal amount, interest rate and maturity registered in the name of such successor.

If the County is unable to retain a qualified successor to DTC or the County has determined that it is in its best interest not to continue the book-entry system of transfer or that interests of the beneficial owners of the Notes might be adversely affected if the book-entry system of transfer is continued (the County undertakes no obligation to make any investigation to determine the occurrence of any events that would

permit it to make any such determination), and has made provision to so notify beneficial owners of the Notes by mailing an appropriate notice to DTC, upon receipt by the County of the Initial Notes or Initial Notes together with an assignment duly executed by DTC, the County shall execute, authenticate and deliver to the DTC participants Notes in fully-registered form, in substantially the form set forth in Section 8 of this Resolution in the denomination of \$5,000 or any integral multiple thereof.

Notwithstanding the foregoing, at the request of the purchaser, the Notes will be issued as one single fully-registered Note and not issued through the book-entry system.

SECTION 13. Sale of Notes, Form of Notice of Sale. The Notes shall be sold at public sale. The Notice of Sale in substantially the form attached hereto as Exhibit B and incorporated herein by reference shall be distributed to prospective bidders.

SECTION 14. Preliminary and Final Official Statement. The County Council hereby authorizes and directs the Administrator to prepare, or cause to be prepared, a Preliminary Official Statement to be distributed to prospective purchasers of the Notes, respectively, together with the Notice of Sale. The County Council authorizes the Administrator to designate the Preliminary Official Statement as “near final” for purposes of Rule 15c2-12 of the Securities Exchange Commission. The Administrator is further authorized to see to the completion of the final form of the Official Statement upon the sale of the Notes, respectively, so that it may be provided to the purchaser of the Notes.

SECTION 15. Filings with Central Repository. In compliance with Section 11-1-85 of the S.C. Code, the County covenants that it will file or cause to be filed with a central repository for availability in the secondary bond market when requested: (a) a copy of an annual independent audit of the County within thirty (30) days of the County's receipt thereof; and (b) within thirty (30) days of the occurrence thereof, event specific information of an event which adversely affects more than five (5%) percent of the tax revenues of the County or the County's tax base.

SECTION 16. Continuing Disclosure. In compliance with the Securities and Exchange Commission Rule 15c2-12 (the “Rule”) the County covenants and agrees for the benefit of the holders from time to time of the Notes to execute and deliver prior to closing, and to thereafter comply with the terms of a Disclosure Dissemination Agent Agreement in substantially the form appearing as Exhibit C to this Ordinance. In the event of a failure of the County to comply with any of the provisions of the Disclosure Dissemination Agent Agreement, an event of default under this Ordinance shall not be deemed to have occurred. In such event, the sole remedy of any bondholder or beneficial owner shall be an action to compel performance by the Ordinance.

SECTION 17. Deposit and Use of Proceeds. The proceeds derived from the sale of the Notes shall be deposited with the Treasurer of the County in a special fund to the credit of the County, separate and distinct from all other funds, and shall be expended on the retirement of the 2013 Notes at maturity on November 6, 2014.

SECTION 18. Tax Covenants. The County hereby covenants and agrees with the Holders of the Notes that it will not take any action which will, or fail to take any action which failure will, cause interest on the Notes to become includable in the gross income of the Note holders for federal income tax purposes pursuant to the provisions of the Internal Revenue Code of 1986, as amended (the “IRC”) and regulations promulgated thereunder in effect on the date of original issuance of the Notes. The County further covenants and agrees with the holders of the Notes that no use of the proceeds of the Notes shall be made which, if such use had been reasonably expected on the date of issue of the Notes would have caused the Notes to be “arbitrage bonds,” as defined in Section 148 of the IRC, and to that end the County hereby shall:

(a) comply with the applicable provisions of Sections 103 and 141 through 150 of the IRC and any regulations promulgated thereunder so long as the Notes are outstanding;

(b) establish such funds, make such calculations and pay such amounts, in the manner and at the times required in order to comply with the requirements of the IRC relating to required rebates of certain amounts to the United States; and

(c) make such reports of such information at the time and places required by the IRC.

SECTION 19. Miscellaneous. The County Council hereby authorizes any one or more of the following officials to execute such documents and instruments as necessary to effect the issuance of the Notes: Chair of the County Council, County Administrator, Clerk to the County Council and County Attorney. The County Council hereby retains McNair Law Firm, P.A., The Law Office of Ernest W. Cromartie III, LLC, and Johnston, Toal & Battiste, P.A. as co-bond counsel, Parker Poe Adams and Bernstein LLP, Jabber & Isaac, P.A. and Starkes Law Firm, LLC as co-disclosure counsel and Southwest Securities, Inc., as financial advisor in connection with the issuance of the Notes. The County Administrator is authorized to execute such contracts, documents or engagement letters as may be necessary and appropriate to effectuate these engagements.

All rules, regulations, resolutions and parts thereof, procedural or otherwise, in conflict herewith or the proceedings authorizing the issuance of the Notes are, to the extent of such conflict, hereby repealed and this Ordinance shall take effect and be in full force from and after its adoption.

Adopted this \_\_\_\_ day of October, 2014.

RICHLAND COUNTY, SOUTH CAROLINA

By: \_\_\_\_\_  
Norman Jackson, Chair  
Richland County Council

(SEAL)

ATTEST THIS \_\_\_\_ DAY OF  
\_\_\_\_\_, 2014:

\_\_\_\_\_  
Clerk of Council

RICHLAND COUNTY ATTORNEY'S OFFICE

\_\_\_\_\_  
Approved As To LEGAL Form Only  
No Opinion Rendered As To Content





FORM OF NOTE

UNITED STATES OF AMERICA  
 STATE OF SOUTH CAROLINA  
 RICHLAND COUNTY  
 GENERAL OBLIGATION BOND ANTICIPATION NOTE  
 (TRANSPORTATION SALES AND USE TAX)  
 SERIES 2014C

No. R-

<u>INTEREST</u> <u>RATE</u>	<u>MATURITY</u> <u>DATE</u>	<u>ORIGINAL</u> <u>ISSUE DATE</u>	<u>CUSIP</u>
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REGISTERED OWNER:

PRINCIPAL AMOUNT:            DOLLARS

KNOW ALL MEN BY THESE PRESENTS that Richland County, South Carolina (the “County”) hereby acknowledges itself indebted, and for value received promises to pay to the registered owner hereof, the principal sum of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_) at the principal office of \_\_\_\_\_, in the City of \_\_\_\_\_, State of \_\_\_\_\_ on the \_\_\_ day of \_\_\_\_\_, 2015, and to pay interest (calculated on the basis of a 360-day year of twelve 30-day months) on said principal sum from the date hereof, at the rate of \_\_\_\_\_%, payable upon the maturity of this Note. This Note [is/is not] subject to prepayment prior to its maturity.

Both the principal of and interest on this Note are payable in any coin or currency of the United States of America which is, at the time of payment, legal tender for the payment of public and private debts.

This Note represents a series of general obligation bond anticipation notes issued by the County, pursuant to the authorization of Article X, Section 14 of the Constitution of the State of South Carolina, 1985, as amended (the “Constitution”), Title 11, Chapter 17, Code of Laws of South Carolina 1976, as amended (the “S.C. Code”), the successful results of a referendum, Ordinance No. 038-13HR duly enacted by County Council on July 16, 2013 (the “Ordinance”) and a Resolution duly adopted by County Council on October \_\_\_, 2014 (the “Resolution”) in anticipation of the receipt of the proceeds to be derived from the general obligation bonds (the “Bonds”) of the County to be issued pursuant to and in accordance with the provisions of the Constitution and Laws of the State of South Carolina including Article X, Section 14 of the Constitution; Title 4, Chapter 15 of the S.C. Code, Title 11, Chapter 27 of the S.C. Code; the successful results of a referendum; and the Ordinance. The proceeds to be derived from the sale of the Bonds irrevocably pledged for the payment of the principal of and interest on the Notes. Additionally, the Available Revenue (as defined in the Resolution) is pledged, as well as the full faith, credit and taxing power of the County.

The Notes are being issued by means of a book-entry system with no physical distribution of certificates to be made except as provided in the Ordinance and Resolution. One certificate registered in

the name of the Securities Depository Nominee is being issued and is required to be deposited with the Securities Depository. The book-entry system will evidence positions held in the Notes by the Securities Depository's participants, beneficial ownership of the Notes in the principal amount of \$5,000 or any multiple thereof being evidenced in the records of such Participants. Transfers of ownership shall be effected on the records of the Securities Depository on the records of the Securities Depository and its participants pursuant to rules and procedures established by the Securities Depository and its Participants.

Wells Fargo Bank, N.A., Minneapolis, Minnesota, as Registrar/Paying Agent will recognize the Securities Depository Nominee, while the registered owner of the Notes, as the owner of the Notes for all purposes, including payments of principal of and redemption premium, if any, and interest on the Notes, notices and voting. Transfer of principal and interest payments to Participants of the Securities Depository will be the responsibility of the Securities Depository, and transfer of principal, redemption premium, if any, and interest payments to beneficial owners of the Notes by Participants of the Securities Depository will be the responsibility of such participants and other nominees of such beneficial owners. The County and Registrar/Paying Agent will not be responsible or liable for such transfers of payment or for maintaining, supervision or reviewing the records maintained by the Securities Depository, the Securities Depository Nominee, its Participants or persons acting through such Participants. While the Securities Depository Nominee is the owner of the Notes, notwithstanding the provision hereinabove contained, payments of principal of, redemption premium, if any, and interest on the Notes shall be made in accordance with existing arrangements between the Registrar/Paying Agent or its successors under the Resolution and the Securities Depository.

This Note and the interest hereon are exempt from all State, county, municipal, and all other taxes or assessments of the State of South Carolina, direct or indirect, general or special, whether imposed for the purpose of general revenue or otherwise, except inheritance, estate and transfer taxes but the interest on this Note may be included for certain franchise fees or taxes.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions and things required by the Constitution and Laws of the State of South Carolina to exist, to happen, or to be performed precedent to or in the issuance of this Note, do exist, have happened, and have been performed in regular and due time, form and manner, and the amount of this note, and the issue of which this Note is one, does not exceed any constitutional or statutory limitation.

IN WITNESS WHEREOF, RICHLAND COUNTY, SOUTH CAROLINA, has caused this Note to be signed with the signature of the Chair of the County Council, attested by the signature of the Interim Clerk to the County Council and the seal of the County impressed, imprinted, or reproduced hereon.

RICHLAND COUNTY, SOUTH CAROLINA

(SEAL)

\_\_\_\_\_  
Chair, County Council

ATTEST:

\_\_\_\_\_  
Clerk to County Council



[FORM OF REGISTRAR/PAYING AGENT'S CERTIFICATE OF AUTHENTICATION]

Date of Authentication:

This note is one of the Notes described in the within mentioned Ordinance of Richland County, South Carolina.

[REGISTRAR/PAYING AGENT] as Registrar/Paying Agent

By: \_\_\_\_\_  
Authorized Officer

The following abbreviations, when used in the inscription on the face of this Note, shall be construed as though they were written out in full according to applicable laws or regulations.

TEN COM - as tenants in common

UNIF GIFT MIN ACT -

TEN ENT - as tenants by the  
entireties

\_\_\_\_\_ Custodian \_\_\_\_\_  
(Cust) (Minor)

JT TEN - as joint tenants with right  
of survivorship and not as  
tenants in common

under Uniform Gifts to Minors  
Act \_\_\_\_\_  
(state)

Additional abbreviations may also be used though not in above list.

(FORM OF ASSIGNMENT)

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto \_\_\_\_\_

\_\_\_\_\_  
(Name and Address of Transferee)

\_\_\_\_\_ the within Note and  
does hereby irrevocably constitute and appoint \_\_\_\_\_  
attorney to transfer the within Note on the books kept for registration thereof, with full power of  
substitution in the premises.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Signature Guaranteed

\_\_\_\_\_  
(Authorized Officer)

\_\_\_\_\_  
Signature must be guaranteed by  
a participant in the Securities Transfer  
Agent Medallions Program (STAMP)

\_\_\_\_\_  
Notice: The signature to the assignment must correspond  
with the name of the registered owner as it appears  
upon the face of the within Note in every particular,  
without alteration or enlargement or any change  
whatever

## FORM OF NOTICE OF SALE

NOTICE OF SALE  
 \$ \_\_\_\_\_ GENERAL OBLIGATION BOND ANTICIPATION NOTES  
 (TRANSPORTATION SALES AND USE TAX) SERIES 2014C  
 OF RICHLAND COUNTY, SOUTH CAROLINA

Sealed, facsimile and electronic bids for the purchase of all but not part of the above notes (the "Notes") will be received by Richland County, South Carolina (the "County"), in the case of sealed and facsimile bids, at the offices of the County Administrator, 2020 Hampton Street, Columbia, South Carolina, and in the case of electronic bids, via PARITY (as explained below) until \_\_\_\_\_ (Eastern Time) on \_\_\_\_\_, October \_\_\_, 2014.

**BID SUBMISSION:** Sealed and facsimile bids must be submitted on bid forms furnished by the County. Sealed bids shall be enclosed in a sealed envelope marked on the outside "Proposal for the Purchase of the County of Richland County, South Carolina, \$50,000,000 General Obligation Bond Anticipation Notes (Transportation Sales and Use Tax), Series 2014C." Bids submitted by facsimile should be preceded by a cover sheet addressed to the Superintendent and should be sent only once to (803) 576-2138. Electronic proposals must be submitted through i-Deal's Parity Electronic Bid Submission System ("Parity"). No electronic bids from any other providers of electronic bidding services will be accepted. Information about the electronic bidding services of Parity may be obtained from i-Deal, 1359 Broadway, 2<sup>nd</sup> Floor, New York, New York 10018, Customer Support, telephone (212) 404-8102. The County, McNair Law Firm, P.A. and Southwest Securities, Inc. shall not be responsible for any failure, misdirection or error in the means of transmission selected by any bidder.

**GOOD FAITH DEPOSIT:** No good faith deposit will be required.

**NOTE DETAILS:** The Notes will be issued in book-entry form in the denomination of \$5,000 or any integral multiple thereof. The Notes will be dated as of \_\_\_\_\_, 2014, the expected date of delivery, and due on \_\_\_\_\_, 2015. Interest, calculated on the basis of a 360-day year of twelve 30-day months, will be payable at maturity on \_\_\_\_\_, 2015.

**REDEMPTION PROVISIONS:** The Notes are not subject to optional redemption prior to maturity.

**RATINGS:** Moody's and S&P ratings have been applied for.

**INTEREST RATES:** Bidders must specify the fixed rate of interest the Notes shall bear according to the following restrictions: (a) the interest rate may not exceed six percent (6%) and (b) the interest rate specified must be a multiple of 1/100th of one percent.

**REGISTRAR/PAYING AGENT:** Wells Fargo Bank, N.A., shall serve as Registrar/Paying Agent for the Notes.

**BASIS OF AWARD:** The Notes will be awarded to the responsive bidder whose bid results in the lowest NET INTEREST COST (the “NIC”) to the County. The NIC will be calculated as the total interest from \_\_\_\_\_, 2014 to \_\_\_\_\_, 2015, minus any premium. If two or more bids provide for the same lowest NIC, the County shall award the bid to the bidder whose bid is in the best interest of the County to be determined by the County in its sole discretion, and such determination shall be final. Any bid for less than par will be rejected. The County reserves the right to reject any and all bids and to waive informalities in any or all bids.

In order to calculate the yield on the Notes for federal tax law purposes and as a condition precedent to the award of the Notes, the successful bidder will be required to disclose to the County the price (or yield to maturity) at which the Notes will be reoffered to the public.

The Notes will be awarded or all bids will be rejected by no later than 2:00 P.M. (Eastern Time) on the day bids are opened, \_\_\_\_\_, 2014

**SECURITY:** The full faith, credit and taxing power of the County and the proceeds derived from the sale of general obligation bonds are pledged to the payment of the principal of and interest on the Notes.

**AUTHORIZATION:** The Notes are being issued pursuant to Article X, Section 14 of the Constitution of the State of South Carolina, 1895, as amended, Title 11, Chapter 17, Code of Laws of South Carolina, 1976, as amended, the favorable results of a referendum, Ordinance No. 038-13HR adopted by the County Council of the County on July 16, 2013, and a resolution duly adopted by the County Council of the County on October \_\_\_\_\_, 2014.

**INTEREST AND PRINCIPAL PAYMENTS:** Payment of principal of and interest on the Notes will be made directly by the Registrar/Paying Agent to Cede & Co., as the registered owner of the Notes and nominee for The Depository Trust Company (“DTC”), on \_\_\_\_\_, 2014, in immediately available funds.

**CUSIP NUMBERS:** It is anticipated that CUSIP numbers will be printed on the Notes, but neither the failure to print such numbers on the Notes nor any error with respect thereto shall constitute cause for failure or refusal by the successful bidder to accept delivery of and pay for the Notes.

**DELIVERY AND PAYMENT:** Delivery of the properly executed Notes is expected to be made through DTC on or about \_\_\_\_\_, 2014. Payment for the Notes shall be made in immediately available funds.

**OFFICIAL STATEMENT:** The Preliminary Official Statement, dated \_\_\_\_\_, 2014, has been deemed final by the County for purposes of paragraph (b)(1) of Rule 15c2-12 of the Securities and Exchange Commission (the “Rule”) but is subject to revision, amendment and completion in a final Official Statement as provided in the Rule. Within seven (7) business days of the bid opening date, the County will deliver the final Official Statement to the successful bidder in sufficient quantity to comply with the Rule.

LEGAL OPINION AND CLOSING CERTIFICATES: The County will furnish upon delivery of the Notes: a Receipt for the Notes; a Signature and No-Litigation Certificate; a Rule 15c2-12 Certificate; a Federal Tax Certificate, and the approving opinion of McNair Law Firm, P.A., Columbia, South Carolina, as Bond Counsel, all without cost to the purchasers.

INFORMATION FROM PURCHASER: At or before delivery, the purchaser of the Notes shall provide a certificate to the County in a form acceptable to Bond Counsel stating the information necessary to enable the County to determine the issue price of the Notes as defined in Section 1273 or 1274 of the Internal Revenue Code of 1986, as amended.

ADDITIONAL INFORMATION: The Preliminary Official Statement, Official Notice of Sale and Official Bid Form of the County with respect to the Notes are available via the internet at <https://www.officialstatements.swst.com/> and will be furnished to any person interested in bidding for the Notes upon request to Francenia B. Heizer, McNair Law Firm, P. A., Post Office Box 11390, Columbia, South Carolina 29211, attention: Francenia B. Heizer, Esquire, telephone (803) 799-9800, e-mail: [fheizer@mcnair.net](mailto:fheizer@mcnair.net). The Preliminary Official Statement shall be reviewed by bidders prior to submitting a bid. Bidders may not rely on this Official Notice of Sale as to the complete information concerning the Notes. For additional information, please contact the County's Bond Counsel, Francenia B. Heizer, Esquire, McNair Law Firm, P. A., Post Office Box 11390, Columbia, South Carolina 29211, telephone (803) 799-9800, e-mail: [fheizer@mcnair.net](mailto:fheizer@mcnair.net)

\_\_\_\_\_, 2014

## FORM OF DISCLOSURE DISSEMINATION AGENT AGREEMENT

This Disclosure Dissemination Agent Agreement (the “Disclosure Agreement”), dated as \_\_\_\_\_, \_\_\_\_\_, is executed and delivered by Richland County, South Carolina (the “Issuer”) and Digital Assurance Certification, L.L.C., as exclusive Disclosure Dissemination Agent (the “Disclosure Dissemination Agent” or “DAC”) for the benefit of the Holders (hereinafter defined) of the Notes (hereinafter defined) and in order to provide certain continuing disclosure with respect to the Notes in accordance with Rule 15c2-12 of the United States Securities and Exchange Commission under the Securities Exchange Act of 1934, as the same may be amended from time to time (the “Rule”).

The services provided under this Disclosure Agreement solely relate to the execution of instructions received from the Issuer through use of the DAC system and do not constitute “advice” within the meaning of the Dodd-Frank Wall Street Reform and Consumer Protection Act (the “Act”). DAC will not provide any advice or recommendation to the Issuer or anyone on the Issuer’s behalf regarding the “issuance of municipal securities” or any “municipal financial product” as defined in the Act and nothing in this Disclosure Agreement shall be interpreted to the contrary.

SECTION 1. Definitions. Capitalized terms not otherwise defined in this Disclosure Agreement shall have the meaning assigned in the Rule or, to the extent not in conflict with the Rule, in the Official Statement (hereinafter defined). The capitalized terms shall have the following meanings:

“Annual Report” means an Annual Report described in and consistent with Section 3 of this Disclosure Agreement.

“Annual Filing Date” means the date, set in Sections 2(a) and 2(f), by which the Annual Report is to be filed with the MSRB.

“Annual Financial Information” means annual financial information as such term is used in paragraph (b)(5)(i) of the Rule and specified in Section 3(a) of this Disclosure Agreement.

“Audited Financial Statements” means the financial statements (if any) of the Issuer for the prior fiscal year, certified by an independent auditor as prepared in accordance with generally accepted accounting principles or otherwise, as such term is used in paragraph (b)(5)(i) of the Rule and specified in Section 3(b) of this Disclosure Agreement.

“Certification” means a written certification of compliance signed by the Disclosure Representative stating that the Annual Report, Audited Financial Statements, Notice Event notice, Failure to File Event notice, Voluntary Event Disclosure or Voluntary Financial Disclosure delivered to the Disclosure Dissemination Agent is the Annual Report, Audited Financial Statements, Notice Event notice, Failure to File Event notice, Voluntary Event Disclosure or Voluntary Financial Disclosure required to be submitted to the MSRB under this Disclosure Agreement. A Certification shall accompany each such document submitted to the Disclosure Dissemination Agent by the Issuer and include the full name of the Notes and the 9-digit CUSIP numbers for all Notes to which the document applies.

“Disclosure Representative” means the Finance Director, or his or her designee, or such other person as the Issuer shall designate in writing to the Disclosure Dissemination Agent from time to time as the person responsible for providing Information to the Disclosure Dissemination Agent.



“Disclosure Dissemination Agent” means Digital Assurance Certification, L.L.C, acting in its capacity as Disclosure Dissemination Agent hereunder, or any successor Disclosure Dissemination Agent designated in writing by the Issuer pursuant to Section 9 hereof.

“Failure to File Event” means the Issuer’s failure to file an Annual Report on or before the Annual Filing Date.

“Force Majeure Event” means: (i) acts of God, war, or terrorist action; (ii) failure or shut-down of the Electronic Municipal Market Access system maintained by the MSRB; or (iii) to the extent beyond the Disclosure Dissemination Agent’s reasonable control, interruptions in telecommunications or utilities services, failure, malfunction or error of any telecommunications, computer or other electrical, mechanical or technological application, service or system, computer virus, interruptions in Internet service or telephone service (including due to a virus, electrical delivery problem or similar occurrence) that affect Internet users generally, or in the local area in which the Disclosure Dissemination Agent or the MSRB is located, or acts of any government, regulatory or any other competent authority the effect of which is to prohibit the Disclosure Dissemination Agent from performance of its obligations under this Disclosure Agreement.

“Holder” means any person (a) having the power, directly or indirectly, to vote or consent with respect to, or to dispose of ownership of, any Notes (including persons holding Notes through nominees, depositories or other intermediaries) or (b) treated as the owner of any Notes for federal income tax purposes.

“Information” means, collectively, the Annual Reports, the Audited Financial Statements (if any), the Notice Event notices, the Failure to File Event notices, the Voluntary Event Disclosures and the Voluntary Financial Disclosures.

“MSRB” means the Municipal Securities Rulemaking Board established pursuant to Section 15B(b)(1) of the Securities Exchange Act of 1934.

“Notes” means the notes as listed on the attached Exhibit A, with the 9-digit CUSIP numbers relating thereto.

“Notice Event” means any of the events enumerated in paragraph (b)(5)(i)(C) of the Rule and listed in Section 4(a) of this Disclosure Agreement.

“Obligated Person” means any person, including the Issuer, who is either generally or through an enterprise, fund, or account of such person committed by contract or other arrangement to support payment of all, or part of the obligations on the Notes (other than providers of municipal bond insurance, letters of credit, or other liquidity facilities), as shown on Exhibit A.

“Official Statement” means that Official Statement prepared by the Issuer in connection with the Notes, as listed on Appendix A.

“Trustee” means the institution, if any, identified as such in the document under which the Notes were issued.

“Voluntary Event Disclosure” means information of the category specified in any of subsections (e)(vi)(1) through (e)(vi)(11) of Section 2 of this Disclosure Agreement that is accompanied by a

Certification of the Disclosure Representative containing the information prescribed by Section 7(a) of this Disclosure Agreement.

“Voluntary Financial Disclosure” means information of the category specified in any of subsections (e)(vii)(1) through (e)(vii)(9) of Section 2 of this Disclosure Agreement that is accompanied by a Certification of the Disclosure Representative containing the information prescribed by Section 7(b) of this Disclosure Agreement.

**SECTION 2. Provision of Annual Reports.**

(a) The Issuer shall provide, annually, an electronic copy of the Annual Report and Certification to the Disclosure Dissemination Agent, together with a copy for the Trustee, not later than the Annual Filing Date. Promptly upon receipt of an electronic copy of the Annual Report and the Certification, the Disclosure Dissemination Agent shall provide an Annual Report to the MSRB not later than the next February 1 after the end of each fiscal year of the Issuer, commencing with the fiscal year ending June 30, 2014. Such date and each anniversary thereof is the Annual Filing Date. The Annual Report may be submitted as a single document or as separate documents comprising a package, and may cross-reference other information as provided in Section 3 of this Disclosure Agreement.

(b) If on the fifteenth (15th) day prior to the Annual Filing Date, the Disclosure Dissemination Agent has not received a copy of the Annual Report and Certification, the Disclosure Dissemination Agent shall contact the Disclosure Representative by telephone and in writing (which may be by e-mail) to remind the Issuer of its undertaking to provide the Annual Report pursuant to Section 2(a). Upon such reminder, the Disclosure Representative shall either (i) provide the Disclosure Dissemination Agent with an electronic copy of the Annual Report and the Certification no later than two (2) business days prior to the Annual Filing Date, or (ii) instruct the Disclosure Dissemination Agent in writing that the Issuer will not be able to file the Annual Report within the time required under this Disclosure Agreement, state the date by which the Annual Report for such year will be provided and instruct the Disclosure Dissemination Agent that a Failure to File Event has occurred and to immediately send a notice to the MSRB in substantially the form attached as Exhibit B, accompanied by a cover sheet completed by the Disclosure Dissemination Agent in the form set forth in Exhibit C-1.

(c) If the Disclosure Dissemination Agent has not received an Annual Report and Certification by 6:00 p.m. on the first business day following the Annual Filing Date for the Annual Report, a Failure to File Event shall have occurred and the Issuer irrevocably directs the Disclosure Dissemination Agent to immediately send a notice to the MSRB in substantially the form attached as Exhibit B without reference to the anticipated filing date for the Annual Report, accompanied by a cover sheet completed by the Disclosure Dissemination Agent in the form set forth in Exhibit C-1.

(d) If Audited Financial Statements of the Issuer are prepared but not available prior to the Annual Filing Date, the Issuer shall, when the Audited Financial Statements are available, provide in a timely manner an electronic copy to the Disclosure Dissemination Agent, accompanied by a Certification, together with a copy for the Trustee, for filing with the MSRB.

- (e) The Disclosure Dissemination Agent shall:
- (i) verify the filing specifications of the MSRB each year prior to the Annual Filing Date;
  - (ii) upon receipt, promptly file each Annual Report received under Sections 2(a) and 2(b) with the MSRB;
  - (iii) upon receipt, promptly file each Audited Financial Statement received under Section 2(d) with the MSRB;
  - (iv) upon receipt, promptly file the text of each Notice Event received under Sections 4(a) and 4(b)(ii) with the MSRB, identifying the Notice Event as instructed by the Issuer pursuant to Section 4(a) or 4(b)(ii) (being any of the categories set forth below) when filing pursuant to Section 4(c) of this Disclosure Agreement:
    - “Principal and interest payment delinquencies;”
    - “Non-Payment related defaults, if material;”
    - “Unscheduled draws on debt service reserves reflecting financial difficulties;”
    - “Unscheduled draws on credit enhancements reflecting financial difficulties;”
    - “Substitution of credit or liquidity providers, or their failure to perform;”
    - “Adverse tax opinions, IRS notices or events affecting the tax status of the security;”
    - “Modifications to rights of securities holders, if material;”
    - “Bond calls, if material;”
    - “Defeasances;”
    - “Release, substitution, or sale of property securing repayment of the securities, if material;”
    - “Rating changes;”
    - “Tender offers;”
    - “Bankruptcy, insolvency, receivership or similar event of the obligated person;”
    - “Merger, consolidation, or acquisition of the obligated person, if material;” and
    - “Appointment of a successor or additional trustee, or the change of name of a trustee, if material;”
  - (v) upon receipt (or irrevocable direction pursuant to Section 2(c) of this Disclosure Agreement, as applicable), promptly file a completed copy of Exhibit B to this

Disclosure Agreement with the MSRB, identifying the filing as “Failure to provide annual financial information as required” when filing pursuant to Section 2(b)(ii) or Section 2(c) of this Disclosure Agreement;

(vi) upon receipt, promptly file the text of each Voluntary Event Disclosure received under Section 7(a) with the MSRB, identifying the Voluntary Event Disclosure as instructed by the Issuer pursuant to Section 7(a) (being any of the categories set forth below) when filing pursuant to Section 7(a) of this Disclosure Agreement:

1. “amendment to continuing disclosure undertaking;”
2. “change in obligated person;”
3. “notice to investors pursuant to bond documents;”
4. “certain communications from the Internal Revenue Service;”
5. “secondary market purchases;”
6. “bid for auction rate or other securities;”
7. “capital or other financing plan;”
8. “litigation/enforcement action;”
9. “change of tender agent, remarketing agent, or other on-going party;”
10. “derivative or other similar transaction;” and
11. “other event-based disclosures;”

(vii) upon receipt, promptly file the text of each Voluntary Financial Disclosure received under Section 7(b) with the MSRB, identifying the Voluntary Financial Disclosure as instructed by the Issuer pursuant to Section 7(b) (being any of the categories set forth below) when filing pursuant to Section 7(b) of this Disclosure Agreement:

1. “quarterly/monthly financial information;”
2. “change in fiscal year/timing of annual disclosure;”
3. “change in accounting standard;”
4. “interim/additional financial information/operating data;”
5. “budget;”
6. “investment/debt/financial policy;”

7. “information provided to rating agency, credit/liquidity provider or other third party;”
  8. “consultant reports;” and
  9. “other financial/operating data.”
- (viii) provide the Issuer evidence of the filings of each of the above when made, which shall be by means of the DAC system, for so long as DAC is the Disclosure Dissemination Agent under this Disclosure Agreement.

(f) The Issuer may adjust the Annual Filing Date upon change of its fiscal year by providing written notice of such change and the new Annual Filing Date to the Disclosure Dissemination Agent, Trustee (if any) and the MSRB, provided that the period between the existing Annual Filing Date and new Annual Filing Date shall not exceed one year.

(g) Any Information received by the Disclosure Dissemination Agent before 6:00 p.m. Eastern time on any business day that it is required to file with the MSRB pursuant to the terms of this Disclosure Agreement and that is accompanied by a Certification and all other information required by the terms of this Disclosure Agreement will be filed by the Disclosure Dissemination Agent with the MSRB no later than 11:59 p.m. Eastern time on the same business day; provided, however, the Disclosure Dissemination Agent shall have no liability for any delay in filing with the MSRB if such delay is caused by a Force Majeure Event provided that the Disclosure Dissemination Agent uses reasonable efforts to make any such filing as soon as possible.

### SECTION 3. Content of Annual Reports.

(a) Each Annual Report shall contain Annual Financial Information with respect to the Issuer, including the information provided in the Official Statement as follows:

- (i) The financial statements of the Issuer for the preceding fiscal year prepared in accordance with generally accepted accounting principles as promulgated to apply to governmental entities from time to time by the Governmental Accounting Standards Board (or if not in conformity, to be accompanied by a qualitative discussion of the differences in the accounting principles and the impact of the change in the accounting principles on the presentation of the financial information). If the Issuer’s audited financial statements are not available by the time the Annual Report is required to be filed pursuant to Section 3(a), the Annual Report shall contain unaudited financial statements in a format similar to the financial statements contained in the final Official Statement, and the audited financial statements shall be filed in the same manner as the Annual Report when they become available.
- (ii) Financial and operating data for the fiscal year then ended, to the extent such information is not included in the Issuer’s audited financial statements filed pursuant to clause (1) above, which shall be generally consistent with the tabular information (or other information, as otherwise noted below) contained in the Official Statement under the following headings: [TO BE PROVIDED]. Any or all of the items listed above may be included by specific reference to other documents, including official statements of debt issues of the Issuer, which have been submitted to the MSRB. If the document included by reference is a final

official statement, it must be available from the MSRB. The Issuer shall clearly identify each such other document so included by reference.

Any or all of the items listed above may be included by specific reference from other documents, including official statements of debt issues with respect to which the Issuer is an “obligated person” (as defined by the Rule), which have been previously filed with the Securities and Exchange Commission or available on the MSRB Internet Website. If the document incorporated by reference is a final official statement, it must be available from the MSRB. The Issuer will clearly identify each such document so incorporated by reference.

Any annual financial information containing modified operating data or financial information is required to explain, in narrative form, the reasons for the modification and the impact of the change in the type of operating data or financial information being provided.

#### SECTION 4. Reporting of Notice Events.

(a) The occurrence of any of the following events with respect to the Notes constitutes a Notice Event:

- i. Principal and interest payment delinquencies;
- ii. Non-payment related defaults, if material;
- iii. Unscheduled draws on debt service reserves reflecting financial difficulties;
- iv. Unscheduled draws on credit enhancements reflecting financial difficulties;
- v. Substitution of credit or liquidity providers, or their failure to perform;
- vi. Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the Notes, or other material events affecting the tax status of the Notes;
- vii. Modifications to rights of Note holders, if material;
- viii. Bond calls, if material, and tender offers;
- ix. Defeasances;
- x. Release, substitution, or sale of property securing repayment of the Notes, if material;
- xi. Rating changes;
- xii. Bankruptcy, insolvency, receivership or similar event of the Obligated Person;

**Note to subsection (a)(12) of this Section 4:** For the purposes of the event described in subsection (a)(12) of this Section 4, the event is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent or similar officer for an Obligated Person in a proceeding under the U.S.

Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the Obligated Person, or if such jurisdiction has been assumed by leaving the existing governing body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the Obligated Person.

- xiii. The consummation of a merger, consolidation, or acquisition involving an Obligated Person or the sale of all or substantially all of the assets of the Obligated Person, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material; and
- xiv. Appointment of a successor or additional trustee or the change of name of a trustee, if material.

The Issuer shall, in a timely manner not in excess of ten business days after its occurrence, notify the Disclosure Dissemination Agent in writing of the occurrence of a Notice Event. Such notice shall instruct the Disclosure Dissemination Agent to report the occurrence pursuant to subsection (c) and shall be accompanied by a Certification. Such notice or Certification shall identify the Notice Event that has occurred (which shall be any of the categories set forth in Section 2(e)(iv) of this Disclosure Agreement), include the text of the disclosure that the Issuer desires to make, contain the written authorization of the Issuer for the Disclosure Dissemination Agent to disseminate such information, and identify the date the Issuer desires for the Disclosure Dissemination Agent to disseminate the information (provided that such date is not later than the tenth business day after the occurrence of the Notice Event).

(b) The Disclosure Dissemination Agent is under no obligation to notify the Issuer or the Disclosure Representative of an event that may constitute a Notice Event. In the event the Disclosure Dissemination Agent so notifies the Disclosure Representative, the Disclosure Representative will within two business days of receipt of such notice (but in any event not later than the tenth business day after the occurrence of the Notice Event, if the Issuer determines that a Notice Event has occurred), instruct the Disclosure Dissemination Agent that (i) a Notice Event has not occurred and no filing is to be made or (ii) a Notice Event has occurred and the Disclosure Dissemination Agent is to report the occurrence pursuant to subsection (c) of this Section 4, together with a Certification. Such Certification shall identify the Notice Event that has occurred (which shall be any of the categories set forth in Section 2(e)(iv) of this Disclosure Agreement), include the text of the disclosure that the Issuer desires to make, contain the written authorization of the Issuer for the Disclosure Dissemination Agent to disseminate such information, and identify the date the Issuer desires for the Disclosure Dissemination Agent to disseminate the information (provided that such date is not later than the tenth business day after the occurrence of the Notice Event).

(c) If the Disclosure Dissemination Agent has been instructed by the Issuer as prescribed in subsection (a) or (b)(ii) of this Section 4 to report the occurrence of a Notice Event, the Disclosure Dissemination Agent shall promptly file a notice of such occurrence with MSRB in accordance with Section 2 (e)(iv) hereof. This notice will be filed with a cover sheet completed by the Disclosure Dissemination Agent in the form set forth in Exhibit C-1.

SECTION 5. CUSIP Numbers. Whenever providing information to the Disclosure Dissemination Agent, including but not limited to Annual Reports, documents incorporated by reference to the Annual Reports, Audited Financial Statements, Notice Event notices, Failure to File Event notices, Voluntary Event Disclosures and Voluntary Financial Disclosures, the Issuer shall indicate the full name of the Notes and the 9-digit CUSIP numbers for the Notes as to which the provided information relates.

SECTION 6. Additional Disclosure Obligations. The Issuer acknowledges and understands that other state and federal laws, including but not limited to the Securities Act of 1933 and Rule 10b-5 promulgated under the Securities Exchange Act of 1934, may apply to the Issuer, and that the duties and responsibilities of the Disclosure Dissemination Agent under this Disclosure Agreement do not extend to providing legal advice regarding such laws. The Issuer acknowledges and understands that the duties of the Disclosure Dissemination Agent relate exclusively to execution of the mechanical tasks of disseminating information as described in this Disclosure Agreement.

SECTION 7. Voluntary Filing.

(a) The Issuer may instruct the Disclosure Dissemination Agent to file a Voluntary Event Disclosure with the MSRB from time to time pursuant to a Certification of the Disclosure Representative. Such Certification shall identify the Voluntary Event Disclosure (which shall be any of the categories set forth in Section 2(e)(vi) of this Disclosure Agreement), include the text of the disclosure that the Issuer desires to make, contain the written authorization of the Issuer for the Disclosure Dissemination Agent to disseminate such information, and identify the date the Issuer desires for the Disclosure Dissemination Agent to disseminate the information. If the Disclosure Dissemination Agent has been instructed by the Issuer as prescribed in this Section 7(a) to file a Voluntary Event Disclosure, the Disclosure Dissemination Agent shall promptly file such Voluntary Event Disclosure with the MSRB in accordance with Section 2(e)(vi) hereof. This notice will be filed with a cover sheet completed by the Disclosure Dissemination Agent in the form set forth in Exhibit C-2.

(b) The Issuer may instruct the Disclosure Dissemination Agent to file a Voluntary Financial Disclosure with the MSRB from time to time pursuant to a Certification of the Disclosure Representative. Such Certification shall identify the Voluntary Financial Disclosure (which shall be any of the categories set forth in Section 2(e)(vii) of this Disclosure Agreement), include the text of the disclosure that the Issuer desires to make, contain the written authorization of the Issuer for the Disclosure Dissemination Agent to disseminate such information, and identify the date the Issuer desires for the Disclosure Dissemination Agent to disseminate the information. If the Disclosure Dissemination Agent has been instructed by the Issuer as prescribed in this Section 7(b) to file a Voluntary Financial Disclosure, the Disclosure Dissemination Agent shall promptly file such Voluntary Financial Disclosure with the MSRB in accordance with Section 2(e)(vii) hereof. This notice will be filed with a cover sheet completed by the Disclosure Dissemination Agent in the form set forth in Exhibit C-2.

The parties hereto acknowledge that the Issuer is not obligated pursuant to the terms of this Disclosure Agreement to file any Voluntary Event Disclosure pursuant to Section 7(a) hereof or any Voluntary Financial Disclosure pursuant to Section 7(b) hereof.

Nothing in this Disclosure Agreement shall be deemed to prevent the Issuer from disseminating any other information through the Disclosure Dissemination Agent using the means of dissemination set forth in this Disclosure Agreement or including any other information in any Annual Report, Audited Financial Statements, Notice Event notice, Failure to File Event notice, Voluntary Event Disclosure or Voluntary Financial Disclosure, in addition to that required by this Disclosure Agreement. If the Issuer chooses to include any information in any Annual Report, Audited Financial Statements, Notice Event



notice, Failure to File Event notice, Voluntary Event Disclosure or Voluntary Financial Disclosure in addition to that which is specifically required by this Disclosure Agreement, the Issuer shall have no obligation under this Disclosure Agreement to update such information or include it in any future Annual Report, Audited Financial Statements, Notice Event notice, Failure to File Event notice, Voluntary Event Disclosure or Voluntary Financial Disclosure.

SECTION 8. Termination of Reporting Obligation. The obligations of the Issuer and the Disclosure Dissemination Agent under this Disclosure Agreement shall terminate with respect to the Notes upon the legal defeasance, prior redemption or payment in full of all of the Notes, when the Issuer is no longer an obligated person with respect to the Notes, or upon delivery by the Disclosure Representative to the Disclosure Dissemination Agent of an opinion of counsel expert in federal securities laws to the effect that continuing disclosure is no longer required.

SECTION 9. Disclosure Dissemination Agent. The Issuer has appointed Digital Assurance Certification, L.L.C. as exclusive Disclosure Dissemination Agent under this Disclosure Agreement. The Issuer may, upon thirty days written notice to the Disclosure Dissemination Agent and the Trustee, replace or appoint a successor Disclosure Dissemination Agent. Upon termination of DAC's services as Disclosure Dissemination Agent, whether by notice of the Issuer or DAC, the Issuer agrees to appoint a successor Disclosure Dissemination Agent or, alternately, agrees to assume all responsibilities of Disclosure Dissemination Agent under this Disclosure Agreement for the benefit of the Holders of the Notes. Notwithstanding any replacement or appointment of a successor, the Issuer shall remain liable until payment in full for any and all sums owed and payable to the Disclosure Dissemination Agent. The Disclosure Dissemination Agent may resign at any time by providing thirty days' prior written notice to the Issuer.

SECTION 10. Remedies in Event of Default. In the event of a failure of the Issuer or the Disclosure Dissemination Agent to comply with any provision of this Disclosure Agreement, the Holders' rights to enforce the provisions of this Agreement shall be limited solely to a right, by action in mandamus or for specific performance, to compel performance of the parties' obligation under this Disclosure Agreement. Any failure by a party to perform in accordance with this Disclosure Agreement shall not constitute a default on the Notes or under any other document relating to the Notes, and all rights and remedies shall be limited to those expressly stated herein.

SECTION 11. Duties, Immunities and Liabilities of Disclosure Dissemination Agent.

(a) The Disclosure Dissemination Agent shall have only such duties as are specifically set forth in this Disclosure Agreement. The Disclosure Dissemination Agent's obligation to deliver the information at the times and with the contents described herein shall be limited to the extent the Issuer has provided such information to the Disclosure Dissemination Agent as required by this Disclosure Agreement. The Disclosure Dissemination Agent shall have no duty with respect to the content of any disclosures or notice made pursuant to the terms hereof. The Disclosure Dissemination Agent shall have no duty or obligation to review or verify any Information or any other information, disclosures or notices provided to it by the Issuer and shall not be deemed to be acting in any fiduciary capacity for the Issuer, the Holders of the Notes or any other party. The Disclosure Dissemination Agent shall have no responsibility for the Issuer's failure to report to the Disclosure Dissemination Agent a Notice Event or a duty to determine the materiality thereof. The Disclosure Dissemination Agent shall have no duty to determine, or liability for failing to determine, whether the Issuer has complied with this Disclosure Agreement. The Disclosure Dissemination Agent may conclusively rely upon Certifications of the Issuer at all times.

The obligations of the Issuer under this Section shall survive resignation or removal of the Disclosure Dissemination Agent and defeasance, redemption or payment of the Notes.

(b) The Disclosure Dissemination Agent may, from time to time, consult with legal counsel (either in-house or external) of its own choosing in the event of any disagreement or controversy, or question or doubt as to the construction of any of the provisions hereof or its respective duties hereunder, and shall not incur any liability and shall be fully protected in acting in good faith upon the advice of such legal counsel. The reasonable fees and expenses of such counsel shall be payable by the Issuer.

(c) All documents, reports, notices, statements, information and other materials provided to the MSRB under this Agreement shall be provided in an electronic format and accompanied by identifying information as prescribed by the MSRB.

SECTION 12. Amendment; Waiver. Notwithstanding any other provision of this Disclosure Agreement, the Issuer and the Disclosure Dissemination Agent may amend this Disclosure Agreement and any provision of this Disclosure Agreement may be waived, if such amendment or waiver is supported by an opinion of counsel expert in federal securities laws acceptable to both the Issuer and the Disclosure Dissemination Agent to the effect that such amendment or waiver does not materially impair the interests of Holders of the Notes and would not, in and of itself, cause the undertakings herein to violate the Rule if such amendment or waiver had been effective on the date hereof but taking into account any subsequent change in or official interpretation of the Rule; provided neither the Issuer or the Disclosure Dissemination Agent shall be obligated to agree to any amendment modifying their respective duties or obligations without their consent thereto.

Notwithstanding the preceding paragraph, the Disclosure Dissemination Agent shall have the right to adopt amendments to this Disclosure Agreement necessary to comply with modifications to and interpretations of the provisions of the Rule as announced by the Securities and Exchange Commission from time to time by giving not less than 20 days written notice of the intent to do so together with a copy of the proposed amendment to the Issuer. No such amendment shall become effective if the Issuer shall, within 10 days following the giving of such notice, send a notice to the Disclosure Dissemination Agent in writing that it objects to such amendment.

SECTION 13. Beneficiaries. This Disclosure Agreement shall inure solely to the benefit of the Issuer, the Trustee of the Notes, the Disclosure Dissemination Agent, the underwriter, and the Holders from time to time of the Notes, and shall create no rights in any other person or entity.

SECTION 14. Governing Law. This Disclosure Agreement shall be governed by the laws of the State of Florida (other than with respect to conflicts of laws).

SECTION 15. Counterparts. This Disclosure Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

The Disclosure Dissemination Agent and the Issuer have caused this Disclosure Agreement to be executed, on the date first written above, by their respective officers duly authorized.

DIGITAL ASSURANCE CERTIFICATION, L.L.C., as  
Disclosure Dissemination Agent

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

RICHLAND COUNTY, SOUTH CAROLINA, as Issuer

By: \_\_\_\_\_  
Name: W. Anthony McDonald  
Title County Administrator

**EXHIBIT A**

**NAME AND CUSIP NUMBERS OF NOTES**

Name of Issuer \_\_\_\_\_  
Obligated Person(s) \_\_\_\_\_  
Name of Bond Issue: \_\_\_\_\_  
Date of Issuance: \_\_\_\_\_  
Date of Official Statement \_\_\_\_\_

CUSIP Number: _____	CUSIP Number: _____
CUSIP Number: _____	CUSIP Number: _____
CUSIP Number: _____	CUSIP Number: _____
CUSIP Number: _____	CUSIP Number: _____
CUSIP Number: _____	CUSIP Number: _____
CUSIP Number: _____	CUSIP Number: _____
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CUSIP Number: _____	CUSIP Number: _____
CUSIP Number: _____	CUSIP Number: _____
CUSIP Number: _____	CUSIP Number: _____
CUSIP Number: _____	CUSIP Number: _____
CUSIP Number: _____	CUSIP Number: _____
CUSIP Number: _____	CUSIP Number: _____

**EXHIBIT B**

**NOTICE TO MSRB OF FAILURE TO FILE ANNUAL REPORT**

Issuer: \_\_\_\_\_

Obligated Person: \_\_\_\_\_

Name(s) of Bond Issue(s): \_\_\_\_\_

Date(s) of Issuance: \_\_\_\_\_

Date(s) of Disclosure Agreement: \_\_\_\_\_  
CUSIP Number: \_\_\_\_\_

NOTICE IS HEREBY GIVEN that the Issuer has not provided an Annual Report with respect to the above-named Notes as required by the Disclosure Agreement between the Issuer and Digital Assurance Certification, L.L.C., as Disclosure Dissemination Agent. The Issuer has notified the Disclosure Dissemination Agent that it anticipates that the Annual Report will be filed by \_\_\_\_\_.

Dated: \_\_\_\_\_

Digital Assurance Certification, L.L.C., as Disclosure  
Dissemination Agent, on behalf of the Issuer  
\_\_\_\_\_

cc:

**EXHIBIT C-1**

**EVENT NOTICE COVER SHEET**

This cover sheet and accompanying "event notice" will be sent to the MSRB, pursuant to Securities and Exchange Commission Rule 15c2-12(b)(5)(i)(C) and (D).

Issuer's and/or Other Obligated Person's Name:

\_\_\_\_\_  
Issuer's Six-Digit CUSIP Number:

\_\_\_\_\_  
or Nine-Digit CUSIP Number(s) of the notes to which this event notice relates:

\_\_\_\_\_  
Number of pages attached: \_\_\_\_\_

\_\_\_\_\_  
Description of Notice Events (Check One):

1. \_\_\_\_\_ "Principal and interest payment delinquencies;"
2. \_\_\_\_\_ "Non-Payment related defaults, if material;"
3. \_\_\_\_\_ "Unscheduled draws on debt service reserves reflecting financial difficulties;"
4. \_\_\_\_\_ "Unscheduled draws on credit enhancements reflecting financial difficulties;"
5. \_\_\_\_\_ "Substitution of credit or liquidity providers, or their failure to perform;"
6. \_\_\_\_\_ "Adverse tax opinions, IRS notices or events affecting the tax status of the security;"
7. \_\_\_\_\_ "Modifications to rights of securities holders, if material;"
8. \_\_\_\_\_ "Bond calls, if material;"
9. \_\_\_\_\_ "Defeasances;"
10. \_\_\_\_\_ "Release, substitution, or sale of property securing repayment of the securities, if material;"
11. \_\_\_\_\_ "Rating changes;"
12. \_\_\_\_\_ "Tender offers;"
13. \_\_\_\_\_ "Bankruptcy, insolvency, receivership or similar event of the obligated person;"
14. \_\_\_\_\_ "Merger, consolidation, or acquisition of the obligated person, if material;" and
15. \_\_\_\_\_ "Appointment of a successor or additional trustee, or the change of name of a trustee, if material."

\_\_\_\_\_  
Failure to provide annual financial information as required.

I hereby represent that I am authorized by the issuer or its agent to distribute this information publicly:

Signature:

\_\_\_\_\_  
Name: \_\_\_\_\_ Title: \_\_\_\_\_

Digital Assurance Certification, L.L.C.  
390 N. Orange Avenue  
Suite 1750  
Orlando, FL 32801  
407-515-1100

Date:

**EXHIBIT C-2**

**VOLUNTARY EVENT DISCLOSURE COVER SHEET**

This cover sheet and accompanying "voluntary event disclosure" will be sent to the MSRB, pursuant to the Disclosure Dissemination Agent Agreement dated as of \_\_\_\_\_ between the Issuer and DAC.

Issuer's and/or Other Obligated Person's Name:

\_\_\_\_\_

Issuer's Six-Digit CUSIP Number:

\_\_\_\_\_

or Nine-Digit CUSIP Number(s) of the notes to which this notice relates:

\_\_\_\_\_

Number of pages attached: \_\_\_\_\_

\_\_\_\_ Description of Voluntary Event Disclosure (Check One):

1. \_\_\_\_\_ "amendment to continuing disclosure undertaking;"
2. \_\_\_\_\_ "change in obligated person;"
3. \_\_\_\_\_ "notice to investors pursuant to bond documents;"
4. \_\_\_\_\_ "certain communications from the Internal Revenue Service;"
5. \_\_\_\_\_ "secondary market purchases;"
6. \_\_\_\_\_ "bid for auction rate or other securities;"
7. \_\_\_\_\_ "capital or other financing plan;"
8. \_\_\_\_\_ "litigation/enforcement action;"
9. \_\_\_\_\_ "change of tender agent, remarketing agent, or other on-going party;"
10. \_\_\_\_\_ "derivative or other similar transaction;" and
11. \_\_\_\_\_ "other event-based disclosures."

I hereby represent that I am authorized by the issuer or its agent to distribute this information publicly:

Signature:

\_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Digital Assurance Certification, L.L.C.  
390 N. Orange Avenue  
Suite 1750  
Orlando, FL 32801  
407-515-1100

Date:

**EXHIBIT C-3**

**VOLUNTARY FINANCIAL DISCLOSURE COVER SHEET**

This cover sheet and accompanying "voluntary financial disclosure" will be sent to the MSRB, pursuant to the Disclosure Dissemination Agent Agreement dated as of \_\_\_\_\_ between the Issuer and DAC.

Issuer's and/or Other Obligated Person's Name:

\_\_\_\_\_

Issuer's Six-Digit CUSIP Number:

\_\_\_\_\_

or Nine-Digit CUSIP Number(s) of the notes to which this notice relates:

\_\_\_\_\_

Number of pages attached: \_\_\_\_\_

\_\_\_\_\_ Description of Voluntary Financial Disclosure (Check One):

1. \_\_\_\_\_ "quarterly/monthly financial information;"
2. \_\_\_\_\_ "change in fiscal year/timing of annual disclosure;"
3. \_\_\_\_\_ "change in accounting standard;"
4. \_\_\_\_\_ "interim/additional financial information/operating data;"
5. \_\_\_\_\_ "budget;"
6. \_\_\_\_\_ "investment/debt/financial policy;"
7. \_\_\_\_\_ "information provided to rating agency, credit/liquidity provider or other third party;"
8. \_\_\_\_\_ "consultant reports;" and
9. \_\_\_\_\_ "other financial/operating data."

I hereby represent that I am authorized by the issuer or its agent to distribute this information publicly:

Signature:

\_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Digital Assurance Certification, L.L.C.  
390 N. Orange Avenue  
Suite 1750  
Orlando, FL 32801  
407-515-1100

Date:



# Richland County Council Request of Action

**Subject**

REPORT OF THE DIRT ROAD COMMITTEE:

- a. William Duffie Road Dirt Road Paving Project - Contract Change Order (for waterline relocation)

# Richland County Council Request of Action

**Subject**

Dirt Road Paving Team Selection [**PAGES 286-292**]



## Evaluation Committee Short List Report

*RC-Q-2014-DRP*

*Dirt Road Paving Program*

### **Significant Purchase Ordinance**

Solicitation RC-Q-2014-DRP, Dirt Road Paving Program, utilized Richland County Code of Ordinances, Chapter 2; Administration; Article X, Purchasing, Section 2-591, which authorizes County Council to determine which purchasing decisions regarding purchasing made exclusively with monies raised through the penny tax are of such County-wide significance that County Council has the authority to make the final and conclusive determination to whom to award the contracts. The use of this Significant Purchase Ordinance was directed by County Council during their June 17, 2014 Council Meeting. In accordance with the aforementioned ordinance, the solicitation directed an evaluation committee short list report be provided directly to Council. The information contained in this package comprises that report.

### **Qualification Packages Received**

Seven teams submitted their qualifications packages on July 31, 2014, and their teaming arrangements are included in this package for your information. The RFQ stated: "The Committee, as part of its evaluation, shall determine the three Offerors it determines are the most qualified to provide services under the Contract. The Committee shall prepare a written report, listing the Offerors in alphabetical order (Short List), regarding the three (3) most qualified Offerors and their respective qualifications. The Short List Report shall be transmitted to County Council along with copies of the Qualifications Packages of the Short List Offerors."

In accordance with the procurement ordinance and RFQ, below is the listing of all seven teams in alphabetical order.

<b>Team</b>	<b>Firm</b>
1	American Engineering Consultants, Inc.
	CECS

Team	Firm
2	<b>Dennis Corporation</b>
	The Tolleson Limited Co.
	J.B. Ladner & Associates
	P.J. Noble & Associates
	Mizzell & Associates
	Strategic Business & Politics

Team	Firm
3	<b>Genesis Consulting Group</b>
	Construction Support Services
	Sharp Business Consulting Services
	SRS Engineering
	Louis Berger

Team	Firm
4	<b>Infrastructure Consulting &amp; Engineering</b>
	CHH Communications
	Construction Support Services
	Jabber & Isaac, PA
	Three Oaks Engineering
	Transarter & Associates
	The Geomech Group

Team	Firm
5	<b>Mead &amp; Hunt</b>
	Chao and Associates
	DESA
	OLH
	Ed Rush
	Michael Baker
	Terracon

Team	Firm
6	<b>Michael Baker Jr., Inc.</b>
	Chao and Associates
	CECS
	Construction Support Services
	Delon Hampton & Associates
	DESA
	F&ME
	Jabber & Isaac, PA
	New South Associates, Inc.

Team	Firm
7	<b>Thomas &amp; Hutton</b>
	Toole Design Group
	F&ME Consultants
	Terracon
	DESA
	Terrell, Hundley and Carroll (THC)

## Evaluation Criteria

The evaluation factors used to evaluate teams, listed in order of importance in the Solicitation and applied by the Committee were:

- a. Offeror's previous experience with similar projects, including, but not limited to, scope of work and experience with OGEs, particularly DOT

- b. Offeror’s proposed utilization of SLBE in the CTIP using the evaluation preference identified in Sec. 2.644(a) 3 of Division 7
- c. Offeror’s understanding of the CTIP, including the division of work and how the PDT will work with County staff and other professionals or consultants
- d. Location (proximity to Richland County of the Office from which the Offeror, including the Prime Contractor, any Subcontractors or members of the Joint Venture shall primarily conduct its (their) work under the Contract)
- e. Offeror’s ability to mobilize quickly with adequate staffing to implement the CTIP based on its recent, current and projected workloads, including the Prime Contractor, any Subcontractors or members of the Joint Venture primarily conducting work under the Contract
- f. Offeror’s demonstrated past performance in utilizing DBEs

### Top three (3) Qualified Offerors

Based on the evaluation of all teams, the top three Qualified Offerors in alphabetical order for this solicitation were:

Team	Firm
2	<b>Dennis Corporation</b>
	The Tolleson Limited Co.
	J.B. Ladner & Associates
	P.J. Noble & Associates
	Mizzell & Associates
	Strategic Business & Politics

Team	Firm
4	<b>Infrastructure Consulting &amp; Engineering</b>
	CHH Communications
	Construction Support Services
	Jabber & Isaac, PA
	Three Oaks Engineering
	Transmater & Associates
	The Geomech Group

Team	Firm
5	<b>Mead &amp; Hunt</b>
	Chao and Associates
	DESA
	OLH
	Ed Rush
	Michael Baker
	Terracon

## County Council Evaluation

- a. After receipt of the Short List Report and copies of their respective Qualifications Packages, County Council, in its sole discretion, as provided for in Ordinance Article X, § 2-591, shall determine which Offeror's Qualifications Package is in the best interests of the citizens of the County as a whole. In making this determination, at its sole option, County Council may conduct interviews with each of the Short List Offerors and in its sole discretion, may also conduct follow up interviews with any or all of the Short-List Offerors to seek additional clarification
- b. After completion of its evaluation process, the County Council shall determine by majority vote the Offeror rankings with the first Offeror receiving a majority of votes being ranked number one. Once the first ranked Offeror has been identified, County Council shall vote to identify the second ranked Offeror by a majority vote. This process shall be repeated until all of the Short-List Offerors have been ranked
- c. When County Council completes its determination of the Offeror rankings, the Contracting Officer will send written notification of the selection and order of preference to all Offerors who responded to the RFQ. The Contracting Officer will request in writing a cost proposal from the top ranked Offeror

## Path Forward

In accordance with the Significant Procurement Ordinance and the Solicitation, the Clerk's Office has been provided a digital copy of qualifications packages of the three team's short listed by the evaluation committee for distribution to Council.

# Richland County Council Request of Action

**Subject**

On-Call Engineering Team Selection [**PAGES 293-301**]



## Evaluation Committee Short List Report

***RC-Q-2014-OET***

***On-Call Engineering Team Services***

### **Significant Purchase Ordinance**

Solicitation RC-Q-2014-OET, On-Call Engineering Team Services, utilized Richland County Code of Ordinances, Chapter 2; Administration; Article X, Purchasing, Section 2-591, which authorizes County Council to determine which purchasing decisions regarding purchasing made exclusively with monies raised through the penny tax are of such County-wide significance that County Council has the authority to make the final and conclusive determination to whom to award the contracts. The use of this Significant Purchase Ordinance was directed by County Council during their June 17, 2014 Council Meeting. In accordance with the aforementioned ordinance, the solicitation directed an evaluation committee short list report be provided directly to Council. The information contained in this package comprises that report.

### **Qualification Packages Received**

Eighteen (18) teams submitted their qualifications packages on July 31, 2014, and their teaming arrangements are included in this package for your information. The RFQ stated: "The Committee, as part of its evaluation, shall determine the eight (8) Offerors it determines are the most qualified to provide services under the Contract. The Committee shall prepare a written report, listing the Offerors in alphabetical order (Short List), regarding the eight (8) most qualified Offerors and their respective qualifications. The Short List Report shall be transmitted to County Council along with copies of the Qualifications Packages of the Short List Offerors."

In accordance with the procurement ordinance and RFQ, below is the listing of all eighteen (18) teams in alphabetical order.

**Team Firm**

1	<b>CDM Smith</b>
	Chao and Associates, Inc.
	F&ME
	Grice Consulting Group
	Independent Mapping Consultant, Inc.
	Overland Engineering, LLC
	Tidewater Environmental Services, Inc.

JB Ladner & Associates
The Tolleson Limited Company
Mizzell & Associates
Strategic Business & Politics

**Team Firm**

2	<b>CECS</b>
	Chao and Associates, Inc.
	Kimley-Horn and Associates, Inc.
	Cox and Dinkins, Inc.
	Parrish and Partners, LLC
	PJ Noble and Associates, Inc.
	S&ME Consultants
	Delon Hampton and Associates
	Independent Mapping Consultants

**Team Firm**

3	<b>Chao and Associates, Inc.</b>
	F&ME
	CECS
	Cox and Dinkins, Inc.
	Kimley-Horn and Associates
	Grimball-Cotterill Landscape Architects
	GWA
	Mizzell & Associates, LLC
	DESA
	Carolina Resource Mapping
	Timmons Group

**Team Firm**

4	<b>Cox and Dinkins, Inc</b>
	Davis and Floyd
	Kenneth B Simmons Associates, LLC
	Chao and Associates, Inc.
	CASE Consulting
	John Bowman Architect
	CECS
	Kimley-Horn
	F&ME
	Glenn & Associates

**Team Firm**

5	<b>Dennis Corporation</b>
	ICE
	The Tolleson limited Company
	Grimball-Cotterill Landscape Architects
	JB Ladner & Associates
	Strategic Business & Politics
	Mizzell & Associates
	Guy White & Assocaites
	Carolina Resources Mapping

**Team Firm**

6	<b>Genesis Consulting Group</b>
	Rebecca M Looney & Associates
	CSS
	Sharp Business Consulting Services
	SRS Engineering
	Terracon
	Louis Berger

**Team Firm**

7	<b>Holt Consulting Company, LLC</b>
	The Landplan Group South, Inc.
	HDR Engineering, Inc
	DESA, Inc.
	CSS
	F&ME Consulting, Inc.
	Grice Consulting Group, LLC
	The Omega Group, LLC
	Cornerstone Surveying & Engineering, Inc.

**Team Firm**

8	<b>ICE</b>
	Parrish & Partners, LLC
	CSS
	The Geomech Group, LLC
	Transmarter & Associates, LLC
	Grice Consulting Group, LLC
	CECS
	Southern Vistas
	Three Oaks Engineering

Team	Firm
9	<b>Kimley-Horn</b>
	HGBD
	DESA
	Grice Consulting Group, LLC
	Chao and Associates, Inc.
	CECS
	CSS
	F&ME
	GCA
	GWA
	Independent Mapping

Team	Firm
10	<b>Mead &amp; Hunt</b>
	Chao and Associates, Inc.
	DESA
	Grimball-Cotterill Landscape Architects
	Gel Geophysics
	F&ME
	Independent Mapping

Team	Firm
11	<b>Michael Baker Jr., Inc.</b>
	Chao and Associates, Inc.
	CECS
	Construction Support Services
	Delon Hampton & Associates
	DESA, Inc
	F&ME Consultants
	Grimball-Cotterill Landscape Architects
	New South Associates
	The Sanborn Map Company, Inc.

Team	Firm
12	<b>Mulkey Engineers and Consultants</b>
	Chao and Associates, Inc.
	F&ME Consultants
	Grimball-Cotterill Landscape Architects
	Guy White & Associates
	SRS Engineering
	Triangle Aerial Surveys

**Team Firm**

13	<b>Neel-Schaffer</b>
	Chao and Associates, Inc.
	Parrish & Partners, LLC
	F&ME Consultants
	GEL Geophysics
	Independent Mapping Consultants

**Team Firm**

14	<b>Parrish &amp; Partners, LLC</b>
	CECS
	ICE
	F&ME Consultants
	CSS
	Southern Vistas, INC
	Holland Surveyors

**Team Firm**

15	<b>STV, Inc.</b>
	Chao and Associates
	CECS
	CSS, LLC
	Edward-Pitman Environmental, Inc.
	OLH, Inc.
	F&ME Consultants, Inc.
	Grimball-Cotterill Landscape Architects
	GMR Aerial Surveys, Inc (Photo Science)

**Team Firm**

16	<b>Thomas &amp; Hutton</b>
	Photo Science
	CECS
	Terracon
	F&ME Consultants, Inc.
	Holt Consulting Company, LLC
	Toole Design Group
	Grimball-Cotterill Landscape Architects
	DESA, Inc.
	Graham Construction
	Terrell, Hundley, and Carroll RW Services

**Team Firm**

17	<b>URS</b>
	Chao and Associates, Inc.
	Parrish & Partners, LLC
	The Tolleson Limited Company
	CSS
	DESA
	CECS
	PJ Noble & Associates, Inc.
	JB Ladner & Associates, LLC
	Delon Hampton & Associates
	Carolina Resources Mapping, Inc.

**Team Firm**

18	<b>Weston &amp; Sampson Engineering, Inc.</b>
	CSS
	Soil Consultants, Inc.

## Evaluation Criteria

The evaluation factors used to evaluate teams, listed in order of importance in the Solicitation and applied by the Committee were:

- a. Offeror's previous experience with similar projects, including, but not limited to, scope of work and experience with OGEs, particularly DOT
- b. Offeror's proposed utilization of SLBE in the CTIP using the evaluation preference identified in Sec. 2.644(a) 3 of Division 7
- c. Offeror's understanding of the CTIP, including the division of work and how the PDT will work with County staff and other professionals or consultants
- d. Location (proximity to Richland County of the Office from which the Offeror, including the Prime Contractor, any Subcontractors or members of the Joint Venture shall primarily conduct its (their) work under the Contract)
- e. Offeror's ability to mobilize quickly with adequate staffing to implement the CTIP based on its recent, current and projected workloads, including the Prime Contractor, any Subcontractors or members of the Joint Venture primarily conducting work under the Contract
- f. Offeror's demonstrated past performance in utilizing DBEs

## Top eight (8) Qualified Offerors

Based on the evaluation of all teams, the top eight (8) Qualified Offerors in alphabetical order for this solicitation were:

<b>Team</b>	<b>Firm</b>
2	<b>CECS</b>
	Chao and Associates, Inc.
	Kimley-Horn and Associates, Inc.
	Cox and Dinkins, Inc.
	Parrish and Partners, LLC
	PJ Noble and Associates, Inc
	S&ME Consultants
	Delon Hampton and Associates
Independent Mapping Consultants	

<b>Team</b>	<b>Firm</b>
4	<b>Cox and Dinkins, Inc</b>
	Davis and Floyd
	Kenneth B Simmons Associates, LLC
	Chao and Associates, Inc.
	CASE Consulting
	John Bowman Architect
	CECS
	Kimley-Horn
	F&ME
Glenn & Associates	

<b>Team</b>	<b>Firm</b>
7	<b>Holt Consulting Company, LLC</b>
	The Landplan Group South, Inc.
	HDR Engineering, Inc
	DESA, Inc.
	CSS
	F&ME Consulting, Inc.
	Grice Consulting Group, LLC
	The Omega Group, LLC
Cornerstone Surveying & Engineering, Inc.	

**Team Firm**

8	<b>ICE</b>
	Parrish & Partners, LLC
	CSS
	The Geomech Group, LLC
	Transmater & Associates, LLC
	Grice Consulting Group, LLC
	CECS
	Southern Vistas
Three Oaks Engineering	

**Team Firm**

10	<b>Mead &amp; Hunt</b>
	Chao and Associates, Inc.
	DESA
	Grimball-Cotterill Landscape Architects
	Gel Geophysics
	F&ME
	Independent Mapping

**Team Firm**

14	<b>Parrish &amp; Partners, LLC</b>
	CECS
	ICE
	F&ME Consultants
	CSS
	Southern Vistas, INC
	Holland Surveyors

**Team Firm**

15	<b>STV, Inc.</b>
	Chao and Associates, Inc.
	CECS
	CSS, LLC
	Edward-Pitman Environmental, Inc.
	OLH, Inc.
	F&ME Consultants, Inc.
	Grimball-Cotterill Landscape Architects
GMR Aerial Surveys, Inc (Photo Science)	



Team	Firm
17	<b>URS</b>
	Chao and Associates, Inc.
	Parrish & Partners, LLC
	The Tolleson Limited Company
	CSS
	DESA
	CECS
	PJ Noble & Associates, Inc.
	JB Ladner & Associates, LLC
	Delon Hampton & Associates
	Carolina Resources Mapping, Inc.

## County Council Evaluation

- a. After receipt of the Short List Report and copies of their respective Qualifications Packages, County Council, in its sole discretion, as provided for in Ordinance Article X, § 2-591, shall determine which Offerors' Qualifications Packages are in the best interests of the citizens of the County as a whole. In making this determination, at its sole option, County Council may conduct interviews with each of the Short List Offerors and in its sole discretion, may also conduct follow up interviews with any or all of the Short List Offerors to seek additional clarification
- b. After completion of its evaluation process, the County Council shall determine by majority vote the Offeror rankings with the first Offeror receiving a majority of votes being ranked number one. Once the first ranked Offeror has been identified, County Council shall vote to identify the second ranked Offeror by a majority vote. This process shall be repeated until all of the Short-List Offerors have been ranked. The Offerors to whom the contracts are awarded shall be determined by majority vote of County Council voting for up to five (5) Offerors
- c. When County Council completes its determination of the Offeror rankings, the Contracting Officer will send written notification of the selection and order of preference to all Offerors who responded to the RFQ. The Contracting Officer will request in writing a cost proposal from the five (5) selected Offerors

## Path Forward

In accordance with the Significant Procurement Ordinance and the Solicitation, the Clerk's Office has been provided a digital copy of qualifications packages of the eight (8) team's short listed by the evaluation committee for distribution to Council.

# Richland County Council Request of Action

**Subject**

A Resolution to appoint and commission Richard D. Seel, III as a Code Enforcement Officer for the proper security, general welfare, and convenience of Richland County **[PAGES 302-303]**

STATE OF SOUTH CAROLINA )  
 )  
COUNTY OF RICHLAND )

**A RESOLUTION OF THE  
RICHLAND COUNTY COUNCIL**

**A RESOLUTION TO APPOINT AND COMMISSION RICHARD D.  
SEEL III AS A CODE ENFORCEMENT OFFICER FOR THE  
PROPER SECURITY, GENERAL WELFARE, AND  
CONVENIENCE OF RICHLAND COUNTY.**

**WHEREAS**, the Richland County Council, in the exercise of its general police power, is empowered to protect the health and safety of the residents of Richland County; and

**WHEREAS**, the Richland County Council is further authorized by Section 4-9-145 of the Code of Laws of South Carolina 1976, as amended, to appoint and commission as many code enforcement officers as may be necessary for the proper security, general welfare, and convenience of the County;

**NOW, THEREFORE, BE IT RESOLVED THAT** Richard D. Seel III, is hereby appointed and commissioned as a Code Enforcement Officer of Richland County for the purpose of providing for the proper security, general welfare, and convenience of the County, replete with all the powers and duties conferred by law upon constables in addition to such duties as may be imposed upon him by the governing body of this County, including the enforcement of the County's hazardous materials and fire prevention regulations and the use of an ordinance summons, and with all the powers and duties conferred pursuant to the provisions of Section 4-9-145 of the Code of Laws of South Carolina 1976, as amended. Provided, however, Richard D. Seel III shall not perform any custodial arrests in the exercise of his duties as a code enforcement officer. This appointment shall remain in effect only until such time as Richard D. Seel III is no longer employed by Richland County as a code enforcement officer.

ADOPTED THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2014.

\_\_\_\_\_  
Norman Jackson, Chair  
Richland County Council

Attest: \_\_\_\_\_  
S. Monique McDaniels  
Clerk of Council

# Richland County Council Request of Action

## **Subject**

- a. Resolution Honoring the Ladies of the Garners Ferry Roadside Park **[JACKSON]**
- b. I move that the wording of the current Hospitality Ordinance be reviewed to ensure that the Ordinance accurately reflects County Council's position on base funding of the designated "Ordinance Agencies" as voted on and approved by Council. Further, that any recommended changes in wording of the Hospitality Ordinance deemed necessary by staff in order for the document to fully comply with actions taken by Council be made, presented to Council in a clearly highlighted manner and returned to Council for final approval **[PEARCE]**
- c. Motion that Council direct the Clerk of Council to generate a document which includes historical data regarding County Council dating from the beginning of the Home Rule Act in 1975. At a minimum, the document should include the names of all individuals who have served (or currently serving) on Richland County Council and their respective dates of service. In completing this assignment, it is strongly recommended that the Clerk seek voluntary assistance on this project from a student (undergraduate or graduate) from one of Richland County's institutions of higher education. Any additional material (i.e., significant accomplishments; significant Ordinances, etc.) deemed historically important by the Clerk and/or Council members could also be included. **[PEARCE]**
- d. Domestic Violence Awareness Month Resolution **[DIXON]**
- e. Resolution Honoring Judge Michael Davis for 45 years of service and on being the longest serving magistrate in the State of South Carolina **[JACKSON]**
- f. Review and compare the County employees benefit package to the State's to improve benefits, so as to attract and retain more quality employees. (i.e. longevity rewards and appreciation) **[JACKSON]**
- g. To create a Richland County DSS Facility Committee to perform due diligence and create a long-term solution for the Richland County DSS Office and their facility needs. As the maker of the motion, I would like to chair this committee. **[RUSH and JACKSON]**
- h. Breast Cancer Awareness Resolution **[DICKERSON]**

# Richland County Council Request of Action

**Subject**

Must Pertain to Items Not on the Agenda