

## LIBRARY BOARD OF TRUSTEES

Purpose(s)/Service(s): The Board was established pursuant to Act 546 of 1978 and Sections 15-1/15-5 of the County Code. The duties and powers include exercising powers as to the policies of the libraries and extension services.

The Board consists of **TEN (10)** members appointed by Council for **FOUR (4)** year terms. Members shall not serve more than **TWO (2)** consecutive terms; however, upon service of **TWO (2)** consecutive terms a member may be eligible for reappointment after **ONE (1)** year on non-service.

Meetings are held the 2<sup>nd</sup> Monday of each month, with no meetings scheduled in July and August. Meetings begin at 5:30 PM in the 3<sup>rd</sup> Floor Board Room located at 1431 Assembly Street, and last approximately 1 ½ hours.

### Preferred Qualities:

- Be knowledgeable about the library
  - Understand the key focus areas of the Strategic Plan
  - Read the Library's annual report and Access magazines
  - Prepare for board meetings by reading assigned materials. Ask questions if you have them.
  - Miss no more than **FOUR (4)** board meetings annually.
  - Use the Library's resources regularly and visit at least **TWO (2)** branches each year.
- Build County Council's awareness of the library
  - Stay connected throughout the year to your Council liaisons.
  - Be aware of key events and opportunities to invite Council members to visit the library.
  - During the budget process, attend public hearings and called meetings that include the Library's budget
  - Share relevant insights and knowledge of County Council member's needs, questions or interests with the Executive Director.
- Build public awareness
  - Attend local events as the representative of the Library.
  - Attend Richland County Friends and Foundation events and invite friends to attend.
  - Consider attending statewide or national (ALA, ULC) events or conferences that are relevant to public libraries.
- Actively support the strategic vision of the library
  - Participate in a biannual strategic plan retreat and board-only functions.
  - Understand the Library's budget priorities.
  - Participate in building public awareness of the Library's capital needs by engaging your contacts and affiliate groups.
  - Participate on ad-hoc committees.
- Build interest among prospective board members and library supporters
  - When appropriate, identify possible Trustee candidates that fit needs acknowledged in the Board Profile.

- Understand the goals and roles of the Richland Library Friends and the Foundation and assist in connecting these groups with new members and/or board candidates.
- Demonstrate support by becoming a Richland Library Friend.
- Although not a requirement, it is beneficial if members represent various districts in the County.
- Also, experience in the following areas is helpful; finance, governance, education, foundation, physical plant, CEO perspective, marketing, IT, advocacy and diversity.

	<b>Appointment Date</b>	<b>Re-Appointment Date</b>
Betty L. Gregory	July 9, 2019	July 9, 2023
James “Jamie” Shadd III	July 9, 2019	July 9, 2023
Katherine Swartz Hilton	July 9, 2019	July 9, 2023
Brenda Branic (unexpired)	July 13, 2021	July 13, 2023
Lee Rambo	December 6, 2022	December 6, 2026
Erin Johnson	December 6, 2022	December 6, 2026
Burlean Moses	December 6, 2022	December 6, 2026
Cynthia Cox	December 6, 2022	December 6, 2026
Jonathan Robertson	December 6, 2022	December 6, 2026
Chelsea Richard	December 6, 2022	December 6, 2026

**Council Liaisons: Chakisse Newton and Allison Terracio**

**For additional information, please contact:**

**Wanda Taylor, Executive Assistant**

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