



Richland County Council

Rules and Appointments 7/28/2015 - 4:00 PM 4th Floor Conference Room

Call to Order

1

The Honorable Bill Malinowski

Approval of Minutes

2

July 21, 2015 [PAGES 5-6]

Adoption of Agenda

3

Interviews

4

Richland Library Board - 4 [PAGES 7-19]

a. Diana Pollard McCauley

b. Cheryl English

5

East Richland Public Service Commission - 2 [PAGES 20-26]

a. Yves Naar

b. Robert D. Murphy

Items for Action



Richland County Council

6

I move that Council record non-electronic roll call voting for all final votes that are not unanimous for third reading or one time votes; and which are not merely procedural in nature [MANNING, MALINOWSKI, DICKERSON AND JETER]

7

CMRTA Board Terms [PAGE 27]

8

Changes to FOIA regarding Agenda [PAGE 28]

Notification of Vacancies

9

- a. Accommodations Tax - 1 (Applicant must have a background in the Cultural Industry)
- b. Business Service Center Appeals Board - 1 (Applicant must be a CPA)
- c. Building Codes Board of Appeals - 1 (Applicant must be an Electrician)
- d. Employee Grievance - 1 (Must be an employee of Richland County)
- e. Hospitality Tax - 3 (2 applicants must be from Restaurant Industry)
- f. Internal Audit Committee - 1 (Applicant must be a CPA)
- g. Midlands Regional Convention Center Authority - 1 (Applicant must have a background in the Hotel Industry)
- h. Procurement Review Panel - 2 (Applicant must be from the Service Industry)

Discussion

10

Ordinance providing for the appointment of Ex Officio members to public bodies whose membership is appointed by the governing body of Richland County. The governing body of Richland County may appoint up to three (3) ex officio members to any board, commission, committee, entity or any other



Richland County Council

"public body" as defined in the South Carolina Freedom of Information Act whose members are appointed by the governing body of Richland County. Such ex officio members shall pursuant to Roberts Rules of Order have all the privileges of board (or other public entity) membership, including the right to make motions and to vote and to participate in regular or special called meetings and executive sessions, but none of the obligations. Ex officio members have no obligation to participate and should not be counted in determining the number required for a quorum or whether a quorum is present at a meeting. When an ex officio member of any board, commission, committee, entity or any other public body ceases to hold the office that entitles him or her to such membership, his or her membership on the public body terminates automatically [WASHINGTON] [PAGE 29]

11

Allow Council members to electronically participate in ad hoc committee meetings [WASHINGTON]

12

During the Citizens' Input portion of Council meetings, the two (2) minute timer should not start until after the citizen has stated their name and address [PEARCE]

13

Modify the Rules of Council to allow Council to respond to citizens during the Citizens' Input portion of Council meetings [PEARCE]

Adjournment



Richland County Council



Special Accommodations and Interpreter Services Citizens may be present during any of the County's meetings. If requested, the agenda and backup materials will be made available in alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), as amended and the federal rules and regulations adopted in implementation thereof. Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the Clerk of Council's office either in person at 2020 Hampton Street, Columbia, SC, by telephone at (803) 576-2061, or TDD at 803-576-2045 no later than 24 hours prior to the scheduled meeting.

RICHLAND COUNTY COUNCIL

SOUTH CAROLINA



Committee Members Present

Bill Malinowski, Chair
Julie-Ann Dixon
Jim Manning

Others Present:

Norman Jackson
Michelle Onley
Kimberly Roberts

RULES AND APPOINTMENTS COMMITTEE

July 21, 2015
4:00 PM
4th Floor Conference Room

In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, persons requesting notification, and was posted on the bulletin board located in the lobby of the County Administration Building

CALL TO ORDER

Mr. Malinowski called the meeting to order at approximately 4:00 PM

APPROVAL OF MINUTES

July 7, 2015 – Mr. Manning moved, seconded by Mr. Malinowski, to approve the minutes as distributed. The vote in favor was unanimous.

ADOPTION OF THE AGENDA

Mr. Manning moved, seconded by Mr. Malinowski, to adopt the agenda as published.

Mr. Malinowski inquired as to why the CMRTA Board Terms item was not on the agenda.

Ms. McDaniels explained the City of Columbia had not taken up this; therefore no action is necessary at this time.

Mr. Malinowski requested the item be placed on the July 28th Rules and Appointments agenda for action.

The vote in favor was unanimous.

INTERVIEWS

Planning Commission – 1 – Mr. Ed Greenleaf was interviewed. Mr. Manning moved, seconded by Ms. Dixon, to appoint Mr. Greenleaf to the Planning Commission. The vote in favor was unanimous.

Richland Library Board—4 – Ms. Betty L. Gregory; Mr. James “Jamie” Shadd, III; Mr. Jonathan P. Lee; Ms. Katherine Swartz Hilton; and Ms. Martina D. Mitchell were interviewed. The Committee will make appointment recommendations once all applicants have been interviewed.

ADJOURNMENT

The meeting adjourned at approximately 5:07 PM.

The Minutes were transcribed by Michelle M. Onley, Deputy Clerk of Council



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant must reside in Richland County.

Name: **Diana Pollard McCauley**

Home Address: **115 West Killian Station Court – Columbia, SC 29229**

Mailing address: **PG Box 292363 – Columbia, SC 29229**

Telephone: **(home) (803-699-1090 (cell) (336) 202-0304**

Office Address: **Not Applicable**

Email Address: **dianamccauley@bellsouth.net**

Educational Background: **See attached resume**

Professional Background: **See attached resume**

Male Female **XX** Age: 18-25 26-50 Over 50 **XX**

Name of Committee in which interested: **Library Board of Trustees**

Reason for interest: **With a degree in Library Science, decades of experience as an education professional, and the desire to more actively engage in community service, I contend that serving on the Library Board of Trustees is commensurate with professional and personal attributes and skill sets.**

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission: **Please see attached resume**

Presently serve on any County Committee, Board or Commission? **No**

Any other information you wish to give? **Please see attached resume**

Recommended by Council Member(s): **Not applicable**

Hours willing to commit each month: **Varies and as needed**

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No **XXXXX**

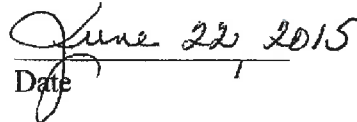
STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No **XXXXX**

If so, describe: _____


Applicant's Signature


Date

**Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.**

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	

PO Box 292363
Columbia, SC 29229
(803) 699-1090 – Residence; (336) 202-0304 – Mobile
mccauleydp@bellsouth.net

EDUCATION

Temple University (Philadelphia, Pennsylvania)
1985 Ed.D. Educational Administration
1973 Ed.M. Mathematics Education

Villanova University (Villanova, Pennsylvania)

1978 M.S. Library Science

Cheyney University (Cheyney, Pennsylvania)
1971 B.S. Elementary Education

Other: Educational Policy Fellowship Program (Illinois Fellow), 1994-95
HERS Institute, Bryn Mawr College (Bryn Mawr, Pennsylvania), Summer 1990

EXPERIENCE

January 2006 – July 2011: JRL Enterprises (New Orleans, LA)

for I CAN Learn Education Systems

Total generated sales: \$3.1 million

February 2005 – April 2006: Benedict College (Columbia, SC)

Participated in, and lead aspects of, the major fund raising efforts of the College.

July 2003 – February 2005: Bennett College (Greensboro, NC)

Wrote grant proposals, conducted grant seminars for faculty and staff, monitored funding agencies and legislation for regulatory changes, and prepared grant and contract reports.

Lead the Division of Social Sciences and Education which included the departments of Curriculum and Instruction; Business and Economics; Political Science, Sociology/Social Work; and Mass Communications.

Taught: *Foundations of Historical, Philosophical and Sociological Foundations of Modern Education.*

May 1993 – July 1999:

Illinois State University (Normal, IL)

Taught graduate courses: *Administration and Organization of Schools, and Administration Seminar.*

Shared a leadership role with the Dean in the areas of undergraduate curriculum development, the enhancement of the undergraduate educational experience, and teaching improvement; administered processes, programs, and projects within the Office of Undergraduate Studies. Specific responsibilities: led a team of University faculty in the writing and creation of a “new” general education program; managed the University’s general education program and special academic programming; interfaced with College Deans on matters related to undergraduate instruction, enrollment management processes and student services; coordinated materials fee process and requests; held oversight responsibility for the University Scheduling Office and University catalogs; refined the University’s minority student recruitment and retention efforts; conducted research and wrote institutional report including the Annual Review of Undergraduate Education.

January 1992 – February 1995: Illinois Wesleyan University (Bloomington, IL)

Taught: *Educational Psychology, Historical and Philosophical Foundations of Education, Secondary Curriculum and Instructional Procedures, The Teaching of Middle School Mathematics, and Computers in Education.* Supervised math student teachers. Developed a math-science partnership with area school districts which was a four-prong initiative focused on heightening math and science awareness and involvement of junior high minority students and their families. Developed a student teacher exchange program between Illinois Wesleyan University and historically-black college, Spelman College (Atlanta, GA).

Led a department of tenured veteran professors and adjunct faculty, engaging them in the processes of curriculum revision and strategic planning. Brought all major programs into compliance with Illinois State Board of Higher Education (IBHE) certification standards and criteria. Interfaced with faculty and chairs of departments having secondary education majors. Chaired the Teacher Education and Math Teacher Advisory Committees. Co-facilitated the on-campus presence of nationally recognized educators. Served as academic advisor to a cohort of education majors. **Taught:** *Educational Psychology, Historical and Philosophical Foundations of Education, Secondary Curriculum and Instructional Procedures, The Teaching of Middle School Mathematics, and Computers in Education.* Supervised math student teachers.

September 1990 – July 1991: Tredyffrin/Easttown Township School District (Devon, PA)

Taught: General Mathematics, Computer Literacy, Pre-Algebra, and Algebra I. Revitalized and served as advisor for the school newspaper.

December 1972 – August 1990: Villanova University (Villanova, PA)

Wrote, monitored, and administered grant proposals for academic programs embracing undergraduate and special student populations. Recruited and screened students and support personnel. Prepared budgets and statistical reports. Cooperated with local and state organizations and governments. Recommended courses of action concerning the University's involvement in social areas. Produced special programs for the Office. Engineered the creation of Women's Issues Committee for the University.

Monitored budgets for 23 undergraduate departments in a College that served approximately 3,000 students and 300 faculty. Assisted the Dean in creating and implementing a faculty/staff salary increment schedule. Served as academic advisor to students with undeclared majors within the College. Developed a cooperative academic program for students of neighboring institutions of higher education. Initiated the resurrection of an Ethnic Studies Program. Edited and assembled copy for inclusion in the *University Bulletin*. Developed short and long range plans for achieving excellence in the College's academic programs. Analyzed and recommended action relevant to student academic problems. Assisted in the production of University and College special

events and programs. Served on committees (including the University Self Study Steering Committee for Middle States Accreditation) as appointed by the Dean and President.

May 1980 – May 1981: Delaware County Community College (Media, PA)

Taught: Developmental Mathematics

August 1971 – December 1972: Philadelphia Public School District (Philadelphia, PA)

Taught: Algebra and General Mathematics. Served as school's standardized testing coordinator.

CONSULTANCIES AND SPECIAL PROJECTS (Independent Education Consultant, April 1998 – present)

– Florence, SC (June 2009 – present). Serves as grant implementation consultant and external evaluator for Department of Education, National Science Foundation, and Department of Labor grants. Responsibilities include data collection and analysis; survey development and interpretation; writing of evaluation site visit, quarterly, and annual reports. Provides guidance to consortium colleges as needed.

– Columbia, SC (2006 – present). Serves as external evaluator for grant-funded projects in the School of Science, Technology, Engineering and Mathematics (STEM), Project WELL, BC Beautiful, Title III, MEI 2010 Initiative, Tigers in Action, WEUSI, and as needed on other grants. Assignments also included grant consultant for the Benedict College Business Development Center; consultant to the Vice President for Institutional Effectiveness; and corporate interventionist for the Division of Institutional Advancement.

– Glenview, IL (April 1998 – present). Assists in all phases of national superintendent searches.

– Bloomington, IL (2001 and 2005). Designed and facilitated the organization's strategic planning sessions.

– Bloomington, IL (March 2003 – September 2003). Designed and facilitated strategic planning sessions for the organization's leadership and led efforts to fully operationalize the League in McLean County. Emphasis in the latter was placed on minority student achievement, focusing on initiatives to close the achievement gap between minority students and their mainstream counterparts. Co-wrote and received funding (\$150,000) under the Baldrige in Education Initiative Grant.

– Bloomington, IL (January 2000 – August 2003). Designed and presented programs for schools in DeWitt, Livingston, and McLean Counties on the topics of Ensuring Safe Schools, Discipline with Dignity, Conflict Resolution and Respecting Student Differences. Facilitated "Anti-Bullying" workshops for teachers and staff of Central Illinois school districts.

– Urbana-Champaign, IL (November 2001 – August 2003). Through the University's Office for Human Resource Development, presented workshops to campus and community personnel on: Ethnicity, Managing Change and Diversity.

– Greensboro, NC (July 2003). Assisted with grant proposal writing.

– Normal, IL (January 2000 – May 2003). Assessed the alignment of Education courses with the Illinois Articulation Initiative and Transfer programs. Adjunct instructor of *Educational Psychology* and *Introduction to American Education*.

(December 2000 – October 2002). Evaluated Department recruitment and hiring practices as they impacted underutilization of target groups; recommended courses of action to take to correct underutilization; co-developed and shared in the delivery of training curriculum for the Department's Management Mentoring Program.

– Washington, DC (August 2001 – October 2001). Designed and facilitated strategic planning sessions for the Office of the Provost and Chief Academic Officer.

FUNDED GRANTS (Partial Listing)

- 2015 American Baptist Home Mission Societies Justice for Children Initiative – Children in Poverty Grant
- 2005 The Cambridge Academic Group Technology Consulting Services Grant
- Colonial Supplemental Insurance, "Signage for the Leroy T. Walker Health and Wellness Complex"
- 2004 Central Carolina Bank and Trust, "Endowed Scholarships"
- 2003 Annenberg/UNCF HBCU School Linkage Program
- AT&T Foundation, "Student Leadership Program"
- "Baldrige in Education Initiative"
- Citigroup Foundation/HBCU 6-1 Return
- Consortium for National and Community Service, "MLK Service Day Initiative"
- Household Finance, "Student Management Center at Bennett College"
- State Farm Corporate Insurance Company, "Technology Equipment and Campus Furnishings"
- United Negro College Fund Gartner Initiative

PUBLICATIONS, CONVENTION PAPERS, and PRESENTATIONS (Partial Listing)

"Onward Christian Soldiers." Keynote Speech at the First Annual Wayman AME Church Lay Scholarship Banquet, June 23, 2007.

"Is There Really a 'Browning of America' or Have We Been Power-Washed?" Keynote Address at the Illinois African-American Coalition for Prevention Conference; Chicago, Illinois; September 28, 2006.

McCauley, Diana. "Career Tracks: Teacher Education." *The Greensboro News and Record*, January 9, 2005.

"Integrating Multiculturalism into the School Curriculum." A presentation delivered to Leadership McLean County, January 10, 2003.

“Inclusion in the Workplace.” A presentation delivered to the division of Technical Procurement Services (State Farm Insurance Company – Corporate Headquarters), January 7, 2003.

“Budgeting Expenditures: Tips for New School Board Members and Superintendents.” Panelist, Illinois Association of School Boards’ 70th Joint Annual Conference (Chicago), November 23, 2002.

Commencement Speaker at the Heartland Community College (IL) Business Essentials’ 2002 Graduation Ceremony, June 28, 2002.

“Challenges Confronting School Boards.” Presentations to the Bloomington (IL) Chapter of the League of Women Voters (April 25, 2002) and to the Kiwanis Club of Bloomington (February 4, 2002).

“Why Should We Lift Every Voice and Sing?” Keynote Speaker, Twelfth Annual Dr. Martin Luther King Jr. Day Gospel Festival and Celebration; Bloomington, IL – January 21, 2002.

“Vignettes Depicting the Continuing Struggle.” Keynote Speaker, Bloomington-Normal (IL) NAACP Annual Freedom Fund Banquet, October 27, 2001.

“Schools: Diversity, Dollars, and Discipline.” Panelist, Illinois Municipal Human Relations Association, Inc. and Illinois Department of Human Rights 25th Annual State-Wide Conference, May 4, 2001.

“Racial Profiling in Education.” Panelist, 2001 Racial Profiling in the Law Enforcement and Education Sectors, Bloomington, IL, April 21, 2001.

McCauley, Diana and Reitan, Carol. *Visioning with Indicators: An Approach to School Safety Assessment*. The Illinois School Board Journal, (November/December, 2000), 21-25.

“Six Steps to Maximizing Student Achievement.” Panelist, Illinois Association of School Boards 68th Joint Annual Conference (Chicago), November 18, 2000.

McCauley, Diana. “Diversity: A Beginning but far from the End for ISU.” *The Pantagraph*, May 30, 1999, p.A13.

McCauley, Diana. “Opinion: Surplus, Shortage or Status Quo?” Black Opinion Magazine. (March/April, 1996), 15.

McCauley, Diana. Article, “What Makes a [Great Teacher].” *The Pantagraph*, May 21, 1995, pp. C1-C2.

“The Town’s Role in Promoting Adult Literacy and Lifelong Learning.” A presentation to the Social Fabric Subcommittee of the Town of Normal, IL Planning Committee, May, 1995. (Acknowledged in the publication, *The Town of Normal: 2020 Report*, April 1996).

Paper: “The More Things Change, The More They Stay The Same: Promotions Problems in Higher Education.” Pennsylvania Black Conference on Higher Education, Philadelphia, PA, February 1995.

McCauley, Diana Pollard. “Effects of Specific Factors on Blacks’ Persistence at a Predominantly White University.” *Journal of College Student Development*, 29 No. 1 (1988), 48-51.

“Problem Solving and Decision Making.” Presentation to ACT 101 Assistant Directors at Pennsylvania institutions of higher education, May 1981.

“Educational Incentives and Programming for the Nontraditional Student.” Presentation to employees of Pennsylvania Juvenile Justice Centers, March 1980.

Pollard, Diana E.; Haymon, Francene E. and Bobby, Annette M. "Re-entering the Job Market for Minority Women." *Journal of Non-White Concerns in Personnel and Guidance*, 8 No. 1 (1979), 31-51.

COMMUNITY / BOARD SERVICE

Member, James M. Hinton Community Foundation Board (Columbia, SC), 2013 – present. Chair of the Governance Committee

Member, Second Calvary Baptist Church (Columbia, SC), 2009 – present. Developer of *Youth Readiness Program*; Compiler of the Second Calvary Baptist Church Business Directory; Chair of the Strategic Planning Committee.

Board Member, Triad (NC) Health Project, 2004-2005.

Member, East Greensboro (NC) Rotary Club, 2003-2005.

Board Member, Pratt Music Foundation (Bloomington, IL), 2001 – 2003.

Steering Committee Member, Not in Our Town – Bloomington-Normal (IL) anti-discrimination campaign, 2000-2003.

Board Member, Children's Protection Network (Bloomington, IL), 1999 – 2003; President, 2002 – 2003.

Board Member, District 87 (Bloomington, IL) Public Schools, 1992 – 2003 (Appointed, 1992; Elected, 1993; Re-elected 1997 and 2001; Resigned, August 2003). Vice President, 1994 – 1996. President, 1996-97 and 2000-01). *Board Committee Assignments:* Strategic Planning Committee, Middle School Review, Area Vocational Center oversight, Minority Teacher Recruitment Project, Staff Recognition Ceremonies, Delegate to State Convention, Administrator's Compensation Committee, Contract Negotiations, Superintendent's Evaluation, Superintendent's Contract, Board Policy Review, *Equity 2000*.

Board Member, McLean County (IL) Historical Society, 1997 – 2003. *Board Committee Assignments:* Education Committee (Chair), Finance Committee, Marketing Committee, Personnel Committee.

Board Member, Habitat for Humanity (Bloomington, IL), 1998 – 2003.

Mentor, Heartland Community College (Normal, IL), Business Essentials' Program, 2002 – 2003. Mentor to female students.

Member, Bloomington-Normal (IL) Black History Project, 1994 – 2003 (Vice President, 2001 – 2003).

Member and Lay Reader, Wayman AME Church (Bloomington, IL), 1994 – 2003.

Member, Steward Board, Wayman AME Church (Bloomington, IL), 1999 – 2003.

Board Member, Child Care Resource and Referral Network (McLean County, IL), 1993 – 96; 1997 – 2003. President, 2002 – 2003. *Board Committee Assignments:* Co-chair, Public Relations Committee (1993 – 1996); Nomination Committee (1997 – 2003).

Participant: McLean County (IL) Community Compact – Project III, 1993 – 1994 and 2000 – 2003.

McLean County (IL) United Way Priorities Committee, 2000 – 2002.

Steering Committee Member, *No Limits Leadership Program for Girls* (Bloomington, IL), 1999 – 2002.

Member, Urban Services' Citizens Quality Assurance Panel (Bloomington, IL), 2002.

Member, Tri-County Urban League (Bloomington-Normal), Community Needs Assessment Committee, 2002.

Member, Bloomington/Normal (IL) Rotary Club, 1997 – 2002.

Appointed, Governor's Public Policy High School Task Force (a state level advisory group to develop a model public policy high school program for Illinois), June 2001.

Appointed, Governor's Commission on the Status of Women in Illinois (Economic Opportunities Working Group: 1997 – 1999; Employment and Pay Equity Working Group: 1999 – 2000).

Chairperson, Bloomington/Normal (IL) Minority Teacher Recruitment Project, 1993 – 2000.

Appointed, Illinois State Board of Education Professional Development Strategic Agenda Team, 1998 – 1999.

Mentor, Illinois State University – Bloomington/Normal Business Community Mentor Society, 1996 – 1999.
Mentor to three female students.

Mentor, Minority Professional Opportunities Program (Illinois State University), 1995 – 1997. Mentor to three female students.

Member, Reading Recovery Advisory Council (Illinois State University), 1996 – 1997.

Board Member: "Expanding Your Horizons" (Illinois State University), project to advance gender equity in the sciences, 1995 – 1996.

Member: Illinois State Board of Education,, Test of Basic Skills Advisory Board, 1994 – 1995.

HONORS AND SPECIAL RECOGNITIONS

Recipient, Bloomington/Normal YWCA *Women of Distinction Award*, for service in the area of education, May 25, 2000.

Recognition, *Illinois Association of School Boards – Master School Board Member*, 1998 – 1999.

Nominated, *The Athena Award of McLean County*, for professional achievement and community service in the mentoring of women, 1997.

Recipient, Illinois State Board of Education, *1996 – 1997 Those Who Excel Awards Program, Award of Merit*, October 5, 1996.

Recipient, The Minority Professionals Opportunities Program (Illinois State University), *Exemplary Mentor Award*, April 12, 1996.

Recipient, Illinois Women Administrators, *Dare To Be Great Award*, April 16, 1994.

Featured in *A Gathering of Sisters*, a pictorial documentary of Bloomington/Normal (IL) African American Women, June 1994.

Nominated, *Professor of the Year*, Illinois Wesleyan University, 1994.



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant must reside in Richland County.

Name: Cheryl English

Home Address: 1100 Old Bluff Road, Hopkins, SC 29061

Telephone: (home) (803) 353-8767 (work) (803) 734-0382

Office Address: 1205 Pendleton Street, Columbia, SC 29201

Email Address: cenglish@oepp.sc.gov

Educational Background: Licensed Master of Social Work

Professional Background: Licensed Minister, Licensed Master of Social Work, Program Management/Developer, Psychosocial Rehabilitative Specialist, School Social Worker, Mental Health Counselor, KOBAN Site Director

Male Female XXX Age: 18-25 26-50 Over 50 XXX

Name of Committee in which interested: Library Board

Reason for interest: Would love to see the continued development of the Richland County Libraries flourish and have a positive impact on the surrounding communities.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission: As a Minister, I remain focused and keep a positive outlook. As a Social Worker, I have the ability to review all aspects of any given situation and I am able to share and bring resolutions that enable situations to remain on task. As an advocate, I am not afraid to defend resolutions or share with appropriate persons; as research has already been considered in making final decisions and gives credence.

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? I volunteer at a number of events and provide workshops and trainings for communities, schools, colleges and churches.

Recommended by Council Member(s): Mr. Kelvin Washington

Hours willing to commit each month: 15-20 or As Needed

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All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

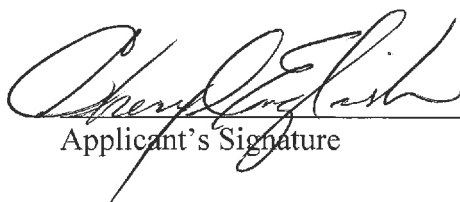
Yes _____ *No* XXX _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No XXX _____

If so, describe: _____


Applicant's Signature

June 2, 2015
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant must reside in Richland County.

Name: Yves Naar
Home Address: 5525 Lakeshore Drive, Columbia, South Carolina 29206
Telephone: (home) (803) 787-0920 (work) (803) 466-2278
Office Address: _____
Email Address: Ynaar@aol.com
Educational Background: BS and Masters In Business
Professional Background: Retired owner of a manufacturing plant in Richland County.
Male Female Age: 18-25 26-50 Over 50
Name of Committee in which interested: East Richland County Public Service District
Reason for interest: To continue my public service on the Commission.

Your characteristics/qualifications, which would be an asset to Committee, Board or
Commission:

Having built a successful business I have been able to use my experience for the
benefit of the District and the rate payers

Presently serve on any County Committee, Board or Commission? Yes

Any other information you wish to give? To follow current projects to completion.

Recommended by Council Member(s): Councilman Greg Pearce

Hours willing to commit each month: Whatever is needed.

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All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

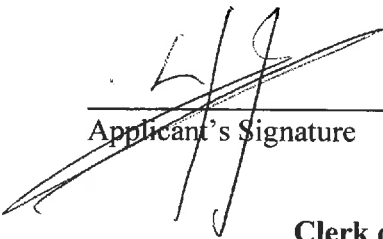
Yes _____ No X _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No X _____

If so, describe: _____



Applicant's Signature

6/15/15

Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved	<input type="checkbox"/> Denied <input type="checkbox"/> On file



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant must reside in Richland County.

Name: Yves Naar

Home Address: 5525 Lakeshore Drive, Columbia, South Carolina 29206

Telephone: (home) (803) 787-0920 (work) (803) 466-2278

Office Address: _____

Email Address: Ynaar@aol.com

Educational Background: BS and Masters In Business

Professional Background: Retired owner of a manufacturing plant in Richland County.

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: East Richland County Public Service District

Reason for interest: To continue my public service on the Commission.

Your characteristics/qualifications, which would be an asset to Committee, Board or
Commission:

Having built a successful business I have been able to use my experience for the
benefit of the District and the rate payers

Presently serve on any County Committee, Board or Commission? Yes

Any other information you wish to give? To follow current projects to completion.

Recommended by Council Member(s): Councilman Greg Pearce

Hours willing to commit each month: Whatever is needed.

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No X _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No X _____

If so, describe: _____


Applicant's Signature

6/15/15
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant must reside in Richland County.

Name: Robert D. Murphy
Home Address: 6626A Arcadia Woods Road, Columbia, SC 29206
Telephone: (home) 803-787-3338 (work) N/A
Office Address: N/A Retired
Email Address: bobchrismurphy@gmail.com
Educational Background: USC - Southern Tech, Atlanta, GA.
Professional Background: Carolina Butane Gas Co. and Insurance
Male Female Age: 18-25 26-50 Over 50
Name of Committee in which interested: E.R. Public Service Commission
Reason for interest: To Serve My County....

Your characteristics/qualifications, which would be an asset to Committee, Board or
Commission:

Am very knowledgable about the operations of E.Richland,

After serving 15 years, with 9 yrs. as Chairman, on the Commission.

Presently serve on any County Committee, Board or Commission? ER Public Service

Any other information you wish to give? Represent Town of Arcadia Lakes...
Commission

Recommended by Council Member(s): Damon Jeter, Jim Manning, and Greg Pearce

Hours willing to commit each month: As many hours as needed..

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No ✓ _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No ✓ _____

If so, describe: _____

Robert D Murphy 6-5-2015
Applicant's Signature Date

**Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.**

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TOWN COUNCIL
Mark W. Huguley, Mayor
Peter F. Chesney
Donald R. Davis
Linda Z. Jackson
W. Rusty Onley

TOWN CLERK
Christine W. Murphy

June 8, 2015

Richland County Council
c/o Clerk of the Council
P.O. Box 192
Columbia, SC 29202

RE: Robert D. Murphy

Dear Council Members,

It is with pleasure I write to recommend Robert D. "Bob" Murphy for reappointment to the Board of Commissioners of the East Richland County Public Service District. Bob has served reliably on the board for 15 years, nine as chairman. His experience has given him the opportunity to develop excellent subject matter knowledge of District operations.

As mayor of Arcadia Lakes I can attest to Bob's frequent and diverse volunteer service to our community. From helping with elections to installing medallions on storm water drains, Bob is there to get it done. At our last annual picnic, Bob helped set up for the annual event, as usual, and continued working even after a minor painful injury.

As a former deputy director of DNR, I know how important Bob, as a dedicated sportsman, was as a volunteer coordinator to that agency's duck stamp program. The point is he is dedicated.

Bob is dedicated to our Town and the Public Service District. Please consider this letter as my whole hearted endorsement of Bob Murphy as the representative from Arcadia Lakes. He will be there for the District just as he is for our Town.

With best regards and good wishes,

Sincerely,

Mark W. Huguley

CMRTA Board Terms Proposed Motion:

I move that the three Richland County appointees to the CMRTA Board continue to serve with the 1, 2, and 3 year terms assigned alphabetically; therefore, Mac Bennett will serve the one year time, Jennifer Harding will serve the two year term, and Kelvin Washington will serve the three year term. Thereafter, all appointees shall each serve a three year term. If approved, this action will be contingent on similar acting being taken by the City of Columbia regarding its appointees.

**THIS MEMORANDUM AND ITS CONTENTS ARE CONSIDERED A PART OF
THE ATTORNEY-CLIENT RELATIONSHIP ITS AUTHOR HAS WITH THE
ADDRESSEES AND COPIED RECIPIENTS THEREOF, AND THE
UNAUTHORIZED DISSEMINATION THEREOF IS A BREACH OF THE
ATTORNEY-CLIENT RELATIONSHIP**

MEMORANDUM

To: Richland County Council

From: Elizabeth A. McLean
County Attorney

Date: July 2, 2015

Re: Changes to FOIA regarding Agendas

As most of you know, the Legislature recently passed an amendment to the FOIA (§30-4-80, S.C. Code of Laws) regarding agendas. The changes are summarized below:

- 1) Each regularly scheduled and special called meeting must have an agenda.
- 2) The agenda must be published (24 hours in advance) on the County website as well as being posted on the bulletin board.
- 3) Once the agenda is posted, no items may be added without an additional 24 hour notice period.
- 4) At the meeting, an item which requires action may only be added by a two-thirds vote of members present and voting. HOWEVER, if it is an item where final action may be taken at the meeting or there will be no further opportunity for public input, it may only be added by two-thirds vote and a finding that an emergency or exigent circumstance exists if the item is not added to the agenda.

I recommend that the Council amend, at its earliest convenience, its Rules of Procedure to comply with the new FOIA requirements. Legal will be glad to offer assistance, as needed.

Ordinance providing for the appointment of Ex Officio members to the public whose membership is appointed by the governing body of Richland County

“The governing body of Richland County may appoint up to three (3) ex officio members to any board, commission, committee, entity or any other “public body” as defined in the South Carolina Freedom of Information Act whose members are appointed by the governing body of Richland County. Such ex officio members shall pursuant to Robert’s Rules of Order have all the privileges of board (or other public entity) membership, including the right to make motions and to vote and to participate in regular or special called meetings and executive sessions, but none of the obligations. Ex officio members have no obligation to participate and should not be counted in determining the number required for a quorum or whether a quorum is present at a meeting. When an ex officio member of any board, commission, committee, entity or any other public body ceases to hold the office that entitles him or her to such membership, his or her membership on the public body terminates automatically.”

[Washington]

SCAC Response:

July 14, 2015

County Council is authorized by the state code to enact rules of procedure. There are no statutes in the state code that I can find that prohibit the council from enacting specific rules for the appointment of members ex officio to county boards/commissions.

While I found nothing in the code to prohibit the council rule you discussed, I would address this issue with your county attorney.

John K. DeLoache
Staff Attorney
SC Association of Counties
PO Box 8207
Columbia, SC 29202
(803) 252-7255 toll free in SC 1-800-922-6081
Fax (803) 252-0379