



**RICHLAND COUNTY
GOVERNMENT**
Office of the County Administrator

**Council Actions Report
Special Called Council Meeting
July 28, 2015
7:15PM**

Call to Order: Rush

Invocation: Dickerson

Pledge of Allegiance: Dickerson

Approval of Minutes

- a. **Regular Session: July 21, 2015:** Approved as amended. Council approved amending the language included in the third reading item on page 9 of the agenda packet “An Ordinance Amending the Richland County Code of Ordinances; Chapter 26, Land Development; so as to add townhouses as a permitted use with special requirements in the RM-MD and RM-HD Zoning Districts” to reflect that no more than seven (7) dwellings can be constructed or attached together in a continuous row. **ACTION: CLERK OF COUNCIL, LEGAL, PLANNING**

Adoption of Agenda: Adopted as amended. Items 2a and 9 were removed from the agenda. The Consent Items were added to the agenda.

Report of the Attorney for Executive Sessions Items:

- a. **Personnel Matter**

Citizen’s Input: Two people spoke.

Report of the County Administrator: Mr. McDonald updated Council on the efforts of County Staff to address the issue of cybersecurity.

Report of the Clerk of Council:

- a. **37th Annual Jubilee: Festival of Heritage, September 19th, Mann-Simons Site, 1403 Richland Street:** Council voted to allow Council members to use their individual discretionary funds to sponsor the 37th Annual Jubilee: Festival of Heritage event if they so choose. **ACTION: CLERK OF COUNCIL, FINANCE**

Report of the Chairman:



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- a. **Personnel Matter:** Executive Session item.

1. Approval of Consent Items

- a. **Creation of a new Chapter entitled "Vector Control" and creation of the Department of Vector Control:** Council approved the ordinances to create Vector Control regulations and the Department of Vector Control as submitted. The vote to reconsider failed. **ACTION: LEGAL, CLERK OF COUNCIL, VECTOR CONTROL, ADMINISTRATION**
- b. **Public Works - Intergovernmental Agreement with the Town of Eastover:** Council approved entering into an Intergovernmental Agreement with the Town of Eastover to provide road maintenance, plan review and inspections services for the uniformity of roads and storm drainage system improvements, along with the management of "C" funds, which includes the changes identified by Mr. Malinowski and the Legal Department. The vote to reconsider failed. **ACTION: LEGAL, CLERK OF COUNCIL, PUBLIC WORKS**
- c. **Building Codes & Inspections Department - Intergovernmental Agreement between Richland County:** Council approved entering into an Intergovernmental Agreement with the Town of Eastover to provide building code service. The vote to reconsider failed. **ACTION: LEGAL, CLERK OF COUNCIL, BUILDING CODES & INSPECTIONS**
- d. **Approval of FY 15-16 Budgets within the FY 15-16 Annual Action for Community Development Department Federal Funds:** Council approved the FY 15-16 estimated budgets for CDBG and HOME to be found in the FY 15-16 Action Plan. The vote to reconsider failed. **ACTION: COMMUNITY DEVELOPMENT, FINANCE, GRANTS**
- e. **Authorization to Increase the FY15 Buck Consultants Purchase Order Over \$100,000:** Council approved the request to grant the Human Resources Department authorization to increase the Buck Consultants blanket purchase order to a maximum limit of \$125,000. The vote to reconsider failed. **ACTION: HUMAN RESOURCES, FINANCE, PROCUREMENT**
- f. **Bond Issuance – 2015:** Council approved the Capital Projects list and bond ordinance as presented in the agenda packet. The vote to reconsider failed. **ACTION: ADMINISTRATION, FINANCE, LEGAL, CLERK OF COUNCIL, SHERIFF, EMERGENCY SERVICES, SUPPORT SERVICES**



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- g. Candlewood – Catalyst 3 Neighborhood Park – Parcel Acquisition and Subsequent Deed to Richland County Recreation Commission for Park Maintenance:** Council approved the acquisition of 9.34 acres of vacant land located on the North and South sides of Seton Hall Drive (TM #R20200-03-46) for the development of a neighborhood park as prescribed in the Candlewood Master Plan at the appraised value of \$73,000, and initiate the process to deed 1 acre of the site to RCRC (Richland County Recreation Commission) for the construction and maintenance of a recreational shelter utilizing the 2008 Recreation Bond. The vote to reconsider failed. **ACTION: FINANCE, LEGAL, PLANNING, SUPPORT SERVICES**
- h. Magistrate - Arcadia Lakes Intergovernmental Service Contract to Provide for Richland County Magistrate Caroline W. Streater to Serve as the Town of Arcadia Lakes’s Municipal Court Judge:** Council approved entering into an Intergovernmental Service Contract with the Town of Arcadia Lakes to provide for the Richland County Magistrate Caroline W. Streater to serve as the Town of Arcadia Lakes’ Municipal Court Judge. The Intergovernmental Service Contract will use the language included in the County’s standard template for this type of Agreement as suggested by the Legal Department and presented in the agenda packet. The vote to reconsider failed. **ACTION: FINANCE, LEGAL, CLERK OF COUNCIL, MAGISTRATE, HUMAN RESOURCES**
- i. [Removed from Consent] Magistrate - Town of Eastover Intergovernmental Service Contract to Provide for Eastover Magistrate Donald Simons to Serve as the Town of Eastover Municipal Court Judge:** Council approved the request to enter in to an Intergovernmental Service Contract with the Town of Eastover to provide for Eastover Magistrate Donald Simons to serve as the Town of Eastover’s Municipal Court Judge. The vote to reconsider failed. **ACTION: FINANCE, LEGAL, CLERK OF COUNCIL, MAGISTRATE, HUMAN RESOURCES**
- j. Magistrates, Authorization of Design/Build Policy for Dentsville, Hopkins, and Upper Township District Magistrate Offices:** Council approved the request to authorize the “design/build” method of contracting as outlined in Ordinance Section 2-598(a), Competitive Purchasing Policy, General Provisions, for three District Magistrate offices to include Dentsville, Hopkins and Upper Township. The vote to reconsider failed. **ACTION: PROCUREMENT, LEGAL, CAPITAL PROJECTS**
- k. Relocation of Sheriff Training Division:** Council approved the request for the Sheriff’s Department to relocate their Training Division from their Training Facility located at 7405 Fairfield Road to the Denny Terrace Community Center located at 6429 Bishop



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Avenue. The relocation of their Training Division involves amending the existing lease with RCRC (Richland County Recreation Commission) for the Denny Terrace Community Center from the present leased space of 13,000 square feet to 39,000 square feet with a cost of \$1.00 for the duration of the lease period. The vote to reconsider failed. **ACTION: LEGAL, SHERIFF, FINANCE, SUPPORT SERVICES, CLERK OF COUNCIL**

2. Third Reading Items

- a. **An Ordinance Authorizing a lease to United Way of the Midlands for 5178± square feet of space at 2000 Hampton Street, 3rd Floor and 2165 square feet of space at 2000 Hampton Street, 4th Floor:** Council gave third reading approval to the ordinance. Staff will add the ± symbol behind the number 2165 in the title of the ordinance. The vote to reconsider failed. **ACTION: LEGAL, CLERK OF COUNCIL, SUPPORT SERVICES, FINANCE, ADMINISTRATION**

3. Second Reading Items

- a. **An Ordinance Authorizing a lease to Columbia Area Mental Health for ____ sq. ft. of space at 2000 Hampton Street, ____ Floor:** Council gave second reading approval to the ordinance. **ACTION: LEGAL, CLERK OF COUNCIL, ADMINISTRATION, SUPPORT SERVICES**

4. Report of Development and Service Committee

- a. **Motion to request Legal Department assess potential liability of permitting human occupied watercraft at Pinewood Lake:** This item was removed from the agenda as the Committee deferred this item to the September Committee meeting.

5. Report of Administration and Finance Committee

- a. **Lease Agreement; Warehouse for Richland Library during Capital Program:** Council approved the lease agreement with the recommended changes by Mr. Malinowski and the Legal Department. The vote to reconsider failed. **ACTION: LEGAL, CLERK OF COUNCIL, ADMINISTRATION, FINANCE**
- b. **Amending Section 2-261, Geographic Information System (GIS), so as to eliminate the fees for GIS date:** No action was taken as the Committee deferred this item to the September Committee meeting.



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- c. **Solid Waste Roll Carts Contract:** Council approved the request to award the Solid Waste Department's curbside roll cart supply contract to Rehrig Pacific at a cost of \$48.74 per roll cart for the 95 gallon roll cart and \$41.74 per roll cart for the 35 gallon roll cart. The vote to reconsider failed. **ACTION: LEGAL, FINANCE, SOLID WASTE, PROCUREMENT**

- d. **Richland County Sheriff's Department COPS Hiring Program Grant; 1 Full Time Employee; 25% Grant Match:** Council approved the COPS Hiring Program grant to fund a dedicated Sheriff Patrol Officer for the Town of Eastover, including the 25% grant match of \$13,779 for FY 16. The Sheriff's Department will develop an Intergovernmental Agreement with the Town of Eastover to clarify the funding responsibilities of the Sheriff's Department and the Town of Eastover as it pertains to funding the grant match and funding the position for at least 12 months once the grant ends. The vote to reconsider failed. **ACTION: GRANTS, FINANCE, SHERIFF, LEGAL, CLERK OF COUNCIL**

- e. **General Contractor Services for New Coroner's Facility:** Council approved the request to enter into a contract with Solid Structures in an amount not to exceed \$1,427,800 to provide General Contractor construction services for the renovation of the new Coroner's Facility. The vote to reconsider failed. **ACTION: LEGAL, CAPITAL PROJECTS, FINANCE, PROCUREMENT, CORONER**

6. Report of Rules and Appointments Committee

a. Notification Of Vacancies

i. Accommodations Tax - 1

Council voted to advertise this vacancy. **ACTION: CLERK OF COUNCIL**

ii. Business Service Center Appeals Board - 1

Council voted to advertise this vacancy. **ACTION: CLERK OF COUNCIL**

iii. Building Codes Board of Appeals - 1

Council voted to advertise this vacancy. **ACTION: CLERK OF COUNCIL**

iv. Employee Grievance Committee - 1

Council voted to advertise this vacancy. **ACTION: CLERK OF COUNCIL**



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v. Hospitality Tax Committee - 3

Council voted to advertise these vacancies. **ACTION: CLERK OF COUNCIL**

vi. Internal Audit Committee - 1

Council voted to advertise this vacancy. **ACTION: CLERK OF COUNCIL**

vii. Midlands Regional Convention Center Authority - 1

Council voted to advertise this vacancy. **ACTION: CLERK OF COUNCIL**

viii. Procurement Review Panel - 2

Council voted to advertise these vacancies. **ACTION: CLERK OF COUNCIL**

b. Notification Of Appointments

i. Richland Library Board - 4:

Council voted to appoint Betty L. Gregory, James “Jamie” Shadd, III, Katherine Swartz Hilton and Cheryl English. The vote to reconsider failed. **ACTION: CLERK OF COUNCIL**

ii. East Richland Public Service Commission - 2:

Council voted to appoint Yves Naaf. Council deferred the appointment of Robert Murphy to a future Council meeting to gather some additional information. The vote to reconsider failed. **ACTION: CLERK OF COUNCIL**

c. Discussion from Rules and Appointments Committee

i. CMRTA Board Term: This item was held in Committee. **ACTION: CLERK OF COUNCIL**

ii. Changes to FOIA regarding Agenda: Council approved amending its Rules of Procedure to comply with the new FOIA (Freedom of Information Act) requirements as passed by the State Legislature and summarized by numbers 1 – 4 in the memo on page 267 of the agenda packet (see below).



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1. Each regularly scheduled and special called meeting must have an agenda.
2. The agenda must be published (24 hours in advance) on the County website as well as being posted on the bulletin board.
3. Once the agenda is posted, no items may be added without an additional 24 hour notice period.
4. At the meeting, an item which requires action may only be added by a two-thirds vote of members present and voting. However, if it is an item where final action may be taken at the meeting or there will be no further opportunity for public input, it may only be added by two-thirds vote and a finding that an emergency or exigent circumstance exists if the item is not added to the agenda.

ACTION: CLERK OF COUNCIL, LEGAL

- iii. **I move that Council record non-electronic roll call voting for all final votes that are not unanimous for third reading or one time votes; and which are not merely procedural in nature [MANNING, MALINOWSKI, DICKERSON AND JETER]:** Council approved recording non-electronic roll call voting for all votes that are not unanimous for second and third reading or one time votes; and which are not merely procedural in nature (i.e., approval of the minutes, adoption of the agenda, going into Executive Session, coming out of Executive Session, adjournment).
ACTION: CLERK OF COUNCIL

7. Other Items

a. REPORT OF THE DIRT ROAD AD HOC COMMITTEE

- i. **Connectivity Paving:** Council approved using CTC (Richland County Transportation Committee) funding to pave dirt roads that are considered vital for system connectivity. **ACTION: TRANSPORTATION, FINANCE**

8. Citizen's Input: No one spoke.

9. Executive Session:

- a. **Personnel Matter:** Received as information. No action taken.

10. Motion Period



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- a. **80th Anniversary of Social Security Act [JACKSON]:** Council unanimously approved the Resolution. **ACTION: CLERK OF COUNCIL**
- b. **Hunger Awareness and Action Month [DIXON]:** Council unanimously approved the Resolution. **ACTION: CLERK OF COUNCIL**
- c. **Authorize the Administrator to negotiate and execute an extension of the agreement with Comprehensive Business Consultants, LLC, with services not to extend beyond December 31, 2015 [WASHINGTON]:** Council authorized the Administrator to negotiate and execute an extension of the agreement with Comprehensive Business Consultants, LLC, with services not to extend beyond December 31, 2015. The vote to reconsider failed. **ACTION: ADMINISTRATION, PROCUREMENT, LEGAL**

11. Adjournment: Council adjourned at 7:45PM.