



Richland County Community Development Homeownership Rehabilitation Program

Dear Prospective Applicant:

Richland County's Community Development Department appreciates your interest in our rehabilitation program. The program is designed to assist elderly/disabled or veterans with low to moderate income.

HUD and the County have set provisions on determining the eligibility of the home and the household of which both must be met before assistance is awarded. To assist us with determining your pre-eligibility prior to providing you with an application, we kindly request that you complete the pre-screening form.

Please note:

- If we determine that your home *and/or* household **do not** meet the minimum qualifications for the programs, you will be notified in writing.
- If we determine that your home *and/or* household **does meet** the minimum qualifications on this form, it does not signify that you have been approved for assistance but does mean you are eligible to complete an application for further review. If your pre-screening is approved, you will be notified in writing and provided a full application for completion.

Pre-screening forms are processed on a first-come, first-served basis.

Thank you,

Richland County Community Development

PLEASE RETURN TO:

Richland County Community Development – Homeownership Rehabilitation

2020 Hampton Street, Suite 3063B

Columbia, South Carolina 29204

Office: (803) 576-2044 Fax: (803) 576-2052

teasdell@rcgov.us



Richland County Community Development – Homeownership Rehabilitation (HR) Pre-screening Checklist

The primary purpose of Richland County’s rehabilitation programs is to restore/improve substandard housing conditions and to address health and safety hazards in the home.

Name: _____ Co-Applicant Name: _____

Address: _____ City: _____ Zip: _____

Home Number: _____ Cell: _____

E-mail Address, if available: _____

Applicant Date of Birth: _____ Male ___ Female ___ Disabled: Y/N

Co-Applicant Date of Birth: _____ Male ___ Female ___ Disabled: Y/N

Do you ___ Own or ___ Rent your home?

How long have you lived in your home? _____

What year was your home built? _____ Before 1978? ___ or After 1978 ___

Is the property located in an unincorporated area of Richland County? yes ___ no ___

Is the house a single-family detached home? yes ___ no ___

Is Your Home Connected to Sewer? ___ Septic Tank? ___ Private Well or Utilities? ___

Current Appraised Value of Home? (if known) \$ _____ How much owed? \$ _____

Mortgage and Tax Payments Current? Yes ___ No ___ In Bankruptcy? Yes ___ No ___

(The after-rehabilitation property value must be less than \$148,000.)

Have you ever received a grant /loan from the Richland County? Yes ___ No ___ If yes, what year? _____

Number of Persons Living in Your Home: _____

Annual Income of Household Before Taxes and Other Deductions: \$ _____

(Must include all sources of income for all persons 18 and over living in the home)

Do you have a termite bond? ___yes ___no

Needed Repairs/Improvement (circle or check all that apply):

- | | | |
|--|---|---|
| <ul style="list-style-type: none"> 1. Accessibility Modifications (ramps, showers, etc.) 2. Bathroom Shower/Tub 3. Bathroom Sink 4. Bathroom Toilet 5. Deck/Porch 6. Doors (storm/screen/front/back) 7. Drywall 8. Electrical 9. Faucets 10. Fire Extinguisher | <ul style="list-style-type: none"> 11. Flooring (carpet/vinyl) 12. Garage Door 13. Gutters 14. Heating & Cooling 15. Insulation 16. Kitchen Cabinets/Countertops 17. Kitchen Appliances 18. Kitchen Sink 19. Landscaping 20. Lawn/Tree/Shrubs 21. Lighting Fixtures (indoor) | <ul style="list-style-type: none"> 22. Lighting Fixtures (outdoor) 23. Painting 24. Plumbing 25. Roofing 26. Septic Tank 27. Siding 28. Smoke Detectors 29. Steps (outside) 30. Windows 31. Walls 32. Other: |
|--|---|---|

Applicant Signature: _____ Date: _____

Co-Applicant Signature: _____ Date: _____